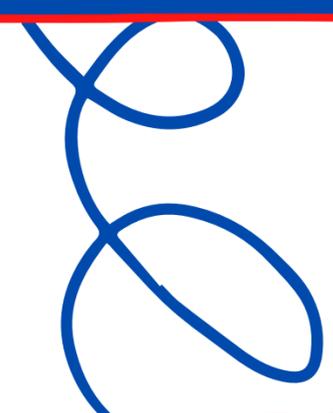


WHEN DO I MEET WITH THE JUVENILE CASE MANAGERS OR JCMS?

1

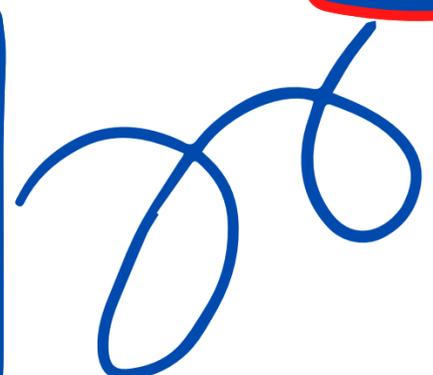
●●● ONCE THE JCMS RECEIVE THE CITATION, YOU WILL BE CONTACTED WITHIN ONE WEEK AT THE PHONE NUMBER PROVIDED ON THE CITATION, TO MAKE AN APPOINTMENT FOR THE JUVENILE AND THE PARENT/GUARDIAN TO DISCUSS THE OPTIONS AVAILABLE TO ADDRESS THE CITATION.



2

●●● IF THE JCMS ARE UNABLE TO MAKE CONTACT BY PHONE, A LETTER WILL BE SENT TO THE ADDRESS ON THE CITATION WITH AN APPOINTMENT DATE AND TIME.

3



●●● IF AFTER 14 DAYS YOU HAVE NOT RECEIVED CONTACT FROM A JCM, PLEASE CONTACT THEM AT:
ILANA COLLISON AT 254-501-7657
WILLIAM SHEEHY AT 254-501-7866
OR, EMAIL: COK-JCM@KILLEENTEXAS.GOV

MUNICIPAL COURT OF RECORD
200 E. AVE D, KILLEEN TX 76541

INTERVIEW WITH THE JUVENILE CASE MANAGERS OR JCMS

- THIS IS AN INFORMAL MEETING BETWEEN THE JCMS, THE JUVENILE AND THE PARENT/GUARDIAN.
- THE JUVENILE OR THE PARENT/GUARDIAN WILL NEED TO PROVIDE A GOVERNMENT PHOTO ISSUED ID. A SCHOOL ID IS ALSO ACCEPTABLE AS A FORM OF IDENTIFICATION FOR THE JUVENILE.
- A PHOTO OF THE JUVENILE WILL BE TAKEN DURING THE INTERVIEW FOR IDENTIFICATION PURPOSES.
- AN INFORMATION SHEET WITH CURRENT CONTACT INFORMATION WILL BE FILLED OUT BY THE JUVENILE.
- A JUVENILE ASSESSMENT FORM WILL BE FILLED OUT BY THE PARENT/GUARDIAN.
- DURING THIS INTERVIEW, THE JCMS WILL COVER THE CITATION AMOUNT, THE OPTIONS FOR PLEADING BEFORE THE JUDGE, AND THE COURT DATE.

NOTE: THE JCM MAY RECOMMEND TEEN COURT TO THE JUVENILE, IF ELIGIBLE.

THE INTERVIEW WITH THE JCMS IS THE BEST TIME TO ASK QUESTIONS OR ADDRESS ANY CONCERNS YOU MAY HAVE.