



CITY OF KILLEEN  
DEVELOPMENT SERVICES DEPARTMENT  
PLANNING & ECONOMIC DEVELOPMENT DIVISION

June 1, 2022

Mr. Josh Welch  
President  
Central Texas Homebuilders Association  
445 E. Central Texas Expy.  
Harker Heights, TX 76548

**Re: Enforcement of Architectural and Site Design Standards (Ordinance No. 22-027) – Revised Memo**

Dear Mr. Welch,

The purpose of this letter is to provide additional clarification regarding enforcement of the Architectural and Site Design Standards, which were adopted by the City of Killeen on April 26, 2022 via Ordinance No. 22-027.

In accordance with Texas Local Government Code (LGC) Sec. 211.016, the ordinance will not apply to any development with an approved preliminary or final plat prior to April 26, 2022 until the second anniversary of the latter of: the date the last plat was approved prior to April 26, 2022, or the date the publicly dedicated improvements were accepted by the City.

To enforce this ordinance, City staff has prepared a table indicating the enforcement date for each subdivision in which permits are actively being pulled (see attached). For plats that are not impacted by LGC Sec. 211.016 because both plat approval and infrastructure acceptance happened prior to April 26, 2020, or because the plat was approved after April 26, 2022, the enforcement date of the ordinance is May 31, 2022.

Please be advised that building inspections staff will begin requiring elevation drawings with all permit applications in those subdivisions to which this ordinance applies. Staff has also created a checklist for each permit type where applicants can indicate which options from the choices in Sec. 31-904(b) and 31-912(b) they will incorporate into the building design. City staff will then verify that new construction conforms to the architectural standards during inspections in the field.

If you have any questions or need additional clarification, please don't hesitate to contact me.

Sincerely,

Wallis Meshier,  
Assistant Director of Development Services