



KILLEEN FIRE MARSHAL'S OFFICE
APPLICATION FOR SERVICE

802 N. 2nd St. Bldg G-102
Killeen, TX 76541
(254) 501-6584 office
(254) 501-6852 fax

Mail or bring this original. Payment may be made by check, cash, or money order payable to the City of Killeen.

Application Type: (please circle one) New Renewal (Must not be less than 10 business days before expiration date)

Applicant's Name: _____
(Type or Print) (Last, First, MI)

Applicant's Phone No: (_____) (_____) _____
(Area Code) (Phone Number) (Area Code) (Phone Number)

Applicant's DL No: _____ State: _____

Address of Alarm: _____

Business Name: _____ Phone No: (_____) _____
(Area Code) (Phone Number)

Owner Name: _____
(If different than applicant)

Owner Address: _____

Mailing Address: _____
(If different)

Type of Alarm Site: Residence Business/Non-Residential Healthcare Other

Installation Date: _____ Alarm Company: _____ Phone: (_____) _____

List at least two (2) individuals that have agreed to respond and grant access to the alarm site within thirty (30) minutes.

Name of Contact #1: _____ Phone No: _____

Name of Contact #2: _____ Phone No: _____

Name of Contact #3: _____ Phone No: _____

Name of Contact #4: _____ Phone No: _____

X _____
Signature of Applicant or Authorized Agent Date

This Applicant or Authorized Agent affirms that all the information contained herein is true and correct to the best of his/her knowledge. This application may be denied for false statements and/or non-payment of fees owed to the City in accordance with "City of Killeen Code of Ordinances Chapter 11 Article VII." Permits are valid for one (1) year from issue date, unless otherwise notes, and must be renewed ten (10) days before expiration.

FOR DEPARTMENT USE ONLY			
Date: _____	Permit Number: _____	Permit Fee: \$ _____	
Employee #: _____	Expiration Date: _____		



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FREQUENTLY ASKED QUESTIONS

What is a "Fire Alarm System?"

A fire alarm system(s) means any equipment, device, or devices arranged to signal the presence of fire, smoke, heat, or other hazards requiring urgent attention and to which the fire department is expected to respond.

What is considered as a "False Alarm?"

A false alarm means any fire alarm, which was discharged falsely, accidentally, through mechanical failure, malfunction, improper installation, lack of maintenance, or by negligence of the owner or lessee of the alarm system or of his and/or her employees or agents. False alarms shall not include:

- Alarms that occur during electrical storms, tornadoes, hurricanes, ice storms, earthquakes, or other natural disaster or Acts of God.
- Disruption of the telephone circuits beyond the control of the alarm company and/or the alarm user.
- Electrical power or disruption or failure not caused by the user.
- Alarms which occur as a result of an actual fire or emergency condition.

What is considered as a "Fire Department Response?"

Fire /Department Response means the dispatching of a fire unit to investigate a fire alarm.

Do I need a permit?

Yes, all fire alarm systems installed within the city limits of Killeen require a permit, except for those fire alarm systems installed upon the premises occupied by the United States Government, the State of Texas, the City of Killeen, or any other county government.

If I have an existing fire alarm system how long do I have before I need a permit?

Alarm sites in existence before April 1, 2009 have until October 1, 2009 to obtain a permit.

How much does a permit cost?

- The fee for a permit issued to Non-Residential Fire Alarm System users shall be seventy-five dollars (\$75.00) for a one year permit.
- The fee for a permit issued to Residential Fire Alarm System users shall be twenty-five dollars (\$25.00) for a one year permit.
- The fee for an initial permit issued to Health Care Occupancies shall be five hundred dollars (\$500.00). The permit shall be renewed annually for a fee of one hundred twenty-five dollars (\$125.00).

How are service fees determined?

Service fees are based on each fire department response to a false alarm in the calendar year.

What is the service fee for fire department responses to excessive false alarms in the calendar year?

- First and second false alarms, no charge
- Third and fourth false alarms, \$100.00
- Fifth through tenth false alarms, \$200.00
- Eleventh and subsequent false alarms, \$500.00

Is there a break-in period on new fire alarms?



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Yes, if the Fire Marshal is notified in writing prior to the day of installation of a new alarm system, the fee imposed by this section shall be waived for a 30-day period beginning with the date of the installation.

Is there a service fee if my fire alarm activated during an actual emergency?

No, there are no service fees if the fire department responds to an emergency. Fees are only imposed on false alarms.

Can I test my alarm or conduct a fire drill without being charged a service fee?

Yes, as long as the person testing the alarm or conducting the drill took reasonable precautions to avoid any request being made to the Killeen Fire Department to respond to the alarm.

What if I do not have a fire alarm permit?

You may receive a citation for municipal court. Fines violating any provisions of this ordinance range from seventy-five dollars (\$75.00) to two thousand dollars (\$2,000.00).