

**EXHIBIT B - EXPENSE SUMMARY**

*In-kind expenses must be excluded.*

To help us expedite payment, list your expenses by category number to match the categories on Exhibit A/Exhibit A-DDR. Write the item number on each receipt which corresponds to the item number on this form, then **tape** the receipts on a separate piece of paper. Please round to the nearest whole dollar. Make as many copies of this form as necessary. **PLEASE DO NOT USE STAPLES.**

**CATEGORY #1 - ALL PAID PERSONNEL (STAFF)**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #2 - OUTSIDE PROFESSIONAL SERVICES**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #3 - SPACE RENTAL**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #4 - EQUIPMENT RENTAL**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
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4			
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6			
7			
8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #5 - SUPPLIES AND MATERIALS**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #6 - COSTUMES**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
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4			
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7			
8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #7 - EXHIBITION RENTAL FEE / ROYALTY**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
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8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #8 - INSURANCE**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
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6			
7			
8			
9			
10			
11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #9 - PROMOTION, PRINTING AND POSTAGE**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
2			
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8			
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11			
12			
<b>CATEGORY TOTAL</b>			<b>\$</b>

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**CATEGORY #10 - OTHER (SPECIFY)**

<b>Item #</b>	<b>Date</b>	<b>Description/Purpose</b>	<b>Amount</b>
1			
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**CATEGORY TOTAL**    \$ \_\_\_\_\_