



CITY OF KILLEEN – Land Disturbance Permit Application

Application Date: _____

Project Title: _____

Name(s) of Property Owner(s): _____

Address: _____ Email: _____

City: _____ State: _____ Zip: _____ - _____

Home Phone: (____) _____ Business Phone: (____) _____ Cell Phone: (____) _____

Type of Ownership: Sole Ownership Partnership Corporation Other

Full Legal Name of Applicant: _____

Address: _____ Email: _____

City: _____ State: _____ Zip: _____ - _____

Name of Engineer/Surveyor/Certified Professional: _____

City: _____ State: _____ Zip: _____ - _____

Home Phone: (____) _____ Business Phone: (____) _____ Cell Phone: _____

Project Information - To Be Completed By The Applicant:

Project Name/Title: _____

Project Address: _____

Total area to be considered for development (acres): _____

Total area of Land Disturbing Activities (acres): _____

Right of Entry Certification for Inspection: "I hereby grant authorization to the City of Killeen and/or other designated representatives the right to access this site at all times for the purpose of site inspections during the period of land disturbing activities and to perform inspections of the property following the completion of the land disturbing activity."

Printed Name	Signature	Date
Owner		

Preparer/Designer Certification: "I hereby certify to the best of my knowledge and belief that the measures in this plan are designed to control erosion, retain sediment on the site, and manage storm water in a manner that is in compliance with all federal, state and local requirements."

Printed Name	Signature	Date
Owner		

Certified Professional Registration Data: _____

Project Title: _____

Land Disturbance Disturbance Permit Application Fees (Comprehensive Fee Schedule).

FEE	LDP
One (1) to ten (10) acres -	\$160.00 (One hundred sixty dollars)
Ten (10) to fifty (50) acres -	\$300.00 (Three hundred eighty dollars)
Fifty (50) acres and above -	\$500.00 (Five hundred dollars)

Information below this line is for the City of Killeen use only.

Date Permit Application Received: _____

Required Items Needed Prior to Acceptance for Review:

- Deed defining ownership and description of property
- Documentation demonstrating owner empowerment to sign application
- Fee received _____
- Notice of Intent (NOI) or executed TPDES CGP Site Notice
- Storm Water Pollution Prevention Plan and Erosion and Sediment Control Plan

Required if Applicable:

- Storm Water Management Site Plan (if required)
- Permit application is signed by the property owner and documentation authorizing signature empowerment is attached.
- Additional required components (if land disturbance occurs before legal subdivision of property; i.e., site inventory; drainage analysis per City's Drainage Design Manual)
- Revised Engineer sealed Drainage Plan

Land Disturbance Disturbance Permit Disposition:

- Land Disturbance Permit issued: Permit Number: _____
- Land Disturbance Permit not issued
- Application corrections required (comments attached)

Engineering Division Representative

Date

Project Title: _____

APPOINTMENT OF AGENT

As owner of the subject property, I hereby appoint the person designated below to act for me, as my agent in this request.

Name of Agent: _____

Mailing Address: _____ Email: _____

City: _____ State: _____ Zip: _____ - _____

I acknowledge and affirm that I will be legally bound by the words and acts of my agent, and by my signature below, I fully authorize my agent to:

be the point of contact between myself and the City; make legally binding representations of fact and commitments of every kind on my behalf; grant legally binding waivers of rights and releases of liabilities of every kind on my behalf; consent to legally binding modification, conditions, and exceptions on my behalf; and, to execute documents on my behalf which are legally binding to me.

I understand that the City will deal only with a fully authorized agent. If at any time it should appear that my agent has less than full authority to act, then the application may be suspended, and I will have to personally participate in the disposition of the application. I understand that all communications related to this application, are part of an official proceeding of City government and, that the City will rely upon statements made by my agent. Therefore, **I agree to hold harmless and indemnify the City of Killeen, its officers, agents, employees, and third parties who act in reliance upon my agent's words and actions from all damages, attorney fees, interest and costs arising from this matter.** If my property is owned by a corporation, partnership, venture, or other legal entity, then I certify that I have legal authority to make this binding appointment on behalf of the entity, and every reference herein to "I", "my", or "me" is a reference to the entity.

Signature of Agent _____ Title _____

Printed / Typed Name of Agent _____

Signature of Property Owner _____ Title _____

Printed / Typed Name of Property Owner _____

Signature of Property Owner _____ Title _____

Printed / Typed Name of Property Owner _____

Signature of Property Owner _____ Title _____

Printed / Typed Name of Property Owner _____

* Applications must be signed by the individual applicant, each partner of a partnership, or by an authorized officer of a corporation or association.