

CITY OF KILLEEN
PUBLIC WORKS - ENGINEERING DIVISION
RIGHT-OF-WAY (ROW) CONSTRUCTION PERMIT APPLICATION

TO BE COMPLETED BY APPLICANT	
Applicant Name: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor _____ _____	Applicant's Address: _____ _____
Contractor: _____	Applicant's Phone Number: _____
Project Address: _____ _____	Type of ROW Construction: (Check All That Apply) <input type="checkbox"/> Street Cut <input type="checkbox"/> Curb Cut <input type="checkbox"/> Sidewalk <input type="checkbox"/> Network Node <input type="checkbox"/> Utility Pole <input type="checkbox"/> Trans. Facility # of nodes _____ # of poles _____ # nodes serv'd _____ <input type="checkbox"/> Others _____

TO BE COMPLETED BY PUBLIC WORKS DEPARTMENT		OK, N/A, or Note	Correction?
1.	Project Description?		
2.	Plot Plan Submitted?		
3.	Adjoining ROW and Easements Identified?		
4.	Adjoining Properties Identified?		
5.	Existing Street Cut Locations on Plot Plan?		
6.	Existing Sidewalk and Driveway Locations on Plot Plan?		
7.	All Pertinent Dimensions on Plot Plan?		
8.	Required Documentation (i.e. service agree., cert. of authority, etc.)		
9.	Document review by PW Attorney?		
10.	ROW Construction Permit Required?		

1. The reverse side of this sheet may be used to provide key details not shown on the Plot Plan.
2. Contractor is to contact the Public Works Department at (254) 616-3172, **at least 48 hours**, before construction within the right-of-way. A Public Works Department Inspector must field verify the location of construction within the right-of-way before the ROW is disrupted and must approve all new construction within the ROW.
3. Inspections/reinspections must be submitted via [Click2Gov](#) OR Building Inspection Hotline (254-501-7766). All applicable response time frames apply depending on inspection notification medium utilized.
4. Administrative completeness: Nodes/Poles 30 days, Transport Facility 10 days, all others approx. 10 business days.

(Signature of Applicant)

(Date)

Approved for Construction: (PUBLIC WORKS USE ONLY)	
_____ City Engineer	_____ Date
ROW Inspection: Approved / Disapproved	
_____ Public Works Inspector	_____ Date

PLEASE SHOW THE FOLLOWING ON THIS LAYOUT:

- A. LOCATE ALL STREETS ABUTTING THE PROPERTY.
- B. SHOW LOCATIONS OF ALL BUILDINGS AND STRUCTURES ON THE PROPERTY AND THE DISTANCES BETWEEN THEM.
- C. SHOW THE DISTANCES FROM ALL PROPERTY LINES TO ALL STRUCTURES.
- D. SHOW ALL EASEMENTS ON THE PROPERTY.
- E. SHOW LOCATION OF CURRENT CURB CUT. SHOW WIDTH.
- F. SHOW LOCATION OF PROPOSED CURB CUT. SHOW WIDTH.

FRONT OF PROPERTY

ADDRESS: _____

