



# City of Killeen Adopt-A-Park Agreement

Turn in Forms to:  
Family Recreation Center - 1700 E Stan Schlueter Loop Killeen, TX 76542  
Phone: (254) 501-6390 E-mail: kpr@killeentexas.gov

Name of Group: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Primary Point of Contact: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Secondary Point of Contact: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

Name of Adopting Park: \_\_\_\_\_

Address: \_\_\_\_\_

*By signing, I agree that I have read the Adopt-A-Park Agreement and agree to be responsible for adhering to all rules and regulations and informing members of my group and accept the responsibility of picking up litter and promoting a litter-free environment in the community for a time period of one year.*

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Signature for Group: \_\_\_\_\_

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*FOR OFFICIAL USE ONLY*  
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Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Adopt-A-Park Agreement Expiration Date: \_\_\_\_\_

## Adopt-A-Park Program Agreement

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Recreation Services and the members of \_\_\_\_\_ hereinafter called the "Group" recognize the need and the desirability of litter-free parks and are entering this agreement to permit the Group to contribute toward the effort of maintaining litter-free parks.

By signature below, the Group, both jointly and individually, acknowledges the hazardous nature of the work, and agrees both jointly and individually, to the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as they may be required by the City of Killeen for special conditions on a particular adopted section.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision by one or more adults.
- Groups shall adopt the park location that is approved by Recreation Services.
- Groups shall be required to adopt for a minimum period of one year.
- Groups shall pick up litter a minimum of **4 (four) times per year** and at such additional times as needed. It is required that one of these pickups occur during *the TX statewide trash off event in April*.
- Group shall not subcontract or assign its duties or responsibilities to any other group or organization.
- Group shall **NOT** enter or attempt to remove litter from private property; all activity must be limited to the assigned location.
- Group shall appoint or select two points of contact to serve as a spokesperson for the Group to interact with Recreation Services.
- Group shall obtain required supplies and materials from Recreation Services per submitted request at least five (5) business days in advance of clean up.
- Materials and supplies furnished by Recreation Services shall be used solely for the Adopt-A-Park program.
- Each Group shall be responsible for prohibiting participants from either possessing or consuming alcoholic beverages while on the adopted section.
- Each Group shall be responsible for maintaining a first-aid kit and adequate drinking water while participating in litter pick up on the adopted section.
- The Group shall have the option of renewing the agreement, subject to the approval of Recreation Services and the continuation of the Adopt-A-Park program.

### **Recreation Services agrees to accomplish the following:**

- Work with the Group to determine the specific park to be adopted.
- Coordinate the erection of a sign, within 90 days after the initial pickup to be placed in a noticeable area along the adopted section with the Group's name or acronym displayed.
- Provide trash bags & grabbers.
- Coordinate the removal of the filled trash bags.

### **Additional terms and conditions:**

- Group is responsible for keeping the contact persons and information updated.
- Supplies are to be picked up at the designated locations by appointment.
- Recreation Services is to be notified of the day and time of the clean up before each event at least five (5) business days in advance.
- Group is responsible to submit the Event Report to Recreation Services with the following information: the number and location of bags, number of volunteers, and a photo of the event.

- Group will report to Recreation Services any litter in the adopted section that is unusual, i.e., large, heavy or hazardous items.
- Group will place trash bags under their designated sign for pick up and submit their photo of the group with the filled trash bags at their sign.

### **Safety Guidelines**

Must review safety rules and guidelines with your group prior to beginning any cleanup project. These rules are not all inclusive; please feel free to add any additional rules that will help keep your group safe while in the park.

- Children 15 years of age or younger, must be supervised at all times.
- Always wear gloves and appropriate safety gear.
- Do not pick up trash near the street, in the parking lot or near the curb.
- Do not pick up any sharp objects, such as broken glass or needles.
- Do not run in front of vehicles entering the park or park staff working in the park.
- Wash hands thoroughly after project is complete.
- Report any hazards or vandalism to park staff immediately at 254-501-8889.
- Lift all objects with your legs, not your back.
- Wear sun block and/or a hat.
- Drink plenty of water and take frequent breaks.
- Work in partners whenever possible.
- Wear appropriate clothes and shoes depending on the project and the temperature.
- Report any suspicious behavior to the Police.
- Seal all trash bags tightly prior to placing them next to designated trash receptacle for pick-up.
- Let park staff members know when you have a scheduled project day so they can let you know of any activities or construction projects that may be taking place in the park that day.
- Do not work at night or during potentially hazardous weather conditions.
- Do not block pathways or trails.
- Do not use power equipment or chemicals when weeding in the parks.

***If, in the sole judgment of Recreation Services, it is found that the adopting group is not meeting the terms and conditions of this agreement, upon 30 days' notice, Recreation Services may terminate the adoption agreement and remove the sign.***

## Park List & Park Locations

*\*For park availability please contact the Recreation Services\**

Park Name	Address
1. AA Lane Park	400 S 48th St.
2. Andy K. Wells Hike & Bike Trail	2201 E. Veterans Memorial Blvd.
3. Camacho Neighborhood Park	1706 Walton Walker Dr.
4. Conder Community Park	810 Conder St.
5. Fort Hood Regional Trail	3450 Robinett Road
6. Fowler Community Park	100 W. Fowler Street
7. Fox Creek Neighborhood Park	1909 Grey Fox Trail
8. Heritage Oaks Hike & Bike Trail	8001 Pyrite Drive
9. Hunt Neighborhood Park	2301 Hunt Drive
10. Iduma Neighborhood Park	4400 Foster Lane
11. Lions Club Community Park	1600 E. Stan Schlueter Loop
12. Lions Neighborhood Park	1307 Culp Ave.
13. Long Branch Community Park-West	1101 Branch Dr.
14. Long Branch Community Park-East	1101 Branch Dr.
15. Marlboro Neighborhood Park	2902 E. Veterans Memorial Blvd.
16. Maxdale Neighborhood Park	2500 Westwood Dr.
17. Mickey's Dog Park	2201 E. Veterans Memorial Blvd.
18. Phyllis Neighborhood Park	405 Phyllis Dr.
19. Rotary Club Neighborhood Children's Park	2201 E. Veterans Memorial Blvd.
20. Santa Rosa Park	901 Eva St
21. Stewart Neighborhood Park	1702 24th St.
22. Timber Ridge Neighborhood Park	5402 White Rock Dr.