

AN ORDINANCE ORDERING THE HOLDING OF AN ELECTION IN THE CITY OF KILLEEN, TEXAS, FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCILMEMBERS AT-LARGE; PROVIDING FOR THE FILING OF WRITTEN APPLICATION TO HAVE THEIR NAMES PRINTED ON THE OFFICIAL BALLOT; SPECIFYING THAT THE PROVISIONS OF THE GENERAL ELECTION LAWS SHALL CONTROL ALL QUESTIONS PERTAINING TO SUCH ELECTION; DESIGNATING THE POLLING LOCATIONS; PRESCRIBING THE CONTENTS OF THE OFFICIAL BALLOT; PROVIDING FOR ELECTION WORKER COMPENSATION; AND PROVIDING FOR POSTING AND PUBLICATION OF NOTICE OF ELECTION AND CONTAINING MISCELLANEOUS PROVISIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

SECTION I. That, pursuant to the laws of the State of Texas and the Charter of the City of Killeen, it is ordered by the City Council that a General Election (Election) be held in the City of Killeen, Texas, on Saturday, May 2, 2026, for the purpose of electing a Mayor and three (3) Councilmembers At-Large. Any reference in this Ordinance hereinafter to "Election Day" shall mean May 2, 2026.

SECTION II. The manner of holding the Election and all questions pertaining to such Election shall be governed by the Texas Election Code, and the returns shall be made and canvassed and the results declared as in other legal elections of the City of Killeen.

SECTION III. Any eligible and qualified person may have his or her name printed upon the official ballot as an independent candidate for the office of Mayor or Councilmember At-Large by filing a written application with the City Secretary beginning Wednesday, January 14, 2026, through Friday, February 13, 2026, by 5:00 p.m. Any person wishing to file a declaration of write-in candidacy must do so not later than Tuesday, February 17, 2026, by 5:00 p.m.

SECTION IV. The names of all those who have filed their written applications to have their names printed on the official ballot as candidates shall be posted by the City Secretary in a conspicuous place at his/her office for the inspection of the public for at least ten (10) days before he/she orders the ballot to be printed. The City Secretary shall preserve in his/her office

for a period established by the Texas State Library and Archives Commission and adopted by the City all applications, statements, notice of objections and other related papers.

SECTION V. Any person eligible for the office of Mayor or Councilmember At-Large who has filed his or her written application in accordance with the provisions of this Ordinance shall have his or her name printed on the official ballot. Any such person may cause his or her name to be withdrawn at any time prior to 5:00 p.m. on Friday, February 20, 2026, by filing in writing with the City Secretary, a request to that effect over his or her signature, duly attested to by a Notary Public. No name so withdrawn shall be printed on the ballot. Not later than twenty (20) days before the Election, the City Secretary shall have the official ballots printed.

SECTION VI. Each qualified voter who desires to cast an early vote or who expects to be absent on the date of the Election shall be entitled to an official ballot, and to cast such ballot in accordance with the applicable provisions of the Texas Election Code, Title 7, beginning Monday, April 20, 2026, and continuing through Tuesday, April 28, 2026, with no voting occurring on Tuesday, April 21, 2026, Saturday, April 25, 2026, or Sunday, April 26, 2026. The City Secretary will serve as the Early Voting Clerk, who may appoint by written order one (1) or more temporary deputies to serve as Deputy Early Voting Clerks, in accordance with the applicable law. Early Voting will be held in the first floor foyer/lobby of Killeen City Hall (*Main Early Voting Location*), 101 North College Street, Killeen, TX 76541 (*mailing address: 101 N. College Street, Killeen, TX 76541, Attention: Early Voting Clerk*), the Jackson Professional Learning Center (*Branch Early Voting Location*), 902 Rev R A Abercrombie Drive, Killeen, TX 76543 and at the Killeen Lions Park Senior Center (*Branch Early Voting Location*), 1700-B E. Stan Schlueter Loop, Killeen, TX 76542 between the hours of 8:00 a.m. to 5:00 p.m. on each day of Early Voting, except Saturdays, Sundays and official State or City holidays. Provided, however, that on the first and last day of Early Voting, the hours shall be 7:00 a.m. to 7:00 p.m. For the Election those dates shall be Monday, April 20, 2026, and Tuesday, April 28, 2026.

Applications for ballot by mail shall be mailed to:

Laura Calcote, Early Voting Clerk
101 N. College Street
Killeen, TX 76541

(254) 501-7717

citysec@killeentexas.gov

<https://www.killeentexas.gov/706/2026-General-Election>

Applications for Ballots by Mail (ABBM) must be received no later than the close of business on: Monday, April 20, 2026.

Federal Post Card Applications (FPCAs) must be received no later than the close of business on: Monday, April 20, 2026.

Exhibit A, "Order of General Election for Municipalities," to this Ordinance summarizes the aforementioned Election information and will be posted accordingly at Killeen City Hall.

SECTION VII. The Election shall be held in the hereafter-designated Election Day polling locations between the hours of 7:00 a.m. to 7:00 p.m.

PRECINCTS #106/116/117/201/211

Rancier Middle School
3301 Hilliard Avenue
Killeen, TX 76543

PRECINCTS #109/110/204/406/410

Utility Collections
210 W. Avenue C
Killeen, TX 76541

PRECINCTS #203/208/209/210/214/215/217

Cedar Valley Elementary School
4801 Chantz Drive
Killeen, TX 76542

PRECINCTS #205/207

Jackson Professional Learning Center
902 Rev R A Abercrombie Drive
Killeen, TX 76543

PRECINCTS #206/408/409/419/420

Killeen Lions Park Senior Center
1700-B E. Stan Schlueter Loop
Killeen, TX 76542

PRECINCTS #404/412/415

Palo Alto Middle School
2301 W. Elms Road
Killeen, TX 76549

PRECINCTS #401/405/414

Robert M. Shoemaker High School
3302 Clear Creek Road
Killeen, TX 76549

PRECINCTS #402/413

Roy J. Smith Middle School
6000 Brushy Creek Drive
Killeen, TX 76549

SECTION VIII. The City Council shall appoint Election Day presiding judges and alternate presiding judges at the aforementioned precinct polling locations and also appoint a presiding judge and an alternate presiding judge to the Early Voting Ballot Board to process the early voting results and conduct additional official duties as prescribed by the Texas Election Code. If neither the presiding judge nor the alternate judge can serve, and their inability to serve is discovered so late that it is impracticable to fill the vacancy in the normal manner, the Mayor shall have the authority and is hereby directed to appoint a replacement judge to preside at the Election. The presiding judge for each precinct shall appoint no more than two (2) election clerks, in addition to the alternate presiding judge, to assist the presiding judge in the conduct of the Election. The presiding judges, alternate presiding judges and clerks shall be paid \$20.00 per hour for serving in such capacities, and the presiding judges and/or alternate presiding judges shall be paid an additional \$25.00 for delivering the returns of such Election to the City Secretary for proper tabulation. No presiding judge, alternate presiding judge or clerk shall be compensated for a period in excess of the time extending from one (1) hour before the polls open until two (2) hours after the polls close. The Early Voting Ballot Board/Central Counting Station presiding judge is entitled to a minimum compensation of five (5) hours' pay regardless of the amount of time worked, for a total of \$100.00, for serving in such capacity that will include proper tabulation. The Early Voting Ballot Board/Central Counting Station alternate presiding judge and additional member is entitled to a minimum compensation of three (3) hours' pay regardless of the amount of time worked, for a

total of \$60.00, for serving in such capacity that will include proper tabulation. No later than the twenty-first (21st) day after Election Day, the Early Voting Ballot Board will need to reconvene to conduct the Post-Election Hand Count Audit and shall be compensated at \$20.00 per hour for such services. Additionally, if the Early Voting Ballot Board needs to reconvene to tabulate provisional ballots or any mail ballots after Election Day, they shall be paid an additional \$20.00 per hour for such services.

SECTION IX. The following positions shall be set forth on digital scan and paper ballots hereinafter provided, in substantially the following form:

**CITY OF KILLEEN GENERAL ELECTION
MAY 2, 2026
OFFICIAL BALLOT**

Mayor

(Alcalde)

Vote for None or One (1)

(Vote por ninguno o uno (1))

- () _____
- () _____
- () _____

Councilmembers At-Large

(Miembros En General del Consejo)

Vote for None, One, Two, or Three

(Vote por ninguno, uno, dos, or tres)

Vote for One, Two, or Three

- () _____
- () _____
- () _____
- () _____
- () _____
- () _____

SECTION X. Digital scan ballots, the DS200 Digital Tabulator and the ExpressVote Universal Voting System shall be used for voting by personal appearance during Early Voting, curbside voting and on Election Day. Privacy screens shall be used by voters marking ballots by personal appearance for Early Voting and on Election Day. Paper ballots and the DS200 Digital Tabulator shall be used for voting by mail.

SECTION XI. All resident qualified electors of the City of Killeen shall be permitted to vote at the Election.

SECTION XII. The election materials enumerated in the Texas Election Code, Sec. 272.001, et seq., shall be printed and furnished in both English and Spanish for use at each polling location for Early Voting and on Election Day.

SECTION XIII. A traditional polling location set up will be used at the polls for Early Voting and on Election Day.

SECTION XIV. Notice of Election shall be given by posting substantial copies of the Notice of Election as prescribed by the Secretary of State's office in both English and Spanish at Killeen City Hall, the official City of Killeen website and at three (3) other public places in the City at least thirty (30) days prior to the date set for the Election; and substantial copies of the Notice of Election in both English and Spanish shall be published on the same day of the week, for two (2) successive weeks, in a newspaper of general circulation in the City, the date of first publication to be not less than fourteen (14) days prior to the date set for the Election.

SECTION XV. Returns of the Election shall be made by the election officers to the City Council at a meeting following the Election; the returns will be canvassed and the results of the Election declared as prescribed by the Texas Election Code and the City Charter.

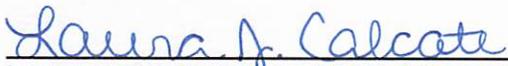
SECTION XVI. It is officially found, determined and declared that the meeting at which this Ordinance has been adopted was open to the public and public notice of the time, place and subject matter of the public business to be considered and acted upon at the meeting, including this Ordinance, was given, all as required by the applicable provisions of the Texas Government Code, Sec. 551.001, et seq.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this 3rd day of February 2026, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 et seq.

APPROVED:


Debbie Nash-King, MAYOR

ATTEST:


Laura J. Calcote, CITY SECRETARY



APPROVED AS TO FORM:


Holli C. Clements, CITY ATTORNEY

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Laura Calcote

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

101 N. College Street

Address (Dirección)

Killeen 76541

City (Ciudad) Zip Code (Código Postal)

(254) 501-7717

Telephone Number (Número de teléfono)

citysec@killeentexas.gov

Email Address (Dirección de Correo Electrónico)

<https://www.killeentexas.gov/706/2026-General-Election>

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBMs) must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

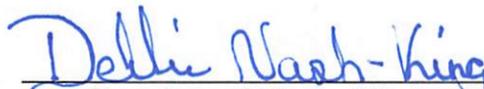
04 / 20 / 2026
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

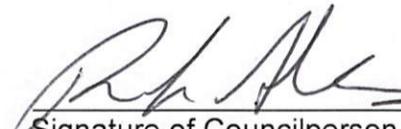
04 / 20 / 2026
(date)(fecha)

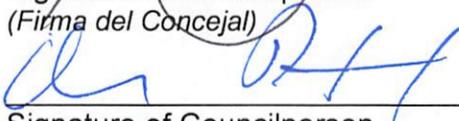
Issued this 03 day of 02, 20 26
(day) (month) (year)

(Emitida este día 03 de 02, 20 26.)
(día) (mes) (año)


Signature of Mayor (Firma del Alcalde)


Signature of Councilperson
(Firma del Concejal)

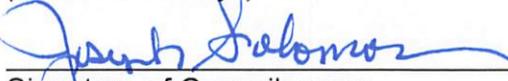

Signature of Councilperson
(Firma del Concejal)


Signature of Councilperson
(Firma del Concejal)

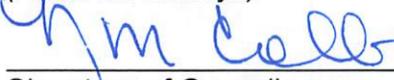
Signature of Councilperson
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(Firma del Concejal)


Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.
Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.



City of Killeen

File Number: OR-26-004

Enactment Number: 26-013

Consider an ordinance ordering the May 2, 2026 General Election for the purpose of electing a Mayor and three Councilmembers At-Large.

DATE: February 3, 2026

TO: Kent Cagle, City Manager

FROM: Laura Calcote, City Secretary

SUBJECT: Ordering the May 2, 2026 General Election to elect a Mayor and Three Councilmembers At-Large

BACKGROUND AND FINDINGS:

The Texas Election Code, Chapter 3, provides for the ordering of an election not later than the 78th day before a uniform election date. In addition to any other elements required, each election order must state the date of the election and the offices or measures to be voted on at the election.

The attached ordinance has been prepared ordering the 2026 General Election and giving notice of an election for the purpose of electing a Mayor and three Councilmembers At-Large and designating the Early Voting and Election Day polling locations and times.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This ordinance conforms to Article IX (Nominations and Elections) of the City Charter, authorizing the ordering of an election to be held on a uniform election date provided for in the Texas Election Code.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The estimated expenditure to conduct this election is \$90,000.00 for Fiscal Year 2026. Funds are budgeted to cover the costs associated with the election. Killeen Independent School District (KISD)

has expressed interest in holding a joint election with the City of Killeen (City), and the total costs of election equipment, personnel and supplies would then be divided evenly amongst the two (2) participating entities.

Is this a one-time or recurring revenue/expenditure?

Holding an election is a recurring expenditure.

Is this revenue/expenditure budgeted?

Yes, both revenue and expenditures are budgeted.

Revenue is allocated to the General Fund under the Election Fees account (100-44400-150-152-000000).

Expenditures are budgeted in the General Fund, Legal Department under the following accounts:

- Personnel Services:
 - 100-51130-150-152-000000
 - 100-51610-150-152-000000
 - 100-51620-150-152-000000
 - 100-51700-150-152-000000
- Election Expense:
 - 100-55620-150-152-000000

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes.

RECOMMENDATION:

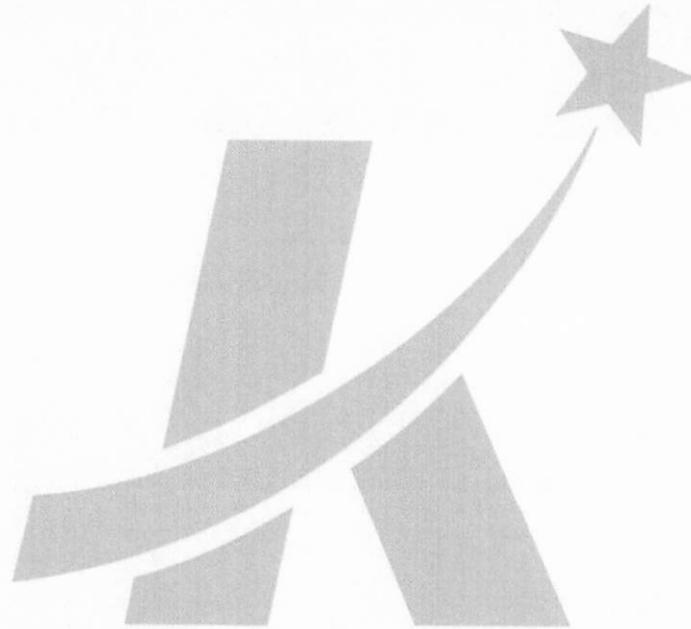
Staff recommends City Council approve the ordinance ordering a May 2, 2026 General Election for the purpose of electing a Mayor and three At-Large Councilmembers.

DEPARTMENTAL CLEARANCES:

Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Ordinance
Exhibit A - Order of General Election for Municipalities
Presentation



ORDERING THE MAY 2, 2026 GENERAL ELECTION

OR-26-004

February 3, 2026

Purpose of General Election

2

- Election of a Mayor and three (3) Councilmembers At-Large
- Current Members:
 - ▣ Debbie Nash-King, Mayor
 - ▣ Ramon Alvarez, At-Large
 - ▣ Riakos Adams, At-Large
 - ▣ Vacant, At-Large

Application and Voting Dates

3

- Applications for name placement on ballots:
 - First day – Wednesday, January 14, 2026
 - Last day – Friday, February 13, 2026, by 5:00 p.m.
- Early Voting dates (weekdays only):
 - Monday, April 20, 2026 (7:00 a.m. to 7:00 p.m.)
 - **Tuesday, April 21, 2026 (No Voting – State Holiday)**
 - Wednesday, April 22, 2026 (8:00 a.m. to 5:00 p.m.)
 - Thursday, April 23, 2026 (8:00 a.m. to 5:00 p.m.)
 - Friday, April 24, 2026 (8:00 a.m. to 5:00 p.m.)
 - Monday, April 27, 2026 (8:00 a.m. to 5:00 p.m.)
 - Tuesday, April 28, 2026 (7:00 a.m. to 7:00 p.m.)
- Election Day:
 - Saturday, May 2, 2026 (Polls open 7:00 a.m. to 7:00 p.m.)

Early Voting Polling Locations

4

- Killeen City Hall – *Main Early Voting Location*
- Jackson Professional Learning Center – *Branch Early Voting Location*
- Killeen Lions Club Park Senior Center – *Branch Early Voting Location*

Election Day Polling Locations

5

- Precincts #106/116/117/201/211 – Rancier Middle School
- Precincts #109/110/204/406/410 – Utility Collections
- Precincts #203/208/209/210/214/215/217 – Cedar Valley Elementary School
- Precincts #205/207 – Jackson Professional Learning Center

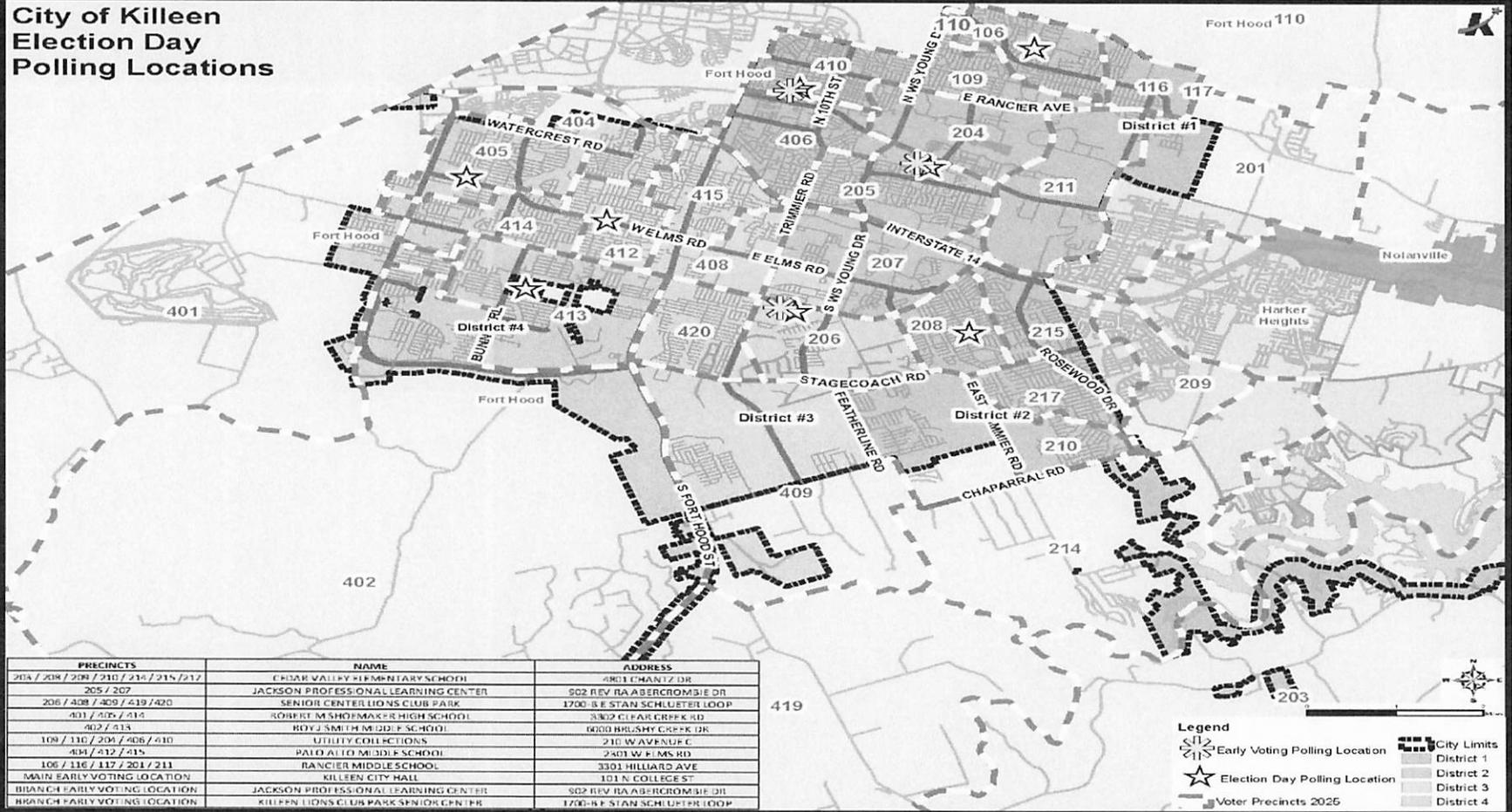
Election Day Polling Locations (Cont.)

6

- Precincts #206/408/409/419/420 – Killeen Lions Park Senior Center
- Precincts #404/412/415 – Palo Alto Middle School
- Precincts #401/405/414 – Robert M. Shoemaker High School
- Precincts #402/413 – Roy J. Smith Middle School

Polling Locations Map

City of Killeen Election Day Polling Locations



Legend

- Early Voting Polling Location
- Election Day Polling Location
- Voter Precincts 2025
- City Limits
- District 1
- District 2
- District 3
- District 4

Voting Equipment Utilized

8

ExpressVote Universal Voting System



Electronic Pollbook (ePollbook)



DS200 Digital Tabulator



Recommendation

9

Staff recommends City Council approve the ordinance ordering a *May 2, 2026 General Election* for the purpose of electing a *Mayor* and *three Councilmembers At-Large*