



CITY OF KILLEEN  
MUNICIPAL COURT OF RECORD  
COURT DECORUM



The courtroom is a formal setting, with a long history, which commands respect from all who participate in its proceedings. Therefore, the following information is provided in regards to Court Decorum. All parties must be appropriately dressed.

- Rise when addressing the Court.
- Answer the Court with "Your Honor".
- Do not argue with the Judge.
- Do not use inappropriate facial expression(s) in the courtroom.
- No clothing with vulgar or offensive language.
- No gang related clothing, colors, symbols at the discretion of the City Marshal.
- Do not read newspapers, magazines, or other items not related to the trial being conducted while court is in session.
- No children under the age of 12 years of age will be permitted in the courtroom without exceptional circumstances; and disruptive children will be asked to leave the courtroom.
- Do not bring food or beverages into the courtroom at any time.
- Do not chew gum in the courtroom
- Do not talk or make loud noises while court is in session.
- Remove your hat (men and women), caps or headdresses prior to entering the courtroom (religious head coverings exempted)
- Do not wear house shoes or shower shoes.
- Do not wear shorts, T-shirts (unless it has buttons) tank tops, jogging/sweat suits, sleeveless shirts, pajamas, or any shirt/blouse that is 'see through'. **Exceptions:** Uniform t-shirts and Police and Postal uniform shorts.
- No sunglasses unless ordered to be worn by a doctor.
- Pull your trousers up – **NO SAGGING.**
- No electronic devices allowed in the courtroom.
- Do not sleep in the courtroom.

**NO WEAPONS TO INCLUDE FIREARMS, MACE, PEPPER SPRAY, KNIVES, SHARPS OR CUTTING INSTRUMENTS, REAL OR SIMULATED, WILL BE PERMITTED IN THE COURT BUILDING!**

**Any individual in violation of the Court Decorum code is subject to be found in Contempt of Court with a possible penalty of \$100 and/or three (3) days in jail. In addition, your case(s) will be reset.**

Signed and Ordered January 6<sup>th</sup> 2020  
Presiding Judge  
Mark D. Kimball  
Municipal Court of Record  
City of Killeen, Bell County