



**MINUTES**  
**KILLEEN ARTS COMMISSION**  
REGULAR MEETING  
UTILITY COLLECTIONS CONFERENCE ROOM  
210 WEST AVENUE C  
February 14, 2020  
12:15 P.M.

**Call to Order**

Chairperson Miller called the meeting to order at 12:17 p.m.

**Roll Call**

Attending: Commission Members: Lana Husband, Nina Cobb, Nelson Santiago, Elizabeth Blackstone, Morris Melton, Darlene Golden

City Staff: Traci Briggs, Deputy City Attorney  
Tsui Cheung, Staff Accountant

Absent: Commission Member: Sean Payton, and Roxanne Flores-Achmad

**Consider Approval of Agenda for the February 14, 2020 Regular Meeting**

Vice Chairperson Golden moved to approve the agenda, seconded by Commissioner Blackstone. The motion passed unanimously.

**Consider Approval of Minutes for the January 10, 2020 Regular Meeting**

Commissioner Husband moved to approve the agenda, seconded by Vice Chairperson Golden. The motion passed unanimously.

**Review Arts Commission Attendance Record for FY20**

Attendance record was reviewed. Chairperson Miller reminded Commissioners to notify Ms. Cheung and provide a reason if they could not attend any meetings but wanted their absences to be excused.

**Review and Discuss Account Activity for Administrative Funds**

Ms. Cheung reported that no new expenses were incurred since the previous meeting.

**Consider FY 20 Event Evaluation for Killeen Sister Cities, Osan Korea, Committee**

Ms. Maureen J. Jouett representing the grantee explained that the hotel requirement was not met because the reservations were cancelled unexpectedly. She requested to waive the requirement or add the unfulfilled hotel room to the next event. Commissioner Blackstone said that the event was marvelous, and Commissioner Husband mentioned that some performers were from out of Killeen. The staff's recommended funding was \$0; Ms. Cheung said if the hotel requirement were fulfilled the recommended funding would be \$7,129. Commissioner Cobb moved to approve the funding of \$7,000, seconded by Commissioner Blackstone. Commissioner Blackstone, Husband, Melton, Cobb, and Chairperson Miller voted for the motion, Commissioner Santiago voted against the motion, and Vice Chairperson Golden abstained from voting. The motion passed with a majority.

### **Consider Event Change Request from Killeen Sister Cities, Osan Korea, Committee**

Ms. Maureen J. Jouett representing the grantee requested to change the location of the Spring Cultural Events from Killeen High School to Ellison High School. She said the former location was under construction, so it was not available. She also requested to change the date from April 18, 2020 to April 4, 2020. Ms. Jouett said that the advertising would start once the request was approved. Commissioner Husband moved to approve the request, seconded by Commissioner Santiago. The motion passed unanimously.

### **Consider Name Badge Purchase for Replacement**

Commissioner Husband moved to purchase new badges for all Commissioners, seconded by Commissioner Blackstone. The motion passed unanimously.

### **Discuss Arts Commission Appreciation Night**

Commissioner Cobb reported that she had met with the City Manager regarding the reservation of the Killeen Civic and Conference Center on October 17, 2020 for the event, and she would work with the Community Development Executive Director Leslie Hinkle regarding the costs.

### **Receive briefings by subcommittees**

#### A. Rules and Regulations

No updates were reported.

#### B. Marketing

Commissioner Husband said that she was working with local performers to get footages for the PSA project. She said it would have no costs. She also reported that digital billboard would cost about \$20 per day.

### **Discuss Arts Commission funded events attended by Commissioners**

Commissioner Husband, Golden, and Melton attended the African American Art and History Showcase and said the event was successful. Commissioner Melton commented that the Commission was not shown as a sponsor in the playbill. Vice Chairperson Golden mentioned the event had a fund-raising purpose. Mr. Briggs said that the Commissioners could discuss these issues when they considered the event evaluation.

Commissioner Husband and Golden also attended the Veggie and Art Fest. Chairperson Miller asked if the event was artistic. Vice Chairperson Golden said the food was prepared and presented in a creative way. Commissioner Husband said the event attracted the culinary arts subculture groups from out of Killeen.

### **Discuss FY 21 Grant Application Cycle**

Ms. Cheung explained the calendar of the FY 21 grant application cycle. She also explained the new funding allocation policy that would be submitted to the Council for approval, along with the proposed rules changes. Chairperson Miller requested Ms. Cheung to explain the details of how to conduct the application review in the May regular meeting.

**Next Meeting Date**

The next regular meeting is scheduled for Friday, March 13, 2020, at 12:15 p.m. in the Utility Collections Conference Room.

**Adjournment**

Vice Chairperson Golden moved to adjourn the meeting, seconded by Commission Blackstone. The motion passed unanimously. The meeting ended at 1:21 p.m.

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John Miller, Chairperson

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Tsui Cheung, Staff Accountant