



**MINUTES**  
**KILLEEN ARTS COMMISSION**  
REGULAR MEETING  
CITY HALL MAIN CONFERENCE ROOM  
101 NORTH COLLEGE STREET, 1<sup>ST</sup> FLOOR  
April 22, 2022  
12:15 P.M.

**Call to order**

Chairperson Darlene Golden called the meeting to order at 12:15 p.m.

**Roll call**

Attending: Commission Members: Darlene Golden, Luvina Sabree, John Miller, Erin Hughley, Van Fraley, Monique Brand, Christopher Brown, and Regina Mitchell.

City Staff: Holli Clements, Deputy City Attorney  
Emma Bouton, Financial Analyst  
Lillianette Torres, Staff Accountant

Absent: Commission Members: Angela Galbreth

**Consider approval of agenda for the April 22, 2022 regular meeting**

Commissioner Miller moved to approve the agenda, seconded by Commissioner Brand. The motion passed unanimously.

**Consider approval of minutes for the March 11, 2022 regular meeting**

Commissioner Miller moved to approve the minutes, seconded by Commissioner Brand. The motion passed unanimously.

**Review Arts Commission attendance record for FY22**

Attendance record was reviewed. Commissioner Brand asked about her absence from January, and February's meeting being excused. Emma stated that attendance record sheets were filled out and signed prior to this meeting and in the next meeting the attendance record would be updated to reflect those changes.

**Review and discuss account activity for administrative funds**

Mrs. Bouton reported that no expenses were incurred since the last meeting.

**Consider FY 22 evaluation report for Armed Forces Natural Hair and Health**

Ashley Knight presented her presentation and she is expected to receive full amount. Commissioner Brand asked what documentation she was referring to and she mentioned a receipt for \$116.

Mrs. Bouton recommended the Arts Commission approve funding of \$18,067.

Commissioner Brand moved to approve the funding amount of \$18,067 for this event, seconded by Commissioner Brown. The motion passed unanimously.

**Discuss FY 21 Annual Report**

Mrs. Bouton mentioned to the commissioners she did only receive one survey response back. If they would like to give any input Emma would like them to have those surveys turned in by next week as we will have them on the agenda for next month to consider. Emma presented a PowerPoint to the commissioners and let them know this would be the presentation given to council to be voted on.

**Receive briefings by sub-committees**

## A. Rules and Regulations

Rules and regulations did not meet however Chairperson Golden asked Commissioner Miller about a proposed rule change to change the hotel motel amount from \$3,000 to \$5,000. Commissioner Miller stated it was brought up at a prior meeting and needed to be placed on the agenda to vote on proposed changes to the rules and regulations including adding the chair to the quorum in case of there ever not being enough people to vote and wanting to vote on this next month.

## B. Marketing

Did not meet. Chairperson Golden asked marketing to meet because the fiscal year is coming up in a few months and the solar eclipse is being talked about but there hasn't been any marketing giving us anything concrete. Commissioner Brand mentioned a stakeholder meeting for the eclipse but she was waiting to discuss during agenda item twelve.

**Discuss Arts Commission funded events attended by Commissioners**

Commissioner Brand attended the SpongeBob Play, good to see kids interacting on stage and having a good time, she also attended the Cultural Exchange she mentioned this event was beyond beautiful and she thinks it is really refreshing to see an event like this come to Killeen.

Commissioner Mitchell attended the SpongeBob Play. She had planned on attending the Cultural Exchange Event but the time had changed so she missed this one.

**Select six representatives to attend Arts Commission Funded Events**

Event: Jazz Extravaganza  
Date/Time: May 6, 2022 2:00-10:00  
Location: Killeen Civic and Conference Center  
Admission: VIP \$55.00 Reg \$25.00  
Organization: Songhai Bamboo Roots Association

Commissioners Miller, Brand, and Hughley plan to attend this event.

Event: The 39 Steps  
Date/Time: April 16, 2022 7:30-10:30  
April 17, 2022 2:30-5:30  
April 22, 2022 7:30-10:30  
April 23, 2022 7:30-10:30  
April 24, 2022 2:30-5:30



Location: Vive Les Arts Theater  
Admission: Adults \$22.38 Children  
\$17.28  
Organization: Vive Les Arts Societe

Commissioners Hughley, and Mitchell plan to attend this event on April 24<sup>th</sup>.

Event: Aladdin Jr.  
Date/Time: May 14, 2022 7:30-10:30  
May 15, 2022 2:30-5:30  
May 20, 2022 7:30-10:30  
May 21, 2022 7:30-10:30  
May 22, 2022 2:30-5:30  
Location: Viva Le Arts Theater  
Admission: Adult \$16.25 Children \$12.13  
Organization: Vive Les Arts Children's Theater

Commissioner Miller, and Hughley plan to attend on the 15<sup>th</sup>, Commissioner Mitchell plans to attend on 21<sup>st</sup>

#### **Discuss use of American Rescue Plan funding**

Commissioner Brand gave an update on the solar eclipse and mentioned stakeholders collectively will have different events and viewing areas across the city. Commissioner Brand stated the Arts Commission will have a series of events leading up to the eclipse, which is on a Monday. Commissioner Brand will complete a whitepaper plan and will send it out to the commissioners. A constellation themed wine and sip is being planned for Friday and will take place downtown. Saturday a concert series event with different genres is being planned near the amphitheater. Sunday an event is being planned where a cover band will perform the final countdown. The whitepaper plan is preliminary, but it will include the various vendors and Commissioner Brand has reached out to artists and the cover band. Commissioner Miller asked about costs and Commissioner Brand said they would be included in the whitepaper plan.

#### **Next meeting date**

The next regular meeting is scheduled for Friday, May 13, 2022 at 12:15 p.m. in the Utility Collections Conference Room.

#### **Adjournment**

Commissioner Golden asked for a motion for adjournment. Commissioner Brand motioned to adjourn and, Commissioner Fraley seconded the motion. The meeting adjourned at 12:50 p.m.

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Darlene Golden, Chairperson

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Emma Bouton, Financial Analyst