



MINUTES
KILLEEN ARTS COMMISSION
REGULAR MEETING
CITY HALL MAIN CONFERENCE ROOM
101 NORTH COLLEGE STREET, 1ST FLOOR
February 11, 2022
12:15 P.M.

Call to order

Chairperson Darlene Golden called the meeting to order at 12:16 p.m.

Roll call

Attending: Commission Members: Darlene Golden Luvina Sabree, John Miller, Erin Hughley, Van Fraley, and Monique Brand

City Staff: Holli Clements, Deputy City Attorney
Tsui Cheung, Staff Accountant
Chelsea Cordova, Executive Assistant

Absent: Commission Members: Christopher Brown, and Angela Galbreth

Consider approval of agenda for the February 11, 2022 regular meeting

Commissioner John Miller moved to approve the agenda, seconded by Commissioner Monique Brand. The motion passed unanimously.

Consider approval of minutes for the January 14, 2022 regular meeting

Commissioner Luvina Sabree moved to approve the minutes, seconded by Commissioner Monique Brand. The motion passed unanimously.

Review Arts Commission attendance record for FY22

Attendance record was reviewed.

Review and discuss account activity for administrative funds

Ms. Cheung reported that \$79.92 was spent on name badges for new Commissioners who have joined the board.

Consider FY 21 evaluation report from Vive Les Arts Societe

Jamie Salter presented the report for FY 2021 season.

Tsui Cheung recommended the Arts Commission approve funding of \$22,815

Commissioner John Miller moved to approve the funding of \$22,815 to Vive Les Arts Societe for this event, seconded by Commissioner Monique Brand. The motion passed unanimously.

Present certificate of appreciation to Vive Les Societe

Certificate of Appreciation was presented by Darlene Golden to the Grantee Jamie Salter.

Consider FY 22 evaluation report from Killeen Sister Cities, Osan, Korea, Committee

Roxanne presented the report for Killeen Sister Cities 26th Annual International Event.

Tsui Cheung recommended the Arts Commission approve funding of \$4,968.

Commissioner Monique Brand moved to approve the funding of \$4,968 to Killeen Sister Cities, Osan, Korea, Committee and seconded by vice chairperson Luvina Sabree. The motion passed unanimously.

Grantee Roxanne presented to the board she wants to use 2022 to grow and make their events bigger. Approximately 2,034 people who attended this event which was less than expected.

Consider FY 22 evaluation report from Armed Forces Natural Hair and Health

Ashley Knight presented the report for FY 22 Armed Forces Natural Hair and Health Expo.

Tsui Cheung recommended the Arts Commission approve funding of \$17,387.

Chairperson Darlene Golden mentioned Commissioner Luvina Sabree has stepped down.

Commissioner John Miller moved to approve the funding in the amount of \$17,387 to Armed Forces Natural Hair and Health and seconded by Commissioner Van Fraley. The motion passed unanimously.

Consider the event change request from Armed Forces Natural Hair and Health

Armed Forces Natural Hair and Health would like to change events from Eight Bucks Film and Art Festival to an R&B festival combining the other two events to this one event due to not being able to get the film production in time for event and they would also like to change the date to May 28, 2022.

Commissioner John Miller had some comments about the change of this event. He mentioned to the grantee Ashley Knight she may have to apply for an entirely new grant to have this event. Deputy City Attorney Holli Clements mentioned there is nothing in the rules that states this change cannot be made.

Commissioner Monique Brand moved to approve the change request and was seconded by Commissioner Van Fraley. The motion passed unanimously.

Receive briefings by sub-committees

A. Rules and Regulations

The Sub-committee discussed having two changes made for future meetings. If the chairperson is present and the commission is short on members resulting in not having a quorum, the chairperson can vote as the fifth vote. Currently the hotel requirement amount is \$3,000 a hotel room. Commissioners would like to increase this amount to \$5,000 This will be discussed further in March's meeting. Commissioners want to add this to the Agenda in March for a discussion item and to April's agenda to consider.

B. Marketing

Monique Brand CTC: The marketing committee did not meet. Monique Brand wanted to give an update on the Solar Eclipse and getting some more information out to everyone because there will be a lot of people involved in this.

Discuss Arts Commission funded events attended by Commissioners

No items to discuss



Discuss use of American Rescue Plan funding

The committee wants to use their risky plan funding to major their event around the Solar Eclipse.

Next meeting date

The next regular meeting is scheduled for Friday, March 11, 2022 at 12:15 p.m. in the Utility Collections Conference Room.

Adjournment

I certify that the above notice of meeting was posted on the bulletin board at the Killeen City Hall, Killeen Police Department, and on the Arts Commission website at www.killeentexas.gov on or before February 8, 2022.

Darlene Golden, Chairperson

Emma Bouton, Financial Analyst