



MINUTES
KILLEEN ARTS COMMISSION
REGULAR MEETING
CITY HALL MAIN CONFERENCE ROOM
101 NORTH COLLEGE STREET, 1ST FLOOR
March 12, 2021
12:15 P.M.

This meeting will also be conducted via Zoom. The link to this meeting is
<https://zoom.us/j/92026053441?pwd=RjlVRnh2MXpmdzF6VUt5RTR0aG1EQT09>
Meeting ID: 920 2605 3441 Passcode: 014307
Telephone Dial-In for Audio: +1 346 248 7799 US (Houston)

Call to Order

Chairman Miller called the meeting to order at 12:28 p.m.

Roll Call

Attending: Commission Members: John Miller, Nelson Santiago, Darlene Golden, Luvina Sabree, Morris Melton, Roxanne Flores-Achmad, and Lana Husband via Zoom.

City Staff: Traci Briggs, City Attorney
Tsui Cheung, Staff Accountant
Emma Bouton, Accounting Specialist

Absent: Commission Member: Erin Hughley and Nina Cobb

Consider Approval of Agenda for the March 12, 2021 Regular Meeting

Commissioner Flores-Achmad moved to approve the agenda, seconded by Commissioner Golden. The motion passed unanimously.

Consider Approval of Minutes for the January 8, 2021 Regular Meeting

Commissioner Flores-Achmad moved to approve the minutes, seconded by Commissioner Santiago. The motion passed unanimously.

Review Arts Commission Attendance Record for FY21

Attendance record was reviewed.

Review and Discuss Account Activity for Administrative Funds

Tsui Cheung, Staff Accountant, stated that \$16.99 was spent to purchase a name badge.

Review FY 22 grant calendar

Tsui Cheung presented the calendar to the Commission and stated that the legal notices have been posted for the Grant Application Workshop. The instructions and Zoom link have also been posted to the City's website. The deadline for submitting grant applications is April 23. Chairperson Miller asked that an email be sent to the commissioners with a link to the Zoom meeting for the grant application workshop. Tsui Cheung will be sending an email to past and present grantees with the information.

Review and Consider FY 20 annual report

Chairperson Miller verified that he will be presenting this report to City Council in early April. Tsui Cheung presented the annual report to the commission. The annual advisory report and long-term goals section are a work plan and next year City Council should be updated on the changes or progress of those goals.

Commissioner Santiago moved to approve the annual report, seconded by Commissioner Flores-Achmad.

Commissioner Golden brought up that the 2020 event for Songhai Bamboo Roots was postponed to 2021, not cancelled, according to an email she stated was received by the Mayor. Traci Briggs, City Attorney, confirmed that the actual event did not happen in 2020 and that is why the amount paid on the report is \$0. Commissioner Golden asked if the funds are being carried over from fiscal year to the next and Traci Briggs stated that the rules require events to be held by September 30th in order to receive funding and the funding wouldn't carry over to the next fiscal year. Since the question came from Commissioner Golden for Songhai Bamboo Roots no further discussion was had due to conflict of interest.

The motion passed unanimously.

Consider FY 21 Event Evaluation for Songhai Bamboo Roots Association

Shawn Golden is the representative for Songhai Bamboo Roots. Chairperson Miller asked how the event went. Shawn Golden stated the event went well. There was limited seating, temperature checks, and a virtual component for those that couldn't attend due to limited seating. Chairperson Miller asked if the same Covid protocols would be followed for next year's event and Shawn Golden said they would likely keep the protocols in place in order to ensure the safety of those attending. Chairperson Miller also asked if there was anything the Commission could do to enhance the online component. Shawn Golden stated that the commission could attend to show their support. Commissioner Sabree was present, and she thought it was a really good event.

Tsui Cheung recommended that the Arts Commission approve funding of \$1,505.

Chairperson Miller asked why the funding recommendation was less than what was originally awarded. Tsui Cheung stated that one of the expenses was for liability insurance for the whole year, and the amount had to be prorated for the event and only half of the expense was approved.

Commissioner Flores-Achmad moved to approve the funding in the amount of \$1,505. Commissioner Santiago seconded the motion. The motion passed unanimously.

Receive briefings by sub-committees

A. Rules and Regulations

Did not meet.

B. Marketing

Did not meet.

Discuss Arts Commission Funded Events Attended by the Arts Commissioners

Commissioner Flores-Achmad attended Moana JR and she took her daughter. She enjoyed it and thought it was nice to see so many young people in the play as well as a diverse audience and cast. She said well done on their behalf and that she had a really good time.

Select six representatives to attend Arts Commission Funded Events

Event: Once On This Island
Grantee: Vive Les Arts Societe
Date/ Time: April 16, 2021 Friday 7:30 pm
April 17, 2021 Saturday 7:30 pm



April 18, 2021 Sunday 2:30 pm
April 23, 2021 Friday 7:30 pm
April 24, 2021 Saturday 7:30 pm
April 25, 2021 Sunday 2:30 pm

Location: Vive Les Arts

Admission: Child (under 12) \$15; Senior/Student/Military/Teacher \$18; General \$20

Chairperson Miller asked the Commission who would like to attend Once On This Island. Chairperson Miller would like to attend on Sunday April 25th. Commissioner Flores-Achmed will check her schedule and contact city staff for her reservation.

Next Meeting Date

The next regular meeting is scheduled for Friday, April 9, 2021, at 12:15 p.m. in the City Hall Main Conference Room and via Zoom.

Adjournment

Commissioner Golden made a motion to adjourn the meeting. Commissioner Sabree seconded the motion. The meeting adjourned at 1:02 p.m.

John Miller, Chairperson

Tsui Cheung, Staff Accountant