



MINUTES
KILLEEN ARTS COMMISSION
REGULAR MEETING
CITY HALL MAIN CONFERENCE ROOM
101 NORTH COLLEGE STREET, 1ST FLOOR
October 8, 2021
12:15 P.M.

This meeting will also be conducted via Zoom. The link to this meeting is
<https://us06web.zoom.us/j/3397887656?pwd=Z0VWU1czOGRpQ245enJWS1hCSnJJUT09>
Meeting ID: 339 788 7656 Password: 04142020
Telephone Dial-In for Audio: +1(833) 548-0276 US (Toll-free)

Call to Order

Commissioner Golden called the meeting to order at 12:18 p.m.

Roll Call

Attending: Commission Members: Darlene Golden, Morris Melton, Luvina Sabree, and Monique Brand in-person; Erin Hughley and Angela Galbreth via Zoom

City Staff: Traci Briggs, City Attorney
Lindsey Barrett, Financial Analyst
Tsui Cheung, Staff Accountant

Absent: Commission Member: John Miller

Consider Approval of Agenda for the October 8, 2021 Regular Meeting

Commissioner Sabree moved to approve the agenda, seconded by Commissioner Morris. The motion passed unanimously.

Consider Approval of Minutes for the August 13, 2021 Regular Meeting

Commissioner Brand moved to approve the minutes, seconded by Commissioner Sabree. The motion passed unanimously.

Elect Chairperson and Vice-Chairperson for FY 22

Commissioner Melton moved to elect Commissioner Golden to be the Chairperson for FY 22, seconded by Commissioner Sabree. The motion passed unanimously. Chairperson Golden moved to elect Commissioner Sabree to be Vice-Chairperson, seconded by Commissioner Melton. The motion passed unanimously.

Appoint Sub-Committee Members for FY 22

Ms. Briggs stated that the City Council was in the process of appointing new Commissioners to fill in the vacancies. Chairperson Golden decided to table this agenda item to the next meeting.

Review Arts Commission Attendance Record for FY21

Attendance record was reviewed.

Review and Discuss Account Activity for Administrative Funds

Ms. Barrett reported that no expenses were incurred since the last meeting.

Consider FY 21 Event Evaluation for Songhai Bamboo Roots Association

Chairperson Golden stepped down.

Mr. Ron Jupiter presented the result of the event. Commissioner Brand asked how many people attended the event. Mr. Jupiter said about six hundred people. Ms. Barrett said the City staff's recommended funding for the event was \$14,882, with \$8,883 as advanced drawdown, and \$5,999 as remaining funding reimbursement. Commissioner Sabree asked why the recommended funding was only about fourteen thousand dollars while the grantee was awarded over seventeen thousand dollars for this event. Ms. Barrette explained that it was because the grantee did not submit enough eligible expenses to claim the full amount of the award. Ms. Cheung also explained how the staff calculated the recommended funding amount. Commissioner Melton moved to approve the staff's recommendation, seconded by Commissioner Brand. The motion passed unanimously.
Chairperson Golden returned to meeting.

Consider FY 21 Event Evaluation for IMPAC Outreach

Mr. Rodney Duckett presented the result of the event. Commissioner Sabree moved to approve the staff's funding recommendation of the event in the amount of \$16,303, seconded by Commissioners Melton. The motion passed unanimously.

Review and Discuss Annual Reporting Requirements

The FY 20 annual report was reviewed. The staff informed the Commissioners that the staff would be working on the FY 21 annual report and encouraged the Commissioners to submit suggestions regarding the different sections of the reports, fiscal year 2023 recommended actions, or long-term goals.

Discuss Use of American Rescue Plan Funding

The amounts of American Rescue Plan funding were reviewed. Commissioner Brand discussed the total solar eclipse that will take place on April 8, 2024 and suggested an art festival to celebrate this celestial event.

Receive Briefings by Sub-Committees

A. Rules and Regulations

The sub-committee did not meet.

B. Marketing

The sub-committee did not meet.

Discuss Arts Commission Funded Events Attended by the Arts Commissioners

Commissioner Brand attended the Taste of America event and said the event was good.

Select Six Representatives to Attend Arts Commission Funded Events

Event: International Festival
Date/Time: October 16, 2021 Saturday 11 am – 4:30 pm
Location: Killeen Special Events Center
Admission: Free
Organization: Killeen Sister Cities, Osan, Korea, Committee

Commissioner Melton, Galbreth, and Golden planned to attend.

Event: Armed Forces Natural Hair & Health Expo
Date/Time: November 7, 2021 Sunday 11 am – 6 pm



Location: Killeen Civic & Conference Center
Admission: \$20 - \$550
Organization: Armed Forces Natural Hair and Health

Commissioner Melton, Brand, and Golden planned to attend.

Event: A Gentleman's Guide to Love and Murder
Date/Time: November 5, 2021 Friday 7:30 pm – 10:30 pm
November 6, 2021 Saturday 7:30 pm – 10:30 pm
November 7, 2021 Sunday 2:30 pm – 5:30 pm
November 12, 2021 Friday 7:30 pm – 10:30 pm
November 13, 2021 Saturday 7:30 pm – 10:30 pm
November 14, 2021 Sunday 2:30 pm – 5:30 pm

Location: Central Texas Theatre
Admission: \$15 - \$20
Organization: Vive Les Arts Societe

Commissioner Brand planned to attend on November 6th, Commissioner Melton on November 7th, and Commissioner Glabreth on November 14th.

Next Meeting Date

The next regular meeting is scheduled for Friday, November 12, 2021, at 12:15 p.m. in the City Hall Main Conference Room and via Zoom. Zoom instructions will follow.

Adjournment

The meeting adjourned at 1:13 p.m.

Darlene Golden, Chairperson

Lindsey Barrett, Financial Analyst