City of Killeen FY2021 Adopted Annual Budget

As adopted by the City Council on September 8, 2020

CITY OF KILLEEN

CITY OF KILEEN, TEXAS

ANNUAL BUDGET
FOR FISCAL YEAR 2021

This budget will raise more revenue from property taxes than last year's budget by an amount of $2,264,071*, which is a 4.72 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $912,026*.

Statement required by Texas Local Government Code, Chapter 102. Municipal Budget, Section 102.005.

	Property Value	Tax Levy
Increase in Assessed Value	$ 435,907,165	$ 3,195,200
New Taxable Value	124,423,784	912,026
Increase in Tax Exemptions	169,555,718	(1,242,843)
Reduction in Tax Rate		(1,009,365)
Frozen Tax Levy		409,053
Property Taxes Raised in Excess of Last Year's Budget		**$ 2,264,071**

City Council Vote

These members of the governing body voted on the adoption of the budget as follows:

FOR:	Shirley Fleming Steve Harris Gregory Johnson Jim Kilpatrick, Mayor Pro-Tem	Butch Menking Debbie Nash-King Juan Rivera
AGAINST:	None	
PRESENT and not voting:	Jose Segarra, Mayor	
ABSENT:	None	

These members of the governing body voted on setting of the property tax rate for fiscal year 2020 as follows:

FOR:	Shirley Fleming Steve Harris Gregory Johnson Jim Kilpatrick, Mayor Pro-Tem	Butch Menking Debbie Nash-King Juan Rivera
AGAINST:	None	
PRESENT and not voting:	Jose Segarra, Mayor	
ABSENT:	None	

Tax Rate	Adopted FY 2021	Adopted FY 2020
Property Tax Rate	0.7330	0.7498
Effective Rate	0.7110	0.6788
Effective M&O Tax Rate	0.6365	0.6215
Rollback Tax Rate	0.7476	0.7588
Debt Rate	0.2180	0.2217

The total amount of municipal debt obligation secured by property taxes for the City of Killeen is:

Tax Supported	$ 153,300,000
Self Supported	46,265,000
TOTAL	**$ 199,565,000**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Killeen

Texas

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Killeen, Texas for its annual budget for the fiscal year beginning October 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to confirm to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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CITY OF KILLEEN

COMMUNITY INFORMATION

CITY OF KILLEEN

Ft. Worth
Dallas
35
190
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Temple
KILLEEN
190
Austin
36
35
290
Houston
San Antonio

City of Killeen - Council Districts
Fort Hood
District #1
Nolanville
INTERSTATE 14
WATERCREST RD
W ELMS RD
W STAN SCHLUETER LOOP
District #4
MOHAWK DR
CLEAR CREEK RD (SH 201)
District #2
Harker Heights
District #3
Fort Hood
S FORT HOOD ST

The Mayor and seven Councilmembers serve two-year staggered terms with a three-consecutive-term limitation. The Mayor and three At Large Council Members are elected in even-numbered years by all voters in Killeen. The four District Council Members are elected in odd-numbered years by voters living in the same geographical districts.

Jose Segarra, Mayor
Phone: 254-526-2710
mayor@killeentexas.gov
Term expires November 2020

Jim Kilpatrick, Mayor Pro-Tem, District 3
Phone: 254-526-2710
jkilpatrick@killeentexas.gov
Term expires May 2021

Gregory Johnson, At Large
Phone: 254-702-5162
gdjohnson@killeentexas.gov
Term expires November 2020

Butch Menking, At Large
Phone: 254-383-2041
bmenking@killeentexas.gov
Term expires November 2020

Juan Rivera, At Large
Phone: 254-251-7149
jrrivera@killeentexas.gov
Term expires November 2020

Shirley Fleming, District 1
Phone: 254-392-2719
sfleming@killeentexas.gov
Term expires May 2021

Debbie Nash-King, District 2
Phone: 254-290-1336
dnash-king@killeentexas.gov
Term expires May 2021

Steve Harris, District 4
Phone: 254-290-0052
stharris@killeentexas.gov
Term expires May 2021

City Staff

City Manager

Kent Cagle

Department Heads

Municipal Court Judge	Mark Kimball
City Auditor	Matthew Grady, CPA
Assistant City Manager	David Ellison
Aviation	Michael Wilson
City Attorney	Traci Briggs
Communications	Hilary Shine
Community Development	Leslie Hinkle
Finance	Jonathan Locke, CPA
Fire	Cody Simmons, Interim
Human Resources	Eva Bark
Information Technology	Wilfred Resto
Municipal Court	Luevada Posey
Planning & Development	Tony McIlwain
Police	Charles Kimble
Public Works	Danielle Singh
Recreation Services	Joseph Brown

Citizens of Killeen
Mayor & City Council
Municipal Court Judge
City Auditor
City Manager
City Attorney
City Secretary
Communications
Print Shop
Human Resources
Risk Management
Police
Administration
Patrol
Criminal Investigation
Support Services
Public Works
Solid Waste
Drainage Utility
Transportation
Engineering
Water & Sewer
Planning & Development
Building Inspections
Code Enforcement
Assistant City Manager
Community Development
Library
KCCC
CDBG
KAAC
Custodial Services
Building Services
Fire
Operations
Support
Fire Prevention
Emergency Management
Finance
Utility Collections
Fleet Services
Purchasing
Accounting
Budget
Municipal Court
Administration
Marshal
Juvenile
Recreation Services
Administration
Animal Services
Aquatic Services
Athletics
Golf Course
Lions Club Recreation Center
Parks
Recreation
Senior Citizens
Information Technology
Operations
Network
Applications
Aviation
KFHRA
Skylark Field

COMMUNITY INFORMATION

The City of Killeen was born May 15, 1882, when the Santa Fe Railroad extended its line westward through central Texas. Killeen, in Bell County, is centrally located in Texas along US Highway 190. Situated 17 miles East of Interstate 35, Killeen is just a short drive to major metropolitan areas like Austin (70 miles), San Antonio (150 miles), Houston (190 miles), and Dallas (160 miles).

Named for Frank P. Killeen, an official of the railroad in Galveston, some believe that Killeen may have been among the railroad dignitaries on the train that arrived to mark the beginning of the town, but it has never been confirmed.

After World War II, the Army was looking for a place to train soldiers in tank destroyer tactics, and Killeen fit the bill. Camp Hood was named for Confederate General John Bell Hood. The initial installation covered 160,000 acres, which encompassed most of Killeen's best farming land, forcing many families from their homesteads. Killeen was now a military town, so its goal became to make it the best town for military families to live. Supporting our soldiers and their families is still the top priority today.

The town and the fort grew together. Killeen worked to develop infrastructure that would incorporate the military base and its needs. Immediate needs were water leading to the construction of Belton Lake and later, Stillhouse Hollow Reservoir, the construction of better highways to meet military and civilian travel needs, major construction to provide housing, and an accompanying growth in retail business.

In ensuing years, the city secured facilities like libraries, hotels, shopping centers, an airport, golf course, and more recently, a community theater, top-notch movie theater, restaurants, and a civic and conference center.

This small agriculture, turned railroad, turned military town, now has a population of over 130,000 people. With tremendous growth in retail trade and in dining facilities in the late 90s, Killeen has spread its trade area to cover a 100-mile stretch of Central Texas pulling people in to take advantage of the special services the city offers.

The adoption of the City Charter in 1949 established the Council-Manager form of government that the City of Killeen still operates under today. The mayor is the city's chief elected officer and presides over the city's seven-member City Council, which sets all policy. The City Manager oversees the operations and administration of the city.

The city council has four district members representing specific geographical areas of the city and three at large members representing the city as a whole. Terms for the mayor and all council members are two years, with a three-consecutive-term limitation for each office. The city holds nonpartisan elections each May with the terms staggered so about half the council is elected each year. The mayor and the at-large council members are elected in even-numbered years, while the four district council members are elected in odd-numbered years.

Policy making and legislative authority are vested in the city council, which is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the city manager. The city manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government, and for appointing department heads.

With over 1,300 regular employees, the city is one of the largest employers in the Killeen area. In addition to police and fire forces, the city owns and operates its own emergency medical services, water, sewer, and garbage utilities, two airports, an 18-hole golf course, a public library system with two locations, an Arts and Activities center and numerous parks and recreation facilities, including two public swimming pools and a family aquatics center.

The City of Killeen continues to enjoy a favorable economic environment. The city's economy is primarily military and service-oriented. Fort Hood is the largest armored military installation in the nation. Located adjacent to Killeen, the post covers an area of 340 square miles. Fort Hood is the only post in the United States capable of stationing and training two armored divisions and is the Army's "premier installation to train and deploy heavy forces." Fort Hood is the largest single location employer in the State of Texas with over 33,000 soldiers and more than 13,000 civilians and contractors. Fort Hood's total economic impact is estimated at $25.3 billion statewide.

Killeen boasts a high quality education for students from kindergarten through graduate school. The Killeen Independent School District is the largest school district between Dallas and Austin and has grown from an enrollment of 20,413 students in 1986-87 to an estimated enrollment of over 44,000 for 2016-17. KISD employs over 6,200 teachers and support personnel to serve over 50 district campuses and is the area's second largest employer. Students attend classes

at thirty-two elementary schools (K-5), eleven middle schools (6-8), four high schools (9-12), two alternative schools, the KISD Career Center and several specialized campuses. KISD is accredited by the Texas Education Agency.

Killeen offers many services of a metropolitan city while maintaining the quality of life of a smaller town. Killeen has a shopping center with a large mall anchored by major department stores and numerous retail shopping centers. The city also has dozens of chain and local restaurants featuring cuisines from all over the world. There is plenty of entertainment including bowling alleys, a stadium, movie theater, community theatre, skating rinks, water park, and much more. Water sports enthusiasts are just a short drive from Belton and Stillhouse Hollow Lakes. Killeen also has over 135 service clubs, associations, and organizations that may be found within the community. The Killeen community has over 100 churches representing most every religious denomination.

Nomination to National Register of Historic Places

The Texas Historical Commission's State Board of Review has approved nine blocks of downtown Killeen for listing on the National Register of Historic Places, a nomination that should secure the area for the federal designation. It will be the first National Register District in the State of Texas that is heavily influenced by mid-century architecture. City staff worked with Preservation Central, Inc. to complete a National Register of Historic Places Nomination form for the Downtown District. The National Register of Historic Places (NRHP) is a federal program that provides national recognition to historically or architecturally significant properties and denotes it is worthy of preservation. A NRHP designation helps to increase awareness, within the community and outside the community of the city's historic resources.

HISTORY OF KILLEEN

City of Killeen Est. May 15, 1882

First National Bank of Killeen, 1909

1882
The City of Killeen is established.

1884
By 1884 the town had grown to include approximately 350 people.

1886
In July 1886, The first Newspaper: The Killeen Banner.

JUNE 10, 1893
The City of Killeen was incorporated.

1893
The first Election was held on July 1, 1893.

The City's first Postmaster: EM Spencer.

1893
The City was incorporated in its present state. Serving as the first City Council Members were:
W.E. Hudson, Mayor
A.W. Dunn
J.R. Dean
C.W. Ladwig
W.B. Mitchell
E.M. Spencer

1901
The First National Bank of Killeen was incorporated in 1901.

1904-1905
The City's first electric-light system and power plant was installed in 1904 and 1905.

Killeen Market Days, circa 1890

The railroad platted a seventy-block town on its land and named it after Frank P. Killeen, the assistant general manager of the railroad. When the first train passed through the City of Killeen in May 1882, approximately 40 people lived here.

Clear Creek Gas Station 1940

1920
Killeen Volunteer Fire Department was organized in 1920.

The first Fire Chief was Robert Neismith (1920-21).

Killeen Volunteer Fire Dept. 1920

1914
A Public Water System began operating 1914.

City of Killeen, Avenue D

Camp Hood, established in September of 1942.

1950
Camp Hood became a permanent installation and was renamed Fort Hood on April 13, 1950.

1939
By 1939 projects funded by the Works Progress Administration (later known as the Work Projects Administration) had also helped to improve the community by paving its streets, by installing a new water and sewage system, and by widening a number of local bridges.

1947
On October 31, 1947, it was reported that natural gas "was turned on" in parts of the City. The gas provider was Lone Star Gas Company.

1949-1956
The first Chief of Police was Wilburn Douglas. His salary was $175/mo.

1949
The City of Killeen moved from a Mayor/Alderman form of government to Council/Manager in 1949, due to rapid growth from Camp Hood. This new form of government was established in March 1949 by the Adoption of the City Charter.

HISTORICAL CITY POPULATION, 1890 TO 1960

SOURCE: US CENSUS BUREAU

1950-1970
From 1950 to 1970, Killeen's population grew from 7,045 to over 35,500.

PRESENT DAY KILLEEN

Joe Perez 2019

1967
The first junior college – Central Texas College (CTC) opened its doors Sept 19, 1967. There were 2,081 enrolled students.

1970
The Stonetree Golf Club opened August 1970.

2003
HEB Plus! opened it's doors in 2003.

1965
Darnall Army Community Hospital opened in 1965, replacing the World War II era Fort Hood Hospital.

1980
The Killeen Mall opened it's doors in 1980. Killeen Mall is the only local enclosed regional mall in a 24 mile radius.

1982
Metroplex Health System opened it's doors on South Clear Creek Road as a primary healthcare provider offering a wide array of medical and wellness services.

2003
Baylor Scott & White Dialysis Clinic opened it's doors in 2003.

2005
Killeen is home to the first Texas State Veterans Cemetery – October 2005.

Killeen Mall

Central Texas State Veterans Cemetery in Killeen

PRESENT CITY POPULATION, 1970-2020

SOURCE: US CENSUS BUREAU

National Mounted Warfare Museum

2006
In May 2006, the Darnall Army Community Hospital was officially redesignated as Carl R. Darnall Army Medical Center.

2017
The Texas Transportation Commission voted January 26, 2017 to give final approval to designation of 25 miles of US 190 freeway in Bell County as Interstate 14. This is the first segment of I-14 to be designated in Texas.

2021
National Mounted Warfare Museum: The state-of-the-art museum will be located just outside the main gate of Fort Hood and should be open in 2021. Phase I of the museum will be a 28,700 square foot structure including 13,000 square feet of interactive exhibit galleries and over 7,000 square feet of temporary exhibit space. The museum is expected to be a major tourist attraction for the region.

2018
AdventHealth acquires Metroplex Health System.

2008
CyberTex Institute of Technology (CIT) opened it's doors in 2008. In April 2008, CIT expanded its operations and opened a Branch Campus in Killeen, Texas.

2009
City of Killeen's Lion's Club Park Family Aquatic Center Grand opening - July 2009.

Lion's Club Park Family Aquatic Center

2018
Solix Inc: Expanded their downtown operations plan in 2018 to create 180 jobs in addition to the 175 employees already at its Killeen location. The expansion will be over a three-year period.

2017
MGC Pure Chemicals America Inc., selected Killeen, Texas as their next site location for a manufacturing plant that services the semiconductor industry.

2020
Centex Technologies announced that it will be partnering with Texas A&M University – Central Texas to conduct digital forensics research. Starting July 1, 2020, Centex will have a new digital forensics lab located in the Founder's Hall Building at the Texas A&M University – Central Texas campus.

2019
Texas A&M University Central Texas: TAMUCT occupies a 662-acre campus. In 2019, it opened a third building that is 67,000 square feet at an estimated cost of $38 million. The new state of the art facility will support new degree programs. The university serves over 2,500 full-time. students.

FY 2021 BUDGET & TAX CALENDAR FOR CITY COUNCIL

Date	Event
July 7	• **City Council Workshop & Special City Council Meeting – Present Proposed Budget** ○ Budget Workshop – Provide overview of FY 2021 Proposed Budget ○ City Council announces public hearing on budget
July 8	• **File Budget with City Secretary**
July 28	• **Budget Public Forum – Provide overview of FY 2021 Proposed Budget**
July 25	• **Deadline for Chief Appraiser to deliver Certified Tax Roll**
August 4	• **Special City Council Meeting –** ○ Budget Public Hearing 1 of 1 (2, if City Council requests changes) ○ Set proposed tax rate by taking record vote and scheduling public hearing (set date, time, and place of public hearing)
August 17	• **Last Day to Call November Election (if needed)**
September 8	• **Special City Council Meeting –** ○ Budget Public Hearing 2 of 2 (2, if City Council requests changes) ○ Tax Rate Public Hearing
September 8	• **Special City Council Meeting – Adoption of:** ○ Budget ○ Ratify tax revenue increase ○ Adopt I&S and M&O tax rates ○ Set tax rate

Form of Government

The City of Killeen is a City Council-City Manager form of government established in March of 1949 by the adoption of a charter.

The charter established a seven-member council with three council members that are elected at large in even-numbered years and four district members elected in odd-numbered years. All council members are elected to two-year terms with a maximum of three consecutive terms.

The mayor is elected separately in even-numbered years and serves as the presiding officer for City Council business and as the head of government for ceremonial purposes. The mayor only votes to break a tie.

The City Manager is appointed by the City Council.

Fiscal year begins October 1st

Number of Full-Time Equivalents [1] FY 2021	1,262.44
(Full and Regular Part-Time positions approved in budget)	

Major Services provided by the City of Killeen [1]
Airport Facilities
Building and Housing Inspections
Convention Facilities
Fire and Emergency Medical Service
Municipal Court System
Police Protection
Animal Services
Recreation, Parks, and Golf
Sewer Maintenance
Street Lighting
Traffic Signalization
Waste Collections
Water Supply

Tax Structure 2021 [2]	
Property Tax	**$2.40287**
KISD	1.08950
City of Killeen	0.73300
Bell County	0.39680
Central Texas College	0.12180
WCID #6	0.03000
Bell County Road District	0.02850
Clearwater UWCD	0.00327

2020 Property Tax Valuations [2]	
Total Assessed Value	$ 8,699,563,569
Exempt Value	1,664,950,466
Net Taxable Value	6,513,569,546

2020 Ten Largest Taxpayers Taxable Value [2]	
Oncor Electric Delivery	$ 71,088,992
MFT- Brookside LLC, Bridgemoor LLC & IP Killeen LLC	56,960,800
Wal-Mart	47,488,035
HEB Grocer	27,947,821
Amber Chase Townhomes LLC & Huntington Apartments	23,419,584
LHCS LLC	20,954,021
Metroplex Adventist Hospital	20,413,068
Credit Suisse First Boston Mortgage Securities	19,885,758
Killeen Werbo LLC & Rehabber 136 LLC	18,616,896
BVMC Killeen LLC	18,271,503

Top 10 Major Employers in Killeen Area [5]:	
Fort Hood	51,537
KISD	6,000
Civilian Personnel Office	5,373
Teleperformance	1,800
Central Texas College	1,488
City of Killeen	1,262
Advent Health	1,000
Seton Medical Center Harker Heights	480
Texas A&M Central Texas	305
Blackboard Student Services	238

Area Universities/Colleges (name and location)
Central Texas College, Killeen
Texas A&M University-Central Texas, Killeen
Temple College, Temple
University of Mary Hardin Baylor, Belton
University of Texas, Austin
Baylor University, Waco

Population [3]	
2011*	130,838
2012	134,240
2013	136,294
2014	137,589
2015	140,147
2016	142,854
2017	145,149
2018	148,683
2019	151,666
2020	155,158

*Population figures are estimates except 2011 which reflects the official U.S. Census completed in 2010

Area in Square Miles of City [3]:	
2011	53.58
2012	53.58
2013	53.58
2014	53.58
2015	53.58
2016	53.58
2017	53.58
2018	53.58
2019	53.58
2020	53.58

Elevation [1]: 890 feet above sea level

Racial Composition [3]:	
White	44.30%
Black	40.10%
Hispanic	26.60%
Two or more races	6.40%
Asian	3.90%
Native Hawaiian	1.30%
American Indian	0.80%

Gender Composition [5]:	
Male	49.50%
Female	50.50%

Household Statistics [3]:	
Median Household Income	$50,637
Number of Households	56,340
Median Age of Population	30.0

Unemployment Rates [4] as of June 2020 (seasonally adjusted):	
Killeen	9.7(P)
Texas	8.4
United States	10

[P] Preliminary

2020 Service Statistics [1]	
Airport:	
Number of airports	2
Number of acres	289
Number of airlines	2
Passengers enplaning	139,671
Passengers deplaning	138,493
Fire Protection:	
Number of stations	8
Fire apparatus	31
Number of hydrants	4,985
Number of firefighters	229
Number of fire runs	10,919
Number of paramedic runs	19,900
EMS units	16
Libraries:	
Number of libraries	2
Number of visitors	115,300
Number of volumes	142,539
Circulation in volumes	169,307
Library cards in force	87,439
Public Computer Sessions	18,744
Children's program attendance	6,593
Parks and Recreation:	
Number of parks	23
Number of playgrounds	28
Municipal Golf Course	1
Disc golf course	1
Number of swimming pools	1
Number of tennis courts	3
Number of Recreation Centers	1
Baseball/softball fields	15
Soccer fields	6
Jogging/walking trails	4
Senior centers	1
Aquatics center	1
Splash Pad	1
Police Protection:	
Number of facilities	3
Commissioned police officers	258
Number of employees-other	76

2020 Service Statistics [1] (continued)	
Public Works [1]:	
City Maintained Paved Streets	577 mi
City Maintained Unpaved Streets	1.0 mi
State Maintained Paved Streets	41 mi
Curb & Gutter	926 mi
Signalized Intersections	95
City of Killeen Wastewater Systems [1]:	
Sanitary sewer mains	604 mi
Sewer connections	59236
Number of manholes	8392
Bell Co. WCID #1 Treatment Plant Average permitted capacity: 38th St. Plant	18 mgd*
Bell Co. WCID #1 Treatment Plant Average permitted capacity: South Plant	6 mgd*

*millions of gallons per day

City of Killeen Water System [1]:	
Average daily consumption	14.6 mgd*
Rated daily capacity	32 mgd*
Water mains	678 mi
Water connections	61555
Storage capacity	41 mg

*millions of gallons per day

City of Killeen Drainage System [1]:	
Storm water mains	131,231 linear ft
Inlets & outfalls	3,263 structures
Open channels & Bar ditches	149.91 mi
Drainage properties	133 tracts
Right of way mowing	193.51 mi

Sources

[1] City of Killeen
[2] Bell County Tax Appraisal District
[3] U.S. Census Bureau
[4] U.S. Bureau of Statistics
[5] Greater Killeen Chamber of Commerce

CITY OF KILLEEN

CITY MANAGER'S MESSAGE

CITY OF KILLEEN

September 8, 2020

Honorable Mayor, City Council Members, and Residents of Killeen:

It is with great pleasure that I submit the City of Killeen's adopted budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021. The budget includes recommended appropriations totaling $204,547,246, excluding duplicative transfers between funds. The implementation of Senate Bill 2 and the Coronavirus pandemic proved challenging for some of the operating funds. Even with these additional resource constraints, the budget as presented is balanced and meets requirements set forth in the City Charter.

The budget has been prepared to address some of the City's most pressing strategic issues, as well as minimizing service level impact. It lays the foundation for the delivery of services, facilities, and infrastructure to the citizens of Killeen. The budget process began with departments submitting a budget that would allow them to maintain current service levels. Departments created decision packages for new or enhanced programs and services. The decision packages were evaluated and approved or disapproved based on citywide priorities and available resources.

A focal point of the budget are the four guidelines and priorities established by the City Council: 1) employee compensation, 2) retirement funding, 3) infrastructure, and 4) maintaining the City's fund balance policy. I am pleased to share that the budget addresses each of these priorities.

Employee Compensation

Killeen has made strides in providing employees a competitive and fair wage. This is imperative to ensure the City attracts and retains a talented workforce. Staff conducted a compensation analysis to identify how employees are being paid relative to the appropriate market for each position.

The analysis identified three areas that needed to be addressed: 1) positions being paid less than the minimum amount identified for the position, 2) public safety civil service pay is further behind than non-civil service pay, and 3) there is considerable compression among the firefighters and higher ranking fire officers.

To address these findings, the adopted budget will move all employees to at least the minimum salary for their position. The adopted budget includes a 3% increase for non-civil service employees and a 4% increase for public safety civil service employees. The increase for firefighters will be tiered to address the compression present in the current pay plan.

Tenured employees that are at the maximum pay for their position will receive a lump sum payment equal to a 3% increase. The lump sum payment will not be added to the employee's base salary. The lump sum payment will allow long-term employees to receive an increase in pay and minimize the City's future obligations.

Retirement

Retirement is being addressed on multiple fronts. A retirement analysis is being performed that will provide City Council with a detailed overview of the City's two retirement plans. The results of the analysis will compare employee retirement benefits to what is an adequate retirement for positions at different salary levels and compare the City's retirement benefits to our peer cities.

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In addition, the analysis will show the impact of changing benefit levels of the Texas Municipal Retirement System (TMRS) to the employee and City. This will assist in identifying a level of benefits that are adequate for employees and that the City can afford long-term. The adopted budget includes increasing the TMRS contribution level 1.66%, from 11.81% to 13.47%. Total contributions are over $900,000 more than the adopted FY 2020 Budget. This is a crucial first step towards a solution for properly funding TMRS.

City Council received a presentation from staff and the actuary firm that prepared the most recent valuation report for the Firefighter Retirement and Relief Fund. The valuation report recommended a 2% increase in funding to the retirement plan. The budget proposes to increase the City's contribution to the Firefighter Retirement and Relief Fund for the full 2%, from 13% to 15%. Total contributions are $330,982 more than the FY 2020 Adopted Budget.

Infrastructure and Fund Balance

The final two City Council priorities, infrastructure and fund balance, are interrelated. The Financial Governance Policy requires fund balance in excess of 22% be moved to the appropriate capital improvement fund. This is the primary source for funding infrastructure improvements. There is $17.2 million of projects in the adopted FY 2021 Capital Improvement Plan. Project highlights include $3.8 million for the new senior center, $1.4 million for a record management system for the Police Department, and $2.5 million for North Killeen redevelopment.

All operating funds meet the fund balance requirement except for the Hotel Occupancy Tax fund. The Coronavirus pandemic severely impacted hotel tax revenues. Revenues through the end of the current fiscal year are estimated to be 32.7% or $863,883 below budget and 32.6% lower than Fiscal Year 2019 actuals. The budget estimates moderate growth during the upcoming fiscal year that will not rebound to pre-pandemic levels. Hotel tax revenues are budgeted at $2,066,651, which is 21.9% lower than the adopted FY 2020 Budget and an increase of 16.0% over forecasted Fiscal Year 2020 revenue.

The significant reduction in revenue created the need to use fund balance. The Hotel Occupancy Tax fund is estimated to use $483,891 of fund balance to finish FY 2020.

Hotel Occupancy Tax Fund adopted FY 2021 expenditures are $2,185,207, which is 17.4% lower than the FY 2020 Adopted Budget and 3.5% lower than current year forecasted expenditures. Eliminating the four positions did not reduce expenditures enough to stay within the available fund balance. As a result, funding for grants to the arts is reduced in the adopted FY 2021 Budget.

Reducing grants to the arts lowered expenditures by approximately $102,000. It is important to note that this does not affect art grants awarded in FY 2020. The contractual contribution to the Mounted Warfare Museum is included in the adopted FY 2021 Budget. The adopted FY 2021 Budget is projected to use $118,556 of fund balance after the expenditure reductions.

General Fund

General Fund FY 2021 revenues are $97,458,465, which is 7.5% higher than the FY 2020 Adopted Budget and 0.6% higher than current year forecasted revenue. The primary increases in revenues include $3.0 million in expected Coronavirus Relief Fund proceeds, $2.9 million from property tax, and an estimated increase of $1.0 million from the disabled veteran exemption reimbursement.

The budget is based on a preliminary tax rate of 73.30 cents per $100 valuation. This is 1.68 cents below the current FY 2020 tax rate of 74.98 cents and is the first time in 16 years the tax rate has been reduced. This reduction in the tax rate keeps the City's tax rate under the 3.5% cap imposed by Senate Bill 2 and represents approximately $1.1 million in revenue reduction.

The Central Texas Region and Killeen specifically continues to grow from a population and property valuation perspective. The Certified Tax Roll shows the net taxable value for Killeen increased 7.4% to $6.9 billion. The increase in taxable value includes $124.4 million in new growth. The chart below shows the net taxable value over the past ten years.

The new growth was essentially eliminated by the growth of tax exemptions. The value of tax exemptions grew by $169.6 million, of that amount $146.6 million is from the disabled veteran exemption. Taxable property exempted by the disabled veteran exemption, grew by 17.5% to $985.7. The chart below shows the growth of the disabled veteran exemption over the past ten years.

The Coronavirus pandemic took a toll on sales tax revenues as many businesses were forced to close their doors and citizens stayed home to practice social distancing. Sales tax revenues are estimated to finish 0.2% higher in FY 2020 compared to FY 2019. This is down from growth of more than 5.0% the prior two fiscal years. Given the uncertainty on the duration of the pandemic, we have budgeted a conservative 1.35% increase for FY 2021. The chart below depicts historical sales tax revenue with the adopted FY 2021 revenue budget.

The cost of providing and maintaining services for citizens increases each year. Maintaining current service levels continues to be challenging as the City continues to grow. General Fund expenditures for FY 2021 are $97,458,465. Excluding transfers of $5,722,350, the operating budget is $91,736,115, which is 10.4% higher than the FY 2020 Adopted Budget and 17.9% higher than current year forecasted expenditures.

The services provided by the General Fund are predominantly people oriented. Employees comprise 72.3% of the total operating budget. Increases in expenditures are primarily attributable to investing in our employees. A summary of the cost increases includes $2.1 million for compensation increases, $345,737 for healthcare insurance, and $1.2 million for retirement expenses.

To balance the budget and manage costs, the adopted budget reduces staffing by 14 positions. All 14 positions are vacant and 10 of the positions are being eliminated indefinitely. The remaining four positions are police officers that are only being temporarily unfunded in FY 2021. We expect the four police officers will be funded in future years.

The budget includes the addition of four new positions. These four positions were submitted by departments in decision packages. The Police Department requested an Assistant Chief of Police and a Sergeant. Both positions were approved and are included in the budget. The Emergency Management Division in the Fire Department was approved to add an Emergency Management Senior Specialist position. The final new position is in the Library. The City's population is expected to exceed 150,000, which requires an additional librarian to maintain state certification. The Library's approved decision package eliminated a vacant part-time librarian in conjunction with the addition of the new full-time librarian position.

Enterprise Funds

The enterprise fund budgets that include Water and Sewer, Solid Waste, Drainage, and Aviation were prepared to meet the requirements set forth in the Financial Governance Policy. In addition, the enterprise fund budgets meet applicable requirements in the Capital Improvement Policy, commitments to our bond holders, and regulatory agencies.

Water and Sewer Fund

Water and Sewer Fund FY 2021 revenues are $42,943,108, which is 1.1% lower than the FY 2020 Adopted Budget and 2.8% lower than current year forecasted revenue, adjusted for the bond refunding.

The last year the City adjusted rates was in FY 2016 for water and FY 2015 for sewer. Since the last rate adjustment, water treatment costs through the Water Control and Improvement District #1 (WCID) increased every year. Sewer treatment costs through WCID increased all but one year. Water and sewer treatment costs will increase again in FY 2021.

A five-year rate analysis was performed to determine the level of rate adjustments needed in the coming years. The results of the analysis recommended a water rate increase in FY 2021 and no increase in sewer rates. An additional tier was recommended for high volume users that use more than 30,000 gallons monthly. However, due to the impact of the Coronavirus on the Community, the City Council decided to forego a water rate increase at this time.

Killeen's rates are among the lowest regionally and compared to our benchmark cities. Rate adjustments are necessary to ensure the sustainability of the City's water and sewer system.The City Council plans to revisit the proposed water rate increase in FY 2022.

Water and Sewer Fund FY 2021 expenses are $42,943,108, which is 1% lower than the FY 2020 Adopted Budget and 4.9% higher than current year forecasted expenses. The increase in expenses is due to the $1.4 million debt service on the new bond issue, and an estimated $357,383 increase in water and sewer treatment costs.

Drainage Fund

Drainage Fund FY 2021 revenues are $5,071,414, which is 13.5% higher than the FY 2020 Adopted Budget and 0.8% higher than current year forecasted revenue. The primary reasons for the increase in revenues are assumed growth of the City and the restructuring of non-residential drainage fees.

In February 2020, the methodology to determine drainage rates was revised to impervious cover rather than zoning and parcel size. Impervious cover includes surfaces that do not let rainfall absorb into soil (i.e., rooftops, driveways, and parking lots). The use of impervious cover is a more widely accepted method of billing drainage fees. Non-residential customers can reduce their monthly fee by implementing stormwater best practice management (i.e., parking lot sweeping and retention ponds) to receive a credit on their bill or by reducing impervious cover. This change in billing structure did not affect residential customers.

On August 18, 2020, the City Council approved discontinuing the stormwater credit program due to minimal participation. By discontinuing the stormwater credit program, the City was able to reduce drainage rates by 10%. For a single-family residential customer the rate went from $6.00 to $5.40 per month for a monthly savings of 0.60¢.

Drainage Fund FY 2021 expenses are $5,071,414, which is 13.5% higher than the FY 2020 Adopted Budget and 6.1% lower than current year forecasted expenses. The primary expense decrease is due to a transfer of $1,239,345 for capital improvement projects in FY 2020.

Solid Waste

Solid Waste Fund FY 2021 revenues are $19,511,428, which is 1.0% higher than the FY 2020 Adopted Budget and a small increase from current year forecasted revenue. The reason for the increase in revenues is due to the assumed growth of the City.

Solid Waste Fund FY 2021 expenses are $19,511,428, which is 1.0% higher than the FY 2020 Adopted Budget and a small increase from current year forecasted expenses. The primary expense increases include solid waste transport and disposal fees of $196,638 and compensation in the amount of $142,080.

Aviation

Aviation Fund FY 2021 revenues are $3,870,052, which is 4.0% higher than the FY 2020 Adopted Budget and 4.9% higher than current year forecasted revenue. The primary reason for the increase in revenue is funding through the Coronavirus Aid, Relief, an Economic Security (CARES) Act. The airport received $2,717,498 in CARES Act funding to support operations due to the pandemic.

Aviation Fund FY 2021 expenses are $3,815,395, which is 2.5% higher than the FY 2020 Adopted Budget and 16.0% higher than current year forecasted expenses. The primary expense increases include $54,141 in compensation and $11,535 in health insurance.

In summary, the adopted FY 2021 budget provides a sound financial plan for the City of Killeen. The budget addresses City Council's guidelines and priorities, as well as the City's most challenging strategic issues. I want to thank City Council, citizens, boards and commissions, and staff for their time and effort through the budget process and for their continued commitment to the success of our City.

Sincerely,

Kent Cagle,
City Manager

BUDGET SUMMARY

FUND STRUCTURE

GOVERNMENTAL FUND TYPES

Governmental funds are those funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related current liabilities (except those, if any, which should be accounted for in proprietary or fiduciary funds) are accounted for through governmental funds.

General Fund	Special Revenue Funds	Debt Service Fund	Capital Project Funds
The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.	Special revenue funds are used to account for and report the proceeds of specific revenue sources that are legally restricted or committed to expenditures for specified purposes.	The Debt Service Fund is used to account for the accumulation of revenues that are restricted, committed, or assigned for the payment of principal and interest on long-term obligations of governmental funds.	Capital project funds account for the acquisition and construction of the City's major capital facilities, improvements and infrastructure, other than those financed by proprietary funds.
General Government:	Animal Control Donations Fund	Debt Service	2012 General Obligation Bonds
City Auditor	Cable System PEG Improvements Fund		2014 Certificate of Obligation
City Council	Child Safety Fund		2014 General Obligation Bonds
City Manager	Community Development Block Grant		Downtown Improvement Phase II
Communications	Court Security Fee Fund		Golf Capital Projects
Finance	Court Technology Fund		Governmental Capital Projects (non-bonds)
Human Resources	Emergency Management Fund		Pass Thru Finance Construction
Legal	Fire Department Special Revenue		
Municipal Court	HOME Program Fund		
Planning & Development	Hotel Occupancy Tax Fund		
Public Safety:	Jury Fund		
Fire	Juvenile Case Manager Fund		
Police	Law Enforcement Grant Fund		
Community Development	Library Memorial Fund		
Public Works	Police Donation Fund		
Recreation Services	Police Federal Seizure Fund		
	Police State Seizure Fund		
	Recreation Donations Fund		
	Senior Citizens Assistance Fund		
	Special Event Center Fountain Fund		
	Street Maintenance Fund		
	Tax Increment Fund		
	Teen Court Program		
	Wellness Non-Assessment Fund		

PROPRIETARY FUND TYPES

Proprietary funds are used to account for the City's ongoing organizations and activities, which are similar to those found in the private sector.

Enterprise Funds	Internal Service Funds	Capital Project Funds
Enterprise funds are used to account for the provision of services to the residents of the City. All activities necessary to provide such services are accounted for in these funds including, but not limited to, operations, maintenance, financing, and related debt service, billing, and collection.	Internal service funds account for services provided to other departments or agencies of the government on a cost-reimbursement basis.	Capital project funds account for the acquisition and construction of the City's major capital facilities, improvements and infrastructure, other than those financed by governmental funds.
Aviation Funds:	Fleet Services	2013 Water & Sewer Improvement Bonds
Killeen-Fort Hood Regional Airport	Information Technology	Aviation Airport Improvement Program (AIP)
Skylark Field	Risk Management	Aviation Capital Projects Fund
Water & Sewer Fund		Aviation Customer Facility Charge (CFC)
Solid Waste Fund		Aviation DEAAG Grant
Drainage Utility Fund		Aviation Passenger Facility Charge (PFC)
		Drainage UT 2006 CO Bonds
		Drainage Utility Fund Capital Projects
		Solid Waste Capital Projects
		Water & Sewer Capital Projects

Budget Policy and Guidelines

I. Annual Budget

A. Fiscal Year

The fiscal year of the City of Killeen shall begin the 1st day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the accounting and budget year.

B. Budget Process

At the beginning of the budget process each year, the City Council will review the financial policies and have strategic discussions to determine the City Council's priorities. The City Council will provide the City Manager specific direction of their priorities by resolution.

Operating departments shall submit their annual budgets to the City Manager within fiscal parameters provided by the City Manager's Office. Departments will focus on accomplishing their core mission and stay within the budget parameters set by the City Manager. Expenditure requests outside of the parameters must be submitted as separate budget decision packages to the City Manager. The City Manager will determine which decision packages, if any, to include in the proposed budget. The City Manager will balance the operating budget against current revenue prior to submitting it to the City Council.

The City Manager shall prepare and submit to City Council a proposed budget in accordance with the guidelines set forth in the City Charter, Article V and the guidance set forth in the financial policies.

C. Budget Timeline

Date	Event	Governing Source
January 31st	Last day for City Council to begin the review of the financial policies.	City of Killeen Financial Policies IV[B] requires review to begin no later than the end of January.
July 25th	Certified tax roll received from Appraisal District.	Property Tax Code 26.01[a] requires Chief Appraiser to submit certified roll by July 25th.
August 1st – August 16th	City Manager submits proposed budget to City Council. City Council sets the time and place of the public hearing on the budget.	City of Killeen Financial Policies III[C] states City Manager will submit proposed budget after receipt of certified roll. City Charter V[50] requires budget to be submitted to City Council not less than forty-five days prior to the beginning of fiscal year. City Charter V[54] requires City Council to fix the time and place of a public hearing on the budget at the meeting it is submitted.
August 7th	Tax rates rollback and no-new revenue rates submitted to City Council.	Property Tax Code 26.04[e] states rates must be submitted to City Council by August 7th or as soon thereafter as practicable.
August 7th – August 31st	City Council sets preliminary tax rate.	Local Government Code 140.010[f] requires a notice to be published not later than the later of September 1st or the 30th day after the City receives the certified tax roll if the preliminary rate exceeds the lower of the effective or rollback rate.
September 1st – September 20th	Budget public hearings held.	Local Government Code 102.006[b] requires a public hearing to occur after the 15th day the proposed budget is filed with the municipal clerk. City Charter V[54]&[55] requires a public hearing to be held on the budget. City Council may make changes to the proposed budget after the public hearing. If changes are made to the budget, a 2nd public hearing is required.
September 1st – September 20th	Tax rate public hearings held.	Property Tax Code Section 26.05[d] requires two public hearings if tax rate exceeds the lower of the rollback or effective rate.
September 20th	Adopt the Budget. Set the tax rate.	City Charter V[59] requires the budget to be adopted by September 20th or the budget as submitted by the City Manager is deemed to be adopted. City of Killeen Financial Policies III[H][2] states the City Council will adopt the tax rate by September 20th.

D. Budget Presentation

The City Manager shall present the budget in a manner that shows expenditures and revenues for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year in accordance with the City Charter, Article V.

The City Manager shall submit the proposed budget after receipt of the certified tax roll, and no later than the forty-fifth [45] day before the start of the new fiscal year in accordance with the City Charter.

E. Budget Filing

The budget and all supporting schedules shall be filed with the City Secretary when submitted to the City Council and shall be a public record for inspection by anyone.

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the City Secretary, the Clerk of Bell County, and the State Comptroller of Public Accounts at Austin (Local Government Code §102.009[d]). The final budget will also be posted on the City website (Local Government Code §102.008[2]).

F. Public Hearings

A public hearing shall be conducted by the City Council, allowing interested citizens to express their opinions concerning items of expenditures or revenues. The City Council shall set the hearing for a date occurring no earlier than the 16th day after the date the proposed budget is filed with the City Secretary but before the date the City Council makes its tax levy (Local Government Code §102.006).

The notice of hearing shall be published not less than 10 days nor more than 30 days before the hearing (Local Government Code §102.0065).

After conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the Budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation, it must cause to be published a notice setting forth the nature of the proposed increases and fixing a place and time, not less than five days after publication, at which the City Council will hold a public hearing thereon (City Charter, Article V, Section 56).

After such further hearing, the City Council may insert the additional item or items, and make the increase or increases, to the amount in each case indicated by the published notice, or to a lesser amount, but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures (City Charter, Article V, Section 57).

G. Budget Adoption

The budget shall be adopted by the favorable vote of a majority of the members of the whole City Council (City Charter, Article V, Section 58). The budget shall be finally adopted not later than the twentieth day of the last month of the fiscal year. Should the City Council take no action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted by the City Council (City Charter, Article V, Section 59). If the City Council does not adopt a tax rate, the tax rate for that year will be the lower of the effective rate or the tax rate adopted the previous year (Texas Property Tax Code §26.05[(b)(2)(c)]).

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named. The City Council may only spend City funds in strict compliance with the budget, except in an emergency (Local Government Code §102.009[(b)]). This does not prevent the City Council from making changes in the budget for municipal purposes (Local Government Code §102.010).

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year. Upon adoption, the City may only levy taxes in accordance with the budget. (Local Government Code §102.009[(a)])

The total estimated expenditures of each fund shall not exceed the total estimated resources of the fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the Governmental Accounting Standards Board (GASB).

H. Revenue Projections

When developing the annual budget, the City Manager shall project revenues from each source based on actual collections from the preceding year and estimated collections of the current fiscal year, while considering known circumstances that will impact revenues for the new fiscal year. In order to maintain stability in service delivery, the City shall use a realistic, objective, and analytical approach when preparing revenue estimates. To protect the City of Killeen's financial integrity, the City will maintain a diversified and stable revenue system to shelter it from fluctuations in any one revenue source. The City of Killeen will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.

I. Property Taxes

1. Tax Rate Types

For every annual budget, the City of Killeen shall levy two property tax rates: operation/maintenance and interest/sinking. The interest/sinking levy shall be sufficient for meeting all principal and interest payments associated with the City's outstanding general obligation debt for that budget year. The interest/sinking levy and related expenditures shall be accounted for in the Debt Service Fund. The operation/maintenance levy shall have two components. The first for operation/maintenance expenditures that will be accounted for in the General Fund. The second for capital improvement projects that will be accounted for in the capital improvement program fund. The amount for capital improvement projects will be any portion of the tax levy in excess of the rollback rate.

2. Setting Tax Rate

The City Council shall adopt a tax rate not later than the twentieth day of the last month of the fiscal year. The annual tax rate must be set by ordinance. All actions related to the setting of the tax rate must be in accordance with Texas Property Tax Code and Local Government Code.

3. Property Tax Policies

The City of Killeen will levy the lowest tax rate on the broadest tax base to achieve its mission and goals. Mandated exemptions will be provided to homeowners, senior citizens, and disabled citizens. Minimal additional exemptions will be provided. The City may consider providing tax abatements or other incentives to encourage development.

Budget Policy and Guidelines

J. 20 Year Forecast of Revenues and Expenditures

A 20-year forecast of revenues and expenditures, to include a discussion of major trends affecting the City's financial position, shall be prepared in conjunction with the annual budget process. The forecast shall also examine critical issues facing the City, economic conditions, and the outlook for the upcoming budget year.

II. Basis of Accounting and Budgeting

A. Conformance to Accounting Principles and Recommended Practices

The City's accounting practices and financial reporting shall conform to Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

B. Organization of Funds and Accounts

The financial transactions of the City of Killeen are accounted for and recorded in individual funds and account groups. In general, the City will maintain the minimum number of funds consistent with legal and managerial requirements.

Governmental Fund Types –
Governmental funds are those funds through which most governmental functions of the City are financed.

The acquisition, use and balances of the City's expendable financial resources and the related current liabilities (except those, if any, which should be accounted for in proprietary or fiduciary funds) are accounted for through governmental funds. The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The following governmental fund types are maintained by the City:

General Fund – The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

Special Revenue Funds – Special revenue funds are used to account for and report the proceeds of specific revenue sources (other than those listed below) that are legally restricted or committed to expenditures for specified purposes.

Debt Service Fund – The Debt Service Fund is used to account for the accumulation of revenues that are restricted, committed, or assigned for the payment of principal and interest on long-term obligations of governmental funds.

Capital Project Funds – Capital project funds account for the acquisition and construction of the City's major capital facilities, improvements and infrastructure, other than those financed by proprietary funds.

Proprietary Fund Types –
Proprietary funds are used to account for the City's ongoing organizations and activities, which are similar to those found in the private sector. The proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The following proprietary fund type is maintained by the City:

Enterprise Fund – Enterprise funds are used to account for the provision of services to the residents of the City. All activities necessary to provide such services are accounted for in these funds including, but not limited to, operations, maintenance, financing, and related debt service, billing, and collection. The City has five [(5)] enterprise funds, as follows:

- o Water & Wastewater Fund
- o Solid Waste Fund
- o Aviation – Killeen-Fort Hood Regional Airport Fund
- o Aviation – Skylark Field Fund
- o Drainage Utility Fund

Internal Service Funds – Internal service funds account for services provided to other departments or agencies of the government on a cost-reimbursement basis.

C. Budget Basis

Budgets shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental funds and proprietary funds.

D. Encumbrances

Encumbrance accounting shall be used. Outstanding encumbrances are reported as assignments of fund balances and do not constitute expenditures or liabilities since the amounts will be expended the subsequent fiscal year.

E. GASB Statement 34

The issuance of Statement 34 by GASB has influenced the creation and reporting of individual funds. GASB 34 essentially mandates dual accounting systems: one for government-wide (i.e. the government as a single entity) reporting and another for individual fund reporting. Under GASB 34 for individual funds, the City will continue utilizing the accounting and budgeting processes as described above. However, because GASB 34 mandates the flow of economic resources measurement focus and accrual basis of accounting for the government-wide reporting, extensive reconciliation must be performed to present aggregated fund information in the government-wide reporting model. Therefore, operating funds will be created with the objective of minimizing the reconciliation necessary for government-wide reporting.

III. Budget Administration

A. Level of Control

All expenditures of the City of Killeen shall be made in accordance with the annual budget. The legal level of control (the level at which expenditures may not legally exceed appropriations) is the fund. During the fiscal year, conditions may arise that require modifications to the budget.

B. Amending the Budget

Texas law provides for two types of expenditure budget amendments.

1. Amendments

The City Council may amend or change the budget by ordinance. Ordinances amending the budget must be filed with the City Secretary. The City Secretary will attach the amendment to the original budget (Local Government Code §102.009[(c)] and Local Government Code §102.010). All approved budget amendments must also be filed with the Clerk of Bell County (Local Government Code §102.009[(d)]).

2. Transfers

Transfers between expenditure accounts will be approved in accordance with City Charter, Article VII.

The Financial Governance Policies adopted by City Council on February 25, 2020, is located at the following link:https://www.killeentexas.gov/DocumentCenter/View/661/Financial-Governance-Policies-PDF?bidId=. The financial policies provide the basic framework for fiscal management of the City.

ALL FUNDS SUMMARY
FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Estimated Beginning Fund Balance/Working Capital	**$ 72,342,451**	**$ 85,447,699**	**$ 81,950,126**	**$ 81,950,126**	**$ 74,981,744**
Revenues & Sources					
General Fund	81,926,934	85,035,126	90,115,730	96,596,192	97,183,545
Water & Sewer Fund	40,480,880	39,987,332	43,302,616	44,047,117	42,833,108
Solid Waste Fund	18,634,519	19,328,966	19,221,204	19,996,524	19,452,953
Drainage Utility Fund	4,257,536	4,306,932	4,443,661	5,003,144	5,044,414
Aviation Funds	3,073,691	3,701,715	3,672,500	3,636,506	3,819,052
Debt Service Fund	16,819,569	14,798,033	15,863,514	15,878,644	16,130,558
Street Maintenance Fund	-	5,172,131	6,693,799	6,720,092	1,646,323
Hotel Occupancy Tax (HOT) Fund	2,381,248	2,644,946	2,620,312	1,779,456	2,066,601
Other Special Revenues	2,355,780	2,679,089	4,986,442	2,168,046	6,047,956
Capital Projects Funds	19,901,425	30,220,914	6,338,196	26,245,627	15,309,437
Fleet Services	6,896,313	1,646,659	1,751,724	1,708,560	1,819,758
Information Technology	2,814,712	2,928,213	3,451,864	3,452,790	3,638,187
Risk Management	1,282,193	1,345,445	1,453,178	1,452,252	1,373,202
Support Services	-	4,060,956	-	-	-
Sub-total Revenues	**200,824,801**	**217,856,458**	**203,914,740**	**228,684,950**	**216,365,094**
Other Financing Sources	38,788,480	1,055,348	1,025,196	7,822,222	525,245
Total revenues and other financing sources	**239,613,281**	**218,911,806**	**204,939,936**	**236,507,172**	**216,890,339**
Less Interfund Activity	(37,026,826)	(48,442,060)	(27,426,504)	(44,791,955)	(25,314,150)
Adjusted Revenues	**202,586,455**	**170,469,746**	**177,513,432**	**191,715,217**	**191,576,189**
Expenditures & Uses					
General Fund	80,661,920	87,770,147	90,641,203	96,928,809	97,458,465
Water & Sewer Fund	42,606,364	43,635,657	43,220,011	48,116,122	42,943,108
Solid Waste Fund	19,535,701	20,463,085	19,329,325	20,286,506	19,511,428
Drainage Utility Fund	8,310,204	4,569,122	4,468,371	5,399,922	5,071,414
Aviation Funds	3,314,300	3,272,987	3,722,500	3,288,716	3,815,395
Debt Service Fund	53,058,576	15,862,112	15,863,514	15,863,514	16,618,988
Street Maintenance Fund	-	4,030,725	6,718,683	6,703,201	1,646,323
Hotel Occupancy Tax (HOT) Fund	2,320,650	2,314,058	2,645,312	2,265,320	2,185,207
Other Special Revenues	1,912,731	2,094,007	7,034,644	1,759,023	5,726,918
Capital Projects Funds	8,534,105	25,561,630	20,059,613	35,280,728	28,050,703
Fleet Services	2,164,680	5,993,729	1,751,724	1,680,746	1,820,758
Information Technology	2,707,873	2,766,571	3,451,864	3,448,110	3,639,487
Risk Management	1,211,299	1,203,519	1,453,178	1,270,727	1,373,202
Support Services	-	-	-	4,060,956	-
Sub-total Expenditures/Expenses	**226,338,403**	**219,537,349**	**220,359,942**	**246,352,400**	**229,861,396**
Less Interfund Activity	(32,117,460)	(48,044,126)	(27,093,898)	(49,486,096)	(25,314,150)
Adjusted Expenditures/Expenses	**194,220,943**	**171,493,223**	**193,266,044**	**196,866,304**	**204,547,246**
Ending Fund Balance/Working Capital	**$ 80,707,963**	**$ 84,424,222**	**$ 66,197,514**	**$ 76,799,039**	**$ 62,010,687**

Revenues by Source FY 2021

Revenues by Source FY 2021

Expenditures by Department
FY 2021

Expenditures by Department FY 2021

GENERAL FUND

CITY OF KILLEEN

GENERAL FUND

The primary operating fund of the City of Killeen is the General Fund. The General Fund is used to account for all financial resources not restricted to special or specific projects and/or funds that are not required to be accounted for in a different fund. The use of this fund is outlined by the *Codification of Governmental Accounting and Financial Reporting Standards*, Section 1300.104. The Governmental Accounting Standards Board *Codification,* Section 1300.106, prohibits the use of more than one general fund.

General Fund is used to account for all the financial resources except for those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and franchise taxes.

GENERAL FUND BUDGET SUMMARY FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Taxes							
Property Taxes	$ 28,019,143	$ 30,852,403	$ 33,382,745	$ 33,301,659	$ 36,311,140	37.26%	8.77%
Sales Taxes	23,727,452	24,990,652	25,378,813	25,039,684	25,378,145	26.04%	0.00%
Mixed Beverage & Bingo Tax	403,648	432,928	407,815	329,774	416,850	0.43%	2.22%
Franchise Taxes	6,830,373	5,556,359	5,513,137	5,679,811	5,617,011	5.76%	1.88%
Total Taxes	58,980,616	61,832,342	64,682,510	64,350,928	67,723,146	69.49%	4.70%
Charges for Services							
Licenses, Permits and Fees	1,218,307	1,423,697	1,271,704	1,646,888	1,573,211	1.61%	23.71%
Court Fines and Fees	2,779,940	2,544,880	3,194,932	2,185,744	2,792,104	2.86%	-12.61%
Ambulance Service Fees	2,749,129	3,115,411	2,800,000	3,652,805	3,411,100	3.50%	21.83%
Public Safety Receipts	192,984	230,104	189,672	204,783	200,385	0.21%	5.65%
General Government Fees	604,168	634,403	637,047	647,277	659,302	0.68%	3.49%
Recreation Services	2,192,159	2,086,622	2,484,641	1,358,170	2,435,140	2.50%	-1.99%
Total Charges for Services	9,736,687	10,035,117	10,577,996	9,695,667	11,071,242	11.36%	4.66%
Interest Income and Other	588,518	816,712	728,401	853,532	402,527	0.41%	-44.74%
Miscellaneous Revenues	128,127	201,107	86,360	155,076	95,182	0.10%	10.22%
Intergovernmental Revenues	3,429,866	2,129,584	3,717,964	8,955,598	7,784,109	7.99%	109.36%
Other Financing Sources	873,470	709,747	524,920	327,484	274,920	0.28%	-47.63%
Total Other	5,019,981	3,857,150	5,057,645	10,291,690	8,556,738	8.78%	69.18%
Transfers In	9,063,125	10,020,265	10,322,499	12,585,391	10,107,339	10.37%	-2.08%
Total Revenues	**82,800,409**	**85,744,874**	**90,640,650**	**96,923,676**	**97,458,465**	**100.00%**	**7.52%**
Operating Expenditures							
General Government							
City Council [1]	54,838	51,079	70,953	66,464	70,953	0.07%	0.00%
City Manager [1]							
City Manager	424,168	450,809	531,063	406,414	432,163	0.44%	-18.62%
Assistant City Manager	207,056	203,694	200,956	184,311	205,433	0.21%	2.23%
Deputy City Manager	60,247	-	-	-	-	0.00%	0.00%
Total City Manager	691,471	654,503	732,019	590,725	637,596	0.65%	-12.90%
City Auditor & Compliance Office [1]	97,134	102,039	122,693	113,788	120,849	0.12%	-1.50%
Communications [1]							
Communications	327,775	433,908	436,612	352,508	460,801	0.47%	5.54%
Printing Services	173,360	163,765	172,995	152,717	113,498	0.12%	-34.39%
Legislative Affairs	122,438	141,847	158,756	146,415	163,664	0.17%	3.09%
Total Communications	623,573	739,520	768,363	651,640	737,963	0.76%	-3.96%
Legal [1]							
City Attorney	846,769	858,551	977,070	787,320	863,357	0.89%	-11.64%
City Secretary	142,313	105,763	162,354	126,664	186,327	0.19%	14.77%
Total Legal	989,082	964,314	1,139,424	913,984	1,049,684	1.08%	-7.88%
Finance [1]							
Finance	1,192,158	1,267,521	1,454,993	1,388,354	1,497,047	1.54%	2.89%
Purchasing	245,444	311,139	329,142	333,395	352,569	0.36%	7.12%
Total Finance	1,437,602	1,578,660	1,784,135	1,721,749	1,849,616	1.90%	3.67%
Human Resources [1]	1,019,194	1,038,945	1,356,623	1,256,949	1,444,028	1.48%	6.44%
Planning & Development							
Planning & Development	637,297	657,566	766,340	648,472	737,798	0.76%	-3.72%
Building & Inspection	851,768	895,019	1,026,555	913,893	1,045,296	1.07%	1.83%
Code Enforcement	748,869	794,295	956,593	901,915	1,054,246	1.08%	10.21%
Total Planning & Development	2,237,934	2,346,880	2,749,488	2,464,280	2,837,340	2.91%	3.20%
Municipal Court	866,836	946,142	1,198,184	1,086,818	1,270,368	1.30%	6.02%

GENERAL FUND BUDGET SUMMARY FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Non-Departmental							
Consolidated	1,239,925	1,610,620	2,181,744	1,710,242	1,610,988	1.65%	-26.16%
Bell County Appraisal District	460,040	475,188	505,730	517,233	554,474	0.57%	9.64%
Bell County Communication Center	1,469,885	1,478,732	1,536,376	1,536,376	1,520,396	1.56%	-1.04%
ISF - Equipment/Vehicles	940,423	718,969	698,041	698,041	804,358	0.83%	15.23%
ISF - Risk Management	781,808	817,847	768,157	768,157	716,248	0.73%	-6.76%
ISF - Information Technology	1,055,827	1,099,887	1,785,661	1,785,661	1,940,809	1.99%	8.69%
Total Non-Departmental	5,947,908	6,201,243	7,475,709	7,015,710	7,147,273	7.33%	-4.39%
Total General Government	**13,965,572**	**14,623,325**	**17,397,591**	**15,882,107**	**17,165,670**	**17.61%**	**-1.33%**
Public Safety							
Police							
Police	25,333,858	-	-	-	-	0.00%	0.00%
Police Administration	-	1,575,013	1,767,908	1,625,943	2,007,574	2.06%	13.56%
Criminal Investigations	-	6,425,464	6,373,293	6,138,226	6,915,431	7.10%	8.51%
Patrol	-	14,281,894	16,911,651	15,561,832	19,339,922	19.84%	14.36%
Support Services Division	-	5,060,762	5,598,669	4,790,975	4,338,670	4.45%	-22.51%
Total Police	25,333,858	27,343,133	30,651,521	28,116,976	32,601,597	33.45%	6.36%
Fire							
Fire Administration	-	385,518	396,377	552,770	572,276	0.59%	44.38%
Operations	20,169,080	19,173,436	20,061,770	19,757,770	20,988,693	21.54%	4.62%
Support	-	943,862	986,070	1,109,531	1,439,935	1.48%	46.03%
Prevention	-	652,250	674,885	657,306	762,891	0.78%	13.04%
Emergency Mgmt / Homeland Security	84,490	136,104	166,898	258,221	291,782	0.30%	74.83%
Total Fire	20,253,570	21,291,170	22,286,000	22,335,598	24,055,577	24.68%	7.94%
Total Public Safety	**45,587,428**	**48,634,303**	**52,937,521**	**50,452,574**	**56,657,174**	**58.13%**	**7.03%**
Public Works							
Public Works Administration	26,725	17,125	437,485	435,469	464,583	0.48%	6.19%
Transportation [(2),(4)]	3,869,751	-	-	-	4,564,167	4.68%	0.00%
Engineering [(1)]	168,659	299,467	-	-	-	0.00%	0.00%
Total Public Works	**4,065,135**	**316,592**	**437,485**	**435,469**	**5,028,750**	**5.16%**	**1049.47%**
Recreation Services							
Administration	214,599	261,892	508,480	442,439	463,358	0.48%	-8.87%
Animal Services [(3)]	696,288	804,546	1,071,142	975,793	1,123,911	1.15%	4.93%
Senior Citizens	163,636	182,422	254,746	203,197	250,403	0.26%	-1.70%
Parks [(5)]	1,678,280	1,832,287	2,078,391	1,932,509	2,323,665	2.38%	11.80%
Lions Club Recreation Center [(4)]	374,933	472,940	566,251	526,787	570,456	0.59%	0.74%
Recreation Division [(5)]	168,787	175,213	176,315	135,529	629,759	0.65%	257.18%
Athletics	320,339	268,077	384,338	315,328	357,573	0.37%	-6.96%
Aquatic Services	420,554	417,875	492,840	369,347	508,969	0.52%	3.27%
Golf Course	1,153,923	1,211,567	1,279,612	860,659	1,213,487	1.25%	-5.17%
Community Center Ops [(5)]	104,747	160,327	268,018	210,064	-	0.00%	-100.00%
Cemetery [(5)]	152,233	146,648	207,841	176,813	-	0.00%	-100.00%
Volunteer Services [(5)]	134,643	164,753	218,137	162,957	-	0.00%	-100.00%
Total Recreation Services	**5,582,962**	**6,098,547**	**7,506,111**	**6,311,422**	**7,441,581**	**7.64%**	**-0.86%**

GENERAL FUND BUDGET SUMMARY FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Community Development							
Library	1,243,447	1,306,792	1,470,760	1,340,055	1,560,473	1.60%	6.10%
Killeen Arts and Activities Center	365,530	408,833	486,745	480,549	489,379	0.50%	0.54%
Community Development	144,271	146,319	156,254	170,985	179,147	0.18%	14.65%
Building Services [1]	783,126	767,712	815,483	815,345	939,325	0.96%	15.19%
Custodial Services [1]	650,413	687,446	777,876	696,634	804,641	0.83%	3.44%
Total Community Development	**3,186,787**	**3,317,102**	**3,707,118**	**3,503,568**	**3,972,965**	**4.08%**	**7.17%**
Debt Service							
Principal	169,679	203,967	-	-	353,912	0.36%	0.00%
Interest	32,335	32,167	-	-	68,522	0.07%	0.00%
Other Lease Cost	-	-	-	-	4,474	0.00%	0.00%
Total Debt Service	**202,014**	**236,134**	**-**	**-**	**426,908**	**0.44%**	**0.00%**
Total Operating Expenditures	**72,589,898**	**73,226,003**	**81,985,826**	**76,585,140**	**90,693,048**	**93.06%**	**10.62%**
Non-Operating Expenditures							
Contributions							
KEDC/GKCC	362,527	362,527	362,527	362,527	362,527	0.37%	0.00%
Bell County Health District	331,368	331,368	331,368	331,368	331,368	0.34%	0.00%
Utilities - Community Partners	765	767	900	900	900	0.00%	0.00%
Elderly Transportation	28,489	35,472	49,350	40,000	49,350	0.05%	0.00%
Hill Country Transit (HOP)	120,850	120,850	222,366	-	-	0.00%	-100.00%
Killeen Volunteer Inc	100,000	100,000	-	-	-	0.00%	0.00%
Total Contributions	**943,999**	**950,984**	**966,511**	**734,795**	**744,145**	**0.76%**	**-23.01%**
Capital Outlay							
Book Collections	125,227	92,622	142,600	142,600	140,000	0.14%	-1.82%
Computer Equipment/Software	31,279	107,423	3,000	55,367	75,810	0.08%	2427.00%
Machinery & Equipment	158,781	404,115	23,002	258,223	6,000	0.01%	-73.92%
Sound System	-	-	-	9,422	-	0.00%	0.00%
Furniture	-	11,924	-	180	-	0.00%	0.00%
Buildings	162,538	-	-	-	-	0.00%	0.00%
Lease Assets	483,616	-	-	-	-	0.00%	0.00%
Total Capital Outlay	**961,441**	**616,084**	**168,602**	**465,792**	**221,810**	**0.23%**	**31.56%**
Transfers Out							
Transfers to Governmental CIP	3,741,468	5,895,797	2,500,096	13,790,860	5,703,072	5.85%	128.11%
Transfers to Street Maintenance Fund	-	4,833,566	4,994,242	4,994,242	-	0.00%	-100.00%
Transfers to Water and Sewer Fund	-	-	25,926	357,980	96,390	0.10%	271.79%
Transfers to Support Services ISF	-	2,244,720	-	-	-	0.00%	0.00%
Transfers to CDBG Fund	18,837	3,000	-	-	-	0.00%	0.00%
Transfers to Photo Red Light Enf Fund	10,625	-	-	-	-	0.00%	0.00%
Transfers To Fleet Services	2,395,660	-	-	-	-	0.00%	0.00%
Total Transfers Out	**6,166,590**	**12,977,083**	**7,520,264**	**19,143,082**	**5,799,462**	**5.95%**	**-22.88%**
Total Non-Operating Expenditures	**$ 8,072,030**	**$ 14,544,151**	**$ 8,655,377**	**$ 20,343,669**	**$ 6,765,417**	**6.94%**	**-21.84%**
Total Expenditures	**$ 80,661,928**	**$ 87,770,154**	**$ 90,641,203**	**$ 96,928,809**	**$ 97,458,465**	**100.00%**	**7.52%**
Net Change in Fund Balance	**$ (2,138,481)**	**$ 2,025,280**	**$ 553**	**$ 5,133**	**$ -**		
Fund Balance, Beginning					**19,923,693**		
Fund Balance, Ending					**$ 19,923,693**		

[1] During FY 2020, the decision was made to move the departments that made up the Support Services Internal Service Fund back to the operating funds.The decision to move the departments was in part due challenges presented by having the internal service fund. Moving the departments back during the first year prevents loss of historical information in the operating funds for comparative purposes.

[2] In FY 2019, transferred Transportation to the Street Maintenance Fund. For FY 2021, transferred Transportation back to General Fund.

[3] In FY 2019, transferred Animal Services from Police Department to Recreation Services.

[4] In FY 2020, City Management approved the recommended name change for: Lions Club Parks Ops to Lions Club Recreation Center and Street Operations to Transportation

[5] In FY 2021, City Management approved the recommended Recreation Services Department reorganazation by combining divisions.

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	General Fund Revenues					
	Taxes					
010-0000-311.01-00	AD VALOREM TAXES	$ 27,808,298	$ 30,547,800	$ 33,067,525	$ 33,199,506	$ 35,981,001
010-0000-311.01-03	PAYMENT TO TIRZ	(75,674)	(98,372)	-	(129,321)	-
010-0000-311.02-00	DELINQUENT PROPERTY TAXES	124,579	195,557	168,712	80,335	182,647
010-0000-311.03-00	PENALTY AND INTEREST	161,940	207,418	146,508	151,139	147,492
010-0000-312.01-01	SALES TAX	23,727,452	24,990,652	25,378,813	25,039,684	25,378,145
010-0000-313.01-01	MIXED BEVERAGE TAX	257,411	264,547	255,833	159,128	262,106
010-0000-313.01-02	BINGO TAX	146,237	168,381	151,982	170,646	154,744
010-0000-318.02-01	ELECTRIC FRANCHISE TAX	5,077,395	3,881,030	3,755,786	3,958,769	3,845,139
010-0000-318.02-02	GAS FRANCHISE	343,130	295,757	343,004	341,001	343,570
010-0000-318.02-03	TELECOM FRANCHISE	209,549	194,885	240,879	203,973	239,111
010-0000-318.02-04	CABLE FRANCHISE	1,198,074	1,182,383	1,170,503	1,172,649	1,186,222
010-0000-318.02-05	TAXI FRANCHISE	2,225	2,304	2,965	3,419	2,969
	Taxes	**58,980,616**	**61,832,342**	**64,682,510**	**64,350,928**	**67,723,146**
	Licenses & Permits					
010-0000-321.01-01	ALCOHOL PERMITS	13,920	43,285	20,000	20,388	40,000
010-0000-321.02-01	FOOD HANDLERS PERMITS	25,550	25,850	25,913	24,174	26,431
010-0000-321.03-01	CREDIT ACCESS PERMITS	450	400	782	400	400
010-0000-321.03-02	2ND HAND DEALER PERMITS	125	50	175	175	50
010-0000-321.03-03	TAXI OPERATOR PERMITS	1,500	950	3,520	3,250	1,800
010-0000-321.03-04	PEDDLERS PERMIT	275	1,875	36,680	36,680	1,800
010-0000-321.03-06	NOISE WAIVER	150	450	-	450	450
010-0000-321.05-01	NODE PERMITS	11,500	18,500	-	2,500	3,000
010-0000-321.06-01	CONTRACTOR LICENSE	81,040	76,160	75,698	81,074	79,614
010-0000-321.06-02	CERTIFICATE OF OCCUPANCY	38,610	40,140	38,372	35,387	37,989
010-0000-321.06-03	TRAILER COURT LICENSES	9,545	9,360	8,657	8,657	8,657
010-0000-321.35-00	PLANNING AND ZONING FEES	58,745	68,750	52,793	77,791	55,000
010-0000-322.01-01	BUILDING PERMITS	508,892	583,006	503,701	708,835	625,523
010-0000-322.01-02	ELECTRICAL PERMITS	111,414	139,313	140,534	157,558	151,634
010-0000-322.01-03	MECHANICAL PERMITS	43,252	45,950	46,831	61,508	48,357
010-0000-322.01-04	PLUMBING PERMITS	89,336	89,482	111,093	125,820	112,620
010-0000-322.01-10	RE-INSPECTION	26,400	40,805	26,193	43,891	39,978
010-0000-322.01-11	BUILDING PLAN REVIEW FEE	161,722	202,481	149,245	232,675	207,304
010-0000-322.01-12	SUBDIV PLAN REVIEW FEE	-	-	-	-	30,000
010-0000-322.01-13	TECHNOLOGY FEES	-	-	-	-	70,000
010-0000-322.02-01	CURB AND STREET CUTS	2,144	5,630	1,438	4,500	4,000
010-0000-322.02-10	INSPECTION FEE	26,252	24,200	23,373	15,000	20,000
010-0000-322.02-11	FLOODPLAIN DEV PERMIT	-	-	-	-	200
010-0000-322.02-13	TECHNOLOGY FEES	-	-	-	-	2,000
010-0000-322.03-01	GARAGE SALE PERMITS	7,485	7,060	6,706	6,175	6,404
	Licenses & Permits	**1,218,307**	**1,423,697**	**1,271,704**	**1,646,888**	**1,573,211**
	Intergovernmental Revenue					
010-0000-331.01-01	USDOJ	479,132	349,428	362,762	425,679	54,116
010-0000-331.01-02	BJA-BULLET PROOF VEST	86	12,057	-	-	-
010-0000-331.01-03	TSA-LAW ENFORCEMENT OFF	104,015	86,762	77,555	77,555	50,000
010-0000-331.01-04	NHTSA-STEP	(515)	-	-	49,996	55,000
010-0000-331.01-05	FBI-TASK FORCE	9,448	10,096	2,000	2,000	-
010-0000-331.01-06	US MARSHALLS	-	26,824	-	3,119	-
010-0000-331.01-07	OTHER EGRANTS	-	-	-	5,166,243	3,334,034
010-0000-331.02-01	FEMA-SAFER	1,456,546	-	-	-	-
010-0000-331.02-03	DHS-EMPG	19,954	47,990	45,647	38,959	38,959
010-0000-331.02-04	OTHER GRANTS	-	-	-	7,280	-
010-0000-331.02-05	OTHER-EGRANTS	-	21,637	-	70,386	-
010-0000-331.07-01	INST MUSEUM/LIBRARY SVS	847	2,628	-	-	-
010-0000-333.02-03	DHS-EMERGENCY DECLARATION	79,800	278	-	-	-
010-0000-334.01-01	CJD-BODY ARMOR	-	127,350	-	-	-
010-0000-334.01-03	LEOSE	795	-	-	-	-
010-0000-334.02-05	TEEX-TASK FORCE	34,970	167,568	-	-	-
010-0000-334.04-02	TXDOT-TRAFFIC SIGNAL MAIN	24,070	28,756	-	-	32,000
010-0000-334.07-01	LIBRARY STATE GRANT	-	-	-	9,134	-
010-0000-336.10-01	DISABLED VETERAN EXEMPTIO	1,216,494	1,248,210	3,230,000	3,105,247	4,220,000
010-0000-337.02-01	CENTRAL TEXAS TRAUMA COUN	2,874	-	-	-	-
010-0000-337.02-02	CTRAC	1,350	-	-	-	-
	Intergovernmental Revenue	**3,429,866**	**2,129,584**	**3,717,964**	**8,955,598**	**7,784,109**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Charges for Services					
010-0000-341.05-01	CREDIT CARD PROCESSING	545,941	588,512	580,000	622,015	600,600
010-0000-341.05-02	RECORD REQUEST FEES	2,123	2,491	1,706	1,706	2,000
010-0000-341.05-03	ELECTION FEES	34,598	12,314	35,000	-	35,000
010-0000-342.01-01	FALSE ALARM FEES	-	-	861	861	-
010-0000-342.01-02	POLICE RECORDS	21,772	22,860	20,000	18,900	20,000
010-0000-342.01-03	BACKGROUND CHECKS	2,613	2,879	5,777	5,572	3,185
010-0000-342.01-04	FINGERPRINTS	656	5,980	5,000	4,450	2,200
010-0000-342.01-05	TOW ROTATION LIST FEE	-	800	-	1,000	1,000
010-0000-342.02-04	FIRE ACADEMY FEES	137,183	174,001	135,000	150,000	150,000
010-0000-342.04-01	FIRE MARSHALL INSPECTION	30,760	23,584	23,034	24,000	24,000
010-0000-342.05-01	ADOPTION FEES	62,686	32,738	44,000	24,556	45,020
010-0000-342.05-02	SURRENDER FEES	270	8,356	15,297	7,972	14,617
010-0000-342.05-03	BOARDING/REDEMPTION FEES	536	5,377	10,338	5,631	10,325
010-0000-342.05-04	DISPOSAL FEES	30	1,970	4,264	2,293	4,205
010-0000-345.03-01	AMBULANCE FEES	2,741,923	3,109,628	2,800,000	3,643,888	3,400,000
010-0000-345.03-02	AMBULANCE STANDBY FEES	7,206	5,783	-	8,917	11,100
010-0000-347.01-00	GOLF	-	425,864	1,259,957	860,659	1,212,687
010-0000-347.01-01	CART TRAIL FEES	7,380	6,705	-	-	-
010-0000-347.01-02	GREEN FEES	384,746	156,668	-	-	-
010-0000-347.01-10	SEASON PASS	101,020	75,415	-	-	-
010-0000-347.01-12	ANNUAL PASS USER FEE	30,345	15,452	-	-	-
010-0000-347.01-13	HANDICAP PROGRAM	640	425	-	-	-
010-0000-347.01-20	MERCHANDISE-CLOTHING	151,307	58,954	-	-	-
010-0000-347.01-23	MERCHANDISE-OTHER	111	-	-	-	-
010-0000-347.01-30	SNACK BAR SALES	7,435	2,100	-	-	-
010-0000-347.01-31	ALCOHOL SALES	33,263	14,437	-	-	-
010-0000-347.01-40	CART SHED RENTALS	68,550	59,100	-	-	-
010-0000-347.01-41	CART RENTALS	221,822	90,207	-	-	-
010-0000-347.01-43	CLUB REPAIRS	6,700	1,049	-	-	-
010-0000-347.01-50	RANGE BALLS	60,023	33,024	-	-	-
010-0000-347.01-51	GOLF LESSONS	1,700	-	-	-	-
010-0000-347.02-01	ADMISSION FEES	18,752	18,402	15,000	2,000	18,226
010-0000-347.02-02	SEASON PASSES	105	370	170	-	300
010-0000-347.02-03	FACILITY RENTALS	-	-	600	-	1,575
010-0000-347.03-01	ADMISSION FEES	246,797	246,045	297,450	35,000	294,121
010-0000-347.03-02	SEASON PASSES	5,575	6,968	9,900	-	7,348
010-0000-347.03-03	FACILITY RENTALS	47,288	47,225	53,900	10,000	51,832
010-0000-347.03-10	SWIM LESSONS	32,585	46,650	35,475	-	50,443
010-0000-347.03-11	LIFE GUARD INSTR FEES	4,985	6,889	7,700	-	7,052
010-0000-347.03-12	CONCESSION STAND RENTAL	9,750	8,250	10,275	-	9,839
010-0000-347.03-13	SWIM TEAM	-	1,440	3,300	-	1,663
010-0000-347.04-01	ADMISSION FEES	1,515	91,915	94,765	49,200	86,100
010-0000-347.04-02	MEMBERSHIP FEES	339,634	237,657	275,000	156,000	286,000
010-0000-347.04-03	CAMP FEES	1,580	2,570	935	1,479	2,713
010-0000-347.04-04	CAPITAL IMPROVEMENT FEE	12,835	13,329	14,300	9,668	16,919
010-0000-347.04-05	FOOD TRUCK FEES	-	125	-	2,700	5,000
010-0000-347.05-01	EVENT FEES	55,635	6,935	32,000	19,687	33,600
010-0000-347.06-01	LEAGUE REGISTRATION FEES	136,014	154,045	140,000	60,000	150,502
010-0000-347.06-02	ADMINISTRATIVE FEE	-	1,230	-	258	271
010-0000-347.06-04	EVENT FEES	-	6,847	-	-	4,725
010-0000-347.06-12	CONCESSION STAND RENTAL	12,200	19,100	15,000	9,156	15,000
010-0000-347.07-03	FACILITY RENTALS	32,720	48,940	36,000	18,000	31,500
010-0000-347.07-04	CAMP FEES	-	150	-	-	1,000
010-0000-347.08-03	FACILITY RENTALS	-	100	-	3,420	5,985
010-0000-347.09-01	PLOT SALES	37,895	48,320	53,000	21,000	-
010-0000-348.01-01	FACILITY RENTALS	57,510	78,075	51,293	55,623	62,510
010-0000-348.01-02	EQUIPMENT RENTALS	220	7,204	4,722	3,868	4,062
010-0000-348.02-01	PUBLIC PRINTING FEES	21,200	22,491	20,341	18,611	18,611
010-0000-348.02-02	LOST BOOK FEES	306	8,595	-	4,945	3,091
	Charges for Services	**5,738,440**	**6,066,540**	**6,111,360**	**5,863,035**	**6,705,927**
	Fines/Forfeits/Assessment					
010-0000-351.01-01	FINES	2,541,192	2,400,477	3,018,000	2,000,000	2,562,300
010-0000-351.01-02	COMMERCIAL MOTOR VEHICLES	1,802	222	-	1,000	1,000
010-0000-351.01-06	TIME PAYMENT REIMBURS FEE	-	-	-	6,500	37,700
010-0000-351.02-02	CODE VIOLATION FINES	174,754	130,830	163,711	166,934	179,955
010-0000-351.03-01	FINES	15,546	13,351	13,221	11,149	11,149
010-0000-352.01-01	FLEX SPENDING ACCOUNTS	46,646	-	-	161	-
	Fines/Forfeits/Assessment	**2,779,940**	**2,544,880**	**3,194,932**	**2,185,744**	**2,792,104**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Investments Income					
010-0000-361.05-00	INTEREST EARNED	409,232	604,758	545,000	663,907	205,875
010-0000-361.05-10	INVESTMENT EXPENSE	(12,433)	(12,079)	(8,000)	(6,643)	(4,112)
010-0000-362.01-01	HEADSTART AND FREE CLINIC	1,531	21,170	12,359	12,978	12,359
010-0000-362.03-01	TOWER LEASES	188,911	198,387	174,722	180,593	183,085
010-0000-362.04-01	ATM LEASES	360	3,540	4,320	2,160	4,320
010-0000-362.05-01	VENDING MACHINES	917	936	-	537	1,000
	Investments Income	**588,518**	**816,712**	**728,401**	**853,532**	**402,527**
	Miscellaneous Income					
010-0000-371.10-01	ELECTRONIC PAYABLES	32,153	44,940	32,000	42,610	32,000
010-0000-371.10-02	PURCHASING CARDS	26,615	21,865	11,000	20,925	21,500
010-0000-371.10-03	COOPERATIVE PURCHASING	28,184	32,435	32,500	13,778	32,500
010-0000-372.10-01	RESTITUTION	30,418	796	284	-	-
010-0000-379.99-99	OTHER INCOME	10,757	101,071	10,576	77,763	9,182
	Miscellaneous Income	**128,127**	**201,107**	**86,360**	**155,076**	**95,182**
	Other Financing Sources					
010-0000-391.02-34	TRANSFER FROM FUND 234	-	-	94,987	94,987	-
010-0000-391.05-40	TRANSFER FROM FUND 540	2,683,706	2,906,458	2,963,966	2,968,328	2,838,864
010-0000-391.05-50	TRANSFER FROM FUND 550	6,133,767	6,441,346	6,586,143	6,593,849	6,515,284
010-0000-391.05-75	TRANSFER FROM FUND 575	245,652	672,461	677,403	678,421	753,191
010-0000-391.06-10	TRANSFER FROM FUND 610	-	-	-	2,249,806	-
010-0000-392.01-01	SALE OF ASSETS	251,302	34,938	24,920	81,133	24,920
010-0000-392.02-01	INSURANCE PROCEEDS	138,552	359,631	500,000	100,000	250,000
010-0000-393.07-01	LEASE PROCEEDS	483,616	315,178	-	146,351	-
	Other Financing Sources	**9,936,595**	**10,730,012**	**10,847,419**	**12,912,875**	**10,382,259**
	General Fund Revenues	**$ 82,800,409**	**$ 85,744,874**	**$ 90,640,650**	**$ 96,923,676**	**$ 97,458,465**

Revenues by Source FY 2021

Revenues by Source FY 2021

Expenditures by Department FY 2021

Expenditures by Department Last Five Years

GENERAL FUND REVENUES
Revenue Assumptions

Current Ad Valorem Taxes	**$ 35,981,001**
Delinquent Ad Valorem Taxes	**182,647**
Penalty & Interest	**147,492**

Ad valorem tax revenues are estimated using a multi-step approach. The taxable values for properties within the City of Killeen are obtained from the Tax Appraisal District of Bell County (TADBC). TADBC appraises value for all property located within Bell County. The taxable values are applied to the tax rate set by the City Council to compute the tax levy. Historical collection experience results are applied to the current levy to calculate tax revenues.

The certified 2020 freeze adjusted taxable value less the Tax Increment Reinvestment Zone (TIRZ) value for taxation in FY 2021 per the Appraisal District is $6,723,564,838, an increase of $603,339,891 or 9.86% from the 2019 freeze adjusted taxable value (less TIRZ).

Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of $0.5150 per $100 of taxable value and a collection rate of 99.99%. Delinquent tax revenues, and penalty and interest are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

Sales Tax	**$ 25,378,145**
Mixed Beverage Tax	**262,106**
Bingo Tax	**154,744**

Sales tax revenues are derived from the local sales tax which is 1.5% of taxable sales within the City. Mixed beverage tax revenue is derived from a state revenue sharing program for city and county mixed beverage tax allocations. State statutes levy a tax of 14% on the gross receipts from the sales of mixed beverages in Texas. Each city is entitled to receive an allocation of 10.7143% of the taxes collected within the city on a quarterly basis. Bingo tax receipts are derived from a state tax levy of 5% of gross receipts from bingo games within the city. The state rebates 50% of the taxes to the city.

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues have increased each year since 1999 apart from a decrease in FY 2009 and FY 2011. FY 2021 Sales Tax revenues are projected to increase by $338,461 or 1.35% from FY 2020 year-end estimated

Electric Franchise	**$ 3,845,139**
Cablevision Franchise	**1,186,222**
Gas Franchise	**343,570**
Telecomm Line Access Fees	**239,111**
Taxi Franchise	**2,961**

Utility companies that use the City's streets and rights-of-way in the course of conducting their business pay fees to the City for that use. Franchise and access fees are paid by these companies as a percentage of gross receipts collected from their customers within the City of Killeen. FY 2021 revenues are projected using FY 2020 receipts as a benchmark. FY 2021 Franchise fees are projected to decrease by $62,800 or -1.1% from FY 2020 year-end estimates

The chart above shows that the bulk of these revenues are generated from electric franchise fees.

Recreation Services	**$ 2,294,401**
License & Permits	**1,293,929**
Inspections & Review	**279,282**
Animal Control Fees	**74,167**

Recreation Services Fees include golf course revenues, facility rentals and admission fees and other recreational activities services. The average collection for the past two [(2)] years has been $2,011,905.

License, Permits, Inspections and Review revenue streams are elastic in nature and are directly related to the level of construction activity in the community. The Central Texas area has not experienced housing market difficulties as significantly as other areas of the country. Construction activity has continued, as evidenced by permit numbers and revenues. The FY 2021 budget is projected based on FY 2020 levels.

Animal Control Fees include adoption, redemption, and other services. The average collection for the past two [(2)] years has been $55,982.

Municipal Court Fines	**$ 2,601,000**

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on municipal fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees.

Court fines and fees are projected using multi-year trend analysis with ticket level and collection activity taken into account. FY 2021 revenues are projected to have a -13.8% decrease over FY 2020 Budget levels due to the COVID-19 pandemic, and a decrease in ticket level totals.

Ambulance Revenues	**$ 3,411,100**

This revenue is dependent on the number of ambulance runs made each year. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity, and rate changes. FY 2020 year-end estimates are expected to be $852,805 or 30.5% more than the FY 2020 Budget, this can be attributed to increase in ambulance runs and increase in collection activity by third-party vendor. FY 2021 revenues are projected to be 21.8% more than the FY 2020 Budget.

Inter-fund Transfers	**$ 10,107,339**

Transfers from the Water and Sewer, Solid Waste, and Drainage Funds are for payment of franchise fees and general administration charges. The FY 2021 Budget includes:

Franchise fee transfers to the General Fund calculated as 9% of budgeted operating revenues.
Franchise fees are paid from the Water and Sewer, Drainage and Solid Waste funds.
General administration transfers to the General Fund for each fund's respective portion of administrative costs.
Transfers are paid from the Water and Sewer, Solid Waste and Drainage Funds.

Interest Income	**$ 402,527**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexStar, money market accounts, or certificates of deposit. While investable cash balances are fairly stable from prior years, interest rates declined sharply in 2009; however, rates began to rebound in FY 2017 and continued to rise until March 2020.On March 15, 2020, the Fed Funds Rate was lowered to 0.25% due to the Coronavirus pandemic. Due to this drastic drop in interest rates, the budget for the investment income is expected to drop 44.7% in FY 2021.

Another factor taken into consideration for projecting investment income is investible cash balances that have decreased due to the paying down of Capital Improvement Program (CIP) projects.
The year-end projected investment earnings for FY 2020 are $853,532.

CITY AUDITOR DEPARTMENT

Department Mission

The City Auditor Department's mission is to provide independent analyses of City programs and activities to ensure a properly functioning system of internal controls, promote efficiency and effectiveness in City operations, and enhance transparency of the City government.

Program Narrative

FY 2020 Accomplishments:

- Issued Municipal Court Collections audit report
- Issued Stonetree Golf Course audit report
- Issued Street Maintenance Fee audit report (In progress)
- Conducted limited scope review of KPD transition to NIBRS crime reporting system
- Maintained Continuing Professional Education (CPE) requirements for CPA
- Obtained Certified Fraud Examiner (CFE) certification

FY 2021 Goals:

- Issue at least three internal audit reports
- Maintain CPE requirements for CPA and CFE

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 94,489	$ 99,927	$ 118,393	$ 111,202	$ 116,869
Supplies	99	-	150	150	550
Support Services	2,546	2,112	4,150	2,436	3,430
Total	**$ 97,134**	**$ 102,039**	**$ 122,693**	**$ 113,788**	**$ 120,849**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	City Auditor					
	Personnel Services					
010-0308-413.40-05	FULL-TIME SALARIES	$ 75,976	$ 79,812	$ 94,095	$ 88,536	$ 91,534
010-0308-413.40-25	LONGEVITY	35	83	145	131	192
010-0308-413.40-81	GROUP INSURANCE	5,280	-	-	-	-
010-0308-413.40-82	MEDICAL INSURANCE	-	4,928	5,498	5,125	5,464
010-0308-413.40-83	DENTAL INSURANCE	-	277	275	275	296
010-0308-413.40-84	LIFE INSURANCE	-	18	18	18	18
010-0308-413.40-85	RETIREMENT - TMRS	7,526	8,689	11,130	10,339	12,355
010-0308-413.40-87	SOCIAL SECURITY	5,543	4,850	5,732	5,371	5,555
010-0308-413.40-88	MEDICARE	-	1,134	1,340	1,256	1,299
010-0308-413.40-89	WORKERS COMPENSATION	129	136	160	151	156
	Personnel Services	**94,489**	**99,927**	**118,393**	**111,202**	**116,869**
	Supplies					
010-0308-413.41-10	OFFICE	-	-	50	50	50
010-0308-413.41-35	PRINT SUPPLIES	99	-	100	100	500
	Supplies	**99**	**-**	**150**	**150**	**550**
	Support Services					
010-0308-413.44-05	TELEPHONE	4	5	25	11	25
010-0308-413.44-30	TRAINING AND TRAVEL	2,332	1,897	3,600	2,000	3,000
010-0308-413.44-75	DUES AND MEMBERSHIPS	210	210	525	425	405
	Support Services	**2,546**	**2,112**	**4,150**	**2,436**	**3,430**
	City Auditor Department Total	**$ 97,134**	**$ 102,039**	**$ 122,693**	**$ 113,788**	**$ 120,849**

CITY COUNCIL DEPARTMENT

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 11,966	$ 11,643	$ 11,643	$ 11,643	$ 11,643
Supplies	2,479	2,417	3,410	3,030	3,410
Support Services	40,393	37,019	55,900	51,141	55,000
Professional Services	0	0	0	650	900
Total	**$ 54,838**	**$ 51,079**	**$ 70,953**	**$ 66,464**	**$ 70,953**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	City Council					
	Personnel Services					
010-0101-412.40-10	PART-TIME SALARIES	$ 11,100	$ 10,800	$ 10,800	$ 10,800	$ 10,800
010-0101-412.40-87	SOCIAL SECURITY	849	670	670	670	670
010-0101-412.40-88	MEDICARE	-	157	157	157	157
010-0101-412.40-89	WORKERS COMPENSATION	17	16	16	16	16
	Personnel Services	**11,966**	**11,643**	**11,643**	**11,643**	**11,643**
	Supplies					
010-0101-412.41-10	OFFICE	144	15	250	150	250
010-0101-412.41-15	POSTAGE/CARRIER SERVICE	2	1	10	5	10
010-0101-412.41-35	PRINT SUPPLIES	87	39	150	75	150
010-0101-412.41-37	PHONES AND ACCESSORIES	(35)	-	-	-	-
010-0101-412.41-60	FOOD SUPPLIES	2,281	2,362	3,000	2,800	3,000
	Supplies	**2,479**	**2,417**	**3,410**	**3,030**	**3,410**
	Support Services					
010-0101-412.44-05	TELEPHONE	5,316	5,128	5,100	5,110	5,100
010-0101-412.44-17	OTHER CHARGES	-	1,015	900	250	-
010-0101-412.44-31	TRAINING AND TRAVEL-DIST 1	3,544	4,561	4,000	4,000	4,000
010-0101-412.44-32	TRAINING AND TRAVEL-DIST 2	4,016	1,925	4,000	3,000	4,000
010-0101-412.44-33	TRAINING AND TRAVEL-DIST 3	2,658	4,244	4,000	4,000	4,000
010-0101-412.44-34	TRAINING AND TRAVEL-DIST 4	1,538	2,907	4,000	4,000	4,000
010-0101-412.44-35	TRAINING AND TRAVEL-AL 1	3,398	3,668	4,000	4,000	4,000
010-0101-412.44-36	TRAINING AND TRAVEL-AL 2	1,328	718	4,000	3,000	4,000
010-0101-412.44-37	TRAINING AND TRAVEL-AL 3	886	735	4,000	3,000	4,000
010-0101-412.44-38	TRAINING AND TRAVEL - MAYOR	4,949	1,610	7,000	7,000	7,000
010-0101-412.44-65	DIVERSITY PROGRAM	345	-	700	600	700
010-0101-412.44-70	TROPHIES AND AWARDS	3,234	1,327	5,000	4,000	5,000
010-0101-412.44-75	DUES AND MEMBERSHIPS	9,181	9,181	9,200	9,181	9,200
	Support Services	**40,393**	**37,019**	**55,900**	**51,141**	**55,000**
	Professional Services					
010-0101-412.47-99	SPECIAL SERVICES	-	-	-	650	900
	Professional Services	**-**	**-**	**-**	**650**	**900**
	City Council Department Total	**$ 54,838**	**$ 51,079**	**$ 70,953**	**$ 66,464**	**$ 70,953**

CITY MANAGER DEPARTMENT

Department Mission

The City Manager's office mission statement is to build a High Performing Organization to support a Highly Effective City Council.

Program Narrative

FY 2020 Accomplishments:

- Continued improvement of the Compensation Plan.
- Delivered solution to Fire Apparatus funding deficit.
- Delivered acceptable solution to Retirement funding crisis.
- Recruited and hired three Department Directors.
- Simplify and streamline the budget process.
- Managed COVID-19 crisis to protect citizens, employees and the financial integrity of the City.
- Successfully administered an estimated $15 million in COVID-19 related grants.

FY 2021 Goals:

- Deliver a balanced FY 2021 budget to City Council.
- Monitor and manage the City's financial condition.
- Monitor effects of Legislative actions and continue priority lobbying efforts.
- Work on the major strategic issues:
- Compensation Equity.
- Retirement.
- Deferred Building Maintenance
- Initiate the process to create a new Compensation Plan. Complete Compensation Plan by March 2022.

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 634,253	$ 620,474	$ 657,899	$ 546,444	$ 562,829
Supplies	2,963	2,908	4,920	3,322	6,225
Repairs & Maintenance	747	-	-	-	-
Support Services	46,269	30,744	69,200	39,909	68,042
Minor Capital	3,739	377	-	1,050	500
Professional Services	3,500	-	-	-	-
Total	**$ 691,471**	**$ 654,503**	**$ 732,019**	**$ 590,725**	**$ 637,596**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	City Manager Department					
	City Manager					
	Personnel Services					
010-0200-413.40-05	FULL-TIME SALARIES	$ 286,873	$ 312,399	$ 350,979	$ 238,889	$ 284,660
010-0200-413.40-10	PART-TIME SALARIES	-	8,586	-	54,135	-
010-0200-413.40-15	OVERTIME	70	-	-	-	-
010-0200-413.40-25	LONGEVITY	1,566	1,717	1,873	6,605	6,637
010-0200-413.40-50	CAR ALLOWANCE	7,200	7,200	7,200	6,300	7,200
010-0200-413.40-81	GROUP INSURANCE	10,601	-	-	-	-
010-0200-413.40-82	MEDICAL INSURANCE	-	10,165	16,614	8,077	11,914
010-0200-413.40-83	DENTAL INSURANCE	-	645	827	459	593
010-0200-413.40-84	LIFE INSURANCE	-	42	55	31	36
010-0200-413.40-85	RETIREMENT - TMRS	31,319	37,386	45,120	29,585	40,207
010-0200-413.40-87	SOCIAL SECURITY	15,917	13,835	22,613	18,019	17,759
010-0200-413.40-88	MEDICARE	-	4,893	5,288	4,361	4,153
010-0200-413.40-89	WORKERS COMPENSATION	538	599	649	522	507
010-0200-413.40-90	DEFERRED COMPENSATION	20,615	22,000	22,000	-	-
	Personnel Services	**374,699**	**419,467**	**473,218**	**366,983**	**373,666**
	Supplies					
010-0200-413.41-10	OFFICE	376	346	500	150	500
010-0200-413.41-15	POSTAGE/CARRIER SERVICE	168	7	200	50	150
010-0200-413.41-20	UNIFORMS AND CLOTHING	108	-	150	50	150
010-0200-413.41-25	SUBSCRIPTION/PUBLICATIONS	304	915	920	200	100
010-0200-413.41-35	PRINT SUPPLIES	1,755	1,442	2,500	2,250	4,350
010-0200-413.41-37	PHONES AND ACCESSORIES	-	32	-	-	-
010-0200-413.41-60	FOOD SUPPLIES	80	-	100	513	500
010-0200-413.41-91	EMERGENCY SUPPLIES	-	-	-	9	-
	Supplies	**2,791**	**2,742**	**4,370**	**3,222**	**5,750**
	Repair & Maintenance					
010-0200-413.42-43	COMPUTER MAINTENANCE	747	-	-	-	-
	Repair & Maintenance	**747**	**-**	**-**	**-**	**-**
	Support Services					
010-0200-413.44-05	TELEPHONE	765	856	1,000	950	1,000
010-0200-413.44-10	EQUIPMENT RENTAL/LEASE	3,812	3,790	4,000	4,000	-
010-0200-413.44-27	SPONSORSHIPS	5,123	1,000	14,700	1,300	14,700
010-0200-413.44-30	TRAINING AND TRAVEL	10,141	2,084	12,430	7,864	12,427
010-0200-413.44-71	FLOWERS	538	267	800	500	800
010-0200-413.44-75	DUES AND MEMBERSHIPS	21,493	20,226	20,545	20,545	23,320
	Support Services	**41,872**	**28,223**	**53,475**	**35,159**	**52,247**
	Minor Capital					
010-0200-413.46-20	BOOKS AND REFRNCE MATERIALS	-	-	-	-	500
010-0200-413.46-40	COMPUTER EQUIP/SOFTWARE	-	377	-	-	-
010-0200-413.46-50	FURNITURE AND FIXTURES	559	-	-	1,050	-
	Minor Capital	**559**	**377**	**-**	**1,050**	**500**
	Professional Services					
010-0200-413.47-01	CONSULTING	3,500	-	-	-	-
	Professional Services	**3,500**	**-**	**-**	**-**	**-**
	City Manager	**424,168**	**450,809**	**531,063**	**406,414**	**432,163**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Assistant City Manager					
	Personnel Services					
010-0201-413.40-05	FULL-TIME SALARIES	162,560	163,066	146,996	143,295	148,159
010-0201-413.40-25	LONGEVITY	2,429	1,047	48	32	96
010-0201-413.40-50	CAR ALLOWANCE	3,000	3,262	3,000	2,988	3,000
010-0201-413.40-81	GROUP INSURANCE	5,241	-	-	-	-
010-0201-413.40-82	MEDICAL INSURANCE	-	4,518	5,499	5,123	6,226
010-0201-413.40-83	DENTAL INSURANCE	-	254	276	275	296
010-0201-413.40-84	LIFE INSURANCE	-	17	19	18	18
010-0201-413.40-85	RETIREMENT - TMRS	16,633	18,179	17,720	17,075	20,374
010-0201-413.40-87	SOCIAL SECURITY	10,133	8,081	8,807	8,433	8,702
010-0201-413.40-88	MEDICARE	-	2,298	2,060	1,973	2,035
010-0201-413.40-89	WORKERS COMPENSATION	286	285	256	249	257
010-0205-413.40-05	FULL-TIME SALARIES	50,160	-	-	-	-
010-0205-413.40-25	LONGEVITY	68	-	-	-	-
010-0205-413.40-50	CAR ALLOWANCE	1,000	-	-	-	-
010-0205-413.40-81	GROUP INSURANCE	450	-	-	-	-
010-0205-413.40-85	RETIREMENT - TMRS	5,033	-	-	-	-
010-0205-413.40-87	SOCIAL SECURITY	2,474	-	-	-	-
010-0205-413.40-89	WORKERS COMPENSATION	87	-	-	-	-
	Personnel Services	**259,554**	**201,007**	**184,681**	**179,461**	**189,163**
	Supplies					
010-0201-413.41-10	OFFICE	63	128	200	50	100
010-0201-413.41-15	POSTAGE/CARRIER SERVICE	1	-	-	-	-
010-0201-413.41-20	UNIFORMS AND CLOTHING	-	-	150	50	150
010-0201-413.41-35	PRINT SUPPLIES	-	-	200	-	225
010-0201-413.41-37	PHONES AND ACCESSORIES	-	38	-	-	-
010-0205-413.41-10	OFFICE	97	-	-	-	-
010-0205-413.41-35	PRINT SUPPLIES	11	-	-	-	-
	Supplies	**172**	**166**	**550**	**100**	**475**
	Support Services					
010-0201-413.44-05	TELEPHONE	432	497	780	700	700
010-0201-413.44-30	TRAINING AND TRAVEL	207	475	12,250	2,550	12,250
010-0201-413.44-75	DUES AND MEMBERSHIPS	2,986	1,549	2,695	1,500	2,845
010-0205-413.44-05	TELEPHONE	15	-	-	-	-
010-0205-413.44-30	TRAINING AND TRAVEL	427	-	-	-	-
010-0205-413.44-75	DUES AND MEMBERSHIPS	330	-	-	-	-
	Support Services	**4,397**	**2,521**	**15,725**	**4,750**	**15,795**
	Minor Capital					
010-0201-413.46-50	FURNITURE AND FIXTURES	3,085	-	-	-	-
010-0205-413.46-20	BOOKS AND REFRNCE MATERIALS	95	-	-	-	-
	Minor Capital	**3,180**	**-**	**-**	**-**	**-**
	Assistant City Manager	**267,303**	**203,694**	**200,956**	**184,311**	**205,433**
	City Manager Department Total	**$ 691,471**	**$ 654,503**	**$ 732,019**	**$ 590,725**	**$ 637,596**

COMMUNICATIONS DEPARTMENT

Department Mission

The Communications Department's mission is to promote a positive City image by strategically delivering public information using a variety of mediums and to advocate the City's local, state and federal interests.

Program Narrative

FY 2020 Accomplishments:

- Issued 265 news releases
- Grew social media audiences by 18%
- Managed the City's COVID-19 communications efforts
- Completed 850 work orders totaling 3 million printed pieces
- Developed and delivered the City Council's Federal Legislative Principles

FY 2021 Goals:

- Update Communications Strategic Plan
- Expand social media audience
- Develop and advocate the City Council's State Legislative Priorities and Principles
- Explore additional Printing Services capabilities

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 388,632	$ 452,812	$ 513,880	$ 442,124	$ 523,433
Supplies	15,623	22,367	38,226	17,679	33,548
Repairs & Maintenance	2,320	12,004	3,500	15,838	28,730
Support Services	79,135	70,583	98,087	73,217	45,352
Minor Capital	30,286	2,006	1,400	2,227	1,400
Professional Services	107,519	179,355	112,770	100,055	105,000
Designated Expenses	58	393	500	500	500
Capital Outlay	76,735	-	17,002	17,002	-
Total	**$ 700,308**	**$ 739,520**	**$ 785,365**	**$ 668,642**	**$ 737,963**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Communications Department					
	Communications					
	Personnel Services					
010-0405-414.40-05	FULL-TIME SALARIES	$ 212,043	$ 243,142	$ 282,290	$ 234,598	$ 280,258
010-0405-414.40-15	OVERTIME	-	979	-	283	-
010-0405-414.40-25	LONGEVITY	1,394	1,478	1,738	10,539	10,663
010-0405-414.40-37	BILINGUAL PAY	-	116	-	897	900
010-0405-414.40-50	CAR ALLOWANCE	2,700	2,410	2,400	2,391	2,400
010-0405-414.40-70	VACATION-4TH WEEK BUYBK.	-	600	600	600	600
010-0405-414.40-81	GROUP INSURANCE	17,077	-	-	-	-
010-0405-414.40-82	MEDICAL INSURANCE	-	19,820	26,390	19,246	27,257
010-0405-414.40-83	DENTAL INSURANCE	-	1,111	1,324	1,077	1,423
010-0405-414.40-84	LIFE INSURANCE	-	73	86	71	86
010-0405-414.40-85	RETIREMENT - TMRS	21,400	26,962	33,898	28,994	39,712
010-0405-414.40-87	SOCIAL SECURITY	16,265	15,008	17,619	15,070	17,904
010-0405-414.40-88	MEDICARE	-	3,510	4,121	3,525	4,187
010-0405-414.40-89	WORKERS COMPENSATION	367	423	488	424	501
	Personnel Services	**271,246**	**315,632**	**370,954**	**317,715**	**385,891**
	Supplies					
010-0405-414.41-10	OFFICE	1,207	489	750	598	550
010-0405-414.41-15	POSTAGE/CARRIER SERVICE	-	33	90	54	90
010-0405-414.41-25	SUBSCRIPTION/PUBLICATIONS	78	78	88	88	88
010-0405-414.41-27	PUBLIC OUTREACH	481	2,811	10,000	4,195	4,000
010-0405-414.41-30	FUEL	128	156	500	211	300
010-0405-414.41-35	PRINT SUPPLIES	9,156	14,671	20,000	7,413	20,750
010-0405-414.41-40	COMPUTER SUPPLIES	36	-	500	57	500
010-0405-414.41-85	EDUCATIONAL AND RECREATION	-	-	-	-	-
	Supplies	**11,086**	**18,238**	**31,928**	**12,616**	**26,278**
	Repair & Maintenance					
010-0405-414.42-43	COMPUTER/SOFTWARE MAINT	-	11,157	-	13,005	27,130
010-0405-414.43-15	VEHICLE REPAIR/MAINT	80	89	1,000	500	1,000
	Repair & Maintenance	**80**	**11,246**	**1,000**	**13,505**	**28,130**
	Support Services					
010-0405-414.44-05	TELEPHONE	1,492	611	735	671	747
010-0405-414.44-07	CABLE SERVICES	449	-	-	-	-
010-0405-414.44-10	EQUIPMENT RENTAL/LEASE	3,094	2,836	3,100	1,472	-
010-0405-414.44-25	LEGAL AND PUBLIC NOTICES	6,914	-	4,500	-	2,000
010-0405-414.44-30	TRAINING AND TRAVEL	3,453	3,069	7,500	3,853	8,000
010-0405-414.44-33	EMPLOYEE APPRECIATION	2,787	451	7,500	596	7,500
010-0405-414.44-75	DUES AND MEMBERSHIPS	2,105	1,953	1,625	2,025	2,255
	Support Services	**20,294**	**8,920**	**24,960**	**8,617**	**20,502**
	Minor Capital					
010-0405-414.46-40	COMPUTER EQUIP/SOFTWARE	15,252	-	-	-	-
010-0405-414.46-50	FURNITURE AND FIXTURES	2,858	517	-	-	-
	Minor Capital	**18,110**	**517**	**-**	**-**	**-**
	Professional Services					
010-0405-414.47-01	CONSULTING	6,959	10,580	7,770	-	-
010-0405-414.47-99	SPECIAL SERVICES	-	68,775	-	55	-
	Professional Services	**6,959**	**79,355**	**7,770**	**55**	**-**
	Communications	**327,775**	**433,908**	**436,612**	**352,508**	**460,801**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Printing Services					
	Personnel Services					
010-0406-414.40-05	FULL-TIME SALARIES	79,801	84,129	85,047	67,191	73,855
010-0406-414.40-15	OVERTIME	283	-	-	-	-
010-0406-414.40-25	LONGEVITY	1,169	1,308	1,944	623	720
010-0406-414.40-70	VACATION-4TH WEEK BUYBK.	-	-	600	600	600
010-0406-414.40-81	GROUP INSURANCE	6,873	-	-	-	-
010-0406-414.40-82	MEDICAL INSURANCE	-	4,925	5,498	9,582	11,330
010-0406-414.40-83	DENTAL INSURANCE	-	541	552	539	593
010-0406-414.40-84	LIFE INSURANCE	-	35	36	36	36
010-0406-414.40-85	RETIREMENT - TMRS	8,045	9,293	10,344	7,908	10,126
010-0406-414.40-87	SOCIAL SECURITY	6,086	5,244	5,370	4,163	4,617
010-0406-414.40-88	MEDICARE	-	1,226	1,255	974	1,080
010-0406-414.40-89	WORKERS COMPENSATION	861	909	923	720	821
	Personnel Services	**103,118**	**107,610**	**111,569**	**92,336**	**103,778**
	Supplies					
010-0406-414.41-10	OFFICE	334	6	559	559	560
010-0406-414.41-20	UNIFORMS AND CLOTHING	627	720	1,360	1,404	1,360
010-0406-414.41-35	PRINT SUPPLIES	3,576	3,229	4,180	3,000	4,400
010-0406-414.41-65	MINOR TOOLS	-	174	-	-	650
010-0406-414.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	100
	Supplies	**4,537**	**4,129**	**6,099**	**4,963**	**7,070**
	Repair & Maintenance					
010-0406-414.42-10	BUILDING MAINTENANCE	1,225	-	-	-	-
010-0406-414.43-50	MACHINERY	1,015	758	2,500	2,333	600
	Repair & Maintenance	**2,240**	**758**	**2,500**	**2,333**	**600**
	Support Services					
010-0406-414.44-05	TELEPHONE	4	1	250	151	150
010-0406-414.44-10	EQUIPMENT RENTAL/LEASE	50,667	50,667	50,677	50,000	-
010-0406-414.44-25	LEGAL AND PUBLIC NOTICES	-	-	-	-	-
010-0406-414.44-28	NOTICES REQUIRED BY LAW	-	207	-	207	-
010-0406-414.44-55	FACILITIES RENTAL	-	-	-	-	-
	Support Services	**50,671**	**50,875**	**50,927**	**50,358**	**150**
	Minor Capital					
010-0406-414.46-35	EQUIPMENT AND MACHINERY	7,048	-	-	827	-
010-0406-414.46-40	COMPUTER EQUIP/SOFTWARE	349	-	1,400	1,400	1,400
010-0406-414.46-50	FURNITURE AND FIXTURES	4,779	-	-	-	-
	Minor Capital	**12,176**	**-**	**1,400**	**2,227**	**1,400**
	Professional Services					
010-0406-414.47-99	SPECIAL SERVICES	560	-	-	-	-
	Professional Services	**560**	**-**	**-**	**-**	**-**
	Designated Expenses					
010-0406-414.50-40	REFUSE DISPOSAL COSTS	58	393	500	500	500
010-0406-414.50-45	DISPOSAL/HAZ WASTE FEES	-	-	-	-	-
	Designated Expenses	**58**	**393**	**500**	**500**	**500**
	Capital Outlay					
010-0406-414.61-35	MACHINERY AND EQUIPMENT	-	-	17,002	17,002	-
010-0406-414.61-70	LEASE ASSETS	76,735	-	-	-	-
	Capital Outlay	**76,735**	**-**	**17,002**	**17,002**	**-**
	Printing Services	**250,095**	**163,765**	**189,997**	**169,719**	**113,498**
	Legislative Affairs					
	Personnel Services					
010-0407-414.40-05	FULL-TIME SALARIES	11,294	23,263	24,464	23,640	24,442
010-0407-414.40-25	LONGEVITY	78	172	182	1,775	1,780
010-0407-414.40-50	CAR ALLOWANCE	300	602	600	598	600
010-0407-414.40-81	GROUP INSURANCE	528	-	-	-	-
010-0407-414.40-82	MEDICAL INSURANCE	-	985	1,100	931	1,173
010-0407-414.40-83	DENTAL INSURANCE	-	55	56	56	59
010-0407-414.40-84	LIFE INSURANCE	-	4	3	4	4
010-0407-414.40-85	RETIREMENT - TMRS	1,156	2,613	2,982	3,036	3,613
010-0407-414.40-87	SOCIAL SECURITY	892	1,487	1,561	1,611	1,659
010-0407-414.40-88	MEDICARE	-	348	366	377	388
010-0407-414.40-89	WORKERS COMPENSATION	20	41	43	45	46
	Personnel Services	**14,268**	**29,570**	**31,357**	**32,073**	**33,764**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
010-0407-414.41-10	OFFICE	-	-	199	100	200
	Supplies	**-**	**-**	**199**	**100**	**200**
	Support Services					
010-0407-414.44-30	TRAINING AND TRAVEL	691	1,814	7,500	6,763	10,000
010-0407-414.44-75	DUES AND MEMBERSHIPS	7,479	8,974	14,700	7,479	14,700
	Support Services	**8,170**	**10,788**	**22,200**	**14,242**	**24,700**
	Minor Capital					
010-0407-414.46-40	COMPUTER EQUIP/SOFTWARE	-	1,489	-	-	-
	Minor Capital	**-**	**1,489**	**-**	**-**	**-**
	Professional Services					
010-0407-414.47-01	CONSULTING	100,000	100,000	105,000	100,000	105,000
	Professional Services	**100,000**	**100,000**	**105,000**	**100,000**	**105,000**
	Legislative Affairs	**122,438**	**141,847**	**158,756**	**146,415**	**163,664**
Communications Department Total		**$700,308**	**$739,520**	**$785,365**	**$668,642**	**$737,963**

COMMUNITY DEVELOPMENT DEPARTMENT

Department Mission

To provide high-quality hospitality services, event space, library services and federal grant management as well as supporting City departments by providing outstanding building and custodial services.

Program Narrative

Library

FY 2020 Accomplishments:

- Replaced patron computers and installed a new time & print management system for them.
- Installed networked security camera systems at both libraries, providing enhanced security.
- Responded to COVID-19 concerns by moving story times and summer reading club online to continue fostering childhood literacy safely.
- Supported City of Killeen COVID-19 efforts by manning the COVID-19 hotline, sewing more than 1,600 face masks for City employees, and producing face mask straps and face shields on the library's 3D printers.
- Launched curbside pickup of library materials to help people keep reading while practicing social distancing.
- Set up makerspace in the main library, providing access to equipment and tools for handcrafting and lifelong learning.

FY 2021 Goals:

- Replace the circulation and reference counters at the Copper Mountain Branch Library with furniture that provides adequate space for staff to work safely and comfortably.
- Launch streaming video service for patrons to replace most of the DVD collection, which will reduce costs while providing access to such materials in a more convenient manner.
- Continue to build online programming to ensure that patrons have access to quality library service in spite of any need to maintain social distance.

Custodial Services

FY 2020 Accomplishments:

- Underwent additional training and changed cleaning chemicals to increase protection against COVID-19 and other viral agents.
- Added extra daily visit to buildings to wipe down high-touch surfaces for better protection against COVID-19

FY 2021 Goals:

- Review cleaning products for cost savings while maintaining superior virus protection.
- Catch up on floor and carpet maintenance that was delayed due to extra COVID-19 cleaning procedures in the prior fiscal year.

Building Services

FY 2020 Accomplishments:

- Upgrade 6 HVAC units in R-22 refrigerant replacement plan
- Upgrade Electrical maintenance position from LT1 to LT 3.
- 450 work orders completed to date
- Install commercial hose reel system at animal services.
- Install commercial washer and dryer at animal services
- Install commercial dishwasher at animal services.
- Implement upgrades to exterior of Municipal Courts building.
- Repair badly damages concrete walkway, install exterior door, and replace seals on all exterior windows at code enforcement.

- Upgrade HVAC system at IT main server room and assist in relocation of server room.
- Implement ADA upgrades to City Hall due to remodeling.
- Implement electrical upgrades to lighting and HVAC systems and work with electric service providers to receive incentives.
- Upgrade main conference room City Hall
- Upgrade signage at Skylark Field, Stonetree Golf Course and Community Center
- Install chandeliers in ballroom at Convention Center.

FY 2021 Goals:

- Continue to provide routine, breakdown and emergency maintenance on 38 major facilities and 59 minor facilities (approximately 1,100,000Sf)
- Continue to maintain, inspect and monitor fire alarm systems at 11 buildings.
- Continue to maintain and inspect 8 elevators
- Complete 1,100 work orders
- Add 1 new position to staff (facilities maintenance specialist to facilitate maintenance of Fire Stations).
- Continue R22 replacement program (replacement of 5 Units).
- Upgrade roofing systems through capital improvement program (Main library, custodial, water & sewer admin, Community center, and Convention center).
- Upgrade Fire Alarm systems city wide to cellular monitoring.

KAAC

FY 2020 Accomplishments:

- Replaced carpeting in high traffic hallway
- Added mulch and new edging to outdoor entry areas to enhance landscaped areas
- Added river rock to outdoor garden areas to mitigate erosion
- Repaired and waxed flooring in commercial kitchen and G hallway
- Repainted the commercial kitchen
- Voted one of the Best Venue Facilities by Killeen Daily Herald Readers

FY 2021 Goals:

- Install projection system in Auditorium
- Upgrade Audio Visual Equipment in Clements Auditorium
- Replace Flooring and Upholstery in Clements Auditorium.

Community Development Administration/Grants Division

FY 2020 Accomplishments:

- Provided technical assistance, guidance and administration of community development block grant programs- CDBG and HOME program - through public participation presentations, grant program information and technical assistance short courses to identify community needs and priorities to achieve program objectives, priorities, and needed resources through public 4 meetings of citizen participation with 91 persons attending.
- Provided 18 briefing workshops to 45 representatives of 29 entities interested in funding under the CDBG and HOME programs.
- Executed subgrantee agreements each with a clearly defined scope of work, monitored programs for local and federal compliance for 10 entities
- Provided education to 125 households interested in purchasing a home for the first time and utilizing the City's First Time Homebuyer Assistance Program (HOME grant).
- Provided 2,617 individuals with needed public and human services through subgrants of CDBG funds to non-profit organizations and City Departments
- Assisted 21 households through affordable housing opportunities to include housing rehabilitation (2), first time homeownership (1), and tenant based rental assistance(18).
- Developed 2 new programs in response to the COVID-19 pandemic to provide emergency subsistence (rent and utility) payments for Killeen residents financially impacted by the coronavirus with funding provided by the CARES Act (CDBG-CV).
- Developed 1 new program in response to households experiencing a financial hardship due to loss of income and potential risk of homelessness for short term rental assistance through the (HOME grant) Tenant Based Rental Assistance Program.

- Prepared and submitted 18 major regulatory and statutory reports required by HUD programs.

FY 2021 Goals:

- Provide accurate reports and current information relative to subgrantees and changing federal regulations ensuring CDAC has necessary information to make funding recommendations to City Council for CDBG and HOME programs
- Execute FY 20-21 funded CDBG, CDBG-CV and HOME program projects successfully to include proper response to impacts of COVID-19 on the Killeen community; necessary community public and human services; provide opportunities for decent affordable housing existing and new owners and tenants; and, public facilities and public infrastructure improvements in target areas of Killeen.
- Ensure funded projects are implemented, remain on track, and funding expenditures are timely to meet federal regulation and timeliness.
- Submit required plans, reports and other grant program compliance documents to HUD in accordance with regulatory (pre-scheduled dates) requirements.
- Provide presentations incorporating citizen participation; provide technical assistance, guidance and administration of community development block grant programs (CDBG and HOME grants) to meet community needs.

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 2,238,534	$ 2,279,405	$ 2,652,619	$ 2,521,252	$ 2,925,964
Supplies	219,576	213,233	223,045	195,043	219,069
Repairs & Maintenance	523,129	515,485	546,985	512,481	538,092
Support Services	160,752	180,708	194,499	187,580	188,640
Minor Capital	37,807	87,308	35,270	37,212	33,296
Professional Services	6,989	11,480	7,000	2,000	8,000
Designated Expenses	-	29,483	47,700	48,000	59,904
Capital Outlay	125,227	98,702	142,600	191,967	141,500
Total	**$ 3,312,014**	**$ 3,415,804**	**$ 3,849,718**	**$ 3,695,535**	**$ 4,114,465**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Community Development Department					
	Library					
	Personnel Services					
010-3215-423.40-05	FULL-TIME SALARIES	$ 674,539	$ 656,365	$ 773,107	$ 721,512	$ 836,238
010-3215-423.40-10	PART-TIME SALARIES	72,761	83,764	104,640	86,922	93,456
010-3215-423.40-25	LONGEVITY	10,453	10,460	12,265	33,363	33,905
010-3215-423.40-37	BILINGUAL PAY	2,950	2,409	2,400	2,391	2,400
010-3215-423.40-50	CAR ALLOWANCE	3,000	3,012	3,000	2,988	3,000
010-3215-423.40-70	VACATION-4TH WEEK BUYBK.	600	600	1,200	1,200	1,200
010-3215-423.40-81	GROUP INSURANCE	97,373	-	-	-	-
010-3215-423.40-82	MEDICAL INSURANCE	-	83,838	104,460	91,600	102,827
010-3215-423.40-83	DENTAL INSURANCE	-	4,971	5,516	5,210	5,928
010-3215-423.40-84	LIFE INSURANCE	-	324	360	341	360
010-3215-423.40-85	RETIREMENT - TMRS	75,662	82,262	105,891	98,920	130,687
010-3215-423.40-87	SOCIAL SECURITY	54,330	43,942	52,357	49,793	57,215
010-3215-423.40-88	MEDICARE	-	10,277	12,244	11,650	13,381
010-3215-423.40-89	WORKERS COMPENSATION	1,519	1,572	1,863	1,914	1,997
	Personnel Services	**993,187**	**983,796**	**1,179,303**	**1,107,804**	**1,282,594**
	Supplies					
010-3215-423.41-10	OFFICE	9,304	7,492	7,724	1,762	3,600
010-3215-423.41-15	POSTAGE/CARRIER SERVICE	6,274	6,160	8,153	5,337	6,125
010-3215-423.41-20	UNIFORMS AND CLOTHING	-	-	700	624	-
010-3215-423.41-25	SUBSCRIPTION/PUBLICATIONS	95,487	66,145	83,150	72,066	88,200
010-3215-423.41-27	PUBLIC OUTREACH	5,095	15,182	6,100	3,150	4,650
010-3215-423.41-30	FUEL	600	536	775	500	549
010-3215-423.41-35	PRINT SUPPLIES	9,435	9,926	8,330	6,280	8,475
010-3215-423.41-65	MINOR TOOLS	-	7,894	-	-	-
010-3215-423.41-70	CLEANING SUPPLIES	976	1,616	1,300	1,150	1,500
010-3215-423.41-75	MEDICAL AND CHEMICAL	-	403	600	250	350
010-3215-423.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	325
010-3215-423.41-91	EMERGENCY SUPPLIES	-	-	-	28	-
	Supplies	**127,171**	**115,354**	**116,832**	**91,147**	**113,774**
	Repair & Maintenance					
010-3215-423.42-10	BUILDING MAINTENANCE	31,912	22,037	15,000	13,500	13,000
010-3215-423.42-43	COMPUTER MAINTENANCE	5,707	24,229	26,001	1,711	9,241
010-3215-423.43-05	FURNITURE AND FIXTURES	-	96	500	-	-
010-3215-423.43-15	VEHICLE REPAIR/MAINT	47	277	350	200	325
010-3215-423.43-20	HEAT AND AIR REPAIR	12,875	-	-	-	-
010-3215-423.43-60	BOOK	-	2,703	1,250	4,250	4,750
	Repair & Maintenance	**50,541**	**49,342**	**43,101**	**19,661**	**27,316**
	Support Services					
010-3215-423.44-04	WATER SERVICE	3,449	4,049	5,500	5,200	5,500
010-3215-423.44-05	TELEPHONE	2,113	2,169	3,090	2,787	3,090
010-3215-423.44-06	GAS SERVICE	2,299	2,033	2,200	2,050	2,200
010-3215-423.44-08	WASTE DISPOSAL	3,577	3,577	3,936	3,577	3,720
010-3215-423.44-10	EQUIPMENT RENTAL/LEASE	5,832	6,197	6,000	3,274	-
010-3215-423.44-13	FFP EQUIP/VEHICLE	-	-	-	-	-
010-3215-423.44-15	INSURANCE	-	-	-	-	-
010-3215-423.44-19	MERCHANT FEES	732	652	900	750	1,000
010-3215-423.44-25	LEGAL AND PUBLIC NOTICES	-	-	-	-	-
010-3215-423.44-26	PROMOTION AND ADVERTISING	5,990	5,890	6,000	4,728	5,700
010-3215-423.44-30	TRAINING AND TRAVEL	402	370	725	220	700
010-3215-423.44-45	PUBLIC LIAB INSURANCE	-	-	-	-	-
010-3215-423.44-50	ELECTRICITY SERVICES	26,839	25,401	31,500	27,757	30,000
010-3215-423.44-60	SUPPORT SERVICES	-	-	-	-	-
010-3215-423.44-75	DUES AND MEMBERSHIPS	969	1,155	995	700	775
010-3215-423.44-85	CLAIMS AND DAMAGES	-	-	-	-	-
	Support Services	**52,202**	**51,493**	**60,846**	**51,043**	**52,685**
	Minor Capital					
010-3215-423.46-40	COMPUTER EQUIP/SOFTWARE	5,868	33,807	-	-	-
010-3215-423.46-50	FURNITURE AND FIXTURES	8,985	32,298	16,278	20,400	16,200
	Minor Capital	**14,853**	**66,105**	**16,278**	**20,400**	**16,200**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Professional Services					
010-3215-423.47-02	ENTERTAINMENT SERVICES	5,493	11,480	7,000	2,000	8,000
	Professional Services	**5,493**	**11,480**	**7,000**	**2,000**	**8,000**
	Designated Expenses					
010-3215-423.50-32	CONTRACT LABOR	-	29,222	47,400	48,000	59,904
	Designated Expenses	**-**	**29,222**	**47,400**	**48,000**	**59,904**
	Capital Outlay					
010-3215-423.61-20	BOOKS AND REFRNCE MATERIALS	125,227	92,622	142,600	142,600	140,000
010-3215-423.61-40	COMPUTER EQUIP/SOFTWARE	-	6,080	-	49,367	1,500
	Capital Outlay	**125,227**	**98,702**	**142,600**	**191,967**	**141,500**
	Library	**1,368,674**	**1,405,494**	**1,613,360**	**1,532,022**	**1,701,973**
	Killeen Arts and Activities Center					
	Personnel Services					
010-3229-426.40-05	FULL-TIME SALARIES	129,204	152,629	186,093	184,678	191,676
010-3229-426.40-15	OVERTIME	360	444	400	667	400
010-3229-426.40-25	LONGEVITY	309	513	909	2,103	1,769
010-3229-426.40-30	INCENTIVE PAY	-	-	-	-	-
010-3229-426.40-81	GROUP INSURANCE	18,696	-	-	-	-
010-3229-426.40-82	MEDICAL INSURANCE	-	16,293	18,611	21,919	23,694
010-3229-426.40-83	DENTAL INSURANCE	-	1,177	1,209	1,205	1,300
010-3229-426.40-84	LIFE INSURANCE	-	94	96	97	97
010-3229-426.40-85	RETIREMENT - TMRS	12,866	16,714	22,159	21,898	26,142
010-3229-426.40-87	SOCIAL SECURITY	9,387	8,989	11,016	11,047	11,409
010-3229-426.40-88	MEDICARE	-	2,102	2,576	2,584	2,668
010-3229-426.40-89	WORKERS COMPENSATION	1,244	1,611	1,804	1,792	1,906
	Personnel Services	**172,066**	**200,566**	**244,873**	**247,990**	**261,061**
	Supplies					
010-3229-426.41-10	OFFICE	455	702	900	898	740
010-3229-426.41-15	POSTAGE/CARRIER SERVICE	21	14	10	10	11
010-3229-426.41-20	UNIFORMS AND CLOTHING	279	26	480	480	445
010-3229-426.41-30	FUEL	37	53	200	200	75
010-3229-426.41-35	PRINT SUPPLIES	241	392	900	900	528
010-3229-426.41-37	PHONES AND ACCESSORIES	33	-	-	-	-
010-3229-426.41-65	MINOR TOOLS	314	155	900	900	539
010-3229-426.41-70	CLEANING SUPPLIES	6,818	7,206	10,000	9,999	7,545
010-3229-426.41-75	MEDICAL AND CHEMICAL	-	-	-	-	400
010-3229-426.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	875
010-3229-426.41-90	AGRICULTURAL SUPPLIES	-	22	-	2,148	1,000
	Supplies	**8,198**	**8,570**	**13,390**	**15,535**	**12,158**
	Repair & Maintenance					
010-3229-426.42-10	BUILDING MAINTENANCE	44,217	64,797	65,000	63,352	61,714
010-3229-426.42-11	ELECTRICAL MAINTENANCE	5,827	9,777	12,248	10,000	9,644
010-3229-426.42-12	ELEVATOR MAINTENANCE	7,168	7,416	7,500	7,500	7,900
010-3229-426.43-10	SMALL EQUIP REPAIR	165	436	1,000	167	96
010-3229-426.43-20	HEAT AND AIR REPAIR	14,947	6,092	25,000	19,000	17,286
	Repair & Maintenance	**72,324**	**88,518**	**110,748**	**100,019**	**96,640**
	Support Services					
010-3229-426.44-04	WATER SERVICE	9,106	5,929	9,500	9,500	10,450
010-3229-426.44-05	TELEPHONE	599	461	390	506	673
010-3229-426.44-06	GAS SERVICE	4,103	4,120	6,000	5,000	5,000
010-3229-426.44-08	WASTE DISPOSAL	8,010	7,694	8,281	8,000	8,000
010-3229-426.44-10	EQUIPMENT RENTAL/LEASE	1,404	1,657	1,630	1,080	-
010-3229-426.44-19	MERCHANT FEES	982	1,468	900	900	1,260
010-3229-426.44-26	PROMOTION/ADVERTISING	6,429	11,509	15,010	12,306	9,782
010-3229-426.44-30	TRAINING AND TRAVEL	847	1,605	6,000	3,726	2,684
010-3229-426.44-50	ELECTRICITY SERVICES	63,949	65,900	56,648	65,000	68,000
010-3229-426.44-75	DUES AND MEMBERSHIPS	75	75	75	75	75
	Support Services	**95,504**	**100,418**	**104,434**	**106,093**	**105,924**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Minor Capital					
010-3229-426.46-37	TELEPHONE EQUIPMENT	-	377	-	-	-
010-3229-426.46-25	SOUND SYSTEMS	99	-	-	-	-
010-3229-426.46-35	EQUIPMENT AND MACHINERY	1,702	3,007	5,000	5,000	3,705
010-3229-426.46-50	FURNITURE AND FIXTURES	4,219	2,331	3,000	3,000	3,431
010-3229-426.46-40	COMPUTER EQUIP/SOFTWARE	9,922	4,785	5,000	2,912	6,460
	Minor Capital	**15,942**	**10,500**	**13,000**	**10,912**	**13,596**
	Professional Services					
010-3229-426.47-25	ARCHITECTURAL	1,496	-	-	-	-
	Professional Services	**1,496**	**-**	**-**	**-**	**-**
	Designated Expenses					
010-3229-426.50-32	CONTRACT LABOR	-	261	300	-	-
	Designated Expenses	**-**	**261**	**300**	**-**	**-**
	Killeen Arts and Activities Center	**365,530**	**408,833**	**486,745**	**480,549**	**489,379**
	Community Development					
	Personnel Services					
010-3250-426.40-05	FULL-TIME SALARIES	113,672	113,774	120,977	120,515	124,606
010-3250-426.40-25	LONGEVITY	1,639	1,698	1,835	15,079	15,122
010-3250-426.40-50	CAR ALLOWANCE	2,940	2,832	2,940	2,929	2,940
010-3250-426.40-81	GROUP INSURANCE	5,134	-	-	-	-
010-3250-426.40-82	MEDICAL INSURANCE	-	4,673	5,388	5,021	5,355
010-3250-426.40-83	DENTAL INSURANCE	-	260	270	270	290
010-3250-426.40-84	LIFE INSURANCE	-	17	18	18	18
010-3250-426.40-85	RETIREMENT - TMRS	11,708	12,863	14,851	16,166	19,218
010-3250-426.40-87	SOCIAL SECURITY	8,977	7,281	7,736	8,538	8,785
010-3250-426.40-88	MEDICARE	-	1,703	1,809	1,997	2,054
010-3250-426.40-89	WORKERS COMPENSATION	201	201	214	236	243
	Personnel Services	**144,271**	**145,302**	**156,038**	**170,769**	**178,631**
	Supplies					
010-3250-426.41-35	PRINT SUPPLIES	-	-	-	-	50
010-3250-426.41-15	POSTAGE/CARRIER SERVICE	-	-	-	-	50
010-3250-426.41-10	OFFICE	-	-	-	-	100
	Supplies	**-**	**-**	**-**	**-**	**200**
	Support Services					
010-3250-426.44-05	TELEPHONE	-	210	216	216	216
010-3250-426.44-30	TRAINING AND TRAVEL	-	807	-	-	100
	Support Services	**-**	**1,017**	**216**	**216**	**316**
	Community Development	**144,271**	**146,319**	**156,254**	**170,985**	**179,147**
	Building Services					
	Personnel Services					
010-3258-426.40-05	FULL-TIME SALARIES	255,635	255,400	279,237	273,634	343,957
010-3258-426.40-15	OVERTIME	757	831	550	548	550
010-3258-426.40-25	LONGEVITY	2,319	2,355	2,879	10,813	14,431
010-3258-426.40-30	INCENTIVE PAY	3,720	3,735	3,720	3,705	3,720
010-3258-426.40-37	BILINGUAL PAY	600	602	600	598	600
010-3258-426.40-55	ON CALL	4,170	2,200	3,780	2,410	3,780
010-3258-426.40-81	GROUP INSURANCE	36,891	-	-	-	-
010-3258-426.40-82	MEDICAL INSURANCE	-	32,511	38,486	34,923	45,266
010-3258-426.40-83	DENTAL INSURANCE	-	1,814	1,931	1,923	2,371
010-3258-426.40-84	LIFE INSURANCE	-	118	126	126	144
010-3258-426.40-85	RETIREMENT - TMRS	26,452	28,792	34,339	34,033	49,440
010-3258-426.40-87	SOCIAL SECURITY	19,275	15,396	17,117	17,134	21,743
010-3258-426.40-88	MEDICARE	-	3,601	4,004	4,008	5,086
010-3258-426.40-89	WORKERS COMPENSATION	5,031	4,956	5,443	5,471	7,193
	Personnel Services	**354,850**	**352,311**	**392,212**	**389,326**	**498,281**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
010-3258-426.41-10	OFFICE	39	67	100	100	125
010-3258-426.41-20	UNIFORMS AND CLOTHING	2,195	2,615	1,600	1,600	1,600
010-3258-426.41-30	FUEL	7,039	5,514	10,800	10,800	6,000
010-3258-426.41-35	PRINT SUPPLIES	387	404	600	600	600
010-3258-426.41-37	PHONES AND ACCESSORIES	-	60	80	80	80
010-3258-426.41-65	MINOR TOOLS	2,070	1,464	2,669	2,669	2,869
010-3258-426.41-70	CLEANING SUPPLIES	60	101	150	917	670
010-3258-426.41-75	MEDICAL AND CHEMICAL	2,557	4,773	-	-	200
010-3258-426.41-87	EXTINGUISHING CHEMICALS	7,588	4,482	-	-	75
010-3258-426.41-91	EMERGENCY SUPPLIES	388	-	-	-	-
	Supplies	**22,323**	**19,480**	**15,999**	**16,766**	**12,219**
	Repair & Maintenance					
010-3258-426.42-10	BUILDING MAINTENANCE	201,423	221,413	195,000	195,000	216,000
010-3258-426.42-11	ELECTRICAL MAINTENANCE	63,208	56,298	59,036	59,036	59,036
010-3258-426.42-12	ELEVATOR MAINTENANCE	10,047	9,164	15,000	15,000	15,000
010-3258-426.43-10	SMALL EQUIP REPAIR	80	346	100	100	100
010-3258-426.43-15	VEHICLE REPAIR/MAINT	4,279	10,435	8,000	8,915	8,000
010-3258-426.43-20	HEAT AND AIR REPAIR	117,594	75,137	105,000	105,000	105,000
	Repair & Maintenance	**396,631**	**372,793**	**382,136**	**383,051**	**403,136**
	Support Services					
010-3258-426.44-04	WATER SERVICE	333	317	459	459	459
010-3258-426.44-05	TELEPHONE	3,462	17,692	18,977	19,883	19,480
010-3258-426.44-06	GAS SERVICE	753	778	700	860	750
010-3258-426.44-30	TRAINING AND TRAVEL	-	2	-	-	-
010-3258-426.44-50	ELECTRICITY SERVICES	3,942	3,516	4,000	4,000	4,000
	Support Services	**8,490**	**22,305**	**24,136**	**25,202**	**24,689**
	Minor Capital					
010-3258-426.46-35	EQUIPMENT AND MACHINERY	815	823	1,000	1,000	1,000
	Minor Capital	**815**	**823**	**1,000**	**1,000**	**1,000**
	Building Services	**783,109**	**767,712**	**815,483**	**815,345**	**939,325**
	Custodial Services					
	Personnel Services					
010-3259-426.40-05	FULL-TIME SALARIES	411,529	431,621	483,914	428,724	488,038
010-3259-426.40-15	OVERTIME	1,213	1,482	1,436	184	1,436
010-3259-426.40-25	LONGEVITY	4,556	5,229	6,169	14,359	15,348
010-3259-426.40-37	BILINGUAL PAY	1,200	1,205	1,200	1,196	1,200
010-3259-426.40-81	GROUP INSURANCE	73,716	-	-	-	-
010-3259-426.40-82	MEDICAL INSURANCE	-	63,249	76,971	62,733	76,896
010-3259-426.40-83	DENTAL INSURANCE	-	4,078	4,412	3,904	4,742
010-3259-426.40-84	LIFE INSURANCE	-	266	288	256	288
010-3259-426.40-85	RETIREMENT - TMRS	41,433	47,779	58,191	51,856	68,161
010-3259-426.40-87	SOCIAL SECURITY	31,809	27,058	30,282	26,631	31,170
010-3259-426.40-88	MEDICARE	-	6,328	7,082	6,401	7,289
010-3259-426.40-89	WORKERS COMPENSATION	8,704	9,135	10,248	9,119	10,829
	Personnel Services	**574,160**	**597,430**	**680,193**	**605,363**	**705,397**
	Supplies					
010-3259-426.41-10	OFFICE	465	447	500	500	500
010-3259-426.41-20	UNIFORMS AND CLOTHING	6,097	9,338	8,840	10,660	9,620
010-3259-426.41-30	FUEL	6,199	6,602	6,062	5,000	5,098
010-3259-426.41-35	PRINT SUPPLIES	211	289	300	260	300
010-3259-426.41-65	MINOR TOOLS	13	89	100	100	100
010-3259-426.41-70	CLEANING SUPPLIES	48,899	53,064	60,947	55,000	65,000
010-3259-426.41-75	MEDICAL AND CHEMICAL	-	-	75	75	100
	Supplies	**61,884**	**69,829**	**76,824**	**71,595**	**80,718**
	Repair & Maintenance					
010-3259-426.43-10	SMALL EQUIP REPAIR	962	1,592	4,000	3,500	4,000
010-3259-426.43-15	VEHICLE REPAIR/MAINT	2,671	3,240	7,000	6,250	7,000
	Repair & Maintenance	**3,633**	**4,832**	**11,000**	**9,750**	**11,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Support Services					
010-3259-426.44-04	WATER SERVICE	-	-	110	-	-
010-3259-426.44-05	TELEPHONE	2,077	2,091	2,300	2,000	2,000
010-3259-426.44-06	GAS SERVICE	483	435	526	526	526
010-3259-426.44-50	ELECTRICITY SERVICES	1,996	2,949	1,931	2,500	2,500
	Support Services	**4,556**	**5,475**	**4,867**	**5,026**	**5,026**
	Minor Capital					
010-3259-426.46-05	OFFICE MACHINERY AND EQUIP	-	5,120	-	-	-
010-3259-426.46-35	EQUIPMENT AND MACHINERY	6,197	4,760	4,992	4,900	2,500
	Minor Capital	**6,197**	**9,880**	**4,992**	**4,900**	**2,500**
	Custodial Services	**650,430**	**687,446**	**777,876**	**696,634**	**804,641**
Community Development Department Total		**$3,312,014**	**$3,415,804**	**$3,849,718**	**$3,695,535**	**$4,114,465**

FINANCE DEPARTMENT

Department Mission

The Finance Department is responsible for overseeing all aspects of the City's financial operations. The Executive Director of Finance develops, oversees, and communicates strategic financial planning, financial policies, the annual budget, debt management, and day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include: 1) Accounting, 2) Budget and Analysis, 3) Fleet Services, 4) Purchasing, and 5) Utility Collections. These functions include purchasing of commodities and services; annual budget preparation; long-term financial planning; revenue forecasting; treasury management, payroll, accounts payable, fixed asset reporting and monitoring capital projects while maintaining accurate and transparent reporting to the citizens of Killeen.

Program Narrative

FY 2020 Accomplishments:

- Received GFOA Distinguished Budget Presentation Award
- Received GFOA Certificate of Achievement for Excellence in Financial Reporting
- Automated processes to include converting purchase orders to a digital format, improving the financial forecast, and implementing new reporting software for the annual budget, monthly financial reports, and the CAFR.

FY 2021 Goals:

- Increase efficiencies by further automating the accounts payable, accounts receivable, contract, and procurement process.
- Continue centralizing procurement processes by consolidating purchases by commodity code and identifying commodity types to bid citywide.
- Finalize and implement the Financial Management Policy that will provide increased financial oversight and internal controls.

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 1,161,879	$ 1,277,720	$ 1,395,622	$ 1,302,246	$ 1,431,985
Supplies	21,301	18,456	30,323	21,386	24,572
Repairs & Maintenance	636	17,968	39,200	69,010	41,280
Support Services	40,558	44,816	65,610	39,549	38,032
Minor Capital	19,044	33,755	13,682	28,174	25,825
Professional Services	55,743	26,508	84,698	59,983	80,479
Designated Expenses	138,441	159,437	155,000	201,401	207,443
Capital Outlay	-	13,000	-	-	-
Total	**$ 1,437,602**	**$ 1,591,660**	**$ 1,784,135**	**$ 1,721,749**	**$ 1,849,616**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Finance Department					
	Accounting					
	Personnel Services					
010-2020-415.40-05	FULL-TIME SALARIES	$ 73,556	$ 418,486	$ 459,131	$ 380,561	$ 448,366
010-2020-415.40-15	OVERTIME	4	81	-	-	-
010-2020-415.40-25	LONGEVITY	1,581	2,291	2,568	4,458	2,774
010-2020-415.40-70	VACATION-4TH WEEK BUYBK.	-	-	600	600	-
010-2020-415.40-81	GROUP INSURANCE	6,245	-	-	-	-
010-2020-415.40-82	MEDICAL INSURANCE	-	32,036	35,702	24,602	32,448
010-2020-415.40-83	DENTAL INSURANCE	-	1,992	1,930	1,708	2,075
010-2020-415.40-84	LIFE INSURANCE	-	141	145	130	144
010-2020-415.40-85	RETIREMENT - TMRS	7,432	45,806	54,597	44,809	60,769
010-2020-415.40-87	SOCIAL SECURITY	5,644	25,274	27,742	23,119	27,200
010-2020-415.40-88	MEDICARE	-	5,911	6,487	5,407	6,361
010-2020-415.40-89	WORKERS COMPENSATION	128	716	786	655	767
	Personnel Services	**94,590**	**532,734**	**589,688**	**486,049**	**580,904**
	Supplies					
010-2020-415.41-10	OFFICE	-	1,634	3,076	1,759	800
010-2020-415.41-15	POSTAGE	476	3,750	4,440	3,555	3,661
010-2020-415.41-25	SUBSCRIPTION/PUBLICATIONS	119	249	2,604	1,337	1,376
010-2020-415.41-35	PRINT SUPPLIES	15	2,566	4,584	2,900	3,985
010-2020-415.41-40	COMPUTER SUPPLIES	-	-	500	-	309
010-2020-415.41-60	FOOD SUPPLIES	-	-	200	-	-
010-2020-415.41-70	CLEANING SUPPLIES	-	-	300	-	-
	Supplies	**610**	**8,199**	**15,704**	**9,551**	**10,131**
	Repair & Maintenance					
010-2020-415.42-43	COMPUTER MAINTENANCE	-	6,136	25,750	25,750	27,188
010-2020-415.43-50	MACHINERY	-	832	1,564	1,600	1,648
	Repair & Maintenance	**-**	**6,968**	**27,314**	**27,350**	**28,836**
	Support Services					
010-2020-415.44-05	TELEPHONE	-	35	330	50	51
010-2020-415.44-10	EQUIPMENT RENTAL/LEASE	-	1,937	2,100	1,272	-
010-2020-415.44-19	MERCHANT FEES	769	4,262	3,750	5,470	6,000
010-2020-415.44-22	BANK SERVICES	-	2,254	4,100	2,500	2,503
010-2020-415.44-25	LEGAL AND PUBLIC NOTICES	8,019	12,661	15,251	4,719	-
010-2020-415.44-30	TRAINING AND TRAVEL	40	5,090	8,377	5,386	9,912
010-2020-415.44-75	DUES AND MEMBERSHIPS	-	1,360	3,037	1,840	1,893
	Support Services	**8,828**	**27,599**	**36,945**	**21,237**	**20,359**
	Minor Capital					
010-2020-415.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	2,532	1,300
010-2020-415.46-50	FURNITURE AND FIXTURES	-	-	6,910	5,962	6,140
	Minor Capital	**-**	**-**	**6,910**	**8,494**	**7,440**
	Professional Services					
010-2020-415.47-01	CONSULTING	-	-	500	500	515
010-2020-415.47-07	TESTING SERVICES	-	320	400	400	412
010-2020-415.47-30	ACCOUNTING SERVICES	-	25,538	82,133	57,918	60,567
	Professional Services	**-**	**25,858**	**83,033**	**58,818**	**61,494**
	Designated Expenses					
010-2020-415.50-95	COLLECTION EXPENSE	-	159,437	155,000	201,401	207,443
	Designated Expenses	**-**	**159,437**	**155,000**	**201,401**	**207,443**
	Accounting	**104,028**	**760,795**	**914,594**	**812,900**	**916,607**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Budget					
	Personnel Services					
010-2025-415.40-05	FULL-TIME SALARIES	-	182,686	206,289	205,507	212,479
010-2025-415.40-25	LONGEVITY	-	148	288	256	432
010-2025-415.40-82	MEDICAL INSURANCE	-	13,259	16,494	14,900	18,076
010-2025-415.40-83	DENTAL INSURANCE	-	739	827	824	889
010-2025-415.40-84	LIFE INSURANCE	-	48	54	54	54
010-2025-415.40-85	RETIREMENT - TMRS	-	19,937	24,397	23,992	28,679
010-2025-415.40-87	SOCIAL SECURITY	-	10,592	11,928	11,749	12,147
010-2025-415.40-88	MEDICARE	-	2,477	2,790	2,748	2,841
010-2025-415.40-89	WORKERS COMPENSATION	-	311	351	350	362
	Personnel Services	**-**	**230,197**	**263,418**	**260,380**	**275,959**
	Supplies					
010-2025-415.41-10	OFFICE	-	350	1,717	1,020	1,051
010-2025-415.41-15	POSTAGE/CARRIER SERVICE	-	-	169	25	26
010-2025-415.41-25	SUBSCRIPTION/PUBLICATIONS	-	249	762	250	258
010-2025-415.41-35	PRINT SUPPLIES	-	5,490	2,752	3,752	4,760
010-2025-415.41-40	COMPUTER SUPPLIES	-	-	462	62	64
010-2025-415.41-60	FOOD SUPPLIES	-	-	165	-	-
	Supplies	**-**	**6,089**	**6,027**	**5,109**	**6,159**
	Repair & Maintenance					
010-2025-415.42-43	COMPUTER MAINTENANCE	-	-	11,250	41,232	11,794
010-2025-415.43-50	MACHINERY	-	-	314	314	350
	Repair & Maintenance	**-**	**-**	**11,564**	**41,546**	**12,144**
	Support Services					
010-2025-415.44-05	TELEPHONE	-	35	330	50	52
010-2025-415.44-10	EQUIPMENT RENTAL/LEASE	-	1,950	1,898	1,100	-
010-2025-415.44-25	PUBLIC NOTICES	-	1,332	2,750	-	-
010-2025-415.44-28	NOTICES REQUIRED BY LAW	-	-	-	2,250	2,318
010-2025-415.44-30	TRAINING AND TRAVEL	-	1,056	3,100	2,500	3,480
010-2025-415.44-75	DUES AND MEMBERSHIPS	-	290	450	450	560
	Support Services	**-**	**4,663**	**8,528**	**6,350**	**6,410**
	Minor Capital					
010-2025-415.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	2,975	1,950
010-2025-415.46-50	FURNITURE AND FIXTURES	-	-	1,000	805	829
	Minor Capital	**-**	**-**	**1,000**	**3,780**	**2,779**
	Professional Services					
010-2025-415.47-01	CONSULTING	-	-	500	-	17,400
010-2025-415.47-07	TESTING SERVICES	-	100	500	500	900
010-2025-415.47-30	ACCOUNTING SERVICES	-	550	665	665	685
	Professional Services	**-**	**650**	**1,665**	**1,165**	**18,985**
	Budget	**-**	**241,599**	**292,202**	**318,330**	**322,436**
	Finance Administration					
	Personnel Services					
010-2010-415.40-05	FULL-TIME SALARIES	647,539	174,826	182,150	191,042	187,614
010-2010-415.40-10	PART-TIME SALARIES	20,510	-	-	-	-
010-2010-415.40-25	LONGEVITY	2,376	738	862	2,240	2,344
010-2010-415.40-50	CAR ALLOWANCE	3,000	3,012	3,000	2,988	3,000
010-2010-415.40-70	VACATION-4TH WEEK BUYBK.	-	-	600	600	600
010-2010-415.40-81	GROUP INSURANCE	40,291	-	-	-	-
010-2010-415.40-82	MEDICAL INSURANCE	-	4,925	5,499	4,652	6,412
010-2010-415.40-83	DENTAL INSURANCE	-	554	551	550	593
010-2010-415.40-84	LIFE INSURANCE	-	36	38	36	36
010-2010-415.40-85	RETIREMENT - TMRS	64,569	19,450	22,040	22,914	26,073
010-2010-415.40-87	SOCIAL SECURITY	49,641	10,275	10,711	11,411	11,105
010-2010-415.40-88	MEDICARE	-	2,403	2,508	2,669	2,597
010-2010-415.40-89	WORKERS COMPENSATION	1,143	304	319	422	329
	Personnel Services	**829,069**	**216,523**	**228,278**	**239,524**	**240,703**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
010-2010-415.41-10	OFFICE	3,840	375	1,475	450	464
010-2010-415.41-15	POSTAGE/CARRIER SERVICE	3,646	53	150	77	100
010-2010-415.41-25	SUBSCRIPTION/PUBLICATIONS	1,479	343	910	1,770	1,396
010-2010-415.41-35	PRINT SUPPLIES	7,945	564	1,298	498	1,637
010-2010-415.41-37	PHONES AND ACCESSORIES	-	-	-	1,000	-
010-2010-415.41-40	COMPUTER SUPPLIES	1,474	30	478	150	155
010-2010-415.41-60	FOOD SUPPLIES	-	-	170	-	-
010-2010-415.41-70	CLEANING SUPPLIES	-	-	-	170	175
	Supplies	**18,384**	**1,365**	**4,481**	**4,115**	**3,927**
	Repair & Maintenance					
010-2010-415.42-43	COMPUTER MAINTENANCE	-	11,000	-	114	-
010-2010-415.43-10	SMALL EQUIP REPAIR	51	-	-	-	-
010-2010-415.43-50	MACHINERY	585	-	322	-	300
	Repair & Maintenance	**636**	**11,000**	**322**	**114**	**300**
	Support Services					
010-2010-415.44-05	TELEPHONE	302	346	715	582	642
010-2010-415.44-10	EQUIPMENT RENTAL/LEASE	6,148	2,016	2,161	1,914	-
010-2010-415.44-19	MERCHANT FEES	1,744	-	-	-	-
010-2010-415.44-22	BANK SERVICES	2,515	-	-	-	-
010-2010-415.44-25	LEGAL AND PUBLIC NOTICES	1,714	-	-	-	-
010-2010-415.44-30	TRAINING AND TRAVEL	13,065	2,589	5,250	3,000	4,000
010-2010-415.44-75	DUES AND MEMBERSHIPS	2,384	771	1,218	996	1,021
	Support Services	**27,872**	**5,722**	**9,344**	**6,492**	**5,663**
	Minor Capital					
010-2010-415.46-05	OFFICE MACHINES AND EQUIP	-	-	-	-	-
010-2010-415.46-40	COMPUTER EQUIP/SOFTWARE	7,941	30,517	3,772	5,684	5,411
010-2010-415.46-50	FURNITURE AND FIXTURES	10,723	-	2,000	1,195	2,000
	Minor Capital	**18,664**	**30,517**	**5,772**	**6,879**	**7,411**
	Professional Services					
010-2010-415.47-30	ACCOUNTING SERVICES	55,064	-	-	-	-
	Professional Services	**55,064**	**-**	**-**	**-**	**-**
	Designated Expenses					
010-2010-415.50-95	COLLECTION EXPENSE	138,441	-	-	-	-
	Designated Expenses	**138,441**	**-**	**-**	**-**	**-**
	Capital Outlay					
010-2010-415.61-40	COMPUTER EQUIP/SOFTWARE	-	13,000	-	-	-
	Capital Outlay	**-**	**13,000**	**-**	**-**	**-**
	Finance Administration	**1,088,130**	**278,127**	**248,197**	**257,124**	**258,004**
	Purchasing					
	Personnel Services					
010-2030-415.40-05	FULL-TIME SALARIES	186,637	231,174	241,245	240,059	248,482
010-2030-415.40-15	OVERTIME	59	-	-	-	-
010-2030-415.40-25	LONGEVITY	1,723	1,923	2,256	7,464	7,588
010-2030-415.40-70	VACATION-4TH WEEK BUYBK.	-	600	-	-	-
010-2030-415.40-81	GROUP INSURANCE	16,690	-	-	-	-
010-2030-415.40-82	MEDICAL INSURANCE	-	19,874	21,992	19,551	22,761
010-2030-415.40-83	DENTAL INSURANCE	-	1,372	1,379	1,099	1,186
010-2030-415.40-84	LIFE INSURANCE	-	90	90	90	90
010-2030-415.40-85	RETIREMENT - TMRS	18,650	25,425	28,758	28,860	34,493
010-2030-415.40-87	SOCIAL SECURITY	14,140	14,109	14,673	15,194	15,710
010-2030-415.40-88	MEDICARE	-	3,300	3,431	3,554	3,674
010-2030-415.40-89	WORKERS COMPENSATION	321	399	414	422	435
	Personnel Services	**238,220**	**298,266**	**314,238**	**316,293**	**334,419**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
010-2030-415.41-10	OFFICE	582	2,053	2,160	1,455	2,160
010-2030-415.41-15	POSTAGE/CARRIER SERVICE	21	9	50	30	50
010-2030-415.41-20	UNIFORMS AND CLOTHING	157	330	330	330	330
010-2030-415.41-25	SUBSCRIPTION/PUBLICATIONS	146	-	146	154	160
010-2030-415.41-35	PRINT SUPPLIES	1,036	313	1,120	467	1,300
010-2030-415.41-40	COMPUTER SUPPLIES	365	-	180	50	180
010-2030-415.41-60	FOOD SUPPLIES	-	98	125	125	125
010-2030-415.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	50
	Supplies	**2,307**	**2,803**	**4,111**	**2,611**	**4,355**
	Support Services					
010-2030-415.44-05	TELEPHONE	483	502	600	500	500
010-2030-415.44-10	EQUIPMENT RENTAL/LEASE	2,197	2,096	2,800	2,400	-
010-2030-415.44-25	LEGAL AND PUBLIC NOTICES	-	276	500	100	500
010-2030-415.44-30	TRAINING AND TRAVEL	-	2,366	5,000	1,000	3,000
010-2030-415.44-75	DUES AND MEMBERSHIPS	1,178	1,592	1,893	1,470	1,600
	Support Services	**3,858**	**6,832**	**10,793**	**5,470**	**5,600**
	Minor Capital					
010-2030-415.46-05	OFFICE MACHINES AND EQUIP	-	-	-	824	-
010-2030-415.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	8,197	8,195
010-2030-415.46-50	FURNITURE AND FIXTURES	380	3,238	-	-	-
	Minor Capital	**380**	**3,238**	**-**	**9,021**	**8,195**
	Professional Services					
010-2030-415.47-01	CONSULTING	679	-	-	-	-
	Professional Services	**679**	**-**	**-**	**-**	**-**
	Purchasing	**245,444**	**311,139**	**329,142**	**333,395**	**352,569**
Finance Department Total		**$1,437,602**	**$1,591,660**	**$1,784,135**	**$1,721,749**	**$1,849,616**

FIRE DEPARTMENT

Department Mission

The Killeen Fire Department's mission is to promote public safety through fire protection, emergency medical and rescue services.

Program Narrative

FY 2020 Accomplishments:

- Received new Engine 3
- Received 2 remounted ambulances
- Central Dorm remodel
- Initiated EOC to address COVID-19 response

FY 2021 Goals:

- Purchase new Aerial Apparatus
- Purchase new Rescue Unit
- Purchase new Engine/Pumper
- Purchase 1 new ambulance
- Remount 2 ambulances
- Initiate remodel to incorporate new EOC facility
- Remodel Station 5 bay to accommodate additional ambulance

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 18,310,317	$ 19,363,996	$ 20,523,535	$ 20,023,146	$ 22,291,867
Supplies	888,717	794,781	849,742	1,020,708	880,041
Repairs & Maintenance	566,427	484,847	335,382	436,034	364,031
Support Services	269,217	290,147	340,253	338,008	268,090
Minor Capital	95,939	210,239	49,500	306,560	118,848
Professional Services	122,953	146,016	135,100	108,352	130,100
Designated Expenses	-	1,144	52,488	102,790	2,600
Capital Outlay	236,750	94,127	6,000	85,370	6,000
Total	**$ 20,490,320**	**$ 21,385,297**	**$ 22,292,000**	**$ 22,420,968**	**$ 24,061,577**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Fire Department					
	Fire - Administration					
	Personnel Services					
010-7001-442.40-05	FULL-TIME SALARIES	$ -	$ 276,668	$ 285,735	$ 385,628	$ 398,390
010-7001-442.40-15	OVERTIME	-	374	-	2,866	-
010-7001-442.40-25	LONGEVITY	-	3,966	3,890	19,783	20,084
010-7001-442.40-30	INCENTIVE PAY	-	7,047	5,700	10,654	10,740
010-7001-442.40-37	BILINGUAL PAY	-	1,205	1,200	1,196	1,200
010-7001-442.40-82	MEDICAL INSURANCE	-	25,570	27,490	27,026	28,730
010-7001-442.40-83	DENTAL INSURANCE	-	1,445	1,380	1,646	1,778
010-7001-442.40-84	LIFE INSURANCE	-	94	90	108	108
010-7001-442.40-85	RETIREMENT - TMRS	-	14,129	17,875	18,036	21,140
010-7001-442.40-86	RETIREMENT - FRANDR	-	20,724	18,870	34,626	41,022
010-7001-442.40-87	SOCIAL SECURITY	-	17,468	17,875	25,640	26,201
010-7001-442.40-88	MEDICARE	-	4,085	4,180	5,997	6,128
010-7001-442.40-89	WORKERS COMPENSATION	-	828	505	2,569	2,694
	Personnel Services	**-**	**373,603**	**384,790**	**535,775**	**558,215**
	Supplies					
010-7001-442.41-10	OFFICE	-	2,428	2,410	2,410	1,500
010-7001-442.41-15	POSTAGE/CARRIER SERVICE	-	731	1,000	1,000	800
010-7001-442.41-20	UNIFORMS AND CLOTHING	-	151	1,000	1,000	1,000
010-7001-442.41-25	SUBSCRIPTION/PUBLICATIONS	-	2,995	3,346	549	635
010-7001-442.41-27	PUBLIC OUTREACH	-	-	-	1,512	1,600
010-7001-442.41-37	PHONES AND ACCESSORIES	-	-	-	13	15
010-7001-442.41-60	FOOD SUPPLIES	-	37	150	1,250	1,250
	Supplies	**-**	**6,342**	**7,906**	**7,734**	**6,800**
	Repair & Maintenance					
010-7001-442.42-43	COMPUTER MAINTENANCE	-	-	-	20	20
010-7001-442.43-05	FURNITURE AND FIXTURES	-	-	541	541	541
	Repair & Maintenance	**-**	**-**	**541**	**561**	**561**
	Support Services					
010-7001-442.44-30	TRAINING AND TRAVEL	-	1,842	1,940	600	1,700
010-7001-442.44-70	TROPHIES AND AWARDS	-	384	1,000	250	350
010-7001-442.44-75	DUES AND MEMBERSHIPS	-	250	200	1,650	1,150
	Support Services	**-**	**2,476**	**3,140**	**2,500**	**3,200**
	Minor Capital					
010-7001-442.46-40	COMPUTER EQUIP/SOFTWARE	-	3,097	-	-	-
010-7001-442.46-50	FURNITURE AND FIXTURES	-	-	-	6,200	3,500
	Minor Capital	**-**	**3,097**	**-**	**6,200**	**3,500**
	Fire - Administration	**-**	**385,518**	**396,377**	**552,770**	**572,276**
	Fire - Operations					
	Personnel Services					
010-7070-442.40-05	FULL-TIME SALARIES	12,306,442	11,785,928	12,660,048	12,069,102	12,979,910
010-7070-442.40-15	OVERTIME	511,708	390,123	136,640	226,640	214,890
010-7070-442.40-25	LONGEVITY	103,202	93,759	109,750	95,792	112,719
010-7070-442.40-30	INCENTIVE PAY	991,933	964,931	956,340	986,420	1,143,660
010-7070-442.40-35	ASSIGNMENT PAY	237,000	245,258	233,398	229,479	233,398
010-7070-442.40-37	BILINGUAL PAY	2,275	300	600	550	600
010-7070-442.40-55	ON CALL	140	-	-	-	-
010-7070-442.40-70	VACATION-4TH WEEK BUYBK.	2,400	2,400	5,400	4,800	5,400
010-7070-442.40-80	OUT OF CAPACITY PAY	-	-	33,243	-	33,243
010-7070-442.40-81	GROUP INSURANCE	1,059,764	-	-	-	-
010-7070-442.40-82	MEDICAL INSURANCE	-	911,074	1,050,103	978,246	1,072,365
010-7070-442.40-83	DENTAL INSURANCE	-	55,876	57,634	55,308	60,466
010-7070-442.40-84	LIFE INSURANCE	-	3,753	3,852	3,685	3,780
010-7070-442.40-85	RETIREMENT - TMRS	18,443	-	22,472	-	-
010-7070-442.40-86	RETIREMENT - FRANDR	1,817,845	1,751,282	1,828,691	1,773,051	2,208,571
010-7070-442.40-87	SOCIAL SECURITY	1,050,173	814,263	860,071	816,192	886,180
010-7070-442.40-88	MEDICARE	-	190,432	201,146	190,883	207,252
010-7070-442.40-89	WORKERS COMPENSATION	182,363	180,764	250,927	237,813	267,973
	Personnel Services	**18,283,688**	**17,390,143**	**18,410,315**	**17,667,961**	**19,430,407**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
010-7070-442.41-10	OFFICE	3,893	2,503	3,000	2,000	2,000
010-7070-442.41-15	POSTAGE/CARRIER SERVICE	810	27	60	60	60
010-7070-442.41-20	UNIFORMS AND CLOTHING	285,704	196,217	225,040	377,098	277,098
010-7070-442.41-21	LINEN SUPPLIES	-	-	-	100	100
010-7070-442.41-25	SUBSCRIPTION/PUBLICATIONS	3,053	74	-	3,675	3,700
010-7070-442.41-27	PUBLIC OUTREACH	986	-	-	-	-
010-7070-442.41-30	FUEL	230,284	228,566	215,000	200,000	215,000
010-7070-442.41-35	PRINT SUPPLIES	7,684	8,219	9,000	7,720	7,420
010-7070-442.41-37	PHONES AND ACCESSORIES	132	662	750	705	450
010-7070-442.41-40	COMPUTER SUPPLIES	1,132	1,423	750	1,051	1,030
010-7070-442.41-60	FOOD SUPPLIES	2,933	2,499	1,500	1,500	1,500
010-7070-442.41-63	AMMUNITION	170	-	-	-	-
010-7070-442.41-65	MINOR TOOLS	65,790	57,499	40,000	72,610	35,700
010-7070-442.41-70	CLEANING SUPPLIES	22,801	25,812	30,000	29,000	29,000
010-7070-442.41-75	MEDICAL AND CHEMICAL	248,196	248,245	288,819	278,819	269,000
010-7070-442.41-87	EXTINGUISHING CHEMICALS	10,937	5,867	8,000	13,900	8,300
010-7070-442.41-90	AGRICULTURAL SUPPLIES	2,031	660	3,333	3,333	3,333
010-7070-442.41-91	EMERGENCY SUPPLIES	-	-	-	2,149	-
	Supplies	**886,536**	**778,273**	**825,252**	**993,720**	**853,691**
	Repair & Maintenance					
010-7070-442.42-05	WALKS AND DRIVES	1,800	-	-	-	-
010-7070-442.42-10	BUILDING MAINTENANCE	45,762	6,468	-	2,049	2,000
010-7070-442.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	762	-
010-7070-442.42-90	MAINTENANCE	9,986	290	-	2,400	2,400
010-7070-442.43-05	FURNITURE AND FIXTURES	6,110	36	1,000	100	150
010-7070-442.43-10	SMALL EQUIP REPAIR	15,891	23,993	11,500	40,710	19,550
010-7070-442.43-15	VEHICLE REPAIR/MAINT	387,907	412,234	250,000	298,798	250,000
010-7070-442.43-20	HEAT AND AIR REPAIR	22,645	-	-	-	-
010-7070-442.43-25	RADIO AND COMMUNICATION	7,123	7,065	15,000	42,225	15,000
010-7070-442.43-40	COMPUTER HARDWARE REPAIR	-	188	-	1,800	1,800
010-7070-442.43-50	MACHINERY REPAIR	1,923	-	-	-	-
010-7070-442.43-55	S.C.B.A.	26,197	14,727	11,000	11,000	11,000
	Repair & Maintenance	**525,344**	**465,001**	**288,500**	**399,844**	**301,900**
	Support Services					
010-7070-442.44-04	WATER SERVICE	9,493	6,246	18,000	10,000	10,000
010-7070-442.44-05	TELEPHONE	51,664	45,099	42,000	48,150	48,150
010-7070-442.44-06	GAS SERVICE	15,401	14,385	16,000	16,000	16,000
010-7070-442.44-07	CABLE SERVICES	4,200	12,722	11,960	13,995	14,000
010-7070-442.44-08	WASTE DISPOSAL	15,524	15,494	14,000	15,500	15,500
010-7070-442.44-10	EQUIPMENT RENTAL/LEASE	8,717	13,230	57,388	56,940	-
010-7070-442.44-30	TRAINING AND TRAVEL	70,894	62,241	67,517	57,517	50,095
010-7070-442.44-50	ELECTRICITY SERVICES	81,598	75,446	85,000	78,000	80,000
010-7070-442.44-70	TROPHIES AND AWARDS	1,308	642	-	-	-
010-7070-442.44-75	DUES AND MEMBERSHIPS	2,009	2,420	2,500	746	700
010-7070-442.44-85	CLAIMS AND DAMAGES	-	-	-	4,980	-
	Support Services	**260,808**	**247,925**	**314,365**	**301,828**	**234,445**
	Minor Capital					
010-7070-442.46-05	OFFICE MACHINES AND EQUIP	-	100	-	150	150
010-7070-442.46-15	BUILDINGS	-	2,216	-	28,100	-
010-7070-442.46-30	NEW RADIOS	33,200	56,651	-	66,477	8,000
010-7070-442.46-35	EQUIPMENT AND MACHINERY	34,393	49,402	18,000	125,292	18,000
010-7070-442.46-40	COMPUTER EQUIP/SOFTWARE	10,355	26,093	10,000	51,790	27,000
010-7070-442.46-50	FURNITURE AND FIXTURES	11,803	10,723	8,000	12,066	8,000
	Minor Capital	**89,751**	**145,185**	**36,000**	**283,875**	**61,150**
	Professional Services					
010-7070-442.47-01	CONSULTING	9,995	-	9,996	3,996	-
010-7070-442.47-02	ENTERTAINMENT SERVICES	1,700	-	1,700	-	-
010-7070-442.47-05	MEDICAL/COUNSELING	59,990	61,190	63,000	60,040	63,000
010-7070-442.47-07	TESTING SERVICES	39,989	35,889	35,000	34,700	35,000
010-7070-442.47-99	SPECIAL SERVICES	11,279	48,686	25,154	9,016	6,500
	Professional Services	**122,953**	**145,765**	**134,850**	**107,752**	**104,500**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Designated Expenses					
010-7070-442.50-40	REFUSE DISPOSAL COSTS	-	1,144	1,600	2,790	2,600
010-7070-442.50-48	CAPITAL LEASE PAYMENTS	-	-	50,888	-	-
	Designated Expenses	**-**	**1,144**	**52,488**	**2,790**	**2,600**
	Capital Outlay					
010-7070-442.60-05	BUILDINGS	162,538	-	-	-	-
010-7070-442.61-35	MACHINERY AND EQUIPMENT	74,212	56,865	6,000	85,370	6,000
010-7070-442.61-50	FURNITURE AND FIXTURES	-	11,924	-	-	-
	Capital Outlay	**236,750**	**68,789**	**6,000**	**85,370**	**6,000**
	Fire - Operations	**20,405,830**	**19,242,225**	**20,067,770**	**19,843,140**	**20,994,693**
	Fire - Support					
	Personnel Services					
010-7071-442.40-05	FULL-TIME SALARIES	-	595,781	649,630	717,827	918,108
010-7071-442.40-15	OVERTIME	-	38,643	35,000	39,667	55,055
010-7071-442.40-25	LONGEVITY	-	7,441	8,808	10,952	12,250
010-7071-442.40-30	INCENTIVE PAY	-	49,747	50,820	56,961	64,740
010-7071-442.40-35	ASSIGNMENT PAY	-	2,417	2,400	5,034	4,800
010-7071-442.40-70	VACATION-4TH WEEK BUYBK.	-	1,200	-	600	-
010-7071-442.40-82	MEDICAL INSURANCE	-	48,895	54,979	62,563	79,402
010-7071-442.40-83	DENTAL INSURANCE	-	2,726	2,758	3,300	4,150
010-7071-442.40-84	LIFE INSURANCE	-	178	181	216	252
010-7071-442.40-85	RETIREMENT - TMRS	-	4,341	8,923	4,982	5,915
010-7071-442.40-86	RETIREMENT - FRANDR	-	85,271	87,244	102,845	151,656
010-7071-442.40-87	SOCIAL SECURITY	-	40,940	43,790	49,073	62,779
010-7071-442.40-88	MEDICARE	-	9,575	10,242	11,477	14,682
010-7071-442.40-89	WORKERS COMPENSATION	-	8,852	12,496	13,841	18,476
	Personnel Services	**-**	**896,007**	**967,271**	**1,079,338**	**1,392,265**
	Supplies					
010-7071-442.41-10	OFFICE	-	1,994	2,000	1,000	1,000
010-7071-442.41-20	UNIFORMS AND CLOTHING	-	1,165	500	2,600	2,600
010-7071-442.41-27	PUBLIC OUTREACH	-	905	-	-	-
010-7071-442.41-35	PRINT SUPPLIES	-	-	-	1,000	3,000
010-7071-442.41-60	FOOD SUPPLIES	-	633	500	100	100
010-7071-442.41-65	MINOR TOOLS	-	1,144	999	1,000	1,000
	Supplies	**-**	**5,841**	**3,999**	**5,700**	**7,700**
	Repair & Maintenance					
010-7071-442.42-43	COMPUTER/SOFTWARE MAINT	-	1,728	1,000	3,647	1,920
010-7071-442.42-90	MAINTENANCE	-	5	2,000	-	-
010-7071-442.43-05	FURNITURE AND FIXTURES	-	323	600	600	600
010-7071-442.43-10	SMALL EQUIP REPAIR	-	11,129	5,000	2,000	2,000
010-7071-442.43-20	HEAT AND AIR REPAIR	-	-	-	3,250	-
	Repair & Maintenance	**-**	**13,185**	**8,600**	**9,497**	**4,520**
	Support Services					
010-7071-442.44-10	EQUIPMENT RENTAL/LEASE	-	3,960	4,700	4,500	-
010-7071-442.44-30	TRAINING AND TRAVEL	-	4,919	1,000	8,000	8,000
010-7071-442.44-70	TROPHIES AND AWARDS	-	150	-	200	400
	Support Services	**-**	**9,029**	**5,700**	**12,700**	**8,400**
	Minor Capital					
010-7071-442.46-15	BUILDINGS	-	14,699	-	-	-
010-7071-442.46-35	EQUIPMENT AND MACHINERY	-	1,979	500	1,800	1,800
010-7071-442.46-50	FURNITURE AND FIXTURES	-	3,122	-	246	-
	Minor Capital	**-**	**19,800**	**500**	**2,046**	**1,800**
	Professional Services					
010-7071-442.47-07	TESTING SERVICES	-	-	-	250	25,250
	Professional Services	**-**	**-**	**-**	**250**	**25,250**
	Fire - Support	**-**	**943,862**	**986,070**	**1,109,531**	**1,439,935**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Fire - Prevention					
	Personnel Services					
010-7072-442.40-05	FULL-TIME SALARIES	-	428,970	446,051	435,358	480,223
010-7072-442.40-15	OVERTIME	-	18,447	35,000	25,034	55,055
010-7072-442.40-25	LONGEVITY	-	7,036	7,968	9,175	10,377
010-7072-442.40-30	INCENTIVE PAY	-	35,757	29,580	32,861	34,920
010-7072-442.40-35	ASSIGNMENT PAY	-	1,809	1,800	3,367	1,800
010-7072-442.40-37	BILINGUAL PAY	-	603	600	598	600
010-7072-442.40-55	ON CALL	-	290	-	-	-
010-7072-442.40-82	MEDICAL INSURANCE	-	24,595	27,490	26,053	29,182
010-7072-442.40-83	DENTAL INSURANCE	-	1,652	1,655	1,646	1,778
010-7072-442.40-84	LIFE INSURANCE	-	109	108	107	108
010-7072-442.40-85	RETIREMENT - TMRS	-	4,168	8,730	5,255	5,686
010-7072-442.40-86	RETIREMENT - FRANDR	-	59,094	58,900	59,981	81,114
010-7072-442.40-87	SOCIAL SECURITY	-	29,091	31,086	30,122	34,907
010-7072-442.40-88	MEDICARE	-	6,804	7,270	7,045	8,163
010-7072-442.40-89	WORKERS COMPENSATION	-	6,125	8,656	8,090	9,913
	Personnel Services	**-**	**624,550**	**664,894**	**644,692**	**753,826**
	Supplies					
010-7072-442.41-10	OFFICE	-	468	-	-	-
010-7072-442.41-20	UNIFORMS AND CLOTHING	-	-	3,000	4,000	2,000
010-7072-442.41-25	SUBSCRIPTION/PUBLICATIONS	-	59	150	150	65
010-7072-442.41-35	PRINT SUPPLIES	-	-	-	-	700
010-7072-442.41-40	COMPUTER SUPPLIES	-	-	-	135	-
010-7072-442.41-60	FOOD SUPPLIES	-	36	100	-	-
010-7072-442.41-65	MINOR TOOLS	-	470	-	300	150
010-7072-442.41-70	CLEANING SUPPLIES	-	-	-	58	-
	Supplies	**-**	**1,033**	**3,250**	**4,643**	**2,915**
	Repair & Maintenance					
010-7072-442.42-10	BUILDING MAINTENANCE	-	26	-	-	-
010-7072-442.43-05	FURNITURE AND FIXTURES	-	-	541	541	200
	Repair & Maintenance	**-**	**26**	**541**	**541**	**200**
	Support Services					
010-7072-442.44-10	EQUIPMENT RENTAL/LEASE	-	2,027	2,500	2,100	-
010-7072-442.44-30	TRAINING AND TRAVEL	-	1,401	2,500	2,500	2,500
010-7072-442.44-75	DUES AND MEMBERSHIPS	-	500	950	1,780	2,400
	Support Services	**-**	**3,928**	**5,950**	**6,380**	**4,900**
	Minor Capital					
010-7072-442.46-05	OFFICE MACHINES AND EQUIP	-	200	-	-	-
010-7072-442.46-15	BUILDINGS	-	352	-	-	-
010-7072-442.46-35	EQUIPMENT AND MACHINERY	-	3,319	-	-	-
010-7072-442.46-40	COMPUTER EQUIP/SOFTWARE	-	16,714	-	500	500
010-7072-442.46-50	FURNITURE AND FIXTURES	-	1,877	-	200	200
	Minor Capital	**-**	**22,462**	**-**	**700**	**700**
	Professional Services					
010-7072-442.47-07	TESTING SERVICES	-	-	-	350	350
010-7072-442.47-99	SPECIAL SERVICES	-	251	250	-	-
	Professional Services	**-**	**251**	**250**	**350**	**350**
	Fire - Prevention	**-**	**652,250**	**674,885**	**657,306**	**762,891**
	Fire - Emergency Management					
	Personnel Services					
010-7075-442.40-05	FULL-TIME SALARIES	21,502	62,746	75,537	75,262	119,585
010-7075-442.40-25	LONGEVITY	-	6	96	48	144
010-7075-442.40-81	GROUP INSURANCE	1,331	-	-	-	-
010-7075-442.40-82	MEDICAL INSURANCE	-	4,923	5,498	5,130	11,330
010-7075-442.40-83	DENTAL INSURANCE	-	277	276	275	593
010-7075-442.40-84	LIFE INSURANCE	-	18	18	18	36
010-7075-442.40-85	RETIREMENT - TMRS	2,114	6,822	8,932	8,781	16,128
010-7075-442.40-87	SOCIAL SECURITY	1,645	3,885	4,684	4,650	7,403
010-7075-442.40-88	MEDICARE	-	909	1,095	1,088	1,731
010-7075-442.40-89	WORKERS COMPENSATION	37	107	129	128	204
	Personnel Services	**26,629**	**79,693**	**96,265**	**95,380**	**157,154**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
010-7075-442.41-10	OFFICE	146	652	400	400	500
010-7075-442.41-15	POSTAGE/CARRIER SERVICE	-	-	50	50	50
010-7075-442.41-20	UNIFORMS AND CLOTHING	-	315	600	600	1,100
010-7075-442.41-25	SUBSCRIPTION/PUBLICATIONS	40	40	200	200	200
010-7075-442.41-27	PUBLIC OUTREACH	62	-	400	400	400
010-7075-442.41-30	FUEL	1,625	1,119	5,000	1,500	2,000
010-7075-442.41-35	PRINT SUPPLIES	73	157	1,000	1,000	1,000
010-7075-442.41-37	PHONES AND ACCESSORIES	32	-	400	476	700
010-7075-442.41-40	COMPUTER SUPPLIES	-	147	-	1,500	1,700
010-7075-442.41-60	FOOD SUPPLIES	131	809	1,085	1,085	1,085
010-7075-442.41-65	MINOR TOOLS	72	53	200	200	200
010-7075-442.41-91	EMERGENCY SUPPLIES	-	-	-	1,500	-
	Supplies	**2,181**	**3,292**	**9,335**	**8,911**	**8,935**
	Repair & Maintenance					
010-7075-442.42-10	BUILDING MAINTENANCE	-	1,811	2,200	2,200	2,200
010-7075-442.42-43	COMPUTER MAINTENANCE	-	-	18,000	7,991	20,950
010-7075-442.42-90	MAINTENANCE	38,535	4,656	13,000	12,000	30,000
010-7075-442.43-15	VEHICLE REPAIR/MAINT	2,548	168	4,000	2,500	2,500
010-7075-442.43-40	COMPUTER HARDWARE REPAIR	-	-	-	900	1,200
	Repair & Maintenance	**41,083**	**6,635**	**37,200**	**25,591**	**56,850**
	Support Services					
010-7075-442.44-05	TELEPHONE	897	1,052	1,598	1,600	1,850
010-7075-442.44-30	TRAINING AND TRAVEL	4,086	4,948	5,000	8,000	10,000
010-7075-442.44-50	ELECTRICITY SERVICES	3,251	3,225	3,000	4,000	4,000
010-7075-442.44-75	DUES AND MEMBERSHIPS	175	17,564	1,500	1,000	1,295
	Support Services	**8,409**	**26,789**	**11,098**	**14,600**	**17,145**
	Minor Capital					
010-7075-442.46-15	BUILDINGS	-	2,100	-	-	-
010-7075-442.46-30	NEW RADIOS	3,766	-	-	-	7,698
010-7075-442.46-35	EQUIPMENT AND MACHINERY	-	70	-	-	25,000
010-7075-442.46-40	COMPUTER EQUIP/SOFTWARE	732	14,197	10,000	10,000	16,000
010-7075-442.46-50	FURNITURE AND FIXTURES	1,690	3,328	3,000	3,739	3,000
	Minor Capital	**6,188**	**19,695**	**13,000**	**13,739**	**51,698**
	Designated Expenses					
010-7075-442.50-20	RESERVE APPROPRIATION	-	-	-	100,000	-
	Designated Expenses	**-**	**-**	**-**	**100,000**	**-**
	Capital Outlay					
010-7075-442.61-40	COMPUTER EQUIP/SOFTWARE	-	25,338	-	-	-
	Capital Outlay	**-**	**25,338**	**-**	**-**	**-**
	Fire - Emergency Management	**84,490**	**161,442**	**166,898**	**258,221**	**291,782**
	Fire Department Total	**$ 20,490,320**	**$ 21,385,297**	**$ 22,292,000**	**$ 22,420,968**	**$ 24,061,577**

HUMAN RESOURCES DEPARTMENT

Department Mission

The Human Resources mission is to recruit, train, engage, and retain a diverse, valuable, and safe workforce in support of public safety, public works, and all city services.

Program Narrative

FY 2020 Accomplishments:

- Implementation of Compensation Phase II
- Implementation of a Supervisor's Academy
- Successful recruitment of new City Manager, Executive Director for Aviation, Executive Director for Planning and Development, and City Attorney

FY 2021 Goals:

- Implementation of Compensation Phase III
- Implementation of a Performance Management System
- Initiate Self-Funded Healthcare

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 699,986	$ 714,844	$ 1,001,752	$ 912,083	$ 1,106,036
Supplies	6,407	6,194	12,200	14,406	14,850
Repairs & Maintenance	625	-	-	-	-
Support Services	40,793	41,104	56,099	49,620	53,137
Minor Capital	1,620	11,221	3,236	3,445	1,650
Professional Services	246,077	248,917	236,757	233,045	223,805
Designated Expenses	23,686	16,665	46,579	44,350	44,550
Capital Outlay	-	-	-	-	49,310
Total	**$ 1,019,194**	**$ 1,038,945**	**$ 1,356,623**	**$ 1,256,949**	**$ 1,493,338**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Human Resources					
	Personnel Services					
010-2305-418.40-05	FULL-TIME SALARIES	$ 554,457	$ 564,631	$ 782,771	$ 711,419	$ 840,870
010-2305-418.40-25	LONGEVITY	1,731	1,999	2,784	11,025	14,719
010-2305-418.40-37	BILINGUAL PAY	2,400	2,409	2,400	1,216	1,200
010-2305-418.40-50	CAR ALLOWANCE	3,000	3,011	3,000	2,989	3,000
010-2305-418.40-81	GROUP INSURANCE	39,609	-	-	-	-
010-2305-418.40-82	MEDICAL INSURANCE	-	33,683	52,780	41,762	59,867
010-2305-418.40-83	DENTAL INSURANCE	-	2,716	3,475	2,955	3,734
010-2305-418.40-84	LIFE INSURANCE	-	195	244	228	263
010-2305-418.40-85	RETIREMENT - TMRS	55,608	62,264	93,412	84,878	115,814
010-2305-418.40-87	SOCIAL SECURITY	42,226	34,820	48,256	43,797	52,767
010-2305-418.40-88	MEDICARE	-	8,143	11,285	10,423	12,340
010-2305-418.40-89	WORKERS COMPENSATION	955	973	1,345	1,391	1,462
	Personnel Services	**699,986**	**714,844**	**1,001,752**	**912,083**	**1,106,036**
	Supplies					
010-2305-418.41-10	OFFICE	1,232	842	2,000	2,000	2,200
010-2305-418.41-15	POSTAGE/CARRIER SERVICE	1,296	1,272	2,000	1,940	1,500
010-2305-418.41-20	UNIFORMS AND CLOTHING	104	-	500	250	500
010-2305-418.41-21	LINEN SUPPLIES	-	-	-	137	-
010-2305-418.41-25	SUBSCRIPTION/PUBLICATIONS	1,285	761	1,000	970	1,000
010-2305-418.41-27	PUBLIC OUTREACH	-	-	-	59	-
010-2305-418.41-35	PRINT SUPPLIES	1,847	1,314	5,000	6,950	6,950
010-2305-418.41-40	COMPUTER SUPPLIES	92	1,085	800	800	1,000
010-2305-418.41-60	FOOD SUPPLIES	498	912	900	1,300	1,700
010-2305-418.41-65	MINOR TOOLS	53	-	-	-	-
010-2305-418.41-70	CLEANING SUPPLIES	-	8	-	-	-
	Supplies	**6,407**	**6,194**	**12,200**	**14,406**	**14,850**
	Repair & Maintenance					
010-2305-418.42-43	COMPUTER/SOFTWARE MAINT	479	-	-	-	-
010-2305-418.43-45	COMPUTER SOFTWARE	146	-	-	-	-
	Repair & Maintenance	**625**	**-**	**-**	**-**	**-**
	Support Services					
010-2305-418.44-04	WATER SERVICE	125	181	240	223	240
010-2305-418.44-05	TELEPHONE	216	245	500	750	1,003
010-2305-418.44-10	EQUIPMENT RENTAL/LEASE	10,222	9,941	8,731	8,760	-
010-2305-418.44-25	LEGAL AND PUBLIC NOTICES	409	632	2,700	500	1,500
010-2305-418.44-26	PROMOTION AND ADVERTISING	-	100	600	400	400
010-2305-418.44-28	NOTICES REQUIRED BY LAW	-	-	300	300	300
010-2305-418.44-30	TRAINING AND TRAVEL	6,812	8,542	10,770	7,000	19,325
010-2305-418.44-32	TUITION REIMBURSEMENT	14,506	14,046	20,000	21,570	18,000
010-2305-418.44-45	PUBLIC LIAB INSURANCE	-	-	58	-	-
010-2305-418.44-70	TROPHIES AND AWARDS	8,133	5,360	10,000	7,930	10,000
010-2305-418.44-75	DUES AND MEMBERSHIPS	370	2,057	2,200	2,187	2,369
	Support Services	**40,793**	**41,104**	**56,099**	**49,620**	**53,137**
	Minor Capital					
010-2305-418.46-05	OFFICE MACHINES AND EQUIP	1,549	-	-	-	-
010-2305-418.46-15	BUILDINGS	-	4,195	-	-	-
010-2305-418.46-20	BOOKS AND REFRNCE MATERIALS	71	477	150	140	150
010-2305-418.46-37	TELEPHONE EQUIPMENT	-	-	-	435	-
010-2305-418.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	1,370	1,500
010-2305-418.46-50	FURNITURES AND FIXTURES	-	6,549	3,086	1,500	-
	Minor Capital	**1,620**	**11,221**	**3,236**	**3,445**	**1,650**
	Professional Services					
010-2305-418.47-01	CONSULTING	182,715	195,504	174,000	170,950	173,925
010-2305-418.47-02	ENTERTAINMENT SERVICES	-	-	-	480	480
010-2305-418.47-05	MEDICAL/COUNSELING SERVIC	38,880	40,343	40,207	39,000	40,500
010-2305-418.47-07	TESTING SERVICES	17,649	12,570	15,850	15,375	8,200
010-2305-418.47-10	ARBITRATION SERVICES	550	150	550	500	550
010-2305-418.47-11	LEGAL SERVICES	330	-	150	145	150
010-2305-418.47-99	SPECIAL SERVICES	5,953	350	6,000	6,595	-
	Professional Services	**246,077**	**248,917**	**236,757**	**233,045**	**223,805**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Designated Expenses					
010-2305-418.50-32	CONTRACT LABOR	-	-	-	4,550	4,550
010-2305-418.50-70	UNEMPLOYMENT REIMBURSE	23,686	16,665	46,579	39,800	40,000
	Designated Expenses	**23,686**	**16,665**	**46,579**	**44,350**	**44,550**
	Capital Outlay					
010-2305-418.61-40	COMPUTER EQUIP/SOFTWARE	-	-	-	-	49,310
	Capital Outlay	**-**	**-**	**-**	**-**	**49,310**
Human Resources Department Total		**$ 1,019,194**	**$ 1,038,945**	**$ 1,356,623**	**$ 1,256,949**	**$ 1,493,338**

LEGAL DEPARTMENT

Department Mission

The mission of the Legal Department is to advance, support and defend the city's interest by providing efficient and effective legal services; to facilitate and strengthen the city's governmental processes by maintaining the integrity of municipal elections; and to protect, document and preserve official city records.

Program Narrative

FY 2020 Accomplishments:

- Updated departments on relevant changes from the legislative session.
- Assisted in implementation of newly structured fees, including the Street Maintenance Fee and Drainage Fee.
- Reviewed and drafted revisions to the City's Administrative Policies.
- 100% success rate on all jury and bench trials, Dangerous and Animal Cruelty Hearings in Municipal Court and all appeals to County Court at Law (criminal, dangerous dog and cruelty).

FY 2021 Goals:

- Continue to review and update ordinances as necessary for compliance with current state laws and city priorities.
- Develop standardized rules and provide regular training for Boards and Commissions.
- Coordinate city staff to begin utilizing Legistar for Boards and Commissions.
- Finalize open records request policy and conduct training.

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 866,423	$ 881,581	$ 963,107	$ 721,175	$ 858,735
Supplies	18,205	8,125	12,556	11,230	12,307
Repairs & Maintenance	-	-	-	288	-
Support Services	30,123	31,926	48,532	30,351	46,264
Minor Capital	63	5,400	6,000	4,228	-
Professional Services	20,022	22,304	33,729	89,780	53,950
Designated Expenses	54,246	14,978	75,500	56,932	78,428
Capital Outlay	-	173,585	-	-	-
Total	**$ 989,082**	**$ 1,137,899**	**$ 1,139,424**	**$ 913,984**	**$ 1,049,684**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Legal Department					
	City Attorney					
	Personnel Services					
010-1005-416.40-05	FULL-TIME SALARIES	$ 636,000	$ 643,305	$ 693,412	$ 485,476	$ 554,715
010-1005-416.40-10	PART-TIME SALARIES	-	-	21,106	11,375	21,739
010-1005-416.40-15	OVERTIME	-	52	-	-	-
010-1005-416.40-25	LONGEVITY	4,890	5,315	6,264	29,642	28,572
010-1005-416.40-50	CAR ALLOWANCE	-	-	-	2,000	3,000
010-1005-416.40-70	VACATION-4TH WEEK BUYBK.	600	1,200	600	1,200	600
010-1005-416.40-81	GROUP INSURANCE	33,204	-	-	-	-
010-1005-416.40-82	MEDICAL INSURANCE	-	29,173	32,988	22,822	27,730
010-1005-416.40-83	DENTAL INSURANCE	-	1,902	1,930	1,494	1,778
010-1005-416.40-84	LIFE INSURANCE	-	124	127	98	108
010-1005-416.40-85	RETIREMENT - TMRS	63,514	70,620	85,195	61,628	81,982
010-1005-416.40-87	SOCIAL SECURITY	45,826	37,472	43,641	30,773	37,292
010-1005-416.40-88	MEDICARE	-	9,198	10,206	7,532	8,721
010-1005-416.40-89	WORKERS COMPENSATION	1,091	1,105	1,227	1,075	1,035
	Personnel Services	**785,125**	**799,466**	**896,696**	**655,115**	**767,272**
	Supplies					
010-1005-416.41-10	OFFICE	504	542	1,567	700	721
010-1005-416.41-15	POSTAGE/CARRIER SERVICE	214	313	400	400	412
010-1005-416.41-25	SUBSCRIPTION/PUBLICATIONS	15,863	5,043	8,000	8,000	8,560
010-1005-416.41-30	FUEL	-	-	-	-	-
010-1005-416.41-35	PRINT SUPPLIES	651	1,137	877	877	903
010-1005-416.41-40	COMPUTER SUPPLIES	-	84	-	-	-
	Supplies	**17,232**	**7,119**	**10,844**	**9,977**	**10,596**
	Repair and Maintenance					
010-1005-416.43-10	SMALL EQUIP REPAIR	-	-	-	288	-
	Repair and Maintenance	**-**	**-**	**-**	**288**	**-**
	Support Services					
010-1005-416.44-05	TELEPHONE	273	283	1,105	460	624
010-1005-416.44-30	TRAINING AND TRAVEL	5,130	4,786	9,706	4,000	10,000
010-1005-416.44-75	DUES AND MEMBERSHIPS	21,223	21,468	24,940	21,000	24,865
	Support Services	**26,626**	**26,537**	**35,751**	**25,460**	**35,489**
	Minor Capital					
010-1005-416.46-37	TELEPHONE EQUIPMENT	-	-	-	158	-
010-1005-416.46-40	COMPUTER EQUIP/SOFTWARE	-	200	3,000	3,000	-
010-1005-416.46-50	FURNITURE AND FIXTURES	63	5,200	3,000	1,070	-
	Minor Capital	**63**	**5,400**	**6,000**	**4,228**	**-**
	Professional Services					
010-1005-416.47-07	TESTING SERVICES	350	-	-	-	-
010-1005-416.47-11	LEGAL SERVICES	16,178	20,029	27,779	87,508	50,000
010-1005-416.47-30	ACCOUNTING SERVICES	1,195	-	-	-	-
	Professional Services	**17,723**	**20,029**	**27,779**	**87,508**	**50,000**
	Designated Expenses					
010-1005-416.50-32	CONTRACT LABOR	-	-	-	4,744	-
	Designated Expenses	**-**	**-**	**-**	**4,744**	**-**
	City Attorney	**846,769**	**858,551**	**977,070**	**787,320**	**863,357**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	City Secretary					
	Personnel Services					
010-1010-416.40-05	FULL-TIME SALARIES	50,803	54,144	55,230	55,020	75,031
010-1010-416.40-10	PART-TIME SALARIES	15,043	16,080	-	-	-
010-1010-416.40-15	OVERTIME	2,018	1,488	-	-	-
010-1010-416.40-25	LONGEVITY	125	17	97	48	144
010-1010-416.40-30	INCENTIVE PAY	850	-	-	-	-
010-1010-416.40-81	GROUP INSURANCE	3,422	-	-	-	-
010-1010-416.40-82	MEDICAL INSURANCE	-	-	-	-	-
010-1010-416.40-83	DENTAL INSURANCE	-	277	276	275	296
010-1010-416.40-84	LIFE INSURANCE	-	18	18	18	18
010-1010-416.40-85	RETIREMENT - TMRS	5,041	5,888	6,535	6,421	10,126
010-1010-416.40-87	SOCIAL SECURITY	3,879	3,307	3,373	3,391	4,636
010-1010-416.40-88	MEDICARE	-	774	788	793	1,084
010-1010-416.40-89	WORKERS COMPENSATION	117	122	94	94	128
	Personnel Services	**81,298**	**82,115**	**66,411**	**66,060**	**91,463**
	Supplies					
010-1010-416.41-10	OFFICE	232	70	427	424	425
010-1010-416.41-15	POSTAGE/CARRIER SERVICE	730	428	1,000	603	1,000
010-1010-416.41-35	PRINT SUPPLIES	11	508	285	226	286
010-1010-416.41-91	EMERGENCY SUPPLIES	-	-	-	-	-
	Supplies	**973**	**1,006**	**1,712**	**1,253**	**1,711**
	Support Services					
010-1010-416.44-05	TELEPHONE	9	22	106	20	100
010-1010-416.44-25	LEGAL AND PUBLIC NOTICES	2,365	2,298	7,000	1,093	-
010-1010-416.44-28	NOTICES REQUIRED BY LAW	-	-	-	2,300	5,000
010-1010-416.44-30	TRAINING AND TRAVEL	1,023	2,919	5,500	1,353	5,500
010-1010-416.44-75	DUES AND MEMBERSHIPS	100	150	175	125	175
	Support Services	**3,497**	**5,389**	**12,781**	**4,891**	**10,775**
	Professional Services					
010-1010-416.47-99	SPECIAL SERVICES	2,299	2,275	5,950	2,272	3,950
	Professional Services	**2,299**	**2,275**	**5,950**	**2,272**	**3,950**
	Designated Expenses					
010-1010-416.50-45	ELECTION EXPENSE	54,246	14,978	75,500	52,188	78,428
	Designated Expenses	**54,246**	**14,978**	**75,500**	**52,188**	**78,428**
	Capital Outlay					
010-1010-416.61-35	MACHINERY AND EQUIPMENT	-	173,585	-	-	-
	Capital Outlay	-	173,585	-	-	-
	City Secretary	**142,313**	**279,348**	**162,354**	**126,664**	**186,327**
	Legal Department Total	**989,082**	**1,137,899**	**1,139,424**	**913,984**	**1,049,684**

MUNICIPAL COURT DEPARTMENT

Department Mission

To provide a neutral, courteous, and fair forum for all class C misdemeanor offenses arising under Texas civil and criminal statutes and city ordinances and providing for the efficient and timely adjudication of court cases.

Program Narrative

FY 2020 Accomplishments:

- Improved customer service by implementing additional online services
- Competed in the Regional Teen Court competition, placing 2nd
- Registered the Community Garden Monarch Butterfly Waystation with the Monarch Watch Organization
- Harvested 700 pounds of food from the Community Garden and donated to local non-profit organizations
- City Marshals conducted a successful warrant round-up and warrant audit

FY 2021 Goals:

- Increase compliance efforts by 15%
- Increase customer service by incorporating virtual dockets into daily operations
- Create and implement alternative community service options for adult and juvenile offenders
- Identify records prior to 2016 that will be eligible for destruction in 2020 – 2021
- Conduct a minimum of one (1) warrant round-up

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 807,133	$ 868,449	$ 1,072,088	$ 972,412	$ 1,128,029
Supplies	11,666	11,888	20,794	15,457	20,675
Repairs & Maintenance	1,724	16,684	21,500	12,530	3,131
Support Services	44,482	39,756	59,552	71,129	87,686
Minor Capital	1,171	7,903	21,650	12,415	18,947
Professional Services	660	825	2,600	2,875	11,900
Designated Expenses	-	637	-	-	-
Capital Outlay	-	10,321	-	-	-
Total	**$ 866,836**	**$ 956,463**	**$ 1,198,184**	**$ 1,086,818**	**$ 1,270,368**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Municipal Court					
	Personnel Services					
010-5015-417.40-05	FULL-TIME SALARIES	$ 609,540	$ 658,693	$ 811,233	$ 721,273	$ 827,881
010-5015-417.40-15	OVERTIME	-	1,372	-	2,363	-
010-5015-417.40-25	LONGEVITY	3,491	3,966	5,232	13,017	13,341
010-5015-417.40-30	INCENTIVE PAY	5,875	5,275	5,760	3,915	4,560
010-5015-417.40-37	BILINGUAL PAY	1,250	1,077	1,200	1,098	1,200
010-5015-417.40-50	CAR ALLOWANCE	-	-	-	2,875	3,000
010-5015-417.40-81	GROUP INSURANCE	77,709	-	-	-	-
010-5015-417.40-82	MEDICAL INSURANCE	-	69,179	82,468	79,631	91,587
010-5015-417.40-83	DENTAL INSURANCE	-	4,204	4,688	4,943	5,632
010-5015-417.40-84	LIFE INSURANCE	-	325	379	340	360
010-5015-417.40-85	RETIREMENT - TMRS	61,395	72,810	97,246	86,937	114,492
010-5015-417.40-87	SOCIAL SECURITY	45,467	39,910	49,413	43,048	51,024
010-5015-417.40-88	MEDICARE	-	9,334	11,557	10,406	11,933
010-5015-417.40-89	WORKERS COMPENSATION	2,406	2,304	2,912	2,566	3,019
	Personnel Services	**807,133**	**868,449**	**1,072,088**	**972,412**	**1,128,029**
	Supplies					
010-5015-417.41-10	OFFICE	1,143	1,461	1,600	1,815	2,079
010-5015-417.41-15	POSTAGE/CARRIER SERVICE	6,759	5,085	7,000	3,485	4,200
010-5015-417.41-20	UNIFORMS AND CLOTHING	-	597	2,500	3,290	4,089
010-5015-417.41-25	SUBSCRIPTION/PUBLICATIONS	36	17	200	162	212
010-5015-417.41-27	PUBLIC OUTREACH	-	86	1,000	500	515
010-5015-417.41-30	FUEL	1,033	843	3,894	1,200	1,673
010-5015-417.41-35	PRINT SUPPLIES	1,917	2,299	2,500	3,474	4,896
010-5015-417.41-60	FOOD SUPPLIES	316	1,448	500	588	1,140
010-5015-417.41-65	MINOR TOOLS	-	-	1,000	406	616
010-5015-417.41-70	CLEANING SUPPLIES	47	-	200	200	543
010-5015-417.41-75	MEDICAL AND CHEMICAL	223	52	200	200	412
010-5015-417.41-85	MECHANICAL	192	-	200	-	-
010-5015-417.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	300
010-5015-417.41-91	EMERGENCY SUPPLIES	-	-	-	137	-
	Supplies	**11,666**	**11,888**	**20,794**	**15,457**	**20,675**
	Repair & Maintenance					
010-5015-417.42-10	BUILDING MAINTENANCE	100	-	-	-	-
010-5015-417.42-37	SIGN MAINTENANCE	-	-	-	200	-
010-5015-417.42-43	COMPUTER/SOFTWARE MAINT	900	15,881	20,000	11,126	-
010-5015-417.43-05	FURNITURE AND FIXTURES	-	-	-	-	1,200
010-5015-417.43-15	VEHICLE REPAIR/MAINT	724	463	1,500	1,000	1,931
010-5015-417.43-25	RADIO AND COMMUNICATION	-	340	-	204	-
	Repair & Maintenance	**1,724**	**16,684**	**21,500**	**12,530**	**3,131**
	Support Services					
010-5015-417.44-04	WATER SERVICE	-	-	-	665	731
010-5015-417.44-05	TELEPHONE	2,457	1,619	3,500	1,424	1,724
010-5015-417.44-06	GAS SERVICE	-	-	-	120	1,320
010-5015-417.44-10	EQUIPMENT RENTAL/LEASE	-	-	-	6,047	894
010-5015-417.44-19	MERCHANT FEES	40,982	34,135	49,000	31,500	45,000
010-5015-417.44-30	TRAINING AND TRAVEL	850	3,652	5,200	3,837	6,735
010-5015-417.44-50	ELECTRICITY	-	-	-	27,000	30,000
010-5015-417.44-70	TROPHIES AND AWARDS	65	-	-	-	-
010-5015-417.44-75	DUES AND MEMBERSHIPS	80	320	1,352	500	850
010-5015-417.44-97	JURY FEES	48	30	500	36	432
	Support Services	**44,482**	**39,756**	**59,552**	**71,129**	**87,686**
	Minor Capital					
010-5015-417.46-05	OFFICE MACHINES AND EQUIP	-	-	4,500	4,003	-
010-5015-417.46-20	BOOKS AND REFRNCE MATERIALS	14	113	650	436	713
010-5015-417.46-30	NEW RADIOS	-	-	-	-	7,600
010-5015-417.46-37	TELEPHONE EQUIPMENT	-	-	-	396	542
010-5015-417.46-40	COMPUTER EQUIP/SOFTWARE	1,157	3,164	14,500	5,280	-
010-5015-417.46-50	FURNITURE AND FIXTURES	-	4,626	2,000	2,300	10,092
	Minor Capital	**1,171**	**7,903**	**21,650**	**12,415**	**18,947**
	Professional Services					
010-5015-417.47-05	MEDICAL/COUNSELING SERVIC	-	-	-	175	-
010-5015-417.47-06	TRANSLATION SERVICES	-	-	1,000	500	8,000
010-5015-417.47-11	LEGAL SERVICES	-	-	500	-	-
010-5015-417.47-99	SPECIAL SERVICES	660	825	1,100	2,200	3,900
	Professional Services	**660**	**825**	**2,600**	**2,875**	**11,900**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Designated Expenses					
010-5015-417.50-65	CASH OVER/SHORT	-	637	-	-	-
	Designated Expenses	**-**	**637**	**-**	**-**	**-**
	Capital Outlay					
010-5015-417.61-40	COMPUTER EQUIP/SOFTWARE	-	10,321	-	-	-
	Capital Outlay	**-**	**10,321**	**-**	**-**	**-**
Municipal Court Department Total		**866,836**	**956,463**	**1,198,184**	**1,086,818**	**1,270,368**

PLANNING & DEVELOPMENT DEPARTMENT

Department Mission

The mission of the Planning and Development Services Department is to promote a positive city image and quality of life through:

- Proactive community-based planning;
- Quality community development and revitalization;
- Preservation/enhancement of the City's tax base;
- Ensuring the safe and proper construction standards through the permits and inspection process; and
- Fair and equitable property maintenance enforcement.

Program Narrative

Planning & Economic Development

FY 2020 Accomplishments:

- Processed 7 FLUM applications
- Processed 25 zoning applications
- Processed 44 plat applications
- Issued 1 sign grant reimbursement for a total of $247.50
- Issued 6 façade grant reimbursements for a total of $41,032.20

FY 2021 Goals:

- Adopt a new Comprehensive Plan
- Update the City's land development regulations
- Implement a vacant building registry within the Historic Overlay District (HOD)
- Create a Developer's Guide and streamline the development process
- Implement a software system for the review of plats and zoning cases

Building Inspections

FY 2020 Accomplishments:

- Issued 13,929 permits
- Performed 23,440 inspections
- Implemented new fee schedule in accordance with HB 2439

FY 2021 Goals:

- Revise the building fee schedule in line with peer cities.
- Provide a 15% reduction in plan review and permitting timelines
- Implement a comprehensive on-line plans submission and permitting process
- Reduce the number of re-inspection visits by 10%

Code Enforcement

FY 2020 Accomplishments:

- Processed 442 liens for a total of $135,934
- Performed 22,033 violation inspections

- Investigated 11,073 complaints
- 759 violations were abated by Code Enforcement
- 11,565 violations were abated by violators
- Demolished 3 dangerous buildings

FY 2021 Goals:

- Successfully enforce Junk Vehicle Ordinance with a target goal of 70 (59 actual as of today) cases
- Process property maintenance cases with a target goal of 480 (472 actual as of today) cases
- Successfully enforce Dangerous Building Ordinance with a goal to either repair or demolish 30 structures (we have had 30 of 33 DB targeted buildings repaired or demolished by owners this year)
- Conduct 21,000 Code Enforcement inspections

Code Enforcement

FY 2020 Accomplishments:

- Processed 442 liens for a total of $135,934
- Performed 22,033 violation inspections
- Investigated 11,073 complaints
- 759 violations were abated by Code Enforcement
- 11,565 violations were abated by violators
- Demolished 3 dangerous buildings

FY 2021 Goals:

- Successfully enforce Junk Vehicle Ordinance with a target goal of 400 cases
- Process property maintenance cases with a target goal of 340 cases
- Successfully enforce Dangerous Building Ordinance with a goal to demolish 40 structures
- Conduct 21,000 Code Enforcement inspections

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 1,988,763	$ 2,016,608	$ 2,398,213	$ 2,104,749	$ 2,401,507
Supplies	52,659	56,265	64,430	58,376	67,158
Repairs & Maintenance	14,895	14,798	16,096	16,146	16,496
Support Services	72,621	83,275	87,278	98,758	92,058
Minor Capital	20,176	31,784	17,650	15,030	23,900
Professional Services	2,745	2,782	3,940	7,440	6,840
Designated Expenses	86,075	141,368	161,881	163,781	229,381
Capital Outlay	-	-	-	-	25,000
Total	**$ 2,237,934**	**$ 2,346,880**	**$ 2,749,488**	**$ 2,464,280**	**$ 2,862,340**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Planning & Development Department					
	Planning & Development Services					
	Personnel Services					
010-4051-450.40-05	FULL-TIME SALARIES	$ 477,868	$ 459,683	$ 530,448	$ 428,889	$ 492,685
010-4051-450.40-25	LONGEVITY	2,003	2,312	2,639	14,276	12,692
010-4051-450.40-30	INCENTIVE PAY	4,645	3,445	-	2,988	3,000
010-4051-450.40-37	BILINGUAL PAY	600	602	600	598	600
010-4051-450.40-50	CAR ALLOWANCE	6,000	6,024	6,000	3,726	3,000
010-4051-450.40-81	GROUP INSURANCE	31,008	-	-	-	-
010-4051-450.40-82	MEDICAL INSURANCE	-	20,069	27,491	22,961	28,328
010-4051-450.40-83	DENTAL INSURANCE	-	1,397	1,655	1,453	1,778
010-4051-450.40-84	LIFE INSURANCE	-	109	126	114	126
010-4051-450.40-85	RETIREMENT - TMRS	48,639	51,336	63,738	52,410	68,963
010-4051-450.40-87	SOCIAL SECURITY	36,356	28,168	32,314	27,231	31,103
010-4051-450.40-88	MEDICARE	-	6,588	7,558	6,369	7,274
010-4051-450.40-89	WORKERS COMPENSATION	835	803	917	830	870
	Personnel Services	**607,954**	**580,536**	**673,486**	**561,845**	**650,419**
	Supplies					
010-4051-450.41-10	OFFICE	1,034	1,627	1,600	1,100	1,100
010-4051-450.41-15	POSTAGE/CARRIER SERVICE	800	1,586	1,300	1,100	1,100
010-4051-450.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	90	90
010-4051-450.41-35	PRINT SUPPLIES	1,274	2,589	4,000	3,800	5,200
010-4051-450.41-37	PHONES AND ACCESSORIES	-	68	90	45	90
010-4051-450.41-40	COMPUTER SUPPLIES	233	-	740	340	350
010-4051-450.41-45	MINOR CAPITAL	-	-	5,900	-	-
010-4051-450.41-60	FOOD SUPPLIES	-	-	-	50	50
010-4051-450.41-91	EMERGENCY SUPPLIES	-	-	-	13	-
	Supplies	**3,341**	**5,870**	**13,630**	**6,538**	**7,980**
	Repair & Maintenance					
010-4051-450.42-10	BUILDING MAINTENANCE	-	-	-	150	150
010-4051-450.42-43	COMPUTER MAINTENANCE	972	996	996	996	996
	Repair & Maintenance	**972**	**996**	**996**	**1,146**	**1,146**
	Support Services					
010-4051-450.44-05	TELEPHONE	1,132	846	1,800	1,400	1,400
010-4051-450.44-10	EQUIPMENT RENTAL/LEASE	-	3,945	4,100	4,100	-
010-4051-450.44-25	LEGAL AND PUBLIC NOTICES	4,302	-	-	-	-
010-4051-450.44-26	PROMOTION AND ADVERTISING	295	590	590	-	590
010-4051-450.44-28	NOTICES REQUIRED BY LAW	-	3,789	3,000	5,600	3,000
010-4051-450.44-30	TRAINING AND TRAVEL	5,299	6,469	8,818	5,518	8,568
010-4051-450.44-75	DUES AND MEMBERSHIPS	3,663	2,563	3,770	3,095	3,095
	Support Services	**14,691**	**18,202**	**22,078**	**19,713**	**16,653**
	Minor Capital					
010-4051-450.46-40	COMPUTER EQUIP/SOFTWARE	302	-	550	80	300
010-4051-450.46-50	FURNITURE AND FIXTURES	1,048	-	800	600	600
010-4051-450.46-62	SIGNAGE	1,352	4,000	4,800	5,050	7,200
	Minor Capital	**2,702**	**4,000**	**6,150**	**5,730**	**8,100**
	Professional Services					
010-4051-450.47-99	SPECIAL SERVICES	-	-	-	3,500	3,500
	Professional Services	**-**	**-**	**-**	**3,500**	**3,500**
	Designated Expenses					
010-4051-450.50-75	FACADE GRANTS	7,637	47,962	50,000	50,000	50,000
	Designated Expenses	**7,637**	**47,962**	**50,000**	**50,000**	**50,000**
	Capital Outlay					
010-4051-450.61-40	COMPUTER EQUIP/SOFTWARE	-	-	-	-	25,000
	Capital Outlay	**-**	**-**	**-**	**-**	**25,000**
	Planning & Development Services	**637,297**	**657,566**	**766,340**	**648,472**	**762,798**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Building Inspections					
	Personnel Services					
010-4052-450.40-05	FULL-TIME SALARIES	583,836	610,286	699,098	612,843	697,205
010-4052-450.40-15	OVERTIME	4,349	3,534	3,600	3,406	3,600
010-4052-450.40-25	LONGEVITY	4,152	4,576	5,759	22,455	23,096
010-4052-450.40-30	INCENTIVE PAY	22,555	24,526	27,060	21,456	21,000
010-4052-450.40-37	BILINGUAL PAY	200	38	600	-	-
010-4052-450.40-81	GROUP INSURANCE	57,430	-	-	-	-
010-4052-450.40-82	MEDICAL INSURANCE	-	55,832	65,975	45,549	51,100
010-4052-450.40-83	DENTAL INSURANCE	-	3,448	3,585	3,153	3,557
010-4052-450.40-84	LIFE INSURANCE	-	246	270	259	270
010-4052-450.40-85	RETIREMENT - TMRS	60,920	69,868	87,021	77,089	100,339
010-4052-450.40-87	SOCIAL SECURITY	44,708	38,289	43,768	38,983	44,834
010-4052-450.40-88	MEDICARE	-	8,954	10,236	9,277	10,485
010-4052-450.40-89	WORKERS COMPENSATION	2,126	2,194	2,443	2,288	2,570
	Personnel Services	**780,276**	**821,791**	**949,415**	**836,758**	**958,056**
	Supplies					
010-4052-450.41-10	OFFICE	1,790	855	2,000	1,800	2,000
010-4052-450.41-15	POSTAGE/CARRIER SERVICE	825	748	800	750	800
010-4052-450.41-20	UNIFORMS AND CLOTHING	4,037	2,641	3,000	3,000	3,000
010-4052-450.41-30	FUEL	9,651	10,115	8,500	8,500	9,495
010-4052-450.41-35	PRINT SUPPLIES	1,031	1,839	2,000	1,800	1,800
010-4052-450.41-37	PHONES AND ACCESSORIES	101	280	100	200	300
010-4052-450.41-65	MINOR TOOLS	294	296	300	300	300
010-4052-450.41-70	CLEANING SUPPLIES	-	-	100	100	100
	Supplies	**17,729**	**16,774**	**16,800**	**16,450**	**17,795**
	Repair & Maintenance					
010-4052-450.42-10	BUILDING MAINTENANCE	-	-	2,100	2,000	2,000
010-4052-450.43-15	VEHICLE REPAIR/MAINT	5,410	4,169	6,000	6,000	6,100
010-4052-450.43-40	COMPUTER HARDWARE REPAIR	260	-	-	-	-
	Repair & Maintenance	**5,670**	**4,169**	**8,100**	**8,000**	**8,100**
	Support Services					
010-4052-450.44-04	WATER SERVICE	-	538	600	550	550
010-4052-450.44-05	TELEPHONE	3,894	4,578	5,000	6,615	8,955
010-4052-450.44-08	WASTE DISPOSAL	-	-	900	700	700
010-4052-450.44-10	EQUIPMENT RENTAL/LEASE	3,547	3,547	3,600	2,700	-
010-4052-450.44-19	MERCHANT FEES	14,859	16,871	15,000	15,000	15,000
010-4052-450.44-30	TRAINING AND TRAVEL	14,145	14,867	15,000	11,680	15,000
010-4052-450.44-75	DUES AND MEMBERSHIPS	2,135	1,943	2,200	2,200	2,200
	Support Services	**38,580**	**42,344**	**42,300**	**39,445**	**42,405**
	Minor Capital					
010-4052-450.46-20	BOOKS AND REFRNCE MATERIALS	2,299	4,899	3,200	1,500	3,200
010-4052-450.46-37	TELEPHONE EQUIPMENT	-	-	100	100	100
010-4052-450.46-40	COMPUTER EQUIP/SOFTWARE	4,899	1,980	2,000	2,000	7,500
010-4052-450.46-50	FURNITURE AND FIXTURES	498	1,530	2,000	2,000	500
	Minor Capital	**7,696**	**8,409**	**7,300**	**5,600**	**11,300**
	Professional Services					
010-4052-450.47-07	TESTING SERVICES	1,817	1,532	2,640	2,640	2,640
	Professional Services	**1,817**	**1,532**	**2,640**	**2,640**	**2,640**
	Designated Expenses					
010-4052-450.50-32	CONTRACT LABOR	-	-	-	5,000	5,000
	Designated Expenses	**-**	**-**	**-**	**5,000**	**5,000**
	Building Inspections	**851,768**	**895,019**	**1,026,555**	**913,893**	**1,045,296**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Code Enforcement					
	Personnel Services					
010-4053-450.40-05	FULL-TIME SALARIES	452,080	472,412	587,962	529,073	589,331
010-4053-450.40-15	OVERTIME	-	24	-	25	-
010-4053-450.40-25	LONGEVITY	3,881	4,236	5,544	16,878	17,144
010-4053-450.40-30	INCENTIVE PAY	8,165	9,104	12,480	9,327	8,760
010-4053-450.40-37	BILINGUAL PAY	2,600	2,032	1,800	2,144	2,400
010-4053-450.40-81	GROUP INSURANCE	51,176	-	-	-	-
010-4053-450.40-82	MEDICAL INSURANCE	-	31,661	43,984	36,854	39,658
010-4053-450.40-83	DENTAL INSURANCE	-	3,322	3,861	3,423	3,853
010-4053-450.40-84	LIFE INSURANCE	-	235	252	242	252
010-4053-450.40-85	RETIREMENT - TMRS	46,236	53,062	71,780	65,044	83,196
010-4053-450.40-87	SOCIAL SECURITY	34,790	29,626	36,970	33,310	37,511
010-4053-450.40-88	MEDICARE	-	6,928	8,647	7,919	8,773
010-4053-450.40-89	WORKERS COMPENSATION	1,605	1,639	2,032	1,907	2,154
	Personnel Services	**600,533**	**614,281**	**775,312**	**706,146**	**793,032**
	Supplies					
010-4053-450.41-10	OFFICE	2,803	1,220	2,400	1,500	1,500
010-4053-450.41-15	POSTAGE/CARRIER SERVICE	8,931	7,750	8,000	10,000	10,000
010-4053-450.41-20	UNIFORMS AND CLOTHING	6,061	9,943	10,000	10,000	10,000
010-4053-450.41-30	FUEL	11,649	11,665	9,500	9,500	11,183
010-4053-450.41-35	PRINT SUPPLIES	1,305	1,454	2,500	2,500	4,500
010-4053-450.41-37	PHONES AND ACCESSORIES	32	275	100	500	2,500
010-4053-450.41-60	FOOD SUPPLIES	24	17	-	-	-
010-4053-450.41-65	MINOR TOOLS	784	1,297	1,500	1,388	1,500
010-4053-450.41-75	MEDICAL AND CHEMICAL	-	-	-	-	200
	Supplies	**31,589**	**33,621**	**34,000**	**35,388**	**41,383**
	Repair & Maintenance					
010-4053-450.42-10	BUILDING MAINTENANCE	252	2,105	-	-	-
010-4053-450.43-15	VEHICLE REPAIR/MAINT	7,845	7,528	7,000	7,000	7,250
010-4053-450.43-40	COMPUTER HARDWARE REPAIR	156	-	-	-	-
	Repair & Maintenance	**8,253**	**9,633**	**7,000**	**7,000**	**7,250**
	Support Services					
010-4053-450.44-05	TELEPHONE	6,358	6,277	6,600	9,700	9,700
010-4053-450.44-08	WASTE DISPOSAL	674	674	-	-	-
010-4053-450.44-10	EQUIPMENT RENTAL/LEASE	6,375	5,310	7,200	7,200	-
010-4053-450.44-25	LEGAL AND PUBLIC NOTICES	714	345	500	13,500	13,500
010-4053-450.44-28	NOTICES REQUIRED BY LAW	-	342	300	700	800
010-4053-450.44-30	TRAINING AND TRAVEL	3,900	8,863	7,600	7,600	8,000
010-4053-450.44-75	DUES AND MEMBERSHIPS	1,329	918	700	900	1,000
	Support Services	**19,350**	**22,729**	**22,900**	**39,600**	**33,000**
	Minor Capital					
010-4053-450.46-20	BOOKS AND REFRNCE MATERIALS	4,063	955	1,000	1,000	1,000
010-4053-450.46-35	EQUIPMENT AND MACHINERY	532	-	-	-	-
010-4053-450.46-40	COMPUTER EQUIP/SOFTWARE	4,185	17,069	1,200	1,200	1,500
010-4053-450.46-50	FURNITURE AND FIXTURES	998	1,351	2,000	1,500	2,000
	Minor Capital	**9,778**	**19,375**	**4,200**	**3,700**	**4,500**
	Professional Services					
010-4053-450.47-07	TESTING SERVICES	928	1,250	1,300	1,300	700
	Professional Services	**928**	**1,250**	**1,300**	**1,300**	**700**
	Designated Expenses					
010-4053-450.50-32	CONTRACT LABOR	78,438	93,406	111,881	108,781	174,381
	Designated Expenses	**78,438**	**93,406**	**111,881**	**108,781**	**174,381**
	Code Enforcement	**748,869**	**794,295**	**956,593**	**901,915**	**1,054,246**
Planning & Development Department Total		**$ 2,237,934**	**$ 2,346,880**	**$ 2,749,488**	**$ 2,464,280**	**$ 2,862,340**

POLICE DEPARTMENT

Department Mission

The mission of the Police Department is to reduce crime, the fear of crime and to enhance public safety.

Program Narrative

FY 2020 Accomplishments:

- CALEA recertification
- Awarded the Project Safe Neighborhood Grant
- Completed MOU for two Crime Analyst from Texas National Guard

FY 2021 Goals:

- Complete the new Patrol Uniform Transition
- Select and implement new RMS
- Reduce Violent Crime

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 23,023,549	$ 24,624,207	$ 27,947,005	$ 25,316,172	$ 29,650,294
Supplies	907,044	1,001,847	969,949	1,052,694	1,231,207
Repairs & Maintenance	698,892	794,106	988,842	793,558	811,001
Support Services	578,636	575,381	575,135	631,809	655,523
Minor Capital	75,059	301,721	101,212	121,416	160,000
Professional Services	50,678	45,871	69,378	70,390	93,572
Designated Expenses	-	-	-	130,937	-
Capital Outlay	25,080	41,720	-	6,000	-
Total	**$ 25,358,938**	**$ 27,384,853**	**$ 30,651,521**	**$ 28,122,976**	**$ 32,601,597**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Police Department					
	Police					
	Personnel Services					
010-6000-441.40-05	FULL-TIME SALARIES	$ 16,230,618	$ -	$ -	$ -	$ -
010-6000-441.40-15	OVERTIME	1,300,279	-	-	-	-
010-6000-441.40-22	STEP OVERTIME	22,077	-	-	-	-
010-6000-441.40-25	LONGEVITY	139,594	-	-	-	-
010-6000-441.40-30	INCENTIVE PAY	397,786	-	-	-	-
010-6000-441.40-35	ASSIGNMENT PAY	297,690	-	-	-	-
010-6000-441.40-37	BILINGUAL PAY	5,803	-	-	-	-
010-6000-441.40-50	CAR ALLOWANCE	188	-	-	-	-
010-6000-441.40-55	ON CALL	11,600	-	-	-	-
010-6000-441.40-70	VACATION-4TH WEEK BUYBK.	2,285	-	-	-	-
010-6000-441.40-81	GROUP INSURANCE	1,143,542	-	-	-	-
010-6000-441.40-85	RETIREMENT - TMRS	1,822,294	-	-	-	-
010-6000-441.40-87	SOCIAL SECURITY	1,366,346	-	-	-	-
010-6000-441.40-89	WORKERS COMPENSATION	283,447	-	-	-	-
	Personnel Services	**23,023,549**	**-**	**-**	**-**	**-**
	Supplies					
010-6000-441.41-10	OFFICE	31,058	-	-	-	-
010-6000-441.41-15	POSTAGE/CARRIER SERVICE	12,133	-	-	-	-
010-6000-441.41-20	UNIFORMS AND CLOTHING	178,890	-	-	-	-
010-6000-441.41-25	SUBSCRIPTION/PUBLICATIONS	78	-	-	-	-
010-6000-441.41-27	PUBLIC OUTREACH	8,919	-	-	-	-
010-6000-441.41-30	FUEL	493,337	-	-	-	-
010-6000-441.41-35	PRINT SUPPLIES	26,098	-	-	-	-
010-6000-441.41-37	PHONES AND ACCESSORIES	(137)	-	-	-	-
010-6000-441.41-40	COMPUTER SUPPLIES	1,238	-	-	-	-
010-6000-441.41-45	MINOR CAPITAL	119	-	-	-	-
010-6000-441.41-60	FOOD SUPPLIES	3,201	-	-	-	-
010-6000-441.41-63	AMMUNITION	95,435	-	-	-	-
010-6000-441.41-65	MINOR TOOLS	33,659	-	-	-	-
010-6000-441.41-70	CLEANING SUPPLIES	4,072	-	-	-	-
010-6000-441.41-75	MEDICAL AND CHEMICAL	10,054	-	-	-	-
010-6000-441.41-95	ANIMAL SUPPLIES	8,890	-	-	-	-
	Supplies	**907,044**	**-**	**-**	**-**	**-**
	Repair & Maintenance					
010-6000-441.42-10	BUILDING MAINTENANCE	71,573	-	-	-	-
010-6000-441.42-12	ELEVATOR MAINTENANCE	11,819	-	-	-	-
010-6000-441.42-35	FENCE MAINTENANCE	137	-	-	-	-
010-6000-441.42-37	SIGN MAINTENANCE	230	-	-	-	-
010-6000-441.42-43	COMPUTER MAINTENANCE	117,499	-	-	-	-
010-6000-441.42-90	MAINTENANCE	1,939	-	-	-	-
010-6000-441.43-10	SMALL EQUIP REPAIR	5,967	-	-	-	-
010-6000-441.43-15	VEHICLE REPAIR/MAINT	411,269	-	-	-	-
010-6000-441.43-20	HEAT AND AIR REPAIR	43,142	-	-	-	-
010-6000-441.43-25	RADIO AND COMMUNICATION	33,110	-	-	-	-
010-6000-441.43-50	MACHINERY	2,207	-	-	-	-
	Repair & Maintenance	**698,892**	**-**	**-**	**-**	**-**
	Support Services					
010-6000-441.44-04	WATER SERVICE	12,823	-	-	-	-
010-6000-441.44-05	TELEPHONE	164,628	-	-	-	-
010-6000-441.44-06	GAS SERVICE	2,012	-	-	-	-
010-6000-441.44-07	CABLE SERVICES	2,902	-	-	-	-
010-6000-441.44-08	WASTE DISPOSAL	9,185	-	-	-	-
010-6000-441.44-10	EQUIPMENT RENTAL/LEASE	46,544	-	-	-	-
010-6000-441.44-15	INSURANCE	100	-	-	-	-
010-6000-441.44-25	LEGAL AND PUBLIC NOTICES	78	-	-	-	-
010-6000-441.44-26	PROMOTION AND ADVERTISING	3,566	-	-	-	-
010-6000-441.44-27	SPONSORSHIPS	320	-	-	-	-
010-6000-441.44-30	TRAINING AND TRAVEL	76,458	-	-	-	-
010-6000-441.44-33	TESTING FEES	68	-	-	-	-
010-6000-441.44-35	CONFIDENTIAL EXPENSE	50,000	-	-	-	-
010-6000-441.44-40	PRISONER SUPPORT	31,139	-	-	-	-

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-6000-441.44-50	ELECTRICITY SERVICES	164,720	-	-	-	-
010-6000-441.44-55	FACILITIES RENTAL	3,350	-	-	-	-
010-6000-441.44-70	TROPHIES AND AWARDS	5,721	-	-	-	-
010-6000-441.44-75	DUES AND MEMBERSHIPS	5,022	-	-	-	-
	Support Services	**578,636**	**-**	**-**	**-**	**-**
	Minor Capital					
010-6000-441.46-05	OFFICE MACHINES AND EQUIP	521	-	-	-	-
010-6000-441.46-20	BOOKS AND REFRNCE MATERIALS	2,189	-	-	-	-
010-6000-441.46-35	EQUIPMENT AND MACHINERY	37,389	-	-	-	-
010-6000-441.46-40	COMPUTER EQUIP/SOFTWARE	31,660	-	-	-	-
010-6000-441.46-50	FURNITURE AND FIXTURES	3,300	-	-	-	-
	Minor Capital	**75,059**	**-**	**-**	**-**	**-**
	Professional Services					
010-6000-441.47-04	VETERINARY SERVICES	6,011	-	-	-	-
010-6000-441.47-05	MEDICAL/COUNSELING SERVIC	10,955	-	-	-	-
010-6000-441.47-06	TRANSLATION SERVICES	278	-	-	-	-
010-6000-441.47-07	TESTING SERVICES	5,165	-	-	-	-
010-6000-441.47-10	ARBITRATION SERVICES	5,516	-	-	-	-
010-6000-441.47-99	SPECIAL SERVICES	22,753	-	-	-	-
	Professional Services	**50,678**	**-**	**-**	**-**	**-**
	Capital Outlay					
010-6000-441.61-40	COMPUTER EQUIP/SOFTWARE	25,080	-	-	-	-
	Capital Outlay	**25,080**	**-**	**-**	**-**	**-**
	Police	**25,358,938**	**-**	**-**	**-**	**-**
	Police Admin					
	Personnel Services					
010-6005-441.40-05	FULL-TIME SALARIES	-	1,090,674	1,237,417	1,116,391	1,348,765
010-6005-441.40-15	OVERTIME	-	52,759	37,390	45,275	50,000
010-6005-441.40-25	LONGEVITY	-	14,780	16,992	34,138	35,999
010-6005-441.40-30	INCENTIVE PAY	-	15,697	16,200	15,828	15,000
010-6005-441.40-35	ASSIGNMENT PAY	-	5,365	5,701	5,336	6,300
010-6005-441.40-37	BILINGUAL PAY	-	1,856	1,500	1,494	1,500
010-6005-441.40-50	CAR ALLOWANCE	-	(438)	-	-	-
010-6005-441.40-55	ON CALL	-	3,070	8,320	2,630	8,320
010-6005-441.40-70	VACATION-4TH WEEK BUYBK.	-	600	3,000	3,000	3,000
010-6005-441.40-82	MEDICAL INSURANCE	-	57,116	76,970	61,033	83,066
010-6005-441.40-83	DENTAL INSURANCE	-	4,415	4,965	3,790	5,039
010-6005-441.40-84	LIFE INSURANCE	-	311	342	284	342
010-6005-441.40-85	RETIREMENT - TMRS	-	128,995	156,663	142,901	197,859
010-6005-441.40-87	SOCIAL SECURITY	-	72,405	81,207	72,138	90,081
010-6005-441.40-88	MEDICARE	-	16,937	18,992	17,536	21,067
010-6005-441.40-89	WORKERS COMPENSATION	-	13,378	14,173	13,208	17,062
	Personnel Services	**-**	**1,477,920**	**1,679,832**	**1,534,982**	**1,883,400**
	Supplies					
010-6005-441.41-10	OFFICE	-	2,417	2,228	2,305	2,305
010-6005-441.41-20	UNIFORMS AND CLOTHING	-	10,998	9,466	9,466	20,266
010-6005-441.41-21	LINEN SUPPLIES	-	-	-	77	250
010-6005-441.41-25	SUBSCRIPTION/PUBLICATIONS	-	78	80	88	88
010-6005-441.41-27	PUBLIC OUTREACH	-	7,648	8,530	11,030	11,330
010-6005-441.41-35	PRINT SUPPLIES	-	6,684	9,155	11,155	11,155
010-6005-441.41-37	PHONES AND ACCESSORIES	-	95	-	33	-
010-6005-441.41-40	COMPUTER SUPPLIES	-	-	-	340	-
010-6005-441.41-60	FOOD SUPPLIES	-	1,628	1,390	1,390	2,480
010-6005-441.41-63	AMMUNITION	-	-	-	-	200
010-6005-441.41-65	MINOR TOOLS	-	9,489	-	-	-
010-6005-441.41-70	CLEANING SUPPLIES	-	173	180	180	180
010-6005-441.41-91	EMERGENCY SUPPLIES	-	-	-	19	-
	Supplies	**-**	**39,210**	**31,029**	**36,083**	**48,254**
	Repair & Maintenance					
010-6005-441.42-43	COMPUTER MAINTENANCE	-	8,575	11,350	11,350	12,050
010-6005-441.43-10	SMALL EQUIP REPAIR	-	-	100	100	150
	Repair & Maintenance	**-**	**8,575**	**11,450**	**11,450**	**12,200**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Support Services					
010-6005-441.44-10	EQUIPMENT RENTAL/LEASE	-	150	1,000	500	500
010-6005-441.44-26	PROMOTIONS ADVERTISING	-	1,000	1,000	1,000	1,000
010-6005-441.44-27	SPONSORSHIPS	-	320	-	-	-
010-6005-441.44-30	TRAINING AND TRAVEL	-	7,329	9,260	8,500	23,600
010-6005-441.44-70	TROPHIES AND AWARDS	-	3,727	3,368	3,368	3,368
010-6005-441.44-75	DUES AND MEMBERSHIPS	-	1,886	3,059	3,214	4,016
	Support Services	**-**	**14,412**	**17,687**	**16,582**	**32,484**
	Minor Capital					
010-6005-441.46-05	OFFICE MACHINES AND EQUIP	-	-	-	-	5,600
010-6005-441.46-20	BOOKS AND REFRNCE MATERIALS	-	490	200	200	200
010-6005-441.46-40	COMPUTER EQUIP/SOFTWARE	-	11,838	5,200	4,000	2,500
	Minor Capital	**-**	**12,328**	**5,400**	**4,200**	**8,300**
	Professional Services					
010-6005-441.47-10	ARBITRATION SERVICES	-	5,161	5,000	5,000	5,000
010-6005-441.47-99	SPECIAL SERVICES	-	17,407	17,510	17,646	17,936
	Professional Services	**-**	**22,568**	**22,510**	**22,646**	**22,936**
	Police - Admin	**-**	**1,575,013**	**1,767,908**	**1,625,943**	**2,007,574**
	Police - Criminal Investigation Division					
	Personnel Services					
010-6030-441.40-05	FULL-TIME SALARIES	-	4,082,617	4,325,720	3,774,209	4,254,109
010-6030-441.40-15	OVERTIME	-	727,273	375,336	789,843	800,000
010-6030-441.40-25	LONGEVITY	-	45,969	47,304	48,009	51,621
010-6030-441.40-30	INCENTIVE PAY	-	130,163	128,400	117,597	118,080
010-6030-441.40-35	ASSIGNMENT PAY	-	74,330	67,500	65,231	67,817
010-6030-441.40-37	BILINGUAL PAY	-	1,505	1,800	1,495	1,800
010-6030-441.40-55	ON CALL	-	2,670	8,320	820	8,320
010-6030-441.40-70	VACATION-4TH WEEK BUYBK.	-	550	1,800	1,800	1,800
010-6030-441.40-82	MEDICAL INSURANCE	-	248,305	274,897	233,912	274,435
010-6030-441.40-83	DENTAL INSURANCE	-	17,666	17,648	15,408	17,784
010-6030-441.40-84	LIFE INSURANCE	-	1,176	1,189	1,050	1,134
010-6030-441.40-85	RETIREMENT - TMRS	-	550,001	585,325	551,477	714,389
010-6030-441.40-87	SOCIAL SECURITY	-	305,504	298,761	279,686	321,873
010-6030-441.40-88	MEDICARE	-	71,449	69,871	67,005	75,277
010-6030-441.40-89	WORKERS COMPENSATION	-	83,008	78,968	73,550	86,699
	Personnel Services	**-**	**6,342,186**	**6,282,839**	**6,021,092**	**6,795,138**
	Supplies					
010-6030-441.41-10	OFFICE	-	1,841	3,419	4,188	4,303
010-6030-441.41-20	UNIFORMS AND CLOTHING	-	11,712	3,458	5,608	5,608
010-6030-441.41-37	PHONES AND ACCESSORIES	-	1,366	720	920	920
010-6030-441.41-40	COMPUTER SUPPLIES	-	-	-	100	-
010-6030-441.41-60	FOOD SUPPLIES	-	47	58	75	75
010-6030-441.41-63	AMMUNITION	-	-	101	2,000	1,500
010-6030-441.41-65	MINOR TOOLS	-	804	1,450	850	1,550
010-6030-441.41-70	CLEANING SUPPLIES	-	-	99	117	117
010-6030-441.41-75	MEDICAL AND CHEMICAL	-	4,373	5,040	6,700	6,700
	Supplies	**-**	**20,143**	**14,345**	**20,558**	**20,773**
	Repair & Maintenance					
010-6030-441.42-10	BUILDING MAINTENANCE	-	-	1,202	1,202	1,202
010-6030-441.42-12	ELEVATOR MAINTENANCE	-	-	1,000	1,000	1,000
010-6030-441.42-43	COMPUTER MAINTENANCE	-	17,187	25,167	26,058	26,362
010-6030-441.43-10	SMALL EQUIP REPAIR	-	242	1,466	2,666	2,666
	Repair & Maintenance	**-**	**17,429**	**28,835**	**30,926**	**31,230**
	Support Services					
010-6030-441.44-10	EQUIPMENT RENTAL/LEASE	-	-	1,500	2,000	2,000
010-6030-441.44-30	TRAINING AND TRAVEL	-	3,357	3,761	3,000	6,000
010-6030-441.44-35	CONFIDENTIAL EXPENSE	-	35,000	34,968	50,000	50,000
010-6030-441.44-75	DUES AND MEMBERSHIPS	-	1,365	1,690	2,040	2,040
	Support Services	**-**	**39,722**	**41,919**	**57,040**	**60,040**
	Minor Capital					
010-6030-441.46-20	BOOKS AND REFRNCE MATERIALS	-	3,405	1,250	1,500	1,500
010-6030-441.46-40	COMPUTER EQUIP/SOFTWARE	-	1,324	1,000	1,500	1,500
	Minor Capital	**-**	**4,729**	**2,250**	**3,000**	**3,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Professional Services					
010-6030-441.47-04	VETERINARY SERVICES	-	-	405	-	-
010-6030-441.47-07	TESTING SERVICES	-	-	-	360	-
010-6030-441.47-99	SPECIAL SERVICES	-	1,255	2,700	5,250	5,250
	Professional Services	**-**	**1,255**	**3,105**	**5,610**	**5,250**
	Police - Criminal Investigation Division	**-**	**6,425,464**	**6,373,293**	**6,138,226**	**6,915,431**
	Police - Patrol					
	Personnel Services					
010-6035-441.40-05	FULL-TIME SALARIES	-	9,459,146	11,925,799	10,230,607	12,981,499
010-6035-441.40-15	OVERTIME	-	1,274,283	668,349	1,341,449	1,200,000
010-6035-441.40-25	LONGEVITY	-	70,476	88,297	86,938	99,104
010-6035-441.40-30	INCENTIVE PAY	-	245,008	214,920	318,844	299,529
010-6035-441.40-35	ASSIGNMENT PAY	-	178,660	169,866	165,005	189,162
010-6035-441.40-37	BILINGUAL PAY	-	2,293	1,200	5,483	6,000
010-6035-441.40-70	VACATION-4TH WEEK BUYBK.	-	-	2,400	2,400	2,400
010-6035-441.40-82	MEDICAL INSURANCE	-	585,688	801,237	675,170	914,475
010-6035-441.40-83	DENTAL INSURANCE	-	41,336	48,810	43,993	56,316
010-6035-441.40-84	LIFE INSURANCE	-	3,036	3,618	3,186	3,870
010-6035-441.40-85	RETIREMENT - TMRS	-	1,222,065	1,563,048	1,397,160	1,990,554
010-6035-441.40-87	SOCIAL SECURITY	-	681,472	802,969	720,701	898,343
010-6035-441.40-88	MEDICARE	-	159,377	187,790	169,831	210,099
010-6035-441.40-89	WORKERS COMPENSATION	-	190,759	216,210	193,816	246,341
	Personnel Services	**-**	**14,113,599**	**16,694,513**	**15,354,583**	**19,097,692**
	Supplies					
010-6035-441.41-10	OFFICE	-	1,789	2,320	2,320	2,530
010-6035-441.41-20	UNIFORMS AND CLOTHING	-	19,015	25,919	25,919	39,400
010-6035-441.41-37	PHONES AND ACCESSORIES	-	783	150	373	250
010-6035-441.41-60	FOOD SUPPLIES	-	-	140	-	-
010-6035-441.41-63	AMMUNITION	-	35,165	51,624	51,624	50,000
010-6035-441.41-65	MINOR TOOLS	-	6,260	23,829	17,829	21,600
010-6035-441.41-70	CLEANING SUPPLIES	-	143	630	630	300
010-6035-441.41-75	MEDICAL AND CHEMICAL	-	1,894	7,830	7,830	8,200
010-6035-441.41-87	EXTINGUISHING CHEMICALS	-	565	969	270	600
010-6035-441.41-91	EMERGENCY SUPPLIES	-	190	200	1,206	-
010-6035-441.41-95	ANIMAL SUPPLIES	-	8,822	8,400	8,400	9,000
	Supplies	**-**	**74,626**	**122,011**	**116,401**	**131,880**
	Repair & Maintenance					
010-6035-441.42-43	COMPUTER MAINTENANCE	-	12,960	11,986	9,449	8,550
010-6035-441.42-90	MAINTENANCE	-	-	380	-	-
010-6035-441.43-10	SMALL EQUIP REPAIR	-	684	3,440	1,000	1,000
	Repair & Maintenance	**-**	**13,644**	**15,806**	**10,449**	**9,550**
	Support Services					
010-6035-441.44-30	TRAINING AND TRAVEL	-	19,005	20,757	19,000	35,500
010-6035-441.44-40	PRISONER SUPPORT	-	28,966	36,942	36,725	40,500
010-6035-441.44-70	TROPHIES AND AWARDS	-	-	740	-	-
010-6035-441.44-75	DUES AND MEMBERSHIPS	-	1,285	1,700	1,300	1,300
	Support Services	**-**	**49,256**	**60,139**	**57,025**	**77,300**
	Minor Capital					
010-6035-441.46-05	OFFICE MACHINES AND EQUIP	-	910	1,000	-	-
010-6035-441.46-20	BOOKS AND REFRNCE MATERIALS	-	-	-	1,000	2,000
010-6035-441.46-35	EQUIPMENT AND MACHINERY	-	20,332	-	6,000	6,000
010-6035-441.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	1,712	2,500
010-6035-441.46-50	FURNITURE AND FIXTURES	-	3,590	3,162	3,162	4,000
	Minor Capital	**-**	**24,832**	**4,162**	**11,874**	**14,500**
	Professional Services					
010-6035-441.47-04	VETERINARY SERVICES	-	5,377	11,520	11,000	8,500
010-6035-441.47-06	TRANSLATION SERVICES	-	463	-	-	-
010-6035-441.47-99	SPECIAL SERVICES	-	97	3,500	500	500
	Professional Services	**-**	**5,937**	**15,020**	**11,500**	**9,000**
	Police - Patrol	**-**	**14,281,894**	**16,911,651**	**15,561,832**	**19,339,922**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Police - Support Services Division					
	Personnel Services					
010-6050-441.40-05	FULL-TIME SALARIES	-	2,017,194	2,444,293	1,728,108	1,346,825
010-6050-441.40-15	OVERTIME	-	75,388	38,710	123,598	66,000
010-6050-441.40-25	LONGEVITY	-	11,896	14,208	19,281	14,746
010-6050-441.40-30	INCENTIVE PAY	-	16,712	24,120	14,304	13,200
010-6050-441.40-35	ASSIGNMENT PAY	-	5,541	12,900	5,431	5,100
010-6050-441.40-37	BILINGUAL PAY	-	1,731	1,800	1,794	1,800
010-6050-441.40-55	ON CALL	-	120	-	3,220	-
010-6050-441.40-70	VACATION-4TH WEEK BUYBK.	-	-	1,200	1,200	1,200
010-6050-441.40-82	MEDICAL INSURANCE	-	132,967	219,917	118,914	99,778
010-6050-441.40-83	DENTAL INSURANCE	-	8,990	12,132	7,354	6,522
010-6050-441.40-84	LIFE INSURANCE	-	698	848	587	450
010-6050-441.40-85	RETIREMENT - TMRS	-	231,371	299,648	220,073	195,001
010-6050-441.40-87	SOCIAL SECURITY	-	128,278	153,889	112,004	88,094
010-6050-441.40-88	MEDICARE	-	30,000	35,991	26,583	20,602
010-6050-441.40-89	WORKERS COMPENSATION	-	29,616	30,165	23,064	14,746
	Personnel Services	**-**	**2,690,502**	**3,289,821**	**2,405,515**	**1,874,064**
	Supplies					
010-6050-441.41-10	OFFICE	-	22,904	23,117	23,118	28,230
010-6050-441.41-15	POSTAGE/CARRIER SERVICE	-	12,899	14,300	14,300	9,180
010-6050-441.41-20	UNIFORMS AND CLOTHING	-	274,788	133,679	204,579	336,830
010-6050-441.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	4,580	4,580	4,580
010-6050-441.41-30	FUEL	-	465,195	458,967	458,967	459,827
010-6050-441.41-34	NATURAL GAS AND ACCELERANTS	-	25	-	493	-
010-6050-441.41-35	PRINT SUPPLIES	-	12,764	30,164	30,164	39,164
010-6050-441.41-37	PHONES AND ACCESSORIES	-	255	500	500	1,212
010-6050-441.41-40	COMPUTER SUPPLIES	-	2,367	3,150	3,150	3,250
010-6050-441.41-60	FOOD SUPPLIES	-	1,386	1,660	1,660	5,000
010-6050-441.41-63	AMMUNITION	-	43,139	89,750	89,750	91,150
010-6050-441.41-65	MINOR TOOLS	-	23,400	28,188	28,198	28,308
010-6050-441.41-70	CLEANING SUPPLIES	-	3,940	3,280	3,280	4,000
010-6050-441.41-75	MEDICAL AND CHEMICAL	-	4,806	11,229	11,229	19,169
010-6050-441.41-87	EXTINGUISHING CHEMICALS	-	-	-	121	400
010-6050-441.41-91	EMERGENCY SUPPLIES	-	-	-	5,563	-
	Supplies	**-**	**867,868**	**802,564**	**879,652**	**1,030,300**
	Repair & Maintenance					
010-6050-441.42-05	WALKS AND DRIVES	-	2,640	5,000	5,000	25,000
010-6050-441.42-10	BUILDING MAINTENANCE	-	86,369	91,014	91,015	96,285
010-6050-441.42-12	ELEVATOR MAINTENANCE	-	10,520	19,500	11,405	13,500
010-6050-441.42-35	FENCE MAINTENANCE	-	1,388	-	1,000	2,500
010-6050-441.42-37	SIGN MAINTENANCE	-	477	-	120	500
010-6050-441.42-43	COMPUTER MAINTENANCE	-	122,416	135,495	135,495	150,679
010-6050-441.42-90	MAINTENANCE	-	-	1,000	3,000	3,000
010-6050-441.43-05	FURNITURES AND FIXTURES	-	224	1,000	1,000	1,000
010-6050-441.43-10	SMALL EQUIP REPAIR	-	7,100	37,427	14,187	18,057
010-6050-441.43-15	VEHICLE REPAIR/MAINT	-	397,089	540,315	375,000	337,500
010-6050-441.43-20	HEAT AND AIR REPAIR	-	61,795	60,000	60,000	60,000
010-6050-441.43-25	RADIO AND COMMUNICATION	-	63,090	42,000	42,000	45,500
010-6050-441.43-40	COMPUTER HARDWARE	-	1,038	-	1,058	2,000
010-6050-441.43-50	MACHINERY	-	312	-	453	2,500
	Repair & Maintenance	**-**	**754,458**	**932,751**	**740,733**	**758,021**
	Support Services					
010-6050-441.44-04	WATER SERVICE	-	21,633	13,740	21,500	21,500
010-6050-441.44-05	TELEPHONE	-	156,927	182,465	141,000	139,994
010-6050-441.44-06	GAS SERVICE	-	1,506	3,000	3,000	3,000
010-6050-441.44-07	CABLE SERVICES	-	7,694	1,750	7,500	7,500
010-6050-441.44-08	WASTE DISPOSAL	-	9,185	9,184	9,184	9,184
010-6050-441.44-10	EQUIPMENT RENTAL/LEASE	-	37,928	57,906	57,906	2,500
010-6050-441.44-26	PROMOTIONS ADVERTISING	-	8,078	8,510	8,510	25,000
010-6050-441.44-30	TRAINING AND TRAVEL	-	69,881	83,200	68,200	76,300
010-6050-441.44-50	ELECTRICITY SERVICES	-	155,008	90,690	173,200	173,200
010-6050-441.44-55	FACILITIES RENTAL	-	3,350	1,905	1,905	4,750
010-6050-441.44-70	TROPHIES AND AWARDS	-	162	500	500	500
010-6050-441.44-75	DUES AND MEMBERSHIPS	-	639	2,540	2,540	2,271
010-6050-441.44-85	CLAIMS AND DAMAGES	-	-	-	6,217	20,000
	Support Services	**-**	**471,991**	**455,390**	**501,162**	**485,699**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Minor Capital					
010-6050-441.46-05	OFFICE MACHINES AND EQUIP	-	-	-	721	-
010-6050-441.46-20	BOOKS AND REFRNCE MATERIALS	-	461	900	12,190	8,400
010-6050-441.46-30	NEW RADIOS	-	175,075	18,500	18,500	23,100
010-6050-441.46-35	EQUIPMENT AND MACHINERY	-	68,261	70,000	70,000	72,900
010-6050-441.46-37	TELEPHONE EQUIPMENT	-	1,240	-	-	2,300
010-6050-441.46-40	COMPUTER EQUIP/SOFTWARE	-	14,795	-	299	27,500
010-6050-441.46-50	FURNITURE AND FIXTURES	-	-	-	632	-
	Minor Capital	**-**	**259,832**	**89,400**	**102,342**	**134,200**
	Professional Services					
010-6050-441.47-05	MEDICAL/COUNSELING SERVICE	-	11,211	13,560	15,450	20,300
010-6050-441.47-07	TESTING SERVICES	-	4,176	7,500	7,500	28,402
010-6050-441.47-10	ARBITRATION SERVICES	-	(550)	6,183	6,184	6,184
010-6050-441.47-99	SPECIAL SERVICES	-	1,274	1,500	1,500	1,500
	Professional Services	**-**	**16,111**	**28,743**	**30,634**	**56,386**
	Designated Expenses					
010-6050-441.50-20	RESERVE APPROPRIATION	-	-	-	130,937	-
	Designated Expenses	**-**	**-**	**-**	**130,937**	**-**
	Capital Outlay					
010-6050-441.61-40	COMPUTER EQUIP/SOFTWARE	-	41,720	-	6,000	-
	Capital Outlay	**-**	**41,720**	**-**	**6,000**	**-**
	Police - Staff Services Division	**-**	**5,102,482**	**5,598,669**	**4,796,975**	**4,338,670**
	Police Department Total	**$25,358,938**	**$27,384,853**	**$30,651,521**	**$28,122,976**	**$32,601,597**

PUBLIC WORKS DEPARTMENT*

Department Mission

Public Works Administration's mission is to provide the citizens of Killeen with superior utility services, quality infrastructure, and orderly standards of development to protect their health, safety, and general welfare.

The Transportation Divisions' mission is to maintain the existing transportation network including streets, sidewalks, trails, curb & gutter, valley gutters, pavement markings, and traffic control devices that provide a safe and functional complete street network.

Program Narrative

Public Works - Administration

FY 2020 Accomplishments:

- Recruit/Retain Talented and Committed Workforce:
- Turnover rate- FY 19- 23% vs FY 20- 9.17%
- Construction completion of five (5) CIP projects and completed design of ten (10) CIP projects.
- Created address points for all residential rooftops and confirmed accuracy; maintained 99% accuracy rate for Next Gen 911.

FY 2021 Goals:

- Update identified provisions in the City Code of Ordinances and design manuals.

Public Works - Transportation

FY 2020 Accomplishments:

- Implemented the Street Maintenance User Fee Program
- Street Condition Assessment, 5 year maintenance plan and CIP plan completed
- Executed the updated Traffic Signal Maintenance Agreement between City of Killeen and TxDOT
- Continued to establish communications between remaining signals and the Traffic Management Center
- Begin the TACTICS software consultation and update

FY 2021 Goals:

- Continue the TACTICS software consultation and update
- Continue Pavement Marking Program
- Continue Surface Treatment Programs
- Begin a Milling Overlay Program

FY 2021 Goals:

Public Works - Administration

- Update identified provisions in the City Code of Ordinances and design manuals.
- Revise City's Stormwater Management Plan and submit to TCEQ.

Public Works - Transportation

- Continue the TACTICS software consultation and update
- Pavement Marking Program
- Surface Treatment Programs

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 2,346,490	$ 355,668	$ 419,468	$ 428,833	$ 3,073,212
Supplies	157,262	316	403	269	172,883
Repairs & Maintenance	762,153	900	900	-	775,827
Support Services	887,557	7,117	14,089	5,667	885,728
Minor Capital	25,385	237	-	700	18,300
Professional Services	5,435	-	2,625	-	102,800
Capital Outlay	162,302	-	-	-	-
Total	**$ 4,346,584**	**$ 364,238**	**$ 437,485**	**$ 435,469**	**$ 5,028,750**

*In FY 2019, the City Council approved an ordinance (18-045) setting up a Street Maintenance Fund and approved the movement of the Transportation operations to this fund. In FY 2020, the City Council amended the Street Maintenance Fund ordinance (20-033) to approve moving the Transportation operations back to the General Fund.

*In FY 2020, the decision was made to move Public Works Admin to General Fund; historical data from previous funds are reported in General Fund line items.

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Public Works Department					
	Public Works Administration					
	Personnel Services					
010-3430-431.40-05	FULL-TIME SALARIES	$ 19,726	$ 13,803	$ 335,293	$ 339,215	$ 353,842
010-3430-431.40-25	LONGEVITY	126	71	1,297	6,510	6,699
010-3430-431.40-30	INCENTIVE PAY	17	19	540	538	540
010-3430-431.40-50	CAR ALLOWANCE	150	69	3,000	3,125	-
010-3430-431.40-70	VACATION-4TH WEEK BUYBK.	-	-	600	-	600
010-3430-431.40-81	GROUP INSURANCE	1,505	-	-	-	-
010-3430-431.40-82	MEDICAL INSURANCE	-	526	10,996	11,206	11,731
010-3430-431.40-83	DENTAL INSURANCE	-	54	1,102	1,099	1,186
010-3430-431.40-84	LIFE INSURANCE	-	3	73	72	72
010-3430-431.40-85	RETIREMENT - TMRS	1,986	1,523	40,241	40,390	48,719
010-3430-431.40-87	SOCIAL SECURITY	1,486	837	20,866	21,143	22,076
010-3430-431.40-88	MEDICARE	-	196	4,880	4,945	5,163
010-3430-431.40-89	WORKERS COMPENSATION	34	24	580	590	615
540-3430-431.40-05	FULL-TIME SALARIES	83,468	108,093	-	-	-
540-3430-431.40-25	LONGEVITY	188	366	-	-	-
540-3430-431.40-30	INCENTIVE PAY	324	324	-	-	-
540-3430-431.40-50	CAR ALLOWANCE	840	385	-	-	-
540-3430-431.40-81	GROUP INSURANCE	2,750	-	-	-	-
540-3430-431.40-82	MEDICAL INSURANCE	-	2,760	-	-	-
540-3430-431.40-83	DENTAL INSURANCE	-	397	-	-	-
540-3430-431.40-84	LIFE INSURANCE	-	26	-	-	-
540-3430-431.40-85	RETIREMENT - TMRS	8,398	11,889	-	-	-
540-3430-431.40-87	SOCIAL SECURITY	6,204	6,597	-	-	-
540-3430-431.40-88	MEDICARE	-	1,543	-	-	-
540-3430-431.40-89	WORKERS COMPENSATION	144	186	-	-	-
550-3430-431.40-05	FULL-TIME SALARIES	124,035	151,380	-	-	-
550-3430-431.40-25	LONGEVITY	373	588	-	-	-
550-3430-431.40-30	INCENTIVE PAY	184	184	-	-	-
550-3430-431.40-50	CAR ALLOWANCE	1,830	839	-	-	-
550-3430-431.40-81	GROUP INSURANCE	5,672	-	-	-	-
550-3430-431.40-82	MEDICAL INSURANCE	-	6,013	-	-	-
550-3430-431.40-83	DENTAL INSURANCE	-	598	-	-	-
550-3430-431.40-84	LIFE INSURANCE	-	40	-	-	-
550-3430-431.40-85	RETIREMENT - TMRS	12,522	16,648	-	-	-
550-3430-431.40-87	SOCIAL SECURITY	9,170	9,162	-	-	-
550-3430-431.40-88	MEDICARE	-	2,143	-	-	-
550-3430-431.40-89	WORKERS COMPENSATION	215	260	-	-	-
575-3430-431.40-05	FULL-TIME SALARIES	15,100	14,592	-	-	-
575-3430-431.40-25	LONGEVITY	68	57	-	-	-
575-3430-431.40-30	INCENTIVE PAY	16	16	-	-	-
575-3430-431.40-50	CAR ALLOWANCE	180	83	-	-	-
575-3430-431.40-81	GROUP INSURANCE	899	-	-	-	-
575-3430-431.40-82	MEDICAL INSURANCE	-	592	-	-	-
575-3430-431.40-83	DENTAL INSURANCE	-	58	-	-	-
575-3430-431.40-84	LIFE INSURANCE	-	4	-	-	-
575-3430-431.40-85	RETIREMENT - TMRS	1,523	1,605	-	-	-
575-3430-431.40-87	SOCIAL SECURITY	1,125	883	-	-	-
575-3430-431.40-88	MEDICARE	-	207	-	-	-
575-3430-431.40-89	WORKERS COMPENSATION	26	25	-	-	-
	Personnel Services	**300,284**	**355,668**	**419,468**	**428,833**	**451,243**
	Supplies					
010-3430-431.41-10	OFFICE	-	-	75	84	250
010-3430-431.41-15	POSTAGE/CARRIER SERVICE	-	-	28	28	28
010-3430-431.41-20	UNIFORMS AND CLOTHING	-	-	-	-	500
010-3430-431.41-35	PRINT SUPPLIES	-	-	300	134	680
010-3430-431.41-37	PHONES AND ACCESSORIES	-	-	-	-	500
010-3430-431.41-40	COMPUTER SUPPLIES	-	-	-	-	75
010-3430-431.41-91	EMERGENCY SUPPLIES	-	-	-	23	-
540-3430-431.41-10	OFFICE	36	40	-	-	-
540-3430-431.41-15	POSTAGE/CARRIER SERVICE	7	5	-	-	-
540-3430-431.41-35	PRINT SUPPLIES	107	271	-	-	-
550-3430-431.41-35	PRINT SUPPLIES	286	-	-	-	-

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
550-3430-431.41-40	COMPUTER SUPPLIES	80	-	-	-	-
575-3430-431.41-10	OFFICE	81	-	-	-	-
	Supplies	**597**	**316**	**403**	**269**	**2,033**
	Repair & Maintenance					
010-3430-431.42-43	COMPUTER/SOFTWARE MAINT	-	-	900	-	-
550-3430-431.42-43	COMPUTER/SOFTWARE MAINT	747	900	-	-	-
	Repair & Maintenance	**747**	**900**	**900**	**-**	**-**
	Support Services					
010-3430-431.44-05	TELEPHONE	-	-	600	1,812	1,612
010-3430-431.44-10	EQUIPMENT RENTAL/LEASE	203	-	3,956	951	-
010-3430-431.44-25	PUBLIC NOTICES	-	-	-	211	-
010-3430-431.44-28	NOTICES REQUIRED BY LAW	-	-	-	210	420
010-3430-431.44-30	TRAINING AND TRAVEL	-	-	7,000	-	5,000
010-3430-431.44-70	TROPHIES AND AWARDS	-	-	50	-	25
010-3430-431.44-75	DUES AND MEMBERSHIPS	-	-	2,483	2,483	3,950
540-3430-431.44-10	EQUIPMENT RENTAL/LEASE	2,027	-	-	-	-
540-3430-431.44-75	DUES AND MEMBERSHIPS	1,466	-	-	-	-
550-3430-431.44-05	TELEPHONE	694	536	-	-	-
550-3430-431.44-10	EQUIPMENT RENTAL/LEASE	4,380	3,364	-	-	-
550-3430-431.44-25	PUBLIC NOTICES	-	186	-	-	-
550-3430-431.44-30	TRAINING AND TRAVEL	-	20	-	-	-
550-3430-431.44-70	TROPHIES AND AWARDS	-	98	-	-	-
550-3430-431.44-75	DUES AND MEMBERSHIPS	1,760	2,913	-	-	-
575-3430-431.44-10	EQUIPMENT RENTAL/LEASE	459	-	-	-	-
575-3430-431.44-30	TRAINING AND TRAVEL	189	-	-	-	-
575-3430-431.44-75	DUES AND MEMBERSHIPS	233	-	-	-	-
	Support Services	**11,411**	**7,117**	**14,089**	**5,667**	**11,007**
	Minor Capital					
010-3430-431.46-37	TELEPHONE EQUIPMENT	282	-	-	-	-
010-3430-431.46-40	COMPUTER EQUIP/SOFTWARE	1,210	-	-	-	-
010-3430-431.46-50	FURNITURE AND FIXTURES	-	-	-	700	300
550-3430-431.46-50	FURNITURE AND FIXTURES	-	237	-	-	-
	Minor Capital	**1,492**	**237**	**-**	**700**	**300**
	Professional Services					
010-3430-431.47-20	ENGINEERING SERVICES	-	-	2,625	-	-
	Professional Services	**-**	**-**	**2,625**	**-**	**-**
	Public Works Administration	**314,531**	**364,238**	**437,485**	**435,469**	**464,583**
	Transportation					
	Personnel Services					
010-3445-434.40-05	FULL-TIME SALARIES	1,466,843	-	-	-	1,816,362
010-3445-434.40-15	OVERTIME	7,813	-	-	-	7,194
010-3445-434.40-25	LONGEVITY	16,908	-	-	-	56,863
010-3445-434.40-30	INCENTIVE PAY	29,241	-	-	-	30,300
010-3445-434.40-37	BILINGUAL PAY	-	-	-	-	600
010-3445-434.40-55	ON CALL	7,380	-	-	-	7,600
010-3445-434.40-70	VACATION-4TH WEEK BUYBK.	1,200	-	-	-	1,500
010-3445-434.40-81	GROUP INSURANCE	205,370	-	-	-	-
010-3445-434.40-82	MEDICAL INSURANCE	-	-	-	-	229,188
010-3445-434.40-83	DENTAL INSURANCE	-	-	-	-	13,338
010-3445-434.40-84	LIFE INSURANCE	-	-	-	-	864
010-3445-434.40-85	RETIREMENT - TMRS	151,399	-	-	-	258,680
010-3445-434.40-87	SOCIAL SECURITY	111,137	-	-	-	114,638
010-3445-434.40-88	MEDICARE	-	-	-	-	26,810
010-3445-434.40-89	WORKERS COMPENSATION	48,915	-	-	-	58,032
	Personnel Services	**2,046,206**	**-**	**-**	**-**	**2,621,969**
	Supplies					
010-3445-434.41-10	OFFICE	1,979	-	-	-	1,700
010-3445-434.41-15	POSTAGE/CARRIER SERVICE	50	-	-	-	50
010-3445-434.41-20	UNIFORMS AND CLOTHING	29,828	-	-	-	41,000
010-3445-434.41-30	FUEL	93,980	-	-	-	96,000

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3445-434.41-34	NATURAL GAS AND ACCELERANTS	-	-	-	-	350
010-3445-434.41-35	PRINT SUPPLIES	1,676	-	-	-	1,500
010-3445-434.41-37	PHONES AND ACCESSORIES	254	-	-	-	150
010-3445-434.41-40	COMPUTER SUPPLIES	-	-	-	-	300
010-3445-434.41-60	FOOD SUPPLIES	1,627	-	-	-	2,000
010-3445-434.41-65	MINOR TOOLS	21,345	-	-	-	22,000
010-3445-434.41-70	CLEANING SUPPLIES	4,416	-	-	-	3,700
010-3445-434.41-75	MEDICAL AND CHEMICAL	1,510	-	-	-	1,000
010-3445-434.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	1,100
	Supplies	**156,665**	**-**	**-**	**-**	**170,850**
	Repair & Maintenance					
010-3445-434.42-05	WALKS AND DRIVES	29,653	-	-	-	50,000
010-3445-434.42-10	BUILDING MAINTENANCE	305	-	-	-	-
010-3445-434.42-35	FENCE MAINTENANCE	-	-	-	-	4,000
010-3445-434.42-36	TRAFFIC SIGNALS MAINT	2,498	-	-	-	110,650
010-3445-434.42-37	SIGN MAINTENANCE	27,838	-	-	-	50,000
010-3445-434.42-38	PAVEMENT MARKING	2,889	-	-	-	120,000
010-3445-434.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	-	15,000
010-3445-434.42-65	STREET MAINTENANCE	388,852	-	-	-	283,677
010-3445-434.43-10	SMALL EQUIP REPAIR	2,482	-	-	-	2,500
010-3445-434.43-15	VEHICLE REPAIR/MAINT	98,483	-	-	-	65,000
010-3445-434.43-50	MACHINERY	121,545	-	-	-	75,000
010-3445-434.43-70	SIGNALS AND TRAFFIC LIGHTS	86,861	-	-	-	-
	Repair & Maintenance	**761,406**	**-**	**-**	**-**	**775,827**
	Support Services					
010-3445-434.44-04	WATER SERVICE	1,946	-	-	-	2,200
010-3445-434.44-05	TELEPHONE	12,956	-	-	-	12,000
010-3445-434.44-06	GAS SERVICE	1,628	-	-	-	1,500
010-3445-434.44-07	CABLE SERVICES	230	-	-	-	850
010-3445-434.44-08	WASTE DISPOSAL	1,623	-	-	-	1,600
010-3445-434.44-09	INTERNET SERVICE	-	-	-	-	1,750
010-3445-434.44-10	EQUIPMENT RENTAL/LEASE	10,852	-	-	-	9,900
010-3445-434.44-26	PROMOTION AND ADVERTISING	747	-	-	-	-
010-3445-434.44-28	NOTICES REQUIRED BY LAW	-	-	-	-	621
010-3445-434.44-30	TRAINING AND TRAVEL	2,990	-	-	-	2,000
010-3445-434.44-48	TRAFFIC LIGHTS ELECTRICIT	-	-	-	-	65,000
010-3445-434.44-49	STREET LIGHTS ELECTRICITY	758,917	-	-	-	757,000
010-3445-434.44-50	ELECTRICITY SERVICES	82,946	-	-	-	17,000
010-3445-434.44-75	DUES AND MEMBERSHIPS	1,311	-	-	-	1,300
010-3445-434.44-85	CLAIMS AND DAMAGES	-	-	-	-	2,000
	Support Services	**876,146**	**-**	**-**	**-**	**874,721**
	Minor Capital					
010-3445-434.46-35	EQUIPMENT AND MACHINERY	23,666	-	-	-	8,000
010-3445-434.46-40	COMPUTER EQUIP/SOFTWARE	227	-	-	-	10,000
	Minor Capital	**23,893**	**-**	**-**	**-**	**18,000**
	Professional Services					
010-3445-434.47-01	CONSULTING	5,435	-	-	-	1,600
010-3445-434.47-05	MEDICAL/COUNSELING SERVIC	-	-	-	-	1,200
010-3445-434.47-07	TESTING SERVICES	-	-	-	-	5,000
010-3445-434.47-20	ENGINEERING SERVICES	-	-	-	-	95,000
	Professional Services	**5,435**	**-**	**-**	**-**	**102,800**
	Capital Outlay					
010-3445-434.61-35	MACHINERY AND EQUIPMENT	49,877	-	-	-	-
010-3445-434.61-70	LEASE ASSETS	112,425	-	-	-	-
	Capital Outlay	**162,302**	**-**	**-**	**-**	**-**
	Transportation	**4,032,053**	**-**	**-**	**-**	**4,564,167**
	Public Works Department	**$ 4,346,584**	**$ 364,238**	**$ 437,485**	**$ 435,469**	**$ 5,028,750**

*In FY 2019, the City Council approved an ordinance (18-045) setting up a Street Maintenance Fund and approved the movement of the Transportation operations to this fund. In FY 2020, the City Council amended the Street Maintenance Fund ordinance (20-033) to approve moving the Transportation operations back to the General Fund.

*In FY 2020, the decision was made to move Public Works Admin to General Fund; historical data from previous funds are reported in General Fund line items.

RECREATION SERVICES DEPARTMENT

MISSION STATEMENT:

To enhance quality of life by providing the highest standard of excellence through recreational programs that inspire growth, healthy lifestyles, and a sense of community.

PROGRAM NARRATIVE:

FY 2020 Accomplishments:

Recreation - Events

- Established an administrative team for events hosted by Recreation Services, to improve the planning and execution process
- Assumed responsibility for funding/budgeting, planning, and the execution of the following events and functions, which were previously hosted by Killeen Volunteers Incorporated:
- Christmas Parade
- Holiday Under The Stars
- Celebrate Killeen
- Youth Advisory Commission
- Keep Killeen Beautiful
- Converted 5ks to virtual races, due to COVID-19, to avoid the cancellation of the runs
- Established rules and guidelines for personal trainers, sports trainers, and fitness trainers through a professional service agreement and how they operate in Recreation Services' facilities
- Implemented phased COVID-19 reopening for the Family Recreation Center, which resulted in a reduction of 44.5 hours of operation
- Implemented and operated a temporary day camp for City of Killeen employees during COVID-19 shut down

Recreation - Youth/Facilities

- Created/Established the Citywide Youth Roundtable for the purpose of networking with civil, local, and county youth/leader-oriented organizations
- Qualified and approved by TML to host the 2021 State Youth Advisory Summit in Killeen
- Created standard operating procedures for Recreation Services' community service process
- Youth Advisory Commission hosted Special Needs Valentine's Dance, with the highest attendance since the dance was established, welcoming over 200 participants
- Positively represented the City of Killeen through assisting the City of Watauga, Texas with structuring their Youth Advisory Commission program
- Worked to create and leverage recreation assistant operations within the facility through a systematic series of standards throughout the department

Athletics

- Created/established the Central Texas Youth Sports League (CTYSL) to provide competitive play among regional cities through recreational leagues in the central Texas community
- Utilized requests for qualifications for sports officials and youth league uniforms to acquire

contracts that lower overall cost to Recreation Services while streamlining the acquisition process

- Established a new variety of leagues available to our community, to include adult volleyball, adult kickball, adult pickleball, and youth kickball leagues
- Revamped the youth flag football league to a 7-on-7 flag football format, to increase participation and mirror the local high school programs
- Staff began the process of obtaining National Certifications. Athletic Superintendent now has a certification as a Certified Youth Sports Administrator (CYSA) from National Alliance of Youth Sports (NAYS)
- Created a manual for Sports Policies & Procedures and a League-Building Matrix
- Created a standard by-laws document for youth basketball, youth volleyball, youth 7-on-7 flag football, and adult softball
- Athletics started the work to address and increase their service plan through a variety of policies, procedures, and national standards

Aquatics

- Worked to develop and administer a facility improvement program, which saw the following improvements:
- Replaced all slide canopies which provide shade for lifeguards and patrons
- Replaced weathered pavilion canopies, allowing Recreation Services to uphold preventative maintenance
- Installed a new sound system, a critical component to our emergency action plan, to improve communication with patrons for inclement weather updates, identification of lost items or missing children, and other necessary announcements
- Ordered new, coin-operated, outdoor rentable lockers for patrons to lock their valuables while bringing in an additional source of revenue (current lockers do not have locking mechanisms)
- Created and implemented the Aquatics Employee Manual and Aquatics Handbook
- Beautified Long Branch Pool with a new mural, landscaping, and fencing to improve appeal and increase citizen use
- Implemented phased COVID-19 reopening plan. Recreation Services is hiring 20 lifeguards, 3 pool managers, and 9 cashiers for Long Branch Pool to open June 12, 2020, with a maximum occupancy of 25 patrons

Parks

- Managed the lighting project at Lions Club Park baseball and softball complexes, which added new Musco LED lighting throughout the complexes
- Collaborative efforts with the Killeen Lions Foundation (KLF), with a $100,000 donation by the KLF, leading the way to the new $225,000 Crawford-Drever Playground
- Managed the replacement of fencing at Lions Club Park baseball and softball complexes
- Submitted applications to receive funding through the Community Development Block Grant for renovations of Conder Park and AA Lane Park with the collaboration of the City of Killeen's Public Works department
- Worked closely with the Public Works team to encumber the management and maintenance of the new Heritage Oaks Hike and Bike Trail, which will increase the total mileage of community trails within the city by just over 3 miles
- Assisted in the Animal Services revitalization to include stripping and waxing floors, painting, plantings, pouring concrete, and new kennel construction
- Constructed a new concrete pad at the Family Aquatics Center to support a newly purchased storage shed at the facility, which will add much needed organization at this operation
- Partnered with the Junior Service League to fund the construction of the Outdoor Fitness Court, located on the trail at Lions Club Park

- Established 21 new plots in section M, block A, and created 141 new plots in section I, blocks A, B, and C at the cemetery
- Established a new irrigation system for trees and flowerbeds to beautify the grounds
- Moved operational services, and the Parks and Public Grounds Assistant, to the Community Center to provide better customer service to citizens

Senior Centers

- Started the process of creating a visionary plan to construct a new Bob Gilmore Senior Center
- Hosted two (2) community engagement events for the Bob Gilmore Senior Center construction
- Implemented quarterly Town Hall Meetings with senior citizens to improve programming
- Provided sustainable lunch options for senior centers through partnership with the Hill Country Community Action Association
- Created and streamlined standard operating procedures for senior center operations
- Created and established several policies related to our function and operation
- Began navigating a new senior fitness initiative called Silver Sneakers

Animal Services

- Worked to develop and administer a facility improvement program (a $34,918 project request), which saw the following improvements:
- Created 5 play yards with crushed granite, fence barriers, poop stations, and water bowls, to enhance the quality of life for dogs residing at our shelter
- Poured concrete between the stray and adoption buildings and added 12 new dog kennels to make cleaning the facility more convenient, efficient, and safer for staff
- Added a rolling gate, which will soon be automated, to make entering the KAS grounds easier on staff, and more secure for the facility
- New signage also added throughout the facility, generating clarity to operations
- Created standard operating procedures for Animal Services, to include adoptions, intakes, and daily operations
- Organized and streamlined all Animal Service AP duties and standings
- Started work on the following:
- Service Plan
- Operational Alignment
- Succession Plan
- Strategic Plan
- Volunteering Process
- Established HSUS Shelter Mentor Program (San Antonio)
- Revised the hours of the shelter: Now open (7) days/week. Added adoption hours during the weekend

FY 2021 Goals:

Recreation - Events

- Recruit and acquire a core group of event volunteers
- Roll out our volunteer program across all RS divisions (with the able to objectively measure)
- Establish a Recreation Services Facebook page
- Continue to push our external communication model/practice
- Increase community engagement at events through volunteerism, increased marketing, and varying locations throughout the city

Recreation - Youth/Facilities

- Increase facility and program marketing of the Killeen Community Center
- Host a successful 2021 State Youth Advisory Summit (YAC)
- Replace outdated furniture and tables within the Killeen Community Center
- Increase Youth Advisory Commission (YAC) visibility and recruitment efforts in middle and elementary schools
- Leverage the mission of the Youth Advisory Commission (YAC) by developing increased involvement and interaction with civic leaders and department heads

Athletics

- Attain National Alliance of Youth Sports (NAYS) Quality Program Certification

- Institute NAYS training certification for all volunteer youth sports coaches
- Establish end of year banquet to recognize MVPs, Coach of the Year, and Sportsperson of the Year

Aquatics

- Replace aquatic features (e.g. playscape and structures) at the Family Aquatic Center
- Implement creative programming and operating measures at Long Branch Pool to reduce the subsidy level from what it is today (85-90%) to 40-50%
- Replace seating at the Family Aquatic Center and Long Branch Pool

Parks

- Acquire Community Development Block Grant funds to revitalize Conder Park and AA Lane Park
- Replace trail lighting with energy-efficient LED bulbs and establish a maintenance process to manage all lighting within Parks & Public Grounds
- Establish a streamlined maintenance schedule of all Parks trail systems
- Leverage the newly developed playground maintenance account to increase playground safety and overall usability
- Create 141 new plots in section I, blocks A, B, and C
- Install ornamental fencing on the southside perimeter of the cemetery grounds
- Install new irrigation for additional sections throughout the cemetery

Senior Centers

- Solicit recurring lunch and coffee sponsorships to offset senior operations costs
- Increase annual Giving Thanks Luncheon attendance to 400 seniors
- Continue the process to build a new senior facility, navigating the architectural process into the A&E phase, to creating bid documents for construction
- Continue to expand programming for seniors
- Navigate the Silver Sneakers program

Animal Services

- Lay concrete inside Animal Services grounds for parking department trucks
- Install shade structures for the dog play yards
- Attain memberships for all staff for Texas Animal Control Association and National Animal Control Association
- Add a new Lead Animal Services Officer to our staff
- Reach a 30% rate of spay/neuter before adoptions
- Add another row of 12 kennels by the stray building

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 3,687,198	$ 3,596,738	$ 4,474,747	$ 3,743,469	$ 4,411,977
Supplies	575,028	526,911	676,880	552,301	623,370
Repairs & Maintenance	165,480	221,232	163,350	206,854	251,767
Support Services	851,627	706,544	711,488	693,994	665,930
Minor Capital	27,507	74,257	20,250	107,067	63,550
Professional Services	141,614	863,129	1,459,396	999,682	1,424,987
Designated Expenses	134,508	109,736	-	8,055	-
Capital Outlay	329,148	184,629	3,000	165,453	-
Total	**$ 5,912,110**	**$ 6,283,176**	**$ 7,509,111**	**$ 6,476,875**	**$ 7,441,581**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Recreation Services Department					
	Recreation Services Administration					
	Personnel Services					
010-3001-425.40-05	FULL-TIME SALARIES	$ 160,132	$ 197,091	$ 385,605	$ 334,527	$ 341,598
010-3001-425.40-15	OVERTIME	3,979	826	3,000	790	2,000
010-3001-425.40-25	LONGEVITY	993	695	336	5,894	6,247
010-3001-425.40-30	INCENTIVE PAY	-	123	-	718	720
010-3001-425.40-50	CAR ALLOWANCE	3,000	2,887	3,000	2,988	3,000
010-3001-425.40-70	VACATION-4TH WEEK BUYBK.	600	-	-	600	-
010-3001-425.40-81	GROUP INSURANCE	11,777	-	-	-	-
010-3001-425.40-82	MEDICAL INSURANCE	-	13,861	27,490	21,598	22,463
010-3001-425.40-83	DENTAL INSURANCE	-	774	1,380	1,122	1,186
010-3001-425.40-84	LIFE INSURANCE	-	56	110	81	90
010-3001-425.40-85	RETIREMENT - TMRS	16,700	21,959	46,287	40,316	47,625
010-3001-425.40-87	SOCIAL SECURITY	12,546	12,271	23,954	20,973	21,712
010-3001-425.40-88	MEDICARE	-	2,870	5,602	4,905	5,078
010-3001-425.40-89	WORKERS COMPENSATION	286	501	1,496	1,259	1,374
	Personnel Services	**210,013**	**253,914**	**498,260**	**435,771**	**453,093**
	Supplies					
010-3001-425.41-10	OFFICE	408	535	800	1,140	600
010-3001-425.41-15	POSTAGE/CARRIER SERVICE	124	21	96	-	90
010-3001-425.41-20	UNIFORMS AND CLOTHING	212	-	480	400	500
010-3001-425.41-25	SUBSCRIPTION/PUBLICATIONS	145	-	500	-	-
010-3001-425.41-35	PRINT SUPPLIES	932	59	1,692	192	500
010-3001-425.41-37	PHONES AND ACCESSORIES	-	116	-	355	100
010-3001-425.41-40	COMPUTER SUPPLIES	-	200	200	100	150
010-3001-425.41-60	FOOD SUPPLIES	-	22	-	-	-
	Supplies	**1,821**	**953**	**3,768**	**2,187**	**1,940**
	Support Services					
010-3001-425.44-05	TELEPHONE	119	1,148	452	2,229	2,000
010-3001-425.44-30	TRAINING AND TRAVEL	2,096	5,503	5,000	2,000	5,500
010-3001-425.44-75	DUES AND MEMBERSHIPS	150	290	1,000	252	825
	Support Services	**2,365**	**6,941**	**6,452**	**4,481**	**8,325**
	Minor Capital					
010-3001-425.46-35	EQUIPMENT AND MACHINERY	-	84	-	-	-
010-3001-425.46-50	FURNITURE AND FIXTURES	400	-	-	-	-
	Minor Capital	**400**	**84**	**-**	**-**	**-**
	Recreation Services Administration	**214,599**	**261,892**	**508,480**	**442,439**	**463,358**
	Animal Services					
	Personnel Services					
010-3070-428.40-05	FULL-TIME SALARIES	335,321	344,204	575,241	498,608	567,800
010-3070-428.40-15	OVERTIME	45,769	64,196	31,000	31,202	31,000
010-3070-428.40-25	LONGEVITY	1,782	1,493	2,352	1,863	2,548
010-3070-428.40-30	INCENTIVE PAY	1,411	771	1,200	775	2,880
010-3070-428.40-37	BILINGUAL PAY	905	338	-	-	-
010-3070-428.40-55	ON CALL	3,190	4,080	3,779	3,690	3,800
010-3070-428.40-70	VACATION-4TH WEEK BUYBK.	-	-	600	-	600
010-3070-428.40-81	GROUP INSURANCE	47,647	-	-	-	-
010-3070-428.40-82	MEDICAL INSURANCE	-	43,158	65,976	70,950	88,007
010-3070-428.40-83	DENTAL INSURANCE	-	2,983	3,861	3,973	5,018
010-3070-428.40-84	LIFE INSURANCE	-	219	288	272	306
010-3070-428.40-85	RETIREMENT - TMRS	38,443	45,020	72,533	62,642	81,982
010-3070-428.40-87	SOCIAL SECURITY	29,180	25,517	37,918	32,787	37,345
010-3070-428.40-88	MEDICARE	-	5,968	8,867	7,692	8,734
010-3070-428.40-89	WORKERS COMPENSATION	8,210	9,554	14,433	10,165	14,061
	Personnel Services	**511,858**	**547,501**	**818,048**	**724,619**	**844,081**
	Supplies					
010-3070-428.41-10	OFFICE	1,072	2,815	1,900	1,500	1,400
010-3070-428.41-15	POSTAGE/CARRIER SERVICE	469	494	200	200	500
010-3070-428.41-20	UNIFORMS AND CLOTHING	6,967	3,586	6,000	11,000	5,000
010-3070-428.41-25	SUBSCRIPTION/PUBLICATIONS	32	-	-	-	-
010-3070-428.41-30	FUEL	14,678	10,654	18,850	9,000	15,000
010-3070-428.41-35	PRINT SUPPLIES	400	882	4,500	500	4,000
010-3070-428.41-37	PHONES AND ACCESSORIES	1,395	147	-	33	-

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3070-428.41-40	COMPUTER SUPPLIES	97	164	300	-	200
010-3070-428.41-60	FOOD SUPPLIES	-	1,179	-	-	-
010-3070-428.41-65	MINOR TOOLS	24,887	4,851	11,000	1,000	6,000
010-3070-428.41-70	CLEANING SUPPLIES	10,392	22,845	16,000	12,000	17,000
010-3070-428.41-75	MEDICAL AND CHEMICAL	32,115	32,512	28,000	21,000	30,000
010-3070-428.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	100
010-3070-428.41-91	EMERGENCY SUPPLIES	-	-	-	95	-
010-3070-428.41-95	ANIMAL SUPPLIES	4,854	11,975	46,000	34,000	30,000
	Supplies	**97,358**	**92,104**	**132,750**	**90,328**	**109,200**
	Repair & Maintenance					
010-3070-428.42-10	BUILDING MAINTENANCE	8,354	10,812	5,000	6,000	-
010-3070-428.42-35	FENCE MAINTENANCE	-	-	1,000	1,000	2,000
010-3070-428.42-43	COMPUTER/SOFTWARE MAINT	-	-	1,000	20	500
010-3070-428.42-90	MAINTENANCE	247	155	-	35,312	10,000
010-3070-428.43-05	FURNITURE AND FIXTURES	-	2,463	500	-	1,000
010-3070-428.43-10	SMALL EQUIP REPAIR	150	4,903	2,000	2,000	2,000
010-3070-428.43-15	VEHICLE REPAIR/MAINT	4,422	4,238	2,000	4,259	3,000
	Repair & Maintenance	**13,173**	**22,571**	**11,500**	**48,591**	**18,500**
	Support Services					
010-3070-428.44-04	WATER SERVICE	2,568	2,502	2,900	2,900	3,000
010-3070-428.44-05	TELEPHONE	11,631	8,941	12,600	10,000	2,500
010-3070-428.44-06	GAS SERVICE	10,016	15,339	10,000	13,000	13,000
010-3070-428.44-08	WASTE DISPOSAL	2,819	4,126	2,860	2,800	3,340
010-3070-428.44-10	EQUIPMENT RENTAL/LEASE	-	2,038	-	4,200	-
010-3070-428.44-19	MERCHANT FEES	1,120	1,057	1,000	800	1,290
010-3070-428.44-26	PROMOTION AND ADVERTISING	-	-	1,000	300	1,000
010-3070-428.44-30	TRAINING AND TRAVEL	2,776	7,230	9,000	500	5,000
010-3070-428.44-50	ELECTRICITY SERVICES	15,769	15,759	15,000	15,000	17,500
010-3070-428.44-70	TROPHIES AND AWARDS	-	74	-	-	-
010-3070-428.44-75	DUES AND MEMBERSHIPS	50	-	-	-	2,000
	Support Services	**46,749**	**57,066**	**54,360**	**49,500**	**48,630**
	Minor Capital					
010-3070-428.46-15	BUILDINGS	2,625	-	-	-	-
010-3070-428.46-20	BOOKS AND REFRNCE MATERIALS	-	30	-	-	-
010-3070-428.46-30	NEW RADIOS	57	-	-	-	-
010-3070-428.46-35	EQUIPMENT AND MACHINERY	635	-	-	-	-
010-3070-428.46-40	COMPUTER EQUIP/SOFTWARE	2,700	-	-	3,000	-
010-3070-428.46-50	FURNITURE AND FIXTURES	-	784	-	2,850	3,500
	Minor Capital	**6,017**	**814**	**-**	**5,850**	**3,500**
	Professional Services					
010-3070-428.47-04	VETERINARY SERVICES	21,078	26,208	52,484	50,000	100,000
010-3070-428.47-07	TESTING SERVICES	-	1,430	2,000	-	-
010-3070-428.47-12	PETCO GRANT	-	41,165	-	-	-
010-3070-428.47-99	SPECIAL SERVICES	55	1,044	-	-	-
	Professional Services	**21,133**	**69,847**	**54,484**	**50,000**	**100,000**
	Designated Expenses					
010-3070-428.50-65	CASH OVER/SHORT	-	-	-	5	-
010-3070-428.50-32	CONTRACT LABOR	-	14,643	-	6,900	-
	Designated Expenses	**-**	**14,643**	**-**	**6,905**	**-**
	Animal Services	**696,288**	**804,546**	**1,071,142**	**975,793**	**1,123,911**
	Aquatic Services					
	Personnel Services					
010-3027-429.40-05	FULL-TIME SALARIES	36,745	47,752	51,543	8,927	46,063
010-3027-429.40-11	SEASONAL EMPLOYEES	241,974	227,573	268,018	201,014	270,820
010-3027-429.40-15	OVERTIME	5,104	501	500	-	500
010-3027-429.40-25	LONGEVITY	19	65	144	19	-
010-3027-429.40-30	INCENTIVE PAY	-	(474)	180	30	-
010-3027-429.40-81	GROUP INSURANCE	776	-	-	-	-
010-3027-429.40-82	MEDICAL INSURANCE	-	230	5,498	885	5,464
010-3027-429.40-83	DENTAL INSURANCE	-	13	276	45	296
010-3027-429.40-84	LIFE INSURANCE	-	18	18	3	18

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3027-429.40-85	RETIREMENT - TMRS	4,042	5,255	6,185	1,001	6,272
010-3027-429.40-87	SOCIAL SECURITY	21,715	17,076	19,871	13,019	19,685
010-3027-429.40-88	MEDICARE	-	3,994	4,650	3,045	4,607
010-3027-429.40-89	WORKERS COMPENSATION	4,419	4,349	4,757	3,150	4,864
	Personnel Services	**314,794**	**306,352**	**361,640**	**231,138**	**358,589**
	Supplies					
010-3027-429.41-10	OFFICE	123	313	300	200	230
010-3027-429.41-20	UNIFORMS AND CLOTHING	3,841	3,653	4,000	3,500	4,450
010-3027-429.41-27	PUBLIC OUTREACH	213	1,050	6,000	2,000	4,000
010-3027-429.41-35	PRINT SUPPLIES	156	228	200	200	200
010-3027-429.41-37	PHONES AND ACCESSORIES	32	-	-	-	-
010-3027-429.41-65	MINOR TOOLS	-	209	500	250	1,000
010-3027-429.41-70	CLEANING SUPPLIES	2,154	1,525	2,000	2,000	4,000
010-3027-429.41-75	MEDICAL AND CHEMICAL	38,617	33,648	44,000	44,000	45,800
010-3027-429.41-85	EDUCATIONAL AND RECREATION	3,091	3,483	-	-	-
010-3027-429.41-92	SWIM TEAM	-	-	3,000	-	-
	Supplies	**48,227**	**44,109**	**60,000**	**52,150**	**59,680**
	Repair & Maintenance					
010-3027-429.42-10	BUILDING MAINTENANCE	-	1,566	-	-	-
010-3027-429.42-20	WELLS AND PUMPS EQUIPMENT	1,488	2,618	3,000	1,102	-
010-3027-429.42-37	SIGN MAINTENANCE	1,000	230	500	500	-
010-3027-429.42-80	FILTER	3,575	1,666	2,400	5,400	8,000
010-3027-429.42-90	MAINTENANCE	1,862	3,991	4,000	4,873	7,500
010-3027-429.43-05	FURNITURE AND FIXTURES	-	2,307	-	-	1,000
010-3027-429.43-10	SMALL EQUIP REPAIR	-	746	1,000	800	2,400
	Repair & Maintenance	**7,925**	**13,124**	**10,900**	**12,675**	**18,900**
	Support Services					
010-3027-429.44-04	WATER SERVICE	10,711	10,464	15,000	10,000	14,200
010-3027-429.44-05	TELEPHONE	1,504	1,731	2,000	2,000	1,800
010-3027-429.44-30	TRAINING AND TRAVEL	4,431	5,606	5,000	1,500	5,700
010-3027-429.44-50	ELECTRICITY SERVICES	30,974	35,714	36,000	36,000	36,000
010-3027-429.44-75	DUES AND MEMBERSHIPS	-	84	-	84	100
	Support Services	**47,620**	**53,599**	**58,000**	**49,584**	**57,800**
	Minor Capital					
010-3027-429.46-35	EQUIPMENT AND MACHINERY	1,013	-	-	10,000	5,000
010-3027-429.46-50	FURNITURE AND FIXTURES	300	-	1,500	13,000	8,000
	Minor Capital	**1,313**	**-**	**1,500**	**23,000**	**13,000**
	Professional Services					
010-3027-429.47-07	TESTING SERVICES	675	691	800	800	1,000
	Professional Services	**675**	**691**	**800**	**800**	**1,000**
	Capital Outlay					
010-3027-429.61-25	SOUND SYSTEM	-	-	-	9,422	-
	Capital Outlay	**-**	**-**	**-**	**9,422**	**-**
	Aquatic Services	**420,554**	**417,875**	**492,840**	**378,769**	**508,969**
	Athletics					
	Personnel Services					
010-3032-428.40-05	FULL-TIME SALARIES	107,586	69,765	156,407	137,473	148,606
010-3032-428.40-15	OVERTIME	5,935	7,278	5,000	3,877	5,000
010-3032-428.40-25	LONGEVITY	428	204	288	166	96
010-3032-428.40-81	GROUP INSURANCE	7,699	-	-	-	-
010-3032-428.40-82	MEDICAL INSURANCE	-	9,110	16,493	10,730	10,284
010-3032-428.40-83	DENTAL INSURANCE	-	509	827	825	889
010-3032-428.40-84	LIFE INSURANCE	-	35	55	54	54
010-3032-428.40-85	RETIREMENT - TMRS	11,280	8,395	19,096	16,309	20,703
010-3032-428.40-87	SOCIAL SECURITY	8,598	4,504	9,844	8,281	9,287
010-3032-428.40-88	MEDICARE	-	1,053	2,303	1,937	2,172
010-3032-428.40-89	WORKERS COMPENSATION	1,789	1,206	2,425	2,096	2,382
	Personnel Services	**143,315**	**102,059**	**212,738**	**181,748**	**199,473**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
010-3032-428.41-10	OFFICE	18	484	200	728	600
010-3032-428.41-20	UNIFORMS AND CLOTHING	47,564	52,226	44,000	30,000	40,000
010-3032-428.41-27	PUBLIC OUTREACH	-	579	1,000	200	400
010-3032-428.41-35	PRINT SUPPLIES	247	567	1,000	600	700
010-3032-428.41-37	PHONES AND ACCESSORIES	-	212	-	33	50
010-3032-428.41-40	COMPUTER SUPPLIES	-	-	-	300	50
010-3032-428.41-60	FOOD SUPPLIES	500	276	-	-	-
010-3032-428.41-70	CLEANING SUPPLIES	-	-	200	-	200
010-3032-428.41-75	MEDICAL AND CHEMICAL	198	31	300	300	500
010-3032-428.41-85	EDUCATIONAL AND RECREATION	30,958	20,985	23,500	-	-
010-3032-428.41-92	RECREATION EVENTS	-	1,471	-	14,000	-
	Supplies	**127,814**	**131,175**	**116,600**	**78,022**	**84,500**
	Repair and Maintenance					
010-3032-428.42-90	MAINTENANCE	-	7,000	-	-	-
	Repair and Maintenance	**-**	**7,000**	**-**	**-**	**-**
	Support Services					
010-3032-428.44-05	TELEPHONE	1,794	1,793	2,900	2,000	2,500
010-3032-428.44-26	PROMOTION AND ADVERTISING	325	-	-	-	-
010-3032-428.44-28	NOTICES REQUIRED BY LAW	-	-	-	780	-
010-3032-428.44-30	TRAINING AND TRAVEL	2,371	957	2,000	1,000	5,100
010-3032-428.44-45	PUBLIC LIAB INSURANCE	5,212	5,212	8,500	-	-
010-3032-428.44-70	TROPHIES AND AWARDS	15,366	11,099	17,000	6,000	13,000
010-3032-428.44-75	DUES AND MEMBERSHIPS	9,454	4,709	5,000	3,000	4,000
	Support Services	**34,522**	**23,770**	**35,400**	**12,780**	**24,600**
	Minor Capital					
010-3032-428.46-35	EQUIPMENT AND MACHINERY	-	2,399	-	28,659	23,000
010-3032-428.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	1,200	3,000
010-3032-428.46-50	FURNITURE AND FIXTURES	-	-	-	10,800	3,000
	Minor Capital	**-**	**2,399**	**-**	**40,659**	**29,000**
	Professional Services					
010-3032-428.47-99	SPECIAL SERVICES	63,017	56,018	66,000	33,980	62,000
	Professional Services	**63,017**	**56,018**	**66,000**	**33,980**	**62,000**
	Capital Outlay					
010-3032-428.61-50	FURNITURE AND FIXTURES	-	-	-	180	-
	Capital Outlay	**-**	**-**	**-**	**180**	**-**
	Athletics	**368,668**	**322,421**	**430,738**	**347,369**	**399,573**
	Golf Course					
	Personnel Services					
010-3020-424.40-05	FULL-TIME SALARIES	452,210	215,850	-	-	-
010-3020-424.40-11	SEASONAL EMPLOYEES	42,375	-	-	-	-
010-3020-424.40-15	OVERTIME	357	1,844	-	-	-
010-3020-424.40-25	LONGEVITY	4,330	1,878	-	-	-
010-3020-424.40-30	INCENTIVE PAY	660	273	-	-	-
010-3020-424.40-37	BILINGUAL PAY	601	375	-	-	-
010-3020-424.40-50	CAR ALLOWANCE	125	-	-	-	-
010-3020-424.40-70	VACATION-4TH WEEK BUYBK.	533	-	-	-	-
010-3020-424.40-81	GROUP INSURANCE	70,809	-	-	-	-
010-3020-424.40-82	MEDICAL INSURANCE	-	29,425	-	-	-
010-3020-424.40-83	DENTAL INSURANCE	-	1,817	-	-	-
010-3020-424.40-84	LIFE INSURANCE	-	119	-	-	-
010-3020-424.40-85	RETIREMENT - TMRS	45,380	23,450	-	-	-
010-3020-424.40-87	SOCIAL SECURITY	37,030	13,266	-	-	-
010-3020-424.40-88	MEDICARE	-	3,102	-	-	-
010-3020-424.40-89	WORKERS COMPENSATION	8,765	3,698	-	-	-
	Personnel Services	**663,175**	**295,097**	**-**	**-**	**-**
	Supplies					
010-3020-424.41-10	OFFICE	633	143	-	-	-
010-3020-424.41-15	POSTAGE/CARRIER SERVICE	484	139	-	-	-
010-3020-424.41-20	UNIFORMS AND CLOTHING	5,937	4,385	-	-	-
010-3020-424.41-25	SUBSCRIPTION/PUBLICATIONS	60	483	-	-	-
010-3020-424.41-30	FUEL	14,484	5,381	-	-	-

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3020-424.41-35	PRINT SUPPLIES	1,700	860	-	-	-
010-3020-424.41-65	MINOR TOOLS	513	28	-	-	-
010-3020-424.41-70	CLEANING SUPPLIES	2,920	1,592	-	-	-
010-3020-424.41-80	MECHANICAL	1,248	567	-	-	-
010-3020-424.41-90	AGRICULTURAL SUPPLIES	96,018	35,848	-	-	-
010-3020-424.41-94	GOLF SUPPLIES	3,902	1,468	-	-	-
	Supplies	**127,899**	**50,894**	**-**	**-**	**-**
	Repair & Maintenance					
010-3020-424.42-10	BUILDING MAINTENANCE	498	117	-	-	-
010-3020-424.42-12	ELEVATOR MAINTENANCE	1,385	1,082	-	-	-
010-3020-424.42-20	WELLS AND PUMPS EQUIPMENT	2,386	89	-	-	-
010-3020-424.42-25	WATER MAIN	3,680	3,416	-	-	-
010-3020-424.42-30	CART PATH MAINTENANCE	145	-	-	-	-
010-3020-424.42-43	COMPUTER MAINTENANCE	-	6,874	-	-	-
010-3020-424.42-90	MAINTENANCE	2,767	1,382	-	-	-
010-3020-424.43-10	SMALL EQUIP REPAIR	1,103	825	-	-	-
010-3020-424.43-15	VEHICLE REPAIR/MAINT	550	310	-	-	-
010-3020-424.43-50	MACHINERY	15,364	3,098	-	-	-
	Repair & Maintenance	**27,878**	**17,193**	**-**	**-**	**-**
	Support Services					
010-3020-424.44-04	WATER SERVICE	29,235	3,394	-	-	-
010-3020-424.44-05	TELEPHONE	2,977	1,056	-	-	-
010-3020-424.44-06	GAS SERVICE	820	588	-	-	-
010-3020-424.44-08	WASTE DISPOSAL	2,888	2,000	-	-	-
010-3020-424.44-09	INTERNET SERVICE	-	312	-	-	-
010-3020-424.44-10	EQUIPMENT RENTAL/LEASE	54,836	32,568	-	-	-
010-3020-424.44-19	MERCHANT FEES	16,665	8,287	-	-	-
010-3020-424.44-25	LEGAL AND PUBLIC NOTICES	89	276	-	-	-
010-3020-424.44-26	PROMOTION AND ADVERTISING	338	-	-	-	-
010-3020-424.44-30	TRAINING AND TRAVEL	1,371	210	-	-	-
010-3020-424.44-50	ELECTRICITY SERVICES	75,900	38,326	-	-	-
010-3020-424.44-75	DUES AND MEMBERSHIPS	1,094	1,455	-	-	-
	Support Services	**186,213**	**88,472**	**-**	**-**	**-**
	Minor Capital					
010-3020-424.46-35	EQUIPMENT AND MACHINERY	2,711	1,229	-	-	-
010-3020-424.46-40	COMPUTER EQUIP/SOFTWARE	1,489	2,337	-	-	-
	Minor Capital	**4,200**	**3,566**	**-**	**-**	**-**
	Professional Services					
010-3020-424.47-01	CONSULTING	10,844	-	-	-	-
010-3020-424.47-09	STONETREE GOLF COURSE	-	680,476	1,279,612	860,659	1,213,487
	Professional Services	**10,844**	**680,476**	**1,279,612**	**860,659**	**1,213,487**
	Designated Expenses					
010-3020-424.50-16	COGS-CONCESSIONS	-	547	-	-	-
010-3020-424.50-17	COGS - PRO SHOP	130,499	58,661	-	-	-
010-3020-424.50-22	GOLF COURSE IMPROVEMENTS	1,627	-	-	-	-
010-3020-424.50-27	RENTAL PURCHASES	3,501	224	-	-	-
010-3020-424.50-65	CASH OVER/SHORT	(545)	(47)	-	-	-
010-3020-424.50-80	INVENTORY OVER/SHORT	(1,368)	16,484	-	-	-
	Designated Expenses	**133,714**	**75,869**	**-**	**-**	**-**
	Capital Outlay					
010-3020-424.61-70	LEASE ASSETS	250,321	-	-	-	-
	Capital Outlay	**250,321**	**-**	**-**	**-**	**-**
	Golf Course	**1,404,244**	**1,211,567**	**1,279,612**	**860,659**	**1,213,487**
	Lions Club Recreation Center					
	Personnel Services					
010-3026-425.40-05	FULL-TIME SALARIES	124,391	139,791	174,772	172,214	208,295
010-3026-425.40-10	PART-TIME SALARIES	16,540	36,700	75,840	37,105	46,779
010-3026-425.40-15	OVERTIME	10,730	2,992	2,300	1,364	2,300
010-3026-425.40-25	LONGEVITY	995	1,227	1,872	2,794	2,905
010-3026-425.40-37	BILINGUAL PAY	600	781	1,200	1,195	1,200

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3026-425.40-70	VACATION-4TH WEEK BUYBK.	-	-	1,200	-	1,200
010-3026-425.40-82	MEDICAL INSURANCE	21,985	19,857	27,490	20,997	33,390
010-3026-425.40-83	DENTAL INSURANCE	-	1,290	1,654	1,095	1,778
010-3026-425.40-84	LIFE INSURANCE	-	107	126	120	162
010-3026-425.40-85	RETIREMENT - TMRS	15,162	19,742	30,374	25,075	35,383
010-3026-425.40-87	SOCIAL SECURITY	11,569	11,002	15,656	13,097	16,052
010-3026-425.40-88	MEDICARE	-	2,573	3,662	3,064	3,754
010-3026-425.40-89	WORKERS COMPENSATION	1,206	1,280	1,605	1,425	1,708
	Personnel Services	**203,178**	**237,342**	**337,751**	**279,545**	**354,906**
	Supplies					
010-3026-425.41-10	OFFICE	1,383	1,498	2,000	1,500	2,500
010-3026-425.41-15	POSTAGE/CARRIER SERVICE	-	-	-	33	50
010-3026-425.41-20	UNIFORMS AND CLOTHING	80	1,778	1,800	1,800	2,000
010-3026-425.41-27	PUBLIC OUTREACH	-	602	1,000	967	2,000
010-3026-425.41-30	FUEL	-	-	800	400	1,000
010-3026-425.41-35	PRINT SUPPLIES	569	950	4,000	1,500	4,300
010-3026-425.41-37	PHONES AND ACCESSORIES	-	13	-	-	-
010-3026-425.41-65	MINOR TOOLS	-	788	400	321	1,000
010-3026-425.41-70	CLEANING SUPPLIES	18,241	20,264	22,000	18,000	22,500
010-3026-425.41-75	MEDICAL AND CHEMICAL	-	-	-	-	500
010-3026-425.41-85	EDUCATIONAL AND RECREATION	3,326	3,165	3,300	-	-
010-3026-425.41-91	EMERGENCY SUPPLIES	-	-	-	314	-
	Supplies	**23,599**	**29,058**	**35,300**	**24,835**	**35,850**
	Repair & Maintenance					
010-3026-425.42-10	BUILDING MAINTENANCE	-	2,948	1,000	2,183	-
010-3026-425.42-11	ELECTRICAL MAINTENANCE	-	-	-	800	1,000
010-3026-425.42-12	ELEVATOR MAINTENANCE	3,215	2,998	3,500	3,000	3,500
010-3026-425.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	-	4,000
010-3026-425.42-90	MAINTENANCE	-	-	-	3,500	20,000
010-3026-425.43-10	SMALL EQUIP REPAIR	2,734	2,418	2,000	3,000	7,000
010-3026-425.43-15	VEHICLE REPAIR/MAINT	200	-	500	225	1,000
010-3026-425.43-65	SOUND SYSTEM REPAIR	-	48	-	-	-
	Repair & Maintenance	**6,149**	**8,412**	**7,000**	**12,708**	**36,500**
	Support Services					
010-3026-425.44-04	WATER SERVICE	10,148	6,205	10,000	8,000	10,500
010-3026-425.44-05	TELEPHONE	86	339	100	1,149	1,200
010-3026-425.44-07	CABLE SERVICE	-	-	-	900	2,500
010-3026-425.44-10	EQUIPMENT RENTAL/LEASE	4,357	3,894	45,000	40,000	-
010-3026-425.44-26	PROMOTION AND ADVERTISING	325	2,757	-	-	-
010-3026-425.44-30	TRAINING AND TRAVEL	-	-	-	-	3,000
010-3026-425.44-50	ELECTRICITY SERVICES	102,207	94,214	84,000	100,000	100,000
	Support Services	**117,123**	**107,409**	**139,100**	**150,049**	**117,200**
	Minor Capital					
010-3026-425.46-15	BUILDING	-	400	400	-	-
010-3026-425.46-30	NEW RADIOS	-	10,003	-	-	-
010-3026-425.46-35	EQUIPMENT AND MACHINERY	-	2,523	3,000	500	6,000
010-3026-425.46-40	COMPUTER EQUIP/SOFTWARE	-	27,956	8,700	4,000	-
010-3026-425.46-50	FURNITURE AND FIXTURES	4,030	8,967	1,000	24,000	-
	Minor Capital	**4,030**	**49,849**	**13,100**	**28,500**	**6,000**
	Professional Services					
010-3026-425.47-99	SPECIAL SERVICES	20,060	31,809	34,000	30,000	20,000
	Professional Services	**20,060**	**31,809**	**34,000**	**30,000**	**20,000**
	Designated Expenses					
010-3026-425.50-32	CONTRACT LABOR	-	8,927	-	1,100	-
010-3026-425.50-65	CASH OVER/SHORT	794	134	-	50	-
	Designated Expenses	**794**	**9,061**	**-**	**1,150**	**-**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Capital Outlay					
010-3026-425.61-35	MACHINERY AND EQUIPMENT	-	-	-	146,351	-
010-3026-425.61-40	COMPUTER EQUIP/SOFTWARE	-	10,964	-	-	-
	Capital Outlay	**-**	**10,964**	**-**	**146,351**	**-**
	Lions Club Recreation Center	**374,933**	**483,904**	**566,251**	**673,138**	**570,456**
	Parks					
	Personnel Services					
010-3025-425.40-05	FULL-TIME SALARIES	760,788	861,215	1,016,943	873,310	1,102,427
010-3025-425.40-11	SEASONAL EMPLOYEES	21,033	28,923	32,481	32,481	32,481
010-3025-425.40-15	OVERTIME	28,835	30,794	20,000	6,380	21,000
010-3025-425.40-25	LONGEVITY	7,517	9,655	12,047	30,232	34,765
010-3025-425.40-30	INCENTIVE PAY	1,666	1,295	1,980	1,256	1,260
010-3025-425.40-37	BILINGUAL PAY	-	1,232	1,200	1,793	1,800
010-3025-425.40-70	VACATION-4TH WEEK BUYBK.	2,872	2,350	6,600	2,326	7,200
010-3025-425.40-81	GROUP INSURANCE	122,635	-	-	-	-
010-3025-425.40-82	MEDICAL INSURANCE	-	124,221	148,444	144,400	188,307
010-3025-425.40-83	DENTAL INSURANCE	-	7,230	7,721	7,635	10,078
010-3025-425.40-84	LIFE INSURANCE	-	518	558	517	630
010-3025-425.40-85	RETIREMENT - TMRS	80,054	98,587	125,041	106,592	157,391
010-3025-425.40-87	SOCIAL SECURITY	61,598	56,938	66,594	55,443	73,056
010-3025-425.40-88	MEDICARE	-	13,316	15,574	12,967	17,084
010-3025-425.40-89	WORKERS COMPENSATION	14,480	16,625	18,579	15,332	21,294
010-3035-429.40-05	FULL-TIME SALARIES	97,362	95,636	128,560	109,177	-
010-3035-429.40-15	OVERTIME	3,194	3,012	1,000	53	-
010-3035-429.40-25	LONGEVITY	1,300	1,232	2,064	3,802	-
010-3035-429.40-70	VACATION-4TH WEEK BUYBK.	-	-	1,200	1,200	-
010-3035-429.40-81	GROUP INSURANCE	18,055	-	-	-	-
010-3035-429.40-82	MEDICAL INSURANCE	-	15,843	21,992	17,222	-
010-3035-429.40-83	DENTAL INSURANCE	-	887	1,103	893	-
010-3035-429.40-84	LIFE INSURANCE	-	58	72	65	-
010-3035-429.40-85	RETIREMENT - TMRS	10,078	10,871	15,687	13,262	-
010-3035-429.40-87	SOCIAL SECURITY	7,738	6,135	8,176	6,928	-
010-3035-429.40-88	MEDICARE	-	1,435	1,912	1,621	-
010-3035-429.40-89	WORKERS COMPENSATION	2,061	2,220	2,775	2,463	-
	Personnel Services	**1,241,266**	**1,390,228**	**1,658,303**	**1,447,350**	**1,668,773**
	Supplies					
010-3025-425.41-10	OFFICE	130	288	300	250	1,300
010-3025-425.41-15	POSTAGE/CARRIER SERVICE	-	-	200	2,040	200
010-3025-425.41-20	UNIFORMS AND CLOTHING	12,479	18,942	24,542	24,000	29,000
010-3025-425.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	50	25	-
010-3025-425.41-30	FUEL	38,034	40,137	42,000	42,000	45,000
010-3025-425.41-35	PRINT SUPPLIES	506	-	1,000	800	500
010-3025-425.41-37	PHONES AND ACCESSORIES	-	32	50	30	100
010-3025-425.41-40	COMPUTER SUPPLIES	-	37	100	70	-
010-3025-425.41-65	MINOR TOOLS	247	4,647	7,500	7,500	5,500
010-3025-425.41-70	CLEANING SUPPLIES	13,554	10,687	16,000	16,000	16,500
010-3025-425.41-75	MEDICAL AND CHEMICAL	-	779	55	70	2,700
010-3025-425.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	1,225
010-3025-425.41-90	AGRICULTURAL SUPPLIES	83,275	86,692	80,000	80,000	74,000
010-3025-425.41-93	IRRIGATION SUPPLIES	-	-	-	-	12,000
010-3035-429.41-20	UNIFORMS AND CLOTHING	797	367	2,500	1,000	-
010-3035-429.41-30	FUEL	547	876	4,500	4,500	-
010-3035-429.41-65	MINOR TOOLS	-	48	900	705	-
010-3035-429.41-70	CLEANING SUPPLIES	1,061	408	800	300	-
	Supplies	**150,630**	**163,940**	**180,497**	**179,290**	**188,025**
	Repair & Maintenance					
010-3025-425.42-10	BUILDING MAINTENANCE	-	455	-	-	-
010-3025-425.42-11	ELECTRICAL MAINTENANCE	-	318	-	-	-
010-3025-425.42-35	FENCE MAINTENANCE	1,805	12,127	2,000	3,530	15,000
010-3025-425.42-90	MAINTENANCE	69,233	98,734	88,000	87,000	81,200
010-3025-425.42-96	PLAYGROUND MAINTENANCE	-	-	-	-	22,000

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3025-425.43-05	FURNITURE AND FIXTURES	-	116	-	-	-
010-3025-425.43-10	SMALL EQUIP REPAIR	10,267	9,136	13,500	12,500	16,600
010-3025-425.43-15	VEHICLE REPAIR/MAINT	11,780	19,029	15,000	14,500	18,267
010-3025-425.43-50	MACHINERY	13,538	5,657	8,000	8,000	14,800
010-3035-429.42-90	MAINTENANCE	841	113	1,200	2,446	-
010-3035-429.43-10	SMALL EQUIP REPAIR	1,226	538	1,600	1,000	-
010-3035-429.43-15	VEHICLE REPAIR/MAINT	62	267	-	366	-
010-3035-429.43-50	MACHINERY	-	82	2,000	1,000	-
	Repair & Maintenance	**108,752**	**146,572**	**131,300**	**130,342**	**167,867**
	Support Services					
010-3025-425.44-04	WATER SERVICE	132,381	122,151	90,000	134,000	132,200
010-3025-425.44-05	TELEPHONE	4,246	3,177	3,500	2,900	5,050
010-3025-425.44-06	GAS SERVICE	581	2,213	4,100	3,200	3,500
010-3025-425.44-07	CABLE SERVICE	-	-	-	-	1,000
010-3025-425.44-08	WASTE DISPOSAL	23,589	23,989	19,000	19,000	26,200
010-3025-425.44-09	INTERNET SERVICE	-	285	1,207	600	1,200
010-3025-425.44-10	EQUIPMENT RENTAL/LEASE	47,458	5,764	67,000	64,000	7,000
010-3025-425.44-30	TRAINING AND TRAVEL	-	1,787	3,000	1,100	3,300
010-3025-425.44-50	ELECTRICITY SERVICES	109,953	104,933	115,000	115,000	113,100
010-3025-425.44-75	DUES AND MEMBERSHIPS	152	152	75	30	600
010-3035-429.44-04	WATER SERVICE	1,988	1,968	2,100	2,100	-
010-3035-429.44-05	TELEPHONE	56	7	100	10	-
010-3035-429.44-06	GAS SERVICE	483	435	500	500	-
010-3035-429.44-07	CABLE SERVICE	-	340	1,000	600	-
010-3035-429.44-08	WASTE DISPOSAL	2,182	2,182	3,000	2,500	-
010-3035-429.44-50	ELECTRICITY SERVICES	3,202	1,688	3,100	3,100	-
	Support Services	**326,271**	**271,071**	**312,682**	**348,640**	**293,150**
	Minor Capital					
010-3025-425.46-25	SOUND SYSTEMS	-	55	-	-	-
010-3025-425.46-35	EQUIPMENT AND MACHINERY	894	5,874	2,500	3,500	5,000
010-3025-425.46-37	TELEPHONE EQUIPMENT	-	988	100	-	-
010-3025-425.46-40	COMPUTER EQUIP/SOFTWARE	2,700	47	850	200	850
010-3025-425.46-50	FURNITURE AND FIXTURES	-	160	-	-	-
		3,594	**7,124**	**3,450**	**3,700**	**5,850**
	Capital Outlay					
010-3025-425.61-35	EQUIPMENT	20,642	173,665	-	9,500	-
010-3025-425.61-70	LEASE ASSETS	44,135	-	-	-	-
010-3035-429.61-35	MACHINERY AND EQUIPMENT	14,050	-	-	-	-
	Capital Outlay	**78,827**	**173,665**	**-**	**9,500**	**-**
	Parks	**1,909,340**	**2,152,600**	**2,286,232**	**2,118,822**	**2,323,665**
	Recreation					
	Personnel Services					
010-3007-429.40-05	FULL-TIME SALARIES	98,001	119,070	83,091	44,810	-
010-3007-429.40-15	OVERTIME	1,343	1,617	1,500	368	-
010-3007-429.40-25	LONGEVITY	1,697	124	168	98	-
010-3007-429.40-37	BILINGUAL PAY	-	-	-	313	-
010-3007-429.40-70	VACATION-4TH WEEK BUYBK.	1,162	-	-	-	-
010-3007-429.40-81	GROUP INSURANCE	9,608	-	-	-	-
010-3007-429.40-82	MEDICAL INSURANCE	-	11,917	10,996	5,374	-
010-3007-429.40-83	DENTAL INSURANCE	-	667	552	276	-
010-3007-429.40-84	LIFE INSURANCE	-	44	36	18	-
010-3007-429.40-85	RETIREMENT - TMRS	10,109	13,180	10,010	5,305	-
010-3007-429.40-87	SOCIAL SECURITY	7,685	7,322	5,225	2,782	-
010-3007-429.40-88	MEDICARE	-	1,712	1,222	651	-
010-3007-429.40-89	WORKERS COMPENSATION	174	685	802	683	-
010-3024-425.40-05	FULL-TIME SALARIES	41,596	59,090	107,974	95,052	-
010-3024-425.40-10	PART-TIME SALARIES	-	17,883	51,561	24,832	-
010-3024-425.40-15	OVERTIME	1,760	923	2,300	753	-
010-3024-425.40-25	LONGEVITY	140	82	408	192	-
010-3024-425.40-37	BILINGUAL PAY	-	402	-	898	-
010-3024-425.40-81	GROUP INSURANCE	10,083	-	-	-	-
010-3024-425.40-82	MEDICAL INSURANCE	-	7,780	10,996	12,654	-
010-3024-425.40-83	DENTAL INSURANCE	-	612	828	928	-

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3024-425.40-84	LIFE INSURANCE	-	40	54	61	-
010-3024-425.40-85	RETIREMENT - TMRS	4,306	8,598	19,161	14,174	-
010-3024-425.40-87	SOCIAL SECURITY	3,298	4,840	10,008	7,470	-
010-3024-425.40-88	MEDICARE	-	1,132	2,340	1,747	-
010-3024-425.40-89	WORKERS COMPENSATION	73	344	964	973	-
010-3030-428.40-05	FULL-TIME SALARIES	62,202	69,190	51,543	51,348	213,177
010-3030-428.40-10	PART-TIME SALARIES	-	-	-	-	50,553
010-3030-428.40-15	OVERTIME	7,074	487	-	-	2,300
010-3030-428.40-25	LONGEVITY	264	6	48	36	576
010-3030-428.40-37	BILINGUAL PAY	-	-	-	-	1,200
010-3030-428.40-81	GROUP INSURANCE	8,296	-	-	-	-
010-3030-428.40-82	MEDICAL INSURANCE	-	3,735	5,498	5,124	22,463
010-3030-428.40-83	DENTAL INSURANCE	-	208	276	275	1,482
010-3030-428.40-84	LIFE INSURANCE	-	25	18	18	90
010-3030-428.40-85	RETIREMENT - TMRS	6,880	7,594	6,093	5,989	36,074
010-3030-428.40-87	SOCIAL SECURITY	5,032	4,210	3,011	2,999	16,297
010-3030-428.40-88	MEDICARE	-	985	704	702	3,811
010-3030-428.40-89	WORKERS COMPENSATION	1,087	1,099	774	771	2,636
	Personnel Services	**281,870**	**345,603**	**388,161**	**287,674**	**350,659**
	Supplies					
010-3007-429.41-10	OFFICE	148	190	190	144	-
010-3007-429.41-15	POSTAGE/CARRIER SERVICE	247	51	250	50	-
010-3007-429.41-20	UNIFORMS AND CLOTHING	291	682	150	-	-
010-3007-429.41-25	SUBSCRIPTION/PUBLICATIONS	-	60	75	50	-
010-3007-429.41-27	PUBLIC OUTREACH	-	4,312	101,100	100,000	-
010-3007-429.41-35	PRINT SUPPLIES	1,536	501	1,000	100	-
010-3007-429.41-37	PHONES AND ACCESSORIES	(34)	(3)	-	-	-
010-3007-429.41-40	COMPUTER SUPPLIES	-	245	250	-	-
010-3024-425.41-10	OFFICE	515	904	2,000	600	-
010-3024-425.41-20	UNIFORMS AND CLOTHING	336	754	1,000	500	-
010-3024-425.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	100	-	-
010-3024-425.41-27	PUBLIC OUTREACH	-	77	500	-	-
010-3024-425.41-35	PRINT SUPPLIES	724	1,015	1,300	300	-
010-3024-425.41-65	MINOR TOOLS	-	60	-	-	-
010-3024-425.41-70	CLEANING SUPPLIES	1,372	1,460	2,000	2,000	-
010-3024-425.41-75	MEDICAL AND CHEMICAL	-	-	100	100	-
010-3024-425.41-91	EMERGENCY SUPPLIES	-	-	-	18	-
010-3030-428.41-10	OFFICE	128	138	600	459	1,400
010-3030-428.41-15	POSTAGE/CARRIER SERVICE	91	79	200	200	400
010-3030-428.41-20	UNIFORMS AND CLOTHING	10,197	10,406	12,000	8,000	13,000
010-3030-428.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	-	75
010-3030-428.41-27	PUBLIC OUTREACH	-	3,697	23,000	15,000	125,300
010-3030-428.41-35	PRINT SUPPLIES	10,585	1,670	10,000	4,000	11,000
010-3030-428.41-37	PHONES AND ACCESSORIES	-	(135)	-	-	-
010-3030-428.41-40	COMPUTER SUPPLIES	-	-	250	-	-
010-3030-428.41-60	FOOD SUPPLIES	3,786	6,025	9,700	9,500	13,600
010-3030-428.41-70	CLEANING SUPPLIES	-	-	-	-	2,500
010-3030-428.41-75	MEDICAL AND CHEMICAL	-	16	-	-	250
010-3030-428.41-85	EDUCATIONAL AND RECREATION	6,696	17,350	10,000	-	-
010-3030-428.41-91	EMERGENCY SUPPLIES	-	-	-	18	-
	Supplies	**36,618**	**49,554**	**175,765**	**141,039**	**167,525**
	Repair and Maintenance					
010-3024-425.42-10	BUILDING MAINTENANCE	-	707	1,300	-	-
010-3030-428.42-10	BUILDING MAINTENANCE	-	-	-	-	2,500
	Repair and Maintenance	**-**	**707**	**1,300**	**-**	**2,500**
	Support Services					
010-3007-429.44-05	TELEPHONE	855	1,682	800	1,850	-
010-3007-429.44-30	TRAINING AND TRAVEL	1,771	695	500	50	-
010-3007-429.44-70	TROPHIES AND AWARDS	-	-	70	-	-
010-3007-429.44-75	DUES AND MEMBERSHIPS	50	-	150	35	-
010-3024-425.44-04	WATER SERVICE	349	403	400	400	-
010-3024-425.44-05	TELEPHONE	145	162	500	150	-
010-3024-425.44-07	CABLE SERVICES	-	1,452	2,100	1,500	-
010-3024-425.44-08	WASTE DISPOSAL	7,425	7,425	7,424	7,425	-

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
010-3024-425.44-10	EQUIPMENT RENTAL/LEASE	710	2,551	2,700	3,200	-
010-3024-425.44-30	TRAINING AND TRAVEL	-	-	2,000	100	-
010-3024-425.44-50	ELECTRICITY SERVICES	31,915	35,312	38,000	32,000	-
010-3030-428.44-04	WATER SERVICE	-	-	-	-	450
010-3030-428.44-05	TELEPHONE	938	1,034	1,000	600	1,800
010-3030-428.44-07	CABLE SERVICE	-	-	-	-	1,800
010-3030-428.44-08	WASTE DISPOSAL	-	-	-	-	7,425
010-3030-428.44-10	EQUIPMENT RENTAL/LEASE	1,668	575	1,200	800	3,500
010-3030-428.44-19	MERCHANT FEES	25,464	31,557	27,000	20,000	31,500
010-3030-428.44-26	PROMOTION AND ADVERTISING	325	-	-	-	-
010-3030-428.44-30	TRAINING AND TRAVEL	-	195	1,000	-	5,500
010-3030-428.44-50	ELECTRICITY SERVICES	-	-	-	-	39,000
010-3030-428.44-70	TROPHIES AND AWARDS	3,450	4,758	3,700	1,000	5,700
010-3030-428.44-75	DUES AND MEMBERSHIPS	209	131	2,000	1,046	2,200
	Support Services	**75,274**	**87,932**	**90,544**	**70,156**	**98,875**
	Minor Capital					
010-3024-425.46-50	FURNITURE AND FIXTURES	-	6,319	-	337	-
010-3024-425.46-62	SIGNAGE	-	-	-	1,700	-
010-3030-428.46-35	EQUIPMENT AND MACHINERY	-	-	-	329	-
010-3030-428.46-40	COMPUTER EQUIP/SOFTWARE	4,328	2,577	200	1,315	-
010-3030-428.46-50	FURNITURE AND FIXTURES	-	-	-	-	2,200
	Minor Capital	**4,328**	**8,896**	**200**	**3,681**	**2,200**
	Professional Services					
010-3030-428.47-02	ENTERTAINMENT SERVICES	10,087	7,601	6,500	6,000	8,000
	Professional Services	**10,087**	**7,601**	**6,500**	**6,000**	**8,000**
	Designated Expenses					
010-3030-428.50-32	CONTRACT LABOR	-	-	20,000	-	-
010-3030-428.50-33	INSTRUCTOR CLASS RECEIPTS	-	-	(20,000)	-	-
	Designated Expenses	**-**	**-**	**-**	**-**	**-**
	Recreation	**408,177**	**500,293**	**662,470**	**508,550**	**629,759**
	Senior Citizens					
	Personnel Services					
010-3040-429.40-05	FULL-TIME SALARIES	75,130	67,854	120,860	96,429	113,502
010-3040-429.40-10	PART-TIME SALARIES	12,795	22,486	29,326	28,456	29,242
010-3040-429.40-15	OVERTIME	1,531	751	1,200	223	1,200
010-3040-429.40-25	LONGEVITY	694	366	576	702	856
010-3040-429.40-70	VACATION-4TH WEEK BUYBK.	-	-	600	-	600
010-3040-429.40-81	GROUP INSURANCE	11,919	-	-	-	-
010-3040-429.40-82	MEDICAL INSURANCE	-	9,500	16,494	5,553	5,464
010-3040-429.40-83	DENTAL INSURANCE	-	530	828	448	593
010-3040-429.40-84	LIFE INSURANCE	-	35	54	48	54
010-3040-429.40-85	RETIREMENT - TMRS	8,923	10,008	18,018	14,716	19,586
010-3040-429.40-87	SOCIAL SECURITY	6,584	5,638	9,406	6,991	8,943
010-3040-429.40-88	MEDICARE	-	1,318	2,200	1,814	2,091
010-3040-429.40-89	WORKERS COMPENSATION	153	156	284	244	272
	Personnel Services	**117,729**	**118,642**	**199,846**	**155,624**	**182,403**
	Supplies					
010-3040-429.41-10	OFFICE	1,156	1,471	1,000	750	1,300
010-3040-429.41-15	POSTAGE/CARRIER SERVICE	24	-	100	49	50
010-3040-429.41-20	UNIFORMS AND CLOTHING	100	-	200	200	500
010-3040-429.41-25	SUBSCRIPTION/PUBLICATIONS	234	-	300	199	300
010-3040-429.41-27	PUBLIC OUTREACH	1,526	6,902	2,000	2,300	2,500
010-3040-429.41-30	FUEL	727	623	1,800	1,800	-
010-3040-429.41-35	PRINT SUPPLIES	1,482	2,068	2,700	713	2,500
010-3040-429.41-37	PHONES AND ACCESSORIES	-	25	-	-	-
010-3040-429.41-60	FOOD SUPPLIES	1,641	1,111	4,000	8,500	8,000
010-3040-429.41-70	CLEANING SUPPLIES	2,270	3,325	1,800	1,800	2,500
010-3040-429.41-75	MEDICAL AND CHEMICAL	231	-	200	-	600
010-3040-429.41-85	EDUCATIONAL AND RECREATION	-	3,943	4,500	-	-
010-3040-429.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	400
	Supplies	**9,391**	**19,468**	**18,600**	**16,311**	**18,650**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Repair & Maintenance					
010-3040-429.42-10	BUILDING MAINTENANCE	-	1,748	-	128	3,000
010-3040-429.43-05	FURNITURE AND FIXTURES	-	1,474	500	1,500	2,500
010-3040-429.43-10	SMALL EQUIP REPAIR	1,536	2,297	500	560	2,000
010-3040-429.43-15	VEHICLE REPAIR/MAINT	67	134	350	350	-
	Repair & Maintenance	**1,603**	**5,653**	**1,350**	**2,538**	**7,500**
	Support Services					
010-3040-429.44-04	WATER SERVICE	351	266	800	200	500
010-3040-429.44-05	TELEPHONE	763	19	100	20	1,200
010-3040-429.44-06	GAS SERVICE	1,388	1,213	1,800	1,500	1,500
010-3040-429.44-07	CABLE SERVICES	53	282	200	865	1,000
010-3040-429.44-08	WASTE DISPOSAL	2,819	2,870	2,400	2,819	3,000
010-3040-429.44-10	EQUIPMENT RENTAL/LEASE	916	822	2,450	900	-
010-3040-429.44-30	TRAINING AND TRAVEL	-	-	-	-	2,000
010-3040-429.44-50	ELECTRICITY SERVICES	8,442	4,172	7,000	2,500	7,500
010-3040-429.44-70	TROPHIES AND AWARDS	135	-	-	-	-
010-3040-429.44-75	DUES AND MEMBERSHIPS	623	640	200	-	650
	Support Services	**15,490**	**10,284**	**14,950**	**8,804**	**17,350**
	Minor Capital					
010-3040-429.46-05	OFFICE MACHINES AND EQUIP	266	-	1,000	-	-
010-3040-429.46-35	EQUIPMENT AND MACHINERY	-	-	-	177	2,000
010-3040-429.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	1,500	-
010-3040-429.46-50	FURNITURE AND FIXTURES	3,359	1,525	1,000	-	2,000
	Minor Capital	**3,625**	**1,525**	**2,000**	**1,677**	**4,000**
	Professional Services					
010-3040-429.47-01	CONSULTING	-	-	-	-	-
010-3040-429.47-02	ENTERTAINMENT SERVICES	350	-	1,000	243	3,500
010-3040-429.47-99	SPECIAL SERVICES	15,448	16,687	17,000	18,000	17,000
	Professional Services	**15,798**	**16,687**	**18,000**	**18,243**	**20,500**
	Designated Expenses					
010-3040-429.50-10	ISF CHARGES	-	-	-	-	-
010-3040-429.50-32	CONTRACT LABOR	-	10,163	-	-	-
	Designated Expenses	**-**	**10,163**	**-**	**-**	**-**
	Capital Outlay					
010-3040-429.61-40	COMPUTER EQUIP/SOFTWARE	-	-	3,000	-	-
	Capital Outlay	**-**	**-**	**3,000**	**-**	**-**
	Senior Citizens	**163,636**	**182,422**	**257,746**	**203,197**	**250,403**
Recreation Services Department		**$5,960,439**	**$6,337,520**	**$7,555,511**	**$6,508,736**	**$7,483,581**

*For FY 2021, Volunteer Services and Community Center are merged into Recreation Division; Cemetery is merged into Parks. Historical data is reported in the new division.

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Principal	169,679	203,967	-	-	353,912
Interest and Fiscal Charges	32,335	32,167	-	-	72,996
Total	**202,014**	**236,134**	**-**	**-**	**426,908**
CONSOLIDATED					
Expense Summary					
Separation Pay	769,289	1,331,637	842,889	1,028,263	1,046,796
Supplies	-	-	-	-	900
Support Services	483,615	457,348	862,527	462,527	4,491,820
Professional Services	129,039	79,891	219,830	262,824	242,032
Designated Expenses	1,958,042	1,963,201	2,522,466	2,067,158	2,109,870
Transfers	-	-	25,926	357,980	5,799,462
Total	**3,339,985**	**3,832,077**	**4,473,638**	**4,178,752**	**13,690,880**
AVENUE D BUILDING - MUNICIPAL ANNEX *					
Expense Summary					
Supplies	-	-	1,231	513	-
Support Services	37,464	33,170	52,601	36,465	-
Total	**37,464**	**33,170**	**53,832**	**36,978**	**-**
PUBLIC SERVICES *					
Expense Summary					
Bell County Health District	331,368	331,368	331,368	331,368	-
Help Center - Utilities	765	767	900	900	-
Elderly Transportation	28,489	35,472	49,350	40,000	-
Hill Country Transit District (HOP)	120,850	120,850	122,366	-	-
Killeen Volunteer, Inc. (KVI)	100,000	100,000	100,000	-	-
Notices Required by Law	-	-	650	650	-
Total	**581,472**	**588,457**	**604,634**	**372,918**	**-**
CITY HALL *					
Expense Summary					
Support Services	123,387	31,967	44,183	37,954	-
Total	**123,387**	**31,967**	**44,183**	**37,954**	**-**
EMERGENCY MANAGEMENT/HOMELAND SECURITY *					
Expense Summary					
Support Services	-	-	-	190,024	-
Total	**-**	**-**	**-**	**190,024**	**-**
DESIGNATED FUNDS *					
Expense Summary					
Transfer to Fleet Services ISF	3,336,083	718,969	698,041	698,041	-
Transfer to Risk Management ISF	781,808	817,847	768,157	768,157	-
Transfer to Information Technology ISF	1,055,827	1,099,887	1,785,661	1,785,661	-
Direct Cost	-	-	10,000	10,000	-
Designated Expenses	31,541	29,853	30,000	30,000	-
Transfers	29,462	2,247,720	-	-	-
Transfer to Street Maintenance Fund	-	4,833,566	4,994,242	4,994,242	-
Transfer to General Fund-CIP	3,741,468	5,895,797	2,500,096	13,790,860	-
Total	**8,976,189**	**15,643,639**	**10,786,197**	**22,076,961**	**-**
Total Other Appropriations	**$13,260,511**	**$20,365,444**	**$15,962,484**	**$26,893,587**	**$14,117,788**

*For FY 2021, the decision was made to consolidate all Other Appropriation divisions into the Consolidated division.

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
010-9000-489.71-12	PRINCIPAL	$ 169,679	$ 203,967	$ -	$ -	$ -
010-9002-489.71-12	PRINCIPAL	-	-	-	-	1,833
010-9004-489.71-12	PRINCIPAL	-	-	-	-	46,039
010-9010-489.71-12	PRINCIPAL	-	-	-	-	34,664
010-9020-489.71-12	PRINCIPAL	-	-	-	-	3,800
010-9023-489.71-12	PRINCIPAL	-	-	-	-	1,647
010-9030-489.71-12	PRINCIPAL	-	-	-	-	84,208
010-9032-489.71-12	PRINCIPAL	-	-	-	-	4,487
010-9034-489.71-12	PRINCIPAL	-	-	-	-	93,078
010-9040-489.71-12	PRINCIPAL	-	-	-	-	8,109
010-9050-489.71-12	PRINCIPAL	-	-	-	-	2,680
010-9060-489.71-12	PRINCIPAL	-	-	-	-	16,305
010-9070-489.71-12	PRINCIPAL	-	-	-	-	54,044
010-9095-489.71-12	PRINCIPAL	-	-	-	-	3,018
	Principal	**169,679**	**203,967**	**-**	**-**	**353,912**
	Interest and Fiscal Charges					
010-9000-489.72-13	INTEREST	32,335	32,167	-	-	-
010-9002-489.72-13	INTEREST	-	-	-	-	328
010-9004-489.72-13	INTEREST	-	-	-	-	24,076
010-9010-489.72-13	INTEREST	-	-	-	-	2,822
010-9020-489.72-13	INTEREST	-	-	-	-	659
010-9023-489.72-13	INTEREST	-	-	-	-	1,170
010-9030-489.72-13	INTEREST	-	-	-	-	14,054
010-9032-489.72-13	INTEREST	-	-	-	-	1,354
010-9034-489.72-13	INTEREST	-	-	-	-	10,304
010-9040-489.72-13	INTEREST	-	-	-	-	2,559
010-9050-489.72-13	INTEREST	-	-	-	-	614
010-9060-489.72-13	INTEREST	-	-	-	-	5,723
010-9070-489.72-13	INTEREST	-	-	-	-	4,608
010-9095-489.72-13	INTEREST	-	-	-	-	251
010-9004-489.72-14	OTHER LEASE COST	-	-	-	-	913
010-9023-489.72-14	OTHER LEASE COST	-	-	-	-	1,621
010-9030-489.72-14	OTHER LEASE COST	-	-	-	-	1,200
010-9040-489.72-14	OTHER LEASE COST	-	-	-	-	600
010-9050-489.72-14	OTHER LEASE COST	-	-	-	-	140
	Interest and Fiscal Charges	**32,335**	**32,167**	**-**	**-**	**72,996**
	Debt Service	**202,014**	**236,134**	**-**	**-**	**426,908**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Consolidated					
	Personnel Services					
010-9501-491.40-24	SEPARATION PAY	659,920	1,135,062	690,499	869,455	830,000
010-9501-491.40-85	RETIREMENT - TMRS	51,245	97,670	86,166	87,347	111,801
010-9501-491.40-87	SOCIAL SECURITY	50,484	67,880	45,235	48,361	51,460
010-9501-491.40-88	MEDICARE	-	16,283	12,029	12,485	12,035
010-9501-491.40-89	WORKERS COMPENSATION	7,640	14,742	8,960	10,615	41,500
	Personnel Services	**769,289**	**1,331,637**	**842,889**	**1,028,263**	**1,046,796**
	Supplies					
010-9501-491.41-10	OFFICE	-	-	-	-	750
010-9501-491.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	150
	Supplies	**-**	**-**	**-**	**-**	**900**
	Support Services					
010-9501-491.44-04	WATER SERVICE	-	-	-	-	660
010-9501-491.44-05	TELEPHONE	-	-	-	-	3,950
010-9501-492.44-13	ISF EQUIPMENT/VEHICLES	-	-	-	-	804,358
010-9501-492.44-16	ISF RISK MANAGEMENT	-	-	-	-	716,248
010-9501-492.44-18	ISF INFO TECHNOLOGY SVC	-	-	-	-	1,940,809
010-9501-491.44-28	NOTICES REQUIRED BY LAW	-	-	-	-	650
010-9501-491.44-50	ELECTRICITY SERVICES	-	-	-	-	31,000
010-9501-491.44-62	BELL HEALTH DEPARTMENT	-	-	-	-	331,368
010-9501-491.44-63	HELP CENTER - UTILITIES	-	-	-	-	900
010-9501-491.44-66	ELDERLY TRANPSORTATION	-	-	-	-	49,350
010-9501-491.44-85	CLAIMS AND DAMAGES	121,088	94,821	500,000	100,000	250,000
010-9501-491.44-92	INDUSTRIAL DEVELOPMENT	362,527	362,527	362,527	362,527	362,527
	Support Services	**483,615**	**457,348**	**862,527**	**462,527**	**4,491,820**
	Professional Services					
010-9501-491.47-01	CONSULTING	22,500	23,773	150,000	160,977	160,977
010-9501-491.47-30	ACCOUNTING SERVICES	106,539	56,118	69,830	101,847	81,055
	Professional Services	**129,039**	**79,891**	**219,830**	**262,824**	**242,032**
	Designated Expenses					
010-9501-491.50-15	CONTINGENCY	25,791	6,194	236,783	8,549	-
010-9501-491.50-20	RESERVE APPROPRIATION	-	-	235,577	-	-
010-9501-491.50-60	TAX APPRAISAL DISTRICT	460,040	475,188	505,730	517,233	554,474
010-9501-491.50-61	BELL COUNTY COMMUNICATION CTR	1,469,885	1,478,732	1,536,376	1,536,376	1,520,396
010-9501-491.50-80	INVENTORY OVER/SHORT	(1,185)	549	5,000	5,000	5,000
010-9501-491.50-90	BAD DEBTS	-	-	-	-	30,000
010-9501-492.50-65	CASH OVER/SHORT	3,511	2,538	3,000	-	-
	Designated Expenses	**1,958,042**	**1,963,201**	**2,522,466**	**2,067,158**	**2,109,870**
	Transfers					
010-9501-491.92-34	TRANSFER TO FUND 234	-	-	-	-	-
010-9501-491.93-49	TRANSFER TO GEN FUND CIP	-	-	-	-	5,703,072
010-9501-491.95-50	TRANSFER TO FUND 550	-	-	25,926	357,980	96,390
	Transfers	**-**	**-**	**25,926**	**357,980**	**5,799,462**
	Consolidated	**3,339,985**	**3,832,077**	**4,473,638**	**4,178,752**	**13,690,880**
	Avenue D Building - Municipal Annex *					
	Supplies					
010-9502-491.41-35	PRINT SUPPLIES	-	-	1,231	513	-
	Supplies	**-**	**-**	**1,231**	**513**	**-**
	Support Services					
010-9502-491.44-04	WATER SERVICE	1,285	573	2,265	1,330	-
010-9502-491.44-06	GAS SERVICE	1,326	1,166	1,693	1,501	-
010-9502-491.44-08	WASTE DISPOSAL	-	-	1,183	-	-
010-9502-491.44-10	EQUIPMENT RENTAL/LEASE	3,795	4,234	4,682	4,463	-
010-9502-491.44-50	ELECTRICITY SERVICES	31,058	27,197	42,778	29,171	-
	Support Services	**37,464**	**33,170**	**52,601**	**36,465**	**-**
	Avenue D Building - Municipal Annex	**37,464**	**33,170**	**53,832**	**36,978**	**-**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Public Services *					
	Support Services					
010-9503-491.44-28	NOTICES REQUIRED BY LAW	-	-	650	650	-
010-9503-491.44-62	BELL HEALTH DEPARTMENT	331,368	331,368	331,368	331,368	-
010-9503-491.44-63	HELP CENTER - UTILITIES	765	767	900	900	-
010-9503-491.44-66	ELDERLY TRANPSORTATION	28,489	35,472	49,350	40,000	-
010-9503-491.44-67	GRANT TO NON-PROFIT CORP	220,850	220,850	222,366	-	-
	Support Services	**581,472**	**588,457**	**604,634**	**372,918**	**-**
	Public Services	**581,472**	**588,457**	**604,634**	**372,918**	**-**
	City Hall *					
	Support Services					
010-9505-491.44-04	WATER SERVICE	482	485	847	600	-
010-9505-491.44-05	TELEPHONE	90,600	-	-	-	-
010-9505-491.44-06	GAS SERVICE	4,287	3,429	3,950	4,085	-
010-9505-491.44-08	WASTE DISPOSAL	2,584	-	2,892	-	-
010-9505-491.44-10	EQUIPMENT RENTAL/LEASE	-	-	3,269	3,269	-
010-9505-491.44-50	ELECTRICITY SERVICES	25,434	28,053	33,225	30,000	-
	Support Services	**123,387**	**31,967**	**44,183**	**37,954**	**-**
	City Hall	**123,387**	**31,967**	**44,183**	**37,954**	**-**
	Emergency Management/Homeland Security *					
	Supplies					
010-9575-491.41-10	OFFICE	-	-	-	1,194	-
010-9575-491.41-20	UNIFORMS AND CLOTHING	-	-	-	10,551	-
010-9575-491.41-35	PRINT SUPPLIES	-	-	-	29	-
010-9575-491.41-37	PHONES AND ACCESSORIES	-	-	-	18	-
010-9575-491.41-60	FOOD SUPPLIES	-	-	-	3,350	-
010-9575-491.41-65	MINOR TOOLS	-	-	-	2,290	-
010-9575-491.41-70	CLEANING SUPPLIES	-	-	-	7,408	-
010-9575-491.41-75	MEDICAL AND CHEMICAL	-	-	-	30,923	-
010-9575-491.41-91	EMERGENCY SUPPLIES	-	-	-	41,740	-
	Supplies	**-**	**-**	**-**	**97,503**	**-**
	Repair and Maintenance					
010-9575-491.42-10	BUILDING MAINTENANCE	-	-	-	317	-
010-9575-491.43-15	VEHICLE REPAIR/MAINT	-	-	-	548	-
	Repair and Maintenance	**-**	**-**	**-**	**865**	**-**
	Support Services					
010-9575-491.44-10	EQUIPMENT RENTAL/LEASE	-	-	-	5,758	-
	Support Services	**-**	**-**	**-**	**5,758**	**-**
	Minor Capital					
010-9575-491.46-05	OFFICE MACHINE AND EQUIP	-	-	-	460	-
010-9575-491.46-35	EQUIPMENT AND MACHINERY	-	-	-	25,578	-
010-9575-491.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	19,860	-
	Minor Capital	**-**	**-**	**-**	**45,898**	**-**
	Professional Services					
010-9575-491.47-99	SPECIAL SERVICES	-	-	-	40,000	-
	Professional Services	**-**	**-**	**-**	**40,000**	**-**
	Emergency Management/Homeland Security *	**-**	**-**	**-**	**190,024**	**-**
	Non-Departmental *					
	Support Services					
010-9595-492.44-13	ISF EQUIPMENT/VEHICLES	3,336,083	718,969	698,041	698,041	-
010-9595-492.44-16	ISF RISK MANAGEMENT	781,808	817,847	768,157	768,157	-
010-9595-492.44-18	ISF INFO TECHNOLOGY SVC	1,055,827	1,099,887	1,785,661	1,785,661	-
010-9595-492.44-68	DIRECT COST	-	-	10,000	10,000	-
	Support Services	**5,173,718**	**2,636,703**	**3,261,859**	**3,261,859**	**-**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Designated Expenses					
010-9595-492.50-90	BAD DEBTS	31,541	29,853	30,000	30,000	-
	Designated Expenses	**31,541**	**29,853**	**30,000**	**30,000**	**-**
	Transfers					
010-9595-492.92-28	TRANSFER TO CDBG	18,837	3,000	-	-	-
010-9595-492.92-34	TRANSFER TO FUND 234	-	4,833,566	4,994,242	4,994,242	-
010-9595-492.92-43	TRANSFER TO FUND 243	10,625	-	-	-	-
010-9595-492.93-49	TRANSFER TO GEN FUND CIP	3,741,468	5,895,797	2,500,096	13,790,860	-
010-9595-492.96-10	TRANSFER TO FUND 610	-	2,244,720	-	-	-
	Transfers	**3,770,930**	**12,977,083**	**7,494,338**	**18,785,102**	**-**
	Designated Funds	**$8,976,189**	**$15,643,639**	**$10,786,197**	**$22,076,961**	**$-**

*For FY 2021, the decision was made to consolidate all Other Appropriation divisions into the Consolidated division.

WATER & SEWER

CITY OF KILLEEN

WATER & SEWER FUND

The Water & Sewer Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges: or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Water and Sewer Fund – Accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to administration, operations, maintenance, billing, and collection.

WATER & SEWER FUND
BUDGET SUMMARY
FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Sale of Water	$ 18,430,615	$ 17,715,176	$ 19,157,158	$ 18,959,875	$ 19,222,491	44.76%	0.34%
Sewer Fees Collected	17,679,551	17,773,273	18,514,274	18,466,588	18,803,846	43.79%	1.56%
Delinquent Penalty	2,279,160	2,241,655	2,220,830	2,315,926	2,299,555	5.35%	3.54%
Service Charges	758,987	774,335	928,883	801,994	849,447	1.98%	-8.55%
Water & Sewer Taps	793,212	684,035	700,778	624,004	500,000	1.16%	-28.65%
Transfers In	-	-	795,901	795,901	385,561	0.90%	0.00%
FOG Fees	288,223	285,182	328,257	311,472	313,591	0.73%	-4.47%
Warranty Service	-	115,489	300,000	278,232	285,000	0.66%	-5.00%
Insurance Proceeds	72,918	7,939	250,000	100,000	100,000	0.23%	-60.00%
Investment Revenue	234,615	282,366	194,425	185,711	96,125	0.22%	-50.56%
Septic Tank Elimination	12,237	95,892	87,110	37,307	54,492	0.13%	-37.44%
Miscellaneous Receipts	2,845	19,929	75,000	23,076	23,000	0.05%	-69.33%
Sale of Assets	117,013	17,299	-	11,579	10,000	0.02%	0.00%
Bond Proceeds	-	-	-	6,425,000	-	0.00%	0.00%
Transfer from Support Service ISF [1]	-	-	-	1,247,031	-	0.00%	0.00%
Premium	-	-	-	739,751	-	0.00%	0.00%
Intergovernmental Revenue	1,436	-	-	-	-	0.00%	0.00%
Total Revenues	**40,670,812**	**40,012,570**	**43,552,616**	**51,323,447**	**42,943,108**	**100.00%**	**-1.40%**
Operating Expenses							
Water Distribution [2]	8,790,605	8,762,374	9,424,810	9,345,774	10,008,216	34.91%	6.19%
Sanitary Sewers [2]	6,946,131	8,603,114	8,647,628	8,356,577	8,795,684	30.68%	1.71%
Utility Collections [1]	2,510,008	2,696,937	3,064,039	2,936,152	3,055,790	10.66%	-0.27%
Water and Sewer Operations	2,643,891	2,688,733	3,030,845	3,298,745	2,982,161	10.40%	-1.61%
Engineering [1], [4]	777,230	1,032,478	2,267,848	2,214,293	1,900,806	6.63%	-16.18%
ISF - Information Technology	1,158,196	1,188,475	938,649	938,649	991,397	3.46%	5.62%
Non-Departmental	397,514	354,534	673,651	532,968	442,854	1.54%	-34.26%
ISF - Risk Management	158,723	166,040	352,053	352,053	351,470	1.23%	-0.17%
ISF - Fleet Services	95,087	101,613	107,145	107,145	143,150	0.50%	33.60%
Public Works Administration [3]	161,948	196,109	-	-	-	0.00%	0.00%
Total Operating Expenses	**23,639,333**	**25,790,407**	**28,506,668**	**28,082,356**	**28,671,528**	**66.77%**	**0.58%**
Debt Service	**6,153,043**	**6,173,113**	**7,219,659**	**12,543,110**	**6,912,641**	**16.10%**	**-4.25%**
Non-Operating Expenses							
Capital Projects							
Customer Meters	54,049	92,571	50,000	47,000	40,000	0.09%	-20.00%
Customer Services	89,880	49,339	45,000	40,000	30,000	0.07%	-33.33%
Computer Equipment/Software	-	-	37,000	28,266	27,000	0.06%	-27.03%
Fire Hydrants	12,832	25,871	35,000	20,000	25,000	0.06%	-28.57%
Machinery and Equipment	-	-	-	-	15,000	0.03%	0.00%
Building Improvements	-	-	29,014	29,014	-	0.00%	-100.00%
Furniture and Fixtures	-	-	-	21,000	-	0.00%	0.00%
Fleet Replacement Program	1,009,500	-	-	-	-	0.00%	0.00%
Motor Vehicles	33,820	-	-	-	-	0.00%	0.00%
Total Capital Projects	**1,200,081**	**167,781**	**196,014**	**185,280**	**137,000**	**0.32%**	**-30.11%**
Other							
Transfer to General Fund	6,133,767	6,441,346	6,586,143	6,593,849	6,515,284	15.17%	-1.08%
Transfer to W&S CIP	5,117,619	3,456,270	349,000	349,000	344,128	0.80%	-1.40%
Contributions - KEDC/GKCC	362,527	362,527	362,527	362,527	362,527	0.84%	0.00%
Transfer to Support Services ISF [1]	-	1,244,212	-	-	-	0.00%	0.00%
Total Other	**11,613,913**	**11,504,355**	**7,297,670**	**7,305,376**	**7,221,939**	**16.82%**	**-1.04%**
Total Non-Operating Expenses	**12,813,994**	**11,672,136**	**7,493,684**	**7,490,656**	**7,358,939**	**17.14%**	**-1.80%**
Total Expenses	**$ 42,606,370**	**$ 43,635,656**	**$ 43,220,011**	**$ 48,116,122**	**$ 42,943,108**	**100.00%**	**-0.64%**
Net Change In Working Capital	**$ (1,935,558)**	**$ (3,623,086)**	**$ 332,605**	**$ 3,207,325**	**$ -**		
Working Capital Balance, Beginning					11,487,731		
Working Capital Balance, Ending					$ 11,487,731		

[1] During FY 2020, the decision was made to move the departments that made up the Support Services Internal Service Fund back to the operating funds.The decision to move the departments was in part due challenges presented by having the internal service fund. Moving the departments back during the first year prevents loss of historical information in the operating funds for comparative purposes.

[2] During FY 2020, the decision was made retroactively to move water and sewer contracts into their respective divisions.

[3] For FY 2020, the decision was made to consolidate Public Works Administration to General Fund.

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Water & Sewer Fund Revenues					
	Charges for Services					
550-0000-343.01-01	WATER REVENUE	$ 18,430,615	$ 17,715,176	$ 19,157,158	$ 18,959,875	$ 19,222,491
550-0000-343.01-02	SEWER REVENUE	17,679,551	17,773,273	18,514,274	18,466,588	18,803,846
550-0000-343.02-01	FATS OILS GREASE FEES	288,223	285,182	328,257	311,472	313,591
550-0000-343.02-02	TAP FEES	793,212	684,035	700,778	624,004	500,000
550-0000-343.02-03	SERVICE CHARGES	758,987	774,335	928,883	801,994	849,447
550-0000-343.02-04	SEPTIC TANK ELIMINATION	12,237	95,892	87,110	37,307	54,492
550-0000-343.02-05	PENALTIES	2,279,160	2,241,655	2,220,830	2,315,926	2,299,555
550-0000-343.02-06	WARRANTY SERVICE	-	115,489	300,000	278,232	285,000
	Charges for Services	**40,241,985**	**39,685,037**	**42,237,290**	**41,795,398**	**42,328,422**
	Intergovernmental Revenue					
550-0000-333.02-03	DHS-EMERGENCY DECLARATION	1,436	-	-	-	-
	Intergovernmental Revenue	**1,436**	**-**	**-**	**-**	**-**
	Investment Income					
550-0000-361.05-00	INTEREST EARNED	242,675	289,014	200,000	189,582	98,388
550-0000-361.05-10	INVESTMENT EXPENSE	(8,060)	(6,648)	(5,575)	(3,871)	(2,263)
	Investment Income	**234,615**	**282,366**	**194,425**	**185,711**	**96,125**
	Miscellaneous Income					
550-0000-371.10-02	PURCHASING CARDS	2,530	3,646	-	3,076	3,000
550-0000-372.10-01	RESTITUTION	315	-	-	-	-
550-0000-379.99-99	OTHER INCOME	-	16,283	75,000	20,000	20,000
	Miscellaneous Income	**2,845**	**19,929**	**75,000**	**23,076**	**23,000**
	Other Financing Sources					
550-0000-391.03-87	TRANSFER IN FROM FUND 387	-	-	-	-	-
550-0000-391.05-75	TRANSFER FROM FUND 575	-	-	230,485	230,485	192,781
550-0000-391.05-40	TRANSFER FROM FUND 540	-	-	115,242	115,242	96,390
550-0000-391.02-34	TRANSFER FROM FUND 234	-	-	92,194	92,194	77,112
550-0000-391.01-10	TRANSFER IN FROM FUND 010	-	-	357,980	357,980	19,278
550-0000-391.06-10	TRANSFER FROM FUND 610	-	-	-	1,247,031	-
550-0000-392.01-01	SALE OF ASSETS	117,013	17,299	-	11,579	10,000
550-0000-392.02-01	INSURANCE PROCEEDS	72,918	7,939	250,000	100,000	100,000
550-0000-393.02-01	BOND PROCEEDS	-	-	-	6,425,000	-
550-0000-393.02-06	PREMIUM	-	-	-	739,751	-
	Other Financing Sources	**189,931**	**25,238**	**1,045,901**	**9,319,262**	**495,561**
	Water & Sewer Fund Revenues	**$ 40,670,812**	**$ 40,012,570**	**$ 43,552,616**	**$ 51,323,447**	**$ 42,943,108**

Revenues by Source FY 2021

Revenues by Source Last Five Years

Expenditures by Department FY 2021

Expenditures by Department Last Five Years

WATER AND SEWER REVENUES
Revenue Assumptions

Water Revenue	**$ 19,222,491**
Sewer Revenue	**18,803,846**

In FY 2009, the City contracted with an outside firm to perform a water and sewer rate study, using information from Killeen's water and sewer customer base. The City implemented the proposed rate increases in FY 2011 and FY 2012. The City chose to defer utility rate increases scheduled for FY 2013 and FY 2014. A 3% rate increase was implemented in FY 2015, and a 2.5% water only rate increase was implemented in FY 2016.

In FY 2020, a five-year rate analysis was performed to determine the level of rate adjustments needed in the coming years. The results of that analysis recommend a water rate increase and no increase in sewer rates. An additional tier was recommended for high volume users that use more than 30,000 gallons monthly. The City Council decided to defer a water rate increase due to the current Coronavirus Pandemic. A water rate increase will be brought back to the City Council for consideration for FY 2022.

Other variations to note, water sales hit record highs in FY 2012, due to extremely hot and dry conditions. Conditions were more temperate in FY 2014 resulting in lower water sales. Water sales were down in FY 2019 due to excess rainfall exceeding 47 inches during the fiscal year.

The above chart shows the elasticity of water revenues which are highly dependent on the weather – the hotter and dryer the weather, the more water is consumed. The chart shows a flatter trend for sewer revenues, because not all sewer charges are billed on total water consumption. Residential customers are billed for sewer based on their water consumption, but the maximum sewer consumption is capped at 10,000 gallons per month. Non-residential customers are billed for sewer service based on 100% of their water consumption. The general upward trend of this graph also illustrates growth in the number of customers, as well as rate increases over the years.

Delinquent Penalties	**$ 2,299,555**

This revenue is generated by a $10 late penalty assessed on past due utility payments and a $25 delinquent account fee assessed prior to disconnection for non-payment. FY 2021 budget projections are based on current average monthly late fees at budget development.

Water Services and Charges	**$ 849,447**

These revenue sources are generated from the connection and transfer of utility accounts, after hours service fees, and meter checks. The amount of revenue generated by these fees normally remains stable. FY 2021 revenues are budgeted at a slight increase of $47,453 or 5.9% from the FY 2020 year-end projected levels.

Tap Fees	$ 500,000

Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City that is difficult to forecast. The revenue projection is based on trend analysis, taking into account predicted construction levels. FY 2021 revenues are budgeted at a slight decrease from the FY 2020 budget, in anticipation of phasing out water taps conducted by the City.

Interest Income	$ 96,125

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the city's idle cash funds are invested in the depository bank, TexStar, money market accounts, or certificates of deposit. While investable cash balances are fairly stable from prior years, interest rates declined sharply in 2009; however, rates began to rebound in FY 2017 and continued to rise until March 2020.On March 15, 2020, the Fed Funds Rate was lowered to 0.25% due to the Coronavirus pandemic. Due to this drastic drop in interest rates, the budget for the investment income is expected to drop 48.2% in FY 2021.

The year-end projected interest earnings for FY 2020 are $185,711.

FINANCE - UTILITY COLLECTIONS DEPARTMENT

Department Mission

The mission of the Utility Collection division is to accurately bill and collect on a timely basis for all City utility services.

Program Narrative

FY 2020 Accomplishments:

- Replaced customer and teller terminals used to process payments at the Utility Collections drive thru.
- Created safe and secure online application process.
- Completed transition to new collection agency for delinquent accounts.

FY 2021 Goals:

- Improve online services for utility customers.
- Review and update utility route mapping and billing to accommodate new development.
- Conduct audit of water and sewer accounts.

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 1,421,916	$ 1,566,991	$ 1,784,992	$ 1,706,822	$ 1,860,477
Supplies	348,976	341,938	417,689	357,908	366,605
Repairs & Maintenance	81,765	118,551	157,735	127,660	149,520
Support Services	594,727	627,594	636,223	657,735	622,345
Minor Capital	21,266	5,351	22,000	48,584	12,843
Professional Services	6,211	6,721	8,400	6,724	7,000
Designated Expenses	35,147	29,791	37,000	30,719	37,000
Capital Outlay	-	-	29,014	50,014	-
Total	**$ 2,510,008**	**$ 2,696,937**	**$ 3,093,053**	**$ 2,986,166**	**$ 3,055,790**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Finance Department					
	Utility Collections					
	Personnel Services					
550-2050-411.40-05	FULL-TIME SALARIES	$ 994,600	$ 1,108,314	$ 1,262,802	$ 1,194,113	$ 1,268,109
550-2050-411.40-10	PART-TIME SALARIES	10,121	11,412	12,886	12,841	13,272
550-2050-411.40-15	OVERTIME	47,572	50,549	47,200	39,424	47,200
550-2050-411.40-25	LONGEVITY	12,323	13,301	15,792	42,872	44,113
550-2050-411.40-30	INCENTIVE PAY	7,743	7,645	7,620	7,597	7,620
550-2050-411.40-37	BILINGUAL PAY	2,875	2,410	2,400	2,392	2,400
550-2050-411.40-55	ON CALL	3,840	3,790	3,780	3,730	3,780
550-2050-411.40-81	GROUP INSURANCE	147,326	-	-	-	-
550-2050-411.40-82	MEDICAL INSURANCE	-	132,067	153,941	137,079	164,838
550-2050-411.40-83	DENTAL INSURANCE	-	8,565	8,548	9,681	10,670
550-2050-411.40-84	LIFE INSURANCE	-	681	702	691	702
550-2050-411.40-85	RETIREMENT - TMRS	106,837	130,253	159,729	151,973	186,761
550-2050-411.40-87	SOCIAL SECURITY	80,492	72,176	81,603	77,515	82,333
550-2050-411.40-88	MEDICARE	-	16,880	19,086	18,128	19,255
550-2050-411.40-89	WORKERS COMPENSATION	8,187	8,948	8,903	8,786	9,424
	Personnel Services	**1,421,916**	**1,566,991**	**1,784,992**	**1,706,822**	**1,860,477**
	Supplies					
550-2050-411.41-10	OFFICE	3,653	1,688	10,000	4,000	5,250
550-2050-411.41-15	POSTAGE/CARRIER SERVICE	259,020	261,302	266,604	264,630	266,604
550-2050-411.41-20	UNIFORMS AND CLOTHING	5,597	9,952	19,000	13,985	14,050
550-2050-411.41-30	FUEL	40,226	37,661	50,679	32,530	36,081
550-2050-411.41-35	PRINT SUPPLIES	32,859	29,007	52,479	33,383	35,000
550-2050-411.41-37	PHONES AND ACCESSORIES	292	(835)	350	350	350
550-2050-411.41-40	COMPUTER SUPPLIES	1,363	735	4,850	1,500	1,545
550-2050-411.41-65	MINOR TOOLS	5,966	2,428	13,727	7,500	7,725
550-2050-411.41-91	EMERGENCY SUPPLIES	-	-	-	30	-
	Supplies	**348,976**	**341,938**	**417,689**	**357,908**	**366,605**
	Repair & Maintenance					
550-2050-411.42-43	COMPUTER MAINTENANCE	47,425	85,760	95,800	95,800	95,800
550-2050-411.42-90	MAINTENANCE	-	-	-	-	20,520
550-2050-411.43-05	FURNITURE AND FIXTURES	3,500	-	500	600	500
550-2050-411.43-10	SMALL EQUIP REPAIR	577	40	500	-	500
550-2050-411.43-15	VEHICLE REPAIR/MAINT	30,202	32,751	43,235	31,260	32,200
550-2050-411.43-25	RADIO AND COMMUNICATION	-	-	17,700	-	-
550-2050-411.43-40	COMPUTER HARDWARE	61	-	-	-	-
	Repair & Maintenance	**81,765**	**118,551**	**157,735**	**127,660**	**149,520**
	Support Services					
550-2050-411.44-04	WATER SERVICE	1,829	1,188	2,300	1,900	1,900
550-2050-411.44-05	TELEPHONE	2,343	6,318	8,531	6,406	6,600
550-2050-411.44-08	WASTE DISPOSAL	1,773	1,773	1,773	1,773	1,773
550-2050-411.44-10	EQUIPMENT RENTAL/LEASE	27,251	31,802	51,465	51,461	-
550-2050-411.44-19	MERCHANT FEES	538,269	565,926	542,720	568,856	586,000
550-2050-411.44-30	TRAINING AND TRAVEL	1,620	909	5,000	4,000	2,000
550-2050-411.44-50	ELECTRICITY SERVICES	21,030	19,117	22,434	22,427	23,072
550-2050-411.44-75	DUES AND MEMBERSHIPS	612	561	2,000	912	1,000
	Support Services	**594,727**	**627,594**	**636,223**	**657,735**	**622,345**
	Minor Capital					
550-2050-411.46-05	OFFICE MACHINES AND EQUIP	-	2,175	13,000	12,884	4,943
550-2050-411.46-30	NEW RADIOS	-	-	-	17,700	-
550-2050-411.46-37	TELEPHONE EQUIPMENT	-	-	5,000	5,000	500
550-2050-411.46-40	COMPUTER EQUIP/SOFTWARE	21,266	3,176	-	10,000	7,400
550-2050-411.46-50	FURNITURE AND FIXTURES	-	-	4,000	3,000	-
	Minor Capital	**21,266**	**5,351**	**22,000**	**48,584**	**12,843**
	Professional Services					
550-2050-411.47-99	SPECIAL SERVICES	6,211	6,721	8,400	6,724	7,000
	Professional Services	**6,211**	**6,721**	**8,400**	**6,724**	**7,000**
	Designated Expenses					
550-2050-411.50-65	CASH OVER/SHORT	-	-	-	3,139	-
550-2050-411.50-95	COLLECTION EXPENSE	35,147	29,791	37,000	27,580	37,000
	Designated Expenses	**35,147**	**29,791**	**37,000**	**30,719**	**37,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Capital Outlay					
550-2050-411.60-07	BUILDING IMPROVEMENTS	-	-	29,014	29,014	-
550-2050-411.61-50	FURNITURE AND FIXTURES	-	-	-	21,000	-
	Capital Outlay	**-**	**-**	**29,014**	**50,014**	**-**
	Utility Collections	**2,510,008**	**2,696,937**	**3,093,053**	**2,986,166**	**3,055,790**
Finance Department Total		**$2,510,008**	**$2,696,937**	**$3,093,053**	**$2,986,166**	**$3,055,790**

PUBLIC WORKS DEPARTMENT

Department Mission

The Water and Sewer Division's mission is to deliver reliable and safe water supplies to customers, and efficiently collect and dispose of wastewater.

The Engineering Division's mission is to plan necessary infrastructure for the City; provide capital improvement project management; review and inspect private developments; implement stormwater management programs; manage environmental permits; and provide GIS services to the City.

Program Narrative

FY 2020 Accomplishments:

- Adoption of the 2020 Water and Wastewater Master Plan
- Inspection, maintenance, and repair of 4,965 fire hydrants
- Reorganization of the Water and Sewer Division
- Construction completion of five (5) CIP projects and completed design of ten (10) CIP projects.
- Created address points for all residential rooftops and confirmed accuracy; maintained 99% accuracy rate for Next Gen 911.

FY 2021 Goals:

- Develop and implement a water meter replacement program
- Use the 2020 Water and Sewer Rate Study to guide Council through rate decisions
- Develop and implement a new sewer line evaluation and repair program
- Finalize SCADA upgrade including remote access
- Update identified provisions in the City Code of Ordinances and design manuals.
- Revise City's Stormwater Management Plan and submit to TCEQ.
- Develop and implement GIS portal mapping solutions for the Police Department including integration of RMS data.

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 3,225,023	$ 3,809,222	$ 5,247,821	$ 4,948,129	$ 5,417,542
Supplies	247,394	263,304	344,556	287,021	318,610
Repairs & Maintenance	677,588	648,044	717,935	689,718	725,778
Support Services	829,683	802,163	863,940	842,318	809,800
Minor Capital	98,363	70,545	83,250	55,614	67,804
Professional Services	311,063	743,648	980,400	1,217,934	852,056
Designated Expenses	-	-	-	-	-
Water Conrtracts	7,938,535	7,730,924	8,036,884	8,137,243	8,260,000
Sewer Contracts	6,053,339	7,387,129	7,096,345	7,037,412	7,235,277
Capital Outlay	196,780	167,781	167,000	135,266	137,000
Total	**$ 19,577,768**	**$ 21,622,760**	**$ 23,538,131**	**$ 23,350,655**	**$ 23,823,867**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Water Distribution					
	Personnel Services					
550-3410-436.40-05	FULL-TIME SALARIES	$ 337,572	$ 459,327	$ 685,319	$ 527,785	$ 926,959
550-3410-436.40-15	OVERTIME	46,343	53,580	40,000	79,652	55,000
550-3410-436.40-25	LONGEVITY	1,372	1,295	2,352	4,671	10,067
550-3410-436.40-30	INCENTIVE PAY	14,079	18,912	18,120	27,982	49,620
550-3410-436.40-37	BILINGUAL PAY	263	1,107	1,200	1,345	1,200
550-3410-436.40-55	ON CALL	3,340	3,770	3,780	3,820	3,780
550-3410-436.40-70	VACATION-4TH WEEK BUYBK.	600	600	1,800	1,800	1,800
550-3410-436.40-81	GROUP INSURANCE	57,368	-	-	-	-
550-3410-436.40-82	MEDICAL INSURANCE	-	73,709	104,460	85,846	134,884
550-3410-436.40-83	DENTAL INSURANCE	-	4,402	5,515	4,602	7,706
550-3410-436.40-84	LIFE INSURANCE	-	296	378	312	504
550-3410-436.40-85	RETIREMENT - TMRS	39,955	58,588	88,878	77,540	141,223
550-3410-436.40-87	SOCIAL SECURITY	29,701	32,736	46,025	40,246	63,034
550-3410-436.40-88	MEDICARE	-	7,656	10,763	9,412	14,741
550-3410-436.40-89	WORKERS COMPENSATION	8,416	11,217	14,525	12,311	20,198
	Personnel Services	**539,009**	**727,195**	**1,023,115**	**877,324**	**1,430,716**
	Supplies					
550-3410-436.41-20	UNIFORMS AND CLOTHING	13,097	14,793	18,000	18,000	20,000
550-3410-436.41-30	FUEL	28,207	30,850	30,000	25,000	25,000
550-3410-436.41-65	MINOR TOOLS	6,886	6,818	8,500	10,000	10,000
	Supplies	**48,190**	**52,461**	**56,500**	**53,000**	**55,000**
	Repair & Maintenance					
550-3410-436.42-15	FIRE HYDRANTS MAINTENANCE	1,279	17,553	16,000	35,000	35,000
550-3410-436.42-20	WELLS AND PUMPS EQUIPMENT	-	-	-	932	-
550-3410-436.42-25	WATER MAIN MAINTENANCE	93,216	107,210	112,811	105,000	108,000
550-3410-436.42-55	CUSTOMER SVCS MAINTENANCE	34,555	17,677	20,000	14,000	20,000
550-3410-436.42-60	CUSTOMER METER MAINTENANC	7,766	7,921	10,000	11,275	10,000
550-3410-436.42-65	STREET MAINTENANCE	60,501	33,395	75,000	45,000	22,500
550-3410-436.43-10	SMALL EQUIP REPAIR	1,133	1,196	2,500	2,000	2,000
550-3410-436.43-15	VEHICLE REPAIR/MAINT	23,525	32,095	32,000	25,000	32,000
550-3410-436.43-50	MACHINERY	16,662	3,424	15,000	13,000	12,000
	Repair & Maintenance	**238,637**	**220,471**	**283,311**	**251,207**	**241,500**
	Support Services					
550-3410-436.44-05	TELEPHONE	2,809	3,676	4,000	4,000	4,000
550-3410-436.44-08	WASTE DISPOSAL	-	2,821	-	-	-
550-3410-436.44-10	EQUIPMENT RENTAL/LEASE	220	220	1,000	1,000	-
550-3410-436.44-30	TRAINING AND TRAVEL	4,673	10,066	8,000	10,000	6,000
550-3410-436.44-75	DUES AND MEMBERSHIPS	2,713	3,535	4,000	4,000	2,000
	Support Services	**10,415**	**20,318**	**17,000**	**19,000**	**12,000**
	Minor Capital					
550-3410-436.46-30	NEW RADIOS	12,731	-	-	-	-
550-3410-436.46-35	EQUIPMENT AND MACHINERY	2,947	10,065	7,000	7,000	8,000
	Minor Capital	**15,678**	**10,065**	**7,000**	**7,000**	**8,000**
	Professional Services					
550-3410-436.47-07	TESTING SERVICES	141	940	1,000	1,000	1,000
	Professional Services	**141**	**940**	**1,000**	**1,000**	**1,000**
	Water Contracts					
550-3410-436.56-01	FIXED CHARGES FOR WATER	2,940,792	2,952,864	2,967,096	2,963,544	2,963,544
550-3410-436.56-02	WATER PURCHASE	3,574,870	3,343,419	3,605,853	3,709,764	3,832,521
550-3410-436.56-03	OPTION WATER PURCHASE	657,873	644,641	673,935	673,935	673,935
550-3410-436.56-04	SYSTEM RATE WATER CONTRCT	765,000	790,000	790,000	790,000	790,000
	Water Contracts	**7,938,535**	**7,730,924**	**8,036,884**	**8,137,243**	**8,260,000**
	Capital Outlay					
550-3410-436.60-65	NEW CUSTOMER SERVICES	89,880	49,339	45,000	40,000	30,000
550-3410-436.60-70	NEW FIRE HYDRANTS	12,832	25,871	35,000	20,000	25,000
550-3410-436.60-75	NEW CUSTOMER METERS	54,049	92,571	50,000	47,000	40,000
	Capital Outlay	**156,761**	**167,781**	**130,000**	**107,000**	**95,000**
	Water Distribution	**8,947,366**	**8,930,155**	**9,554,810**	**9,452,774**	**10,103,216**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Sanitary Sewers					
	Personnel Services					
550-3415-437.40-05	FULL-TIME SALARIES	401,183	489,434	660,284	498,975	644,064
550-3415-437.40-15	OVERTIME	37,495	41,554	29,000	49,440	40,000
550-3415-437.40-25	LONGEVITY	1,514	1,289	2,304	1,974	3,501
550-3415-437.40-30	INCENTIVE PAY	24,622	30,328	26,220	35,722	40,500
550-3415-437.40-37	BILINGUAL PAY	-	1,234	1,500	2,093	2,100
550-3415-437.40-55	ON CALL	3,460	3,095	3,780	3,350	3,780
550-3415-437.40-70	VACATION-4TH WEEK BUYBK.	-	-	1,200	1,200	1,200
550-3415-437.40-81	GROUP INSURANCE	63,908	-	-	-	-
550-3415-437.40-82	MEDICAL INSURANCE	-	59,593	71,473	63,431	78,458
550-3415-437.40-83	DENTAL INSURANCE	-	4,164	4,964	4,379	5,335
550-3415-437.40-84	LIFE INSURANCE	-	312	360	306	360
550-3415-437.40-85	RETIREMENT - TMRS	46,364	61,736	85,538	70,539	99,025
550-3415-437.40-87	SOCIAL SECURITY	35,282	34,737	44,525	37,025	45,070
550-3415-437.40-88	MEDICARE	-	8,124	10,413	8,659	10,540
550-3415-437.40-89	WORKERS COMPENSATION	9,816	11,882	13,778	13,072	15,974
	Personnel Services	**623,644**	**747,482**	**955,339**	**790,165**	**989,907**
	Supplies					
550-3415-437.41-20	UNIFORMS AND CLOTHING	11,413	15,633	15,000	20,000	17,000
550-3415-437.41-30	FUEL	43,151	39,912	50,000	35,000	35,000
550-3415-437.41-65	MINOR TOOLS	7,652	5,172	5,000	5,000	7,000
	Supplies	**62,216**	**60,717**	**70,000**	**60,000**	**59,000**
	Repair & Maintenance					
550-3415-437.42-35	FENCE MAINTENANCE	-	1,823	1,000	-	1,000
550-3415-437.42-50	SEWER SYSTEM MAINTENANCE	69,096	136,217	81,944	52,000	55,000
550-3415-437.42-65	STREET MAINTENANCE	-	-	-	-	22,500
550-3415-437.43-10	SMALL EQUIP REPAIR	1,678	52	2,000	1,000	1,500
550-3415-437.43-15	VEHICLE REPAIR/MAINT	52,919	58,030	48,000	56,000	58,000
550-3415-437.43-50	MACHINERY	33,901	8,683	19,000	3,000	16,000
	Repair & Maintenance	**157,594**	**204,805**	**151,944**	**112,000**	**154,000**
	Support Services					
550-3415-437.44-05	TELEPHONE	2,189	4,816	5,000	5,000	5,000
550-3415-437.44-24	FINES/FEES	7,500	-	-	-	-
550-3415-437.44-30	TRAINING AND TRAVEL	9,053	21,020	10,000	14,000	8,000
550-3415-437.44-75	DUES AND MEMBERSHIPS	3,297	4,508	4,000	4,000	2,000
	Support Services	**22,039**	**30,344**	**19,000**	**23,000**	**15,000**
	Minor Capital					
550-3415-437.46-35	EQUIPMENT AND MACHINERY	-	10,063	7,000	7,000	10,000
	Minor Capital	**-**	**10,063**	**7,000**	**7,000**	**10,000**
	Professional Services					
550-3415-437.47-07	TESTING SERVICES	524	1,185	2,000	2,000	1,500
550-3415-437.47-13	SEWER LINE WARRANTY	-	115,489	300,000	279,000	285,000
550-3415-437.47-99	SPECIAL SERVICES	26,775	45,900	46,000	46,000	46,000
	Professional Services	**27,299**	**162,574**	**348,000**	**327,000**	**332,500**
	Sewer Contracts					
550-3415-437.55-01	FIXED CHARGE SEWER	2,890,188	2,872,800	2,882,400	2,947,176	2,947,176
550-3415-437.55-02	SEWAGE TREATMENT	3,163,151	4,514,329	4,213,945	4,090,236	4,288,101
	Sewer Contracts	**6,053,339**	**7,387,129**	**7,096,345**	**7,037,412**	**7,235,277**
	Capital Outlay					
550-3415-437.61-35	MACHINERY AND EQUIPMENT		-	-	-	15,000
	Capital Outlay	**-**	**-**	**-**	**-**	**15,000**
	Sanitary Sewers	**6,946,131**	**8,603,114**	**8,647,628**	**8,356,577**	**8,810,684**
	Water and Sewer Operations					
	Personnel Services					
550-3420-438.40-05	FULL-TIME SALARIES	898,159	951,215	1,139,428	1,216,761	917,926
550-3420-438.40-15	OVERTIME	41,393	61,390	41,000	101,935	60,000
550-3420-438.40-25	LONGEVITY	6,322	7,678	9,601	29,267	26,002
550-3420-438.40-30	INCENTIVE PAY	55,844	58,046	57,900	67,419	42,780
550-3420-438.40-55	ON CALL	4,470	4,150	3,780	3,530	4,420
550-3420-438.40-70	VACATION-4TH WEEK BUYBK.	1,200	1,200	3,000	3,600	3,000

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
550-3420-438.40-81	GROUP INSURANCE	105,909	-	-	-	-
550-3420-438.40-81	GROUP INSURANCE	105,909	-	-	-	-
550-3420-438.40-82	MEDICAL INSURANCE	-	102,525	115,456	120,463	101,950
550-3420-438.40-83	DENTAL INSURANCE	-	7,183	7,446	7,673	6,224
550-3420-438.40-84	LIFE INSURANCE	-	491	504	539	378
550-3420-438.40-85	RETIREMENT - TMRS	99,821	117,877	148,180	166,379	141,991
550-3420-438.40-87	SOCIAL SECURITY	74,775	65,117	75,445	85,722	63,162
550-3420-438.40-88	MEDICARE	-	15,229	17,645	20,050	14,772
550-3420-438.40-89	WORKERS COMPENSATION	16,556	18,149	19,310	23,388	17,222
	Personnel Services	**1,410,358**	**1,410,250**	**1,638,695**	**1,846,726**	**1,399,827**
	Supplies					
550-3420-438.41-10	OFFICE	1,476	2,470	3,000	3,000	3,000
550-3420-438.41-15	POSTAGE/CARRIER SERVICE	17,364	12,734	22,000	12,000	15,000
550-3420-438.41-20	UNIFORMS AND CLOTHING	15,450	17,773	20,000	20,000	22,000
550-3420-438.41-25	SUBSCRIPTION/PUBLICATIONS	-	67	200	-	-
550-3420-438.41-27	PUBLIC OUTREACH	-	399	1,000	-	500
550-3420-438.41-30	FUEL	30,685	28,373	35,000	30,000	28,000
550-3420-438.41-34	NATURAL GAS AND ACCELERANTS	-	-	-	300	300
550-3420-438.41-35	PRINT SUPPLIES	3,026	4,185	3,800	4,200	7,400
550-3420-438.41-37	PHONES AND ACCESSORIES	341	122	1,000	500	500
550-3420-438.41-40	COMPUTER SUPPLIES	188	779	1,500	2,000	1,500
550-3420-438.41-60	FOOD SUPPLIES	2,437	2,684	4,000	3,500	5,000
550-3420-438.41-65	MINOR TOOLS	7,153	4,078	4,000	6,000	6,000
550-3420-438.41-70	CLEANING SUPPLIES	7,726	8,101	8,000	8,000	8,000
550-3420-438.41-75	MEDICAL AND CHEMICAL	25,060	37,316	30,000	40,000	46,800
550-3420-438.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	2,000
550-3420-438.41-90	AGRICULTURAL SUPPLIES	673	5,069	3,000	1,092	1,500
550-3420-438.41-91	EMERGENCY SUPPLIES	-	-	-	14	-
	Supplies	**111,579**	**124,150**	**136,500**	**130,606**	**147,500**
	Repair & Maintenance					
550-3420-438.42-10	BUILDING MAINTENANCE	-	-	-	-	67,778
550-3420-438.42-20	WELLS AND PUMPS EQUIPMENT	235,541	183,108	219,050	220,000	220,000
550-3420-438.42-35	FENCE MAINTENANCE	532	3,268	1,000	1,000	1,000
550-3420-438.42-40	TANKS, TOWERS, RESVR.	4,020	10,614	7,000	31,000	7,000
550-3420-438.42-43	COMPUTER/SOFTWARE MAINT	800	967	1,500	37,500	1,500
550-3420-438.43-10	SMALL EQUIP REPAIR	420	541	1,000	1,000	1,000
550-3420-438.43-15	VEHICLE REPAIR/MAINT	30,594	14,495	20,000	18,000	20,000
550-3420-438.43-50	MACHINERY	1,981	4,983	3,000	2,711	3,000
	Repair & Maintenance	**273,888**	**217,976**	**252,550**	**311,211**	**321,278**
	Support Services					
550-3420-438.44-04	WATER SERVICE	2,607	15,525	4,000	19,000	14,000
550-3420-438.44-05	TELEPHONE	14,484	12,921	12,000	14,500	15,000
550-3420-438.44-06	GAS SERVICE	1,272	1,236	1,500	1,500	1,500
550-3420-438.44-08	WASTE DISPOSAL	1,773	1,799	7,000	8,000	7,000
550-3420-438.44-10	EQUIPMENT RENTAL/LEASE	6,016	10,322	15,000	12,000	2,400
550-3420-438.44-21	LAB TESTING SERVICES	51,624	-	-	-	-
550-3420-438.44-28	NOTICES REQUIRED BY LAW	-	-	2,000	1,000	1,000
550-3420-438.44-30	TRAINING AND TRAVEL	17,314	15,949	15,500	14,000	11,000
550-3420-438.44-45	PUBLIC LIAB INSURANCE	-	-	-	-	-
550-3420-438.44-50	ELECTRICITY SERVICES	678,256	658,740	710,000	695,000	690,000
550-3420-438.44-70	TROPHIES AND AWARDS	93	120	100	100	100
550-3420-438.44-75	DUES AND MEMBERSHIPS	4,876	5,960	5,000	5,500	2,000
	Support Services	**778,315**	**722,572**	**772,100**	**770,600**	**744,000**
	Minor Capital					
550-3420-438.46-05	OFFICE MACHINES AND EQUIP	-	699	2,000	1,000	1,000
550-3420-438.46-25	SOUND SYSTEMS	-	246	-	-	-
550-3420-438.46-35	EQUIPMENT AND MACHINERY	6,175	10,345	10,000	8,000	10,000
550-3420-438.46-40	COMPUTER EQUIP/SOFTWARE	29,667	9,873	15,000	10,000	10,000
550-3420-438.46-50	FURNITURE AND FIXTURES	810	513	1,000	1,505	1,000
	Minor Capital	**36,652**	**21,676**	**28,000**	**20,505**	**22,000**
	Professional Services					
550-3420-438.47-01	CONSULTING	-	-	-	-	130,000
550-3420-438.47-07	TESTING SERVICES	672	4,616	3,000	49,000	67,556
550-3420-438.47-99	SPECIAL SERVICES	138,336	187,493	200,000	170,097	150,000
	Professional Services	**139,008**	**192,109**	**203,000**	**219,097**	**347,556**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Capital Outlay					
550-3420-438.61-10	MOTOR VEHICLES	33,820	-	-	-	-
	Capital Outlay	**33,820**	**-**	**-**	**-**	**-**
	Water and Sewer Operations	**2,783,620**	**2,688,733**	**3,030,845**	**3,298,745**	**2,982,161**
	Engineering *					
	Personnel Services					
010-3435-432.40-05	FULL-TIME SALARIES	86,560	116,890	-	-	-
010-3435-432.40-25	LONGEVITY	958	1,015	-	-	-
010-3435-432.40-30	INCENTIVE PAY	474	821	-	-	-
010-3435-432.40-81	GROUP INSURANCE	6,448	-	-	-	-
010-3435-432.40-82	MEDICAL INSURANCE	-	7,476	-	-	-
010-3435-432.40-83	DENTAL INSURANCE	-	629	-	-	-
010-3435-432.40-84	LIFE INSURANCE	-	42	-	-	-
010-3435-432.40-85	RETIREMENT - TMRS	8,710	12,907	-	-	-
010-3435-432.40-87	SOCIAL SECURITY	6,330	6,915	-	-	-
010-3435-432.40-88	MEDICARE	-	1,617	-	-	-
010-3435-432.40-89	WORKERS COMPENSATION	172	225	-	-	-
550-3435-432.40-05	FULL-TIME SALARIES	474,037	555,147	1,265,817	1,097,653	1,202,661
550-3435-432.40-15	OVERTIME	-	-	-	(40)	-
550-3435-432.40-25	LONGEVITY	3,885	4,598	10,541	36,900	41,279
550-3435-432.40-30	INCENTIVE PAY	4,412	5,597	6,480	6,730	6,660
550-3435-432.40-37	BILINGUAL PAY	-	268	600	1,496	1,500
550-3435-432.40-70	VACATION-4TH WEEK BUYBK.	-	-	1,200	1,200	1,200
550-3435-432.40-81	GROUP INSURANCE	35,601	-	-	-	-
550-3435-432.40-82	MEDICAL INSURANCE	-	40,478	90,973	64,946	74,757
550-3435-432.40-83	DENTAL INSURANCE	-	2,285	4,908	3,918	4,150
550-3435-432.40-84	LIFE INSURANCE	-	172	374	336	342
550-3435-432.40-85	RETIREMENT - TMRS	47,745	61,455	151,715	133,484	168,820
550-3435-432.40-87	SOCIAL SECURITY	35,275	33,938	77,287	68,810	75,453
550-3435-432.40-88	MEDICARE	-	7,937	18,074	16,093	17,646
550-3435-432.40-89	WORKERS COMPENSATION	1,147	1,340	2,703	2,388	2,624
575-3435-432.40-05	FULL-TIME SALARIES	36,445	49,218	-	-	-
575-3435-432.40-25	LONGEVITY	403	428	-	-	-
575-3435-432.40-30	INCENTIVE PAY	200	345	-	-	-
575-3435-432.40-81	GROUP INSURANCE	2,714	-	-	-	-
575-3435-432.40-82	MEDICAL INSURANCE	-	3,148	-	-	-
575-3435-432.40-83	DENTAL INSURANCE	-	264	-	-	-
575-3435-432.40-84	LIFE INSURANCE	-	17	-	-	-
575-3435-432.40-85	RETIREMENT - TMRS	3,667	5,435	-	-	-
575-3435-432.40-87	SOCIAL SECURITY	2,666	2,912	-	-	-
575-3435-432.40-88	MEDICARE	-	681	-	-	-
575-3435-432.40-89	WORKERS COMPENSATION	72	95	-	-	-
	Personnel Services	**757,921**	**924,295**	**1,630,672**	**1,433,914**	**1,597,092**
	Supplies					
010-3435-432.41-30	FUEL	703	-	-	-	-
550-3435-432.41-10	OFFICE	562	324	2,407	1,450	1,600
550-3435-432.41-15	POSTAGE/CARRIER SERVICE	90	97	351	167	400
550-3435-432.41-20	UNIFORMS AND CLOTHING	2,688	3,051	14,127	6,104	7,430
550-3435-432.41-27	PUBLIC OUTREACH	-	-	7,000	5,073	8,000
550-3435-432.41-30	FUEL	14,090	16,018	37,751	18,000	23,000
550-3435-432.41-35	PRINT SUPPLIES	456	1,031	5,560	3,339	9,000
550-3435-432.41-37	PHONES AND ACCESSORIES	284	334	1,000	418	500
550-3435-432.41-40	COMPUTER SUPPLIES	-	484	-	279	400
550-3435-432.41-60	FOOD SUPPLIES	-	327	2,220	200	980
550-3435-432.41-65	MINOR TOOLS	988	2,805	5,120	2,485	2,900
550-3435-432.41-70	CLEANING SUPPLIES	-	480	900	750	900
550-3435-432.41-75	MEDICAL AND CHEMICAL	5,114	886	5,120	5,150	2,000
575-3435-432.41-15	POSTAGE/CARRIER SERVICE	17	-	-	-	-
575-3435-432.41-20	UNIFORMS AND CLOTHING	36	-	-	-	-
575-3435-432.41-37	PHONES AND ACCESSORIES	65	-	-	-	-
575-3435-432.41-10	OFFICE	89	-	-	-	-
575-3435-432.41-35	PRINT SUPPLIES	227	139	-	-	-
	Supplies	**25,409**	**25,976**	**81,556**	**43,415**	**57,110**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Repair & Maintenance					
550-3435-432.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	13,000	-
550-3435-432.42-90	MAINTENANCE	-	-	-	-	1,000
550-3435-432.43-10	SMALL EQUIP REPAIR	-	-	580	-	-
550-3435-432.43-15	VEHICLE REPAIR/MAINT	7,424	4,125	23,000	2,300	8,000
550-3435-432.43-25	RADIO AND COMMUNICATION	-	-	6,550	-	-
575-3435-432.42-90	MAINTENANCE	-	667	-	-	-
575-3435-432.43-15	VEHICLE REPAIR/MAINT	45	-	-	-	-
	Repair & Maintenance	**7,469**	**4,792**	**30,130**	**15,300**	**9,000**
	Support Services					
010-3435-432.44-05	TELEPHONE	958	1,555	-	-	-
550-3435-432.44-05	TELEPHONE	6,898	8,000	13,800	12,200	14,500
550-3435-432.44-10	EQUIPMENT RENTAL/LEASE	-	-	5,120	5,100	-
550-3435-432.44-25	PUBLIC NOTICES	-	117	-	248	1,000
550-3435-432.44-30	TRAINING AND TRAVEL	1,018	10,813	32,800	10,000	19,300
550-3435-432.44-70	TROPHIES AND AWARDS	-	-	-	-	400
550-3435-432.44-75	DUES AND MEMBERSHIPS	2,214	2,980	4,120	2,170	3,600
575-3435-432.44-75	DUES AND MEMBERSHIPS	20	245	-	-	-
575-3435-432.44-05	TELEPHONE	1,493	60	-	-	-
575-3435-432.44-30	TRAINING AND TRAVEL	2,758	1,250	-	-	-
575-3435-432.44-10	EQUIPMENT RENTAL/LEASE	3,555	3,909	-	-	-
	Support Services	**18,914**	**28,929**	**55,840**	**29,718**	**38,800**
	Minor Capital					
010-3435-432.46-40	COMPUTER EQUIP/SOFTWARE	5,834	-	-	-	-
550-3435-432.46-05	OFFICE MACHINES AND EQUIP	-	-	-	844	-
550-3435-432.46-20	BOOKS AND REFRNCE MATERIALS	-	874	340	340	800
550-3435-432.46-30	NEW RADIOS	-	-	-	-	3,500
550-3435-432.46-35	EQUIPMENT AND MACHINERY	-	3,350	2,500	2,500	5,000
550-3435-432.46-40	COMPUTER EQUIP/SOFTWARE	36,839	11,668	3,060	9,075	8,504
550-3435-432.46-50	FURNITURE AND FIXTURES	3,360	12,849	35,350	8,350	10,000
	Minor Capital	**46,033**	**28,741**	**41,250**	**21,109**	**27,804**
	Professional Services					
010-3435-432.47-20	CONSULTING	23,852	30,398	-	-	-
010-3435-432.47-11	TESTING SERVICES	27,660	118,977	-	-	-
550-3435-432.47-01	LEGAL SERVICES	4,323	1,581	168,520	140,000	5,000
550-3435-432.47-07	ENGINEERING SERVICES	840	902	20,480	15,850	21,000
550-3435-432.47-11	SPECIAL SERVICES	-	-	-	334,932	100,000
550-3435-432.47-20	CONSULTING	87,940	236,167	239,400	180,000	45,000
550-3435-432.47-99	TESTING SERVICES	-	-	-	55	-
	Professional Services	**144,615**	**388,025**	**428,400**	**670,837**	**171,000**
	Capital Outlay					
010-3435-432.61-40	COMPUTER EQUIP/SOFTWARE	6,199	-	-	-	-
550-3435-432.61-40	COMPUTER EQUIP/SOFTWARE	-	-	37,000	28,266	27,000
	Capital Outlay	**6,199**	**-**	**37,000**	**28,266**	**27,000**
	Engineering	**1,006,560**	**1,400,758**	**2,304,848**	**2,242,559**	**1,927,806**
Public Works Department Total		**$19,683,677**	**$21,622,760**	**$23,538,131**	**$23,350,655**	**$23,823,867**

*In FY 2020, a decision was made to move Engineering to Water and Sewer Fund. The historical data from previous funds is reported in Water and Sewer Fund.

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Bond Principal Payment	4,335,000	4,480,000	5,685,000	3,870,000	4,625,000
Bond Interest	1,813,343	1,690,688	1,528,159	1,509,848	2,243,107
Payment to Escrow Agent	-	-	-	7,033,397	-
Principal	-	-	-	-	31,219
Interest	-	-	-	-	6,130
Other Lease Cost	-	-	-	-	685
Refunding Cost	-	-	-	127,925	-
Arbitrage Calculation Fees	2,200	675	5,500	1,440	5,500
Paying Agent Fees	2,500	1,750	1,000	500	1,000
Total	**6,153,043**	**6,173,113**	**7,219,659**	**12,543,110**	**6,912,641**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	23,798	19,554	31,794	32,523	31,708
Direct Cost Allocation	27,059	18,818	90,365	90,365	-
Franchise Fees/General Administration/PW Admin	6,133,767	6,441,346	6,586,143	6,593,849	6,515,284
Support Services	7,479	260	250,000	100,000	100,000
Professional Services	30,331	15,589	25,808	27,017	29,146
Industrial Development	362,527	362,527	362,527	362,527	362,527
Designated Expenses	308,847	300,313	275,684	283,063	282,000
Transfer to Support Services ISF	-	1,244,212	-	-	-
Transfer to Fleet Services ISF	1,104,587	101,613	107,145	107,145	143,150
Transfer to Risk Management ISF	158,723	166,040	352,053	352,053	351,470
Transfer to Water & Sewer Fund-CIP	5,117,619	3,456,270	349,000	349,000	344,128
Transfer to Information Technology ISF	1,158,196	1,188,475	938,649	938,649	991,397
Total	**14,432,933**	**13,315,017**	**9,369,168**	**9,236,191**	**9,150,810**
Total Other Appropriations	**$ 20,585,976**	**$ 19,488,130**	**$ 16,588,827**	**$ 21,779,301**	**$ 16,063,451**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
550-9000-489.71-10	BOND PRINCIPAL PAYMENTS	$4,335,000	$4,480,000	$5,685,000	$3,870,000	$4,625,000
550-9000-489.71-11	PAYMENT TO ESCROW AGENT	-	-	-	7,033,397	-
550-9020-489.71-12	PRINCIPAL	-	-	-	-	24,898
550-9034-489.71-12	PRINCIPAL	-	-	-	-	6,321
	Principal	**4,335,000**	**4,480,000**	**5,685,000**	**10,903,397**	**4,656,219**
	Interest and Fiscal Charges					
550-9000-489.72-10	BOND INTEREST	1,813,343	1,690,688	1,528,159	1,509,848	2,243,107
550-9000-489.72-11	ARBITRAGE CALCULATION FEE	2,200	675	5,500	1,440	5,500
550-9000-489.72-12	PAYING AGENT FEES	2,500	1,750	1,000	500	1,000
550-9020-489.72-13	INTEREST	-	-	-	-	4,055
550-9034-489.72-13	INTEREST	-	-	-	-	2,075
550-9034-489.72-14	OTHER LEASE COST	-	-	-	-	685
	Interest and Fiscal Charges	**1,818,043**	**1,693,113**	**1,534,659**	**1,511,788**	**2,256,422**
	Amortization and Bond Issue					
550-9000-489.73-11	REFUNDING COSTS	-	-	-	127,925	-
	Amortization and Bond Issue	**-**	**-**	**-**	**127,925**	**-**
	Debt Service	**6,153,043**	**6,173,113**	**7,219,659**	**12,543,110**	**6,912,641**
	Non-Departmental					
	Personnel Services					
550-9501-491.40-24	SEPARATION PAY	20,010	16,339	26,350	26,787	25,140
550-9501-491.40-85	RETIREMENT - TMRS	1,983	1,754	3,112	3,159	3,387
550-9501-491.40-87	SOCIAL SECURITY	1,528	1,013	1,634	1,661	1,559
550-9501-491.40-88	MEDICARE	-	237	382	389	365
550-9501-491.40-89	WORKERS COMPENSATION	277	211	316	527	1,257
	Personnel Services	**23,798**	**19,554**	**31,794**	**32,523**	**31,708**
	Support Services					
550-9501-491.44-13	ISF EQUIPMENT/VEHICLES	-	-	-	-	143,150
550-9595-492.44-13	ISF EQUIPMENT/VEHICLES	1,104,587	101,613	107,145	107,145	-
550-9501-491.44-16	ISF RISK MANAGEMENT	-	-	-	-	351,470
550-9595-492.44-16	ISF RISK MANAGEMENT	158,723	166,040	352,053	352,053	-
550-9501-491.44-18	ISF INFO TECHNOLOGY SVC	-	-	-	-	991,397
550-9595-492.44-18	ISF INFO TECHNOLOGY SVC	1,158,196	1,188,475	938,649	938,649	-
550-9595-492.44-68	DIRECT COST	27,059	18,818	90,365	90,365	-
550-9501-491.44-85	CLAIMS AND DAMAGES	-	-	-	-	100,000
550-9595-492.44-85	CLAIMS AND DAMAGES	7,479	260	250,000	100,000	-
550-9501-491.44-92	INDUSTRIAL DEVELOPMENT	-	-	-	-	362,527
550-9595-492.44-92	INDUSTRIAL DEVELOPMENT	362,527	362,527	362,527	362,527	-
	Support Services	**2,818,571**	**1,837,733**	**2,100,739**	**1,950,739**	**1,948,544**
	Professional Services					
550-9501-491.47-30	ACCOUNTING SERVICES	-	-	-	-	29,146
550-9595-492.47-30	ACCOUNTING SERVICES	30,331	15,589	25,808	27,017	-
	Professional Services	**30,331**	**15,589**	**25,808**	**27,017**	**29,146**
	Designated Expenses					
550-9595-492.50-65	CASH OVER/SHORT	(276)	7,818	2,000	7	-
550-9501-491.50-80	INVENTORY OVER/SHORT	-	-	-	-	2,000
550-9595-492.50-80	INVENTORY OVER/SHORT	6,308	13,882	2,000	11,372	-
550-9501-491.50-90	BAD DEBTS	-	-	-	-	280,000
550-9595-492.50-90	BAD DEBTS	302,815	278,613	271,684	271,684	-
	Designated Expenses	**308,847**	**300,313**	**275,684**	**283,063**	**282,000**
	Transfers					
550-9501-491.90-10	TRANSFER TO GENERAL FUND	-	-	-	-	6,515,284
550-9595-492.90-10	TRANSFER TO GENERAL FUND	6,133,767	6,441,346	6,586,143	6,593,849	-
550-9501-491.93-87	TRANSFER TO FUND 387	-	-	-	-	344,128
550-9595-492.93-87	TRANSFER TO FUND 387	5,117,619	3,456,270	349,000	349,000	-
550-9595-492.96-10	TRANSFER TO FUND 610	-	1,244,212	-	-	-
	Transfers	**11,251,386**	**11,141,828**	**6,935,143**	**6,942,849**	**6,859,412**
	Non-Departmental	**$ 14,432,933**	**$ 13,315,017**	**$ 9,369,168**	**$ 9,236,191**	**$ 9,150,810**

CITY OF KILLEEN

SOLID WASTE

CITY OF KILLEEN

SOLID WASTE FUND

The Solid Waste Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Solid Waste Fund – Accounts for the provision of solid waste collection and disposal services to customers who are billed monthly at a rate sufficient to cover the cost of providing the service.

SOLID WASTE FUND
BUDGET SUMMARY
FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Charges for Services							
Residential Services	$ 11,484,076	$ 11,834,335	$ 11,905,982	$ 12,050,674	$ 12,140,530	62.22%	1.97%
Commercial Services	6,262,083	6,508,890	6,475,097	6,517,087	6,489,990	33.26%	0.23%
Drop Off Fees	467,042	579,753	467,678	535,892	494,690	2.54%	5.78%
Container Rentals	114,238	129,274	105,435	106,158	111,533	0.57%	5.78%
Paper Products Recycling	39,463	28,520	27,590	15,256	25,366	0.13%	-8.06%
Other Recycling	29,979	3,446	24,093	14,516	24,093	0.12%	0.00%
Sale of Metals-Recycling	34,485	30,121	19,593	24,029	17,928	0.09%	-8.50%
Tire Disposal Fees	10,763	10,655	8,054	9,061	8,909	0.05%	10.62%
Scale Fees	5,552	5,522	3,558	3,685	3,436	0.02%	-3.43%
Customer Recycling Fees	(543)	18	-	29	-	0.00%	0.00%
Total Charges for Services	**18,447,138**	**19,130,534**	**19,037,080**	**19,276,387**	**19,316,475**	**99.00%**	**1.47%**
Other							
Investment Revenue	79,395	83,645	78,200	48,640	28,475	0.15%	-63.59%
Compost Facility Lease	18,000	18,000	18,000	18,000	18,000	0.09%	0.00%
Knife River Lease	36,000	36,000	38,498	36,000	37,080	0.19%	-3.68%
Transfer Station Lease	48,000	49,804	49,315	50,923	50,923	0.26%	3.26%
Miscellaneous Receipts	10,184	31,350	100,111	52,455	52,000	0.27%	-48.06%
Intergovernmental Revenue	4,562	-	-	-	-	0.00%	0.00%
Sale of Equipment	-	24,089	8,266	58,685	8,475	0.04%	2.53%
Capital Leases	188,474	-	-	-	-	0.00%	0.00%
Transfer from Support Service ISF [1]	-	-	-	564,119	-	0.00%	0.00%
Total Other	**384,615**	**242,888**	**292,390**	**828,822**	**194,953**	**1.00%**	**-33.32%**
Total Revenues	**18,831,753**	**19,373,422**	**19,329,470**	**20,105,209**	**19,511,428**	**100.00%**	**0.94%**
Operating Expenses							
Transfer Station	4,971,802	5,575,124	5,583,525	6,051,223	6,298,122	32.28%	12.80%
Residential Operations	2,513,844	2,737,512	3,216,501	3,048,874	3,310,314	16.97%	2.92%
Commercial Operations	1,775,135	1,889,952	1,971,912	1,947,184	2,158,214	11.06%	9.45%
Mowing	644,636	701,908	849,962	793,013	859,694	4.41%	1.14%
Recycling Program	346,959	310,076	416,784	404,168	415,919	2.13%	-0.21%
Accounting	190,210	240,890	258,836	246,553	270,861	1.39%	4.65%
Public Works Administration [2]	105,959	132,882	-	-	-	0.00%	0.00%
ISF - Fleet Services	709,785	758,493	681,464	681,464	774,178	3.97%	13.61%
ISF - Information Technology	270,409	290,600	430,059	430,059	454,253	2.33%	5.63%
ISF - Risk Management	196,129	205,169	161,300	161,300	161,033	0.83%	-0.17%
Non-Departmental	**267,566**	**314,883**	**385,536**	**273,071**	**270,601**	**1.39%**	**-29.81%**
Total Operating Expenses	**11,992,434**	**13,157,489**	**13,955,879**	**14,036,909**	**14,973,189**	**76.74%**	**7.29%**
Debt Service	**843,934**	**791,038**	**715,383**	**715,366**	**852,209**	**4.37%**	**19.13%**
Non-Operating Expenses							
Capital Projects							
Building Improvements	120,520	-	-	-	-	0.00%	0.00%
Lease Assets	188,474	-	-	-	-	0.00%	0.00%
Computer Equipment/Software	-	58,724	-	-	-	0.00%	0.00%
Fleet Replacement Program	1,500,420						
Machinery & Equipment	-	6,054	-	5,100	-	0.00%	0.00%
Total Capital Projects	**1,809,414**	**64,778**	**-**	**5,100**	**-**	**0.00%**	**0.00%**
Other							
Transfer to General Fund	2,683,706	2,906,458	2,963,966	2,968,328	2,838,864	14.55%	0.00%
Transfer to Water and Sewer Fund	-	-	115,097	115,242	96,390	0.49%	0.00%
Transfer to Support Services ISF [1]	-	562,844	-	-	-	0.00%	0.00%
Transfer to Solid Waste CIP	2,206,218	2,980,476	1,579,000	2,445,561	750,776	3.85%	0.00%
Total Other	**4,889,924**	**6,449,778**	**4,658,063**	**5,529,131**	**3,686,030**	**18.89%**	**-20.87%**
Total Non-Operating Expenses	**6,699,338**	**6,514,556**	**4,658,063**	**5,534,231**	**3,686,030**	**18.89%**	**-20.87%**
Total Expenses	**$ 19,535,706**	**$ 20,463,083**	**$ 19,329,325**	**$ 20,286,506**	**$ 19,511,428**	**100.00%**	**0.94%**
Net Change In Working Capital	**$ (703,953)**	**$ (1,089,661)**	**$ 145**	**$ (181,297)**	**$ -**		
Working Capital Balance, Beginning					3,502,793		
Working Capital Balance, Ending					$ 3,502,793		

[1] During FY 2020, the decision was made to move the departments that made up the Support Services Internal Service Fund back to the operating funds. The decision to move the departments was in part due challenges presented by having the internal service fund. Moving the departments back during the first year prevents loss of historical information in the operating funds for comparative purposes.

[2] For FY 2020, the decision was made to consolidate Public Works Administration to General Fund.

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Solid Waste Fund Revenues					
	Charges for Services					
540-0000-343.03-01	RESIDENTIAL SERVICES	$ 11,484,076	$ 11,834,335	$ 11,905,982	$ 12,050,674	$ 12,140,530
540-0000-343.03-02	COMMERCIAL SERVICES	6,262,083	6,508,890	6,475,097	6,517,087	6,489,990
540-0000-343.03-03	CONTAINER RENTALS	114,238	129,274	105,435	106,158	111,533
540-0000-343.04-01	DROP OFF FEES	467,042	579,753	467,678	535,892	494,690
540-0000-343.04-02	SCALE FEES	5,552	5,522	3,558	3,685	3,436
540-0000-343.04-03	TIRE DISPOSAL FEES	10,763	10,655	8,054	9,061	8,909
540-0000-343.05-01	METAL RECYCLING	34,485	30,121	19,593	24,029	17,928
540-0000-343.05-02	PAPER RECYCLING	39,463	28,520	27,590	15,256	25,366
540-0000-343.05-03	OTHER RECYCLING	29,979	3,446	24,093	14,516	24,093
540-0000-343.05-04	CUSTOMER RECYCLING FEES	(543)	18	-	29	-
	Charges for Services	**18,447,138**	**19,130,534**	**19,037,080**	**19,276,387**	**19,316,475**
	Intergovernmental Revenue					
540-0000-333.02-03	DHS-EMERGENCY DECLARATION	4,562	-	-	-	-
	Intergovernmental Revenue	**4,562**	**-**	**-**	**-**	**-**
	Investments Income					
540-0000-361.05-00	INTEREST EARNED	81,255	85,898	80,000	50,440	29,242
540-0000-361.05-10	INVESTMENT EXPENSE	(1,860)	(2,253)	(1,800)	(1,800)	(767)
540-0000-362.01-05	COMPOST FACILITY	18,000	18,000	18,000	18,000	18,000
540-0000-362.01-06	KNIFE RIVER	36,000	36,000	38,498	36,000	37,080
540-0000-362.01-07	TRANSFER STATION	48,000	49,804	49,315	50,923	50,923
	Investments Income	**181,395**	**187,449**	**184,013**	**153,563**	**134,478**
	Miscellaneous Income					
540-0000-371.10-02	PURCHASING CARDS	1,390	1,617	-	1,104	1,000
540-0000-379.99-99	OTHER INCOME	35	9,367	111	1,351	1,000
	Miscellaneous Income	**1,425**	**10,984**	**111**	**2,455**	**2,000**
	Other Financing Sources					
540-0000-391.06-10	TRANSFER FROM FUND 610	-	-	-	564,119	-
540-0000-392.01-01	SALE OF ASSETS	-	24,089	8,266	58,685	8,475
540-0000-392.02-01	INSURANCE PROCEEDS	8,759	20,366	100,000	50,000	50,000
540-0000-393.07-01	LEASE PROCEEDS	188,474	-	-	-	-
	Other Financing Sources	**197,233**	**44,455**	**108,266**	**672,804**	**58,475**
	Solid Waste Fund Revenues	**$18,831,753**	**$19,373,422**	**$19,329,470**	**$20,105,209**	**$19,511,428**

Revenues by Source FY 2021

Revenues by Source Last Five Years

Expenditures by Department FY 2021

Expenditures by Department Last Five Years

SOLID WASTE REVENUES
Revenue Assumptions

Residential Sanitation Revenue	**$ 12,140,530**
Commercial Sanitation Revenue	**6,489,990**

In FY 2015, the City contracted with an outside firm to perform a solid waste rate study, using information from Killeen's customer base. The City implemented the proposed rate increases in FY 2015. The City chose to defer utility rate increases scheduled for FY 2016, 2017, 2018, 2019 and 2020.

The general upward trend of the chart above illustrates growth in the number of customers, as well as rate increases thru FY 2015.

Transfer Station Revenue	**$ 494,690**

Revenues are generated at the Transfer Station from tipping fees for the disposal of waste materials. Tipping fees are applied at the current rate of $61.64 per ton or $3.08 per 100lbs for customers that use the facility.

Interest Income	**$ 28,475**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, Texstar money market accounts, or certificates of deposit. While investable cash balances are fairly stable from prior years, interest rates declined sharply in 2009; however, rates began to rebound in FY 2017 and continued to rise until March 2020.On March 15, 2020, the Fed Funds Rate was lowered to 0.25% due to the Coronavirus pandemic. Due to this drastic drop in interest rates, the budget for the investment income is expected to drop 41.5% in FY 2021.

The year-end projected interest earnings for FY 2020 are $48,640.

PUBLIC WORKS DEPARTMENT

Department Mission

The Solid Waste Division's mission is to ensure service that is "second to none" by providing waste management services in an environmentally sound, cost-effective and safe manner, while preserving our community for future generations

Program Narrative

FY 2020 Accomplishments:

- Replacement of the tipping floor topping at the Transfer Station with EucoFloor 404; a wear, impact and abrasion resistant floor topping created especially for transfer station facilities.
- Diverted over 1,200 tons of recyclable materials through Killeen Recycling Center; over 150 tons from the recycling trailers.
- Initiated five (5) year rate study for Solid Waste Operations

FY 2021 Goals:

- Replacement of six (6) aging solid waste vehicles in order to have a fleet that can withstand the growth of the community.
- Reduce 10% of the residential equipment maintenance costs by optimizing route realignments to industry standards of an average of 850 containers per route.
- Cross train five (5) Equipment Operators (3 Residential, 2 Commercial), in the operation of all solid waste collection vehicles to create a more knowledgeable, efficient and cohesive team.

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 4,292,728	$ 4,615,090	$ 5,415,714	$ 5,229,823	$ 5,788,131
Supplies	651,420	713,542	790,148	684,734	795,139
Repairs & Maintenance	1,037,519	1,053,655	1,054,640	998,267	1,090,531
Support Services	156,087	150,477	258,777	245,864	153,150
Minor Capital	164,101	262,766	339,418	364,008	304,588
Professional Services	3,171	4,868	14,650	50,322	7,650
Designated Expenses	4,137,560	4,655,064	4,424,173	4,917,997	5,173,935
Capital Outlay	308,994	64,778	-	5,100	-
Total	**$ 10,751,580**	**$ 11,520,240**	**$ 12,297,520**	**$ 12,496,115**	**$ 13,313,124**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Public Works Department					
	Accounting					
	Personnel Services					
540-3455-439.40-05	FULL-TIME SALARIES	142,767	178,900	185,995	174,233	188,081
540-3455-439.40-15	OVERTIME	820	-	1,045	-	1,045
540-3455-439.40-25	LONGEVITY	1,601	1,497	1,776	6,560	6,683
540-3455-439.40-37	BILINGUAL PAY	150	-	-	-	-
540-3455-439.40-70	VACATION-4TH WEEK BUYBK.	-	-	1,800	1,800	1,800
540-3455-439.40-81	GROUP INSURANCE	18,183	-	-	-	-
540-3455-439.40-82	MEDICAL INSURANCE	-	23,818	27,490	25,465	28,627
540-3455-439.40-83	DENTAL INSURANCE	-	1,328	1,379	1,281	1,482
540-3455-439.40-84	LIFE INSURANCE	-	87	90	85	90
540-3455-439.40-85	RETIREMENT - TMRS	14,385	19,645	22,512	21,065	26,618
540-3455-439.40-87	SOCIAL SECURITY	10,833	11,001	11,541	10,998	12,027
540-3455-439.40-88	MEDICARE	-	2,573	2,699	2,573	2,812
540-3455-439.40-89	WORKERS COMPENSATION	247	308	324	358	336
	Personnel Services	**188,986**	**239,157**	**256,651**	**244,418**	**269,601**
	Materials & Supplies					
540-3455-439.41-10	OFFICE	209	164	400	400	200
540-3455-439.41-15	POSTAGE/CARRIER SERVICE	10	-	100	100	50
540-3455-439.41-20	UNIFORMS AND CLOTHING	180	387	450	400	400
540-3455-439.41-35	SUBSCRIPTION/PUBLICATIONS	388	-	400	400	200
540-3455-439.41-75	FUEL	-	-	50	50	50
	Materials & Supplies	**787**	**551**	**1,400**	**1,350**	**900**
	Support Services					
540-3455-439.44-05	PRINT SUPPLIES	69	49	60	60	60
540-3455-439.44-70	PHONES AND ACCESSORIES	188	48	200	200	100
	Support Services	**257**	**97**	**260**	**260**	**160**
	Minor Capital					
540-3455-439.46-37	MINOR CAPITAL	-	218	225	225	100
540-3455-439.46-50	MINOR TOOLS	180	867	300	300	100
	Minor Capital	**180**	**1,085**	**525**	**525**	**200**
	Accounting	**190,210**	**240,890**	**258,836**	**246,553**	**270,861**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Residential Operations					
	Personnel Services					
540-3460-439.40-05	FULL-TIME SALARIES	1,079,072	1,093,934	1,384,672	1,306,721	1,481,748
540-3460-439.40-15	OVERTIME	58,040	121,636	95,000	88,076	95,000
540-3460-439.40-25	LONGEVITY	9,263	8,794	9,697	28,210	30,041
540-3460-439.40-30	INCENTIVE PAY	19,673	18,776	18,900	18,409	18,900
540-3460-439.40-70	VACATION-4TH WEEK BUYBK.	1,200	600	5,400	3,000	5,400
540-3460-439.40-81	GROUP INSURANCE	141,128	-	-	-	-
540-3460-439.40-82	MEDICAL INSURANCE	-	108,738	126,452	127,026	141,775
540-3460-439.40-83	DENTAL INSURANCE	-	7,642	7,721	8,886	9,781
540-3460-439.40-84	LIFE INSURANCE	-	573	594	638	666
540-3460-439.40-85	RETIREMENT - TMRS	115,527	135,247	178,766	165,871	219,707
540-3460-439.40-87	SOCIAL SECURITY	86,341	75,268	92,032	86,286	99,178
540-3460-439.40-88	MEDICARE	-	17,603	21,523	20,180	23,194
540-3460-439.40-89	WORKERS COMPENSATION	26,625	29,393	36,017	33,412	37,952
	Personnel Services	**1,536,869**	**1,618,204**	**1,976,774**	**1,886,715**	**2,163,342**
	Materials &Supplies					
540-3460-439.41-10	OFFICE	1,479	1,102	2,800	2,800	1,500
540-3460-439.41-15	POSTAGE/CARRIER SERVICE	11,644	146	400	400	100
540-3460-439.41-20	UNIFORMS AND CLOTHING	20,531	21,444	28,308	28,308	28,308
540-3460-439.41-27	PUBLIC OUTREACH	-	850	1,000	1,000	500
540-3460-439.41-30	FUEL	321,347	353,988	373,000	304,000	390,272
540-3460-439.41-35	PRINT SUPPLIES	7,165	5,506	8,000	8,000	2,187
540-3460-439.41-37	PHONES AND ACCESSORIES	62	(3)	200	253	150
540-3460-439.41-40	COMPUTER SUPPLIES	8	4	25	30	100
540-3460-439.41-60	FOOD SUPPLIES	1,011	577	1,500	1,500	1,500
540-3460-439.41-65	MINOR TOOLS	611	3,557	5,508	5,508	2,100
540-3460-439.41-66	DUMPSTERS/CARTS	-	-	-	-	-
540-3460-439.41-70	CLEANING SUPPLIES	849	1,843	3,500	2,400	2,550
540-3460-439.41-75	MEDICAL AND CHEMICAL	126	-	500	500	1,250
540-3460-439.41-87	EXTINGUISHING CHEMICALS	-	-	700	300	2,300
540-3460-439.41-91	EMERGENCY SUPPLIES	-	-	-	652	-
	Materials &Supplies	**364,833**	**389,014**	**425,441**	**355,651**	**432,817**
	Repair & Maintenance					
540-3460-439.42-10	BUILDING MAINTENANCE	-	-	-	-	22,400
540-3460-439.42-20	WELLS AND PUMPS EQUIPMENT	-	-	-	-	1,000
540-3460-439.42-43	COMPUTER MAINTENANCE	49,128	34,134	55,000	42,000	45,000
540-3460-439.43-10	SMALL EQUIP REPAIR	169	-	3,500	3,500	1,000
540-3460-439.43-15	VEHICLE REPAIR/MAINT	427,686	503,978	440,000	410,000	430,500
540-3460-439.43-25	RADIO AND COMMUNICATION	-	-	3,500	3,500	2,000
540-3460-439.43-75	CARTS/DUMPSTERS REPAIR	4,857	5,256	8,000	8,000	5,500
	Repair & Maintenance	**481,840**	**543,368**	**510,000**	**467,000**	**507,400**
	Support Services					
540-3460-439.44-04	WATER SERVICE	413	1,349	3,000	3,000	1,500
540-3460-439.44-05	TELEPHONE	20,082	12,862	17,500	12,000	15,500
540-3460-439.44-07	CABLE SERVICES	195	665	500	732	720
540-3460-439.44-10	EQUIPMENT RENTAL/LEASE	1,202	1,455	1,500	1,500	-
540-3460-439.44-25	LEGAL AND PUBLIC NOTICES	891	-	100	100	900
540-3460-439.44-28	NOTICES REQUIRED BY LAW	-	759	1,200	750	360
540-3460-439.44-30	TRAINING AND TRAVEL	3,404	3,096	4,000	4,000	3,000
540-3460-439.44-50	ELECTRICITY SERVICES	11,494	11,497	11,000	11,750	11,750
540-3460-439.44-70	TROPHIES AND AWARDS	412	227	700	700	300
540-3460-439.44-75	DUES AND MEMBERSHIPS	694	530	1,286	1,286	450
	Support Services	**38,787**	**32,440**	**40,786**	**35,818**	**34,480**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Minor Capital					
540-3460-439.46-05	OFFICE MACHINES AND EQUIP	-	-	-	800	300
540-3460-439.46-35	EQUIPMENT AND MACHINERY	-	-	57,000	9,500	9,500
540-3460-439.46-40	COMPUTER EQUIP/SOFTWARE	765	858	1,500	1,300	39,475
540-3460-439.46-50	FURNITURE AND FIXTURES	-	563	5,000	5,500	3,000
540-3460-439.46-73	REPL CARTS/DUMPSTERS	-	-	-	150,000	73,000
540-3460-439.46-74	NEW CARTS/DUMPSTERS	90,750	153,065	200,000	89,090	47,000
	Minor Capital	**91,515**	**154,486**	**263,500**	**256,190**	**172,275**
	Professional Services					
540-3460-439.47-01	CONSULTING	-	-	-	47,500	-
	Professional Services	**-**	**-**	**-**	**47,500**	**-**
	Residential Operations	**2,513,844**	**2,737,512**	**3,216,501**	**3,048,874**	**3,310,314**
	Commercial Operations					
	Personnel Services					
540-3465-439.40-05	FULL-TIME SALARIES	772,480	842,270	931,704	903,648	953,523
540-3465-439.40-15	OVERTIME	60,625	52,851	61,200	34,475	61,200
540-3465-439.40-25	LONGEVITY	10,306	11,298	13,200	39,090	40,881
540-3465-439.40-30	INCENTIVE PAY	17,899	19,341	18,780	18,005	17,700
540-3465-439.40-70	VACATION-4TH WEEK BUYBK.	-	600	6,600	6,600	6,600
540-3465-439.40-81	GROUP INSURANCE	71,513	-	-	-	-
540-3465-439.40-82	MEDICAL INSURANCE	-	67,321	76,971	65,773	73,212
540-3465-439.40-83	DENTAL INSURANCE	-	5,700	5,791	5,204	5,928
540-3465-439.40-84	LIFE INSURANCE	-	410	414	394	414
540-3465-439.40-85	RETIREMENT - TMRS	85,274	100,702	121,819	116,451	145,463
540-3465-439.40-87	SOCIAL SECURITY	64,314	56,128	62,525	60,549	65,538
540-3465-439.40-88	MEDICARE	-	13,127	14,623	14,161	15,327
540-3465-439.40-89	WORKERS COMPENSATION	20,812	22,793	25,728	24,298	27,633
	Personnel Services	**1,103,223**	**1,192,541**	**1,339,355**	**1,288,648**	**1,413,419**
	Supplies					
540-3465-439.41-10	OFFICE	613	644	775	775	500
540-3465-439.41-15	POSTAGE/CARRIER SERVICE	118	178	200	200	125
540-3465-439.41-20	UNIFORMS AND CLOTHING	11,728	14,270	12,002	14,000	14,000
540-3465-439.41-30	FUEL	175,998	190,305	191,000	173,000	200,000
540-3465-439.41-34	NATURAL GAS AND ACCELERANTS	-	-	5,500	5,500	5,500
540-3465-439.41-35	PRINT SUPPLIES	664	275	700	1,387	1,407
540-3465-439.41-37	PHONES AND ACCESSORIES	24	32	100	100	100
540-3465-439.41-60	FOOD SUPPLIES	-	-	-	-	500
540-3465-439.41-65	MINOR TOOLS	642	384	1,200	1,000	540
540-3465-439.41-70	CLEANING SUPPLIES	1,018	823	1,400	1,400	1,400
540-3465-439.41-75	MEDICAL AND CHEMICAL	357	-	370	300	100
540-3465-439.41-80	MECHANICAL	95	-	200	100	-
540-3465-439.41-85	EDUCATIONAL AND RECREATION	-	-	-	-	-
540-3465-439.41-87	EXTINGUISHING CHEMICALS	-	-	500	350	300
	Supplies	**191,257**	**206,911**	**213,947**	**198,112**	**224,472**
	Repair & Maintenance					
540-3465-439.42-20	WELLS AND PUMPS EQUIPMENT	3,297	3,066	5,264	5,264	3,500
540-3465-439.42-43	COMPUTER MAINTENANCE	25,408	25,418	25,000	28,000	28,000
540-3465-439.43-10	SMALL EQUIP REPAIR	27	18	150	100	1,500
540-3465-439.43-15	VEHICLE REPAIR/MAINT	324,640	303,877	269,411	275,000	315,000
540-3465-439.43-25	RADIO AND COMMUNICATION	725	-	600	600	600
540-3465-439.43-50	MACHINERY	-	48	250	4,150	-
540-3465-439.43-73	REPLACEMENT CARTS/DUMPSTE	-	-	-	-	-
540-3465-439.43-75	CARTS/DUMPSTERS REPAIR	36,880	40,339	30,000	30,000	30,000
	Repair & Maintenance	**390,977**	**372,766**	**330,675**	**343,114**	**378,600**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Support Services					
540-3465-439.44-04	WATER SERVICE	1,435	1,525	2,500	2,000	2,500
540-3465-439.44-05	TELEPHONE	10,655	6,499	7,300	7,800	5,560
540-3465-439.44-06	GAS SERVICE	1,070	993	1,300	1,300	1,300
540-3465-439.44-07	CABLE SERVICES	195	665	500	800	800
540-3465-439.44-10	EQUIPMENT RENTAL/LEASE	1,203	1,454	1,500	1,500	-
540-3465-439.44-25	LEGAL AND PUBLIC NOTICES	94	-	-	-	125
540-3465-439.44-28	NOTICES REQUIRED BY LAW	-	-	250	125	240
540-3465-439.44-30	TRAINING AND TRAVEL	2,175	1,683	2,600	2,600	2,600
540-3465-439.44-50	ELECTRICITY SERVICES	7,663	7,665	11,000	8,200	8,600
540-3465-439.44-70	TROPHIES AND AWARDS	149	80	350	350	200
540-3465-439.44-75	DUES AND MEMBERSHIPS	-	333	335	335	335
	Support Services	**24,639**	**20,897**	**27,635**	**25,010**	**22,260**
	Minor Capital					
540-3465-439.46-35	EQUIPMENT AND MACHINERY	1,179	292	-	-	-
540-3465-439.46-40	COMPUTER EQUIP/SOFTWARE	-	-	300	300	26,463
540-3465-439.46-50	FURNITURE AND FIXTURES	428	-	-	-	1,000
540-3465-439.46-73	REPL CARTS/DUMPSTERS	63,432	96,545	60,000	60,000	60,000
540-3465-439.46-74	NEW CARTS/DUMPSTERS	-	-	-	32,000	32,000
	Minor Capital	**65,039**	**96,837**	**60,300**	**92,300**	**119,463**
	Commercial Operations	**1,775,135**	**1,889,952**	**1,971,912**	**1,947,184**	**2,158,214**
	Recycling Program					
	Personnel Services					
540-3470-439.40-05	FULL-TIME SALARIES	181,294	169,463	209,825	202,086	209,002
540-3470-439.40-11	SEASONAL EMPLOYEES	2,352	1,952	3,786	3,786	3,786
540-3470-439.40-15	OVERTIME	6,222	5,963	5,800	3,300	5,800
540-3470-439.40-25	LONGEVITY	2,948	1,976	2,208	6,829	7,171
540-3470-439.40-30	INCENTIVE PAY	450	880	1,080	538	540
540-3470-439.40-70	VACATION-4TH WEEK BUYBK.	1,160	1,191	1,800	1,800	1,800
540-3470-439.40-81	GROUP INSURANCE	8,296	-	-	-	-
540-3470-439.40-82	MEDICAL INSURANCE	-	7,034	10,996	10,747	11,535
540-3470-439.40-83	DENTAL INSURANCE	-	1,221	1,379	1,376	1,482
540-3470-439.40-84	LIFE INSURANCE	-	80	90	90	90
540-3470-439.40-85	RETIREMENT - TMRS	19,009	19,486	26,066	25,259	30,215
540-3470-439.40-87	SOCIAL SECURITY	14,589	11,020	13,691	13,190	13,886
540-3470-439.40-88	MEDICARE	-	2,577	3,202	3,085	3,247
540-3470-439.40-89	WORKERS COMPENSATION	6,671	6,215	7,723	7,456	8,075
	Personnel Services	**242,991**	**229,058**	**287,646**	**279,542**	**296,629**
	Supplies					
540-3470-439.41-10	OFFICE	196	230	500	500	500
540-3470-439.41-15	POSTAGE/CARRIER SERVICE	-	-	40	40	50
540-3470-439.41-20	UNIFORMS AND CLOTHING	2,006	2,401	5,000	5,000	4,000
540-3470-439.41-25	SUBSCRIPTION/PUBLICATIONS	-	445	600	600	200
540-3470-439.41-27	PUBLIC OUTREACH	-	162	5,000	5,000	1,000
540-3470-439.41-30	FUEL	6,459	5,818	9,580	5,000	7,000
540-3470-439.41-35	PRINT SUPPLIES	273	1,264	1,500	1,500	1,500
540-3470-439.41-37	PHONES AND ACCESSORIES	-	-	600	600	100
540-3470-439.41-60	FOOD SUPPLIES	225	160	300	300	300
540-3470-439.41-65	MINOR TOOLS	300	773	1,950	1,950	1,500
540-3470-439.41-70	CLEANING SUPPLIES	188	-	200	200	200
540-3470-439.41-75	MEDICAL AND CHEMICAL	-	-	20	20	100
540-3470-439.41-80	MECHANICAL	2,028	-	1,200	1,200	1,200
540-3470-439.41-85	EDUCATIONAL AND RECREATION	-	-	-	-	-
540-3470-439.41-90	AGRICULTURAL SUPPLIES	-	-	-	-	100
	Supplies	**11,675**	**11,253**	**26,490**	**21,910**	**17,750**
	Repair & Maintenance					
540-3470-439.42-10	BUILDING MAINTENANCE	1,448	-	1,500	1,500	1,000
540-3470-439.43-10	SMALL EQUIP REPAIR	-	-	100	100	500
540-3470-439.43-15	VEHICLE REPAIR/MAINT	2,309	2,426	6,000	4,500	5,000
540-3470-439.43-25	RADIO AND COMMUNICATION	-	-	-	-	-
540-3470-439.43-50	MACHINERY	11,318	1,362	2,500	2,800	3,700
	Repair & Maintenance	**15,075**	**3,788**	**10,100**	**8,900**	**10,200**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Support Services					
540-3470-439.44-04	WATER SERVICE	158	158	225	225	180
540-3470-439.44-05	TELEPHONE	1,390	1,425	1,300	1,568	1,260
540-3470-439.44-06	GAS SERVICE	-	-	-	-	-
540-3470-439.44-08	WASTE DISPOSAL	-	-	-	-	-
540-3470-439.44-25	LEGAL AND PUBLIC NOTICES	5,914	-	-	-	3,000
540-3470-439.44-28	NOTICES REQUIRED BY LAW	-	6,285	8,830	8,830	-
540-3470-439.44-30	TRAINING AND TRAVEL	484	708	1,450	1,450	500
540-3470-439.44-50	ELECTRICITY SERVICES	2,473	3,183	2,500	3,500	3,300
540-3470-439.44-70	TROPHIES AND AWARDS	149	48	250	250	150
540-3470-439.44-75	DUES AND MEMBERSHIPS	510	656	1,050	1,050	550
	Support Services	**11,078**	**12,463**	**15,605**	**16,873**	**8,940**
	Minor Capital					
540-3470-439.46-05	OFFICE MACHINES AND EQUIP	602	-	400	400	250
540-3470-439.46-15	BUILDINGS	-	-	4,093	4,093	5,000
540-3470-439.46-50	FURNITURE AND FIXTURES	670	-	600	600	1,000
	Minor Capital	**1,272**	**-**	**5,093**	**5,093**	**6,250**
	Professional Services					
540-3470-439.47-07	TESTING SERVICES	1,146	-	1,150	1,150	1,150
	Professional Services	**1,146**	**-**	**1,150**	**1,150**	**1,150**
	Designated Expenses					
540-3470-439.50-32	CONTRACT LABOR	-	-	700	700	-
540-3470-439.50-40	REFUSE DISPOSAL COSTS	63,722	53,514	70,000	70,000	75,000
	Designated Expenses	**63,722**	**53,514**	**70,700**	**70,700**	**75,000**
	Capital Outlay					
540-3470-439.61-35	MACHINERY AND EQUIPMENT	-	6,054	-	-	-
	Capital Outlay	**-**	**6,054**	**-**	**-**	**-**
	Recycling Program	**346,959**	**316,130**	**416,784**	**404,168**	**415,919**
	Transfer Station					
	Personnel Services					
540-3475-439.40-05	FULL-TIME SALARIES	453,685	511,774	588,638	579,167	598,858
540-3475-439.40-10	PART-TIME SALARIES	10,343	8,580	12,886	11,810	13,272
540-3475-439.40-15	OVERTIME	19,301	20,494	24,815	16,235	24,815
540-3475-439.40-25	LONGEVITY	5,289	5,462	7,152	18,577	19,727
540-3475-439.40-30	INCENTIVE PAY	4,493	4,721	5,040	5,269	4,500
540-3475-439.40-70	VACATION-4TH WEEK BUYBK.	600	600	3,600	3,600	3,600
540-3475-439.40-81	GROUP INSURANCE	59,497	-	-	-	-
540-3475-439.40-82	MEDICAL INSURANCE	-	60,478	70,081	69,428	75,159
540-3475-439.40-83	DENTAL INSURANCE	-	3,669	3,861	3,846	4,150
540-3475-439.40-84	LIFE INSURANCE	-	276	288	287	288
540-3475-439.40-85	RETIREMENT - TMRS	47,856	59,382	75,835	73,735	89,545
540-3475-439.40-87	SOCIAL SECURITY	35,565	32,552	37,996	36,912	38,833
540-3475-439.40-88	MEDICARE	-	7,613	8,887	8,635	9,082
540-3475-439.40-89	WORKERS COMPENSATION	14,070	14,380	15,833	15,982	17,177
	Personnel Services	**650,699**	**729,981**	**854,912**	**843,483**	**899,006**
	Supplies					
540-3475-439.41-10	OFFICE	998	533	1,500	1,500	1,000
540-3475-439.41-15	POSTAGE/CARRIER SERVICE	2	-	50	50	50
540-3475-439.41-20	UNIFORMS AND CLOTHING	8,123	9,305	13,000	13,000	15,000
540-3475-439.41-30	FUEL	34,481	37,707	45,000	39,000	45,000
540-3475-439.41-35	PRINT SUPPLIES	474	235	700	700	750
540-3475-439.41-37	PHONES AND ACCESSORIES	39	58	200	200	300
540-3475-439.41-60	FOOD SUPPLIES	-	83	400	240	500
540-3475-439.41-65	MINOR TOOLS	911	383	1,100	1,100	1,000
540-3475-439.41-70	CLEANING SUPPLIES	1,385	108	1,500	1,500	2,000
540-3475-439.41-75	MEDICAL AND CHEMICAL	359	359	500	500	400
540-3475-439.41-80	MECHANICAL	-	-	500	500	-
540-3475-439.41-87	EXTINGUISHING CHEMICALS	-	-	-	459	500
540-3475-439.41-90	AGRICULTURAL SUPPLIES	2,011	860	2,400	258	2,000
	Supplies	**48,783**	**49,631**	**66,850**	**59,007**	**68,500**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Repair & Maintenance					
540-3475-439.42-10	BUILDING MAINTENANCE	14,959	10,131	17,000	17,000	17,000
540-3475-439.42-20	WELLS AND PUMPS EQUIPMENT	953	279	1,200	1,600	1,000
540-3475-439.42-35	FENCE MAINTENANCE	-	347	1,000	1,000	1,000
540-3475-439.42-37	SIGN MAINTENANCE	350	83	350	350	350
540-3475-439.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	-	31
540-3475-439.42-45	LANDFILL MAINTENANCE	19,293	18,160	25,000	22,000	20,000
540-3475-439.42-65	STREET MAINTENANCE	-	-	1,000	2,311	15,000
540-3475-439.42-90	MAINTENANCE	-	-	-	50	100
540-3475-439.43-10	SMALL EQUIP REPAIR	25	425	400	3,400	1,000
540-3475-439.43-15	VEHICLE REPAIR/MAINT	4,632	7,928	5,500	9,860	10,500
540-3475-439.43-25	RADIO AND COMMUNICATION	-	-	200	200	300
540-3475-439.43-50	MACHINERY	82,741	66,666	83,000	83,000	75,000
	Repair & Maintenance	**122,953**	**104,019**	**134,650**	**140,771**	**141,281**
	Support Services					
540-3475-439.44-04	WATER SERVICE	10,509	20,794	16,000	16,000	16,000
540-3475-439.44-05	TELEPHONE	3,089	2,169	3,500	3,500	3,500
540-3475-439.44-10	EQUIPMENT RENTAL/LEASE	7,575	1,548	72,000	72,000	-
540-3475-439.44-19	MERCHANT FEES	9,382	11,122	7,500	11,500	12,000
540-3475-439.44-22	BANK SERVICES	-	2,569	2,600	5,256	5,300
540-3475-439.44-30	TRAINING AND TRAVEL	4,800	2,453	7,000	7,000	7,000
540-3475-439.44-50	ELECTRICITY SERVICES	33,291	34,187	46,000	35,000	35,000
540-3475-439.44-70	TROPHIES AND AWARDS	379	123	450	450	200
540-3475-439.44-75	DUES AND MEMBERSHIPS	818	1,595	1,090	554	1,600
540-3475-439.44-85	CLAIMS AND DAMAGES	-	-	-	933	-
	Support Services	**69,843**	**76,560**	**156,140**	**152,193**	**80,600**
	Minor Capital					
540-3475-439.46-30	RADIOS	1,686	1,373	1,400	1,400	600
540-3475-439.46-35	EQUIPMENT AND MACHINERY	300	-	-	3,400	1,200
540-3475-439.46-40	COMPUTER EQUIP/SOFTWARE	-	7,049	1,700	1,700	1,000
540-3475-439.46-50	FURNITURE AND FIXTURES	3,895	93	900	300	500
	Minor Capital	**5,881**	**8,515**	**4,000**	**6,800**	**3,300**
	Professional Services					
540-3475-439.47-07	TESTING SERVICES	900	925	1,500	1,672	1,500
540-3475-439.47-20	ENGINEERING SERVICES	1,125	3,943	12,000	-	5,000
	Professional Services	**2,025**	**4,868**	**13,500**	**1,672**	**6,500**
	Designated Expenses					
540-3475-439.50-35	REFUSE TRANSPORT COSTS	1,386,804	1,523,684	1,450,670	1,570,000	1,625,000
540-3475-439.50-40	REFUSE DISPOSAL COSTS	2,684,814	3,077,866	2,902,803	3,277,297	3,473,935
	Designated Expenses	**4,071,618**	**4,601,550**	**4,353,473**	**4,847,297**	**5,098,935**
	Capital Outlay					
540-3475-439.60-07	BUILDING IMPROVEMENTS	120,520	-	-	-	-
540-3475-439.61-35	MACHINERY AND EQUIPMENT	-	-	-	5,100	-
540-3475-439.61-40	COMPUTER EQUIP/SOFTWARE	-	58,724	-	-	-
540-3475-439.61-70	LEASE ASSETS	188,474	-	-	-	-
	Capital Outlay	**308,994**	**58,724**	**-**	**5,100**	**-**
	Transfer Station	**5,280,796**	**5,633,848**	**5,583,525**	**6,056,323**	**6,298,122**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Mowing					
	Personnel Services					
540-3478-439.40-05	FULL-TIME SALARIES	397,434	424,838	486,314	479,474	507,222
540-3478-439.40-15	OVERTIME	6,809	9,292	7,780	2,592	7,780
540-3478-439.40-25	LONGEVITY	3,489	3,749	4,945	11,201	12,491
540-3478-439.40-30	INCENTIVE PAY	2,565	2,951	2,520	2,373	2,880
540-3478-439.40-37	BILINGUAL PAY	50	-	-	-	-
540-3478-439.40-55	ON CALL	6,030	4,505	6,500	3,580	6,500
540-3478-439.40-70	VACATION-4TH WEEK BUYBK.	900	600	3,000	3,000	3,000
540-3478-439.40-81	GROUP INSURANCE	70,400	-	-	-	-
540-3478-439.40-82	MEDICAL INSURANCE	-	63,605	74,222	73,082	75,369
540-3478-439.40-83	DENTAL INSURANCE	-	4,130	4,274	4,419	4,891
540-3478-439.40-84	LIFE INSURANCE	-	270	279	290	297
540-3478-439.40-85	RETIREMENT - TMRS	41,317	48,435	60,356	58,310	72,721
540-3478-439.40-87	SOCIAL SECURITY	31,472	27,253	31,230	30,224	32,658
540-3478-439.40-88	MEDICARE	-	6,373	7,304	7,069	7,638
540-3478-439.40-89	WORKERS COMPENSATION	9,494	10,148	11,652	11,403	12,687
	Personnel Services	**569,960**	**606,149**	**700,376**	**687,017**	**746,134**
	Supplies					
540-3478-439.41-10	OFFICE	250	130	300	200	200
540-3478-439.41-20	UNIFORMS AND CLOTHING	3,303	3,608	15,720	15,000	15,000
540-3478-439.41-30	FUEL	25,271	23,739	30,000	24,000	26,000
540-3478-439.41-35	PRINT SUPPLIES	-	93	100	90	100
540-3478-439.41-37	PHONES AND ACCESSORIES	-	65	-	-	-
540-3478-439.41-65	MINOR TOOLS	1,804	1,583	2,500	2,100	2,100
540-3478-439.41-70	CLEANING SUPPLIES	1,387	1,408	2,200	2,200	2,200
540-3478-439.41-75	MEDICAL AND CHEMICAL	357	-	1,200	1,100	1,100
540-3478-439.41-90	AGRICULTURAL SUPPLIES	1,713	25,556	4,000	4,000	4,000
540-3478-439.41-91	EMERGENCY SUPPLIES	-	-	-	14	-
	Supplies	**34,085**	**56,182**	**56,020**	**48,704**	**50,700**
	Repair & Maintenance					
540-3478-439.42-35	FENCE MAINTENANCE	-	-	250	250	250
540-3478-439.42-37	SIGN MAINTENANCE	221	-	300	300	300
540-3478-439.43-10	SMALL EQUIP REPAIR	6,012	63	12,500	8,500	8,500
540-3478-439.43-15	VEHICLE REPAIR/MAINT	14,176	17,800	46,165	20,000	22,000
540-3478-439.43-50	MACHINERY	6,265	11,851	10,000	9,432	22,000
	Repair & Maintenance	**26,674**	**29,714**	**69,215**	**38,482**	**53,050**
	Support Services					
540-3478-439.44-04	WATER SERVICE	582	-	-	-	-
540-3478-439.44-05	TELEPHONE	1,699	1,976	1,800	2,800	2,800
540-3478-439.44-10	EQUIPMENT RENTAL/LEASE	1,133	1,457	11,620	9,000	-
540-3478-439.44-30	TRAINING AND TRAVEL	2,283	3,616	3,960	2,960	2,960
540-3478-439.44-50	ELECTRICITY SERVICES	4,872	-	-	-	-
540-3478-439.44-75	DUES AND MEMBERSHIPS	914	971	971	950	950
	Support Services	**11,483**	**8,020**	**18,351**	**15,710**	**6,710**
	Minor Capital					
540-3478-439.46-35	EQUIPMENT AND MACHINERY	-	1,843	6,000	3,100	3,100
540-3478-439.46-50	FURNITURE AND FIXTURES	214	-	-	-	-
	Minor Capital	**214**	**1,843**	**6,000**	**3,100**	**3,100**
	Designated Expenses					
540-3478-439.50-32	CONTRACT LABOR	2,220	-	-	-	-
	Designated Expenses	**2,220**	**-**	**-**	**-**	**-**
	Mowing	**644,636**	**701,908**	**849,962**	**793,013**	**859,694**
Public Works Department Total		**$ 10,751,580**	**$ 11,520,240**	**$ 12,297,520**	**$ 12,496,115**	**$ 13,313,124**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Bond Principal Payment	415,000	435,000	440,000	440,000	455,000
Capital Lease Principal	114,379	50,868	-	-	135,249
Bond Interest	301,171	287,898	274,563	274,563	254,363
Arbitrage Calculation Fees	238	673	320	430	500
Paying Agent Fees	200	233	500	373	500
Capital Lease Interest	12,946	16,366	-	-	6,597
Total	**843,934**	**791,038**	**715,383**	**715,366**	**852,209**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	133,671	84,292	102,813	42,181	106,904
Direct Cost Allocation	5,317	21,076	40,594	40,594	-
Franchise Fees/General Administration/PW Admin	2,206,218	2,980,476	1,579,000	2,445,561	2,838,864
Support Services	193	-	100,000	50,000	50,000
Professional Services	12,719	5,380	11,352	11,884	13,697
Designated Expenses	115,666	204,135	130,777	128,412	100,000
Transfer to Fleet Services ISF	2,210,205	758,493	681,464	681,464	774,178
Transfer to Risk Management ISF	196,129	205,169	161,300	161,300	161,033
Transfer to Information Technology ISF	270,409	290,600	430,059	430,059	454,253
Transfer to Solid Waste Fund-CIP	2,683,706	3,469,302	3,079,063	3,083,570	847,166
Total	**7,834,233**	**8,018,923**	**6,316,422**	**7,075,025**	**5,346,095**
Total Other Appropriations	**$ 8,678,167**	**$ 8,809,961**	**$ 7,031,805**	**$ 7,790,391**	**$ 6,198,304**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
540-9000-489.71-10	BOND PRINCIPAL PAYMENTS	$415,000	$435,000	$440,000	$440,000	$455,000
540-9034-489.71-12	PRINCIPAL	-	-	-	-	135,249
540-9000-489.71-12	PRINCIPAL	114,379	50,868	-	-	-
	Principal	**529,379**	**485,868**	**440,000**	**440,000**	**590,249**
	Interest and Fiscal Charges					
540-9000-489.72-10	BOND INTEREST	301,171	287,898	274,563	274,563	254,363
540-9000-489.72-11	ARBITRAGE CALCULATION FEE	238	673	320	430	500
540-9000-489.72-12	PAYING AGENT FEES	200	233	500	373	500
540-9034-489.72-13	INTEREST	-	-	-	-	6,464
540-9000-489.72-13	INTEREST	12,946	16,366	-	-	-
540-9034-489.72-14	OTHER LEASE COST	-	-	-	-	133
	Interest and Fiscal Charges	**314,555**	**305,170**	**275,383**	**275,366**	**261,960**
	Debt Service	**843,934**	**791,038**	**715,383**	**715,366**	**852,209**
	Non-Departmental					
	Personnel Services					
540-9501-491.40-24	SEPARATION PAY	111,483	69,734	85,294	34,299	84,761
540-9501-491.40-85	RETIREMENT - TMRS	11,021	7,600	10,073	4,437	11,418
540-9501-491.40-87	SOCIAL SECURITY	8,529	4,323	5,288	2,331	5,256
540-9501-491.40-88	MEDICARE	-	1,011	1,237	546	1,230
540-9501-491.40-89	WORKERS COMPENSATION	2,638	1,624	921	568	4,239
	Personnel Services	**133,671**	**84,292**	**102,813**	**42,181**	**106,904**
	Support Services					
540-9595-492.44-13	ISF EQUIPMENT/VEHICLES	2,210,205	758,493	681,464	681,464	-
540-9595-492.44-16	ISF RISK MANAGEMENT	196,129	205,169	161,300	161,300	-
540-9595-492.44-18	ISF INFO TECHNOLOGY SVC	270,409	290,600	430,059	430,059	-
540-9595-439.44-68	DIRECT COST	5,317	21,076	40,594	40,594	-
540-9595-439.44-85	CLAIMS AND DAMAGES	193	-	100,000	50,000	-
540-9501-492.44-13	ISF EQUIPMENT/VEHICLES	-	-	-	-	774,178
540-9501-492.44-16	ISF RISK MANAGEMENT	-	-	-	-	161,033
540-9501-492.44-18	ISF INFO TECHNOLOGY SVC	-	-	-	-	454,253
540-9501-439.44-85	CLAIMS AND DAMAGES	-	-	-	-	50,000
	Support Services	**2,682,253**	**1,275,338**	**1,413,417**	**1,363,417**	**1,439,464**
	Professional Services					
540-9595-439.47-30	ACCOUNTING SERVICES	12,719	5,380	11,352	11,884	-
540-9501-439.47-30	ACCOUNTING SERVICES	-	-	-	-	13,697
	Professional Services	**12,719**	**5,380**	**11,352**	**11,884**	**13,697**
	Designated Expenses					
540-9595-439.50-15	CONTINGENCY	-	60,006	30,777	28,412	-
540-9595-439.50-65	CASH SHORT/OVER	(4)	(43)	-	-	-
540-9595-439.50-90	BAD DEBTS	115,670	144,172	100,000	100,000	-
540-9501-439.50-90	BAD DEBTS	-	-	-	-	100,000
	Designated Expenses	**115,666**	**204,135**	**130,777**	**128,412**	**100,000**
	Transfers					
540-9501-491.90-10	TRANSFER TO GENERAL FUND	-	-	-	-	2,838,864
540-9595-492.90-10	TRANSFER TO GENERAL FUND	2,683,706	2,906,458	2,963,966	2,968,328	-
540-9501-491.93-88	TRANSFER TO SW FUND CIP	-	-	-	-	750,776
540-9595-492.93-88	TRANSFER TO SW FUND CIP	2,206,218	2,980,476	1,579,000	2,445,561	-
540-9501-491.95-50	TRANSFER TO FUND 550	-	-	115,097	115,242	96,390
540-9595-492.96-10	TRANSFER TO FUND 610	-	562,844	-	-	-
	Transfers	**4,889,924**	**6,449,778**	**4,658,063**	**5,529,131**	**3,686,030**
	Non-Departmental	**$ 7,834,233**	**$ 8,018,923**	**$ 6,316,422**	**$ 7,075,025**	**$ 5,346,095**

AVIATION FUNDS

CITY OF KILLEEN

AVIATION FUNDS

The Aviation Funds are two of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Aviation Funds – Accounts for the provision of airport facilities. All activities necessary to provide such services are accounted for in this fund.

AVIATION FUNDS
BUDGET SUMMARY
FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Rental Cars	$ 812,337	$ 1,112,456	$ 1,032,144	$ 865,776	$ 1,096,331	28.33%	6.22%
Intergovernmental Revenue	298,041	540,294	598,107	1,340,138	666,911	17.23%	11.50%
Airport Parking Lot Fees	497,503	515,047	566,000	394,366	567,839	14.67%	0.32%
Fuel Sales	360,570	365,759	337,093	196,566	347,188	8.97%	2.99%
Air Carrier Operations	322,392	305,310	295,000	194,825	297,510	7.69%	0.85%
Other Terminal Services	225,851	236,111	241,473	217,356	220,723	5.70%	-8.59%
Into Plane Fees	210,586	221,089	246,000	121,445	216,400	5.59%	-12.03%
Landing Fees	140,555	155,326	126,289	81,252	145,578	3.76%	15.27%
Hangars and Tiedowns	88,651	87,441	98,253	95,585	120,240	3.11%	22.38%
Insurance Proceeds	704	-	50,000	50,000	50,000	1.29%	0.00%
Fixed Base Operations	38,478	45,609	38,400	37,956	39,400	1.02%	2.60%
Land Lease Tenants	38,537	47,508	33,137	41,137	33,137	0.86%	0.00%
Miscellaneous Receipts	5,574	27,034	19,632	16,199	23,776	0.61%	21.11%
Food and Beverage	9,941	15,997	18,840	10,443	19,831	0.51%	5.26%
Retail Stores	11,361	11,372	11,287	8,664	11,277	0.29%	-0.09%
Investment Revenue	8,204	10,894	6,200	13,486	9,266	0.24%	49.45%
Airport Use Fees	3,282	2,804	3,245	1,674	3,245	0.08%	0.00%
Operating Supplies	1,831	1,665	1,400	1,190	1,400	0.04%	0.00%
Total Revenues	**3,074,398**	**3,701,716**	**3,722,500**	**3,688,058**	**3,870,052**	**100.00%**	**3.96%**
Operating Expenses							
Airport Operations	2,345,507	2,461,028	3,060,544	2,711,194	3,181,883	83.40%	3.96%
Cost of Goods Sold - Motor Gas	278,588	285,801	300,960	174,719	303,000	7.94%	0.68%
ISF - Information Technology	114,150	117,118	100,000	100,000	105,610	2.77%	5.61%
ISF - Risk Management	93,893	98,221	97,896	97,896	97,100	2.54%	-0.81%
Non-Departmental	66,432	101,728	86,100	125,590	83,038	2.18%	-3.56%
Federal Grants	269,717	109,218	-	4,904	-	0.00%	0.00%
Total Operating Expenses	**3,168,287**	**3,173,114**	**3,645,500**	**3,214,303**	**3,770,631**	**98.83%**	**3.43%**
Debt Service	**-**	**-**	**-**	**-**	**4,764**	**0.12%**	**0.00%**
Capital Projects							
Major Capital Outlay	146,017	-	-	-	-	0.00%	0.00%
Aviation Fuel Farm	-	17,953	-	-	-	0.00%	0.00%
Buildings	-	-	22,000	32,968	-	0.00%	-100.00%
Machinery and Equipment	-	81,919	55,000	41,445	40,000	1.05%	-27.27%
Total Capital Projects	**146,017**	**99,872**	**77,000**	**74,413**	**40,000**	**1.05%**	**-48.05%**
Total Expenses	**$ 3,314,304**	**$ 3,272,986**	**$ 3,722,500**	**$ 3,288,716**	**$ 3,815,395**	**100.00%**	**2.50%**
Net Change in Working Capital	**$ (239,906)**	**$ 428,730**	**$ -**	**$ 399,342**	**$ 54,657**		
Working Capital Balance, Beginning					**1,060,620**		
Working Capital Balance, Ending					**$ 1,115,277**		

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Killeen Fort Hood Regional Airport Revenues					
	Charges for Services					
525-0000-344.01-01	FOOD AND BEVERAGE	$ 9,941	$ 15,997	$ 18,840	$ 10,443	$ 19,831
525-0000-344.01-02	RETAIL STORES	11,361	11,372	11,287	8,664	11,277
525-0000-344.01-03	OTHER TERMINAL SERVICES	225,851	236,111	241,473	217,356	220,723
525-0000-344.01-04	RENTAL CARS	812,337	1,112,456	1,032,144	865,776	1,096,331
525-0000-344.03-01	AIR CARRIER OPERATIONS	322,392	305,310	295,000	194,825	297,510
525-0000-344.04-02	LANDING FEES	140,555	155,326	126,289	81,252	145,578
525-0000-344.04-03	FUEL FLOW FEES	387	1,248	108	673	709
525-0000-344.04-04	INTO PLANE FEES	210,586	221,089	246,000	121,445	216,400
525-0000-344.04-05	FLEXIBLE USE FEE	-	16,035	14,001	11,380	17,735
525-0000-344.05-01	PARKING LOT FEES	497,503	515,047	566,000	394,366	567,839
525-0000-344.06-01	JET FUEL	28,251	28,827	10,000	11,619	12,888
525-0000-344.06-02	MOTOR GAS	115,140	130,008	119,273	64,934	126,500
525-0000-344.07-02	AIRCRAFT	2,330	-	3,500	-	1,600
	Charges for Services	**2,376,634**	**2,748,826**	**2,683,915**	**1,982,733**	**2,734,921**
	Intergovernmental Revenue					
525-0000-331.15-01	US DEPT OF DEFENSE	-	388,314	528,107	528,107	538,669
525-0000-332.15-02	USDOT-FAA	269,720	89,090	50,000	712,031	28,242
525-0000-333.02-03	DHS-EMERGENCY DECLARATION	511	-	-	-	-
525-0000-334.15-02	TXDOT	21,534	50,000	-	50,000	50,000
	Intergovernmental Revenue	**291,765**	**527,404**	**578,107**	**1,290,138**	**616,911**
	Investments Income					
525-0000-361.05-00	INTEREST EARNED	-	-	-	2,816	3,066
	Investments Income	**-**	**-**	**-**	**2,816**	**3,066**
	Miscellaneous Income					
525-0000-371.10-02	PURCHASING CARDS	844	793	560	866	866
525-0000-379.99-99	OTHER INCOME	1,770	8,394	713	1,368	1,366
	Miscellaneous Income	**2,614**	**9,187**	**1,273**	**2,234**	**2,232**
	Other Financing Sources					
525-0000-392.01-01	SALE OF ASSETS	-	-	-	1,552	1,000
525-0000-392.02-01	INSURANCE PROCEEDS	704	-	25,000	25,000	25,000
	Other Financing Sources	**704**	**-**	**25,000**	**26,552**	**26,000**
	Killeen Fort Hood Regional Airport Revenues	**2,671,717**	**3,285,417**	**3,288,295**	**3,304,473**	**3,383,130**
	Skylark Field Revenues					
	Charges for Services					
527-0000-344.02-01	FIXED BASE OPERATIONS	38,478	45,609	38,400	37,956	39,400
527-0000-344.02-02	HANGERS AND TIEDOWNS	88,651	87,441	98,253	95,585	120,240
527-0000-344.04-01	AIRPORT USE FEES	3,282	2,804	3,245	1,674	3,245
527-0000-344.06-01	JET FUEL	65,636	72,428	57,420	40,086	57,400
527-0000-344.06-03	100LL	151,543	134,496	150,400	79,927	150,400
527-0000-344.07-01	OPERATING	1,831	1,665	1,400	1,190	1,400
527-0000-344.07-02	AIRCRAFT	-	-	-	-	-
527-0000-344.08-01	LAND LEASE TENANTS	38,537	47,508	33,137	41,137	33,137
	Charges for Services	**387,958**	**391,951**	**382,255**	**297,555**	**405,222**
	Intergovernmental Revenue					
527-0000-333.02-03	DHS-EMERGENCY DECLARATION	58	-	-	-	-
527-0000-334.15-02	TXDOT	6,218	12,890	20,000	50,000	50,000
	Intergovernmental Revenue	**6,276**	**12,890**	**20,000**	**50,000**	**50,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Investments Income					
527-0000-361.05-00	INTEREST EARNED	9,385	11,777	6,500	11,470	6,500
527-0000-361.05-10	INVESTMENT EXPENSE	(1,181)	(883)	(300)	(800)	(300)
	Investments Income	**8,204**	**10,894**	**6,200**	**10,670**	**6,200**
	Miscellaneous Income					
527-0000-379.99-99	OTHER INCOME	243	564	750	360	500
	Miscellaneous Income	**243**	**564**	**750**	**360**	**500**
	Other Financing Sources					
527-0000-392.02-01	INSURANCE PROCEEDS	-	-	25,000	25,000	25,000
	Other Financing Sources	**-**	**-**	**25,000**	**25,000**	**25,000**
	Skylark Field Revenues	**402,681**	**416,299**	**434,205**	**383,585**	**486,922**
Aviation Department Total		**$ 3,074,398**	**$ 3,701,716**	**$ 3,722,500**	**$ 3,688,058**	**$ 3,870,052**

Revenues by Source FY 2021

Revenues by Source FY 2021

Expenditures by Department FY 2021

Expenditures by Department Last Five Years

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Killeen Fort Hood Regional Airport Revenues					
	Charges for Services					
525-0000-344.01-01	FOOD AND BEVERAGE	$ 9,941	$ 15,997	$ 18,840	$ 10,443	$ 19,831
525-0000-344.01-02	RETAIL STORES	11,361	11,372	11,287	8,664	11,277
525-0000-344.01-03	OTHER TERMINAL SERVICES	225,851	236,111	241,473	217,356	220,723
525-0000-344.01-04	RENTAL CARS	812,337	1,112,456	1,032,144	865,776	1,096,331
525-0000-344.03-01	AIR CARRIER OPERATIONS	322,392	305,310	295,000	194,825	297,510
525-0000-344.04-02	LANDING FEES	140,555	155,326	126,289	81,252	145,578
525-0000-344.04-03	FUEL FLOW FEES	387	1,248	108	673	709
525-0000-344.04-04	INTO PLANE FEES	210,586	221,089	246,000	121,445	216,400
525-0000-344.04-05	FLEXIBLE USE FEE	-	16,035	14,001	11,380	17,735
525-0000-344.05-01	PARKING LOT FEES	497,503	515,047	566,000	394,366	567,839
525-0000-344.06-01	JET FUEL	28,251	28,827	10,000	11,619	12,888
525-0000-344.06-02	MOTOR GAS	115,140	130,008	119,273	64,934	126,500
525-0000-344.07-02	AIRCRAFT	2,330	-	3,500	-	1,600
	Charges for Services	**2,376,634**	**2,748,826**	**2,683,915**	**1,982,733**	**2,734,921**
	Intergovernmental Revenue					
525-0000-331.15-01	US DEPT OF DEFENSE	-	388,314	528,107	528,107	538,669
525-0000-332.15-02	USDOT-FAA	269,720	89,090	50,000	712,031	28,242
525-0000-333.02-03	DHS-EMERGENCY DECLARATION	511	-	-	-	-
525-0000-334.15-02	TXDOT	21,534	50,000	-	50,000	50,000
	Intergovernmental Revenue	**291,765**	**527,404**	**578,107**	**1,290,138**	**616,911**
	Investments Income					
525-0000-361.05-00	INTEREST EARNED	-	-	-	2,816	3,066
	Investments Income	**-**	**-**	**-**	**2,816**	**3,066**
	Miscellaneous Income					
525-0000-371.10-02	PURCHASING CARDS	844	793	560	866	866
525-0000-379.99-99	OTHER INCOME	1,770	8,394	713	1,368	1,366
	Miscellaneous Income	**2,614**	**9,187**	**1,273**	**2,234**	**2,232**
	Other Financing Sources					
525-0000-392.01-01	SALE OF ASSETS	-	-	-	1,552	1,000
525-0000-392.02-01	INSURANCE PROCEEDS	704	-	25,000	25,000	25,000
	Other Financing Sources	**704**	**-**	**25,000**	**26,552**	**26,000**
	Killeen Fort Hood Regional Airport Revenues	**2,671,717**	**3,285,417**	**3,288,295**	**3,304,473**	**3,383,130**
	Skylark Field Revenues					
	Charges for Services					
527-0000-344.02-01	FIXED BASE OPERATIONS	38,478	45,609	38,400	37,956	39,400
527-0000-344.02-02	HANGERS AND TIEDOWNS	88,651	87,441	98,253	95,585	120,240
527-0000-344.04-01	AIRPORT USE FEES	3,282	2,804	3,245	1,674	3,245
527-0000-344.06-01	JET FUEL	65,636	72,428	57,420	40,086	57,400
527-0000-344.06-03	100LL	151,543	134,496	150,400	79,927	150,400
527-0000-344.07-01	OPERATING	1,831	1,665	1,400	1,190	1,400
527-0000-344.07-02	AIRCRAFT	-	-	-	-	-
527-0000-344.08-01	LAND LEASE TENANTS	38,537	47,508	33,137	41,137	33,137
	Charges for Services	**387,958**	**391,951**	**382,255**	**297,555**	**405,222**
	Intergovernmental Revenue					
527-0000-333.02-03	DHS-EMERGENCY DECLARATION	58	-	-	-	-
527-0000-334.15-02	TXDOT	6,218	12,890	20,000	50,000	50,000
	Intergovernmental Revenue	**6,276**	**12,890**	**20,000**	**50,000**	**50,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Investments Income					
527-0000-361.05-00	INTEREST EARNED	9,385	11,777	6,500	11,470	6,500
527-0000-361.05-10	INVESTMENT EXPENSE	(1,181)	(883)	(300)	(800)	(300)
	Investments Income	**8,204**	**10,894**	**6,200**	**10,670**	**6,200**
	Miscellaneous Income					
527-0000-379.99-99	OTHER INCOME	243	564	750	360	500
	Miscellaneous Income	**243**	**564**	**750**	**360**	**500**
	Other Financing Sources					
527-0000-392.02-01	INSURANCE PROCEEDS	-	-	25,000	25,000	25,000
	Other Financing Sources	**-**	**-**	**25,000**	**25,000**	**25,000**
	Skylark Field Revenues	**402,681**	**416,299**	**434,205**	**383,585**	**486,922**
Aviation Department Total		**$ 3,074,398**	**$ 3,701,716**	**$ 3,722,500**	**$ 3,688,058**	**$ 3,870,052**

KILLEEN-FORT HOOD REGIONAL AIRPORT FUND REVENUES
Revenue Assumptions

Rents and Concessions	**$ 1,348,163**

Rents revenue is generated by leasing airport space and concession fees are generated from rental car companies and retail vendors. FY 2021 revenue forecast assumes continued rents and fees from five rental car agencies, a gift shop, restaurant, bar, GSA, advertising, two cellular services, ATM, and others. Rental car revenues are expected to increase by 22.31% in FY 2021 as compared to FY 2020 estimated actuals.

Air Carrier Operations	**$ 297,510**
Landing Fees	**145,578**

Air carrier operations revenue is received from the leasing of airport space to airline companies that provide flight services to customers. It includes basic rental rates, passenger holding area rent, baggage claim rent, telephone and information technology service charges, and other sundry charges to the air carriers. A portion of the rental is at a fixed rate and the remainder is activity-level based using enplanements during the month as the measure of activity.

FY 2021 revenue estimates assume the continued presence and activity of the two airline companies.

The landing fee is based on the anticipated airline activity rate with a landing fee of $0.84 per 1,000 pounds of the certified landing weights of the signatory airline aircraft landed. No significant change in airline activity is expected in FY 2021. Fuel flow fee rate is set at $0.055 per gallon. Anticipated sale of Jet fuel for general aviation use is approximately 3,349 gallons.

Parking Lot Fees	**$ 567,839**

Parking lot fees are the City's share of parking lot charges collected by the parking lot company for use of the airport parking lot. The City's share of the total gate fees collected are based upon a tiered formula whereby the city receives 74% of the first $125,000 gross revenue per quarter and 85% of quarterly revenue between $125,000 and $250,000, minus contracted deductions for capital escrow, maintenance escrow, and credit card fees. Parking lot fees charged to customers are based on a maximum of $8.00 per day or $48.00 per week for long-term parking and $10.00 a day or $60.00 per week for short-term parking. Parking lot fees peaked in FY 2010 and have steadily declined in subsequent years. Revenue forecast assumptions contributing to the decline include the airport's corresponding decline in passenger enplanements and the continued increase in parking fee exemptions provided to certain veterans according to the provisions in the City's current code of ordinances. The FY 2021 budget is based upon FY 2019 actuals.

Into Plane Fees	**$ 216,400**
Motor Gas Sales	**126,500**
Jet Fuel Sales	**12,888**

Jet fuel sale revenues are fuel sales to corporate aviation customers (non-airline activity). A market based retail price is set based upon obtaining an average gross profit margin of $0.50 per gallon over cost of goods. Estimating the wholesale price of fuel per gallon (cost of goods) for a full year ahead is extremely difficult given the historical volatility of the fuel market, however for budget purposes the current actual wholesale fuel prices were used to determine the FY 2021 budget. Estimating the quantity of fuel to be sold is also extremely difficult as the history is extremely varied from year to year. For budget purposes the airport used an estimated forecast sale of 3,000 gallons for FY 2021.

Motor fuel sales are the sale of gasoline to rental car agencies and airlines. The selling price is set based upon an approximate $0.15 mark up from the purchase price. Estimating the wholesale price of fuel per gallon (cost of goods) for a full year ahead is extremely difficult given the historical volatility of the fuel market, however for budget purposes the current actual wholesale fuel prices were used to determine the FY 2021 budget. The airport estimated that it will sell approximately 60,000 gallons in FY 2021.

Into plane fees are for the storage and retail delivery of jet fuel to airlines and other commercial customers who hold a fuel purchase contract with the airport's bulk fuel supplier. The rates for this service vary based upon the customer category, but range from $0.35 per gallon with a minimum of $35.00 per transaction for airlines to $0.65 per gallon for corporate aircraft. The revenue assumption for FY 2021 is based upon the continued presence and activity of two airline companies operating at the same level as the previous year for an estimated delivery of 1,290,811 gallons of jet fuel via 3,675 annual transactions.

SKYLARK AIRPORT FUND REVENUES
Revenue Assumptions

Fixed Base Operations	$ 39,400

Revenue received from fixed base operators. These are commercial companies utilizing airport facilities that provide various aviation business services to the public on a for profit basis. FY 2021 budget was based on a historical trend analysis adjusted to consider expiring lease agreements and anticipated terms of lease extensions or rental to new business tenants.

Hangers and Tie-downs	$ 120,240

Hanger and tie-down revenues are received from customers that lease T-hangar units (individual aircraft storage units) and those who utilize ramp space at the airport for parking and tying down their aircraft. The FY 2021 budget was based upon 100% rental of the airport's 48 T-hangar and covered tie-down units and an average of 4 tie downs spaces utilized.

Airport Use Fees	$ 3,245

Airport Use fees are assessed as a fuel flow fee for each gallon of aviation fuel sold at the rate of $0.055 per gallon of fuel sold. The FY 2021 budget is based upon the anticipated sale of 59,000 gallons of fuel.

Jet Fuel Sales	$ 57,400

Jet Fuel sale revenue is generated by the sale of Jet A fuel to general aviation, corporate, and military customers. Retail price is set based on an average gross profit margin of $0.65 per gallon over cost of goods. Estimating the wholesale price of fuel per gallon (cost of goods) for a full year ahead is extremely difficult given the historical volatility of the fuel market, however for budget purposes the approximate current wholesale price was used to determine the FY 2021 budget. The airport estimated that it will sell approximately 18,000 gallons for FY 2021.

100LL Fuel Sales	$ 150,400

100LL fuel sale revenue is generated by the sale of 100LL fuel to general aviation customers. Retail price is set based on an average gross profit margin of $0.38 per gallon over cost of goods. Estimating the wholesale price of fuel per gallon (cost of goods) for a full year ahead is extremely difficult given the historical volatility of the fuel market, however for budget purposes the approximate current wholesale price was used to determine the FY 2021 budget. Based upon historical demand, the airport estimated that it will sell approximately 40,000 gallons for FY 2021.

Operating Supplies	$ 1,400

Operating supplies revenue is generated from the sale of aviation oil and miscellaneous pilot supplies. Estimated revenue is based upon an average mark up of approximately 17% over cost of goods. Operating supplies revenue for FY 2021 is based on a multi-year trend analysis.

Land Lease	$ 33,137

Land lease revenue is generated by renting land to tenants for the purpose of building and operating aviation businesses on the airport. Land leases are based upon a land lease rate of $0.046 per sq. ft per month. The FY 2021 budget was based upon a long-term land lease agreement for a 60,030 sq. ft. tract. The airport also expects continued revenue through FY 2021 for a small area temporarily leased to a construction company.

Historical Skylark Revenue
$1 000 000
$750 000
$500 000
$250 000
$0
FY 07
FY 08
FY 09
FY 10
FY 11
FY 12
FY 13
FY 14
FY 15
FY 16
FY 17
FY 18
FY 19
FY 20
FY 21
100LL Fuel Sales
Hangars & Tiedowns
Jet Fuel Sales
Fixed Based Operations
Airport Use Fees
Operating Supplies Sales
Land Lease Tenants

KILLEEN FORT HOOD REGIONAL AIRPORT (KFHRA) DEPARTMENT

Department Mission

The Killeen-Fort Hood Regional Airport's mission is to provide a safe, reliable, and efficient commercial service airport.

Program Narrative

FY 2020 Accomplishments:

- Continued to promote air service improvements for regional transportation.
- Completed the Passenger Boarding Bridge Project
- Completed the Airport Master Plan
- Completed the Taxiway Bravo Design
- Completed Flight Information and Common Use System Upgrades
- Completed Runway Pavement Maintenance Project
- Completed Carwash Improvement Project
- Awarded Grants for Apron Rehabilitation, Install Apron Lighting and Taxiway Pavement Maintenance Projects
- Successfully completed first year of the Intergovernmental Support Agreement (IGSA) Pavement Maintenance
- Managed and facilitated the Security Surveillance Upgrade Project for Robert Gray Army Airfield

FY 2021 Goals:

- Efficiently operate and maintain City owned airport facilities.
- Ensure K-FHRA aviation activities are conducted safely and efficiently.
- Maintain a comprehensive Capital Improvement Plan (CIP) for future aviation needs.
- Seek FAA funding for capital improvement projects.
- Continue fiscal sustainability initiatives.
- Continue marketing efforts to increase passenger enplanements.
- Continue to pursue additional airline/destination services.
- Continue to pursue Robert Gray Army Airfield Security IGSA.
- Continue construction of the CSI Hangar Project.
- Continue Baggage Make-Up Unit Replacement Project.
- Begin design of the Rehabilitation of the Terminal Heating, Ventilation, and Air Conditioning System.

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 1,581,377	$ 1,578,291	$ 2,006,204	$ 1,625,391	$ 2,016,671
Supplies	56,675	67,980	91,284	81,383	93,385
Repairs & Maintenance	128,445	267,941	335,515	334,711	388,835
Support Services	357,190	347,471	379,810	380,970	384,820
Minor Capital	859	10,481	7,500	8,935	15,700
Professional Services	18,184	31,341	42,615	78,962	62,405
Designated Expenses	111,740	120,977	121,300	80,200	123,000
Capital Outlay	-	81,919	55,000	18,610	40,000
Projects	269,717	109,218	-	4,904	-
Total	**$ 2,524,187**	**$ 2,615,619**	**$ 3,039,228**	**$ 2,614,066**	**$ 3,124,816**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Aviation Department						
Killeen Fort Hood Regional Airport Operations						
Personnel Services						
525-0505-521.40-05	FULL-TIME SALARIES	$ 1,225,565	$ 1,221,784	$ 1,541,873	$ 1,227,954	$ 1,497,750
525-0505-521.40-15	OVERTIME	1,794	8,141	3,500	4,071	3,500
525-0505-521.40-25	LONGEVITY	11,270	9,998	12,336	30,705	31,368
525-0505-521.40-30	INCENTIVE PAY	10,426	9,437	11,940	8,086	7,860
525-0505-521.40-50	CAR ALLOWANCE	-	-	-	1,375	3,000
525-0505-521.40-55	ON CALL	7,620	7,130	7,560	6,900	7,560
525-0505-521.40-70	VACATION-4TH WEEK BUYBK.	600	600	600	600	600
525-0505-521.40-81	GROUP INSURANCE	95,011	-	-	-	-
525-0505-521.40-82	MEDICAL INSURANCE	-	70,290	98,963	82,715	116,770
525-0505-521.40-83	DENTAL INSURANCE	-	7,655	8,825	6,358	8,299
525-0505-521.40-84	LIFE INSURANCE	-	577	666	572	666
525-0505-521.40-85	RETIREMENT - TMRS	124,468	136,699	186,339	149,051	209,005
525-0505-521.40-87	SOCIAL SECURITY	93,555	76,354	96,263	76,816	93,685
525-0505-521.40-88	MEDICARE	-	17,857	22,513	17,993	21,909
525-0505-521.40-89	WORKERS COMPENSATION	11,068	11,769	14,826	12,195	14,699
	Personnel Services	**1,581,377**	**1,578,291**	**2,006,204**	**1,625,391**	**2,016,671**
Supplies						
525-0505-521.41-10	OFFICE	2,529	1,046	2,028	2,000	2,450
525-0505-521.41-15	POSTAGE/CARRIER SERVICE	173	286	600	400	600
525-0505-521.41-20	UNIFORMS AND CLOTHING	6,640	10,798	15,560	15,560	15,560
525-0505-521.41-25	SUBSCRIPTION/PUBLICATIONS	1,345	900	1,435	1,367	1,435
525-0505-521.41-30	FUEL	3,792	4,634	4,500	4,500	4,500
525-0505-521.41-31	AIRPORT UNLEADED FUEL	417	1,009	665	1,200	1,250
525-0505-521.41-32	AIRPORT DIESEL FUEL	11,799	11,626	17,200	14,000	16,000
525-0505-521.41-34	NATURAL GAS AND ACCELERANTS	-	-	300	100	350
525-0505-521.41-35	PRINT SUPPLIES	1,849	1,700	5,490	2,950	5,750
525-0505-521.41-37	PHONES AND ACCESSORIES	-	191	400	150	400
525-0505-521.41-40	COMPUTER SUPPLIES	-	3,151	2,500	2,500	2,500
525-0505-521.41-60	FOOD SUPPLIES	267	1,912	2,000	50	250
525-0505-521.41-65	MINOR TOOLS	1,063	1,714	6,500	4,000	4,000
525-0505-521.41-70	CLEANING SUPPLIES	25,254	25,727	26,606	27,106	32,240
525-0505-521.41-75	MEDICAL AND CHEMICAL	67	138	2,500	2,500	2,500
525-0505-521.41-87	EXTINGUISHING CHEMICALS	1,368	2,612	1,800	1,800	2,000
525-0505-521.41-90	AGRICULTURAL SUPPLIES	112	536	1,200	1,200	1,600
	Supplies	**56,675**	**67,980**	**91,284**	**81,383**	**93,385**
Repair & Maintenance						
525-0505-521.42-10	BUILDING MAINTENANCE	29,677	48,693	56,435	56,435	60,335
525-0505-521.42-11	ELECTRICAL MAINTENANCE	798	291	1,000	1,500	1,500
525-0505-521.42-12	ELEVATOR MAINTENANCE	23,802	25,297	27,180	27,500	27,000
525-0505-521.42-35	FENCE MAINTENANCE	358	1,395	1,600	4,150	2,000
525-0505-521.42-37	SIGN MAINTENANCE	964	702	1,000	1,000	1,000
525-0505-521.42-38	PAVEMENT MARKING	3,322	31,910	53,000	41,588	50,000
525-0505-521.42-43	COMPUTER MAINTENANCE	-	6,000	18,000	6,000	10,000
525-0505-521.42-65	STREET MAINTENANCE	541	959	1,000	983	1,000
525-0505-521.42-70	RWY/TWY MAINTENANCE	4,453	65,610	60,000	54,000	80,000
525-0505-521.43-10	SMALL EQUIP REPAIR	1,186	2,794	7,000	6,500	7,000
525-0505-521.43-15	VEHICLE REPAIR/MAINT	1,215	4,576	4,000	7,000	7,000
525-0505-521.43-20	HEAT AND AIR REPAIR	22,563	40,308	41,000	40,000	40,000
525-0505-521.43-25	RADIO AND COMMUNICATION	338	516	700	700	1,000
525-0505-521.43-40	COMPUTER HARDWARE	-	-	-	355	-
525-0505-521.43-50	MACHINERY	39,228	37,094	40,000	40,000	41,000
525-0505-521.43-76	SECURITY SYSTEM	-	1,796	23,600	47,000	60,000
	Repair & Maintenance	**128,445**	**267,941**	**335,515**	**334,711**	**388,835**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Support Services					
525-0505-521.44-04	WATER SERVICE	7,770	6,038	8,500	13,000	9,000
525-0505-521.44-05	TELEPHONE	23,026	14,636	17,000	17,000	17,500
525-0505-521.44-06	GAS SERVICE	9,077	8,901	9,800	9,800	10,000
525-0505-521.44-07	CABLE SERVICES	-	436	2,000	1,500	1,800
525-0505-521.44-08	WASTE DISPOSAL	8,724	8,705	9,000	8,710	9,000
525-0505-521.44-09	INTERNET SERVICE	-	5,848	6,410	6,410	6,500
525-0505-521.44-10	EQUIPMENT RENTAL/LEASE	3,329	5,455	6,750	6,700	120
525-0505-521.44-19	MERCHANT FEES	22	257	500	250	500
525-0505-521.44-23	PERMIT FEES	-	-	200	-	200
525-0505-521.44-25	LEGAL AND PUBLIC NOTICES	611	185	-	-	-
525-0505-521.44-28	NOTICES REQUIRED BY LAW	-	638	600	600	800
525-0505-521.44-30	TRAINING AND TRAVEL	13,728	11,222	16,450	15,500	16,250
525-0505-521.44-45	PUBLIC LIAB INSURANCE	-	-	-	-	-
525-0505-521.44-50	ELECTRICITY SERVICES	290,591	283,851	300,000	300,000	310,000
525-0505-521.44-70	TROPHIES AND AWARDS	-	-	500	-	250
525-0505-521.44-75	DUES AND MEMBERSHIPS	312	1,299	2,100	1,500	2,900
	Support Services	**357,190**	**347,471**	**379,810**	**380,970**	**384,820**
	Minor Capital					
525-0505-521.46-05	OFFICE MACHINES AND EQUIP	-	529	-	-	-
525-0505-521.46-30	NEW RADIOS	-	2,705	-	-	2,500
525-0505-521.46-35	EQUIPMENT AND MACHINERY	480	3,533	2,000	5,000	5,000
525-0505-521.46-37	TELEPHONE EQUIPMENT	379	-	-	-	-
525-0505-521.46-40	COMPUTER EQUIP/SOFTWARE	-	3,574	500	1,935	4,200
525-0505-521.46-50	FURNITURE AND FIXTURES	-	140	5,000	2,000	4,000
	Minor Capital	**859**	**10,481**	**7,500**	**8,935**	**15,700**
	Professional Services					
525-0505-521.47-01	CONSULTING	-	16,569	13,000	53,764	20,000
525-0505-521.47-02	ENTERTAINMENT SERVICES	876	898	900	900	900
525-0505-521.47-07	TESTING SERVICES	1,049	5,550	4,000	3,500	7,494
525-0505-521.47-20	ENGINEERING SERVICES	1,275	-	12,343	5,000	20,000
525-0505-521.47-30	ACCOUNTING SERVICES	14,809	8,324	12,372	15,798	14,011
525-0505-521.47-99	SPECIAL SERVICES	175	-	-	-	-
	Professional Services	**18,184**	**31,341**	**42,615**	**78,962**	**62,405**
	Designated Expenses					
525-0505-521.50-18	COST OF GOODS-JET FUEL	3,321	(1,080)	9,000	11,700	10,000
525-0505-521.50-19	COST OF GOODS-MOTOR GAS	103,582	122,057	108,960	68,000	110,000
525-0505-521.50-20	COST OF GOODS-AIRCFT SUPP	-	-	3,000	-	3,000
525-0505-521.50-40	REFUSE DISPOSAL COSTS	-	-	340	500	-
525-0505-521.50-90	BAD DEBT EXPENSE	4,837	-	-	-	-
	Designated Expenses	**111,740**	**120,977**	**121,300**	**80,200**	**123,000**
	Capital Outlay					
525-0505-521.61-35	MACHINERY AND EQUIPMENT	-	81,919	55,000	18,610	40,000
	Capital Outlay	**-**	**81,919**	**55,000**	**18,610**	**40,000**
	Projects					
525-0515-521.98-25	AIRPORT MASTER PLAN	269,717	109,218	-	4,904	-
	Projects	**$ 269,717**	**$ 109,218**	**$ -**	**$ 4,904**	**$ -**
	Killeen Fort Hood RegionalAirport Operations	**$ 2,524,187**	**$ 2,615,619**	**$ 3,039,228**	**$ 2,614,066**	**$ 3,124,816**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Prinicipal	-	-	-	-	2,673
Interest	-	-	-	-	680
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,353**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	65,189	63,948	9,927	71,649	31,664
Direct Cost Allocation	1,243	3,806	28,393	28,393	25,000
Transfer to Risk Management ISF	78,785	82,358	93,878	93,878	92,687
Designated Expenses	-	-	16,869	-	-
Transfer to Information Technology ISF	114,150	117,118	100,000	100,000	105,610
Total Airport Non-Departmental Expense	**$ 259,367**	**$ 267,230**	**$ 249,067**	**$ 293,920**	**$ 254,961**
Total Other Appropriations	**$ 259,367**	**$ 267,230**	**$ 249,067**	**$ 293,920**	**$ 258,314**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
525-9005-489.71-12	PRINCIPAL	$ -	$ -	$ -	$ -	$ 2,673
	Principal	**-**	**-**	**-**	**-**	**2,673**
	Interest and Fiscal Charges					
525-9005-489.72-13	Interest	-	-	-	-	506
525-9005-489.72-14	Other Lease Cost	-	-	-	-	174
	Interest and Fiscal Charges	**-**	**-**	**-**	**-**	**680**
	Debt Service	**-**	**-**	**-**	**-**	**3,353**
	Non-Departmental					
	Personnel Services					
525-9501-491.40-24	SEPARATION PAY	55,283	53,269	8,235	60,081	25,104
525-9501-491.40-85	RETIREMENT - TMRS	5,495	5,938	973	6,703	3,382
525-9501-491.40-87	SOCIAL SECURITY	4,229	3,303	511	3,721	1,557
525-9501-491.40-88	MEDICARE	-	772	119	872	365
525-9501-491.40-89	WORKERS COMPENSATION	182	666	89	272	1,256
	Personnel Services	**65,189**	**63,948**	**9,927**	**71,649**	**31,664**
	Support Services					
525-9501-491.44-16	ISF RISK MANAGEMENT	-	-	-	-	92,687
525-9595-492.44-16	ISF RISK MANAGEMENT	78,785	82,358	93,878	93,878	-
525-9501-491.44-18	ISF INFO TECHNOLOGY SVC	-	-	-	-	105,610
525-9595-492.44-18	ISF INFO TECHNOLOGY SVC	114,150	117,118	100,000	100,000	-
525-9595-492.44-68	DIRECT COST	1,243	3,806	3,393	3,393	-
525-9501-491.44-85	CLAIMS AND DAMAGES	-	-	25,000	25,000	25,000
	Support Services	**194,178**	**203,282**	**222,271**	**222,271**	**223,297**
	Designated Expenses					
525-9501-491.50-20	RESERVE APPROPRIATION	-	-	16,869	-	-
	Designated Expenses	**-**	**-**	**16,869**	**-**	**-**
	Non-Departmental	**$ 259,367**	**$ 267,230**	**$ 249,067**	**$ 293,920**	**$ 254,961**

SKYLARK FIELD DEPARTMENT

Department Mission

Skylark Field's mission is to provide a safe, reliable, and efficient General Aviation Airport.

Program Narrative

FY 2020 Accomplishments:

- Continued to provide excellent service and maintain safe aviation facilities for tenant and transient customers.
- Completed the TxDOT Hangar Project at Skylark Field.
- Replacement of Emergency Generator.

FY 2021 Goals:

- Provide a safe and secure operating environment for general aviation, business aviation.
- Improve general aviation facilities and services and encourage growth in this market area.
- Maintain financial self-sustainment.
- Continue to work with neighboring developers to mitigate the impacts to the airport.
- Continue to negotiate with interested third-party investors for possible Airport development opportunities.
- Continued Maintenance on Airfield Pavement.

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 150,820	$ 112,251	$ 137,439	$ 139,472	$ 146,940
Supplies	2,823	4,146	4,957	6,288	7,142
Repairs & Maintenance	17,448	14,973	29,000	28,045	40,400
Support Services	24,725	23,850	25,208	23,800	24,887
Minor Capital	-	299	250	250	250
Professional Services	340	207	422	290	448
Designated Expenses	173,469	166,621	180,000	95,019	180,000
Capital Outlay	146,017	17,953	22,000	55,803	-
Transfer to General Fund	-	-	-	2,197	-
Total	**$ 515,642**	**$ 340,300**	**$ 399,276**	**$ 351,164**	**$ 400,067**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Aviation Department					
	Skylark Field Airport Operations					
	Personnel Services					
527-0505-521.40-05	FULL-TIME SALARIES	$ 112,817	$ 84,432	$ 103,077	$ 102,653	$ 106,169
527-0505-521.40-15	OVERTIME	103	2,234	300	542	302
527-0505-521.40-25	LONGEVITY	1,813	1,330	1,200	3,368	3,598
527-0505-521.40-30	INCENTIVE PAY	2,378	1,368	900	1,257	1,260
527-0505-521.40-55	ON CALL	3,770	3,480	3,780	3,070	3,780
527-0505-521.40-81	GROUP INSURANCE	7,768	-	-	-	-
527-0505-521.40-82	MEDICAL INSURANCE	-	1,224	5,498	5,605	5,866
527-0505-521.40-83	DENTAL INSURANCE	-	415	552	551	593
527-0505-521.40-84	LIFE INSURANCE	-	45	54	54	54
527-0505-521.40-85	RETIREMENT - TMRS	11,967	10,002	12,903	12,934	15,505
527-0505-521.40-87	SOCIAL SECURITY	9,086	5,655	6,668	6,881	7,133
527-0505-521.40-88	MEDICARE	-	1,322	1,560	1,609	1,668
527-0505-521.40-89	WORKERS COMPENSATION	1,118	744	947	948	1,012
	Personnel Services	**150,820**	**112,251**	**137,439**	**139,472**	**146,940**
	Supplies					
527-0505-521.41-10	OFFICE	83	91	100	88	88
527-0505-521.41-15	POSTAGE/CARRIER SERVICE	100	33	150	100	100
527-0505-521.41-20	UNIFORMS AND CLOTHING	291	687	1,657	1,600	1,600
527-0505-521.41-30	FUEL	1,540	1,683	1,500	2,500	2,500
527-0505-521.41-32	AIRPORT DIESEL FUEL	500	495	650	1,000	1,000
527-0505-521.41-33	AIRPORT PROPANE	-	-	100	-	-
527-0505-521.41-35	PRINT SUPPLIES	3	61	150	100	304
527-0505-521.41-60	FOOD SUPPLIES	-	28	-	-	-
527-0505-521.41-65	MINOR TOOLS	-	-	-	200	400
527-0505-521.41-70	CLEANING SUPPLIES	216	282	250	250	250
527-0505-521.41-75	MEDICAL AND CHEMICAL	-	353	150	150	500
527-0505-521.41-87	EXTINGUISHING CHEMICALS	90	433	250	250	300
527-0505-521.41-90	AGRICULTURAL SUPPLIES	-	-	-	50	100
	Supplies	**2,823**	**4,146**	**4,957**	**6,288**	**7,142**
	Repair & Maintenance					
527-0505-521.42-10	BUILDING MAINTENANCE	3,927	1,634	8,500	4,500	9,000
527-0505-521.42-11	ELECTRICAL MAINTENANCE	200	-	500	4,500	2,000
527-0505-521.42-35	FENCE MAINTENANCE	740	3,157	2,500	5,000	7,000
527-0505-521.42-37	SIGN MAINTENANCE	-	-	-	-	1,000
527-0505-521.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	945	-
527-0505-521.42-70	RWY/TWY MAINTENANCE	483	2,752	3,500	3,500	8,000
527-0505-521.43-10	SMALL EQUIP REPAIR	-	62	500	500	700
527-0505-521.43-15	VEHICLE REPAIR/MAINT	1,530	591	1,000	2,000	2,000
527-0505-521.43-20	HEAT AND AIR REPAIR	554	-	1,500	600	700
527-0505-521.43-50	MACHINERY	10,014	6,777	9,000	6,500	8,000
527-0505-521.43-76	SECURITY SYSTEM	-	-	2,000	-	2,000
	Repair & Maintenance	**17,448**	**14,973**	**29,000**	**28,045**	**40,400**
	Support Services					
527-0505-521.44-04	WATER SERVICE	1,233	1,244	2,000	1,500	2,000
527-0505-521.44-05	TELEPHONE	2,826	2,864	2,900	2,691	2,900
527-0505-521.44-06	GAS SERVICE	913	791	900	910	1,000
527-0505-521.44-08	WASTE DISPOSAL	945	945	900	945	950
527-0505-521.44-10	EQUIPMENT RENTAL/LEASE	1,895	1,849	2,000	1,918	12
527-0505-521.44-19	MERCHANT FEES	5,268	5,313	4,000	3,500	4,000
527-0505-521.44-24	TCEQ FINES/FEES	-	-	100	-	100
527-0505-521.44-25	PUBLIC NOTICES	-	-	125	-	125
527-0505-521.44-30	TRAINING AND TRAVEL	50	-	75	71	75
527-0505-521.44-50	ELECTRICITY SERVICES	11,390	10,764	12,000	10,300	11,000
527-0505-521.44-75	DUES AND MEMBERSHIPS	205	80	208	90	225
527-0505-521.44-85	CLAIMS AND DAMAGES	-	-	-	1,875	2,500
	Support Services	**24,725**	**23,850**	**25,208**	**23,800**	**24,887**
	Minor Capital					
527-0505-521.46-35	EQUIPMENT AND MACHINERY	-	299	250	250	250
	Minor Capital	**-**	**299**	**250**	**250**	**250**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Professional Services					
527-0505-521.47-07	TESTING SERVICES	-	-	140	-	140
527-0505-521.47-30	ACCOUNTING SERVICES	340	169	242	290	308
527-0505-521.47-99	SPECIAL SERVICES	-	38	40	-	-
	Professional Services	**340**	**207**	**422**	**290**	**448**
	Designated Expenses					
527-0505-521.50-17	COST OF GOODS	172,015	164,722	180,000	95,000	180,000
527-0505-521.50-40	REFUSE DISPOSAL COSTS	-	1,797	-	-	-
527-0505-521.50-44	COST OF GOODS-AIRCFT SUPP	(330)	102	-	19	-
527-0505-521.50-90	BAD DEBTS	1,784	-	-	-	-
	Designated Expenses	**173,469**	**166,621**	**180,000**	**95,019**	**180,000**
	Capital Outlay					
527-0505-521.60-05	MAJOR CAPITAL OUTLAY	146,017	-	-	-	-
527-0505-521.60-95	AVIATION FUEL FARM	-	17,953	-	-	-
527-0505-521.61-02	BUILDINGS	-	-	22,000	32,968	-
527-0505-521.61-35	MACHINERY AND EQUIPMENT	-	-	-	22,835	-
	Capital Outlay	**146,017**	**17,953**	**22,000**	**55,803**	**-**
	CIP Projects					
527-0505-521.69-03	CONSTRUCTION	-	-	-	-	-
	CIP Projects	**-**	**-**	**-**	**-**	**-**
	Transfer to General Fund					
527-0505-521.90-10	TRANSFER TO GENERAL FUND	-	-	-	2,197	-
	Transfer to General Fund	**-**	**-**	**-**	**2,197**	**-**
	Skylark Field Airport Operations	**515,642**	**340,300**	**399,276**	**351,164**	**400,067**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Prinicipal	-	-	-	-	1,303
Interest	-	-	-	-	108
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,411**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	-	33,974	1,311	548	1,374
Support Services	15,108	15,863	29,018	29,018	29,413
Designated Expenses	-	-	4,600	-	-
Total Airport Non-Departmental Expense	**$ 15,108**	**$ 49,837**	**$ 34,929**	**$ 29,566**	**$ 30,787**
Total Other Appropriations	**$ 15,108**	**$ 49,837**	**$ 34,929**	**$ 29,566**	**$ 32,198**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
527-9005-489.71-12	PRINCIPAL	$ -	$ -	$ -	$ -	$ 1,303
	Principal	**-**	**-**	**-**	**-**	**1,303**
	Interest and Fiscal Charges					
527-9005-489.72-13	Interest	-	-	-	-	108
	Interest and Fiscal Charges	**-**	**-**	**-**	**-**	**108**
	Debt Service	**-**	**-**	**-**	**-**	**1,411**
	Non-Departmental					
	Personnel Services					
527-9501-491.40-24	SEPARATION PAY	-	28,300	1,088	454	1,088
527-9501-491.40-85	RETIREMENT - TMRS	-	3,155	128	54	147
527-9501-491.40-87	SOCIAL SECURITY	-	1,755	67	28	68
527-9501-491.40-88	MEDICARE	-	410	16	7	16
527-9501-491.40-89	WORKERS COMPENSATION	-	354	12	5	55
	Personnel Services	**-**	**33,974**	**1,311**	**548**	**1,374**
	Support Services					
527-9501-491.44-16	ISF RISK MANAGEMENT	-	-	-	-	4,413
527-9595-492.44-16	ISF RISK MANAGEMENT	15,108	15,863	4,018	4,018	-
527-9501-491.44-85	CLAIMS AND DAMAGES	-	-	25,000	25,000	25,000
	Support Services	**15,108**	**15,863**	**29,018**	**29,018**	**29,413**
	Designated Expenses					
527-9501-491.50-20	RESERVE APPROPRIATION	-	-	4,500	-	-
527-9501-521.50-65	CASH SHORT/OVER	-	-	100	-	-
	Designated Expenses	**-**	**-**	**4,600**	**-**	**-**
	Non-Departmental	**$ 15,108**	**$ 49,837**	**$ 34,929**	**$ 29,566**	**$ 30,787**

DRAINAGE FUND

CITY OF KILLEEN

DRAINAGE UTILITY FUND

The Drainage Utility Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges: or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Drainage Fund – Accounts for operations related to providing storm drainage service to the citizens of Killeen. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing, and collection.

DRAINAGE FUND
BUDGET SUMMARY
FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Drainage Utility Fees	$ -	$ -	$ -	$ 2,155,143	$ 5,032,433	99.23%	0.00%
Miscellaneous Receipts	1,068	7,672	26,020	29,034	29,020	0.57%	11.53%
Investment Revenue	73,469	29,262	66,536	51,334	9,961	0.20%	-85.03%
Residential Storm Water Fees	3,556,834	3,638,040	3,731,368	2,535,307	-	0.00%	-100.00%
Commercial Storm Water Fees	611,831	616,459	644,737	237,111	-	0.00%	-100.00%
Transfer in from Governmental CAP Projects	-	18,670	-	22,203	-	0.00%	0.00%
Lease Proceeds	192,997	124,221	-	-	-	0.00%	0.00%
Intergovernmental Revenue	14,333	-	-	-	-	0.00%	0.00%
Total Revenues	**4,450,532**	**4,434,324**	**4,468,661**	**5,030,132**	**5,071,414**	**100.00%**	**13.49%**
Operating Expenses							
Drainage [1]	1,497,096	1,706,774	1,977,460	1,924,722	1,986,828	39.18%	0.47%
Non-Departmental	41,037	419,710	102,696	87,286	78,453	1.55%	-23.61%
Environmental Services	389,272	390,473	494,746	311,285	506,367	9.98%	2.35%
Transportation [1]	93,723	139,395	205,571	149,892	186,844	3.68%	-9.11%
ISF - Information Technology	168,694	174,754	97,080	97,080	102,555	2.02%	5.64%
ISF - Fleet Services	19,017	20,322	66,860	66,860	91,202	1.80%	36.41%
ISF - Risk Management	27,660	28,935	36,411	36,411	36,351	0.72%	-0.16%
Engineering [2]	54,472	68,813	-	-	-	0.00%	0.00%
Public Works Administration [3]	19,899	18,122	-	-	-	0.00%	0.00%
Total Operating Expenses	**2,310,870**	**2,967,298**	**2,980,824**	**2,673,536**	**2,988,600**	**58.93%**	**0.26%**
Debt Service	**581,341**	**594,902**	**540,950**	**539,135**	**642,015**	**12.66%**	**18.68%**
Non-Operating Expenses							
Capital Projects							
Lease Assets	192,997	-	-	-	-	0.00%	0.00%
Fleet Replacement Program	175,216	-	-	-	-	0.00%	0.00%
Total Capital Projects	**368,213**	**-**	**-**	**-**	**-**	**0.00%**	**0.00%**
Other							
Transfer to General Fund CIP	750,000	-	-	-	-	0.00%	0.00%
Transfer to General Fund	245,652	286,048	677,403	678,421	753,191	14.85%	11.19%
Transfer to Water and Sewer Fund	-	-	230,194	230,485	192,781	3.80%	-16.25%
Transfer to Drainage CIP	4,054,130	720,880	39,000	1,278,345	494,827	9.76%	1168.79%
Total Other	**5,049,782**	**1,006,928**	**946,597**	**2,187,251**	**1,440,799**	**28.41%**	**52.21%**
Total Non-Operating Expenses	**5,417,995**	**1,006,928**	**946,597**	**2,187,251**	**1,440,799**	**28.41%**	**52.21%**
Total Expenses	**$ 8,310,206**	**$ 4,569,128**	**$ 4,468,371**	**$ 5,399,922**	**$ 5,071,414**	**100.00%**	**13.50%**
Net Change In Working Capital	**$ (3,859,674)**	**$ (134,804)**	**$ 290**	**$ (369,790)**	**$ -**		
Working Capital Balance, Beginning					841,147		
Working Capital Balance, Ending					$ 841,147		

[1] In FY 2021,City Management approved a name change for Drainage Maintenance Division to Drainage Division and Street Operations Division to Transportation Division.
[2] During FY 2020, transferred Engineering Division to Water & Sewer Fund.
[3] For FY 2020, the decision was made to consolidate Public Works Administration to General Fund.

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Drainage Utility Fund Revenues					
	Charges for Services					
575-0000-343.02-07	DRAINAGE UTILITY FEES	$ -	$ -	$ -	$ 2,155,143	$ 5,032,433
575-0000-343.06-01	RESIDENTIAL SERVICES	3,556,834	3,638,040	3,731,368	2,535,307	-
575-0000-343.06-02	COMMERCIAL SERVICES	611,831	616,459	644,737	237,111	-
	Charges for Services	**4,168,665**	**4,254,499**	**4,376,105**	**4,927,561**	**5,032,433**
	Intergovernmental Revenue					
575-0000-333.02-03	DHS-EMERGENCY DECLARATION	14,333	-	-	-	-
	Intergovernmental Revenue	**14,333**	**-**	**-**	**-**	**-**
	Investments Income					
575-0000-361.05-00	INTEREST EARNED	75,317	30,827	68,046	52,215	10,494
575-0000-361.05-10	INVESTMENT EXPENSE	(1,848)	(1,565)	(1,510)	(881)	(533)
	Investments Income	**73,469**	**29,262**	**66,536**	**51,334**	**9,961**
	Miscellaneous Income					
575-0000-371.10-02	PURCHASING CARDS	1,068	1,464	-	747	1,000
575-0000-372.10-01	RESTITUTION	-	-	-	704	-
575-0000-379.99-99	OTHER INCOME	-	3,037	1,020	595	1,020
	Miscellaneous Income	**1,068**	**4,501**	**1,020**	**2,046**	**2,020**
	Other Financing Sources					
575-0000-391.03-49	TRANSFER FROM FUND 349	-	18,670	-	22,203	-
575-0000-392.01-01	SALE OF ASSETS	-	3,171	-	1,988	2,000
575-0000-392.02-01	INSURANCE PROCEEDS	-	-	25,000	25,000	25,000
575-0000-393.07-01	LEASE PROCEEDS	192,997	124,221	-	-	-
	Other Financing Sources	**192,997**	**146,062**	**25,000**	**49,191**	**27,000**
	Drainage Utility Fund Revenues	**$ 4,450,532**	**$ 4,434,324**	**$ 4,468,661**	**$ 5,030,132**	**$ 5,071,414**

Revenues by Source FY 2021

Revenues by Source
Last Five Years

Expenditures by Department
FY 2021

Expenditures by Department
Last Five Years

PUBLIC WORKS DEPARTMENT

Department Mission

The Drainage Division's mission is to manage and maintain the City's storm sewer system, drainage infrastructure, channels, creeks, and drainage ways in order to protect lives and property from rain and flooding events.

Program Narrative

FY 2020 Accomplishments:

- Updated and implemented a revised Drainage Utility fee structure based on impervious cover.
- Completed 59 infrastructure improvement projects throughout the City.
- Prioritized maintenance projects in the Historic Overlay District (HOD).

FY 2021 Goals:

- Complete 3 maintenance rotations of drainage channels and infrastructure, for a total of 138 miles (1,351 acres).
- Perform inspections and maintenance of 30,000 feet of underground drainage infrastructure (drainage inlets).
- Complete 45 minor capital improvement projects.
- Revise City's Stormwater Management Plan and submit to TCEQ.

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 1,598,488	$ 1,731,887	$ 2,087,856	$ 1,922,671	$ 2,131,492
Supplies	131,722	129,081	144,890	126,018	137,960
Repairs & Maintenance	104,521	152,804	213,785	185,425	208,550
Support Services	37,946	48,994	140,746	114,105	39,340
Minor Capital	55,134	14,431	33,900	10,700	21,200
Professional Services	48,950	29,584	50,000	25,480	134,897
Designated Expenses	3,330	5,640	6,600	1,500	6,600
Capital Outlay	192,997	124,221	-	-	-
Total	**$ 2,173,088**	**$ 2,236,642**	**$ 2,677,777**	**$ 2,385,899**	**$ 2,680,039**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Public Works Department					
	Transportation					
	Personnel Services					
575-3445-434.40-05	FULL-TIME SALARIES	$ 49,123	$ 51,679	$ 71,093	$ 43,573	$ 65,230
575-3445-434.40-15	OVERTIME	588	865	1,500	-	1,500
575-3445-434.40-25	LONGEVITY	61	130	240	83	96
575-3445-434.40-30	INCENTIVE PAY	1,710	1,584	1,080	1,387	1,080
575-3445-434.40-55	ON CALL	370	280	480	170	500
575-3445-434.40-81	GROUP INSURANCE	5,674	-	-	-	-
575-3445-434.40-82	MEDICAL INSURANCE	-	6,190	10,996	6,607	10,928
575-3445-434.40-83	DENTAL INSURANCE	-	370	552	354	593
575-3445-434.40-84	LIFE INSURANCE	-	31	36	24	36
575-3445-434.40-85	RETIREMENT - TMRS	5,138	5,563	4,582	5,632	9,214
575-3445-434.40-87	SOCIAL SECURITY	3,954	3,289	4,496	2,682	4,168
575-3445-434.40-88	MEDICARE	-	769	1,052	628	975
575-3445-434.40-89	WORKERS COMPENSATION	2,046	2,133	2,479	1,520	2,374
	Personnel Services	**68,664**	**72,883**	**98,586**	**62,660**	**96,694**
	Supplies					
575-3445-434.41-20	UNIFORMS AND CLOTHING	-	921	1,000	942	1,200
575-3445-434.41-30	FUEL	12,865	8,606	10,000	8,500	10,000
575-3445-434.41-65	MINOR TOOLS	-	-	200	-	500
575-3445-434.41-90	AGRICULTURAL SUPPLIES	411	-	1,500	300	200
	Supplies	**13,276**	**9,527**	**12,700**	**9,742**	**11,900**
	Repair & Maintenance					
575-3445-434.42-75	CURB AND GUTTER	-	851	15,000	5,000	5,000
575-3445-434.42-90	MAINTENANCE	-	17,272	-	-	-
575-3445-434.42-92	ROADWAY DRAINAGE	-	30,671	62,635	58,400	63,000
575-3445-434.43-15	VEHICLE REPAIR/MAINT	10,895	7,470	15,000	13,000	9,500
	Repair & Maintenance	**10,895**	**56,264**	**92,635**	**76,400**	**77,500**
	Support Services					
575-3445-434.44-04	WATER SERVICE	794	721	1,000	750	750
575-3445-434.44-30	TRAINING AND TRAVEL	-	-	200	-	-
575-3445-434.44-75	DUES AND MEMBERSHIPS	94	-	450	340	-
	Support Services	**888**	**721**	**1,650**	**1,090**	**750**
	Transportation	**93,723**	**139,395**	**205,571**	**149,892**	**186,844**
	Drainage					
	Personnel Services					
575-3448-434.40-05	FULL-TIME SALARIES	846,868	933,443	1,107,096	1,088,594	1,129,914
575-3448-434.40-11	SEASONAL EMPLOYEES	44,038	39,209	33,050	33,050	32,663
575-3448-434.40-15	OVERTIME	8,578	12,616	23,163	5,853	23,163
575-3448-434.40-25	LONGEVITY	7,617	8,661	10,656	31,584	33,201
575-3448-434.40-30	INCENTIVE PAY	9,188	10,315	12,420	12,491	10,260
575-3448-434.40-37	BILINGUAL PAY	600	602	600	598	600
575-3448-434.40-55	ON CALL	17,780	17,075	18,500	16,900	18,500
575-3448-434.40-70	VACATION-4TH WEEK BUYBK.	2,700	2,400	4,200	4,200	4,200
575-3448-434.40-81	GROUP INSURANCE	139,013	-	-	-	-
575-3448-434.40-82	MEDICAL INSURANCE	-	133,188	162,189	154,424	164,223
575-3448-434.40-83	DENTAL INSURANCE	-	8,032	8,686	8,618	9,337
575-3448-434.40-84	LIFE INSURANCE	-	541	585	581	585
575-3448-434.40-85	RETIREMENT - TMRS	88,433	106,976	138,960	135,399	164,312
575-3448-434.40-87	SOCIAL SECURITY	70,942	62,531	73,943	70,604	76,209
575-3448-434.40-88	MEDICARE	-	14,624	17,295	16,513	17,823
575-3448-434.40-89	WORKERS COMPENSATION	21,574	24,386	26,056	25,002	27,678
	Personnel Services	**1,257,331**	**1,374,599**	**1,637,399**	**1,604,411**	**1,712,668**
	Supplies					
575-3448-434.41-10	OFFICE	896	61	800	400	400
575-3448-434.41-15	POSTAGE/CARRIER SERVICE	-	-	164	120	120
575-3448-434.41-20	UNIFORMS AND CLOTHING	27,603	22,864	30,723	48,000	48,000
575-3448-434.41-30	FUEL	38,072	41,193	40,000	40,201	45,000
575-3448-434.41-35	PRINT SUPPLIES	24	689	307	150	150
575-3448-434.41-60	FOOD SUPPLIES	-	-	-	-	500

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
575-3448-434.41-65	MINOR TOOLS	3,083	2,913	4,000	4,000	4,000
575-3448-434.41-70	CLEANING SUPPLIES	3,298	2,972	3,500	3,500	3,500
575-3448-434.41-75	MEDICAL AND CHEMICAL	1,498	121	1,300	800	800
575-3448-434.41-90	AGRICULTURAL SUPPLIES	3,234	13,509	2,500	2,500	2,500
	Supplies	**77,708**	**84,322**	**83,294**	**99,671**	**104,970**
	Repair & Maintenance					
575-3448-434.42-05	WALKS AND DRIVES	48	985	300	150	200
575-3448-434.42-35	FENCE MAINTENANCE	68	187	250	250	250
575-3448-434.42-37	SIGN MAINTENANCE	339	287	300	300	300
575-3448-434.42-95	DRAINAGE	31,015	27,653	40,000	35,000	40,000
575-3448-434.43-10	SMALL EQUIP REPAIR	3,468	1,227	10,000	9,000	10,000
575-3448-434.43-15	VEHICLE REPAIR/MAINT	25,524	30,644	30,000	29,525	35,000
575-3448-434.43-25	RADIO AND COMMUNICATION	152	-	300	300	300
575-3448-434.43-50	MACHINERY	29,213	30,242	35,000	33,000	35,000
	Repair & Maintenance	**89,827**	**91,225**	**116,150**	**107,525**	**121,050**
	Support Services					
575-3448-434.44-04	WATER SERVICE	654	1,082	2,000	1,900	2,000
575-3448-434.44-05	TELEPHONE	4,670	4,622	6,500	6,400	6,500
575-3448-434.44-10	EQUIPMENT RENTAL/LEASE	1,115	1,380	79,751	79,700	-
575-3448-434.44-30	TRAINING AND TRAVEL	6,852	9,823	9,000	2,975	10,000
575-3448-434.44-50	ELECTRICITY SERVICES	-	4,357	9,940	9,940	9,940
575-3448-434.44-70	TROPHIES AND AWARDS	-	-	-	-	300
575-3448-434.44-75	DUES AND MEMBERSHIPS	1,525	1,826	1,826	2,700	1,800
	Support Services	**14,816**	**23,090**	**109,017**	**103,615**	**30,540**
	Minor Capital					
575-3448-434.46-30	NEW RADIOS	47,663	-	-	-	-
575-3448-434.46-35	EQUIPMENT AND MACHINERY	3,055	3,677	25,000	8,000	8,000
575-3448-434.46-40	COMPUTER EQUIP/SOFTWARE	3,121	-	-	-	3,000
575-3448-434.46-50	FURNITURE AND FIXTURES	245	-	-	-	-
	Minor Capital	**54,084**	**3,677**	**25,000**	**8,000**	**11,000**
	Designated Expenses					
575-3448-434.50-32	CONTRACT LABOR	3,330	5,640	6,600	1,500	6,600
	Designated Expenses	**3,330**	**5,640**	**6,600**	**1,500**	**6,600**
	Capital Outlay					
575-3448-434.61-35	MACHINERY AND EQUIPMENT	-	124,221	-	-	-
575-3448-434.61-70	LEASE ASSETS	192,997	-	-	-	-
	Capital Outlay	**192,997**	**124,221**	**-**	**-**	**-**
	Drainage	**1,690,093**	**1,706,774**	**1,977,460**	**1,924,722**	**1,986,828**
	Environmental Services					
	Personnel Services					
575-3476-432.40-05	FULL-TIME SALARIES	205,013	209,465	255,323	184,215	223,521
575-3476-432.40-15	OVERTIME	350	1,166	3,962	352	3,962
575-3476-432.40-25	LONGEVITY	1,565	1,625	1,748	5,835	7,273
575-3476-432.40-30	INCENTIVE PAY	3,965	2,904	3,600	3,314	2,100
575-3476-432.40-37	BILINGUAL PAY	550	552	600	599	600
575-3476-432.40-55	ON CALL	1,460	820	2,000	490	2,000
575-3476-432.40-70	VACATION-4TH WEEK BUYBK.	-	600	-	-	-
575-3476-432.40-81	GROUP INSURANCE	20,313	-	-	-	-
575-3476-432.40-82	MEDICAL INSURANCE	-	23,554	28,589	21,034	27,927
575-3476-432.40-83	DENTAL INSURANCE	-	1,312	1,433	1,124	1,482
575-3476-432.40-84	LIFE INSURANCE	-	86	93	74	90
575-3476-432.40-85	RETIREMENT - TMRS	21,087	23,605	31,560	22,649	32,255
575-3476-432.40-87	SOCIAL SECURITY	15,791	13,062	16,126	10,550	14,426
575-3476-432.40-88	MEDICARE	-	3,053	3,771	2,751	3,374
575-3476-432.40-89	WORKERS COMPENSATION	2,399	2,601	3,066	2,613	3,120
	Personnel Services	**272,493**	**284,405**	**351,871**	**255,600**	**322,130**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Supplies					
575-3476-432.41-10	OFFICE	680	463	500	200	400
575-3476-432.41-15	POSTAGE/CARRIER SERVICE	527	576	800	2,180	600
575-3476-432.41-20	UNIFORMS AND CLOTHING	1,642	1,593	1,690	1,667	1,570
575-3476-432.41-27	PUBLIC OUTREACH	5,776	7,784	7,935	2,000	5,000
575-3476-432.41-30	FUEL	1,949	3,020	3,000	3,000	5,000
575-3476-432.41-35	PRINT SUPPLIES	18,885	13,846	20,400	300	-
575-3476-432.41-37	PHONES AND ACCESSORIES	-	32	41	110	100
575-3476-432.41-40	COMPUTER SUPPLIES	-	35	-	-	100
575-3476-432.41-60	FOOD SUPPLIES	1,362	1,621	2,000	150	520
575-3476-432.41-65	MINOR TOOLS	157	76	300	418	100
575-3476-432.41-70	CLEANING SUPPLIES	90	-	100	80	100
575-3476-432.41-75	MEDICAL AND CHEMICAL	9,670	6,186	7,500	6,500	7,300
575-3476-432.41-85	EDUCATIONAL AND RECREATION	-	-	4,630	-	-
575-3476-432.41-87	EXTINGUISHING CHEMICALS	-	-	-	-	300
	Supplies	**40,738**	**35,232**	**48,896**	**16,605**	**21,090**
	Repair & Maintenance					
575-3476-432.42-43	COMPUTER/SOFTWARE MAINT	-	302	-	-	-
575-3476-432.42-85	STORM SEWERS	-	-	-	-	8,000
575-3476-432.43-15	VEHICLE REPAIR/MAINT	3,323	5,013	5,000	1,500	2,000
575-3476-432.43-40	COMPUTER HARDWARE REPAIR	476	-	-	-	-
	Repair & Maintenance	**3,799**	**5,315**	**5,000**	**1,500**	**10,000**
	Support Services					
575-3476-432.44-05	TELEPHONE	3,967	5,357	4,451	4,400	3,500
575-3476-432.44-23	PERMIT FEES	900	1,300	1,000	1,000	1,000
575-3476-432.44-25	PUBLIC NOTICES	183	-	600	150	150
575-3476-432.44-28	NOTICES REQUIRED BY LAW	-	351	300	200	300
575-3476-432.44-30	TRAINING AND TRAVEL	15,669	16,162	20,000	2,500	2,700
575-3476-432.44-55	FACILITIES RENTAL	-	310	1,000	500	-
575-3476-432.44-70	TROPHIES AND AWARDS	233	187	310	250	-
575-3476-432.44-75	DUES AND MEMBERSHIPS	1,290	1,516	2,418	400	400
	Support Services	**22,242**	**25,183**	**30,079**	**9,400**	**8,050**
	Minor Capital					
575-3476-432.46-20	BOOKS AND REFRNCE MATERIALS	-	-	-	-	200
575-3476-432.46-35	EQUIPMENT AND MACHINERY	1,050	2,255	8,000	2,500	-
575-3476-432.46-40	COMPUTER EQUIP/SOFTWARE	-	8,211	900	200	-
575-3476-432.46-50	FURNITURE AND FIXTURES	-	288	-	-	10,000
	Minor Capital	**1,050**	**10,754**	**8,900**	**2,700**	**10,200**
	Professional Services					
575-3476-432.47-01	CONSULTING	-	-	-	5,480	75,000
575-3476-432.47-07	TESTING SERVICES	7,810	5,660	25,000	8,000	9,897
575-3476-432.47-20	ENGINEERING SERVICES	41,140	22,484	20,000	12,000	50,000
575-3476-432.47-99	SPECIAL SERVICES	-	1,440	5,000	-	-
	Professional Services	**48,950**	**29,584**	**50,000**	**25,480**	**134,897**
	Environmental Services	**389,272**	**390,473**	**494,746**	**311,285**	**506,367**
Public Works Department Total		**$ 2,173,088**	**$ 2,236,642**	**$ 2,677,777**	**$ 2,385,899**	**$ 2,680,039**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Bond Principal Payment	365,000	380,000	390,000	390,000	405,000
Capital Lease Principal	37,682	40,919	-	-	86,780
Bond Interest	173,275	164,150	148,950	148,950	137,250
Arbitrage Calculation Fees	220	55	1,250	137	1,250
Paying Agent Fees	48	48	750	48	500
Capital Lease Interest	5,116	9,730	-	-	11,235
Total	**581,341**	**594,902**	**540,950**	**539,135**	**642,015**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	8,010	2,061	8,370	11,610	8,530
Support Services	2,052	389,568	31,572	31,572	25,000
Franchise Fees/General Administration/PW Admin	245,652	286,048	677,403	678,421	753,191
Professional Services	3,829	2,289	3,920	4,104	4,923
Designated Expenses	27,146	25,792	58,834	40,000	40,000
Transfer to General Fund CIP [Rosewood]	750,000	-	-	-	-
Transfer to Water & Sewer	-	-	230,194	230,485	192,781
Transfer to Drainage CIP	4,054,130	720,880	39,000	1,278,345	494,827
Transfer to Fleet Services ISF	194,233	20,322	66,860	66,860	91,202
Transfer to Risk Management ISF	27,660	28,935	36,411	36,411	36,351
Transfer to Information Technology ISF	168,694	174,754	97,080	97,080	102,555
Total	**5,481,406**	**1,650,649**	**1,249,644**	**2,474,888**	**1,749,360**
Total Other Appropriations	**$ 6,062,747**	**$ 2,245,551**	**$ 1,790,594**	**$ 3,014,023**	**$ 2,391,375**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
575-9000-489.71-10	BOND PRINCIPAL PAYMENTS	$ 365,000	$ 380,000	$ 390,000	$ 390,000	$ 405,000
575-9000-489.71-12	PRINCIPAL	37,682	40,919	-	-	-
575-9000-489.72-10	BOND INTEREST	173,275	164,150	148,950	148,950	137,250
575-9000-489.72-11	ARBITRAGE CALCULATION FEE	220	55	1,250	137	1,250
575-9000-489.72-12	PAYING AGENT FEES	48	48	750	48	500
575-9000-489.72-13	INTEREST	5,116	9,730	-	-	-
575-9034-489.71-12	PRINCIPAL	-	-	-	-	86,780
575-9034-489.72-13	INTEREST	-	-	-	-	11,235
	Principal	**581,341**	**594,902**	**540,950**	**539,135**	**642,015**
	Debt Service	**581,341**	**594,902**	**540,950**	**539,135**	**642,015**
	Non-Departmental					
	Personnel Services					
575-9501-491.40-24	SEPARATION PAY	6,710	1,756	6,945	9,601	6,761
575-9501-491.40-85	RETIREMENT - TMRS	666	129	820	1,157	911
575-9501-491.40-87	SOCIAL SECURITY	513	109	431	621	420
575-9501-491.40-88	MEDICARE	-	25	101	146	99
575-9501-491.40-89	WORKERS COMPENSATION	121	42	73	85	339
	Personnel Services	**8,010**	**2,061**	**8,370**	**11,610**	**8,530**
	Support Services					
575-9501-492.44-13	ISF EQUIPMENT/VEHICLES	-	-	-	-	91,202
575-9501-492.44-16	ISF RISK MANAGEMENT	-	-	-	-	36,351
575-9501-492.44-18	ISF INFO TECHNOLOGY SVC	-	-	-	-	102,555
575-9501-492.44-68	DIRECT COST	-	-	-	-	-
575-9501-492.44-82	GEN FUND FRANCHISE FEE	-	-	-	-	-
575-9501-492.44-85	CLAIMS AND DAMAGES	-	-	-	-	25,000
575-9595-492.44-13	ISF EQUIPMENT/VEHICLES	194,233	20,322	66,860	66,860	-
575-9595-492.44-16	ISF RISK MANAGEMENT	27,660	28,935	36,411	36,411	-
575-9595-492.44-18	ISF INFO TECHNOLOGY SVC	168,694	174,754	97,080	97,080	-
575-9595-492.44-68	DIRECT COST	2,052	3,155	6,572	6,572	-
575-9595-492.44-82	GEN FUND FRANCHISE FEE	-	386,413	-	-	-
575-9595-492.44-85	CLAIMS AND DAMAGES	-	-	25,000	25,000	-
	Support Services	**392,639**	**613,579**	**231,923**	**231,923**	**255,108**
	Professional Services					
575-9501-492.47-30	ACCOUNTING SERVICES	-	-	-	-	4,923
575-9595-492.47-30	ACCOUNTING SERVICES	3,829	2,289	3,920	4,104	-
	Professional Services	**3,829**	**2,289**	**3,920**	**4,104**	**4,923**
	Designated Expenses					
575-9501-492.50-15	CONTINGENCY	-	-	-	-	-
575-9501-492.50-90	BAD DEBTS	-	-	-	-	40,000
575-9595-492.50-15	CONTINGENCY	-	-	18,834	-	-
575-9595-492.50-90	BAD DEBTS	27,146	25,792	40,000	40,000	-
	Designated Expenses	**27,146**	**25,792**	**58,834**	**40,000**	**40,000**
	Transfers					
575-9501-491.90-10	TRANSFER TO GENERAL FUND	-	-	-	-	753,191
575-9501-491.93-75	TRANSFER TO DRAINAGE CIP	-	-	-	-	494,827
575-9501-491.95-50	TRANSFER TO FUND 550	-	-	230,194	230,485	192,781
575-9595-492.90-10	TRANSFER TO GENERAL FUND	245,652	286,048	677,403	678,421	-
575-9595-492.93-49	TRANSFER TO GEN FUND CIP	750,000	-	-	-	-
575-9595-492.93-75	TRANSFER TO DRAINAGE CIP	4,054,130	720,880	39,000	1,278,345	-
	Transfers	**5,049,782**	**1,006,928**	**946,597**	**2,187,251**	**1,440,799**
	Non-Departmental	**$ 5,481,406**	**$ 1,650,649**	**$ 1,249,644**	**$ 2,474,888**	**$ 1,749,360**

CITY OF KILLEEN

SPECIAL REVENUE FUNDS

CITY OF KILLEEN

SPECIAL REVENUE FUND

Funds are used to account for specific revenue that is legally restricted to expenditure for particular purposes. The City of Killeen has the following Special Revenue Funds:

Law Enforcement Grant Fund: To account for the operation of projects utilizing Law Enforcement Block Grant Funds. These projects are for the purpose of reducing crime and improving public safety.

Police State Seizure Fund: To account for revenues and expenditures that is restricted by state seizure requirements.

Police Federal Seizure Fund: To account for revenues and expenditures that is restricted by federal seizure requirements.

Emergency Management Fund: To account for monetary donations and grant revenues restricted to use for the support of emergency and disaster relief operations.

Hotel Occupancy Tax Fund: To account for the levy and utilization of the local hotel occupancy tax. State law requires that revenue from this tax be used for advertising and promotion of the City.

Special Event Center Fountain Fund: To account for revenues and expenditures related to the Killeen CCC fountain.

Cable System PEG Improvements Fund: To account for resources contributed to the City, the use of which is restricted to the acquisition of appropriate equipment and other expense items for the benefit of the cable franchise system.

Library Memorial Fund: To account for revenue that is restricted to the Killeen Public Library.

Community Development Block Grant Fund: To account for the operations of projects utilizing Community Development Block Grant funds. Such revenues are restricted to expenditures for specified projects by the Department of Housing and Urban Development.

Senior Citizen Assistance Fund: To account for monetary donations and expenditures related to senior citizen assistance with utility bills.

Home Program Fund: To account for program funds received from Housing Urban & Development (HUD). These programs are restricted to expenditures authorized by the Department of Housing and Urban Development.

Street Maintenance Fee Special Revenue: To account for revenue for street maintenance.

Tax Increment Fund: To account for economic development projects in the City's tax increment and reinvestment zone. Financing is provided by certain tax revenues collected within the City's tax increment and reinvestment zone pursuant to state tax code statutes and County contributions.

Recreation Services Donations Fund: To account for monetary donations and expenditures related to community parks.

Teen Court Program: To account for revenues and expenditures related to the court proceedings held by teens.

Court Technology Fund: To account for court technology fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for technological enhancements of the Municipal Court.

Court Security Fee Fund: To account for court security fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for security enhancements of the Municipal Court and/or the building that houses the court.

Juvenile Case Manager Fund: To account for fees assessed and collected from defendants upon conviction of a fine-only misdemeanor offense. Funds are used for the salary and benefits of the Juvenile Case Manager appointed to assist in administering the Municipal Court juvenile docket and supervising the Court's orders in juvenile court.

Jury Fund: To account for fees assessed and collected from when a jury trial occurs. This fund can only be used to fund juror reimbursements.

Photo Red Light Enforcement Fund: To account for fees received from the photo red light ticket violation enforcement program and applicable authorized expenditures.

Fire Department Special Revenue: To account for revenue restricted to the Fire Department.

Animal Control Donations Fund: To account for receipts and expenditures related to animal control.

Child Safety Fund: To account for child safety fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for child safety infrastructure projects.

Police Donation Fund: To account for receipts and expenditures related to police activities.

Wellness Non-Assessment Fund Special Revenue: To account for revenue restricted for health and wellness activities.

COMMUNICATIONS – CABLESYSTEM PEG FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Cable Franchise Fee	$ 239,615	$ 236,477	$ 239,000	$ 236,500	$ 236,920
Investments Income	9,760	14,437	10,000	15,525	4,915
Total	**$ 249,375**	**$ 250,914**	**$ 249,000**	**$ 252,025**	**$ 241,835**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Support Services	$ -	$ 1,532	$ 1,400	$ 1,686	$ 1,400
Minor Capital	1,321	23,665	110,000	52,989	65,000
Designated Expenses	-	-	137,600	-	-
Capital Outlay	37,882	-	-	-	-
Transfers	470,000	30,497	-	-	-
Total	**$ 509,203**	**$ 55,694**	**$ 249,000**	**$ 54,675**	**$ 66,400**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Communications Department					
	Cable System PEG Revenues					
	Taxes					
220-0000-318.02-04	CABLE FRANCHISE	$ 239,615	$ 236,477	$ 239,000	$ 236,500	$ 236,920
	Taxes	**239,615**	**236,477**	**239,000**	**236,500**	**236,920**
	Investments Income					
220-0000-361.05-00	INTEREST EARNED	9,760	14,437	10,000	15,525	4,915
	Investments Income	**9,760**	**14,437**	**10,000**	**15,525**	**4,915**
	Cable System PEG Revenues	**249,375**	**250,914**	**249,000**	**252,025**	**241,835**
	Cable System PEG Expenditures					
	Support Services					
220-0405-414.44-07	CABLE SERVICES	-	1,532	1,400	1,686	1,400
	Support Services	**-**	**1,532**	**1,400**	**1,686**	**1,400**
	Minor Capital					
220-0405-414.46-05	OFFICE MACHINES AND EQUIP	-	400	-	-	-
220-0405-414.46-35	EQUIPMENT AND MACHINERY	1,321	3,415	60,000	49,540	25,000
220-0405-414.46-40	COMPUTER EQUIP/SOFTWARE	-	-	30,000	3,449	20,000
220-0405-414.46-50	FURNITURE AND FIXTURES	-	19,850	20,000	-	20,000
	Minor Capital	**1,321**	**23,665**	**110,000**	**52,989**	**65,000**
	Designated Expenses					
220-0405-414.50-20	RESERVE APPROPRIATION	-	-	137,600	-	-
	Designated Expenses	**-**	**-**	**137,600**	**-**	**-**
	Capital Outlay					
220-0405-414.61-40	COMPUTER EQUIP/SOFTWARE	37,882	-	-	-	-
	Capital Outlay	**37,882**	**-**	**-**	**-**	**-**
	Transfers					
220-9595-414.93.49	TRANSFER TO GEN FUND CIP	470,000	30,497	-	-	-
	Transfers	**470,000**	**30,497**	**-**	**-**	**-**
	Cable System PEG Expenditures	**$ 509,203**	**$ 55,694**	**$ 249,000**	**$ 54,675**	**$ 66,400**

HOTEL OCCUPANCY TAX FUND

Department Mission

Killeen Civic & Conference Center's mission is to provide superior civic, convention, and exhibition facilities for the City of Killeen.

Killeen Convention and Visitors Bureau's mission is to market the city as a tourist destination for the purpose of enhancing the economy.

Program Narrative

Killeen Civic & Conference Center

FY 2020 Accomplishments:

- Created client decoration rental packages to attract more events, and generate revenue
- Implemented credit card payment processing system into the COK financial system
- Upgraded interior fixtures to make facility more attractive

FY 2021 Goals:

- Upgrade RV area to include electrical, and RV pad sites to make venue more attractive and generate revenue
- Upgrade audio visual system
- Enhance bar services to include offering patrons, a better selection from mixed beverage inventory

Killeen Convention and Visitors Bureau

FY 2020 Accomplishments:

- Implemented the industry software iDSS to maximize convention industry recruiting opportunities
- Updated digital signage ad at the City of Killeen airport, and increased traffic with social media platforms
- Collaborated with the National Mounted Warfare Museum on marketing opportunities, and strategies
- Met quarterly with local hoteliers to discuss industry related topics and exchanged convention information while tracking hotel room usage.

FY 2021 Goals:

- Increase awareness of CVB services to local, regional, and state markets
- Increase marketing efforts in recruiting conventions, and events to generate hotel occupancy tax revenue
- Generate new ideas, and creative events to attract day visitors to the City of Killeen.

COMMUNITY DEVELOPMENT – HOTEL OCCUPANCY TAX FUND

FINANCIAL INFORMATION

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Occupancy Tax	$ 1,655,596	$ 1,810,718	$ 1,804,683	$ 1,311,221	$ 1,530,814
Event Revenue	421,837	464,941	440,000	268,300	331,802
Mixed Beverage Receipts	181,971	239,716	255,000	76,125	107,418
Intergovernmental Revenue	82,948	76,697	77,000	89,595	64,508
Catering Revenues	32,643	37,746	38,760	20,708	26,459
Interest Earned	6,254	13,695	4,869	12,713	5,100
Miscellaneous Income	-	1,433	25,000	2,767	550
Total	**$ 2,381,249**	**$ 2,644,946**	**$ 2,645,312**	**$ 1,781,429**	**$ 2,066,651**

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 635,172	$ 697,065	$ 840,472	$ 762,409	$ 703,862
Supplies	42,086	43,684	61,375	39,622	36,593
Repairs & Maintenance	80,905	107,652	119,983	101,527	103,200
Support Services	293,121	309,832	324,450	243,713	293,524
Minor Capital	25,022	23,813	-	1,016	-
Professional Services	69,467	92,160	83,000	28,794	37,819
Designated Expenses	59,239	73,617	72,379	26,674	39,800
Advertising & Marketing	23,234	27,794	31,500	1,803	15,000
Capital Outlay	5,500	16,517	-	-	-
Total	**$ 1,233,746**	**$ 1,392,134**	**$ 1,533,159**	**$ 1,205,558**	**$ 1,229,798**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Community Development Department					
	Hotel Occupancy Tax Fund Revenues					
	Taxes					
214-0000-313.01-03	OCCUPANCY TAX	$ 1,655,596	$ 1,810,718	$ 1,804,683	$ 1,311,221	$ 1,530,814
	Taxes	**1,655,596**	**1,810,718**	**1,804,683**	**1,311,221**	**1,530,814**
	Intergovernmental Revenue					
214-0000-339.10-01	HOTEL OCCUPANCY TAX	82,948	76,697	77,000	89,595	64,508
	Intergovernmental Revenue	**82,948**	**76,697**	**77,000**	**89,595**	**64,508**
	Charges for Services					
214-0000-348.01-01	FACILITY RENTALS	418,692	386,241	400,000	232,170	284,650
214-0000-348.01-02	EQUIPMENT RENTALS	3,145	78,700	40,000	36,130	47,152
214-0000-348.01-03	CATERING FEES	32,643	37,746	38,760	20,708	26,459
214-0000-348.01-04	MIXED BEVERAGE SALES	181,971	239,716	255,000	76,125	107,418
	Charges for Services	**636,451**	**742,403**	**733,760**	**365,133**	**465,679**
	Investments Income					
214-0000-361.05-00	INTEREST EARNED	6,254	13,695	5,000	12,713	5,100
214-0000-361.05-10	INVESTMENT EXPENSE	-	-	(131)	-	-
	Investments Income	**6,254**	**13,695**	**4,869**	**12,713**	**5,100**
	Miscellaneous Income					
214-0000-371.10-02	PURCHASING CARDS	-	361	-	794	500
214-0000-379.99-99	OTHER INCOME	-	1,072	-	-	-
	Miscellaneous Income	**-**	**1,433**	**-**	**794**	**500**
	Other Financing Sources					
214-0000-392.01-01	SALE OF ASSETS	-	-	-	53	50
214-0000-392.02-01	INSURANCE PROCEEDS	-	-	25,000	1,920	-
	Other Financing Sources	**-**	**-**	**25,000**	**1,973**	**50**
	Hotel Occupancy Tax Fund Revenues	**$2,381,249**	**$2,644,946**	**$2,645,312**	**$1,781,429**	**$2,066,651**
	Killeen Civc & Conference Center Expenditures					
	Personnel Services					
214-0705-457.40-05	FULL-TIME SALARIES	$ 361,175	$ 393,257	$ 472,447	$ 418,038	$ 355,387
214-0705-457.40-10	PART-TIME SALARIES	7,082	16,331	28,993	20,569	27,076
214-0705-457.40-15	OVERTIME	-	89	-	-	-
214-0705-457.40-25	LONGEVITY	3,512	3,551	4,320	13,713	13,428
214-0705-457.40-37	BILINGUAL PAY	200	602	600	298	900
214-0705-457.40-81	GROUP INSURANCE	48,494	-	-	-	-
214-0705-457.40-82	MEDICAL INSURANCE	-	45,925	60,477	43,107	36,952
214-0705-457.40-83	DENTAL INSURANCE	-	2,579	3,033	2,465	2,075
214-0705-457.40-84	LIFE INSURANCE	-	198	226	188	153
214-0705-457.40-85	RETIREMENT - TMRS	36,826	43,806	57,893	51,216	51,575
214-0705-457.40-87	SOCIAL SECURITY	27,570	24,920	30,396	27,636	24,318
214-0705-457.40-88	MEDICARE	-	5,828	7,108	6,463	5,687
214-0705-457.40-89	WORKERS COMPENSATION	3,780	4,882	6,354	5,387	4,535
	Personnel Services	**488,639**	**541,968**	**671,847**	**589,080**	**522,086**
	Supplies					
214-0705-457.41-10	OFFICE	548	1,709	2,500	1,500	1,000
214-0705-457.41-15	POSTAGE/CARRIER SERVICE	19	-	50	46	50
214-0705-457.41-20	UNIFORMS AND CLOTHING	7,494	7,500	10,000	6,500	4,200
214-0705-457.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	985	625	625

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
214-0705-457.41-30	FUEL	855	480	600	450	600
214-0705-457.41-35	PRINT SUPPLIES	-	531	1,200	1,000	1,200
214-0705-457.41-37	PHONES AND ACCESSORIES	-	(68)	100	66	70
214-0705-457.41-40	COMPUTER SUPPLIES	-	-	187	-	125
214-0705-457.41-65	MINOR TOOLS	472	438	2,000	375	300
214-0705-457.41-70	CLEANING SUPPLIES	11,985	9,000	14,000	13,582	10,000
214-0705-457.41-75	MEDICAL AND CHEMICAL	-	-	268	268	300
214-0705-457.41-87	EXTINGUISHING CHEMICALS	1,018	360	888	1,643	1,643
214-0705-457.41-91	EMERGENCY SUPPLIES	-	-	-	200	-
	Supplies	**22,391**	**19,950**	**32,778**	**26,255**	**20,113**
	Repair & Maintenance					
214-0705-457.42-10	BUILDING MAINTENANCE	44,029	66,401	58,000	58,000	60,000
214-0705-457.43-05	FURNITURE AND FIXTURES	3,380	12,157	8,483	-	-
214-0705-457.43-10	SMALL EQUIPMENT	628	1,223	2,000	1,000	1,000
214-0705-457.43-15	VEHICLE REPAIR/MAINT	558	196	1,500	500	500
214-0705-457.43-20	HEAT AND AIR REPAIR	31,512	21,675	35,000	35,327	35,000
214-0705-457.43-50	MACHINERY	798	-	1,500	700	700
	Repair & Maintenance	**80,905**	**101,652**	**106,483**	**95,527**	**97,200**
	Support Services					
214-0705-457.44-04	WATER SERVICE	7,822	7,883	9,000	5,000	8,000
214-0705-457.44-05	TELEPHONE	2,808	3,930	4,550	3,965	3,500
214-0705-457.44-06	GAS SERVICE	3,392	2,284	3,500	1,900	3,000
214-0705-457.44-08	WASTE DISPOSAL	10,479	10,939	12,000	8,950	10,000
214-0705-457.44-10	EQUIPMENT RENTAL/LEASE	4,549	2,453	3,500	3,450	-
214-0705-457.44-19	MERCHANT FEES	-	-	-	-	-
214-0705-457.44-30	TRAINING AND TRAVEL	728	998	1,500	930	1,300
214-0705-457.44-50	ELECTRICITY SERVICES	149,961	157,474	155,000	129,027	155,000
214-0705-457.44-75	DUES AND MEMBERSHIPS	75	75	150	75	75
	Support Services	**179,814**	**186,036**	**189,200**	**153,297**	**180,875**
	Minor Capital					
214-0705-457.46-15	BUILDINGS	-	9,924	-	-	-
214-0705-457.46-25	SOUND SYSTEMS	-	446	-	-	-
214-0705-457.46-35	EQUIPMENT AND MACHINERY	4,835	1,790	-	54	-
214-0705-457.46-40	COMPUTER EQUIP/SOFTWARE	2,689	-	-	580	-
214-0705-457.46-50	FURNITURE AND FIXTURES	5,113	11,653	-	382	-
	Minor Capital	**12,637**	**23,813**	**-**	**1,016**	**-**
	Professional Services					
214-0705-457.47-07	TESTING SERVICES	-	-	-	-	620
	Professional Services	**-**	**-**	**-**	**-**	**620**
	Designated Expenses					
214-0705-457.50-02	RODEO EVENT	4,638	3,482	6,000	258	6,000
214-0705-457.50-32	CONTRACT LABOR	6,805	9,881	11,000	4,418	-
214-0705-457.50-65	CASH OVER/SHORT	(180)	31	-	-	-
	Designated Expenses	**11,263**	**13,394**	**17,000**	**4,676**	**6,000**
	Capital Outlay					
214-0705-457.61-35	MACHINERY AND EQUIPMENT	5,500	16,517	-	-	-
	Capital Outlay	**5,500**	**16,517**	**-**	**-**	**-**
	Killeen Civc & Conference Center Expenditures	**801,149**	**903,330**	**1,017,308**	**869,851**	**826,894**
	Hotel Convention & Visitors Bureau Expenditures					
	Personnel Services					
214-0710-458.40-05	FULL-TIME SALARIES	117,561	124,611	134,332	133,828	138,363
214-0710-458.40-25	LONGEVITY	1,215	1,359	1,536	6,503	6,528
214-0710-458.40-81	GROUP INSURANCE	6,754	-	-	-	-
214-0710-458.40-82	MEDICAL INSURANCE	-	4,968	5,498	5,126	5,464

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
214-0710-458.40-83	DENTAL INSURANCE	-	554	552	549	593
214-0710-458.40-84	LIFE INSURANCE	-	45	46	45	45
214-0710-458.40-85	RETIREMENT - TMRS	11,760	13,696	16,046	16,362	19,517
214-0710-458.40-87	SOCIAL SECURITY	9,041	7,821	8,416	8,653	8,931
214-0710-458.40-88	MEDICARE	-	1,829	1,968	2,024	2,089
214-0710-458.40-89	WORKERS COMPENSATION	202	214	231	239	246
	Personnel Services	**146,533**	**155,097**	**168,625**	**173,329**	**181,776**
	Supplies					
214-0710-458.41-10	OFFICE	876	266	550	175	250
214-0710-458.41-15	POSTAGE/CARRIER SERVICE	71	102	425	50	100
214-0710-458.41-20	UNIFORMS AND CLOTHING	-	306	500	-	-
214-0710-458.41-25	SUBSCRIPTION/PUBLICATIONS	2,700	2,200	2,200	2,200	2,200
214-0710-458.41-30	FUEL	-	34	500	-	50
214-0710-458.41-35	PRINT SUPPLIES	1,167	3,000	3,000	1,100	1,500
214-0710-458.41-37	PHONES AND ACCESSORIES	-	130	40	40	40
214-0710-458.41-60	FOOD SUPPLIES	-	284	1,000	-	570
214-0710-458.41-65	MINOR TOOLS	-	690	-	-	-
214-0710-458.41-70	CLEANING SUPPLIES	-	1,848	1,000	-	-
214-0710-458.41-82	CONV EVENT/REGISTRATION	11,766	12,631	13,882	6,878	7,680
	Supplies	**16,580**	**21,491**	**23,097**	**10,443**	**12,390**
	Repair & Maintenance					
214-0710-458.42-10	BUILDING MAINTENANCE	-	-	2,000	-	-
214-0710-458.42-43	COMPUTER/SOFTWARE MAINT	-	6,000	6,000	6,000	6,000
214-0710-458.43-05	FURNITURE AND FIXTURES	-	-	3,000	-	-
214-0710-458.43-20	HEAT AND AIR REPAIR	-	-	2,500	-	-
	Repair & Maintenance	**-**	**6,000**	**13,500**	**6,000**	**6,000**
	Support Services					
214-0710-458.44-04	WATER SERVICE	750	375	1,500	405	450
214-0710-458.44-05	TELEPHONE	2,028	1,114	1,200	1,000	100
214-0710-458.44-08	WASTE DISPOSAL	1,825	1,799	2,000	1,800	1,800
214-0710-458.44-26	PROMOTIONS AND ADVERTISING	17,639	16,798	18,250	14,500	10,000
214-0710-458.44-30	TRAINING AND TRAVEL	3,446	3,116	4,500	2,057	2,060
214-0710-458.44-50	ELECTRICITY SERVICES	69,011	72,819	80,000	56,565	72,000
214-0710-458.44-75	DUES AND MEMBERSHIPS	4,023	4,229	5,800	2,109	3,500
	Support Services	**98,722**	**100,250**	**113,250**	**78,436**	**89,910**
	Minor Capital					
214-0710-458.46-40	COMPUTER EQUIP/SOFTWARE	7,500	-	-	-	-
	Minor Capital	**7,500**	**-**	**-**	**-**	**-**
	Designated Expenses					
214-0710-458.50-10	ISF CHARGES	-	-	-	-	-
214-0710-458.50-32	CONTRACT LABOR	-	-	1,000	-	-
	Designated Expenses	**-**	**-**	**1,000**	**-**	**-**
	Advertising/Marketing	-	-	-	-	-
214-0710-458.59-05	CONVENTION BIDDING/SALES	23,234	27,794	31,500	1,803	15,000
	Advertising/Marketing	**23,234**	**27,794**	**31,500**	**1,803**	**15,000**
	Hotel Convention & Visitors Bureau Expenditures	**292,569**	**310,632**	**350,972**	**270,011**	**305,076**
	Mixed Beverage Expenditures					
	Supplies					
214-0706-457.41-10	OFFICE	529	321	1,000	180	320
214-0706-457.41-96	BAR SERVICE SUPPLIES	-	1,922	4,500	2,744	3,770
214-0706-457.41-99	OTHER	2,586	-	-	-	-
	Supplies	**3,115**	**2,243**	**5,500**	**2,924**	**4,090**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Support Services					
214-0706-457.44-15	INSURANCE	5,988	7,849	8,500	7,780	7,800
214-0706-457.44-19	MERCHANT FEES	7,497	10,447	8,500	4,200	10,000
214-0706-457.44-28	NOTICES REQUIRED BY LAW	-	311	-	-	-
214-0706-457.44-75	DUES AND MEMBERSHIPS	1,100	4,939	5,000	-	4,939
	Support Services	**14,585**	**23,546**	**22,000**	**11,980**	**22,739**
	Minor Capital					
214-0706-457.46-05	OFFICE MACHINES AND EQUIP	1,042	-	-	-	-
214-0706-457.46-35	EQUIPMENT AND MACHINERY	2,913	-	-	-	-
214-0706-457.46-50	FURNITURE AND FIXTURES	930	-	-	-	-
	Minor Capital	**4,885**	**-**	**-**	**-**	**-**
	Professional Services					
214-0706-457.47-99	SPECIAL SERVICES	69,467	92,160	83,000	28,794	37,199
	Professional Services	**69,467**	**92,160**	**83,000**	**28,794**	**37,199**
	Designated Expenses					
214-0706-457.50-17	COST OF GOODS SOLD	39,944	48,788	54,379	21,998	33,800
214-0706-457.50-80	INVENTORY OVER/SHORT	8,032	11,435	-	-	-
	Designated Expenses	**47,976**	**60,223**	**54,379**	**21,998**	**33,800**
		140,028	**178,172**	**164,879**	**65,696**	**97,828**

FINANCE – HOTEL OCCUPANCY TAX FUND

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Supplies	$ 139	$ -	$ 210	$ 197	$ -
Support Services	477	340	360	1,103	-
Grants	249,642	100,909	264,167	263,838	165,000
Total	**$ 250,258**	**$ 101,249**	**$ 264,737**	**$ 265,138**	**$ 165,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Finance Department						
Accounting						
Supplies						
214-2020-457.41-10	OFFICE	$ 16	$ -	$ 150	$ 197	$ -
214-2020-457.41-15	POSTAGE/CARRIER SERVICE	-	-	60	-	-
214-2020-457.41-35	PRINT SUPPLIES	123	-	-	-	-
	Supplies	**139**	**-**	**210**	**197**	**-**
Support Services						
214-2020-457.44-25	LEGAL AND PUBLIC NOTICES	477	340	360	1,103	-
	Support Services	**477**	**340**	**360**	**1,103**	**-**
Grants						
214-2010-415.55-62	GRANTS	-	-	77,000	60,000	80,000
214-2020-415.55-43	GRANTS TO THE ARTS	249,419	100,608	185,167	203,738	85,000
214-2020-415.55-59	KAC ADMINISTRATIVE EXPENS	223	301	2,000	100	-
	Grants	249,642	100,909	264,167	263,838	165,000
	Accounting	**250,258**	**101,249**	**264,737**	**265,138**	**165,000**
Finance Department Total		**$ 250,258**	**$ 101,249**	**$ 264,737**	**$ 265,138**	**$ 165,000**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Bond Principal Payment	465,000	440,000	460,000	460,000	465,000
Bond Interest	249,833	281,950	263,750	263,750	244,700
Arbitrage Calculation Fees	1,011	1,106	860	1,133	1,150
Paying Agent Fees	527	590	600	557	600
Principal	-	-	-	-	1,289
Interest	-	-	-	-	122
Total	**$ 716,371**	**$ 723,646**	**$ 725,210**	**$ 725,440**	**$ 712,861**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	194	1,109	4,791	2,494	5,015
Supplies	-	-	-	-	-
Support Services	66,874	70,142	78,215	55,115	53,783
Professional Services	11,408	9,368	23,000	11,575	18,750
Designated Expenses	-	16,410	16,200	-	-
Capital Outlay	30,800	-	-	-	-
Transfers	11,000	-	-	-	-
Total	**120,276**	**97,029**	**122,206**	**69,184**	**77,548**
Total Other Appropriations	**$ 836,647**	**$ 820,675**	**$ 847,416**	**$ 794,624**	**$ 790,409**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
214-9000-489.71-10	BOND PRINCIPAL PAYMENTS	$ 465,000	$ 440,000	$ 460,000	$ 460,000	$ 465,000
214-9032-489.71-12	PRINCIPAL	-	-	-	-	1,289
	Principal	**465,000**	**440,000**	**460,000**	**460,000**	**466,289**
	Interest & Fiscal Charges					
214-9000-489.72-10	BOND INTEREST	249,833	281,950	263,750	263,750	244,700
214-9000-489.72-11	ARBITRAGE CALCULATION FEE	1,011	1,106	860	1,133	1,150
214-9000-489.72-12	PAYING AGENT FEES	527	590	600	557	600
214-9032-489.72-13	INTEREST	-	-	-	-	122
	Interest & Fiscal Charges	**251,371**	**283,646**	**265,210**	**265,440**	**246,572**
	Debt Service	**716,371**	**723,646**	**725,210**	**725,440**	**712,861**
	Non-Departmental					
	Personnel Services					
214-9501-491.40-24	SEPARATION PAY	163	941	3,975	2,077	3,975
214-9501-491.40-85	RETIREMENT - TMRS	16	94	469	245	536
214-9501-491.40-87	SOCIAL SECURITY	12	58	246	129	247
214-9501-491.40-88	MEDICARE	-	14	58	30	58
214-9501-491.40-89	WORKERS COMPENSATION	3	2	43	13	199
	Personnel Services	**194**	**1,109**	**4,791**	**2,494**	**5,015**
	Supplies					
214-9575-491.41-35	PRINT SUPPLIES	-	-	-	-	-
	Supplies	**-**	**-**	**-**	**-**	**-**
	Support Services					
214-9501-491.44-85	CLAIMS AND DAMAGES	-	-	25,000	1,900	-
214-9595-492.44-13	ISF EQUIPMENT/VEHICLES	898	960	2,200	2,200	-
214-9595-492.44-16	ISF RISK MANAGEMENT	23,776	24,872	13,915	13,915	-
214-9595-492.44-18	ISF INFO TECHNOLOGY SVC	42,200	44,310	37,100	37,100	-
214-9501-492.44-13	ISF EQUIPMENT/VEHICLES	-	-	-	-	1,470
214-9501-492.44-16	ISF RISK MANAGEMENT	-	-	-	-	13,892
214-9501-492.44-18	ISF INFO TECHNOLOGY SVC	-	-	-	-	38,421
	Support Services	**66,874**	**70,142**	**78,215**	**55,115**	**53,783**
	Professional Services					
214-9501-457.47-30	ACCOUNTING SERVICES	11,408	9,368	23,000	11,575	18,750
	Professional Services	**11,408**	**9,368**	**23,000**	**11,575**	**18,750**
	Designated Expenses					
214-9595-492.50-15	CONTINGENCY	-	16,410	16,200	-	-
	Designated Expenses	**-**	**16,410**	**16,200**	**-**	**-**
	Capital Outlay					
214-3229-426.60-05	BUILDINGS	30,800	-	-	-	-
	Capital Outlay	**30,800**	**-**	**-**	**-**	**-**
	Transfers					
214-9595-492.93-49	TRANSFER TO GENERAL FUND CIP	11,000	-	-	-	-
	Transfers	**11,000**	**-**	**-**	**-**	**-**
	Non-Departmental	**$120,276**	**$97,029**	**$122,206**	**$69,184**	**$77,548**

LIBRARY MEMORIAL FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Library Donations	$ 9,255	$ 684	$ 500	$ 500	$ -
Investments Income	545	371	-	-	-
Total	**$ 9,800**	**$ 1,055**	**$ 500**	**$ 500**	**$ -**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Repairs & Maintenance	$ 21,789	$ -	$ -	$ -	$ -
Minor Capital	6,602	-	6,000	8,739	8,200
Total	**$ 28,391**	**$ -**	**$ 6,000**	**$ 8,739**	**$ 8,200**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Community Development Department					
	Library Memorial Revenues					
	Investments Income					
224-0000-361.05-00	INTEREST EARNED	$ 545	$ 371	$ -	$ -	$ -
224-0000-361.05-10	INVESTMENT EXPENSE	-	-	-	-	-
	Investments Income	**545**	**371**	**-**	**-**	**-**
	Contribution/Donations					
224-0000-381.08-01	LIBRARY DONATIONS	9,255	684	500	500	-
	Contribution/Donations	**9,255**	**684**	**500**	**500**	**-**
	Library Memorial Revenues	**9,800**	**1,055**	**500**	**500**	**-**
	Library Memorial Expenditures					
	Repair & Maintenance					
224-3215-423.42-10	BUILDING MAINTENANCE	21,789	-	-	-	-
	Repair & Maintenance	**21,789**	**-**	**-**	**-**	**-**
	Minor Capital					
224-3215-423.46-50	FURNITURE AND FIXTURES	6,602	-	6,000	8,739	8,200
	Minor Capital	**6,602**	**-**	**6,000**	**8,739**	**8,200**
	Library Memorial Expenditures	**$ 28,391**	**$ -**	**$ 6,000**	**$ 8,739**	**$ 8,200**

COMMUNITY DEVELOPMENT BLOCK GRANT

Department Mission

The mission of the Community Development Department is to administer sub-grants to qualifying agencies.

Program Narrative

FY 2020 Accomplishments:

- Provided technical assistance, guidance and administration of community development block grant programs- CDBG and HOME program - through public participation presentations, grant program information and technical assistance short courses to identify community needs and priorities to achieve program objectives, priorities, and needed resources through public 4 meetings of citizen participation with 91 persons attending.
- Provided 18 briefing workshops to 45 representatives of 29 entities interested in funding under the CDBG and HOME programs.
- Executed subgrantee agreements each with a clearly defined scope of work, monitored programs for local and federal compliance for 10 entities
- Provided education to 125 households interested in purchasing a home for the first time and utilizing the City's First Time Homebuyer Assistance Program (HOME grant).
- Provided 2,617 individuals with needed public and human services through subgrants of CDBG funds to non-profit organizations and City Departments
- Assisted 21 households through affordable housing opportunities to include housing rehabilitation (2), first time homeownership (1), and tenant based rental assistance(18).
- Developed 2 new programs in response to the COVID-19 pandemic to provide emergency subsistence (rent and utility) payments for Killeen residents financially impacted by the coronavirus with funding provided by the CARES Act (CDBG-CV).
- Developed 1 new program in response to households experiencing a financial hardship due to loss of income and potential risk of homelessness for short term rental assistance through the (HOME grant) Tenant Based Rental Assistance Program.
- Prepared and submitted 18 major regulatory and statutory reports required by HUD programs.

FY 2021 Goals:

- Provide accurate reports and current information relative to subgrantees and changing federal regulations ensuring CDAC has necessary information to make funding recommendations to City Council for CDBG and HOME programs
- Execute FY 20-21 funded CDBG, CDBG-CV and HOME program projects successfully to include proper response to impacts of COVID-19 on the Killeen community; necessary community public and human services; provide opportunities for decent affordable housing existing and new owners and tenants; and, public facilities and public infrastructure improvements in target areas of Killeen.
- Ensure funded projects are implemented, remain on track, and funding expenditures are timely to meet federal regulation and timeliness.
- Submit required plans, reports and other grant program compliance documents to HUD in accordance with regulatory (pre-scheduled dates) requirements.
- Provide presentations incorporating citizen participation; provide technical assistance, guidance and administration of community development block grant programs (CDBG and HOME grants) to meet community needs.

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 638,003	$ 726,273	$ 1,872,018	$ 650,255	$ 2,798,063
Program Income	9,590	9,963	3,360	3,217	-
Miscellaneous Receipts	18,880	3,379	-	-	-
Total	**$ 666,473**	**$ 739,615**	**$ 1,875,378**	**$ 653,472**	**$ 2,798,063**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 214,383	$ 227,088	$ 216,797	$ 222,899	$ 231,034
Supplies	5,251	5,725	5,293	6,144	6,804
Repairs & Maintenance	3,543	4,581	2,750	2,450	4,600
Support Services	12,727	6,712	7,407	8,437	12,690
Minor Capital	485	3,652	-	270	-
Professional Services	8,330	38	6,897	6,077	11,655
Designated Expenses	410,071	479,123	1,636,234	407,195	2,529,561
Total	**$ 654,790**	**$ 726,919**	**$ 1,875,378**	**$ 653,472**	**$ 2,796,344**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Community Development Department					
	Community Development Block Grant Revenues					
	Intergovernmental Revenue					
228-0000-331.09-10	CDBG-CV CARES ACT	$ -	$ -	$ -	$ 100,000	$ 513,676
228-0000-331.09-14	2014-2015	5,510	-	-	-	-
228-0000-331.09-15	2015-2016	39,962	2	-	-	-
228-0000-331.09-16	2016-2017	108,049	49,968	209,248	54,000	98,572
228-0000-331.09-17	2017-2018	484,482	308,361	104,866	39,624	36,087
228-0000-331.09-18	2018-2019	-	367,942	613,686	-	611,645
228-0000-331.09-19	2019-2020	-	-	944,218	456,631	494,891
228-0000-331.09-20	2020-2021	-	-	-	-	1,043,192
	Intergovernmental Revenue	**638,003**	**726,273**	**1,872,018**	**650,255**	**2,798,063**
	Investments Income					
228-0000-361.05-00	INTEREST EARNED	4	29	-	-	-
	Investments Income	**4**	**29**	**-**	**-**	**-**
	Miscellaneous Income					
228-0000-371.10-02	PURCHASING CARDS	39	164	-	-	-
228-0000-379.99-99	OTHER INCOME	-	186	-	-	-
	Miscellaneous Income	**39**	**350**	**-**	**-**	**-**
	Contribution/Donations					
228-0000-381.09-01	DONATIONS	1,273	63	-	-	-
228-0000-383.25-01	PROGRAM INCOME	8,317	9,900	3,360	3,217	-
	Contribution/Donations	**9,590**	**9,963**	**3,360**	**3,217**	**-**
	Other Financing Sources					
228-0000-391.01-10	TRANSFER IN FROM FUND 010	18,837	3,000	-	-	-
	Other Financing Sources	**18,837**	**3,000**	**-**	**-**	**-**
	Community Development Block Grant Revenues	**666,473**	**739,615**	**1,875,378**	**653,472**	**2,798,063**
	Community Development Block Grant Expenditures					
	Personnel Services					
228-0045-495.40-05	FULL-TIME SALARIES	49,569	-	-	-	-
228-0045-495.40-25	LONGEVITY	697	-	-	-	-
228-0045-495.40-30	INCENTIVE PAY	600	-	-	-	-
228-0045-495.40-81	GROUP INSURANCE	6,900	-	-	-	-
228-0045-495.40-85	RETIREMENT - TMRS	5,032	-	-	-	-
228-0045-495.40-87	SOCIAL SECURITY	3,820	-	-	-	-
228-0045-495.40-89	WORKERS COMPENSATION	86	-	-	-	-
228-0068-495.40-05	FULL-TIME SALARIES	116,497	-	-	-	-
228-0068-495.40-25	LONGEVITY	1,513	-	-	-	-
228-0068-495.40-37	BILINGUAL PAY	900	-	-	-	-
228-0068-495.40-50	CAR ALLOWANCE	60	-	-	-	-
228-0068-495.40-81	GROUP INSURANCE	7,930	-	-	-	-
228-0068-495.40-85	RETIREMENT - TMRS	11,780	-	-	-	-
228-0068-495.40-87	SOCIAL SECURITY	8,797	-	-	-	-
228-0068-495.40-89	WORKERS COMPENSATION	202	-	-	-	-
228-3245-426.40-05	FULL-TIME SALARIES	-	46,498	32,732	32,600	33,714
228-3245-426.40-15	OVERTIME	-	117	-	-	-
228-3245-426.40-25	LONGEVITY	-	688	1,242	3,260	3,273
228-3245-426.40-30	INCENTIVE PAY	-	602	600	600	600
228-3245-426.40-82	MEDICAL INSURANCE	-	5,461	4,123	3,950	4,098
228-3245-426.40-83	DENTAL INSURANCE	-	304	207	206	222
228-3245-426.40-84	LIFE INSURANCE	-	20	14	14	14
228-3245-426.40-85	RETIREMENT - TMRS	-	5,192	4,012	4,044	4,982
228-3245-426.40-87	SOCIAL SECURITY	-	2,799	2,075	2,193	2,259
228-3245-426.40-88	MEDICARE	-	655	485	513	528
228-3245-426.40-89	WORKERS COMPENSATION	-	82	58	62	63
228-3250-426.40-05	FULL-TIME SALARIES	-	129,488	132,719	132,220	133,041
228-3250-426.40-15	OVERTIME	-	100	-	-	-
228-3250-426.40-25	LONGEVITY	-	2,021	1,724	6,146	7,505
228-3250-426.40-37	BILINGUAL PAY	-	903	900	900	900

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
228-3250-426.40-50	CAR ALLOWANCE	-	180	60	60	60
228-3250-426.40-82	MEDICAL INSURANCE	-	6,764	8,989	8,379	9,265
228-3250-426.40-83	DENTAL INSURANCE	-	626	645	642	677
228-3250-426.40-84	LIFE INSURANCE	-	41	43	42	41
228-3250-426.40-85	RETIREMENT - TMRS	-	14,428	15,981	16,429	19,110
228-3250-426.40-87	SOCIAL SECURITY	-	8,018	8,070	8,420	8,462
228-3250-426.40-88	MEDICARE	-	1,875	1,888	1,980	1,979
228-3250-426.40-89	WORKERS COMPENSATION	-	226	230	239	241
	Personnel Services	**214,383**	**227,088**	**216,797**	**222,899**	**231,034**
	Supplies					
228-0045-495.41-10	OFFICE	120	-	-	-	-
228-0045-495.41-15	POSTAGE	39	-	-	-	-
228-0045-495.41-20	UNIFORMS AND CLOTHING	145	-	-	-	-
228-0045-495.41-25	SUBSCRIPTION/PUBLICATIONS	641	-	-	-	-
228-0045-495.41-30	FUEL	330	-	-	-	-
228-0045-495.41-35	PRINT SUPPLIES	184	-	-	-	-
228-0068-495.41-10	OFFICE	828	-	-	-	-
228-0068-495.41-15	POSTAGE	434	-	-	-	-
228-0068-495.41-25	SUBSCRIPTION/PUBLICATIONS	78	-	-	-	-
228-0068-495.41-30	FUEL	480	-	-	-	-
228-0068-495.41-35	PRINT SUPPLIES	1,402	-	-	-	-
228-0068-495.41-60	FOOD SUPPLIES	312	-	-	-	-
228-0068-495.41-70	CLEANING SUPPLIES	258	-	-	-	-
228-3245-426.41-10	OFFICE	-	59	215	200	200
228-3245-426.41-15	POSTAGE	-	41	200	100	100
228-3245-426.41-20	UNIFORMS AND CLOTHING	-	369	100	100	300
228-3245-426.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	-	1,800
228-3245-426.41-30	FUEL	-	339	250	250	350
228-3245-426.41-35	PRINT SUPPLIES	-	181	502	492	400
228-3245-426.41-37	PHONES AND ACCESSORIES	-	32	-	-	-
228-3245-426.41-65	MINOR TOOLS	-	224	-	-	-
228-3250-426.41-10	OFFICE	-	863	550	550	600
228-3250-426.41-15	POSTAGE	-	497	350	362	300
228-3250-426.41-25	SUBSCRIPTION/PUBLICATIONS	-	1,026	1,026	1,036	604
228-3250-426.41-30	FUEL	-	315	500	500	450
228-3250-426.41-35	PRINT SUPPLIES	-	1,258	800	784	900
228-3250-426.41-37	PHONES AND ACCESSORIES	-	-	-	600	-
228-3250-426.41-40	COMPUTER SUPPLIES	-	-	-	420	100
228-3250-426.41-60	FOOD SUPPLIES	-	343	500	450	500
228-3250-426.41-70	CLEANING SUPPLIES	-	178	300	300	200
	Supplies	**5,251**	**5,725**	**5,293**	**6,144**	**6,804**
	Repair and Maintenance					
228-0045-495.42-43	COMPUTER MAINTENANCE	3,174	-	-	-	-
228-0045-495.43-15	VEHICLE REPAIR/MAINT	139	-	-	-	-
228-0068-495.43-10	SMALL EQUIP REPAIR	105	-	-	-	-
228-0068-495.43-15	VEHICLE REPAIR/MAINT	125	-	-	-	-
228-3245-426.42-43	COMPUTER MAINTENANCE	-	3,330	1,750	1,750	3,800
228-3245-426.43-15	VEHICLE REPAIR/MAINT	-	1,099	500	500	500
228-3250-426.43-15	VEHICLE REPAIR/MAINT	-	152	500	200	300
	Repair and Maintenance	**3,543**	**4,581**	**2,750**	**2,450**	**4,600**
	Support Services					
228-0045-495.44-05	TELEPHONE	869	-	-	-	-
228-0045-495.44-10	EQUIPMENT RENTAL/LEASE	834	-	-	-	-
228-0045-495.44-25	PUBLIC NOTICES	44	-	-	-	-
228-0045-495.44-26	PROMOTION AND ADVERTISING	311	-	-	-	-
228-0045-495.44-30	TRAINING AND TRAVEL	658	-	-	-	-
228-0045-495.44-75	DUES AND MEMBERSHIPS	610	-	-	-	-
228-0068-495.44-05	TELEPHONE	264	-	-	-	-
228-0068-495.44-10	EQUIPMENT RENTAL/LEASE	834	-	-	-	-
228-0068-495.44-25	PUBLIC NOTICES	2,940	-	-	-	-
228-0068-495.44-30	TRAINING AND TRAVEL	3,643	-	-	-	-
228-0068-495.44-75	DUES AND MEMBERSHIPS	1,720	-	-	-	-
228-3245-426.44-05	TELEPHONE	-	872	475	485	900
228-3245-426.44-10	EQUIPMENT RENTAL/LEASE	-	573	-	-	-
228-3245-426.44-25	PUBLIC NOTICES	-	104	110	110	260

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
228-3245-426.44-26	PROMOTION AND ADVERTISING	-	-	-	-	500
228-3245-426.44-30	TRAINING AND TRAVEL	-	-	400	400	1,000
228-3245-426.44-75	DUES AND MEMBERSHIPS	-	-	325	325	-
228-3250-426.44-05	TELEPHONE	-	41	675	533	600
228-3250-426.44-10	EQUIPMENT RENTAL/LEASE	-	973	2,218	1,719	-
228-3250-426.44-28	NOTICES REQUIRED BY LAW	-	2,282	2,932	3,000	4,000
228-3250-426.44-30	TRAINING AND TRAVEL	-	222	272	120	3,550
228-3250-426.44-75	DUES AND MEMBERSHIPS	-	1,645	-	1,745	1,880
	Support Services	**12,727**	**6,712**	**7,407**	**8,437**	**12,690**
	Minor Capital					
228-0068-495.46-40	COMPUTER EQUIP/SOFTWARE	485	-	-	-	-
228-3245-426.46-50	FURNITURE AND FIXTURES	-	360	-	-	-
228-3250-426.46-05	OFFICE MACHINES AND EQUIP	-	-	-	120	-
228-3250-426.46-35	EQUIPMENT AND MACHINERY	-	742	-	-	-
228-3250-426.46-40	COMPUTER EQUIP/SOFTWARE	-	2,111	-	-	-
228-3250-426.46-50	FURNITURE AND FIXTURES	-	439	-	150	-
	Minor Capital	**485**	**3,652**	**-**	**270**	**-**
	Professional Services	-	-	-	-	-
228-0068-495.47-30	ACCOUNTING SERVICES	7,575	-	-	-	-
228-0068-495.47-99	SPECIAL SERVICES	755	-	-	-	-
228-3250-426.47-30	ACCOUNTING SERVICES	-	-	6,897	6,027	8,608
228-3250-426.47-99	SPECIAL SERVICES	-	38	-	50	3,047
	Professional Services	**8,330**	**38**	**6,897**	**6,077**	**11,655**
	Designated Expenses					
228-0067-495.51-66	BOB GILMORE CENTER	20,675	-	-	-	-
228-0067-495.51-88	HOUSING REHAB PROGRAM	109,142	-	-	-	-
228-0068-495.51-05	FAMILIES IN CRISIS	16,263	-	-	-	-
228-0068-495.51-07	GREATER KILLEEN FREE CLIN	28,699	-	-	-	-
228-0068-495.51-39	HILL COUNTRY COMM ACT ASO	9,566	-	-	-	-
228-0068-495.51-46	HERITAGE HOUSE OF CEN TEX	4,783	-	-	-	-
228-0068-495.51-52	COK TRANSPORTION PROGRAM	38,265	-	-	-	-
228-0068-495.51-80	COK PW STREET DEPT	86,346	-	-	-	-
228-0068-495.51-88	HOUSING REHAB PROGRAM	62,125	-	-	-	-
228-0068-495.51-90	COMMUNITIES IN SCHOOLS	20,089	-	-	-	-
228-0068-495.51-97	BRING EVERYONE IN ZONE	12,618	-	-	-	-
228-0068-495.51-98	AAA TRANSPORTATION PROG	1,500	-	-	-	-
228-3245-426.51-88	HOUSING REHAB PROGRAM	-	84,363	162,918	39,778	90,495
228-3250-426.50-20	RESERVE APPROPRIATION	-	-	-	-	1,288,367
228-3250-426.51-03	COMM DEV ADMINISTRATIVE	-	-	11,952	-	18,684
228-3250-426.51-04	CLEMENTS BOYSANDGIRLS CLUB	-	-	100,000	-	155,000
228-3250-426.51-05	FAMILIES IN CRISIS	-	22,029	20,000	20,000	471
228-3250-426.51-07	GREATER KILLEEN FREE CLIN	-	27,000	23,000	19,168	3,832
228-3250-426.51-39	HILL CNTY COMM ACT ASSOC	-	9,490	9,770	9,770	20,000
228-3250-426.51-46	HERITAGE HOUSE OF CEN TEX	-	5,000	5,000	5,000	-
228-3250-426.51-52	COK TRANSPORTION PROGRAM	-	50,000	50,000	50,000	-
228-3250-426.51-57	CENTRAL TEXAS 4C, INC.	-	-	100,000	-	100,000
228-3250-426.51-66	BOB GILMORE CENTER	-	36,000	935,788	54,000	825,111
228-3250-426.51-80	COK PW STREET DEPT	-	212,170	175,000	-	-
228-3250-426.51-81	FOOD DELIVERY PROGRAM	-	-	-	616	24,384
228-3250-426.51-89	EMERGENCY HOUSING ASST	-	-	-	175,000	-
228-3250-426.51-90	COMMUNITIES IN SCHOOLS	-	21,000	21,000	21,000	-
228-3250-426.51-97	BRING EVERYONE IN ZONE	-	12,071	12,863	12,863	-
228-3250-426.51-99	PROGRAM INCOME EXPENSE	-	-	8,943	-	3,217
	Designated Expenses	**410,071**	**479,123**	**1,636,234**	**407,195**	**2,529,561**
	Community Development Block Grant Expenditures	**$654,790**	**$726,919**	**$1,875,378**	**$653,472**	**$2,796,344**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Principal	-	-	-	-	1,535
Interest	-	-	-	-	184
Total Other Appropriations	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,719**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated Budget	FY 2021 Adopted Budget
	Debt Service					
	Principal					
228-9032-489.71-12	PRINCIPAL	$ -	$ -	$ -	$ -	$ 1,535
	Principal	**-**	**-**	**-**	**-**	**1,535**
	Interest & Fiscal Charges					
228-9032-489.72-13	INTEREST	$ -	$ -	$ -	$ -	$ 184
	Interest & Fiscal Charges	**-**	**-**	**-**	**-**	**184**
	Debt Service	**-**	**-**	**-**	**-**	**1,719**

COMMUNITY DEVELOPMENT HOME PROGRAM

Department Mission

The mission of the Community Development Department is to administer sub-grants to qualifying agencies.

Program Narrative

FY 2020 Accomplishments:

- Provided technical assistance, guidance and administration of community development block grant programs- CDBG and HOME program - through public participation presentations, grant program information and technical assistance short courses to identify community needs and priorities to achieve program objectives, priorities, and needed resources through public 4 meetings of citizen participation with 91 persons attending.
- Provided 18 briefing workshops to 45 representatives of 29 entities interested in funding under the CDBG and HOME programs.
- Executed subgrantee agreements each with a clearly defined scope of work, monitored programs for local and federal compliance for 10 entities
- Provided education to 125 households interested in purchasing a home for the first time and utilizing the City's First Time Homebuyer Assistance Program (HOME grant).
- Provided 2,617 individuals with needed public and human services through subgrants of CDBG funds to non-profit organizations and City Departments
- Assisted 21 households through affordable housing opportunities to include housing rehabilitation (2), first time homeownership (1), and tenant based rental assistance(18).
- Developed 2 new programs in response to the COVID-19 pandemic to provide emergency subsistence (rent and utility) payments for Killeen residents financially impacted by the coronavirus with funding provided by the CARES Act (CDBG-CV).
- Developed 1 new program in response to households experiencing a financial hardship due to loss of income and potential risk of homelessness for short term rental assistance through the (HOME grant) Tenant Based Rental Assistance Program.
- Prepared and submitted 18 major regulatory and statutory reports required by HUD programs.

FY 2021 Goals:

- Provide accurate reports and current information relative to subgrantees and changing federal regulations ensuring CDAC has necessary information to make funding recommendations to City Council for CDBG and HOME programs
- Execute FY 20-21 funded CDBG, CDBG-CV and HOME program projects successfully to include proper response to impacts of COVID-19 on the Killeen community; necessary community public and human services; provide opportunities for decent affordable housing existing and new owners and tenants; and, public facilities and public infrastructure improvements in target areas of Killeen.
- Ensure funded projects are implemented, remain on track, and funding expenditures are timely to meet federal regulation and timeliness.
- Submit required plans, reports and other grant program compliance documents to HUD in accordance with regulatory (pre-scheduled dates) requirements.
- Provide presentations incorporating citizen participation; provide technical assistance, guidance and administration of community development block grant programs (CDBG and HOME grants) to meet community needs.

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 198,711	$ 320,043	$ 1,158,526	$ 159,172	$ 1,380,918
Program Income	52,405	59,717	106,287	49,822	49,822
Interest Earned	157	128	-	-	-
Total	**$ 251,273**	**$ 379,888**	**$ 1,264,813**	**$ 208,994**	**$ 1,430,740**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 29,864	$ 28,866	$ 41,106	$ 43,477	$ 50,571
Supplies	5,737	3,027	1,799	1,693	2,434
Repairs & Maintenance	-	-	2,250	1,880	-
Support Services	65	1,279	982	798	1,010
Professional Services	55	-	3,000	-	8,608
Designated Expenses	168,557	382,129	1,215,676	161,146	1,368,117
Total	**$ 204,278**	**$ 415,301**	**$ 1,264,813**	**$ 208,994**	**$ 1,430,740**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated Budget	FY 2021 Adopted Budget
	Community Development Department					
	HOME Program Revenues					
	Licenses and Permits					
233-0000-327.01-01	FEES	$ 2,583	$ 9,895	$ 7,000	$ -	$ -
	Licenses and Permits	**2,583**	**9,895**	**7,000**	**-**	**-**
	Intergovernmental Revenue					
233-0000-331.09-14	2014-2015	93,383	44,821	-	-	-
233-0000-331.09-15	2015-2016	51,431	4,289	45,259	-	45,259
233-0000-331.09-16	2016-2017	24,144	80,285	109,137	38,288	46,693
233-0000-331.09-17	2017-2018	29,753	160,415	189,441	41,502	125,637
233-0000-331.09-18	2018-2019	-	30,233	403,828	33,865	322,936
233-0000-331.09-19	2019-2020	-	-	410,861	45,517	370,686
233-0000-331.09-20	2020-2021	-	-	-	-	469,707
	Intergovernmental Revenue	**198,711**	**320,043**	**1,158,526**	**159,172**	**1,380,918**
	Investment Income					
233-0000-361.05-00	INTEREST EARNED	157	70	-	-	-
	Investment Income	**157**	**70**	**-**	**-**	**-**
	Miscellaneous Income					
233-0000-371.10-02	PURCHASING CARDS	-	53	-	-	-
233-0000-379.99-99	OTHER INCOME	-	5	-	-	-
	Miscellaneous Income	**-**	**58**	**-**	**-**	**-**
	Contributions/Donations					
233-0000-383.25-01	PROGRAM INCOME	49,822	49,822	99,287	49,822	49,822
	Contributions/Donations	**49,822**	**49,822**	**99,287**	**49,822**	**49,822**
	HOME Program Revenues	**251,273**	**379,888**	**1,264,813**	**208,994**	**1,430,740**
	HOME Program Expenditures					
	Personnel Services					
233-0068-531.40-05	FULL-TIME SALARIES	$ 22,849	$ -	$ -	$ -	$ -
233-0068-531.40-25	LONGEVITY	659	-	-	-	-
233-0068-531.40-81	GROUP INSURANCE	2,202	-	-	-	-
233-0068-531.40-85	RETIREMENT - TMRS	2,328	-	-	-	-
233-0068-531.40-87	SOCIAL SECURITY	1,786	-	-	-	-
233-0068-531.40-89	WORKERS COMPENSATION	40	-	-	-	-
233-3250-426.40-05	FULL-TIME SALARIES	-	21,980	32,228	32,101	36,854
233-3250-426.40-15	OVERTIME	-	117	-	-	-
233-3250-426.40-25	LONGEVITY	-	663	867	3,210	3,578
233-3250-426.40-82	MEDICAL INSURANCE	-	1,738	1,374	1,281	1,366
233-3250-426.40-83	DENTAL INSURANCE	-	125	152	152	178
233-3250-426.40-84	LIFE INSURANCE	-	8	11	10	11
233-3250-426.40-85	RETIREMENT - TMRS	-	2,475	3,908	3,983	5,446
233-3250-426.40-87	SOCIAL SECURITY	-	1,395	2,034	2,172	2,487
233-3250-426.40-88	MEDICARE	-	326	476	508	582
233-3250-426.40-89	WORKERS COMPENSATION	-	39	56	60	69
	Personnel Services	**29,864**	**28,866**	**41,106**	**43,477**	**50,571**
	Supplies					
233-0068-531.41-10	OFFICE	160	-	-	-	-
233-0068-531.41-15	POSTAGE/CARRIER SERVICE	125	-	-	-	-
233-0068-531.41-25	SUBSCRIPTIONS/PUBLICATION	148	-	-	-	-
233-0068-531.41-27	PUBLIC OUTREACH	4,650	-	-	-	-
233-0068-531.41-35	PRINT SUPPLIES	654	-	-	-	-
233-3250-426.41-10	OFFICE	-	218	169	100	400
233-3250-426.41-15	POSTAGE	-	32	200	99	200
233-3250-426.41-20	UNIFORMS AND CLOTHING	-	-	100	100	-
233-3250-426.41-25	SUBSCRIPTION/PUBLICATIONS	-	444	480	444	684
233-3250-426.41-27	PUBLIC OUTREACH	-	1,816	-	-	-
233-3250-426.41-30	FUEL	-	-	250	200	-
233-3250-426.41-35	PRINT SUPPLIES	-	517	600	600	800
233-3250-426.41-60	FOOD SUPPLIES	-	-	-	150	350
	Supplies	**5,737**	**3,027**	**1,799**	**1,693**	**2,434**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated Budget	FY 2021 Adopted Budget
	Repair and Maintenance					
233-3250-426.42-43	COMPUTER/SOFTWARE MAINT	-	-	1,750	1,880	-
233-3250-426.43-15	VEHICLE REPAIR/MAINT	-	-	500	-	-
	Repair and Maintenance	**-**	**-**	**2,250**	**1,880**	**-**
	Support Services					
233-0068-531.44-10	EQUIPMENT RENTAL/LEASE	42	-	-	-	-
233-0068-531.44-25	LEGAL AND PUBLIC NOTICES	19	-	-	-	-
233-0068-531.44-26	PROMOTION/ADVERTISING	4	-	-	-	-
233-3250-426.44-10	EQUIPMENT RENTAL/LEASE	-	573	-	-	-
233-3250-426.44-25	LEGAL AND PUBLIC NOTICES	-	132	110	110	210
233-3250-426.44-26	PROMOTION/ADVERTISING	-	274	-	-	-
233-3250-426.44-28	NOTICES REQUIRED BY LAW	-	-	184	-	-
233-3250-426.44-30	TRAINING AND TRAVEL	-	-	213	213	800
233-3250-426.44-75	DUES AND MEMBERSHIPS	-	300	475	475	-
	Support Services	**65**	**1,279**	**982**	**798**	**1,010**
	Professional Services					
233-0068-531.47-99	SPECIAL SERVICES	55	-	-	-	-
233-3250-426.47-30	ACCOUNTING SERVICES	-	-	3,000	-	8,608
	Professional Services	**55**	**-**	**3,000**	**-**	**8,608**
	Designated Expenses					
233-0066-531.56-72	FAMILIES IN CRISIS-TEN BA	4,715	-	-	-	-
233-0067-531.56-72	FAMILIES IN CRISIS-TEN BA	93,383	-	-	-	-
233-0067-531.56-93	HAP: ASSISTANCE	45,825	-	-	-	-
233-0068-531.56-55	FIRST TIME HOMEBUYER'S	24,634	-	-	-	-
233-3250-426.50-20	RESERVE APPROPRIATION	-	-	-	-	307,441
233-3250-426.51-05	FAMILIES IN CRISIS	-	68,975	171,338	62,736	93,447
233-3250-426.51-46	HERITAGE HOUSE OF CEN TEX	-	2,045	12,500	-	10,455
233-3250-426.51-54	NORTH KILLN HOUSING REDEV	-	-	347,701	-	347,701
233-3250-426.51-89	EMERGENCY HOUSING ASST	-	-	-	17,055	155,007
233-3250-426.51-97	BRING EVERYONE IN ZONE	-	-	45,962	-	45,962
233-3250-426.51-99	PROGRAM INCOME EXPENSE	-	83,276	94,662	54,822	94,662
233-3250-426.56-45	ADMINISTRATION	-	7,000	25,018	-	73,761
233-3250-426.56-55	FIRST TIME HOMEBUYER'S	-	220,833	301,173	26,533	147,729
233-3250-426.56-84	CHDO SET ASIDE	-	-	217,322	-	91,952
	Designated Expenses	**168,557**	**382,129**	**1,215,676**	**161,146**	**1,368,117**
	HOME Program Expenditures	**$ 204,278**	**$ 415,301**	**$ 1,264,813**	**$ 208,994**	**$ 1,430,740**

FINANCE DEPARTMENT - SENIOR CITIZEN FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Contributions & Donations	$ -	$ 64,809	$ 60,000	$ 11,000	$ 11,000
Total	**$ -**	**$ 64,809**	**$ 60,000**	**$ 11,000**	**$ 11,000**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Designated Expenses	$ -	$ 7,832	$ 60,000	$ 11,000	$ 11,000
Total	**$ -**	**$ 7,832**	**$ 60,000**	**$ 11,000**	**$ 11,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Finance Department					
	Senior Citizen Assistance Revenues					
	Investments Income					
230-0000-361.05-00	INTEREST REVENUES	$ -	$ 1,172	$ -	$ -	$ -
	Investments Income	**-**	**1,172**	**-**	**-**	**-**
	Contribution/Donations					
230-0000-381.10-01	DONATIONS	-	64,809	60,000	11,000	11,000
	Contribution/Donations	**-**	**64,809**	**60,000**	**11,000**	**11,000**
	Senior Citizen Assistance Revenues	**-**	**65,981**	**60,000**	**11,000**	**11,000**
	Senior Citizen Assistance Expenditures					
	Designated Expenses					
230-2050-411.50-85	SENIOR CITIZEN ASSISTANCE	-	7,832	60,000	11,000	11,000
	Designated Expenses	**-**	**7,832**	**60,000**	**11,000**	**11,000**
	Senior Citizen Assistance Expenditures	**$ -**	**$ 7,832**	**$ 60,000**	**$ 11,000**	**$ 11,000**

FIRE DEPARTMENT - SPECIAL REVENUE FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 911	$ 910	$ -	$ 910	$ 910
Miscellaneous Revenue	10	-	-	-	-
Interest Earned	16	43	-	-	-
Total	**$ 937**	**$ 953**	**$ -**	**$ 910**	**$ 910**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Designated Expenses	$ -	$ -	$ -	$ 910	$ 2,210
Total	**$ -**	**$ -**	**$ -**	**$ 910**	**$ 2,210**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Fire Department					
	Fire Dept Special Revenue Fund Revenues					
	Intergovernmental Revenue					
246-0000-334.01-03	LEOSE	$ 911	$ 910	$ -	$ 910	$ 910
	Intergovernmental Revenue	**911**	**910**	**-**	**910**	**910**
	Investments Income					
246-0000-361.05-00	INTEREST EARNED	16	43	-	-	-
	Investments Income	**16**	**43**	**-**	**-**	**-**
	Contribution/Donations					
246-0000-381.02-01	FIRE DONATIONS	10	-	-	-	-
	Contribution/Donations	**10**	**-**	**-**	**-**	**-**
	Fire Dept Special Revenue Fund Revenues	**937**	**953**	**-**	**910**	**910**
	Fire Dept Special Revenue Fund Expenditures					
	Designated Expenses					
246-7072-442.50-20	RESERVE APPROPRIATION	-	-	-	910	2,210
	Designated Expenses	**-**	**-**	**-**	**910**	**2,210**
	Fire Dept Special Revenue Fund Expenditures	**$ -**	**$ -**	**$ -**	**$ 910**	**$ 2,210**

HUMAN RESOURCES DEPARTMENT - WELLNESS FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Wellness Non-Assessment Fee	$ 59,725	$ 50,050	$ 40,000	$ 70,525	$ 57,000
Investments Income	1,957	3,447	-	-	-
Total	**$ 61,682**	**$ 53,497**	**$ 40,000**	**$ 70,525**	**$ 57,000**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ -	$ 19,242	$ 24,969	$ 25,856	$ 30,157
Supplies	9,527	7,942	13,500	9,680	11,500
Support Services	8,618	10,427	22,000	11,000	22,700
Professional Services	400	13,181	19,500	13,190	18,500
Total	**$ 18,545**	**$ 50,792**	**$ 79,969**	**$ 59,726**	**$ 82,857**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Human Resources Department					
	Wellness Non-Assessment Revenues					
	Charges for Services					
252-0000-345.04-01	NON-ASSESSMENT FEES	$ 59,725	$ 50,050	$ 40,000	$ 70,525	$ 57,000
	Charges for Services	**59,725**	**50,050**	**40,000**	**70,525**	**57,000**
	Investments Income					
252-0000-361.05-00	INTEREST EARNED	1,957	3,447	-	-	-
	Investments Income	**1,957**	**3,447**	**-**	**-**	**-**
	Wellness Non-Assessment Revenues	**61,682**	**53,497**	**40,000**	**70,525**	**57,000**
	Wellness Non-Assessment Expenditures					
	Personnel Services					
252-2305-418.40-05	FULL-TIME SALARIES	-	14,210	18,840	19,404	22,334
252-2305-418.40-11	SEASONAL EMPLOYEES	-	396	-	-	-
252-2305-418.40-25	LONGEVITY	-	65	96	274	491
252-2305-418.40-82	MEDICAL INSURANCE	-	1,739	2,199	2,199	2,346
252-2305-418.40-83	DENTAL INSURANCE	-	97	110	110	119
252-2305-418.40-84	LIFE INSURANCE	-	6	7	7	7
252-2305-418.40-85	RETIREMENT - TMRS	-	1,575	2,236	2,324	3,075
252-2305-418.40-87	SOCIAL SECURITY	-	910	1,174	1,220	1,415
252-2305-418.40-88	MEDICARE	-	213	275	285	331
252-2305-418.40-89	WORKERS COMPENSATION	-	31	32	33	39
	Personnel Services	**-**	**19,242**	**24,969**	**25,856**	**30,157**
	Supplies					
252-2305-418.41-10	OFFICE	43	-	-	-	-
252-2305-418.41-20	UNIFORMS AND CLOTHING	5,753	3,451	6,000	3,800	5,000
252-2305-418.41-35	PRINT SUPPLIES	-	109	500	380	500
252-2305-418.41-60	FOOD SUPPLIES	3,731	4,382	7,000	5,500	6,000
	Supplies	**9,527**	**7,942**	**13,500**	**9,680**	**11,500**
	Support Services					
252-2305-418.44-27	SPONSORSHIPS	-	250	-	-	-
252-2305-418.44-30	TRAINING AND TRAVEL	-	-	-	-	2,300
252-2305-418.44-33	EMPLOYEE APPRECIATION	579	-	-	-	-
252-2305-418.44-64	EMPLOYEE ENGAGEMENT PRGMS	1,822	5,239	6,000	3,000	5,000
252-2305-418.44-70	TROPHIES AND AWARDS	6,217	4,938	16,000	8,000	15,400
252-2305-418.44-75	DUES AND MEMBERSHIPS	-	-	-	-	-
	Support Services	**8,618**	**10,427**	**22,000**	**11,000**	**22,700**
	Professional Services					
252-2305-418.47-02	ENTERTAINMENT	400	2,295	4,400	3,700	4,000
252-2305-418.47-05	MEDICAL / COUNSELING	-	356	400	290	400
252-2305-418.47-99	SPECIAL SERVICES	-	10,530	14,700	9,200	14,100
	Professional Services	**400**	**13,181**	**19,500**	**13,190**	**18,500**
	Wellness Non-Assessment Expenditures	**$ 18,545**	**$ 50,792**	**$ 79,969**	**$ 59,726**	**$ 82,857**

MUNICIPAL COURT – TEEN COURT FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Court Fees	$ 2,400	$ 2,078	$ 1,777	$ 810	$ 1,600
Contributions & Donations	25	-	-	-	-
Interest Earned	112	186	-	-	-
Total	**$ 2,537**	**$ 2,264**	**$ 1,777**	**$ 810**	**$ 1,600**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Supplies	$ 1,529	$ 1,638	$ 1,255	$ 1,295	$ 1,262
Support Services	540	609	800	400	450
Total	**$ 2,069**	**$ 2,247**	**$ 2,055**	**$ 1,695**	**$ 1,712**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Municipal Court Department					
	Teen Court Program Revenues					
	Fines/Forfeits/Assessment					
239-0000-351.01-01	FINES	$ 2,400	$ 2,078	$ 1,777	$ 810	$ 1,600
	Fines/Forfeits/Assessment	**2,400**	**2,078**	**1,777**	**810**	**1,600**
	Investments Income					
239-0000-381.10-01	DONATIONS	25	-	-	-	-
	Investments Income	**25**	**-**	**-**	**-**	**-**
	Investments Income					
239-0000-361.05-00	INTEREST EARNED	112	186	-	-	-
	Investments Income	**112**	**186**	**-**	**-**	**-**
	Teen Court Program Revenues	**2,537**	**2,264**	**1,777**	**810**	**1,600**
	Teen Court Program Expenditures					
	Supplies					
239-5015-417.41-10	OFFICE	46	40	-	70	-
239-5015-417.41-35	PRINT SUPPLIES	95	425	-	-	-
239-5015-417.41-60	FOOD SUPPLIES	484	266	-	-	-
239-5015-417.41-90	AGRICULTURAL SUPPLIES	904	907	1,255	1,225	1,262
	Supplies	**1,529**	**1,638**	**1,255**	**1,295**	**1,262**
	Support Services					
239-5015-417.44-04	WATER SERVICE	540	609	800	400	450
	Support Services	**540**	**609**	**800**	**400**	**450**
	Teen Court Program Expenditures	**$ 2,069**	**$ 2,247**	**$ 2,055**	**$ 1,695**	**$ 1,712**

MUNICIPAL COURT – COURT TECHNOLOGY FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Technology Fund Receipts	$ 52,885	$ 46,604	$ 49,000	$ 32,703	$ 44,100
Interest Earned	1,579	1,809	500	-	-
Total	**$ 54,464**	**$ 48,413**	**$ 49,500**	**$ 32,703**	**$ 44,100**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Repairs & Maintenance	$ 75,876	$ 66,122	$ 67,000	$ 66,451	$ 8,820
Minor Capital	-	1,489	-	-	22,279
Total	**$ 75,876**	**$ 67,611**	**$ 67,000**	**$ 66,451**	**$ 31,099**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Municipal Court Department					
	Court Technology Fund Revenues					
	Fines/Forfeits/Assessment					
240-0000-351.01-01	FINES	$ 52,885	$ 46,604	$ 49,000	$ 32,703	$ 44,100
	Fines/Forfeits/Assessment	**52,885**	**46,604**	**49,000**	**32,703**	**44,100**
	Support Services					
240-0000-361.05-00	INTEREST EARNED	1,579	1,809	500	-	-
	Support Services	**1,579**	**1,809**	**500**	**-**	**-**
	Court Technology Fund Revenues	**54,464**	**48,413**	**49,500**	**32,703**	**44,100**
	Court Technology Fund Expenditures					
	Repair & Maintenance					
240-5015-417.42-43	COMPUTER/SOFTWARE MAINT	75,876	66,122	67,000	66,451	8,820
	Repair & Maintenance	**75,876**	**66,122**	**67,000**	**66,451**	**8,820**
	Minor Capital					
240-5015-417.46-05	OFFICE MACHINES AND EQUIP	-	-	-	-	10,129
240-5015-417.46-40	COMPUTER EQUIP/SOFTWARE	-	1,489	-	-	12,150
	Minor Capital	**-**	**1,489**	**-**	**-**	**22,279**
	Court Technology Fund Expenditures	**$ 75,876**	**$ 67,611**	**$ 67,000**	**$ 66,451**	**$ 31,099**

MUNICIPAL COURT – COURT SECURITY FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Court Fees	$ 39,681	$ 34,972	$ 41,268	$ 28,842	$ 33,225
Peace Officer Allocation	-	796	-	740	740
Interest Earned	2,427	3,798	3,200	3,435	1,293
Miscellaneous Income	-	5	-	-	-
Total	**$ 42,108**	**$ 39,571**	**$ 44,468**	**$ 33,017**	**$ 35,258**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 30,876	$ 33,852	$ 48,372	$ 48,372	$ 50,140
Supplies	1,759	736	-	-	-
Support Services	4,171	2,103	-	-	-
Total	**$ 36,806**	**$ 36,691**	**$ 48,372**	**$ 48,372**	**$ 50,140**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Municipal Court Department					
	Court Security Fee Fund Revenues					
	Intergovernmental Revenue					
241-0000-334.01-03	LEOSE	$ -	$ 796	$ -	$ 740	$ 740
	Intergovernmental Revenue	**-**	**796**	**-**	**740**	**740**
	Fines/Forfeits/Assessment					
241-0000-351.01-01	FINES	39,681	34,972	41,268	28,842	33,225
	Fines/Forfeits/Assessment	**39,681**	**34,972**	**41,268**	**28,842**	**33,225**
	Investments Income					
241-0000-361.05-00	INTEREST EARNED	2,427	3,798	3,200	3,435	1,293
	Investments Income	**2,427**	**3,798**	**3,200**	**3,435**	**1,293**
	Miscellaneous Income					
241-0000-379.99-99	OTHER INCOME	-	5	-	-	-
	Miscellaneous Income	**-**	**5**	**-**	**-**	**-**
	Court Security Fee Fund Revenues	**42,108**	**39,571**	**44,468**	**33,017**	**35,258**
	Court Security Fee Fund Expenditures					
	Personnel Services					
241-5015-417.40-05	FULL-TIME SALARIES	25,568	27,028	35,546	35,546	36,613
241-5015-417.40-25	LONGEVITY	238	175	48	48	-
241-5015-417.40-81	GROUP INSURANCE	497	-	-	-	-
241-5015-417.40-82	MEDICAL INSURANCE	-	1,466	5,498	5,498	5,464
241-5015-417.40-83	DENTAL INSURANCE	-	82	276	276	296
241-5015-417.40-84	LIFE INSURANCE	-	15	18	18	18
241-5015-417.40-85	RETIREMENT - TMRS	2,555	2,965	4,204	4,204	4,932
241-5015-417.40-87	SOCIAL SECURITY	1,974	1,681	2,206	2,206	2,233
241-5015-417.40-88	MEDICARE	-	393	516	516	522
241-5015-417.40-89	WORKERS COMPENSATION	44	47	60	60	62
	Personnel Services	**30,876**	**33,852**	**48,372**	**48,372**	**50,140**
	Supplies					
241-5015-417.41-20	UNIFORMS AND CLOTHING	1,336	427	-	-	-
241-5015-417.41-25	SUBSCRIPTION/PUBLICATIONS	162	162	-	-	-
241-5015-417.41-65	MINOR TOOLS	261	147	-	-	-
	Supplies	**1,759**	**736**	**-**	**-**	**-**
	Support Services					
241-5015-417.44-30	TRAINING AND TRAVEL	4,171	2,103	-	-	-
	Support Services	**4,171**	**2,103**	**-**	**-**	**-**
	Court Security Fee Fund Expenditures	**$ 36,806**	**$ 36,691**	**$ 48,372**	**$ 48,372**	**$ 50,140**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	-	1,338	-	-	-
Total	**-**	**1,338**	**-**	**-**	**-**
Total Other Appropriations	**$ -**	**$ 1,338**	**$ -**	**$ -**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Non-Departmental					
	Personnel Services					
241-9501-491.40-24	SEPARATION PAY	$ -	$ 1,125	$ -	$ -	$ -
241-9501-491.40-85	RETIREMENT - TMRS	-	125	-	-	-
241-9501-491.40-87	SOCIAL SECURITY	-	70	-	-	-
241-9501-491.40-88	MEDICARE	-	16	-	-	-
241-9501-491.40-89	WORKERS COMPENSATION	-	2	-	-	-
	Personnel Services	**-**	**1,338**	**-**	**-**	**-**
	Non-Departmental	**$ -**	**$ 1,338**	**$ -**	**$ -**	**$ -**

MUNICIPAL COURT – JUVENILE CASE MANAGER FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Juvenile Case Manager Receipts	$ 66,866	$ 58,936	$ 63,773	$ 44,219	$ 60,030
Truancy Prevention	12,267	10,905	3,000	-	-
Interest Earned	8,272	12,468	1,500	11,709	4,245
Miscellaneous Income	-	15	-	-	-
Total	**$ 87,405**	**$ 82,324**	**$ 68,273**	**$ 55,928**	**$ 64,275**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 90,810	$ 66,287	$ 107,222	$ 107,222	$ 110,903
Supplies	1,064	919	3,000	1,410	-
Support Services	3,267	2,179	2,880	1,293	969
Minor Capital	-	840	2,000	900	-
Total	**$ 95,141**	**$ 70,225**	**$ 115,102**	**$ 110,825**	**$ 111,872**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Municipal Court Department					
	Juvenile Case Manager Fund Revenues					
	Intergovernmental Revenue					
242-0000-351.01-01	FINES	66,866	58,936	63,773	44,219	60,030
242-0000-351.01-04	TRUANCY PREV/DIVERSION	12,267	10,905	3,000	-	-
	Intergovernmental Revenue	**79,133**	**69,841**	**66,773**	**44,219**	**60,030**
	Investments Income					
242-0000-361.05-00	INTEREST EARNED	8,272	12,468	1,500	11,709	4,245
242-0000-361.05-10	INVESTMENT EXPENSE	-	-	-	-	-
	Investments Income	**8,272**	**12,468**	**1,500**	**11,709**	**4,245**
	Miscellaneous Income					
242-0000-379.99-99	OTHER INCOME	-	15	-	-	-
	Miscellaneous Income	**-**	**15**	**-**	**-**	**-**
	Juvenile Case Manager Fund Revenues	**87,405**	**82,324**	**68,273**	**55,928**	**64,275**
	Juvenile Case Manager Fund Expenditures					
	Personnel Services					
242-5015-417.40-05	FULL-TIME SALARIES	75,348	55,134	84,424	84,424	86,957
242-5015-417.40-25	LONGEVITY	899	460	144	144	288
242-5015-417.40-81	GROUP INSURANCE	1,096	-	-	-	-
242-5015-417.40-82	MEDICAL INSURANCE	-	-	5,498	5,498	4,513
242-5015-417.40-83	DENTAL INSURANCE	-	380	552	552	593
242-5015-417.40-84	LIFE INSURANCE	-	25	36	36	36
242-5015-417.40-85	RETIREMENT - TMRS	7,549	5,979	9,986	9,986	11,752
242-5015-417.40-87	SOCIAL SECURITY	5,788	3,415	5,218	5,218	5,362
242-5015-417.40-88	MEDICARE	-	799	1,220	1,220	1,254
242-5015-417.40-89	WORKERS COMPENSATION	130	95	144	144	148
	Personnel Services	**90,810**	**66,287**	**107,222**	**107,222**	**110,903**
	Supplies					
242-5015-417.41-10	OFFICE	147	112	150	18	-
242-5015-417.41-15	POSTAGE/CARRIER SERVICE	131	191	200	200	-
242-5015-417.41-20	UNIFORMS AND CLOTHING	-	-	200	-	-
242-5015-417.41-35	PRINT SUPPLIES	340	393	500	300	-
242-5015-417.41-60	FOOD SUPPLIES	-	-	1,500	692	-
242-5015-417.41-75	MEDICAL AND CHEMICAL	446	223	450	200	-
	Supplies	**1,064**	**919**	**3,000**	**1,410**	**-**
	Support Services					
242-5015-417.44-05	TELEPHONE	1,183	847	700	603	876
242-5015-417.44-30	TRAINING AND TRAVEL	2,084	1,332	1,500	500	-
242-5015-417.44-70	TROPHIES AND AWARDS	-	-	500	90	93
242-5015-417.44-75	DUES AND MEMBERSHIPS	-	-	180	100	-
	Support Services	**3,267**	**2,179**	**2,880**	**1,293**	**969**
	Minor Capital					
242-5015-417.46-50	FURNITURE AND FIXTURES	-	840	2,000	900	-
	Minor Capital	**-**	**840**	**2,000**	**900**	**-**
	Juvenile Case Manager Fund Expenditures	**$ 95,141**	**$ 70,225**	**$ 115,102**	**$ 110,825**	**$ 111,872**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	-	5,286	-	-	-
Total	**-**	**5,286**	**-**	**-**	**-**
Total Other Appropriations	**$ -**	**$ 5,286**	**$ -**	**$ -**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Non-Departmental					
	Personnel Services					
242-9501-491.40-24	SEPARATION PAY	-	4,443	-	-	-
242-9501-491.40-85	RETIREMENT - TMRS	-	495	-	-	-
242-9501-491.40-87	SOCIAL SECURITY	-	276	-	-	-
242-9501-491.40-88	MEDICARE	-	64	-	-	-
242-9501-491.40-89	WORKERS COMPENSATION	-	8	-	-	-
	Personnel Services	**-**	**5,286**	**-**	**-**	**-**
	Non-Departmental	**$ -**	**$ 5,286**	**$ -**	**$ -**	**$ -**

MUNICIPAL COURT – JURY FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Fines	$ -	$ -	$ 800	$ 294	$ 1,500
Interest Earned	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 800**	**$ 294**	**$ 1,500**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Support Services	$ -	$ -	$ 800	$ -	$ -
Total	**$ -**	**$ -**	**$ 800**	**$ -**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Municipal Court Department					
	Jury Fund Revenues					
	Fines/Forfeits/Assessment					
244-0000-351.01-01	FINES	$ -	$ -	$ 800	$ 294	$ 1,500
	Fines/Forfeits/Assessment	**-**	**-**	**800**	**294**	**1,500**
	Investments Income					
244-0000-361.05-00	INTEREST EARNED	-	-	-	-	-
244-0000-361.05-10	INVESTMENT EXPENSE	-	-	-	-	-
	Investments Income	**-**	**-**	**-**	**-**	**-**
	Jury Fund Revenues	**-**	**-**	**800**	**294**	**1,500**
	Jury Fund Expenditures					
	Support Services					
244-5015-417.44-97	JURY FEES	-	-	800	-	-
	Support Services	**-**	**-**	**800**	**-**	**-**
	Jury Fund Expenditures	**$ -**	**$ -**	**$ 800**	**$ -**	**$ -**

POLICE DEPARTMENT – LAW ENFORCEMENT GRANT FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 1,330	$ 251,222	$ 356,474	$ 224,527	$ 291,431
Investments Income	621	225	-	-	-
Other Financing Sources	36,300	-	-	-	-
Total	**$ 38,251**	**$ 251,447**	**$ 356,474**	**$ 224,527**	**$ 291,431**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ -	$ -	$ -	$ -	$ 38,445
Supplies	-	269	-	53	1,172
Support Services	-	2,578	-	-	-
Minor Capital	-	202,295	111,001	80,140	43,648
Professional Services	-	4,599	6,896	-	13,608
Designated Expenses	-	-	238,577	-	198,157
Grants	1,330	20,600	-	16,800	43,454
Capital Outlay	-	57,181	-	-	-
Total	**$ 1,330**	**$ 287,522**	**$ 356,474**	**$ 96,993**	**$ 338,484**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Police Department					
	Law Enforcement Grant Revenues					
	Intergovernmental Revenues					
207-0000-332.01-01	USDOJ-JAG	$ 1,330	$ 243,776	$ 152,092	$ 59,282	$ 87,102
207-0000-334.01-02	CJD-CRISIS ASSISTANCE	-	7,446	104,382	53	104,329
207-0000-334.01-05	CJD-PUBLIC SAFETY	-	-	100,000	165,192	100,000
	Intergovernmental Revenues	**1,330**	**251,222**	**356,474**	**224,527**	**291,431**
	Investments Income					
207-0000-361.05-00	INTEREST EARNED	621	225	-	-	-
	Investments Income	**621**	**225**	**-**	**-**	**-**
	Other Financing Sources					
207-0000-391.02-09	TRANSFER IN FROM FUND 209	36,300	-	-	-	-
	Other Financing Sources	**36,300**	**-**	**-**	**-**	**-**
	Law Enforcement Grant Revenues	**38,251**	**251,447**	**356,474**	**224,527**	**291,431**
	Law Enforcement Grant Expenditures					
	Personnel Services					
207-6000-441.40-05	FULL-TIME SALARIES	-	-	-	-	26,932
207-6000-441.40-82	MEDICAL INSURANCE	-	-	-	-	5,464
207-6000-441.40-83	DENTAL INSURANCE	-	-	-	-	296
207-6000-441.40-84	LIFE INSURANCE	-	-	-	-	18
207-6000-441.40-85	RETIREMENT - TMRS	-	-	-	-	3,628
207-6000-441.40-87	SOCIAL SECURITY	-	-	-	-	1,670
207-6000-441.40-88	MEDICARE	-	-	-	-	391
207-6000-441.40-89	WORKERS COMPENSATION	-	-	-	-	46
	Personnel Services	**-**	**-**	**-**	**-**	**38,445**
	Supplies					
207-6000-441.41-10	OFFICE	-	-	-	-	625
207-6000-441.41-35	PRINT SUPPLIES	-	269	-	53	547
207-6000-441.41-99	OTHER	-	-	-	-	-
	Supplies	**-**	**269**	**-**	**53**	**1,172**
	Support Services					
207-6000-441.44-30	TRAINING AND TRAVEL	-	2,578	-	-	-
	Support Services	**-**	**2,578**	**-**	**-**	**-**
	Minor Capital					
207-6000-441.46-35	EQUIPMENT AND MACHINERY	-	202,295	111,001	59,282	43,648
207-6000-441.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	20,858	-
	Minor Capital	**-**	**202,295**	**111,001**	**80,140**	**43,648**
	Professional Services					
207-6000-441.47-05	MEDICAL / COUNSELING	-	4,599	-	-	5,000
207-6000-441.47-30	ACCOUNTING SERVICES	-	-	6,896	-	8,608
	Professional Services	**-**	**4,599**	**6,896**	**-**	**13,608**
	Designated Expense	-	-	-	-	-
207-6000-441.50-20	RESERVE APPROPRIATION	-	-	238,577	-	198,157
	Designated Expense	**-**	**-**	**238,577**	**-**	**198,157**
	Grants					
207-6000-441.55-43	GRANTS TO OTHER AGENCIES	1,330	20,600	-	16,800	43,454
	Grants	**1,330**	**20,600**	**-**	**16,800**	**43,454**
	Capital Outlay					
207-6000-441.61-40	COMPUTER EQUIP/SOFTWARE	-	57,181	-	-	-
	Capital Outlay	**-**	**57,181**	**-**	**-**	**-**
	Law Enforcement Grant Expenditures	**$ 1,330**	**$ 287,522**	**$ 356,474**	**$ 96,993**	**$ 338,484**

POLICE – STATE SEIZURE FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 31,589	$ 29,220	$ -	$ 5,506	$ -
Investments Income	1,432	2,760	2,000	2,867	-
Other Financing Sources	-	24,922	-	-	-
General Resources	-	-	-	-	-
Total	**$ 33,021**	**$ 56,902**	**$ 2,000**	**$ 8,373**	**$ -**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Supplies	$ -	$ -	$ -	$ -	$ -
Minor Capital	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Expense	-	31,239	119,568	-	-
Total	**$ -**	**$ 31,239**	**$ 119,568**	**$ -**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Police Department					
	Police State Seizure Revenues					
	Intergovernmental Revenues					
208-0000-336.01-01	SEIZURES	$ 31,589	$ 29,220	$ -	$ 5,506	$ -
	Intergovernmental Revenues	**31,589**	**29,220**	**-**	**5,506**	**-**
	Investments Income					
208-0000-361.05-00	INTEREST EARNED	1,432	2,760	2,000	2,867	-
	Investments Income	**1,432**	**2,760**	**2,000**	**2,867**	**-**
	Investments Income					
208-0000-392.01-01	SALE OF ASSETS	-	24,922	-	-	-
	Investments Income	**-**	**24,922**	**-**	**-**	**-**
	Police State Seizure Revenues	**33,021**	**56,902**	**2,000**	**8,373**	**-**
	Police State Seizure Expenditures					
	Expense					
208-6000-441.74-00	EXPENSE	-	31,239	119,568	-	-
	Expense	**-**	**31,239**	**119,568**	**-**	**-**
	Police State Seizure Expenditures	**$ -**	**$ 31,239**	**$ 119,568**	**$ -**	**$ -**

POLICE – FEDERAL SEIZURE FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 18,564	$ 53,113	$ -	$ 5,840	$ -
Investments Income	5,213	7,634	8,000	7,325	-
Total	**$ 23,777**	**$ 60,747**	**$ 8,000**	**$ 13,165**	**$ -**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Transfers	$ 36,300	$ -	$ -	$ -	$ -
Expense	-	28,302	294,398	-	-
Total	**$ 36,300**	**$ 28,302**	**$ 294,398**	**$ -**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Police Department					
	Police Federal Seizure Revenues					
	Intergovernmental Revenues					
209-0000-333.01-01	SEIZURES-FBI	$ 14,012	$ 802	$ -	$ -	$ -
209-0000-333.01-02	SEIZURES-DEA	4,552	52,311	-	5,840	-
	Intergovernmental Revenues	**18,564**	**53,113**	**-**	**5,840**	**-**
	Investments Income					
209-0000-361.05-00	INTEREST EARNED	5,213	7,634	8,000	7,325	-
	Investments Income	**5,213**	**7,634**	**8,000**	**7,325**	**-**
	Police Federal Seizure Revenues	**23,777**	**60,747**	**8,000**	**13,165**	**-**
	Police Federal Seizure Expenditures					
	Expense					
209-6000-441.74-00	EXPENSE	-	28,302	294,398	-	-
	Expense	**-**	**28,302**	**294,398**	**-**	**-**
	Transfers					
209-9595-492.92-07	TRANSFERS TO LAW ENF GRAN	36,300	-	-	-	-
	Transfers	**36,300**	**-**	**-**	**-**	**-**
	Police Federal Seizure Expenditures	**$ 36,300**	**$ 28,302**	**$ 294,398**	**$ -**	**$ -**

POLICE – RED LIGHT PHOTO ENFORCEMENT FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Photo Red Light Violation	$ 131,245	$ 12,944	$ 20,000	$ -	$ -
Interest Earned	183	117	100	-	-
Other Financing Sources	10,625	-	-	-	-
Total	**$ 142,053**	**$ 13,061**	**$ 20,100**	**$ -**	**$ -**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Support Services	$ 81,763	$ 7,110	$ 20,100	$ 186	$ -
Designated Expenses	24,741	2,891	-	-	-
Total	**$ 106,504**	**$ 10,001**	**$ 20,100**	**$ 186**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Police Department					
	Photo Red Light Enforcement Fund Revenues					
	Fines/Forfeits/Assessment					
243-0000-351.02-01	PHOTO RED LIGHT FINES	$ 131,245	$ 12,944	$ 20,000	$ -	$ -
	Fines/Forfeits/Assessment	**131,245**	**12,944**	**20,000**	**-**	**-**
	Investments Income					
243-0000-361.05-00	INTEREST EARNED	183	117	100	-	-
243-0000-361.05-10	INVESTMENT EXPENSE	-	-	-	-	-
	Investments Income	**183**	**117**	**100**	**-**	**-**
	Other Financing Sources					
243-0000-391.01-10	TRANSFER IN FROM FUND 010	10,625	-	-	-	-
	Other Financing Sources	**10,625**	**-**	**-**	**-**	**-**
	Photo Red Light Enforcement Fund Revenues	**142,053**	**13,061**	**20,100**	**-**	**-**
	Photo Red Light Enforcement Fund Expenditures					
	Support Services					
243-6000-441.44-10	EQUIPMENT RENTAL/LEASE	81,763	7,110	20,100	186	-
	Support Services	**81,763**	**7,110**	**20,100**	**186**	**-**
	Designated Expenses					
243-3445-434.50-55	DESIGNATED EXPENSES	24,741	2,891	-	-	-
	Designated Expenses	**24,741**	**2,891**	**-**	**-**	**-**
	Photo Red Light Enforcement Fund Expenditures	**$ 106,504**	**$ 10,001**	**$ 20,100**	**$ 186**	**$ -**

POLICE – DONATIONS FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 23,110	$ 20,162	$ 19,892	$ 19,287	$ 43,022
Charges for Services	13,697	7,513	9,556	6,950	7,000
Investments Income	33,535	4,593	-	-	-
Contribution/Donations	78,750	7,940	15,514	8,952	11,656
Other Financing Sources	1,166	3,773	17,010	1,500	1,500
Total	**$ 150,258**	**$ 43,981**	**$ 61,972**	**$ 36,689**	**$ 63,178**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Supplies	$ 2,965	$ 2,565	$ -	$ 2,670	$ -
Support Services	28,483	38,201	-	2,862	3,138
Professional Services	31,615	-	-	-	-
Designated Expenses	-	3,124	250,358	3,465	193,069
Transfers	-	32,398	-	-	-
Total	**$ 63,063**	**$ 76,288**	**$ 250,358**	**$ 8,997**	**$ 196,207**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Police Department					
	Police Donations Fund Revenues					
	Intergovernmental Revenue					
249-0000-334.01-03	LEOSE	$ 23,110	$ 20,162	$ 19,892	$ 19,287	$ 43,022
	Intergovernmental Revenue	**23,110**	**20,162**	**19,892**	**19,287**	**43,022**
	Charges for Services					
249-0000-342.01-05	VEHICLE ABANDONMENT FEES	6,230	-	-	-	-
249-0000-342.03-01	JAIL PHONE FEES	7,467	7,513	9,556	6,950	7,000
	Charges for Services	**13,697**	**7,513**	**9,556**	**6,950**	**7,000**
	Investments Income					
249-0000-361.05-00	INTEREST EARNED	2,959	4,593	-	-	-
	Investments Income	**2,959**	**4,593**	**-**	**-**	**-**
	Miscellaneous Income					
249-0000-379.99-01	EVIDENCE CASH	30,576	-	-	-	-
	Miscellaneous Income	**30,576**	**-**	**-**	**-**	**-**
	Contribution/Donations					
249-0000-381.01-01	NATIONAL NIGHT OUT	2,501	1,331	2,846	1,500	1,500
249-0000-381.01-02	POLICE EXPLORERS	6,249	2,765	3,177	3,177	4,396
249-0000-381.01-03	POLICE DONATIONS	-	-	3,491	-	-
249-0000-381.01-04	BLUE SANTA	-	650	1,000	-	-
249-0000-381.01-05	HOMELESS OUTREACH	-	3,194	5,000	4,275	5,760
249-0000-381.01-11	PETCO GRANT	70,000	-	-	-	-
	Contribution/Donations	**78,750**	**7,940**	**15,514**	**8,952**	**11,656**
	Other Financing Sources					
249-0000-392.01-01	SALE OF ASSETS	1,166	3,773	17,010	1,500	1,500
	Other Financing Sources	**1,166**	**3,773**	**17,010**	**1,500**	**1,500**
	Police Donations Fund Revenues	**150,258**	**43,981**	**61,972**	**36,689**	**63,178**
	Police Donations Fund Expenditures					
	Supplies					
249-6000-444.41-27	PUBLIC OUTREACH	2,508	1,595	-	-	-
249-6000-445.41-20	UNIFORMS AND CLOTHING	-	-	-	1,670	-
249-6000-445.41-27	PUBLIC OUTREACH	-	-	-	300	-
249-6000-445.41-60	FOOD SUPPLIES	457	970	-	700	-
	Supplies	**2,965**	**2,565**	**-**	**2,670**	**-**
	Support Services					
249-6000-443.44-30	TRAINING AND TRAVEL	24,475	34,236	-	1,862	3,138
249-6000-445.44-30	TRAINING AND TRAVEL	2,625	3,894	-	700	-
249-6000-445.44-70	TROPHIES AND AWARDS	646	71	-	300	-
249-6000-445.44-75	DUES AND MEMBERSHIPS	491	-	-	-	-
249-6070-441.44-26	PROMOTION AND ADVERTISING	246	-	-	-	-
	Support Services	**28,483**	**38,201**	**-**	**2,862**	**3,138**
	Professional Services					
249-6070-444.47-04	VETERINARY SERVICES	31,615	-	-	-	-
	Professional Services	**31,615**	**-**	**-**	**-**	**-**
	Designated Expenses					
249-6000-441.50-20	RESERVE APPROPRIATION	-	-	250,358	-	192,869
249-6000-441.50-71	BLUE SANTA DONATION PROGR	-	650	-	-	-
249-6000-441.50-72	HOMELESS OUTREACH PROGR	-	2,474	-	3,465	200
	Designated Expenses	**-**	**3,124**	**250,358**	**3,465**	**193,069**
	Transfers					
249-6070-445.92-47	ANIMAL CONTROL	-	32,398	-	-	-
	Transfers	**-**	**32,398**	**-**	**-**	**-**
	Police Donations Fund Expenditures	**$ 63,063**	**$ 76,288**	**$ 250,358**	**$ 8,997**	**$ 196,207**

PUBLIC WORKS DEPARTMENT – STREET MAINTENANCE FUND*

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ -	$ -	$ 24,070	$ 32,000	$ -
Charges for Services	-	296,251	1,600,000	1,659,688	1,632,000
Investments Income	-	42,072	75,487	33,708	14,323
Miscellaneous Income	-	242	-	455	-
Other Financing Sources	-	4,950,140	5,019,242	5,019,241	-
Total	**$ -**	**$ 5,288,705**	**$ 6,718,799**	**$ 6,745,092**	**$ 1,646,323**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ -	$ 1,966,475	$ 2,730,916	$ 2,170,796	$ -
Supplies	-	154,871	170,988	166,349	-
Repairs & Maintenance	-	779,823	2,417,708	2,792,497	1,646,323
Support Services	-	854,516	914,431	893,035	-
Minor Capital	-	77,385	-	-	-
Professional Services	-	45,238	20,600	149,002	-
Capital Outlay	-	116,574	-	-	-
Total	**$ -**	**$ 3,994,882**	**$ 6,254,643**	**$ 6,171,679**	**$ 1,646,323**

*In FY 2019, the City Council approved an ordinance (18-045) setting up a Street Maintenance Fund and approved the movement of the Transportation operations to this fund. In FY 2020, the City Council amended the Street Maintenance Fund ordinance (20-033) to approve moving the Transportation operations back to the General Fund.

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Public Works Department					
	Street Maintenance Fund Revenues					
	Intergovernmental Revenue					
234-0000-334.04-02	TXDOT-TRAFFIC SIGNAL MAIN	$ -	$ -	$ 24,070	$ 32,000	$ -
	Intergovernmental Revenue	**-**	**-**	**24,070**	**32,000**	**-**
	Charges for Services					
234-0000-346.01-01	RESIDENTIAL SERVICES	-	169,551	640,000	785,644	652,800
234-0000-346.01-02	NON-RESIDENTIAL SERVICES	-	126,700	960,000	874,044	979,200
	Charges for Services	**-**	**296,251**	**1,600,000**	**1,659,688**	**1,632,000**
	Investments Income					
234-0000-361.05-00	INTEREST REVENUES	-	42,072	77,822	33,708	14,323
234-0000-361.05-10	INVESTMENT EXPENSE	-	-	(2,335)	-	-
	Investments Income	**-**	**42,072**	**75,487**	**33,708**	**14,323**
	Miscellaneous Income					
234-0000-371.10-02	PURCHASING CARDS	-	242	-	455	-
	Miscellaneous Income	**-**	**242**	**-**	**455**	**-**
	Other Financing Sources					
234-0000-391.01-10	TRANSFER IN FROM FUND 010	-	4,833,566	4,994,242	4,994,241	-
234-0000-392.02-01	OTHER CHARGES	-	-	25,000	25,000	-
234-0000-393.07-01	LEASE PROCEEDS	-	116,574	-	-	-
	Other Financing Sources	**-**	**4,950,140**	**5,019,242**	**5,019,241**	**-**
	Street Maintenance Fund Revenues	**-**	**5,288,705**	**6,718,799**	**6,745,092**	**1,646,323**
	Street Maintenance Fund Expenditures					
	Personnel Services					
234-3445-434.40-05	FULL-TIME SALARIES	-	1,409,646	1,950,351	1,514,304	-
234-3445-434.40-15	OVERTIME	-	12,038	7,194	6,326	-
234-3445-434.40-25	LONGEVITY	-	17,286	20,305	66,476	-
234-3445-434.40-30	INCENTIVE PAY	-	26,963	21,540	29,725	-
234-3445-434.40-37	BILINGUAL PAY	-	-	-	425	-
234-3445-434.40-55	ON CALL	-	7,110	7,600	8,260	-
234-3445-434.40-70	VACATION-4TH WEEK BUYBK.	-	-	1,500	1,500	-
234-3445-434.40-82	MEDICAL INSURANCE	-	168,371	263,901	176,894	-
234-3445-434.40-83	DENTAL INSURANCE	-	9,849	13,511	10,385	-
234-3445-434.40-84	LIFE INSURANCE	-	714	936	732	-
234-3445-434.40-85	RETIREMENT - TMRS	-	160,102	237,204	189,911	-
234-3445-434.40-87	SOCIAL SECURITY	-	87,807	120,637	97,524	-
234-3445-434.40-88	MEDICARE	-	20,536	28,214	22,809	-
234-3445-434.40-89	WORKERS COMPENSATION	-	46,053	58,023	45,525	-
	Personnel Services	**-**	**1,966,475**	**2,730,916**	**2,170,796**	**-**
	Supplies					
234-3445-434.41-10	OFFICE	-	1,382	2,000	1,250	-
234-3445-434.41-15	POSTAGE/CARRIER SERVICE	-	21	25	47	-
234-3445-434.41-20	UNIFORMS AND CLOTHING	-	33,824	40,999	37,500	-
234-3445-434.41-30	FUEL	-	90,307	96,831	93,000	-
234-3445-434.41-34	NATURAL GAS AND ACCELERANTS	-	330	1,000	400	-
234-3445-434.41-35	PRINT SUPPLIES	-	706	1,000	680	-
234-3445-434.41-37	PHONES AND ACCESSORIES	-	34	250	105	-
234-3445-434.41-40	COMPUTER SUPPLIES	-	402	300	300	-
234-3445-434.41-60	FOOD SUPPLIES	-	1,677	1,000	1,500	-
234-3445-434.41-65	MINOR TOOLS	-	21,376	22,150	21,450	-
234-3445-434.41-70	CLEANING SUPPLIES	-	3,510	3,683	3,680	-
234-3445-434.41-75	MEDICAL AND CHEMICAL	-	219	250	1,241	-
234-3445-434.41-87	EXTINGUISHING CHEMICALS	-	1,083	1,500	900	-
234-3445-434.41-91	EMERGENCY SUPPLIES	-	-	-	4,296	-
	Supplies	**-**	**154,871**	**170,988**	**166,349**	**-**
	Repair & Maintenance					
234-3445-434.42-05	WALKS AND DRIVES	-	38,070	50,000	50,000	-
234-3445-434.42-10	BUILDING MAINTENANCE	-	-	-	69	-
234-3445-434.42-35	FENCE MAINTENANCE	-	-	10,000	4,200	-

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
234-3445-434.42-36	TRAFFIC SIGNALS MAINT	-	142,813	100,433	125,000	-
234-3445-434.42-37	SIGN MAINTENANCE	-	29,303	30,000	30,000	-
234-3445-434.42-38	PAVEMENT MARKING	-	319,203	139,475	138,000	-
234-3445-434.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	10,000	-
234-3445-434.42-65	STREET MAINTENANCE	-	139,451	1,930,000	2,305,828	1,646,323
234-3445-434.43-10	SMALL EQUIP REPAIR	-	1,829	2,800	2,400	-
234-3445-434.43-15	VEHICLE REPAIR/MAINT	-	49,066	75,000	65,000	-
234-3445-434.43-50	MACHINERY	-	60,088	80,000	62,000	-
	Repair & Maintenance	**-**	**779,823**	**2,417,708**	**2,792,497**	**1,646,323**
	Support Services					
234-3445-434.44-04	WATER SERVICE	-	1,884	1,800	2,200	-
234-3445-434.44-05	TELEPHONE	-	11,701	8,500	11,800	-
234-3445-434.44-06	GAS SERVICE	-	1,562	1,600	1,500	-
234-3445-434.44-07	CABLE SERVICES	-	579	810	825	-
234-3445-434.44-08	WASTE DISPOSAL	-	1,623	2,300	1,600	-
234-3445-434.44-09	INTERNET SERVICE	-	-	-	1,750	-
234-3445-434.44-10	EQUIPMENT RENTAL/LEASE	-	6,848	62,000	39,194	-
234-3445-434.44-26	ADVERTISING	-	307	621	621	-
234-3445-434.44-28	NOTICES REQUIRED BY LAW	-	-	-	-	-
234-3445-434.44-30	TRAINING AND TRAVEL	-	1,869	6,500	2,000	-
234-3445-434.44-48	TRAFFIC LIGHTS ELECTRICIT	-	64,091	67,000	63,600	-
234-3445-434.44-49	STREET LIGHTS ELECTRICITY	-	746,494	750,000	748,000	-
234-3445-434.44-50	ELECTRICITY SERVICES	-	16,458	12,000	16,720	-
234-3445-434.44-75	DUES AND MEMBERSHIPS	-	1,100	1,300	1,225	-
234-3445-434.44-85	CLAIMS AND DAMAGES	-	-	-	2,000	-
	Support Services	**-**	**854,516**	**914,431**	**893,035**	**-**
	Minor Capital					
234-3445-434.46-30	NEW RADIOS	-	49,136	-	-	-
234-3445-434.46-35	EQUIPMENT AND MACHINERY	-	-	-	-	-
234-3445-434.46-40	COMPUTER EQUIP/SOFTWARE	-	28,249	-	-	-
	Minor Capital	**-**	**77,385**	**-**	**-**	**-**
	Professional Services					
234-3445-434.47-01	CONSULTING SERVICES	-	44,120	15,000	143,152	-
234-3445-434.47-05	MEDICAL/COUNSELING SERVIC	-	1,118	1,600	850	-
234-3445-434.47-07	TESTING SERVICES	-	-	-	5,000	-
234-3445-434.47-20	ENGINEERING SERVICES	-	-	4,000	-	-
	Professional Services	**-**	**45,238**	**20,600**	**149,002**	**-**
	Capital Outlay					
234-3445-434.61-35	MACHINERY AND EQUIPMENT	-	116,574	-	-	-
	Capital Outlay	**-**	**116,574**	**-**	**-**	**-**
	Street Maintenance Fund Expenditures	**$ -**	**$ 3,994,882**	**$ 6,254,643**	**$ 6,171,679**	**$ 1,646,323**

*In FY 2019, the City Council approved an ordinance (18-045) setting up a Street Maintenance Fund and approved the movement of the Transportation operations to this fund. In FY 2020, the City Council amended the Street Maintenance Fund ordinance (20-033) to approve moving the Transportation operations back to the General Fund.

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Principal	-	21,855	-	-	-
Interest and Fiscal Charges	-	13,054	-	-	-
Total	**$ -**	**$ 34,909**	**$ -**	**$ -**	**$ -**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	-	935	36,838	90,002	-
Support Services	-	-	240,137	240,137	-
Transfers	-	-	187,065	201,383	-
Total	**-**	**935**	**464,040**	**531,522**	**-**
Total Other Appropriations	**$ -**	**$ 35,844**	**$ 464,040**	**$ 531,522**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
234-9000-489.71-12	PRINCIPAL	$ -	$ 21,855	$ -	$ -	$ -
234-9034-489.71-12	PRINCIPAL	-	-	-	-	-
	Principal	**-**	**21,855**	**-**	**-**	**-**
	Interest & Fiscal Charges					
234-9000-489.72-13	INTEREST	-	13,054	-	-	-
234-9034-489.72-13	INTEREST	-	-	-	-	-
	Interest & Fiscal Charges	**-**	**13,054**	**-**	**-**	**-**
	Debt Service	**-**	**34,909**	**-**	**-**	**-**
	Non-Departmental					
	Personnel Services					
234-9501-491.40-24	SEPARATION PAY	-	774	30,000	74,435	-
234-9501-491.40-85	RETIREMENT - TMRS	-	86	3,543	8,791	-
234-9501-491.40-87	SOCIAL SECURITY	-	48	1,860	4,615	-
234-9501-491.40-88	MEDICARE	-	11	435	1,080	-
234-9501-491.40-89	WORKERS COMPENSATION	-	16	1,000	1,081	-
	Personnel Services	**-**	**935**	**36,838**	**90,002**	**-**
	Support Services					
234-9501-491.44-13	ISF EQUIPMENT/VEHICLES	-	-	-	-	-
234-9501-491.44-16	ISF RISK MANAGEMENT	-	-	-	-	-
234-9501-491.44-18	ISF INFO TECHNOLOGY SVC	-	-	-	-	-
234-9501-491.44-85	CLAIMS AND DAMAGES	-	-	25,000	25,000	-
234-9595-492.44-13	ISF EQUIPMENT/VEHICLES	-	-	142,014	142,014	-
234-9595-492.44-16	ISF RISK MANAGEMENT	-	-	19,945	19,945	-
234-9595-492.44-18	ISF INFO TECHNOLOGY SVC	-	-	53,178	53,178	-
	Support Services	**-**	**-**	**240,137**	**240,137**	**-**
	Transfers					
234-9501-491.90-10	TRANSFER TO GENERAL FUND	-	-	-	-	-
234-9501-491.95-50	TRANSFER TO FUND 550	-	-	92,078	92,194	-
234-9595-492.90-10	TRANSFER TO GENERAL FUND	-	-	94,987	109,189	-
	Transfers	**-**	**-**	**187,065**	**201,383**	**-**
	Non-Departmental	**$ -**	**$ 935**	**$ 464,040**	**$ 531,522**	**$ -**

PUBLIC WORKS DEPARTMENT – CHILD SAFETY FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Intergovernmental Revenue	$ 156,629	$ 158,779	$ 159,000	$ 161,651	$ 164,561
Child Safety Fees	39,721	28,196	33,500	18,833	19,000
Interest Earned	2,982	7,405	3,000	9,395	2,521
Miscellaneous Receipts	6	1	-	-	-
Total	**$ 199,338**	**$ 194,381**	**$ 195,500**	**$ 189,879**	**$ 186,082**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Repairs & Maintenance	$ 10,064	$ 75,417	$ 115,500	$ 43,774	$ 64,300
Capital Outlay	-	-	430,000	350,000	114,134
Total	**$ 10,064**	**$ 75,417**	**$ 545,500**	**$ 393,774**	**$ 178,434**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Public Works Department						
	Child Safety Fund Revenues					
	Intergovernmental Revenue					
248-0000-337.04-01	BELL COUNTY	$ 156,629	$ 158,779	$ 159,000	$ 161,651	$ 164,561
	Intergovernmental Revenue	**156,629**	**158,779**	**159,000**	**161,651**	**164,561**
	Fines/Forfeits/Assessment					
248-0000-351.01-01	FINES	39,721	28,196	33,500	18,833	19,000
	Fines/Forfeits/Assessment	**39,721**	**28,196**	**33,500**	**18,833**	**19,000**
	Investments Income					
248-0000-361.05-00	INTEREST EARNED	2,982	7,405	3,000	9,395	2,521
248-0000-361.05-10	INVESTMENT EXPENSE	-	-	-	-	-
	Investments Income	**2,982**	**7,405**	**3,000**	**9,395**	**2,521**
	Miscellaneous Income					
248-0000-371.10-02	PURCHASING CARDS	6	1	-	-	-
	Miscellaneous Income	**6**	**1**	**-**	**-**	**-**
	Child Safety Fund Revenues	**199,338**	**194,381**	**195,500**	**189,879**	**186,082**
	Child Safety Fund Expenditures					
	Repair & Maintenance					
248-3445-434.42-36	TRAFFIC SIGNALS MAINT	7,300	8,504	11,000	9,174	9,000
248-3445-434.42-37	SIGN MAINTENANCE	-	7,078	10,000	7,500	7,500
248-3445-434.42-38	PAVEMENT MARKING	2,764	59,835	94,500	25,000	45,700
248-3445-434.42-43	COMPUTER/SOFTWARE MAINT	-	-	-	2,100	2,100
	Repair & Maintenance	**10,064**	**75,417**	**115,500**	**43,774**	**64,300**
	Capital Outlay					
248-3445-434.60-85	TRAFFIC SIGNAL	-	-	350,000	350,000	24,134
248-3445-434.61-35	MACHINERY AND EQUIPMENT	-	-	80,000	-	90,000
	Capital Outlay	**-**	**-**	**430,000**	**350,000**	**114,134**
	Child Safety Fund Expenditures	**$ 10,064**	**$ 75,417**	**$ 545,500**	**$ 393,774**	**$ 178,434**

RECREATION SERVICES DONATION FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Recreation Donations	$ 16,940	$ 21,045	$ 50,000	$ 11,750	$ 50,000
Athletic Donations	11,340	9,700	45,000	3,850	50,000
Golf Donations	1,000	9,300	100,000	600	100,000
Senior Citizens Center Donations	-	-	50,000	421	50,000
Disadvantage Youth Donations	198	1,849	-	2,045	3,000
Investments Income	921	1,480	-	1,311	-
Total	**$ 30,399**	**$ 43,374**	**$ 245,000**	**$ 19,977**	**$ 253,000**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Supplies	$ 8,911	$ 5,033	$ -	$ 3,394	$ 7,500
Repairs & Maintenance	1,050	-	-	1,320	-
Support Services	4,745	-	-	3,000	3,000
Professional Services	1,150	3,425	-	-	-
Designated Expenses	-	1,810	245,000	16,500	300,000
Capital Outlay	49,815	-	-	-	-
Total	**$ 65,671**	**$ 10,268**	**$ 245,000**	**$ 24,214**	**$ 310,500**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Recreation Services Department					
	Recreation Services Donations Revenues					
	Investments Income					
238-0000-361.05-00	INTEREST EARNED	$ 921	$ 1,480	$ -	$ 1,311	$ -
	Investments Income	**921**	**1,480**	**-**	**1,311**	**-**
	Designated Expenses					
238-0000-381.07-01	RECREATION DONATIONS	16,940	21,045	50,000	11,750	50,000
238-0000-381.07-02	ATHLETIC DONATIONS	11,340	9,700	45,000	3,850	50,000
238-0000-381.07-04	PARK DONATIONS	1,000	9,300	100,000	600	100,000
238-0000-381.07-05	SR CITIZEN CENTER DONATIO	-	-	50,000	421	50,000
238-0000-381.07-06	DISADVANTAGE YOUTH	198	1,849	-	2,045	3,000
	Designated Expenses	**29,478**	**41,894**	**245,000**	**18,666**	**253,000**
	Recreation Services Donations Revenues	**30,399**	**43,374**	**245,000**	**19,977**	**253,000**
	Recreation Services Donations Expenditures					
	Supplies					
238-3030-531.41-27	PUBLIC OUTREACH	-	-	-	500	500
238-3030-531.41-60	FOOD SUPPLIES	7,589	-	-	2,609	5,000
238-3030-531.41-65	MINOR TOOLS	24	-	-	-	-
238-3030-531.41-85	EDUCATIONAL AND RECREATION	1,298	5,033	-	-	-
238-3040-531.41-60	FOOD SUPPLIES	-	-	-	285	2,000
	Supplies	**8,911**	**5,033**	**-**	**3,394**	**7,500**
	Repair & Maintenance					
238-3025-531.42-90	PARKS MAINTENANCE	1,050	-	-	-	-
238-3032-531.42-90	ATHLETICS MAINTENANCE	-	-	-	1,320	-
	Repair & Maintenance	**1,050**	**-**	**-**	**1,320**	**-**
	Support Services					
238-3030-531.44-70	TROPHIES AND AWARDS	4,745	-	-	3,000	3,000
	Support Services	**4,745**	**-**	**-**	**3,000**	**3,000**
	Professional Services					
238-3030-531.47-02	ENTERTAINMENT SERVICES	1,150	-	-	-	-
238-3032-531.47-99	SPECIAL SERVICES	-	3,425	-	-	-
	Professional Services	**1,150**	**3,425**	**-**	**-**	**-**
	Designated Expenses					
238-3025-531.50-20	RESERVE APPOPRIATION	-	1,810	100,000	-	100,000
238-3026-531.50-20	RESERVE APPOPRIATION	-	-	50,000	-	50,000
238-3030-531.50-20	RESERVE APPOPRIATION	-	-	50,000	10,000	50,000
238-3032-531.50-20	RESERVE APPOPRIATION	-	-	45,000	6,000	50,000
238-3040-531.50-20	TAMUCT CONTRIBUTION	-	-	-	500	50,000
	Designated Expenses	**-**	**1,810**	**245,000**	**16,500**	**300,000**
	Capital Outlay					
238-3026-531.61-40	COMPUTER EQUIP/SOFTWARE	49,815	-	-	-	-
	Capital Outlay	**49,815**	**-**	**-**	**-**	**-**
	Recreation Services Donations Expenditures	**$ 65,671**	**$ 10,268**	**$ 245,000**	**$ 24,214**	**$ 310,500**

RECREATION SERVICES – ANIMAL CONTROL DONATIONS FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Animal Control Donations	$ 102,074	$ 85,193	$ 84,000	$ 10,000	$ 15,000
Investments Income	787	1,220	-	1,560	-
Transfers In	-	32,398	-	-	-
Total	**$ 102,861**	**$ 118,811**	**$ 84,000**	**$ 11,560**	**$ 15,000**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Supplies	$ 1,002	$ 3,941	$ -	$ -	$ 10,000
Repairs & Maintenance	-	1,885	-	-	-
Minor Capital	1,750	53,456	-	-	-
Professional Services	1,953	75,755	-	-	14,000
Designated Expenses	-	-	84,000	10,000	85,000
Total	**$ 4,705**	**$ 135,037**	**$ 84,000**	**$ 10,000**	**$ 109,000**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Recreation Services Department					
	Animal Control Donations Revenues					
	Investments Income					
247-0000-361.05-00	INTEREST EARNED	$ 787	$ 1,220	$ -	$ 1,560	$ -
	Investments Income	**787**	**1,220**	**-**	**1,560**	**-**
	Contribution/Donations					
247-0000-381.01-10	ANIMAL CONTROL DONATIONS	22,074	15,193	14,000	10,000	15,000
247-0000-381.01-11	PETCO GRANT	80,000	70,000	70,000	-	-
	Contribution/Donations	**102,074**	**85,193**	**84,000**	**10,000**	**15,000**
	Other Financing Sources					
247-0000-391.02-49	TRANSFER IN FROM FUND 249	-	32,398	-	-	-
	Other Financing Sources	**-**	**32,398**	**-**	**-**	**-**
	Animal Control Donations Revenues	**102,861**	**118,811**	**84,000**	**11,560**	**15,000**
	Animal Control Donations Expenditures					
	Supplies					
247-3070-428.41-75	MEDICAL AND CHEMICAL	1,002	3,941	-	-	10,000
	Supplies	**1,002**	**3,941**	**-**	**-**	**10,000**
	Repair and Maintenance					
247-3070-428.42-90	MAINTENANCE	-	1,885	-	-	-
	Repair and Maintenance	**-**	**1,885**	**-**	**-**	**-**
	Minor Capital					
247-3070-428.46-30	NEW RADIOS	-	17,658	-	-	-
247-3070-428.46-35	EQUIPMENT AND MACHINERY	1,750	35,798	-	-	-
	Minor Capital	**1,750**	**53,456**	**-**	**-**	**-**
	Professional Services					
247-3070-428.47-04	VETERINARY SERVICES	1,953	75,755	-	-	14,000
	Professional Services	**1,953**	**75,755**	**-**	**-**	**14,000**
	Designated Expenses					
247-3070-428.50-20	RESERVE APPROPRIATION	-	-	84,000	10,000	85,000
	Designated Expenses	**-**	**-**	**84,000**	**10,000**	**85,000**
	Animal Control Donations Expenditures	**$ 4,705**	**$ 135,037**	**$ 84,000**	**$ 10,000**	**$ 109,000**

TAX INCREMENT (TIRZ) FUND

FINANCIAL INFORMATION					
Revenue Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Ad Valorem- City of Killeen	$ 115,022	$ 137,791	$ 205,121	$ 183,611	$ 301,929
Ad Valorem- Bell County	64,628	77,436	123,407	103,039	188,773
Ad Valorem- Central Texas College	21,473	25,496	37,369	37,369	57,164
Interest Earned	9,529	19,441	10,000	21,179	6,618
Total	**$ 210,652**	**$ 260,164**	**$ 375,897**	**$ 345,198**	**$ 554,484**

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Designated Expenses	$ -	$ -	$ 1,350,757	$ -	$ -
Total	**$ -**	**$ -**	**$ 1,350,757**	**$ -**	**$ -**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Tax Increment (TIRZ) Fund					
	Tax Increment Fund Revenues					
	Taxes					
235-0000-310.05-01	CITY OF KILLEEN	$ 115,022	$ 137,791	$ 205,121	$ 183,611	$ 301,929
235-0000-310.05-02	BELL COUNTY	64,628	77,436	123,407	103,039	188,773
235-0000-310.05-03	CENTRAL TEXAS COLLEGE	21,473	25,496	37,369	37,369	57,164
	Taxes	**201,123**	**240,723**	**365,897**	**324,019**	**547,866**
	Investments Income					
235-0000-361.05-00	INTEREST EARNED	9,529	19,441	10,000	21,179	6,618
235-0000-361.05-10	INVESTMENT EXPENSE	-	-	-	-	-
	Investments Income	**9,529**	**19,441**	**10,000**	**21,179**	**6,618**
	Tax Increment Fund Revenues	**210,652**	**260,164**	**375,897**	**345,198**	**554,484**
	Tax Increment Fund Expenditures					
	Designated Expenses					
235-9202-415.50-20	RESERVE APPROPRIATION	-	-	1,350,757	-	-
	Designated Expenses	**-**	**-**	**1,350,757**	**-**	**-**
	Tax Increment Fund Expenditures	**$ -**	**$ -**	**$ 1,350,757**	**$ -**	**$ -**

INTERNAL SERVICE FUNDS

CITY OF KILLEEN

INTERNAL SERVICE FUNDS

Fleet Internal Service Fund is used to account for the acquisition of vehicles/rolling stock and fleet maintenance services provided to other funds on a cost-reimbursement basis.

Risk Management Internal Service Fund is used to account for the liability insurance of the City and provide a loss prevention program to mitigate risk.

Information Technology Internal Service Fund provides for the management of the City's hardware, software and telecommunications equipment and services.

INTERNAL SERVICE FUND (FLEET SERVICES) BUDGET SUMMARY FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Fleet Maintenance	$ 6,846,006	$ 1,600,357	$ 1,697,744	$ 1,697,744	$ 1,814,358	99.65%	6.87%
Interest Earned	46,581	44,462	53,980	10,342	4,900	0.27%	-90.92%
Miscellaneous Receipts	3,633	3,277	-	1,816	1,500	0.08%	0.00%
Intergovernmental	93	-	-	-	-	0.00%	0.00%
Total Revenues	**6,896,313**	**1,648,096**	**1,751,724**	**1,709,902**	**1,820,758**	**100.00%**	**3.94%**
Operating Expenses						0.00%	0.00%
Fleet Services Operations	1,373,098	(3,056,686)	1,713,150	1,635,863	1,778,704	97.69%	3.83%
Non-Departmental	1,395	34,315	38,574	38,534	40,359	2.22%	4.63%
Debt Service	-	-	-	-	1,695	0.09%	0.00%
Total Operating Expenses	**1,374,493**	**(3,022,371)**	**1,751,724**	**1,674,397**	**1,820,758**	**100.00%**	**3.94%**
Non-Operating Expenses							
Capital Outlay	790,187	-	-	6,349	-	0.00%	0.00%
Transfers Out	-	4,508,050	-	-	-	0.00%	0.00%
Total Non-Operating Expenses	**790,187**	**4,508,050**	**-**	**6,349**	**-**	**0.00%**	**0.00%**
Total Expenses	**$ 2,164,680**	**$ 1,485,679**	**$ 1,751,724**	**$ 1,680,746**	**$ 1,820,758**	**100.00%**	**3.94%**
Net Change in Working Capital	**$ 4,731,633**	**$ 162,417**	**$ -**	**$ 29,156**	**$ -**		
Working Capital Balance, Beginning					777,302		
Working Capital Balance, Ending					$ 777,302		

Revenues by Source FY 2021

Revenues by Source Last Five Years

Expenditures by Department
FY 2021

Expenditures by Department
Last Five Years

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Fleet Services Revenues					
	Intergovernmental Revenue					
601-0000-333.02-03	DHS-EMERGENCY DECLARATION	$ 93	$ -	$ -	$ -	$ -
	Intergovernmental Revenue	**93**	**-**	**-**	**-**	**-**
	Charges for Services					
601-0000-349.01-10	GENERAL FUND CHARGES	3,336,083	718,969	698,041	698,041	714,133
601-0000-349.02-14	HOTELMOTEL FUND CHARGES	898	960	2,200	2,200	1,470
601-0000-349.02-34	STREET MAINT FUND CHARGES	-	-	142,014	142,014	90,225
601-0000-349.05-40	SOLID WASTE FUND CHARGES	2,210,205	758,493	681,484	681,484	774,178
601-0000-349.05-50	WATERSEWER FUND CHARGES	1,104,587	101,613	107,145	107,145	143,150
601-0000-349.05-75	DRAINAGE FUND CHARGES	194,233	20,322	66,860	66,860	91,202
	Charges for Services	**6,846,006**	**1,600,357**	**1,697,744**	**1,697,744**	**1,814,358**
	Investments Income					
601-0000-361.05-00	INTEREST EARNED	47,525	45,024	55,000	10,517	5,000
601-0000-361.05-10	INVESTMENT EXPENSE	(944)	(562)	(1,020)	(175)	(100)
	Investments Income	**46,581**	**44,462**	**53,980**	**10,342**	**4,900**
	Miscellaneous Income					
601-0000-371.10-02	PURCHASING CARDS	3,633	282	-	474	500
601-0000-379.99-99	OTHER INCOME	-	1,558	-	-	-
	Miscellaneous Income	**3,633**	**1,840**	**-**	**474**	**500**
	Other Financing Sources					
601-0000-392.01-01	SALE OF ASSETS	-	1,437	-	1,342	1,000
	Other Financing Sources	**-**	**1,437**	**-**	**1,342**	**1,000**
	Fleet Services Revenues	**$ 6,896,313**	**$ 1,648,096**	**$ 1,751,724**	**$ 1,709,902**	**$ 1,820,758**

FINANCE DEPARTMENT - FLEET SERVICES

Department Mission

To procure vehicles and equipment; manage and maintain fleet assets; and provide fueling operations.

Program Narrative

FY 2020 Accomplishments:

- Timely procurements and disposal of 119 units resulted in lowering fleet age from 8.3 to 7.8 years of age (industry average age = 7.7)
- Timeline to deploy new vehicles reduced from an average of 10 days to 4 days
- Added extended-hours-day each week to assist the Police Department night shift with vehicle maintenance
- Consolidated equipment preventative maintenance tasks to reduce shop appointments and lower monthly preventative maintenance from an average of 490 to 350

FY 2021 Goals:

- Initiate procurement of approved FY21 equipment by mid-November
- Provide training for technicians to receive emergency vehicle certification enabling in-house repairs
- Improve bulk diesel exhaust fluid (DEF) access by relocating dispenser from north side of shop to fuel island

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 1,232,566	$ 1,304,956	$ 1,514,275	$ 1,431,752	$ 1,590,057
Supplies	31,535	53,199	81,728	65,631	57,678
Repairs & Maintenance	60,836	58,721	41,739	67,556	54,233
Support Services	42,982	40,886	48,517	46,243	49,599
Minor Capital	19,394	19,372	14,000	12,655	16,200
Professional Services	4,475	2,016	2,891	3,026	937
Designated Expenses	(18,690)	(27,786)	10,000	9,000	10,000
Capital Outlay	790,187	-	-	6,349	-
Total	**$ 2,163,285**	**$ 1,451,364**	**$ 1,713,150**	**$ 1,642,212**	**$ 1,778,704**

Department Expenditure History

FTEs Compared to Population

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Finance Department					
	Fleet Services					
	Personnel Services					
601-2033-415.40-05	FULL-TIME SALARIES	$ 944,341	$ 1,002,623	$ 1,145,497	$ 1,058,182	$ 1,149,630
601-2033-415.40-15	OVERTIME	547	624	500	524	6,500
601-2033-415.40-25	LONGEVITY	9,205	9,689	11,568	31,890	32,367
601-2033-415.40-30	INCENTIVE PAY	13,283	14,985	15,060	17,906	17,220
601-2033-415.40-37	BILINGUAL PAY	1,250	1,405	1,200	1,671	1,800
601-2033-415.40-55	ON CALL	9,020	5,530	11,340	6,110	11,339
601-2033-415.40-81	GROUP INSURANCE	71,781	-	-	-	-
601-2033-415.40-82	MEDICAL INSURANCE	-	59,973	76,971	80,840	92,533
601-2033-415.40-83	DENTAL INSURANCE	-	5,842	6,342	6,001	6,521
601-2033-415.40-84	LIFE INSURANCE	-	453	486	478	486
601-2033-415.40-85	RETIREMENT - TMRS	96,796	112,480	139,968	130,280	164,180
601-2033-415.40-87	SOCIAL SECURITY	72,892	62,511	72,034	66,948	72,987
601-2033-415.40-88	MEDICARE	-	14,619	16,847	15,657	17,069
601-2033-415.40-89	WORKERS COMPENSATION	13,451	14,222	16,462	15,265	17,425
	Personnel Services	**1,232,566**	**1,304,956**	**1,514,275**	**1,431,752**	**1,590,057**
	Supplies					
601-2033-415.41-10	OFFICE	1,050	2,146	2,000	1,800	1,850
601-2033-415.41-15	POSTAGE/CARRIER SERVICE	31	36	100	65	70
601-2033-415.41-20	UNIFORMS AND CLOTHING	14,227	19,849	20,816	19,816	20,206
601-2033-415.41-25	SUBSCRIPTION/PUBLICATIONS	-	12,712	36,405	24,965	13,650
601-2033-415.41-30	FUEL	2,214	2,978	3,195	3,195	3,386
601-2033-415.41-34	NATURAL GAS AND ACCELERANTS	-	-	-	-	500
601-2033-415.41-35	PRINT SUPPLIES	2,970	1,213	3,000	1,502	2,616
601-2033-415.41-37	PHONES AND ACCESSORIES	-	-	-	206	-
601-2033-415.41-40	COMPUTER SUPPLIES	556	232	250	300	300
601-2033-415.41-60	FOOD SUPPLIES	75	214	850	550	500
601-2033-415.41-62	SHOP SUPPLIES	2,984	3,132	3,312	3,312	3,800
601-2033-415.41-65	MINOR TOOLS	6,157	8,967	8,000	7,000	8,000
601-2033-415.41-70	CLEANING SUPPLIES	1,271	1,046	1,900	1,400	1,400
601-2033-415.41-75	MEDICAL AND CHEMICAL	-	14	1,200	700	700
601-2033-415.41-87	EXTINGUISHING CHEMICALS	-	660	700	600	700
601-2033-415.41-91	EMERGENCY SUPPLIES	-	-	-	220	-
	Supplies	**31,535**	**53,199**	**81,728**	**65,631**	**57,678**
	Repair & Maintenance					
601-2033-415.42-10	BUILDING MAINTENANCE	3,866	6,025	4,000	11,413	4,000
601-2033-415.42-40	TANKS, TOWERS, RESVR.	7,641	8,232	8,000	5,003	6,225
601-2033-415.42-43	COMPUTER MAINTENANCE	34,602	28,494	7,800	31,680	25,408
601-2033-415.43-10	SMALL EQUIP REPAIR	4,900	9,562	9,660	9,660	9,600
601-2033-415.43-15	VEHICLE REPAIR/MAINT	7,827	6,052	7,800	6,000	6,000
601-2033-415.43-20	HEAT AND AIR REPAIR	2,000	231	4,279	3,800	3,000
601-2033-415.43-25	RADIO AND COMMUNICATION	-	125	200	-	-
	Repair & Maintenance	**60,836**	**58,721**	**41,739**	**67,556**	**54,233**
	Support Services					
601-2033-415.44-04	WATER SERVICE	929	1,152	1,000	1,000	1,100
601-2033-415.44-05	TELEPHONE	1,909	2,156	2,076	2,197	2,250
601-2033-415.44-06	GAS SERVICE	13,112	10,837	15,000	11,000	12,000
601-2033-415.44-08	WASTE DISPOSAL	1,367	1,348	1,349	1,349	1,349
601-2033-415.44-10	EQUIPMENT RENTAL/LEASE	3,578	3,418	3,870	3,500	-
601-2033-415.44-15	INSURANCE	-	-	-	2,997	3,100
601-2033-415.44-25	LEGAL AND PUBLIC NOTICES	473	-	-	-	-
601-2033-415.44-28	NOTICES REQUIRED BY LAW	-	-	900	-	500
601-2033-415.44-30	TRAINING AND TRAVEL	1,460	2,126	4,322	3,500	8,600
601-2033-415.44-50	ELECTRICITY SERVICES	18,996	18,615	18,000	19,000	19,000
601-2033-415.44-70	TROPHIES AND AWARDS	-	-	300	300	300
601-2033-415.44-75	DUES AND MEMBERSHIPS	1,158	1,234	1,700	1,400	1,400
	Support Services	**42,982**	**40,886**	**48,517**	**46,243**	**49,599**
	Minor Capital					
601-2033-415.46-05	OFFICE MACHINES AND EQUIP	-	225	-	210	200
601-2033-415.46-35	EQUIPMENT AND MACHINERY	15,562	17,652	13,000	11,651	15,000
601-2033-415.46-40	COMPUTER EQUIP/SOFTWARE	-	337	-	-	-
601-2033-415.46-50	FURNITURE AND FIXTURES	3,832	1,158	1,000	794	1,000
	Minor Capital	**19,394**	**19,372**	**14,000**	**12,655**	**16,200**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Professional Services					
601-2033-415.47-30	ACCOUNTING SERVICES	4,475	2,016	2,891	3,026	937
	Professional Services	**4,475**	**2,016**	**2,891**	**3,026**	**937**
	Designated Expenses					
601-2033-415.50-40	REFUSE DISPOSAL COSTS	5,569	11,258	10,000	9,000	10,000
601-2033-415.50-80	INVENTORY OVER/SHORT	(24,259)	(39,044)	-	-	-
	Designated Expenses	**(18,690)**	**(27,786)**	**10,000**	**9,000**	**10,000**
	Capital Outlay					
601-2033-415.61-35	MACHINERY AND EQUIPMENT	6,000	-	-	6,349	-
601-3410-436.61-10	MOTOR VEHICLES	125,920	-	-	-	-
601-3410-436.61-35	MACHINERY AND EQUIPMENT	19,500	-	-	-	-
601-3415-437.61-10	MOTOR VEHICLES	371,142	-	-	-	-
601-3445-434.61-35	MACHINERY AND EQUIPMENT	267,625	-	-	-	-
	Capital Outlay	**790,187**	**-**	**-**	**6,349**	**-**
	Fleet Services	**2,163,285**	**1,451,364**	**1,713,150**	**1,642,212**	**1,778,704**
	Finance Department Total	**$ 2,163,285**	**$ 1,451,364**	**$ 1,713,150**	**$ 1,642,212**	**$ 1,778,704**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Principal	-	-	-	-	1,102
Interest and Fiscal Charges	-	-	-	-	593
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,695**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	1,395	34,315	38,574	38,534	40,359
Designated Expenses	-	-	-	-	-
Transfers	-	4,508,050	-	-	-
Total	**1,395**	**4,542,365**	**38,574**	**38,534**	**40,359**
Total Other Appropriations	**$ 1,395**	**$ 4,542,365**	**$ 38,574**	**$ 38,534**	**$ 42,054**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
601-9020-489.71-12	PRINCIPAL	$ -	$ -	$ -	$ -	$ 1,102
	Principal	**-**	**-**	**-**	**-**	**1,102**
	Interest and Fiscal Charges					
601-9020-489.72-13	INTEREST	-	-	-	-	593
	Interest and Fiscal Charges	**-**	**-**	**-**	**-**	**593**
	Debt Service	**-**	**-**	**-**	**-**	**1,695**
	Non-Departmental					
	Personnel Services					
601-9501-491.40-24	SEPARATION PAY	1,180	28,508	32,000	31,996	32,000
601-9501-491.40-85	RETIREMENT - TMRS	117	3,179	3,780	3,587	4,311
601-9501-491.40-87	SOCIAL SECURITY	90	1,767	1,984	1,984	1,984
601-9501-491.40-88	MEDICARE	-	413	464	464	464
601-9501-491.40-89	WORKERS COMPENSATION	8	448	346	503	1,600
	Personnel Services	**1,395**	**34,315**	**38,574**	**38,534**	**40,359**
	Designated Expenses					
601-9501-491.50-15	CONTINGENCY	-	-	-	-	-
	Designated Expenses	**-**	**-**	**-**	**-**	**-**
	Transfers					
601-9595-492.93-49	TRANSFER TO GEN FUND CIP	-	2,400,437	-	-	-
601-9595-492.93-75	TRANSFER TO DRAINAGE CIP	-	175,216	-	-	-
601-9595-492.93-87	TRANSFER TO FUND 387	-	431,977	-	-	-
601-9595-492.93-88	TRANSFER TO SW FUND CIP	-	1,500,420	-	-	-
	Transfers	**-**	**4,508,050**	**-**	**-**	**-**
	Non-Departmental	**$ 1,395**	**$ 4,542,365**	**$ 38,574**	**$ 38,534**	**$ 40,359**

INTERNAL SERVICE FUND (RISK MANAGEMENT) BUDGET SUMMARY FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Charges for Services	$ 1,281,989	$ 1,341,084	$ 1,449,678	$ 1,449,678	$ 1,371,681	99.89%	-5.38%
Interest Earned	200	4,271	3,500	2,475	1,421	0.10%	-59.40%
Miscellaneous Income	4	90	-	99	100	0.01%	0.00%
Total Revenues	**1,282,193**	**1,345,445**	**1,453,178**	**1,452,252**	**1,373,202**	100.00%	-5.50%
Operating Expenses							
Risk Management	1,211,299	1,203,516	1,369,678	1,269,268	1,369,535	99.73%	-0.01%
Non-Departmental	-	-	83,500	1,459	3,667	0.27%	-95.61%
Total Operating Expenses	**$ 1,211,299**	**$ 1,203,516**	**$ 1,453,178**	**$ 1,270,727**	**$ 1,373,202**	100.00%	-5.50%
Net Change in Working Capital	**$ 70,894**	**$ 141,929**	**$ -**	**$ 181,525**	**$ -**		
Working Capital Balance, Beginning					**386,775**		
Working Capital Balance, Ending					**$ 386,775**		

Revenues by Source FY 2021

Revenues by Source Last Five Years

Expenditures by Department
FY 2021

Expenditures by Department Last Five Years

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Risk Management Revenues					
	Charges for Services					
623-0000-349.01-10	GENERAL FUND CHARGES	$ 781,808	$ 817,847	$ 768,158	$ 768,158	$ 696,336
623-0000-349.02-14	HOTELMOTEL FUND CHARGES	23,776	24,872	13,915	13,915	13,892
623-0000-349.02-34	STREET MAINT FUND CHARGES	-	-	19,945	19,945	19,912
623-0000-349.05-25	AVIATION FUND CHARGES	78,785	82,358	93,878	93,878	88,274
623-0000-349.05-27	AVIATION FUND CHARGES	15,108	15,863	4,018	4,018	4,413
623-0000-349.05-40	SOLID WASTE FUND CHARGES	196,129	205,169	161,300	161,300	161,033
623-0000-349.05-50	WATERSEWER FUND CHARGES	158,723	166,040	352,053	352,053	351,470
623-0000-349.05-75	DRAINAGE FUND CHARGES	27,660	28,935	36,411	36,411	36,351
	Charges for Services	**1,281,989**	**1,341,084**	**1,449,678**	**1,449,678**	**1,371,681**
	Investments Income					
623-0000-361.05-00	INTEREST EARNED	206	4,322	3,600	2,534	1,471
623-0000-361.05-10	INVESTMENT EXPENSE	(6)	(51)	(100)	(59)	(50)
	Investments Income	**200**	**4,271**	**3,500**	**2,475**	**1,421**
	Miscellaneous Income					
623-0000-371.10-02	PURCHASING CARDS	4	69	-	99	100
623-0000-379.99-99	OTHER INCOME	-	21	-	-	-
	Miscellaneous Income	**4**	**90**	**-**	**99**	**100**
	Risk Management Revenues	**$ 1,282,193**	**$ 1,345,445**	**$ 1,453,178**	**$ 1,452,252**	**$ 1,373,202**

HUMAN RESOURCES DEPARTMENT - RISK MANAGEMENT

Department Mission

Risk Management's mission is to establish effective controls to minimize the City's risk while providing optimum services to employees and its citizens through centralized administration of workers compensation, liability claims, property insurance, and other risk management programs.

Program Narrative

FY 2020 Accomplishments:

- Lowered Workers Compensation costs by $42,289 by passing the Workers Compensation Audit from previous FY
- Maintained Liability insurance costs steady by keeping the premium at the same level as the previous FY, but well below the estimated amount
- Risk Management and Safety Program finalized and up for signatures

FY 2021 Goals:

- Continue to manage Workers Compensation costs with a goal to pass the Audit and lower the City's premium
- Continue to manage Liability insurance costs with a goal to lower the City's premium
- Get the Risk Management and Safety Program reviewed and signed

FINANCIAL INFORMATION

Expenditure Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Personnel Services	$ 128,370	$ 165,029	$ 201,384	$ 200,790	$ 210,901
Supplies	-	128	300	422	300
Support Services	1,082,571	1,036,724	1,167,360	1,067,392	1,157,560
Minor Capital	189	1,242	-	-	-
Professional Services	169	393	634	664	774
Designated Expenses	-	-	-	-	-
Total	**$ 1,211,299**	**$ 1,203,516**	**$ 1,369,678**	**$ 1,269,268**	**$ 1,369,535**

FTEs Compared to Population

Department Expenditure History

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
Human Resources Department						
Risk Management						
Personnel Services						
623-2311-418.40-05	FULL-TIME SALARIES	$ 104,091	$ 132,998	$ 161,738	$ 161,134	$ 166,592
623-2311-418.40-25	LONGEVITY	175	299	480	1,096	1,218
623-2311-418.40-37	BILINGUAL PAY	413	903	900	897	900
623-2311-418.40-81	GROUP INSURANCE	5,152	-	-	-	-
623-2311-418.40-82	MEDICAL INSURANCE	-	4,968	5,498	5,126	5,464
623-2311-418.40-83	DENTAL INSURANCE	-	750	827	825	889
623-2311-418.40-84	LIFE INSURANCE	-	49	54	54	54
623-2311-418.40-85	RETIREMENT - TMRS	10,401	14,673	19,264	19,025	22,725
623-2311-418.40-87	SOCIAL SECURITY	7,960	8,235	10,005	10,013	10,351
623-2311-418.40-88	MEDICARE	-	1,926	2,340	2,342	2,421
623-2311-418.40-89	WORKERS COMPENSATION	178	228	278	278	287
	Personnel Services	**128,370**	**165,029**	**201,384**	**200,790**	**210,901**
Supplies						
623-2311-418.41-10	OFFICE	-	-	100	85	100
623-2311-418.41-15	POSTAGE/CARRIER SERVICE	-	-	-	143	-
623-2311-418.41-35	PRINT SUPPLIES	-	131	200	194	200
	Supplies	**-**	**131**	**300**	**422**	**300**
Support Services						
623-2311-418.44-05	TELEPHONE	-	265	580	660	660
623-2311-418.44-15	INSURANCE	1,081,479	1,031,520	1,160,480	1,060,657	1,150,825
623-2311-418.44-30	TRAINING AND TRAVEL	1,017	4,939	6,000	6,000	6,000
623-2311-418.44-75	DUES AND MEMBERSHIPS	75	-	300	75	75
	Support Services	**1,082,571**	**1,036,724**	**1,167,360**	**1,067,392**	**1,157,560**
Minor Capital						
623-2311-418.46-37	TELEPHONE EQUIPMENT	189	-	-	-	-
623-2311-418.46-40	COMPUTER EQUIP/SOFTWARE	-	-	-	-	-
623-2311-418.46-50	FURNITURES AND FIXTURES	-	1,242	-	-	-
	Minor Capital	**189**	**1,242**	**-**	**-**	**-**
Professional Services						
623-2311-418.47-30	ACCOUNTING SERVICES	169	393	634	664	774
	Professional Services	**169**	**393**	**634**	**664**	**774**
	Risk Management Fund	**1,211,299**	**1,203,519**	**1,369,678**	**1,269,268**	**1,369,535**
Human Resources Department Total		**$ 1,211,299**	**$ 1,203,519**	**$ 1,369,678**	**$ 1,269,268**	**$ 1,369,535**

OTHER APPROPRIATIONS					
	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Adopted Budget
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	-	-	3,500	1,459	3,667
Designated Expenses	-	-	80,000	-	-
Total	**-**	**-**	**83,500**	**1,459**	**3,667**
Total Other Appropriations	**$ -**	**$ -**	**$ 83,500**	**$ 1,459**	**$ 3,667**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Non-Departmental					
	Personnel Services					
623-9501-491.40-24	SEPARATION PAY	$ -	$ -	$ 2,904	$ 1,210	$ 2,904
623-9501-491.40-85	RETIREMENT - TMRS	-	-	343	143	393
623-9501-491.40-87	SOCIAL SECURITY	-	-	180	75	181
623-9501-491.40-88	MEDICARE	-	-	42	18	43
623-9501-491.40-89	WORKERS COMPENSATION	-	-	31	13	146
	Personnel Services	**-**	**-**	**3,500**	**1,459**	**3,667**
	Designated Expenses					
623-9501-491.50-15	CONTINGENCY	-	-	80,000	-	-
	Designated Expenses	**-**	**-**	**80,000**	**-**	**-**
	Non-Departmental	**$ -**	**$ -**	**$ 83,500**	**$ 1,459**	**$ 3,667**

INTERNAL SERVICE FUND (INFORMATION TECHNOLOGY) BUDGET SUMMARY FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Charges for Services	$ 2,809,476	$ 2,915,144	$ 3,441,729	$ 3,441,729	$ 3,633,045	99.82%	5.56%
Interest Earned	4,920	11,486	8,900	9,197	3,907	0.11%	-56.10%
Miscellaneous Receipts	316	3,394	1,235	3,232	2,535	0.07%	105.26%
Total Revenues	**2,814,712**	**2,930,024**	**3,451,864**	**3,454,158**	**3,639,487**	**100.00%**	**5.44%**
Operating Expenses							
Information Technology	2,363,424	2,645,149	3,160,836	2,990,783	3,440,403	94.53%	8.84%
Non-Departmental	1,432	18,803	106,028	117,525	18,919	0.52%	-82.16%
	2,364,856	**2,663,952**	**3,266,864**	**3,108,308**	**3,459,322**	**95.05%**	**5.89%**
Debt Service							
Principal	236,085	-	-	-	1,808	0.00%	0.00%
Interest	23,661	-	-	-	1,187	0.00%	0.00%
Other Lease Cost	-	-	-	-	1,170	94.53%	8.84%
Total Debt Service	**259,746**	**-**	**-**	**-**	**4,165**	**0.52%**	**-82.16%**
Total Operating Expenses	**2,624,602**	**2,663,952**	**3,266,864**	**3,108,308**	**3,463,487**	**95.16%**	**6.02%**
Non-Operating Expenses							
Capital Outlay	83,271	102,620	185,000	246,367	176,000	4.84%	-4.86%
Transfers Out	-	-	-	93,435	-	0.00%	0.00%
Total Non-Operating Expenses	**83,271**	**102,620**	**185,000**	**339,802**	**176,000**	**4.84%**	**-4.86%**
Total Expenses	**$ 2,707,873**	**$ 2,766,572**	**$ 3,451,864**	**$ 3,448,110**	**$ 3,639,487**	**100.00%**	**5.44%**
Net Change in Working Capital	**$ 106,839**	**$ 163,452**	**$ -**	**$ 6,048**	**$ -**		
Working Capital Balance, Beginning					177,494		
Working Capital Balance, Ending					$ 177,494		

Revenues by Source FY 2021

Revenues by Source Last Five Years

Expenditures by Department FY 2021

Expenditures by Department Last Five Years

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Information Technology Revenues					
	Charges for Services					
627-0000-349.01-10	GENERAL FUND CHARGES	$ 1,055,827	$ 1,099,887	$ 1,785,662	$ 1,785,662	$ 1,884,625
627-0000-349.02-14	HOTELMOTEL FUND CHARGES	42,200	44,310	37,100	37,100	38,421
627-0000-349.02-34	STREET MAINT FUND CHARGES	-	-	53,178	53,178	56,184
627-0000-349.05-25	AVIATION FUND CHARGES	114,150	117,118	100,000	100,000	105,610
627-0000-349.05-27	AVIATION FUND CHARGES	-	-	-	-	-
627-0000-349.05-40	SOLID WASTE FUND CHARGES	270,409	290,600	430,060	430,060	454,253
627-0000-349.05-50	WATERSEWER FUND CHARGES	1,158,196	1,188,475	938,649	938,649	991,397
627-0000-349.05-75	DRAINAGE FUND CHARGES	168,694	174,754	97,080	97,080	102,555
	Charges for Services	**2,809,476**	**2,915,144**	**3,441,729**	**3,441,729**	**3,633,045**
	Investments Income					
627-0000-361.05-00	INTEREST EARNED	4,979	11,623	9,000	9,262	3,957
627-0000-361.05-10	INVESTMENT EXPENSE	(59)	(137)	(100)	(65)	(50)
	Investments Income	**4,920**	**11,486**	**8,900**	**9,197**	**3,907**
	Miscellaneous Income					
627-0000-371.10-02	PURCHASING CARDS	316	1,235	1,235	1,864	1,235
627-0000-379.99-99	OTHER INCOME	-	349	-	-	-
627-0000-392.01-01	SALE OF ASSETS	-	1,810	-	1,368	1,300
	Miscellaneous Income	**316**	**3,394**	**1,235**	**3,232**	**2,535**
	Information Technology Revenues	**$ 2,814,712**	**$ 2,930,024**	**$ 3,451,864**	**$ 3,454,158**	**$ 3,639,487**

INFORMATION TECHNOLOGY DEPARTMENT

Department Mission

To improve operational efficiencies and employee productivity through the use of technology, innovative solutions, and quality IT services.

Program Narrative

FY 2020 Accomplishments:

- Upgraded virtualization software (VMware 6.5)
- Migrated on premise CentralSquare ERP to the cloud
- Collaborated with Bell County to implement backup 911 center at KPD
- Migrated on premise email to Office 365 to the cloud
- Upgraded network storage capabilities at the main data center

FY 2021 Goals:

- Complete Windows 10 and Office 365 City-wide deployment
- Upgrade VMware host hardware
- Migrate data from old Netapp server to new Compellant storage array
- Upgrade telephone system Call Manager hardware and software
- Upgrade public safety (Fire and Police) records management systems

FINANCIAL INFORMATION					
Expenditure Summary	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Adopted Budget**	**FY 2020 Estimated**	**FY 2021 Adopted Budget**
Personnel Services	$ 1,495,486	$ 1,471,088	$ 1,415,145	$ 1,266,492	$ 1,562,910
Supplies	10,328	9,022	5,172	4,639	4,928
Repairs & Maintenance	691,886	788,479	1,250,738	1,229,689	1,435,104
Support Services	115,387	180,724	186,690	184,969	199,803
Minor Capital	46,014	168,657	301,412	300,814	231,280
Professional Services	4,323	27,179	1,679	4,180	6,378
Designated Expenses	-	-	-	-	-
Capital Outlay	83,271	102,620	185,000	246,367	176,000
Total	**$ 2,446,695**	**$ 2,747,769**	**$ 3,345,836**	**$ 3,237,150**	**$ 3,616,403**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Information Technology Department					
	Information Technology					
	Personnel Services					
627-2705-419.40-05	FULL-TIME SALARIES	$ 1,173,219	$ 1,151,195	$ 1,093,754	$ 963,047	$ 1,149,424
627-2705-419.40-15	OVERTIME	14	566	-	749	9,270
627-2705-419.40-25	LONGEVITY	8,628	8,969	7,057	23,143	21,915
627-2705-419.40-37	BILINGUAL PAY	750	1,202	600	598	600
627-2705-419.40-50	CAR ALLOWANCE	-	1,012	3,000	2,988	3,000
627-2705-419.40-55	ON CALL	7,370	4,720	7,560	3,600	11,340
627-2705-419.40-70	VACATION-4TH WEEK BUYBK.	-	-	2,400	2,400	3,000
627-2705-419.40-81	GROUP INSURANCE	95,741	-	-	-	-
627-2705-419.40-82	MEDICAL INSURANCE	-	80,060	76,971	73,120	104,645
627-2705-419.40-83	DENTAL INSURANCE	-	5,658	5,240	4,683	6,224
627-2705-419.40-84	LIFE INSURANCE	-	402	342	306	378
627-2705-419.40-85	RETIREMENT - TMRS	117,818	126,742	131,607	115,928	161,445
627-2705-419.40-87	SOCIAL SECURITY	88,936	70,940	67,503	58,821	71,158
627-2705-419.40-88	MEDICARE	-	16,591	15,788	13,756	16,642
627-2705-419.40-89	WORKERS COMPENSATION	3,010	3,031	3,323	3,353	3,869
	Personnel Services	**1,495,486**	**1,471,088**	**1,415,145**	**1,266,492**	**1,562,910**
	Supplies					
627-2705-419.41-10	OFFICE	711	1,586	1,000	900	900
627-2705-419.41-15	POSTAGE/CARRIER SERVICE	138	254	150	150	150
627-2705-419.41-20	UNIFORMS AND CLOTHING	629	298	500	500	546
627-2705-419.41-27	PUBLIC OUTREACH	2,320	2,555	-	-	-
627-2705-419.41-30	FUEL	1,094	1,286	1,350	1,100	1,350
627-2705-419.41-35	PRINT SUPPLIES	2,774	1,188	323	570	570
627-2705-419.41-37	PHONES AND ACCESSORIES	679	315	374	204	215
627-2705-419.41-60	FOOD SUPPLIES	702	38	-	-	-
627-2705-419.41-65	MINOR TOOLS	1,281	1,371	1,100	800	800
627-2705-419.41-75	MEDICAL AND CHEMICAL	-	51	125	125	125
627-2705-419.41-87	EXTINGUISHING CHEMICALS	-	80	250	273	272
627-2705-419.41-91	EMERGENCY SUPPLIES	-	-	-	17	-
	Supplies	**10,328**	**9,022**	**5,172**	**4,639**	**4,928**
	Repair & Maintenance					
627-2705-419.42-10	BUILDING MAINTENANCE	7,136	7,670	5,000	7,408	900
627-2705-419.42-43	COMPUTER MAINTENANCE	664,784	715,009	1,224,438	1,168,981	1,380,284
627-2705-419.43-05	FURNITURE AND FIXTURES	-	139	-	-	-
627-2705-419.43-15	VEHICLE REPAIR/MAINT	648	1,334	1,300	1,300	1,300
627-2705-419.43-40	COMPUTER REPAIRS	19,318	64,327	20,000	52,000	49,020
627-2705-419.43-76	REPAIRS	-	-	-	-	3,600
	Repair & Maintenance	**691,886**	**788,479**	**1,250,738**	**1,229,689**	**1,435,104**
	Support Services					
627-2705-419.44-04	WATER SERVICE	158	158	165	165	165
627-2705-419.44-05	TELEPHONE	55,965	27,796	28,927	28,960	29,660
627-2705-419.44-08	WASTE DISPOSAL	674	674	675	675	675
627-2705-419.44-09	INTERNET SERVICE	-	100,956	116,124	115,075	122,623
627-2705-419.44-10	EQUIPMENT RENTAL/LEASE	25,417	15,222	9,799	11,919	5,505
627-2705-419.44-25	PUBLIC NOTICES	-	645	-	-	-
627-2705-419.44-30	TRAINING AND TRAVEL	12,262	9,590	10,000	2,000	14,500
627-2705-419.44-50	ELECTRICITY SERVICES	20,736	25,683	21,000	26,000	26,500
627-2705-419.44-75	DUES AND MEMBERSHIPS	175	-	-	175	175
	Support Services	**115,387**	**180,724**	**186,690**	**184,969**	**199,803**
	Minor Capital					
627-2705-419.46-15	BUILDINGS	-	16,413	-	-	-
627-2705-419.46-35	EQUIPMENT AND MACHINERY	-	2,498	-	-	-
627-2705-419.46-37	TELEPHONE EQUIPMENT	-	15,048	1,200	1,200	3,600
627-2705-419.46-40	COMPUTER EQUIP/SOFTWARE	46,014	126,924	300,212	299,614	217,680
627-2705-419.46-50	FURNITURE AND FIXTURES	-	7,774	-	-	10,000
	Minor Capital	**46,014**	**168,657**	**301,412**	**300,814**	**231,280**
	Professional Services					
627-2705-419.47-01	CONSULTING	3,358	17,864	-	2,137	-
627-2705-419.47-07	TESTING SERVICES	600	175	300	600	4,500
627-2705-419.47-30	ACCOUNTING SERVICES	365	853	1,379	1,443	1,878
627-2705-419.47-99	SPECIAL SERVICES	-	8,287	-	-	-
	Professional Services	**4,323**	**27,179**	**1,679**	**4,180**	**6,378**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Capital Outlay					
627-2705-419.61-35	MACHINERY AND EQUIPMENT	-	-	-	49,214	-
627-2705-419.61-40	COMPUTER EQUIP/SOFTWARE	83,271	102,620	185,000	197,153	176,000
	Capital Outlay	**83,271**	**102,620**	**185,000**	**246,367**	**176,000**
Information Technology Department Total		**$2,446,695**	**$2,747,769**	**$3,345,836**	**$3,237,150**	**$3,616,403**

OTHER APPROPRIATIONS	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
DEBT SERVICE					
Expense Summary					
Principal	236,085	-	-	-	1,808
Interest and Fiscal Charges	23,661	-	-	-	2,357
Total	**259,746**	**-**	**-**	**-**	**4,165**
NON-DEPARTMENTAL					
Expense Summary					
Separation Pay	1,432	18,803	6,028	17,525	18,919
Designated Expenses	-	-	100,000	100,000	-
Transfers	-	-	-	93,435	-
Total	**1,432**	**18,803**	**106,028**	**210,960**	**18,919**
Total Other Appropriations	**$ 261,178**	**$ 18,803**	**$ 106,028**	**$ 210,960**	**$ 23,084**

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
	Debt Service					
	Principal					
627-9000-489.71-12	PRINCIPAL	$ 236,085	$ -	$ -	$ -	$ -
627-9027-489.71-12	PRINCIPAL	-	-	-	-	1,808
	Principal	**236,085**	**-**	**-**	**-**	**1,808**
	Interest and Fiscal Charges					
627-9000-489.72-13	INTEREST	23,661	-	-	-	-
627-9027-489.72-13	INTEREST	-	-	-	-	1,187
627-9027-489.72-14	OTHER LEASE COST	-	-	-	-	1,170
	Interest and Fiscal Charges	**23,661**	**-**	**-**	**-**	**2,357**
	Debt Service	**259,746**	**-**	**-**	**-**	**4,165**
	Non-Departmental					
	Personnel Services					
627-9501-491.40-24	SEPARATION PAY	1,216	15,803	5,000	14,648	15,000
627-9501-491.40-85	RETIREMENT - TMRS	121	1,762	591	1,730	2,021
627-9501-491.40-87	SOCIAL SECURITY	93	980	310	909	930
627-9501-491.40-88	MEDICARE	-	229	73	213	218
627-9501-491.40-89	WORKERS COMPENSATION	2	29	54	25	750
	Personnel Services	**1,432**	**18,803**	**6,028**	**17,525**	**18,919**
	Designated Expenses					
627-9501-491.50-15	CONTINGENCY	-	-	100,000	100,000	-
	Designated Expenses	**-**	**-**	**100,000**	**100,000**	**-**
	Transfers					
627-9595-492.93-49	TRANSFER TO GENERAL FUND CIP	-	-	-	93,435	-
	Transfers	**-**	**-**	**-**	**93,435**	**-**
	Non-Departmental	**$ 1,432**	**$ 18,803**	**$ 106,028**	**$ 210,960**	**$ 18,919**

DEBT SERVICE FUND

CITY OF KILLEEN

DEBT SERVICE FUND

Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest on long-term debt of governmental funds.

DEBT SERVICE FUND
BUDGET SUMMARY
FY 2021

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated	FY 2021 Budget	Percent of Budget	% Change from FY 2020 Budget
Revenues							
Taxes							
Ad Valorem Taxes	$ 14,447,126	$ 12,229,178	$ 13,894,183	$ 13,895,556	$ 14,198,162	88.02%	2.19%
Penalties & Interest	84,705	93,060	85,000	81,176	92,554	0.57%	8.89%
Delinquent Property Taxes	71,487	103,262	70,889	49,827	72,110	0.45%	1.72%
Ad Valorem To TIRZ	(39,348)	(39,419)	-	(54,290)	-	0.00%	0.00%
Total Taxes	**14,563,970**	**12,386,081**	**14,050,072**	**13,972,269**	**14,362,826**	**89.04%**	**2.23%**
Other							
Intergovernmental Revenue	2,086,709	2,167,092	1,684,375	1,684,375	1,684,375	10.44%	0.00%
Interest	168,891	244,860	129,067	222,000	83,357	0.52%	-35.42%
Bond Refunding Proceeds	33,455,000	-	-	-	-	0.00%	0.00%
Premium	3,877,980	-	-	-	-	0.00%	0.00%
Total Other	**39,588,580**	**2,411,952**	**1,813,442**	**1,906,375**	**1,767,732**	**10.96%**	**-2.52%**
Total Revenues	**54,152,550**	**14,798,033**	**15,863,514**	**15,878,644**	**16,130,558**	**100.00%**	**1.68%**
Expenses							
Principal Payments	8,725,000	8,680,000	9,030,000	9,030,000	10,085,000	60.68%	11.68%
Interest Payments	6,985,379	7,158,272	6,805,514	6,805,514	6,505,988	39.15%	-4.40%
Arbitrage Calculation Fees	12,466	16,596	20,000	20,000	20,000	0.12%	0.00%
Paying Agent Fees	6,375	7,379	8,000	8,000	8,000	0.05%	0.00%
Payment to Escrow Agent	36,938,001	-	-	-	-	0.00%	0.00%
Refunding Costs	391,354	(135)	-	-	-	0.00%	0.00%
Total Expenses	**$ 53,058,575**	**$ 15,862,112**	**$ 15,863,514**	**$ 15,863,514**	**$ 16,618,988**	**100.00%**	**4.76%**
Net Change In Fund Balance	**$ 1,093,975**	**$ (1,064,079)**	**$ -**	**$ 15,130**	**$ (488,430)**		
Fund Balance, Beginning					**4,101,885**		
Fund Balance, Ending					**$ 3,613,455**		

Revenues by Source FY 2021

Revenues by Department Last Five Years

Expenditures by Department FY 2021

Expenditures by Department Last Five Years

Account	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated Budget	FY 2021 Adopted Budget
	Debt Service Fund Revenues					
	Taxes					
400-0000-311.01-00	AD VALOREM TAXES	$ 14,447,126	$ 12,229,178	$ 13,894,183	$ 13,895,556	$ 14,198,162
400-0000-311.01-01	TAX DISCOUNTS	-	-	-	-	-
400-0000-311.01-03	PAYMENT TO TIRZ	(39,348)	(39,419)	-	(54,290)	-
400-0000-311.02-00	DELINQUENT PROPERTY TAXES	71,487	103,262	70,889	49,827	72,110
400-0000-311.03-00	DELINQUENT TAX P AND I	84,705	93,060	85,000	81,176	92,554
	Taxes	**14,563,970**	**12,386,081**	**14,050,072**	**13,972,269**	**14,362,826**
	Intergovernmental Revenue					
400-0000-332.04-01	USDOT-TXDOT	2,086,709	2,167,092	1,684,375	1,684,375	1,684,375
	Intergovernmental Revenue	**2,086,709**	**2,167,092**	**1,684,375**	**1,684,375**	**1,684,375**
	Investment Income					
400-0000-361.05-00	INTEREST EARNED	172,359	247,860	132,567	225,000	84,378
400-0000-361.05-10	INVESTMENT EXPENSE	(3,468)	(3,000)	(3,500)	(3,000)	(1,021)
	Investment Income	**168,891**	**244,860**	**129,067**	**222,000**	**83,357**
	Other Financing Sources					
400-0000-391.03-42	TRANSFER IN FROM FUND 342	-	-	-	-	-
400-0000-393.01-01	BOND PROCEEDS	33,455,000	-	-	-	-
400-0000-393.01-06	PREMIUM	3,877,980	-	-	-	-
	Other Financing Sources	**37,332,980**	**-**	**-**	**-**	**-**
	Debt Service Fund Revenues	**54,152,550**	**14,798,033**	**15,863,514**	**15,878,644**	**16,130,558**
	Debt Service Fund Expenditures					
	Principal					
400-9000-489.71-10	BOND PRINCIPAL PAYMENTS	8,725,000	8,680,000	9,030,000	9,030,000	10,085,000
400-9000-489.71-11	PAYMENT TO ESCROW AGENT	36,938,001	-	-	-	-
	Principal	**45,663,001**	**8,680,000**	**9,030,000**	**9,030,000**	**10,085,000**
	Interest & Fiscal Charges					
400-9000-489.72-10	BOND INTEREST	6,985,379	7,158,272	6,805,514	6,805,514	6,505,988
400-9000-489.72-11	ARBITRAGE CALCULATION FEE	12,466	16,596	20,000	20,000	20,000
400-9000-489.72-12	PAYING AGENT FEES	6,375	7,379	8,000	8,000	8,000
	Interest & Fiscal Charges	**7,004,220**	**7,182,247**	**6,833,514**	**6,833,514**	**6,533,988**
	Amortization & Bond Issue					
400-9000-489.73-11	REFUNDING COSTS	391,354	(135)	-	-	-
	Amortization & Bond Issue	**391,354**	**(135)**	**-**	**-**	**-**
	Debt Service Fund Expenditures	**$ 53,058,575**	**$ 15,862,112**	**$ 15,863,514**	**$ 15,863,514**	**$ 16,618,988**

CITY OF KILLEEN
ANNUAL BUDGET
FY 2021
HISTORICAL TAX DATA

Fiscal Year	Tax Year	M&O Tax Rate	I&S Tax Rate	Total Tax Rate	Market Value	Net Taxable Value
FY 2010	2009	$ 0.4906	$ 0.2044	$ 0.6950	$ 5,097,643,434	$ 4,597,388,192
FY 2011	2010	0.50872	0.23408	0.74280	5,153,511,019	4,600,996,317
FY 2012	2011	0.54734	0.19546	0.74280	5,304,778,692	4,732,551,512
FY 2013	2012	0.50563	0.23717	0.74280	5,440,101,303	4,818,504,794
FY 2014	2013	0.50410	0.23870	0.74280	5,691,347,968	5,012,906,385
FY 2015	2014	0.52290	0.22690	0.74980	5,801,858,878	5,028,425,890
FY 2016	2015	0.49380	0.25600	0.74980	6,036,159,736	5,175,292,421
FY 2017	2016	0.44670	0.30310	0.74980	6,323,970,735	5,352,339,761
FY 2018	2017	0.49330	0.25650	0.74980	6,918,479,682	5,772,164,539
FY 2019	2018	0.53530	0.21450	0.74980	7,177,133,251	5,834,474,313
FY 2020	2019	0.52810	0.22170	0.74980	8,031,991,548	6,461,868,238
FY 2021	2020	0.51500	0.21800	0.73300	8,699,563,569	6,942,146,436

Fiscal Year	Tax Year	Freeze Adjusted Taxable Value	Tax Increment Finance Zone	Freeze Tax Levy	Total Tax Levy	Each $0.01 of tax @ 98% collection	Collections	% Collected
FY 2010	2009	$ 4,393,080,749	$ 456,519	$ 1,402,686	$ 31,931,424	$ 450,256	$ 30,976,529	97.01%
FY 2011	2010	4,395,993,060	1,550,341	1,433,798	34,075,719	449,572	33,211,844	97.46%
FY 2012	2011	4,520,459,969	2,075,525	1,477,513	35,040,073	462,295	34,333,324	97.98%
FY 2013	2012	4,599,097,718	5,433,364	1,541,639	35,663,378	470,518	34,749,940	97.44%
FY 2014	2013	4,795,024,710	6,914,663	1,544,869	37,110,950	489,617	35,660,835	96.09%
FY 2015	2014	4,811,164,418	7,427,446	1,560,979	37,579,399	491,168	36,293,382	96.58%
FY 2016	2015	4,943,248,641	7,446,897	1,651,063	38,659,704	505,288	38,331,888	99.15%
FY 2017	2016	5,105,756,819	8,906,001	1,734,469	39,950,656	522,161	39,579,653	99.07%
FY 2018	2017	5,495,220,469	17,004,375	1,873,098	42,948,762	561,347	42,451,488	98.84%
FY 2019	2018	5,558,236,084	17,672,958	1,869,156	43,412,298	567,405	42,415,199	97.70%
FY 2020	2019	6,146,321,192	26,096,245	2,030,664	47,920,111	626,323	47,041,613	98.17%
FY 2021	2020	6,546,250,278	32,680,732	2,439,716	50,184,181	670,948		

Each $0.01 of Tax @ 98% Collection

Total Tax Rate

CITY OF KILLEEN ANNUAL BUDGET FY 2021

Tax Structure

		% of Appraised Value	Taxes Lost
Total Appraised Value	$ 8,699,563,569		
Less:			
Ag Value Loss	(23,225,591)	0.27%	(170,244)
Cap on Homestead Increases	(71,007,007)	0.82%	(520,481)
Charitable Organizations	(6,379,878)	0.07%	(46,765)
Veterans' Partial Exemptions	(72,473,282)	0.83%	(531,229)
Veterans' 100% HS Exemption	(911,792,257)	10.48%	(6,683,437)
Totally Exempt Property	(583,634,579)	6.71%	(4,278,041)
Armed Services Surviving Spouse	(3,724,662)	0.04%	(27,302)
Pollution Control	(189,914)	0.00%	(1,392)
Solar Exemption	(40,369)	0.00%	(296)
Over 65 Exemptions	(84,949,594)	0.98%	(622,681)
Total Exemptions	**(1,757,417,133)**	**20.20%**	**(12,881,868)**
Net Taxable Value	6,942,146,436	79.80%	
Freeze Taxable Value	(395,896,158)	4.55%	
Less Tax Increment Finance Zone	(32,680,732)		
Freeze Adjusted Taxable Value (less TIRZ)	6,513,569,546	74.87%	
Tax Rate per $100 Valuation	$ 0.7330		
Freeze Tax Levy	2,439,716		
Freeze Adjusted Tax Levy	47,744,465		
Total Estimated Tax Levy	**50,184,181**		
Estimated Collections at 99.99%	**$ 50,179,163**		

Comparison of Taxable Value, Levy, and Rates

	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Freeze Actual Tax	$ 1,734,469	$ 1,873,098	$ 1,869,156	$ 2,030,664	$ 2,439,716
Freeze Adjusted Taxable Value	5,105,756,819	5,495,220,469	5,558,236,084	6,146,321,192	6,546,250,278
Less TIRZ	(8,906,001)	(17,004,375)	(17,672,958)	(26,096,245)	(32,680,732)
Freeze Adjusted Taxable Value (less TIRZ)	**5,096,850,818**	**5,478,216,094**	**5,540,563,126**	**6,120,224,947**	**6,513,569,546**
Maintenance & Operations Tax Rate	0.44670	0.49330	0.53530	0.52810	0.51500
Debt Service Tax Rate	0.30310	0.25650	0.21450	0.22170	0.21800
Total Tax Rate	**0.74980**	**0.74980**	**0.74980**	**0.74980**	**0.73300**
Tax Levy (excluding TIRZ)	**$ 39,950,656**	**$ 42,948,762**	**$ 43,412,298**	**$ 47,920,111**	**$ 50,184,181**

Each $0.01 of tax at 99.99% collection produces **$ 684,572**

BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically in the form of general obligation bonds, revenue bonds, or certificates of obligation. These issues require greater legal formality than bank loans and may also require voter approval.

TYPES OF DEBT

The City of Killeen has three types of debt outstanding.

General obligation debt is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the respective debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, hotel occupancy tax revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT POLICY

The City's debt service management policies are designed to comply with the legal provisions of the various bond ordinance and covenants governing the debt issue. City policy is to maintain a fund balance reserve of at least two months of annual appropriated expenditures for debt service and any associated fees.

When the City of Killeen utilizes long-term financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement over a period not greater than the useful life of the improvement.
- Determining that the cost benefit of the improvement including interest costs is positive.

The City's debt management objective is to maintain level debt service that does not adversely impact tax or utility rates and does not hinder the City's ability to effectively operate the utility systems, street network, or other facilities. The City's debt payments must stay within provisions of state law, bond covenants, and City Council adopted policies. All of these criteria and objectives are met with the debt financing adopted in this budget.

The most recent debt issuances of the City of Killeen earned ratings as follows:

Bond Type	S&P	Fitch
General Obligation	AA-	AA
Certificates of Obligation	AA-	AA
Waterworks and Sewer System Revenue Bonds	AA	AA-

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to $2.50 per $100 of assessed valuation for all City purposes. The City's FY 2021 tax rate is well below all of the referenced limits.

The following is an analysis of the City of Killeen's preliminary total assessed value for the 2020 tax roll, a calculation of the maximum amount the City can designate for debt service requirements, and the actual amount to be expended for tax supported debt service during fiscal year 2021:

2020 Assessed Value (preliminary)	$ 8,604,829,307
Maximum Ad Valorem Rate ($2.50 per $100)	X 2.5%
Legal Limit for Debt Service	$ 215,120,733
FY 2021 Tax Supported Debt Service	$ 14,199,582

ANNUAL BUDGET
FY 2021
CITY WIDE BONDED DEBT

Issue	Proposition	Election Date	Purpose	Authorization Amount	Amount Previously Issued	Amount This Issue	Amount Unissued
2010 GO Refunding Bonds			Refund Outstanding Obligations	$ 13,330,000	$ -	$ 13,330,000	$ -
2010 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	6,870,000	-	6,870,000	-
2011 GO Refunding Bonds			Refund Outstanding Obligations	6,875,000	-	6,875,000	-
2011 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	11,135,000	-	11,135,000	-
2011A Pass-Through Toll Revenue & Limited Tax Bonds			Streets	31,400,000	-	31,400,000	-
2012 Combination Tax & Revenue CO's			Streets and Public Safety	6,765,000	-	6,765,000	-
2012 GO Improvement & Refunding Bonds	3	11/5/2002	Parks and Recreation	18,040,000	12,175,000	1,265,000	4,600,000
			Refund Outstanding Obligations	24,560,000	-	24,450,000	110,000
2013 GO Refunding Bonds			Refund Outstanding Obligations	41,225,000	-	41,225,000	-
2013 Waterworks & Sewer System Revenue Refunding & Improvement Bonds			Water/Sewer System	18,150,000	-	18,150,000	-
			Refund Outstanding Obligations	10,880,000	-	10,880,000	-
2014 Combination Tax & Revenue CO's			Public Safety, Parks and Recreation, and Streets	13,060,000	-	13,060,000	-
2014 GO Refunding & Improvement Bonds	2	11/5/2002	Public Safety Buildings and Facilities	23,255,000	21,665,000	1,590,000	-
	3	11/5/2002	Parks and Recreation	18,040,000	13,440,000	4,600,000	-
			Refund Outstanding Obligations	5,430,000	-	5,430,000	-
2015 GO Refunding Bonds			Refund Outstanding Obligations	8,940,000	-	8,940,000	-
2016 GO Refunding Bonds			Refund Outstanding Obligations	36,295,000	-	36,295,000	-
2017 GO Refunding Bonds			Refund Outstanding Obligations	33,455,000	-	33,455,000	-
2019 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	7,663,441		7,663,441	-
2020 Limited Tax Notes			To Purchase Fire Equipment	4,910,000		4,910,000	-
Total				**$ 340,278,441**	**$ 47,280,000**	**$ 288,288,441**	**$ 4,710,000**

ANNUAL BUDGET
FY 2021
CITY WIDE BONDED DEBT

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding Principal 10/01/20	Outstanding Interest 10/01/20	---Proceeds--- Expended	Unexpended
Governmental Issues								
2011 GO Refunding Bonds	8/1/2023	2.00%	5.00%	$ 6,875,000	$ 2,260,000	$ 222,850	$ 6,875,000	$ -
2011A Pass-Through Toll Revenue & Limited Tax Bonds	8/1/2035	2.00%	5.00%	31,400,000	5,415,000	458,125	31,286,315	113,685
2012 Combination Tax & Revenue CO's	8/1/2032	2.00%	3.00%	6,765,000	5,030,000	1,019,613	6,765,000	-
2014 Combination Tax & Revenue CO's	8/1/2039	2.00%	5.00%	13,060,000	11,775,000	6,003,350	13,002,253	57,747
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	10,610,000	4,920,000	1,882,300	10,610,000	-
2017 GO Refunding Bonds	8/1/2036	2.00%	5.00%	30,625,000	30,020,000	13,260,500	30,625,000	-
2020 Limited Tax Notes	2/1/2027	1.27%	1.57%	4,910,000	4,910,000	224,386	-	4,910,000
Total Governmental Issues				104,245,000	64,330,000	23,071,124	99,163,568	5,081,432
Total Debt Per Capita				**$687.33**	**$424.16**	**$152.12**	**$653.83**	
Combination Governmental/Solid Waste Issues								
2012 GO Improvement & Refunding Bonds	8/1/2032	2.00%	5.00%	25,715,000	18,315,000	4,590,844	25,715,000	-
2015 GO Refunding Bonds	8/1/2034	3.00%	4.00%	8,940,000	8,940,000	3,064,050	8,940,000	-
Total Combination Governmental/Solid Waste Issues				34,655,000	27,255,000	7,654,894	34,655,000	-
Total Debt Per Capita				**$228**	**$180**	**$50**	**$228**	
Combination Governmental/Drainage Issues								
2013 GO Refunding Bonds	8/1/2032	2.00%	5.00%	41,225,000	34,350,000	9,855,163	41,225,000	-
Total Combination Governmental/Drainage Issues				41,225,000	34,350,000	9,855,163	41,225,000	-
Total Debt Per Capita				**$272**	**$226**	**$65**	**$272**	
Combination Governmental/Hotel Issues								
2010 GO Refunding Bonds	8/1/2030	2.00%	4.00%	13,330,000	3,105,000	560,000	13,330,000	-
2017 GO Refunding Bonds	8/1/2036	2.00%	5.00%	2,830,000	2,790,000	802,300	2,830,000	-
Total Combination Governmental/Hotel Issues				16,160,000	5,895,000	1,362,300	16,160,000	-
Total Debt Per Capita				**$107**	**$39**	**$9**	**$107**	
Combination Governmental/Solid Waste/Hotel Issues								
2016 GO Refunding Bonds	8/1/2034	3.00%	5.00%	36,295,000	35,445,000	11,806,650	36,295,000	-
Total Combination Governmental/Solid Waste/Hotel Issues				36,295,000	35,445,000	11,806,650	36,295,000	-
Total Debt Per Capita				**$239**	**$234**	**$78**	**$239**	
Water & Sewer Issues								
2010 Waterworks & Sewer System Rev Ref Bonds	8/15/2021	2.00%	4.00%	6,870,000	655,000	26,200	6,870,000	-
2011 Waterworks & Sewer System Rev Ref Bonds	8/15/2022	2.00%	5.00%	11,135,000	3,180,000	242,250	11,135,000	-
2013 Waterworks & Sewer System Rev Ref & Impr Bonds	8/15/2033	2.00%	5.00%	29,030,000	22,030,000	6,502,700	25,726,384	3,303,616
2019 Waterworks & Sewer System Rev Ref Bonds	8/16/2027	2.00%	5.00%	7,663,441	6,425,000	1,048,450	7,663,441	-
Total Water & Sewer Issues				54,698,441	32,290,000	7,819,600	51,394,825	3,303,616
Total Debt Per Capita				**$361**	**$213**	**$52**	**$339**	
Total				$ 287,278,441	$ 199,565,000	$ 61,569,730	$ 278,893,393	$ 8,385,048
Total Debt Per Capita				**$1,894**	**$1,316**	**$406**	**$1,839**	

By Fund	Last Maturity Date	---Interest Rates--- Low	High	Original Issues	Outstanding Principal 10/01/20	Outstanding Interest 10/01/20	---Proceeds--- Expended	Unexpended
Governmental	8/1/2039	2.00%	5.00%	$ 209,220,000	$ 153,300,000	$ 50,370,030	$ 204,138,568	$ 5,081,432
Solid Waste	8/1/2030	2.00%	5.00%	7,360,000	5,635,000	1,401,050	7,360,000	-
Water & Sewer	8/1/2040	0.40%	5.00%	54,698,441	32,290,000	7,819,600	51,394,825	3,303,616
Drainage	8/1/2026	2.00%	5.00%	3,935,000	2,745,000	499,500	3,935,000	-
Hotel	8/1/2031	2.00%	5.00%	12,065,000	5,595,000	1,479,550	12,065,000	-
Total				**$ 287,278,441**	**$ 199,565,000**	**$ 61,569,730**	**$ 278,893,393**	**$ 8,385,048**

Debt Outstanding by Type

Debt Outstanding by Fund

ANNUAL BUDGET
FY 2020
CITY WIDE BONDED DEBT
SCHEDULE OF REQUIREMENTS

Fiscal Year	2010 GO Refunding Bonds		2010 Waterworks & Sewer System Revenue Refunding Bonds		2011 Waterworks & Sewer System Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
FY 2021	$ 745,000	$ 124,200	$ 655,000	$ 26,200	$ 1,515,000	$ 159,000
FY 2022	285,000	94,400	-	-	1,665,000	83,250
FY 2023	295,000	83,000	-	-	-	-
FY 2024	310,000	71,200	-	-	-	-
FY 2025	325,000	58,800	-	-	-	-
FY 2026	335,000	45,800	-	-	-	-
FY 2027	190,000	32,400	-	-	-	-
FY 2028	200,000	24,800	-	-	-	-
FY 2029	205,000	16,800	-	-	-	-
FY 2030	215,000	8,600	-	-	-	-
FY 2031	-	-	-	-	-	-
FY 2032	-	-	-	-	-	-
FY 2033	-	-	-	-	-	-
FY 2034	-	-	-	-	-	-
FY 2035	-	-	-	-	-	-
FY 2036	-	-	-	-	-	-
FY 2037	-	-	-	-	-	-
FY 2038	-	-	-	-	-	-
FY 2039	-	-	-	-	-	-
Totals	$ 3,105,000	$ 560,000	$ 655,000	$ 26,200	$ 3,180,000	$ 242,250

Fiscal Year	2011 GO Refunding Bonds		2011A Pass-Through Toll Revenue & Limited Tax Bonds		2012 Combination Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest
FY 2021	$ 715,000	$ 105,850	$ 1,275,000	$ 193,225	$ 350,000	$ 140,988
FY 2022	750,000	77,250	1,340,000	129,475	360,000	133,988
FY 2023	795,000	39,750	1,380,000	89,275	375,000	126,788
FY 2024	-	-	1,420,000	46,150	385,000	118,350
FY 2025	-	-	-	-	395,000	106,800
FY 2026	-	-	-	-	410,000	94,950
FY 2027	-	-	-	-	420,000	82,650
FY 2028	-	-	-	-	435,000	70,050
FY 2029	-	-	-	-	450,000	57,000
FY 2030	-	-	-	-	465,000	43,500
FY 2031	-	-	-	-	485,000	29,550
FY 2032	-	-	-	-	500,000	15,000
FY 2033	-	-	-	-	-	-
FY 2034	-	-	-	-	-	-
FY 2035	-	-	-	-	-	-
FY 2036	-	-	-	-	-	-
FY 2037	-	-	-	-	-	-
FY 2038	-	-	-	-	-	-
FY 2039	-	-	-	-	-	-
Totals	$2,260,000	$ 222,850	$ 5,415,000	$ 458,125	$ 5,030,000	$ 1,019,613

Continued

Fiscal Year	2012 GO Improvement & Refunding Bonds		2013 GO Refunding Bonds		2013 Waterworks & Sewer System Revenue Refunding & Improvement Bonds		2014 Combination Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2021	$ 1,525,000	$ 847,569	$ 2,730,000	$ 1,621,394	$ 1,890,000	$ 979,856	$ 415,000	$ 522,950
FY 2022	1,605,000	771,319	2,860,000	1,484,894	1,940,000	904,256	430,000	506,350
FY 2023	1,680,000	691,069	3,010,000	1,341,894	2,020,000	816,956	445,000	489,150
FY 2024	1,770,000	607,069	3,155,000	1,191,394	1,040,000	726,056	465,000	471,350
FY 2025	1,855,000	518,569	3,315,000	1,033,644	2,785,000	684,456	485,000	452,750
FY 2026	1,945,000	425,819	3,475,000	867,894	2,880,000	573,056	500,000	433,350
FY 2027	2,050,000	328,569	2,495,000	694,144	1,185,000	429,056	520,000	413,350
FY 2028	2,150,000	226,069	2,620,000	569,394	1,245,000	369,806	545,000	392,550
FY 2029	2,255,000	118,569	2,750,000	438,394	1,305,000	307,556	565,000	370,750
FY 2030	1,315,000	48,100	2,545,000	300,894	1,345,000	265,144	595,000	342,500
FY 2031	80,000	5,363	2,630,000	221,363	1,395,000	219,750	625,000	312,750
FY 2032	85,000	2,763	2,765,000	89,863	1,465,000	150,000	655,000	281,500
FY 2033	-	-	-	-	1,535,000	76,750	685,000	248,750
FY 2034	-	-	-	-	-	-	720,000	214,500
FY 2035	-	-	-	-	-	-	755,000	178,500
FY 2036	-	-	-	-	-	-	790,000	145,850
FY 2037	-	-	-	-	-	-	825,000	111,700
FY 2038	-	-	-	-	-	-	860,000	76,000
FY 2039	-	-	-	-	-	-	895,000	38,750
Totals	$ 18,315,000	$ 4,590,844	$ 34,350,000	$ 9,855,163	$ 22,030,000	$ 6,502,700	$ 11,775,000	$ 6,003,350

Fiscal Year	2014 GO Refunding & Improvement Bonds		2015 GO Refunding Bonds		2016 GO Refunding Bonds		2017 GO Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2021	$ 270,000	$ 221,250	$ -	$ 339,600	$ 890,000	$ 1,579,800	$ 1,825,000	$ 1,384,600
FY 2022	280,000	210,450	-	339,600	930,000	1,553,100	2,370,000	1,329,850
FY 2023	290,000	199,250	-	339,600	990,000	1,506,600	2,470,000	1,235,050
FY 2024	300,000	187,650	-	339,600	3,185,000	1,457,100	425,000	1,136,250
FY 2025	315,000	175,650	1,160,000	339,600	3,685,000	1,297,850	445,000	1,119,250
FY 2026	325,000	163,050	1,220,000	293,200	3,860,000	1,113,600	470,000	1,097,000
FY 2027	340,000	150,050	905,000	244,400	4,440,000	920,600	215,000	1,073,500
FY 2028	355,000	136,450	700,000	208,200	3,210,000	698,600	1,925,000	1,062,750
FY 2029	370,000	122,250	735,000	180,200	3,340,000	570,200	2,025,000	966,500
FY 2030	385,000	103,750	770,000	150,800	2,770,000	436,600	2,125,000	865,250
FY 2031	405,000	84,500	805,000	120,000	2,885,000	325,800	1,840,000	759,000
FY 2032	425,000	64,250	845,000	87,800	3,000,000	210,400	1,935,000	667,000
FY 2033	445,000	43,000	885,000	54,000	1,110,000	90,400	4,025,000	589,600
FY 2034	415,000	20,750	915,000	27,450	1,150,000	46,000	4,180,000	428,600
FY 2035	-	-	-	-	-	-	4,355,000	261,400
FY 2036	-	-	-	-	-	-	2,180,000	87,200
FY 2037	-	-	-	-	-	-	-	-
FY 2038	-	-	-	-	-	-	-	-
FY 2039	-	-	-	-	-	-	-	-
Totals	$ 4,920,000	$ 1,882,300	$ 8,940,000	$ 3,064,050	$ 35,445,000	$ 11,806,650	$ 32,810,000	$ 14,062,800

Continued

Fiscal Year	2019 Waterworks & Sewer System Revenue Refunding Bonds		2020 Limited Tax Note		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2021	$ -	$ 239,150	$ 670,000	$ 60,874	$ 15,470,000	$ 8,546,505	$ 24,016,505
FY 2022	-	239,150	685,000	49,498	15,500,000	7,906,829	23,406,829
FY 2023	1,720,000	239,150	695,000	40,735	16,165,000	7,238,266	23,403,266
FY 2024	2,920,000	170,350	700,000	31,877	16,075,000	6,554,396	22,629,396
FY 2025	-	53,550	710,000	22,924	15,475,000	5,863,843	21,338,843
FY 2026	-	53,550	720,000	13,843	16,140,000	5,175,112	21,315,112
FY 2027	1,785,000	53,550	730,000	4,636	15,275,000	4,426,905	19,701,905
FY 2028	-	-	-	-	13,385,000	3,758,669	17,143,669
FY 2029	-	-	-	-	14,000,000	3,148,219	17,148,219
FY 2030	-	-	-	-	12,530,000	2,565,138	15,095,138
FY 2031	-	-	-	-	11,150,000	2,078,075	13,228,075
FY 2032	-	-	-	-	11,675,000	1,568,575	13,243,575
FY 2033	-	-	-	-	8,685,000	1,102,500	9,787,500
FY 2034	-	-	-	-	7,380,000	737,300	8,117,300
FY 2035	-	-	-	-	5,110,000	439,900	5,549,900
FY 2036	-	-	-	-	2,970,000	233,050	3,203,050
FY 2037	-	-	-	-	825,000	111,700	936,700
FY 2038	-	-	-	-	860,000	76,000	936,000
FY 2039	-	-	-	-	895,000	38,750	933,750
Totals	$ 6,425,000	$ 1,048,450	$ 4,910,000	$ 224,387	$ 199,565,000	$ 61,569,731	$ 261,134,731

ANNUAL BUDGET
FY 2021
GENERAL OBLIGATION DEBT
SCHEDULE OF BONDED DEBT

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding Principal 10/01/20	Outstanding Interest 10/01/20	---Proceeds--- Expended	Unexpended
2010 GO Refunding Bonds	8/1/2026	2.00%	4.00%	$ 4,830,000	$ 1,035,000	$ 127,800	$ 4,830,000	$ -
2011 GO Refunding Bonds	8/1/2023	3.25%	5.00%	6,875,000	2,260,000	222,850	6,875,000	-
2011A Pass-Through Toll Revenue & Limited Tax Bonds	8/1/2035	2.00%	5.00%	31,400,000	5,415,000	458,125	31,286,315	113,685
2012 Combination Tax & Revenue CO's	8/1/2032	2.00%	3.00%	6,765,000	5,030,000	1,019,613	6,765,000	-
2012 GO Improvement & Refunding Bonds	8/1/2032	2.00%	5.00%	19,500,000	13,735,000	3,429,094	19,500,000	-
2013 GO Refunding Bonds	8/1/2032	2.00%	5.00%	37,290,000	31,605,000	9,355,663	37,290,000	-
2014 Combination Tax & Revenue CO's	8/1/2039	2.00%	5.00%	13,060,000	11,775,000	6,003,350	13,002,253	57,747
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	10,610,000	4,920,000	1,882,300	10,610,000	-
2015 GO Refunding Bonds	8/1/2034	3.00%	4.00%	8,640,000	8,640,000	2,995,050	8,640,000	-
2016 GO Refunding Bonds	8/1/2034	2.00%	5.00%	34,715,000	33,955,000	11,391,300	34,715,000	-
2017 GO Refunding Bonds	8/1/2036	2.00%	5.00%	30,625,000	30,020,000	13,260,500	30,625,000	-
2020 Limited Tax Note	2/1/2027	1.27%	1.57%	4,910,000	4,910,000	224,386	-	4,910,000
Total				**$ 209,220,000**	**$ 153,300,000**	**$ 50,370,030**	**$ 204,138,568**	**$ 5,081,432**

ANNUAL BUDGET
FY 2021
GENERAL OBLIGATION DEBT
SCHEDULE OF REQUIREMENTS

Fiscal Year	2010 GO Refunding Bonds		2011 GO Refunding Bonds		2011A Pass-Through Toll Revenue & Limited Tax Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
FY 2021	$ 335,000	$ 41,400	$ 715,000	$ 105,850	$ 1,275,000	$ 193,225
FY 2022	130,000	28,000	750,000	77,250	1,340,000	129,475
FY 2023	130,000	22,800	795,000	39,750	1,380,000	89,275
FY 2024	140,000	17,600	-	-	1,420,000	46,150
FY 2025	150,000	12,000	-	-	-	-
FY 2026	150,000	6,000	-	-	-	-
FY 2027	-	-	-	-	-	-
FY 2028	-	-	-	-	-	-
FY 2029	-	-	-	-	-	-
FY 2030	-	-	-	-	-	-
FY 2031	-	-	-	-	-	-
FY 2032	-	-	-	-	-	-
FY 2033	-	-	-	-	-	-
FY 2034	-	-	-	-	-	-
FY 2035	-	-	-	-	-	-
FY 2036	-	-	-	-	-	-
FY 2037	-	-	-	-	-	-
FY 2038	-	-	-	-	-	-
FY 2039	-	-	-	-	-	-
Totals	$ 1,035,000	$ 127,800	$ 2,260,000	$ 222,850	$ 5,415,000	$ 458,125

Fiscal Year	2012 Combination Tax & Revenue CO's		2012 GO Improvement & Refunding Bonds		2013 GO Refunding Bonds		2014 Combination Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2021	$ 350,000	$ 140,988	$ 1,160,000	$ 638,406	$ 2,325,000	$ 1,484,144	$ 415,000	$ 522,950
FY 2022	360,000	133,988	1,225,000	580,406	2,435,000	1,367,894	430,000	506,350
FY 2023	375,000	126,788	1,280,000	519,156	2,565,000	1,246,144	445,000	489,150
FY 2024	385,000	118,350	1,345,000	455,156	2,690,000	1,117,894	465,000	471,350
FY 2025	395,000	106,800	1,410,000	387,906	2,825,000	983,394	485,000	452,750
FY 2026	410,000	94,950	1,480,000	317,406	2,960,000	842,144	500,000	433,350
FY 2027	420,000	82,650	1,560,000	243,406	2,495,000	694,144	520,000	413,350
FY 2028	435,000	70,050	1,635,000	165,406	2,620,000	569,394	545,000	392,550
FY 2029	450,000	57,000	1,715,000	83,656	2,750,000	438,394	565,000	370,750
FY 2030	465,000	43,500	760,000	30,063	2,545,000	300,894	595,000	342,500
FY 2031	485,000	29,550	80,000	5,363	2,630,000	221,363	625,000	312,750
FY 2032	500,000	15,000	85,000	2,763	2,765,000	89,863	655,000	281,500
FY 2033	-	-	-	-	-	-	685,000	248,750
FY 2034	-	-	-	-	-	-	720,000	214,500
FY 2035	-	-	-	-	-	-	755,000	178,500
FY 2036	-	-	-	-	-	-	790,000	145,850
FY 2037	-	-	-	-	-	-	825,000	111,700
FY 2038	-	-	-	-	-	-	860,000	76,000
FY 2039	-	-	-	-	-	-	895,000	38,750
Totals	$ 5,030,000	$ 1,019,613	$ 13,735,000	$ 3,429,094	$ 31,605,000	$ 9,355,663	$ 11,775,000	$ 6,003,350

Continued

Fiscal Year	2014 GO Refunding & Improvement Bonds		2015 GO Refunding Bonds		2016 GO Refunding Bonds		2017 GO Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2021	$ 270,000	$ 221,250	$ -	$ 327,600	$ 800,000	$ 1,513,800	$ 1,770,000	$ 1,255,500
FY 2022	280,000	210,450	-	327,600	830,000	1,489,800	2,045,000	1,202,400
FY 2023	290,000	199,250	-	327,600	885,000	1,448,300	2,135,000	1,120,600
FY 2024	300,000	187,650	-	327,600	2,995,000	1,404,050	155,000	1,035,200
FY 2025	315,000	175,650	1,035,000	327,600	3,600,000	1,254,300	160,000	1,029,000
FY 2026	325,000	163,050	1,095,000	286,200	3,775,000	1,074,300	175,000	1,021,000
FY 2027	340,000	150,050	855,000	242,400	4,275,000	885,550	-	1,012,250
FY 2028	355,000	136,450	700,000	208,200	2,980,000	671,800	1,605,000	1,012,250
FY 2029	370,000	122,250	735,000	180,200	3,105,000	552,600	1,690,000	932,000
FY 2030	385,000	103,750	770,000	150,800	2,670,000	428,400	1,770,000	847,500
FY 2031	405,000	84,500	805,000	120,000	2,780,000	321,600	1,840,000	759,000
FY 2032	425,000	64,250	845,000	87,800	3,000,000	210,400	1,935,000	667,000
FY 2033	445,000	43,000	885,000	54,000	1,110,000	90,400	4,025,000	589,600
FY 2034	415,000	20,750	915,000	27,450	1,150,000	46,000	4,180,000	428,600
FY 2035	-	-	-	-	-	-	4,355,000	261,400
FY 2036	-	-	-	-	-	-	2,180,000	87,200
FY 2037	-	-	-	-	-	-	-	-
FY 2038	-	-	-	-	-	-	-	-
FY 2039	-	-	-	-	-	-	-	-
Totals	$ 4,920,000	$ 1,882,300	$ 8,640,000	$ 2,995,050	$ 33,955,000	$ 11,391,300	$ 30,020,000	$ 13,260,500

Fiscal Year	2020 Limited Tax Note		Annual Totals			Total GO Bonds		Total Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Total	Principal	Interest	Principal	Interest
FY 2021	670,000	60,874	$ 10,085,000	$ 6,505,987	$ 16,590,987	$ 7,375,000	$ 5,587,950	$ 2,710,000	$ 918,037
FY 2022	685,000	49,498	10,510,000	6,103,111	16,613,111	7,695,000	5,283,800	2,815,000	819,311
FY 2023	695,000	40,735	10,975,000	5,669,548	16,644,548	8,080,000	4,923,600	2,895,000	745,948
FY 2024	700,000	31,877	10,595,000	5,212,877	15,807,877	7,625,000	4,545,150	2,970,000	667,727
FY 2025	710,000	22,924	11,085,000	4,752,324	15,837,324	9,495,000	4,169,850	1,590,000	582,474
FY 2026	720,000	13,843	11,590,000	4,252,243	15,842,243	9,960,000	3,710,100	1,630,000	542,143
FY 2027	730,000	4,636	11,195,000	3,728,436	14,923,436	9,525,000	3,227,800	1,670,000	500,636
FY 2028	-	-	10,875,000	3,226,100	14,101,100	9,895,000	2,763,500	980,000	462,600
FY 2029	-	-	11,380,000	2,736,850	14,116,850	10,365,000	2,309,100	1,015,000	427,750
FY 2030	-	-	9,960,000	2,247,406	12,207,406	8,900,000	1,861,406	1,060,000	386,000
FY 2031	-	-	9,650,000	1,854,125	11,504,125	8,540,000	1,511,825	1,110,000	342,300
FY 2032	-	-	10,210,000	1,418,575	11,628,575	9,055,000	1,122,075	1,155,000	296,500
FY 2033	-	-	7,150,000	1,025,750	8,175,750	6,465,000	777,000	685,000	248,750
FY 2034	-	-	7,380,000	737,300	8,117,300	6,660,000	522,800	720,000	214,500
FY 2035	-	-	5,110,000	439,900	5,549,900	4,355,000	261,400	755,000	178,500
FY 2036	-	-	2,970,000	233,050	3,203,050	2,180,000	87,200	790,000	145,850
FY 2037	-	-	825,000	111,700	936,700	-	-	825,000	111,700
FY 2038	-	-	860,000	76,000	936,000	-	-	860,000	76,000
FY 2039	-	-	895,000	38,750	933,750	-	-	895,000	38,750
Totals	$ 4,910,000	$ 224,387	$ 153,300,000	$ 50,370,031	$ 203,670,031	$ 126,170,000	$ 42,664,556	$ 27,130,000	$ 7,705,475

ANNUAL BUDGET
FY 2021
SOLID WASTE FUND DEBT
SCHEDULE OF BONDED DEBT

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding Principal 10/01/20	Outstanding Interest 10/01/20	---Proceeds--- Expended	Unexpended
2012 GO Improvement & Refunding Bonds	8/1/2030	2.00%	5.00%	$ 6,215,000	$ 4,580,000	$ 1,161,750	$ 6,215,000	-
2015 GO Refunding Bonds	8/1/2027	3.00%	4.00%	300,000	300,000	69,000	300,000	-
2016 GO Refunding Bonds	8/1/2029	3.00%	5.00%	845,000	755,000	170,300	845,000	-
Total				**$ 7,360,000**	**$ 5,635,000**	**$ 1,401,050**	**$ 7,360,000**	**$ -**

ANNUAL BUDGET
FY 2021
SOLID WASTE FUND DEBT
SCHEDULE OF REQUIREMENTS

Fiscal Year	2012 GO Improvement & Refunding Bonds Principal	Interest	2015 GO Refunding Bonds Principal	Interest	2016 GO Refunding Bonds Principal	Interest	Annual Totals Principal	Interest	Total
FY 2021	$ 365,000	$ 209,163	$ -	$ 12,000	$ 90,000	$ 33,200	**$ 455,000**	**$ 254,363**	**$ 709,363**
FY 2022	380,000	190,913	-	12,000	100,000	30,500	**480,000**	**233,413**	**713,413**
FY 2023	400,000	171,913	-	12,000	105,000	25,500	**505,000**	**209,413**	**714,413**
FY 2024	425,000	151,913	-	12,000	110,000	20,250	**535,000**	**184,163**	**719,163**
FY 2025	445,000	130,663	125,000	12,000	-	14,750	**570,000**	**157,413**	**727,413**
FY 2026	465,000	108,413	125,000	7,000	-	14,750	**590,000**	**130,163**	**720,163**
FY 2027	490,000	85,163	50,000	2,000	75,000	14,750	**615,000**	**101,913**	**716,913**
FY 2028	515,000	60,663	-	-	135,000	11,000	**650,000**	**71,663**	**721,663**
FY 2029	540,000	34,913	-	-	140,000	5,600	**680,000**	**40,513**	**720,513**
FY 2030	555,000	18,038	-	-	-	-	**555,000**	**18,038**	**573,038**
Totals	**$ 4,580,000**	**$ 1,161,750**	**$ 300,000**	**$ 69,000**	**$ 755,000**	**$ 170,300**	**$ 5,635,000**	**$ 1,401,050**	**$ 7,036,050**

ANNUAL BUDGET
FY 2021
WATER & SEWER DEBT
SCHEDULE OF BONDED DEBT

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding Principal 10/01/20	Outstanding Interest 10/01/20	---Proceeds--- Expended	Unexpended
2010 Waterworks & Sewer System Refunding Bonds	8/15/2021	2.00%	4.00%	$ 6,870,000	$ 655,000	$ 26,200	$ 6,870,000	$ -
2011 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2022	3.75%	5.00%	11,135,000	3,180,000	242,250	11,135,000	-
2013 Waterworks & Sewer System Revenue Refunding & Impr Bonds	8/15/2033	2.00%	5.00%	29,030,000	22,030,000	6,502,700	25,726,384	3,303,616
2019 Waterworks & Sewer System Revenue Refunding Bonds	8/16/2027	2.00%	5.00%	7,663,441	6,425,000	1,048,450	7,663,441	-
Total				**$ 54,698,441**	**$ 32,290,000**	**$ 7,819,600**	**$ 51,394,825**	**$ 3,303,616**

ANNUAL BUDGET
FY 2021
WATER & SEWER DEBT
SCHEDULE OF REQUIREMENTS

Fiscal Year	2010 Waterworks & Sewer System Revenue Refunding Bonds		2011 Waterworks & Sewer System Revenue Refunding Bonds		2013 Waterworks & Sewer System Revenue Refunding & Improvement Bonds		2019 Waterworks & Sewer System Revenue Refunding Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2021	$ 655,000	$ 26,200	$ 1,515,000	$ 159,000	$ 1,890,000	$ 979,856	$ -	$ 239,150	**$ 4,060,000**	**$ 1,404,206**	**$ 5,464,206**
FY 2022	-	-	1,665,000	83,250	1,940,000	904,256	-	239,150	**3,605,000**	**1,226,656**	**4,831,656**
FY 2023	-	-	-	-	2,020,000	816,956	1,720,000	239,150	**3,740,000**	**1,056,106**	**4,796,106**
FY 2024	-	-	-	-	1,040,000	726,056	2,920,000	170,350	**3,960,000**	**896,406**	**4,856,406**
FY 2025	-	-	-	-	2,785,000	684,456	-	53,550	**2,785,000**	**738,006**	**3,523,006**
FY 2026	-	-	-	-	2,880,000	573,056	-	53,550	**2,880,000**	**626,606**	**3,506,606**
FY 2027	-	-	-	-	1,185,000	429,056	1,785,000	53,550	**2,970,000**	**482,606**	**3,452,606**
FY 2028	-	-	-	-	1,245,000	369,806	-	-	**1,245,000**	**369,806**	**1,614,806**
FY 2029	-	-	-	-	1,305,000	307,556	-	-	**1,305,000**	**307,556**	**1,612,556**
FY 2030	-	-	-	-	1,345,000	265,144	-	-	**1,345,000**	**265,144**	**1,610,144**
FY 2031	-	-	-	-	1,395,000	219,750	-	-	**1,395,000**	**219,750**	**1,614,750**
FY 2032	-	-	-	-	1,465,000	150,000	-	-	**1,465,000**	**150,000**	**1,615,000**
FY 2033	-	-	-	-	1,535,000	76,750	-	-	**1,535,000**	**76,750**	**1,611,750**
Totals	**$ 655,000**	**$ 26,200**	**$ 3,180,000**	**$ 242,250**	**$ 22,030,000**	**$ 6,502,700**	**$ 6,425,000**	**$ 1,048,450**	**$ 32,290,000**	**$ 7,819,600**	**$ 40,109,600**

ANNUAL BUDGET
FY 2021
DRAINAGE DEBT
SCHEDULE OF BONDED DEBT

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding Principal 10/01/20	Outstanding Interest 10/01/20	---Proceeds--- Expended	Unexpended
2013 GO Refunding Bonds	8/1/2026	2.00%	5.00%	$ 3,935,000	$ 2,745,000	$ 499,500	$ 3,935,000	$ -
Total				**$ 3,935,000**	**$ 2,745,000**	**$ 499,500**	**$ 3,935,000**	**$ -**

ANNUAL BUDGET
FY 2021
DRAINAGE DEBT
SCHEDULE OF REQUIREMENTS

Fiscal Year	2013 GO Refunding Bonds Principal	Interest	Annual Totals Principal	Interest	Total
FY 2021	$ 405,000	$ 137,250	**$ 405,000**	**$ 137,250**	**$ 542,250**
FY 2022	425,000	117,000	**425,000**	**117,000**	**542,000**
FY 2023	445,000	95,750	**445,000**	**95,750**	**540,750**
FY 2024	465,000	73,500	**465,000**	**73,500**	**538,500**
FY 2025	490,000	50,250	**490,000**	**50,250**	**540,250**
FY 2026	515,000	25,750	**515,000**	**25,750**	**540,750**
Totals	**$ 2,745,000**	**$ 499,500**	**$ 2,745,000**	**$ 499,500**	**$ 3,244,500**

ANNUAL BUDGET
FY 2021
HOTEL/MOTEL FUND DEBT
SCHEDULE OF BONDED DEBT

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding Principal 10/01/20	Outstanding Interest 10/01/20	---Proceeds--- Expended	Unexpended
2010 GO Refunding Bonds	8/1/2030	2.00%	4.00%	$ 8,500,000	$ 2,070,000	$ 432,200	$ 8,500,000	$ -
2016 GO Refunding Bonds	8/1/2031	4.00%	5.00%	735,000	735,000	245,050	735,000	-
2017 GO Refunding Bonds	8/1/2030	2.00%	5.00%	2,830,000	2,790,000	802,300	2,830,000	-
Total				**$ 12,065,000**	**$ 5,595,000**	**$ 1,479,550**	**$ 12,065,000**	**$ -**

ANNUAL BUDGET
FY 2021
HOTEL/MOTEL FUND DEBT
SCHEDULE OF REQUIREMENTS

Fiscal Year	2010 GO Refunding Bonds Principal	Interest	2016 GO Refunding Bonds Principal	Interest	2017 GO Refunding Bonds Principal	Interest	Annual Totals Principal	Interest	Total	Total GO Bonds Principal	Interest
FY 2021	$ 410,000	$ 82,800	$ -	$ 32,800	$ 55,000	$ 129,100	$ 465,000	$ 244,700	$ 709,700	**$ 465,000**	**$ 244,700**
FY 2022	155,000	66,400	-	32,800	325,000	127,450	480,000	226,650	706,650	**480,000**	**226,650**
FY 2023	165,000	60,200	-	32,800	335,000	114,450	500,000	207,450	707,450	**500,000**	**207,450**
FY 2024	170,000	53,600	80,000	32,800	270,000	101,050	520,000	187,450	707,450	**520,000**	**187,450**
FY 2025	175,000	46,800	85,000	28,800	285,000	90,250	545,000	165,850	710,850	**545,000**	**165,850**
FY 2026	185,000	39,800	85,000	24,550	295,000	76,000	565,000	140,350	705,350	**565,000**	**140,350**
FY 2027	190,000	32,400	90,000	20,300	215,000	61,250	495,000	113,950	608,950	**495,000**	**113,950**
FY 2028	200,000	24,800	95,000	15,800	320,000	50,500	615,000	91,100	706,100	**615,000**	**91,100**
FY 2029	205,000	16,800	95,000	12,000	335,000	34,500	635,000	63,300	698,300	**635,000**	**63,300**
FY 2030	215,000	8,600	100,000	8,200	355,000	17,750	670,000	34,550	704,550	**670,000**	**34,550**
FY 2031	-	-	105,000	4,200	-	-	105,000	4,200	109,200	**105,000**	**4,200**
Totals	**$ 2,070,000**	**$ 432,200**	**$ 735,000**	**$ 245,050**	**$ 2,790,000**	**$ 802,300**	**$ 5,595,000**	**$ 1,479,550**	**$ 7,074,550**	**$ 5,595,000**	**$ 1,479,550**

CAPITAL IMPROVEMENT PROGRAM

CITY OF KILLEEN

CAPITAL IMPROVEMENTS PROGRAM

A Capital Improvement project is a capital expenditure of public funds for the acquisition, construction, or improvement of a physical facility or infrastructure asset. The City of Killeen plans capital expenditures over a five-year period; however, a formal capital improvements budget is adopted by the City Council for the current year only.

Needed capital improvements are identified through city growth, system models, repair and maintenance costs, and various other analyses. Infrastructure outlays are developed using long-range plans for aviation, transportation, water, sewer, solid waste and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the capital improvement program process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding.

The City utilizes capital project funds to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. The capital project funds are detailed later in this section.

Operating Impact on Future Operating Budgets - Many of the larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction not materially affecting operational costs due to their new condition. Below is a table of the operating impacts of major capital improvements on future operating budgets:

IMPACT ON FUTURE OPERATING BUDGET

Category / Project	Project Approved	FY	Fund	Fund/Dept	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel -									
South Water Supply - Chaparral Elevated Storage Tank	Yes	2021	Water & Sewer	550-3410	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Chaparral Road Wastewater Improvements	Yes	2021	Water & Sewer	550-3415	-	10,000	10,000	10,000	10,000
Park Street Booster Pump Station	Yes	2021	Water & Sewer	550-3410	-	5,000	5,000	5,000	5,000
South Water Supply - Chaparral Pump Station	Yes	2021	Water & Sewer	550-3410	-	-	10,000	10,000	10,000
					-	20,000	30,000	30,000	30,000
Operations/Maintenance -									
Street Sweeper	Yes	2021	Drainage	575-3445	-	2,500	2,500	2,500	2,500
Clear Creek Rd at Golden Gate Traffic Signal	Yes	2021	General	010-3445	-	-	-	3,800	3,800
Little Nolan Rd / WS Young Dr Traffic Signal	Yes	2021	General	010-3445	-	-	-	3,800	3,800
South Water Supply - Chaparral Elevated Storage Tank	Yes	2021	Water & Sewer	550-3410	-	7,500	7,500	7,500	7,500
Chaparral Road Wastewater Improvements	Yes	2021	Water & Sewer	550-3415	-	15,000	15,000	15,000	15,000
Park Street Booster Pump Station	Yes	2021	Water & Sewer	550-3410	-	10,000	10,000	10,000	10,000
South Water Supply - Chaparral Pump Station	Yes	2021	Water & Sewer	550-3410	-	-	15,000	15,000	15,000
					-	35,000	50,000	57,600	57,600
			GRAND TOTAL		$ -	$ 55,000	$ 80,000	$ 87,600	$ 87,600

The complete FY 2021 Capital Improvement Program approved by City Council is located at the following link: https://www.killeentexas.gov/DocumentCenter/View/3167/FY21-25-CIP-Final---Updated. The complete document includes the detailed project information along with the five year plan.

CAPITAL IMPROVEMENT PROGRAM

Capital Project Expenditures

Capital projects are defined as non-recurring expenditures for improvements that exceed $100,000 and have useful lives exceeding one year. Examples include water and wastewater line replacement, street resurfacing, building construction and renovation, major software and hardware projects, and park improvements.

Capital projects will be constructed to:

- Protect, maintain, or improve the community's quality of life and economic vitality,
- Provide significant rehabilitation of City infrastructure for sustained service, and
- Support and service new development.

All projects shall be prioritized based on an analysis of current needs and resource availability. Capital project expenditures will not be authorized by the City Council without identification of an adequate funding source. Potential funding sources include, but are not limited to, reserve funds, debt issuances, matching fund revenues, user fees, grants, or reallocation of existing capital funds with the recognition that construction of previously authorized capital projects may be delayed or postponed.

Capital Improvement Program (CIP)

The City will develop a multi-year plan for capital projects which identifies all projects likely to be constructed within a five year horizon. The multi-year plan will reflect for each project the likely source of funding and attempt to quantify the project's impact on future operating expenditures. Costs incurred for advanced planning of capital projects may be funded from reimbursement of appropriate debt or operating funds via a reimbursement resolution approved by City Council.

Capital improvement planning and programming shall include the following categories for the determination of funding for individual projects: design costs, right-of-way costs, utility construction/adjustment costs, construction costs, appropriate contingency funds, furnishings and equipment, and direct project administration services provided by City employees or contractors.

Project Manager

Every CIP project will have a qualified project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, and periodically report project status.

Capital Projects Review Committee

A committee will be organized by the City Manager or designee to review project proposals, determine project phasing, recommend project managers, review and evaluate the draft CIP budget document, and report CIP progress on an ongoing basis.

CIP Appropriation

The City's annual CIP appropriation for study, design, acquisition, and/or construction is based on the projects designated by the City Council through adoption of the Annual Budget.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, several options are available which may include:

- Eliminate the project.
- Defer the project for consideration.
- Re-scope or change the phasing of the project to meet the existing budget.
- Transfer funding from another specified lower priority project.

- Appropriate additional resources as necessary from fund balance.

CIP Budget Carryover

Appropriations for CIP projects lapse three years after budget adoption due to lack of activity. Projects which lapse from lack of project account appropriations may be resubmitted for inclusion in a subsequent CIP. Project accounts, which have been appropriated, will not lapse until completion of the project.

Capital Projects Reserve fund

A Capital Projects Reserve Fund shall be established and maintained to accumulate reimbursements from other governmental agencies for the prior purchase of real property assets, proceeds from an occasional sale of surplus real property as approved by City Council, and transfers from the General Fund unassigned fund balance. This fund shall only be used to pay for non-routine and one-time expenditures such as land and building purchases, capital maintenance and repairs, construction projects, feasibility, design, and engineering studies related to such projects, capital equipment and vehicles, and technology improvements. Expenditures from this fund should be aimed at protecting the health and safety of citizens and employees, protecting the existing assets of the City, ensuring public access to City facilities and information, and promoting community-wide economic development.

Utility Capital Expenditures

The City of Killeen uses three funding sources for utility capital expenditures. First, utility rates will be designed to provide sufficient funding for a depreciation reserve which accumulates resources to replace or rehabilitate aging infrastructure. Second, the multi-year financial plan provides debt strategies to finance needed capital items. Third, annual transfers are made to capital rehabilitation and renewal projects from utility operations to maintain adequate funding for capital items.

Financing

The City recognizes that there are three basic methods of financing capital needs. Funding may be budgeted and covered by current revenues, may come from fund balance, or borrowed through the issuance of debt. Debt financing includes general obligation bonds, revenue bonds, certificates of obligation, lease/purchase agreements, certificates of participation, tax notes, and other obligations permitted to be issued or incurred under Texas law. Guidelines for assuming debt are set forth in the Debt Policy Statements.

Surplus Bond Funds

Surplus project funds may become available after the completion of a specific, authorized bond project or may result when a bond project is modified or eliminated without being simultaneously replaced by another eligible project. Surplus bond funds may be used for projects consistent with the authorized purpose of the bonds per the bond covenant to:

- Finance cost overruns on bond projects within the same bond proposition;
- Fund emergency projects;
- Reduce outstanding debt at the end of the bond program; and

Fund newly identified projects within the authorized purposes of an approved bond proposition only after all authorized projects/categories within the same proposition are substantially complete. A project would be considered substantially complete when design has been fully completed, construction is substantially underway, and staff has prepared cost projections that include ample contingencies to complete the project in the event unforeseen costs should arise.

CIP FUND SUMMARY
FY 2021

	Amount
Governmental CIP Fund	$ 11,225,995
Grants	6,255,000
Water & Sewer CIP Fund	3,811,800
Drainage CIP Fund	2,800,400
Solid Waste CIP Fund	2,132,360
Aviation CFC/PFC Funds	1,120,000
Total	**$ 27,345,555**

GENERAL FUND
CIP FUND SUMMARY - FY 2021

	CIP FUNDING SOURCE				
	Bonds	Grants	CIP	TxDOT Reimb	Total
Fleet Replacement Program	$ -	$ -	$ 2,682,995	$ -	$ 2,682,995
Technology Projects	-	-	2,000,000	-	2,000,000
Chaparral Road Widening	-	-	1,700,000	-	1,700,000
Reserve Appropriation			1,421,000		1,421,000
HVAC Replacement Program	-	-	1,241,000	-	1,241,000
North Killeen Redevelopment			1,000,000		1,000,000
Traffic Signals	-	-	500,000	-	500,000
Park Infrastructure Improvements	-	-	325,000	-	325,000
Roof Replacement	-	-	226,000	-	226,000
Station 5 Bay Remodel	-	-	130,000	-	130,000
Total	**$ -**	**$ -**	**$ 11,225,995**	**$ -**	**$ 11,225,995**

Account	Project No.	Descripion	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
		PTF 190/2410 Construction Fund					
		Revenues					
341-0000-361.05-00		INTEREST EARNED	$ 1,617	$ 2,523	$ -	$ -	$ -
		Total Revenues	**1,617**	**2,523**	**-**	**-**	**-**
		Expenses					
341-3490-800.58-23		US 190/ROSEWOOD/FM 2410	-	-	-	-	-
		Total Expenses	**-**	**-**	**-**	**-**	**-**
		2011 C/O Construction Fund					
		Revenues					
343-0000-361.05-00		INTEREST EARNED	35,519	50,093	-	-	-
343-0000-391.03-47		TRANSFER FROM FUND 347	-	-	-	4,584	-
		Total Revenues	**35,519**	**50,093**	**-**	**4,584**	**-**
		Expenses					
343-3490-492.93-49		TRANSFER TO GEN FUND CIP	-	317,492	-	-	-
343-3490-800.58-36		STAGECOACH IMPROVEMENTS	23,611	-	-	-	-
		Total Expenses	**23,611**	**317,492**	**-**	**-**	**-**
		2012 G/O Construction Fund					
		Revenues					
345-0000-361.05-00		INTEREST EARNED	2,008	-	-	-	-
		Total Revenues	**2,008**	**-**	**-**	**-**	**-**
		Expenses					
345-3025-492.93-49		TRANSFER OUT TO FUND 349	-	138,069	-	-	-
		Total Expenses	**-**	**138,069**	**-**	**-**	**-**
		Downtown Improvements					
		Revenues					
346-0000-361.05-00		INTEREST EARNED	1,158	-	-	-	-
		Total Revenues	**1,158**	**-**	**-**	**-**	**-**
		Expenses					
346-3446-492.93-49		TRANSFER OUT TO FUND 349	-	79,626	-	-	-
		Total Expenses	**-**	**79,626**	**-**	**-**	**-**
		2014 C/O Construction Fund					
		Revenues					
347-0000-361.05-00		INTEREST EARNED	9,068	4,585	-	-	-
347-0000-371.10-02		PURCHASING CARDS	22	-	-	-	-
		Total Revenues	**9,090**	**4,585**	**-**	**-**	**-**
		Expenses					
347-3490-800.58-76		TRIMMIER	702,683	-	-	-	-
347-3490-492.93-49		TRANSFER OUT TO FUND 349	-	480,909	-	-	-
		Total Expenses	**702,683**	**480,909**	**-**	**-**	**-**
		2014 G/O Construction Fund					
		Revenues					
348-0000-332.04-01		USDOT - TXDOT	713,828	-	-	-	-
348-0000-361.05-00		INTEREST EARNED	14,439	-	-	-	-
348-0000-382.07-01		CONTRIBUTIONS	80,000	-	-	-	-
		Total Revenues	**808,267**	**-**	**-**	**-**	**-**
		Expenses					
348-3490-800.58-31		BLACKBURN CABIN RESTORAL	8,000	-	-	-	-
348-3490-800.58-80		HERITAGE PARK	957,392	-	-	-	-
348-3490-800.58-81		WESTSIDE TRAIL	5,267	-	-	-	-
348-3490-800.58-90		FAMILY AQUATIC CNTR IMPR	264,720	23,104	-	-	-
348-3490-800.58-91		LIONS PARK PLAYGROUND	158,583	-	-	-	-
348-3490-800.69-06		STATE DIRECT COST	59,202	-	-	-	-
348-3490-492.93-49		TRANSFER OUT TO FUND 349	-	769,408	-	-	-
		Total Expenses	**1,453,164**	**792,512**	**-**	**-**	**-**

Account	Project No.	Descripion		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
		Governmental Capital Projects						
		Revenues						
349-0000-332.04-01		USDOT - TXDOT		723,238	3,524,080	-	1,312,505	-
349-0000-361.05-00		INTEREST EARNED		43,181	195,451	-	213,779	-
349-0000-371.10-04		UTILITY REBATES		-	1,738	-	4,706	-
349-0000-381.07-07		PARKS		-	75,000	-	100,000	-
349-0000-391.01-10		TRANSFER FROM GEN FUND		3,741,468	5,895,797	2,500,096	13,790,860	5,703,072
349-0000-391.02-14		TRANSFER IN FROM 214 FUND		11,000	-	-	-	-
349-0000-391.02-20		TRANSFERS FROM 220 FUND		470,000	30,497	-	-	-
349-0000-391.03-43		TRANSFER IN FROM FUND 343		-	317,492	-	-	-
349-0000-391.03-45		TRANSFER IN FROM FUND 345		-	138,069	-	-	-
349-0000-391.03-46		TRANSFER IN FROM FUND 346		-	79,626	-	-	-
349-0000-391.03-47		TRANSFER IN FROM FUND 347		-	480,909	-	-	-
349-0000-391.03-48		TRANSFER IN FROM FUND 348		-	769,408	-	-	-
349-0000-391.03-51		TRANSFER IN FROM FUND 351		-	59,431	-	-	-
349-0000-391.05-75		TRANSFER FROM DRNG FUND		750,000	-	-	-	-
349-0000-391.06-01		TRANSFER IN FROM FUND 601		-	2,400,437	-	-	-
349-0000-391.06-27		TRANSFER IN FROM FUND 627		-	-	-	93,435	-
		Total Revenues		**5,738,887**	**13,967,935**	**2,500,096**	**15,515,285**	**5,703,072**
		Expenses						
349-0405-414.61-02		BUILDINGS		22,354	297,508	-	-	-
349-0405-414.61-35		MACHINERY AND EQUIPMENT		71,911	82,867	-	-	-
349-2705-419.61-10		MOTOR VEHICLES		-	-	37,600	67,600	-
349-2705-419.61-40		COMPUTER EQUIPMENT/SOFTWARE		-	103,873	-	70,071	-
349-3020-424.61-10		MOTOR VEHICLES		-	-	-	12,530	-
349-3025-425.60-08		INFRASTRUCTURE IMPROVEMENTS		-	-	540,000	540,000	-
349-3025-425.61-10		MOTOR VEHICLES		-	27,251	31,500	100,499	-
349-3025-425.69-03		CONSTRUCTION		-	118,041	-	223,372	-
349-3035-429.95-75		TRANSFER TO FUND 575		-	18,670	-	-	-
349-3070-428.61-10		MOTOR VEHICLES		-	-	95,400	193,900	-
349-3258-426.43-20		HEAT & AIR REPAIR		10,290	180,804	310,500	530,410	-
349-3258-426.61-02		BUILDINGS		25,342	-	-	302,500	-
349-3258-426.61-10		MOTOR VEHICLES		-	-	-	191,500	-
349-3259-426.61-10		MOTOR VEHICLES		-	-	60,000	111,000	-
349-3435-432.42-43		COMPUTER/SOFTWARE MAINT		-	(241,156)	-	241,157	-
349-3435-432.60-85		TRAFFIC SIGNALS		-	-	350,000	350,000	-
349-3435-432.47-01		CONSULTING		-	27,500	-	-	-
349-3435-432.69-01		DESIGN/ENGINEERING		104,294	30,000	1,800,000	1,850,000	-
349-3435-432.69-03		CONSTRUCTION		771,375	5,043,620	1,532,152	2,037,208	-
349-3435-432.69-05		CONTINGENCY		-	241,156	-	-	-
349-3435-432.69-06		STATE DIRECT COST		33,390	-	-	-	-
349-3445-434.61-10		MOTOR VEHICLES		-	394,465	303,000	585,532	-
349-4052-450.61-10		MOTOR VEHICLES		-	-	24,000	53,000	-
349-4053-450.61-10		MOTOR VEHICLES		-	-	60,000	77,500	-
349-6000-441.61-10		MOTOR VEHICLES		-	1,684,182	1,402,900	1,818,728	-
349-7070-442.61-10		MOTOR VEHICLES		-	1,363,041	512,000	661,659	-
349-7070-442.69-01		DESIGN/ENGINEERING		15,500	-	-	9,000	-
349-8834-493.61-10		MOTOR VEHICLES		-	-	-	-	137,075
349-8840-493.61-10		MOTOR VEHICLES		-	-	-	-	63,000
349-8850-493.61-10		MOTOR VEHICLES		-	-	-	-	76,440
349-8860-493.61-10		MOTOR VEHICLES		-	-	-	-	1,707,080
349-8870-493.61-10		MOTOR VEHICLES		-	-	-	250,000	699,400
349-8927-493.61-40		COMPUTER EQUIP/SOFTWARE		-	-	-	-	2,000,000
	210024	**IT Equipment Replacement**	**300,000**					
	210022	**Police Access Control & Camera Repl**	**300,000**					
	210023	**Police Records Management System**	**1,400,000**					
349-8930-493.60-08		INFRASTRUCTURE IMPROVEMENTS		-	-	-	-	325,000
	210021	**Canopy Covers**	**100,000**					
	210020	**Trail Lights**	**225,000**					
349-8930-493.69-01		DESIGN/ENGINEERING		-	-	-	67,000	-
349-8930-493.69-02		LAND/ROW		-	-	-	51,200	-
349-8930-493.69-03		CONSTRUCTION		-	-	-	3,900,000	-
349-8932-493.43-20		HEAT & AIR REPAIR		-	-	-	-	1,241,000
	210016	**HVAC Replacement Program Phase 3**	**341,000**					
	210017	**HVAC Replacement Program Phase 4**	**900,000**					

Account	Project No.	Descripion		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
349-8932-493.61-02		BUILDINGS		-	-	-	-	226,000
	210018	**Roof Replacement**	**226,000**					
349-8934-493.50-20		RESERVE APPROPRIATION		-	-	-	-	1,421,000
349-8934-493.60-85		TRAFFIC SIGNAL		-	-	-	-	500,000
	210025	**Clear Creek-Golden Gate Traffic Signal**	**100,000**					
	210026	**Little Nolan-W S Young Traffic Signal**	**400,000**					
349-8934-493.69-01		DESIGN/ENGINEERING		-	-	-	-	1,700,000
	180012	**Chaparral Road Widening**	**1,700,000**					
349-8934-493.69-03		CONSTRUCTION		-	-	-	500,000	1,000,000
	200034	**North Killeen Redevelopment**	**1,000,000**					
349-8940-493.69-01		DESIGN/ENGINEERING		-	-	-	350,000	-
349-8970-493.69-01		DESIGN/ENGINEERING		-	-	-	125,000	20,000
	210019	**Station 5 Bay Remodel**	**20,000**					
349-8970-493.69-03		CONSTRUCTION		-	-	-	1,200,000	110,000
349-9000-489.71-12		PRINCIPAL		-	243,722	-	251,607	-
349-9000-489.72-13		INTEREST		-	16,023	-	8,140	-
		Total Expenses		**1,054,456**	**9,631,567**	**7,059,052**	**16,730,113**	**11,225,995**
		Golf Capital Project Fund						
		Revenues						
350-0000-347.01-04		CAPITAL IMPROVEMENT FEE		51,330	21,579	37,000	-	-
350-0000-361.05-00		INTEREST EARNED		705	1,645	-	-	-
		Total Revenues		**52,035**	**23,224**	**37,000**	**-**	**-**
		Expenses						
350-3490-800.41-90		AGRICULTURE SUPPLIES		-	6,420	-	-	-
350-3490-800.42-10		BUILDING MAINTENANCE		1,855	8,437	-	-	-
350-3490-800.42-90		MAINTENANCE		2,995	-	-	-	-
350-3490-800.46-35		EQUIPMENT AND MACHINERY		4,500	-	-	-	-
350-3490-800.46-40		COMPUTER EQUIP/SOFTWARE		950	-	-	-	-
350-3490-800.54-01		OTHER PROJECTS RESERVE		-	-	37,000	-	-
350-3490-800.61-35		MACHINERY AND EQUIPMENT		16,257	-	-	-	-
		Total Expenses		**26,557**	**14,857**	**37,000**	**-**	**-**
		Rosewood Extension Grant						
		Revenues						
351-0000-361.05-00		INTEREST EARNED		1,130	-	-	-	-
		Total Revenues		**1,130**	**-**	**-**	**-**	**-**
		Expenses						
351-3446-492.93-49		TRANSFER OUT TO FUND 349		-	59,431	-	-	-
		Total Expenses		**-**	**59,431**	**-**	**-**	**-**
Total Revenues				**$ 6,649,711**	**$ 14,048,360**	**$ 2,537,096**	**$ 15,519,869**	**$ 5,703,072**
Total Expenses				**$ 3,260,471**	**$ 11,514,463**	**$ 7,096,052**	**$ 16,730,113**	**$ 11,225,995**

WATER & SEWER FUND
CIP FUND SUMMARY - FY 2021

	CIP FUNDING SOURCES				
	Bonds	Grants	CIP	TxDOT Reimb	Total
Sewer Line Rehabilitation Phase 5	$ -	$ -	$ 1,800,000	$ -	$ 1,800,000
North Killeen Redevelopment	-	-	1,000,000	-	1,000,000
FY 21 Water Meter Replacement Program	-	-	500,000	-	500,000
Flow Monitoring and I/I Study	-	-	240,000	-	240,000
Fleet Replacement Program	-	-	271,800	-	271,800
Total	**$ -**	**$ -**	**$ 3,811,800**	**$ -**	**$ 3,811,800**

Account	Project No.	Descripion		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
2013 Water & Sewer Improvement Bond								
		Revenues						
386-0000-361.05-00		INTEREST EARNED		$ 106,807	$ 127,534	$ -	$ -	$ -
		Total Revenues		**106,807**	**127,534**	**-**	**-**	**-**
		Expenses						
386-3495-800.44-28		NOTICES REQUIRED BY LAW		-	804	-	-	-
386-3495-800.54-56		SEPTIC TANK ELIMINATION PH 10		762,271	20,340	-	-	-
386-3495-800.54-57		SEWER LINE REHAB PH 3		755,307	-	-	-	-
386-3495-800.54-58		SEPTIC TANK ELIMINATION PH 11		-	83,157	900,000	515,302	-
386-3495-800.54-59		WATER LINE REHAB PH 3		-	133,232	-	28,254	-
386-3495-800.54-76		LITTLE TRIMMIER CR GRV MN		161,456	-	-	-	-
386-3495-800.54-81		WATER SYSTEM IMPROVEMENTS		28,815	111,770	-	-	-
386-3495-800.54-86		MOHAWK DR/CLEAR CREEK WL		-	54,995	-	-	-
386-3495-800.54-87		WATER LINE REHAB PH 2		1,199,679	-	-	-	-
386-3495-800.54-96		LIFT STAT 20 EXPANSION		-	14,687	-	-	-
386-3495-800.54-99		18" GRAVITY MAIN (11S)		-	98,925	-	95,283	-
386-3495-800.58-46		SEWER LINE SSES PH 4		42,743	1,790,009	-	-	-
386-3495-800.58-47		SOUTH WATER SUPPLY PROJECT		125,288	318,045	-	307,160	-
386-3495-800.58-48		SEWER LINE SSES PH 5		-	231,654	-	126,725	-
		Total Expenses		**3,075,559**	**2,857,618**	**900,000**	**1,072,724**	**-**
W/S Capital Projects Fund								
		Revenues						
387-0000-361.05-00		INTEREST EARNED		480	136,185	-	-	-
387-0000-371.10-04		UTILITY REBATES		-	305	-	-	-
387-0000-391.05-50		TRANSFER FROM FUND 550		5,117,619	3,456,270	349,000	349,000	344,128
387-0000-391.06-01		TRANSFER IN FROM FUND 601		-	431,977	-	-	-
		Total Revenues		**5,118,099**	**4,024,737**	**349,000**	**349,000**	**344,128**
		Expenses						
387-2050-411.61-10		MOTOR VEHICLES		-	170,933	90,000	95,067	-
387-3258-426.43-20		HEAT AND AIR REPAIR		11,350	-	-	-	-
387-3410-436.61-10		MOTOR VEHICLES		-	-	136,700	207,700	-
387-3410-436.61-35		MACHINERY & EQUIPMENT		-	-	25,000	25,000	-
387-3415-437.61-10		MOTOR VEHICLES		-	146,585	111,000	164,415	-
387-3415-437.61-35		MACHINERY & EQUIPMENT		-	172,900	-	194,401	-
387-3420-438.47-01		CONSULTING		-	-	92,000	109,677	-
387-3420-438.47-07		TESTING FEES		-	-	-	32,240	-
387-3420-438.60-05		BUILDINGS		-	35,320	500,000	-	-
387-3420-438.61-10		MOTOR VEHICLES		-	79,490	55,000	393,187	-
387-3420-438.61-35		MACHINERY & EQUIPMENT		-	27,918	-	7,082	-
387-3435-432.42-15		FIRE HYDRANTS		-	-	-	175,000	-
387-3435-432.42-43		COMPUTER/SOFTWARE MAINT		-	(154,928)	-	154,929	-
387-3435-432.47-01		CONSULTING		-	37,150	-	5,350	-
387-3435-432.61-10		MOTOR VEHICLES		-	-	38,000	174,000	-
387-3435-432.69-01		DESIGN/ENGINEERING		-	-	30,000	80,000	-
387-3435-432.69-03		CONSTRUCTION		-	-	4,050,000	649,243	-
387-3435-432.69-05		CONTINGENCY		-	167,495	-	-	-
387-8834-493.61-10		MOTOR VEHICLES		-	-	-	-	271,800
387-8934-493.69-01		DESIGN/ENGINEERING		-	-	-	-	390,000
	200027	**Flow Monitoring and I/I Study**	**240,000**					
	210011	**FY 21 Water Meter Replacement Program**	**50,000**					
	200034	**North Killeen Redevelopment**	**100,000**					
387-8934-493.69-03		CONSTRUCTION		-	-	-	-	3,150,000
	210011	**FY 21 Water Meter Replacement Program**	**450,000**					
	200034	**North Killeen Redevelopment**	**900,000**					
	210012	**Sewer Line Rehabilitation Ph 5 (2012 MP)**	**1,800,000**					
		Total Expenses		**11,350**	**682,863**	**5,127,700**	**2,467,291**	**3,811,800**
Total Revenues				**$ 5,224,906**	**$ 4,152,271**	**$ 349,000**	**$ 349,000**	**$ 344,128**
Total Expenses				**$ 3,086,909**	**$ 3,540,481**	**$ 6,027,700**	**$ 3,540,015**	**$ 3,811,800**

DRAINAGE FUND
CIP FUND SUMMARY - FY 2021

	CIP FUNDING SOURCES				
	Bonds	Grants	CIP	TxDOT Reimb	Total
I-14/Trimmier & WS Young Drainage Improvements	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000
Chaparral Rd Widening	-	-	500,000	-	500,000
Trimmier/10th St at Hallmark Storm Drain & Inlet	-	-	350,000	-	350,000
Wolf Ditch	-	-	350,000	-	350,000
Street Sweeper	-	-	300,000	-	300,000
Briarcroft Lane Culvert & Ditch Improvements	-	-	250,000	-	250,000
Fleet Replacement Program	-	-	50,400	-	50,400
Total	**$ -**	**$ -**	**$ 2,800,400**	**$ -**	**$ 2,800,400**

Account	Project No.	Descripion		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
2006 Drainage CO Bonds								
		Revenues						
576-0000-361.05-00		INTEREST EARNED		$ 17,491	$ 23,060	$ -	$ -	$ -
		Total Revenues		**17,491**	**23,060**	**-**	**-**	**-**
		Expenses						
576-9591-492.44-28		NOTICES REQUIRED BY LAW		-	-	600	-	-
576-9591-495.63-04		SNC AT ODOM		206,126	-	-	-	-
576-9591-495.63-19		BERMUDA		8,559	158,110	-	-	-
576-9591-495.63-22		VALLEY DITCH		-	-	590,000	12,595	-
576-9591-495.63-26		GREENFOREST CIRCLE CIP		-	-	-	5,400	-
576-9591-495.63-28		WOLF DITCH DRAINAGE CIP		-	-	50,000	20,000	-
		Total Expenses		**214,685**	**158,110**	**640,600**	**37,995**	**-**
Drainage CIP								
		Revenues						
375-0000-361.05-00		INTEREST EARNED		3,015	76,212	-	-	-
375-0000-391.05-75		TRANSFER FROM FUND 575		4,054,130	720,880	39,000	1,278,345	494,827
375-0000-391.06-01		TRANSFER IN FROM FUND 601		-	175,216	-	-	-
		Total Revenues		**4,057,145**	**972,308**	**39,000**	**1,278,345**	**494,827**
		Expenses						
375-3435-432.61-10		MOTOR VEHICLES		-	-	-	31,700	-
375-3445-434.61-35		MACHINERY AND EQUIPMENT		-	240,760	-	-	-
375-3448-434.42-43		COMPUTER/SOFTWARE MAINT		-	(16,170)	-	16,171	-
375-3448-434.47-01		CONSULTING		-	27,758	-	-	-
375-3448-434.60-31		DRAINAGE PROJECTS		434,552	373,455	-	-	-
375-3448-434.61-10		MOTOR VEHICLES		-	149,045	39,000	70,171	-
375-3448-434.61-35		MACHINERY AND EQUIPMENT		-	70,046	-	24,954	-
375-3448-434.69-01		DESIGN/ENGINEERING		-	-	50,000	50,000	-
375-3448-434.69-03		CONSTRUCTION		-	-	1,315,000	1,175,979	-
375-3448-434.69-05		CONTINGENCY		-	16,170	25,000	-	-
375-8834-493.61-10		MOTOR VEHICLES		-	-	-	-	50,400
375-8934-493.61-35		MACHINERY AND EQUIPMENT		-	-	-	-	300,000
	210005	**Street Sweeper**	**300,000**					
375-8934-493.69-01		DESIGN/ENGINEERING		-	-	-	-	305,000
	210007	**Briarcroft Lane Culvert & Ditch Improv**	**50,000**					
	210008	**I-14/Trimmier & WS Young Drng Improv**	**200,000**					
	210006	**Trimmier/10th St at Hallmark Storm Drain**	**55,000**					
375-8934-493.69-03		CONSTRUCTION		-	-	-	-	2,145,000
	210007	**Briarcroft Lane Culvert & Ditch Improv**	**200,000**					
	200014	**Chaparral Rd Widening**	**500,000**					
	210008	**I-14/Trimmier & WS Young Drng Improv**	**800,000**					
	210006	**Trimmier/10th St at Hallmark Storm Drain**	**295,000**					
	200009	**Wolf Ditch**	**350,000**					
		Total Expenses		**434,552**	**861,064**	**1,429,000**	**1,368,975**	**2,800,400**
Total Revenues				**$ 4,074,636**	**$ 995,368**	**$ 39,000**	**$ 1,278,345**	**$ 494,827**
Total Expenses				**$ 649,237**	**$ 1,019,174**	**$ 2,069,600**	**$ 1,406,970**	**$ 2,800,400**

SOLID WASTE FUND
CIP FUND SUMMARY - FY 2021

	CIP FUNDING SOURCES				
	Grants	CIP	CFC	TxDOT Reimb	Total
Fleet Replacement Program	$ -	$ 1,844,760	$ -	$ -	$ 1,844,760
Air Burner	-	170,000	-	-	170,000
Wheel Loader Purchase Option	-	117,600	-	-	117,600
Total	**$ -**	**$ 2,132,360**	**$ -**	**$ -**	**$ 2,132,360**

Account	Project No.	Descripion		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
		Solid Waste Capital Project						
		Revenues						
388-0000-361.05-00		INTEREST EARNED		$ 197	$ 102,353	$ -	$ -	$ -
388-0000-391.05-40		TRANSFER FROM FUND 540		2,206,218	2,980,476	1,579,000	2,445,561	750,776
388-0000-391.06-01		TRANSFER IN FROM FUND 601		-	1,500,420	-	-	-
		Total Revenues		**2,206,415**	**4,583,249**	**1,579,000**	**2,445,561**	**750,776**
		Expenses						
388-3258-426.43-20		HEAT & AIR REPAIR		3,320	-	-	-	-
388-3460-439.61-10		MOTOR VEHICLES		-	628,000	1,984,000	3,043,520	-
388-3465-439.42-43		COMPUTER/SOFTWARE MAINT		-	(70,012)	-	70,012	-
388-3465-439.61-10		MOTOR VEHICLES		-	987,322	452,000	693,978	-
388-3465-439.61-35		MACHINERY & EQUIPMENT		-	-	76,995	76,995	-
388-3465-439.69-05		CONTINGENCY		-	70,012	-	-	-
388-3470-439.61-10		MOTOR VEHICLES		-	-	29,000	29,000	-
388-3475-439.60-08		INFRASTRUCTURE IMPROVEMENTS		-	49,988	-	1,582,292	-
388-3475-439.61-10		MOTOR VEHICLES		-	-	29,000	29,000	-
388-3475-439.61-35		MACHINERY & EQUIPMENT		-	243,675	1,000,000	-	-
388-8834-493.61-10		MOTOR VEHICLES		-	-	-	-	89,460
388-8834-493.61-35		MACHINERY AND EQUIPMENT		-	-	-	-	1,755,300
388-8934-493.61-35		MACHINERY AND EQUIPMENT		-	-	-	-	287,600
	210009	**Air Burner**	**170,000**					
	210010	**Wheel Loader Purchase Option**	**117,600**					
		Total Expenses		**3,320**	**1,908,985**	**3,570,995**	**5,524,797**	**2,132,360**
Total Revenues				**$ 2,206,415**	**$ 4,583,249**	**$ 1,579,000**	**$ 2,445,561**	**$ 750,776**
Total Expenses				**$ 3,320**	**$ 1,908,985**	**$ 3,570,995**	**$ 5,524,797**	**$ 2,132,360**

AVIATION FUNDS CIP
CIP FUND SUMMARY - FY 2021

	CIP FUNDING SOURCES				
	Grants	PFC	CFC	TxDOT Reimb	Total
Replace Terminal HVAC System	$ 3,805,000	$ 695,000	$ -	$ -	$ 4,500,000
Airport Land Acquisition	2,000,000	-	-	-	2,000,000
Wayfinding	-	-	275,000	-	275,000
Airport Maintenance Facility	250,000	-	-	-	250,000
Perimeter Fencing Upgrade	200,000	-	-	-	200,000
WiFi Rental Car Lot	-	-	100,000	-	100,000
Misc Minor Improv - Rental Car Tenants	-	-	50,000	-	50,000
Total	**$ 6,255,000**	**$ 695,000**	**$ 425,000**	**$ -**	**$ 7,375,000**

Account	Project No.	Descripion		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Estimated	FY 2021 Adopted Budget
AIP Grant Fund								
		Revenues						
524-0000-332.15-02		USDOT - FAA		$ 281,643	$ 5,243,198	$ 540,000	$ 5,475,517	$ 6,255,000
524-0000-361.05-00		INTEREST EARNED		-	7,024	-	-	-
524-0000-382.05-01		TESTING FEES		-	-	-	375,000	-
524-0000-391.05-29		TRANSFER IN FROM FUND 529		554,286	70,140	190,000	4,972	695,000
		Total Revenues		**835,929**	**5,320,362**	**730,000**	**5,855,489**	**6,950,000**
		Expenses						
524-0515-521.47-20		ENGINEERING SERVICES		281,642	249,344	-	498,375	-
524-0515-521.69-01		DESIGN/ENGINEERING		-	684,500	-	50,000	250,000
	190005	**Replace Terminal HVAC System**	**250,000**					
524-0515-521.69-02		LAND/ROW		-	-	-	-	2,000,000
	200003	**Airport Land Acquisition**	**2,000,000**					
524-0515-521.69-03		CONSTRUCTION		-	5,532,861	600,000	4,702,801	4,700,000
	210004	**Airport Maintenance Facility**	**250,000**					
	210002	**Perimeter Fencing Upgrade**	**200,000**					
	190005	**Replace Terminal HVAC System**	**4,250,000**					
		Total Expenses		**281,642**	**6,466,705**	**600,000**	**5,251,176**	**6,950,000**
		Aviation CFC Fund						
		Revenues						
526-0000-344.01-05		CUSTOMER FACILITY CHARGES		332,446	479,141	417,600	271,363	447,971
526-0000-361.05-00		INTEREST EARNED		31,375	47,686	25,000	16,000	16,233
		Total Revenues		**363,821**	**526,827**	**442,600**	**287,363**	**464,204**
		Expenses						
526-0512-521.43-50		MACHINERY		1,372	-	-	-	-
526-0512-521.44-28		NOTICES REQUIRED BY LAW		-	276	2,000	2,000	-
526-0512-521.47-01		CONSULTING		42,812	-	-	-	-
526-0512-521.67-01		CFC PROJECTS		35,362	669,694	100,000	1,847,554	425,000
	210003	**Wayfinding**	**275,000**					
	200002	**WiFi Rental Car Lot**	**100,000**					
		Misc Minor Impr for Rental Car Tenants	**50,000**					
		Total Expenses		**79,546**	**669,970**	**102,000**	**1,849,554**	**425,000**
		Aviation PFC Fund						
		Revenues						
529-0000-344.01-06		PASSENGER FACILITY CHARGE		545,006	587,340	660,000	500,000	600,000
529-0000-361.05-00		INTEREST EARNED		999	7,138	1,500	10,000	2,430
		Total Revenues		**546,005**	**594,478**	**661,500**	**510,000**	**602,430**
		Expenses						
529-0510-521.40-05		FULL-TIME SALARIES		-	1,455	20,181	-	-
529-0510-521.40-82		MEDICAL INSURANCE		-	22	1,920	-	-
529-0510-521.40-83		DENTAL INSURANCE		-	5	40	-	-
529-0510-521.40-84		LIFE INSURANCE		-	-	40	-	-
529-0510-521.40-85		RETIREMENT - TMRS		-	145	4,110	-	-
529-0510-521.40-87		SOCIAL SECURITY		-	88	2,930	-	-
529-0510-521.40-88		MEDICARE		-	21	945	-	-
529-0510-521.40-89		WORKERS COMPENSATION		-	3	35	-	-
529-0510-521.47-30		ACCOUNTING SERVICES		11,682	6,375	9,266	9,405	10,148
529-0510-521.65-41		PFC PROJECTS		607,017	350,449	363,799	103,425	-
529-0510-521.95-24		TRANSFER TO FUND 524		554,286	-	190,000	4,972	-
529-9595-492.50-30		BANK LOAN		-	13,151	-	-	-
529-9595-492.95-24		TRANSFER TO FUND 524		-	70,140	-	860,301	695,000
		Total Expenses		**1,172,985**	**441,854**	**593,266**	**978,103**	**705,148**
Total Revenues				**$ 1,745,755**	**$ 6,441,667**	**$ 1,834,100**	**$ 6,652,852**	**$ 8,016,634**
Total Expenses				**$ 1,534,173**	**$ 7,578,529**	**$ 1,295,266**	**$ 8,078,833**	**$ 8,080,148**

PERSONNEL SUMMARY

AUTHORIZED PERSONNEL - SUMMARY BY FUND

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Fund	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
General Fund [38]	832.71	835.46	832.46	877.96
Water and Sewer Fund	119.69	129.30	128.50	128.50
Solid Waste Fund	104.62	103.18	104.18	104.18
Drainage Utility Fund	43.17	41.84	41.64	41.64
Killeen Fort Hood Regional Airport Fund	37.00	37.00	37.00	37.00
Fleet Internal Service Fund	27.00	27.00	27.00	27.00
Information Technology Internal Service Fund	26.00	19.00	20.00	20.00
Hotel Occupancy Tax Fund	16.13	16.13	12.13	12.13
Community Development Block Grant Fund	3.36	3.09	3.09	3.03
Skylark Field Fund	3.00	3.00	3.00	3.00
Risk Management Internal Service Fund	3.00	3.00	3.00	3.00
Juvenile Case Manager Fund	2.00	2.00	2.00	2.00
Court Security Fund	1.00	1.00	1.00	1.00
Law Enforcement Grant Fund	-	-	1.00	1.00
HOME Program Fund	0.45	0.55	0.55	0.60
Wellness Non-Assessment Fund	0.40	0.40	0.40	0.40
Street Maintenance Fund [38]	52.00	52.00	51.00	-
	1,271.53	1,273.95	1,267.95	1,262.44

FTEs by Fund

AUTHORIZED PERSONNEL - SUMMARY BY DEPARTMENT

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
AVIATION				
Killeen Fort Hood Regional Airport Fund - [525]				
Aviation Operations				
Accounting Specialist [36]	2.00	2.00	2.00	-
Accounting Specialist (Aviation) [36]	-	-	-	2.00
Airport Business Manager	1.00	1.00	1.00	1.00
Airport Maint Supervisor	1.00	1.00	1.00	1.00
Airport Maintenance Manager	1.00	1.00	1.00	1.00
Airport Operations Manager	1.00	1.00	1.00	1.00
Airport Specialist	6.00	6.00	6.00	6.00
Av Line Services Supervisor	1.00	1.00	1.00	1.00
Av Line Services Technician [22]	4.00	4.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Director of Aviation	1.00	1.00	1.00	1.00
Operations Specialist	6.00	6.00	6.00	6.00
Operations Supervisor	1.00	1.00	1.00	1.00
Senior Line Service Technician [22]	2.00	2.00	1.00	1.00
Service Worker (Airport)	9.00	9.00	9.00	9.00
	37.00	37.00	37.00	37.00
Skylark Field Fund - [527]				
Aviation Operations				
Accounting Specialist [36]	1.00	1.00	1.00	-
Airport Specialist	1.00	1.00	1.00	1.00
Av Line Services Technician	1.00	1.00	1.00	1.00
Billing Specialist (Aviation) [36]	-	-	-	1.00
	3.00	3.00	3.00	3.00
TOTAL AVIATION	40.00	40.00	40.00	40.00
CITY AUDITOR				
General Fund - [010]				
City Auditor/Compliance Officer				
City Auditor	1.00	1.00	1.00	1.00
TOTAL CITY AUDITOR	1.00	1.00	1.00	1.00
CITY MANAGER				
General Fund - [010]				
City Manager				
Administrative Assistant II	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00
Special Projects Manager For City Mgr [24]	1.00	1.00	-	-
Assistant City Manager				
Assistant City Manager	1.00	1.00	1.00	1.00
TOTAL CITY MANAGER	4.00	4.00	3.00	3.00
COMMUNICATIONS				
General Fund - [010]				
Communications				
Communications Coordinator	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Director of Communications	0.80	0.80	0.80	0.80
Multimedia Coordinator	1.00	1.00	1.00	1.00
Multimedia Manager	1.00	1.00	1.00	1.00
Printing Services				
Press Operator	1.00	1.00	1.00	1.00
Supervisor (Print Services)	1.00	1.00	1.00	1.00
Legislative Affairs				
Executive Director of Communications	0.20	0.20	0.20	0.20
TOTAL COMMUNICATIONS	7.00	7.00	7.00	7.00

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
COMMUNITY DEVELOPMENT				
General Fund - [010]				
Building Services				
Electrical Maintenance Technician	1.00	1.00	1.00	1.00
Facility Maintenance Coordinator (37)	-	-	-	1.00
Facilities Maintenance Special	3.00	3.00	3.00	3.00
Facilities Manager	1.00	1.00	1.00	1.00
HVAC Technician	1.00	1.00	1.00	1.00
Sr Secretary	1.00	1.00	1.00	1.00
Community Development Administration				
Executive Director of Community Development	0.94	0.98	0.98	0.98
Custodial Services				
Crew Leader (Custodian)	2.00	2.00	2.00	2.00
Custodian	13.00	13.00	13.00	13.00
Supervisor (Custodian)	1.00	1.00	1.00	1.00
Killeen Arts and Activity Center				
Comm Dev Housing & Facility Manager	0.25	0.39	0.39	0.39
Event Assistant	3.00	3.00	3.00	3.00
Event Coordinator	1.00	1.00	1.00	1.00
KAAC Manager	1.00	1.00	1.00	1.00
Library				
Assistant Director of Library Svcs	1.00	1.00	1.00	1.00
Circulation Supervisor	2.00	2.00	2.00	2.00
Clerk (Administration)	0.50	0.50	0.50	0.50
Clerk (Children's Services) (31)	1.50	1.50	1.50	1.00
Clerk (Circulation)	8.50	8.50	8.50	8.50
Clerk (Reference)	1.50	1.50	1.50	1.50
Director of Library Services	1.00	1.00	1.00	1.00
Inter-Library Loan Specialist	1.00	1.00	1.00	1.00
Librarian Children's Services	1.00	1.00	1.00	1.00
Librarian, Cataloguer	1.00	1.00	1.00	1.00
Program Librarian (31)	-	-	-	1.00
Principal Secretary	1.00	1.00	1.00	1.00
Sr Library Assistant	4.00	4.00	4.00	4.00
	53.19	**53.37**	**53.37**	**54.87**
Community Development Block Grant Fund - [228]				
Community Development				
Comm Dev Housing & Facility Mgr (29)	0.75	0.62	0.62	0.61
Community Dev Programs Administrator (29)	0.90	0.70	0.70	0.65
Community Dev Specialist	1.00	1.00	1.00	1.00
Executive Assistant	0.30	-	-	-
Executive Director of Community Development	0.06	0.02	0.02	0.02
Housing and Rehab				
Executive Assistant	0.35	0.75	0.75	0.75
	3.36	**3.09**	**3.09**	**3.03**
Home Program Fund - [233]				
Community Development				
Community Dev Programs Administrator (29)	0.10	0.30	0.30	0.35
Executive Assistant	0.35	0.25	0.25	0.25
	0.45	**0.55**	**0.55**	**0.60**
Hotel Occupancy Tax Fund - [214]				
Conference Center				
Booking Specialist	1.00	1.00	1.00	1.00
Civic & Conference Center Assistant (18)	1.00	1.00	-	-
Crew Leader (Events) (18)	2.00	2.00	-	-
Director of Civic And Conference Ctr	0.50	0.50	0.50	0.50
Event Assistant (18)	5.13	5.13	4.13	4.13
Event Coordinator	2.00	2.00	2.00	2.00
Facilities & AV Attendant	1.00	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00	1.00
Convention and Visitors Bureau				
Booking Manager	1.00	1.00	1.00	1.00
Convention & Visitor Bureau Manager	1.00	1.00	1.00	1.00

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
Director of Civic and Conference Center	0.50	0.50	0.50	0.50
	16.13	16.13	12.13	12.13
TOTAL COMMUNITY DEVELOPMENT	**73.13**	**73.14**	**69.14**	**70.63**
FINANCE				
General Fund - [010]				
Accounting				
Accounting Manager [23]	1.00	1.00	-	-
Accounting Specialist-Finance	3.00	3.00	3.00	3.00
Assistant Controller [23]	-	-	1.00	1.00
Controller	1.00	1.00	1.00	1.00
Lien Collections Specialist	1.00	-	-	-
Staff Accountant	2.00	2.00	2.00	2.00
Supervisor (Accounting Specialist)	1.00	1.00	1.00	1.00
Administration				
Executive Director of Finance	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Budget				
Budget Analyst	2.00	2.00	2.00	2.00
Director of Budget	1.00	1.00	1.00	1.00
Purchasing				
Buyer	2.00	2.00	2.00	2.00
Director of Procurement & Contract Management	1.00	1.00	1.00	1.00
Purchasing Manager	1.00	1.00	1.00	1.00
Senior Buyer	1.00	1.00	1.00	1.00
	19.00	18.00	18.00	18.00
Water and Sewer Fund - [550]				
Utility Collections				
Accounting Specialist [36]	2.00	2.00	2.00	-
Billing Specialist (UC) [36]	-	-	-	4.00
Clerk	1.00	1.00	1.00	1.00
Clerk (Mail)	0.50	0.50	0.50	0.50
Code Enforcement Officer	1.00	1.00	1.00	1.00
Customer Svc Representative [36]	4.00	4.00	4.00	-
Customer Svc Representative (UC) [36]	-	-	-	11.00
Customer Svc Supervisor [36]	1.00	1.00	1.00	-
Customer Svc Supervisor (UC) [36]	-	-	-	1.00
Director of Utility Collections	1.00	1.00	1.00	1.00
Meter Reader	8.00	8.00	8.00	8.00
Principal Secretary	1.00	1.00	1.00	1.00
Senior Customer Service Representative (UC) [36]	-	-	-	2.00
Sr Meter Reader	1.00	1.00	1.00	1.00
Sr Utility Clerk	4.00	4.00	4.00	-
Supervisor(Utility Service)	1.00	1.00	1.00	1.00
Utility Cashier [36]	4.00	4.00	4.00	-
Utility Clerk [36]	3.00	3.00	3.00	-
Utility Collections Supervisor	1.00	1.00	1.00	1.00
Utility Service Worker	6.00	6.00	6.00	6.00
	39.50	39.50	39.50	39.50
Fleet Services Internal Service Fund - [601]				
Fleet Services				
Accounting Specialist [36]	1.00	1.00	1.00	-
Billing Specialist (Fleet) [36]	-	-	-	1.00
Director of Fleet Services	1.00	1.00	1.00	1.00
Fleet Replacement Coordinator	1.00	1.00	1.00	1.00
Fleet Services Parts Supervisor	1.00	1.00	1.00	1.00
Fleet Services Shop Foreman	1.00	1.00	1.00	1.00
Fleet Services Supervisor	2.00	2.00	2.00	2.00
Fleet Services Technician	13.00	13.00	13.00	13.00
Lube Technician	3.00	3.00	3.00	3.00
Parts Assistant	3.00	3.00	3.00	3.00
Principal Secretary	1.00	1.00	1.00	1.00
	27.00	27.00	27.00	27.00
TOTAL FINANCE	**85.50**	**84.50**	**84.50**	**84.50**

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
FIRE				
General Fund - [010]				
Administration				
*Assistant Chief of Fire [6]	-	-	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Clerk	2.00	2.00	2.00	2.00
Office Administrator	1.00	1.00	1.00	1.00
Emergency Management				
Emergency Management Senior Specialist [34]	-	-	-	1.00
Emergency Management/Homeland Security Coordinator	1.00	1.00	1.00	1.00
Operations				
*Fire Battalion Chief	6.00	6.00	6.00	6.00
*Fire Captain	30.00	30.00	30.00	30.00
*Fire Deputy Chief [6]	3.00	2.00	1.00	1.00
*Fire Rescue Officer [35]	172.00	172.00	172.00	171.00
Prevention				
*Fire Captain	4.00	4.00	4.00	4.00
*Fire Deputy Chief/Fire Marshal	1.00	1.00	1.00	1.00
Principal Secretary	1.00	1.00	1.00	1.00
Support				
*Fire Captain [35]	2.00	2.00	2.00	3.00
*Fire Deputy Chief	-	1.00	1.00	1.00
*Fire Rescue Officer	11.00	11.00	11.00	11.00
Principal Secretary	1.00	1.00	1.00	1.00
* - Notates Civil Service Position (FY 2021 Total Civil Service Fire Positions: 229)				
TOTAL FIRE	**237.00**	**237.00**	**237.00**	**238.00**
HUMAN RESOURCES				
General Fund - [010]				
Human Resources				
Assistant Director Of Human Resources	1.00	1.00	1.00	1.00
Benefits Manager	-	1.00	1.00	1.00
Benefits Specialist	1.00	1.00	1.00	1.00
Compensation Manager	1.00	1.00	1.00	1.00
Compensation Specialist	2.00	2.00	2.00	2.00
Executive Assistant [1]	-	-	1.00	1.00
Executive Assistant/Wellness Coordinator [1]	0.60	0.60	-	-
Executive Director Of Human Resources	1.00	1.00	1.00	1.00
Human Resources Generalist [1] [37]	3.00	3.00	2.60	3.60
Learning & Development Coordinator	1.00	1.00	1.00	1.00
Learning & Development Manager	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
	12.60	**13.60**	**13.60**	**14.60**
Risk Management Internal Service Fund - [623]				
Risk Management				
Claims Specialist	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00
Safety Officer	1.00	1.00	1.00	1.00
	3.00	**3.00**	**3.00**	**3.00**
Wellness Fund - [252]				
Human Resources				
Executive Assistant/Wellness Coordinator [1]	0.40	0.40	-	-
Human Resources Generalist [1]	-	-	0.40	0.40
	0.40	**0.40**	**0.40**	**0.40**
TOTAL HUMAN RESOURCES	**16.00**	**17.00**	**17.00**	**18.00**
INFORMATION TECHNOLOGY				
Information Technology Fund - [627]				
Information Technology				
Application Support Analyst I [15]	-	-	1.00	1.00
Applications Support Analyst II [16]	-	-	1.00	1.00
Applications Support Manager [17]	1.00	1.00	-	-

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
Assistant Director of IT (17)	-	-	1.00	1.00
CAD/GIS Technician	3.00	-	-	-
Computer Operator (15)	1.00	1.00	-	-
Computer Technician	2.00	2.00	2.00	2.00
Enterprise Operations Manager	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Director of Information Technology	1.00	1.00	1.00	1.00
GIS Analyst	2.00	-	-	-
GIS Manager	1.00	-	-	-
Help Desk Technician	2.00	2.00	2.00	2.00
IT Network Manager	1.00	1.00	1.00	1.00
IT Project Coordinator (16)	1.00	1.00	-	-
IT Software Specialist (17)	1.00	1.00	-	-
Network Administrator	1.00	1.00	1.00	1.00
Network Technician	3.00	3.00	3.00	3.00
Network Technician (Airport)	1.00	1.00	1.00	1.00
Police Technology Specialist (5)	-	-	2.00	2.00
Sr CAD/GIS Technician	1.00	-	-	-
Systems Administrator II	2.00	2.00	2.00	2.00
TOTAL INFORMATION TECHNOLOGY	**26.00**	**19.00**	**20.00**	**20.00**
LEGAL				
General Fund - [010]				
City Attorney				
Assistant City Attorney (Courts)	1.00	1.00	1.00	1.00
Assistant City Attorney (Police)	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney (Public Works) (30)	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00
Paralegal	1.00	1.50	1.50	1.50
City Secretary				
City Secretary	1.00	1.00	1.00	1.00
TOTAL LEGAL	**8.00**	**8.50**	**8.50**	**7.50**
MUNICIPAL COURT				
General Fund - [010]				
Municipal Court Administration				
Assistant Clerk of The Court	1.00	1.00	1.00	1.00
Associate Municipal Judge	1.00	1.00	1.00	1.00
City Marshal	1.00	1.00	1.00	1.00
Collections Clerk	-	1.00	1.00	1.00
Collections Specialist	1.00	1.00	1.00	1.00
Deputy City Marshal	1.00	1.00	1.00	1.00
Deputy Court Clerk I	9.00	9.00	9.00	9.00
Deputy Court Clerk II	1.00	1.00	1.00	1.00
Deputy Court Clerk III	2.00	2.00	2.00	2.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Director of Municipal Court	1.00	1.00	1.00	1.00
Presiding Municipal Judge	1.00	1.00	1.00	1.00
	20.00	**21.00**	**21.00**	**21.00**
Court Security Fund - [241]				
Municipal Court Administration				
Bailiff	1.00	1.00	1.00	1.00
	1.00	**1.00**	**1.00**	**1.00**
Juvenile Case Manager Fund - [242]				
Municipal Court Administration				
Juvenile Case Manager	2.00	2.00	2.00	2.00
	2.00	**2.00**	**2.00**	**2.00**
TOTAL MUNICIPAL COURT	**23.00**	**24.00**	**24.00**	**24.00**

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
PLANNING AND DEVELOPMENT SERVICES				
General Fund - [010]				
Planning and Development				
Assistant Director Of Planning & Development Services [23]	1.00	1.00	-	-
Assistant Planner	1.00	1.00	1.00	1.00
Director of Planning [23]	-	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Director Of Planning & Development Services	1.00	1.00	1.00	1.00
Revitalization Planner	1.00	1.00	1.00	1.00
Senior Planner	2.00	2.00	2.00	2.00
Code Enforcement				
Code Enforcement Clerk	3.00	3.00	3.00	3.00
Code Enforcement Officer	8.00	8.00	8.00	8.00
Code Enforcement Supervisor	2.00	2.00	2.00	2.00
Lien Collections Specialist	-	1.00	1.00	1.00
Principal Secretary	1.00	-	-	-
Inspections				
Building Inspector	6.00	6.00	6.00	6.00
Building Official	1.00	1.00	1.00	1.00
Building Permit Clerk	2.00	2.00	2.00	2.00
Building Plans Examiner	2.00	2.00	2.00	2.00
Chief Building Inspector	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00
Principal Secretary	-	1.00	1.00	1.00
Supervisor (Clerk)	1.00	1.00	1.00	1.00
TOTAL PLANNING AND DEVELOPMENT SERVICES	**35.00**	**36.00**	**36.00**	**36.00**
POLICE				
General Fund - [010]				
Administration				
Accounting Specialist [30] [36]	2.00	2.00	2.00	-
*Assistant Chief of Police [33]	1.00	1.00	1.00	2.00
Billing Specialist (Police) [36]	-	-	-	1.00
Chief of Police	1.00	1.00	1.00	1.00
Child Safety Coordinator	1.00	1.00	1.00	1.00
Compliance Coordinator	1.00	1.00	1.00	1.00
Crime Prevention Coordinator	1.00	1.00	1.00	1.00
Crime Statistical Analyst	2.00	2.00	2.00	2.00
Executive Assistant	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Intelligence Manager	1.00	1.00	1.00	1.00
*Police Captain	1.00	1.00	1.00	1.00
*Police Lieutenant	1.00	1.00	1.00	1.00
*Police Officer	2.00	2.00	2.00	2.00
*Police Sergeant	1.00	1.00	1.00	1.00
Principal Secretary	1.00	1.00	1.00	1.00
Special Projects Coordinator	1.00	1.00	1.00	1.00
Criminal Investigation Division				
Crime Victim Liaison	1.00	1.00	1.00	1.00
*Police Captain	1.00	1.00	1.00	1.00
Police Clerk [4]	3.00	3.00	4.00	4.00
*Police Lieutenant	2.00	2.00	2.00	2.00
*Police Officer [4] [32]	51.00	51.00	57.00	57.00
*Police Sergeant	6.00	6.00	6.00	6.00
Senior Secretary	1.00	1.00	1.00	1.00
Sex Offender Coordinator	1.00	1.00	1.00	1.00
Patrol				
Communications Specialist [30]	9.00	9.00	9.00	7.00
Jailer [30]	24.00	24.00	24.00	22.00
*Police Captain	1.00	1.00	1.00	1.00
*Police Lieutenant	5.00	5.00	5.00	5.00
*Police Officer [4] [32]	142.00	142.00	152.00	152.00
*Police Sergeant	17.00	17.00	17.00	17.00
Public Service Supervisor	5.00	5.00	5.00	5.00
Senior Secretary	1.00	1.00	1.00	1.00

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
Support Services Division				
Evidence Manager	1.00	1.00	1.00	1.00
Evidence Technician I	2.00	2.00	2.00	2.00
Evidence Technician II	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor (21)	1.00	1.00	-	-
Facility Maintenance Coordinator (21) (37)	-	-	1.00	-
Human Resources Manager (Police) (37)	1.00	1.00	1.00	-
Latent Print Technician	1.00	1.00	1.00	1.00
*Police Captain	1.00	1.00	1.00	1.00
Police Clerk (4)	7.00	7.00	6.00	6.00
*Police Lieutenant	2.00	2.00	2.00	2.00
*Police Officer (4)	20.00	20.00	7.00	7.00
Police Quartermaster	1.00	1.00	1.00	1.00
*Police Sergeant (33)	-	-	-	1.00
Police Training Administrator	1.00	1.00	1.00	1.00
Principal Secretary (4)	1.00	1.00	-	-
Records Manager	1.00	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	1.00
Sex Offender Coordinator (4)	1.00	1.00	-	-
Special Projects Coordinator (4)	1.00	1.00	-	-
Technology Unit Technician (5)	2.00	2.00	-	-
Video Evidence Technician	1.00	1.00	1.00	1.00
	336.00	336.00	334.00	329.00
Law Enforcement Grant Fund - [207]				
Administration				
Victims Service Clerk (7)	-	-	1.00	1.00
	-	-	1.00	1.00
* - Notates Civil Service Position (FY 2021 Total Civil Service Police Positions: 259)				
TOTAL POLICE	336.00	336.00	335.00	330.00
PUBLIC WORKS				
General Fund - [010]				
Engineering				
Construction Inspector	0.38	-	-	-
Principal Secretary	0.38	-	-	-
Project Manager	1.52	-	-	-
Senior Project Engineer	0.38	-	-	-
Public Works Administration				
Assistant Director of Public Works	0.03	1.00	1.00	1.00
Executive Assistant	0.05	1.00	1.00	1.00
Executive Director of Public Works	0.05	1.00	1.00	1.00
Finance Manager	0.05	1.00	1.00	1.00
Transportation(38)				
Crew Leader (Street Maintenance)	-	-	-	6.00
Director/Traffic Engineer	-	-	-	1.00
Equipment Operator	-	-	-	16.00
Equipment Services Tech	-	-	-	2.00
Principal Secretary	-	-	-	1.00
Service Worker (Street)	-	-	-	14.00
Sign Technician	-	-	-	1.00
Sr Traffic Technician	-	-	-	1.00
Superintendent (Street Svcs)	-	-	-	2.00
Superintendent (Traffic)	-	-	-	1.00
Supervisor (Sweeper-Fleet Repair)	-	-	-	1.00
Supervisor (Traffic Signal)	-	-	-	1.00
Traffic Technician	-	-	-	2.00
	2.84	4.00	4.00	53.00
Street Maintenance Fund - [234]				
Transportation(38)				
Crew Leader (Street Maintenance) (8)	-	-	6.00	-
Director/Traffic Engineer (19)	-	-	1.00	-
Director Of Street Services (19)	1.00	1.00	-	-
Equipment Operator (8) (30)	7.00	7.00	18.00	-
Equipment Services Tech	2.00	2.00	2.00	-
Principal Secretary	1.00	1.00	1.00	-

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
Secretary [19]	1.00	1.00	-	-
Service Worker (Street) [8]	12.00	12.00	14.00	-
Sign Technician	1.00	1.00	1.00	-
Sr Traffic Technician	1.00	1.00	1.00	-
Superintendent (Street Svcs)	2.00	2.00	2.00	-
Superintendent (Traffic)	1.00	1.00	1.00	-
Supervisor (Sign & Pavement Markings) [8]	1.00	1.00	-	-
Supervisor (Street Maint) [8]	6.00	6.00	-	-
Supervisor (Sweeper-Fleet Repair) [8]	-	-	1.00	-
Supervisor (Traffic Signal)	1.00	1.00	1.00	-
Traffic Technician	2.00	2.00	2.00	-
Truck Driver [8]	13.00	13.00	-	-
	11.00	11.00	28.00	-
Solid Waste Fund - [540]				
Accounting				
Accounting Specialist [36]	4.00	4.00	4.00	-
Customer Service Representative (SW) [36]	-	-	-	4.00
Customer Service Supervisor (SW) [36]	-	-	-	1.00
Supervisor (Accounting) [36]	1.00	1.00	1.00	-
Public Works Administration				
Assistant Director of Public Works	0.60	-	-	-
Executive Assistant	0.28	-	-	-
Executive Director of Public Works	0.28	-	-	-
Finance Manager	0.28	-	-	-
Commercial Services				
Code Enforcement Supervisor I	1.00	1.00	1.00	1.00
Equipment Operator (Commercial)	11.00	11.00	11.00	11.00
Solid Waste Specialist	1.00	1.00	1.00	1.00
Superintendent (Commercial)	1.00	1.00	1.00	1.00
Supervisor (Commercial)	2.00	2.00	2.00	2.00
Supervisor (Container Ops)	1.00	1.00	1.00	1.00
Waste Container Service Worker [9]	-	-	3.00	3.00
Welder Solid Waste	3.00	3.00	3.00	3.00
Welder's Assistant Solid Waste [9]	3.00	3.00	-	-
Mowing				
Crew Leader (Mowing)	3.00	3.00	3.00	3.00
Equipment Services Tech	0.50	0.50	0.50	0.50
Service Worker (Mowing)	12.00	12.00	12.00	12.00
Supervisor (Mowing)	1.00	1.00	1.00	1.00
Recycling Program				
Recycling Attendant	3.00	3.00	3.00	3.00
Recycling Manager	1.00	1.00	1.00	1.00
Seasonal-Recycling Attendant	0.18	0.18	0.18	0.18
Supervisor (Recycling Ops)	1.00	1.00	1.00	1.00
Residential Services				
Director of Solid Waste [19]	-	-	1.00	1.00
Equipment Operator (Residential)	25.00	25.00	25.00	25.00
Principal Secretary	1.00	1.00	1.00	1.00
Solid Waste Specialist	3.00	3.00	3.00	3.00
Solid Waste Worker	4.00	4.00	4.00	4.00
Superintendent (Residential)	1.00	1.00	1.00	1.00
Supervisor (Residential)	3.00	3.00	3.00	3.00
Transfer Station				
Crew Leader	1.00	1.00	1.00	1.00
Equipment Operator	5.00	5.00	5.00	5.00
Manager Of Solid Waste Ops [36]	1.00	1.00	1.00	-
Scale Attendant	3.00	3.00	3.00	3.00
Senior Secretary	1.00	1.00	1.00	1.00
Service Worker (Buildings & Grounds)	3.50	3.50	3.50	3.50
Supervisor (Scale Operations)	1.00	1.00	1.00	1.00
Supervisor (Transfer Station)	1.00	1.00	1.00	1.00
Transfer Station Manager [36]	-	-	-	1.00
	104.62	103.18	104.18	104.18

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
Water and Sewer Fund - [550]				
Engineering				
CAD/GIS Technician	-	3.00	3.00	3.00
Chief Construction Inspector	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Construction Inspector	0.46	1.00	1.00	1.00
Director of Environmental Services (19)	0.80	0.80	-	-
Engineer in Training	1.00	1.00	1.00	1.00
Engineering Technician (14)	-	-	1.00	1.00
GIS Analyst	-	2.00	2.00	2.00
GIS Manager	-	1.00	1.00	1.00
Principal Secretary	0.46	1.00	1.00	1.00
Project Engineer (14)	1.00	1.00	2.00	2.00
Project Manager	1.84	3.00	3.00	3.00
Senior CAD/GIS Technician	-	1.00	1.00	1.00
Senior Construction Inspector (14)	3.00	3.00	2.00	2.00
Senior Project Engineer (14)	0.46	1.00	-	-
Public Works Administration				
Assistant Director of Public Works	0.34	-	-	-
Executive Assistant	0.61	-	-	-
Executive Director of Public Works	0.61	-	-	-
Finance Manager	0.61	-	-	-
Sanitary Sewers				
Assistant Chief Operator of Sewer (11)	2.00	2.00	-	-
Chief Operator of Sewer (11)	1.00	1.00	-	-
Crew Leader (Water & Sewer) (11)	-	-	1.00	1.00
Equipment Operator (11)	-	-	3.00	3.00
Operator (Water/Wastewater) (11)	12.00	13.00	-	-
Senior Operator (11)	5.00	4.00	-	-
Service Worker (W&S) (11)	-	-	13.00	13.00
Supervisor (W&S) (11)	-	-	2.00	2.00
Water and Sewer Operations				
Accounting Specialist (36)	1.00	1.00	1.00	-
Assistant Chief Operator of Operations (12)	1.00	1.00	-	-
BPAT/FOG Data Specialist (12)	1.00	1.00	-	-
BPAT/FOG Specialist (12)	2.00	2.00	-	-
BPAT/FOG Technician (12)	-	-	3.00	3.00
Chief Operator of BPAT/FOG (12)	1.00	1.00	-	-
Chief Operator of Operations (12)	1.00	1.00	-	-
Director of Water and Sewer	1.00	1.00	1.00	1.00
Equipment Operator (12)	-	-	3.00	3.00
Equipment Services Tech	1.00	1.00	1.00	1.00
FOG Enforcement Pgm Specialist (12)	1.00	1.00	-	-
Operator (Water/Wastewater) (12)	9.00	9.00	-	-
Principal Secretary (36)	1.00	1.00	1.00	2.00
SCADA Technician (12)	-	-	2.00	2.00
Senior Operator (12)	5.00	5.00	-	-
Senior SCADA Technician (12)	-	-	2.00	2.00
Senior Secretary (12)	-	-	1.00	1.00
Service Worker (W&S) (12)	-	-	4.00	4.00
Superintendent (W&S) (12)	-	-	3.00	3.00
Supervisor (SCADA/Facilities) (12)	-	-	2.00	2.00
Technology Technician	1.00	1.00	1.00	1.00
W&S Parts Manager (13)	1.00	1.00	-	-
W&S Parts Supervisor (13)	-	-	1.00	1.00
Water and Sewer Ops Manager	2.00	1.00	1.00	1.00
Water Distribution				
Assistant Chief Operator of Water (10)	1.00	1.00	-	-
Chief Operator of Water (10)	1.00	1.00	-	-
Crew Leader (Water & Sewer) (10)	-	-	5.00	5.00
Operator (Water/Wastewater) (10)	12.00	13.00	-	-
Senior Operator (10)	4.00	5.00	-	-
Service Worker (W&S) (10)	-	-	15.00	15.00
Supervisor (W&S) (10)	-	-	2.00	2.00

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
Water Loss/Conservation Technician	-	1.00	1.00	1.00
	80.19	89.80	89.00	89.00
Drainage Utility Fund - [575]				
Drainage				
Crew Leader (Drainage)	4.00	4.00	4.00	4.00
Equipment Operator	10.00	10.00	10.00	10.00
Equipment Services Tech	0.50	0.50	0.50	0.50
Mowing & Drainage Manager	1.00	1.00	1.00	1.00
Seasonal-Drainage Service Worker	1.07	1.07	1.07	1.07
Seasonal-Mowing Service Worker	1.07	1.07	1.07	1.07
Service Worker (Drainage)	14.00	14.00	14.00	14.00
Supervisor (Drainage Maint)	2.00	2.00	2.00	2.00
Supervisor (Maintenance)	1.00	1.00	1.00	1.00
Engineering				
Construction Inspector	0.16	-	-	-
Principal Secretary	0.16	-	-	-
Project Manager	0.64	-	-	-
Senior Project Engineer	0.16	-	-	-
Environmental Services				
Director of Environmental Services (19)	0.20	0.20	-	-
Drainage Project Manager	1.00	1.00	1.00	1.00
Emergency Response And Regulation Coordinator	1.00	1.00	1.00	1.00
Environmental Specialist I	1.00	1.00	1.00	1.00
Principal Secretary (25)	1.00	1.00	-	-
Senior Secretary (25)	-	-	1.00	1.00
Storm Water Field Technician	1.00	1.00	1.00	1.00
Public Works Administration				
Assistant Director of Public Works	0.03	-	-	-
Executive Assistant	0.06	-	-	-
Executive Director of Public Works	0.06	-	-	-
Finance Manager	0.06	-	-	-
Transportation				
Equipment Operator	2.00	2.00	2.00	2.00
	43.17	41.84	41.64	41.64
TOTAL PUBLIC WORKS	282.82	290.82	289.82	287.82
RECREATION SERVICES				
General Fund - [010]				
Administration				
Accounting Specialist (36)	1.00	1.00	1.00	-
Accounting Specialist (Recreation Services) (36)	-	-	-	1.00
Assistant Director of Recreation Services	-	1.00	1.00	1.00
Executive Assistant	-	1.00	1.00	1.00
Executive Director of Recreation Services	1.00	1.00	1.00	1.00
Finance Manager (30)	1.00	1.00	1.00	-
Manager Parks & Recreation	-	1.00	1.00	1.00
Animal Services				
Animal Care Technician	-	5.00	5.00	5.00
Animal Control Assistant	3.00	-	-	-
Animal Control Attendant	5.00	-	-	-
Animal Control Officer	5.00	4.00	4.00	4.00
Animal Services Manager	1.00	1.00	1.00	1.00
Animal Services Representative	-	3.00	3.00	3.00
Animal Services Supervisor	1.00	1.00	1.00	1.00
Program Coordinator	-	1.00	1.00	1.00
Senior Secretary (20)	-	-	1.00	1.00
Vet Technician	1.00	1.00	1.00	1.00
Aquatic Services				
Aquatics Supervisor	1.00	-	-	-
Aquatics/Recreation Manager	-	1.00	1.00	1.00
Seasonal Assistant Aquatic Supervisor	0.24	0.24	0.24	0.24
Seasonal Clerk	0.24	0.24	0.24	0.24
Seasonal-Lifeguard	9.18	9.18	9.18	9.18
Seasonal-Pool Cashier	1.58	1.58	1.58	1.58
Seasonal-Pool Manager	1.21	1.21	1.21	1.21
Seasonal-Water Safety Instructor	1.01	1.01	1.01	1.01

City of Killeen, Texas Paid Personnel in Full Time Equivalent (FTE) By Department	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimated Actual	FY 2021 Adopted Budget
Athletics				
Athletic Coordinator (3) (24)	-	-	3.00	3.00
Recreation Supervisor (3)	2.00	2.00	-	-
Superintendent (Athletics)	1.00	1.00	1.00	1.00
Cemetery				
Crew Leader (Cemetery) (28)	1.00	1.00	1.00	-
Grounds Maintenance Worker (28)	2.00	2.00	2.00	-
Parks and Public Grounds Asst (28)	1.00	1.00	1.00	-
Community Center Ops				
Recreation Assistant (27)	3.77	3.77	3.77	-
Recreation Coordinator (27) (24)	-	-	1.00	-
Recreation Supervisor - Youth/Facilities (24)	1.00	1.00	-	-
Lions Club Recreation Center				
Custodian	2.00	2.00	2.00	2.00
Recreation Assistant	6.17	6.17	6.17	6.17
Parks				
Crew Leader (Cemetery) (28)	-	-	-	1.00
Crew Leader (Parks)	5.00	5.00	5.00	5.00
Equipment Services Tech	1.00	1.00	1.00	1.00
Graffiti Removal Specialist	1.00	-	-	-
Greenskeeper (2)	2.00	2.00	-	-
Grounds Maintenance Worker (2) (28)	18.00	18.00	20.00	22.00
Parks and Public Grounds Assistant (28)	-	-	-	1.00
Pool Maintenance Supervisor	1.00	1.00	1.00	1.00
Seasonal-Grounds Maint Worker	1.59	1.59	1.59	1.59
Superintendent(Parks/Public Grounds)	1.00	1.00	1.00	1.00
Supervisor (Parks)	3.00	3.00	3.00	3.00
Recreation				
Recreation Assistant (27)	-	-	-	3.77
Recreation Coordinator (27)	-	-	-	1.00
Recreation Manager	1.00	1.00	1.00	1.00
Recreation Services Superintendent	1.00	-	-	-
Recreation Supervisor	1.00	-	-	-
Senior Citizens				
Office Assistant	1.00	1.00	1.00	1.00
Program Assistant	1.00	1.00	1.00	1.00
Recreation Assistant	1.09	1.00	1.00	1.00
Senior Center Manager	1.00	1.00	1.00	1.00
Volunteer Services				
Director of Volunteer Services	1.00	-	-	-
Principal Secretary (20)	1.00	1.00	-	-
Recreation Mgr - Youth/Facilities (24)	-	1.00	-	-
Youth Program Specialist	1.00	-	-	-
TOTAL RECREATION SERVICES	**97.08**	**95.99**	**95.99**	**94.99**
TOTAL CITY OF KILLEEN	**1,271.53**	**1,273.95**	**1,267.95**	**1,262.44**

Paid Personnel in Full Time Equivalent (FTE)
Change in Personnel Detail

(1) In FY 2020, reclassified Executive Assistant/Wellness Coordinator to Executive Assistant funded 100% from General Fund; changed funding for one Human Resources Generalist to 60% General Fund / 40% Wellness Non-Assessment Fund.

(2) In FY 2020, reclassified two Greenskeeper positions to two Grounds Maintenance Worker positions.

(3) In FY 2020, reclassified two Recreation Supervisor positions to Athletic Coordinator positions.

(4) In FY 2020, positions within the Police Department were shifted while maintaining total FTE department wide.

(5) In FY 2020, reclassified two Technology Unit Technician positions to two Police Technology Specialist positions and transferred from Police Department to Information Technology.

(6) In FY 2020, reclassified one Fire Deputy Chief to Assistant Chief of Fire and transferred from Fire Operations to Fire Administration.

(7) In FY 2020, added one Victims Service Clerk funded via two year Crisis Assistance Program grant.

(8) In FY 2020, reclassified six Supervisor (Street Maint) positions to six Crew Leader (Street Maintenance) positions; thirteen Truck Driver positions to eleven Equipment Operator and two Service Worker (Street) positions; one Supervisor (Sign & Pavement Markings) position to one Supervisor (Sweeper-Fleet Repair) position.

(9) In FY 2020, reclassified three Welder's Assistant Solid Waste positions to three Waste Container Service Worker positions.

(10) In FY 2020, reclassified Asst Chief Operator of Water and Chief Operator of Water to Supervisor (W&S); five Senior Operator positions to Crew Leader (Water & Sewer); thirteen Operator (Water/Wastewater) positions to Service Worker (W&S); transferred two Service Worker (W&S) positions from Water and Sewer Ops Division to Water Distribution Division.

(11) In FY 2020, reclassified two Asst Chief Operator of Sewer positions to Supervisor (W&S); thirteen Operator (Water/Wastewater) positions to Service Worker (W&S); Chief Operator of Sewer to Crew Leader (Water & Sewer); three Senior Operator positions to Equipment Operator and reclassed one Senior Operator position to Equipment Operator and moved to Water and Sewer Operations.

(12) In FY 2020, reclassified one Asst Chief Operator of Ops position, one BPAT/FOG Data Specialist, two BPAT/FOG Specialist, one Chief Operator of BPAT/FOG, one Chief Operator of Operations, one FOG Enforcement PGM Specialist, nine Operator (Water/Wastewater) and five Senior Operator positions to three BPAT/FOG Technician, two Equipment Operator, two SCADA Technician, two Senior SCADA Technician, six Service Worker (W&S), one Senior Secretary, three Superintendent (W&S) and two Supervisor (SCADA/Facilities positions. One Equipment Operator was transferred from Sanitary Sewers to Water and Sewer Operations. Two Service Worker (W&S) positions were transferred from Water and Sewer Ops Division to Water Distribution Division.

(13) In FY 2020, reclassified one W&S Parts Manager position to W&S Parts Supervisor.

(14) In FY 2020, reclassified Senior Project Engineer to Project Engineer, and Senior Construction Inspector to Engineering Technician.

(15) In FY 2020, reclassified one Computer Operator position to one Application Support Analyst I position.

(16) In FY 2020, reclassified one IT Project Coordinator position to one Applications Support Analyst II position.

(17) In FY 2020, reclassified one Applications Support Manager and one IT Software Specialist to one Assistant Director of IT.

(18) In FY 2020, eliminated positions in response to COVID-19 impact to Hotel Occupancy Tax decrease.

(19) In FY 2020, reorganized Public Works: eliminated Director of Environmental Services and Secretary (Transportation), created Director of Solid Waste; reclassified Director of Street Services to Director/Traffic Engineer.

(20) In FY 2020, transferred one Principal Secretary position from Volunteer Services to Animal Services and changed title to Senior Secretary.

(21) In FY 2020, retitled Facilities Maintenance Supervisor to Facility Maintenance Coordinator.

(22) In FY 2020, reclassified one Senior Line Service Technician to one AV Line Services Technician.

(23) In FY 2020, reclassified one Assistant Director of Planning and Development position to one Director of Planning position; reclassified one Accounting Manager position to one Assistant Controller position.

(24) In FY 2020, reclassified one Recreation Supervisor-Youth/Facilities position to one Recreation Coordinator position; reclassified one Recreation Manager-Youth/Facilities position to one Athletic Coordinator position and moved to Athletics.

(25) In FY 2020, reclassified one Principal Secretary position to one Senior Secretary position.

(26)

(27) For FY 2021, Volunteer Services and Community Center divisions are merged into Recreation Division.

(28) For FY 2021, Cemetery Division is merged into Parks Division.

(29) For FY 2021, transferred .05 Community Development Programs Administrator from CDBG Fund to Home Fund and corrected .01 FTE for Community Development Housing and Facility Manager.

(30) For FY 2021, positions are eliminated. In FY 2020, the Special Projects Manager for City Manager was frozen and not filled.

(31) For FY 2021, .50 FTE Clerk (Children's Services) is eliminated and one Program Librarian is added.

(32) For FY 2021, one Police Officer position in Criminal Investigation Division and three Police Officer positions in Patrol are unfunded, however, the associated FTEs remain authorized for future use.

(33) For FY 2021, one Assistant Chief of Police and one Police Sergeant is added per Decision Package.

(34) For FY 2021, one Emergency Management Senior Specialist position is added per Decision Package.

(35) For FY 2021, removed one vacant Fire Rescue Officer position and added one Fire Captain position.

(36) For FY 2021, position titles are changed to be in line with job descriptions.

(37) For FY 2021, one Facility Maintenance Coordinator is moved from Police to Building Services and one Human Resources Manager is moved from Police to Human Resources and retitled as Human Resources Generalist.

(38) For FY 2021, all positions funded in the Street Maintenance Fund are moved to the General Fund per Ordinance 20-033.

FY 2021 PAY STRUCTURE

Pay Grade	Pay Cycle	Minimum	Maximum
10	ANNUAL	$ 22,586.93	$ 33,880.91
	HOURLY	10.8591	16.2889
11	ANNUAL	$ 23,716.99	$ 35,575.07
	HOURLY	11.4024	17.1034
12	ANNUAL	$ 24,903.01	$ 37,354.10
	HOURLY	11.9726	17.9587
13	ANNUAL	$ 26,148.10	$ 39,221.94
	HOURLY	12.5712	18.8567
14	ANNUAL	$ 27,454.96	$ 41,182.96
	HOURLY	13.1995	19.7995
15	ANNUAL	$ 28,827.97	$ 43,241.95
	HOURLY	13.8596	20.7894
16	ANNUAL	$ 30,268.99	$ 45,403.90
	HOURLY	14.5524	21.8288
17	ANNUAL	$ 31,783.02	$ 47,674.02
	HOURLY	15.2803	22.9202
18	ANNUAL	$ 33,371.94	$ 50,057.90
	HOURLY	16.0442	24.0663
19	ANNUAL	$ 35,040.10	$ 52,560.98
	HOURLY	16.8462	25.2697
20	ANNUAL	$ 36,792.08	$ 55,189.06
	HOURLY	17.6885	26.5332
21	ANNUAL	$ 38,632.05	$ 57,947.97
	HOURLY	18.5731	27.8596
22	ANNUAL	$ 40,563.95	$ 60,844.99
	HOURLY	19.5019	29.2524
23	ANNUAL	$ 42,591.95	$ 63,888.03
	HOURLY	20.4769	30.7154
24	ANNUAL	$ 44,721.04	$ 67,082.08
	HOURLY	21.5005	32.2510
25	ANNUAL	$ 46,957.04	$ 70,436.08
	HOURLY	22.5755	33.8635
27	ANNUAL	$ 51,770.99	$ 77,655.97
	HOURLY	24.8899	37.3346
28	ANNUAL	$ 54,358.93	$ 81,538.91
	HOURLY	26.1341	39.2014
30	ANNUAL	$ 59,931.04	$ 89,895.94
	HOURLY	28.8130	43.2192
31	ANNUAL	$ 62,927.07	$ 94,391.02
	HOURLY	30.2534	45.3803
32	ANNUAL	$ 66,073.90	$ 99,110.96
	HOURLY	31.7663	47.6495
33	ANNUAL	$ 69,377.98	$ 104,065.94
	HOURLY	33.3548	50.0317
34	ANNUAL	$ 72,846.80	$ 109,269.26
	HOURLY	35.0225	52.5333
35	ANNUAL	$ 76,489.09	$ 114,733.01
	HOURLY	36.7736	55.1601
36	ANNUAL	$ 80,313.58	$ 120,469.65
	HOURLY	38.6123	57.9181
37	ANNUAL	$ 84,329.02	$ 126,492.91
	HOURLY	40.5428	60.8139

FY 2021
CLASSIFICATION PAY PLAN

POSITION TITLE	PAY STRUCTURE	MINIMUM	MAXIMUM
PAY GRADE 10			
CLERK (ADMINISTRATION) - PT	ANNUAL	11,293.47	16,940.46
CLERK (CHILDREN'S SERVICES) - PT	ANNUAL	11,293.47	16,940.46
CLERK (CIRCULATION)	ANNUAL	22,586.93	33,880.91
CLERK (CIRCULATION) - PT	ANNUAL	11,293.47	16,940.46
CLERK (REFERENCE)	ANNUAL	22,586.93	33,880.91
CLERK (REFERENCE) - PT	ANNUAL	11,293.47	16,940.46
CUSTODIAN	ANNUAL	22,586.93	33,880.91
EVENT ASSISTANT	ANNUAL	22,586.93	33,880.91
EVENT ASSISTANT - PT	ANNUAL	11,293.47	16,940.46
GROUNDS MAINTENANCE WORKER	ANNUAL	22,586.93	33,880.91
PARTS ASSISTANT	ANNUAL	22,586.93	33,880.91
PRESS OPERATOR	ANNUAL	22,586.93	33,880.91
PAY GRADE 11			
ANIMAL CARE TECHNICIAN	ANNUAL	23,716.99	35,575.07
ANIMAL SERVICES REPRESENTATIVE	ANNUAL	23,716.99	35,575.07
CLERK	ANNUAL	23,716.99	35,575.07
CLERK (MAIL) - PT	ANNUAL	11,858.50	17,787.54
COLLECTIONS CLERK	ANNUAL	23,716.99	35,575.07
DEPUTY COURT CLERK I	ANNUAL	23,716.99	35,575.07
FIRE CLERK	ANNUAL	23,716.99	35,575.07
SECRETARY	ANNUAL	23,716.99	35,575.07
PAY GRADE 12			
CUSTOMER SVC REPRESENTATIVE (SW)	ANNUAL	24,903.01	37,354.10
CUSTOMER SVC REPRESENTATIVE (UC)	ANNUAL	24,903.01	37,354.10
METER READER	ANNUAL	24,903.01	37,354.10
RECYCLING ATTENDANT	ANNUAL	24,903.01	37,354.10
SCALE ATTENDANT	ANNUAL	24,903.01	37,354.10
SERVICE WORKER (AIRPORT)	ANNUAL	24,903.01	37,354.10
SERVICE WORKER (BLDGS&GROUNDS)	ANNUAL	24,903.01	37,354.10
SERVICE WORKER (BLDGS&GROUNDS) - PT	ANNUAL	12,451.51	18,677.05
SERVICE WORKER (DRAINAGE)	ANNUAL	24,903.01	37,354.10
SERVICE WORKER (MOWING)	ANNUAL	24,903.01	37,354.10
SERVICE WORKER (STREET)	ANNUAL	24,903.01	37,354.10
SOLID WASTE WORKER	ANNUAL	24,903.01	37,354.10
WASTE CONTAINER SERVICE WORKER	ANNUAL	24,903.01	37,354.10
PAY GRADE 13			
BILLING SPECIALIST (AVIATION SKYLARK)	ANNUAL	26,148.10	39,221.94
BILLING SPECIALIST (FLEET SERVICES)	ANNUAL	26,148.10	39,221.94
BILLING SPECIALIST (POLICE)	ANNUAL	26,148.10	39,221.94
BILLING SPECIALIST (UC)	ANNUAL	26,148.10	39,221.94
BILLING SPECIALIST (W&S)	ANNUAL	26,148.10	39,221.94
BUILDING PERMIT CLERK	ANNUAL	26,148.10	39,221.94
CODE ENFORCEMENT CLERK	ANNUAL	26,148.10	39,221.94
COMMUNICATIONS SPECIALIST	ANNUAL	26,148.10	39,221.94
FACILITIES & AV ATTENDANT	ANNUAL	26,148.10	39,221.94
LUBE TECHNICIAN	ANNUAL	26,148.10	39,221.94
OFFICE ASSISTANT	ANNUAL	26,148.10	39,221.94
POLICE CLERK	ANNUAL	26,148.10	39,221.94
PROGRAM ASSISTANT	ANNUAL	26,148.10	39,221.94
RECEPTIONIST	ANNUAL	26,148.10	39,221.94
RECREATION ASSISTANT	ANNUAL	26,148.10	39,221.94
RECREATION ASSISTANT - PT	ANNUAL	13,074.05	19,610.97
SR CUSTOMER SERVICE REPRESENTATIVE	ANNUAL	26,148.10	39,221.94
SR SECRETARY	ANNUAL	26,148.10	39,221.94
VICTIMS SERVICES CLERK	ANNUAL	26,148.10	39,221.94
PAY GRADE 14			
DEPUTY COURT CLERK II	ANNUAL	27,454.96	41,182.96
INTER-LIBRARY LOAN SPECIALIST	ANNUAL	27,454.96	41,182.96
SR LIBRARY ASSISTANT	ANNUAL	27,454.96	41,182.96
SR METER READER	ANNUAL	27,454.96	41,182.96

FY 2021
CLASSIFICATION PAY PLAN

POSITION TITLE	PAY STRUCTURE	MINIMUM	MAXIMUM
PAY GRADE 15			
ACCOUNTING SPECIALIST (AVIATION)	ANNUAL	28,827.97	43,241.95
ACCOUNTING SPECIALIST (RECREATION SERVICES)	ANNUAL	28,827.97	43,241.95
ASSISTANT PLANNER	ANNUAL	28,827.97	43,241.95
AV LINE SERVICES TECHNICIAN	ANNUAL	28,827.97	43,241.95
BUYER	ANNUAL	28,827.97	43,241.95
CIVIC & CONF CENTER ASSISTANT	ANNUAL	28,827.97	43,241.95
COMPLIANCE COORDINATOR	ANNUAL	28,827.97	43,241.95
EQUIPMENT OPERATOR	ANNUAL	28,827.97	43,241.95
EQUIPMENT OPERATOR(COMMERCIAL)	ANNUAL	28,827.97	43,241.95
EQUIPMENT OPR (RESIDENTIAL)	ANNUAL	28,827.97	43,241.95
PARKS AND PUBLIC GROUNDS ASST	ANNUAL	28,827.97	43,241.95
POLICE TRAINING ADMINISTRATOR	ANNUAL	28,827.97	43,241.95
PRINCIPAL SECRETARY	ANNUAL	28,827.97	43,241.95
SERVICE WORKER (W&S)	ANNUAL	28,827.97	43,241.95
SIGN TECHNICIAN	ANNUAL	28,827.97	43,241.95
UTILITY SERVICE WORKER	ANNUAL	28,827.97	43,241.95
PAY GRADE 16			
ACCOUNTING SPECIALIST-FINANCE	ANNUAL	30,268.99	45,403.90
ANIMAL CONTROL OFFICER	ANNUAL	30,268.99	45,403.90
CREW LEADER (CUSTODIAN)	ANNUAL	30,268.99	45,403.90
CREW LEADER (EVENTS)	ANNUAL	30,268.99	45,403.90
EQUIPMENT SERVICES TECH	ANNUAL	30,268.99	45,403.90
FLEET SERVICES TECHNICIAN	ANNUAL	30,268.99	45,403.90
PAY GRADE 17			
AIRPORT SPECIALIST	ANNUAL	31,783.02	47,674.02
BAILIFF	ANNUAL	31,783.02	47,674.02
CIRCULATION SUPERVISOR	ANNUAL	31,783.02	47,674.02
CREW LEADER (CEMETERY)	ANNUAL	31,783.02	47,674.02
DEPUTY COURT CLERK III	ANNUAL	31,783.02	47,674.02
EVENT COORDINATOR	ANNUAL	31,783.02	47,674.02
EXECUTIVE ASSISTANT	ANNUAL	31,783.02	47,674.02
OFFICE ADMINISTRATOR	ANNUAL	31,783.02	47,674.02
TRAFFIC TECHNICIAN	ANNUAL	31,783.02	47,674.02
WELDER SOLID WASTE	ANNUAL	31,783.02	47,674.02
PAY GRADE 18			
BENEFITS SPECIALIST	ANNUAL	33,371.94	50,057.90
CLAIMS SPECIALIST	ANNUAL	33,371.94	50,057.90
COMPENSATION SPECIALIST	ANNUAL	33,371.94	50,057.90
CREW LEADER (DRAINAGE)	ANNUAL	33,371.94	50,057.90
CREW LEADER (HEAVY EQUIPMENT)	ANNUAL	33,371.94	50,057.90
CREW LEADER (MOWING)	ANNUAL	33,371.94	50,057.90
CREW LEADER (PARKS)	ANNUAL	33,371.94	50,057.90
CRIME VICTIM LIAISON	ANNUAL	33,371.94	50,057.90
ELECTRICAL MNT TECHNICIAN	ANNUAL	33,371.94	50,057.90
FACILITIES MAINTENANCE SPECIAL	ANNUAL	33,371.94	50,057.90
LIEN COLLECTIONS SPECIALIST	ANNUAL	33,371.94	50,057.90
POLICE QUARTERMASTER	ANNUAL	33,371.94	50,057.90
SCADA TECHNICIAN	ANNUAL	33,371.94	50,057.90
SENIOR BUYER	ANNUAL	33,371.94	50,057.90
SENIOR LINE SERVICE TECHNICIAN	ANNUAL	33,371.94	50,057.90
PAY GRADE 19			
CAD/GIS TECHNICIAN	ANNUAL	35,040.10	52,560.98
CODE ENFORCEMENT OFFICER	ANNUAL	35,040.10	52,560.98
CREW LEADER (STREET MAINT)	ANNUAL	35,040.10	52,560.98
CREW LEADER (WATER & SEWER)	ANNUAL	35,040.10	52,560.98
EVIDENCE TECHNICIAN	ANNUAL	35,040.10	52,560.98
JAILER	ANNUAL	35,040.10	52,560.98
POLICE TECHNOLOGY SPECIALIST	ANNUAL	35,040.10	52,560.98
PROGRAM COORDINATOR	ANNUAL	35,040.10	52,560.98
VET TECHNICIAN	ANNUAL	35,040.10	52,560.98
VIDEO EVIDENCE TECHNICIAN	ANNUAL	35,040.10	52,560.98

FY 2021
CLASSIFICATION PAY PLAN

POSITION TITLE	PAY STRUCTURE	MINIMUM	MAXIMUM
PAY GRADE 20			
BOOKING SPECIALIST	ANNUAL	36,792.08	55,189.06
BPAT/FOG TECHNICIAN	ANNUAL	36,792.08	55,189.06
COLLECTIONS SPECIALIST	ANNUAL	36,792.08	55,189.06
ENVIRONMENTAL SPECIALIST I	ANNUAL	36,792.08	55,189.06
HELP DESK TECHNICIAN	ANNUAL	36,792.08	55,189.06
JUVENILE CASE MANAGER	ANNUAL	36,792.08	55,189.06
MULTIMEDIA COORDINATOR	ANNUAL	36,792.08	55,189.06
OPERATIONS SPECIALIST	ANNUAL	36,792.08	55,189.06
PARALEGAL	ANNUAL	36,792.08	55,189.06
PARALEGAL - PT	ANNUAL	18,396.04	27,594.53
SENIOR SCADA TECHNICIAN	ANNUAL	36,792.08	55,189.06
SOLID WASTE SPECIALIST	ANNUAL	36,792.08	55,189.06
STORM WATER FIELD TECHNICIAN	ANNUAL	36,792.08	55,189.06
PAY GRADE 21			
ADMINISTRATIVE ASSISTANT II	ANNUAL	38,632.05	57,947.97
BUILDING INSPECTOR	ANNUAL	38,632.05	57,947.97
BUILDING PLANS EXAMINER	ANNUAL	38,632.05	57,947.97
CONSTRUCTION INSPECTOR	ANNUAL	38,632.05	57,947.97
CRIME PREVENTION COORDINATOR	ANNUAL	38,632.05	57,947.97
DEPUTY CITY MARSHAL	ANNUAL	38,632.05	57,947.97
EMER RESP AND REG COORD	ANNUAL	38,632.05	57,947.97
EVIDENCE TECHNICIAN II	ANNUAL	38,632.05	57,947.97
HVAC TECHNICIAN	ANNUAL	38,632.05	57,947.97
LATENT PRINT TECHNICIAN	ANNUAL	38,632.05	57,947.97
LEARNING & DEVELOPMENT COORD.	ANNUAL	38,632.05	57,947.97
SEX OFFENDER COORDINATOR	ANNUAL	38,632.05	57,947.97
SR TRAFFIC TECHNICIAN	ANNUAL	38,632.05	57,947.97
PAY GRADE 22			
ATHLETIC COORDINATOR	ANNUAL	40,563.95	60,844.99
BOOKING MANAGER	ANNUAL	40,563.95	60,844.99
CODE ENFORCEMENT SUPERVISOR I	ANNUAL	40,563.95	60,844.99
COMMUNICATIONS COORDINATOR	ANNUAL	40,563.95	60,844.99
APPLICATIONS SUPPORT ANALYST I	ANNUAL	40,563.95	60,844.99
COMPUTER TECHNICIAN	ANNUAL	40,563.95	60,844.99
CONV & VISITOR BUREAU MANAGER	ANNUAL	40,563.95	60,844.99
CRIME STATISTICAL ANALYST	ANNUAL	40,563.95	60,844.99
CUSTOMER SVC SUPERVISOR (SW)	ANNUAL	40,563.95	60,844.99
CUSTOMER SVC SUPERVISOR (UC)	ANNUAL	40,563.95	60,844.99
EMERGENCY MGMT SR SPECIALIST	ANNUAL	40,563.95	60,844.99
ENGINEERING TECHNICIAN	ANNUAL	40,563.95	60,844.99
FACILITIES MAINTENANCE COORDINATOR	ANNUAL	40,563.95	60,844.99
FLEET SERVICES PARTS SUPERVIS	ANNUAL	40,563.95	60,844.99
LIBRARIAN CHILDREN'S SERVICES	ANNUAL	40,563.95	60,844.99
LIBRARIAN, CATALOGUER	ANNUAL	40,563.95	60,844.99
NETWORK TECHNICIAN	ANNUAL	40,563.95	60,844.99
NETWORK TECHNICIAN (AIRPORT)	ANNUAL	40,563.95	60,844.99
POOL MAINTENANCE SUPERVISOR	ANNUAL	40,563.95	60,844.99
RECREATION COORDINATOR	ANNUAL	40,563.95	60,844.99
SAFETY OFFICER	ANNUAL	40,563.95	60,844.99
SR CAD/GIS TECHNICIAN	ANNUAL	40,563.95	60,844.99
SR CONSTRUCTION INSPECTOR	ANNUAL	40,563.95	60,844.99
SUPERVISOR (CUSTODIAN)	ANNUAL	40,563.95	60,844.99
SUPERVISOR (PARKS)	ANNUAL	40,563.95	60,844.99
SUPERVISOR (PRINT SERVICES)	ANNUAL	40,563.95	60,844.99
SUPERVISOR (SWPR-FLT REPAIR)	ANNUAL	40,563.95	60,844.99
TECHNOLOGY TECHNICIAN	ANNUAL	40,563.95	60,844.99
UTILITY COLLECTIONS SUPERVISOR	ANNUAL	40,563.95	60,844.99
W&S PARTS SUPERVISOR	ANNUAL	40,563.95	60,844.99

FY 2021
CLASSIFICATION PAY PLAN

POSITION TITLE	PAY STRUCTURE	MINIMUM	MAXIMUM
PAY GRADE 23			
AIRPORT MAINT SUPERVISOR	ANNUAL	42,591.95	63,888.03
ANIMAL SERVICES SUPERVISOR	ANNUAL	42,591.95	63,888.03
ASSISTANT CLERK OF THE COURT	ANNUAL	42,591.95	63,888.03
FINANCE MANAGER	ANNUAL	42,591.95	63,888.03
FLEET REPLACEMENT COORDINATOR	ANNUAL	42,591.95	63,888.03
FLEET SERVICES SUPERVISOR	ANNUAL	42,591.95	63,888.03
PUBLIC SERVICE SUPERVISOR	ANNUAL	42,591.95	63,888.03
SUPERVISOR (ACCOUNTING SPLST)	ANNUAL	42,591.95	63,888.03
SUPERVISOR (CLERK)	ANNUAL	42,591.95	63,888.03
SUPERVISOR (DRAINAGE MAINT)	ANNUAL	42,591.95	63,888.03
SUPERVISOR (MAINTENANCE)	ANNUAL	42,591.95	63,888.03
SUPERVISOR (MOWING)	ANNUAL	42,591.95	63,888.03
WATER LOSS/CONSV TECHNICIAN	ANNUAL	42,591.95	63,888.03
PAY GRADE 24			
APPLICATIONS SUPPORT ANALYST II	ANNUAL	44,721.04	67,082.08
AQUATICS/RECREATION MANAGER	ANNUAL	44,721.04	67,082.08
AV LINE SERVICES SUPERVISOR	ANNUAL	44,721.04	67,082.08
CHILD SAFETY COORDINATOR	ANNUAL	44,721.04	67,082.08
CITY MARSHAL	ANNUAL	44,721.04	67,082.08
CODE ENFORCEMENT SUPERVISOR II	ANNUAL	44,721.04	67,082.08
COMM DEV HOUSING&FACILITY MGR	ANNUAL	44,721.04	67,082.08
COMMUNITY DEV ADMINISTR	ANNUAL	44,721.04	67,082.08
COMMUNITY DEV SPECIALIST	ANNUAL	44,721.04	67,082.08
GIS ANALYST	ANNUAL	44,721.04	67,082.08
MULTIMEDIA MANAGER	ANNUAL	44,721.04	67,082.08
OPERATIONS SUPERVISOR	ANNUAL	44,721.04	67,082.08
RECORDS MANAGER	ANNUAL	44,721.04	67,082.08
SPECIAL PROJECTS COORDINATOR	ANNUAL	44,721.04	67,082.08
SUPERVISOR (COMMERCIAL)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (CONTAINER OPS)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (RECYCLING OPS)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (RESIDENTIAL)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (SCADA/FACILITIES)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (SCALE OPERATIONS)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (TRAFFIC SIGNAL)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (TRANSFER STATION)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (UTILITY SERVICE)	ANNUAL	44,721.04	67,082.08
SUPERVISOR (W&S)	ANNUAL	44,721.04	67,082.08
PAY GRADE 25			
BUDGET ANALYST	ANNUAL	46,957.04	70,436.08
CHIEF BUILDING INSPECTOR	ANNUAL	46,957.04	70,436.08
CHIEF CONSTRUCTION INSPECTOR	ANNUAL	46,957.04	70,436.08
ENGINEER IN TRAINING	ANNUAL	46,957.04	70,436.08
FLEET SERVICES SHOP FOREMAN	ANNUAL	46,957.04	70,436.08
HUMAN RESOURCES GENERALIST	ANNUAL	46,957.04	70,436.08
KAAC MANAGER	ANNUAL	46,957.04	70,436.08
NETWORK ADMINISTRATOR	ANNUAL	46,957.04	70,436.08
OPERATIONS MANAGER	ANNUAL	46,957.04	70,436.08
PURCHASING MANAGER	ANNUAL	46,957.04	70,436.08
RECREATION MANAGER	ANNUAL	46,957.04	70,436.08
REVITALIZATION PLANNER	ANNUAL	46,957.04	70,436.08
SENIOR CENTER MANAGER	ANNUAL	46,957.04	70,436.08
SPECIAL PROJECTS MGR FOR CM	ANNUAL	46,957.04	70,436.08
STAFF ACCOUNTANT	ANNUAL	46,957.04	70,436.08
SUPERINTENDENT(ATHLETICS)	ANNUAL	46,957.04	70,436.08
SUPERINTENDENT(PARKS/PUB GRDS)	ANNUAL	46,957.04	70,436.08
SYSTEMS ADMINISTRATOR II	ANNUAL	46,957.04	70,436.08

FY 2021
CLASSIFICATION PAY PLAN

POSITION TITLE	PAY STRUCTURE	MINIMUM	MAXIMUM
PAY GRADE 27			
AIRPORT BUSINESS MANAGER	ANNUAL	51,770.99	77,655.97
AIRPORT MAINTENANCE MANAGER	ANNUAL	51,770.99	77,655.97
AIRPORT OPERATIONS MANAGER	ANNUAL	51,770.99	77,655.97
ANIMAL SERVICES MANAGER	ANNUAL	51,770.99	77,655.97
ASSISTANT DIR OF LIBRARY SVCS	ANNUAL	51,770.99	77,655.97
DRAINAGE PROJECT MANAGER	ANNUAL	51,770.99	77,655.97
EVIDENCE MANAGER	ANNUAL	51,770.99	77,655.97
FACILITIES MANAGER	ANNUAL	51,770.99	77,655.97
INTELLIGENCE MANAGER	ANNUAL	51,770.99	77,655.97
MOWING & DRAINAGE MANAGER	ANNUAL	51,770.99	77,655.97
RECYCLING MANAGER	ANNUAL	51,770.99	77,655.97
SR PLANNER	ANNUAL	51,770.99	77,655.97
SUPERINTENDENT (W&S)	ANNUAL	51,770.99	77,655.97
SUPERINTENDENT(COMMERCIAL)	ANNUAL	51,770.99	77,655.97
SUPERINTENDENT(RESIDENTIAL)	ANNUAL	51,770.99	77,655.97
SUPERINTENDENT(STREET SVCS)	ANNUAL	51,770.99	77,655.97
SUPERINTENDENT(TRAFFIC)	ANNUAL	51,770.99	77,655.97
TRANSFER STATION MANAGER	ANNUAL	51,770.99	77,655.97
PAY GRADE 28			
DIRECTOR OF UTILITY COLLECTION	ANNUAL	54,358.93	81,538.91
MANAGER PARKS AND RECREATION	ANNUAL	54,358.93	81,538.91
PAY GRADE 30			
DIR OF FLEET SERVICES	ANNUAL	59,931.04	89,895.94
LEARNING & DEVELOPMENT MANAGER	ANNUAL	59,931.04	89,895.94
PROJECT MANAGER	ANNUAL	59,931.04	89,895.94
PAY GRADE 31			
ASSISTANT CONTROLLER	ANNUAL	62,927.07	94,391.02
DIR OF STREET SERVICES	ANNUAL	62,927.07	94,391.02
WATER AND SEWER OPS MANAGER	ANNUAL	62,927.07	94,391.02
PAY GRADE 32			
BENEFITS MANAGER	ANNUAL	66,073.90	99,110.96
BUILDING OFFICIAL	ANNUAL	66,073.90	99,110.96
COMPENSATION MANAGER	ANNUAL	66,073.90	99,110.96
EMERG MGT/HOMELAND SEC COORD	ANNUAL	66,073.90	99,110.96
ENTERPRISE OPERATIONS MANAGER	ANNUAL	66,073.90	99,110.96
GIS MANAGER	ANNUAL	66,073.90	99,110.96
IT NETWORK MANAGER	ANNUAL	66,073.90	99,110.96
PROJECT ENGINEER	ANNUAL	66,073.90	99,110.96
RISK MANAGER	ANNUAL	66,073.90	99,110.96
PAY GRADE 33			
CITY SECRETARY	ANNUAL	69,377.98	104,065.94
DIR OF CIVIC AND CONFERENC CTR	ANNUAL	69,377.98	104,065.94
DIR OF LIBRARY SERVICES	ANNUAL	69,377.98	104,065.94
DIR OF PROCUREMENT & CONTR MGM	ANNUAL	69,377.98	104,065.94
PAY GRADE 34			
DIR OF SOLID WASTE	ANNUAL	72,846.80	109,269.26
DIR OF WATER AND SEWER	ANNUAL	72,846.80	109,269.26
PAY GRADE 35			
ASSISTANT CITY ATTY (COURTS)	ANNUAL	76,489.09	114,733.01
ASSISTANT CITY ATTY (POLICE)	ANNUAL	76,489.09	114,733.01
ASST DIR OF RECREATION SVCS	ANNUAL	76,489.09	114,733.01
PAY GRADE 36			
DIR OF PLANNING	ANNUAL	80,313.58	120,469.65
PAY GRADE 37			
ASSISTANT DIR OF HUMAN RES	ANNUAL	84,329.02	126,492.91
ASSISTANT DIR OF IT	ANNUAL	84,329.02	126,492.91
ASSISTANT DIR OF PUBLIC WORKS	ANNUAL	84,329.02	126,492.91
CITY ENGINEER	ANNUAL	84,329.02	126,492.91
CONTROLLER	ANNUAL	84,329.02	126,492.91
DEPUTY CITY ATTY	ANNUAL	84,329.02	126,492.91
DEPUTY CITY ATTY(PUBLIC WORKS)	ANNUAL	84,329.02	126,492.91
DIR OF BUDGET	ANNUAL	84,329.02	126,492.91

FY 2021
CLASSIFICATION PAY PLAN

POSITION TITLE	PAY STRUCTURE	MINIMUM	MAXIMUM
EXECUTIVE POSITIONS			
ASSISTANT CITY MANAGER	ANNUAL	DEPENDS ON MARKET	
CHIEF OF FIRE	ANNUAL	DEPENDS ON MARKET	
CHIEF OF POLICE	ANNUAL	DEPENDS ON MARKET	
CITY ATTORNEY	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF AVIATION	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF COMMUNICATIONS	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF COMMUNITY DEVELOP	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF FINANCE	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF HUMAN RESOURCES	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF INFORMATION TECHNO	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF MUNICIPAL COURT	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF PLANNING & DEV SVC	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF PUBLIC WORKS	ANNUAL	DEPENDS ON MARKET	
EXEC DIR OF RECREATION	ANNUAL	DEPENDS ON MARKET	
COUNCIL APPOINTED POSITIONS			
ASSOCIATE M JUDGE	ANNUAL	SET BY COUNCIL	
CITY AUDITOR	ANNUAL	SET BY COUNCIL	
CITY MANAGER	ANNUAL	SET BY COUNCIL	
PRESIDING MUNICIPAL JUDGE	ANNUAL	SET BY COUNCIL	

FY 2021
POLICE PAY PLAN

Position Title	Grade	Step/Year	1	2	3	4	5	6
Probationary Police Officer [1]	PP0	Annual	$ 50,099.71	$ 54,491.01	$ 56,264.83	$ 58,017.02	$ 59,769.22	$ 61,521.41
		Hourly	24.0864	26.1976	27.0504	27.8928	28.7352	29.5776

Position Title	Grade	Step/Year	1	2	3	4	5	6
Police Officer	P10	Annual	54,510.98	56,281.47	58,037.20	59,792.51	61,546.58	63,316.24
		Hourly	26.2072	27.0584	27.9025	28.7464	29.5897	30.4405
			7	8	9	10	11	12
			63,316.24	65,071.55	65,071.55	66,827.07	66,827.07	68,581.14
			30.4405	31.2844	31.2844	32.1284	32.1284	32.9717
			13	14	15	16	17	18+
			68,581.14	70,351.84	70,351.84	72,107.15	72,107.15	73,862.67
			32.9717	33.8230	33.8230	34.6669	34.6669	35.5109

Position Title	Grade	Step/Year:	1	2	3	4	5
Police Sergeant	P20	Annual	77,946.54	77,946.54	80,572.13	80,572.13	83,178.78
		Hourly	37.4743	37.4743	38.7366	38.7366	39.9898
			6	7	8	9	10+
			83,178.78	83,178.78	83,178.78	83,178.78	85,785.86
			39.9898	39.9898	39.9898	39.9898	41.2432

Position Title	Grade	Step/Year:	1	2	3	4	5
Police Lieutenant	P30	Annual	90,571.31	90,571.31	93,195.65	93,195.65	95,802.51
		Hourly	43.5439	43.5439	44.8056	44.8056	46.0589
			6	7	8	9	10+
			95,802.51	95,802.51	95,802.51	95,802.51	98,425.81
			46.0589	46.0589	46.0589	46.0589	47.3201

Position Title	Grade	Step/Year:	1	2	3	4	5
Police Captain	P40	Annual	102,770.51	102,770.51	105,395.26	105,395.26	108,001.09
		Hourly	49.4089	49.4089	50.6708	50.6708	51.9236
			6	7	8	9	10+
			108,001.09	108,001.09	108,001.09	108,001.09	110,607.95
			51.9236	51.9236	51.9236	51.9236	53.1769

Position Title	Grade	Step/Year:	1	2	3	4	5
Assistant Chief of Police	P50	Annual	118,018.99	118,018.99	120,625.65	120,625.65	123,235.01
		Hourly	56.7399	56.7399	57.9931	57.9931	59.2476
			6	7	8	9	10+
			123,235.01	123,235.01	123,235.01	123,235.01	125,856.02
			59.2476	59.2476	59.2476	59.2476	60.5077

[1] Probationary Police Officer - Certified Officer / 12 months probation; Non-certified Officer / 18 months probation; Officers hired on Step 1: Pay increases are effective with the completion of the probationary period of 18 months. This is a Non-Civil Service position.

FY 2021
POLICE PAY PLAN

Police Incentive Pay	Monthly
Associate Degree or	$ 100
Bachelor Degree or	200
Master's Degree	300
AND	
Intermediate Certificate or	60
Advanced Certificate or	75
Master Peace Officer	100

Police Assignment Pay	Monthly
Bilingual Certification (Level I)	$ 50
Bilingual Certification (Level II)	75
Clothing	50
Field Training Officer	75
Investigator	50
HAZMAT Certification	100
Permanent Shift Differential	3% of Base Pay
TRU (Tactical Response Unit)	75

Note:
Officers may receive an education incentive in conjunction with Police Officer certification pay.

Hiring Incentive Pay:

Individuals with a TCOLE license are offered the incentive in two stages:

Stage one:
$2,000 paid on the first regular payday after the licensed officer is hired by the department and begins the FTO (field training) program.

Stage two:
$1,000 paid when the Police department affirms that the Probationary Police Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.

FY 2021
FIRE/EMS PAY PLAN

8 HOUR SHIFT								
Position Title	Grade	Step	1	2	3	4	5	6
Probationary Fire and Rescue Officer [1]	PF8	Annual	45,978.19	48,463.17	50,185.82	51,911.81	53,634.46	55,362.53
		Hourly	22.1049	23.2996	24.1278	24.9576	25.7858	26.6166

24 HOUR SHIFT								
Position Title	Grade	Step	1	2	3	4	5	6
Probationary Fire and Rescue Officer [1]	PF0	Annual	45,978.07	48,463.16	50,185.66	51,911.74	53,634.52	55,362.25
		Hourly	16.6829	17.5846	18.2096	18.8359	19.4610	20.0879

8 HOUR SHIFT								
Position Title	Grade	Step/Year	1	2	3	4	5	6
Fire and Rescue Officer	F18	Annual	48,487.30	50,209.74	51,936.77	53,660.26	55,389.15	57,116.38
		Hourly	23.3112	24.1393	24.9696	25.7982	26.6294	27.4598
			7	8	9	10	11	12
			57,116.38	58,841.95	58,841.95	60,606.00	60,606.00	62,423.50
			27.4598	28.2894	28.2894	29.1375	29.1375	30.0113
			13	14	15	16	17	18+
			62,423.50	64,298.00	64,298.00	66,225.33	66,225.33	68,211.94
			30.0113	30.9125	30.9125	31.8391	31.8391	32.7942

24 HOUR SHIFT								
Position Title	Grade	Step/Year	1	2	3	4	5	6
Fire and Rescue Officer	F10	Annual	48,487.13	50,209.63	51,936.54	53,660.42	55,389.26	57,115.90
		Hourly	17.5933	18.2183	18.8449	19.4704	20.0977	20.7242
			7	8	9	10	11	12
			57,115.90	58,841.70	58,841.70	60,606.09	60,606.09	62,423.68
			20.7242	21.3504	21.3504	21.9906	21.9906	22.6501
			13	14	15	16	17	18+
			62,423.68	64,298.03	64,298.03	66,225.58	66,225.58	68,211.28
			22.6501	23.3302	23.3302	24.0296	24.0296	24.7501

Note:

[1] Probationary Fire and Rescue Officer - Certified Officer / 12 months probation; Non-certified Officer / 18 months probation; Officers hired on Step 1: Pay increases are effective with the completion of the probationary period of 18 months. This is a Non-Civil Service position.

8 hour schedule works 2,080 hours per year. The hourly rate for an 8 hour shift is calculated as [annual pay / 2,080 annual hours worked = Hourly Rate]
24 hour schedule works 2,756 hours per year. The hourly rate for a 24 hour shift is calculated as [annual pay / 2,756 annual hours worked = Hourly Rate]

FY 2021
FIRE/EMS PAY PLAN

PROMOTIONAL GRADES - 8 HOUR SHIFT

Position Title	Grade	Step/Year	1	2	3	4	5	6
Fire Captain	F38	Annual	75,815.17	75,815.17	78,586.98	78,586.98	81,362.53	81,362.53
		Hourly	36.4496	36.4496	37.7822	37.7822	39.1166	39.1166

7	8	9	10+
81,362.53	81,362.53	81,362.53	84,135.58
39.1166	39.1166	39.1166	40.4498

Position Title	Grade	Step/Year	1	2	3	4	5	6
Battalion Chief	F48	Annual	86,830.02	86,830.02	89,600.58	89,600.58	92,372.59	92,372.59
		Hourly	41.7452	41.7452	43.0772	43.0772	44.4099	44.4099

7	8	9	10+
92,372.59	92,372.59	92,372.59	95,143.15
44.4099	44.4099	44.4099	45.7419

PROMOTIONAL GRADES - 8 HOUR SHIFT

Position Title	Grade	Step/Year	1	2	3	4	5	6
Fire Deputy Chief	F58	Annual	96,901.79	96,901.79	100,302.38	100,302.38	103,704.22	103,704.22
		Hourly	46.5874	46.5874	48.2223	48.2223	49.8578	49.8578

7	8	9	10+
103,704.22	103,704.22	103,704.22	107,104.19
49.8578	49.8578	49.8578	51.4924

Position Title	Grade	Step/Year	1	2	3	4	5	6
Assistant Chief of Fire	F68	Annual	111,888.40	111,888.40	114,684.96	114,684.96	117,552.24	117,552.24
		Hourly	53.7925	53.7925	55.1370	55.1370	56.5155	56.5155

7	8	9	10+
117,552.24	117,552.24	117,552.24	120,491.28
56.5155	56.5155	56.5155	57.9285

PROMOTIONAL GRADES -24 HOUR SHIFT

Position Title	Grade	Step/Year	1	2	3	4	5	6
Fire Captain	F30	Annual	75,814.80	75,814.80	78,587.06	78,587.06	81,362.63	81,362.63
		Hourly	27.5090	27.5090	28.5149	28.5149	29.5220	29.5220

7	8	9	10+
81,362.63	81,362.63	81,362.63	84,135.44
29.5220	29.5220	29.5220	30.5281

Position Title	Grade	Step/Year	1	2	3	4	5	6
Battalion Chief	F40	Annual	86,829.98	86,829.98	89,600.59	89,600.59	92,372.58	92,372.58
		Hourly	31.5058	31.5058	32.5111	32.5111	33.5169	33.5169

7	8	9	10+
92,372.58	92,372.58	92,372.58	95,142.91
33.5169	33.5169	33.5169	34.5221

Position Title	Grade	Step/Year	1	2	3	4	5	6
Fire Deputy Chief	F50	Annual	96,901.51	96,901.51	100,302.42	100,302.42	103,704.42	103,704.42
		Hourly	35.1602	35.1602	36.3942	36.3942	37.6286	37.6286

7	8	9	10+
103,704.42	103,704.42	103,704.42	107,104.22
37.6286	37.6286	37.6286	38.8622

FY 2021
FIRE/EMS PAY PLAN

Fire/EMS Incentive Pay	Monthly
EMT/Basic or	$100
EMT/Intermediate or	120
EMT/Paramedic	300
AND	
Firefighter/Intermediate or	60
Firefighter/Advanced or	120
Firefighter Master	175
AND	
Apparatus Technician and	50
HAZMAT	100
ARFF	100

Fire/EMS Assignment Pay	Monthly
Training Officer	$200
Arson Investigator	100
Emergency Management Coordinator	200
Emergency Medical Services (EMS) Coordinator	200
Bilingual Certification(Level I) or,	50
Bilingual Certification(Level II) [1]	75
SWAT	75
EMS Driver	25/day
Paramedic Attendant	50/day

[1] Can only receive Level I or II for each language certified/authorized

Hiring Incentive:

Individuals with a only a TCFP structural fire certification are offered the incentive in two stages:

Stage one:

$500 paid on the first regular payday after TCFP certified Firefighter is hired by the department and begins the duties of a Probationary Fire Rescue Officer.

Stage two:

$500 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.

OR

Individuals with only a TDSHS paramedic license or certification are offered the incentive in two stages:

Stage one:

$1,000 paid on the first regular payday after TDSHS certified or licensed Paramedic duties of a Probationary Fire and Rescue Officer with the Killeen Fire Department.

Stage two:

$1,000 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year service with the department; payment of this incentive will be made prior to the last pay period of the first year of service.

An alternative incentive pay is offered for individuals with a TCFP structural fire certification which includes a TDSHS emergency medical technician certification (EMT)-basic or intermediate, in two stages:

Stage one:

$1,000 paid on the first regular pay day after the certified Firefighter/Emergency Medical Technician is hired by the department and begins the firefighter/EMT duties of a Probationary Fire & Rescue Officer with the Killeen Fire Department.

Stage two:

$1,000 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year service with the department; payment of this incentive will be made prior to the last pay period of the first year of service.

An alternative incentive pay is offered for individuals with a TCFP structural fire certification and a TDSHS paramedic license/certification in two stages:

Stage one:

$2,000 paid on the first regular payday after the TCFP certified Firefighter is hired by the department and begins the duties of a Probationary Fire Rescue Officer.

Stage two:

$1,000 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.

FY 2021
INCENTIVE PAYS

	MONTHLY AMOUNT
AC EUTHANASIA	$ 30
APPLICATOR LICENSE	30
BILINGUAL CERTIFICATION (LEVEL I)	50
BILINGUAL CERTIFICATION (LEVEL II)	75
CE BLDG CODE OFFICIAL	25
CE CERT BACKFLOW TESTER	25
CE CERT BLDG OFF (CBO)	50
CE CERT CODE ENF OF	50
CE CERT FLDPLAIN MGR	25
CE CERT ST LIC PLUMB	50
CE COMBO PLANS EXAMINER	80
CE COMM ELEC INSPECTOR	10
CE COMM PLUMBING INSP	10
CE ELEC CODE OFFICIAL	25
CE ELEC PLANS EXAMINER	20
CE ELECT JOURNEYMAN	60
CE ELECTRIC INSPECTOR	20
CE HOUSE CODE OFFICIAL	25
CE INTERMEDIATE COE	50
CE MASTER CODE PROF	25
CE MASTER ELECTRICIAN	120
CE MECH CODE OFFICIAL	25
CE MECH INSPECTOR	20
CE PROP MAINT & HSE IN	10
CE RES COMBO INSPECTOR	40
CE RES ELEC INSPECTOR	10
CE RES MECH INSPECTOR	10
CE RES PLUMBING INSPECTOR	10
CE RESIDENT BLDG INSP	10
CE ZONING INSPECTOR	10
COURT CLERK MGMT CERT	50
DIFFERENTIAL PAY (POLICE DEPT-NCS)	3% base pay
DIFFERENTIAL PAY (NCS)	100
ENERGY MANAGER	300
EROS,SEDI,STWTR CERTI	50
FS MASTER ASE AUTO TECH	60
FS RFRG/RECOV RECYCLE	10
FS TEXAS MV INSP LIC	15
LEAD RISK ASSESSOR	50
LONGEVITY	Refer to Policy 230
ON CALL	10 per day
PEST CONTROL	15
PK CRTFD POOL OPERATOR	15
STORMWATER INSPECTOR CE	25
SW MSW LICENSE CLASS B	45
UTILITY CLASS D WATER	40

FY 2021
LEGACY INCENTIVE PAYS [1]

	MONTHLY AMOUNT
ANIMAL CONTROL BASIC	$ 20
AV DE-ICER	50
AV NATALINE CERTIFIED	75
CDL A	90
CDL CLASS B	45
CDL GRANDFATHERED	95
CE BLDG PLANS EXAMINER	20
CE BUILDING INSPECTOR	20
CE COMM BLDG INSPECTOR	10
CE COMM ENERGY INSPECT	10
CE COMM ENERGY PLANS EX	20
CE PLUMB CODE OFFICIAL	25
CE PLUMBING INSPECTOR	20
CE RES ENERGY INSP/PLN	15
CITY MARSHALL ASSOCIATE'S	100
CONSTRUCTION INSPECTOR	25
COURT CLERK LEVEL I	25
COURT CLERK LEVEL II	35
COURT CLERK LEVEL III	45
FS CERTIFIED DR LICENSE	45
GEN INSECT/BASIC	15
HISTORICAL PRESERVATION	250
LAWN & ORNAMENTAL	15
PD MASTER PEACE OFFICE	100
PK GEN INSECT/BASIC	15
PK WEED CONTROL	15
SIGNS & MARKING L I	50
SW MSW LICENSE CLASS A	60
SW PEST CONTROL	15
SW WEED CONTROL	15
TRAF JOURNEYMAN ELECT	60
TRAF SIGN CERT LEV I	50
TRAF SIGN CERT LEV II	70
WASTEWATER COLLECT I	40
WASTEWATER COLLECT II	80
WASTEWATER COLLECT III	120
WATER CLASS D WT LICENSE	40
WATER GRADE B DISTRIBUTION	120
WATER GRADE C DISTRIBUTION	80
WATER GRADE D DISTRIBUTION	40
WEED CONTROL	15

[1] Legacy incentive pays to be phased out. Employees receiving these incentives prior to October 1, 2020, will continue to receive them.

FIVE YEAR FORECASTS

FIVE YEAR FORECASTS

This section presents five-year forecasts for the City's major operating funds to provide a financial tool by which future budgets and actual results of operations can be monitored. A financial forecast provides prospective financial statements that present an entity's expected financial position, results of operations, and cash flows for one or more future periods. This five-year forecast attempts to do just that. The scope of this year's five-year forecast is limited to revenues and expenditures for the City's major operating funds: General Fund, Aviation Funds, Solid Waste Fund, Water and Sewer Fund, and Drainage Utility Fund.

The City's financial position continues to improve. Revenue streams have been dependable and stable, and the city has effectively gained control over expenditures. Revenue growth is keeping pace with inflation and these trends are expected to continue. Fund balances continue to be strong and position the city with the ability to withstand unanticipated emergencies or cyclical economic downturns.

The City utilized an interactive financial modeling tool for the General Fund, Solid Waste Fund, Water and Sewer Fund, and Drainage Utility Fund during the FY 2021 budget process. The models allow scenario planning to evaluate the impact of new programs and services, changes in growth of services, rate adjustments, capital outlay needs, and impacts to the tax rate. The benefit of the models is that management can analyze the multi-year impact to each of the major operating funds. The importance of the forecast lies not in the numbers, but in the discussion, it encourages on the policy issues and strategies that can be implemented in the event these scenarios become reality.

A statement of revenues, expenditures, and changes in fund balance has been prepared for each major fund. Revenues are depicted by sources while expenditures, or expenses, are presented by operating division or program area. The projections behind the forecast for each operating division are at the category of expense level. A category of expense is defined as salaries, benefits, supplies, maintenance, repairs, support services, and capital outlay. Each forecast provides a column showing the percentage change between FY 2021 and FY 2025.

Finally, a bar graph is presented after each forecast showing the fund projections over a five-year period including a comparison between the revenues, expenditures, ending fund balance and the fund balance requirement, (as required by City ordinance).

The bar graph reflects the application of the most recent five-year historical trend for the specific fund's actual revenue collections and expenditures. Due to the City's conservative budgeting practices, revenues historically exceed budget, while expenditures historically are realized less than budget.

The forecasts attempt to provide the reader, along with City staff, a look into the future as to where the City will be financially. It is important for the user of the forecasts to understand that these estimates are based on various statistical methods and are not a representation of fact.

GENERAL FUND FIVE YEAR FORECAST

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Revenues						
Taxes						
Property Taxes	$ 36,311,140	$ 37,058,741	$ 37,973,037	$ 39,302,036	$ 40,677,755	12.03%
Sales Taxes	25,378,145	27,257,459	28,075,183	28,917,439	29,784,962	17.36%
Franchise Taxes	5,617,011	5,723,273	5,831,939	5,943,065	6,056,706	7.83%
Mixed Beverage & Bingo Tax	416,850	426,090	435,539	445,201	455,082	9.17%
Total Taxes	67,723,146	70,465,563	72,315,698	74,607,741	76,974,505	13.66%
Charges for Services						
Ambulance Service Fees	3,411,100	3,453,739	3,496,910	3,540,622	3,584,880	5.09%
Court Fines and Fees	2,792,104	2,775,232	2,759,982	2,746,198	2,733,743	-2.09%
Recreation Services	2,435,140	2,461,898	2,474,415	2,487,578	2,501,434	2.72%
Licenses, Permits and Fees	1,573,211	1,592,956	1,662,396	1,703,516	1,799,070	14.36%
Public Safety Receipts	200,385	200,385	200,385	200,385	200,385	0.00%
General Government Fees	659,302	671,314	683,566	696,064	708,811	7.51%
Total Charges for Services	11,071,242	11,155,524	11,277,653	11,374,362	11,528,322	4.13%
Other						
Intergovernmental Revenues	7,784,109	4,395,959	4,395,959	4,395,959	4,395,959	-43.53%
Other Financing Sources	274,920	274,920	274,920	274,920	274,920	0.00%
Interest Income and Other	402,527	406,645	410,844	415,128	419,498	4.22%
Miscellaneous Revenues	95,182	95,620	96,343	97,341	98,606	3.60%
Total Other	8,556,738	5,173,143	5,178,067	5,183,349	5,188,983	-39.36%
Transfers In						
Transfers In From Water/Sewer	6,515,284	6,665,136	6,798,438	6,948,004	7,121,704	9.31%
Transfers In From Solid Waste	2,838,864	2,904,158	2,962,241	3,027,410	3,103,096	9.31%
Transfers In From Drainage	753,191	770,514	785,925	803,215	823,295	9.31%
Total Transfers In	10,107,339	10,339,808	10,546,604	10,778,629	11,048,095	9.31%
Total Revenues	**97,458,465**	**97,134,039**	**99,318,022**	**101,944,081**	**104,739,904**	**7.47%**
Operating Expenditures						
General Government						
City Council	70,953	72,337	73,567	74,948	76,552	7.89%
City Manager						
City Manager	432,163	445,965	455,100	465,358	477,206	10.42%
Assistant City Manager	205,433	212,229	216,684	221,687	227,461	10.72%
Total City Manager	637,596	658,194	671,784	687,045	704,667	10.52%
City Auditor & Compliance Office	120,849	125,032	127,817	130,937	134,525	11.32%
Communications						
Communications	460,801	476,124	486,900	498,941	512,734	11.27%
Printing Services	113,498	117,643	120,675	124,046	127,875	12.67%
Legislative Affairs	163,664	167,751	171,107	174,872	179,238	9.52%
Total Communications	737,963	761,519	778,683	797,859	819,847	11.10%
Legal						
City Attorney	863,357	891,214	909,650	930,338	954,198	10.52%
City Secretary	186,327	192,060	196,656	201,601	207,022	11.11%
Total Legal	1,049,684	1,083,274	1,106,305	1,131,939	1,161,219	10.63%
Finance						
Finance Administration	258,004	266,459	271,927	278,071	285,172	10.53%
Accounting	916,607	946,351	969,174	994,147	1,022,062	11.50%
Budget	322,436	333,430	341,121	349,720	359,582	11.52%
Purchasing	352,569	364,860	373,301	382,730	393,524	11.62%
Total Finance	1,849,616	1,911,100	1,955,522	2,004,668	2,060,339	11.39%
Human Resources	1,444,028	1,523,309	1,557,132	1,594,878	1,638,126	13.44%

GENERAL FUND
FIVE YEAR FORECAST

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Planning & Development						
Planning & Development	737,798	797,355	814,854	834,329	856,557	16.10%
Building & Inspections	1,045,296	1,080,104	1,103,608	1,129,901	1,160,072	10.98%
Code Enforcement	1,054,246	1,088,728	1,113,907	1,141,615	1,172,792	11.24%
Total Planning & Development	2,837,340	2,966,187	3,032,369	3,105,845	3,189,421	12.41%
Municipal Court	1,270,368	1,319,052	1,368,025	1,422,941	1,485,475	16.93%
Non-Departmental						
Consolidated	1,610,988	1,657,806	1,690,182	1,726,658	1,769,098	9.81%
Bell County Communication Center	1,520,396	1,555,365	1,586,472	1,621,375	1,661,909	9.31%
Bell County Appraisal District	554,474	567,227	578,571	591,300	606,083	9.31%
ISF - Fleet Services	804,358	822,858	839,315	857,780	879,225	9.31%
ISF - Risk Management	716,248	732,722	747,376	763,818	782,914	9.31%
ISF - Information Technology	1,940,809	1,985,448	2,025,157	2,069,710	2,121,453	9.31%
Total Non-Departmental	7,147,273	7,321,426	7,467,074	7,630,642	7,820,681	9.42%
Total General Government	17,165,670	17,741,430	18,138,278	18,581,701	19,090,852	11.22%
Public Safety						
Police						
Police Administration	2,007,574	2,074,222	2,118,453	2,168,027	2,225,070	10.83%
Criminal Investigations	6,915,431	7,147,024	7,298,284	7,467,896	7,663,162	10.81%
Patrol	19,339,922	19,998,432	20,434,037	20,921,925	21,482,565	11.08%
Support Services	4,338,670	4,460,805	4,554,753	4,660,037	4,781,638	10.21%
Total Police	32,601,597	33,680,482	34,405,527	35,217,884	36,152,434	10.89%
Fire						
Fire Administration	572,276	587,940	600,742	615,034	631,422	10.34%
Operations	20,988,693	21,501,364	21,969,767	22,491,209	23,088,168	10.00%
Support	1,439,935	1,475,945	1,508,915	1,545,623	1,587,628	10.26%
Prevention	762,891	781,291	797,757	816,134	837,249	9.75%
Emergency Mgmt / Homeland Security	291,782	300,579	307,250	314,712	323,300	10.80%
Total Fire	24,055,577	24,647,119	25,184,431	25,782,713	26,467,767	10.03%
Total Public Safety	56,657,174	58,327,601	59,589,958	61,000,598	62,620,202	10.52%
Public Works						
Public Works Administration	464,583	480,057	489,980	501,133	514,021	10.64%
Transportation	4,564,167	4,703,056	4,808,868	4,927,055	5,062,651	10.92%
Total Public Works	5,028,750	5,183,112	5,298,849	5,428,188	5,576,672	10.90%
Recreation Services						
Administration	463,358	479,265	489,829	501,659	515,251	11.20%
Animal Services	1,123,911	1,161,982	1,190,473	1,222,211	1,258,420	11.97%
Aquatic Services	508,969	562,057	573,374	586,109	600,884	18.06%
Athletics	357,573	368,243	376,189	385,091	395,359	10.57%
Golf Course	1,213,487	1,241,397	1,266,225	1,294,082	1,326,434	9.31%
Lions Club Park Operations	570,456	588,541	602,233	617,514	635,019	11.32%
Parks	2,323,665	2,405,870	2,464,725	2,530,256	2,604,966	12.11%
Recreation	629,759	648,717	662,956	678,894	697,247	10.72%
Senior Citizens	250,403	258,182	263,572	269,623	276,619	10.47%
Total Recreation Services	7,441,581	7,714,254	7,889,577	8,085,440	8,310,200	11.67%
Community Development						
Library	1,560,473	1,613,348	1,651,464	1,693,840	1,742,069	11.64%
Killeen Arts and Activities Center	489,379	504,267	515,756	528,590	543,323	11.02%
Community Development	179,147	185,190	189,060	193,407	198,426	10.76%
Building Services	939,325	967,377	988,960	1,013,070	1,040,744	10.80%
Custodial Services	804,641	833,335	854,456	877,949	904,659	12.43%
Total Community Development	3,972,965	4,103,517	4,199,696	4,306,856	4,429,221	11.48%

GENERAL FUND FIVE YEAR FORECAST

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Debt Service						
Principal	353,912	362,052	369,293	377,417	386,853	9.31%
Interest	68,522	70,098	71,500	73,073	74,900	9.31%
Other Lease Cost	4,474	4,577	4,668	4,771	4,890	9.31%
Total Debt Service	426,908	436,727	445,461	455,262	466,643	9.31%
Total Operating Expenditures	**90,693,048**	**93,506,641**	**95,561,820**	**97,858,045**	**100,493,790**	**10.81%**
Non-Operating Expenditures						
Contributions						
KEDC/GKCC	362,527	362,527	362,527	362,527	362,527	0.00%
Bell County Health District	331,368	338,989	345,769	353,376	362,211	9.31%
Hill Country Transit (HOP)	-	222,366	226,813	231,803	237,598	0.00%
Elderly Transportation	49,350	50,485	51,495	52,628	53,943	9.31%
Utilities - Community Partners	900	921	939	960	984	9.33%
Total Contributions	744,145	975,288	987,543	1,001,294	1,017,263	36.70%
Capital Outlay						
Book Collections	140,000	144,755	147,650	150,898	154,670	10.48%
Computer Equipment/Software	75,810	-	-	-	-	-100.00%
Machinery & Equipment	6,000	-	-	-	-	-100.00%
Total Capital Outlay	221,810	144,755	147,650	150,898	154,670	-30.27%
Transfers Out						
Transfers to Governmental CIP	5,703,072	3,705,623	2,456,923	2,510,976	2,573,750	-54.87%
Transfers to Water & Sewer Fund	96,390	98,607	100,579	102,792	105,362	9.31%
Total Transfers Out	5,799,462	3,804,230	2,557,502	2,613,767	2,679,112	-53.80%
Total Non-Operating Expenditures	6,765,417	4,924,273	3,692,695	3,765,959	3,851,045	-43.08%
Total Expenditures	**97,458,465**	**98,430,914**	**99,254,515**	**101,624,005**	**104,344,835**	**7.07%**
Net Change in Fund Balance	-	(1,296,875)	63,507	320,076	395,070	-
Fund Balance, Beginning	22,114,745	22,114,745	20,817,870	20,881,377	21,201,453	-4.13%
Fund Balance, Ending	$ 22,114,745	$ 20,817,870	$ 20,881,377	$ 21,201,453	$ 21,596,523	-2.34%
Fund Balance Reserve	24.12%	22.00%	21.59%	21.41%	21.24%	
Fund Balance Reserve 22%	$ 20,164,981	$ 20,817,870	$ 21,273,343	$ 21,782,252	$ 22,366,459	

WATER & SEWER FUND
FIVE YEAR FORECAST

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Revenues						
Charges for Services						
Sale of Water	$ 19,222,491	$ 19,454,381	$ 19,547,922	$ 19,787,855	$ 20,031,671	4.21%
Sewer Fees Collected	18,803,846	19,040,197	19,280,825	19,525,274	19,773,605	5.16%
Delinquent Penalty	2,299,555	2,299,555	2,299,555	2,299,555	2,299,555	0.00%
Service Charges	849,447	849,447	849,447	849,447	849,447	0.00%
Water & Sewer Taps	500,000	500,000	500,000	500,000	500,000	0.00%
FOG Revenue	313,591	313,591	313,591	313,591	313,591	0.00%
Warranty Service	285,000	292,318	299,824	307,522	315,418	10.67%
Septic Tank Elimination	54,492	54,492	54,492	54,492	54,492	0.00%
Total Charges for Services	42,328,422	42,803,981	43,145,656	43,637,736	44,137,779	4.27%
Transfers In						
For Engineering						
Drainage Fund	192,781	192,781	192,781	192,781	192,781	0.00%
Solid Waste Fund	96,390	96,390	96,390	96,390	96,390	0.00%
General Fund	96,390	96,390	96,390	96,390	96,390	0.00%
Total Transfers In	385,561	385,561	385,561	385,561	385,561	0.00%
Other						
Insurance Proceeds	100,000	100,000	100,000	100,000	100,000	0.00%
Investment Revenue	96,125	96,125	96,125	96,125	96,125	0.00%
Miscellaneous Receipts	23,000	25,567	28,202	30,902	33,673	46.40%
Sale of Assets	10,000	10,000	10,000	10,000	10,000	0.00%
Total Other	229,125	231,692	234,327	237,027	239,798	4.66%
Total Revenues	**42,943,108**	**43,421,234**	**43,765,544**	**44,260,324**	**44,763,138**	**4.24%**
Expenses						
Operating Expenses						
Public Works						
Water Distribution	10,008,216	10,313,532	10,610,031	10,918,854	11,242,030	12.33%
Sanitary Sewers	8,795,684	9,059,888	9,318,252	9,587,374	9,869,127	12.20%
Water & Sewer Operations	2,982,161	3,066,245	3,130,644	3,202,668	3,285,622	10.18%
Engineering	1,900,806	1,961,658	2,002,795	2,048,870	2,101,919	10.58%
Total Public Works	23,686,867	24,401,323	25,061,722	25,757,765	26,498,698	11.87%
Finance						
Utility Collections	3,055,790	3,149,398	3,219,567	3,297,757	3,387,251	10.85%
Total Finance	3,055,790	3,149,398	3,219,567	3,297,757	3,387,251	10.85%
Non-Departmental						
ISF - Information Technology	991,397	1,014,199	1,034,483	1,057,242	1,083,673	9.31%
Non-Departmental	442,854	453,335	462,378	472,529	484,320	9.36%
ISF - Risk Management	351,470	359,554	366,745	374,813	384,184	9.31%
ISF - Fleet Services	143,150	146,442	149,371	152,657	156,474	9.31%
Total Non-Departmental	1,928,871	1,973,530	2,012,977	2,057,241	2,108,650	9.32%
Total Operating Expenses	28,671,528	29,524,252	30,294,266	31,112,763	31,994,600	11.59%
Debt Service						
Debt Service	6,912,641	5,693,149	5,694,077	5,696,541	4,909,131	-28.98%
Total Debt Service	6,912,641	5,693,149	5,694,077	5,696,541	4,909,131	-28.98%
Non-Operating Expenses						
Capital Outlay						
Customer Meters	40,000	40,920	41,738	42,657	43,723	9.31%
Customer Services	30,000	30,690	31,304	31,992	32,792	9.31%
Computer Equipment/Software	27,000	27,621	28,173	28,793	29,513	9.31%
Fire Hydrants	25,000	25,575	26,087	26,660	27,327	9.31%
Machinery & Equipment	15,000	15,345	15,652	15,996	16,396	9.31%
Total Capital Outlay	137,000	140,151	142,954	146,099	149,751	9.31%

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Other						
Transfer to General Fund -						
Franchise Fee	4,032,572	4,153,549	4,278,156	4,406,500	4,538,695	12.55%
General Administration	2,274,305	2,342,534	2,412,810	2,485,194	2,559,750	12.55%
Public Works Admin	208,407	214,659	221,099	227,732	234,564	12.55%
Transfer to W&S CIP	72,328	883,088	252,330	-	-	-100.00%
Transfer to W&S CIP - Fleet	271,800	107,324	107,325	107,326	110,009	-59.53%
KEDC/GKCC Contributions	362,527	362,527	362,527	362,527	362,527	0.00%
Total Other	7,221,939	8,063,682	7,634,247	7,589,280	7,805,546	8.08%
Total Non-Operating Expenses	7,358,939	8,203,833	7,777,201	7,735,379	7,955,297	8.10%
Total Expenses	**42,943,108**	**43,421,234**	**43,765,544**	**44,544,683**	**44,859,028**	**4.46%**
Net Change in Fund Balance	-	-	-	(284,359)	(95,890)	-
Working Capital, Beginning	12,753,185	12,753,185	12,753,185	12,753,185	12,468,826	-2.23%
Working Capital, Ending	$ 12,753,185	$ 12,753,185	$ 12,753,185	$ 12,468,826	$ 12,372,936	-2.98%
Working Capital Reserve	26.15%	26.32%	26.05%	25.13%	24.35%	
Working Capital Reserve 22%	$ 11,270,012	$ 11,189,822	$ 11,244,957	$ 11,274,155	$ 11,435,839	

SOLID WASTE FUND
FIVE YEAR FORECAST

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Revenues						
Charges for Services						
Residential Services	$ 12,140,530	$ 12,379,698	$ 12,623,578	$ 12,872,263	$ 13,125,846	8.12%
Commercial Services	6,489,990	6,504,917	6,519,878	6,534,874	6,549,904	0.92%
Transfer Station Fees	494,690	523,262	553,485	585,453	619,267	25.18%
Container Rentals	111,533	117,984	124,807	132,026	139,662	25.22%
Paper Products - Recycling	25,366	23,321	21,440	19,712	18,123	-28.55%
Other Recycling Fees	24,093	24,093	24,093	24,093	24,093	0.00%
Sale of Metals - Recycling	17,928	16,404	15,009	13,734	12,566	-29.91%
Tire Disposal Fees	8,909	9,854	10,900	12,057	13,336	49.70%
Public Scale Fees	3,436	3,319	3,205	3,096	2,990	-13.00%
Total Charges for Services	19,316,474	19,602,851	19,896,397	20,197,306	20,505,787	6.16%
Other						
Transfer Station Lease	50,923	50,923	50,923	50,923	50,923	0.00%
Insurance Proceeds	50,000	50,000	50,000	50,000	50,000	0.00%
Knife River Lease	37,080	38,192	39,338	40,518	41,734	12.55%
Investment Revenue	28,475	28,475	28,475	28,475	28,475	0.00%
Compost Facility Lease	18,000	18,000	18,000	18,000	18,000	0.00%
Sale of Equipment	8,476	8,691	8,912	9,138	9,370	10.55%
Miscellaneous Receipts	2,000	2,000	2,000	2,000	2,000	0.00%
Total Other	194,954	196,282	197,648	199,055	200,502	2.85%
Total Revenues	**19,511,428**	**19,799,133**	**20,094,045**	**20,396,361**	**20,706,290**	**6.12%**
Expenses						
Operating Expenses						
Public Works						
Transfer Station	6,298,122	6,489,499	6,674,806	6,868,035	7,070,607	12.27%
Residential Operations	3,310,314	3,409,292	3,481,126	3,561,405	3,653,637	10.37%
Commercial Operations	2,158,214	2,222,578	2,268,780	2,320,505	2,380,099	10.28%
Mowing	859,694	888,949	909,961	933,322	959,914	11.66%
Recycling Program	415,919	429,581	439,214	449,800	461,706	11.01%
Accounting	270,861	280,611	287,459	295,061	303,688	12.12%
Total Public Works	13,313,124	13,720,510	14,061,347	14,428,127	14,829,650	11.39%
Non-Departmental						
ISF - Fleet Services	774,178	791,984	807,824	825,596	846,236	9.31%
ISF - Information Technology	454,253	464,701	473,995	484,423	496,533	9.31%
Non-Departmental	270,601	277,821	283,298	289,458	296,621	9.62%
ISF - Risk Management	161,033	164,737	168,031	171,728	176,021	9.31%
Total Non-Departmental	1,660,065	1,699,243	1,733,148	1,771,205	1,815,411	9.36%
Total Operating Expenses	14,973,189	15,419,753	15,794,495	16,199,332	16,645,061	11.17%
Debt Service						
Debt Service	852,209	865,933	878,142	891,840	907,749	6.52%
Total Debt Service	852,209	865,933	878,142	891,840	907,749	6.52%
Non-Operating Expenses						
Other						
Transfer to General Fund -						
Franchise Fee	1,738,483	1,790,637	1,844,357	1,899,687	1,956,678	12.55%
General Administration	986,667	1,016,267	1,046,755	1,078,158	1,110,502	12.55%
Public Works Admin	113,714	117,125	120,639	124,258	127,986	12.55%
Transfer to Solid Waste CIP - Fleet	750,776	1,626,370	700,000	-	-	-100.00%
Transfer to W&S Fund -						
Engineering	96,390	98,607	100,579	102,792	105,362	9.31%
Total Other	3,686,030	4,649,007	3,812,330	3,204,895	3,300,528	-10.46%
Total Non-Operating Expenses	3,686,030	4,649,007	3,812,330	3,204,895	3,300,528	-10.46%
Total Expenses	**19,511,428**	**20,934,693**	**20,484,967**	**20,296,068**	**20,853,338**	**6.88%**
Net Change in Working Capital	-	(1,135,560)	(390,922)	100,293	(147,048)	-
Working Capital, Beginning	4,644,432	4,644,432	3,508,872	3,117,950	3,218,243	-30.71%
Working Capital, Ending	**$ 4,644,432**	**$ 3,508,872**	**$ 3,117,950**	**$ 3,218,243**	**$ 3,071,195**	**-33.87%**
Working Capital Reserve	29.35%	21.55%	18.70%	18.83%	17.50%	
Working Capital Reserve 22%	$ 3,481,588	$ 3,582,851	$ 3,667,980	$ 3,760,058	$ 3,861,618	

Forecast based on Historical Trends
$30M
$20M
$10M
$0M
Millions
FY 2021
FY 2022
FY 2023
FY 2024
FY 2025
Revenue
Operating Expenses
Debt Services
Non-Operating Expenses
Working Capital

AVIATION FUNDS
FIVE YEAR FORECAST

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Revenues						
Charges for Services						
Rental Cars	$ 1,096,331	$ 1,118,258	$ 1,140,623	$ 1,163,435	$ 1,186,704	8.24%
Airport Parking Lot Fees	567,839	579,196	590,780	602,595	614,647	8.24%
Fuel Sales	347,188	354,132	361,214	368,439	375,807	8.24%
Air Carrier Operations	297,510	303,460	309,529	315,720	322,034	8.24%
Other Terminal Services	220,723	225,137	229,640	234,233	238,918	8.24%
Into Plane Fees	216,400	220,728	225,143	229,645	234,238	8.24%
Landing Fees	145,578	148,490	151,459	154,489	157,578	8.24%
Hangars & Tiedowns	120,240	122,645	125,098	127,600	130,152	8.24%
Fixed Base Operations	39,400	40,188	40,992	41,812	42,648	8.24%
Land Lease Tenants	33,137	33,800	34,476	35,165	35,869	8.24%
Food and Beverage	19,831	20,228	20,632	21,045	21,466	8.24%
Flexible Use Fees	17,735	18,090	18,451	18,821	19,197	8.24%
Retail Stores	11,277	11,503	11,733	11,967	12,207	8.24%
Airport Use Fees	3,245	3,310	3,376	3,444	3,512	8.24%
Operating Supplies	3,000	3,060	3,121	3,184	3,247	8.24%
Fuel Flow Fees	709	723	738	752	767	8.24%
Total Charges for Services	3,140,143	3,202,946	3,267,005	3,332,345	3,398,992	8.24%
Other						
Intergovernmental Revenue	666,911	677,684	688,673	699,882	711,315	6.66%
Insurance Proceeds	50,000	50,000	50,000	50,000	50,000	0.00%
Investment Revenue	9,266	9,451	9,640	9,833	10,030	8.24%
Miscellaneous Income	2,732	2,732	2,732	2,732	2,732	0.00%
Sale of Assets	1,000	1,000	1,000	1,000	1,000	0.00%
Total Other	729,909	740,868	752,046	763,447	775,076	6.19%
Total Revenues	**3,870,052**	**3,943,814**	**4,019,050**	**4,095,792**	**4,174,068**	**7.86%**
Expenses						
Operating Expenses						
Aviation Operations						
Airport Operations	3,181,883	3,320,255	3,353,596	3,444,858	3,548,554	11.52%
Cost of Goods Sold	303,000	309,969	316,168	323,124	331,202	9.31%
Total Aviation Operations	3,484,883	3,630,224	3,669,765	3,767,982	3,879,756	11.33%
Non-Departmental						
ISF - Information Technology	105,610	108,039	110,200	112,624	115,440	9.31%
ISF - Risk Management	97,100	99,333	101,320	103,549	106,138	9.31%
Non-Departmental	83,038	85,124	87,007	89,105	91,522	10.22%
Total Non-Departmental	285,748	292,496	298,526	305,278	313,099	9.57%
Total Operating Expenses	3,770,631	3,922,720	3,968,291	4,073,260	4,192,856	11.20%
Debt Service						
Debt Service	4,764	4,874	4,971	5,080	5,207	9.31%
Total Debt Service	4,764	4,874	4,971	5,080	5,207	9.31%
Non-Operating Expenses						
Capital Outlay						
Machinery and Equipment	40,000	40,920	41,738	42,657	43,723	9.31%
Total Capital Outlay	40,000	40,920	41,738	42,657	43,723	9.31%
Total Non-Operating Expenses	40,000	40,920	41,738	42,657	43,723	9.31%
Total Expenses	**3,815,395**	**3,968,514**	**4,015,000**	**4,120,997**	**4,241,786**	**11.18%**
Net Change in Working Capital	54,657	(24,700)	4,050	(25,205)	(67,718)	-
Working Capital, Beginning	1,060,620	1,906,472	1,881,772	1,885,822	1,860,616	0.48%
Working Capital, Ending	$ 1,115,277	$ 1,881,772	$ 1,885,822	$ 1,860,616	$ 1,792,898	-5.96%
Working Capital Reserve	29.23%	47.42%	46.97%	45.15%	42.27%	
Working Capital Reserve - 22%	$ 839,387	$ 873,073	$ 883,300	$ 906,619	$ 933,193	

Forecast based on Historical Trends
$6M
$4M
$2M
$0M
Millions
FY 2021
FY 2022
FY 2023
FY 2024
FY 2025
Revenues
Operating Expenses
Debt Service
Non-Operating Expenses
Working Capital

DRAINAGE UTILITY FUND
FIVE YEAR FORECAST

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast	2021-25 % Change
Revenues						
Charges for Services						
Drainage Utility Fees	$ 5,032,433	$ 5,082,757	$ 5,133,585	$ 5,184,921	$ 5,236,770	4.06%
Total Charges for Services	5,032,433	5,082,757	5,133,585	5,184,921	5,236,770	4.06%
Other						
Insurance Proceeds	25,000	25,000	25,000	25,000	25,000	0.00%
Investment Revenue	9,961	9,961	9,961	9,961	9,961	0.00%
Miscellaneous Income	2,020	2,020	2,020	2,020	2,020	0.00%
Sale of Assets	2,000	2,000	2,000	2,000	2,000	0.00%
Total Other	38,981	38,981	38,981	38,981	38,981	0.00%
Total Revenues	**5,071,414**	**5,121,738**	**5,172,566**	**5,223,902**	**5,275,751**	**4.03%**
Expenses						
Operating Expenses						
Public Works						
Drainage	1,986,828	2,051,961	2,109,468	2,172,603	2,243,622	12.92%
Environmental Services	506,367	520,702	534,067	548,815	565,536	11.69%
Streets	186,844	192,103	196,995	202,403	208,544	11.61%
Total Public Works	2,680,039	2,764,766	2,840,530	2,923,821	3,017,702	12.60%
Non-Departmental						
ISF - Information Technology	102,555	104,914	107,012	109,366	112,100	9.31%
ISF - Fleet Services	91,202	93,300	95,166	97,259	99,691	9.31%
Non-Departmental	78,453	80,303	81,955	83,806	85,950	9.56%
ISF - Risk Management	36,351	37,187	37,931	38,765	39,734	9.31%
Total Non-Departmental	308,561	315,703	322,064	329,197	337,476	9.37%
Total Operating Expenses	2,988,600	3,080,469	3,162,594	3,253,018	3,355,178	12.27%
Debt Service						
Debt Service	642,015	641,765	640,515	638,265	640,015	-0.31%
Total Debt Service	642,015	641,765	640,515	638,265	640,015	-0.31%
Non-Operating Expenses						
Other						
Transfer to General Fund -						
Franchise Fee	465,511	479,476	493,861	508,676	523,937	12.55%
General Administration	216,394	222,886	229,572	236,460	243,553	12.55%
Public Works Admin	71,286	73,425	75,627	77,896	80,233	12.55%
Transfer to Drainage CIP	444,427	674,500	316,647	250,255	167,020	-62.42%
Transfer to Drainage CIP - Fleet	50,400	51,559	52,590	53,747	55,091	9.31%
Transfer to W&S Fund -						
Engineering	192,781	197,215	201,159	205,585	210,724	9.31%
Total Other	1,440,799	1,699,061	1,369,457	1,332,619	1,280,558	-11.12%
Total Non-Operating Expenses	1,440,799	1,699,061	1,369,457	1,332,619	1,280,558	-11.12%
Total Expenses	**5,071,414**	**5,421,295**	**5,172,566**	**5,223,902**	**5,275,751**	**4.03%**
Net Change in Working Capital	-	(299,557)	-	-	-	-
Working Capital, Beginning	1,118,449	1,118,449	818,892	818,892	818,892	-26.78%
Working Capital, Ending	$ 1,118,449	$ 818,892	$ 818,892	$ 818,892	$ 818,892	-26.78%
Working Capital Reserve	30.81%	22.00%	21.53%	21.04%	20.50%	
Working Capital Reserve - 22%	$ 798,735	$ 818,892	$ 836,684	$ 856,082	$ 878,942	

Forecast based on Historical Trends
$7.5M
$5M
$2.5M
$0M
Millions
FY 2021
FY 2022
FY 2023
FY 2024
FY 2025
Revenues
Operating Expenses
Debt Service
Non-Operating Expenses
Working Capital

CITY OF KILLEEN

APPENDIX

CITY OF KILLEEN

APPENDIX

Appendix A – Adopted City Ordinances: This appendix provides the Adopted Budget Ordinance and Property Tax Ordinance approved by City Council.

Appendix B – Fee Schedule

Appendix C – Glossary & Acronyms: This section provides a listing of terminology and acronyms pertaining to the governmental fund accounting and municipal government.

CITY OF KILLEEN

Appendix A - Adopted City Ordinances

ORDINANCE 20-043

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF KILLEEN FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND ENDING ON SEPTEMBER 30, 2021; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Killeen for the fiscal year October 1, 2020 to September 30, 2021 has been prepared by Kent Cagle, City Manager, as Budget Officer for the City of Killeen, Texas; and

WHEREAS, said budget has been submitted to the City Council by the City Manager along with his budget message, in accordance with the City Charter; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by City Charter and law; and

WHEREAS, a separate record vote of the City Council is required to adopt a budget that will raise more revenue from property taxes than the previous year; and

WHEREAS, the public hearing has been had upon said budget and, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended at said hearing should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

SECTION I. That the City Council of the City of Killeen ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2020 to September 30, 2021, a copy of which shall be filed with the office of the City Secretary and with the Bell County Clerk and which is incorporated herein for all intents and purposes.

SECTION II. That the appropriations for the 2021 fiscal year for the different administrative units and purposes of the City of Killeen, Texas, be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for the payment of the principal and interest and the retirement of the bonded debt of the City of Killeen.

SECTION III. That pursuant to Section 76 of the City Charter, approval in this budget of items costing up to and including $50,000 shall constitute the prior approval of said expenditures by City Council, and the City Manager or the Acting City Manager is authorized to advertise for bids for all contracts or purchases involving more than $50,000 as provided by said Section without further authorization by the City Council.

SECTION IV. That should any part, portion, or section of this ordinance be declared invalid, inoperative, or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, or sections or parts of a section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION V. That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION VI. That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED at a special meeting of the City Council of the City of Killeen, Texas this 8th day of September 2020, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A. Government Code, §551.001 *et. seq.*

APPROVED

Jose L. Segarra, MAYOR

ATTEST:

Lucy C. Aldrich, CITY SECRETARY

APPROVED AS TO FORM:

Traci S. Briggs, CITY ATTORNEY

CITY SECRETARY DISTRIBUTION:
Executive Director of Finance

Regular 09-08-20
Item # OR-20-020

CITY COUNCIL MEMORANDUM FOR ORDINANCE

DATE: **September 1, 2020**

TO: **Kent Cagle, City Manager**

FROM: **Jonathan Locke, Executive Director of Finance**

SUBJECT: **FY 2021 Budget Adoption**

BACKGROUND AND FINDINGS:

Article V. of Killeen's City Charter requires the City Manager to submit a proposed budget to City Council that provides a complete financial plan for the upcoming fiscal year. The proposed FY 2021 Annual Budget was submitted to City Council on July 7, 2020. A budget workshop was held on July 7, 2020 to provide City Council and citizens a thorough overview of the proposed budget. In addition, a budget public forum was held on July 28, 2020. The initial budget presentation included economic indicators and benchmarking, identified major increases, provided detail of items not included in the budget, provided fund summaries of the major funds, and discussed the status of strategic issues facing the City. The budget public forum focused on the expenditures by department for each major operating fund.

State law and the City Charter require a public hearing be held to elicit citizen comment on the proposed budget. A public hearing was held on August 4, 2020. The City Charter also states that City Council may insert additional items and make increases to the City Manager's proposed budget as long as there is a public hearing held on the changes. If the changes made by City Council increase the total proposed expenditures, City Council must also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

Changes made to the FY 2021 Proposed Budget did not increase or insert additional items, therefore an additional public hearing will not be required. Below is a list of the changes from the Proposed Budget:

- ☐ General Fund revenue and expenditure budget reduced from $97,670,832 to $97,458,465. The net reduction of $212,367 is due to moving the Transportation Division from the Street Maintenance Fund to the General Fund as approved by City Council on August 4, 2020. In addition, the Human Resources Manager position was moved from the Police Department to the Human Resources Department and the Facilities Maintenance Coordinator position was moved from the Police Department to Building Services. The movement of these two positions and associated operational cost has a net impact of $0.

- ☐ Drainage Utility Fund revenue and expense budget reduced from $5,211,322 to $5,071,414. The net reduction of $139,908 is due to reducing the drainage utility fee as

approved by City Council on August 18, 2020. This will reduce the transfer out to the Drainage CIP Fund by $139,908.

- ☐ Drainage CIP Fund revenue budget reduced from $634,735 to $494,827.
- ☐ Street Maintenance Fund revenue and expenditure budget reduced from $6,861,651 to $1,646,323. The net reduction of $5,215,328 is due to moving the Transportation Division from the Street Maintenance Fund to the General Fund as approved by City Council on August 4, 2020.

The City Charter also requires the budget to be adopted by majority vote of the City Council on or before the 20th day of the last month of the fiscal year (September 20th), or the budget as submitted by the City Manager is deemed to have been adopted. The budget is scheduled to be adopted September 8, 2020.

THE ALTERNATIVES CONSIDERED:

1) Adopt the budget.
2) The City Charter states that should City Council take no action on or prior to September 20th, the budget as submitted by the City Manager shall be deemed to have been finally adopted by City Council.

Which alternative is recommended? Why?

Adopt the budget ordinance as presented.

CONFORMITY TO CITY POLICY:

The attached ordinance conforms with the City Charter and the City's Financial Governance Policies.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

Approve the ordinance adopting the Fiscal Year 2021 Annual Budget

DEPARTMENTAL CLEARANCES:

Finance
City Attorney

ATTACHED SUPPORTING DOCUMENTS:

Ordinance

ORDINANCE 20-044

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY LIMITS OF THE CITY OF KILLEEN, TEXAS, FOR THE 2020 TAX YEAR AND FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF KILLEEN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Bell County Tax Appraisal District has prepared and certified the appraisal roll for the City of Killeen, Texas, said roll being that portion of the approved appraisal roll of the Bell County Tax Appraisal District which lists property taxable by the City of Killeen, Texas; and

WHEREAS, the Chief Appraiser of the Bell County Tax Appraisal District has performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code, and the City of Killeen has published the non-new-revenue rate, the voter-approval tax rate, and an explanation of how they were calculated and has fulfilled all other requirements for publication as contained in Texas Property Tax Code Section 26.06, in a manner designated to come to the attention of all residents of said City and has submitted rates to the City Council of said City prior to the City Council meeting of August 4, 2020; and,

WHEREAS, "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE." AND "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $7.60."

WHEREAS, the City Council has complied with all applicable requirements of the Texas Property Tax Code prior to the setting of the tax rate for said City for 2020 tax year;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN;

SECTION I. That the tax rate of the City of Killeen, Texas for the tax year 2020 be, and is hereby, set at $0.7330 on each $100 of the taxable value of real and personal property

not exempt from taxation by the constitution and laws of this state within the corporate limits of said City.

SECTION II. That there is hereby levied for the tax year 2020 upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Killeen, Texas, to provide a sinking fund for the retirement of the bonded debt of said City and to provide for permanent improvements in said City, said tax; and said tax, so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to wit:

A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) $0.5150 on each $100 of the taxable value; and,

B. To provide for sinking funds for the payment of the principal and interest and the retirement of bonded debt, $0.2180 on each $100 of the taxable value of such property.

SECTION III. That the Chief Appraiser is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION IV. That the Executive Director of Finance of said City shall keep accurate and complete records of all monies collected under this Ordinance and of the purposes for which same are expended.

SECTION V. That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Killeen FY 2021 Annual Budget.

SECTION VI. That all monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION VII. That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas this 8th day of September, 2020, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A. Government Code, Section 551.001 et. seq.

APPROVED

Jose L. Segarra MAYOR

ATTEST:

Lucy C. Aldrich
CITY SECRETARY

APPROVED AS TO FORM:

Traci S. Briggs
CITY ATTORNEY

Regular 09-08-20
Item # OR-20-024

CITY COUNCIL MEMORANDUM FOR ORDINANCE

DATE: **September 1, 2020**

TO: **Kent Cagle, City Manager**

FROM: **Jonathan Locke, Executive Director of Finance**

SUBJECT: **Setting the Tax Rate for Fiscal Year 2021**

BACKGROUND AND FINDINGS:

Chapter 26 of the Texas Tax Code requires taxing units to comply with truth-in-taxation laws when adopting their tax rates. A public hearing required by Section 26.05 may not be held before the fifth day after the date the notice of public hearing is given. The notice required by Property Tax Code 26.06 was published in the Killeen Daily Herald on August 21, 2020.

The City has complied with all provisions of the truth-in-taxation laws regarding the adoption of the tax rate.

The City Manager's proposed FY 2021 Budget used the preliminary tax rate of $0.7330 per $100 valuation. On August 4, 2020, at a City Council meeting, the Killeen City Council set the preliminary tax rate at the rate of $0.7330 per $100 valuation. The preliminary tax rate represents the maximum rate that can be adopted for the FY 2021 Budget. The no-new-revenue tax rate for FY 2021 (2020 tax year) is $0.7110. The voter-approval tax rate adjusted for sales tax for FY 2021 (2020 tax year) is $0.7476.

Texas Tax Code requires the vote on an ordinance setting a tax rate that exceeds the no-new-revenue rate to be a record vote and approved by at least sixty (60) percent of the members of the governing body. In order to set the tax rate above the no-new-revenue rate of $0.7110, the ordinance must be approved by at least five (5) members of City Council. The no-new-revenue tax rate ($0.7110) will generate a tax levy that is $1,432,986 less than the preliminary tax rate set by City Council ($0.7330).

THE ALTERNATIVES CONSIDERED:

1) Set the tax rate.
2) In accordance with Tax Code Section 26.05(c), if the governing body of a taxing unit does not adopt a tax rate before the date required (before the later of September 30 or the 60th day after the date the certified roll is received), the tax rate for the taxing unit for that tax year is the lower of the no-new-revenue tax rate calculated for that tax year or the tax rate adopted by the taxing unit for the preceding tax year.

Which alternative is recommended? Why?

Set the tax rate at $0.7330 per $100 valuation as presented in the ordinance. The FY 2021 Annual Budget was prepared using $0.7330.

CONFORMITY TO CITY POLICY:

The ordinance complies with truth-in taxation laws set by the Texas Tax Code and Local Government Code.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

City Council approve the ordinance setting the tax rate at $0.7330 per $100 valuation.

DEPARTMENTAL CLEARANCES:

Finance
City Attorney

Regular 09-08-20
Item # OR-20-021
CCM/R 20-087R

CITY COUNCIL MEMORANDUM FOR RESOLUTION

DATE: **September 1, 2020**

TO: **Kent Cagle, City Manager**

FROM: **Jonathan Locke, Executive Director of Finance**

SUBJECT: **Ratifying the Property Tax Revenue Increase as Required by the Local Government Code.**

BACKGROUND AND FINDINGS:

Local Government Code Section 102.007(c) requires the governing body to ratify the property tax revenue increase if the budget will raise more revenue from property taxes than in the previous year. The FY 2021 Annual Budget will raise more revenue from property taxes than last year's budget by an amount of $2,264,071, which is a 4.72 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll is $912,026.

The growth in exempted property value offset a large portion of the increase in assessed value and new property value added to the tax roll. A reconciliation is provided below:

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

Staff recommendation is to approve the memorandum/resolution to be in compliance with the requirements set forth in the Local Government Code.

CONFORMITY TO CITY POLICY:

The memorandum/resolution ratifying the tax revenue increase conforms with Local Government Code Section 102.007(c).

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?
N/A

Is this a one-time or recurring expenditure?
N/A

Is this expenditure budgeted?
N/A

If not, where will the money come from?
N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?
N/A

RECOMMENDATION:

City Council ratify the property tax revenue increase reflected in the Annual Budget for the fiscal year October 1, 2020 through September 30, 2021.

DEPARTMENTAL CLEARANCES:

Finance
City Attorney

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 8th day of September, 2020, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

APPROVED

Jose L. Segarra
MAYOR

APPROVED AS TO FORM:

Traci S. Briggs
CITY ATTORNEY

ATTEST:

Lucy C. Aldrich
CITY SECRETARY

CITY OF KILLEEN
KILLEEN TEXAS

Regular 09-08-20
Item # OR-20-022
CCM/R 20-088R

CITY COUNCIL MEMORANDUM FOR RESOLUTION

DATE: **September 1, 2020**

TO: **Kent Cagle, City Manager**

FROM: **Jonathan Locke, Executive Director of Finance**

SUBJECT: **Approve the maintenance and operation component of the tax rate for Fiscal Year 2021.**

BACKGROUND AND FINDINGS:

Section 26.05(a) of the Texas Tax Code requires taxing units to comply with truth-in-taxation laws in adopting their tax rates. The City's proposed tax rate consists of two components, each of which must be approved separately. The two components include 1) maintenance and operation; and 2) interest and sinking (debt service).

The total proposed tax rate is $0.7330 per $100 valuation. The maintenance and operation component of the tax rate is $0.5150 per $100 valuation.

The maintenance and operation component will generate $35,981,001 at a proposed collection rate of 99.99%.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

Approve the memorandum/resolution as presented to set the maintenance and operation component of the tax rate.

CONFORMITY TO CITY POLICY:

The memorandum/resolution complies with truth-in taxation laws established by the Texas Tax Code.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

City Council approve the maintenance and operation tax rate of $0.5150 per $100 valuation.

DEPARTMENTAL CLEARANCES:

Finance
City Attorney

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 8th day of September, 2020, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

APPROVED

Jose L. Segarra
MAYOR

APPROVED AS TO FORM:

Traci S. Briggs
CITY ATTORNEY

ATTEST:

Lucy C. Aldrich
CITY SECRETARY

Regular 09-08-20
Item # OR-20-023
CCM/R 20-089R

CITY COUNCIL MEMORANDUM FOR RESOLUTION

DATE: **September 1, 2020**

TO: **Kent Cagle, City Manager**

FROM: **Jonathan Locke, Executive Director of Finance**

SUBJECT: **Approve the interest and sinking component of the tax rate for Fiscal Year 2021.**

BACKGROUND AND FINDINGS:

Section 26.05(a) of the Texas Tax Code requires taxing units to comply with truth-in-taxation laws in adopting their tax rates. The City's proposed tax rate consists of two components, each of which must be approved separately. The two components include 1) maintenance and operation; and 2) interest and sinking (debt service).

The total proposed tax rate is $0.7330 per $100 valuation. The interest and sinking component of the tax rate is $0.2180 per $100 valuation.

The interest and sinking component will generate $14,198,162 at a collection rate of 99.99%.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

Approve the memorandum/resolution as presented to set the interest and sinking component of the tax rate.

CONFORMITY TO CITY POLICY:

The memorandum/resolution complies with truth-in taxation laws established by the Texas Tax Code.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

City Council approve the interest and sinking tax rate of $0.2180 per $100 valuation.

DEPARTMENTAL CLEARANCES:

Finance
City Attorney

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 8th day of September, 2020, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

APPROVED

Jose L. Segarra
MAYOR

APPROVED AS TO FORM:

Traci S. Briggs
CITY ATTORNEY

ATTEST:

Lucy C. Aldrich
CITY SECRETARY

Appendix B- Fee Schedule

Aviation					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Airline/Air Service Fees:					
Aircraft tie-downs (ILE)[1]		Each	Month	35.00	*
Covered tie-downs (ILE)		Each	Month	85.00	*
Badging and ID Fees (GRK)[1]:					
Badge 1st Issuance (includes initial fingerprinting):					
ID Cards		Each	Per occurrence	20.00	*
Security Identification Display Area (SIDA)		Each	Per occurrence	95.00	*
Badge renewal within 30 days of expiration:					
ID Cards		Each	Per occurrence	18.00	*
Security Identification Display Area (SIDA)		Each	Per occurrence	54.00	*
Badge renewal past expiration date:					
ID Cards		Each	Per occurrence	18.00	*
Security Identification Display Area (SIDA)		Each	Per occurrence	75.00	*
Badge not returned within ten business days		Each	Per occurrence	75.00	*
Change of information resulting in new card issuance		Each	Per occurrence	40.00	*
Damaged or destroyed badge (one free card replacement allowed per card issuance):					
ID Cards		Each	Per occurrence	12.00	*
Security Identification Display Area (SIDA)		Each	Per occurrence	30.00	*
Digital fingerprint process (if charged separately)		Each	Per occurrence	50.00	*
Monthly Badge Usage Fee (Contractors):					
Monthly bill		Per card	Per month	7.00	*
6 months paid in full		Per card	Every 6 months	42.00	*
12 months paid in full (first month free)		Per card	Every 12 months	77.00	*
24 months paid in full (first month free)		Per card	Every 24 months	161.00	*
Replace for lost/stolen; Reinstatement for suspended or revoked:					
1st Occurrence:					
ID Cards		Each	Per occurrence	35.00	*
Security Identification Display Area (SIDA)		Each	Per occurrence	50.00	*
2nd Occurrence:					
ID Cards		Each	Per occurrence	30.00	*
Security Identification Display Area (SIDA)		Each	Per occurrence	75.00	*
3rd Occurrence:					
ID Cards		Each	Per occurrence	75.00	*
Security Identification Display Area (SIDA)		Each	Per occurrence	125.00	*
4th Occurrence: (Will not be replaced resulting in violating security policies):					
Replacement due to theft (police report required)		Each	Per occurrence	30.00	*
Aircraft De-ice (GRK)- cost of fluid is additional:					
A319/320 Series		Each	Per occurrence	250.00	*
B737 Series		Each	Per occurrence	250.00	*
B757 Series		Each	Per occurrence	300.00	*
B767 Series		Each	Per occurrence	300.00	*
MD80 Series		Each	Per occurrence	250.00	*
Regional Jet (CRJ200/700, ERJ)		Each	Per occurrence	125.00	*
Regional Jet (EMB 175/195, CRJ 900)		Each	Per occurrence	175.00	*
Aircraft towing (ILE only)		Each	Per occurrence	Delete	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Aviation, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Fuel Price List:					
After hours call out (GRK and ILE)					
With less than 50 gal fuel purchase		Each	Per occurrence	70.00	*
With 50 - 99 gal full service fuel purchase		Each	Per occurrence	50.00	*
With 100 gal or more full service fuel purchase		Each	Per occurrence	35.00	*
Aviation Fuel Price Listing:					
100 LL Avgas full service (ILE)		Gallon	Per occurrence	Market rate	*
100 LL Avgas self service (ILE)		Gallon	Per occurrence	Market rate	*
Jet A full service (GRK and ILE)		Gallon	Per occurrence	Market rate	*
Jet A self service (ILE)		Gallon	Per occurrence	Market rate	*
Jet A with additive full service (GRK and ILE)		Gallon	Per occurrence	Market rate	*
Ground Power Unit		Per Hour	Per occurrence	Delete	
Ground Power Unit: Start		Each	Per occurrence	Delete	
Into Plane Rate (GRK):					
Corporate/commercial aircraft rate (GRK and ILE)	0-250 gallons	Per gallon	Per occurrence	Contract	
Corporate/commercial aircraft rate (GRK and ILE)	Over 251 gallons	Per gallon	Per occurrence	Contract	
Corporate/commercial aircraft rate (GRK and ILE)	Other- Prist	Per gallon	Per occurrence	Contract	
Signatory air carrier rate- min. $75 per delivery (GRK)		Per gallon	Per Flight	Contract	
Diversion air carrier rate- min. $150 per delivery (GRK)		Per gallon	Per Flight	Contract	
Non-signatory air carrier rate- min. $150 per delivery (GRK)		Per gallon	Per Flight	Contract	
Oil Price Listing (ILE):					
Aeroshell W 15W-50	Case[3]	Per case	Per occurrence	Market rate	
Aeroshell W 15W-50	Quart	Per quart	Per occurrence	Market rate	
Aeroshell W 100 Plus	Case	Per case	Per occurrence	Market rate	
Aeroshell W 100 Plus	Quart	Per quart	Per occurrence	Market rate	
Aeroshell W 100	Case	Per case	Per occurrence	Market rate	
Aeroshell W 100	Quart	Per quart	Per occurrence	Market rate	
Aeroshell W 80	Case	Per case	Per occurrence	Market rate	
Aeroshell W 80	Quart	Per quart	Per occurrence	Market rate	
Aeroshell 100 (mineral oil)	Case	Per case	Per occurrence	Market rate	
Aeroshell 100 (mineral oil)	Quart	Per quart	Per occurrence	Market rate	
Aeroshell 80 (mineral oil)	Case	Per case	Per occurrence	Market rate	
Aeroshell 80 (mineral oil)	Quart	Per quart	Per occurrence	Market rate	
Phillips 66 X/C Aviation Oil 20W-50	Case	Per case	Per occurrence	Market rate	
Phillips 66 X/C Aviation Oil 20W-50	Quart	Per quart	Per occurrence	Market rate	
Ramp Support Operations (GRK):					
Air stairs		Per event	Per occurrence	50.00	*
Aircraft portable power		Per hour	Per occurrence	Delete	
Aircraft portable power		Per event	Per occurrence	50.00	*
Aircraft pushback/tow		Per event	Per occurrence	60.00	*
Baggage cart and tractor		Per event	Per occurrence	75.00	*
Belt loader		Per event	Per occurrence	75.00	*
Lavatory service		Per event	Per occurrence	75.00	*
Monthly parking		Each	Month	250.00	*
Ramp support fee		Per turn	Per occurrence	125.00	*
Short Term Hangar Rental (ILE):					
Helicopter		Per night	Per occurrence	Delete	
Helicopter		Per week	Per occurrence	Delete	
Multi-engine		Per night	Per occurrence	Delete	
Multi-engine		Per week	Per occurrence	Delete	
Single-engine		Per night	Per occurrence	Delete	
Single-engine		Per week	Per occurrence	Delete	
Fuel flow fee per FAR[2] Parts 121 & 135 operations excluded (GRK and ILE)		Gallon	Per occurrence	Contract	
Joint use baggage claim area (GRK):					
Non-signatory: deplaned passenger; $216 minimum per month per airline		Per deplaned passenger (see min)	Per occurrence	0.18	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Aviation, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Signatory; deplaned passenger; $180 minimum per month per airline		Per deplaned passenger (see min)	Per occurrence	Contract	
Landing fees:					
Landing fee for air carrier per FAR[2] Part 135 operations (ILE)		Per 1,000 lbs. maximum certified landing weight	Per occurrence	Delete	
Signatory (GRK)		Per 1,000 lbs. maximum certified landing weight	Per occurrence	Contract	
Non-signatory (GRK)		Per 1,000 lbs. maximum certified landing weight	Per occurrence	1.30	*
Overnight aircraft parking:					
Killeen-Ft. Hood (GRK):					
Single-engine		Per night	Per occurrence	25.00	
Multi-engine		Per night	Per occurrence	50.00	
Helicopter		Per night	Per occurrence	50.00	
Skylark Field (ILE):					
Single-engine		Per night	Per occurrence	10.00	
Multi-engine		Per night	Per occurrence	25.00	
Helicopter		Per night	Per occurrence	25.00	
Unimproved land		Per square foot	Per month	Contract	
Passenger screening area (GRK):					
Signatory- enplaned passenger; $1,224 minimum per month per airline		Per enplaned passenger (see min)	Per occurrence	Contract	
Non-signatory- /enplaned passenger; $1,428 minimum per month per airline		Per enplaned passenger (see min)	Per occurrence	1.25	*
Public address system usage (GRK)		Per airline	Per month	Contract	
Customer Fees:					
Ground Transportation Permits (GRK):					
Taxi permits (Ground transportation)		Per decal/permit	Per Year	Ordinance	
Duplicate Taxi permits (lost or destroyed)		Each	Per occurrence	Ordinance	
Building services (GRK):					
Internet connections (additional)		Per device	Per month	Contract	
Janitorial		Per hour	Per occurrence	Contract	
Labor		Per hour	Per occurrence	Contract	
Port charges		Per device	Per month	Contract	
Escort after hours (GRK)		Per hour	Per occurrence	50.00	*
Conference room rental (GRK):					
Daily:					
Large room (per day)		Each	Per day	250.00	*
Small room (per day)		Each	Per day	100.00	*
Training room (per day)		Each	Per day	100.00	*
Hourly:					
Large room (per hour)		Each	Per hour	35.00	*
Small room (per hour)		Each	Per hour	15.00	
Training room (per hour)		Each	Per hour	15.00	*
Fax service (GRK and ILE):					
Domestic- First page		Per page	Per occurrence	Delete	
Domestic- Each additional page		Per page	Per occurrence	Delete	
Overseas- First page		Per page	Per occurrence	Delete	
Overseas- Each additional page		Per page	Per occurrence	Delete	
Lockout fee (GRK and ILE):					
Office hours		Each	Per occurrence	Delete	
Non-office hours (ILE)		Each	Per occurrence	50.00	*
Non-office hours (GRK)		Each	Per occurrence	35.00	
Long distance charges (GRK):					
In State		Per minute	Per occurrence	Delete	
International (plus city cost)		Per minute	Per occurrence	Delete	
Out of State		Per minute	Per occurrence	Delete	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Aviation, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Parking (GRK) [4]:					
Long term:					
31-60 minutes		Each	Per occurrence	Contract	
Each additional 30 minutes (maximum $8.00 per 24hr period/$48.00 7-day period)		Each	Per occurrence; Per 24hr period	Contract	
Monthly crew pass		Each	Per month	25.00	*
Short term:					
31-60 minutes		Each	Per occurrence	Contract	
Each additional 30 minutes (maximum $10.00 per 24 hr. period, max $60.00 per 7-day period)		Each	Per occurrence	Contract	
Monthly crew pass		Each	Per occurrence	30.00	
Photo copies (GRK and ILE)		Per page	Per occurrence	Delete	
Lease (Contracts and Rentals):					
Airline counter and office space (GRK):					
Signatory		Per square foot	Per month	Contract	
Non-signatory		Per square foot	Per month	3.50	*
Common-use fee (GRK)		Per set	Per departure	Contract	
Building services:					
After hours escort (secure area)		Per hour	Per occurrence	Contract	
Car wash usage/Manual		Per minute	Per occurrence	Contract	
Car wash usage/Automated		Each	Per occurrence	Contract	
General labor		Per hour	Per occurrence	Delete	
Hourly overtime rate		Per hour	Per occurrence	Contract	
Internet access via T-1		Per connection	Per month	Contract	
Airline or charter counter space (GRK)		Per event	Per occurrence	Delete	
Baggage storage room daily (GRK)		Per day	Per occurrence	150.00	*
Baggage storage room hourly (GRK)		Per hour	Per occurrence	25.00	*
Airport Tenant Credentials:					
Electronic access card maintenance			Per occurrence	Contract	
Replacement of lost keys		Each	Per occurrence	Contract	
Replacement of lost keys (SIDA)			Per occurrence	Contract	
Internet connections (additional)		Per device	Per month	Contract	
Janitorial service		Per hour	Per occurrence	Contract	
Lightbulb replacement		Each	Per occurrence	Contract	
Telephone:					
Local service		Per line	Per month	Contract	
Maintenance fee		Per line	Per month	Contract	
Phone rental		Per line	Per month	Contract	
Voice mail		Per line	Per month	Contract	
Rental cars (GRK):					
Rental car additional brand name fee		Each	Per Month	Contract	
Rental car concession ($42,000 min annual guarantee. Plus service area rental)		Set % with annual minimum plus service area fee	Per Year	Contract	
Rental car concession- Service area rental		Per Month	Per Year	Contract	
Rental car customer facility charge		Per transaction	Per Day	Resolution	
Rental car addt'l ready line parking spaces		Per space	Per Month	Contract	
Rental car overflow parking		Per lane	Per Month	Contract	
T-Hangars Rental (ILE):					
T Hangar- A		Each	Month	260.00	*
T Hangar- B		Each	Month	235.00	*
T Hangar- C		Each	Month	210.00	*
T Hangar- D		Each	Month	185.00	*
T Hangar- E		Each	Month	150.00	*
T Hangar- F		Each	Month	280.00	*
T Hangar- G		Each	Month	255.00	*
T Hangar- H		Each	Month	230.00	*

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Aviation, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
T-Hangar end units:					
T Hangar-A		Each	Month	90.00	*
T Hangar-B		Each	Month	65.00	*
T-Hangar box units:					
T Hangar		Each	Month	320.00	
Charter Fee (de-ice, landing fees, passenger screening, baggage claim and Ice not included):					
Inbound Charter fee		Each	Per occurrence	1,000.00	
Outbound Charter fee		Each	Per occurrence	1,000.00	

(1) Definitions: ILE refers to Skylark Field and GRK is for the KFHRA.

(2) FAR stands for Federal Aviation Regulations. Most charter operations run under FAR Part 135 which is titled Operating Req.: Commuter and On Demand Operations and Rules Governing Persons on board such aircraft. Part 135 is non-scheduled charter and air taxi operations. Basically you call and they show up with an airplane. Part 121 is schedule air carrier operations. This means you have to show up in time to go along on a pre-scheduled flight.

(3) 12 quarts equals 1 case.

(4) Handicapped customers with current TxDOT handicapped credentials on vehicle are charged at the long-term lot rate.

Killeen Arts & Activities Center (KAAC)					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Wedding Arch		Per Day	Per occurrence	30.00	*
Banquet Hall AV (Projector, Screen, 2 TV's Sound & Wireless Mic)		Per Day	Per occurrence	100.00	
Banquet Chair Covers		Each	Per occurrence	1.00	*
Choir Risers (3 levels per section. Up to 6 sections available)		Per section	Per occurrence	12.50	*
Table Covers		Each	Per occurrence	5.00	*
Dance floor 12x12		Per day	Per occurrence	200.00	*
Dance floor 15x15		Per day	Per occurrence	250.00	*
Dance floor 18x18		Per day	Per occurrence	300.00	*
Décor Panel		Each	Per occurrence	5.00	*
Décor Panel (set of 12)		Per Set	Per occurrence	40.00	*
Dry erase board		Per day	Per occurrence	10.00	
Easel		Per day	Per occurrence	5.00	
Extension Cord		Per Day	Per occurrence	0.00	
Fairy Lights (set of 4)		Per set	Per occurrence	10.00	*
Flag set (American & Texas)		Per set	Per occurrence	20.00	*
Flip chart with market set		Per day	Per occurrence	10.00	*
Laptop		Per day	Per occurrence	50.00	*
Large Sound System (16 channel mixer, 2 speakers, 4 wired mics, 2 wireless mics, & CD player)		Per day	Per occurrence	200.00	
Pipe and drape		Per section	Per occurrence	30.00	*
Podium with sound/microphone		Per day	Per occurrence	20.00	
Portable 40" plasma TV (Portable for any room)		Per day	Per occurrence	40.00	*
Premier Reception Package (Pipe & Drape, Fairy Lights, 2 Cocktail Table Covers, Banquet Hall AV, Uplighting, 12 Décor Panels)		Per day	Per occurrence	198.00	
Premier Wedding Package (Pipe & Drape, 2 Cocktail Table Cover, Arch, Small Sound System, 12 Décor Panels)		Per Day	Per occurrence	153.00	
Projector set		Per day	Per occurrence	80.00	*
Reception Package (Pipe & Drape, Fairy Lights, 2 Cocktail Table Covers, Banquet Hall AV, Uplighting)		Per day	Per occurrence	162.00	
Small Sound System(4 channel mixer, 2 speakers, 1 wired mic, CD player)		Per day	Per occurrence	60.00	*
Speaker with Microphone		per day	Per occurrence	30.00	*
Spotlight (For Performing Arts Center use only)		Per day	Per occurrence	20.00	*
Uplighting (set of 6)		per set	per occurrence	30.00	*
Wedding Package (Pipe & Drape, 2 Cocktail Table Cover, Arch, Small Sound System)		per day	Per occurrence	117.00	
Laptop (C114 & G125)		Per day	Per occurrence	30.00	*

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Killeen Arts & Activities Center (KAAC), [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Room Rentals [5]:					
A104 - Performing Arts Auditorium	5,865 sq. ft.	Per day	Per occurrence	625.00	*
A104 - Performing Arts Auditorium (Mon - Thurs 8a - 5p)	5,865 sq. ft.	Per day	Per occurrence	315.00	*
B102 - Meeting Room	1,075 sq. ft.	Per day	Per occurrence	200.00	*
B102 - Meeting Room (Mon - Thurs 8a - 5p)	1,075 sq. ft.	Per day	Per occurrence	115.00	*
B111 - Meeting Room	946 sq. ft.	Per day	Per occurrence	150.00	*
B111 - Meeting Room (Mon - Thurs 8a - 5p)	946 sq. ft.	Per day	Per occurrence	75.00	*
C105 - Clements Auditorium	2,222 sq. ft.	Per day	Per occurrence	375.00	*
C105 - Clements Auditorium (Mon - Thurs 8a - 5p)	2,222 sq. ft.	Per day	Per occurrence	188.00	*
C114 - Board Room	512 sq. ft.	Per day	Per occurrence	125.00	*
C114 - Board Room (Mon - Thurs 8a - 5p)	512 sq. ft.	Per day	Per occurrence	63.00	*
D105 -Small Kitchen	180 sq. ft.	Per day	Per occurrence	50.00	*
G108 - Large Banquet Hall	3,774 sq. ft.	Per day	Per occurrence	500.00	*
G108 - Large Banquet Hall (Mon - Thurs 8a - 5p)	3,774 sq. ft.	Per day	Per occurrence	250.00	*
G116 - Commercial Kitchen	920 sq. ft.	Per day	Per occurrence	200.00	*
G123 - Dressing Room	285 sq. ft.	Per day	Per occurrence	100.00	*
G124 - Dressing Room	285 sq. ft.	Per day	Per occurrence	100.00	*
G125 - Meeting Room	541 sq. ft.	Per day	Per occurrence	125.00	*
G125 - Meeting Room (Mon - Thurs 8a - 5p)	541 sq. ft.	Per day	Per occurrence	63.00	*
G126 - Small Banquet Hall	948 sq. ft.	Per day	Per occurrence	200.00	*
G126 - Small Banquet Hall (Mon - Thurs 8a - 5p)	948 sq. ft.	Per day	Per occurrence	100.00	*
Courtyard	5,247 sq. ft.	Per day	Per occurrence	75.00	
Green Ave Pavilion - Farmers Market	33,120 sq. ft.	Per day	Per occurrence	75.00	
Packages (Room Rental & Equipment):					
Complete Wedding & Reception Package	6,886 sq. ft.	Per day	Per occurrence	1,471.00	
Performance Package	7,381 sq. ft.	Per day	Per occurrence	1,057.00	
Ultimate Birthday Package	4,979 sq. ft.	Per day	Per occurrence	980.00	
Other:					
After hours fee		Per 1/2 hour	Per occurrence	100.00	
Cleaning/Damage Deposit (returned in 10 business days provided there are no damages)				1/2 Cost of room	
Dance floor reset fee		Each	Per occurrence	150.00	*
Room reset fee		Each	Per occurrence	50.00	*

[5] All reservations are on a first-come, first-serve basis and must be made in person. The rooms are booked in 8-hour time blocks. Exceptions may be granted at the Director's discretion. Event time blocks must fall between 8:00am and midnight on any given day. Clients may incur additional charges for additional time.

Killeen Convention & Civic Center (KCCC)					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Equipment Rental[7]:					
Additional Event Coordinator		Per hour	Per day	50.00	*
Backdrops w/curtain lights (10" wide)		Per set	Per day	50.00	*
Bar (cash)		Each	Per event	300.00	*
Bar (host)		Each	Per event	350.00	*
Bleachers		Per set	Per day	50.00	*
Chairs at KCCC [1st 500 chairs complimentary]		Each addt'l 50 chairs	Per day	Delete	
Clean up fee		Per day	Per occurrence	350.00	*
Conference Call Telephones		Each	Per day	25.00	
Connection fee (into house system)		Each	Per day	25.00	*
Dance floor (12' x 12')		Each	Per day	250.00	*
Dance floor (18' x 18')		Each	Per day	350.00	*
Dance floor (20' x 20')		Each	Per day	375.00	*

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Killeen Convention & Civic Center (KCCC), [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Dance floor (24' x 24')		Each	Per day	400.00	*
Dumpster		Each	Per day	0.00	*
Dumpster Roll Off		Each	Per day	0.00	*
Easel		Each	Per day	10.00	*
Electrical outlets		Each	Per day	15.00	*
Extension cords		Each	Per day	20.00	*
Extra Dumpster		Each	Per day	Delete	
Fish bowl - large		Each	Per day	5.00	*
Fish bowl - small		Each	Per day	3.00	*
Flags (20 International)		Per set	Per day	100.00	*
Flags (American & Texas)		Each	Per day	25.00	
Flip chart		Each	Per day	Delete	
Forklift with operator		Per hour	Per occurrence	75.00	*
Genie Lift		Per hour	Per occurrence	Delete	
High cocktail table covers		Each	Per day	10.00	*
Hurricane lamps		Each	Per day	5.00	*
Information Technology Technician		Per hour	Per day	Delete	
Internet Hardwire Connection		Each	Per day	25.00	*
Internet service - hub for a single user		Each	Per day	Delete	
Internet service - hub for multiple users		Each	Per day	Delete	
Labor		Per hour	Per occurrence	50.00	*
Labor - midnight to 7 am		Per 1/2 hour	Per occurrence	87.00	*
Laptop		Each	Per day	50.00	*
Mic - hardware/handheld/lapel		Each	Per day	30.00	
Mirrors - round		Each	Per day	1.00	*
Package 1		Each	Per day	115.00	
Package 2		Each	Per day	140.00	
Package 3		Each	Per day	180.00	
Package 4		Each	Per day	220.00	
Pipe and drape (5' wide x 10' wide)		Per section	Per day	28.00	
Plasma screen with VCR and DVD		Each	Per day	Delete	
Podium w/microphone		Each	Per day	50.00	*
Podium w/no microphone		Each	Per day	30.00	
Portable Projector		Each	Per day	60.00	
Portable sound system w/additional speakers		Per set	Per day	100.00	*
Portable sound system w/two speakers		Each	Per day	200.00	*
Red carpet runner		Each	Per day	0.00	
Reset room fee		Per day	Per occurrence	400.00	
Riser/stage panel		Each	Per day	25.00	*
RV electrical hook-ups		Each	Per day	20.00	*
Scissor Lift with Operator		Per hour	Per occurrence	60.00	
Screen Portable		Each	Per day	30.00	
Special Events Center Chairs		Each	Per day	1.00	*
Special Events Center Tables		Each	Per day	4.00	*
Spotlights		Each	Per day	18.00	
Stage 16' x 24'		Each	Per day	450.00	*
Stage 32' x 40'		Each	Per day	660.00	*
Stage backdrop panels		Each	Per day	Delete	
Stage transport, plus stage rental		Each	Per day	200.00	*
Stage with runway		Each	Per day	700.00	*
Stanchions - Red Velvet		Each	Per day	25.00	*
Stanchions - White or Black		Each	Per day	7.50	
Table Stands (bundle of 100)		Each	Per day	10.00	
Throne Chairs		Each	Per day	75.00	
Ticket office		Each	Per day	Delete	
Uplighting (set of 6)		Per set	Per day	29.00	
Video projector set-up		Each	Per day	150.00	*
White Board w/Markers		Each	Per day	16.50	
Room Rentals[7]:					
Military and Non-Profit Rates[6]:					
Ballroom A	3,900 sq. ft.	Per day	Per occurrence	385.00	*
Ballroom A & B	7,800 sq. ft.	Per day	Per occurrence	715.00	*
Ballroom A, B, C	23,400 sq. ft.	Per day	Per occurrence	1,815.00	*
Ballroom B	3,900 sq. ft.	Per day	Per occurrence	385.00	*

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Killeen Convention & Civic Center (KCCC), [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Ballroom C	15,600 sq. ft.	Per day	Per occurrence	1,100.00	*
Building area	63,000 sq. ft.	Per day	Per occurrence	3,916.00	*
Parking lot at special events center		Per day	Per occurrence	250.00	*
Special events center	53,000 sq. ft.	Per day	Per occurrence	1,045.00	*
Special events room	3,500 sq. ft.	Per day	Per occurrence	594.00	*
Standard Rates:					
Ballroom A	3,900 sq. ft.	Per day	Per occurrence	440.00	*
Ballroom A & B	7,800 sq. ft.	Per day	Per occurrence	797.50	*
Ballroom A, B, C	23,400 sq. ft.	Per day	Per occurrence	2,035.00	*
Ballroom B	3,900 sq. ft.	Per day	Per occurrence	440.00	*
Ballroom C	15,600 sq. ft.	Per day	Per occurrence	1,232.00	*
Board room	650 sq. ft.	Per day	Per occurrence	110.00	*
Board room (Mon.-Thurs. 8am-noon or 12pm-4pm)	650 sq. ft.	Per 1/2 day	Per occurrence	55.00	*
Building area	63,000 sq. ft.	Per day	Per occurrence	4,356.00	*
Coat room	300 sq. ft.	Per day	Per occurrence	20.00	
Kitchen rental		Each	Per day	300.00	*
Meeting rooms combined: 1&2, 3&4, or 5&6	1,440 sq. ft.	Per day	Per occurrence	231.00	*
Meeting rooms combined: 1&2, 3&4, or 5&6 (Mon.-Thurs. 8am-noon or 12pm-4pm)	1,440 sq. ft.	Per 1/2 day	Per occurrence	115.00	*
Meeting rooms separate: 1, 2, 3, 4, 5, or 6	720 sq. ft.	Per day	Per occurrence	132.00	*
Meeting rooms separate: 1, 2, 3, 4, 5, or 6 (Mon.-Thurs. 8am-noon or 12pm-4pm)	720 sq. ft.	Per 1/2 day	Per occurrence	65.00	*
Parking lot at special events center		Per day	Per occurrence	250.00	*
Rodeo arena and grounds	8,000 sq. ft.	Per day	Per occurrence	500.00	*
Special Events Center	53,000 sq. ft.	Per day	Per occurrence	1,155.00	*
Special Events Room	3,500 sq. ft.	Per day	Per occurrence	660.00	*
After Hours Fee (Midnight - 7 AM)		Per 30 Min	Per occurrence	100.00	

(6)Non-profit and military rate receive a 10% discount and applies to events Monday - Thursday only.

(7)Council grants the City Manager the authority to adjust rates for promotional purposes.

Library					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Exam Proctoring:					
Administered by non-professional library staff		Per test	Per occurrence	10.00	*
Interlibrary loan postage charges		Each	Per occurrence	3.00	*
Library Cards:					
Replacement patron barcodes		Each	Per occurrence	1.00	*
Replacement library cards		Each	Per occurrence	2.25	*
Residents of any other Texas county except Bell, Coryell, Lampasas, and Williamson County		Per card	Per Request	Delete	
Lost and damaged materials:					
Artwork for DVD or CD (in outer sleeve)		Each	Per occurrence	2.00	*
Audiobook cases 1-20 sections		Each	Per occurrence	Delete	
Audiobook cases 21-30 sections		Each	Per occurrence	Delete	
Audiobooks covered under vendor replacement guarantee (cost may be less, depends on catalog)		Each	Per occurrence	Delete	
Barcodes		Each	Per occurrence	1.00	*
Books, audiobooks and DVDs (not overdue)		Per book	Per occurrence	Retail cost at time of purchase	
DVD cases, multiple discs		Each	Per occurrence	6.25	*
DVD cases, single or double		Each	Per occurrence	2.00	*
Interlibrary loan items (plus processing fees)		Each	Per occurrence	Amount charged by lending institution	*
Processing fee for items more than 6 mths overdue		Each	Per occurrence	10.00	

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Library, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Overdue Items:					
Interlibrary loan items (plus any overdue and/or processing fees charged by the lending library)		Per day	Per occurrence	1.00	*
Overdue items (up to the retail cost of the item)		Each	Per day	0.25	*
Overdue items more than 6 months late (does not include retail cost of item)		Per item	Per occurrence	Delete	
Photocopy and printing charges		Per Page	Per occurrence	0.10	*
Requests by correspondence for photocopies (plus actual postage)	per page	Per page	Per occurrence	Delete	

Fire Department					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Ambulance Fees (Based on a One-way Trip):					
Additional Attendant (if CPR is administered to a patient 300lbs or heavier; the patient is carried up or down a long flight of stairs)		Per service	Per occurrence	75.00	*
Base Advanced Life Support 1 Inside City Limits		Per service	Per occurrence	700.00	*
Base Advanced Life Support 2 Inside City Limits		Per service	Per occurrence	775.00	*
Base Basic Life Support Inside City		Per service	Per occurrence	650.00	*
Extrication		Per half hour	Per occurrence	100.00	*
Mileage (minimum)		Miles	Per occurrence	13.00	*
No Treatment No Transport (if requested from patient's residence)		Per request	Per occurrence	100.00	*
Non- Emergency Service Call		Per half hour	Per call	300.00	*
Outside county limits fee added to base service fees (applicable to emergency pickups outside of county and each transport/transfer outside city limits)		Per service	Per occurrence	350.00	*
Oxygen, drugs, medications, miscellaneous bandages and supplies		Per item	Per occurrence	65.00	*
Standing Time		Per half hour	Per occurrence	75.00	*
Treatment no transport		Per service	Per occurrence	236.00	*
Adult Fire Academy:					
Blue Academy T-shirts		Per shirt	Per occurrence	15.00	*
CPR Course		Per course	Per occurrence	50.00	*
EMT-B Tuition		Per course	Per semester	550.00	*
Fire Academy Tuition		Per course	Per semester	2,500.00	*
Optional Dorm		Per room	Per semester	650.00	*
TCoFP Test Fee		Per exam	Per occurrence	55.00	*
KISD Fire Academy Tuition Fees:					
EMT (Senior Year both semesters at KISD Career Center)		Per semester	Per Senior Year	6,700.00	*
EMT (Senior Year Spring semester at KFD, max 30 students)		Per semester	Per Senior Year	550.00	*
Firefighter I - Junior Year (both semesters for 1-20 students, max 30)		Per year	Per Junior Year	34,000.00	*
Firefighter I - Junior Year additional students		Per student	Per Junior Year	1,250.00	*
Firefighter II - Senior Year (fall semester for 1-20 students, max 30)		Per semester	Per Senior Year	20,400.00	*
Firefighter II - Senior Year additional students		Per student	Per Senior Year	625.00	*
Fire Marshal Fees:					
Inspections:					
Daycare Center		Per Inspection	Per occurrence	75.00	*
Foster Home		Per Inspection	Per occurrence	50.00	*
Hospitals		Per Inspection	Per occurrence	180.00	*
Nursing Home		Per Inspection	Per occurrence	135.00	*

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Fire Department, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Other		Per Inspection	Per occurrence	50.00	*
Registered Family Home		Per Inspection	Per occurrence	50.00	*
Permits:					
Commercial Fire Alarm		Per Permit	Per occurrence	75.00	*
Health Care Facility (initial permit $500)		Per Permit	Per occurrence	175.00	*
Residential Fire Alarm		Per Permit	Per occurrence	25.00	*
Automatic Sprinkler System (2 hour)		Per Test	Per occurrence	125.00	*
Fire Alarm System (1st 30min)		Per Test	Per occurrence	75.00	*
Fixed Fire Suppression (Ansul, etc.)		Per Test	Per occurrence	60.00	*
Fuel Line Pressure Test		Per Test	Per occurrence	50.00	*
Fuel Tank Pressure Test (approx. 30min)		Per Test	Per occurrence	50.00	*
Fuel Tank Storage (approx. 30min)		Per Test	Per occurrence	50.00	*
Natural Gas		Per Test	Per occurrence	50.00	*
Other		Per Test	Per occurrence	50.00	*
After-Hours Inspection Fee		Per Inspection	Per occurrence	$200 first hour/$100 per hour thereafter	*
Required Fire Watch		Per Inspection	Per occurrence	$200 first hour/$100 per hour thereafter	*

City Secretary					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Newcomers List - report of new utility connections (requested by businesses wanting to reach out to new residents)		Each	Per request	7.50	*
Alcohol Fees [8]		Per permit	Per request	20.00	*
Noise Waiver		Per event	One time	50.00	*
Taxi/Ground Transportation Fees:					
New application fee Operating Authority Application		Each	Annual Every 5 Years	300.00	*
Annual vehicle permit renewal		Per vehicle	Annual	50.00	*
Annual vehicle airport permit renewal		Per vehicle	Annual	40.00	*
Replacement permit		Per vehicle	As needed	10.00	*
Police Rotation List requested by tow service companies		Per list	Annual	Delete	

[8] Permit fees can be as low as $20, but can be as much as $2,500 based on the category/type of permit. The Texas Alcoholic Beverage Commission is the basis of the fees determined by City Council.

Planning and Development					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Tech / Application Fee:					
Tech / Application Fee		Per application	Per Occurrence	10.00	
Planning Fees:					
Abandonment of ROW/Easement		Per event	Per Occurrence	415.00	*
Annexation		Per event	Per Occurrence	500.00	
Adult Oriented Business Fee		Per application	Per permit	500.00	
Conditional Use Permit		Per permit	Per Occurrence	500.00	*
Zoning Application		Per application	Per Occurrence	450.00	
Copy Fees:					
City Map 24 X 36		Per Copy	Per Occurrence	20.00	*
City Map 42 X 42 & 42 X 48		Per Copy	Per Occurrence	25.00	
City Map 48 X 48 & 48 X 52		Per Copy	Per Occurrence	30.00	
Master Street List		Per Copy	Per Occurrence	8.00	*
Plat Copy		Per Copy	Per Occurrence	10.00	*
Credit Access Business Registration Annual		Per registration	Per Annum	65.00	*
Final Plat Application:					
1 to 10 acres [9]		Per application	Per Occurrence	300.00+	
11 to 50 acres [10]		Per application	Per Occurrence	400.00+	
51 acres and above [11]		Per application	Per Occurrence	500.00+	
Future Land Use Map (FLUM) Amendments -		Per amendment	Per Occurrence	500.00	

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Planning and Development, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Land Disturbance / Site Disturbance:					
1 to 10 acres			Per Occurrence	Delete	
11 to 50 acres			Per Occurrence	Delete	
51 acres and above			Per Occurrence	Delete	
Building Inspection and Permit Fees:					
Preliminary Plat Application:					
1 to 10 acres [9]		Per application	Per Occurrence	300.00+	
11 to 50 acres [10]		Per application	Per Occurrence	400.00+	
51 acres and above [11]		Per application	Per Occurrence	500.00+	
Residential: New and Additions:					
New and Additions: Single Family, Duplex and Townhouse [12]		Per Sq. Ft.	Per Occurrence	0.21	
Residential: Remodel, Repair and Improvements - Per Unit:					
Building		Per Unit	Per Occurrence	50.00	*
Electrical (includes electrical service replacement)		Per Unit	Per Occurrence	50.00	*
Mechanical (includes condenser and furnace replacement)		Per Unit	Per Occurrence	50.00	*
Plumbing (includes water heater replacement)		Per Unit	Per Occurrence	50.00	*
Plan Review		Per Review	Per Occurrence	35.00	*
Commercial & Multi-Family: New and Additions:					
Multi-Family & Commercial : New and Additions [13]		Per Sq. Ft.	Per Occurrence	0.20	*
Building	500 or less	Per Sq. Ft.	Per Occurrence	Delete	
Building	501 to 1,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	1,001 to 1,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	1,501 to 2,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	2,001 to 2,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	2,501 to 3,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	3,001 to 3,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	3,501 to 4,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	4,001 to 4,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	4,501 to 5,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	5,001 to 5,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	5,501 to 6,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	6,001 to 6,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	6,501 to 7,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	7,001 to 7,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	7,501 to 8,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	8,001 to 8,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	8,501 to 9,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	9,001 to 9,500	Per Sq. Ft.	Per Occurrence	Delete	
Building	9,501 to 10,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	10,001 to 15,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	15,001 to 20,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	20,001 to 25,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	25,001 to 30,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	30,001 to 35,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	35,001 to 40,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	40,001 to 45,000	Per Sq. Ft.	Per Occurrence	Delete	
Building	45,001 to 50,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	500 or less	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	501 to 1,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	1,001 to 1,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	1,501 to 2,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	2,001 to 2,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	2,501 to 3,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	3,001 to 3,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	4,001 to 4,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	4,501 to 5,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	5,001 to 5,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	5,501 to 6,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	6,001 to 6,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	6,501 to 7,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	7,001 to 7,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	7,501 to 8,000	Per Sq. Ft.	Per Occurrence	Delete	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Planning and Development, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Electrical	8,001 to 8,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	8,501 to 9,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	9,001 to 9,500	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	9,501 to 10,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	10,001 to 15,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	15,001 to 20,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	20,001 to 25,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	25,001 to 30,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	30,001 to 35,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	35,001 to 40,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	40,001 to 45,000	Per Sq. Ft.	Per Occurrence	Delete	
Electrical	45,001 to 50,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	500 or less	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	501 to 1,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	1,001 to 1,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	1,501 to 2,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	2,001 to 2,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	2,501 to 3,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	3,001 to 3,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	3,501 to 4,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	4,001 to 4,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	4,501 to 5,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	5,001 to 5,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	5,501 to 6,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	6,001 to 6,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	6,501 to 7,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	7,001 to 7,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	7,501 to 8,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	8,001 to 8,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	8,501 to 9,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	9,001 to 9,500	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	9,501 to 10,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	10,001 to 15,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	15,001 to 20,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	20,001 to 25,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	25,001 to 30,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	30,001 to 35,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	35,001 to 40,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	40,001 to 45,000	Per Sq. Ft.	Per Occurrence	Delete	
Mechanical	45,001 to 50,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	500 or less	Per Sq. Ft.	Per Occurrence	Delete	
Plans	501 to 1,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	1,001 to 1,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	1,501 to 2,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	2,001 to 2,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	2,501 to 3,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	3,001 to 3,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	3,501 to 4,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	4,001 to 4,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	4,501 to 5,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	5,001 to 5,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	5,501 to 6,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	6,001 to 6,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	6,501 to 7,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	7,001 to 7,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	7,501 to 8,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	8,001 to 8,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	8,501 to 9,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	9,001 to 9,500	Per Sq. Ft.	Per Occurrence	Delete	
Plans	9,501 to 10,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	10,001 to 15,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	15,001 to 20,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	20,001 to 25,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	25,001 to 30,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	30,001 to 35,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	35,001 to 40,000	Per Sq. Ft.	Per Occurrence	Delete	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Planning and Development, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Plans	40,001 to 45,000	Per Sq. Ft.	Per Occurrence	Delete	
Plans	45,001 to 50,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	500 or less	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	501 to 1,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	1,001 to 1,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	1,501 to 2,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	2,001 to 2,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	2,501 to 3,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	3,001 to 3,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	3,501 to 4,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	4,001 to 4,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	4,501 to 5,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	5,001 to 5,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	5,501 to 6,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	6,001 to 6,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	6,501 to 7,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	7,001 to 7,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	7,501 to 8,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	8,001 to 8,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	8,501 to 9,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	9,001 to 9,500	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	9,501 to 10,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	10,001 to 15,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	15,001 to 20,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	20,001 to 25,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	25,001 to 30,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	30,001 to 35,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	35,001 to 40,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	40,001 to 45,000	Per Sq. Ft.	Per Occurrence	Delete	
Plumbing	45,001 to 50,000	Per Sq. Ft.	Per Occurrence	Delete	
Apartments, Hotels, Townhouses & Motels (Add):					
Building		Per Unit	Per Occurrence	Delete	
Electrical		Per Unit	Per Occurrence	Delete	
Fire Sprinkler		Per Unit	Per Occurrence	Delete	
Mechanical		Per Unit	Per Occurrence	Delete	
Plumbing		Per Unit	Per Occurrence	Delete	
Duplexes (Add):					
Building		Per duplex	Per Occurrence	Delete	
Electrical		Per duplex	Per Occurrence	Delete	
Mechanical		Per duplex	Per Occurrence	Delete	
Plans		Per duplex	Per Occurrence	Delete	
Plumbing		Per duplex	Per Occurrence	Delete	
Commercial & Multi-Family: Remodel, Repair and Improvements for Multi-Family and Commercial:					
Multi-Family and Commercial: Remodel, Repair and Improvements (14)		Per Sq. Ft.	Per Occurrence	0.25	
Building	$0.00 to $3,000.00	Per permit	Per Occurrence	Delete	
Building	$3,000.01 to $4,000	Per permit	Per Occurrence	Delete	
Building	$4,000.01 to $5,000	Per permit	Per Occurrence	Delete	
Building	$5,000.01 to $6,000	Per permit	Per Occurrence	Delete	
Building	$6,000.01 to $7,000	Per permit	Per Occurrence	Delete	
Building	$7,000.01 to $8,000	Per permit	Per Occurrence	Delete	
Building	$8,000.01 to $9,000	Per permit	Per Occurrence	Delete	
Building	$9,000.01 to $10,000	Per permit	Per Occurrence	Delete	
Building	$10,000.01 to $11,000	Per permit	Per Occurrence	Delete	
Building	$11,000.01 to $12,000	Per permit	Per Occurrence	Delete	
Building	$12,000.01 to $13,000	Per permit	Per Occurrence	Delete	
Building	$13,000.01 to $14,000	Per permit	Per Occurrence	Delete	
Building	$14,000.01 to $15,000	Per permit	Per Occurrence	Delete	
Building	$15,000.01 to $50,000	Per permit	Per Occurrence	Delete	
Building	Plus per $1, 000 over $15,000	Per permit	Per Occurrence	Delete	
Building	$50,000.01 to $100,000	Per permit	Per Occurrence	Delete	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Planning and Development, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Building	Plus per $1, 000 over $50,000	Per permit	Per Occurrence	Delete	
Building	$100,000.01 to $500,000	Per permit	Per Occurrence	Delete	
Building	Plus per $1,000 over $100,000	Per permit	Per Occurrence	Delete	
Building	$500,000.01 to Up	Per permit	Per Occurrence	Delete	
Building	Plus per $1,000 over $500,000	Per permit	Per Occurrence	Delete	
Electrical	$0.00 to $3,000.00	Per permit	Per Occurrence	Delete	
Electrical	$3,000.01 to $4,000	Per permit	Per Occurrence	Delete	
Electrical	$4,000.01 to $5,000	Per permit	Per Occurrence	Delete	
Electrical	$5,000.01 to $6,000	Per permit	Per Occurrence	Delete	
Electrical	$6,000.01 to $7,000	Per permit	Per Occurrence	Delete	
Electrical	$7,000.01 to $8,000	Per permit	Per Occurrence	Delete	
Electrical	$8,000.01 to $9,000	Per permit	Per Occurrence	Delete	
Electrical	$9,000.01 to $10,000	Per permit	Per Occurrence	Delete	
Electrical	$10,000.01 to $11,000	Per permit	Per Occurrence	Delete	
Electrical	$11,000.01 to $12,000	Per permit	Per Occurrence	Delete	
Electrical	$12,000.01 to $13,000	Per permit	Per Occurrence	Delete	
Electrical	$13,000.01 to $14,000	Per permit	Per Occurrence	Delete	
Electrical	$14,000.01 to $15,000	Per permit	Per Occurrence	Delete	
Electrical	$15,000.01 to $50,000	Per permit	Per Occurrence	Delete	
Electrical	Plus per $1, 000 over $15,000	Per permit	Per Occurrence	Delete	
Electrical	$50,000.01 to $100,000	Per permit	Per Occurrence	Delete	
Electrical	Plus per $1, 000 over $50,000	Per permit	Per Occurrence	Delete	
Electrical	$100,000.01 to $500,000	Per permit	Per Occurrence	Delete	
Electrical	Plus per $1,000 over $100,000	Per permit	Per Occurrence	Delete	
Electrical	$500,000.01 to Up	Per permit	Per Occurrence	Delete	
Electrical	Plus per $1,000 over $500,000	Per permit	Per Occurrence	Delete	
Mechanical	$0.00 to $3,000.00	Per permit	Per Occurrence	Delete	
Mechanical	$3,000.01 to $4,000	Per permit	Per Occurrence	Delete	
Mechanical	$4,000.01 to $5,000	Per permit	Per Occurrence	Delete	
Mechanical	$5,000.01 to $6,000	Per permit	Per Occurrence	Delete	
Mechanical	$6,000.01 to $7,000	Per permit	Per Occurrence	Delete	
Mechanical	$7,000.01 to $8,000	Per permit	Per Occurrence	Delete	
Mechanical	$8,000.01 to $9,000	Per permit	Per Occurrence	Delete	
Mechanical	$9,000.01 to $10,000	Per permit	Per Occurrence	Delete	
Mechanical	$10,000.01 to $11,000	Per permit	Per Occurrence	Delete	
Mechanical	$11,000.01 to $12,000	Per permit	Per Occurrence	Delete	
Mechanical	$12,000.01 to $13,000	Per permit	Per Occurrence	Delete	
Mechanical	$13,000.01 to $14,000	Per permit	Per Occurrence	Delete	
Mechanical	$14,000.01 to $15,000	Per permit	Per Occurrence	Delete	
Mechanical	$15,000.01 to $50,000	Per permit	Per Occurrence	Delete	
Mechanical	Plus per $1, 000 over $15,000	Per permit	Per Occurrence	Delete	
Mechanical	$50,000.01 to $100,000	Per permit	Per Occurrence	Delete	
Mechanical	Plus per $1, 000 over $50,000	Per permit	Per Occurrence	Delete	
Mechanical	$100,000.01 to $500,000	Per permit	Per Occurrence	Delete	
Mechanical	Plus per $1,000 over $100,000	Per permit	Per Occurrence	Delete	
Mechanical	$500,000.01 to Up	Per permit	Per Occurrence	Delete	
Mechanical	Plus per $1,000 over $500,000	Per permit	Per Occurrence	Delete	
Plans	$0.00 to $3,000.00	Per permit	Per Occurrence	Delete	
Plans	$3,000.01 to $4,000	Per permit	Per Occurrence	Delete	
Plans	$4,000.01 to $5,000	Per permit	Per Occurrence	Delete	
Plans	$5,000.01 to $6,000	Per permit	Per Occurrence	Delete	
Plans	$6,000.01 to $7,000	Per permit	Per Occurrence	Delete	
Plans	$7,000.01 to $8,000	Per permit	Per Occurrence	Delete	
Plans	$8,000.01 to $9,000	Per permit	Per Occurrence	Delete	
Plans	$9,000.01 to $10,000	Per permit	Per Occurrence	Delete	
Plans	$10,000.01 to $11,000	Per permit	Per Occurrence	Delete	
Plans	$11,000.01 to $12,000	Per permit	Per Occurrence	Delete	
Plans	$12,000.01 to $13,000	Per permit	Per Occurrence	Delete	
Plans	$13,000.01 to $14,000	Per permit	Per Occurrence	Delete	
Plans	$14,000.01 to $15,000	Per permit	Per Occurrence	Delete	
Plans	$15,000.01 to $50,000	Per permit	Per Occurrence	Delete	
Plans	Plus per $1, 000 over $15,000	Per permit	Per Occurrence	Delete	
Plans	$50,000.01 to $100,000	Per permit	Per Occurrence	Delete	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Planning and Development, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Plans	Plus per $1, 000 over $50,000	Per permit	Per Occurrence	Delete	
Plans	$100,000.01 to $500,000	Per permit	Per Occurrence	Delete	
Plans	Plus per $1,000 over $100,000	Per permit	Per Occurrence	Delete	
Plans	Plus per $1,000 over $500,000	Per permit	Per Occurrence	Delete	
Plumbing	$0.00 to $3,000.00	Per permit	Per Occurrence	Delete	
Plumbing	$3,000.01 to $4,000	Per permit	Per Occurrence	Delete	
Plumbing	$4,000.01 to $5,000	Per permit	Per Occurrence	Delete	
Plumbing	$5,000.01 to $6,000	Per permit	Per Occurrence	Delete	
Plumbing	$6,000.01 to $7,000	Per permit	Per Occurrence	Delete	
Plumbing	$7,000.01 to $8,000	Per permit	Per Occurrence	Delete	
Plumbing	$8,000.01 to $9,000	Per permit	Per Occurrence	Delete	
Plumbing	$9,000.01 to $10,000	Per permit	Per Occurrence	Delete	
Plumbing	$10,000.01 to $11,000	Per permit	Per Occurrence	Delete	
Plumbing	$11,000.01 to $12,000	Per permit	Per Occurrence	Delete	
Plumbing	$12,000.01 to $13,000	Per permit	Per Occurrence	Delete	
Plumbing	$13,000.01 to $14,000	Per permit	Per Occurrence	Delete	
Plumbing	$14,000.01 to $15,000	Per permit	Per Occurrence	Delete	
Plumbing	$15,000.01 to $50,000	Per permit	Per Occurrence	Delete	
Plumbing	Plus per $1, 000 over $15,000	Per permit	Per Occurrence	Delete	
Plumbing	$50,000.01 to $100,000	Per permit	Per Occurrence	Delete	
Plumbing	Plus per $1, 000 over $50,000	Per permit	Per Occurrence	Delete	
Plumbing	$100,000.01 to $500,000	Per permit	Per Occurrence	Delete	
Plumbing	Plus per $1,000 over $100,000	Per permit	Per Occurrence	Delete	
Plumbing	$500,000.01 to Up	Per permit	Per Occurrence	Delete	
Plumbing	Plus per $1,000 over $500,000	Per permit	Per Occurrence	Delete	
Commercial & Multi-Family: Individual Permits by Type					
Building		Per Unit	Per Occurrence	50.00	
Electrical (ex: electrical service replacement)		Per Unit	Per Occurrence	50.00	
Mechanical (ex: condenser and furnace replacement)		Per Unit	Per Occurrence	50.00	
Plumbing (ex: water heater replacement)		Per Unit	Per Occurrence	50.00	
Plan Review		Per Review	Per Occurrence	35.00	*
Miscellaneous Fees:					
Solar Panel:					
Base Fee		Per Application	Per Occurrence	85.00	*
Per Panel		Per Panel	Per Occurrence	5.00	*
Re-Roof: Base Fee (15)		Per Application	Per Occurrence	0.03	
Windows and Doors:					
Base Fee		Each	Per Occurrence	50.00	*
Per Door/Window		Each	Per Occurrence	3.00	*
Uncovered Deck		Per permit	Per Occurrence	70.00	*
Fence (min. $70)		Per Linear Foot	Per Permit	0.25	
Accessory Building		Per permit	Per Occurrence	70.00	*
Swimming Pool (above-ground)		Per permit	Per Occurrence	70.00	*
Swimming Pool (below ground)		Per permit	Per Occurrence	245.00	*
Flatwork (Min. $70)		Per Sq. Ft	Per Permit	0.11	
Lawn Irrigation		Per Permit	Per Occurrence	70.00	*
Construction registration		Each	Per Year	80.00	*
After Hours Inspection		Each	First 2 hours	200.00	*
After Hours Inspection - Additional per hour/fraction of hour after 2 hours		Per hour/fraction of hour	Per Inspection	100.00	*
Temporary electric service pole		Per Pole	Per Occurrence	35.00	*
Temporary final utility service (electric, water, or gas)		Per Service	Per Occurrence	Delete	
Right of Way Permit		Per permit	Per Occurrence	Delete	
Demolition (Residential)		Per structure	Per Occurrence	50.00	*
Demolition (Commercial)		Per structure	Per Occurrence	100.00	
Failed inspection penalty of any kind		Per inspection	Per Occurrence	50.00	*
Flood plain permit (1-2 family lots)		Per permit	Per Occurrence	50.00	*
Flood plain permit (Other Lots)		Per permit	Per Occurrence	70.00	*
Food dealer's permit		Per permit	Per year	70.00	
Landscape permit/R-3 and R-3F (with only one structure on one lot)		Per permit	Per Occurrence	35.00	*
Appeals:					
Landscape permit /commercial and R-3A Multi-Family		Per permit	Per Occurrence	50.00	*
Mobile food service permit		Per unit	Per Occurrence	Delete	

Planning and Development, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Construction board of appeals		Per request	Per Occurrence	275.00	*
Garage Sale Permit		Per Permit	Per Occurrence	5.00	*
Car Wash Permit		Per permit	Per Occurrence	15.00	*
Tent Permit		Per permit	Per Occurrence	10.00	*
Inspection:					
Partial Inspection		Each	Per Inspection	35.00	*
Zoning board of adjustments and appeals		Per request	Per Occurrence	275.00	*
Certificates of Occupancy:					
Lost or replacement (reprint)		Each	Per Issuance	5.00	*
New:		Each	Per Issuance	90.00	*
a. Partial/Temporary (First 30 Days)		Each	Per Issuance	90.00	*
b. Second Extension of 30 days		Each	Per Issuance	180.00	*
c. Third or more extensions of 30 days (each)		Each	Per Issuance	270.00	*
Commercial kitchen hood permits:					
Type I Hood (grease and smoke)		Each	Per Occurrence	Delete	
Type II Hood (smoke and/or steam)		Each	Per Occurrence	Delete	
Mobile home park licenses:					
1-20 units		Per license	Per Year	175.00	*
21-50 units		Per license	Per Year	275.00	*
51-120 units		Per license	Per Year	450.00	*
121-200 units		Per license	Per Year	690.00	*
201-300 units		Per license	Per Year	1,000.00	*
301 units and above		Per license	Per Year	1,300.00	*
Off Premise Signs:					
Off Premise Temporary Sign Permit		Each	Per Year	25.00	*
Each additional sign tag in same calendar year		Each	Per Year	1.00	*
Billboard:					
Billboard		Per permit	Per Occurrence	375.00	*
Annual Registration		Per Sign	Per Year	40.00	*
On-Premise Signs:					
Individual Wall or Ground Sign		Each	Per Permit	70.00	*
Group Wall or Ground Sign		Each	Per Permit	120.00	*
Portable Sign		Annual	Per Permit	25.00	*
Temporary On Premise Sign		5 days	Per Occurrence	5.00	*
Replat Application:					
1 to 10 acres		Per application	Per Occurrence	Delete	
10 to 50 acres		Per application	Per Occurrence	Delete	
50 acres and above		Per application	Per Occurrence	Delete	
Site Disturbance:					
1 to 10 acres		Per acre	Per Occurrence	Delete	
10 to 50 acres		Per acre	Per Occurrence	Delete	
50 acres and above		Per acre	Per Occurrence	Delete	
Code Enforcement Fees:					
Abatement restitution administrative fee		Per event	Per Occurrence	120.00	*

(9) Current Amount Is $300 Plus $25 Per Lot;

(10) Current Amount Is $400 Plus $25 Per Lot/Change Number Of Acres To 11-50;

(11) Current Amount Is $500 Plus $25 Per Lot/Change Number Of Acres To 51 & Up

(12) $0.21 per square foot based on the total square footage under roof with a minimum base fee of $100.

(13) $0.20 per square foot based on the total square footage under roof with a minimum base fee of $200.

(14) MINIMUM PERMIT FEE: $200 - Moving fee from a Value Based Fee to a Square Foot Fee. This fee includes permits for structure, electrical, mechanical, plumbing, plan reviews and required inspections.

(15) $0.03 per square foot based on the total square footage, with a minimum base fee of $35.

Police Department					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Accident Reports		Per report	Per Year	6.00	*
Background Checks		Per check	Per Occurrence	6.00	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Police Department, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Second Hand Dealer Permit		Per permit	Bi-annual	40.00	
Taxi Driver Lost Replacement		Per lost permit	Per Occurrence	10.00	*
Driver Permit (transportation services)		Per permit	Per Year	30.00	
Certified Police Copies		Per page	Per Year	2.00	*
Fingerprinting		Per card	Per Occurrence	6.00	
Jail Phone Fee (local)		Per minute	Per Occurrence	0.50	*
Jail Phone Fee (long distance)		Per minute	Per Occurrence	0.25	*
Open Records Requests (Postage add 'l if applicable)		Per page	Per Request	0.10	*
Peddler Permit		Per permit	Per Year	75.00	
Police Reports		Per page	2 hours	0.10	*
Police Rotation List Privilege Permit (requested by tow service companies)		Per list	Annual	50.00	*

Utility Collections					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
After hours service - unscheduled request received after 5:00pm Monday - Friday; also scheduled and unscheduled request for Saturdays, Sundays and legal holidays.		Per Request	Per Occurrence	40.00	*
Alphabetical listing of accounts		Per Request	Per Occurrence	35.00	*
Annual itemized bill, per account		Per account	Per Occurrence	3.00	*
Broken lock fee - assessed if a customer breaks or damages the meter lock installed by city personnel		Per incident	Per Occurrence	100.00	*
Broken meter box		Per Meter Box	Per Occurrence	50.00	*
Broken meter eyelets		Per Meter Box	Per Occurrence	100.00	*
Collection fee for delinquent accounts where service call is already being made		Per Account	Per Occurrence	Delete	
Commercial Meter Deposits:					
3/4" and 5/8" meters		Per Meter	Per Occurrence	75.00	*
1" meter		Per Meter	Per Occurrence	150.00	*
1 1/2 meters		Per Meter	Per Occurrence	200.00	*
2" meters		Per Meter	Per Occurrence	300.00	*
3" meters		Per Meter	Per Occurrence	400.00	*
4" meters		Per Meter	Per Occurrence	500.00	*
6" meters		Per Meter	Per Occurrence	700.00	*
8" meters		Per Meter	Per Occurrence	900.00	*
Service Call - cutting off for repairs and turning back on 8:00am - 5:00pm Monday - Friday (to include emergency cut-off)		Per Shut-off	Per Occurrence	25.00	*
Delinquent account charge/reconnection fee - assessed if payment is not received by the close of business on the delinquent date, the 22nd day from the billing date or mailing date		Per delinquency	Per Occurrence	25.00	*
Delinquent garbage only late charge - assessed if payment is not received by discontinued the 22nd day from the billing date or mailing date		Per delinquency	Per Occurrence	10.00	*
Disconnection of utility services resulting from violation of wastewater system discharge prohibitions/ reconnect fee		Per disconnection	Per Occurrence	25.00	*
Emergency cut off - during business hours		Per Instance	Per Occurrence	Delete	
Grease trap self cleanser application		Per Application	Per Occurrence	Delete	
If after a water meter has been pulled, an attempt to obtain water from the city in any manner other than through a meter has been made		Per event	Per Occurrence	100.00	*
Illegal turn on - water is turned on by anyone other than the authorized water department personnel.		Per event	Per Occurrence	75.00	*
Late penalty - assessed if payment is not received by the close of business on the due date, the 15th day from billing date or mailing date.		Per Late Payment	Per Occurrence	10.00	*
Meter check (pull and test), if meter is not faulty		Per instance	Per Occurrence	75.00	*

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Utility Collections, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Meter check (when request made by the account holder and reading is determined to be correct		Per instance	Per Occurrence	25.00	*
New account fee		Per account	Per Occurrence	25.00	*
Residential Meter Deposits:					
3/4" and 5/8" meters		Per Meter	Per Occurrence	60.00	*
1" meters		Per Meter	Per Occurrence	60.00	*
1 1/2 meters		Per Meter	Per Occurrence	150.00	*
2" meters		Per Meter	Per Occurrence	200.00	*
Returned check late charge - assessed if returned check not redeemed by disconnect date the 7th day from the mailing date		Per Returned Check	Per Occurrence	25.00	*
Transferring service		Per transfer	Per Occurrence	25.00	*
Transporter Manifest Book		Per manifest	Per Occurrence	Delete	
Transporter permit		Per permit	Per Occurrence	Delete	
Wastewater system use permit application (original, revised or renewal) for significant industrial and categorical users		Per application	Per Occurrence	Delete	

Public Works Department - Engineering					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Subdivision Construction Plan Review:					
1 to 10 acres		Per acre	Per Occurrence	250.00	*
10 to 50 acres		Per acre	Per Occurrence	350.00	*
50 acres and above		Per acre	Per Occurrence	500.00	*
Final Conformance Inspection of Public Infrastructure:					
Residential Subdivision		Per inspection	Per Occurrence	25.00	*
Commercial - 1 to 10 acres		Per inspection	Per Occurrence	50.00	*
Commercial - over 10 to 50 acres		Per inspection	Per Occurrence	125.00	*
Commercial - over 50 acres and above		Per inspection	Per Occurrence	200.00	*
Public Infrastructure Acceptance Re-Inspection		Per inspection	Per Occurrence	50.00	*
Stormwater Management Site Plan Pre-Acceptance Inspection		Per Inspection	Per Occurrence	50.00	*
ROW Cuts Inspection		Per inspection	Per Occurrence	50.00	*
Right of Way Permit		Per Permit	Per Occurrence	50.00	*
Land / Site Disturbance Review and Permit:					
1 to 10 acres		Per Permit	Per Occurrence	160.00	*
10 to 50 acres		Per Permit	Per Occurrence	180.00	*
50 acres and above		Per Permit	Per Occurrence	200.00	*
Floodplain Development Permit:					
Floodplain Development Permit		Per Permit	Per Occurrence	50.00	
Network Node Permit:					
Network Node Permit Fee - 1 to 5 Network Nodes		Per Application	Per Occurrence	500.00	*
Network Node Permit Fee - 6 to 30 Network Nodes		Per Application	Per Occurrence	500.00 + 250.00 for each over 5 Nodes	*
Excavation over 18 inch deep / setting pole		Per Application / pole	Per Occurrence	1,000.00	*
Technology Fee					
Construction Plan, ROW Permit, LDP / SDP, Node Permit		Per Permit	Per Occurrence	10.00	
Engineering - Water and Sewer Related Charges:					
Water / Sewer Main Public Infrastructure Tap Inspection		Per Inspection	Per Occurrence	50.00	*
Septic System elimination fee - approved by City Council		Per Elimination	Per Occurrence	2,150.00	*

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Public Works - Engineering, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Fireplugs (City Owned):					
0-2,000 Gallons		Per Gallon	Per Occurrence	30.03	*
All over 2,000 Gallons		Per 1,000 Gallons	Per Occurrence	3.28	*
Miscellaneous Charges1:					
Broken meter box		Per Meter	Per Occurrence	50.00	*
Broken meter eyelets	`	Per Meter Eyelet	Per Occurrence	100.00	*
Emergency cutoff		Per Cutoff	Per Occurrence	40.00	*
Fire Hydrant deposit charge		Per Hydrant	Per Occurrence	2,000.00	*
Move a fire hydrant		Per Hydrant	Per Occurrence	25.00	*
Grease trap self cleanser application		Per Application	Per Occurrence	50.00	*
Transporter Manifest Book		Per manifest	Per Occurrence	15.00	*
Transporter permit		Per permit	Per Occurrence	100.00	*
Wastewater system use permit application (original, revised or renewal) for significant industrial and categorical users		Per application	Per Occurrence	250.00	*
Return Flow:					
The return flow in gallons is determined by multiplying the water meter consumption, less three thousand (3,000) gallons minimum, times the return flow factor for each specific classification (i.e., usage 10,000 gallons minus 3,000 gallon minimum = 7,000 gallons; 7,000 gallons x 90% flow factor = 6,300 gallons)					
Apartments, motels, etc.		Per Gallon	Per Occurrence	0.90	*
Commercial		Per Gallon	Per Occurrence	0.90	*
Industrial		Per Gallon	Per Occurrence	0.90	*
Laundries and Car Wash		Per Gallon	Per Occurrence	0.90	*

Public Works Department Water & Sewer					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Broken meter eyelets	`	Per Meter Eyelet	Per Occurrence	100.00	*
Emergency cutoff		Per Cutoff	Per Occurrence	40.00	*
Fire Hydrant deposit charge		Per Hydrant	Per Occurrence	2,000.00	*
Move a fire hydrant		Per Hydrant	Per Occurrence	25.00	*
Grease trap self cleanser application		Per Application	Per Occurrence	50.00	*
Transporter Manifest Book		Per manifest	Per Occurrence	15.00	*
Transporter permit		Per permit	Per Occurrence	100.00	*
Wastewater system use permit application (original, revised or renewal) for significant industrial and categorical users		Per application	Per Occurrence	250.00	*
Return Flow:					
The return flow in gallons is determined by multiplying the water meter consumption, less three thousand (3,000) gallons minimum, times the return flow factor for each specific classification (i.e., usage 10,000 gallons minus 3,000 gallon minimum = 7,000 gallons; 7,000 gallons x 90% flow factor = 6,300 gallons)					
Apartments, motels, etc.		Per Gallon	Per Occurrence	0.90	*
Commercial		Per Gallon	Per Occurrence	0.90	*
Industrial		Per Gallon	Per Occurrence	0.90	*
Laundries and Car Wash		Per Gallon	Per Occurrence	0.90	*
Mobile Home Parks		Per Gallon	Per Occurrence	1.00	*
Outside City Commercial		Per Gallon	Per Occurrence	1.80	*
Outside City Residential		Per Gallon	Per Occurrence	2.00	*
Residential		Per Gallon	Per Occurrence	1.00	*
ROW Cuts Inspection		Per inspection	Per Occurrence	50.00	*
Sewer Line CCTV re-inspection [16]		Per foot	Per Occurrence	1.15	*
Stonetree Golf Course Irrigation:					
Meter rates for StoneTree Golf Course Irrigation is equal to the amount charged by Bell Co WCID to the City of Killeen.	All Gallons	Per 1,000 Gallons	Per Occurrence	0.65	*
Meter rates for StoneTree Golf Course reuse irrigation is equal to the amount charged by Bell Co WCID to the City of Killeen.	All Gallons	Per 1,000 Gallons	Per Occurrence	0.29	*
Stormwater Management Site Plan Pre-Acceptance Inspection		Per Inspection	Per Occurrence	50.00	*
Water Meters (Deposits):					
3/4" & 5/8" - Residential		Per Meter	Per Occurrence	Delete	
1" - Residential		Per Meter	Per Occurrence	Delete	
1-1/2" - Residential		Per Meter	Per Occurrence	Delete	
2" - Residential		Per Meter	Per Occurrence	Delete	
3" - Residential		Per Meter	Per Occurrence	Delete	
4" - Residential		Per Meter	Per Occurrence	Delete	
6" - Residential		Per Meter	Per Occurrence	Delete	
8" - Residential		Per Meter	Per Occurrence	Delete	
3/4" & 5/8" - Commercial		Per Meter	Per Occurrence	Delete	

Public Works Department Water & Sewer, [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
1" - Commercial		Per Meter	Per Occurrence	Delete	
1-1/2" - Commercial		Per Meter	Per Occurrence	Delete	
2" - Commercial		Per Meter	Per Occurrence	Delete	
3" - Commercial		Per Meter	Per Occurrence	Delete	
4" - Commercial		Per Meter	Per Occurrence	Delete	
6" - Commercial		Per Meter	Per Occurrence	Delete	
8" - Commercial		Per Meter	Per Occurrence	Delete	
Water Meters (Base charge if builder installs tap):					
3/4"		Per Meter	Per Occurrence	200.00	*
1"		Per Meter	Per Occurrence	250.00	*
1-1/2"		Per Meter	Per Occurrence	350.00	*
2"		Per Meter	Per Occurrence	1,400.00	*
Construction tap - actual cost of meter plus minimum rate per month		Per Meter	Per Occurrence	300.00	*
8" - Commercial		Per Meter	Per Occurrence	900.00	*
Water Meters (Tap charge included when city installs water service line, meter, and box in established subdivision):					
3/4" - Short Service		Per Meter	Per Occurrence	500.00	*
1" - Short Service		Per Meter	Per Occurrence	650.00	*
1-1/2" - Short Service		Per Meter	Per Occurrence	1,200.00	*
2" - Short Service		Per Meter	Per Occurrence	2,500.00	*
3/4" - Long Service		Per Meter	Per Occurrence	800.00	*
1" - Long Service		Per Meter	Per Occurrence	950.00	*
1-1/2" - Long Service		Per Meter	Per Occurrence	1,500.00	*
*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**					
2" - Long Service		Per Meter	Per Occurrence	2,800.00	*
Water Meter Tap Fees		Per Inspection	Per Occurrence	see code	*
Water/Sewer Main Public Infrastructure Tap Inspection		Per Inspection	Per Occurrence	50.00	*

(16) These costs are added to the public infrastructure acceptance re-inspection fee

Public Works Department, Solid Waste					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
2 cubic yards Dumpster Container Fees:					
Extra Pickups: Call-in service	2 cu yd	Per Container	Per Occurrence	27.65	*
Extra Pickups: Customer reload on-site	2 cu yd	Per Container	Per Occurrence	12.27	*
3 cubic yards Dumpster Container Fees:					
Extra Pickups: Call-in service	3 cu yd	Per Container	Per Occurrence	31.00	
Extra Pickups: Customer reload on-site	3 cu yd	Per Container	Per Occurrence	15.64	*
4 cubic yards Dumpster Container Fees:					
Extra Pickups: Call-in service	4 cu yd	Per Container	Per Occurrence	34.35	
Extra Pickups: Customer reload on-site	4 cu yd	Per Container	Per Occurrence	18.97	*
6 cubic yards Dumpster Container Fees:					
Extra Pickups: Call-in service	6 cu yd	Per Container	Per Occurrence	41.04	
Extra Pickups: Customer reload on-site	6 cu yd	Per Container	Per Occurrence	25.68	*
8 cubic yards Dumpster Container Fees:					
Extra Pickups: Call-in service	8 cu yd	Per Container	Per Occurrence	47.73	
Extra Pickups: Customer reload on-site	8 cu yd	Per Container	Per Occurrence	32.36	*
After hours special pickup of dumpsters		Less than 2 hours	Per Occurrence	54.44	
Deposit for recurring use of transfer station		One time Fee	One time Fee	134.75	
Dumpster Cleaning		Per Container	Per Wash	70.00	
Dumpster Cleaning and Painting after fire		Per Container	Per Occurrence	248.00	
Installation of dumpster		Per dumpster	Per Install	54.44	
Locking bar device installation		Per Device	Per Container	33.83	
Locking bar device monthly rate		Per Device	Monthly	3.38	
Manual Collection (weight added; not limited to travel and loading/disposal)		Per Hour	Per Request	149.16	
Mechanical Assistance for unloading unauthorized items		Per Container	Per Request	54.44	
Mechanical Assistance: Special	up to 3 cu yd	Minimum	Per Collection	21.00	
Mechanical Assistance: Special	over 3 cu yd	Per cu yd over 3	Per Collection	7.50	
Relocation of dumpster		Per Dumpster	Per relocation	54.44	
Waiting Time (blocked dumpster)		Per Minute	Per Occurrence	2.32	
Weight Fee		Per Ton	Monthly	61.64	
Recycling Rates:					
CFC evacuation and disposal of appliance received at the Killeen recycling center		Per appliance	Per delivery	21.00	

Public Works Department, Solid Waste [cont'd]					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Pickup of appliance containing CFCs at residential curbside, CFC evacuation, and disposal		Per appliance	Per pickup	42.00	*
Public Scale Fee: Copy of Ticket		Per ticket	Per Request	6.50	
Public Scale Fee: Weight Ticket		Per ticket	Per Request	9.50	
Roll-off rental for special purposes or events		Per Service	Per Request	68.25	
Residential Rates:					
Automated container reload for excess garbage in plastic bag not to exceed 2 reloads or $13.00		Per reload	Scheduled Collection Day	6.50	
Brush Collection:					
Brush Collection (4 x 4 x 12)	0 to 6 cu yds	Per cu yd	Scheduled Collection Day	0.00	
Brush Collection	Over 6 cu yds	Per cu yd	Scheduled Collection Day	7.50	*
Container exchange fee (to a larger container or adding additional container)		Per Upgrade/ Addition	One-time	10.50	
Missed service; Return trip		Per Trip	Per Return	7.50	
Overloaded Container		Per Container	Scheduled Collection Day	6.50	
Premium Service:					
Emptying of automated container only		Per Container	Per Occurrence	23.00	
Other special waste additional fee		Per cu yd	Per Occurrence	7.50	*
Other special waste properly prepared		Service Fee	Per Occurrence	23.00	
Removal of roll-out residential container from curb		Per Container	Per Occurrence	6.50	
Replacement cost for lost, stolen, or damaged container/recycling bin due to customer neglect (plus cost to purchase replacement container)		Service Fee	Per Occurrence	20.00	
Replacement of container lids, wheels, and other hardware due to customer neglect (plus cost to purchase replacement items)		Service Fee	Per Occurrence	20.00	
Solid Waste Services:					
Special Collection service fee	0 to 3 cu yds	Minimum	Scheduled Collection Day	21.00	
Special Collection service fee	Over 3 cu yds	Per cu yd	Scheduled Collection Day	7.50	*
Transfer Station Rates:					
Disposal Fee		Per ton	Per occurrence	61.64	
Disposal Fee: Minimum		Per 100 pounds	Per occurrence	3.08	*
Surcharge for unsecured load		Per load	Per occurrence	26.25	
Tire disposal fees:					
Commercial tires	< 2" bead	Per tire	Per occurrence	6.50	
Passenger/light truck tires	0" up to 12"	Per tire	Per occurrence	2.65	*
Passenger/light truck tires	12" up to 22"	Per tire	Per occurrence	3.15	
Utility Collections:					
Administrative handling of returned checks		Per Item	Per Occurrence	30.00	

Recreation Services - Animal Services					
Type	**Measurement**	**Unit**	**Frequency**	**Amount**	**Legacy Fee Clause**
Adoption	Sterilized	Per animal	Per adoption	40.00	
Breeder License (2 litters per year, per household)		Per Litter	Up to twice a Year	250.00	*
Cremation	0 - 30 lbs.	Per animal	Per Occurrence	30.00	
Cremation	31 - 60 lbs.	Per animal	Per Occurrence	60.00	
Cremation	61 - 90 lbs.	Per animal	Per Occurrence	80.00	
Cremation	91 lbs. and over	Per animal	Per Occurrence	100.00	
Live Trap Deposit [22]		Per trap	Per Occurrence	25.00	*
Microchip		Per animal	Per Occurrence	15.00	*
Owner Surrender	Sterilized	Per surrender	Per Occurrence	25.00	
Owner Surrender	Not sterilized	Per surrender	Per Occurrence	75.00	
Quarantine Boarding		Per day	Per Occurrence	20.00	
Redemption	1st Occurrence	Per redemption	Per Occurrence	20.00	
Redemption [23]	2nd Occurrence	Per redemption	Per Occurrence	40.00	*
Redemption	3rd+ Occurrence	Per redemption	Per Occurrence	100.00	*
Redemption Boarding Fee		Per day	Per Occurrence	15.00	

Recreation Services - Animal Services, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Leashes		Per animal	Per Occurrence	0.00	*
Pet Carriers		Per animal	Per Occurrence	0.00	*
Intake vaccinations		Per animal	Per Occurrence	7.50	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

(22) Refundable upon return of trap

(23) Rate change will be submitted to City Council for consideration

Recreation Services - Aquatics (Family Aquatics Center & Long Branch Pool)					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Additional Family Member (in excess of family plan)		Per Family Member	Per Occurrence	20.00	*
After hours reservation		Per Reservation	Per Occurrence	Delete	
FAC Concession Opt Out fee to bring food/drink into facility		Per reservation	Per Occurrence	Delete	
FAC Daily Adult: Non-resident	Non-resident	Per day for ages 17-54	Daily	Delete	
FAC Daily Adult		Per day for ages 17-54	Daily	7.00	*
FAC Daily Senior	Resident	Per day for ages 55+	Daily	5.00	*
FAC Daily Senior	Non-resident	Per day for ages 55+	Daily	Delete	
FAC Daily Youth	Resident	Per day for ages 3 and under	Daily	0.00	*
FAC Daily Youth	Resident	Per day for ages 4-16	Daily	6.00	*
FAC Entire Park Rental		Per reservation	Every 2 hours	625.00	*
FAC Pool Reservation - Competitive Pool		Each	Per Year	100.00	*
FAC Season Pass Adult	Non-resident	Each for ages 17-54	Per Year	Delete	
FAC Season Pass Adult	Resident	Each for ages 17-54	Per Year	100.00	*
FAC Season Pass Family (17)	Non-resident	Each	Per Year	Delete	
FAC Season Pass Family (17)	Resident	Each	Per Year	175.00	*
FAC Season Pass Senior	Non-resident	Each for ages 55+	Per Year	Delete	
FAC Season Pass Senior	Resident	Each for ages 55+	Per Year	75.00	*
FAC Season Pass Youth	Non-resident	Each for ages 3 and under	Per Year	Delete	
FAC Season Pass Youth	Resident	Each for ages 4-16	Per Year	75.00	*
FAC Umbrella Rental (18)		Per reservation	Per Occurrence	150.00	*
Family Aquatic Center Additional Hour	Per additional hour	Per reservation	Per reservation	300.00	
LBP Pool Admittance	Adult	Daily	Per Occurrence	3.00	*
LBP Pool Admittance	Youth (12 and under) and Senior	Daily	Per Occurrence	2.00	*
LBP Pool Pass	Additional Family Member (above six)	Daily	Per Occurrence	10.00	*
LBP Pool Pass	Adult	Each	Per Year	60.00	*
LBP Pool Pass	Family (up to six members)	Per Family	Per Year	120.00	*
LBP Pool Pass	Youth or Senior	Each	Per Year	35.00	*
LBP Pool Rental		Per reservation	Every 2 hours	250.00	*
LGI Certification	Non-employee	Per Course	Per Occurrence	200.00	*
Lifeguard (minimum of two if pool is reserved)		Per Course	Per Occurrence	20.00	*
Lifeguard Training	Non-employee	Per Course	Per Occurrence	150.00	*
Swim Lessons		Per reservation	Per Occurrence	50.00	*
Water Safety Instructor (WSI)	Non-employee	Per Course	Per Occurrence	200.00	*
Locker Rental (19)		Each	Per Occurrence	1.50	

(17) Includes two-hour umbrella reservation per visit

(18) Twenty-five admission tickets provided

(19) Locker Use Fee Rental

Recreation Services - Athletics					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Youth Volleyball		Per Individual	Per Occurrence	50.00	*
Youth Late Registration		Per Individual	Per Occurrence	10.00	
Youth Kickball		Per Individual	Per Season	50.00	
Youth Futsal		Per Individual	Per Occurrence	50.00	*
Youth Football		Per Individual	Per Season	50.00	*
Youth Early Registration		Per Individual	Per Season	26.00	
Youth Basketball		Per Individual	Per Occurrence	50.00	*
Youth Baseball/Softball		Per Individual	Per Season	50.00	*
Youth Soccer		Per Individual	Per Season	50.00	
Select Team Registration		Per Team	Per Season	300.00	
Multi-Child Registration Discount		Per Individual	Per Season	5.00	

Recreation Services - Athletics, [cont'd]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Day Camp		Per Child	Weekly	60.00	*
Adult Volleyball		Per Team	Per Season	200.00	
Adult Softball		Per Team	Per Season	300.00	
Adult Soccer		Per Team	Per Occurrence	300.00	
Adult Pickleball Team		Per Team	Per Season	30.00	
Adult Pickleball Individual		Per Individual	Per Season	15.00	
Adult Late Registration		Per Team	Per Occurrence	50.00	*
Adult Kick Ball		Per Team	Per Occurrence	150.00	
Adult Football		Per Team	Per Season	200.00	
Adult Basketball (5V5)		Per Team	Per Season	275.00	*
Adult Basketball (3V3)		Per Team	Per Season	125.00	

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Recreation Services - Cemetery					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Burial Spaces:					
Non-resident Adult		Per burial space	Per Occurrence	1,635.00	*
Non-resident Infant		Per burial space	Per Occurrence	275.00	*
Resident Adult		Per burial space	Per Occurrence	1,000.00	*
Resident Infant		Per burial space	Per Occurrence	200.00	*
Cremations:					
Opening/Closing no setup		Per cremation	Per Occurrence	100.00	*
Opening/Closing with a chair/carpet setup under pavilion or at gravesite		Per cremation	Per Occurrence	200.00	*
Infant Opening/Closing:					
No setup		Per ceremony	Per Occurrence	75.00	*
Opening/Closing with a chair/carpet setup under pavilion or at gravesite		Per ceremony	Per Occurrence	87.50	*
Other Fees:					
Chair/Carpet Setup: Pavilion or gravesite		Per setup	Per Ceremony	37.00	*
Infant Disinterment		Per disinterment	Per Occurrence	262.00	*
VA Marker Installations:					
Bronze VA Marker Installation with cemetery concrete base		Per marker	Per Occurrence	75.00	*
Bronze VA Marker Installation with supplied granite base		Per marker	Per Occurrence	50.00	*
Flat VA Marker Installation		Per marker	Per Occurrence	50.00	*
Upright VA Marker Installation		Per marker	Per Occurrence	100.00	*

Recreation Services - Killeen Community Center					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Gym Day Pass		Per day	Per occurrence	2.00	
Gym Pass Month		Per Month	Per occurrence	25.00	
Gym Rental		Every 2hrs	Per occurrence	155.00	
Gym Rental Deposit		Per rental	Per occurrence	100.00	
Attendant Fee (outside of normal hours)		Per hour	Per Occurrence	25.00	*
Non-Profit Rates:					
Community Room (G500 and G600)		Every 2 hours	Per reservation	20.00	*
Community Room (G500 and G600)		Per day	Per reservation	100.00	*
Multi-Purpose Room		Every 2 hours	Per reservation	20.00	*
Multi-Purpose Room		Per day	Per reservation	100.00	*
Room 150/W200		Every 2 hours	Per reservation	60.00	*
Room 150/W200		Per day	Per reservation	250.00	*
Non-Resident Rates:					
Community Room (G500 and G600)		Every 2 hours	Per reservation	70.00	*
Community Room (G500 and G600)		Per day	Per reservation	205.00	*
Multi-Purpose Room		Every 2 hours	Per reservation	70.00	*
Multi-Purpose Room		Per day	Per reservation	205.00	*
Room 150/W200		Every 2 hours	Per reservation	100.00	*
Room 150/W200		Per day	Per reservation	295.00	*
Resident Rates:					
Community Room (G500 and G600)		Per day	Per reservation	150.00	*
Multi-Purpose Room		Every 2 hours	Per reservation	30.00	*
Multi-Purpose Room		Per day	Per reservation	150.00	*
Room 150/W200		Every 2 hours	Per reservation	75.00	*
Room 150/W200		Per day	Per reservation	265.00	*

Recreation Services - Lions Club Park Operations					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Residents:					
Adult Annual		Per Membership	Per Year	160.00	*
Adult Monthly		Per Membership	Per Month	20.00	
Adult Quarterly		Per Membership	Per Quarter	Delete	
Day Pass		Per day	Per occurrence	5.00	*
Family Annual		Per Family	Per Year	460.00	*
Family Monthly		Per Membership	Per Month	45.00	*
Family Quarterly		Per Membership	Per Quarter	Delete	
Senior Citizen Annual		Per Membership	Per Year	100.00	*
Senior Citizen Monthly		Per Membership	Per Month	10.00	*
Senior Citizen Quarterly		Per Membership	Per Quarter	Delete	
Youth Annual		Per Membership	Per Year	100.00	*
Youth Monthly		Per Membership	Per Month	15.00	
Youth Quarterly		Per Membership	Per Quarter	Delete	

Recreation Services - Parks & Public Grounds					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Amphitheater		Per day	Per Occurrence	325.00	
Amphitheater with no admission fee		Per day	Per Occurrence	Delete	
Conder Park Basketball Court Rental		Per Court - Every 2 hrs.	Per Occurrence	75.00	*
Davis Baseball Field-1		Per Field	Per Occurrence	250.00	
Davis Baseball Field-2		Per Field	Per Occurrence	250.00	
Graffiti Removal Fee- Paint Over		Per additional hour	Per Occurrence	25.00	*
Graffiti Removal Fee- Paint Over		Per hour	Per Occurrence	50.00	*
Graffiti Removal Fee- Power Wash		Per additional hour	Per Occurrence	25.00	*
Graffiti Removal Fee- Power Wash		Per initial 2 hours of Labor	Per Occurrence	150.00	*
Killeen Athletic Complex[19]		Per Field	Per Occurrence	250.00	
Killeen Athletic Complex Tournament[20]		Per Complex	Per Occurrence	0.00	
Lighting for Fields		Per Use	Per Occurrence	25.00	
Lions Club Park Baseball Field Rental		Per Field	Per Occurrence	250.00	
Lions Club Park Baseball Complex Tournament[20]		Per Complex	Per Occurrence	0.00	
Lions Club Park Softball Field Rental		Per Field	Per Occurrence	250.00	
Lions Club Park Softball Complex Tournament[20]		Per Complex	Per Occurrence	0.00	
Lions Club Park Multi-Purpose Fields[19]		Per Field	Per Occurrence	250.00	
Baseball & Softball Field Deposit (refundable)		Per Field	Per Occurrence	0.00	*
Long Branch Park Basketball Court Rental		Per Court - Every 2 hrs.	Per Occurrence	75.00	*
Non-resident Fees:					
AA Lane Park Pavilion		Non-resident Fee	Per Occurrence	Delete	
Andy K. Wells Pavilion		Non-resident Fee	Per Occurrence	Delete	
Conder Park Pavilion		Non-resident Fee	Per Occurrence	Delete	
Crawford Drever Pavilion		Non-resident Fee	Per Occurrence	Delete	
Long Branch Park Pavilion [19] (Oct 2 - Spring Break)		Non-resident Fee	Per Occurrence	Delete	
Long Branch Park Pavilion [19] (Spring Break - Oct 1)		Non-resident Fee	Per Occurrence	Delete	
Long Branch Park Pavilion[20]		Non-resident Fee	Per Occurrence	Delete	
Lou Hansen Pavilion		Non-resident Fee	Per Occurrence	Delete	
Marlboro Park Pavilion		Non-resident Fee	Per Occurrence	Delete	
Maxdale Park Pavilion		Non-resident Fee	Per Occurrence	Delete	
Rotary Park Pavilion		Non-resident Fee	Per Occurrence	Delete	
Timber Ridge Pavilion		Non-resident Fee	Per Occurrence	Delete	
Resident Fees:					
AA Lane Park Pavilion		Resident Fee	Per Occurrence	50.00	
Andy K. Wells Pavilion		Resident Fee	Per Occurrence	50.00	
Conder Park Pavilion		Resident Fee	Per Occurrence	50.00	*
Crawford Drever Pavilion		Resident Fee	Per Occurrence	50.00	
Long Branch Park Pavilion [19] (Oct 2 - Spring Break)		Resident Fee	Per Occurrence	100.00	
Long Branch Park Pavilion [19] (Spring Break - Oct 1)		Resident Fee	Per Occurrence	100.00	*
Long Branch Park Pavilion[20]		Resident Fee	Per Occurrence	50.00	*
Lou Hansen Pavilion		Resident Fee	Per Occurrence	50.00	
Marlboro Park Pavilion		Resident Fee	Per Occurrence	50.00	
Maxdale Park Pavilion		Resident Fee	Per Occurrence	50.00	
Rotary Park Pavilion		Resident Fee	Per Occurrence	50.00	*
Timber Ridge Pavilion		Resident Fee	Per Occurrence	50.00	
Skate Park Rental		Per park	Per Occurrence	150.00	*

[19] All deposit changes were made by the Department Head.

[20] Rate change will be submitted to City Council for consideration

Recreation Services - Recreation [21]					
Type	Measurement	Unit	Frequency	Amount	Legacy Fee Clause
Recreation Lessons/Clinics		20/80 Split with Instructor	Per Occurrence	0.20	*
5K Registration		Per registration all ages	Per Occurrence	20.00	*
5K Registration- Late		Per late registration all ages	Per Occurrence	25.00	*
Daddy Daughter Dance		Per couple	Per Occurrence	25.00	*
Daddy Daughter Dance- Add		Per additional daughter	Per Occurrence	20.00	*
Mother Daughter Sleepover		Per person	Per Occurrence	25.00	*

[21] The City of Killeen Golf Course is managed by Billy Casper Golf. For all golf course related fees, please visit their website at https://www.stonetreegc.com/golf

*** Legacy Fee Clause: Fee will remain as previously approved by Financial Governance Policy as adopted February 26, 2019.**

Appendix C - Glossary & Acronyms

GLOSSARY

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Taxes: Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate in compliance with the State Property Tax Code.

Appropriation: A legal authorization to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation: The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes. (Note: Property values are established by the Bell County Appraisal District.)

Attrition: A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Unassigned) Fund Balance: This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balance Sheet: A financial statement that discloses the asset liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: Total estimated expenditures shall not exceed the total estimated resources of each fund.

Base Budget: Cost of continuing the existing levels of service in the current budget year.

Beginning Fund Balance: Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year's encumbrances.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenues bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Bond Refinancing/Refunding: The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

Capital Expenditures: Expenditures for fixed assets such as equipment, remodeling, minor building improvements and vehicles that are funded from operating budgets. These items generally have a life expectancy of five years or less.

Capital Improvements Program (CIP): A management tool used to assist in the scheduling, planning, and execution of a series of capital improvements over a period of time. The CIP is updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures. Capital improvements refer to additional investment in basic facilities owned by the City with life expectancy greater than five years.

Capital Outlay: Expenditures for fixed assets, such as equipment, remodeling, minor improvements and vehicles that are funded from the operation budget. Since long-term financing is not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

Cost Center: An administrative branch of a department.

Debt Service Fund: The Debt Service Fund, also known as Interest and Sinking Fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due. The fund also reflects paying agent fees and a reserve of not less than 30 days principal and interest obligations for the next fiscal year.

Department: The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Division: A major administrative division of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Efficiency Measure: Performance measure that tracks a ratio of inputs to outputs. The number of units of service delivered (output) per Full Time Equivalent (FTE) or total cost per unit (input).

Effectiveness Measure: Performance measures that track the degree to which city services achieve an impact on a problem or need in the city, satisfy service expectations or citizens, or improve the quality of life in the community.

Effective Tax Rate: Enables the public to evaluate the relationship between taxes for the preceding year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

Encumbrance: The commitment of appropriated funds related to unfilled contracts for goods and services including purchase orders. The purpose of encumbrance accounting is to prevent further expenditure of funds in light of obligations and commitments already made.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated in the same manner as those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water, wastewater, airport, drainage utilities and solid waste.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. This Term applies to all funds. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred (whether paid immediately or unpaid for operation, maintenance, interest and other charges).

Fixed Assets: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations (typically used in reference to General Obligation Bonds or tax supported debt).

Full-Time Equivalent (FTE): A measure of authorized personnel calculated by equating 2,080 hours of work per year with the full-time equivalent of 1 position.

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: General fund, capital projects funds, special revenue funds, debt service funds, and enterprise funds.

Fund Balance: The difference between fund assets and fund liabilities of governmental funds.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, sanitation, parks and recreation, libraries, general administration.

General Obligation Bonds: Bonds whose principal and interest is backed by the full faith, credit and taxing powers of the government.

Goal: A goal is a long-term, attainable target for an organization.

Governmental Funds: A classification that refers to all funds other than proprietary and fiduciary funds such as the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds.

Infrastructure: Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Input Measures: Performance measure that tracks resources like Full Time Equivalents (FTEs) and Funding.

Interfund Transfers: The movement of monies between funds of the same governmental entity.

Modified Accrual Basis: The basis of accounting under which expenditures (other than accrued interest on general long-term debt and certain compensated absences) are recorded at the time liabilities are incurred and under which revenues are recorded when measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Operating Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term usually indicates a financial plan for a single fiscal year.

Output Measure: Performance measure that tracks the quantity of service(s) delivered, work performed, or the number of clients served

Performance Measure: An identifiable unit of measuring the effectiveness and efficiency of providing services. Data collected to determine how effectively or efficiently a program is achieving its objectives.

Revenue Appropriation: A designated portion of a fund to be allocated and appropriated to the reserve of the fund in order to meet potential liabilities during the fiscal year.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Funds: Special revenue funds are used to account for resources allocated to specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purposes.

Strategy: A strategy is a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Target: A performance measure target is the desired level of a service or activity.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the annual Tax Ordinance.

Tax Rate: The amount of tax levied for each $100 of assessed valuation.

Trust Fund: The Trust Fund was established to account for all assets received by the City that are in the nature of a trust and not accounted for in other funds. The Trust Fund is accounted for as an expendable trust fund.

ACRONYMS

ADA: American with Disabilities Act

AED: Automated External Defibrillator

AG: Attorney General

ALS: Advanced Life Support

AMCC: Association of Mayors, Council members & Commissioners

AP: Accounts Payable

APA: American Planning Association

APWA: American Public Works Association

ASU: Animal Service Unit

AWWA: American Water Works Association

BCCC: Bell County Communication Center

BCWCID: Bell County Water Control and Improvement District

BGC: Bob Gilmore Center

BLS: Basic Life Support

BOAT: Building Official Association of Texas

BPAT: Backflow Prevention Assembly Testing

BRA: Brazos River Authority

CAFR: Comprehensive Annual Financial Report (Audit)

CAPS: Community Awareness Policing Services (Grant)

CDBG: Community Development Block Grant

CERT: Community Emergency Response Teams

CID: Criminal Investigation Division

CIP: Capital Improvement Plan

CISCO: Computer Information System for Center Operations

COBRA: Consolidated Omnibus Budget Reconciliation Act

COOP: Continuity of Operations

CPR: Cardiopulmonary resuscitation

CSCD: Community Supervision and Corrections Department

CSS: Community Service Specialist

CTC: Central Texas College

CTCOG: Central Texas Council of Governments

CTHRMA: Central Texas Human Resource Management Association

CTLS: Central Texas Library System

CVB: Convention & Visitors Bureau

CY: Cubic yard

EMPG: Emergency Management Performance Grant

EMS: Emergency Medical Services

EOC: Emergency Operations Center

EPCR: Electronic Patient Care Reporting

ERCOT: Electric Reliability Council of Texas

FEMA: Federal Emergency Management Association

FIC: Family Investment Center

FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)

FLSA: Fair Labor Standards Act

FLUM: Future Land Use Map

FOG: Fats, Oils, and Grease

FRP: Fleet Replacement Program

FSA: Flexible Spending Account

FY: Fiscal Year

GAAFR: Governmental Accounting, Auditing, and Financial Reporting

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GF: General Fund

GFOA: Government Finance Officers Association

GFOAT: Government Finance Officers Association of Texas

GIS: Geographic Information System

GPS: Global Positioning System

HCFA: Health Care Financing Administration

HIPAA: Health Insurance Portability and Accountability Act

HMAC: Hot Mixed Asphalted Concrete

HOME: HOME Investment Partnership Program

HR: Human Resources

HVAC: Heating, Ventilation, and Air Conditioning

ICMA: International City/County Management Association

IEDC: International Economic Development Council

IPMA: International Public Management Association

ISO: International Organization for Standardization

IT: Information Technology

IVR: Interactive Voice Response

JAG: Judge Advocate General

JLUS: Joint Land Used Study

KCCC: Killeen Civic & Conference Center

KEDC: Killeen Economic Development Corporation

SWMP: Storm Water Management Program

KEEPR: Killeen Employee Policies and Rules

KFD: Killeen Fire Department

KFHRA: Killeen-Fort Hood Regional Airport

KISD: Killeen Independent School District

KMUG: Killeen Mac Users Guide

KPR: Killeen Parks and Recreation

KTMPO: Killen-Temple Metropolitan Planning Organization

LCPSC: Lions Club Park Senior Center

LEED: Leadership in Energy & Environmental Design

LETS: Law Enforcement Teaching Students

LF: Linear foot

LMA: Low/Mod Area

MMU: Mobile Medical Unit

MRF: Material Recovery Facility

NAFA: National Association of Fleet Administrators

NAIOP: National Association of Industrial & Office Properties

NEMA: National Emergency Management Association

NFPA: National Fire Protection Association

NLC: National League of Cities

NTCAR: North Texas Commercial Association of Realtors

O&M: Operations and Maintenance

OEA: Office of Economic Adjustment

OEM: Office of Emergency Management

P&Z: Planning and Zoning

P/R: Payroll

PC: Personal Computer

PSO: Pubic Service Officer

PTF: Pass-Through Funding

PUD: Planned Unit Development

PW: Public Works

R&M: Repair and maintenance

ROW: Right of way

RV: Recreational Vehicle

SAFER: Staffing for Adequate Fire & Emergency Response

SBCCI: Southern Building Code Congress International

SCADA: Supervisory Control and Data acquisition

SCBA: Self-Contained Breathing Apparatus

SHRM: Society for Human Resource Management

SIDC: Southern Industrial Development Council

SRT: Special Response Team

TAAF: Texas Amateur Athletic Federation

TABA: Temple Area Builders Association

TAPPS: Texas Association of Parochial and Private Schools

TBRA: Tenant-Based Rental Assistance

TBRSS: Temple-Belton Regional Sewerage System

TCCA: Texas Court Clerks Association

"**TCEQ:** Texas Commission on Environmental Quality"

TCFP: Texas Commission on Fire Protection

TCLEDDS: Texas Commission on Law Enforcement Data Distributions System

TCLEOSE: Texas Commission on Law Enforcement Officer Standards & Education

TCMA: Texas City Managers Association

TDPS: Texas Department of Public Safety

TEDC: Texas Economic Development Council

TIAER: Texas Institute for Applied Environmental Research

TIDC: Texas Industrial Development Council

TIRZ: Tax Increment Reinvestment Zone

"**TLETS:** Texas Law Enforcement Telecommunications System"

TMCA: Texas Municipal Clerks Association

"**TMHRA:** Texas Municipal Human Resource Association"

TML: Texas Municipal Leagues

TMPA: Texas Municipal Personnel Association

TMRS: Texas Municipal Retirement System

TPDES: Texas Pollutant Discharge Elimination System

TPWA: Texas Public Works Association

TSA: Transportation Security Administration

TWUA: Texas Water Utilities Association.

TXDOT: Texas Department of Transportation

TXU: Texas Utilities

VOIP: Voice over Internet Protocol

W&S: Water and Sewer

WCID: Water Control Improvement District

WOW: Work on Wellness

YAC: Youth Advisory Committee

Finance Department

Budget Staff

Jonathan Locke, CPA, CGFO
Executive Director of Finance

Miranda Drake
Director of Budget

Bonnie Hanchey
Budget Analyst

Cheri Bolin
Budget Analyst