



MINUTES
KILLEEN ARTS COMMISSION
REGULAR MEETING
CITY HALL MAIN CONFERENCE ROOM
101 NORTH COLLEGE STREET, 1ST FLOOR
December 11, 2020
12:15 P.M.

This meeting will also be conducted via Zoom. The link to this meeting is <https://zoom.us/j/94210437286?pwd=TIU1d2EvckN5cTFEWIRhTHJQQjl2UT09>
Meeting ID: 942 1043 7286 Password: 924528
Telephone Dial-In for Audio: +1 346 248 7799 US (Houston)

Call to Order

Chairman Miller called the meeting to order at 12:27 p.m. once a quorum was established.

Roll Call

Attending: Commission Members: John Miller and Darlene Golden in person; Nina Cobb, Luvina Sabree, and Roxanne Florez-Achmad via Zoom.

City Staff: Traci Briggs, City Attorney
Tsui Cheung, Staff Accountant

Absent: Commission Member: Lana Husband, Nelson Santiago, Erin Hughley and Morris Melton.

Consider Approval of Agenda for the December 11, 2020 Regular Meeting

Commissioner Flores-Achmad moved to approve the agenda, seconded by Commissioner Golden. The motion passed unanimously.

Consider Approval of Minutes for the November 20, 2020 Regular Meeting

Commissioner Flores-Achmad moved to approve the minutes, seconded by Commissioner Cobb. The motion passed unanimously.

Review Arts Commission Attendance Record for FY21

Attendance record was reviewed. Chairperson Miller asked Commission members to please let staff know in advance when they would be absent if possible.

Review and Discuss Account Activity for Administrative Funds

Tsui Cheung, Staff Accountant, stated that \$16.99 was spent on a nametag in November.

Receive event cancellation notice from Armed Forces Natural Hair and Health

Chairperson Miller asked Ashley Knight if she represented Armed Forces Natural Hair and Health. She confirmed and stated that she would be cancelling the Veggie and Art Fest and that the funds would be transferred to the Killeen Black Art and Film Festival.

Consider event change request from Songhai Bamboo Roots Association

Commissioner Golden stepped down. Shawn Golden with Songhai Bamboo Roots stated they made the decision to change the location of the event from the KCCC conference center to their building. The event will have a limited capacity but will also be virtual. Since there was no longer a quorum the event change could not be voted on.

Traci Briggs, City Attorney, stated that only the Commission can vote on the change request which is why it cannot be approved by Chairperson Miller, but the grantee's failure to provide the information by the deadline may result in a 10% reduction in the grant amount. She went on to say that since the Rules and Regulations say "may" that when the Commission has a full quorum during the final evaluation for Songhai Bamboo Roots, they would approve or disapprove the reduction. Chairperson Miller stated if the event were to be moved there may, and he emphasized "may," incur a 10% penalty but that would be the worst-case scenario and would probably be doubtful. Commissioner Sabree would like it to go on the record that the policy should be reviewed and that the grantee should not be punished because the Commission does not have enough members present to have a quorum. Chairperson Miller suggested coming together to review the rules and for the Commission to come out with better guidelines for Covid cancellations and things like that.

Commissioner Golden returns to the meeting.

Consider FY 20 Evaluation for Vive Les Arts

Ms. Jami Salter with Vive Les Arts presented the events with a video. Chairperson Miller asked how Vive Les Arts was holding up during Covid. Ms. Salter stated one day at a time and that attendance hasn't been as high. The theatre has 400 seats and they're the only operating theatre in central Texas. They're open at 50% capacity and have been selling out or almost selling out, but attendance has been declining. Tsui Cheung, Accountant, stated that the recommended funding was \$51,454. Commissioner Flores-Achmad made a motion to approve the funding amount of \$51,454 and Commissioner Golden seconded the motion. Commissioner Sabree asked if the information was due at the end of September why is the Commission just now considering the evaluation. Ms. Salter stated that their final report wasn't due until October. Commissioner Golden stated the grantees have 45 days from the end of the event to turn in their documentation. Tsui Cheung confirmed that the grantee must turn in their paperwork 45 days from the date of their event, or at the end of the fiscal year, whichever is later. Chairperson Miller asked if there was any more discussion and there was not. The motion was approved unanimously.

Receive briefings by sub-committees

A. Rules and Regulations

Did not meet.

B. Marketing

Did not meet.

Discuss Arts Commission Funded Events Attended by the Arts Commissioners

Chairperson Miller attended A Christmas Carol with his daughter, and it kept her attention which was pretty good. He said the event was nice. Commissioner Cobb said it was a good play and that she enjoyed it.

Select six representatives to attend Arts Commission Funded Events

Event: Kwanzaa
Grantee: Songhai Bamboo Roots Association
Date/ Time: December 30, 2020 Wednesday from 6:00 -10:00 p.m.
Location: 515 S 2nd St Ste D
Admission: Free

Chairperson Miller plans on attending and he volunteered Commissioner Melton (who was not present) as well.

Next Meeting Date

The next regular meeting is scheduled for Friday, January 8, 2020, at 12:15 p.m. in the City Hall Main Conference Room and via Zoom.

Chairperson Miller asked the Commission to let city staff know if they would not be able to attend this meeting.

Adjournment

Commissioner Golden made a motion to adjourn the meeting. Commissioner Cobb seconded the motion. The meeting adjourned at 12:55 p.m.

John Miller, Chairperson

Tsui Cheung, Staff Accountant