



**MINUTES**  
**KILLEEN ARTS COMMISSION**  
REGULAR MEETING  
UTILITY COLLECTIONS CONFERENCE ROOM  
210 WEST AVENUE C  
January 10, 2020  
12:15 P.M.

**Call to Order**

Vice Chairperson Golden called the meeting to order at 12:20 p.m.

**Roll Call**

Attending: Commission Members: Lana Husband, Nina Cobb, Nelson Santiago, and Roxanne Flores-Achmad

City Staff: Traci Briggs, Deputy City Attorney  
Tsui Cheung, Staff Accountant

Absent: Commission Member: Sean Payton, John Miller, Morris Melton, and Elizabeth Blackstone

**Consider Approval of Agenda for the January 10, 2020 Regular Meeting**

Commissioner Husband moved to approve the agenda, seconded by Commissioner Flores-Achmad. The motion passed unanimously.

**Consider Approval of Minutes for the December 13, 2019 Regular Meeting**

Commissioner Husband moved to approve the agenda, seconded by Commissioner Flores-Achmad. The motion passed unanimously.

**Review Arts Commission Attendance Record for FY20**

Attendance record was reviewed.

**Review and Discuss Account Activity for Administrative Funds**

Ms. Cheung reported that new expenses were incurred since the previous meeting. Vice Chairperson Golden approved Commissioner Cobb's request to add the consideration of new name badge purchase on the next meeting's agenda.

**Consider Budget Adjustment Request from IMPAC Outreach**

Mr. Duckett from IMPAC Outreach requested to re-allocate \$3000 from the approved budget for the event "African American Art and History Showcase". Commissioner Cobb moved to approve the request, seconded by Commissioner Husband. The motion passed unanimously.

**Consider FY 20 Event Evaluation for Killeen Sister Cities, Osan Korea, Committee**

Commissioner Flores-Achmad stepped down. Since a quorum could not be formed, Vice Chairperson Golden moved the table the consideration to the next meeting, seconded by Commissioner Husband. The motion passed unanimously.

Commissioner Flores-Achmad returned to the meeting.

**Consider FY 20 Event Evaluation for Armed Forces Natural Hair and Health**

Ms. Sabree presented the result of the event. Commissioner Husband said the experience was great. Commissioner Cobb said there were new elements from the previous year. Vice Chairperson Golden said she enjoyed the event. Ms. Cheung stated the staff recommended funding to be \$15,979. Commissioner Husband asked why it was different from the \$18,506

awarded to the event. Ms. Cheung explained that the grantee did not submit enough expenses to claim the maximum reimbursement. Commissioner Flores-Achmad moved to approve the funding of \$15,979, seconded by Commissioner Santiago. The motion passed unanimously.

**Consider Event Change Request by Armed Forces Natural Hair and Health**

Ms. Sabree requested to change the “Thee Phantom & Illharmonic Orchestra” event to “Killeen Black Art & Film Showcase”. She explained that the performers of the original event could not come due to schedule conflict. Commissioner Husband asked if the replacement event was similar to the one held in Austin. Ms. Sabree said her event would be a smaller version of the Austin one. Commissioner Cobb moved to approve the request, seconded by Commissioner Husband. The motion passed unanimously.

**Select six representatives to attend Arts Commission Funded Events**

Event: Veggie and Art Fest  
Date/ Time: January 18, 2020 Saturday from 11:00 a. m. to 6:00 p. m.  
Location: Killeen Civic and Conference Center  
Admission: General Admission \$5

Commissioner Flores-Achmad, Husband, Golden, Cobb, and Santiago plan to attend.

Event: Alabama Story  
Date/ Time: January 31, 2020 Friday at 7:30 p. m.  
February 1, 2020 Saturday at 7:30 p. m.  
February 2, 2020 Sunday at 2:30 p. m.  
February 7, 2020 Friday at 7:30 p. m.  
February 8, 2020 Saturday at 7:30 p. m.  
February 9, 2020 Sunday at 2:30 p. m.  
Location: Vive Les Arts Theatre  
Admission: Child (under 12) \$15; Senior/Student/Military/Teacher \$18; Adult \$20

Commissioner Husband plans to attend the February 8 show.

Event: African American Art and History Showcase  
Date/ Time: February 1, 2020 Saturday from 10 a.m. to 4 p.m.; stage play starts at 6:30 p.m.  
Location: Killeen Civic and Conference Center  
Admission: General Admission \$10

Commissioner Husband plans to attend.

**Discuss Arts Commission Appreciation Night**

Commissioner Cobb said she was working with the Marketing subcommittee on the planning. Commissioner Husband moved to the table the discussion to the next meeting, seconded by Commissioner Cobb. The motion passed unanimously.

**Receive briefings by subcommittees**

- A. Rules and Regulations
  - i. Consider the proposed rule and regulation changes for FY 21 grant cycle

The staff said they accepted the changes as proposed. Ms. Sabree suggested to use only the Arts Commission logo on the promotion materials instead of the required statement. Commissioner Husband said the statement should stay as required. Commissioner Cobb moved to approve the proposed changes, seconded by Commissioner Santiago. The motion passed unanimously.

**B. Marketing**

Commissioner Husband briefed that the subcommittee met an hour prior to the regular meeting to brainstorm marketing ideas. She stated the subcommittee would continue to work on formulating a plan.

**Next Meeting Date**

The next regular meeting is scheduled for Friday, February 14, 2020, at 12:15 p.m. in the Utility Collections Conference Room.

**Adjournment**

The meeting ended at 1:58 p.m.

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John Miller, Chairperson

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Tsui Cheung, Staff Accountant