



MINUTES
KILLEEN ARTS COMMISSION
REGULAR MEETING
UTILITY COLLECTIONS CONFERENCE ROOM
210 WEST AVENUE C
September 13, 2019
12:15 P.M.

Call to Order

Chairman Miller called the meeting to order at 12:15 p.m.

Roll Call

Attending: Commission Members: Elizabeth Blackstone, Ralph Cossey, Jr., Darlene Golden (arrived at 12:19 p.m.), Nina Cobb (arrived at 12:17 p.m.), Morris Melton, Sean Payton, Roxanne Flores-Achmad

City Staff: Traci Briggs, Deputy City Attorney
Latashia Cherry, Accounting Manager
Tsui Cheung, Staff Accountant
Judith Tangalin, Controller
Jonathan Locke, Executive Director of Finance

Absent: Commission Member: Nelson Santiago

Consider Approval of Agenda for the September 13, 2019 Regular Meeting

Commissioner Cossey, Jr. moved to approve the agenda, seconded by Commissioner Roxanne Flores-Achmad. The motion passed unanimously.

Consider Approval of Minutes for the August 9, 2019 Regular Meeting

Commissioner Payton moved to approve the minutes, seconded by Commissioner Melton. The motion passed unanimously.

Review Arts Commission Attendance Record for FY19

Attendance record was reviewed. City explained the procedure for absence notification.

Discuss Modified FY 2020 Arts Grant Recommendation

Mr. Locke discussed what happened during art grant recommendations at Council meetings on August 27th and September 3rd and the Council's approval of the art grant recommendations on September 10th. Mr. Locke told the Commissioners that the City Manager requested the Staff to develop an art grant funding policy and a draft was submitted to City Manager on September 12th. Chairman Miller asked if the grantees' past performance was considered in the funding policy; the City Staff answered yes. Commissioner Cobb asked if the grantees were notified about the final art grant recommendations; the City Staff said that an email would be sent to the grantee and that the email would emphasize that the increase in art grant budget was for FY 2020 only.

Discuss Rule Changes/Clarifications

A. Multiple Grant Requests on One Application

Chairman Miller said applicants should submit one application for each event that they request funding so that the event can be evaluated individually. The City Staff explained the applicants were already required to list their expense budget separately for each event in the application, and that the events would be evaluated separately in the proposed funding policy.

B. Penalties for Non-Compliance of Hotel Requirement

Chairman Miller asked to set an official penalty of grantees who do not satisfy the hotel requirement. Commissioner Blackstone said there should not be any hotel requirement. The City Staff re-iterated the definition of tourism and tourists per Texas Tax Code. Commissioner Golden said the current hotel requirement is not fair to grantees who requested \$5,000 or more funding. Commissioner Cossey, Jr. said the hotel requirement could be revoked if it did not serve its purpose. Commissioner Payton suggested to table the item for future meeting.

Commissioner Flores-Achmad left the meeting at 12:53 p.m.

Consider FY 19 Event Evaluation for IMPAC Outreach

A representative from the grantee was present to give a presentation of the event. Commissioner Cossey, Jr. asked about the size of vendor booth area compared to the art performance area. The representative answered the whole area was art-related. Commissioner Cobb commented that there were artistic values in the vendors' merchandises, and that the vendors should articulate more the artistic values of their products. The City Staff recommended the funding of this event to be \$8,333. Commissioner Payton moved to approve the funding amount of \$8,333, seconded by Commissioner Golden. The motion passed unanimously.

Review and Discuss Account Activity for Administrative Funds

The account was reviewed, and no new expenditures were incurred since the previous meeting.

Receive Briefings by Sub-Committees

- A. Rules and Regulations
No updates were reported.
- B. Marketing
No updates were reported.

Chairman Miller called for a Rules and Regulations subcommittee meeting on October 4, 2019 12 p.m. at the City Hall Main Conference Room to discuss changes to the FY 2021 Rules and Regulations. Subcommittee members are Chairman Miller, Vice Chairman Santiago, Commissioner Golden, and Commissioner Flores-Achmad.

Consider regular meeting schedule for FY 20

The meeting schedule was reviewed. Commissioner Cossey, Jr. moved to approve the schedule, seconded by Commissioner Blackstone. The motion passed unanimously.

Discuss Arts Commission Funded Events Attended by the Arts Commissioners

Commissioner Cossey, Jr., and Cobb attended the Taste of Africa event and said the event was great.

Select six representatives to attend Arts Commission Funded Events

Event: Fiesta of Art & Culture
Date/ Time: September 15, 2019 Sunday from 1:00 p.m. to 6:00 p.m.
Location: Killeen Civic and Conference Center
Admission: Adult \$35, Youth (1 to 11 years old with parents) free,
Youth (12 to 17 years old with parents) \$15

Commissioner Blackstone, Cossey, Jr., Golden, Cobb, Payton, and Melton plan to attend.



Next Meeting Date

The next regular meeting is scheduled for Friday, October 11, 2019, at 12:15 p.m. in the Utility Collections Conference Room.

Chairman Miller announced that this would be Commissioner Cossey, Jr.'s last meeting, and thanked Commissioner Cossey, Jr.'s valuable contributions to the Commission.

Adjournment

Commissioner Payton moved to adjourn the meeting, seconded by Commissioner Cobb. The meeting adjourned at 13:34 p.m.

John Miller, Chairperson

Tsui Cheung, Staff Accountant