



**MINUTES**  
**KILLEEN ARTS COMMISSION**  
REGULAR MEETING  
UTILITY COLLECTIONS CONFERENCE ROOM  
210 WEST AVENUE C  
July 12, 2019  
12:15 P.M.

**Call to Order**

Chairperson Miller called the meeting to order at 12:16 p.m.

**Roll Call**

Attending: Commission Members: Elizabeth Blackstone, Nelson Santiago, Sean Payton, Ralph Cossey, Jr., Darlene Golden, Roxanne Flores-Achmad

City Staff: Traci Briggs, Deputy City Attorney  
Latashia Cherry, Accounting Manager  
Tsui Cheung, Staff Accountant

Absent: Commission Member: Morris Melton, Nina Cobb

**Discuss and Consider Approval of Agenda for the July 12, 2019 Regular Meeting**

Commissioner Flores-Achmad moved to approve the agenda, seconded by Commissioner Golden. The motion passed unanimously.

**Discuss and Consider Approval of Minutes for the June 7, 2019 Regular Meeting**

Commissioner Payton moved to approve the minutes, seconded by Commissioner Cossey, Jr. The motion passed unanimously.

**Review Arts Commission Attendance Record for FY19**

Attendance record was reviewed.

**Consider FY 19 Final Evaluation for Killeen Sister Cities Osan Korea Committee**

A representative from the grantee was present to give a presentation of the event. Commissioner Payton said the event was great. Commissioner Cossey, Jr. said he heard good feedback from others who attended the event. The City Staff recommended the funding of this event to be \$20,967. Commissioner Payton moved to approve the funding amount, seconded by Commissioner Santiago. The motion passed unanimously.

**Consider FY 19 Final Evaluation for Killeen Volunteers Inc. Celebrate Killeen Committee**

Commissioner Flores-Achmad and Blackstone stepped down. A representative from the grantee was present to give a presentation of the event. The City Staff stated the calculated funding for both events totaled \$25,188, but the City Staff recommended the funding of this event to be \$0 because the grantee submitted proof of only nine out of twelve required paid hotel rooms. The Commissioners discussed the adjustment made to funding if the grantee did not satisfy the hotel room requirement. City Staff suggested four options: 1. The full grant could be approved without regards to the hotel room requirement; 2. Adjustments could be made either by approving \$2,500 for every hotel room submitted or by deducting \$2,500 from the full grant for every hotel room not submitted; 3. Adjustments could be made by deducting \$2,500 from the City Staff's calculated funding for every hotel room not submitted; 4. \$0 funding could be approved due to hotel room requirement not being met. The Commissioners considered option 3. Commissioner Golden moved to approve the funding amount of \$17,688 by deducting \$7,500 from \$25,188, seconded by Commissioner Cossey, Jr. The motion passed unanimously. Commissioner Flores-Achmad and Blackstone returned.

### **Consider FY 19 Event Change Request from Vive Les Arts Children's Theatre**

A representative from the grantee was present to request changing Jedi Knight Workshop event to Thoroughly Modern Millie Jr. performance event due to lack of public interest in the original event. Commissioner Cossey, Jr. asked if City Staff received the request at least 45 days prior to the original event start date. The City Staff answered no. Chairperson Miller asked how much grant was approved for the event. City Staff replied the grant was a year-long type and was \$24,009 for the whole fiscal year. Commissioner Flore-Achmad asked if the preparation of the new event had started. The grantee replied yes. Commissioner Blackstone moved to approve the event change, seconded by Commissioner Payton. The motion passed unanimously.

### **Review and Discuss Account Activity for Administrative Funds**

The account was reviewed, and no new expenses were incurred since the previous meeting.

### **Receive Briefings by Sub-Committees**

- A. Rules and Regulations  
No updates were reported.
- B. Marketing  
No updates were reported.

### **Discuss new design of Arts Commissioner's name badges for FY 20**

The Commissioner discussed if the name badges should have gold background instead of white background. Commissioner Blackstone suggested applying the color change to badges for new Commissioners.

### **Discuss Arts Commission Funded Events Attended by the Arts Commissioners**

Commissioner Blackstone and Flores-Achmad attended the Vive Les Arts production of Mamma Mia event and said they enjoyed the performance. Commissioner Payton said the event was very well attended. Commissioner Cossey, Jr. said the event was great and the volunteer staff was very nice and helpful.

### **Select six representatives to attend Arts Commission Funded Events**

Event: Taste of Africa  
Date/ Time: July 14, 2019 Sunday from 11:00 a.m. to 6:00 p.m.  
Location: Killeen Civic and Conference Center, 3601 South W.S. Young Drive  
Admission: General \$12.24

Commissioner Payton, Golden, Blackstone, and Cossey, Jr. plan to attend.

Event: Thoroughly Modern Millie Jr.  
Date/ Time: July 19, 2019 Friday at 7 p.m.  
July 20, 2019 Saturday at 7 p.m.  
July 21, 2019 Sunday at 2 p.m.  
Location: Vive Les Arts Theatre  
Admission: Adult \$15, Child \$5

Commissioner Flores-Achmad plans to attend the July 19, 2019 performance with her child. Chairperson Miller plans to attend the July 21, 2019 performance with his child.



Event: Caribbean Afr'am Festival  
Date/ Time: August 3, 2019 Saturday from 12:00 p.m. to 10:00 p.m.  
Parade starts at 2:00 p.m.  
Location: Long Branch Park, 1101 Branch Drive  
Admission: Free

Commissioner Blackstone, Cossey, Jr., Miller, Flores-Achmad, Payton, and Santiago plan to attend.

**Discuss and consider Arts grant recommendations for FY 2020 funding cycle**

1. Killeen Volunteer, Inc. (Celebrate Killeen Committee)
2. Central Texas College Foundation
3. IMPAC Outreach
4. Killeen Sister Cities, Osan, Korea
5. Crossroads to Texas Quilt Guild
6. Songhai Bamboo Roots Cultural Association
7. Vive Les Arts Societe
8. Armed Forces Natural Hair and Health
9. Vive Les Arts Children's Theatre
10. Artesania y Cultura Hispana

Commissioner Blackstone moved to approve the \$187,167 as allocated at the June 14, 2019 workshop and as recorded on the Grant Recommendation Worksheet. Commissioner Santiago seconded the motion. The motion passed unanimously.

**Next Meeting Date**

The next regular meeting is scheduled for Friday, August 9, 2019, at 12:15 p.m. in the Utility Collections Conference Room.

**Adjournment**

Commissioner Payton moved to adjourn the meeting, seconded by Commissioner Blackstone. The meeting adjourned at 1:25 p.m.

---

John Miller, Chairperson

---

Tsui Cheung, Staff Accountant