

CITY OF KILLEEN

FY 2018

Proposed

Annual Budget and Plan of Municipal Services

As submitted to City Council on August 1, 2017



Dedicated Service – Every Day for Everyone!

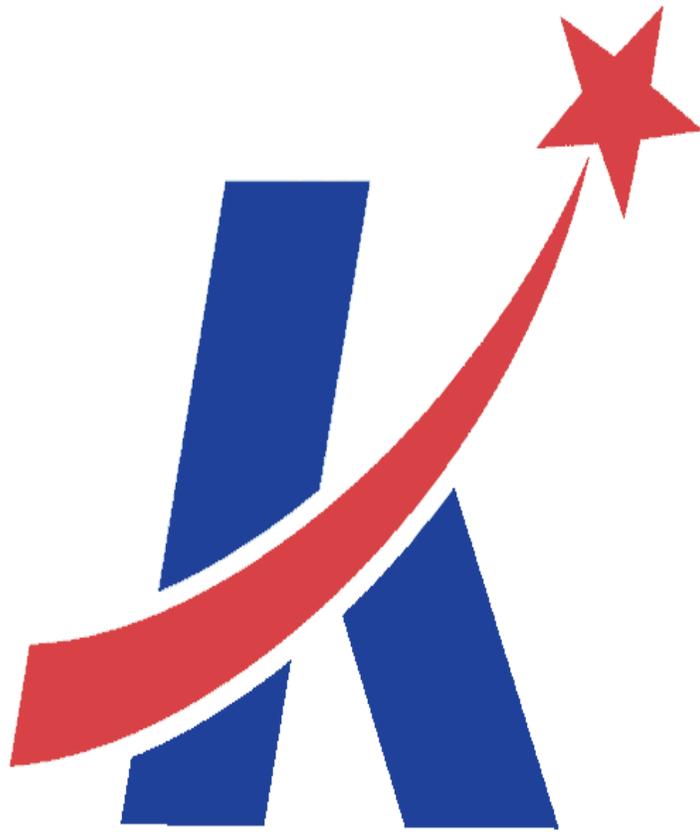


CITY OF KILLEEN

ANNUAL PROPOSED BUDGET
FOR FISCAL YEAR 2018

This budget will raise more total property taxes than last year's budget by \$2,998,107, and of that amount \$918,436 is tax revenue to be raised from new property added to the tax roll this year.

Statement required by Texas Local Government Code,
Chapter 102. Municipal Budget, Section 102.005.



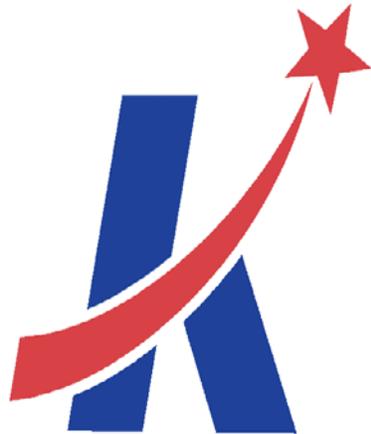


Table of Contents

	<u>Page</u>
<u>Community Information</u>	
City Insight	11
City Council	13
Organizational Structure	14
Appointed Officials	15
Paid Personnel – In Full Time Equivalents	17
Community Information	24
Budget Calendar	28
<u>City Manager’s Message</u>	
Letter of Transmittal	31
<u>Strategic Plan</u>	
Vision 2030	36
<u>Budget Summary</u>	
Budget Summary – All Funds	53
Combined Annual Budget Summary.....	54
All Funds Revenue Graphs	55
All Funds Expenditure Graphs	56
<u>General Fund</u>	
Budget Summary	60
Revenue Graphs	63
Expenditure Graphs	64
Revenues	65
City Council	68
Administration	70
City Manager.....	71
Assistant City Manager	73
Deputy City Manager	75
City Auditor.....	78
Municipal Court	80
Communications.....	84
Communications	85
Printing Services	87
Legislative Affairs	90
Legal.....	92
City Attorney.....	93
City Secretary.....	95
Finance.....	98
Finance	99
Purchasing	103
Lien Services.....	106
EMS Billing and Collections	108
Support Services.....	110
Human Resources	112
Human Resources	113
Employee Engagement Program.....	117
Information Technology.....	120
Community Services	124
Administration	125
Golf Course	127
Community Center	131

Parks	133
Lions Club Park Operations	135
Family Aquatics Center	139
Recreation	143
Athletics.....	145
Cemetery.....	147
Senior Citizens	149
Volunteer Services	151
Community Development.....	154
Library Services	155
Killeen Arts & Activities Center	159
Community Development.....	162
Home Program.....	165
Building Services.....	167
Custodial Services	170
Public Works	174
Public Works	175
Street Operations	177
Engineering	181
Planning and Development.....	184
Planning and Development.....	185
Building Inspections	187
Code Enforcement	189
Police.....	192
Police	193
Animal Services	198
Fire	202
Fire	203
Emergency Management and Homeland Security	207
Non-Departmental.....	210

Water and Sewer Fund

Budget Summary	217
Revenue Graphs	218
Expense Graphs	219
Finance	
Utility Collections.....	221
Support Services	
Fleet Services	225
Information Technology	
GIS	229
Administration	231
Water Distribution.....	233
Sanitary Sewers	235
Water and Sewer Operations.....	237
Engineering	241
Public Works	245
Other Appropriations	247

Solid Waste Fund

Budget Summary	252
Revenue Graphs	253
Expense Graphs	254
Public Works	256
Accounting	258
Residential Services.....	260
Commercial Services	264

Recycling	268
Transfer Station.....	272
Mowing	275
Other Appropriations	280

Aviation Funds

Killeen-Fort Hood Regional Airport	
Budget Summary	285
Revenue Graphs	286
Expense Graphs	287
Killeen-Fort Hood Regional Aviation Operations	289
Information Technology	293
Other Appropriations	295
Skylark Field	
Budget Summary	297
Revenue Graphs	298
Expense Graphs	299
Skylark Field Aviation Operations	301
Non-Departmental.....	304

Drainage Utility Fund

Budget Summary.....	308
Revenue Graphs	309
Expense Graphs	310
Public Works	312
Engineering	314
Street Operations	318
Drainage Maintenance	320
Environmental Services	324
Other Appropriations	328

Special Revenue Funds

Special Revenue Funds	331
Law Enforcement Grant Fund.....	333
Police State Seizure Fund	334
Police Federal Seizure Fund.....	335
Emergency Management Fund.....	336
Hotel Occupancy Tax Fund	337
Killeen Civic & Conference Center.....	338
Convention & Visitors Bureau	341
Non-Departmental.....	343
Special Events Center Fund	345
Cable System PEG Improvements Fund	346
Library Memorial Fund	347
Community Development Block Grant Fund.....	348
Home Program Fund.....	349
Tax Increment Fund	350
Parks Donations Fund.....	351
Teen Court Program Fund	352
Court Technology Fund.....	353
Court Security Fee Fund	354
Juvenile Case Manager Fund	355
Photo Red Light Enforcement Fund.....	356
Fire Department	357
Animal Control Donations Fund	358
Child Safety Fund.....	359

Police Donations Fund	360
JLUS Grant	361

Internal Service Fund

Fleet Services –	
Budget Summary.	366
Revenue & Expense Graph	367
Fleet Services	368
Information Technology –	
Budget Summary.	374
Revenue & Expense Graph	375
Information Technology.....	376
Risk Management –	
Budget Summary.	380
Revenue & Expense Graph	381
Risk Management	382

Debt Service Fund

Budget Summary	387
Bonded Debt	391
City Wide Bonded Debt	
Schedule of Bonded Debt	394
Schedule of Requirements	395
General Obligation Debt	
Schedule of Bonded Debt	399
Schedule of Requirements.....	400
Solid Waste Debt	
Schedule of Bonded Debt	403
Schedule of Requirements.....	404
Water & Sewer Debt	
Schedule of Bonded Debt	405
Schedule of Requirements.....	406
Drainage Debt	
Schedule of Bonded Debt	407
Schedule of Requirements.....	408
Hotel/Motel Fund Debt	
Schedule of Bonded Debt	409
Schedule of Requirements.....	410

Capital Improvement Program

Capital Improvements Summary	412
Governmental Projects.....	414
Water & Sewer Projects	422
Drainage Projects.....	428

Appendix

Appendix A – Glossary & Acronyms	438
Budget Glossary.....	439
Acronyms	443



A MESSAGE FROM MAYOR JOSE SEGARRA



Dear Residents,

You expect and deserve the very best City services for the tax dollars you invest. While it is always challenging to balance revenues and expenditures, our staff continues to try to maximize every dollar to your benefit.

Throughout this issue, you will see your tax dollars at work. From public safety to public works and volunteers to recreation for people and pets, we strive daily to meet our mission to provide municipal services that improve your quality of life.

The annual budget and plan of municipal services is our foundation for providing services. It allocates resources and sets the course for what we will achieve in the coming fiscal year.

The Charter requires the City Manager to present a proposed budget to City Council each year at least 45 days prior to the October 1 start of the fiscal year. City Council then spends a number of weeks deliberating the proposal before adopting the budget by September 20.

In a series of workshops, the Council prioritized expectations for this year's budget for the City Manager. The proposed budget he presented August 1 addressed many of those priorities fully or partially.

Now it is your turn to weigh in on the proposed budget. You can view the entire document along with presentations, videos and more online. This is your budget, so please review it and give us your input.

A handwritten signature in black ink, appearing to read "Jose Segarra".

FISCAL YEAR 2018 BUDGET IN BRIEF

City Manger Ron Olson presented the proposed budget and plan of municipal services to City Council at a special meeting August 1. The City Council is now deliberating the proposal in advance of the scheduled budget adoption September 19. Fiscal Year 2018 will begin October 1 and end September 30, 2018.

Olson began development of the financial plan in February upon taking the city manager post. His budgeting process first estimates revenue then allocates expenditures within the expected revenue. He utilizes assumptions, projections, trends and benchmarks in planning. He works with staff to achieve efficiencies and advancement, and he solicits

Council's short- and long-term priorities. The proposed budget is the result of this thorough process and is a thoughtful and measured plan for both the coming year and future sustainability.

The Fiscal Year 2018 Proposed Budget is balanced with \$181 million in revenues exceeding \$180 million in total expenditures. There is no proposed tax rate increase and no proposed fee increases. The fund balance in the General Fund is projected to end at 22.41%.

While the budget does make some reductions in spending and personnel, departmental budgets were planned to meet core missions and maintain service levels to the extent possible.

BUDGET CALENDAR

August 1

Proposed Budget Delivered

August

Budget Workshops

August 22

Budget Public Hearing
Preliminary Tax Rate Set

September

Budget Workshops

September 5

Tax Rate Public Hearing

September 12

Budget Public Hearing
Tax Rate Public Hearing

September 19

Budget Adoption

October 1

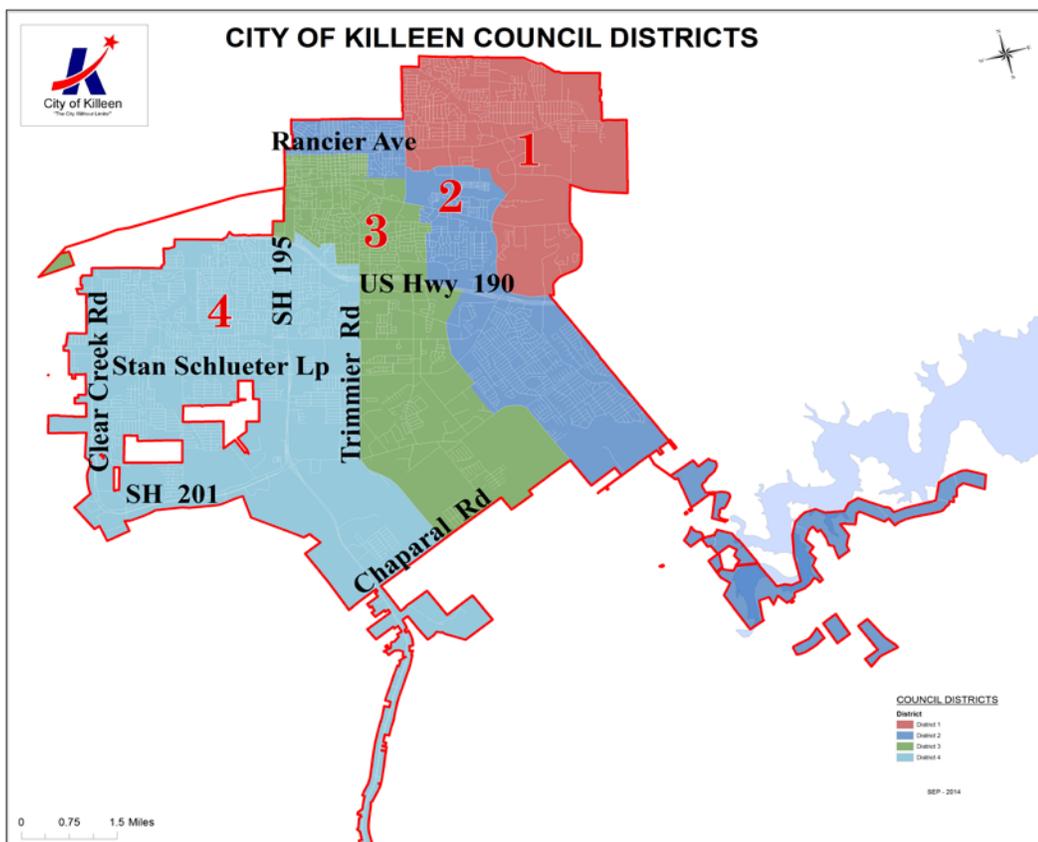
Fiscal Year 2018 Begins

The annual budget is a complicated document, and we have worked to provide it to the public in an understandable format. We have created a central budget webpage, KilleenTexas.gov/Budget, so that all of the documents, presentations, notices and updates are in one location. We will also be filming all of the budget meetings and workshops to give you a clear, transparent view of the process.

You will have opportunities to weigh in on the proposed budget at a series of public hearings. You can also email us at citybudget@killeentexas.gov. Your input is important in this process so that the budget is one that the community supports.

TEXAS MAP

Killeen123





The Mayor and seven Councilmembers serve two-year staggered terms with a three-consecutive-term limitation. The Mayor and three At Large Councilmembers are elected in even-numbered years by all voters in Killeen. The four District Councilmembers are elected in odd-numbered years by voters living in the same geographical districts. Pictured from left to right: Steve Harris, Juan Rivera, Debbie Nash-King, Jim Kilpatrick, Jose Segarra, Ronald Olson, Jonathan Okray, Gregory Johnson, and Shirley Fleming.

**Jose Segarra,
Mayor**

Phone: 254-290-0548
mayor@killeentexas.gov
 Term expires May 2018

Gregory Johnson, At Large

Phone: 254-702-5162
gjohnson@killeentexas.gov
 Term expires May 2018

Jonathan Okray, At Large

Phone: 254-368-8966
jokray@killeentexas.gov
 Term expires May 2018

Juan Rivera, At Large

Phone: 254-251-7149
jrivera@killeentexas.gov
 Term expires May 2018

**Jim Kilpatrick,
Mayor Pro-Tem, District 3**

Phone: 254-526-2710
jkilpatrick@killeentexas.gov
 Term expires May 2019

Shirley Fleming, District 1

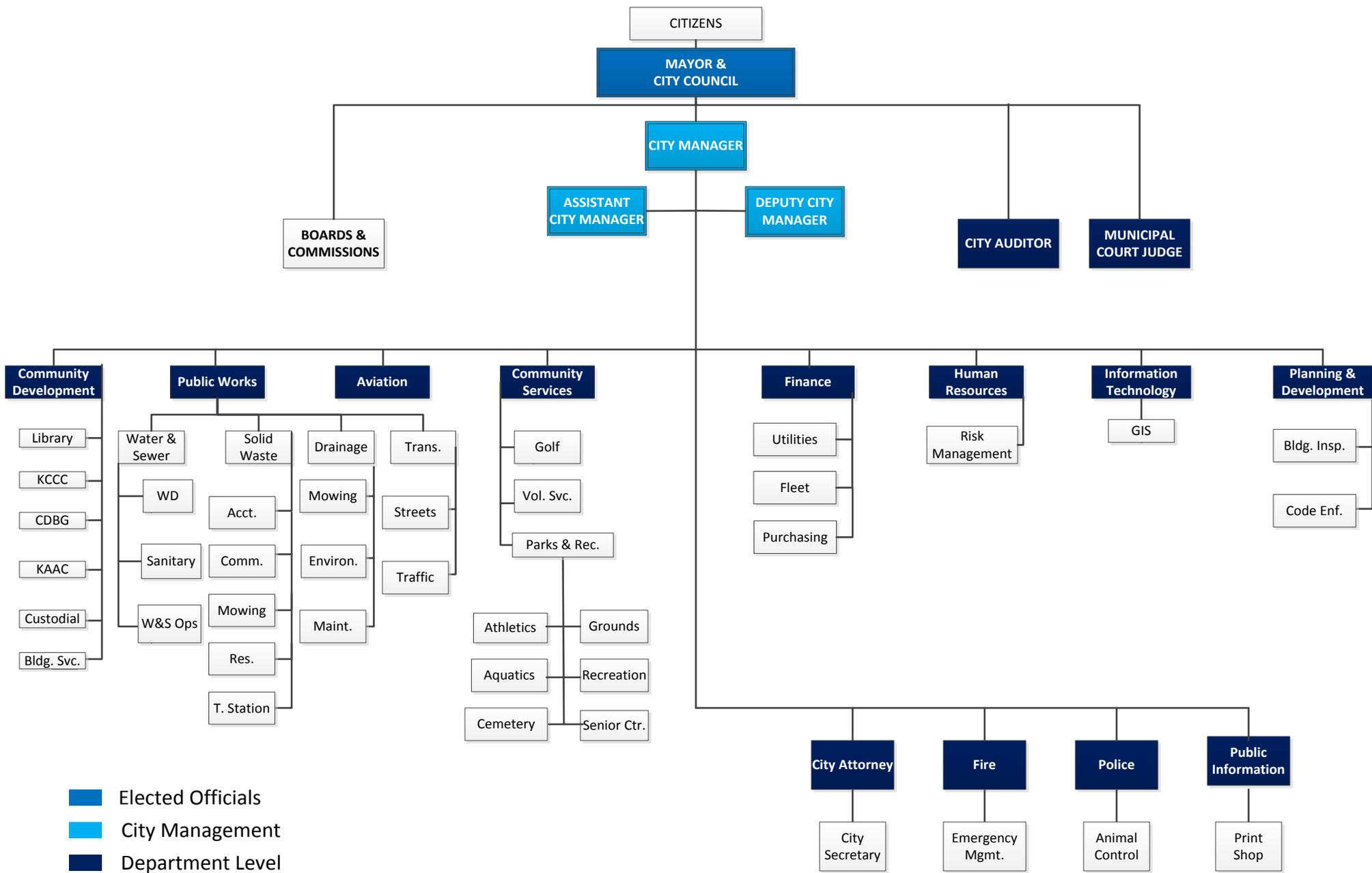
Phone: 254-392-2719
sfleming@killeentexas.gov
 Term expires May 2019

Debbie Nash-King, District 2

Phone: 254-290-1336
dnash-king@killeentexas.gov
 Term expires May 2019

Steve Harris, District 4

Phone: 254-290-0052
stharris@killeentexas.gov
 Term expires May 2019





City Staff

City Manager



Ronald L. Olson

Department Heads

Municipal Court.....	Mark Kimball
City Auditor	Matthew Grady, CPA
Communications	Hilary Shine
City Attorney	Kathy Davis
Finance.....	Jonathan Locke, CPA
Human Resources	Eva Bark
Information Technology.....	Thomas Moore
Community Development.....	Leslie Hinkle
Community Services.....	Brett Williams
Planning & Development	Ray Shanaa
Interim Police.....	Margaret Young
Fire	Brian Brank
Public Works.....	David Olson
Aviation.....	Matt Van Valkenburgh A.A.E.



City of Killeen, Texas
Paid Personnel in Full Time Equivalent (FTE)

	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2017 Estimated Actual</u>	<u>FY 2018 Proposed Budget</u>	<u>% Change from FY 2016</u>
General Fund					
City Manager					
City Manager	2.00	2.00	2.00	2.00	0.00%
Assistant City Manager ¹	2.00	-	1.00	1.00	-50.00%
Deputy City Manager ²	2.00	2.00	2.00	0.34	-83.00%
Total City Manager	<u>6.00</u>	<u>4.00</u>	<u>5.00</u>	<u>3.34</u>	<u>-44.33%</u>
City Auditor	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>0.00%</u>
Municipal Court ^{1,2}	<u>23.00</u>	<u>22.00</u>	<u>22.00</u>	<u>19.68</u>	<u>-14.43%</u>
Communications ³					
Communications	2.50	2.50	2.50	4.90	96.00%
Printing Services ^{4,5}	3.00	3.00	2.00	2.00	-33.33%
Legislative Affairs	-	-	-	0.10	---
Total Communications	<u>5.50</u>	<u>5.50</u>	<u>4.50</u>	<u>7.00</u>	<u>27.27%</u>
City Attorney					
City Attorney ⁴	8.00	7.00	7.00	7.00	-12.50%
City Secretary	1.00	1.00	1.00	1.00	0.00%
Total City Attorney	<u>9.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>-11.11%</u>
Finance					
Finance ^{2,4}	13.00	13.00	13.00	11.00	-15.38%
EMS Billing ⁶	6.00	-	3.26	-	-100.00%
Purchasing ⁵	5.00	5.00	5.00	5.00	0.00%
Lien Services ¹⁸	-	-	-	2.00	---
Total Finance	<u>24.00</u>	<u>18.00</u>	<u>21.26</u>	<u>18.00</u>	<u>-25.00%</u>
Support Services					
Support Services ⁵	2.00	2.00	-	-	-100.00%
Total Support Services	<u>2.00</u>	<u>2.00</u>	<u>-</u>	<u>-</u>	<u>-100.00%</u>
Human Resources ^{7,17}					
Human Resources	14.00	13.00	13.00	12.00	-14.29%
Total Human Resources	<u>14.00</u>	<u>13.00</u>	<u>13.00</u>	<u>12.00</u>	<u>-14.29%</u>
Information Technology ^{2,8,17}	<u>19.00</u>	<u>19.00</u>	<u>17.00</u>	<u>-</u>	<u>-100.00%</u>
Community Services					
Administration ⁹	-	-	-	3.00	---
Volunteer Services	3.00	3.00	3.00	3.00	0.00%
Golf Course ^{2,4}	20.15	19.02	19.02	16.89	-16.18%
Community Center ²	3.00	3.00	3.00	2.00	-33.33%
Parks ^{2,4}	37.00	37.99	32.99	31.99	-13.54%
Lions Club Park ^{2,9,10}	15.50	14.00	14.50	7.59	-51.03%
Family Aquatics Center ²	15.26	16.35	16.35	14.25	-6.62%
Recreation ¹⁰	2.00	2.00	2.00	3.00	50.00%
Athletics	3.00	3.00	3.00	3.00	0.00%

City of Killeen, Texas
Paid Personnel in Full Time Equivalent (FTE)

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget	% Change from FY 2016
Cemetery ⁴	5.00	4.00	4.00	4.00	-20.00%
Senior Citizens ¹⁰	4.00	3.00	3.00	3.50	-12.50%
Total Community Services	107.91	105.36	100.86	92.22	-14.54%
Community Development					
Library ^{2,4}	27.00	26.50	25.50	24.34	-9.85%
Arts/Activities Center	6.00	6.00	6.00	6.00	0.00%
Community Development ¹¹	4.00	4.00	4.00	0.98	-75.50%
HOME Program ¹¹	1.00	1.00	1.00	-	-100.00%
Lien Services	2.00	2.00	2.00	-	-100.00%
Building Services ⁵	7.00	7.00	7.00	7.00	0.00%
Custodial Services ^{2,5}	18.00	18.00	18.00	16.00	-11.11%
Total Community Development	65.00	64.50	63.50	54.32	-16.43%
Public Works ¹⁵					
Public Works	0.10	0.10	0.10	0.13	30.00%
Street Operations ¹²	57.00	54.00	54.00	54.00	-5.26%
Engineering ¹³	-	2.30	2.30	3.04	---
Total Public Works	57.10	56.40	56.40	57.17	0.12%
Planning & Development					
Planning & Development	7.00	6.00	6.00	8.00	14.29%
Building & Inspections	14.00	14.00	14.00	14.00	0.00%
Code Enforcement ²	15.00	14.00	14.00	14.00	-6.67%
Total Planning & Development	36.00	34.00	34.00	36.00	0.00%
Police Department					
Police ^{2,4}	368.00	368.00	365.00	342.00	-7.07%
Animal Services ²	18.00	18.00	18.00	16.00	-11.11%
Total Police Department	386.00	386.00	383.00	358.00	-7.25%
Fire Department					
Fire ^{4,19}	237.00	237.00	236.00	236.00	-0.42%
Emergency Management ⁵	1.00	1.00	1.00	1.00	0.00%
Total Fire Department	238.00	238.00	237.00	237.00	-0.42%
TOTAL GENERAL FUND	993.51	976.76	966.52	903.73	-9.04%
Internal Service Funds					
Finance					
Fleet Services ¹⁴	-	26.00	26.00	26.00	---
Total Finance	-	26.00	26.00	26.00	---
Human Resources ¹⁷					
Risk Management	-	-	-	3.00	---
Total Human Resources	-	-	-	3.00	---
Information Technology ^{2,8,17}	-	-	-	24.00	---

City of Killeen, Texas
Paid Personnel in Full Time Equivalent (FTE)

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget	% Change from FY 2016
TOTAL INTERNAL SERVICE FUNDS	-	26.00	26.00	53.00	---
Aviation Funds					
Killeen-Fort Hood Regional Airport					
Aviation Operations ^{2,4}	38.00	37.00	37.00	36.34	-4.37%
Information Technology ¹⁷	1.00	1.00	1.00	-	-100.00%
Total Killeen-Fort Hood Regional Airport	39.00	38.00	38.00	36.34	-6.82%
Skylark Field ²	4.00	4.00	4.00	3.34	-16.50%
TOTAL AVIATION FUNDS	43.00	42.00	42.00	39.68	-7.72%
Solid Waste Fund ¹⁵					
Public Works	0.60	0.60	0.60	1.16	93.33%
Accounting	4.00	4.00	4.00	4.00	0.00%
Residential Services ¹⁶	43.50	39.00	38.00	37.00	-14.94%
Commercial Services	23.00	23.00	23.00	23.00	0.00%
Recycling Program ¹⁶	6.16	5.25	5.16	5.18	-15.91%
Transfer Station	15.50	15.50	15.50	15.50	0.00%
Mowing	21.50	20.50	20.50	16.50	-23.26%
TOTAL SOLID WASTE FUND	114.26	107.85	106.76	102.34	-10.43%
Water & Sewer Fund ¹⁵					
Finance					
Utility Collections	40.50	39.50	39.50	39.50	-2.47%
Total Finance	40.50	39.50	39.50	39.50	-2.47%
Public Works	1.20	1.20	1.20	1.56	30.00%
Fleet Services	27.00	-	-	-	-100.00%
Information Technology ¹⁷	5.00	5.00	5.00	-	-100.00%
Water Distribution	19.00	19.00	19.00	19.00	0.00%
Sanitary Sewers	15.00	18.00	19.00	19.00	26.67%
Water & Sewer Operations	28.00	29.00	29.00	28.00	0.00%
Engineering (includes Trans.) ¹³	13.80	12.20	12.20	11.68	-15.36%

City of Killeen, Texas
Paid Personnel in Full Time Equivalent (FTE)

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget	% Change from FY 2016
Environmental Services	-	-	-	0.80	---
TOTAL WATER & SEWER FUND	149.50	123.90	124.90	119.54	-20.04%
Drainage Utility Fund ¹⁵					
Public Works	0.10	0.10	0.10	0.15	50.00%
Engineering (includes Trans.) ¹³	4.00	3.30	3.30	1.28	-68.00%
Streets	-	-	-	2.00	---
Drainage Maintenance	35.20	35.95	35.95	34.14	-3.01%
Environmental Services	1.20	1.20	1.20	5.20	333.33%
Mowing	-	-	-	0.50	---
TOTAL DRAINAGE UTILITY FUND	40.50	40.55	40.55	43.27	6.84%
Special Revenue Funds					
Killeen Convention & Civic Center					
Conference Center	11.50	10.50	11.00	11.00	-4.35%
Convention & Visitors Bureau	2.50	2.50	2.50	2.50	0.00%
Total Killeen Convention & Civic Center	14.00	13.00	13.50	13.50	-3.57%
Community Development ¹¹					
Housing & Rehabilitation	1.00	1.00	1.00	1.39	39.00%
CDBG Program	-	-	-	2.14	---
HOME Program	-	-	-	0.49	---
Total Community Development	1.00	1.00	1.00	4.02	302.00%
Communications					
Public Education Gov't Channel	3.50	2.50	2.50	-	-100.00%
Total Communications	3.50	2.50	2.50	-	-100.00%
Municipal Court					
Court Security Fund	1.00	1.00	1.00	1.00	0.00%
Juvenile Case Manager Fund	2.00	2.00	2.00	2.00	0.00%
Total Municipal Court	3.00	3.00	3.00	3.00	0.00%
TOTAL SPECIAL REVENUE FUNDS	21.50	19.50	20.00	20.52	-4.56%
Capital Projects Fund					
2012 Pass Through Financing	4.00	-	-	-	-100.00%
2013 Water & Sewer Imprv Fund	4.00	-	-	-	-100.00%
TOTAL CAPITAL PROJECTS FUND	8.00	-	-	-	-100.00%
TOTAL ALL FUNDS	1,370.27	1,336.56	1,326.73	1,282.08	-6.44%

City of Killeen, Texas

Paid Personnel in Full Time Equivalent (FTE)

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget	% Change from FY 2016
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- ¹ - Unfunded/frozen position in FY 2017 added back during fiscal year
- ² - Positions are being eliminated in FY 2018 and any filled positions will be funded through 1/31/18
- ³ - Public Information Office was renamed Communications and a Legislative Affairs Division was added in FY 2018
- ⁴ - Positions unfunded and/or frozen in FY 2017
- ⁵ - Support Services Department was eliminated in FY 2017 - all divisions were moved to new departments except Support Services Division
- ⁶ - EMS billing outsourcing took longer to implement than originally intended, actual termination of division was in May 2017
- ⁷ - New Risk Management Division created within Human Resources in FY 2018
- ⁸ - Network, Computer & Help Desk Technician positions were frozen in FY 2017, Help Desk and Computer Technicians were restored during FY 2017
- ⁹ - In FY 2018, moved Community Services Administration staff from Lions Club Park Operations to a new division
- ¹⁰ - In FY 2018, moved Recreation Supervisor position from Lions Club Park Operations to Recreation division; moved part-time Recreation Assistant to Senior Citizens
- ¹¹ - Transferring grant funded positions to the CDBG & HOME Grant Fund
- ¹² - In FY 2018, combined Streets and Traffic into Street Operations Division
- ¹³ - In FY 2018, changed Transportation to Engineering and when applicable, combined the two divisions
- ¹⁴ - In FY 2017, set up Fleet Services as an Internal Service Fund and moved employees from Water & Sewer Fund
- ¹⁵ - In FY 2018, Public Works redistributed positions based on work assignments and responsibilities
- ¹⁶ - In FY 2017, eliminated curbside recycling program that eliminated 4 full-time Equipment Operator positions and 1 part-time Recycling Attendant
- ¹⁷ - In FY 2018, Human Resources new Risk Management Division and Information Technology Department were set up as Internal Service Funds
- ¹⁸ - In FY 2018, transferred Lien Services to the Finance Department
- ¹⁹ - In FY 2016, the Fire Department obtained a SAFER grant to hire 37 positions





Community Information

Community Information

The City of Killeen was born May 15, 1882, when the Santa Fe Railroad extended its line westward through central Texas. Killeen, in Bell County, is centrally located in Texas along US Highway 190. Situated 17 miles East of Interstate 35, Killeen is just a short drive to major metropolitan areas like Austin (70 miles), San Antonio (150 miles), Houston (190 miles), and Dallas (160 miles).

Named for Frank P. Killeen, an official of the railroad in Galveston, some believe that Killeen may have been among the railroad dignitaries on the train that arrived to mark the beginning of the town, but it has never been confirmed. The town of about 300 people became a shipping point of the area for agricultural products, cotton in particular.

In the next 60 years, the city prospered and grew to over 1,200 people. In 1942, this small railroad town became home to military post Camp Hood. The military camp's impact was tremendous, more than quintupling Killeen's population in its first few years.

After World War II, the Army was looking for a place to train soldiers in tank destroyer tactics, and Killeen fit the bill. Camp Hood was named for Confederate General John Bell Hood. The initial installation covered 160,000 acres, which encompassed most of Killeen's best farming land, forcing many families from their homesteads. In 1950, the camp was declared a permanent post changing its name to Fort Hood.

Killeen was now a military town, so its goal became to make it the best town for military families to live. Supporting our soldiers and their families is still the top priority today.

The town and the fort grew together. Killeen worked to develop infrastructure that would incorporate the military base and its needs. Immediate needs were water leading to the construction of Belton Lake and later, Stillhouse Hollow Reservoir, the construction of better highways to meet military and civilian travel needs, major construction to provide housing, and an accompanying growth in retail business.

In ensuing years, the city secured facilities like libraries, hotels, shopping centers, an airport, golf course, and more recently, a community theater, top-notch movie theater, restaurants, and a civic and conference center.

This small agriculture, turned railroad, turned military town, now has a population of over 130,000 people. With tremendous growth in retail trade and in dining facilities in the late 90s, Killeen has spread its trade area to cover a 100-mile stretch of Central Texas pulling people in to take advantage of the special services the city offers.

The adoption of the City Charter in 1949 established the Council-Manager form of government that the City of Killeen still operates under today. The mayor is the city's chief elected officer and presides over the city's seven-member City Council, which sets all policy. The City Manager oversees the operations and administration of the city.

The city council has four district members representing specific geographical areas of the city and three at large members representing the city as a whole. Terms for the mayor and all council members are two years, with a three-consecutive-term limitation for each office. The city holds nonpartisan elections each May with the terms staggered so about half the council is elected each year. The mayor and the at-large council members are elected in even-numbered years, while the four district council members are elected in odd-numbered years.

Policy making and legislative authority are vested in the city council, which is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the city manager.

The city manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government, and for appointing department heads.

With over 1,300 regular employees, the city is one of the largest employers in the Killeen area. In addition to police and fire forces, the city owns and operates its own emergency medical services, water, sewer, and garbage utilities, two airports, an 18-hole golf course, a public library system with two locations, an Arts and Activities center and numerous parks and recreation facilities, including two public swimming pools and a family aquatics center.

The City of Killeen continues to enjoy a favorable economic environment. The city's economy is primarily military and service-oriented. Fort Hood is the largest armored military installation in the nation. Located adjacent to Killeen, the post covers an area of 340 square miles. Fort Hood is the only post in the United States capable of stationing and training two armored divisions and is the Army's "premier installation to train and deploy heavy forces." Fort Hood is the largest single location employer in the State of Texas with over 33,000 soldiers and more than 13,000 civilians and contractors. Fort Hood's total economic impact is estimated at \$25.3 billion statewide.

Killeen is served by Scott & White Health Care with one hospital, Metroplex Hospital and Pavilion, which offers a full range of medical services with 245 beds on a multi-campus facility, and 9 clinics including an urgent care clinic. They offer referral service to specialists in their regional hospital located 25 miles away in Temple. The military community is served by the 128-bed Carl R. Darnall Army Medical Center and satellite clinics. Construction for the new Carl R. Darnall Army Medical Center began in December 2010 and was completed in April 2016.

Killeen boasts a high quality education for students from kindergarten through graduate school. The Killeen Independent School District is the largest school district between Dallas and Austin and has grown from an enrollment of 20,413 students in 1986-87 to an estimated enrollment of over 44,000 for 2016-17. KISD employs over 6,200 teachers and support personnel to serve over 50 district campuses and is the area's second largest employer. Students attend classes at thirty-two elementary schools (K-

5), eleven middle schools (6-8), four high schools (9-12), two alternative schools, the KISD Career Center and several specialized campuses. KISD is accredited by the Texas Education Agency. Central Texas College is a public, open-admission community college offering associate degrees and certificate programs in various fields. Texas A&M University - Central Texas in Killeen is a unique university, offering upper-level undergraduate and graduate courses toward bachelor's and master's degrees and currently serves over 2,500 students providing a wide range of flexible course schedules. Within a one hour drive of Killeen, there are several major four-year universities including: 1) University of Texas - Austin, Texas, 2) Baylor University - Waco, Texas, 3) Southwestern University - Georgetown, Texas and 4) University of Mary Hardin Baylor - Belton, Texas.

Killeen offers many services of a metropolitan city while maintaining the quality of life of a smaller town. Killeen has a shopping center with a large mall anchored by major department stores and numerous retail shopping centers. The city also has dozens of chain and local restaurants featuring cuisines from all over the world. There is plenty of entertainment including bowling alleys, a stadium, movie theater, community theatre, skating rinks, auto race track, water park, and much more. Water sports enthusiasts are just a short drive from Belton and Stillhouse Hollow Lakes. Killeen also has over 135 service clubs, associations, and organizations that may be found within the community. The Killeen community has over 100 churches representing most every religious denomination.

Nomination to National Register of Historic Places

The Texas Historical Commission's State Board of Review has approved nine blocks of downtown Killeen for listing on the National Register of Historic Places, a nomination that should secure the area for the federal designation. It will be the first National Register District in the State of Texas that is heavily influenced by mid-century architecture. City staff worked with Preservation Central, Inc. to complete a National Register of Historic Places Nomination form for the Downtown District. The National Register of Historic Places (NRHP) is a federal program that provides national recognition to historically or architecturally significant properties and denotes it is worthy of preservation. A NRHP designation helps to increase awareness, within the community and outside the community of the city's historic resources.







FY 2018 Budget & Tax Calendar

Preliminary & Tentative

Date	Event
July 25 th	<ul style="list-style-type: none"> • Deadline for Chief Appraiser to deliver Certified Tax Roll
August 1 st	<ul style="list-style-type: none"> • City Council Workshop & Special City Council Meeting – Present Proposed Budget to Council • Budget Workshop 1 of 4 – Provide overview of FY 2018 Proposed Budget • Council announces public hearing on budget
August 2 nd	<ul style="list-style-type: none"> • File Budget with City Secretary
August 8 th	<ul style="list-style-type: none"> • City Council Meeting and Special City Council Workshop to receive feedback following initial budget presentation • Budget Workshop 2 of 4 – General Fund Departments
August 15 th	<ul style="list-style-type: none"> • Budget Workshop 3 of 4 – Follow-up to Budget Workshop #2; Aviation, Water & Sewer, Solid Waste, & Drainage Departments
August 22 nd	<ul style="list-style-type: none"> • Special City Council Budget Workshop 4 of 4 – Follow-up to Budget Workshop #3; Community Partners (Bell County Health District; HOP, KVI, Bell County Communications Center, & KEDC/Chamber). Receive feedback on Community Partners from City Council. • City Council Meeting – <ul style="list-style-type: none"> ○ Budget public hearing 1 of 2 ○ Set tax rate by taking record vote and scheduling public hearing (set date, time, and place of public hearing)
August 29 th	<ul style="list-style-type: none"> • Optional Day for Special City Council Meeting or Workshop
End of August, beginning of September	<ul style="list-style-type: none"> • City Manager – Citizen Engagement
September 5 th	<ul style="list-style-type: none"> • Special City Council Meeting – Tax increase public hearing 1 of 2
September 12 th	<ul style="list-style-type: none"> • City Council Meeting – <ul style="list-style-type: none"> ○ Budget public hearing 2 of 2 ○ Tax increase public hearing 2 of 2
September 19 th	<ul style="list-style-type: none"> • Special City Council Meeting – Adoption of: <ul style="list-style-type: none"> ○ Budget ○ Approve employee authorizations ○ Fee increase approval ○ Ratify tax increase ○ Adopt I&S and M&O tax rates ○ Set tax rate





City Manager's Message



CITY OF KILLEEN
OFFICE OF THE CITY MANAGER

August 1, 2017

Honorable Mayor, City Council Members, and Residents of Killeen:

It is my pleasure to submit the City of Killeen's Fiscal Year 2017-18 budget and plan of municipal services. The budget document as presented includes operating budgets and funding for the Capital Improvement Program. The budget establishes the framework the City will follow in providing for the delivery of services, facilities, and infrastructure to the citizens of Killeen.

This budget and plan of municipal services represents the combined efforts and input from citizens, City Council, and City staff. Essential components of our success are the development of priorities by City Council and adherence to the City's mission. Each department has a mission with corresponding mission elements that are aligned with the City's mission. With a clear view of the mission, the City Council and staff are able to position Killeen to be the best City in the State of Texas in delivering municipal services.

The budget was prepared by providing departments with budget targets. The budget targets were calculated based upon the estimated available resources the City will have for each respective fund. Departments submitted budgets that enabled them to best meet their mission. Department heads created decision packages for programs or services that could not be funded within their budget target. The decision packages were evaluated and approved or disapproved based on priorities and available resources by the Executive Team consisting of the City Manager, Assistant City Manager, and Deputy City Manager.

The combined operating revenue budget for FY 2017-18 totals \$181.5 million, which is \$9.8 million or 5.7% higher than the FY 2016-17 Adopted Budget and \$9.1 million or 5.3% higher than the FY 2016-17 end-of-year estimated actual amount. There are no proposed changes to the property tax rate or user fee rates. The increase in revenue is primarily attributed to ad valorem taxes due to higher reappraisal valuations and projected population growth that will increase water, wastewater, and solid waste revenues.

The budget as presented has a total combined operating expenditure budget of \$180.2, which is a \$6.4 million or 3.7% increase from the FY 2016-17 Adopted Budget and a \$3.4 million or 1.9% increase from the FY 2016-17 end-of-year estimated actual amount. The increase in expenditures is primarily due to employee salary and benefits and replacing fleet.

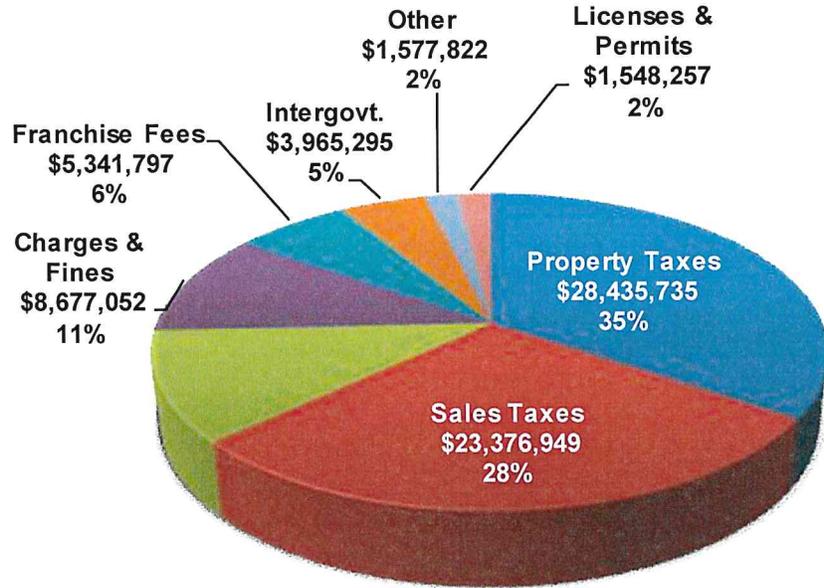
Operating expenditures are budgeted to be \$1.3 million less than revenues. With the exception of the Killeen-Fort Hood Regional Airport Fund, the City of Killeen's operating budgets are balanced for FY 2017-18.

Fund	Revenues FY 17-18	Expenditures FY 17-18
General	\$82,128,036	\$82,128,036
Water & Sewer	40,924,938	40,924,938
Solid Waste	18,058,725	17,413,996
Debt Service	16,417,853	15,736,661
Internal Service Funds	10,145,929	10,121,060
Special Revenue	5,695,634	5,693,009
Drainage	4,220,262	4,970,262
Aviation	3,902,833	3,226,614
Total	\$181,494,210	\$180,214,576

The citywide budget includes 1,282 full time equivalents (FTE), a decrease of 54 FTEs or 4.1% from the FY 2016-17 Adopted Budget and a decrease of 44 FTEs or 3.4% from the FY 2016-17 end-of-year estimated actual amount. The majority of the unfunded FTEs are vacant. Even though there will be a reduction in the number of funded FTEs, there will be no material service reductions.

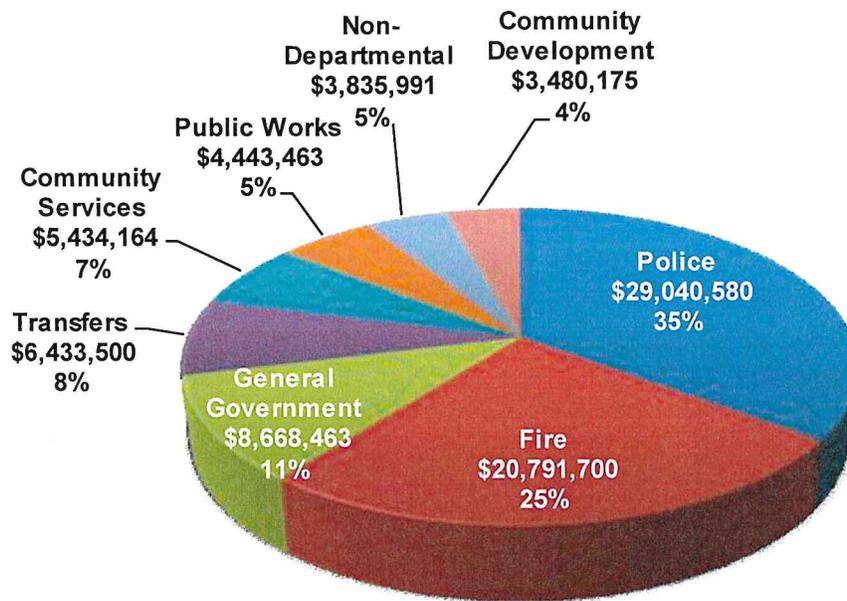
The General Fund is the general operating fund of the City. It accounts for all financial resources except those required to be accounted for in other funds. It is primarily supported by taxes. General Fund revenues are expected to total \$82.1 million, a \$3.1 million or 4.0% increase over the FY 2016-17 Adopted Budget and a \$2.0 million or 2.4% increase over the FY 2016-17 end-of-year estimated actual amount. The increase in revenue is attributable to higher reappraisal valuations and a shift in the tax rate from debt to operations due to the receipt of TxDot Pass Through Financing payments. The property tax rate will remain the same at 74.98¢ per \$100 of property valuation.

Fiscal Year 2017-18 General Fund Revenues: \$82,128,036



General Fund expenditures for Fiscal Year 2017-18 are budgeted at \$82.1 million, which is a \$1.7 million or 2% increase over the FY 2016-17 Adopted Budget and a \$2.2 million or 2.7% increase over the FY 2016-17 end-of-year estimated actual amount. This increase is primarily attributable to investment into the City's fleet and Capital Improvement Program. The General Fund will replace a total of \$2.4 million of fleet and will fund \$1.5 million in capital improvement projects.

Fiscal Year 2017-18 General Fund Expenditures: \$82,128,036



Killeen experienced growth in assessed property valuation. According to the Bell County Appraisal District, the 2017 certified adjusted taxable value for the City of Killeen is \$5.49 billion. This represents a \$389 million increase or 7.6% over the 2016 certified taxable value. Of that amount, \$122 million is from new property added to the roll.

The loss of taxable value as a result of the Disabled Veteran Exemption continues to be an area of concern. The taxable value of properties that qualify for the exemption increased \$123 million or 26.8% from the 2016 to 2017 certified tax roll. The total value of exempted properties under the program is now at \$583 million, which represents more than \$4.3 million in lost revenue or 7.3 cents on the tax rate.

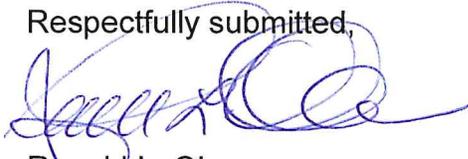
Water and wastewater rates will remain the same for all customers. The average residential household water rate is \$28.55 per month. The average residential wastewater rate is \$33.96 per month.

The solid waste rate will remain the same for all customers. The average residential solid waste rate is \$19.78 per month. This includes refuse collection, disposal, and up to 300 pounds of bulk waste disposal per month.

Storm water rates will also remain the same for all customers. The average residential storm water rate is \$6.00 per month. The combined average residential utility bill (water, wastewater, solid waste, and storm water) is \$88.29 per month.

The proposed Fiscal Year 2017-18 budget offers the citizens of Killeen a sound financial plan. As the City continues to grow, we must focus on our long-range financial planning to ensure the financial health and sustainability of Killeen. I want to thank the City Council, boards and commissions, citizens, and City staff for their time and effort throughout the budget process and for their continued commitment to the success of our City.

Respectfully submitted,



Ronald L. Olson
City Manager



Strategic Plan



FO *vision* FO

City of Killeen, Texas
Strategic Plan





Scott Cospers
Mayor

Elizabeth Blackstone
Mayor Pro Tem

Jonathan Okray
Councilmember At Large

Juan Rivera
Councilmember At Large

Glenn Morrison
City Manager

Wayne Gilmore
Councilmember District 1

Jose Segarra
Councilmember District 2

Terry Clark
Councilmember District 3

Steve Harris
Councilmember District 4

City Of Killeen Mission:

- ⊕ To ensure an exceptional quality of life and long-term success for Killeen.

Our Vision for Killeen in 2030:

- ⊕ The success center of Central Texas.

A community for:

- ⊕ Family and Leisure Lifestyle
- ⊕ Business and Job Opportunities
- ⊕ Quality Neighborhoods with a Wide Range of Housing
- ⊕ A Full Range of Educational Opportunities and Medical Services

Goal #1: Quality Community Development and Revitalization

- ⊕ Maintain a balance of affordable and higher-end housing
- ⊕ Complete downtown redevelopment
- ⊕ Revitalize residential neighborhoods in older sections of city
- ⊕ Promote compliance with quality housing standards and codes
- ⊕ Maintain up-to-date land use and annexation plans that are targeted to achieve the vision for Killeen



Goal #2: Preserving, Enhancing, and Leveraging Partnership with Fort Hood

- + Enhance the working relationship with Fort Hood as the model for military – civilian partnership
- + Ensure that Fort Hood retains and expands its leadership position in the US armed forces
- + Work in partnership with Fort Hood to enhance economic development opportunities
- + Work in partnership with Fort Hood to enhance cultural, quality of life, and medical services
- + Prevent encroachment into the training space required at Fort Hood



Goal #3: Safety and Security

- ⊕ Provide effective and efficient police, fire and EMS to achieve lower response time and a lower crime rate
- ⊕ Maintain state-of-the-art public safety communications
- ⊕ Engage community in public safety programs and initiatives
- ⊕ Stay up with technology to improve effectiveness and efficiency of services
- ⊕ Maintain/Improve the city's ability to respond to all large scale emergencies
- ⊕ Maintain state-of-the-art public safety and courts facilities



Goal #4: Financial Stability



- ⊕ Maintain a stable tax rate and predictable income stream
- ⊗ Maintain cash reserve policies
- ⊕ Maintain long-range financial plans and update them annually

Goal #5: Improved Efficient and Effective Transportation System



- Continue to address congestion and street conditions as related to local traffic flow
- Expand air service to the area
- Address connectivity to I-35
- Support enhancements to a public transportation system to improve mobility

Goal #6: Preserve and Promote a Positive City Image

- ⊗ Enhance public information initiatives
- ⊕ Maintain quality public facilities
- ⊕ Increase the ability of citizens and visitors to navigate in the city
- ⊕ Increase customer service levels to external customers
- ⊗ Increase customer service levels to internal customers



Goal #7: Foster a Sense of Community and Provide an Exceptional Quality of Life

- ⊕ Encourage community involvement in volunteer activities that strengthen the city
- ⊕ Expand parks and recreation programs to meet the needs of a growing population
- ⊕ Make Killeen's diversity a strength in promoting activities for individuals and families
- ⊕ Promote health and social service programs to meet the needs of a diverse population
- ⊕ Increase cultural arts and library programs



Goal #8: Targeted Economic Development



- Promote diversity in economic development
- Revitalize downtown as an economic development center for the city
- Expand economic opportunities for the airport
- Fully utilize the Killeen Civic & Conference Center as a tool to draw meetings, events, and visitors
- Establish Killeen as a partner to provide premier medical services in the region
- Establish Killeen as a host to the defense industry with a significant presence from companies that serve the military

Goal #9: Quality Educational Opportunities

- ⊕ Support Killeen ISD in becoming a great learning organization where each student every day engages in interesting, challenging, and satisfying experiences that result in profound learning
- ⊕ Promote the opening of Texas A&M University – Central Texas and establish it as a preeminent university for research
- ⊕ Support Central Texas College as a valued resource for training a highly qualified labor force



Goal #10: Sound Infrastructure



- ⊕ Update a master plan for Solid Waste every 5 years
- ⊕ Create and update master plans for water, sewer, and street maintenance
- ⊗ Develop sustainable solutions to drainage problems
- ⊕ Require proper engineering and planning for infrastructure in new development
- ⊗ Complete current 3-year planning cycle and bond plan
- ⊕ Preserve Killeen's access to water supplies

Goal #11: Recruiting and Maintaining a Talented and Committed Workforce for the City of Killeen



- ⊕ Sustain a working environment that attracts and retains highly qualified and motivated people who appreciate the opportunity to do exciting work
- ⊕ Maintain a competitive salary and benefits program
- ⊗ Establish a reputation as the city that grows future leaders in municipal government
- ⊗ Promote a sense of urgency in the delivery of services
- ⊕ Maintain a commitment to ethics, integrity, and diversity in the delivery of services

Goal #12: Local and Central Texas Regional Leadership

Promote Killeen's involvement and leadership on committees setting direction for the region

Build relationships that influence decisions in areas where we have an interest

Maintain leadership role on legislative issues at the state and federal levels



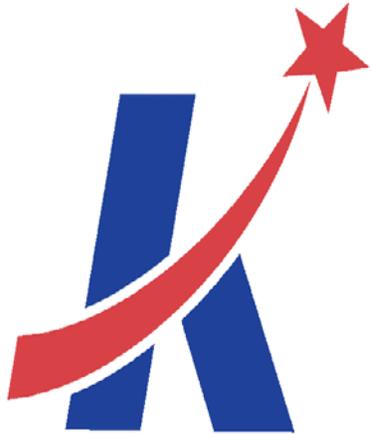


2030 Strategic Plan
Adopted December 11, 2007



City of Killeen

www.killeentexas.gov | 501-7600



Budget Summary

CITY OF KILLEEN
Budget Summary - All Funds
FY 2018

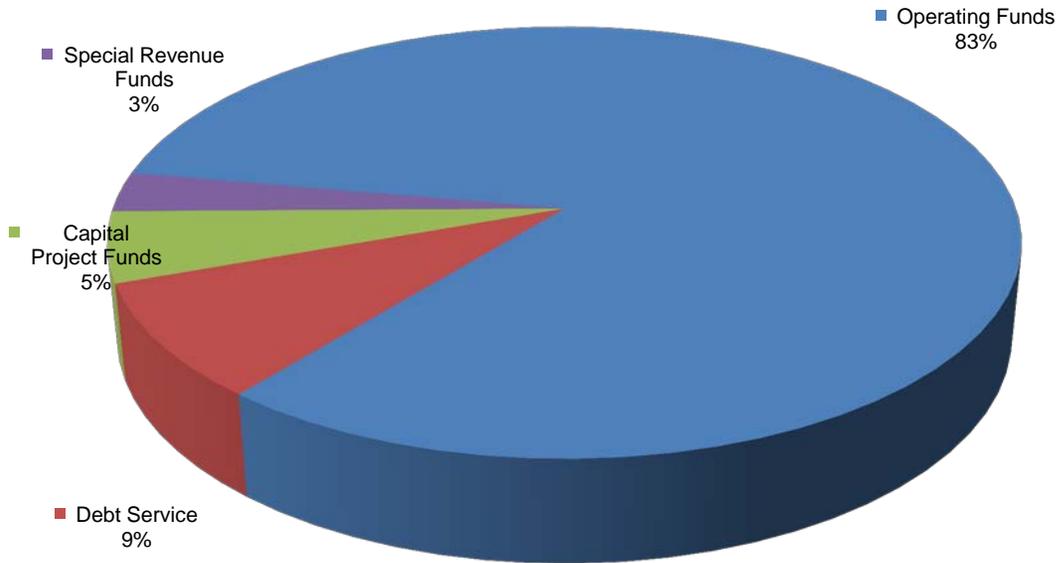
	Projected Beginning Fund Balance	FY 2018 Revenues	FY 2018 Expenditures	Change in Fund Balance	Projected Ending Fund Balance	Fund Balance Reserve
Operating Funds						
* General Fund	\$ 17,651,699	\$ 82,128,036	\$ 82,128,036	\$ -	\$ 17,651,699	22.92%
* Aviation Fund - Killeen-Fort Hood Regional Airpor	(243,664)	2,558,247	2,662,135	(103,888)	(347,552)	-13.06%
* Aviation Fund - Skylark Field	641,828	399,163	552,479	(153,316)	488,512	88.42%
* Solid Waste Fund	4,560,475	18,058,725	17,413,996	644,729	5,205,204	34.26%
* Water & Sewer Fund	12,653,987	40,924,938	40,924,938	-	12,653,987	37.61%
* Drainage Utility Fund	4,479,650	4,220,262	4,970,262	(750,000)	3,729,650	118.52%
* Internal Service Fund (FRP)	14,417	6,083,881	6,059,012	24,869	39,286	0.97%
* Internal Service Fund (Risk Management)	-	1,281,989	1,281,989	-	-	0.97%
* Internal Service Fund (Information Technology)	-	2,780,059	2,780,059	-	-	2.64%
Subtotal Operating Funds	39,758,392	158,435,300	158,772,906	(337,606)	39,420,786	24.83%
Debt Service Fund *	2,681,264	16,417,853	15,736,661	681,192	3,362,456	21.37%
Special Revenue Funds						
Law Enforcement Grant	3,128	138,303	138,303	-	3,128	
Police State Seizure	150,776	-	-	-	150,776	
Police Federal Seizure	48,228	-	-	-	48,228	
Emergency Management Fund	1,745	-	-	-	1,745	
Hotel Occupancy Tax	(54,125)	2,481,875	2,274,599	207,276	153,151	
KCCC Fountain	17,592	-	-	-	17,592	
Cablesystem PEG	699,274	209,800	350,000	(140,200)	559,074	
Library Memorial Fund	31,879	-	-	-	31,879	
Community Development Block Grant	267,600	1,215,457	1,229,395	(13,938)	253,662	
Community Development - Home Program	193,405	853,301	818,646	34,655	228,060	
Tax Increment Fund	446,411	229,533	-	229,533	675,944	
Parks Donations	129,549	280,000	280,000	-	129,549	
Teen Court	6,432	1,724	2,320	(596)	5,836	
Court Technology Fund	118,242	45,684	89,428	(43,744)	74,498	
Court Security Fee Fund	157,364	36,721	45,012	(8,291)	149,073	
Court Juvenile Case Manager Fund	481,015	68,775	98,508	(29,733)	451,282	
Fire Department Special Revenue	2,019	-	-	-	2,019	
Animal Control Donations Fund	27,042	15,970	20,000	(4,030)	23,012	
Child Safety Fund	73,014	35,000	186,000	(151,000)	(77,986)	
Police Department Donations Fund	53,657	83,491	160,798	(77,307)	(23,650)	
Subtotal Special Revenue Funds	2,854,247	5,695,634	5,693,009	2,625	2,856,872	50.18%
Capital Projects Funds						
PTF 190/2410 Construction Fund	75,063	-	2,000	(2,000)	73,063	
PTF 195/201 Construction Fund	852,613	-	1,600	(1,600)	851,013	
2011 C/O Construction Fund	1,371,882	-	1,100,000	(1,100,000)	271,882	
2012 G/O Construction Fund	135,452	-	-	-	135,452	
Downtown Improvements	78,118	-	-	-	78,118	
2014 C/O Construction Fund	442,923	-	353,000	(353,000)	89,923	
2014 G/O Construction Fund	3,769,628	1,639,594	2,986,619	(1,347,025)	2,422,603	
Governmental Capital Projects	18	7,086,783	7,083,783	3,000	3,018	
Golf Capital Project Fund	17,907	67,093	85,000	(17,907)	0	
Rosewood Extension Grant	434,392	-	-	-	434,392	
Aviation Customer Facility Charge	1,783,007	272,423	-	272,423	2,055,430	
Aviation DEAG	1,404,210	-	-	-	1,404,210	
Passenger Facility Charge Fund	861,075	673,000	12,000	661,000	1,522,075	
2013 Water & Sewer Improvement Bond	6,726,513	-	2,382,571	(2,382,571)	4,343,942	
W/S Capital Projects Fund	1,527	-	-	-	1,527	
2006 Drainage CO Bonds	1,092,690	-	822,420	(822,420)	270,270	
Drainage Utility Fund CIP	-	320,600	320,600	-	-	
Subtotal Capital Projects Funds	19,047,018	10,059,493	15,149,593	(5,090,100)	13,956,918	92.13%
Total All Funds	\$ 64,340,921	\$ 190,608,280	\$ 195,352,169	\$ (4,743,889)	\$ 59,597,032	30.51%

CITY OF KILLEEN
Combined Annual Budget Summary
FY 2018

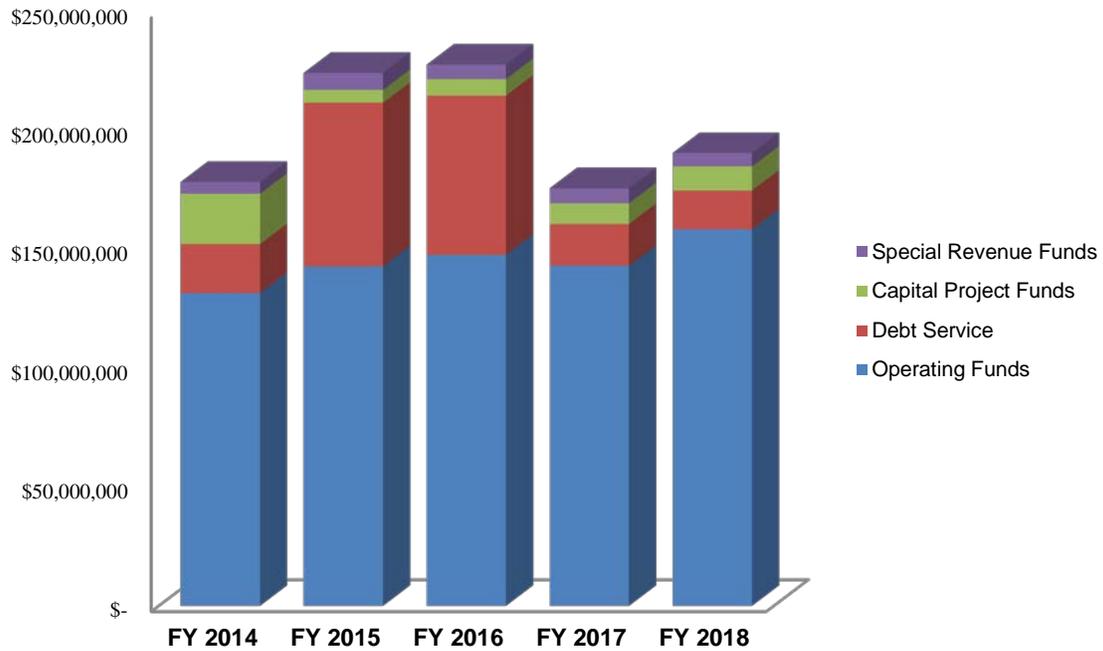
	FY 2016 Actuals	FY 2017 Budget	FY 2018 Budget
Revenues			
General Fund	\$ 77,847,620	\$ 79,032,409	\$ 82,128,036
Aviation Funds	3,666,185	3,643,449	2,957,410
Solid Waste Fund	17,736,045	17,790,785	18,058,725
Water & Sewer Fund	38,925,079	39,508,750	40,924,938
Drainage Utility Fund	4,044,349	4,072,452	4,220,262
Internal Service Fund (FRP)	5,515,354	3,338,000	6,083,881
Internal Service Fund (Risk Management)	-	-	1,281,989
Internal Service Fund (Information Technolo	-	-	2,780,059
Debt Service Fund	67,060,811	17,625,099	16,417,853
Special Revenue Funds	6,021,886	6,773,135	5,695,634
Capital Projects Funds	6,991,797	8,674,253	10,059,493
Total Revenues	227,809,126	180,458,332	190,608,280
Operating Expenditures			
General Fund	75,420,126	78,344,083	77,028,512
Aviation Funds	3,031,008	3,579,797	3,214,614
Solid Waste Fund	13,935,331	16,620,863	15,193,933
Water & Sewer Fund	31,610,377	33,799,640	33,648,500
Drainage Utility Fund	2,482,797	3,369,502	3,146,925
Internal Service Fund (FRP)	-	1,439,842	1,490,716
Internal Service Fund (Risk Management)	-	-	1,281,989
Internal Service Fund (Information Technolo	-	-	2,526,076
Special Revenue Funds	4,151,245	4,685,049	4,524,949
Total Operating Expenditures	130,630,884	141,838,776	142,056,214
Debt Service			
Solid Waste Fund	723,984	719,960	719,643
Water & Sewer Fund	7,170,715	7,167,341	6,171,911
Drainage Utility Fund	550,537	550,741	541,341
Debt Service Fund	68,379,515	15,457,053	15,736,661
Special Revenue Funds	714,924	740,588	722,060
Total Debt Service	77,539,675	24,635,683	23,891,616
Non-Operating Expenditures			
General Fund	2,901,176	2,102,845	5,099,524
Aviation Funds	430,187	729,734	-
Solid Waste Fund	3,374,381	17,237	1,500,420
Water & Sewer Fund	4,623,449	804,819	1,104,527
Drainage Utility Fund	450,985	316,304	1,281,996
Internal Service Fund (FRP)	183,420	3,107,096	4,568,296
Internal Service Fund (Information Technolo	-	-	253,983
Special Revenue Funds	380,115	274,684	446,000
Capital Projects Funds	27,625,026	28,496,347	15,149,593
Total Non-Operating Expenditures	39,968,739	35,849,066	29,404,339
Total Expenditures	248,139,298	202,323,525	195,352,169
Net Change in Fund Balance	(20,330,172)	(21,865,193)	(4,743,889)
Fund Balance, Beginning			64,340,921
Fund Balance, Ending			\$ 59,597,032

All Funds

-Revenues by Fund FY 2018 Budget-

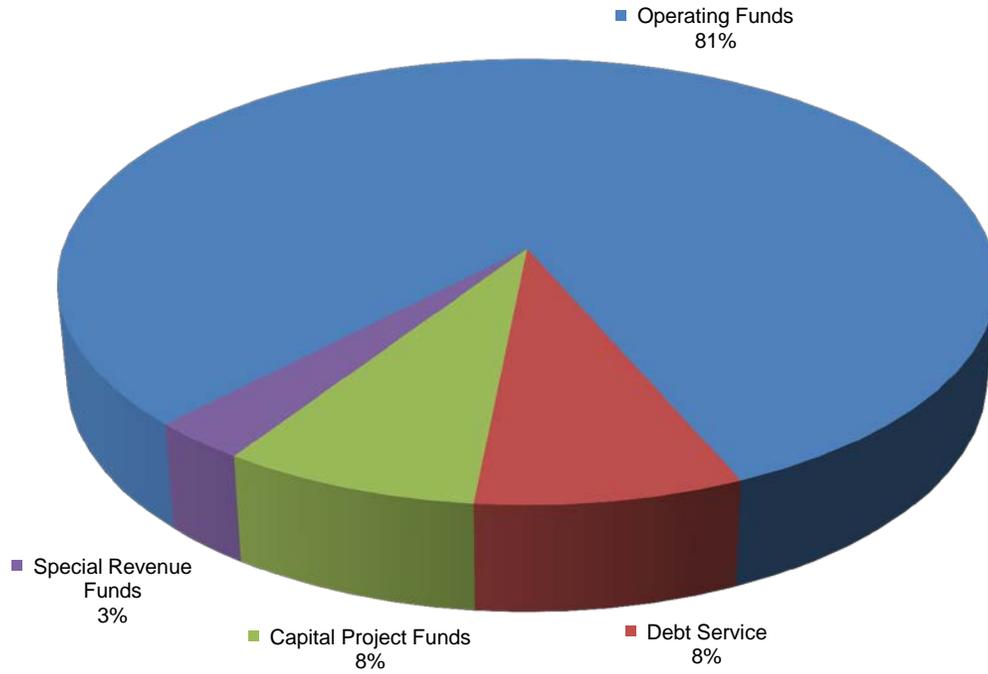


-Revenues by Fund Last Five Years-

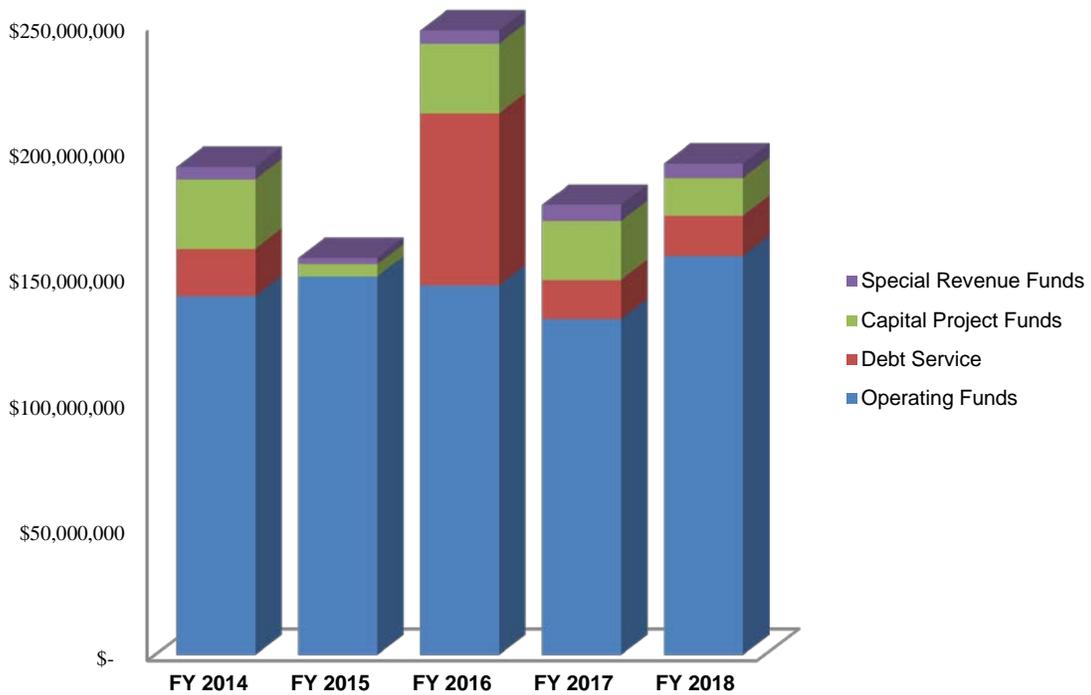


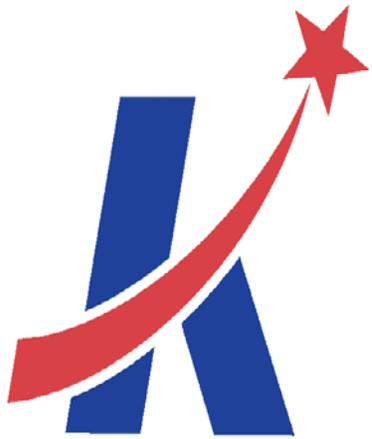
All Funds

-Expenditures by Fund FY 2018 Budget-



-Expenditures by Fund Last Five Years-





General Fund

GENERAL FUND



The primary operating fund of the City of Killeen is the General Fund. The General Fund is used to account for all financial resources not restricted to special or specific projects and/or funds that are not required to be accounted for in a different fund. The use of this fund is outlined by the *Codification of Governmental Accounting and Financial Reporting Standards*, Section 1300.104. The Governmental Accounting Standards Board *Codification*, Section 1300.106, prohibits the use of more than one general fund.

General Fund is used to account for all the financial resources except for those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and franchise taxes.



**General Fund
Budget Summary
FY 2018**

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	Percent of Budget	% Change from FY 2017 Budget
Revenues					
Taxes					
Property Taxes	24,719,856	23,724,272	28,435,735	34.62%	19.86%
Sales Taxes	22,219,355	22,718,639	23,376,949	28.46%	2.90%
Franchise Taxes	5,051,318	5,344,500	5,341,797	6.50%	-0.05%
Total Taxes	51,990,529	51,787,411	57,154,481	69.59%	10.36%
Charges for Services					
Charges for Services	3,294,659	3,659,700	3,459,757	4.21%	-5.46%
Abatements	198,607	235,000	189,191	0.23%	-19.49%
Licenses, Permits and Fees	1,321,275	1,407,618	1,261,993	1.54%	-10.35%
Court Fines and Fees	3,250,021	2,944,418	2,851,871	3.47%	-3.14%
Recreation Fees	1,128,379	1,250,778	1,138,957	1.39%	-8.94%
Golf Fees	1,070,404	1,088,817	1,195,967	1.46%	9.84%
Library Fees	25,753	28,500	30,500	0.04%	7.02%
Animal Control Fees	95,752	102,000	97,073	0.12%	-4.83%
Total Charges for Services	10,384,850	10,716,831	10,225,309	12.45%	-4.59%
Other					
Investment Income	93,968	67,100	177,580	0.22%	164.65%
Contributions and Donations	50,000	-	-	0.00%	100.00%
Miscellaneous Revenues	1,707,877	446,972	1,215,283	1.48%	171.89%
Designated Revenues	9,953	-	-	0.00%	0.00%
Intergovernmental Revenues	3,454,897	6,102,644	3,965,295	4.83%	-35.02%
Lease Revenue	324,777	309,970	184,959	0.23%	-40.33%
Total Other	5,641,472	6,926,686	5,543,117	6.75%	100.00%
Transfers In					
Transfers In From Aviation	-	-	23,079	0.03%	--
Transfers In From Water/Sewer	6,871,755	6,329,091	6,215,849	7.57%	-1.79%
Transfers In From Solid Waste	2,671,315	2,977,174	2,714,774	3.31%	-8.81%
Transfers In From Drainage	287,699	295,216	251,427	0.31%	-14.83%
Transfers In From Other Funds	-	-	-	0.00%	0.00%
Total Transfers In	9,830,769	9,601,481	9,205,129	11.21%	-4.13%
Total Revenues	77,847,620	79,032,409	82,128,036	100.00%	3.92%
Operating Expenditures					
General Government					
City Council	40,989	67,676	54,379	0.07%	-19.65%
City Manager					
City Manager	463,837	616,388	459,670	0.56%	-25.43%
Assistant City Manager	157,130	-	202,852	0.25%	--
Deputy City Manager	229,767	237,696	72,504	0.09%	-69.50%
City Auditor & Compliance Office	123,468	120,536	97,837	0.12%	-18.83%
Total City Manager	974,202	974,620	832,863	1.02%	-14.54%
Municipal Court	939,162	931,913	952,783	1.16%	2.24%
Communications					
Communications	236,797	218,319	492,949	0.60%	125.79%
Printing Services	183,835	211,556	165,843	0.20%	-21.61%
Legislative Affairs	-	-	133,874	0.16%	--
Total Communications	420,632	429,875	792,666	0.97%	84.39%

**General Fund
Budget Summary (continued)
FY 2018**

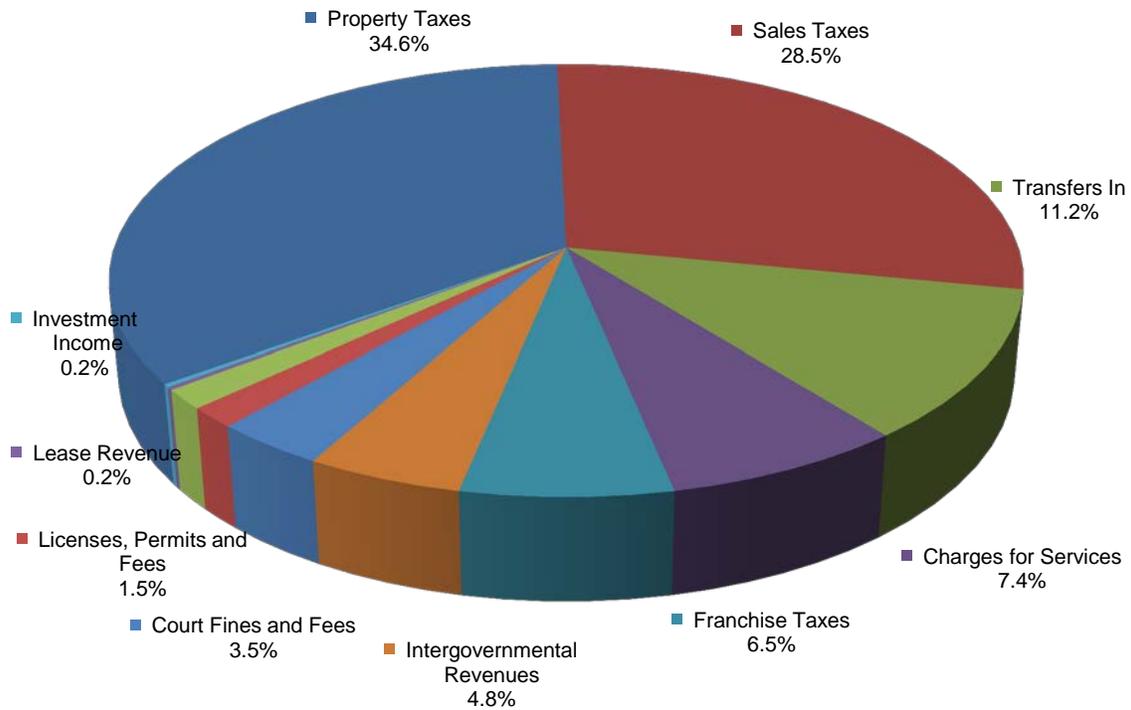
	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	Percent of Budget	% Change
City Attorney					
City Attorney	825,470	847,338	863,985	1.05%	1.96%
City Secretary	132,807	137,294	113,952	0.14%	-17.00%
Total City Attorney	958,277	984,632	977,937	1.19%	-0.68%
Finance					
Finance	1,213,399	1,612,435	1,155,235	1.41%	-28.35%
Purchasing	206,111	273,442	257,224	0.31%	-5.93%
EMS Billing & Collections	246,572	-	-	0.00%	--
Total Finance	1,666,082	1,885,877	1,412,459	1.72%	-25.10%
Support Services	133,248	162,123	-	0.00%	-100.00%
Human Resources					
Human Resources	854,377	1,136,841	1,072,945	1.31%	-5.62%
Employee Assistance Program	176,121	-	-	0.00%	--
Total Human Resources	1,030,498	1,136,841	1,072,945	1.31%	-5.62%
Information Technology	1,703,481	1,627,385	-	0.00%	-100.00%
Planning & Development					
Planning & Development	570,472	587,882	721,731	0.88%	22.77%
Building & Inspection	900,832	875,796	887,005	1.08%	1.28%
Code Enforcement	810,136	789,642	800,034	0.97%	1.32%
Total Planning & Development	2,281,440	2,253,320	2,408,770	2.93%	6.90%
Non-Departmental					
Consolidated	470,117	401,545	722,279	0.88%	79.87%
Municipal Annex	48,839	52,468	52,468	0.06%	0.00%
Public Services	-	-	-	0.00%	0.00%
City Hall	290,405	259,591	164,591	0.20%	-36.60%
Bell County Communication Center	1,152,336	865,548	1,469,885	1.79%	69.82%
Bell County Appraisal District	-	-	461,523		
Designated Funds	-	-	-	0.00%	0.00%
Total Non-Departmental	1,961,697	1,579,152	2,870,746	2.93%	81.79%
Total General Government	12,109,708	12,033,414	11,375,548	13.30%	-5.47%
Public Safety					
Police					
Police	28,605,221	29,873,705	28,201,335	34.37%	-5.60%
Animal Services	877,647	892,432	839,245	1.02%	-5.96%
Total Police	29,482,868	30,766,137	29,040,580	35.36%	-5.61%
Fire					
Fire	19,640,262	21,660,067	20,677,908	25.18%	-4.53%
Emergency Mgmt / Homeland Secu	150,492	120,824	113,792	0.14%	-5.82%
Total Fire	19,790,754	21,780,891	20,791,700	25.32%	-4.54%
Total Public Safety	49,273,622	52,547,028	49,832,280	60.68%	-5.17%
Public Works					
Public Works	1,693	11,444	11,451	0.01%	0.06%
Street Operations	4,559,201	3,744,543	4,232,079	5.15%	13.02%
Engineering	-	493,505	199,933	0.24%	0.00%
Total Public Works	4,560,894	4,249,492	4,443,463	5.40%	4.56%

**General Fund
Budget Summary (continued)
FY 2018**

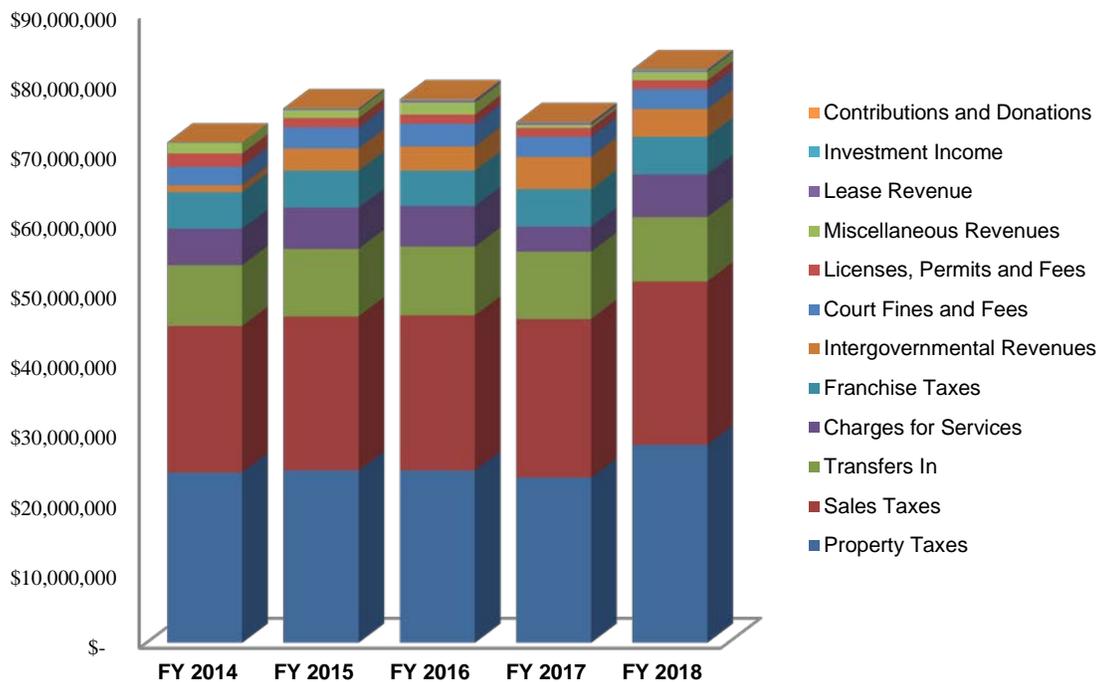
	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	Percent of Budget	% Change
Community Services					
Community Center Administration	-	-	230,905	0.28%	--
Volunteer Services	133,222	150,748	161,848	0.20%	7.36%
Golf Course	1,444,371	1,397,057	1,240,000	1.51%	-11.24%
Community Center Operations	94,802	170,684	129,036	0.16%	-24.40%
Parks	1,894,584	1,743,883	1,818,301	2.21%	4.27%
Lions Club Park Operations	764,421	870,938	472,071	0.57%	-45.80%
Family Aquatics Center	477,790	476,624	451,792	0.55%	-5.21%
Recreation	196,300	204,228	232,807	0.28%	13.99%
Athletics	342,627	344,327	325,689	0.40%	-5.41%
Cemetery	266,997	200,999	189,263	0.23%	-5.84%
Senior Citizens	238,849	168,635	182,452	0.22%	8.19%
Total Community Services	5,853,963	5,728,123	5,434,164	6.61%	-5.13%
Community Development					
Library	1,338,370	1,320,010	1,247,746	1.52%	-5.47%
Killeen Arts and Activities Center	363,881	466,804	441,132	0.54%	-5.50%
Community Development	313,662	335,801	144,317	0.18%	-57.02%
HOME Program	49,380	51,933	-	0.00%	-100.00%
Building Services	814,163	767,437	807,082	0.98%	5.17%
Custodial Services	610,854	705,563	665,250	0.81%	-5.71%
Lien Services	131,629	138,478	143,661	0.17%	3.74%
Total Community Development	3,621,939	3,786,026	3,449,188	4.20%	-8.90%
Operating Transfers					
Transfers To Risk Management	-	-	781,808	0.95%	--
Transfers To Info Tech	-	-	1,039,263	1.27%	--
Transfers To Fleet Services	-	-	672,798	0.82%	--
Total Operating Transfers	-	-	2,493,869	28.66%	--
Total Operating Expenditures	75,420,126	78,344,083	77,028,512	90.19%	-1.68%
Non-Operating Expenditures					
Contributions					
KEDC/GKCC	712,729	362,527	362,527	0.44%	0.00%
Bell County Health District	308,293	308,293	331,368	0.40%	7.48%
Bell County Help Center Utilities	756	500	500	0.00%	0.00%
Elderly Transportation	49,389	50,000	50,000	0.06%	0.00%
HOP/KVI	332,820	295,981	220,850	0.27%	-25.38%
Homeless Shelter	(10,289)	-	-	0.00%	--
Total Contributions	1,393,698	1,017,301	965,245	1.18%	-5.12%
Capital Outlay					
Buildings	1,212,450	-	-	0.00%	0.00%
Motor Vehicles	45,468	-	-	0.00%	0.00%
Machinery & Equipment	12,619	805,495	20,000	0.02%	0.00%
Computer Equipment/Software	10,700	117,337	-	0.00%	-100.00%
Book Collections	150,262	162,712	174,648	0.21%	0.00%
Sound System	35,113	-	-	0.00%	--
Canine	40,866	-	-	0.00%	--
Total Capital Outlay	1,507,478	1,085,544	194,648	0.24%	-82.07%
Transfers Out					
Transfers to CIP	-	-	1,543,971	1.88%	--
Transfers To Fleet Services	-	-	2,395,660	2.92%	0.00%
Total Transfers Out	-	-	3,939,631	4.80%	--
Total Non-Operating Expenditures	2,901,176	2,102,845	5,099,524	6.22%	142.51%
Total Expenditures	78,321,302	80,446,928	82,128,036	96.41%	2.09%
Net Change in Fund Balance	(473,682)	(1,414,519)	-		
Fund Balance, Beginning			17,651,699		
Fund Balance, Ending			\$17,651,699		

General Fund

-Revenues by Source FY 2018 Budget-

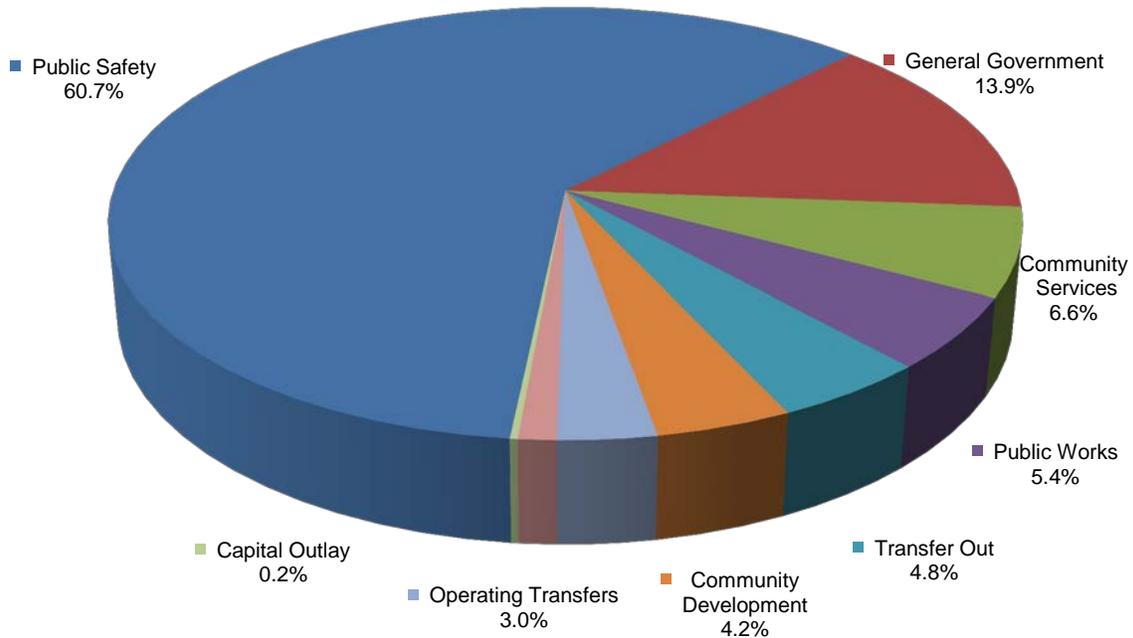


-Revenues by Source Last Five Years-

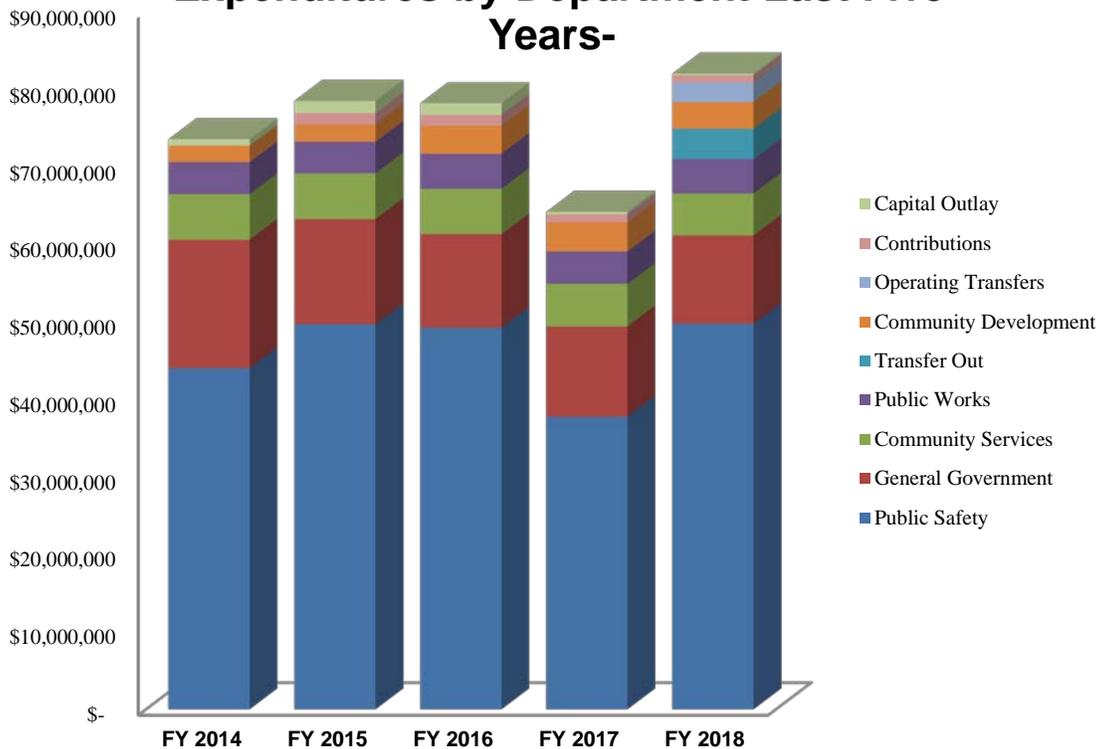


General Fund

-Expenditures by Department FY 2018-



-Expenditures by Department Last Five Years-



**General Fund
Revenues
FY 2018**

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Revenues			
Taxes			
Property Taxes			
Ad Valorem Taxes	\$ 25,086,341	\$ 23,363,926	\$ 27,695,079
Tax Discounts	(649,000)	-	-
Delinquent Ad Valorem Taxes	166,527	192,000	565,206
Delinquent Tax Penalties & Interest	144,247	200,000	175,450
Delinquent Tax Fees	7,604	7,604	-
Ad Valorem to TIRZ	(35,863)	(39,258)	-
Total Property Taxes	<u>24,719,856</u>	<u>23,724,272</u>	<u>28,435,735</u>
Sales Taxes			
Sales Tax	21,784,258	22,267,439	22,935,849
Bingo Tax	198,375	219,000	196,184
Mixed Beverage Tax	236,722	232,200	244,916
Total Sales Taxes	<u>22,219,355</u>	<u>22,718,639</u>	<u>23,376,949</u>
Franchise Taxes			
Telephone Franchise Fees	216,289	235,000	260,147
Gas Franchise Fees	276,967	320,000	305,992
Cable Television Franchise Fees	1,085,075	1,102,800	1,111,795
Taxi Cabs Franchise Fees	2,825	3,900	3,325
Electric Franchise Fees	3,470,162	3,682,800	3,660,538
Total Franchise Taxes	<u>5,051,318</u>	<u>5,344,500</u>	<u>5,341,797</u>
Total Taxes	<u>51,990,529</u>	<u>51,787,411</u>	<u>57,154,481</u>
Licenses, Permits and Fees			
Taxi Operators License	2,520	4,500	3,046
Code Enforcement - Abatement	198,607	235,000	189,191
Food Handlers Permits	24,745	25,000	25,673
Mechanical Inspection Permits	35,842	45,000	39,007
Building Plans Review Fees	181,484	133,313	134,565
Garage Sale Permits	9,575	10,500	9,251
Contractor License	83,190	75,000	80,730
Certificates of Occupancy	37,000	37,000	34,765
Trailer Court License/Permits	9,395	9,700	9,643
Building Permits & Inspections	605,784	700,000	592,931
Electrical Inspections/Permits	136,875	120,844	120,878
Plumbing Inspections/Permits	105,927	120,627	107,597
Inspection Fees	34,280	36,000	30,452
TABC Permits and Licenses	20,063	36,456	35,562
Subdivision Plan Review Fees	350	10,500	-
Infrastructure Inspection Fee	13,125	25,000	18,698
Credit Access Permit	550	1,000	-
Fire Marshall Inspection	20,570	17,178	19,195
Animal Control Fees	95,752	102,000	97,073
Total Licenses, Permits and Fees	<u>1,615,634</u>	<u>1,744,618</u>	<u>1,548,257</u>
Fines			
Municipal Court Receipts	3,101,345	2,793,707	2,851,871
Court Tax Service Fees	117,377	120,100	-
Commercial Motor Vehicle Fine	31,299	30,611	-
Total Fines	<u>3,250,021</u>	<u>2,944,418</u>	<u>2,851,871</u>

**General Fund
Revenues
FY 2018**

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Charges for Services			
General Charges for Services			
Miscellaneous Police Receipts	32,187	35,000	29,408
Police Background Checks	4,551	6,000	3,891
Police - False Alarm Fees	154	500	359
Police - 2nd Hand Deal Fees	125	200	137
Planning & Zoning Fees	48,662	40,000	46,953
EMS Revenue	3,200,100	3,575,000	3,376,033
Revenue Recovery Fees	8,880	3,000	2,976
Total General Charges for Services	3,294,659	3,659,700	3,459,757
Recreation Revenues			
Swimming Pool Receipts	-	17,578	20,000
Pool Season Passes	-	175	200
Pool Reservations	50	1,000	940
Recreation Revenue	25,755	25,000	25,000
Recreation Classes	-	-	1,622
Cemetery Lots	51,575	46,700	52,891
Athletic Revenue	147,131	170,200	135,000
Swimming Pool Lessons	43,275	55,000	45,500
Life Guard Instruction Receipts	7,025	5,721	5,000
Facilities Revenue	29,850	28,500	55,000
Concession Stand Revenue	15,000	15,000	15,000
Lions Park Memberships	426,417	494,572	400,000
Capital Replacement Fee	20,737	21,300	15,500
Aquatics Revenue	297,221	293,932	300,304
Aquatics Concessions	9,500	12,000	10,000
Aquatics Center Rentals	45,575	57,000	50,000
Aquatic Center Season Passes	9,268	7,100	7,000
Total Recreation Revenue	1,128,379	1,250,778	1,138,957
Golf Course			
Trail Fees	11,469	10,500	8,334
Green Fee	343,053	365,715	387,489
Capital Improvement Fee	16,368	-	46,903
Pro Shop	153,316	157,555	154,295
Carts	227,848	244,407	225,500
Clubs	2,686	3,000	2,549
Annual Pass	146,184	137,090	141,292
Snack Bar	13,480	13,650	20,000
Alcohol Sales	-	-	50,000
Cart Shed	82,406	80,000	80,634
Handicap Fees	1,450	1,500	1,200
Driving Range	69,584	69,600	75,771
Player Development	2,560	5,800	2,000
Total Golf Course Revenue	1,070,404	1,088,817	1,195,967
Library			
Library Xerox Charges	15,647	18,500	18,500
Library Fines and Contributions	10,106	10,000	12,000
Total Library Revenue	25,753	28,500	30,500
Total Charges for Services	5,519,195	6,027,795	5,825,181
Investment Income			
Interest Earned	98,872	75,000	185,580
Inv-Market Value Adjust	(4,904)	(7,900)	(8,000)
Total Investment Income	93,968	67,100	177,580

**General Fund
Revenues
FY 2018**

	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Contributions and Donations	50,000	-	-
Miscellaneous Revenues			
Curb and Street Cuts	1,755	2,000	1,474
Processing Fee	458,521	15,000	470,817
Central Texas Trauma Council	3,338	3,257	-
Mixed Beverage Receipts	-	3,600	-
Lease Revenue	156,722	140,712	-
LEOSE Revenue	168,055	169,258	184,959
Event Revenue	90,269	91,915	78,518
Sale of City Property	43,253	-	12,276
Restitution Tech Receipts	215	-	251
Rebates	89,981	89,700	191,976
Flex Spending Forfeitures	121,319	165,000	56,433
Insurance Proceeds	795,893	-	351,977
Open Records Fees	2,493	1,500	2,843
Miscellaneous Receipts	110,793	75,000	48,718
Total Miscellaneous Revenues	2,042,607	756,942	1,400,242
Intergovernmental Revenue			
Intergovernmental Revenue	(1,265,130)	513,242	-
Police Dept Grant - COPS Grant	512,815	1,171,752	991,253
Joint Terrorism Task Force	3,295	-	2,000
Safe Streets Task Force	3,414	-	-
Victims Crime Grant	6,015	117,291	-
Police Dept Grant - STEP Grant	100,247	117,291	100,000
Home Program	30,172	31,103	-
CDBG Administration	186,549	181,586	-
Fema Grant	-	441,819	-
EMPG Grant	45,647	46,211	45,647
Fire Department AFG Grant	-	173,179	-
DHS-Safer Grant	769,678	2,153,083	1,499,070
TXDOT Annual Reimbursement	24,070	24,070	24,070
Fire Academy	158,983	186,992	135,000
DV Exemption Reimbursement	838,477	839,000	1,090,700
Airport Security Reimbursement	74,375	106,025	77,555
PTF 195/201	958,790	-	-
PTF 190/2410	1,007,500	-	-
Total Intergovernmental Revenue	3,454,897	6,102,644	3,965,295
Transfers from Other Funds			
Transfer from Water & Sewer	6,871,755	6,329,091	6,215,849
Transfer from Solid Waste	2,671,315	2,977,174	2,714,774
Transfer from Drainage Utility	287,699	295,216	251,427
Transfer from Aviation	-	-	23,079
Total Transfers from Other Funds	9,830,769	9,601,481	9,205,129
Total Revenues	\$ 77,847,620	\$ 79,032,409	\$ 82,128,036

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 40,990	\$ 55,676	\$ 41,346	\$ 54,379
Total	\$ 40,990	\$ 55,676	\$ 41,346	\$ 54,379

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 11,237	\$ 11,644	\$ 11,556	\$ 11,642
Supplies	2,899	5,500	2,530	3,547
Support Services	25,645	38,532	27,229	39,190
Minor Capital	1,209	-	-	-
Capital Outlay	-	-	31	-
Total Expenditures	\$ 40,990	\$ 55,676	\$ 41,346	\$ 54,379

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Mayor	1.00	1.00	1.00
At Large	3.00	3.00	3.00
District #1	1.00	1.00	1.00
District #2	1.00	1.00	1.00
District #3	1.00	1.00	1.00
District #4	1.00	1.00	1.00
Total Staffing	8.00	8.00	8.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
City Council					
Salaries					
010-0101-412.40-10	PART-TIME SALARIES	\$ 10,400	\$ 10,800	\$ 10,800	\$ 10,800
	Salaries	10,400	10,800	10,800	10,800
Supplies					
010-0101-412.41-10	OFFICE	745	3,250	300	322
010-0101-412.41-15	POSTAGE	8	50	30	25
010-0101-412.41-35	PRINT SUPPLIES	-	200	200	200
010-0101-412.41-60	FOOD SUPPLIES	2,146	2,000	2,000	3,000
	Supplies	2,899	5,500	2,530	3,547
Support Services					
010-0101-412.44-05	TELEPHONE	4,879	3,960	6,160	5,100
010-0101-412.44-17	OTHER CHARGES	1,455	1,800	1,800	900
010-0101-412.44-30	TRAINING AND TRAVEL	14,584	28,572	15,000	21,400
010-0101-412.44-65	DIVERSITY PROGRAM	686	800	800	700
010-0101-412.44-70	TROPHIES AND AWARDS	4,041	3,400	3,400	1,890
010-0101-412.44-75	DUES AND MEMBERSHIPS ¹	-	-	69	9,200
	Support Services	25,645	38,532	27,229	39,190
Benefits					
010-0101-412.45-15	SOCIAL SECURITY	819	826	740	826
010-0101-412.45-20	WORKERS' COMPENSATION	18	18	16	16
	Benefits	837	844	756	842
Minor Capital					
010-0101-412.46-40	COMPUTER EQUIPMENT	1,209	-	-	-
	Minor Capital	1,209	-	-	-
Capital Outlay					
010-0101-412.61-40	COMPUTER EQUIP/SOFTWARE	-	-	31	-
	Capital Outlay	-	-	31	-
	City Council	\$ 40,990	\$ 55,676	\$ 41,346	\$ 54,379

¹ - Realigned expenses for Texas Mayor's of Military Communities Contributions to Legislative Affairs Division

**GENERAL FUND
CITY MANAGER**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description:

The City Manager department is comprised of three divisions:

1. City Manager
2. Assistant City Manager
3. Deputy City Manager

Mission:

The City Manager's office mission statement is to build a High Performing Organization to support a Highly Effective City Council.

Mission Elements:

- Provide leadership to the organization.
- Advise the City Council.
- Manage city operations.
- Conduct stakeholder engagement and externally represent the City.

Goals:

- Deliver a balanced FY 18/19 budget to City Council.
- Begin developing a new comprehensive plan that includes management goals.
- Create a capital projects plan.
- Create a plan to centralize the purchasing process.
- Make a plan to reduce the number of P-card users and transactions.
- Create and begin to execute a communications plan, including a new website.
- Assist the City Council to fulfill its policy-making role.
- Create a plan to address deficiencies of the TMRS contributions.
- Create a plan to address the deficiencies of the classification system.
- Make a plan to evaluate and possibly implement a self-funded health insurance program.
- Create a comprehensive IT plan.
- Ready the EOC, train key personnel, and prepare an all-hazards manual.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	750,733	599,084	698,459	735,026
Total	\$ 750,733	\$ 599,084	\$ 698,459	\$ 735,026

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 684,062	\$ 537,315	\$ 621,326	\$ 646,592
Material Supplies	2,551	3,590	4,916	3,102
Maintenance & Repairs	150	-	-	-
Support Services	63,956	49,929	63,967	80,682
Minor Capital	14	750	750	750
Professional Services	-	7,500	7,500	3,900
Total	\$ 750,733	\$ 599,084	\$ 698,459	\$ 735,026

Staffing

Total Staffing	6.00	5.00	3.34
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**GENERAL FUND
CITY MANAGER**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 363,836	\$ 361,388	\$ 340,368	\$ 459,670
Total	\$ 363,836	\$ 361,388	\$ 340,368	\$ 459,670

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 301,546	\$ 311,221	\$ 277,052	\$ 383,465
Material Supplies	1,623	2,990	4,316	2,522
Maintenance & Repairs	150	-	-	-
Support Services	60,517	47,177	59,000	73,683
Professional Services	-	-	-	-
Total	\$ 363,836	\$ 361,388	\$ 340,368	\$ 459,670

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
City Manager	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00
Total Staffing	2.00	2.00	2.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
City Manager					
Salaries					
010-0200-413.40-05	FULL-TIME SALARIES	\$ 251,450	\$ 238,003	\$ 204,003	\$ 291,114
010-0200-413.40-25	LONGEVITY	2,164	1,489	1,390	1,615
010-0200-413.40-50	CAR ALLOWANCE	3,300	6,000	4,800	7,200
010-0200-413.40-52	RELOCATION ALLOWANCE	-	-	10,000	-
	Salaries	256,914	245,492	220,193	299,929
Supplies					
010-0200-413.41-10	OFFICE	180	900	850	500
010-0200-413.41-15	POSTAGE	451	675	675	200
010-0200-413.41-25	SUBSCRIPTION/PUBLICATIONS	203	291	467	472
010-0200-413.41-35	PRINT SUPPLIES	432	1,124	1,824	1,350
010-0200-413.41-60	FOOD	357	-	500	-
	Supplies	1,623	2,990	4,316	2,522
Maintenance					
010-0200-413.42-43	COMPUTER MAINTENANCE	150	-	-	-
	Maintenance	150	-	-	-
Support Services					
010-0200-413.44-05	TELEPHONE	702	567	567	736
010-0200-413.44-10	EQUIPMENT RENTAL/LEASE	4,928	5,170	6,593	6,687
010-0200-413.44-20	PROFESSIONAL SERVICES ¹	15,929	-	-	-
010-0200-413.44-27	SPONSORSHIPS	-	5,000	5,000	14,700
010-0200-413.44-30	TRAINING AND TRAVEL	3,889	2,000	9,200	13,075
010-0200-413.44-71	FLOWERS	937	1,000	700	1,000
010-0200-413.44-75	DUES AND MEMBERSHIPS	34,132	33,440	36,940	37,485
	Support Services	60,517	47,177	59,000	73,683
Benefits					
010-0200-413.45-05	GROUP INSURANCE	7,688	10,009	8,722	10,478
010-0200-413.45-10	RETIREMENT	21,594	24,258	20,341	31,602
010-0200-413.45-15	SOCIAL SECURITY	14,858	19,179	15,575	22,884
010-0200-413.45-20	WORKERS' COMPENSATION	492	462	400	572
010-0200-413.45-30	DEFERRED COMPENSATION	-	11,821	11,821	18,000
	Benefits	44,632	65,729	56,859	83,536
Professional Services					
010-0200-413.47-01	CONSULTING ¹	-	-	-	-
	Professional Services	-	-	-	-
	City Manager	\$ 363,836	\$ 361,388	\$ 340,368	\$ 459,670

¹ - Realigned Schlueter Group to Legislative Affairs and Consulting Services to Non-Departmental

**GENERAL FUND
ADMINISTRATION
ASSISTANT CITY MANAGER**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 157,131	\$ -	\$ 120,395	\$ 202,852
Total	\$ 157,131	\$ -	\$ 120,395	\$ 202,852
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 156,431	\$ -	\$ 118,180	\$ 202,225
Material Supplies	373	-	-	-
Support Services	327	-	2,215	627
Total	\$ 157,131	\$ -	\$ 120,395	\$ 202,852
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Administrative Assistant	1.00	-	-	
Assistant City Manager	1.00	1.00	1.00	
Total Staffing	2.00	1.00	1.00	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Assistant City Manager					
Salaries					
010-0201-413.40-05	FULL-TIME SALARIES	\$ 133,749	\$ -	\$ 98,478	\$ 162,598
010-0201-413.40-25	LONGEVITY	605	-	1,463	2,448
010-0201-413.40-30	INCENTIVE PAY	-	-	975	-
010-0201-413.40-50	CAR ALLOWANCE	1,025	-	1,750	3,000
	Salaries	135,379	-	102,666	168,046
Supplies					
010-0201-413.41-10	OFFICE	91	-	-	-
010-0201-413.41-15	POSTAGE	21	-	-	-
010-0201-413.41-35	PRINT SUPPLIES	5	-	-	-
010-0201-413.41-60	FOOD	256	-	-	-
	Supplies	373	-	-	-
Support Services					
010-0201-413.44-05	TELEPHONE	327	-	250	627
010-0201-413.44-30	TRAINING AND TRAVEL	-	-	700	-
010-0201-413.44-75	DUES AND MEMBERSHIPS	-	-	1,265	-
	Support Services	327	-	2,215	627
Benefits					
010-0201-413.45-05	GROUP INSURANCE	972	-	-	5,239
010-0201-413.45-10	RETIREMENT	11,376	-	8,005	16,704
010-0201-413.45-15	SOCIAL SECURITY	8,444	-	7,316	11,934
010-0201-413.45-20	WORKERS' COMPENSATION	260	-	193	302
	Benefits	21,052	-	15,514	34,179
	Assistant City Manager	\$ 157,131	\$ -	\$ 120,395	\$ 202,852

**GENERAL FUND
ADMINISTRATION
DEPUTY CITY MANAGER**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 229,766	\$ 237,696	\$ 237,696	\$ 72,504
Total	\$ 229,766	\$ 237,696	\$ 237,696	\$ 72,504
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 226,085	\$ 226,094	\$ 226,094	\$ 60,902
Material Supplies	555	600	600	580
Support Services	3,112	2,752	2,752	6,372
Minor Capital	14	750	750	750
Professional Services	-	7,500	7,500	3,900
Total	\$ 229,766	\$ 237,696	\$ 237,696	\$ 72,504
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Administrative Assistant	1.00	1.00	-	
Deputy City Manager	1.00	1.00	0.34	
Total Staffing	2.00	2.00	0.34	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Deputy City Manager					
Salaries					
010-0205-413.40-05	FULL-TIME SALARIES	\$ 189,906	\$ 186,888	\$ 186,888	\$ 50,078
010-0205-413.40-25	LONGEVITY	253	338	338	81
010-0205-413.40-50	CAR ALLOWANCE	3,025	3,000	3,000	1,098
	Salaries	193,184	190,226	190,226	51,257
Supplies					
010-0205-413.41-10	OFFICE	498	500	500	500
010-0205-413.41-15	POSTAGE	8	50	50	30
010-0205-413.41-35	PRINT SUPPLIES	-	50	50	50
010-0205-413.41-60	FOOD	49	-	-	-
	Supplies	555	600	600	580
Support Services					
010-0205-413.44-05	TELEPHONE	59	52	52	52
010-0205-413.44-20	PROFESSIONAL SERVICES	-	-	-	-
010-0205-413.44-30	TRAINING AND TRAVEL	1,086	-	-	5,000
010-0205-413.44-75	DUES AND MEMBERSHIPS	1,967	2,700	2,700	1,320
	Support Services	3,112	2,752	2,752	6,372
Benefits					
010-0205-413.45-05	GROUP INSURANCE	3,340	3,205	3,205	565
010-0205-413.45-10	RETIREMENT	16,238	17,939	17,939	5,095
010-0205-413.45-15	SOCIAL SECURITY	12,954	14,381	14,381	3,893
010-0205-413.45-20	WORKERS' COMPENSATION	369	343	343	92
	Benefits	32,901	35,868	35,868	9,645
Minor Capital					
010-0205-413.46-20	NEW BOOKS	14	750	750	750
	Minor Capital	14	750	750	750
Professional Services					
010-0205-413.47-01	CONSULTING	-	7,500	7,500	3,900
	Professional Services	-	7,500	7,500	3,900
	Deputy City Manager	\$ 229,766	\$ 237,696	\$ 237,696	\$ 72,504



Mission:

The City Auditor Department's mission is to provide independent analyses of City programs and activities to ensure a properly functioning system of internal controls, promote efficiency and effectiveness in City operations, and enhance transparency of the City government.

Mission Elements:

- Create audit plans.
- Conduct audits.
- Issue reports.

Goals:

- The Audit Plan for Fiscal Year 2017/18 includes:
 - City's Planning and Funding Process for Vehicle Replacement.
 - City's Policies Governing the Authorization and Use of Compensatory Time.
 - Police Department's State Seizure Fund.
 - KCCC Liquor Operation.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 123,469	\$ 120,536	\$ 84,815	\$ 97,837
Total	\$ 123,469	\$ 120,536	\$ 84,815	\$ 97,837

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 120,583	\$ 117,236	\$ 81,339	\$ 94,537
Material Supplies	165	300	300	300
Support Services	2,721	3,000	2,682	3,000
Minor Capital	-	-	494	-
Total	\$ 123,469	\$ 120,536	\$ 84,815	\$ 97,837

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
City Auditor	1.00	1.00	
Total Staffing	1.00	1.00	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
City Auditor/Compliance Officer					
Salaries					
010-0208-413.40-05	FULL-TIME SALARIES	\$ 99,445	\$ 95,472	\$ 68,005	\$ 76,017
010-0208-413.40-25	LONGEVITY	368	426	426	35
	Salaries	99,813	95,898	68,431	76,052
Supplies					
010-0208-413.41-10	OFFICE	104	200	200	200
010-0208-413.41-35	PRINT SUPPLIES	61	100	100	100
	Supplies	165	300	300	300
Support Services					
010-0208-413.44-30	TRAINING AND TRAVEL	1,800	2,000	2,322	1,955
010-0208-413.44-75	DUES AND MEMBERSHIPS	921	1,000	360	1,045
	Support Services	2,721	3,000	2,682	3,000
Benefits					
010-0208-413.45-05	GROUP INSURANCE	4,984	5,005	3,716	5,239
010-0208-413.45-10	RETIREMENT	8,390	9,044	5,208	7,559
010-0208-413.45-15	SOCIAL SECURITY	7,205	7,117	3,888	5,550
010-0208-413.45-20	WORKERS' COMPENSATION	191	172	96	137
	Benefits	20,770	21,338	12,908	18,485
Minor Capital					
010-0208-413.46-40	COMPUTER EQUIPMENT	-	-	494	-
	Minor Capital	-	-	494	-
	City Auditor/Compliance Officer	\$ 123,469	\$ 120,536	\$ 84,815	\$ 97,837

**GENERAL FUND
CITY COUNCIL
MUNICIPAL COURT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Municipal Court Department's mission is to provide citizens with a fair and impartial Court for the adjudication of all cases brought before the Court.

Mission Elements:

- The Judges shall uphold the integrity and independence of the Judiciary (Canon 1 of Judicial Conduct).
- The Judges shall preside over and rule on cases in Municipal Court and dispose of all judicial matters promptly, efficiently, and fairly (Canon 9 of Judicial Conduct).
- The Judges shall magistrate defendants arrested by City police, set bonds, issues warrants, Emergency Protective Orders, impartially and diligently.
- Manage the administration of the Court including dockets, records, fine collections, service of warrants, court room safety.
- Juvenile Case management.

Goals:

- Continuously improve the efficiency of the Court in the resolution of cases and enforcement of compliance.
- Continue to develop relationships with community organizations willing to supervise juvenile and adult court ordered community service.
- Community outreach to reduce crime and improve traffic safety.
- Manage the juvenile docket to provide for positive reinforcement for reformation of delinquency, to seek social services for troubled teens, and to provide for a Teen Court with well-trained teen participants.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenues Summary				
Municipal Court Fines	\$ 3,091,392	\$ 2,793,707	\$ 2,793,707	\$ 2,851,871
Court Admin Fees	117,377	120,100	92,250	-
Commercial Motor Vehicle Fine	31,299	30,611	5,602	-
General Resources	(2,300,906)	(2,012,505)	(1,976,614)	(1,899,088)
Total	\$ 939,162	\$ 931,913	\$ 914,945	\$ 952,783

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 869,672	\$ 852,896	\$ 836,421	\$ 869,564
Material Supplies	16,842	18,270	19,099	18,949
Maintenance & Repairs	2,218	4,500	4,800	3,850
Support Services	48,932	52,057	51,550	57,730
Minor Capital	1,498	1,500	-	-
Professional Services	-	2,690	3,075	2,690
Total	\$ 939,162	\$ 931,913	\$ 914,945	\$ 952,783

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Presiding Judge	1.00	1.00	1.00
Associate Judge	1.00	1.00	1.00
Court Administrator	1.00	1.00	1.00
Assistant Clerk of the Court	1.00	1.00	1.00
Compliance/Collections Manager	1.00	1.00	0.34
Compliance/Collections Enforce	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
City Marshal	1.00	1.00	1.00
Deputy City Marshal	2.00	2.00	1.34
Accounting Clerk	1.00	-	-
Files Clerk	1.00	-	-
Senior Collections Clerk	1.00	2.00	2.00
Deputy Court Clerk	10.00	10.00	9.00
Total	23.00	22.00	19.68
Special Revenue Funds			
Bailiff	1.00	1.00	1.00
Juvenile Case Manager	2.00	2.00	2.00
Total Special Revenue Funds Staffing	3.00	3.00	3.00
Total Staffing	26.00	25.00	22.68

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Municipal Court					
Salaries					
010-0215-417.40-05	FULL-TIME SALARIES	\$ 671,181	\$ 643,541	\$ 625,104	\$ 658,587
010-0215-417.40-15	OVERTIME	56	-	-	-
010-0215-417.40-25	LONGEVITY	3,372	4,137	4,137	4,607
010-0215-417.40-30	INCENTIVE PAY	5,343	3,783	5,745	6,072
010-0215-417.40-37	BILINGUAL	2,300	2,660	2,660	2,020
	Salaries	682,252	654,121	637,646	671,286
Supplies					
010-0215-417.41-10	OFFICE	1,961	1,855	1,670	1,400
010-0215-417.41-15	POSTAGE	8,572	6,100	7,543	8,000
010-0215-417.41-20	UNIFORMS & CLOTHING	768	1,300	1,200	720
010-0215-417.41-25	SUBSCRIPTION/PUBLICATIONS	278	40	36	36
010-0215-417.41-30	FUEL	1,303	2,885	2,561	3,894
010-0215-417.41-35	PRINT SUPPLIES	1,932	1,590	3,089	3,500
010-0215-417.41-60	FOOD	2,028	3,500	2,500	800
010-0215-417.41-85	EDUCATIONAL & RECREATION	-	1,000	500	599
	Supplies	16,842	18,270	19,099	18,949
Maintenance					
010-0215-417.42-37	SIGNAGE	-	2,500	1,300	-
010-0215-417.42-43	COMPUTER MAINTENANCE	-	-	-	1,650
	Maintenance	-	2,500	1,300	1,650
Repairs					
010-0215-417.43-10	SMALL EQUIP REPAIR	-	-	-	200
010-0215-417.43-15	VEHICLE REPAIR/MAINT	2,218	2,000	3,500	2,000
	Repairs	2,218	2,000	3,500	2,200
Support Services					
010-0215-417.44-05	TELEPHONE	-	-	-	3,600
010-0215-417.44-19	MERCHANT FEES	46,209	49,793	49,793	51,000
010-0215-417.44-20	PROFESSIONAL SERVICES	1,320	-	-	-
010-0215-417.44-30	TRAINING AND TRAVEL	734	-	500	1,500
010-0215-417.44-70	TROPHIES AND AWARDS	70	300	100	200
010-0215-417.44-75	DUES AND MEMBERSHIPS	599	1,100	697	730
010-0215-417.44-97	JURY FEES	-	864	460	700
	Support Services	48,932	52,057	51,550	57,730

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
010-0215-417.45-05	GROUP INSURANCE	77,122	86,583	86,583	80,238
010-0215-417.45-10	RETIREMENT	57,345	61,688	61,688	66,725
010-0215-417.45-15	SOCIAL SECURITY	50,086	47,729	47,729	48,773
010-0215-417.45-20	WORKERS' COMPENSATION	2,867	2,775	2,775	2,542
	Benefits	187,420	198,775	198,775	198,278
Minor Capital					
010-0215-417.46-50	FURNITURE AND FIXTURES	1,498	1,500	-	-
	Minor Capital	1,498	1,500	-	-
Professional Services					
010-0215-417.47-06	TRANSLATION SERVICES	-	1,000	1,000	1,000
010-0215-417.47-07	TESTING SERVICES	-	200	200	200
010-0215-417.47-11	LEGAL SERVICES	-	500	500	500
010-0215-417.47-99	SPECIAL SERVICES	-	990	1,375	990
	Professional Services	-	2,690	3,075	2,690
	Municipal Court	\$ 939,162	\$ 931,913	\$ 914,945	\$ 952,783

**GENERAL FUND
COMMUNICATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Communications Department's mission is to promote a well informed public about City issues, programs, and services.

Mission Elements:

- Disseminate information to external audiences.
- Disseminate information to internal audiences.
- Support media relations.

Goals:

- Implement at Strategic Communications Plan.
- Substantially complete KilleenTexas.gov redesign.
- Install broadcasting and web streaming for City Council workshops.
- Establish a tracking system for support rendered to departments.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 236,795	\$ 218,319	\$ 218,319	\$ 492,949
Total	\$ 236,795	\$ 218,319	\$ 218,319	\$ 492,949

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 181,895	\$ 180,777	\$ 180,777	\$ 350,858
Material Supplies	17,184	19,978	19,978	18,261
Maintenance & Repairs	-	-	-	1,000
Support Services	37,716	14,564	14,564	16,070
Professional Services	-	3,000	3,000	106,760
Total	\$ 236,795	\$ 218,319	\$ 218,319	\$ 492,949

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Executive Director of Communications	0.50	0.50	0.90
Public Information Officer	0.70	0.70	1.00
Executive Assistant	0.60	0.60	1.00
Community Engagement Coordinator	0.70	0.70	1.00
Government Channel Producer	-	-	1.00
Total	2.50	2.50	4.90
Special Revenue Fund			
Executive Director of Communications	0.50	0.50	-
Public Information Officer	0.30	0.30	-
Executive Assistant	0.40	0.40	-
Community Engagement Coordinator	0.30	0.30	-
Government Channel Producer	2.00	1.00	-
Total Special Revenue Fund Staffing	3.50	2.50	-
Total Staffing	6.00	5.00	4.90

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Communications					
Salaries					
010-0405-414.40-05	FULL-TIME SALARIES	\$ 144,281	\$ 141,774	\$ 141,774	\$ 272,101
010-0405-414.40-25	LONGEVITY	678	825	825	1,629
010-0405-414.40-50	CAR ALLOWANCE	1,513	1,500	1,500	2,700
010-0405-414.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	-
	Salaries	146,472	144,099	144,099	276,430
Supplies					
010-0405-414.41-10	OFFICE	570	800	800	1,400
010-0405-414.41-15	POSTAGE	3	100	100	50
010-0405-414.41-25	SUBSCRIPTION/PUBLICATIONS	78	78	78	78
010-0405-414.41-30	FUEL	-	-	-	233
010-0405-414.41-35	PRINT SUPPLIES	14,225	16,000	16,000	16,000
010-0405-414.41-40	COMPUTER SUPPLIES	-	-	-	500
010-0405-414.41-60	FOOD SUPPLIES	329	-	-	-
010-0405-414.41-85	EDUCATIONAL	1,979	3,000	3,000	-
	Supplies	17,184	19,978	19,978	18,261
Repairs					
010-0405-414.43-15	VEHICLE REPAIR/MAINT	-	-	-	1,000
	Repairs	-	-	-	1,000
Support Services					
010-0405-414.44-05	TELEPHONE	1,630	1,770	1,770	1,770
010-0405-414.44-10	EQUIPMENT RENTAL/LEASE	3,094	3,094	3,094	3,100
010-0405-414.44-20	PROFESSIONAL SERVICES	104	-	-	-
010-0405-414.44-25	LEGAL AND PUBLIC NOTICES	200	1,500	1,500	1,000
010-0405-414.44-30	TRAINING AND TRAVEL	5,382	2,500	2,500	5,500
010-0405-414.44-33	EMPLOYEE APPRECIATION	25,584	4,500	4,500	3,500
010-0405-414.44-75	DUES AND MEMBERSHIPS	1,722	1,200	1,200	1,200
	Support Services	37,716	14,564	14,564	16,070
Benefits					
010-0405-414.45-05	GROUP INSURANCE	12,281	12,512	12,512	25,672
010-0405-414.45-10	RETIREMENT	12,311	13,588	13,588	27,477
010-0405-414.45-15	SOCIAL SECURITY	10,551	10,319	10,319	20,781
010-0405-414.45-20	WORKERS' COMPENSATION	280	259	259	498
	Benefits	35,423	36,678	36,678	74,428
Professional Services					
010-0405-414.47-01	CONSULTING	-	3,000	3,000	6,760
010-0405-414.47-99	SPECIAL SERVICES	-	-	-	100,000
	Professional Services	-	3,000	3,000	106,760
	Communications	\$ 236,795	\$ 218,319	\$ 218,319	\$ 492,949

**GENERAL FUND
COMMUNICATIONS
PRINTING SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Printing Services Division's mission is to produce high quality printed materials in support of organizational missions.

Mission Elements:

- Print materials used by City departments.
- Coordinate and manage contracted printing.

Goals:

- Complete Print Shop move to KAAC.
- Evaluate pricing structure and propose changes.
- Establish and implement performance standards.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 183,836	\$ 231,556	\$ 231,556	\$ 185,843
Total	\$ 183,836	\$ 231,556	\$ 231,556	\$ 185,843

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 121,027	\$ 130,662	\$ 130,662	\$ 103,651
Material Supplies	4,782	5,170	5,170	4,753
Maintenance & Repairs	5,861	6,000	6,000	4,000
Support Services	51,626	68,754	68,754	51,133
Minor Capital	540	540	540	1,856
Designated Expenses	-	430	430	450
Capital Outlay	-	20,000	20,000	20,000
Total	\$ 183,836	\$ 231,556	\$ 231,556	\$ 185,843

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Printing Services Supervisor	1.00	1.00	1.00
Press Operator	1.00	1.00	1.00
Secretary	1.00	-	-
Total Staffing	3.00	2.00	2.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Printing Services					
Salaries					
010-0406-414.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ -	\$ 79,876
010-0406-414.40-25	LONGEVITY	-	-	-	1,215
010-0406-414.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	600
010-2134-460.40-05	FULL-TIME SALARIES	95,078	99,581	99,581	-
010-2134-460.40-25	LONGEVITY	1,036	1,102	1,102	-
010-2134-460.40-37	BILINGUAL	230	-	-	-
010-2134-460.40-70	VACATION-4TH WEEK BUYBK.	-	591	591	-
	Salaries	96,344	101,274	101,274	81,691
Supplies					
010-0406-414.41-10	OFFICE	-	-	-	348
010-0406-414.41-20	UNIFORMS & CLOTHING	-	-	-	828
010-0406-414.41-35	PRINT SUPPLIES	-	-	-	3,577
010-2134-460.41-10	OFFICE	278	348	348	-
010-2134-460.41-20	UNIFORMS & CLOTHING	840	1,245	1,245	-
010-2134-460.41-35	PRINT SUPPLIES	3,647	3,577	3,577	-
010-2134-460.41-65	MINOR TOOLS	17	-	-	-
	Supplies	4,782	5,170	5,170	4,753
Repairs					
010-0406-414.43-50	MACHINERY	-	-	-	4,000
010-2134-460.43-50	MACHINERY	5,861	6,000	6,000	-
	Repairs	5,861	6,000	6,000	4,000
Support Services					
010-0406-414.44-05	TELEPHONE	-	-	-	456
010-0406-414.44-10	EQUIPMENT RENTAL/LEASE	-	-	-	50,677
010-2134-460.44-05	TELEPHONE	441	77	77	-
010-2134-460.44-10	EQUIPMENT RENTAL/LEASE	50,667	50,677	50,677	-
010-2134-460.44-25	LEGAL AND PUBLIC NOTICES	224	-	-	-
010-2134-460.44-30	TRAINING AND TRAVEL	294	-	-	-
010-2134-460.44-55	FACILITIES RENTAL	-	18,000	18,000	-
	Support Services	51,626	68,754	68,754	51,133
Benefits					
010-0406-414.45-05	GROUP INSURANCE	-	-	-	6,828
010-0406-414.45-10	RETIREMENT	-	-	-	8,120
010-0406-414.45-15	SOCIAL SECURITY	-	-	-	6,111
010-0406-414.45-20	WORKERS' COMPENSATION	-	-	-	901
010-2134-460.45-05	GROUP INSURANCE	8,245	11,261	11,261	-
010-2134-460.45-10	RETIREMENT	8,098	9,550	9,550	-
010-2134-460.45-15	SOCIAL SECURITY	7,251	7,644	7,644	-
010-2134-460.45-20	WORKERS' COMPENSATION	1,089	933	933	-
	Benefits	24,683	29,388	29,388	21,960

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Minor Capital					
010-0406-414.46-35	EQUIPMENT AND MACHINERY	-	-	-	776
010-0406-414.46-45	COMPUTER SOFTWARE	-	-	-	1,080
010-2134-460.46-40	COMPUTER EQUIPMENT	540	-	-	-
010-2134-460.46-45	COMPUTER SOFTWARE	-	540	540	-
	Minor Capital	540	540	540	1,856
Designated Expenses					
010-0406-414.50-45	DISPOSAL/HAZ WASTE FEES	-	-	-	450
010-2134-460.50-45	DISPOSAL/HAZ WASTE FEES	-	430	430	-
	Designated Expenses	-	430	430	450
Capital Outlay					
010-0406-414.61-35	MACHINERY & EQUIPMENT	-	-	-	20,000
010-2134-460.61-35	MACHINERY & EQUIPMENT	-	20,000	20,000	-
	Capital Outlay	-	20,000	20,000	20,000
	Printing Services	\$ 183,836	\$ 231,556	\$ 231,556	\$ 185,843

**GENERAL FUND
COMMUNICATIONS
LEGISLATIVE AFFAIRS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Legislative Affairs' mission is to advocate City interests to state and federal legislators and agencies.

Mission Elements:

- Assist City Council in developing legislative principles.
- Establish and maintain relationships with state and federal elected officials and agencies.
- Advocate the City's interests to state and federal legislators and agencies directly and through lobbyists.

Goals:

- Develop state and federal legislative agendas.
- Support interim state legislative efforts.
- Strengthen federal legislative efforts.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Reimbursement	\$ 5,980	\$ 5,980	\$ 5,980	\$ 5,980
General Resources	105,984	111,020	111,020	127,894
Total	\$ 111,964	\$ 117,000	\$ 117,000	\$ 133,874
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ -	\$ -	\$ -	\$ 14,274
Material Supplies	-	-	-	100
Support Services	-	-	-	14,500
Professional Services	111,964	117,000	117,000	105,000
Total	\$ 111,964	\$ 117,000	\$ 117,000	\$ 133,874
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Executive Director of Communications	-	-	0.10	
Total Staffing	-	-	0.10	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Legislative Affairs					
Salaries					
010-0407-414.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ -	\$ 11,294
010-0407-414.40-25	LONGEVITY	-	-	-	82
010-0407-414.40-50	CAR ALLOWANCE	-	-	-	300
	Salaries	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,676</u>
Supplies					
010-0407-414.41-10	OFFICE	-	-	-	100
	Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>100</u>
Support Services					
010-0407-414.44-30	TRAINING AND TRAVEL	-	-	-	2,500
010-0407-414.44-75	DUES AND MEMBERSHIPS ¹	-	-	-	12,000
	Support Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,500</u>
Benefits					
010-0407-414.45-05	GROUP INSURANCE	-	-	-	524
010-0407-414.45-10	RETIREMENT	-	-	-	1,161
010-0407-414.45-15	SOCIAL SECURITY	-	-	-	892
010-0407-414.45-20	WORKERS' COMPENSATION	-	-	-	21
	Benefits	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,598</u>
Professional Services					
010-0407-414.47-01	CONSULTING ¹	111,964	117,000	117,000	105,000
	Professional Services	<u>111,964</u>	<u>117,000</u>	<u>117,000</u>	<u>105,000</u>
		-	-	-	-
	Legislative Affairs	<u>\$ 111,964</u>	<u>\$ 117,000</u>	<u>\$ 117,000</u>	<u>\$ 133,874</u>

¹ - Realigned Schlueter Group from City Manager and Texas Mayors of Military Cities from City Council

**GENERAL FUND
LEGAL
CITY ATTORNEY**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The City Attorney department is comprised of two divisions:

1. City Attorney
2. City Secretary

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Open Records Request Fees	\$ 2,493	\$ 1,500	\$ 1,500	\$ 2,843
Alcohol Permits	20,063	36,456	36,456	35,562
Taxi Cab Franchise Fees	2,825	3,900	3,900	3,325
General Resources	932,896	942,776	929,964	936,207
Total	\$ 958,277	\$ 984,632	\$ 971,820	\$ 977,937

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 833,975	\$ 822,249	\$ 840,448	\$ 856,498
Material Supplies	8,275	22,442	20,157	17,840
Support Services	49,588	41,941	43,416	40,680
Minor Capital	3,567	-	299	-
Professional Services	6	37,000	35,500	27,919
Designated Expenses	62,866	61,000	32,000	35,000
Total	\$ 958,277	\$ 984,632	\$ 971,820	\$ 977,937

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Total Staffing	9.00	8.00	8.00

**GENERAL FUND
LEGAL
CITY ATTORNEY**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the City Attorney's Office is to advance, support, and defend the city's interest by providing efficient and effective legal services to the City of Killeen.

Mission Elements:

- Provide ongoing advice to city officials.
- Prepare and review legal documents.
- Process public information requests and appeals to Attorney General.
- Prosecute persons accused of violating state laws and city ordinances.
- Process Claims.

Goals:

- Research and respond to Franchise needs.
- Review and revise court documents, including complaints, as necessary.
- Revise and update City's standard engineering and construction contracts.
- Draft and review ordinances supporting the City's goals for future development.
- Provide support for updating City's comprehensive plan, and implementation of a strategic growth plan.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
General Resources	\$ 825,471	\$ 847,338	\$ 845,369	\$ 863,985
Total	\$ 825,471	\$ 847,338	\$ 845,369	\$ 863,985

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 768,220	\$ 756,343	\$ 759,220	\$ 787,588
Material Supplies	7,746	21,835	19,250	17,249
Support Services	45,938	33,160	33,600	33,229
Minor Capital	3,567	-	299	-
Professional Services	-	33,000	33,000	25,919
Designated Expenses	-	3,000	-	-
Total	\$ 825,471	\$ 847,338	\$ 845,369	\$ 863,985

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
City Attorney	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00
Deputy City Attorney II/Public Works	1.00	1.00	1.00
Assistant City Attorney II/Police	1.00	1.00	1.00
Assistant City Attorney I/Courts	1.00	1.00	1.00
Paralegal	1.00	1.00	1.00
Social Worker	1.00	-	-
Executive Assistant	1.00	1.00	1.00
Total Staffing	8.00	7.00	7.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
City Attorney					
Salaries					
010-1005-416.40-05	FULL-TIME SALARIES	\$ 632,458	\$ 612,409	\$ 615,877	\$ 636,075
010-1005-416.40-25	LONGEVITY	4,205	4,619	4,619	5,049
010-1005-416.40-70	VACATION-4TH WEEK BUYBK.	-	591	-	600
	Salaries	636,663	617,619	620,496	641,724
Supplies					
010-1005-416.41-10	OFFICE	685	1,500	1,200	567
010-1005-416.41-15	POSTAGE	105	300	150	200
010-1005-416.41-25	SUBSCRIPTION/PUBLICATIONS	6,784	19,069	17,000	15,605
010-1005-416.41-35	PRINT SUPPLIES	107	966	900	877
010-1005-416.41-60	FOOD	65	-	-	-
	Supplies	7,746	21,835	19,250	17,249
Support Services					
010-1005-416.44-05	TELEPHONE	1,945	1,830	1,600	1,684
010-1005-416.44-20	PROFESSIONAL SERVICES	18,932	-	-	-
010-1005-416.44-30	TRAINING AND TRAVEL	7,399	5,000	10,000	7,000
010-1005-416.44-75	DUES AND MEMBERSHIPS	17,662	26,330	22,000	24,545
	Support Services	45,938	33,160	33,600	33,229
Benefits					
010-1005-416.45-05	GROUP INSURANCE	31,671	31,861	31,861	33,269
010-1005-416.45-10	RETIREMENT	53,513	59,279	59,279	63,787
010-1005-416.45-15	SOCIAL SECURITY	45,156	46,469	46,469	47,653
010-1005-416.45-20	WORKERS' COMPENSATION	1,217	1,115	1,115	1,155
	Benefits	131,557	138,724	138,724	145,864
Minor Capital					
010-1005-416.46-05	OFFICE MACHINE & EQUIP	-	-	299	-
010-1005-416.46-35	EQUIPMENT AND MACHINERY	3,567	-	-	-
	Minor Capital	3,567	-	299	-
Professional Services					
010-1005-416.47-11	LEGAL SERVICES	-	33,000	33,000	25,919
	Professional Services	-	33,000	33,000	25,919
Designated Expenses					
010-1005-416.50-20	RESERVE APPROPRIATION	-	3,000	-	-
	Designated Expenses	-	3,000	-	-
	City Attorney	\$ 825,471	\$ 847,338	\$ 845,369	\$ 863,985

**GENERAL FUND
LEGAL
CITY SECRETARY**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the City Attorney's Office is to advance, support, and defend the city's interest by providing efficient and effective legal services to the City of Killeen.

Mission Elements:

- Conduct election of City Officials.
- Take minutes at Council meetings.
- Record retention.

Goals:

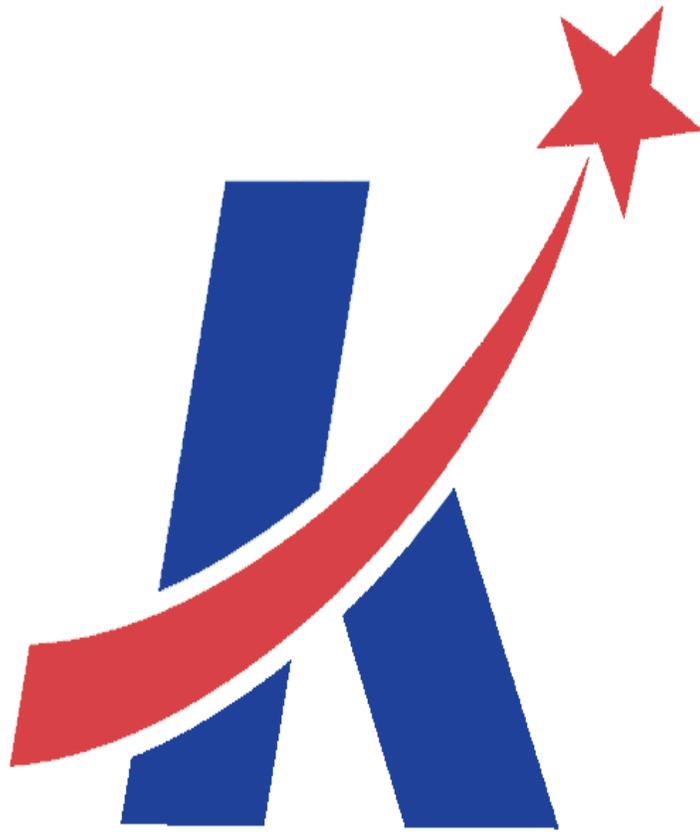
- Facilitate the review and revision of Council's Rules of Protocol and Procedure.
- Assist with the creation of City Council's policies.
- Create and distribute regular training bulletin to Police Department.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Open Records Request Fees	\$ 2,493	\$ 1,500	\$ 1,500	\$ 2,843
Alcohol Permits	20,063	36,456	36,456	35,562
Taxi Cab Franchise Fees	2,825	3,900	3,900	3,325
General Resources	107,425	95,438	84,595	72,222
Total	\$ 132,806	\$ 137,294	\$ 126,451	\$ 113,952

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 65,755	\$ 65,906	\$ 81,228	\$ 68,910
Material Supplies	529	607	907	591
Support Services	3,650	8,781	9,816	7,451
Professional Services	6	4,000	2,500	2,000
Designated Expenses	62,866	58,000	32,000	35,000
Total	\$ 132,806	\$ 137,294	\$ 126,451	\$ 113,952

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
City Secretary	1.00	1.00	1.00
Total Staffing	1.00	1.00	1.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
City Secretary					
Salaries					
010-1010-416.40-05	FULL-TIME SALARIES	\$ 52,182	\$ 51,783	\$ 52,043	\$ 53,869
010-1010-416.40-10	PART-TIME SALARIES	-	-	13,505	-
010-1010-416.40-15	OVERTIME	-	-	1,523	-
010-1010-416.40-25	LONGEVITY	108	153	153	203
	Salaries	52,290	51,936	67,224	54,072
Supplies					
010-1010-416.41-10	OFFICE	240	284	284	268
010-1010-416.41-15	POSTAGE	277	300	600	300
010-1010-416.41-35	PRINT SUPPLIES	12	23	23	23
	Supplies	529	607	907	591
Support Services					
010-1010-416.44-05	TELEPHONE	125	116	127	116
010-1010-416.44-20	PROFESSIONAL SERVICES	2,279	-	-	-
010-1010-416.44-25	LEGAL AND PUBLIC NOTICES	-	7,000	7,000	7,000
010-1010-416.44-30	TRAINING AND TRAVEL	1,146	1,500	2,524	-
010-1010-416.44-75	DUES AND MEMBERSHIPS	100	165	165	335
	Support Services	3,650	8,781	9,816	7,451
Benefits					
010-1010-416.45-05	GROUP INSURANCE	4,970	5,005	5,005	5,239
010-1010-416.45-10	RETIREMENT	4,395	4,898	4,898	5,375
010-1010-416.45-15	SOCIAL SECURITY	4,000	3,973	3,973	4,127
010-1010-416.45-20	WORKERS' COMPENSATION	100	94	128	97
	Benefits	13,465	13,970	14,004	14,838
Professional Services					
010-1010-416.47-99	SPECIAL SERVICES	6	4,000	2,500	2,000
	Professional Services	6	4,000	2,500	2,000
Designated Expenses					
010-1010-416.50-45	ELECTION EXPENSE	62,866	58,000	32,000	35,000
	Designated Expenses	62,866	58,000	32,000	35,000
	City Secretary	\$ 132,806	\$ 137,294	\$ 126,451	\$ 113,952



**GENERAL FUND
FINANCE**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The Finance department is comprised of three divisions:

1. Finance Operations 2. Purchasing 3. Lien Services 4. EMS Billing/Collections ¹

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Procurement Card Rebates	\$ 68,275	\$ 68,000	\$ 68,000	\$ 175,000
General Resources	1,729,439	1,956,355	1,935,849	1,381,120
Total	\$ 1,797,714	\$ 2,024,355	\$ 2,003,849	\$ 1,556,120

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 1,264,427	\$ 1,210,887	\$ 1,329,564	\$ 1,130,020
Material Supplies	32,428	19,101	25,970	26,489
Maintenance & Repairs	1,386	7,205	5,842	5,905
Support Services	56,526	86,998	71,899	85,608
Minor Capital	5,608	12,636	12,636	15,000
Professional Services	1,205	60,632	60,632	108,200
Designated Expenses	436,135	626,896	636,730	184,898
Total	\$ 1,797,714	\$ 2,024,355	\$ 2,143,271	\$ 1,556,120

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Total Staffing	26.00	23.26	18.00

¹ - EMS Billing/Collections outsourced during FY 2017

² - Lien Services transferred from Community Development in FY 2018

**GENERAL FUND
FINANCE**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Finance Department's mission is to support City departments by providing financial services which maintains the fiscal integrity of the City in a transparent manner.

Mission Elements:

- Maintain accounting records for receipts, disbursements, and inventories.
- Prepare financial reports.
- Monitor fiscal and performance compliance.
- Administer centralized treasury for debt, cash, and investment management.
- Administer the purchasing and procurement system.

Goals:

- Establish financial management policies.
- Build account structure that facilitates financial reporting by mission element.
- Create funds to help City achieve long-term goals (i.e. CIP transportation, etc.).
- Automate the purchase order and budget transfer process in conjunction with IT.
- Achieve the Texas Transparency Star.
- Provide timely financial reports for departments.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 1,213,399	\$ 1,612,435	\$ 1,612,435	\$ 1,155,235
Total	\$ 1,213,399	\$ 1,612,435	\$ 1,612,435	\$ 1,155,235

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 743,306	\$ 864,577	\$ 864,577	\$ 776,413
Material Supplies	13,913	12,924	12,924	19,319
Maintenance & Repairs	912	5,005	5,005	5,405
Support Services	23,732	29,765	29,765	46,000
Minor Capital	3,069	12,636	12,636	15,000
Professional Services	1,205	60,632	60,632	108,200
Designated Expenses	427,262	626,896	626,896	184,898
Total	\$ 1,213,399	\$ 1,612,435	\$ 1,612,435	\$ 1,155,235

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Executive Director of Finance	1.00	1.00	1.00
Assistant Director of Finance	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Director of Budget and Research	1.00	1.00	1.00
Accountant	2.00	2.00	2.00
Budget Analyst	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Accounting Specialist	4.00	4.00	3.00
Financial Analyst - Grants	1.00	-	-
EMS Business Analyst	-	1.00	-
Total Staffing	13.00	13.00	11.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Finance					
Salaries					
010-2010-415.40-05	FULL-TIME SALARIES	\$ 610,638	\$ 689,066	\$ 689,066	\$ 614,835
010-2010-415.40-25	LONGEVITY	3,512	4,174	4,174	2,730
010-2010-415.40-50	CAR ALLOWANCE	-	3,000	3,000	3,000
010-2010-415.40-70	VACATION-4TH WEEK BUYBK.	1,198	1,182	1,182	1,200
	Salaries	615,348	697,422	697,422	621,765
Supplies					
010-2010-415.41-10	OFFICE	3,864	4,262	4,262	5,000
010-2010-415.41-15	POSTAGE	3,910	3,000	3,000	4,619
010-2010-415.41-25	SUBSCRIPTION/PUBLICATIONS	786	875	875	3,000
010-2010-415.41-35	PRINT SUPPLIES	5,023	4,787	4,787	6,200
010-2010-415.41-40	COMPUTER SUPPLIES	330	-	-	-
010-2010-415.41-60	FOOD SUPPLIES	-	-	-	500
	Supplies	13,913	12,924	12,924	19,319
Maintenance					
010-2010-415.42-43	COMPUTER MAINTENANCE	-	3,405	3,405	3,405
	Maintenance	-	3,405	3,405	3,405
Repairs					
010-2010-415.43-50	MACHINERY	912	1,600	1,600	2,000
	Repairs	912	1,600	1,600	2,000
Support Services					
010-2010-415.44-05	TELEPHONE	682	515	515	1,000
010-2010-415.44-10	EQUIPMENT RENTAL/LEASE	5,428	5,300	5,300	5,750
010-2010-415.44-19	MERCHANT FEES	1,051	921	921	12,100
010-2010-415.44-20	PROFESSIONAL SERVICES	1,724	-	-	-
010-2010-415.44-22	BANK SERVICES	2,339	12,329	12,329	4,100
010-2010-415.44-25	LEGAL AND PUBLIC NOTICES	-	2,500	2,500	3,000
010-2010-415.44-30	TRAINING AND TRAVEL	9,512	2,000	2,000	16,000
010-2010-415.44-55	FACILITIES RENTAL	1,188	1,200	1,200	-
010-2010-415.44-75	DUES AND MEMBERSHIPS	1,808	5,000	5,000	4,050
	Support Services	23,732	29,765	29,765	46,000

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
010-2010-415.45-05	GROUP INSURANCE	28,985	48,017	48,017	45,710
010-2010-415.45-10	RETIREMENT	51,829	65,786	65,786	61,804
010-2010-415.45-15	SOCIAL SECURITY	45,967	52,024	52,024	46,015
010-2010-415.45-20	WORKERS' COMPENSATION	1,177	1,328	1,328	1,119
	Benefits	127,958	167,155	167,155	154,648
Minor Capital					
010-2010-415.46-40	COMPUTER EQUIPMENT	3,069	12,000	12,000	-
010-2010-415.46-50	FURNITURE & FIXTURES	-	636	636	15,000
	Minor Capital	3,069	12,636	12,636	15,000
Professional Services					
010-2010-415.47-01	CONSULTING	-	-	-	7,000
010-2010-415.47-30	ACCOUNTING SERVICES	1,205	60,632	60,632	101,200
	Professional Services	1,205	60,632	60,632	108,200
Designated Expenses					
010-2010-415.50-60	TAX APPR & COLLECTION FEE	427,250	448,146	448,146	-
010-2010-415.50-95	COLLECTION EXPENSE	12	178,750	178,750	184,898
	Designated Expenses	427,262	626,896	626,896	184,898
	Finance	\$ 1,213,399	\$ 1,612,435	\$ 1,612,435	\$ 1,155,235

**GENERAL FUND
FINANCE
PURCHASING**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Finance Department's mission is to support City departments by providing financial services which maintains the fiscal integrity of the City in a transparent manner.

Mission Elements:

- Maintain accounting records for receipts, disbursements, and inventories.
- Administer the purchasing and procurement system.

Goals:

- Automate the purchase order and budget transfer process in conjunction with IT.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Procurement Card Rebate	\$ 68,275	\$ 68,000	\$ 68,000	\$ 175,000
General Resources	137,837	205,442	191,295	82,224
Total	\$ 206,112	\$ 273,442	\$ 259,295	\$ 257,224

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 193,243	\$ 230,870	\$ 231,468	\$ 235,791
Material Supplies	942	3,519	2,995	5,830
Maintenance & Repairs	474	2,200	420	500
Support Services	8,914	36,853	24,412	15,103
Minor Capital	2,539	-	-	-
Total	\$ 206,112	\$ 273,442	\$ 259,295	\$ 257,224

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Purchasing Manager	1.00	1.00	1.00
Senior Purchasing Specialist	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00
Procurement Card Administrator	1.00	1.00	1.00
Supply Specialist	1.00	1.00	1.00
Total	5.00	5.00	5.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Purchasing					
Salaries					
010-2030-415.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ 182,000	\$ 188,792
010-2030-415.40-25	LONGEVITY	-	-	970	1,176
010-2130-460.40-05	FULL-TIME SALARIES	155,286	181,401	-	-
010-2130-460.40-25	LONGEVITY	764	971	-	-
	Salaries	156,050	182,372	182,970	189,968
Supplies					
010-2030-415.41-10	OFFICE	-	-	1,390	2,500
010-2030-415.41-15	POSTAGE	-	-	45	50
010-2030-415.41-20	UNIFORMS & CLOTHING	-	-	330	330
010-2030-415.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	130	130
010-2030-415.41-30	FUEL	-	-	-	700
010-2030-415.41-35	PRINT SUPPLIES	-	-	1,100	2,120
010-2130-460.41-10	OFFICE	595	1,400	-	-
010-2130-460.41-15	POSTAGE	13	50	-	-
010-2130-460.41-20	UNIFORMS & CLOTHING	76	330	-	-
010-2130-460.41-25	SUBSCRIPTION/PUBLICATIONS	128	130	-	-
010-2130-460.41-30	FUEL	14	89	-	-
010-2130-460.41-35	PRINT SUPPLIES	6	1,520	-	-
010-2130-460.41-99	OTHER	110	-	-	-
	Supplies	942	3,519	2,995	5,830
Maintenance					
010-2030-415.42-43	COMPUTER MAINTENANCE	-	-	420	-
010-2130-460.42-43	COMPUTER MAINTENANCE	-	1,700	-	-
	Maintenance	-	1,700	420	-
Repairs					
010-2030-415.43-15	VEHICLE REPAIR/MAINT	-	-	-	500
010-2130-460.43-15	VEHICLE REPAIR/MAINT	474	500	-	-
	Repairs	474	500	-	500
Support Services					
010-2030-415.44-05	TELEPHONE	-	-	417	395
010-2030-415.44-10	EQUIPMENT RENTAL/LEASE	-	-	2,900	3,100
010-2030-415.44-25	LEGAL AND PUBLIC NOTICES	-	-	1,300	3,793
010-2030-415.44-30	TRAINING AND TRAVEL	-	-	-	6,000
010-2030-415.44-55	FACILITIES RENTAL	-	-	18,000	-
010-2030-415.44-75	DUES AND MEMBERSHIPS	-	-	1,795	1,815
010-2130-460.44-05	TELEPHONE	281	206	-	-
010-2130-460.44-10	EQUIPMENT RENTAL/LEASE	2,928	2,900	-	-
010-2130-460.44-25	LEGAL AND PUBLIC NOTICES	-	13,952	-	-
010-2130-460.44-30	TRAINING AND TRAVEL	4,185	-	-	-
010-2130-460.44-55	FACILITIES RENTAL	-	18,000	-	-
010-2130-460.44-75	DUES AND MEMBERSHIPS	1,520	1,795	-	-
	Support Services	8,914	36,853	24,412	15,103

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
010-2030-415.45-05	GROUP INSURANCE	-	-	17,325	12,323
010-2030-415.45-10	RETIREMENT	-	-	17,197	18,883
010-2030-415.45-15	SOCIAL SECURITY	-	-	13,648	14,275
010-2030-415.45-20	WORKERS' COMPENSATION	-	-	328	342
010-2130-460.45-05	GROUP INSURANCE	12,109	17,325	-	-
010-2130-460.45-10	RETIREMENT	13,117	17,197	-	-
010-2130-460.45-15	SOCIAL SECURITY	11,669	13,648	-	-
010-2130-460.45-20	WORKERS' COMPENSATION	298	328	-	-
	Benefits	37,193	48,498	48,498	45,823
Minor Capital					
010-2130-460.46-40	COMPUTER EQUIPMENT	1,739	-	-	-
010-2130-460.46-50	FURNITURE & FIXTURES	800	-	-	-
	Minor Capital	2,539	-	-	-
	Purchasing	\$ 206,112	\$ 273,442	\$ 259,295	\$ 257,224

**GENERAL FUND
FINANCE
LIEN SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of Lien Services is to bill and collect code enforcement abatements.

Mission Elements:

- Bill for code enforcement actions.
- Collect for code enforcement actions.

Goals:

- Increase the collection of liens to increase revenues.
- Locate and notify property owners of liens.
- Attend tax sales and provide lien information.
- Educate property owners on the importance of property maintenance and city ordinances.
- Reduce the amount of uncollectible liens.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 131,629	\$ 138,478	\$ 132,119	\$ 143,661
Total	<u>\$ 131,629</u>	<u>\$ 138,478</u>	<u>\$ 132,119</u>	<u>\$ 143,661</u>
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 113,623	\$ 115,440	\$ 115,999	\$ 117,816
Material Supplies	1,777	2,658	1,740	1,340
Support Services	16,230	20,380	14,380	24,505
Total	<u>\$ 131,629</u>	<u>\$ 138,478</u>	<u>\$ 132,119</u>	<u>\$ 143,661</u>
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Lien Specialist	2.00	2.00	2.00	
Total Staffing	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Lien Services					
Salaries					
010-2057-415.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ -	\$ 92,168
010-2057-415.40-25	LONGEVITY	-	-	-	2,208
010-3257-426.40-05	FULL-TIME SALARIES	91,530	90,740	91,299	-
010-3257-426.40-25	LONGEVITY	1,931	2,057	2,057	-
	Salaries	93,462	92,797	93,356	94,376
Supplies					
010-2057-415.41-10	OFFICE	-	-	-	200
010-2057-415.41-15	POSTAGE	-	-	-	480
010-2057-415.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	240
010-2057-415.41-35	PRINT SUPPLIES	-	-	-	420
010-3057-426.41-10	OFFICE	201	618	400	-
010-3057-426.41-15	POSTAGE	1,031	1,300	600	-
010-3057-426.41-25	SUBSCRIPTION/PUBLICATIONS	239	240	240	-
010-3057-426.41-35	PRINT SUPPLIES	156	500	500	-
010-3057-426.41-60	FOOD SUPPLIES	150	-	-	-
	Supplies	1,777	2,658	1,740	1,340
Support Services					
010-2057-415.44-19	MERCHANT FEES	-	-	-	1,180
010-2057-415.44-25	LEGAL AND PUBLIC NOTICES	-	-	-	23,325
010-3057-426.44-19	MERCHANT FEES	1,132	-	-	-
010-3257-426.44-19	MERCHANT FEES	-	1,180	1,180	-
010-3057-426.44-20	PROFESSIONAL SERVICES	15,098	-	-	-
010-3257-426.44-25	LEGAL AND PUBLIC NOTICES	-	19,200	13,200	-
	Support Services	16,230	20,380	14,380	24,505
Benefits					
010-2057-415.45-05	GROUP INSURANCE	-	-	-	6,768
010-2057-415.45-10	RETIREMENT	-	-	-	9,381
010-2057-415.45-15	SOCIAL SECURITY	-	-	-	7,121
010-2057-415.45-20	WORKERS' COMPENSATION	-	-	-	170
010-3057-426.45-05	HOSPITAL INSURANCE	5,099	-	-	-
010-3057-426.45-10	RETIREMENT	7,856	-	-	-
010-3057-426.45-15	SOCIAL SECURITY	7,028	-	-	-
010-3057-426.45-20	WORKERS' COMPENSATION	179	-	-	-
010-3257-426.45-05	GROUP INSURANCE	-	6,758	6,758	-
010-3257-426.45-10	RETIREMENT	-	8,751	8,751	-
010-3257-426.45-15	SOCIAL SECURITY	-	6,967	6,967	-
010-3257-426.45-20	WORKERS' COMPENSATION	-	167	167	-
	Benefits	20,161	22,643	22,643	23,440
	Lien Services	\$ 131,629	\$ 138,478	\$ 132,119	\$ 143,661

**GENERAL FUND
EMS BILLING AND COLLECTIONS ¹**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 246,574	\$ -	\$ 139,422	\$ -
Total	\$ 246,574	\$ -	\$ 139,422	\$ -
Expenses Summary				
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 214,255	\$ -	\$ 117,520	\$ -
Material Supplies	15,796	-	8,311	-
Maintenance & Repairs	-	-	417	-
Support Services	7,650	-	3,342	-
Designated Expenses	8,873	-	9,834	-
Total	\$ 246,574	\$ -	\$ 139,422	\$ -
Staffing				
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
EMS Billing Supervisor ¹	1.00	0.62	-	
EMS Billing Specialist ¹	1.00	0.66	-	
EMS Billing Clerks ¹	4.00	1.98	-	
Total	6.00	3.26	-	

¹ - EMS Billing/Collections outsourced during FY 2017

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
EMS Billing & Collections					
Salaries					
010-2040-415.40-05	FULL-TIME SALARIES	\$ 168,920	\$ -	\$ 91,312	\$ -
010-2040-415.40-15	OVERTIME	12	-	56	-
010-2040-415.40-25	LONGEVITY	566	-	414	-
010-2040-415.40-37	BILINGUAL	605	-	375	-
	Salaries	170,103	-	92,157	-
Supplies					
010-2040-415.41-10	OFFICE	381	-	40	-
010-2040-415.41-15	POSTAGE	14,448	-	7,658	-
010-2040-415.41-25	SUBSCRIPTION/PUBLICATIONS	573	-	-	-
010-2040-415.41-35	PRINT SUPPLIES	394	-	612	-
	Supplies	15,796	-	8,311	-
Maintenance & Repairs					
010-2040-415.4243	COMPUTER MAINTENANCE	-	-	417	-
	Maintenance & Repairs	-	-	417	-
Support Services					
010-2040-415.44-05	TELEPHONE	1,321	-	788	-
010-2040-415.44-19	MERCHANT FEES	4,249	-	2,554	-
010-2040-415.44-20	PROFESSIONAL SERVICES	100	-	-	-
010-2040-415.44-30	TRAINING AND TRAVEL	1,343	-	-	-
010-2040-415.44-75	DUES AND MEMBERSHIPS	637	-	-	-
	Support Services	7,650	-	3,342	-
Benefits					
010-2040-415.45-05	GROUP INSURANCE	17,021	-	9,989	-
010-2040-415.45-10	RETIREMENT	14,298	-	8,406	-
010-2040-415.45-15	SOCIAL SECURITY	12,508	-	6,804	-
010-2040-415.45-20	WORKERS' COMPENSATION	325	-	164	-
	Benefits	44,152	-	25,363	-
Designated expenses					
010-2040-415.50-95	COLLECTION EXPENSE	8,873	-	9,834	-
	Designated expenses	8,873	-	9,834	-
	EMS Billing & Collections	\$ 246,574	\$ -	\$ 139,422	\$ -

**GENERAL FUND
SUPPORT SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 131,990	\$ 160,157	\$ 160,157	\$ -
Supplies	646	1,070	1,070	-
Support Services	613	896	896	-
Total	\$ 133,249	\$ 162,123	\$ 162,123	\$ -

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Executive Director	1.00	-	-
Executive Assistant	1.00	-	-
Total Staffing	2.00	-	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Support Services					
Salaries					
010-2135-460.40-05	FULL-TIME SALARIES	\$ 109,657	\$ 128,729	\$ 128,729	\$ -
010-2135-460.40-25	LONGEVITY	121	165	165	-
010-2135-460.40-50	CAR ALLOWANCE	3,025	3,000	3,000	-
	Salaries	112,803	131,894	131,894	-
Supplies					
010-2135-460.41-10	OFFICE	520	1,070	1,070	-
010-2135-460.41-15	POSTAGE	1	-	-	-
010-2135-460.41-25	SUBSCRIPTION/PUBLICATIONS	43	-	-	-
010-2135-460.41-35	PRINT SUPPLIES	82	-	-	-
010-2135-460.41-60	FOOD SUPPLIES	-	-	-	-
	Supplies	646	1,070	1,070	-
Support Services					
010-2135-460.44-05	TELEPHONE	613	896	896	-
010-2135-460.44-20	PROFESSIONAL SERVICES	-	-	-	-
010-2135-460.44-30	TRAINING AND TRAVEL	-	-	-	-
	Support Services	613	896	896	-
Benefits					
010-2135-460.45-05	GROUP INSURANCE	873	5,500	5,500	-
010-2135-460.45-10	RETIREMENT	9,482	12,437	12,437	-
010-2135-460.45-15	SOCIAL SECURITY	8,616	10,090	10,090	-
010-2135-460.45-20	WORKERS' COMPENSATION	216	236	236	-
	Benefits	19,187	28,263	28,263	-
	Support Services	\$ 133,249	\$ 162,123	\$ 162,123	\$ -

**GENERAL FUND
HUMAN RESOURCES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The Human Resources department is comprised of two divisions:

1. Human Resources Operations
2. Employee Assistance Program

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 1,030,498	\$ 1,136,841	\$ 1,071,459	\$ 1,072,945
Total	\$ 1,030,498	\$ 1,136,841	\$ 1,071,459	\$ 1,072,945
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 689,833	\$ 751,511	\$ 751,511	\$ 702,745
Material Supplies	78,377	84,812	57,071	54,402
Support Services	230,639	83,228	66,630	57,144
Minor Capital	446	-	-	-
Professional Services	-	172,290	170,780	192,375
Designated Expenses	31,203	45,000	25,467	66,279
Total	\$ 1,030,498	\$ 1,136,841	\$ 1,071,459	\$ 1,072,945
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Total Staffing	14.00	13.00	12.00	

**GENERAL FUND
HUMAN RESOURCES
OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Human Resources mission is to recruit, train, engage, and retain a diverse, valuable, and safe workforce.

Mission Elements:

- Manage recruitment, testing, and selection process.
- Train and develop the workforce.
- Manage a fair classification and compensation plan.
- Manage employee benefit programs.
- Manage employee performance appraisals and recognition programs.
- Manage employee records.
- Oversee the disciplinary process and compliance with employment policy.

Goals:

- Compensation System.
- Study the self-funding option for healthcare.
- Address appraisal system redesigned to support performance plans.
- Continued focus on wellness to include:
 - Smoking cessation.
 - Obesity.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
General Resources	\$ 854,377	\$ 1,136,841	\$ 1,071,459	\$ 1,072,945
Total	\$ 854,377	\$ 1,136,841	\$ 1,071,459	\$ 1,072,945

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 689,833	\$ 751,511	\$ 751,511	\$ 702,745
Material Supplies	75,717	84,812	57,071	54,402
Support Services	57,178	83,228	66,630	57,144
Minor Capital	446	-	-	-
Professional Services	-	172,290	170,780	192,375
Designated Expenses	31,203	45,000	25,467	66,279
Total	\$ 854,377	\$ 1,136,841	\$ 1,071,459	\$ 1,072,945

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Executive Director of Human Resources	1.00	1.00	1.00
Assistant Director of Human Resources	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Risk Manager	1.00	-	-
Workers Compensation Specialist ¹	-	1.00	-
Compensation & Benefits Manager	1.00	1.00	1.00
Professional Development & Training Coordinator	1.00	1.00	1.00
Senior Human Resources Specialist	1.00	-	-
Human Resources Generalist	3.00	3.00	3.00
Benefits Specialist	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Human Resources Assistant I	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00
Total Staffing	14.00	13.00	12.00

¹ - Transferred Workers Compensation Specialist to the Risk Management Division

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Human Resources					
Salaries					
010-2305-418.40-05	FULL-TIME SALARIES	\$ 559,483	\$ 598,235	\$ 598,235	\$ 554,822
010-2305-418.40-15	OVERTIME	268	-	-	-
010-2305-418.40-25	LONGEVITY	985	1,686	1,686	1,910
010-2305-418.40-30	INCENTIVE PAY	45	-	-	-
010-2305-418.40-37	BILINGUAL	1,338	1,773	1,773	1,500
010-2305-418.40-50	CAR ALLOWANCE	-	3,000	3,000	3,000
	Salaries	562,119	604,694	604,694	561,232
Supplies					
010-2305-418.41-10	OFFICE	1,735	3,000	1,500	2,500
010-2305-418.41-15	POSTAGE	2,034	2,000	702	2,000
010-2305-418.41-20	UNIFORMS & CLOTHING	574	600	443	-
010-2305-418.41-25	SUBSCRIPTION/PUBLICATIONS	1,028	500	596	500
010-2305-418.41-35	PRINT SUPPLIES	2,354	4,000	3,238	5,252
010-2305-418.41-40	COMPUTER SUPPLIES	417	4,752	252	2,000
010-2305-418.41-60	FOOD SUPPLIES	1,332	1,000	790	900
010-2305-418.41-75	MEDICAL & CHEMICAL	49,127	43,600	40,753	41,250
010-2305-418.41-85	EDUCATIONAL & RECREATION	17,116	25,360	8,797	-
	Supplies	75,717	84,812	57,071	54,402
Support Services					
010-2305-418.44-05	TELEPHONE	2,191	2,382	931	1,682
010-2305-418.44-10	EQUIPMENT RENTAL/LEASE	9,719	21,200	17,086	14,967
010-2305-418.44-20	PROFESSIONAL SERVICES	18,312	-	-	-
010-2305-418.44-25	LEGAL AND PUBLIC NOTICES	1,206	21,591	11,961	12,228
010-2305-418.44-30	TRAINING AND TRAVEL	5,184	-	1,216	2,317
010-2305-418.44-32	TUITION REIMBURSEMENT	9,824	20,000	19,900	15,000
010-2305-418.44-45	PUBLIC LIAB INSURANCE	-	-	-	50
010-2305-418.44-70	TROPHIES & AWARDS	9,788	16,000	15,102	10,000
010-2305-418.44-75	DUES AND MEMBERSHIPS	679	2,055	434	900
010-2305-418.44-95	MISCELLANEOUS CHARGES	275	-	-	-
	Support Services	57,178	83,228	66,630	57,144
Benefits					
010-2305-418.45-05	GROUP INSURANCE	36,952	42,340	42,340	42,478
010-2305-418.45-10	RETIREMENT	47,250	57,610	57,610	55,787
010-2305-418.45-15	SOCIAL SECURITY	42,438	45,721	45,721	42,238
010-2305-418.45-20	WORKERS' COMPENSATION	1,074	1,146	1,146	1,010
	Benefits	127,714	146,817	146,817	141,513
Minor Capital					
010-2305-418.46-40	COMPUTER EQUIPMENT	446	-	-	-
	Minor Capital	446	-	-	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Professional Services					
010-2305-418.47-01	CONSULTING SERVICES	-	160,350	164,450	164,785
010-2305-418.47-05	MEDICAL / COUNSELING	-	600	-	500
010-2305-418.47-07	TESTING SERVICES	-	-	-	15,850
010-2305-418.47-11	LEGAL SERVICES	-	500	200	400
010-2305-418.47-99	SPECIAL SERVICES	-	10,840	6,130	10,840
	Professional Services	<u>-</u>	<u>172,290</u>	<u>170,780</u>	<u>192,375</u>
Designated Expenses					
010-2305-418.50-70	UNEMPLOYMENT REIMBURSE	31,203	45,000	25,467	66,279
	Designated Expenses	<u>31,203</u>	<u>45,000</u>	<u>25,467</u>	<u>66,279</u>
	Human Resources	<u>\$ 854,377</u>	<u>\$ 1,136,841</u>	<u>\$ 1,071,459</u>	<u>\$ 1,072,945</u>

**GENERAL FUND
HUMAN RESOURCES
EMPLOYEE ASSISTANCE**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 176,121	\$ -	\$ -	\$ -
Total	\$ 176,121	\$ -	\$ -	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Material Supplies	\$ 2,660	\$ -	\$ -	\$ -
Support Services	173,461	-	-	-
Total	\$ 176,121	\$ -	\$ -	\$ -

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Employee Assistance Program					
Supplies					
010-2306-418.41-85	EDUCATIONAL & RECREATION	\$ 2,660	\$ -	\$ -	\$ -
	Supplies	<u>2,660</u>	<u>-</u>	<u>-</u>	<u>-</u>
Support Services					
010-2306-418.44-20	PROFESSIONAL SERVICES	170,145	-	-	-
010-2306-418.44-64	EMPLOYEE ENGAGEMENT PRGMS	3,316	-	-	-
	Support Services	<u>173,461</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Employee Assistance Program	<u>\$ 176,121</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



**GENERAL FUND
INFORMATION TECHNOLOGY**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

To improve operational efficiencies and employee productivity through the use of technology, innovative solutions, and quality IT services.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
General Resources	\$ 2,926,632	\$ 1,744,722	\$ 1,746,987	\$ -
Total	\$ 2,926,632	\$ 1,744,722	\$ 1,746,987	\$ -

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 953,804	\$ 985,266	\$ 985,266	\$ -
Material Supplies	3,951	11,261	11,261	-
Maintenance & Repairs	400,277	315,077	315,077	-
Support Services	92,681	55,104	57,369	-
Minor Capital	252,769	222,677	222,677	-
Professional Services	-	38,000	38,000	-
Designated Expenses				
Capital Outlay	1,223,150	117,337	117,337	-
Total	\$ 2,926,632	\$ 1,744,722	\$ 1,746,987	\$ -

Staffing ¹	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Executive Director	1.00	1.00	-
Executive Assistant	1.00	1.00	-
Training & Development Coordinator	-	-	-
Applications Support Manager	1.00	1.00	-
Airport Network Supervisor	-	-	-
Project Coordinator	1.00	1.00	-
Software Specialist	1.00	1.00	-
Computer Operator	1.00	1.00	-
Enterprise Operations Manager	1.00	1.00	-
Computer Technician	2.00	1.00	-
Computer Mainframe Specialist	-	-	-
Systems Administrator II	1.00	1.00	-
Help Desk Technician	1.00	1.00	-
Network Manager	1.00	1.00	-
Network Administrator	1.00	1.00	-
Network Technician	4.00	3.00	-
Network Technician - Airport	-	-	-
CAD GIS Technician	2.00	2.00	-
CAD GIS Technician - Drainage	-	-	-
GIS Analyst - Water & Sewer	-	-	-
GIS Manager - Water & Sewer	-	-	-
Senior CAD/GIS Technician - Water & Sewer	-	-	-
Total Staffing	19.00	17.00	-

¹ - Realigned positions to Information Technology Internal Service Fund

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Information Technology					
Salaries					
010-2705-419.40-05	FULL-TIME SALARIES	771,083	765,990	765,990	-
010-2705-419.40-25	LONGEVITY	3,701	4,305	4,305	-
010-2705-419.40-37	BILINGUAL PAY	550	887	887	-
010-2705-419.40-55	ON-CALL	3,570	3,724	3,724	-
010-2705-419.40-70	VACATION-4TH WEEK BUYBK.	-	1,182	1,182	-
	Salaries	778,904	776,088	776,088	-
Supplies					
010-2705-419.41-10	OFFICE	749	1,000	1,000	-
010-2705-419.41-15	POSTAGE	167	200	200	-
010-2705-419.41-20	UNIFORMS & CLOTHING	966	1,000	1,000	-
010-2705-419.41-30	FUEL	1,086	1,861	1,861	-
010-2705-419.41-35	PRINTING SERVICES	5	200	200	-
010-2705-419.41-37	PHONES & ACCESSORIES	72	-	-	-
010-2705-419.41-50	WATER SERVICE	252	-	-	-
010-2705-419.41-60	FOOD SUPPLIES	41	-	-	-
010-2705-419.41-65	MINOR TOOLS	611	7,000	7,000	-
010-9508-491.41-40	COMPUTER SUPPLIES	-	-	-	-
	Supplies	3,951	11,261	11,261	-
Maintenance					
010-2705-419.42-10	BUILDING MAINTENANCE	10,000	7,500	7,500	-
010-2705-419.42-43	COMPUTER MAINTENANCE	388,777	306,577	306,577	-
010-9508-491.42-43	COMPUTER MAINTENANCE	-	-	-	-
Subtotal [4200]	Maintenance	398,777	314,077	314,077	-
Repairs					
010-2705-419.43-15	VEHICLE REPAIR/MAINT	1,500	1,000	1,000	-
010-9508-491.43-40	COMPUTER HARDWARE	-	-	-	-
	Repairs	1,500	1,000	1,000	-
Support Services					
010-2705-419.44-04	WATER SERVICE	-	280	280	-
010-2705-419.44-05	TELEPHONE	12,626	12,062	14,327	-
010-2705-419.44-06	GAS SERVICE	-	7,000	7,000	-
010-2705-419.44-08	WASTE DISPOSAL	-	2,519	2,519	-
010-2705-419.44-10	EQUIPMENT RENTAL/LEASE	9,459	15,000	15,000	-
010-2705-419.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-2705-419.44-20	PROFESSIONAL SERVICES	8,745	-	-	-
010-2705-419.44-30	TRAINING AND TRAVEL	16,894	-	-	-
010-2705-419.44-50	ELECTRICITY SERVICES	18,767	17,743	17,743	-
010-2705-419.44-55	FACILITIES RENTAL	25,650	-	-	-
010-2705-419.44-75	DUES AND MEMBERSHIPS	540	500	500	-
010-9508-491.44-10	EQUIPMENT RENTAL/LEASE	-	-	-	-
010-9508-491.44-20	PROFESSIONAL SERVICES	-	-	-	-
	Support Services	92,681	55,104	57,369	-

Benefits					
010-2705-419.45-05	GROUP INSURANCE	48,591	75,212	75,212	-
010-2705-419.45-10	RETIREMENT	65,467	73,184	73,184	-
010-2705-419.45-15	SOCIAL SECURITY	58,401	58,234	58,234	-
010-2705-419.45-20	WORKERS' COMPENSATION	2,441	2,548	2,548	-
	Benefits	174,900	209,178	209,178	-
Minor Capital					
010-2705-419.46-35	EQUIPMENT AND MACHINERY	1,970	-	-	-
010-2705-419.46-40	COMPUTER EQUIPMENT	230,746	217,677	217,677	-
010-2705-419.46-50	FURNITURE & FIXTURES	20,052	5,000	5,000	-
010-9508-491.46-40	COMPUTER EQUIPMENT	-	-	-	-
010-9508-491.46-45	COMPUTER SOFTWARE	-	-	-	-
	Minor Capital	252,769	222,677	222,677	-
Professional Services					
010-2705-419.47-01	CONSULTING SERVICES	-	38,000	38,000	-
	Professional Services	-	38,000	38,000	-
Capital Outlay					
010-2705-419.61-95	CORNERSTONE	1,212,450	-	-	-
010-2705-419.61-40	COMPUTER EQUIP/SOFTWARE	10,700	117,337	117,337	-
	Capital Outlay	1,223,150	117,337	117,337	-
	Information Technology	\$ 2,926,632	\$ 1,744,722	\$ 1,746,987	\$ -



**GENERAL FUND
COMMUNITY SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The Community Services department is comprised of twelve divisions:

- | | | |
|---------------------|---------------------------|------------------------|
| 1. Administration | 5. Lions Club Park | 9. Cemetery |
| 2. Golf | 6. Family Aquatics Center | 10. Senior Citizens |
| 3. Community Center | 7. Recreation | 11. Volunteer Services |
| 4. Parks | 8. Athletics | |

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Golf Course Revenues	\$ 1,070,404	\$ 1,088,817	\$ 1,108,817	\$ 1,195,967
Community Center Revenues	29,850	28,500	50,000	55,000
Lions Club Park Revenues	447,154	515,872	515,872	415,500
Aquatics Revenue	411,914	449,506	429,257	438,944
Recreation Revenue	25,755	25,000	26,600	26,622
Athletic Revenue	162,131	185,200	155,000	150,000
Cemetery Revenue	51,575	46,700	35,000	52,891
General Resources	3,655,188	3,388,528	3,160,764	3,099,240
Total	\$ 5,853,971	\$ 5,728,123	\$ 5,481,310	\$ 5,434,164

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 3,959,312	\$ 3,792,843	\$ 3,597,123	\$ 3,572,816
Material Supplies	662,540	585,735	582,042	544,178
Maintenance & Repairs	206,840	192,219	190,293	202,167
Support Services	806,818	873,443	834,007	856,054
Minor Capital	15,939	7,100	8,300	13,469
Professional Services	-	128,180	126,945	82,832
Designated Expenses	83,344	48,103	42,100	42,648
Capital Outlay	119,178	100,500	100,500	120,000
Total	\$ 5,853,971	\$ 5,728,123	\$ 5,481,310	\$ 5,434,164

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Total Staffing	107.91	100.86	92.22

**GENERAL FUND
COMMUNITY SERVICES
ADMINISTRATION**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Community Services Department's mission is to enhance the quality of life for all citizens by providing parks, recreation facilities, and programs.

Mission Elements:

- Maintain parks grounds and facilities.
- ▣ Provide recreation programming.
- ▣ Provide aquatics programming.
- ▣ Provide senior programming.

Goals:

- Re-organization of Athletics, Golf, Recreation, Parks and Public Grounds, and Aquatics.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Audit of youth and adult sports.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ -	\$ -	\$ -	\$ 230,905
Total	\$ -	\$ -	\$ -	\$ 230,905

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ -	\$ -	\$ -	\$ 225,838
Material Supplies	-	-	-	2,267
Support Services	-	-	-	2,800
Total	\$ -	\$ -	\$ -	\$ 230,905

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Accounting Specialist	-	-	1.00
Executive Assistant	-	-	1.00
Executive Director Community Services	-	-	1.00
Total Staffing	-	-	3.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Administration - Com Services					
Salaries					
010-3001-425.40-05	FULL-TIME SALARIES	-	-	-	168,903
010-3001-425.40-15	OVERTIME	-	-	-	4,000
010-3001-425.40-25	LONGEVITY	-	-	-	1,564
010-3001-425.40-50	CAR ALLOWANCE	-	-	-	3,000
010-3001-425.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	1,200
	Salaries	<u>-</u>	<u>-</u>	<u>-</u>	<u>178,667</u>
Supplies					
010-3001-425.41-10	OFFICE	-	-	-	577
010-3001-425.41-35	PRINT SUPPLIES	-	-	-	1,690
	Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,267</u>
Support Services					
010-3001-425.44-05	TELEPHONE	-	-	-	600
010-3001-425.44-30	TRAINING AND TRAVEL	-	-	-	2,200
	Support Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,800</u>
Benefits					
010-3001-425.45-05	GROUP INSURANCE	-	-	-	15,718
010-3001-425.45-10	RETIREMENT	-	-	-	17,760
010-3001-425.45-15	SOCIAL SECURITY	-	-	-	13,371
010-3001-425.45-20	WORKERS' COMPENSATION	-	-	-	322
	Benefits	<u>-</u>	<u>-</u>	<u>-</u>	<u>47,171</u>
	Administration - Com Services	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,905</u>

**GENERAL FUND
COMMUNITY SERVICES
GOLF COURSE**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Golf Course's mission is to manage and maintain an 18-hole public golf course.

Mission Elements:

- Manage and maintain the golf course.
- Youth instruction.
- Adult instruction.
- Tournaments.

Goals:

- Re-train staff to adjust and maintain efficiencies related to the consolidation of the general manager and greens superintendent positions.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Identify potential for increased revenue via concession operations.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Trail Fees	\$ 11,469	\$ 10,500	\$ 10,500	\$ 8,334
Green Fees	343,053	365,715	365,715	387,489
Capital Improvement Fee	16,368	-	-	46,903
Pro Shop	153,316	157,555	157,555	154,295
Carts	227,848	244,407	244,407	225,500
Clubs	2,686	3,000	3,000	2,549
Annual Pass	146,184	137,090	137,090	141,292
Snack Bar	13,480	13,650	13,650	20,000
Alcohol Sales	-	-	20,000	50,000
Cart Shed	82,406	80,000	80,000	80,634
Handicap Fees	1,450	1,500	1,500	1,200
Driving Range	69,584	69,600	69,600	75,771
Player Development	2,560	5,800	5,800	2,000
General Resources	373,967	308,240	200,128	44,033
Total	\$ 1,444,371	\$ 1,397,057	\$ 1,308,945	\$ 1,240,000

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 854,283	\$ 847,298	\$ 795,848	\$ 711,749
Material Supplies	165,932	144,723	138,135	134,937
Maintenance & Repairs	26,247	36,800	35,975	35,375
Support Services	227,256	256,033	231,587	228,322
Minor Capital	1,216	600	1,800	3,969
Professional Services				
Designated Expenses	50,259	11,103	5,100	5,648
Capital Outlay				
Cost of Good Sold	119,178	100,500	100,500	120,000
Total	\$ 1,444,371	\$ 1,397,057	\$ 1,308,945	\$ 1,240,000

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Accounting Specialist	1.00	-	-
Agronomy Supervisor	-	-	1.00
Cart Fleet & Range Attendant	2.00	2.00	2.00
Golf Shop Attendant	2.00	2.00	2.00
Golf Shop Attendant - part-time	0.50	0.50	0.50
Equipment Services Technician	1.00	1.00	1.00
General Manager	1.00	1.00	1.00
Golf Course Maintenance Technician	2.00	2.00	1.00
Golf Course Superintendent	1.00	1.00	-
Golf Professional	1.00	1.00	0.34
Golf Shop Manager	1.00	1.00	1.00
Greenskeeper	6.00	6.00	6.00
Seasonal Cart/Range Attendant	0.49	0.57	0.38
Seasonal Greenskeeper	1.16	0.95	0.67
Total Staffing	20.15	19.02	16.89

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Golf Course					
Salaries					
010-3020-424.40-05	FULL-TIME SALARIES	\$ 609,793	\$ 599,947	\$ 561,524	\$ 489,861
010-3020-424.40-10	PART-TIME SALARIES	39,876	480	10,500	10,344
010-3020-424.40-11	SEASONAL EMPLOYEES	-	37,993	33,000	20,394
010-3020-424.40-15	OVERTIME	1,070	301	301	1,000
010-3020-424.40-25	LONGEVITY	4,098	4,919	4,000	4,723
010-3020-424.40-30	INCENTIVE PAY	694	650	578	-
010-3020-424.40-37	BILINGUAL PAY	949	1,182	650	600
010-3020-424.40-50	CAR ALLOWANCE	3,017	3,000	3,000	3,000
010-3020-424.40-70	VACATION-4TH WEEK BUYBK.	-	591	591	1,800
	Salaries	659,497	649,063	614,144	531,722
Supplies					
010-3020-424.41-10	OFFICE	1,144	800	675	650
010-3020-424.41-15	POSTAGE	445	800	375	500
010-3020-424.41-20	UNIFORMS & CLOTHING	7,889	7,449	7,400	7,449
010-3020-424.41-25	SUBSCRIPTION/PUBLICATIONS	66	600	600	600
010-3020-424.41-30	FUEL	11,788	15,528	13,785	13,785
010-3020-424.41-35	PRINT SUPPLIES	1,473	2,845	1,600	1,900
010-3020-424.41-50	WATER SERVICE	28,281	-	-	-
010-3020-424.41-65	MINOR TOOLS	2,250	3,350	1,000	600
010-3020-424.41-70	CLEANING SUPPLIES	3,526	3,551	3,300	3,353
010-3020-424.41-80	MECHANICAL	1,994	2,000	1,600	2,000
010-3020-424.41-90	AGRICULTURAL SUPPLIES	99,589	100,000	100,000	100,000
010-3020-424.41-95	GOLF SUPPLIES	7,487	7,800	7,800	4,100
	Supplies	165,932	144,723	138,135	134,937
Maintenance					
010-3020-424.42-20	WELLS & PUMPS EQUIPMENT	5,870	6,000	6,000	6,000
010-3020-424.42-25	WATER MAIN	3,653	6,000	6,000	6,000
010-3020-424.42-30	CART PATH MAINTENANCE	400	500	500	500
010-3020-424.42-90	GROUNDS MAINTENANCE	-	3,000	3,000	2,975
	Maintenance	9,923	15,500	15,500	15,475
Repairs					
010-3020-424.43-10	SMALL EQUIP REPAIR	1,164	1,300	975	1,000
010-3020-424.43-15	VEHICLE REPAIR/MAINT	1,294	1,000	1,000	900
010-3020-424.43-30	ELEVATOR CONTRACT	1,229	1,500	1,500	1,500
010-3020-424.43-50	MACHINERY	12,637	17,500	17,000	16,500
	Repairs	16,324	21,300	20,475	19,900
Support Services					
010-3020-424.44-04	WATER SERVICE	-	16,094	17,000	12,750
010-3020-424.44-05	TELEPHONE	6,191	4,635	3,200	3,200
010-3020-424.44-06	GAS SERVICE	1,612	1,500	1,150	1,150
010-3020-424.44-08	WASTE DISPOSAL	-	4,260	2,900	2,850
010-3020-424.44-10	EQUIPMENT RENTAL/LEASE	127,443	133,155	132,785	133,500
010-3020-424.44-15	INSURANCE	-	102	102	102
010-3020-424.44-19	MERCHANT FEES	17,601	16,085	13,750	13,750
010-3020-424.44-20	PROFESSIONAL SERVICES	2,290	-	-	-
010-3020-424.44-25	LEGAL AND PUBLIC NOTICES	224	-	-	-
010-3020-424.44-30	TRAINING AND TRAVEL	2,090	2,420	2,100	2,420
010-3020-424.44-50	ELECTRICITY SERVICES	69,184	76,682	57,500	57,500
010-3020-424.44-75	DUES AND MEMBERSHIPS	621	1,100	1,100	1,100
	Support Services	227,256	256,033	231,587	228,322

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
010-3020-424.45-05	GROUP INSURANCE	81,699	80,924	80,924	81,024
010-3020-424.45-10	RETIREMENT	52,703	58,670	50,670	50,826
010-3020-424.45-15	SOCIAL SECURITY	48,993	48,201	40,510	39,591
010-3020-424.45-20	WORKERS' COMPENSATION	11,391	10,440	9,600	8,586
	Benefits	194,786	198,235	181,704	180,027
Minor Capital					
010-3020-424.46-35	EQUIPMENT AND MACHINERY	330	600	1,800	3,350
010-3020-424.46-40	COMPUTER EQUIPMENT	430	-	-	619
010-3020-424.46-50	FURNITURE AND FIXTURES	456	-	-	-
	Minor Capital	1,216	600	1,800	3,969
Designated Expenses					
010-3020-424.50-17	COST OF GOODS SOLD	119,178	100,500	100,500	120,000
010-3020-424.50-22	GOLF COURSE IMPROVEMENTS	7,583	7,073	1,500	2,148
010-3020-424.50-24	GOLF CAPITAL IMPROVEMENTS	39,362	-	-	-
010-3020-424.50-27	RENTAL PURCHASES	3,567	4,030	3,600	3,500
010-3020-424.50-65	CASH OVER/SHORT	(253)	-	-	-
	Designated Expenses	169,437	111,603	105,600	125,648
	Golf Course	\$ 1,444,371	\$ 1,397,057	\$ 1,308,945	\$ 1,240,000

**GENERAL FUND
COMMUNITY SERVICES
COMMUNITY CENTER**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Community Center's mission is to enhance the quality of life by providing a facility and programs for recreation, special services, education, and self-help courses for citizens of all ages.

Mission Elements:

- Provide public access to gym space free of charge.
- Provide affordable public access to meeting rooms.

Goals:

- Determine staffing methods that will enable the Community Center to accommodate citizens with a reduced staff.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Review instructor contracts for increased revenue opportunities.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Facilities Revenue	\$ 29,850	\$ 28,500	\$ 50,000	\$ 55,000
General Resources	64,953	142,184	97,828	74,036
Total	\$ 94,803	\$ 170,684	\$ 147,828	\$ 129,036
Expenditure Summary				
Personnel Services	\$ 72,075	\$ 90,806	\$ 86,749	\$ 59,468
Material Supplies	3,979	5,450	4,987	5,140
Support Services	18,749	69,428	51,092	59,428
Minor Capital	-	5,000	5,000	5,000
Total	\$ 94,803	\$ 170,684	\$ 147,828	\$ 129,036
Staffing				
Recreation Assistant	3.00	3.00	2.00	
Total Staffing	3.00	3.00	2.00	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Community Center Operations					
Salaries					
010-3024-425.40-05	FULL-TIME SALARIES	\$ 48,872	\$ 62,787	\$ 59,996	\$ 43,094
010-3024-425.40-15	OVERTIME	2,537	573	681	1,500
010-3024-425.40-25	LONGEVITY	48	189	135	188
010-3024-425.40-37	BILINGUAL	550	887	600	-
	Salaries	52,007	64,436	61,412	44,782
Supplies					
010-3024-425.41-10	OFFICE	685	1,000	999	1,000
010-3024-425.41-20	UNIFORMS & CLOTHING	902	1,200	800	1,200
010-3024-425.41-35	PRINT SUPPLIES	10	1,100	1,058	790
010-3024-425.41-50	WATER SERVICE	292	-	-	-
010-3024-425.41-60	FOOD	143	-	-	-
010-3024-425.41-70	CLEANING SUPPLIES	1,947	2,050	2,050	2,050
010-3024-425.41-75	MEDICAL & CHEMICAL	-	100	80	100
	Supplies	3,979	5,450	4,987	5,140
Support Services					
010-3024-425.44-04	WATER SERVICE	-	362	362	362
010-3024-425.44-05	TELEPHONE	742	1,190	1,054	1,190
010-3024-425.44-08	WASTE DISPOSAL	-	7,424	6,519	7,424
010-3024-425.44-10	EQUIPMENT RENTAL/LEASE	370	1,068	1,068	1,068
010-3024-425.44-20	PROFESSIONAL SERVICES	1,453	-	-	-
010-3024-425.44-27	SPONSORSHIPS	-	10,000	-	-
010-3024-425.44-30	TRAINING AND TRAVEL	190	-	-	-
010-3024-425.44-50	ELECTRICITY SERVICES	15,994	49,384	42,089	49,384
	Support Services	18,749	69,428	51,092	59,428
Benefits					
010-3024-425.45-05	GROUP INSURANCE	11,635	15,014	14,359	6,748
010-3024-425.45-10	RETIREMENT	4,371	6,191	6,000	4,451
010-3024-425.45-15	SOCIAL SECURITY	3,964	5,020	4,837	3,384
010-3024-425.45-20	WORKERS' COMPENSATION	98	145	141	103
	Benefits	20,068	26,370	25,337	14,686
Minor Capital					
010-3024-425.46-50	FURNITURE AND FIXTURES	-	5,000	5,000	5,000
	Minor Capital	-	5,000	5,000	5,000
	Community Center Operations	\$ 94,803	\$ 170,684	\$ 147,828	\$ 129,036

**GENERAL FUND
COMMUNITY SERVICES
PARKS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Park's and Public Grounds mission is to maintain parks, public grounds, and athletics fields to enhance quality of life for our citizens.

Mission Elements:

- Mow grass in parks and public grounds.
- Mow and maintain public grounds.
- Maintain athletic fields.

Goals:

- Consolidate crews to allow for the timely completion of work with the reduction of staff.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
General Resources	\$ 1,894,584	\$ 1,743,883	\$ 1,743,883	\$ 1,818,301
Total	\$ 1,894,584	\$ 1,743,883	\$ 1,743,883	\$ 1,818,301

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 1,332,852	\$ 1,192,264	\$ 1,192,264	\$ 1,241,348
Material Supplies	225,732	149,811	149,811	149,869
Maintenance & Repairs	147,552	125,200	125,200	133,200
Support Services	185,523	276,608	276,608	290,884
Minor Capital	2,925	-	-	3,000
Total	\$ 1,894,584	\$ 1,743,883	\$ 1,743,883	\$ 1,818,301

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Equipment Service Technician	1.00	1.00	1.00
Graffiti Removal Specialist	1.00	1.00	1.00
Grounds Maintenance Crew Leaders	5.00	5.00	5.00
Grounds Maintenance Workers	26.00	20.00	19.00
Seasonal Grounds Maintenance Workers	-	1.99	1.99
Superintendent	1.00	1.00	1.00
Supervisor	3.00	3.00	3.00
Total Staffing	37.00	32.99	31.99

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Parks					
Salaries					
010-3025-425.40-05	FULL-TIME SALARIES	\$ 947,337	\$ 834,639	\$ 834,639	\$ 873,994
010-3025-425.40-15	OVERTIME	34,331	12,364	12,364	30,000
010-3025-425.40-25	LONGEVITY	8,880	10,497	10,497	8,786
010-3025-425.40-30	INCENTIVE PAY	2,710	3,132	3,132	2,520
010-3025-425.40-70	VACATION-4TH WEEK BUYBK.	3,600	4,728	4,728	6,600
	Salaries	996,858	865,360	865,360	921,900
Supplies					
010-3025-425.41-10	OFFICE	195	250	250	250
010-3025-425.41-20	UNIFORMS & CLOTHING	16,577	16,000	16,000	15,000
010-3025-425.41-25	SUBSCRIPTION/PUBLICATIONS	-	30	30	30
010-3025-425.41-30	FUEL	37,505	48,361	48,361	41,434
010-3025-425.41-50	WATER SERVICE	89,486	-	-	-
010-3025-425.41-65	MINOR TOOLS	4,599	5,000	5,000	2,680
010-3025-425.41-70	CLEANING SUPPLIES	14,129	12,000	12,000	12,000
010-3025-425.41-75	MEDICAL & CHEMICAL	260	-	-	-
010-3025-425.41-90	AGRICULTURAL SUPPLIES	62,981	68,170	68,170	78,475
	Supplies	225,732	149,811	149,811	149,869
Maintenance					
010-3025-425.42-35	FENCE MAINTENANCE	1,500	2,200	2,200	2,200
010-3025-425.42-90	PARKS MAINTENANCE	105,943	90,000	90,000	95,000
	Maintenance	107,443	92,200	92,200	97,200
Repairs					
010-3025-425.43-10	SMALL EQUIP REPAIR	9,371	8,000	8,000	8,000
010-3025-425.43-15	VEHICLE REPAIR/MAINT	18,959	12,000	12,000	15,000
010-3025-425.43-50	MACHINERY	11,779	13,000	13,000	13,000
	Repairs	40,109	33,000	33,000	36,000
Support Services					
010-3025-425.44-04	WATER SERVICE	-	89,641	89,641	89,641
010-3025-425.44-05	TELEPHONE	7,032	6,443	6,443	6,443
010-3025-425.44-06	GAS SERVICE	348	600	600	600
010-3025-425.44-08	WASTE DISPOSAL	-	18,283	18,283	19,200
010-3025-425.44-10	EQUIPMENT RENTAL/LEASE	62,903	46,100	46,100	59,500
010-3025-425.44-30	TRAINING AND TRAVEL	373	350	350	350
010-3025-425.44-50	ELECTRICITY SERVICES	114,692	114,791	114,791	115,000
010-3025-425.44-75	DUES AND MEMBERSHIPS	175	400	400	150
	Support Services	185,523	276,608	276,608	290,884
Benefits					
010-3025-425.45-05	GROUP INSURANCE	157,734	157,914	157,914	144,605
010-3025-425.45-10	RETIREMENT	83,592	84,021	84,021	88,654
010-3025-425.45-15	SOCIAL SECURITY	75,155	67,482	67,482	69,543
010-3025-425.45-20	WORKERS' COMPENSATION	19,513	17,487	17,487	16,646
	Benefits	335,994	326,904	326,904	319,448
Minor Capital					
010-3025-425.46-35	EQUIPMENT AND MACHINERY	2,925	-	-	3,000
	Minor Capital	2,925	-	-	3,000
	Parks	\$ 1,894,584	\$ 1,743,883	\$ 1,743,883	\$ 1,818,301

**GENERAL FUND
COMMUNITY SERVICES
LIONS CLUB PARK OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Lions Club Park Operations' mission is to operate the Family Recreation Center (FRC).

Mission Elements:

- Fitness Center.
- Recreation programs.

Goals:

- Leverage supervision resources of athletics and recreation to accomplish 100% on site supervisor at the Family Recreation Center.
- Audit programs to determine areas for increased financial and operations efficiencies.
 - Explore offering indoor soccer, youth basketball tournaments, and day camp programs.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Recreation Center Memberships	\$ 426,417	\$ 494,572	\$ 494,572	\$ 400,000
Capital Replacement Fee	20,737	21,300	21,300	15,500
General Resources	317,267	355,066	247,648	56,571
Total	\$ 764,421	\$ 870,938	\$ 763,520	\$ 472,071

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 528,604	\$ 649,615	\$ 539,887	\$ 265,905
Material Supplies	45,219	35,895	40,895	37,161
Maintenance & Repairs	12,089	6,000	6,000	8,542
Support Services	142,249	104,428	102,258	103,706
Professional Services	-	38,000	37,480	19,757
Designated Expenses	36,260	37,000	37,000	37,000
Total	\$ 764,421	\$ 870,938	\$ 763,520	\$ 472,071

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Accounting Specialist ¹	1.00	1.00	-
Asst. Director of Parks and Recreation	1.00	-	-
Custodian	3.00	3.00	2.00
Executive Assistant ¹	1.00	1.00	-
Executive Director Community Services ¹	1.00	1.00	-
Recreation Assistant	6.00	6.00	4.00
Recreation Assistant - part-time	1.50	1.50	1.59
Supervisor (Recreation Center)	1.00	1.00	-
Total Staffing	15.50	14.50	7.59

¹ - Transferred 3 administrative positions to new Administration Division in FY 2018

² - Transferred Recreation Supervisor to Recreation in FY 2018

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Lions Club Park Operations					
Salaries					
010-3026-425.40-05	FULL-TIME SALARIES	\$ 347,863	\$ 430,859	\$ 357,106	\$ 136,529
010-3026-425.40-10	PART-TIME SALARIES	29,685	53,237	45,766	33,258
010-3026-425.40-15	OVERTIME	25,565	3,319	6,000	25,000
010-3026-425.40-25	LONGEVITY	3,015	3,582	2,866	1,350
010-3026-425.40-30	INCENTIVE PAY	30	-	-	-
010-3026-425.40-37	BILINGUAL	348	-	602	600
010-3026-425.40-50	CAR ALLOWANCE	3,025	3,000	3,000	-
010-3026-425.40-70	VACATION-4TH WEEK BUYBK.	1,200	1,182	1,200	1,200
	Salaries	410,731	495,179	416,540	197,937
Supplies					
010-3026-425.41-10	OFFICE	2,000	2,483	2,483	1,813
010-3026-425.41-20	UNIFORMS & CLOTHING	1,434	3,180	3,180	2,800
010-3026-425.41-30	FUEL	-	-	-	960
010-3026-425.41-35	PRINT SUPPLIES	1,190	4,620	4,620	5,010
010-3026-425.41-50	WATER SERVICE	9,571	-	-	-
010-3026-425.41-65	MINOR TOOLS	20	500	500	350
010-3026-425.41-70	CLEANING SUPPLIES	26,527	20,000	25,000	21,728
010-3026-425.41-85	EDUCATIONAL & RECREATION	4,477	5,112	5,112	4,500
	Supplies	45,219	35,895	40,895	37,161
Maintenance					
010-3026-425.42-10	BUILDING MAINTENANCE	4,805	-	-	-
	Maintenance	4,805	-	-	-
Repairs					
010-3026-425.43-10	SMALL EQUIP REPAIR	5,184	2,500	2,500	4,542
010-3026-425.43-15	VEHICLE REPAIR/MAINT	-	-	-	500
010-3026-425.43-30	ELEVATOR CONTRACT	2,100	3,500	3,500	3,500
	Repairs	7,284	6,000	6,000	8,542
Support Services					
010-3026-425.44-04	WATER SERVICE	-	9,152	8,000	9,152
010-3026-425.44-05	TELEPHONE	2,046	2,118	1,100	1,500
010-3026-425.44-08	WASTE DISPOSAL	-	4,943	4,943	4,943
010-3026-425.44-10	EQUIPMENT RENTAL/LEASE	4,286	4,628	4,628	4,524
010-3026-425.44-20	PROFESSIONAL SERVICES	33,396	-	-	-
010-3026-425.44-50	ELECTRICITY SERVICES	102,521	83,587	83,587	83,587
	Support Services	142,249	104,428	102,258	103,706
Benefits					
010-3026-425.45-05	GROUP INSURANCE	49,097	65,062	53,119	31,435
010-3026-425.45-10	RETIREMENT	34,524	47,360	37,552	19,675
010-3026-425.45-15	SOCIAL SECURITY	31,102	38,070	30,034	15,068
010-3026-425.45-20	WORKERS' COMPENSATION	3,150	3,944	2,642	1,790
	Benefits	117,873	154,436	123,347	67,968
Professional Services					
010-3026-425.47-99	SPECIAL SERVICES	-	38,000	37,480	19,757
	Professional Services	-	38,000	37,480	19,757

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Designated Expenses					
010-3026-425.50-48	LEASE PAYMENTS	36,933	37,000	37,000	37,000
010-3026-425.50-65	CASH OVER/SHORT	(673)	-	-	-
	Designated Expenses	<u>36,260</u>	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>
	Lions Club Park Operations	<u>\$ 764,421</u>	<u>\$ 870,938</u>	<u>\$ 763,520</u>	<u>\$ 472,071</u>

**GENERAL FUND
COMMUNITY SERVICES
FAMILY AQUATICS CENTER**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Aquatic's mission is to provide aquatics programming for the citizens of Killeen.

Mission Elements:

- Provide aquatic activities.

Goals:

- Reclassify positions to provide adequate supervision of the Family Aquatic Center.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Explore options for offering American Red Cross Swim Lessons in the late summer and early fall.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Swimming Pool Receipts	\$ -	\$ 17,578	\$ 18,000	\$ 20,000
Pool Season Passes	-	175	175	200
Pool Reservations	50	1,000	500	940
Swimming Pool Lessons	43,275	55,000	41,000	45,500
Lifeguard Instruction Receipts	7,025	5,721	1,800	5,000
Aquatics Revenues	297,221	293,932	293,932	300,304
Aquatics Concession Revenue	9,500	12,000	9,750	10,000
Aquatics Center Rentals	45,575	57,000	57,000	50,000
Aquatics Center Season Passes	9,268	7,100	7,100	7,000
General Resources	65,875	27,118	46,247	12,848
Total	\$ 477,789	\$ 476,624	\$ 475,504	\$ 451,792

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 364,970	\$ 343,881	\$ 343,881	\$ 319,084
Material Supplies ¹	53,336	56,147	56,147	45,757
Maintenance & Repairs ¹	7,145	11,120	10,000	14,120
Support Services ¹	42,363	61,976	61,976	68,531
Minor Capital	9,975	1,500	1,500	1,500
Professional Services	-	2,000	2,000	2,800
Total	\$ 477,789	\$ 476,624	\$ 475,504	\$ 451,792

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Supervisor	1.00	1.00	1.00
Seasonal Lifeguard	9.48	9.48	9.44
Seasonal Pool Cashier	1.55	2.10	1.59
Seasonal Pool Manager	1.15	1.55	1.21
Seasonal Water Safety Instructor	2.08	2.22	1.01
Total Staffing	<u>15.26</u>	<u>16.35</u>	<u>14.25</u>

¹ - Combined Swimming Pool Division with Aquatics

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Family Aquatics Center					
Salaries					
010-3027-429.40-05	FULL-TIME SALARIES	\$ 41,817	\$ 41,282	\$ 41,282	\$ 36,877
010-3027-429.40-10	PART-TIME SALARIES	281,604	-	-	-
010-3027-429.40-11	SEASONAL EMPLOYEES	-	264,571	264,571	246,927
010-3027-429.40-15	OVERTIME	39	227	227	-
010-3027-429.40-25	LONGEVITY	267	309	309	26
	Salaries	323,727	306,389	306,389	283,830
Supplies					
010-3027-429.41-10	OFFICE	407	317	317	317
010-3027-429.41-20	UNIFORMS & CLOTHING	3,701	4,375	4,375	4,000
010-3027-429.41-35	PRINT SUPPLIES	293	200	200	250
010-3027-429.41-50	WATER SERVICE	15,389	-	-	-
010-3027-429.41-65	MINOR TOOLS	2,291	2,730	2,730	1,039
010-3027-429.41-70	CLEANING SUPPLIES	2,837	2,700	2,700	2,700
010-3027-429.41-75	MEDICAL & CHEMICAL	24,272	35,125	35,125	33,125
010-3027-429.41-85	EDUCATIONAL & RECREATION	4,146	10,700	10,700	4,326
	Supplies	53,336	56,147	56,147	45,757
Maintenance					
010-3027-429.42-20	WELLS & PUMP EQUIP	-	-	-	2,000
010-3027-429.42-37	SIGN & PAINTING	1,647	2,000	2,000	1,600
010-3027-429.42-80	FILTER	5,498	5,120	4,000	3,520
010-3027-429.42-90	MAINTENANCE	-	-	-	4,000
	Maintenance	7,145	7,120	6,000	11,120
Repairs					
010-3027-429.43-10	SMALL EQUIP REPAIR	-	4,000	4,000	3,000
	Repairs	-	4,000	4,000	3,000
Support Services					
010-3027-429.44-04	WATER SERVICE	-	12,999	12,999	15,188
010-3027-429.44-05	TELEPHONE	1,342	1,674	1,674	2,018
010-3027-429.44-08	WASTE DISPOSAL	-	3,972	3,972	3,972
010-3027-429.44-20	PROFESSIONAL SERVICES	1,014	-	-	-
010-3027-429.44-30	TRAINING AND TRAVEL	5,286	4,630	4,630	4,340
010-3027-429.44-50	ELECTRICITY SERVICES	34,721	38,701	38,701	43,013
	Support Services	42,363	61,976	61,976	68,531
Benefits					
010-3027-429.45-05	GROUP INSURANCE	5,820	5,005	5,005	5,239
010-3027-429.45-10	RETIREMENT	4,881	4,025	4,025	3,668
010-3027-429.45-15	SOCIAL SECURITY	24,694	23,399	23,399	21,668
010-3027-429.45-20	WORKERS' COMPENSATION	5,848	5,063	5,063	4,679
	Benefits	41,243	37,492	37,492	35,254
Minor Capital					
010-3027-429.46-35	EQUIPMENT AND MACHINERY	8,580	-	-	-
010-3027-429.46-50	FURNITURE AND FIXTURES	1,395	1,500	1,500	1,500
	Minor Capital	9,975	1,500	1,500	1,500

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Professional Services					
010-3027-429.47-01	CONSULTING	-	-	-	800
010-3027-429.47-07	TESTING SERVICES	-	2,000	2,000	2,000
	Professional Services	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>2,800</u>
	Family Aquatics Center	<u>\$ 477,789</u>	<u>\$ 476,624</u>	<u>\$ 475,504</u>	<u>\$ 451,792</u>

**GENERAL FUND
COMMUNITY SERVICES
RECREATION**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Recreation's mission is to provide diverse and inclusive recreational events and programs for the community.

Mission Elements:

- Provide recreation events.
- Provide recreation programs.

Goals:

- Explore the consolidation of Athletics and Recreation.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Review the fee structure/costs for special events to determine fiscal soundness.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Recreation Revenue	\$ 25,755	\$ 25,000	\$ 25,000	\$ 25,000
Recreational Classes	-	-	1,600	1,622
General Resources	170,547	179,228	160,056	206,185
Total	\$ 196,302	\$ 204,228	\$ 186,656	\$ 232,807

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 97,917	\$ 101,651	\$ 84,079	\$ 152,466
Material Supplies	57,840	59,333	59,333	42,386
Support Services	43,688	36,244	36,959	31,955
Minor Capital	32	-	-	-
Professional Services	-	7,000	6,285	6,000
Designated Expenses	(3,175)	-	-	-
Total	\$ 196,302	\$ 204,228	\$ 186,656	\$ 232,807

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Superintendent	1.00	1.00	1.00
Recreation Supervisor ¹	1.00	1.00	2.00
Total Staffing	2.00	2.00	3.00

¹ - Transferred Recreation Supervisor from Lions Club Park in FY 2018

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Recreation					
Salaries					
010-3030-428.40-05	FULL-TIME SALARIES	\$ 74,288	\$ 76,114	\$ 62,887	\$ 105,953
010-3030-428.40-15	OVERTIME	1,958	42	42	8,000
010-3030-428.40-25	LONGEVITY	436	567	352	576
010-3030-428.40-70	VACATION-4TH WEEK BUYBK.	600	591	-	600
	Salaries	77,282	77,314	63,281	115,129
Supplies					
010-3030-428.41-10	OFFICE	302	800	800	300
010-3030-428.41-15	POSTAGE	779	778	778	600
010-3030-428.41-20	UNIFORMS & CLOTHING	51	1,209	1,209	8,000
010-3030-428.41-35	PRINT SUPPLIES	10,807	14,000	14,000	14,000
010-3030-428.41-60	FOOD SUPPLIES	1,246	1,685	1,685	3,700
010-3030-428.41-85	EDUCATIONAL & RECREATION	44,655	40,861	40,861	15,786
	Supplies	57,840	59,333	59,333	42,386
Support Services					
010-3030-428.44-05	TELEPHONE	461	1,390	1,390	1,300
010-3030-428.44-10	EQUIPMENT RENTAL/LEASE	1,262	2,400	2,400	1,000
010-3030-428.44-19	MERCHANT FEES	27,639	27,813	27,813	27,000
010-3030-428.44-20	PROFESSIONAL SERVICES	11,904	-	-	-
010-3030-428.44-26	PROMOTIONS & ADVERTISING	-	-	715	-
010-3030-428.44-30	TRAINING AND TRAVEL	20	-	-	-
010-3030-428.44-70	TROPHIES & AWARDS	2,043	4,241	4,241	2,400
010-3030-428.44-75	DUES AND MEMBERSHIPS	359	400	400	255
	Support Services	43,688	36,244	36,959	31,955
Benefits					
010-3030-428.45-05	GROUP INSURANCE	7,192	9,894	9,605	15,718
010-3030-428.45-10	RETIREMENT	6,495	7,299	6,062	11,444
010-3030-428.45-15	SOCIAL SECURITY	5,546	5,867	4,088	8,275
010-3030-428.45-20	WORKERS' COMPENSATION	1,402	1,277	1,043	1,900
	Benefits	20,635	24,337	20,798	37,337
Minor Capital					
010-3030-428.46-40	COMPUTER EQUIPMENT	32	-	-	-
	Minor Capital	32	-	-	-
Professional Services					
010-3030-428.47-02	ENTERTAINMENT SERVICES	-	7,000	6,285	6,000
	Professional Services	-	7,000	6,285	6,000
Designated Expenses					
010-3030-428.50-32	CONTRACT LABOR	2,248	20,000	20,000	20,000
010-3030-428.50-33	INSTRUCTOR CLASS RECEIPTS	(5,423)	(20,000)	(20,000)	(20,000)
	Designated Expenses	(3,175)	-	-	-
	Recreation	\$ 196,302	\$ 204,228	\$ 186,656	\$ 232,807

**GENERAL FUND
COMMUNITY SERVICES
ATHLETICS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Athletics' mission is to provide athletic programming primarily to youth.

Mission Elements:

- Provide league administration for sports.

Goals:

- Explore consolidating the Athletics and Recreation divisions.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Explore affiliations with sports associations to increase programs via partnerships.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Athletic Revenue	\$ 147,131	\$ 170,200	\$ 140,000	\$ 135,000
Concession Stand Revenue	15,000	15,000	15,000	15,000
General Resources	180,498	159,127	193,727	175,689
Total	\$ 342,629	\$ 344,327	\$ 348,727	\$ 325,689

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 142,044	\$ 138,239	\$ 135,392	\$ 150,836
Material Supplies	87,844	104,151	103,839	95,953
Support Services	112,741	37,596	45,155	41,464
Professional Services	-	64,341	64,341	37,436
Total	\$ 342,629	\$ 344,327	\$ 348,727	\$ 325,689

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Athletic Superintendent	1.00	1.00	1.00
Recreation Supervisor	2.00	2.00	2.00
Total Staffing	3.00	3.00	3.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Athletics					
Salaries					
010-3032-428.40-05	FULL-TIME SALARIES	\$ 107,123	\$ 106,275	\$ 104,860	\$ 109,381
010-3032-428.40-15	OVERTIME	3,207	67	1,312	10,000
010-3032-428.40-25	LONGEVITY	248	398	478	465
	Salaries	110,578	106,740	106,650	119,846
Supplies					
010-3032-428.41-10	OFFICE	64	200	200	200
010-3032-428.41-20	UNIFORMS & CLOTHING	60,097	68,851	67,539	60,153
010-3032-428.41-35	PRINT SUPPLIES	134	1,000	2,000	1,000
010-3032-428.41-60	FOOD SUPPLIES	436	800	800	800
010-3032-428.41-70	CLEANING SUPPLIES	71	1,000	1,000	1,000
010-3032-428.41-75	MEDICAL & CHEMICAL	-	300	300	300
010-3032-428.41-85	EDUCATIONAL & RECREATION	27,042	32,000	32,000	32,500
	Supplies	87,844	104,151	103,839	95,953
Support Services					
010-3032-428.44-05	TELEPHONE	1,763	1,699	2,900	2,900
010-3032-428.44-20	PROFESSIONAL SERVICES	84,049	-	-	-
010-3032-428.44-30	TRAINING AND TRAVEL	3,491	2,555	2,555	2,555
010-3032-428.44-45	PUBLIC LIAB INSURANCE	4,642	4,642	9,000	8,500
010-3032-428.44-70	TROPHIES & AWARDS	14,293	18,000	20,000	17,645
010-3032-428.44-75	DUES AND MEMBERSHIPS	4,503	10,700	10,700	9,864
	Support Services	112,741	37,596	45,155	41,464
Benefits					
010-3032-428.45-05	GROUP INSURANCE	11,640	11,484	9,590	7,948
010-3032-428.45-10	RETIREMENT	9,369	10,079	8,946	11,913
010-3032-428.45-15	SOCIAL SECURITY	8,448	8,171	8,245	9,152
010-3032-428.45-20	WORKERS' COMPENSATION	2,009	1,765	1,961	1,977
	Benefits	31,466	31,499	28,742	30,990
Professional Services					
010-3032-428.47-99	SPECIAL SERVICES	-	64,341	64,341	37,436
	Professional Services	-	64,341	64,341	37,436
	Athletics	\$ 342,629	\$ 344,327	\$ 348,727	\$ 325,689

**GENERAL FUND
COMMUNITY SERVICES
CEMETERY**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Cemetery's mission is to maintain the cemetery.

Mission Elements:

- Mow and maintain cemetery.

Goals:

- Consolidate crews to allow for the timely completion of work with the reduction of staff.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Cemetery Lots	\$ 51,575	\$ 46,700	\$ 35,000	\$ 52,891
General Resrouces	215,424	154,299	165,999	136,372
Total	\$ 266,999	\$ 200,999	\$ 200,999	\$ 189,263

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 240,695	\$ 170,980	\$ 170,980	\$ 161,677
Material Supplies	10,115	8,304	8,304	9,159
Maintenance & Repairs	11,786	10,934	10,934	7,746
Support Services	4,104	10,781	10,781	10,681
Minor Capital	299	-	-	-
Total	\$ 266,999	\$ 200,999	\$ 200,999	\$ 189,263

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Crew Leader	1.00	1.00	1.00
Grounds Maintenance Worker	3.00	3.00	3.00
Superintendent	1.00	-	-
Total Staffing	5.00	4.00	4.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Cemetery					
Salaries					
010-3035-429.40-05	FULL-TIME SALARIES	\$ 177,263	\$ 121,226	\$ 121,226	\$ 111,839
010-3035-429.40-15	OVERTIME	5,541	-	-	3,000
010-3035-429.40-25	LONGEVITY	2,700	2,805	2,805	1,626
010-3035-429.40-70	VACATION-4TH WEEK BUYBK.	1,180	1,773	1,773	1,200
	Salaries	186,684	125,804	125,804	117,665
Supplies					
010-3035-429.41-10	OFFICE	88	-	-	-
010-3035-429.41-20	UNIFORMS & CLOTHING	1,500	2,459	2,459	2,459
010-3035-429.41-25	SUBSCRIPTION/PUBLICATIONS	140	-	-	-
010-3035-429.41-30	FUEL	1,706	200	200	4,500
010-3035-429.41-35	PRINT SUPPLIES	157	-	-	-
010-3035-429.41-50	WATER SERVICE	1,939	-	-	-
010-3035-429.41-65	MINOR TOOLS	1,725	900	900	900
010-3035-429.41-70	CLEANING SUPPLIES	1,059	1,300	1,300	1,300
010-3035-429.41-75	MEDICAL & CHEMICAL	637	-	-	-
010-3035-429.41-90	AGRICULTURAL SUPPLIES	1,164	3,445	3,445	-
	Supplies	10,115	8,304	8,304	9,159
Maintenance					
010-3035-429.42-35	FENCE MAINTENANCE	3,975	-	-	-
010-3035-429.42-90	MAINTENANCE	3,894	3,582	3,582	2,394
	Maintenance	7,869	3,582	3,582	2,394
Repairs					
010-3035-429.43-10	SMALL EQUIP REPAIR	490	1,600	1,600	1,600
010-3035-429.43-15	VEHICLE REPAIR/MAINT	492	-	-	-
010-3035-429.43-50	MACHINERY	2,935	5,752	5,752	3,752
	Repairs	3,917	7,352	7,352	5,352
Support Services					
010-3035-429.44-04	WATER SERVICE	-	2,036	2,036	2,036
010-3035-429.44-05	TELEPHONE	196	206	206	206
010-3035-429.44-06	GAS SERVICE	399	600	600	500
010-3035-429.44-08	WASTE DISPOSAL	-	3,970	3,970	3,970
010-3035-429.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-3035-429.44-50	ELECTRICITY SERVICES	3,509	3,969	3,969	3,969
	Support Services	4,104	10,781	10,781	10,681
Benefits					
010-3035-429.45-05	GROUP INSURANCE	20,947	20,507	20,507	20,957
010-3035-429.45-10	RETIREMENT	15,683	12,475	12,475	11,696
010-3035-429.45-15	SOCIAL SECURITY	14,014	9,849	9,849	8,923
010-3035-429.45-20	WORKERS' COMPENSATION	3,367	2,345	2,345	2,436
	Benefits	54,011	45,176	45,176	44,012
Minor Capital					
010-3035-429.46-35	EQUIPMENT AND MACHINERY	299	-	-	-
	Minor Capital	299	-	-	-
	Cemetery	\$ 266,999	\$ 200,999	\$ 200,999	\$ 189,263

**GENERAL FUND
COMMUNITY SERVICES
SENIOR CITIZENS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Senior Center's mission is to provide facilities that offer wellness, education, and social classes to seniors.

Mission Elements:

- Senior social programs.
- Senior wellness programs.
- Senior education programs.

Goals:

- Increase volunteer participation of oversight of programs to ensure programs remain cost effective.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Leverage resources of Senior Council and Senior Advisory Board to increase programs with minimal impact on staff resources and funds.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 238,851	\$ 168,635	\$ 154,992	\$ 182,452
Total	\$ 238,851	\$ 168,635	\$ 154,992	\$ 182,452

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 195,471	\$ 111,725	\$ 101,559	\$ 126,870
Material Supplies	11,550	19,691	18,503	19,410
Maintenance & Repairs	2,321	2,165	2,184	3,184
Support Services	28,017	18,215	15,907	16,149
Minor Capital	1,492	-	-	-
Professional Services	-	16,839	16,839	16,839
Total	\$ 238,851	\$ 168,635	\$ 154,992	\$ 182,452

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Office Assistant	1.00	1.00	1.00
Program Assistant	1.00	1.00	1.00
Program Coordinator	1.00	1.00	1.00
Recreation Assistant - part-time	-	-	0.50
Senior Centers Manager	1.00	-	-
Total Staffing	4.00	3.00	3.50

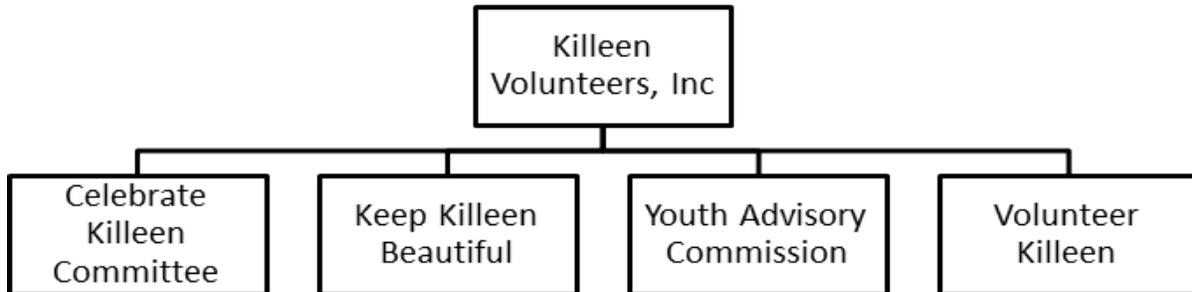
Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Senior Citizens					
Salaries					
010-3040-429.40-05	FULL-TIME SALARIES	\$ 150,297	\$ 80,908	\$ 75,238	\$ 81,807
010-3040-429.40-10	PART-TIME SALARIES	-	-	-	10,459
010-3040-429.40-15	OVERTIME	3,334	486	253	1,200
010-3040-429.40-25	LONGEVITY	1,535	682	570	772
010-3040-429.40-50	CAR ALLOWANCE	1,400	-	-	-
010-3040-429.40-70	VACATION-4TH WEEK BUYBK.	600	-	-	600
	Salaries	157,166	82,076	76,061	94,838
Supplies					
010-3040-429.41-10	OFFICE	1,032	1,250	1,240	1,250
010-3040-429.41-15	POSTAGE	59	200	200	200
010-3040-429.41-20	UNIFORMS & CLOTHING	35	200	305	200
010-3040-429.41-25	SUBSCRIPTION/PUBLICATIONS	156	156	156	156
010-3040-429.41-30	FUEL	-	-	-	1,600
010-3040-429.41-35	PRINT SUPPLIES	1,368	2,200	1,400	1,400
010-3040-429.41-37	PHONES & ACCESSORIES	76	-	-	-
010-3040-429.41-50	WATER SERVICE	260	-	-	-
010-3040-429.41-60	FOOD SUPPLIES	4,142	5,912	5,112	5,112
010-3040-429.41-70	CLEANING SUPPLIES	2,498	3,500	3,500	3,500
010-3040-429.41-75	MEDICAL & CHEMICAL	-	-	-	200
010-3040-429.41-85	EDUCATIONAL & RECREATION	1,924	6,273	6,590	5,792
	Supplies	11,550	19,691	18,503	19,410
Repairs					
010-3040-429.43-10	SMALL EQUIP REPAIR	2,321	2,165	2,184	2,184
010-3040-429.43-15	VEHICLE REPAIR/MAINT	-	-	-	1,000
	Repairs	2,321	2,165	2,184	3,184
Support Services					
010-3040-429.44-04	WATER SERVICE	-	332	332	800
010-3040-429.44-05	TELEPHONE	1,861	1,383	2,200	2,200
010-3040-429.44-06	GAS SERVICE	1,061	1,600	1,305	1,600
010-3040-429.44-08	WASTE DISPOSAL	-	4,607	4,607	-
010-3040-429.44-10	EQUIPMENT RENTAL/LEASE	596	950	950	950
010-3040-429.44-20	PROFESSIONAL SERVICES	15,900	-	-	-
010-3040-429.44-50	ELECTRICITY SERVICES	7,989	8,744	6,483	10,000
010-3040-429.44-75	DUES AND MEMBERSHIPS	610	599	30	599
	Support Services	28,017	18,215	15,907	16,149
Benefits					
010-3040-429.45-05	GROUP INSURANCE	13,158	11,376	13,280	15,718
010-3040-429.45-10	RETIREMENT	13,210	11,970	6,884	9,427
010-3040-429.45-15	SOCIAL SECURITY	11,638	6,074	5,200	6,690
010-3040-429.45-20	WORKERS' COMPENSATION	299	229	134	197
	Benefits	38,305	29,649	25,498	32,032
Minor Capital					
010-3040-429.46-35	EQUIPMENT AND MACHINERY	1,492	-	-	-
	Minor Capital	1,492	-	-	-
Professional Services					
010-3040-429.47-99	SPECIAL SERVICES	-	16,839	16,839	16,839
	Professional Services	-	16,839	16,839	16,839
	Senior Citizens	\$ 238,851	\$ 168,635	\$ 154,992	\$ 182,452

**GENERAL FUND
COMMUNITY SERVICES
VOLUNTEER SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Volunteer Service's mission is to mobilize people and resources to address community needs through volunteerism.



Mission Elements:

- Recruit volunteers.
- Constructively use volunteers.
- Celebrate volunteer contributions.

Goals:

- Program committees will play an increased role in accomplishing events with reductions in manpower.
- Audit programs to determine areas for increased financial and operational efficiencies.
 - Programs will grow through partnerships with civic agencies.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 133,222	\$ 150,748	\$ 150,256	\$ 161,848
Total	\$ 133,222	\$ 150,748	\$ 150,256	\$ 161,848

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 130,401	\$ 146,384	\$ 146,484	\$ 157,575
Material Supplies	993	2,230	2,088	2,139
Maintenance & Repairs	(300)	-	-	-
Support Services	2,128	2,134	1,684	2,134
Total	\$ 133,222	\$ 150,748	\$ 150,256	\$ 161,848

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Director of Volunteer Services	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00
Youth Program Specialist	1.00	1.00	1.00
Total Staffing	3.00	3.00	3.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Volunteer Services					
Salaries					
010-0805-429.40-05	FULL-TIME SALARIES	\$ 99,913	\$ -	\$ -	\$ -
010-0805-429.40-15	OVERTIME	1,983	-	-	-
010-0805-429.40-25	LONGEVITY	1,789	-	-	-
010-0805-429.40-70	VACATION-4TH WEEK BUYBK.	600	-	-	-
010-3007-429.40-05	FULL-TIME SALARIES	-	111,641	115,932	122,045
010-3007-429.40-15	OVERTIME	-	556	783	1,500
010-3007-429.40-25	LONGEVITY	-	1,962	1,809	2,134
010-3007-429.40-70	VACATION-4TH WEEK BUYBK.	-	591	600	1,200
	Salaries	104,285	114,750	119,124	126,879
Supplies					
010-0805-429.41-10	OFFICE	146	-	-	-
010-0805-429.41-15	POSTAGE	383	-	-	-
010-0805-429.41-20	UNIFORMS & CLOTHING	281	-	-	-
010-0805-429.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	-
010-0805-429.41-35	PRINT SUPPLIES	183	-	-	-
010-3007-429.41-10	OFFICE	-	200	199	190
010-3007-429.41-15	POSTAGE	-	300	279	250
010-3007-429.41-20	UNIFORMS & CLOTHING	-	300	186	300
010-3007-429.41-25	SUBSCRIPTION/PUBLICATIONS	-	130	130	50
010-3007-429.41-35	PRINT SUPPLIES	-	1,300	1,294	1,349
	Supplies	993	2,230	2,088	2,139
Maintenance					
010-0805-429.42-43	COMPUTER MAINTENANCE	(300)	-	-	-
	Maintenance	(300)	-	-	-
Support Services					
010-0805-429.44-05	TELEPHONE	618	-	-	-
010-0805-429.44-30	TRAINING AND TRAVEL	1,385	-	-	-
010-0805-429.44-70	TROPHIES AND AWARDS	75	-	-	-
010-0805-429.44-75	DUES AND MEMBERSHIPS	50	-	-	-
010-3007-429.44-05	TELEPHONE	-	767	487	767
010-3007-429.44-30	TRAINING AND TRAVEL	-	1,200	1,087	1,200
010-3007-429.44-70	TROPHIES AND AWARDS	-	67	60	67
010-3007-429.44-75	DUES AND MEMBERSHIPS	-	100	50	100
	Support Services	2,128	2,134	1,684	2,134
Benefits					
010-0805-429.45-05	GROUP INSURANCE	9,319	-	-	-
010-0805-429.45-10	RETIREMENT	8,766	-	-	-
010-0805-429.45-15	SOCIAL SECURITY	7,833	-	-	-
010-0805-429.45-20	WORKERS' COMPENSATION	198	-	-	-
010-3007-429.45-05	GROUP INSURANCE	-	11,762	8,000	8,382
010-3007-429.45-10	RETIREMENT	-	10,932	10,710	12,612
010-3007-429.45-15	SOCIAL SECURITY	-	8,730	8,445	9,474
010-3007-429.45-20	WORKERS' COMPENSATION	-	210	205	228
	Benefits	26,116	31,634	27,360	30,696
	Volunteer Services	\$ 133,222	\$ 150,748	\$ 150,256	\$ 161,848



**GENERAL FUND
COMMUNITY DEVELOPMENT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The Community Development department is comprised of six divisions:

- | | |
|-------------------------------------|-----------------------|
| 1. Library | 4. Home Program |
| 2. Killeen Arts & Activity Center | 5. Building Services |
| 3. Community Development Operations | 6. Custodial Services |

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Library Revenue	\$ 25,753	\$ 28,500	\$ 29,750	\$ 30,500
Event Revenue	83,605	86,000	86,000	78,518
CDBG Grant Revenue	186,549	181,586	181,586	-
HOME Grant Revenue	30,172	31,103	31,128	-
General Resources	3,349,620	3,483,071	3,479,488	3,371,157
Total	\$ 3,675,699	\$ 3,810,260	\$ 3,807,952	\$ 3,480,175

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 2,606,386	\$ 2,674,560	\$ 2,601,840	\$ 2,336,468
Material Supplies	143,169	164,917	164,509	188,170
Maintenance & Repairs	544,051	517,688	595,277	566,261
Support Services	154,689	211,151	208,617	187,728
Minor Capital	41,089	66,696	67,196	25,900
Professional Services	557	10,536	6,801	-
Designated Expenses	383	2,000	1,000	1,000
Capital Outlay	185,375	162,712	162,712	174,648
Total	\$ 3,675,699	\$ 3,810,260	\$ 3,807,952	\$ 3,480,175

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
FTEs ¹	63.00	61.50	54.32

¹ - Realigned Lien Services to Finance Department in FY 2018

**GENERAL FUND
COMMUNITY DEVELOPMENT
LIBRARY SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the Killeen Public Library System is to enrich lives by fostering literacy and community engagement, supporting reading for pleasure and for research, and connecting people to information and ideas.

Mission Elements:

- Provide access to books and materials.
- Provide access to electronic media.
- Provide access to research and materials.
- Provide learning activities.

Goals:

- Expand programming for all ages to foster lifelong learning and community engagement.
 - Rearrange the Branch Library layout for more efficient use of space and improved security.
 - Reorganize staffing to create leaner management structure and to respond to the shift of some service to the online environment.
 - Continue to increase visibility in the community and market programming more aggressively.
 - Build partnerships with local business leaders.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Library Copier Charges	\$ 15,647	\$ 18,500	\$ 18,500	\$ 18,500
Library Fees & Contributions	10,106	10,000	11,250	12,000
General Resources	1,462,885	1,454,222	1,422,518	1,391,894
Total	\$ 1,488,638	\$ 1,482,722	\$ 1,452,268	\$ 1,422,394

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 1,173,014	\$ 1,136,931	\$ 1,086,371	\$ 1,032,161
Material Supplies	64,486	71,437	71,305	104,847
Maintenance & Repairs	26,095	6,550	28,620	29,850
Support Services	47,416	65,092	63,260	68,388
Minor Capital	27,365	40,000	40,000	12,500
Capital Outlay	150,262	162,712	162,712	174,648
Total	\$ 1,488,638	\$ 1,482,722	\$ 1,452,268	\$ 1,422,394

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Administrative Clerk, part-time	-	0.50	0.50
Assistant Director of Library Services	2.00	1.00	1.00
Adult Services Librarian	-	1.00	-
Cataloger	1.00	-	-
Cataloging Librarian	-	1.00	1.00
Children's Services Assistant	-	1.00	0.50
Children's Services Clerk, part-time	-	0.50	0.50
Children's Services Librarian	-	1.00	1.00
Circulation Clerk, full-time	-	7.00	7.00
Circulation Clerk, part-time	-	1.50	2.00
Director of Library Services	1.00	1.00	1.00
Inter-Library Loan Librarian	1.00	1.00	1.00
Library Assistant	1.00	-	-
Library Clerk, full-time	8.00	-	-
Library Clerk, part-time	4.00	-	-
Library Program Coordinator	-	1.00	-
Library Supervisor	4.00	2.00	2.00
Principal Secretary	1.00	1.00	1.00
Reference Clerk	-	2.00	1.00
Reference Clerk, part-time	-	-	0.50
Reference Librarian	2.00	-	-
Reference Manager	-	1.00	0.34
Senior Library Assistant	2.00	2.00	4.00
Total Staffing	27.00	25.50	24.34

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Library					
Salaries					
010-3015-423.40-05	FULL-TIME SALARIES	\$ 838,777	\$ -	\$ -	\$ -
010-3015-423.40-10	PART-TIME SALARIES	72,306	-	-	-
010-3015-423.40-15	OVERTIME	73	-	-	-
010-3015-423.40-25	LONGEVITY	13,704	-	-	-
010-3015-423.40-30	INCENTIVE PAY	141	-	-	-
010-3015-423.40-37	BILINGUAL	2,023	-	-	-
010-3015-423.40-50	CAR ALLOWANCE	3,023	-	-	-
010-3015-423.40-70	VACATION-4TH WEEK BUYBK.	1,129	-	-	-
010-3215-423.40-05	FULL-TIME SALARIES	-	810,512	767,957	686,743
010-3215-423.40-10	PART-TIME SALARIES	-	51,863	56,650	88,616
010-3215-423.40-25	LONGEVITY	-	14,721	11,587	11,636
010-3215-423.40-37	BILINGUAL	-	3,000	3,000	3,600
010-3215-423.40-50	CAR ALLOWANCE	-	3,000	3,000	3,000
010-3215-423.40-70	VACATION-4TH WEEK BUYBK.	-	1,200	1,129	1,129
	Salaries	931,176	884,296	843,323	794,724
Supplies					
010-3015-423.41-10	OFFICE	11,228	-	-	-
010-3015-423.41-15	POSTAGE	4,547	-	-	-
010-3015-423.41-25	SUBSCRIPTION/PUBLICATIONS	37,795	-	-	-
010-3015-423.41-30	FUEL	489	-	-	-
010-3015-423.41-35	PRINT SUPPLIES	4,232	-	-	-
010-3015-423.41-50	WATER SERVICE	5,776	-	-	-
010-3015-423.41-60	FOOD SUPPLIES	68	-	-	-
010-3015-423.41-70	CLEANING	164	-	-	-
010-3215-423.41-10	OFFICE	-	13,000	12,975	14,000
010-3215-423.41-15	POSTAGE	187	7,500	7,500	9,500
010-3215-423.41-25	SUBSCRIPTION/PUBLICATIONS	-	39,060	39,060	67,627
010-3215-423.41-30	FUEL	-	627	520	720
010-3215-423.41-35	PRINT SUPPLIES	-	10,500	10,500	12,000
010-3215-423.41-70	CLEANING	-	750	750	1,000
	Supplies	64,486	71,437	71,305	104,847
Maintenance					
010-3015-423.42-10	BUILDING Maintenance	26,047	-	-	-
010-3215-423.42-10	BUILDING Maintenance	-	-	20,950	20,000
010-3215-423.42-43	COMPUTER Maintenance	-	5,300	5,300	9,500
	Maintenance	26,047	5,300	26,250	29,500
Repairs					
010-3015-423.43-15	VEHICLE REPAIR/MAINT	48	-	-	-
010-3215-423.43-05	FURNITURE & FIXTURES	-	1,000	1,000	-
010-3215-423.43-15	VEHICLE REPAIR/MAINT	-	250	1,370	350
	Repairs	48	1,250	2,370	350

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Support Services					
010-3015-423.44-05	TELEPHONE	2,517	-	-	-
010-3015-423.44-06	GAS SERVICE	1,510	-	-	-
010-3015-423.44-10	EQUIPMENT RENTAL/LEASE	5,442	-	-	-
010-3015-423.44-19	MERCHANT FEES	1,169	-	-	-
010-3015-423.44-20	PROFESSIONAL SERVICES	5,209	-	-	-
010-3015-423.44-25	LEGAL & PUBLIC NOTICES	-	-	-	-
010-3015-423.44-30	TRAINING AND TRAVEL	646	-	-	-
010-3015-423.44-50	ELECTRICITY SERVICES	28,867	-	-	-
010-3015-423.44-60	SUPPORT SERVICES	824	-	-	-
010-3015-423.44-75	DUES AND MEMBERSHIPS	350	-	-	-
010-3215-423.44-04	WATER SERVICE	-	5,061	5,061	5,062
010-3215-423.44-05	TELEPHONE	-	3,090	3,090	3,090
010-3215-423.44-06	GAS SERVICE	-	1,600	1,500	1,700
010-3215-423.44-08	WASTE DISPOSAL	-	3,912	3,000	3,912
010-3215-423.44-10	EQUIPMENT RENTAL/LEASE	-	7,200	6,700	7,200
010-3215-423.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-3215-423.44-19	MERCHANT FEES	-	870	1,200	2,065
010-3215-423.44-25	LEGAL & PUBLIC NOTICES	-	6,000	6,000	-
010-3215-423.44-26	PROMOTION & ADVERTISING	-	-	-	6,000
010-3215-423.44-30	TRAINING AND TRAVEL	-	1,650	1,000	1,650
010-3215-423.44-50	ELECTRICITY SERVICES	-	29,659	29,659	29,659
010-3215-423.44-60	SUPPORT SERVICES	882	4,000	4,000	5,500
010-3215-423.44-75	DUES AND MEMBERSHIPS	-	2,050	2,050	2,550
	Support Services	47,416	65,092	63,260	68,388
Benefits					
010-3015-423.45-05	GROUP INSURANCE	94,331	-	-	-
010-3015-423.45-10	RETIREMENT	78,262	-	-	-
010-3015-423.45-15	SOCIAL SECURITY	67,353	-	-	-
010-3015-423.45-20	WORKERS' COMPENSATION	1,892	-	-	-
010-3215-423.45-05	GROUP INSURANCE	-	99,828	99,828	100,650
010-3215-423.45-10	RETIREMENT	-	83,389	80,000	78,996
010-3215-423.45-15	SOCIAL SECURITY	-	67,649	61,500	56,210
010-3215-423.45-20	WORKERS' COMPENSATION	-	1,769	1,720	1,581
	Benefits	241,838	252,635	243,048	237,437
Minor Capital					
010-3015-423.46-35	EQUIPMENT AND MACHINERY	-	-	-	-
010-3015-423.46-40	COMPUTER EQUIPMENT	23,132	-	-	-
010-3015-423.46-50	FURNITURE AND FIXTURES	4,233	-	-	-
010-3215-423.46-50	FURNITURE AND FIXTURES	-	40,000	40,000	12,500
	Minor Capital	27,365	40,000	40,000	12,500
Capital Outlay					
010-3015-423.61-20	NEW BOOKS	150,262	-	-	-
010-3215-423.61-20	NEW BOOKS	-	162,712	162,712	174,648
	Capital Outlay	150,262	162,712	162,712	174,648
	Library	\$ 1,488,638	\$ 1,482,722	\$ 1,452,268	\$ 1,422,394

**GENERAL FUND
COMMUNITY DEVELOPMENT
KILLEEN ARTS & ACTIVITIES CENTER**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the Killeen Arts & Activities Center is to manage the public event space available at the KAAC.

Mission Elements:

- Market and book events.
- Event planning and coordination.
- Event set-up and support.
- Facility cleaning and maintenance.

Goals:

- Maintain customer service levels at City event facilities.
- Continue to improve on audio/visual/sound equipment.
- Provide a public entertainment venue with exceptional service and pricing for all citizens to utilize.
- Continue to expand advertising and promotions through social media, website, publications, and participating in special events.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Event Revenue	\$ 83,605	\$ 86,000	\$ 86,000	\$ 78,518
General Resources	315,389	380,804	375,189	362,614
Total	\$ 398,994	\$ 466,804	\$ 461,189	\$ 441,132

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 188,673	\$ 208,299	\$ 206,082	\$ 215,942
Material Supplies	16,769	11,550	11,154	9,946
Maintenance & Repairs	63,094	109,000	108,998	98,417
Support Services	85,838	112,424	110,424	105,827
Minor Capital	9,124	23,531	23,531	10,000
Designated Expenses	383	2,000	1,000	1,000
Capital Outlay	35,113	-	-	-
Total	\$ 398,994	\$ 466,804	\$ 461,189	\$ 441,132

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Event Assistant ¹	3.00	3.00	3.00
Event Coordinator	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00
Total Staffing	6.00	6.00	6.00

¹ - Position title changed from Custodian to Event Assistant during FY 2017

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Killeen Arts and Activities Center					
Salaries					
010-3029-429.40-05	FULL-TIME SALARIES	\$ 138,498	\$ -	\$ -	\$ -
010-3029-429.40-15	OVERTIME	259	-	-	-
010-3029-429.40-25	LONGEVITY	545	-	-	-
010-3029-429.40-30	INCENTIVE PAY	33	-	-	-
010-3029-429.40-37	BILINQUAL PAY	425	-	-	-
010-3229-426.40-05	FULL-TIME SALARIES	-	153,089	151,463	159,222
010-3229-426.40-25	LONGEVITY	-	877	877	956
010-3229-426.40-37	BILINGUAL	-	591	-	-
	Salaries	139,760	154,557	152,340	160,178
Supplies					
010-3029-429.41-10	OFFICE	973	-	-	-
010-3029-429.41-15	POSTAGE	328	-	-	-
010-3029-429.41-20	UNIFORMS & CLOTHING	740	-	-	-
010-3029-429.41-35	PRINT SUPPLIES	346	-	-	-
010-3029-429.41-50	WATER SERVICE	5,953	-	-	-
010-3029-429.41-60	FOOD SUPPLIES	271	-	-	-
010-3029-429.41-65	MINOR TOOLS	200	-	-	-
010-3029-429.41-70	CLEANING SUPPLIES	6,038	-	-	-
010-3029-429.41-75	MEDICAL & CHEMICAL	1,920	-	-	-
010-3229-426.41-10	OFFICE	-	700	500	250
010-3229-426.41-15	POSTAGE	-	400	350	200
010-3229-426.41-20	UNIFORMS & CLOTHING	-	500	500	500
010-3229-426.41-35	PRINT SUPPLIES	-	800	654	500
010-3229-426.41-60	FOOD SUPPLIES	-	200	200	-
010-3229-426.41-65	MINOR TOOLS	-	200	200	500
010-3229-426.41-70	CLEANING SUPPLIES	-	7,000	7,000	7,996
010-3229-426.41-75	MEDICAL & CHEMICAL	-	1,750	1,750	-
	Supplies	16,769	11,550	11,154	9,946
Maintenance					
010-3029-429.42-10	BUILDING Maintenance	34,029	-	-	-
010-3029-429.42-11	ELECTRICAL Maintenance	1,083	-	-	-
010-3229-426.42-10	BUILDING Maintenance	-	70,000	70,000	59,417
010-3229-426.42-11	ELECTRICAL Maintenance	-	10,000	10,000	10,000
Subtotal [4200]	Maintenance	35,112	80,000	80,000	69,417
Repairs					
010-3029-429.43-20	HEAT & AIR REPAIR	22,023	-	-	-
010-3029-429.43-30	ELEVATOR CONTRACT	5,959	-	-	-
010-3229-426.43-10	SMALL EQUIP REPAIR	-	500	498	500
010-3229-426.43-20	HEAT & AIR REPAIR	-	21,000	21,000	21,000
010-3229-426.43-30	ELEVATOR CONTRACT	-	7,500	7,500	7,500
	Repairs	27,982	29,000	28,998	29,000

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Support Services					
010-3029-429.44-05	TELEPHONE	3,428	-	-	-
010-3029-429.44-06	GAS SERVICE	3,468	-	-	-
010-3029-429.44-10	EQUIPMENT RENTAL/LEASE	1,998	-	-	-
010-3029-429.44-19	MERCHANT FEES	1,040	-	-	-
010-3029-429.44-20	PROFESSIONAL SERVICES	-	-	-	-
010-3029-429.44-26	PROMOTION/ADVERTISING	11,625	-	-	-
010-3029-429.44-30	TRAINING AND TRAVEL	129	-	-	-
010-3029-429.44-50	ELECTRICITY SERVICES	64,575	-	-	-
010-3029-429.44-75	DUES AND MEMBERSHIPS	(425)	-	-	-
010-3229-426.44-04	WATER SERVICE	-	7,421	7,421	7,421
010-3229-426.44-05	TELEPHONE	-	1,396	1,396	1,396
010-3229-426.44-06	GAS SERVICE	-	5,400	5,400	5,400
010-3229-426.44-08	WASTE DISPOSAL	-	10,997	10,997	4,900
010-3229-426.44-10	EQUIPMENT RENTAL/LEASE	-	2,000	2,000	2,000
010-3229-426.44-19	MERCHANT FEES	-	1,040	1,040	1,040
010-3229-426.44-26	PROMOTION/ADVERTISING	-	17,500	15,500	17,000
010-3229-426.44-50	ELECTRICITY SERVICES	-	66,470	66,470	66,470
010-3229-426.44-75	DUES AND MEMBERSHIPS	-	200	200	200
	Support Services	85,838	112,424	110,424	105,827
Benefits					
010-3029-429.45-05	GROUP INSURANCE	25,749	-	-	-
010-3029-429.45-10	RETIREMENT	11,748	-	-	-
010-3029-429.45-15	SOCIAL SECURITY	10,094	-	-	-
010-3029-429.45-20	WORKERS' COMPENSATION	1,322	-	-	-
010-3229-426.45-05	GROUP INSURANCE	-	26,274	26,274	26,714
010-3229-426.45-10	RETIREMENT	-	14,667	14,667	15,922
010-3229-426.45-15	SOCIAL SECURITY	-	11,276	11,276	11,579
010-3229-426.45-20	WORKERS' COMPENSATION	-	1,525	1,525	1,549
	Benefits	48,913	53,742	53,742	55,764
Minor Capital					
010-3029-429.46-50	FURNITURE AND FIXTURES	9,124	-	-	-
010-3229-426.46-35	EQUIPMENT AND MACHINERY	-	19,374	19,374	5,000
010-3229-426.46-40	COMPUTER EQUIPMENT	-	-	-	-
010-3229-426.46-50	FURNITURE & FIXTURES	-	4,157	4,157	5,000
	Minor Capital	9,124	23,531	23,531	10,000
Designated Expenses					
010-3029-429.50-32	CONTRACT LABOR	383	-	-	-
010-3229-426.50-32	CONTRACT LABOR	-	2,000	1,000	1,000
	Designated Expenses	383	2,000	1,000	1,000
Capital Outlay					
010-3029-426.61-25	SOUND SYSTEM	35,113	-	-	-
	Capital Outlay	35,113	-	-	-
	Killeen Arts and Activities Center	\$ 398,994	\$ 466,804	\$ 461,189	\$ 441,132

**GENERAL FUND
COMMUNITY DEVELOPMENT
ADMINISTRATION**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Community Development Administration Division's mission is to implement the Community Development Block Grant (CDBG) and HOME programs.

Mission Elements:

- Provide oversight, reporting, and compliance for CDBG program.
- Provide oversight, reporting, and compliance for HOME program.

Goals:

- Maintain CDBG and HOME Program grant requirements.
- Complete all grant reporting.
- Complete program monitoring of all subrecipients.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
CDBG Administration	\$ 186,549	\$ 181,586	\$ 181,586	\$ -
General Resources	127,117	154,215	152,891	144,317
Total	\$ 313,666	\$ 335,801	\$ 334,477	\$ 144,317
Expenditure Summary				
Personnel Services	\$ 302,820	\$ 304,746	\$ 305,591	\$ 144,317
Material Supplies	2,407	6,641	6,931	-
Maintenance & Repairs	727	1,425	1,171	-
Support Services	6,272	12,983	14,983	-
Minor Capital	1,440	-	-	-
Professional Services	-	10,006	5,801	-
Total	\$ 313,666	\$ 335,801	\$ 334,477	\$ 144,317
Staffing				
Executive Director of Community Development	1.00	1.00	0.98	
Executive Assistant ¹	1.00	1.00	-	
Community Development Program Manager ¹	1.00	1.00	-	
Community Development Specialist ¹	1.00	1.00	-	
Total Staffing	4.00	4.00	0.98	

¹ - Realigned staff to CDBG and HOME Program Grant Fund

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Community Development					
Salaries					
010-3050-426.40-05	FULL-TIME SALARIES	\$ 242,990	\$ -	\$ -	\$ -
010-3050-426.40-25	LONGEVITY	2,641	-	-	-
010-3050-426.40-30	INCENTIVE PAY	75	-	-	-
010-3050-426.40-37	BILINGUAL	1,413	-	-	-
010-3050-426.40-50	CAR ALLOWANCE	3,025	-	-	-
010-3250-426.40-05	FULL-TIME SALARIES	-	238,953	240,376	113,672
010-3250-426.40-25	LONGEVITY	-	2,830	2,830	1,647
010-3250-426.40-37	BILINGUAL	-	1,478	900	-
010-3250-426.40-50	CAR ALLOWANCE	-	3,000	3,000	2,940
	Salaries	250,144	246,261	247,106	118,259
Supplies					
010-3050-426.41-10	OFFICE	381	-	-	-
010-3050-426.41-15	POSTAGE	372	-	-	-
010-3050-426.41-25	SUBSCRIPTION/PUBLICATIONS	140	-	-	-
010-3050-426.41-30	FUEL	401	-	-	-
010-3050-426.41-35	PRINT SUPPLIES	395	-	-	-
010-3050-426.41-60	FOOD SUPPLIES	590	-	-	-
010-3050-426.41-70	CLEANING SUPPLIES	128	-	-	-
010-3250-426.41-10	OFFICE	-	1,605	1,605	-
010-3250-426.41-15	POSTAGE	-	500	500	-
010-3250-426.41-25	SUBSCRIPTION/PUBLICATIONS	-	140	140	-
010-3250-426.41-30	FUEL	-	493	493	-
010-3250-426.41-35	PRINT SUPPLIES	-	3,603	3,603	-
010-3250-426.41-60	FOOD SUPPLIES	-	-	290	-
010-3250-426.41-70	CLEANING SUPPLIES	-	300	300	-
	Supplies	2,407	6,641	6,931	-
Repairs					
010-3050-426.43-15	VEHICLE REPAIR/MAINT	727	-	-	-
010-3250-426.43-10	SMALL EQUIP REPAIR	-	-	149	-
010-3250-426.43-15	VEHICLE REPAIR/MAINT	-	1,425	1,022	-
	Repairs	727	1,425	1,171	-
Support Services					
010-3050-426.44-05	TELEPHONE	557	-	-	-
010-3050-426.44-10	EQUIPMENT RENTAL/LEASE	556	-	-	-
010-3050-426.44-20	PROFESSIONAL SERVICES	135	-	-	-
010-3050-426.44-22	BANK SERVICES	55	-	-	-
010-3050-426.44-25	LEGAL AND PUBLIC NOTICES	1,983	-	-	-
010-3050-426.44-30	TRAINING AND TRAVEL	1,341	-	-	-
010-3050-426.44-75	DUES AND MEMBERSHIPS	1,645	-	-	-
010-3250-426.44-05	TELEPHONE	-	527	527	-
010-3250-426.44-10	EQUIPMENT RENTAL/LEASE	-	556	556	-
010-3250-426.44-25	LEGAL AND PUBLIC NOTICES	-	4,000	3,000	-
010-3250-426.44-30	TRAINING AND TRAVEL	-	6,000	9,000	-
010-3250-426.44-75	DUES AND MEMBERSHIPS	-	1,900	1,900	-
	Support Services	6,272	12,983	14,983	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
010-3050-426.45-05	GROUP INSURANCE	12,406	-	-	-
010-3050-426.45-10	RETIREMENT	21,025	-	-	-
010-3050-426.45-15	SOCIAL SECURITY	18,767	-	-	-
010-3050-426.45-20	WORKERS' COMPENSATION	478	-	-	-
010-3250-426.45-05	GROUP INSURANCE	-	16,360	16,360	5,134
010-3250-426.45-10	RETIREMENT	-	23,222	23,222	11,755
010-3250-426.45-15	SOCIAL SECURITY	-	18,459	18,459	8,956
010-3250-426.45-20	WORKERS' COMPENSATION	-	444	444	213
	Benefits	52,676	58,485	58,485	26,058
Minor Capital					
010-3050-426.46-40	COMPUTER EQUIPMENT	1,440	-	-	-
	Minor Capital	1,440	-	-	-
Professional Services					
010-3250-426.47-06	TRANSLATION SERVICES	-	1,000	-	-
010-3250-426.47-30	ACCOUNTING SERVICES	-	3,500	1,801	-
010-3250-426.47-99	SPECIAL SERVICES	-	5,506	4,000	-
	Professional Services	-	10,006	5,801	-
	Community Development	\$ 313,666	\$ 335,801	\$ 334,477	\$ 144,317

**GENERAL FUND
COMMUNITY DEVELOPMENT
HOME PROGRAM**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the Community Development Department is to administer sub-grants to qualifying agencies.

Mission Elements:

- Provide technical assistance for selecting sub-grantees.
- Compliance monitoring for sub-grantee's performance.
- Required reporting for grantees.

Goals:

- Maintain CDBG and HOME Program grant requirements with reduced staffing levels.
- Provide housing rehabilitation to eligible households.
- Provide first time homebuyer benefits to eligible households.
- Provide elderly transportation services to eligible persons.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
CDBG Administration - HOME Program	\$ 30,172	\$ 31,103	\$ 31,128	\$ -
General Resources	19,210	20,830	(743)	-
Total	\$ 49,382	\$ 51,933	\$ 30,385	\$ -

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 46,647	\$ 46,667	\$ 25,879	\$ -
Material Supplies	936	1,000	830	-
Support Services	1,242	3,736	2,676	-
Professional Services	557	530	1,000	-
Total	\$ 49,382	\$ 51,933	\$ 30,385	\$ -

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Home Program Coordinator	1.00	1.00	-
Total Staffing	1.00	1.00	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
HOME Program					
Salaries					
010-3055-427.40-05	FULL-TIME SALARIES	\$ 35,086	\$ -	\$ -	\$ -
010-3055-427.40-25	LONGEVITY	162	-	-	-
010-3055-427.40-30	INCENTIVE PAY	30	-	-	-
010-3055-427.40-37	BILINGUAL	575	-	-	-
010-3255-427.40-05	FULL-TIME SALARIES	-	34,733	19,273	-
010-3255-427.40-25	LONGEVITY	-	206	104	-
010-3255-427.40-37	BILINGUAL	-	591	325	-
	Salaries	35,853	35,530	19,702	-
Supplies					
010-3055-427.41-10	OFFICE	93	-	-	-
010-3055-427.41-15	POSTAGE	135	-	-	-
010-3055-427.41-35	PRINT SUPPLIES	358	-	-	-
010-3055-427.41-60	FOOD SUPPLIES	350	-	-	-
010-3255-427.41-10	OFFICE	-	300	300	-
010-3255-427.41-15	POSTAGE	-	300	83	-
010-3255-427.41-35	PRINT SUPPLIES	-	400	400	-
010-3255-427.41-60	FOOD SUPPLIES	-	-	47	-
	Supplies	936	1,000	830	-
Support Services					
010-3055-427.44-10	EQUIPMENT RENTAL/LEASE	556	-	-	-
010-3055-427.44-20	PROFESSIONAL SERVICES	77	-	-	-
010-3055-427.44-30	TRAINING AND TRAVEL	459	-	-	-
010-3055-427.44-75	DUES AND MEMBERSHIPS	150	-	-	-
010-3255-427.44-10	EQUIPMENT RENTAL/LEASE	-	556	556	-
010-3255-427.44-25	LEGAL AND PUBLIC NOTICES	-	1,140	988	-
010-3255-427.44-26	PROMOTION/ADVERTISING	-	150	150	-
010-3255-427.44-30	TRAINING AND TRAVEL	-	1,740	832	-
010-3255-427.44-75	DUES AND MEMBERSHIPS	-	150	150	-
	Support Services	1,242	3,736	2,676	-
Benefits					
010-3055-427.45-05	HOSPITAL INSURANCE	4,970	-	-	-
010-3055-427.45-10	RETIREMENT	3,014	-	-	-
010-3055-427.45-15	SOCIAL SECURITY	2,741	-	-	-
010-3055-427.45-20	WORKERS' COMPENSATION	69	-	-	-
010-3255-427.45-05	GROUP INSURANCE	-	5,005	2,838	-
010-3255-427.45-10	RETIREMENT	-	3,350	1,812	-
010-3255-427.45-15	SOCIAL SECURITY	-	2,718	1,491	-
010-3255-427.45-20	WORKERS' COMPENSATION	-	64	36	-
	Benefits	10,794	11,137	6,177	-
Professional Services					
010-3055-427.47-30	ACCOUNTING SERVICES	557	-	-	-
010-3255-427.47-01	CONSULTING	-	-	1,000	-
010-3255-427.47-06	TRANSLATION SERVICES	-	500	-	-
010-3255-427.47-30	ACCOUNTING SERVICES	-	30	-	-
	Professional Services	557	530	1,000	-
	HOME Program	\$ 49,382	\$ 51,933	\$ 30,385	\$ -

**GENERAL FUND
COMMUNITY DEVELOPMENT
BUILDING SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the Building Services Division is to repair and maintain plumbing, electrical, and HVAC systems for the City's facilities.

Mission Elements:

Repair and maintain life safety components:

- Plumbing systems.
- Electrical systems.
- HVAC systems.

Goals:

- Implement an HVAC replacement plan with regards to R22 refrigerant phase out.
- Maintain City facilities.
- Respond to work orders in a timely manner to satisfy end-users.
- Maintain elevators, fire alarm systems, and safety equipment.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 814,165	\$ 767,437	\$ 824,070	\$ 807,082
Total	\$ 814,165	\$ 767,437	\$ 824,070	\$ 807,082

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 349,851	\$ 347,867	\$ 347,867	\$ 364,827
Material Supplies	8,269	12,723	12,723	6,757
Maintenance & Repairs	446,917	394,213	449,988	426,947
Support Services	8,453	11,954	12,312	8,551
Minor Capital	675	680	1,180	-
Total	\$ 814,165	\$ 767,437	\$ 824,070	\$ 807,082

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Facilities Manager	1.00	1.00	1.00
Facilities Maintenance Specialist	3.00	3.00	3.00
Senior Secretary	1.00	1.00	1.00
Electrical Maintenance Technician	1.00	1.00	1.00
HVAC Technician	1.00	1.00	1.00
Total Staffing	7.00	7.00	7.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Building Services					
Salaries					
010-2131-460.40-05	FULL-TIME SALARIES	\$ 253,825	\$ 252,591	\$ 252,591	\$ -
010-2131-460.40-15	OVERTIME	3,276	550	550	-
010-2131-460.40-25	LONGEVITY	2,078	2,416	2,416	-
010-2131-460.40-30	INCENTIVE PAY	3,751	3,664	3,664	-
010-2131-460.40-37	BILINGUAL	550	591	591	-
010-2131-460.40-55	ON CALL	3,750	3,724	3,724	-
010-3258-426.40-05	FULL-TIME SALARIES	-	-	-	264,141
010-3258-426.40-15	OVERTIME	-	-	-	550
010-3258-426.40-25	LONGEVITY	-	-	-	2,789
010-3258-426.40-30	INCENTIVE PAY	-	-	-	3,720
010-3258-426.40-37	BILINGUAL	-	-	-	600
010-3258-426.40-55	ON CALL	-	-	-	3,780
	Salaries	267,230	263,536	263,536	275,580
Supplies					
010-2131-460.41-10	OFFICE	-	230	230	-
010-2131-460.41-20	UNIFORMS & CLOTHING	2,494	3,149	3,149	-
010-2131-460.41-30	FUEL	3,664	5,400	5,400	-
010-2131-460.41-35	PRINT SUPPLIES	78	407	407	-
010-2131-460.41-50	WATER SERVICE	330	-	-	-
010-2131-460.41-65	MINOR TOOLS	1,455	2,987	2,987	-
010-2131-460.41-70	CLEANING SUPPLIES	248	300	300	-
010-2131-460.41-99	OTHER	-	250	250	-
010-3258-426.41-10	OFFICE	-	-	-	100
010-3258-426.41-20	UNIFORMS & CLOTHING	-	-	-	1,100
010-3258-426.41-30	FUEL	-	-	-	5,400
010-3258-426.41-35	PRINT SUPPLIES	-	-	-	50
010-3258-426.41-65	MINOR TOOLS	-	-	-	27
010-3258-426.41-70	CLEANING SUPPLIES	-	-	-	80
010-3258-426.41-99	OTHER	-	-	-	-
	Supplies	8,269	12,723	12,723	6,757
Maintenance					
010-2131-460.42-10	BUILDING MAINTENANCE	244,230	186,413	-	-
010-2131-460.42-11	ELECTRICAL MAINTENANCE	64,475	75,000	-	-
010-2131-460.42-12	ELEVATOR MAINTENANCE	19,021	15,500	-	-
010-3258-426.42-10	BUILDING MAINTENANCE	-	-	242,688	213,354
010-3258-426.42-11	ELECTRICAL MAINTENANCE	-	-	74,500	73,983
010-3258-426.42-12	ELEVATOR MAINTENANCE	-	-	15,500	15,000
	Maintenance	327,726	276,913	332,688	302,337
Repairs					
010-2131-460.43-10	SMALL EQUIP REPAIR	-	300	300	-
010-2131-460.43-15	VEHICLE REPAIR/MAINT	9,456	7,000	7,000	-
010-2131-460.43-20	HEAT & AIR REPAIR	109,735	110,000	110,000	-
010-3258-426.43-10	SMALL EQUIP REPAIR	-	-	-	100
010-3258-426.43-15	VEHICLE REPAIR/MAINT	-	-	-	7,000
010-3258-426.43-20	HEAT & AIR REPAIR	-	-	-	117,510
	Repairs	119,191	117,300	117,300	124,610

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Support Services					
010-2131-460.44-04	WATER SERVICE	-	459	459	-
010-2131-460.44-05	TELEPHONE	3,958	3,545	4,000	-
010-2131-460.44-06	GAS SERVICE	537	700	700	-
010-2131-460.44-11	HIRE OF EQUIPMENT/FLEET	-	3,403	3,403	-
010-2131-460.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-2131-460.44-30	TRAINING AND TRAVEL	-	-	-	-
010-2131-460.44-50	ELECTRICITY SERVICES	3,958	3,847	3,750	-
010-3258-426.44-04	WATER SERVICE	-	-	-	459
010-3258-426.44-05	TELEPHONE	-	-	-	3,545
010-3258-426.44-06	GAS SERVICE	-	-	-	700
010-3258-426.44-50	ELECTRICITY SERVICES	-	-	-	3,847
	Support Services	8,453	11,954	12,312	8,551
Benefits					
010-2131-460.45-05	GROUP INSURANCE	34,989	35,032	35,032	-
010-2131-460.45-10	RETIREMENT	22,463	24,963	24,963	-
010-2131-460.45-15	SOCIAL SECURITY	19,375	19,135	19,135	-
010-2131-460.45-20	WORKERS' COMPENSATION	5,794	5,201	5,201	-
010-3258-426.45-05	GROUP INSURANCE	-	-	-	36,674
010-3258-426.45-10	RETIREMENT	-	-	-	27,392
010-3258-426.45-15	SOCIAL SECURITY	-	-	-	19,770
010-3258-426.45-20	WORKERS' COMPENSATION	-	-	-	5,411
	Benefits	82,621	84,331	84,331	89,247
Minor Capital					
010-2131-460.46-35	EQUIPMENT AND MACHINERY	675	680	680	-
010-3258-426.46-35	EQUIPMENT AND MACHINERY	-	-	500	-
	Minor Capital	675	680	1,180	-
	Building Services	\$ 814,165	\$ 767,437	\$ 824,070	\$ 807,082

**GENERAL FUND
COMMUNITY DEVELOPMENT
CUSTODIAL SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Custodial Services' mission is to provide clean, safe, and healthy City facilities for the City employees and Killeen residents.

Mission Elements:

- Clean carpets, floors, and restrooms.
- Dispose of trash; collect recyclables.

Goals:

- Increase employee retention in Custodial Services.
- Maintain customer service levels at City facilities.
- Provide more team building opportunities for the staff.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 610,854	\$ 705,563	\$ 705,563	\$ 665,250
Total	<u>\$ 610,854</u>	<u>\$ 705,563</u>	<u>\$ 705,563</u>	<u>\$ 665,250</u>

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 545,381	\$ 630,050	\$ 630,050	\$ 579,221
Material Supplies	50,302	61,566	61,566	66,620
Maintenance & Repairs	7,218	6,500	6,500	11,047
Support Services	5,468	4,962	4,962	4,962
Minor Capital	2,485	2,485	2,485	3,400
Total	<u>\$ 610,854</u>	<u>\$ 705,563</u>	<u>\$ 705,563</u>	<u>\$ 665,250</u>

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Custodial Supervisor	1.00	1.00	1.00
Custodial Crew Leader	2.00	2.00	2.00
Custodian	15.00	15.00	13.00
Total Staffing	<u>18.00</u>	<u>18.00</u>	<u>16.00</u>

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Custodial Services					
Salaries					
010-2132-460.40-05	FULL-TIME SALARIES	\$ 400,754	\$ 453,047	\$ 453,047	\$ -
010-2132-460.40-15	OVERTIME	2,047	1,436	1,436	-
010-2132-460.40-25	LONGEVITY	4,135	4,756	4,756	-
010-2132-460.40-37	BILINGUAL	575	-	-	-
010-2132-460.40-70	VACATION-4TH WEEK BUYBK.	600	591	591	-
010-3259-426.40-05	FULL-TIME SALARIES	-	-	-	417,860
010-3259-426.40-15	OVERTIME	-	-	-	1,436
010-3259-426.40-25	LONGEVITY	-	-	-	4,743
010-3259-426.40-37	BILINGUAL	-	-	-	1,200
	Salaries	408,111	459,830	459,830	425,239
Supplies					
010-2132-460.41-10	OFFICE	234	300	300	-
010-2132-460.41-20	UNIFORMS & CLOTHING	6,147	7,503	7,503	-
010-2132-460.41-30	FUEL	5,141	6,828	6,828	-
010-2132-460.41-35	PRINT SUPPLIES	48	302	302	-
010-2132-460.41-50	WATER SERVICE	76	-	-	-
010-2132-460.41-60	FOOD SUPPLIES	100	-	-	-
010-2132-460.41-65	MINOR TOOLS	288	300	300	-
010-2132-460.41-70	CLEANING SUPPLIES	38,268	46,258	46,258	-
010-2132-460.41-75	MEDICAL & CHEMICAL	-	75	75	-
010-3259-426.41-10	OFFICE	-	-	-	300
010-3259-426.41-20	UNIFORMS & CLOTHING	-	-	-	6,503
010-3259-426.41-30	FUEL	-	-	-	6,062
010-3259-426.41-35	PRINT SUPPLIES	-	-	-	302
010-3259-426.41-65	MINOR TOOLS	-	-	-	300
010-3259-426.41-70	CLEANING SUPPLIES	-	-	-	53,078
010-3259-426.41-75	MEDICAL & CHEMICAL	-	-	-	75
	Supplies	50,302	61,566	61,566	66,620
Repairs					
010-2132-460.43-10	SMALL EQUIP REPAIR	2,417	2,500	2,500	-
010-2132-460.43-15	VEHICLE REPAIR/MAINT	4,801	4,000	4,000	-
010-3259-426.43-10	SMALL EQUIP REPAIR	-	-	-	4,000
010-3259-426.43-15	VEHICLE REPAIR/MAINT	-	-	-	7,047
	Repairs	7,218	6,500	6,500	11,047
Support Services					
010-2132-460.44-04	WATER SERVICE	-	109	109	-
010-2132-460.44-05	TELEPHONE	2,307	2,338	2,338	-
010-2132-460.44-06	GAS SERVICE	399	600	600	-
010-2132-460.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-2132-460.44-30	TRAINING AND TRAVEL	205	-	-	-
010-2132-460.44-50	ELECTRICITY SERVICES	2,557	1,915	1,915	-
010-3259-426.44-04	WATER SERVICE	-	-	-	109
010-3259-426.44-05	TELEPHONE	-	-	-	2,338
010-3259-426.44-06	GAS SERVICE	-	-	-	600
010-3259-426.44-50	ELECTRICITY SERVICES	-	-	-	1,915
	Support Services	5,468	4,962	4,962	4,962

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
010-2132-460.45-05	GROUP INSURANCE	62,308	81,574	81,574	-
010-2132-460.45-10	RETIREMENT	34,300	43,650	43,650	-
010-2132-460.45-15	SOCIAL SECURITY	30,908	34,998	34,998	-
010-2132-460.45-20	WORKERS' COMPENSATION	9,754	9,998	9,998	-
010-3259-426.45-05	GROUP INSURANCE	-	-	-	70,536
010-3259-426.45-10	RETIREMENT	-	-	-	42,269
010-3259-426.45-15	SOCIAL SECURITY	-	-	-	31,992
010-3259-426.45-20	WORKERS' COMPENSATION	-	-	-	9,185
	Benefits	137,270	170,220	170,220	153,982
Minor Capital					
010-2132-460.46-05	OFFICE MACHINERY & EQUIP	2,400	2,400	2,400	-
010-2132-460.46-35	EQUIPMENT AND MACHINERY	85	-	-	-
010-2132-460.46-55	MACHINERY	-	85	85	-
010-3259-426.46-35	EQUIPMENT AND MACHINERY	-	-	-	3,400
	Minor Capital	2,485	2,485	2,485	3,400
	Custodial Services	\$ 610,854	\$ 705,563	\$ 705,563	\$ 665,250



**GENERAL FUND
PUBLIC WORKS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The Public Works department is comprised of three divisions:

- 1. Public Works
- 2. Street Operations
- 3. Engineering (formerly Transportation)

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 4,560,893	\$ 4,249,492	\$ 4,186,221	\$ 4,443,463
Total	\$ 4,560,893	\$ 4,249,492	\$ 4,186,221	\$ 4,443,463

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 2,439,932	\$ 2,706,114	\$ 2,643,669	\$ 2,581,223
Material Supplies	173,065	254,302	253,930	148,828
Maintenance & Repairs	1,070,514	854,419	854,419	786,361
Support Services	866,865	412,641	413,037	881,135
Minor Capital	10,517	20,916	20,916	20,916
Professional Services	-	1,100	250	25,000
Total	\$ 4,560,893	\$ 4,249,492	\$ 4,186,221	\$ 4,443,463

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Total Staffing	57.10	56.40	57.17

**GENERAL FUND
PUBLIC WORKS
ADMINISTRATION**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Public Works Administration's mission is to provide the citizens of Killeen with superior utility services, quality infrastructure, and orderly standards of development to protect their health, safety, and general welfare.

Mission Elements:

- Divisional Oversight:
 - Plan
 - Execute
 - Evaluate

Goals:

- Implement improvement plans for Engineering, Environmental Services, Street Operations, and Water & Sewer using the Solid Waste model.
- Complete Impact Fee studies as directed by City Council.
- Continue implementation of various master plans.
- Develop an overall capital improvement plan for public works.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 1,692	\$ 11,444	\$ 6,729	\$ 11,451
Total	\$ 1,692	\$ 11,444	\$ 6,729	\$ 11,451

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 1,591	\$ 9,542	\$ 5,822	\$ 11,451
Material Supplies	3	116	70	-
Maintenance & Repairs	-	35	35	-
Support Services	102	651	552	-
Minor Capital	(4)	-	-	-
Professional Services	-	1,100	250	-
Total	\$ 1,692	\$ 11,444	\$ 6,729	\$ 11,451

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Executive Director of Public Works	0.05	0.05	0.05
Assistant Director of Public Works	-	-	0.03
Executive Assistant	0.05	0.05	0.05
Total Staffing	0.10	0.10	0.13

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Public Works					
Salaries					
010-3430-431.40-05	FULL-TIME SALARIES	\$ 1,333	\$ 7,687	\$ 4,500	\$ 9,263
010-3430-431.40-25	LONGEVITY	2	27	7	22
010-3430-431.40-30	INCENTIVE PAY	-	-	-	16
010-3430-431.40-37	BILINGUAL PAY	2	44	-	-
010-3430-431.40-50	CAR ALLOWANCE	13	150	110	150
	Salaries	1,350	7,908	4,617	9,451
Supplies					
010-3430-431.41-10	OFFICE	1	40	40	-
010-3430-431.41-15	POSTAGE	-	5	5	-
010-3430-431.41-20	UNIFORMS & CLOTHING	-	10	-	-
010-3430-431.41-25	SUBSCRIPTION/PUBLICATIONS	-	8	-	-
010-3430-431.41-35	PRINT SUPPLIES	-	53	25	-
010-3430-431.41-60	FOOD SUPPLIES	2	-	-	-
	Supplies	3	116	70	-
Maintenance					
010-3430-431.42-10	BUILDING MAINTENANCE	-	35	35	-
	Maintenance	-	35	35	-
Support Services					
010-3430-431.44-05	TELEPHONE	22	61	61	-
010-3430-431.44-10	EQUIPMENT RENTAL/LEASE	44	311	280	-
010-3430-431.44-15	INSURANCE	-	-	3	-
010-3430-431.44-20	PROFESSIONAL SERVICES	25	-	-	-
010-3430-431.44-30	TRAINING AND TRAVEL	3	65	65	-
010-3430-431.44-70	TROPHIES AND AWARDS	-	10	10	-
010-3430-431.44-75	DUES AND MEMBERSHIPS	8	204	133	-
	Support Services	102	651	552	-
Benefits					
010-3430-431.45-05	GROUP INSURANCE	23	289	437	357
010-3430-431.45-10	RETIREMENT	114	746	437	939
010-3430-431.45-15	SOCIAL SECURITY	101	585	322	687
010-3430-431.45-20	WORKERS' COMPENSATION	3	14	9	17
	Benefits	241	1,634	1,205	2,000
Minor Capital					
010-3430-431.46-40	COMPUTER EQUIPMENT	(4)	-	-	-
	Minor Capital	(4)	-	-	-
Professional Services					
010-3430-431.47-20	ENGINEERING SERVICES	-	1,100	250	-
	Professional Services	-	1,100	250	-
	Public Works	\$ 1,692	\$ 11,444	\$ 6,729	\$ 11,451

**GENERAL FUND
PUBLIC WORKS
STREET OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Street Operations Division's mission is to:

- Maintain the existing transportation network including streets, sidewalks, drive approaches, trails, curb & gutter, and valley gutters.
- Maintain and install traffic control devices (traffic signals, signs, etc.).
- Maintain pavement markings.
- Provide emergency response for malfunctions related to streets or traffic signals.

Mission Elements:

- Maintain streets.
- Maintain concrete infrastructure.
- Maintain & install traffic control devices.
- Maintain pavement markings.
- Maintain signalized intersections.
- Maintain 65 school flashers.
- Operate traffic management center.
- Provide emergency services for traffic signal malfunctions.

Goals:

- Continue to apply surface treatments based on approved funding levels.
- Implement a pavement marking program based on the funding available.
- Adopt standard specifications and details for new traffic signal construction.
- Increase signalized intersections from 97 to 104.
- Upgrade cabinet components at 10 signalized intersections to allow communication with the TMC. 70 intersections currently communicate.
- Implement a maintenance contract for the Traffic Management Center that will allow for an outside engineer to conduct traffic studies that will continue to reduce congestion and increase safety.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 4,559,201	\$ 3,744,543	\$ 3,744,543	\$ 4,232,079
Total	\$ 4,559,201	\$ 3,744,543	\$ 3,744,543	\$ 4,232,079

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 2,438,341	\$ 2,488,992	\$ 2,488,992	\$ 2,375,290
Material Supplies	173,062	251,860	251,860	146,502
Maintenance & Repairs	1,070,514	854,384	854,384	786,361
Support Services	866,763	128,391	128,391	878,010
Minor Capital	10,521	20,916	20,916	20,916
Professional Services	-	-	-	25,000
Total	\$ 4,559,201	\$ 3,744,543	\$ 3,744,543	\$ 4,232,079

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Director of Street Services	1.00	1.00	1.00
Street Services Superintendent	2.00	2.00	2.00
Equipment Operator	8.00	8.00	8.00
Principal Secretary	1.00	1.00	1.00
Secretary	1.00	1.00	1.00
Street Maintenance Supervisor	6.00	5.00	5.00
Sign Crew Supervisor	1.00	1.00	1.00
Street Service Worker	13.00	12.00	12.00
Truck Driver	17.00	16.00	16.00
Sign Technician	1.00	1.00	1.00
Equipment Services Technician	1.00	1.00	1.00
Electrical Maintenance Technician	1.00	-	-
Traffic Signal Supervisor	1.00	1.00	1.00
Senior Traffic Technician	1.00	1.00	1.00
Traffic Technician	1.00	2.00	2.00
Superintendent	1.00	1.00	1.00
Total Staffing	57.00	54.00	54.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Street Operations					
Salaries					
010-3440-434.40-05	FULL-TIME SALARIES	\$ 206,033	\$ 201,128	\$ 201,128	\$ -
010-3440-434.40-10	PART-TIME SALARIES	4,013	-	-	-
010-3440-434.40-15	OVERTIME	5,388	2,180	2,180	-
010-3440-434.40-25	LONGEVITY	2,327	2,575	2,575	-
010-3440-434.40-30	INCENTIVE PAY	4,478	4,374	4,374	-
010-3440-434.40-37	BILINGUAL	563	887	887	-
010-3440-434.40-55	ON CALL	3,620	2,428	2,428	-
010-3445-434.40-05	FULL-TIME SALARIES	1,557,893	1,587,064	1,587,064	1,691,046
010-3445-434.40-10	PART-TIME SALARIES	-	-	-	-
010-3445-434.40-15	OVERTIME	7,683	5,014	5,014	7,194
010-3445-434.40-25	LONGEVITY	18,897	21,563	21,563	18,912
010-3445-434.40-30	INCENTIVE PAY	25,823	21,455	21,455	34,920
010-3445-434.40-55	ON CALL	7,320	7,467	7,467	11,340
010-3445-434.40-70	VACATION-4TH WEEK BUYBK.	3,000	7,782	7,782	3,000
	Salaries	1,847,038	1,863,917	1,863,917	1,766,412
Supplies					
010-3440-434.41-10	OFFICE	695	500	500	-
010-3440-434.41-15	POSTAGE	-	200	200	-
010-3440-434.41-20	UNIFORMS & CLOTHING	2,270	2,800	2,800	-
010-3440-434.41-30	FUEL	8,415	11,338	11,338	-
010-3440-434.41-35	PRINT SUPPLIES	200	340	340	-
010-3440-434.41-60	FOOD SUPPLIES	449	200	200	-
010-3440-434.41-65	MINOR TOOLS	1,851	4,000	4,000	-
010-3440-434.41-70	CLEANING SUPPLIES	357	-	-	-
010-3440-434.41-75	MEDICAL & CHEMICAL	197	350	350	-
010-3440-434.41-85	EDUCATIONAL & RECREATION	268	799	799	-
010-3445-434.41-10	OFFICE	1,361	1,500	1,500	1,300
010-3445-434.41-15	POSTAGE	33	50	50	75
010-3445-434.41-20	UNIFORMS & CLOTHING	30,639	32,000	32,000	32,200
010-3445-434.41-25	SUBSCRIPTION/PUBLICATIONS	78	80	80	-
010-3445-434.41-30	FUEL	95,232	166,618	166,618	83,500
010-3445-434.41-35	PRINT SUPPLIES	419	2,846	2,846	850
010-3445-434.41-50	WATER SERVICE	2,655	-	-	2,500
010-3445-434.41-60	FOOD SUPPLIES	1,151	400	400	1,400
010-3445-434.41-65	MINOR TOOLS	22,373	24,750	24,750	22,032
010-3445-434.41-70	CLEANING SUPPLIES	4,419	2,989	2,989	2,500
010-3445-434.41-75	MEDICAL & CHEMICAL	-	100	100	145
	Supplies	173,062	251,860	251,860	146,502
Maintenance					
010-3445-434.42-05	WALKS & DRIVES	39,449	45,000	45,000	30,000
010-3445-434.42-36	TRAFFIC SIGNALS MAINT	-	-	-	5,000
010-3445-434.42-37	SIGN MAINTENANCE	-	-	-	30,000
010-3445-434.42-38	PAVEMENT MARKING	-	-	-	92,311
010-3445-434.42-65	STREET MAINTENANCE	752,331	631,884	631,884	300,000
	Maintenance	791,780	676,884	676,884	457,311

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Repairs					
010-3440-434.43-10	SMALL EQUIP REPAIR	251	500	500	-
010-3440-434.43-15	VEHICLE REPAIR/MAINT	12,433	7,000	7,000	-
010-3445-434.43-10	SMALL EQUIP REPAIR	2,649	4,000	4,000	2,700
010-3445-434.43-15	VEHICLE REPAIR/MAINT	173,004	88,000	88,000	152,200
010-3445-434.43-50	MACHINERY	90,397	78,000	78,000	90,000
010-3445-434.43-70	SIGNALS & TRAFFIC LIGHTS	-	-	-	84,150
	Repairs	278,734	177,500	177,500	329,050
Support Services					
010-3440-434.44-05	TELEPHONE	2,632	2,200	2,200	-
010-3440-434.44-10	EQUIPMENT RENTAL/LEASE	-	500	500	-
010-3440-434.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-3440-434.44-30	TRAINING AND TRAVEL	50	-	-	-
010-3440-434.44-50	ELECTRICITY SERVICES	64,520	62,048	62,048	-
010-3440-434.44-75	DUES AND MEMBERSHIPS	415	1,196	1,196	-
010-3445-434.44-04	WATER SERVICE	-	3,673	3,673	1,300
010-3445-434.44-05	TELEPHONE	5,827	5,811	5,811	8,411
010-3445-434.44-06	GAS SERVICE	1,157	1,500	1,500	1,200
010-3445-434.44-10	EQUIPMENT RENTAL/LEASE	30,728	31,954	31,954	32,104
010-3445-434.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-3445-434.44-20	PROFESSIONAL SERVICES	90	-	-	487
010-3445-434.44-26	ADVERTISING	397	620	620	310
010-3445-434.44-30	TRAINING AND TRAVEL	4,231	160	160	3,250
010-3445-434.44-49	STREET LIGHTS ELECTRICITY	-	-	-	750,000
010-3445-434.44-50	ELECTRICITY SERVICES	756,591	17,579	17,579	79,627
010-3445-434.44-75	DUES AND MEMBERSHIPS	125	1,150	1,150	1,321
	Support Services	866,763	128,391	128,391	878,010
Benefits					
010-3440-434.45-05	GROUP INSURANCE	21,781	20,791	20,791	-
010-3440-434.45-10	RETIREMENT	19,032	20,577	20,577	-
010-3440-434.45-15	SOCIAL SECURITY	16,911	16,433	16,433	-
010-3440-434.45-20	WORKERS' COMPENSATION	5,193	4,474	4,474	-
010-3445-434.45-05	GROUP INSURANCE	210,457	222,661	222,661	243,666
010-3445-434.45-10	RETIREMENT	136,222	156,631	156,631	175,582
010-3445-434.45-15	SOCIAL SECURITY	116,121	119,658	119,658	128,778
010-3445-434.45-20	WORKERS' COMPENSATION	65,586	63,850	63,850	60,852
	Benefits	591,303	625,075	625,075	608,878
Minor Capital					
010-3445-434.46-35	EQUIPMENT AND MACHINERY	10,521	20,916	20,916	20,916
	Minor Capital	10,521	20,916	20,916	20,916
Professional Services					
010-3445-434.47-01	CONSULTING SERVICES	-	-	-	17,000
010-3445-434.47-20	ENGINEERING SERVICES	-	-	-	8,000
	Professional Services	-	-	-	25,000
	Street Operations	\$ 4,559,201	\$ 3,744,543	\$ 3,744,543	\$ 4,232,079

**GENERAL FUND
PUBLIC WORKS
ENGINEERING**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ -	\$ 493,505	\$ 434,949	\$ 199,933
Total	\$ -	\$ 493,505	\$ 434,949	\$ 199,933
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ -	\$ 207,580	\$ 148,855	\$ 194,482
Material Supplies	-	2,326	2,000	2,326
Support Services	-	283,599	284,094	3,125
Total	\$ -	\$ 493,505	\$ 434,949	\$ 199,933
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Director of Transportation	-	0.40	0.38	
Principle Secretary	-	0.40	0.38	
Project Manager	-	1.50	1.52	
Construction Inspector	-	-	0.38	
Contract Specialist	-	-	0.38	
Total Staffing	-	2.30	3.04	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Engineering					
Salaries					
010-3435-432.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ -	\$ 154,468
010-3435-432.40-25	LONGEVITY	-	-	-	1,184
010-3435-432.40-30	INCENTIVE PAY	-	-	-	365
010-3435-432.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	228
010-3446-434.40-05	FULL-TIME SALARIES	-	166,872	119,500	-
010-3446-434.40-25	LONGEVITY	-	1,140	915	-
010-3446-434.40-30	INCENTIVE PAY	-	584	320	-
	Salaries	<u>-</u>	<u>168,596</u>	<u>120,735</u>	<u>156,245</u>
Supplies					
010-3435-432.41-30	FUEL	-	-	-	2,326
010-3446-434.41-30	FUEL	-	2,326	2,000	-
	Supplies	<u>-</u>	<u>2,326</u>	<u>2,000</u>	<u>2,326</u>
Support Services					
010-3435-432.44-05	TELEPHONE	-	-	-	3,125
010-3446-434.44-04	WATER SERVICE	-	-	2,050	-
010-3446-434.44-05	TELEPHONE	-	3,125	1,570	-
010-3446-434.44-50	ELECTRICITY SERVICES	-	280,474	280,474	-
	Support Services	<u>-</u>	<u>283,599</u>	<u>284,094</u>	<u>3,125</u>
Benefits					
010-3435-432.45-05	GROUP INSURANCE	-	-	-	10,939
010-3435-432.45-10	RETIREMENT	-	-	-	15,531
010-3435-432.45-15	SOCIAL SECURITY	-	-	-	11,453
010-3435-432.45-20	WORKERS' COMPENSATION	-	-	-	314
010-3446-434.45-05	GROUP INSURANCE	-	10,148	8,070	-
010-3446-434.45-10	RETIREMENT	-	15,899	11,100	-
010-3446-434.45-15	SOCIAL SECURITY	-	12,612	8,700	-
010-3446-434.45-20	WORKERS' COMPENSATION	-	325	250	-
	Benefits	<u>-</u>	<u>38,984</u>	<u>28,120</u>	<u>38,237</u>
	Engineering	<u>\$ -</u>	<u>\$ 493,505</u>	<u>\$ 434,949</u>	<u>\$ 199,933</u>



**GENERAL FUND
PLANNING AND DEVELOPMENT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The Planning and Development department is comprised of three divisions:

1. Planning and Development
2. Building Inspections
3. Code Enforcement

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Planning & Development Revenue	\$ 48,662	\$ 40,000	\$ 50,000	\$ 46,953
Building & Inspections Revenue	1,278,122	1,349,484	1,208,607	1,204,190
Code Enforcement Revenue	198,607	235,000	144,000	189,191
General Resources	756,050	628,836	697,478	968,436
Total	\$ 2,281,441	\$ 2,253,320	\$ 2,100,085	\$ 2,408,770

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 1,978,554	\$ 1,945,309	\$ 1,827,116	\$ 2,105,826
Material Supplies	49,661	66,865	59,083	62,588
Maintenance & Repairs	13,444	18,000	16,960	14,960
Support Services	94,463	78,916	77,696	79,466
Minor Capital	18,011	7,400	7,400	9,100
Designated Expenses	127,308	136,830	111,830	136,830
Total	\$ 2,281,441	\$ 2,253,320	\$ 2,100,085	\$ 2,408,770

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Total Staffing	36.00	34.00	36.00

**GENERAL FUND
PLANNING AND DEVELOPMENT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the Planning and Development Services Department is to conduct short and long-term planning, to administer the building and development codes, and to facilitate orderly development of the City.

Mission Elements:

- Conduct long-term comprehensive planning.
- Conduct current planning.
- Conduct plan review, permitting, and construction inspections.
- Provide support to boards, commissions, and technical committees.

Goals:

- Update the comprehensive plan.
- Update development regulations.
- Develop annexation plan.
- Update building codes.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Planning & Zoning Fees	\$ 48,662	\$ 40,000	\$ 50,000	\$ 46,953
General Resources	521,811	547,882	483,968	674,778
Total	\$ 570,473	\$ 587,882	\$ 533,968	\$ 721,731

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 525,733	\$ 514,537	\$ 486,878	\$ 645,486
Material Supplies	4,884	7,790	6,075	6,030
Maintenance & Repairs	233	-	960	960
Support Services	27,945	13,955	13,455	14,955
Minor Capital	1,678	1,600	1,600	4,300
Designated Expenses	10,000	50,000	25,000	50,000
Total	\$ 570,473	\$ 587,882	\$ 533,968	\$ 721,731

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Exec Dir of Planning & Development Svcs	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Senior Planner	1.00	1.00	2.00
Project Manager (Downtown Revitalization)	1.00	1.00	1.00
Planning Assistant	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Principal Secretary	1.00	-	1.00
Total Staffing	7.00	6.00	8.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Planning & Development Services					
Salaries					
010-4051-450.40-05	FULL-TIME SALARIES	\$ 424,887	\$ 407,008	\$ 386,805	\$ 508,477
010-4051-450.40-25	LONGEVITY	1,938	2,695	1,560	1,940
010-4051-450.40-30	INCENTIVE PAY	30	-	-	-
010-4051-450.40-37	BILINGUAL	575	591	600	600
010-4051-450.40-50	CAR ALLOWANCE	6,050	6,000	6,000	6,000
	Salaries	433,480	416,294	394,965	517,017
Supplies					
010-4051-450.41-10	OFFICE	993	2,089	1,369	1,039
010-4051-450.41-15	POSTAGE	1,032	1,700	905	1,050
010-4051-450.41-25	SUBSCRIPTION/PUBLICATIONS	2,252	-	-	-
010-4051-450.41-35	PRINT SUPPLIES	462	3,401	3,401	3,401
010-4051-450.41-40	COMPUTER SUPPLIES	39	600	400	540
010-4051-450.41-60	FOOD SUPPLIES	106	-	-	-
	Supplies	4,884	7,790	6,075	6,030
Maintenance					
010-4051-450.42-43	COMPUTER Maintenance	233	-	960	960
	Maintenance	233	-	960	960
Support Services					
010-4051-450.44-05	TELEPHONE	2,698	2,946	2,946	2,946
010-4051-450.44-20	PROFESSIONAL SERVICES	8,945	-	-	-
010-4051-450.44-25	LEGAL AND PUBLIC NOTICES	-	3,500	3,000	3,000
010-4051-450.44-26	ADVERTISING	5,284	-	-	-
010-4051-450.44-30	TRAINING AND TRAVEL	8,468	4,609	4,609	5,609
010-4051-450.44-75	DUES AND MEMBERSHIPS	2,550	2,900	2,900	3,400
	Support Services	27,945	13,955	13,455	14,955
Benefits					
010-4051-450.45-05	GROUP INSURANCE	23,561	27,550	25,900	38,217
010-4051-450.45-10	RETIREMENT	36,436	39,255	37,543	51,392
010-4051-450.45-15	SOCIAL SECURITY	31,427	30,641	27,761	37,930
010-4051-450.45-20	WORKERS' COMPENSATION	829	797	709	930
	Benefits	92,253	98,243	91,913	128,469
Minor Capital					
010-4051-450.46-40	COMPUTER EQUIPMENT	(32)	-	-	1,200
010-4051-450.46-50	FURNITURE & FIXTURES	-	-	-	1,500
010-4051-450.46-62	SIGNAGE	1,710	1,600	1,600	1,600
	Minor Capital	1,678	1,600	1,600	4,300
Designated Expenses					
010-4051-450.50-75	FACADE GRANTS	10,000	50,000	25,000	50,000
	Designated Expenses	10,000	50,000	25,000	50,000
	Planning & Development Services	\$ 570,473	\$ 587,882	\$ 533,968	\$ 721,731

**GENERAL FUND
PLANNING AND DEVELOPMENT
BUILDING INSPECTIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Food Handlers Permits	\$ 24,745	\$ 25,000	\$ 25,000	\$ 25,673
Mechanical Inspection Permits	35,842	45,000	35,800	39,007
Building Plan Review Fees	181,484	133,313	133,313	134,565
Garage Sale Permits	9,575	10,500	10,500	9,251
Contractor License	83,190	75,000	75,000	80,730
Certificate of Occupancy	37,000	37,000	37,000	34,765
Trailer Court License & Permits	9,395	9,700	9,700	9,643
Building Permits & Inspections	605,784	700,000	600,000	592,931
Electrical Inspections & Permits	136,875	120,844	120,844	120,878
Plumbing Inspections & Permits	105,927	120,627	100,000	107,597
Inspection Fees	34,280	36,000	36,000	30,452
Subdivision Plan Review Fees	350	10,500	-	-
Infrastructure Inspection Fees	13,125	25,000	25,000	18,698
Credit Access Permit	550	1,000	450	-
General Resources	(377,290)	(473,688)	(373,656)	(317,185)
Total	\$ 900,832	\$ 875,796	\$ 834,951	\$ 887,005

Expenditure Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 835,803	\$ 807,405	\$ 770,588	\$ 821,926
Material Supplies	13,492	18,008	16,700	16,586
Maintenance & Repairs	4,438	7,000	5,000	5,500
Support Services	40,842	42,583	41,863	42,193
Minor Capital	6,257	800	800	800
Total	\$ 900,832	\$ 875,796	\$ 834,951	\$ 887,005

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Building Official	1.00	1.00	1.00
Chief Building Inspector	1.00	1.00	1.00
Building Inspector	6.00	6.00	6.00
Plans Examiner	2.00	2.00	2.00
Building Permit Clerk	2.00	2.00	2.00
Office Assistant	1.00	1.00	1.00
Permit Clerk Supervisor	1.00	1.00	1.00
Total Staffing	14.00	14.00	14.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Building Inspections					
Salaries					
010-4052-450.40-05	FULL-TIME SALARIES	\$ 635,219	\$ 607,894	\$ 577,718	\$ 614,618
010-4052-450.40-15	OVERTIME	3,711	1,084	3,600	3,600
010-4052-450.40-25	LONGEVITY	5,255	5,121	4,349	5,313
010-4052-450.40-30	INCENTIVE PAY	25,254	21,810	23,783	23,400
010-4052-450.40-37	BILINGUAL	575	591	800	600
	Salaries	670,014	636,500	610,250	647,531
Supplies					
010-4052-450.41-10	OFFICE	1,523	1,900	1,800	1,900
010-4052-450.41-15	POSTAGE	726	900	800	900
010-4052-450.41-20	UNIFORMS & CLOTHING	2,734	3,000	3,000	3,000
010-4052-450.41-30	FUEL	7,542	9,608	8,500	8,336
010-4052-450.41-35	PRINT SUPPLIES	678	2,300	2,300	2,150
010-4052-450.41-65	MINOR TOOLS	289	300	300	300
	Supplies	13,492	18,008	16,700	16,586
Repairs					
010-4052-450.43-15	VEHICLE REPAIR/MAINT	4,438	7,000	5,000	5,500
	Repairs	4,438	7,000	5,000	5,500
Support Services					
010-4052-450.44-05	TELEPHONE	6,493	7,210	7,210	7,210
010-4052-450.44-10	EQUIPMENT RENTAL/LEASE	3,547	3,600	3,580	3,600
010-4052-450.44-19	MERCHANT FEES	15,659	14,432	14,432	14,432
010-4052-450.44-30	TRAINING AND TRAVEL	13,605	15,141	15,141	14,751
010-4052-450.44-75	DUES AND MEMBERSHIPS	1,538	2,200	1,500	2,200
	Support Services	40,842	42,583	41,863	42,193
Benefits					
010-4052-450.45-05	GROUP INSURANCE	58,280	62,001	58,000	60,710
010-4052-450.45-10	RETIREMENT	56,316	60,238	56,752	64,365
010-4052-450.45-15	SOCIAL SECURITY	48,530	46,349	43,412	46,975
010-4052-450.45-20	WORKERS' COMPENSATION	2,663	2,317	2,174	2,345
	Benefits	165,789	170,905	160,338	174,395
Minor Capital					
010-4052-450.46-20	NEW BOOKS	2,450	300	300	300
010-4052-450.46-40	COMPUTER EQUIPMENT	3,323	-	-	-
010-4052-450.46-50	FURNITURE & FIXTURES	484	500	500	500
	Minor Capital	6,257	800	800	800
	Building Inspections	\$ 900,832	\$ 875,796	\$ 834,951	\$ 887,005

**GENERAL FUND
PLANNING AND DEVELOPMENT
CODE ENFORCEMENT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of Code Enforcement is to strengthen the community by protecting property rights and property values in neighborhoods and commercial districts.

Mission Elements:

- Enforce housing, zoning, nuisance codes, etc.
- Educate the public about property maintenance to keep our community free from public health and safety risks.

Goals:

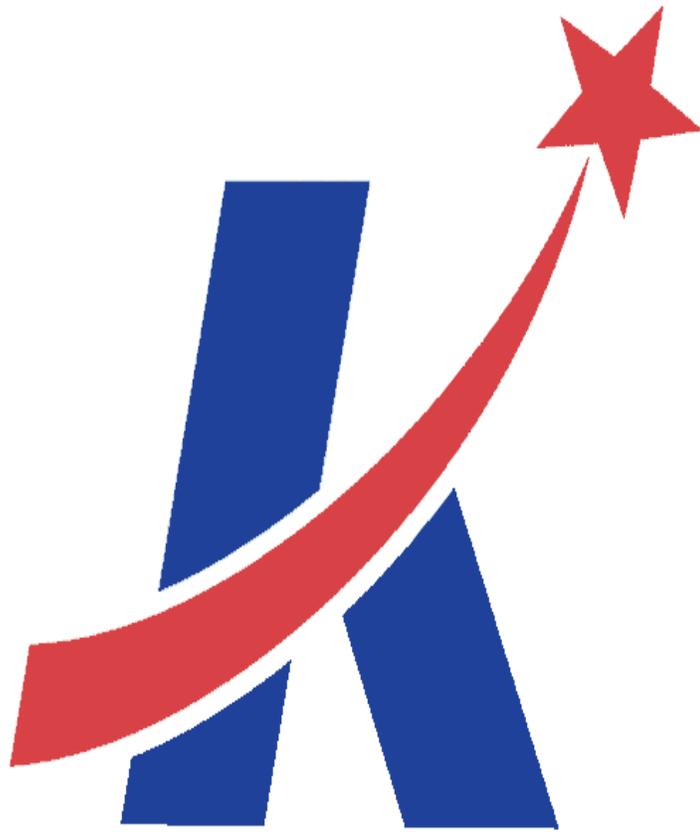
- Develop education materials for public.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Code Enforcement Abatements	\$ 198,607	\$ 235,000	\$ 144,000	\$ 189,191
General Resources	611,529	554,642	587,166	610,843
Total	\$ 810,136	\$ 789,642	\$ 731,166	\$ 800,034

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 617,018	\$ 623,367	\$ 569,650	\$ 638,414
Material Supplies	31,285	41,067	36,308	39,972
Maintenance & Repairs	8,773	11,000	11,000	8,500
Support Services	25,676	22,378	22,378	22,318
Minor Capital	10,076	5,000	5,000	4,000
Designated Expenses	117,308	86,830	86,830	86,830
Total	\$ 810,136	\$ 789,642	\$ 731,166	\$ 800,034

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Supervisor II	1.00	1.00	1.00
Supervisor I	1.00	1.00	1.00
Code Enforcement Clerk	3.00	3.00	3.00
Code Enforcement Officer	9.00	8.00	8.00
Senior Secretary	1.00	1.00	1.00
Total Staffing	15.00	14.00	14.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Code Enforcement					
Salaries					
010-4053-450.40-05	FULL-TIME SALARIES	\$ 480,741	\$ 479,781	\$ 425,752	\$ 477,849
010-4053-450.40-15	OVERTIME	15	364	364	-
010-4053-450.40-25	LONGEVITY	3,835	4,921	3,848	4,361
010-4053-450.40-30	INCENTIVE PAY	8,631	7,802	7,960	7,200
010-4053-450.40-37	BILINGUAL	1,975	1,773	3,000	3,000
	Salaries	495,197	494,641	440,924	492,410
Supplies					
010-4053-450.41-10	OFFICE	2,953	2,100	2,100	3,000
010-4053-450.41-15	POSTAGE	8,083	9,000	9,000	9,000
010-4053-450.41-20	UNIFORMS & CLOTHING	6,691	11,000	8,000	10,500
010-4053-450.41-30	FUEL	9,177	10,759	9,000	9,664
010-4053-450.41-35	PRINT SUPPLIES	1,932	6,408	6,408	6,008
010-4053-450.41-60	FOOD SUPPLIES	1,408	-	-	-
010-4053-450.41-65	MINOR TOOLS	1,041	1,800	1,800	1,800
	Supplies	31,285	41,067	36,308	39,972
Maintenance					
010-4053-450.42-10	BUILDING MAINTENANCE	1,890	2,000	2,000	2,000
	Maintenance	1,890	2,000	2,000	2,000
Repairs					
010-4053-450.43-15	VEHICLE REPAIR/MAINT	6,883	9,000	9,000	6,500
	Repairs	6,883	9,000	9,000	6,500
Support Services					
010-4053-450.44-05	TELEPHONE	9,948	8,470	8,470	8,470
010-4053-450.44-08	WASTE DISPOSAL	-	1,153	1,153	1,153
010-4053-450.44-10	EQUIPMENT RENTAL/LEASE	6,693	6,100	6,100	6,100
010-4053-450.44-11	HIRE OF EQUIPMENT/FLEET	326	-	-	-
010-4053-450.44-25	LEGAL AND PUBLIC NOTICES	447	1,500	1,500	1,500
010-4053-450.44-30	TRAINING AND TRAVEL	7,524	3,655	3,655	3,655
010-4053-450.44-75	DUES AND MEMBERSHIPS	738	1,500	1,500	1,440
	Support Services	25,676	22,378	22,378	22,318
Benefits					
010-4053-450.45-05	GROUP INSURANCE	41,330	43,458	43,458	58,386
010-4053-450.45-10	RETIREMENT	41,623	46,610	46,610	48,946
010-4053-450.45-15	SOCIAL SECURITY	36,916	36,886	36,886	36,916
010-4053-450.45-20	WORKERS' COMPENSATION	1,952	1,772	1,772	1,756
	Benefits	121,821	128,726	128,726	146,004
Minor Capital					
010-4053-450.46-20	NEW BOOKS	3,020	3,000	3,000	3,000
010-4053-450.46-40	COMPUTER EQUIPMENT	6,270	-	-	-
010-4053-450.46-50	FURNITURE & FIXTURES	786	2,000	2,000	1,000
	Minor Capital	10,076	5,000	5,000	4,000
Designated Expenses					
010-4053-450.50-32	CONTRACT LABOR	117,308	86,830	86,830	86,830
	Designated Expenses	117,308	86,830	86,830	86,830
	Code Enforcement	\$ 810,136	\$ 789,642	\$ 731,166	\$ 800,034



**GENERAL FUND
POLICE
OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the Police Department is to reduce crime, the fear of crime, and enhance public safety.

Mission Elements:

- Conduct crime prevention activities.
- Investigate crime and enforce the Law.
- Enforce traffic laws.
- Respond to calls for service.

Goals:

- Reduce crime through increased staffing in Patrol; eliminate Special Investigation Division.
- Re-evaluate staffing in Criminal Investigations; move Organized Crime Unit under Criminal Investigation Division.
- Utilize Data Driven Approaches to Crime & Traffic Safety (DDACTS) concept in patrol assignment based on crime ma

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Miscellaneous Police Receipts	\$ 32,187	\$ 35,000	\$ 29,742	\$ 29,408
Background Checks	4,551	6,000	4,440	3,891
False Alarm Fees	154	500	300	359
2nd Hand Deal Fees	25	200	100	137
Police Grants	625,785	1,406,334	1,136,600	1,093,253
General Resources	27,996,003	28,425,671	26,723,403	27,074,287
Total	\$ 28,658,705	\$ 29,873,705	\$ 27,894,585	\$ 28,201,335

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 25,301,130	\$ 26,566,431	\$ 24,671,113	\$ 25,564,756
Supplies	1,127,206	1,292,027	1,145,334	941,936
Maintenance & Repairs	784,348	606,267	780,216	916,972
Support Services	1,145,238	1,084,204	1,007,164	644,030
Minor Capital	247,298	165,991	165,653	65,116
Professional Services	-	158,785	125,105	68,525
Capital Outlay	53,485	-	-	-
Total	\$ 28,658,705	\$ 29,873,705	\$ 27,894,585	\$ 28,201,335

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Civil Service			
Chief of Police	1.00	1.00	1.00
Assistant Chief of Police	2.00	1.00	1.00
Police Captain	5.00	5.00	4.00
Police Lieutenant	10.00	10.00	10.00
Police Sergeant	24.00	24.00	24.00
Police Officer	239.00	239.00	220.00
Total Civil Service	281.00	280.00	260.00
Civilian			
Accounting Specialist	3.00	2.00	2.00
Child Safety Coordinator	1.00	1.00	1.00
Communications Specialist	2.00	12.00	12.00
Compliance Coordinator	-	-	1.00
Crime Prevention Coordinator	1.00	1.00	1.00
Crime Statistical Analyst	1.00	2.00	2.00
Crime Victim Liaison	1.00	1.00	1.00
Evidence Manager	1.00	1.00	1.00
Evidence Technician I	2.00	2.00	2.00
Evidence Technician II	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Facility Supervisor	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00
Latent Print Technician	1.00	1.00	1.00
Intelligence Manager	1.00	1.00	1.00
Jailer	-	24.00	24.00
Police Clerk	13.00	12.00	10.00
Police Crime Analyst	1.00	-	-
Police Human Resources Manager	1.00	1.00	1.00
Police Personnel & Equipment Specialist	1.00	1.00	1.00
Police Training Administrator	1.00	1.00	1.00
Principal Secretary	2.00	1.00	1.00
Public Service Supervisor	-	6.00	6.00
Public Service Officer	40.00	-	-
Records Manager	1.00	1.00	1.00
Sex Offender Coordinator	1.00	1.00	1.00
Special Projects Coordinator	1.00	1.00	1.00
Sr. Secretary	5.00	5.00	3.00
Records Manager	2.00	-	-
Technology Unit Technician	-	2.00	2.00
Video Evidence Technician	-	1.00	1.00
Total Civilian	87.00	85.00	82.00
Total Staffing	368.00	365.00	342.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Police					
Salaries					
010-6000-441.40-05	FULL-TIME SALARIES	\$ 17,902,225	\$ 19,521,333	\$ 17,545,939	\$ 18,371,292
010-6000-441.40-15	OVERTIME	1,380,361	669,130	1,141,561	1,016,069
010-6000-441.40-20	REIMBURSABLE OVERTIME	-	-	-	-
010-6000-441.40-21	AIRPORT SECURITY OVERTIME	176,593	-	198,258	-
010-6000-441.40-22	STEP OVERTIME	109,749	-	108,997	-
010-6000-441.40-25	LONGEVITY	148,752	164,548	138,495	152,356
010-6000-441.40-30	INCENTIVE PAY	391,262	372,174	381,784	398,280
010-6000-441.40-35	ASSIGNMENT PAY	322,207	319,136	305,535	327,173
010-6000-441.40-37	BILINGUAL	5,707	6,206	5,456	5,100
010-6000-441.40-55	ON CALL	25,180	26,065	17,130	16,640
010-6000-441.40-70	VACATION-4TH WEEK BUYBK.	3,466	5,910	3,671	8,084
	Salaries	20,465,502	21,084,502	19,846,826	20,294,994
Supplies					
010-6000-441.41-10	OFFICE	43,434	40,258	39,055	23,617
010-6000-441.41-15	POSTAGE	8,994	10,000	19,000	11,000
010-6000-441.41-20	UNIFORMS & CLOTHING	296,890	327,900	302,170	185,414
010-6000-441.41-25	SUBSCRIPTION/PUBLICATIONS	7,137	368	278	-
010-6000-441.41-30	FUEL	418,460	518,909	460,749	458,967
010-6000-441.41-35	PRINT SUPPLIES	12,021	37,381	39,381	40,000
010-6000-441.41-37	PHONES & ACCESSORIES	-	1,900	1,900	-
010-6000-441.41-40	COMPUTER SUPPLIES	1,623	2,600	2,032	-
010-6000-441.41-50	WATER SERVICE	13,740	-	-	-
010-6000-441.41-55	FREIGHT	2,483	3,750	3,750	3,300
010-6000-441.41-60	FOOD	45,225	1,500	1,806	1,500
010-6000-441.41-63	AMMUNITION	165,589	148,898	140,111	100,000
010-6000-441.41-65	MINOR TOOLS	33,096	109,185	58,585	56,345
010-6000-441.41-70	CLEANING SUPPLIES	2,044	2,645	4,487	4,252
010-6000-441.41-75	MEDICAL & CHEMICAL	29,291	20,858	22,058	26,891
010-6000-441.41-85	EDUCATIONAL & RECREATION	38,098	52,065	36,162	21,650
010-6000-441.41-90	AGRICULTURAL SUPPLIES	2,550	5,500	5,500	-
010-6000-441.41-95	ANIMAL SUPPLIES	6,531	8,310	8,310	9,000
	Supplies	1,127,206	1,292,027	1,145,334	941,936
Maintenance					
010-6000-441.42-05	WALKS & DRIVES	-	-	-	-
010-6000-441.42-10	BUILDING MAINTENANCE	72,479	93,594	91,394	91,000
010-6000-441.42-35	FENCE MAINTENANCE	-	-	-	-
010-6000-441.42-37	SIGNS & PAINTING	-	-	300	-
010-6000-441.42-43	COMPUTER MAINTENANCE	53,594	17,960	130,166	127,368
010-6000-441.42-90	EQUIPMENT MAINTENANCE	-	-	240	-
	Maintenance	126,073	111,554	222,100	218,368

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Repairs					
010-6000-441.43-05	FURNITURES & FIXTURES	275	-	-	-
010-6000-441.43-10	SMALL EQUIP REPAIR	11,083	39,454	39,109	37,104
010-6000-441.43-15	VEHICLE REPAIR/MAINT	575,068	331,889	401,071	550,000
010-6000-441.43-20	HEAT & AIR REPAIR	37,027	70,000	70,000	60,000
010-6000-441.43-25	RADIO & COMMUNICATION	32,903	39,995	34,561	40,000
010-6000-441.43-30	ELEVATOR CONTRACT	240	12,100	12,100	11,500
010-6000-441.43-40	COMPUTER HARDWARE	1,679	1,275	1,275	-
	Repairs	658,275	494,713	558,116	698,604
Support Services					
010-6000-441.44-04	WATER SERVICE	-	15,367	15,367	13,740
010-6000-441.44-05	TELEPHONE	194,186	207,742	207,742	182,465
010-6000-441.44-06	GAS SERVICE	1,909	3,100	3,100	3,000
010-6000-441.44-07	CABLE SERVICES	-	4,270	10,270	-
010-6000-441.44-08	WASTE DISPOSAL	-	13,217	13,217	9,184
010-6000-441.44-10	EQUIPMENT RENTAL/LEASE	50,401	58,468	62,115	60,000
010-6000-441.44-11	HIRE OF EQUIPMENT/FLEET	68,301	-	-	-
010-6000-441.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-6000-441.44-15	INSURANCE	52,765	87,724	87,724	-
010-6000-441.44-20	PROFESSIONAL SERVICES	108,262	-	-	-
010-6000-441.44-21	ENERGY INITIATIVES	-	-	-	-
010-6000-441.44-25	LEGAL AND PUBLIC NOTICES	20,616	38,300	300	300
010-6000-441.44-26	PROMOTIONS/ ADVERTISING	-	49,000	6,500	11,500
010-6000-441.44-27	SPONSORSHIPS	1,550	-	-	-
010-6000-441.44-30	TRAINING AND TRAVEL	160,809	90,000	90,733	76,561
010-6000-441.44-33	TESTING FEES	-	14,975	9,975	5,000
010-6000-441.44-35	CONFIDENTIAL EXPENSE	68,000	68,000	68,000	50,000
010-6000-441.44-40	PRISONER SUPPORT	35,229	41,050	41,050	35,834
010-6000-441.44-45	PUBLIC LIAB INSURANCE	187,801	200,913	200,913	-
010-6000-441.44-50	ELECTRICITY SERVICES	176,276	173,200	173,200	176,276
010-6000-441.44-55	FACILITIES RENTAL	3,445	3,855	3,855	5,000
010-6000-441.44-70	TROPHIES AND AWARDS	8,162	6,368	6,885	5,000
010-6000-441.44-71	FLOWERS	-	1,300	700	-
010-6000-441.44-75	DUES AND MEMBERSHIPS	7,526	7,355	5,518	10,170
010-6000-441.44-94	COMPTRROLLER PAYMENTS	-	-	-	-
	Support Services	1,145,238	1,084,204	1,007,164	644,030
Benefits					
010-6000-441.45-05	GROUP INSURANCE	1,258,539	1,487,301	1,215,144	1,430,601
010-6000-441.45-10	RETIREMENT	1,720,626	2,046,826	1,836,505	2,017,322
010-6000-441.45-15	SOCIAL SECURITY	1,514,522	1,609,563	1,472,137	1,508,525
010-6000-441.45-20	WORKERS' COMPENSATION	341,941	338,239	300,501	313,314
	Benefits	4,835,628	5,481,929	4,824,287	5,269,762

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Minor Capital					
010-6000-441.46-05	OFFICE MACHINERY & EQUIP	1,464	-	868	-
010-6000-441.46-07	CAPITAL IMPROVEMENTS	-	3,000	3,000	-
010-6000-441.46-20	NEW BOOKS	22,599	20,000	12,023	13,100
010-6000-441.46-30	NEW RADIOS	128,661	40,300	34,734	-
010-6000-441.46-35	EQUIPMENT AND MACHINERY	70,384	7,497	63,962	50,000
010-6000-441.46-37	TELEPHONE EQUIPMENT	-	3,000	5,900	-
010-6000-441.46-40	COMPUTER EQUIPMENT	21,651	12,875	14,515	2,016
010-6000-441.46-45	COMPUTER SOFTWARE	-	49,600	2,500	-
010-6000-441.46-50	FURNITURE AND FIXTURES	2,539	29,719	28,151	-
	Minor Capital	247,298	165,991	165,653	65,116
Professional Services					
010-6000-441.47-01	CONSULTING	-	-	12,000	-
010-6000-441.47-02	ENTERTAINMENT SERVICES	-	2,500	-	-
010-6000-441.47-04	VETERINARY SERVICES	-	14,500	14,500	12,000
010-6000-441.47-05	MEDICAL/COUNSELING SERVIC	-	59,500	27,500	20,000
010-6000-441.47-10	ARBITRATION SERVICES	-	16,500	16,500	12,000
010-6000-441.47-99	SPECIAL SERVICES	-	65,785	54,605	24,525
	Professional Services	-	158,785	125,105	68,525
Capital Outlay					
010-6000-441.61-35	MACHINERY & EQUIPMENT	12,619	-	-	-
010-6000-441.61-95	POLICE DOG	40,866	-	-	-
	Capital Outlay	53,485	-	-	-
	Police	\$ 28,658,705	\$ 29,873,705	\$ 27,894,585	\$ 28,201,335

**GENERAL FUNDS
POLICE
ANIMAL SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of Animal Services is to administer animal regulations and promote responsible pet ownership.

Mission Elements:

- Administer animal code compliance.
- ▣Pick-up stray animals.
- ▣Care for in-custody animals.
- Promote pet adoption.
- Control stray animal population.

Goals:

- Maintain a live release rate of 80%.
- Expand partnerships with local businesses to promote adoptions.
- Increase education of public regarding responsible pet ownership.
- Increase volunteer participation.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Animal Control Fees	\$ 95,752	\$ 102,000	\$ 92,248	\$ 97,073
General Resources	827,360	790,432	680,470	742,172
Total	\$ 923,112	\$ 892,432	\$ 772,718	\$ 839,245

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 655,876	\$ 682,147	\$ 528,351	\$ 647,371
Supplies	117,342	122,613	133,873	108,734
Maintenance & Repairs	21,916	24,026	31,632	20,443
Support Services	65,934	56,511	51,126	51,002
Minor Capital	16,576	-	1,560	1,560
Professional Services	-	7,135	26,176	10,135
Capital Outlay	45,468	-	-	-
Total	\$ 923,112	\$ 892,432	\$ 772,718	\$ 839,245

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Animal Services Assistant	3.00	3.00	3.00
Animal Services Attendant	5.00	5.00	5.00
Animal Services Manager	1.00	1.00	1.00
Animal Services Officer	7.00	7.00	5.00
Animal Services Field Supervisor	1.00	1.00	1.00
Veterinary Technician	1.00	1.00	1.00
Total Staffing	18.00	18.00	16.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Animal Services					
Salaries					
010-6070-441.40-05	FULL-TIME SALARIES	\$ 452,405	\$ 491,109	\$ 364,409	\$ 442,396
010-6070-441.40-15	OVERTIME	44,574	12,573	33,358	36,910
010-6070-441.40-25	LONGEVITY	2,357	3,239	1,703	2,230
010-6070-441.40-30	INCENTIVE PAY	2,586	2,719	1,553	1,440
010-6070-441.40-37	BILINGUAL	1,426	1,478	1,221	900
010-6070-441.40-55	ON CALL	3,730	3,724	3,273	3,780
010-6070-441.40-70	VACATION-4TH WEEK BUYBK.	1,200	1,182	600	600
	Salaries	508,278	516,024	406,117	488,256
Supplies					
010-6070-441.41-10	OFFICE	2,281	1,453	3,258	1,053
010-6070-441.41-15	POSTAGE	12	50	30	50
010-6070-441.41-20	UNIFORMS & CLOTHING	10,904	11,000	13,926	8,000
010-6070-441.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	-
010-6070-441.41-30	FUEL	17,958	21,276	13,478	22,372
010-6070-441.41-35	PRINT SUPPLIES	331	4,316	1,096	4,316
010-6070-441.41-37	PHONES & ACCESSORIES	-	4,548	600	1,048
010-6070-441.41-40	COMPUTER SUPPLIES	239	640	148	440
010-6070-441.41-50	WATER SERVICE	2,760	-	-	-
010-6070-441.41-55	FREIGHT	140	55	190	600
010-6070-441.41-65	MINOR TOOLS	29,884	25,555	32,200	18,119
010-6070-441.41-70	CLEANING SUPPLIES	10,693	10,886	13,043	10,886
010-6070-441.41-75	MEDICAL & CHEMICAL	33,775	40,171	44,654	33,187
010-6070-441.41-95	ANIMAL SUPPLIES	8,365	2,663	11,250	8,663
	Supplies	117,342	122,613	133,873	108,734
Maintenance					
010-6070-441.42-10	BUILDING MAINTENANCE	6,485	6,000	14,494	6,000
010-6070-441.42-35	FENCE MAINTENANCE	-	-	-	-
010-6070-441.42-90	EQUIPMENT MAINTENANCE	-	-	6,040	2,027
	Maintenance	6,485	6,000	20,534	8,027
Repairs					
010-6070-441.43-10	SMALL EQUIP REPAIR	547	2,900	538	1,100
010-6070-441.43-15	VEHICLE REPAIR/MAINT	14,884	15,126	10,560	11,316
	Repairs	15,431	18,026	11,098	12,416
Support Services					
010-6070-441.44-04	WATER SERVICE	-	3,628	3,274	3,628
010-6070-441.44-05	TELEPHONE	14,914	16,250	11,380	12,550
010-6070-441.44-06	GAS SERVICE	7,295	10,000	10,226	10,000
010-6070-441.44-08	WASTE DISPOSAL	-	2,819	2,109	2,819
010-6070-441.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-6070-441.44-15	INSURANCE	933	1,551	1,551	-
010-6070-441.44-19	MERCHANT FEES	1,419	1,682	1,260	1,640
010-6070-441.44-20	PROFESSIONAL SERVICES	11,971	-	-	-
010-6070-441.44-30	TRAINING AND TRAVEL	12,136	2,747	7,795	2,747
010-6070-441.44-45	PUBLIC LIAB INSURANCE	1,200	1,216	1,216	-
010-6070-441.44-50	ELECTRICITY SERVICES	16,023	16,618	12,315	17,618
010-6070-441.44-75	DUES AND MEMBERSHIPS	43	-	-	-
	Support Services	65,934	56,511	51,126	51,002

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
010-6070-441.45-05	GROUP INSURANCE	55,494	62,068	45,274	62,904
010-6070-441.45-10	RETIREMENT	42,771	51,180	37,555	48,532
010-6070-441.45-15	SOCIAL SECURITY	38,257	40,772	30,606	36,791
010-6070-441.45-20	WORKERS' COMPENSATION	11,076	12,103	8,799	10,888
	Benefits	147,598	166,123	122,234	159,115
Minor Capital					
010-6070-441.46-35	EQUIPMENT AND MACHINERY	15,688	-	1,560	1,560
010-6070-441.46-40	COMPUTER EQUIPMENT	888	-	-	-
	Minor Capital	16,576	-	1,560	1,560
Professional Services					
010-6070-441.47-04	VETERINARY SERVICES	-	7,000	26,041	10,000
010-6070-441.47-99	SPECIAL SERVICES	-	135	135	135
	Professional Services	-	7,135	26,176	10,135
Capital Outlay					
010-6070-441.61-10	MOTOR VEHICLES	45,468	-	-	-
	Capital Outlay	45,468	-	-	-
		-	-	-	-
	Animal Services	\$ 923,112	\$ 892,432	\$ 772,718	\$ 839,245



**GENERAL FUND
FIRE**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Description

The Fire department is comprised of two divisions:

1. Fire
2. Emergency Management and Homeland Security

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Fire Revenue	\$ 3,379,563	\$ 3,779,170	\$ 3,416,131	\$ 3,530,228
Fire Grants	948,453	2,814,292	2,770,560	1,544,717
General Resources	15,462,739	15,972,924	16,379,695	15,716,755
Total	\$ 19,790,755	\$ 22,566,386	\$ 22,566,386	\$ 20,791,700

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 18,015,479	\$ 19,477,062	\$ 19,477,062	\$ 18,996,669
Material Supplies	885,409	1,243,223	1,243,223	1,066,868
Maintenance & Repairs	469,373	421,624	421,624	341,504
Support Services	376,468	332,100	332,100	203,321
Minor Capital	44,026	157,533	157,533	30,000
Professional Services	-	149,349	149,349	102,450
Designated Expenses	-	-	-	50,888
Capital Outlay	-	785,495	785,495	-
Total	\$ 19,790,755	\$ 22,566,386	\$ 22,566,386	\$ 20,791,700

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Total Staffing	238.00	237.00	237.00

**GENERAL FUND
FIRE
OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Killeen Fire Department's mission is to save lives and property through fire protection, emergency medical services, and rescue services.

Mission Elements:

- Respond to Fire, EMS, and calls for service.
- Conduct fire prevention, education, investigations, and inspections.
- Review plans for fire code compliance.
- Conduct emergency management planning, response, mitigation, and recovery.

Goals:

- Replace 2 ambulances.
- Replace 2 emergency response staff units.
- Complete an Emergency Services Master Plan.
- Conducted an ISO Study.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
EMS Revenue	\$ 3,200,100	\$ 3,575,000	\$ 3,261,241	\$ 3,376,033
Fire Marshal Inspections	20,570	17,178	19,827	19,195
Fire Training Academy	158,893	186,992	135,063	135,000
Fire Grants	948,453	2,814,292	2,770,560	1,544,717
General Resources	15,312,244	15,852,100	16,258,871	15,602,963
Total	\$ 19,640,260	\$ 22,445,562	\$ 22,445,562	\$ 20,677,908

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 17,897,966	\$ 19,368,761	\$ 19,368,761	\$ 18,920,182
Material Supplies	883,684	1,234,634	1,234,634	1,054,341
Maintenance & Repairs	448,174	421,624	421,624	327,347
Support Services	366,410	328,166	328,166	192,700
Minor Capital	44,026	157,533	157,533	30,000
Professional Services	-	149,349	149,349	102,450
Designated Expenses	-	-	-	50,888
Capital Outlay	-	785,495	785,495	-
Total	\$ 19,640,260	\$ 22,445,562	\$ 22,445,562	\$ 20,677,908

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Civil Service			
Fire Chief	1.00	1.00	1.00
Deputy Chief	4.00	3.00	3.00
Deputy Chief - Fire Marshal	1.00	1.00	1.00
Battalion Chief	6.00	6.00	6.00
Captains	33.00	33.00	33.00
Fire Rescue Officer	183.00	183.00	183.00
Fire Prevention Officer	3.00	3.00	3.00
Total Civil Service	231.00	230.00	230.00
Civilian			
Executive Assistant	1.00	1.00	1.00
Principal Secretary	2.00	2.00	2.00
Fire Clerk	2.00	2.00	2.00
Finance Manager	1.00	1.00	1.00
Total Civilian	6.00	6.00	6.00
Total Staffing	237.00	236.00	236.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Fire					
Salaries					
010-7070-442.40-05	FULL-TIME SALARIES	\$ 11,970,942	\$ 13,200,869	\$ 13,200,869	\$ 12,965,498
010-7070-442.40-15	OVERTIME	642,483	319,558	319,558	206,640
010-7070-442.40-25	LONGEVITY	111,803	114,212	114,212	121,685
010-7070-442.40-30	INCENTIVE PAY	979,883	1,056,001	1,056,001	1,010,760
010-7070-442.40-35	ASSIGNMENT PAY	232,581	255,401	255,401	242,400
010-7070-442.40-37	BILINGUAL	2,900	3,546	3,546	3,000
010-7070-442.40-70	VACATION-4TH WEEK BUYBK.	5,400	4,728	4,728	5,000
010-7070-442.40-80	OUT OF CAPACITY PAY	-	-	-	80,000
	Salaries	13,945,992	14,954,315	14,954,315	14,634,983
Supplies					
010-7070-442.41-10	OFFICE	6,880	12,890	12,890	12,000
010-7070-442.41-15	POSTAGE	827	1,000	1,000	1,000
010-7070-442.41-20	UNIFORMS & CLOTHING	173,708	299,902	299,902	275,000
010-7070-442.41-25	SUBSCRIPTION/PUBLICATIONS	1,991	2,000	2,000	2,000
010-7070-442.41-30	FUEL	164,531	240,795	240,795	215,000
010-7070-442.41-35	PRINT SUPPLIES	4,606	9,772	9,772	14,000
010-7070-442.41-37	PHONES & ACCESSORIES	-	1,000	1,000	750
010-7070-442.41-40	COMPUTER SUPPLIES	60	1,000	1,000	750
010-7070-442.41-50	WATER SERVICE	11,347	-	-	-
010-7070-442.41-60	FOOD	6,877	5,000	5,000	2,000
010-7070-442.41-65	MINOR TOOLS	78,682	107,103	107,103	78,508
010-7070-442.41-70	CLEANING SUPPLIES	35,027	32,395	32,395	30,000
010-7070-442.41-75	MEDICAL & CHEMICAL	284,258	353,895	353,895	312,000
010-7070-442.41-85	EDUCATIONAL & RECREATION	108,313	162,382	162,382	100,000
010-7070-442.41-87	EXTINGUISHING CHEMICALS	5,094	5,000	5,000	8,000
010-7070-442.41-90	AGRICULTURAL SUPPLIES	1,483	500	500	3,333
	Supplies	883,684	1,234,634	1,234,634	1,054,341
Maintenance					
010-7070-442.42-10	BUILDING MAINTENANCE	5,631	-	-	-
	Maintenance	5,631	-	-	-
Repairs					
010-7070-442.43-05	FURNITURE & FIXTURES	650	2,500	2,500	2,500
010-7070-442.43-10	SMALL EQUIP REPAIR	5,466	5,228	5,228	10,000
010-7070-442.43-15	VEHICLE REPAIR/MAINT	365,417	310,979	310,979	254,847
010-7070-442.43-25	RADIO & COMMUNICATION	21,521	38,917	38,917	35,000
010-7070-442.43-55	S.C.B.A.	49,489	64,000	64,000	25,000
	Repairs	442,543	421,624	421,624	327,347

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Support Services					
010-7070-442.44-04	WATER SERVICE	-	18,783	18,783	18,000
010-7070-442.44-05	TELEPHONE	68,864	65,508	65,508	42,000
010-7070-442.44-06	GAS SERVICE	7,005	16,000	16,000	16,000
010-7070-442.44-08	WASTE DISPOSAL	-	13,833	13,833	14,000
010-7070-442.44-10	EQUIPMENT RENTAL/LEASE	6,588	8,000	8,000	6,500
010-7070-442.44-11	HIRE OF EQUIPMENT/FLEET	-	-	-	-
010-7070-442.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-7070-442.44-15	INSURANCE	51,088	84,262	84,262	-
010-7070-442.44-20	PROFESSIONAL SERVICES	105,822	-	-	-
010-7070-442.44-30	TRAINING AND TRAVEL	28,640	-	-	5,000
010-7070-442.44-45	PUBLIC LIAB INSURANCE	24,173	24,493	24,493	-
010-7070-442.44-50	ELECTRICITY SERVICES	68,999	89,187	89,187	85,000
010-7070-442.44-70	TROPHIES AND AWARDS	2,025	4,500	4,500	3,000
010-7070-442.44-75	DUES AND MEMBERSHIPS	3,206	3,600	3,600	3,200
	Support Services	366,410	328,166	328,166	192,700
Benefits					
010-7070-442.45-05	GROUP INSURANCE	929,860	1,111,464	1,111,464	1,125,784
010-7070-442.45-10	RETIREMENT	1,802,620	1,974,857	1,974,857	1,896,327
010-7070-442.45-15	SOCIAL SECURITY	1,030,225	1,137,289	1,137,289	1,080,833
010-7070-442.45-20	WORKERS' COMPENSATION	189,269	190,836	190,836	182,255
	Benefits	3,951,974	4,414,446	4,414,446	4,285,199
Minor Capital					
010-7070-442.46-30	NEW RADIOS	-	102,000	102,000	-
010-7070-442.46-35	EQUIPMENT AND MACHINERY	29,658	10,000	10,000	10,000
010-7070-442.46-40	COMPUTER EQUIPMENT	5,074	25,533	25,533	10,000
010-7070-442.46-50	FURNITURE AND FIXTURES	9,294	20,000	20,000	10,000
	Minor Capital	44,026	157,533	157,533	30,000
Professional Services					
010-7070-442.47-02	ENTERTAINMENT SERVICES	-	850	850	850
010-7070-442.47-05	MEDICAL/COUNSELING	-	70,750	70,750	40,000
010-7070-442.47-99	SPECIAL SERVICES	-	77,749	77,749	61,600
	Professional Services	-	149,349	149,349	102,450
Designated Expenses					
010-7070-442.50-48	CAPITAL LEASE PAYMENTS	-	-	-	50,888
	Designated Expenses	-	-	-	50,888
Capital Outlay					
010-7070-442.61-30	NEW RADIOS	-	78,000	78,000	-
010-7070-442.61-35	MACHINERY & EQUIPMENT	-	707,495	707,495	-
	Capital Outlay	-	785,495	785,495	-
	Fire	\$ 19,640,260	\$ 22,445,562	\$ 22,445,562	\$ 20,677,908

**GENERAL FUND
FIRE
EMERGENCY MANAGEMENT AND
HOMELAND SECURITY**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 150,495	\$ 120,824	\$ 120,824	\$ 113,792
Total	\$ 150,495	\$ 120,824	\$ 120,824	\$ 113,792

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 117,513	\$ 108,301	\$ 108,301	\$ 76,487
Material Supplies	1,725	8,589	8,589	12,527
Maintenance & Repairs	21,199	-	-	14,157
Support Services	10,058	3,934	3,934	10,621
Total	\$ 150,495	\$ 120,824	\$ 120,824	\$ 113,792

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Coordinator	1.00	1.00	1.00
Total Staffing	1.00	1.00	1.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Emergency Management / Homeland Security					
Salaries					
010-2175-460.40-05	FULL-TIME SALARIES	\$ -	\$ 87,426	\$ 87,426	\$ -
010-2175-460.40-25	LONGEVITY	-	851	851	-
010-7075-442.40-05	FULL-TIME SALARIES	96,286	-	-	60,508
010-7075-442.40-25	LONGEVITY	719	-	-	31
010-7075-442.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	-
	Salaries	97,005	88,277	88,277	60,539
Supplies					
010-2175-460.41-10	OFFICE	-	5,850	5,850	-
010-2175-460.41-30	FUEL	-	2,739	2,739	-
010-7075-442.41-10	OFFICE	10	-	-	345
010-7075-442.41-15	POSTAGE	-	-	-	100
010-7075-442.41-20	UNIFORMS & CLOTHING	73	-	-	600
010-7075-442.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	250
010-7075-442.41-30	FUEL	1,459	-	-	7,432
010-7075-442.41-35	PRINT SUPPLIES	-	-	-	2,500
010-7075-442.41-60	FOOD	-	-	-	1,000
010-7075-442.41-65	MINOR TOOLS	183	-	-	300
	Supplies	1,725	8,589	8,589	12,527
Maintenance					
010-7075-442.42-20	SIREN MAINTENANCE	19,810	-	-	12,157
010-7075-442.46-40	COMPUTER EQUIPMENT	290	-	-	-
	Maintenance	20,100	-	-	12,157
Repairs					
010-7075-442.43-15	VEHICLE REPAIR/MAINT	1,099	-	-	2,000
	Repairs	1,099	-	-	2,000
Support Services					
010-2175-460.44-05	TELEPHONE	-	598	598	-
010-2175-460.44-13	FFP EQUIP/VEHICLE LEASE	-	-	-	-
010-2175-460.44-50	ELECTRICITY SERVICES	-	3,336	3,336	-
010-7075-442.44-05	TELEPHONE	1,874	-	-	1,598
010-7075-442.44-30	TRAINING AND TRAVEL	4,265	-	-	5,332
010-7075-442.44-50	ELECTRICITY SERVICES	3,492	-	-	3,000
010-7075-442.44-75	DUES AND MEMBERSHIPS	427	-	-	691
	Support Services	10,058	3,934	3,934	10,621
Benefits					
010-2175-460.45-05	GROUP INSURANCE	-	5,005	5,005	-
010-2175-460.45-10	RETIREMENT	-	8,325	8,325	-
010-2175-460.45-15	SOCIAL SECURITY	-	6,535	6,535	-
010-2175-460.45-20	WORKERS' COMPENSATION	-	159	159	-
010-7075-442.45-05	GROUP INSURANCE	4,945	-	-	5,239
010-7075-442.45-10	RETIREMENT	8,154	-	-	6,018
010-7075-442.45-15	SOCIAL SECURITY	7,223	-	-	4,582
010-7075-442.45-20	WORKERS' COMPENSATION	186	-	-	109
	Benefits	20,508	20,024	20,024	15,948
	Emergency Management / Homeland Security	\$150,495	\$120,824	\$120,824	\$113,792



**GENERAL FUND
NON- DEPARTMENTAL**

**CITY OF KILLEEN
FY2018 PROPOSED**

CONSOLIDATED

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 1,182,837	\$ 764,072	\$ 714,325	\$ 1,546,329
Total	\$ 1,182,837	\$ 764,072	\$ 714,325	\$ 1,546,329

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Separation Pay	\$ -	\$ -	\$ -	\$ 300,000
Supplies	12,769	-	-	-
Maintenance & Repairs	54,641	-	-	-
Support Services	277,567	278,113	228,366	75,000
Industrial Development	712,729	362,527	362,527	362,527
Professional Services	57,190	59,432	59,432	210,000
Designated Expenses	67,941	64,000	64,000	598,802
Total	\$ 1,182,837	\$ 764,072	\$ 714,325	\$ 1,546,329

AVENUE D BUILDING - MUNICIPAL ANNEX

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 48,840	\$ 52,468	\$ 52,468	\$ 52,468
Total	\$ 48,840	\$ 52,468	\$ 52,468	\$ 52,468

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Supplies	\$ 4,004	\$ 1,200	\$ 1,200	\$ 1,200
Support Services	44,836	51,268	51,268	51,268
Total	\$ 48,840	\$ 52,468	\$ 52,468	\$ 52,468

PUBLIC SERVICES

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 680,969	\$ 654,774	\$ 654,774	\$ 602,718
Total	\$ 680,969	\$ 654,774	\$ 654,774	\$ 602,718

**GENERAL FUND
NON- DEPARTMENTAL**

**CITY OF KILLEEN
FY2018 PROPOSED**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Bell County Health District	\$ 308,293	\$ 308,293	\$ 308,293	\$ 331,368
Help Center - Utilities	756	500	500	500
Elderly Transportation	49,389	50,000	50,000	50,000
Hill Country Transit District (HOP)	172,820	195,981	195,981	120,850
Killeen Volunteer, Inc. (KVI)	160,000	100,000	100,000	100,000
Homeless Shelter	(10,289)	-	-	-
Total	\$ 680,969	\$ 654,774	\$ 654,774	\$ 602,718

CITY HALL

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 290,404	\$ 259,591	\$ 259,591	\$ 164,591
Total	\$ 290,404	\$ 259,591	\$ 259,591	\$ 164,591

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Supplies	\$ 1,221	\$ -	\$ -	\$ -
Support Services	245,333	259,591	259,591	164,591
Professional Services	43,850	-	-	-
Total	\$ 290,404	\$ 259,591	\$ 259,591	\$ 164,591

BELL COUNTY COMMUNICATION CENTER

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 1,152,336	\$ 865,548	\$ 965,548	\$ 1,469,885
Total	\$ 1,152,336	\$ 865,548	\$ 965,548	\$ 1,469,885

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Professional Services	\$ 1,152,336	\$ 865,548	\$ 965,548	\$ 1,469,885
Total	\$ 1,152,336	\$ 865,548	\$ 965,548	\$ 1,469,885

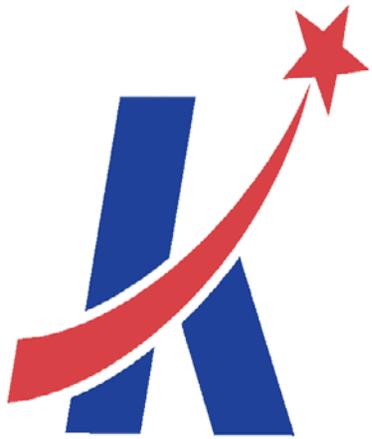
GENERAL FUND
NON- DEPARTMENTAL

CITY OF KILLEEN
FY2018 PROPOSED

DESIGNATED FUNDS

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources				
Total	\$ -	\$ -	\$ -	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Transfer to General Fund CIP	\$ -	\$ -	\$ -	\$ 1,543,971
Transfer to Fleet Services ISF- Service	-	-	-	672,798
Transfer to Fleet Services ISF- Capital	-	-	-	2,395,660
Transfer to Risk Management ISF	-	-	-	781,808
Transfer to Information Technology ISF	-	-	-	1,039,263
Total	\$ -	\$ -	\$ -	\$ 6,433,500
Total Revenues	\$ 3,355,386	\$ 2,596,453	\$ 2,646,706	\$ 3,835,991
Total Expenses	\$ 3,355,386	\$ 2,596,453	\$ 2,646,706	\$ 10,269,491





Water and Sewer Fund

WATER & SEWER FUND



The Water & Sewer Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges: or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Water and Sewer Fund – Accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to administration, operations, maintenance, billing, and collection.

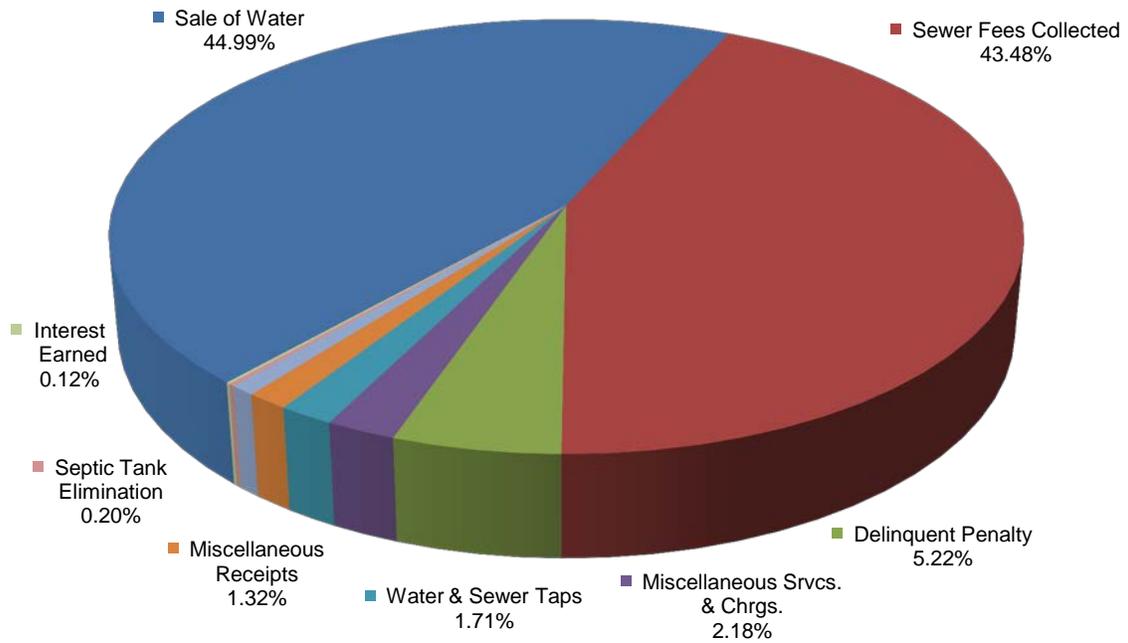


**Water & Sewer Fund
Budget Summary
FY 2018**

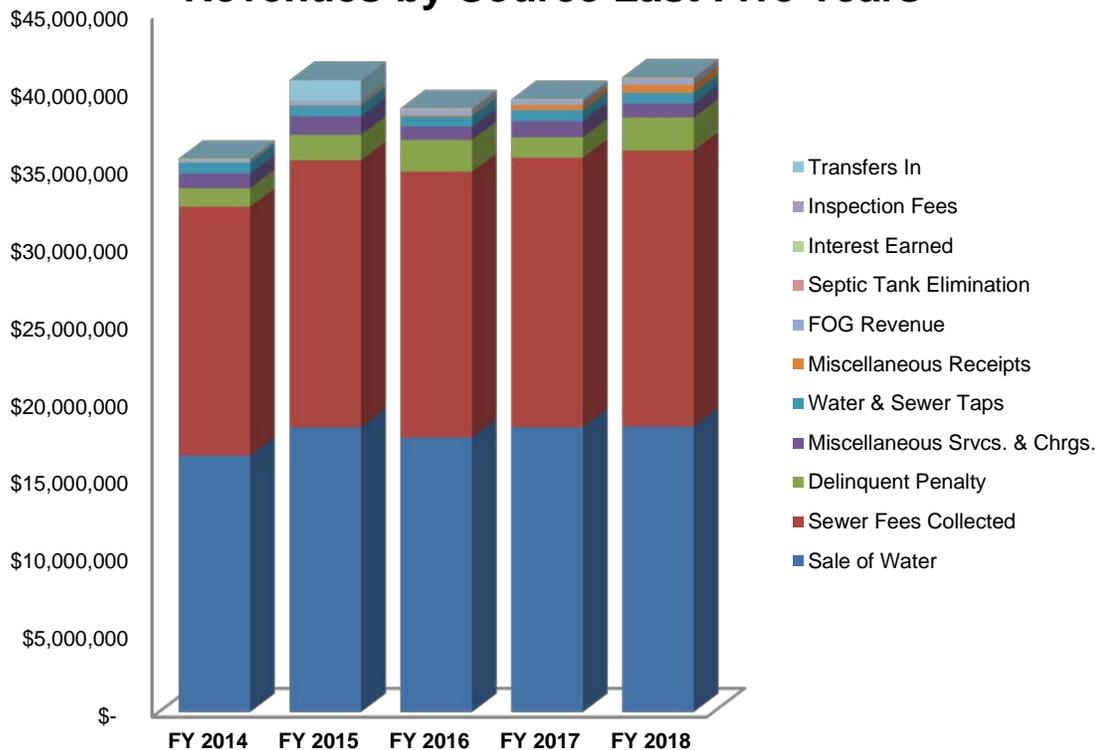
	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	Percent of Budget	% Change from FY 2017 Budget
Revenues					
Sale of Water	17,713,883	18,371,545	18,413,262	45.00%	0.23%
Water & Sewer Taps	674,161	700,000	700,778	1.71%	0.11%
Septic Tank Elimination	80,547	30,000	83,727	0.20%	179.09%
Sewer Fees Collected	17,119,433	17,379,205	17,795,342	43.48%	2.39%
Miscellaneous Srvc. & Chrgs.	858,903	1,048,000	892,814	2.18%	-14.81%
Delinquent Penalty	2,053,515	1,308,000	2,134,592	5.22%	63.20%
Inspection Fees	-	-	-	0.00%	0.00%
Investment Revenue	48,216	45,000	50,122	0.12%	11.38%
Miscellaneous Receipts	72,893	352,000	538,790	1.32%	53.07%
FOG Revenue	303,528	275,000	315,511	0.77%	14.73%
Total Revenues	38,925,079	39,508,750	40,924,938	100.00%	3.58%
Operating Expenses					
Utility Collections	2,381,867	2,521,123	2,524,508	6.17%	0.13%
Building Services	58,771	66,100	-	0.00%	-100.00%
Fleet Services	1,014,287	-	-	0.00%	--
Human Resources	13,447	18,000	-	0.00%	-100.00%
Information Technology	835,424	700,121	-	0.00%	-100.00%
Water and Sewer Contracts	15,047,284	16,549,440	16,961,481	41.45%	2.49%
Water Distribution	954,696	1,253,313	1,020,969	2.49%	-18.54%
Sanitary Sewers	639,383	1,283,935	993,185	2.43%	-22.65%
Water and Sewer Operations	2,623,434	2,686,421	2,749,926	6.72%	2.36%
Water and Sewer Engineering	813,385	1,679,268	1,182,746	2.89%	-29.57%
Non-Departmental	394,301	573,236	435,880	1.07%	-23.96%
Cost Allocation	3,229,355	2,833,783	2,585,606	6.32%	-8.76%
Franchise Fee	3,463,818	3,495,308	3,630,243	8.87%	3.86%
Public Works	140,925	139,592	160,382	0.39%	0.00%
Transfer To Fleet Service	-	-	95,087	0.23%	0.00%
Transfer To Risk Management	-	-	158,723	0.39%	0.00%
Transfer To Information Technology	-	-	1,149,764	2.81%	0.00%
Total Operating Expenses	31,610,377	33,799,640	33,648,500	82.23%	-0.45%
Debt Service	7,170,715	7,167,341	6,171,911	15.08%	-13.89%
Non-Operating Expenses					
Capital Projects					
Buildings	192,107	-	-	0.00%	--
Computer Equipment/Software	9,625	127,292	-	0.00%	-100.00%
Customer Services	109,232	150,000	75,000	0.18%	-50.00%
Fire Hydrants	22,141	15,000	15,000	0.04%	0.00%
Customer Meters	120,883	150,000	155,000	0.38%	3.33%
Fleet Funding Program	2,800,000	-	497,000	1.21%	0.00%
Total Capital Projects	3,253,988	442,292	742,000	0.60%	67.76%
Infrastructure Projects					
Waterline Extension	55,120	-	-	0.00%	--
Sewerline Extension	590,184	-	-	0.00%	--
Sewer Service Extension - Annexation	11,375	-	-	0.00%	--
Total Infrastructure Projects	656,679	-	-	0.00%	--
Other					
Contributions - KEDC/GKCC	712,782	362,527	362,527	0.89%	0.00%
Total Other	712,782	362,527	362,527	0.89%	0.00%
Total Non-Operating Expenses	4,623,449	804,819	1,104,527	1.49%	37.24%
Total Expenses	43,404,541	41,771,800	40,924,938	98.80%	-2.03%
Net Change In Working Capital	(4,479,462)	(2,263,050)	-		
Working Capital Balance, Beginning			12,653,987		
Working Capital Balance, Ending			\$ 12,653,987		

Water & Sewer Fund

-Revenues by Source FY 2018-

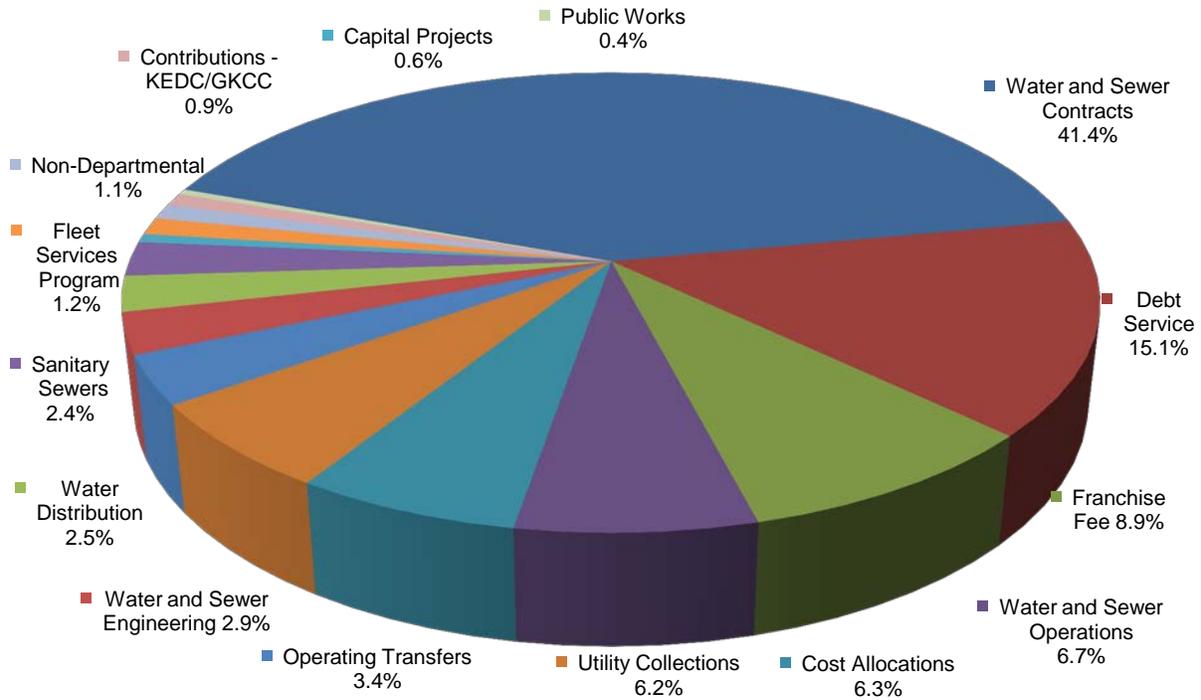


-Revenues by Source Last Five Years-

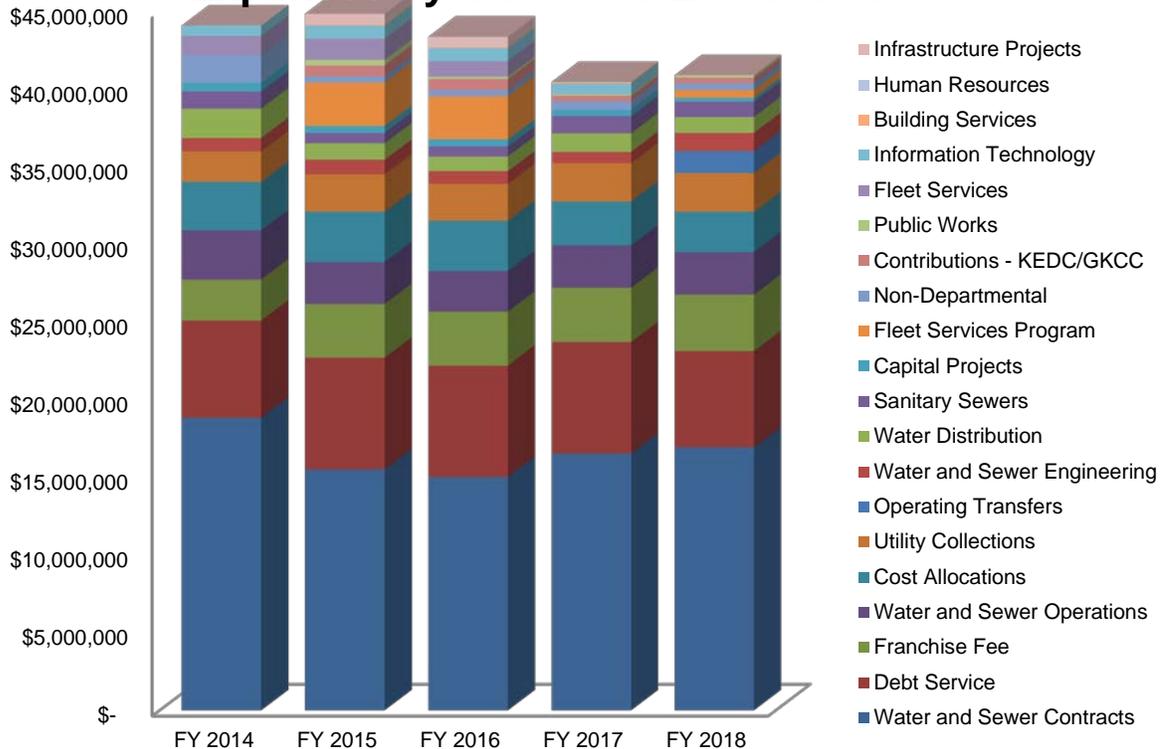


Water & Sewer Fund

-Expenses by Character FY 2018-



-Expenses by Character Last Five Years-





**WATER/SEWER FUND
FINANCE
UTILITY COLLECTIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The mission of the Utility Collection division is to accurately bill and collect on a timely basis for all City utility services.

Mission Elements:

- Read meters.
- Bill for service.
- Collect accounts.

Goals:

- Implement Selectron outbound Interactive Voice Response (IVR) call out system for delinquent notifications.
- Improve online services offered to our customers.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 2,573,974	\$ 2,521,123	\$ 2,462,395	\$ 2,524,508
Total	\$ 2,573,974	\$ 2,521,123	\$ 2,462,395	\$ 2,524,508

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 1,438,442	\$ 1,439,627	\$ 1,419,728	\$ 1,485,623
Material Supplies	343,593	372,964	360,551	373,320
Maintenance & Repairs	70,603	64,055	65,532	26,305
Support Services	495,736	588,792	580,002	552,940
Minor Capital	-	2,583	3,672	-
Professional Services	-	4,320	5,463	51,320
Designated Expenses	33,493	48,782	27,447	35,000
Capital Outlay	192,107	-	-	-
Total	\$ 2,573,974	\$ 2,521,123	\$ 2,462,395	\$ 2,524,508

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Clerk	1.50	1.50	1.50
Code Enforcement Officer	1.00	1.00	1.00
Customer Service Representative	4.00	4.00	4.00
Customer Service Supervisor	1.00	1.00	1.00
Meter Reader	9.00	8.00	8.00
Principal Secretary	1.00	1.00	1.00
Senior Meter Reader	1.00	1.00	1.00
Senior Utility Clerk	4.00	4.00	4.00

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Utility Clerk	4.00	3.00	3.00
Utility Accounting Specialist	1.00	2.00	2.00
Utility Cashier	4.00	4.00	4.00
Utility Collections Manager	1.00	1.00	1.00
Utility Collections Supervisor	1.00	1.00	1.00
Utility Service Supervisor	1.00	1.00	1.00
Utility Service Worker	6.00	6.00	6.00
Total Staffing	40.50	39.50	39.50

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Utility Collections					
Salaries					
550-2050-411.40-05	FULL-TIME SALARIES	\$ 1,026,999	\$ 1,035,315	\$ 994,894	\$ 1,045,192
550-2050-411.40-10	PART-TIME SALARIES	9,803	9,774	9,424	10,120
550-2050-411.40-15	OVERTIME	48,008	13,957	46,214	47,199
550-2050-411.40-25	LONGEVITY	12,516	14,521	13,653	13,475
550-2050-411.40-30	INCENTIVE PAY	8,943	9,397	8,732	8,100
550-2050-411.40-37	BILINGUAL	2,300	2,364	2,385	3,000
550-2050-411.40-55	ON CALL	3,770	3,724	3,790	3,780
550-2050-411.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	-
	Salaries	1,112,339	1,089,052	1,079,092	1,130,866
Supplies					
550-2050-411.41-10	OFFICE	3,953	6,800	5,810	6,800
550-2050-411.41-15	POSTAGE	264,846	266,604	272,469	266,604
550-2050-411.41-20	UNIFORMS & CLOTHING	7,463	10,782	8,571	10,782
550-2050-411.41-30	FUEL	30,368	40,679	33,618	40,679
550-2050-411.41-35	PRINT SUPPLIES	29,140	38,324	30,511	38,324
550-2050-411.41-37	PHONES & ACCESSORIES	-	250	250	250
550-2050-411.41-40	COMPUTER SUPPLIES	502	1,850	522	1,850
550-2050-411.41-60	FOOD SUPPLIES	-	-	-	-
550-2050-411.41-65	MINOR TOOLS	7,321	7,675	8,800	8,031
	Supplies	343,593	372,964	360,551	373,320
Maintenance					
550-2050-411.42-43	COMPUTER MAINTENANCE	40,800	-	-	-
	Maintenance	40,800	-	-	-
Repairs					
550-2050-411.43-05	FURNITURE & FIXTURES	-	150	-	150
550-2050-411.43-10	SMALL EQUIP REPAIR	493	100	-	100
550-2050-411.43-15	VEHICLE REPAIR/MAINT	29,310	25,855	27,582	25,855
550-2050-411.43-25	RADIO & COMMUNICATION	-	200	200	200
550-2050-411.43-40	COMPUTER HARDWARE	-	37,750	37,750	-
	Repairs	29,803	64,055	65,532	26,305
Support Services					
550-2050-411.44-05	TELEPHONE	5,103	3,131	3,152	3,131
550-2050-411.44-08	WASTE DISPOSAL	-	1,773	1,606	1,773
550-2050-411.44-10	EQUIPMENT RENTAL/LEASE	12,026	31,174	31,891	31,174
550-2050-411.44-13	FFP EQUIP/VEHICLE	-	74,107	56,056	-
550-2050-411.44-19	MERCHANT FEES	435,977	451,745	458,828	490,000
550-2050-411.44-20	PROFESSIONAL SERVICES	20,949	-	-	-
550-2050-411.44-30	TRAINING AND TRAVEL	432	3,910	3,460	3,910
550-2050-411.44-50	ELECTRICITY SERVICES	20,792	22,434	24,699	22,434
550-2050-411.44-75	DUES AND MEMBERSHIPS	457	518	310	518
	Support Services	495,736	588,792	580,002	552,940

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
550-2050-411.45-05	GROUP INSURANCE	141,138	154,126	147,378	149,722
550-2050-411.45-10	RETIREMENT	93,407	105,486	103,504	112,408
550-2050-411.45-15	SOCIAL SECURITY	82,749	83,140	81,839	83,649
550-2050-411.45-20	WORKERS' COMPENSATION	8,809	7,823	7,915	8,978
	Benefits	326,103	350,575	340,636	354,757
Minor Capital					
550-2050-411.46-37	TELEPHONE EQUIPMENT	-	700	1,789	-
550-2050-411.46-50	FURNITURE & FIXTURES	-	1,883	1,883	-
	Minor Capital	-	2,583	3,672	-
Professional Services					
550-2050-411.47-99	SPECIAL SERVICES	-	4,320	5,463	51,320
	Professional Services	-	4,320	5,463	51,320
Designated Expenses					
550-2050-411.50-95	COLLECTION EXPENSE	33,493	48,782	27,447	35,000
	Designated Expenses	33,493	48,782	27,447	35,000
Capital Outlay					
550-2050-411.60-07	BUILDING IMPROVEMENTS	192,107	-	-	-
	Capital Outlay	192,107	-	-	-
	Utility Collections	\$ 2,573,974	\$ 2,521,123	\$ 2,462,395	\$ 2,524,508

**WATER/SEWER FUND
SUPPORT SERVICES
FLEET SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Expenses Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
General Resources	\$ 1,014,287	\$ -	\$ -	\$ -
Total	\$ 1,014,287	\$ -	\$ -	\$ -

Expenses Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 1,237,403	\$ -	-	-
Material Supplies	29,608	-	-	-
Maintenance & Repairs	36,884	-	-	-
Support Services	49,630	-	-	-
Minor Capital	6,387	-	-	-
Designated Expenses	14,768	-	-	-
Miscellaneous Expenses	(360,393)	-	-	-
Total	\$ 1,014,287	\$ -	\$ -	\$ -

Staffing ¹	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Accounting Specialist	1.00	-	-
Director of Fleet Services	1.00	-	-
FRP Coordinator	1.00	-	-
Fleet Service Supervisor	2.00	-	-
Fleet Services Parts Supervisor	1.00	-	-
Fleet Services Shop Foreman	1.00	-	-
Fleet Services Technicians	13.00	-	-
Lube Technicians	3.00	-	-
Parts Assistant	3.00	-	-
Principal Secretary	1.00	-	-
Total Staffing	27.00	-	-

¹ - In FY 2017, set up Fleet Services as an Internal Service Fund

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Fleet Services					
Salaries					
550-2133-460.40-05	FULL-TIME SALARIES	\$ 957,460	\$ -	\$ -	\$ -
550-2133-460.40-15	OVERTIME	549	-	-	-
550-2133-460.40-25	LONGEVITY	7,383	-	-	-
550-2133-460.40-30	INCENTIVE PAY	15,268	-	-	-
550-2133-460.40-37	BILINGUAL	475	-	-	-
550-2133-460.40-55	ON CALL	10,950	-	-	-
	Salaries	992,085	-	-	-
Supplies					
550-2133-460.41-10	OFFICE	1,221	-	-	-
550-2133-460.41-15	POSTAGE	11	-	-	-
550-2133-460.41-20	UNIFORMS & CLOTHING	14,766	-	-	-
550-2133-460.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	-
550-2133-460.41-30	FUEL	2,699	-	-	-
550-2133-460.41-35	PRINT SUPPLIES	397	-	-	-
550-2133-460.41-40	COMPUTER SUPPLIES	-	-	-	-
550-2133-460.41-50	WATER SERVICE	1,178	-	-	-
550-2133-460.41-60	FOOD SUPPLIES	697	-	-	-
550-2133-460.41-62	SHOP SUPPLIES	2,303	-	-	-
550-2133-460.41-65	MINOR TOOLS	4,938	-	-	-
550-2133-460.41-70	CLEANING SUPPLIES	1,398	-	-	-
550-2133-460.41-75	MEDICAL & CHEMICAL	-	-	-	-
	Supplies	29,608	-	-	-
Maintenance					
550-2133-460.42-10	BUILDING MAINTENANCE	4,397	-	-	-
550-2133-460.42-40	TANKS, TOWERS, RESVR.	3,941	-	-	-
550-2133-460.42-43	COMPUTER MAINTENANCE	7,670	-	-	-
	Maintenance	16,008	-	-	-
Repairs					
550-2133-460.43-10	SMALL EQUIP REPAIR	12,080	-	-	-
550-2133-460.43-15	VEHICLE REPAIR/MAINT	6,021	-	-	-
550-2133-460.43-20	HEAT & AIR REPAIR	2,775	-	-	-
550-2133-460.43-25	RADIO & COMMUNICATION	-	-	-	-
550-2133-460.43-50	MACHINERY	-	-	-	-
	Repairs	20,876	-	-	-
Support Services					
550-2133-460.44-05	TELEPHONE	1,718	-	-	-
550-2133-460.44-06	GAS SERVICE	8,133	-	-	-
550-2133-460.44-10	EQUIPMENT RENTAL/LEASE	14,403	-	-	-
550-2133-460.44-25	LEGAL AND PUBLIC NOTICES	478	-	-	-
550-2133-460.44-30	TRAINING AND TRAVEL	2,334	-	-	-
550-2133-460.44-50	ELECTRICITY SERVICES	21,250	-	-	-
550-2133-460.44-70	TROPHIES AND AWARDS	195	-	-	-
550-2133-460.44-75	DUES AND MEMBERSHIPS	1,119	-	-	-
	Support Services	49,630	-	-	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
550-2133-460.45-05	GROUP INSURANCE	72,454	-	-	-
550-2133-460.45-10	RETIREMENT	83,470	-	-	-
550-2133-460.45-15	SOCIAL SECURITY	73,596	-	-	-
550-2133-460.45-20	WORKERS' COMPENSATION	15,798	-	-	-
	Benefits	245,318	-	-	-
Minor Capital					
550-2133-460.46-35	EQUIPMENT AND MACHINERY	4,277	-	-	-
550-2133-460.46-40	COMPUTER EQUIPMENT	1,620	-	-	-
550-2133-460.46-45	COMPUTER SOFTWARE	-	-	-	-
550-2133-460.46-50	FURNITURE & FIXTURES	490	-	-	-
	Minor Capital	6,387	-	-	-
Designated Expenses					
550-2133-460.50-45	DISPOSAL/HAZ WASTE FEES	14,768	-	-	-
	Designated Expenses	14,768	-	-	-
Miscellaneous Expenses					
550-2133-460.99-01	REIMBURSABLE EXPENSE	(360,393)	-	-	-
	Miscellaneous Expenses	(360,393)	-	-	-
	Fleet Services	\$ 1,014,287	\$ -	\$ -	\$ -



**WATER & SEWER FUND
INFORMATION TECHNOLOGY
GIS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 845,049	\$ 827,413	\$ 842,913	\$ -
Total	\$ 845,049	\$ 827,413	\$ 842,913	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 346,294	\$ 341,551	\$ 341,551	\$ -
Material Supplies	18,229	27,726	27,726	-
Maintenance & Repairs	276,341	238,772	238,772	-
Support Services	33,508	20,300	35,800	-
Minor Capital	161,052	54,772	54,772	-
Professional Services	-	17,000	17,000	-
Capital Outlay	9,625	127,292	127,292	-
Total	\$ 845,049	\$ 827,413	\$ 842,913	\$ -
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing ¹				
GIS Manager	1.00	1.00	-	
Sr CAD/GIS Technician	1.00	1.00	-	
GIS Analyst	3.00	3.00	-	
Total Staffing	5.00	5.00	-	

¹ - In FY 2018, set up Information Technology as an Internal Service Fund

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Information Technology					
Salaries					
550-2705-419.40-05	FULL-TIME SALARIES	\$ 275,404	\$ 267,249	\$ 267,249	\$ -
550-2705-419.40-25	LONGEVITY	2,542	2,764	2,764	-
550-2705-419.40-55	ON-CALL	-	-	-	-
	Salaries	277,946	270,013	270,013	-
Supplies					
550-2705-419.41-10	OFFICE	509	1,000	1,000	-
550-2705-419.41-20	UNIFORMS & CLOTHING	-	-	-	-
550-2705-419.41-35	PRINTING SERVICES	683	2,500	2,500	-
550-2705-419.41-60	FOOD SUPPLIES	3,436	-	-	-
550-2705-419.41-65	MINOR TOOLS	-	250	250	-
550-2705-419.41-85	EDUCATIONAL & RECREATION	13,601	23,976	23,976	-
	Supplies	18,229	27,726	27,726	-
Maintenance					
550-2705-419.42-43	COMPUTER MAINTENANCE	276,341	238,772	238,772	-
	Maintenance	276,341	238,772	238,772	-
Support Services					
550-2705-419.44-05	TELEPHONE	5,861	1,300	1,300	-
550-2705-419.44-10	EQUIPMENT RENTAL/LEASE	13,277	19,000	19,000	-
550-2705-419.44-20	PROFESSIONAL SERVICES	190	-	-	-
550-2705-419.44-30	TRAINING AND TRAVEL	9,430	-	15,500	-
550-2705-419.44-55	FACILITIES RENTAL	4,750	-	-	-
	Support Services	33,508	20,300	35,800	-
Benefits					
550-2705-419.45-05	GROUP INSURANCE	24,619	25,023	25,023	-
550-2705-419.45-10	RETIREMENT	22,987	25,814	25,814	-
550-2705-419.45-15	SOCIAL SECURITY	20,219	20,200	20,200	-
550-2705-419.45-20	WORKERS' COMPENSATION	523	501	501	-
	Benefits	68,348	71,538	71,538	-
Minor Capital					
550-2705-419.46-35	EQUIPMENT AND MACHINERY	1,612	-	-	-
550-2705-419.46-40	COMPUTER EQUIPMENT	158,501	52,772	52,772	-
550-2705-419.46-50	FURNITURE & FIXTURES	939	2,000	2,000	-
	Minor Capital	161,052	54,772	54,772	-
Professional Services					
550-2705-419.47-01	CONSULTING SERVICES	-	17,000	17,000	-
	Professional Services	-	17,000	17,000	-
Capital Outlay					
550-2705-419.61-40	COMPUTER EQUIP/SOFTWARE	9,625	127,292	127,292	-
	Capital Outlay	9,625	127,292	127,292	-
	Information Technology	\$ 845,049	\$ 827,413	\$ 842,913	\$ -

**WATER & SEWER FUND
PUBLIC WORKS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Public Works Administration's mission is to provide the citizens of Killeen with superior utility services, quality infrastructure, and orderly standards of development to protect their health, safety, and general welfare.

Mission Elements:

- Divisional Oversight:
 - Plan
 - Execute
 - Evaluate

Goals:

- Implement improvement plans for Engineering, Environmental Services, Street Operations, and Water & Sewer using the Solid Waste model.
- Complete Impact Fee studies as directed by City Council.
- Continue implementation of various master plans.
- Develop an overall capital improvement plan for public works.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 140,925	\$ 139,592	\$ 85,929	\$ 160,382
Total	<u>\$ 140,925</u>	<u>\$ 139,592</u>	<u>\$ 85,929</u>	<u>\$ 160,382</u>

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 126,387	\$ 116,412	\$ 67,467	\$ 137,435
Material Supplies	831	1,404	608	1,174
Maintenance & Repairs	-	425	425	-
Support Services	14,668	7,931	7,429	8,273
Minor Capital	(961)	-	-	-
Professional Services	-	13,420	10,000	13,500
Total	<u>\$ 140,925</u>	<u>\$ 139,592</u>	<u>\$ 85,929</u>	<u>\$ 160,382</u>

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Director of Public Works	0.60	0.60	0.61
Assistant Director of Public Works	-	-	0.34
Executive Assistant	0.60	0.60	0.61
Total Staffing	<u>1.20</u>	<u>1.20</u>	<u>1.56</u>

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Public Works					
Salaries					
550-3430-431.40-05	FULL-TIME SALARIES	\$ 103,539	\$ 93,781	\$ 54,000	\$ 111,142
550-3430-431.40-25	LONGEVITY	268	332	90	259
550-3430-431.40-30	INCENTIVE PAY	29	-	-	184
550-3430-431.40-37	BILINGUAL PAY	456	541	-	-
550-3430-431.40-50	CAR ALLOWANCE	1,854	1,830	1,500	1,830
	Salaries	106,146	96,484	55,590	113,415
Supplies					
550-3430-431.41-10	OFFICE	330	488	488	350
550-3430-431.41-15	POSTAGE	47	61	20	61
550-3430-431.41-20	UNIFORMS & CLOTHING	81	122	-	122
550-3430-431.41-25	SUBSCRIPTION/PUBLICATIONS	91	92	-	-
550-3430-431.41-35	PRINT SUPPLIES	23	641	100	641
550-3430-431.41-60	FOOD SUPPLIES	259	-	-	-
	Supplies	831	1,404	608	1,174
Maintenance					
550-3430-431.42-10	BUILDING MAINTENANCE	-	425	425	-
	Maintenance	-	425	425	-
Support Services					
550-3430-431.44-05	TELEPHONE	1,443	739	739	739
550-3430-431.44-10	EQUIPMENT RENTAL/LEASE	3,943	3,794	3,425	4,136
550-3430-431.44-20	PROFESSIONAL SERVICES	6,462	-	-	-
550-3430-431.44-30	TRAINING AND TRAVEL	645	793	793	793
550-3430-431.44-70	TROPHIES AND AWARDS	29	122	122	122
550-3430-431.44-75	DUES AND MEMBERSHIPS	2,146	2,483	2,350	2,483
	Support Services	14,668	7,931	7,429	8,273
Benefits					
550-3430-431.45-05	GROUP INSURANCE	3,487	3,525	2,513	4,304
550-3430-431.45-10	RETIREMENT	8,922	9,098	5,335	11,273
550-3430-431.45-15	SOCIAL SECURITY	7,629	7,131	3,929	8,239
550-3430-431.45-20	WORKERS' COMPENSATION	203	174	100	204
	Benefits	20,241	19,928	11,877	24,020
Minor Capital					
550-3430-431.46-40	COMPUTER EQUIPMENT	(961)	-	-	-
	Minor Capital	(961)	-	-	-
Professional Services					
550-3430-431.47-20	ENGINEERING SERVICES	-	13,420	10,000	13,500
	Professional Services	-	13,420	10,000	13,500
	Public Works	\$ 140,925	\$ 139,592	\$ 85,929	\$ 160,382

**WATER/SEWER FUND
PUBLIC WORKS
WATER DISTRIBUTION**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Water and Sewer Division's mission is to deliver reliable and safe water supplies to customers and efficiently collect and dispose of wastewater.

Mission Elements:

- Maintain water mains and water service lines.
- Install new water service taps/meters and replace meters as needed.
- Mitigate water loss.
- Maintain water appurtenances including fire hydrants, valves, fittings, etc.
- Flush fire hydrants and dead end water mains.

Goals:

- Reduce total water loss from 20% to 18%.
- Complete the Water Line Rehabilitation Phase 2 Project.
- Flow test and maintain 50% of the fire hydrants.
- Flush dead-end water mains per TCEQ regulations.
- Complete service taps and meter sets within 3 weeks of posting.
- Replace 20% of meters that have registered over 1 million gallons.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 1,206,950	\$ 1,568,313	\$ 1,468,489	\$ 1,265,969
Total	\$ 1,206,950	\$ 1,568,313	\$ 1,468,489	\$ 1,265,969

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 725,209	\$ 723,831	\$ 702,600	\$ 738,469
Material Supplies	40,870	65,099	48,000	51,500
Maintenance & Repairs	176,762	213,000	193,000	212,000
Support Services	10,487	239,383	237,889	12,000
Minor Capital	1,366	12,000	12,000	7,000
Capital Outlay	252,256	315,000	275,000	245,000
Total	\$ 1,206,950	\$ 1,568,313	\$ 1,468,489	\$ 1,265,969

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Operator III	1.00	1.00	1.00
Operator II	1.00	1.00	1.00
Operator I	5.00	5.00	5.00
Operator/Apprentice	12.00	12.00	12.00
Total Staffing	19.00	19.00	19.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Water Distribution					
Salaries					
550-3410-436.40-05	FULL-TIME SALARIES	\$ 463,873	\$ 479,083	\$ 455,000	\$ 470,712
550-3410-436.40-15	OVERTIME	37,781	7,394	40,000	40,000
550-3410-436.40-25	LONGEVITY	3,891	4,059	2,000	2,460
550-3410-436.40-30	INCENTIVE PAY	33,112	33,689	25,000	30,120
550-3410-436.40-55	ON CALL	4,620	1,945	3,000	3,780
550-3410-436.40-70	VACATION-4TH WEEK BUYBK.	1,200	591	600	1,800
	Salaries	544,477	526,761	525,600	548,872
Supplies					
550-3410-436.41-10	OFFICE	9	-	-	-
550-3410-436.41-20	UNIFORMS & CLOTHING	13,095	20,243	13,000	15,000
550-3410-436.41-30	FUEL	21,817	36,356	30,000	30,000
550-3410-436.41-65	MINOR TOOLS	5,949	8,500	5,000	6,500
	Supplies	40,870	65,099	48,000	51,500
Maintenance					
550-3410-436.42-25	WATER MAIN MAINTENANCE	87,776	112,000	112,000	115,000
550-3410-436.42-55	CUSTOMER SVCS MAINTENANCE	36,000	32,000	16,000	35,000
550-3410-436.42-60	CUSTOMER METER MAINTENANC	6,635	8,000	8,000	8,000
550-3410-436.42-65	FIRE HYDRANTS	4,085	12,000	12,000	6,000
	Maintenance	134,496	164,000	148,000	164,000
Repairs					
550-3410-436.43-10	SMALL EQUIP REPAIR	4,894	7,000	3,000	6,000
550-3410-436.43-15	VEHICLE REPAIR/MAINT	27,040	26,000	26,000	26,000
550-3410-436.43-50	MACHINERY	10,332	16,000	16,000	16,000
	Repairs	42,266	49,000	45,000	48,000
Support Services					
550-3410-436.44-05	TELEPHONE	2,407	2,389	2,389	2,500
550-3410-436.44-08	WASTE DISPOSAL	-	1,348	1,000	1,500
550-3410-436.44-10	EQUIPMENT RENTAL/LEASE	-	2,000	1,000	1,000
550-3410-436.44-13	FFP EQUIP/VEHICLE	-	226,146	226,000	-
550-3410-436.44-30	TRAINING AND TRAVEL	5,078	5,000	5,000	4,000
550-3410-436.44-75	DUES AND MEMBERSHIPS	3,002	2,500	2,500	3,000
	Support Services	10,487	239,383	237,889	12,000
Benefits					
550-3410-436.45-05	GROUP INSURANCE	79,252	92,545	80,000	82,476
550-3410-436.45-10	RETIREMENT	46,743	51,155	48,000	54,558
550-3410-436.45-15	SOCIAL SECURITY	41,967	41,756	38,000	40,323
550-3410-436.45-20	WORKERS' COMPENSATION	12,770	11,614	11,000	12,240
	Benefits	180,732	197,070	177,000	189,597
Minor Capital					
550-3410-436.46-35	EQUIPMENT AND MACHINERY	1,366	12,000	12,000	7,000
	Minor Capital	1,366	12,000	12,000	7,000
Capital Outlay					
550-3410-436.60-65	NEW CUSTOMER SERVICES	109,232	150,000	110,000	75,000
550-3410-436.60-70	NEW FIRE HYDRANTS	22,141	15,000	15,000	15,000
550-3410-436.60-75	NEW CUSTOMER METERS	120,883	150,000	150,000	155,000
	Capital Outlay	252,256	315,000	275,000	245,000
	Water Distribution	\$ 1,206,950	\$ 1,568,313	\$ 1,468,489	\$ 1,265,969

**WATER/SEWER FUND
PUBLIC WORKS
SANITARY SEWERS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Water and Sewer Division's mission is to deliver reliable and safe water supplies to customers and efficiently collect and dispose of wastewater.

Mission Elements:

- Monitor, report, and prevent sanitary sewer overflows (SSO).
- Service manhole monitors.
- Maintain sewer mains.
- Line locates.

Goals:

- Maintain SSOs below 4.0 per 100 miles of sewer main.
- Evaluate 25% and clean 15% of sewer main.
- Complete Sewer Line Rehab Ph. 3 Project.
- Complete STEP 10 Project.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 639,383	\$ 1,283,935	\$ 1,113,300	\$ 993,185
Total	\$ 639,383	\$ 1,283,935	\$ 1,113,300	\$ 993,185

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 484,018	\$ 776,765	\$ 637,000	\$ 702,685
Material Supplies	51,369	94,054	67,500	64,000
Maintenance & Repairs	97,790	101,246	99,000	213,500
Support Services	6,206	310,870	285,800	12,000
Minor Capital	-	1,000	1,000	1,000
Professional Services	-	-	23,000	-
Total	\$ 639,383	\$ 1,283,935	\$ 1,113,300	\$ 993,185

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Operator III (Inflow and Infiltration)	1.00	-	-
Operator III (Sanitary Sewer Supervisor)	1.00	1.00	1.00
Operator II (Senior Water & Sewer Worker)	1.00	1.00	1.00
Operator I (Equipment)	3.00	4.00	4.00
Operator Apprentice	9.00	13.00	13.00
Total Staffing	15.00	19.00	19.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Sanitary Sewers					
Salaries					
550-3415-437.40-05	FULL-TIME SALARIES	\$ 320,425	\$ 538,965	\$ 420,000	\$ 454,598
550-3415-437.40-15	OVERTIME	20,392	5,690	24,000	29,000
550-3415-437.40-25	LONGEVITY	1,256	2,517	1,500	1,854
550-3415-437.40-30	INCENTIVE PAY	22,257	26,892	20,000	28,260
550-3415-437.40-55	ON CALL	3,470	1,925	3,500	3,780
550-3415-437.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	1,200
	Salaries	367,800	575,989	469,000	518,692
Supplies					
550-3415-437.41-20	UNIFORMS & CLOTHING	8,476	28,540	15,000	15,000
550-3415-437.41-30	FUEL	35,911	55,014	45,000	40,000
550-3415-437.41-65	MINOR TOOLS	6,982	10,500	7,500	9,000
	Supplies	51,369	94,054	67,500	64,000
Maintenance					
550-3415-437.42-35	FENCE MAINTENANCE	6,032	3,500	2,000	3,500
550-3415-437.42-50	SEWER SYSTEM MAINTENANCE	21,012	29,746	29,000	140,000
	Maintenance	27,044	33,246	31,000	143,500
Repairs					
550-3415-437.43-10	SMALL EQUIP REPAIR	1,489	3,000	3,000	3,000
550-3415-437.43-15	VEHICLE REPAIR/MAINT	48,854	42,500	42,500	45,000
550-3415-437.43-50	MACHINERY	20,403	22,500	22,500	22,000
	Repairs	70,746	68,000	68,000	70,000
Support Services					
550-3415-437.44-05	TELEPHONE	397	815	800	2,000
550-3415-437.44-13	FFP EQUIP/VEHICLE	-	294,698	271,000	-
550-3415-437.44-30	TRAINING AND TRAVEL	3,105	12,500	10,000	7,000
550-3415-437.44-75	DUES AND MEMBERSHIPS	2,704	2,857	4,000	3,000
	Support Services	6,206	310,870	285,800	12,000
Benefits					
550-3415-437.45-05	GROUP INSURANCE	47,055	87,450	75,000	82,241
550-3415-437.45-10	RETIREMENT	31,770	55,455	45,000	51,558
550-3415-437.45-15	SOCIAL SECURITY	28,639	44,756	38,000	38,909
550-3415-437.45-20	WORKERS' COMPENSATION	8,754	13,115	10,000	11,285
	Benefits	116,218	200,776	168,000	183,993
Minor Capital					
550-3415-437.46-35	EQUIPMENT AND MACHINERY	-	1,000	1,000	1,000
	Minor Capital	-	1,000	1,000	1,000
Professional Services					
550-3415-437.47-99	SPECIAL SERVICES	-	-	23,000	-
	Professional Services	-	-	23,000	-
	Sanitary Sewers	\$ 639,383	\$ 1,283,935	\$ 1,113,300	\$ 993,185

**WATER/SEWER FUND
PUBLIC WORKS
WATER AND SEWER OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 2,623,434	\$ 2,686,421	\$ 2,739,101	\$ 2,749,926
Total	<u>\$ 2,623,434</u>	<u>\$ 2,686,421</u>	<u>\$ 2,739,101</u>	<u>\$ 2,749,926</u>

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 1,392,054	\$ 1,231,263	\$ 1,266,199	\$ 1,417,426
Material Supplies	100,703	133,420	128,090	119,900
Maintenance & Repairs	153,653	189,981	199,500	192,500
Support Services	965,787	981,257	994,312	865,600
Minor Capital	11,237	15,500	13,000	14,500
Professional Services	-	135,000	138,000	140,000
Total	<u>\$ 2,623,434</u>	<u>\$ 2,686,421</u>	<u>\$ 2,739,101</u>	<u>\$ 2,749,926</u>

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Accounting Specialist	1.00	1.00	1.00
Chief Operator	1.00	1.00	1.00
Director of Water & Sewer Services	1.00	1.00	1.00
Director of Water & Sewer Utilities	1.00	1.00	1.00
FOG Enforcement Specialist	2.00	2.00	2.00
Operator Apprentice (Water & Sewer)	1.00	2.00	2.00
Operator I	5.00	5.00	4.00
Operator II	1.00	1.00	1.00
Operator II (Backflow Prevention Assembly)	3.00	3.00	3.00
Operator III (BPAT)	1.00	1.00	1.00
Principal Secretary	1.00	1.00	1.00
Secretary (BPAT/FOG)	1.00	1.00	1.00
Water & Sewer Materials Manager	1.00	1.00	1.00
Water & Sewer Service Worker (Opr/Appr)	7.00	7.00	7.00
Water & Sewer Superintendent	1.00	-	-
Technology Technician	-	1.00	1.00
Total Staffing	<u>28.00</u>	<u>29.00</u>	<u>28.00</u>

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Water and Sewer Operations					
Salaries					
550-3420-438.40-05	FULL-TIME SALARIES	\$ 959,093	\$ 879,626	\$ 879,626	\$ 976,121
550-3420-438.40-15	OVERTIME	49,530	9,012	35,000	41,000
550-3420-438.40-25	LONGEVITY	8,443	8,691	8,000	9,654
550-3420-438.40-30	INCENTIVE PAY	69,280	53,038	60,000	60,060
550-3420-438.40-55	ON CALL	5,700	2,932	5,000	3,780
550-3420-438.40-70	VACATION-4TH WEEK BUYBK.	1,200	591	1,200	3,000
	Salaries	1,093,246	953,890	988,826	1,093,615
Supplies					
550-3420-438.41-10	OFFICE	2,406	3,000	3,000	3,000
550-3420-438.41-15	POSTAGE	10,862	12,000	12,000	13,000
550-3420-438.41-20	UNIFORMS & CLOTHING	14,552	29,000	27,000	20,000
550-3420-438.41-25	SUBSCRIPTION/PUBLICATIONS	140	160	140	200
550-3420-438.41-30	FUEL	28,675	43,810	40,000	35,000
550-3420-438.41-35	PRINT SUPPLIES	3,039	2,000	3,000	3,200
550-3420-438.41-37	PHONES & ACCESSORIES	-	2,000	500	1,500
550-3420-438.41-40	COMPUTER SUPPLIES	944	2,000	1,500	1,500
550-3420-438.41-50	WATER SERVICE	2,993	-	-	-
550-3420-438.41-55	FREIGHT	897	2,000	1,500	1,500
550-3420-438.41-60	FOOD SUPPLIES	4,141	3,450	3,450	4,000
550-3420-438.41-65	MINOR TOOLS	3,974	6,000	4,000	4,000
550-3420-438.41-70	CLEANING SUPPLIES	8,353	8,000	8,000	8,000
550-3420-438.41-75	MEDICAL & CHEMICAL	19,727	20,000	24,000	25,000
	Supplies	100,703	133,420	128,090	119,900
Maintenance					
550-3420-438.42-20	WELLS & PUMPS EQUIPMENT	127,706	158,481	170,000	162,000
550-3420-438.42-35	FENCE MAINTENANCE	1,100	1,500	1,500	1,500
550-3420-438.42-40	TANKS, TOWERS, RESVR.	4,922	5,000	5,000	6,000
	Maintenance	133,728	164,981	176,500	169,500
Repairs					
550-3420-438.43-10	SMALL EQUIP REPAIR	1,514	2,000	1,500	1,000
550-3420-438.43-15	VEHICLE REPAIR/MAINT	16,992	20,000	20,000	20,000
550-3420-438.43-50	MACHINERY	1,419	3,000	1,500	2,000
	Repairs	19,925	25,000	23,000	23,000
Support Services					
550-3420-438.44-04	WATER SERVICE	-	3,836	3,500	4,000
550-3420-438.44-05	TELEPHONE	25,858	20,000	12,000	15,000
550-3420-438.44-06	GAS SERVICE	1,181	1,500	1,700	1,500
550-3420-438.44-08	WASTE DISPOSAL	-	2,182	2,000	2,000
550-3420-438.44-10	EQUIPMENT RENTAL/LEASE	6,749	7,000	9,000	7,000
550-3420-438.44-13	FFP EQUIP/VEHICLE	-	156,012	156,012	-
550-3420-438.44-20	PROFESSIONAL SERVICES	122,551	-	-	-
550-3420-438.44-21	LAB TESTING SERVICES	40,265	65,000	45,000	50,000
550-3420-438.44-30	TRAINING AND TRAVEL	10,897	12,000	10,000	11,000
550-3420-438.44-50	ELECTRICITY SERVICES	752,957	708,627	750,000	770,000
550-3420-438.44-70	TROPHIES & AWARDS	87	100	100	100
550-3420-438.44-75	DUES AND MEMBERSHIPS	5,242	5,000	5,000	5,000
	Support Services	965,787	981,257	994,312	865,600

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
550-3420-438.45-05	GROUP INSURANCE	101,988	97,048	97,048	116,628
550-3420-438.45-10	RETIREMENT	94,087	91,718	91,718	108,705
550-3420-438.45-15	SOCIAL SECURITY	82,876	72,419	72,419	81,273
550-3420-438.45-20	WORKERS' COMPENSATION	19,857	16,188	16,188	17,205
	Benefits	298,808	277,373	277,373	323,811
Minor Capital					
550-3420-438.46-05	OFFICE MACHINERY & EQUIP	-	1,000	500	500
550-3420-438.46-35	EQUIPMENT AND MACHINERY	3,639	5,000	3,000	5,000
550-3420-438.46-40	COMPUTER EQUIPMENT	6,795	8,000	8,000	8,000
550-3420-438.46-50	FURNITURE & FIXTURES	803	1,500	1,500	1,000
	Minor Capital	11,237	15,500	13,000	14,500
Professional Services					
550-3420-438.47-99	SPECIAL SERVICES	-	135,000	138,000	140,000
	Professional Services	-	135,000	138,000	140,000
	Water and Sewer Operations	\$ 2,623,434	\$ 2,623,434	\$ 2,623,434	\$ 2,623,434



**WATER & SEWER FUND
PUBLIC WORKS
ENGINEERING**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Engineering Division's mission is to plan and develop the transportation network of the City, and to provide construction management and/or inspection for all public infrastructure projects.

Mission Elements:

- Transportation Planning:
 - Manage and implement the Transportation Master Plan.
 - Manage federal funding opportunities for transportation projects.
- CIP Project Management:
 - Provide project management to all PW CIP projects.
 - Provide construction inspection for all PW CIP projects.
- CIP Project Management:
 - Review platting, subdivision improvements, capital improvements, and commercial construction plans and specifications for conformance with federal, state, and local regulations.
- Construction Inspection:
 - Provide inspection services for infrastructure installation in new subdivisions, capital improvement projects, and commercial construction.

Goals:

- Perform all plan reviews within established timelines.
- Enhance and improve Infrastructure Development and Design Standards Manual.
- Develop construction inspection work reporting system.
- Begin construction on Rosewood Drive Extension and Heritage Oaks Hike & Bike Trail, STEP X, Liberty Ditch, and South Water Supply Projects.
- Complete construction on Trimmier Road Widening and South Nolan Creek Bank Stabilization projects.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
General Resources	\$ 813,385	\$ 1,679,268	\$ 735,422	\$ 1,182,746
Total	\$ 813,385	\$ 1,679,268	\$ 735,422	\$ 1,182,746

Expenses Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 676,786	\$ 837,771	\$ 557,135	\$ 844,828
Material Supplies	18,939	32,332	20,726	31,262
Maintenance & Repairs	15,778	15,438	13,100	15,438
Support Services	98,313	406,754	19,436	17,728
Minor Capital	3,569	5,299	425	750
Professional Services	-	381,674	124,600	272,740
Total	\$ 813,385	\$ 1,679,268	\$ 735,422	\$ 1,182,746

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Accounting Specialist	1.00	-	-
Chief Construction Inspector	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00
Construction Inspector	2.00	1.00	0.46
Contract Specialist	-	-	0.46
Director of Environmental Services	0.80	0.80	0.80
Director of Transportation	-	0.50	0.46
Engineer-In-Training	1.00	-	1.00
Principal Secretary	1.00	1.50	1.46
Project Engineer	1.00	1.00	1.00
Project Manager	2.00	2.40	1.84
Senior Construction Inspector	3.00	3.00	3.00
Total Staffing	13.80	12.20	12.48

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Engineering					
Salaries					
550-3435-432.40-05	FULL-TIME SALARIES	\$ 533,085	\$ 460,716	\$ 290,000	\$ 658,038
550-3435-432.40-15	OVERTIME	26	29	-	-
550-3435-432.40-25	LONGEVITY	5,149	3,821	2,500	4,398
550-3435-432.40-30	INCENTIVE PAY	6,060	7,565	6,100	6,862
550-3435-432.40-70	VACATION-4TH WEEK BUYBK.	-	591	591	876
550-3446-434.40-05	FULL-TIME SALARIES	-	202,002	144,500	-
550-3446-434.40-25	LONGEVITY	-	1,379	1,150	-
550-3446-434.40-30	INCENTIVE PAY	-	707	400	-
	Salaries	544,320	676,810	445,241	670,174
Supplies					
550-3435-432.41-10	OFFICE	369	705	300	1,605
550-3435-432.41-15	POSTAGE	177	515	100	265
550-3435-432.41-20	UNIFORMS & CLOTHING	2,440	4,399	2,000	4,399
550-3435-432.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	-	-
550-3435-432.41-30	FUEL	10,295	14,177	11,500	14,250
550-3435-432.41-35	PRINT SUPPLIES	330	1,330	100	2,129
550-3435-432.41-37	PHONES & ACCESSORIES	-	720	-	720
550-3435-432.41-40	COMPUTER SUPPLIES	291	-	-	-
550-3435-432.41-60	FOOD	490	563	300	500
550-3435-432.41-65	MINOR TOOLS	274	1,030	700	1,930
550-3435-432.41-70	CLEANING SUPPLIES	-	-	-	900
550-3435-432.41-75	MEDICAL & CHEMICAL	4,273	4,564	3,876	4,564
550-3446-434.41-10	OFFICE	-	900	900	-
550-3446-434.41-35	PRINT SUPPLIES	-	1,629	300	-
550-3446-434.41-65	MINOR TOOLS	-	900	400	-
550-3446-434.41-70	CLEANING SUPPLIES	-	900	250	-
	Supplies	18,939	32,332	20,726	31,262
Repairs					
550-3435-432.43-10	SMALL EQUIP REPAIR	887	575	1,200	575
550-3435-432.43-15	VEHICLE REPAIR/MAINT	13,962	13,963	11,000	14,863
550-3435-432.43-25	RADIO & COMMUNICATION	929	-	-	-
550-3446-434.43-15	VEHICLE REPAIR/MAINT	-	900	900	-
	Repairs	15,778	15,438	13,100	15,438
Support Services					
550-3435-432.44-05	TELEPHONE	5,627	6,436	6,436	10,219
550-3435-432.44-13	FFP EQUIP/VEHICLE	-	49,037	5,000	-
550-3435-432.44-20	PROFESSIONAL SERVICES	85,842	-	-	-
550-3435-432.44-25	LEGAL AND PUBLIC NOTICES	399	-	-	-
550-3435-432.44-30	TRAINING AND TRAVEL	4,605	2,950	2,500	3,965
550-3435-432.44-70	TROPHIES AND AWARDS	36	-	-	-
550-3435-432.44-75	DUES AND MEMBERSHIPS	1,804	3,983	3,000	3,544
550-3446-434.44-05	TELEPHONE	-	3,783	1,900	-
550-3446-434.44-50	ELECTRICITY SERVICES	-	339,521	-	-
550-3446-434.44-75	DUES AND MEMBERSHIPS	-	1,044	600	-
	Support Services	98,313	406,754	19,436	17,728

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
550-3435-432.45-05	GROUP INSURANCE	38,111	32,221	27,000	56,390
550-3435-432.45-10	RETIREMENT	48,979	44,584	28,000	66,616
550-3435-432.45-15	SOCIAL SECURITY	43,801	35,771	22,000	50,043
550-3435-432.45-20	WORKERS' COMPENSATION	1,575	1,194	1,194	1,605
550-3446-434.45-05	GROUP INSURANCE	-	12,286	9,400	-
550-3446-434.45-10	RETIREMENT	-	19,245	13,400	-
550-3446-434.45-15	SOCIAL SECURITY	-	15,266	10,600	-
550-3446-434.45-20	WORKERS' COMPENSATION	-	394	300	-
	Benefits	132,466	160,961	111,894	174,654
Minor Capital					
550-3435-432.46-20	NEW BOOKS	446	450	225	750
550-3435-432.46-40	COMPUTER EQUIPMENT	3,123	3,949	-	-
550-3446-434.46-20	NEW BOOKS	-	900	200	-
	Minor Capital	3,569	5,299	425	750
Professional Services					
550-3435-432.47-01	CONSULTING SERVICES	-	160,000	70,000	140,000
550-3435-432.47-07	TESTING SERVICES	-	-	-	19,180
550-3435-432.47-20	ENGINEERING SERVICES	-	89,334	50,000	113,560
550-3435-432.47-30	ACCOUNTING SERVICES	-	80,000	-	-
550-3446-434.47-07	TESTING SERVICES	-	19,180	-	-
550-3446-434.47-20	ENGINEERING SERVICES	-	28,560	-	-
550-3446-434.47-30	ACCOUNTING SERVICES	-	4,600	4,600	-
	Professional Services	-	381,674	124,600	272,740
	Engineering	\$ 813,385	\$ 1,679,268	\$ 735,422	\$ 1,182,746

**WATER & SEWER FUND
PUBLIC WORKS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Water and Sewer Division's mission is to deliver reliable and safe water supplies to customers and efficiently collect and dispose of wastewater.

Mission Elements:

- Work with IT to complete Supervisory Control and Data Acquisition (SCADA) room and security system upgrade.
- Complete final phase of FOG program by implementing a grit trap ordinance.
- Complete an electrical consumption analysis of pump stations.
- Zero time-loss accidents and Notice of Violations from TCEQ.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Sale of Water	\$ 17,713,883	\$ 18,371,545	\$ 18,371,545	\$ 18,413,262
Tap Fees	674,161	700,000	700,000	700,778
Septic Tank Elimination	80,547	30,000	30,000	83,727
Sewer Fees	17,119,433	17,379,205	17,379,205	17,795,342
Water Services & Charges	858,903	1,048,000	1,048,000	892,814
Delinquent Penalties	2,053,515	1,308,000	1,308,000	2,134,592
General Resources	(23,453,158)	(22,287,310)	(22,287,310)	(23,059,034)
Total	\$ 15,047,284	\$ 16,549,440	\$ 16,549,440	\$ 16,961,481

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Maintenance & Repairs	\$ 53,436	\$ 100,000	\$ 100,000	\$ 100,000
Sewer Contracts	7,183,054	8,259,281	8,259,281	8,754,364
Water Contracts	7,810,794	8,190,159	8,190,159	8,107,117
Total	\$ 15,047,284	\$ 16,549,440	\$ 16,549,440	\$ 16,961,481

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Water and Sewer Contracts					
Maintenance					
550-3405-435.42-65	STREET MAINTENANCE	\$ 53,436	\$ 100,000	\$ 100,000	\$ 100,000
	Maintenance	53,436	100,000	100,000	100,000
Sewer contracts					
550-3405-435.55-01	FIXED CHARGE SEWER	2,780,244	2,839,740	2,839,740	2,890,188
550-3405-435.55-02	SEWAGE TREATMENT	4,402,810	5,419,541	5,419,541	5,864,176
	Sewer contracts	7,183,054	8,259,281	8,259,281	8,754,364
Water Contracts					
550-3405-435.56-01	FIXED CHARGES FOR WATER	3,056,844	2,936,988	2,936,988	2,940,792
550-3405-435.56-02	WATER PURCHASE	3,402,752	3,796,905	3,796,905	3,782,817
550-3405-435.56-03	OPTION WATER PURCHASE	646,198	736,266	736,266	663,508
550-3405-435.56-04	SYSTEM RATE WATER CONTRCT	705,000	720,000	720,000	720,000
	Water Contracts	7,810,794	8,190,159	8,190,159	8,107,117
	Water and Sewer Contracts	\$ 15,047,284	\$ 16,549,440	\$ 16,549,440	\$ 16,961,481

DEBT SERVICE

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 7,170,715	\$ 7,167,341	\$ 7,167,341	\$ 6,171,911
Total	\$ 7,170,715	\$ 7,167,341	\$ 7,167,341	\$ 6,171,911
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Bond Interest	\$ 2,088,175	\$ 1,956,301	\$ 1,956,301	\$ 1,830,871
Bond Principal Payment	5,075,000	5,205,000	5,205,000	4,335,000
Arbitrage Calculation Fees	5,040	5,040	5,040	5,040
Paying Agent Fees	2,500	1,000	1,000	1,000
Total	\$ 7,170,715	\$ 7,167,341	\$ 7,167,341	\$ 6,171,911

HUMAN RESOURCES

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 13,447	\$ 18,000	\$ 18,000	\$ -
Total	\$ 13,447	\$ 18,000	\$ 18,000	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Supplies	\$ 3,026	\$ 6,000	\$ 6,000	\$ -
Support Services	-	3,500	3,500	-
Designated Expenses	10,421	8,500	8,500	-
Total	\$ 13,447	\$ 18,000	\$ 18,000	\$ -

GENERAL ADMINISTRATION

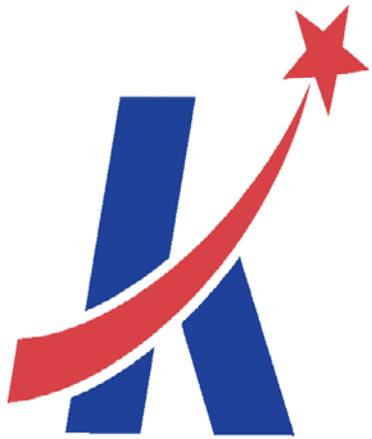
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 58,771	\$ -	\$ -	\$ -
Total	\$ 58,771	\$ -	\$ -	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Maintenance & Repairs	\$ 58,771	\$ -	\$ -	\$ -
Total	\$ 58,771	\$ -	\$ -	\$ -

**WATER & SEWER FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED**

NON-DEPARTMENTAL

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 10,600,255	\$ 7,264,854	\$ 7,241,307	\$ 8,914,830
Total	\$ 10,600,255	\$ 7,264,854	\$ 7,241,307	\$ 8,914,830
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Separation Pay	\$ -	\$ -	\$ -	\$ 30,066
Supplies	3,163	-	-	-
Support Services	111,867	156,532	132,985	22,223
Direct Cost Allocation [HR & Building Services]	-	-	-	82,082
Franchise Fees	3,463,818	3,495,308	3,495,308	3,630,243
Indirect Cost Allocation	3,229,355	2,833,783	2,833,783	2,503,524
Industrial Development	712,729	362,527	362,527	362,527
Professional Services	26,659	27,704	27,704	20,000
Designated Expenses	252,664	389,000	389,000	363,591
Transfer to Fleet Services ISF- Service	-	-	-	95,087
Transfer to Fleet Services ISF- Capital	2,800,000	-	-	497,000
Transfer to Risk Management ISF	-	-	-	158,723
Transfer to Information Technology ISF	-	-	-	1,149,764
Total	\$ 10,600,255	\$ 7,264,854	\$ 7,241,307	\$ 8,914,830
TOTAL OTHER APPROPRIATIONS REVENUES	\$ 17,843,188	\$ 14,450,195	\$ 14,426,648	\$ 15,086,741
TOTAL OTHER APPROPRIATIONS EXPENSES	\$ 17,843,188	\$ 14,450,195	\$ 14,426,648	\$ 15,086,741



Solid Waste Fund

SOLID WASTE FUND



The Solid Waste Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Solid Waste Fund – Accounts for the provision of solid waste collection and disposal services to customers who are billed monthly at a rate sufficient to cover the cost of providing the service.

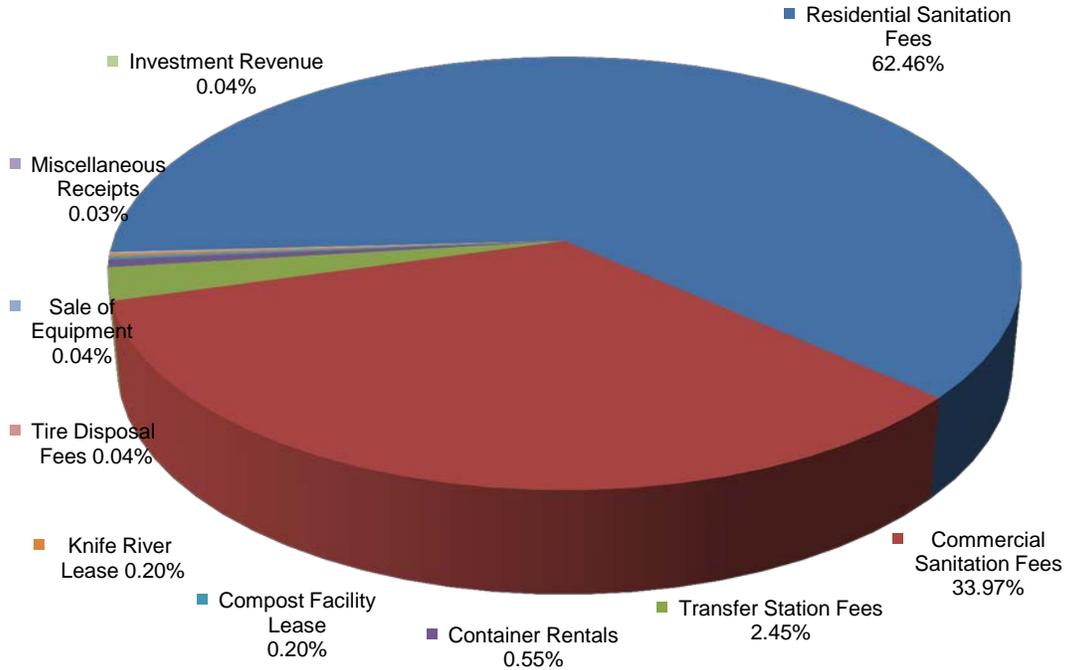


**Solid Waste Fund
Budget Summary
FY 2018**

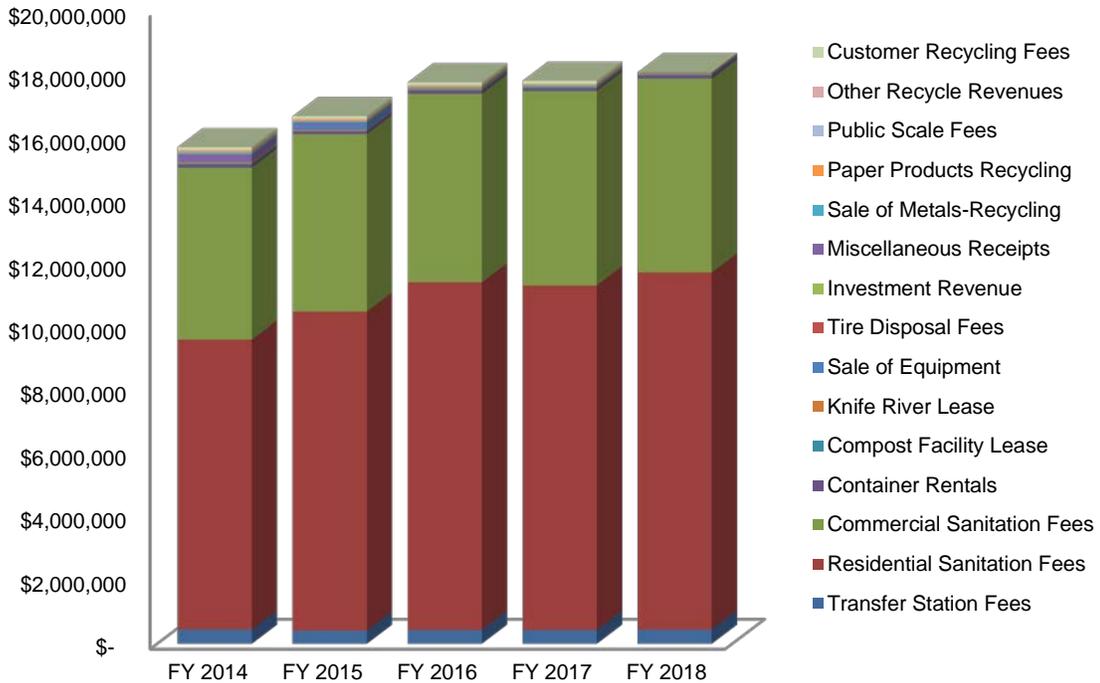
	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	Percent of Budget	% Change from FY 2017 Budget
Revenues					
Charges for Services					
Transfer Station Fees	431,249	430,500	443,065	2.45%	2.92%
Container Rentals	97,223	90,300	99,887	0.55%	10.62%
Tire Disposal Fees	7,427	7,250	7,631	0.04%	5.26%
Sale of Metals-Recycling	22,594	26,363	-	0.00%	-100.00%
Paper Products Recycling	42,584	32,887	-	0.00%	-100.00%
Public Scale Fees	7,127	6,200	-	0.00%	-100.00%
Other Recycling Fees	8,163	9,500	-	0.00%	-100.00%
Customer Recycling Fees	78,465	84,300	-	0.00%	-100.00%
Commercial Sanitation Fees	5,970,732	6,151,871	6,134,330	33.96%	-0.29%
Residential Sanitation Fees	10,978,590	10,885,015	11,279,403	62.46%	3.62%
Total Charges for Services	17,644,154	17,724,186	17,964,316	99.46%	1.35%
Other					
Investment Revenue	7,365	9,399	7,567	0.04%	-19.49%
Compost Facility Lease	36,000	18,000	36,986	0.20%	105.48%
Knife River Lease	35,500	30,000	36,473	0.20%	21.58%
Sale of Equipment	7,623	9,000	7,832	0.04%	-12.98%
Miscellaneous Receipts	5,403	200	5,551	0.03%	100.00%
Total Other	91,891	66,599	94,409	0.51%	41.76%
Total Revenues	17,736,045	17,790,785	18,058,725	99.97%	1.51%
Operating Expenses					
Human Resources	5,479	14,000	-	0.00%	-100.00%
Information Technology	64,561	92,125	-	0.00%	-100.00%
Building Services	21,358	19,500	-	0.00%	-100.00%
Accounting	201,793	212,226	210,967	1.21%	-0.59%
Residential Operations	2,898,016	4,082,241	2,791,049	16.03%	-31.63%
Commercial Operations	1,661,328	2,633,034	1,793,784	10.30%	-31.87%
Recycling Program	341,921	325,451	365,537	2.10%	12.32%
Transfer Station	4,911,880	5,122,721	5,221,301	29.98%	1.92%
Mowing	809,534	902,271	782,120	4.49%	-13.32%
Non-Departmental	283,459	176,046	34,956	0.20%	-80.14%
Franchise Fee	1,504,485	1,603,869	1,616,789	9.28%	0.81%
Cost Allocations	1,166,830	1,373,305	1,097,985	6.31%	-20.05%
Public Works	64,687	64,074	106,715	0.61%	0.00%
Transfer To Fleet Services	-	-	709,785	4.08%	0.00%
Transfer to Risk Management	-	-	196,129	1.13%	0.00%
Transfer to Information Technology	-	-	266,816	1.53%	0.00%
Total Operating Expenses	13,935,331	16,620,863	15,193,933	87.25%	-8.59%
Debt Service	723,984	719,960	719,643	4.13%	-0.04%
Non-Operating Expenses					
Capital Outlay					
Motor Vehicles	1,380,099	-	-	0.02%	0.00%
Machinery & Equipment	19,371	-	-	0.02%	0.00%
Computer Equipment/Software	274,911	17,237	-	0.02%	0.00%
Fleet Funding Program	1,700,000	-	1,500,420	8.64%	0.00%
Total Capital Outlay	3,374,381	17,237	1,500,420	8.70%	8604.65%
Total Non-Operating Expenses	3,374,381	17,237	1,500,420	8.70%	8604.65%
Total Expenses	18,033,696	17,358,060	17,413,996	100.08%	0.32%
Net Change In Working Capital	(297,651)	432,725	644,729		
Working Capital Balance, Beginning			4,560,475		
Working Capital Balance, Ending			\$ 5,205,204		

Solid Waste Fund

-Revenues by Source FY 2018-

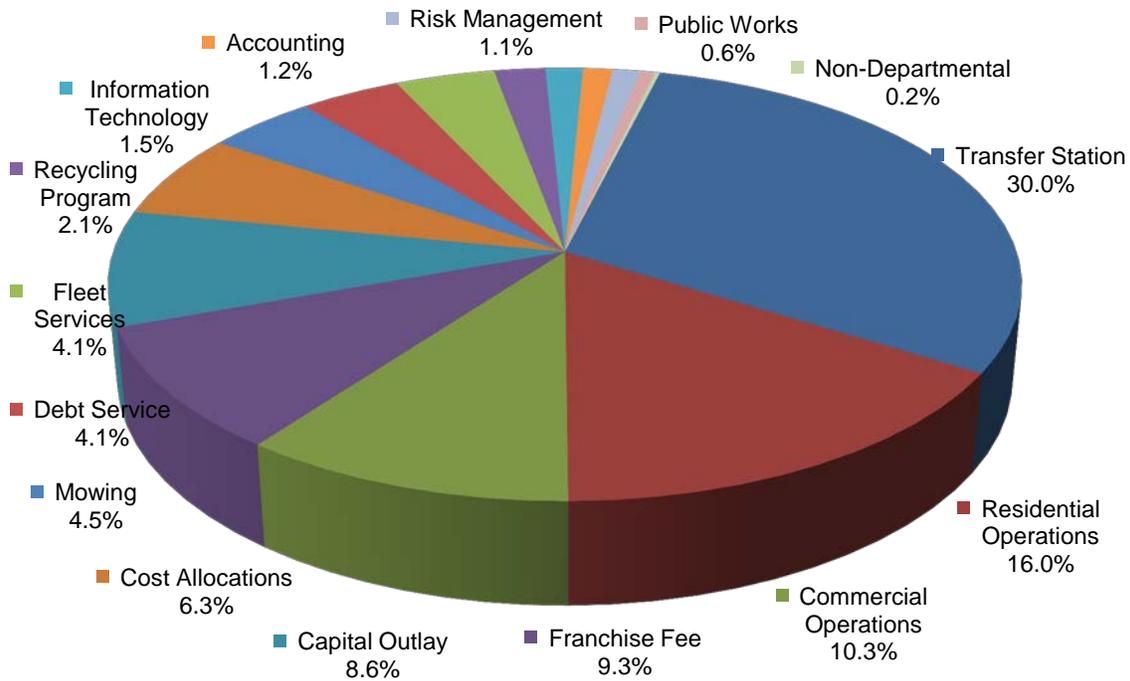


-Revenues by Source Last Five Years-

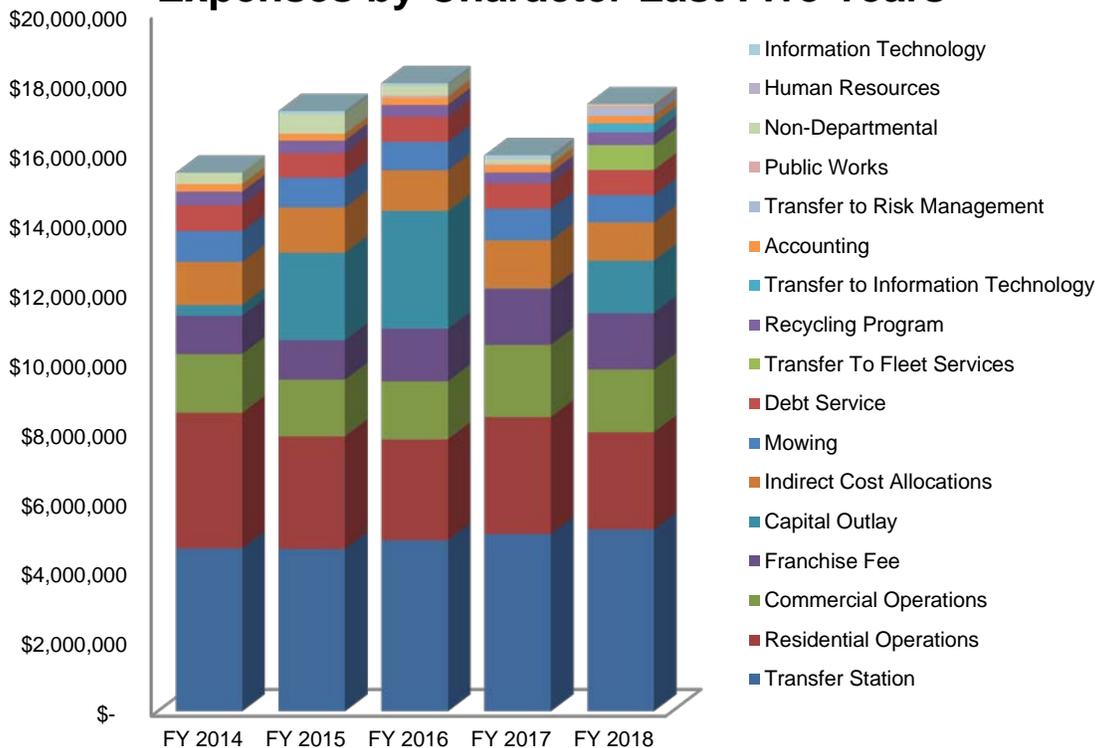


Solid Waste Fund

-Expenses by Character FY 2018-



-Expenses by Character Last Five Years-





**SOLID WASTE FUND
PUBLIC WORKS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Public Works Administration's mission is to provide the citizens of Killeen with superior utility services, quality infrastructure, and orderly standards of development to protect their health, safety, and general welfare.

Mission Elements:

- Divisional Oversight:
 - Plan
 - Execute
 - Evaluate

Goals:

- Complete Solid Waste Improvement Plan.
- Implement improvement plans for Engineering, Environmental Services, Street Operations, and Water & Sewer using the Solid Waste model.
- Complete Impact Fee studies as directed by City Council.
- Continue implementation of various master plans.
- Develop an overall capital improvement plan for public works.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimate	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 64,687	\$ 64,074	\$ 40,103	\$ 106,715
Total	\$ 64,687	\$ 64,074	\$ 40,103	\$ 106,715

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimate	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 58,013	\$ 53,434	\$ 31,155	\$ 101,921
Material Supplies	382	644	284	602
Maintenance & Repairs	-	195	195	-
Support Services	6,733	3,641	3,469	4,192
Minor Capital	(441)	-	-	-
Professional Services	-	6,160	5,000	-
Total	\$ 64,687	\$ 64,074	\$ 40,103	\$ 106,715

	FY 2016 Actual	FY 2017 Estimate	FY 2018 Proposed Budget
Staffing			
Director of Public Works	0.30	0.30	0.28
Assistant Director of Public Works	-	-	0.60
Executive Assistant	0.30	0.30	0.28
Total Staffing	0.60	0.60	1.16

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Public Works					
Salaries					
540-3430-431.40-05	FULL-TIME SALARIES	\$ 47,526	\$ 43,047	\$ 24,800	\$ 82,985
540-3430-431.40-25	LONGEVITY	123	152	50	204
540-3430-431.40-30	INCENTIVE PAY	13	-	-	324
540-3430-431.40-37	BILINGUAL PAY	209	248	248	-
540-3430-431.40-50	CAR ALLOWANCE	851	840	600	840
	Salaries	48,722	44,287	25,698	84,353
Supplies					
540-3430-431.41-10	OFFICE	152	224	224	224
540-3430-431.41-15	POSTAGE	22	28	10	28
540-3430-431.41-20	UNIFORMS & CLOTHING	37	56	-	56
540-3430-431.41-25	SUBSCRIPTION/PUBLICATIONS	42	42	-	-
540-3430-431.41-35	PRINT SUPPLIES	10	294	50	294
540-3430-431.41-60	FOOD SUPPLIES	119	-	-	-
	Supplies	382	644	284	602
Maintenance					
540-3430-431.42-10	BUILDING MAINTENANCE	-	195	195	-
	Maintenance	-	195	195	-
Support Services					
540-3430-431.44-05	TELEPHONE	663	339	339	339
540-3430-431.44-10	EQUIPMENT RENTAL/LEASE	1,810	1,742	1,570	2,053
540-3430-431.44-20	PROFESSIONAL SERVICES	2,966	-	-	-
540-3430-431.44-30	TRAINING AND TRAVEL	296	364	364	364
540-3430-431.44-70	TROPHIES AND AWARDS	13	56	56	56
540-3430-431.44-75	DUES AND MEMBERSHIPS	985	1,140	1,140	1,380
	Support Services	6,733	3,641	3,469	4,192
Benefits					
540-3430-431.45-05	GROUP INSURANCE	1,601	1,618	1,154	2,779
540-3430-431.45-10	RETIREMENT	4,095	4,176	2,450	8,385
540-3430-431.45-15	SOCIAL SECURITY	3,502	3,273	1,803	6,252
540-3430-431.45-20	WORKERS' COMPENSATION	93	80	50	152
	Benefits	9,291	9,147	5,457	17,568
Minor Capital					
540-3430-431.46-40	COMPUTER EQUIPMENT	(441)	-	-	-
	Minor Capital	(441)	-	-	-
Professional Services					
540-3430-431.47-20	ENGINEERING SERVICES	-	6,160	5,000	-
	Professional Services	-	6,160	5,000	-
	Public Works	\$ 64,687	\$ 64,074	\$ 40,103	\$ 106,715

**SOLID WASTE FUND
PUBLIC WORKS
ACCOUNTING**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Solid Waste Division's mission is to collect and dispose of solid waste.

Mission Elements:

- Provide customer service for residential and commercial customers.
- Process all financial transactions and maintain financial records for the division.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
General Resources	\$ 201,793	\$ 212,226	\$ 205,861	\$ 210,967
Total	\$ 201,793	\$ 212,226	\$ 205,861	\$ 210,967

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 200,467	\$ 210,576	\$ 204,257	\$ 209,317
Material Supplies	1,239	1,400	1,360	1,400
Support Services	87	250	244	250
Total	\$ 201,793	\$ 212,226	\$ 205,861	\$ 210,967

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Accounting Supervisor	1.00	1.00	1.00
Accounting Specialist	3.00	3.00	3.00
Total Staffing	4.00	4.00	4.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Accounting					
Salaries					
540-3455-439.40-05	FULL-TIME SALARIES	\$ 153,384	\$ 156,672	\$ 151,972	\$ 154,022
540-3455-439.40-15	OVERTIME	309	1,043	1,011	1,045
540-3455-439.40-25	LONGEVITY	2,436	2,686	2,605	2,749
540-3455-439.40-30	INCENTIVE PAY	30	-	-	-
540-3455-439.40-37	BILINGUAL PAY	575	591	573	600
540-3455-439.40-70	VACATION-4TH WEEK BUYBK.	-	1,773	1,720	1,800
	Salaries	156,734	162,765	157,881	160,216
Supplies					
540-3455-439.41-10	OFFICE	307	400	388	400
540-3455-439.41-15	POSTAGE	9	100	97	100
540-3455-439.41-20	UNIFORMS & CLOTHING	378	450	437	450
540-3455-439.41-35	PRINT SUPPLIES	95	400	388	400
540-3455-439.41-60	FOOD SUPPLIES	450	-	-	-
540-3455-439.41-75	MEDICAL & CHEMICAL	-	50	50	50
	Supplies	1,239	1,400	1,360	1,400
Support Services					
540-3455-415.44-22	BANK SERVICES	12	-	-	-
540-3455-439.44-05	TELEPHONE	75	50	50	50
540-3455-439.44-30	TRAINING AND TRAVEL	-	-	-	-
540-3455-439.44-70	TROPHIES AND AWARDS	-	200	194	200
	Support Services	87	250	244	250
Benefits					
540-3455-439.45-05	GROUP INSURANCE	18,738	20,018	19,417	20,957
540-3455-439.45-10	RETIREMENT	13,242	15,558	15,091	15,925
540-3455-439.45-15	SOCIAL SECURITY	11,452	11,938	11,580	11,931
540-3455-439.45-20	WORKERS' COMPENSATION	301	297	288	288
	Benefits	43,733	47,811	46,376	49,101
	Accounting	\$ 201,793	\$ 212,226	\$ 205,861	\$ 210,967

**SOLID WASTE FUND
PUBLIC WORKS
RESIDENTIAL OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Solid Waste Division's mission is to collect and dispose of solid waste.

Mission Elements:

- Efficiently collect garbage, brush, and bulk waste on schedule.
- Conduct annual spring clean up event.
- Plan and develop expansion of the solid waste enterprise.

Goals:

- Perform ongoing route analysis to allow for the most efficient use of resources while encompassing the growth of the City.
- Improve our fleet by replacing six aging vehicles with newer more environmentally friendly vehicles.
- Reduce preventable accidents by 50% through the use of an aggressive safety training program.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Residential Sanitation Fee	\$ 10,978,590	\$ 10,885,015	\$ 10,885,015	\$ 11,279,403
General Resources	(6,916,213)	(6,802,774)	(7,537,701)	(8,488,354)
Total	\$ 4,062,377	\$ 4,082,241	\$ 3,347,314	\$ 2,791,049

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 1,786,867	\$ 1,746,448	\$ 1,766,126	\$ 1,714,621
Material Supplies	463,091	621,703	603,053	602,627
Maintenance & Repairs	607,813	357,103	540,255	381,801
Support Services	40,244	1,356,987	436,308	38,987
Minor Capital	-	-	1,572	53,013
Capital Outlay	1,164,362	-	-	-
Total	\$ 4,062,377	\$ 4,082,241	\$ 3,347,314	\$ 2,791,049

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Director of Solid Waste & Drainage Services	1.00	1.00	-
Equipment Operator	6.00	6.00	6.00
Principal Secretary	1.00	1.00	1.00
Residential Equipment Operator (Sideloaders)	15.00	15.00	15.00
Residential Equipment Operator (Recycling)	4.00	-	-
Residential Operations Superintendent	1.00	1.00	1.00
Residential Operations Supervisor	4.00	3.00	3.00
Solid Waste Crew Chief	4.00	4.00	4.00
Solid Waste Specialist	3.00	3.00	3.00
Solid Waste Worker	4.50	4.00	4.00
Total Staffing	43.50	38.00	37.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Residential Operations					
Salaries					
540-3460-439.40-05	FULL-TIME SALARIES	\$ 1,258,984	\$ 1,259,283	\$ 1,221,505	\$ 1,158,819
540-3460-439.40-15	OVERTIME	99,434	33,889	104,886	95,000
540-3460-439.40-25	LONGEVITY	11,380	13,246	12,849	13,220
540-3460-439.40-30	INCENTIVE PAY	5,687	5,674	5,504	21,240
540-3460-439.40-37	BILINGUAL PAY	300	591	632	600
540-3460-439.40-70	VACATION-4TH WEEK BUYBK.	-	6,501	6,304	5,400
	Salaries	1,375,785	1,319,184	1,351,680	1,294,279
Supplies					
540-3460-439.41-10	OFFICE	2,531	3,400	3,298	3,400
540-3460-439.41-15	POSTAGE	348	400	388	400
540-3460-439.41-20	UNIFORMS & CLOTHING	17,856	22,701	22,020	24,300
540-3460-439.41-30	FUEL	249,713	401,170	389,135	401,170
540-3460-439.41-35	PRINT SUPPLIES	14,009	18,516	17,961	8,966
540-3460-439.41-37	PHONES & ACCESSORIES	-	-	-	441
540-3460-439.41-50	WATER SERVICE	884	-	-	-
540-3460-439.41-60	FOOD SUPPLIES	214	-	-	-
540-3460-439.41-65	MINOR TOOLS	650	650	631	650
540-3460-439.41-66	DUMPSTERS/CARTS	175,643	171,766	166,613	160,000
540-3460-439.41-70	CLEANING SUPPLIES	1,243	1,800	1,746	2,000
540-3460-439.41-75	MEDICAL & CHEMICAL	-	600	582	600
540-3460-439.41-85	EDUCATIONAL & RECREATION	-	-	-	-
540-3460-439.41-87	EXTINGUISHING CHEMICALS	-	700	679	700
	Supplies	463,091	621,703	603,053	602,627
Maintenance					
540-3460-439.42-43	COMPUTER MAINTENANCE	46,387	34,539	34,539	35,739
	Maintenance	46,387	34,539	34,539	35,739
Repairs					
540-3460-439.43-10	SMALL EQUIP REPAIR	2,578	1,600	1,552	2,000
540-3460-439.43-15	VEHICLE REPAIR/MAINT	544,148	311,764	495,000	337,862
540-3460-439.43-25	RADIO & COMMUNICATION	1,110	1,200	1,164	1,200
540-3460-439.43-73	REPLACEMENT CARTS/DUMPSTE	-	-	-	-
540-3460-439.43-75	CARTS/DUMPSTERS REPAIR	13,590	8,000	8,000	5,000
	Repairs	561,426	322,564	505,716	346,062
Support Services					
540-3460-439.44-04	WATER SERVICE	-	523	5,007	3,523
540-3460-439.44-05	TELEPHONE	21,649	20,950	19,982	20,950
540-3460-439.44-10	EQUIPMENT RENTAL/LEASE	1,470	1,500	1,500	1,500
540-3460-439.44-13	FFP EQUIP/VEHICLE	-	1,320,000	397,206	-
540-3460-439.44-20	PROFESSIONAL SERVICES	-	-	-	-
540-3460-439.44-25	LEGAL AND PUBLIC NOTICES	269	1,500	1,455	1,500
540-3460-439.44-30	TRAINING AND TRAVEL	3,032	5,000	3,880	4,000
540-3460-439.44-50	ELECTRICITY SERVICES	12,943	6,286	6,087	6,286
540-3460-439.44-70	TROPHIES AND AWARDS	130	328	318	328
540-3460-439.44-75	DUES AND MEMBERSHIPS	716	900	873	900
540-3460-439.44-85	CLAIMS AND DAMAGES	35	-	-	-
	Support Services	40,244	1,356,987	436,308	38,987

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
540-3460-439.45-05	GROUP INSURANCE	157,280	160,824	155,999	164,515
540-3460-439.45-10	RETIREMENT	116,917	131,189	127,253	128,651
540-3460-439.45-15	SOCIAL SECURITY	103,398	103,308	100,209	96,076
540-3460-439.45-20	WORKERS' COMPENSATION	33,487	31,943	30,985	31,100
	Benefits	411,082	427,264	414,446	420,342
Minor Capital					
540-3460-439.46-35	EQUIPMENT AND MACHINERY	-	-	-	53,013
540-3460-439.46-50	FURNITURE & FIXTURES	-	-	1,572	-
	Minor Capital	-	-	1,572	53,013
Capital Outlay					
540-3460-439.61-10	MOTOR VEHICLES	892,201	-	-	-
540-3460-439.61-40	COMPUTER EQUIP/SOFTWARE	272,161	-	-	-
	Capital Outlay	1,164,362	-	-	-
	Residential Operations	\$ 4,062,377	\$ 4,082,241	\$ 3,347,314	\$ 2,791,049

**SOLID WASTE FUND
PUBLIC WORKS
COMMERCIAL OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Solid Waste Division's mission is to collect and dispose of solid waste.

Mission Elements:

- Efficiently operate garbage collection routes 7 days per week.
- Provide roll off services to businesses for construction projects.

Goals:

- Perform ongoing route analysis to allow for the most efficient use of resources while encompassing the growth of the City.
- Improve our fleet by replacing six aging vehicles with newer more environmentally friendly vehicles.
- Reduce preventable accidents by 50% through the use of an aggressive safety training program.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Commercial Sanitation Fee	\$ 5,970,732	\$ 6,151,871	\$ 6,151,871	\$ 6,134,330
Container Rentals	97,223	90,300	90,300	99,887
General Resources	(4,133,776)	(3,609,137)	(4,175,446)	(4,440,433)
Total	\$ 1,934,179	\$ 2,633,034	\$ 2,066,725	\$ 1,793,784

Expenses Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 1,092,595	\$ 1,155,923	\$ 1,170,804	\$ 1,168,373
Material Supplies	142,703	217,446	211,222	218,246
Maintenance & Repairs	405,851	354,668	393,483	381,168
Support Services	19,913	904,347	290,566	25,347
Minor Capital	268	650	650	650
Capital Outlay	272,849	-	-	-
Total	\$ 1,934,179	\$ 2,633,034	\$ 2,066,725	\$ 1,793,784

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Commercial Operations Superintendent	1.00	1.00	1.00
Commercial Equipment Operator	11.00	11.00	11.00
Commercial Operations Supervisor	2.00	2.00	2.00
Container Operations Supervisor	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00
Solid Waste Specialist	1.00	1.00	1.00
Welder	3.00	3.00	3.00
Welder's Assistant	3.00	3.00	3.00
Total Staffing	23.00	23.00	23.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Commercial Operations					
Salaries					
540-3465-439.40-05	FULL-TIME SALARIES	\$ 780,695	\$ 844,739	\$ 819,397	\$ 811,659
540-3465-439.40-15	OVERTIME	61,555	22,755	71,110	61,200
540-3465-439.40-25	LONGEVITY	8,538	9,858	9,562	11,041
540-3465-439.40-30	INCENTIVE PAY	7,386	7,743	8,031	16,620
540-3465-439.40-55	ON CALL	-	-	-	-
540-3465-439.40-70	VACATION-4TH WEEK BUYBK.	600	5,910	5,733	6,600
	Salaries	858,774	891,005	913,833	907,120
Supplies					
540-3465-439.41-10	OFFICE	695	1,000	970	1,000
540-3465-439.41-15	POSTAGE	56	120	116	120
540-3465-439.41-20	UNIFORMS & CLOTHING	10,590	11,002	10,672	11,002
540-3465-439.41-30	FUEL	128,432	201,454	195,410	201,454
540-3465-439.41-35	PRINT SUPPLIES	358	800	979	700
540-3465-439.41-37	PHONES & ACCESSORIES	-	-	97	100
540-3465-439.41-50	WATER SERVICE	1,580	-	-	-
540-3465-439.41-60	FOOD SUPPLIES	34	-	-	-
540-3465-439.41-65	MINOR TOOLS	299	300	291	300
540-3465-439.41-70	CLEANING SUPPLIES	360	600	582	1,400
540-3465-439.41-75	MEDICAL & CHEMICAL	20	370	359	370
540-3465-439.41-80	MECHANICAL	279	1,000	970	1,000
540-3465-439.41-85	EDUCATIONAL & RECREATION	-	200	194	200
540-3465-439.41-87	EXTINGUISHING CHEMICALS	-	600	582	600
	Supplies	142,703	217,446	211,222	218,246
Maintenance					
540-3465-439.42-20	PUMP EQUIPMENT MAINT	3,477	3,500	3,395	5,000
540-3465-439.42-43	COMPUTER MAINTENANCE	-	23,026	23,026	23,026
	Maintenance	3,477	26,526	26,421	28,026
Repairs					
540-3465-439.43-10	SMALL EQUIP REPAIR	26	150	146	150
540-3465-439.43-15	VEHICLE REPAIR/MAINT	338,262	256,349	295,310	256,349
540-3465-439.43-25	RADIO & COMMUNICATION	81	1,001	971	1,001
540-3465-439.43-50	MACHINERY	250	250	243	250
540-3465-439.43-73	REPLACEMENT CARTS/DUMPSTE	42,346	50,392	50,392	65,392
540-3465-439.43-75	CARTS/DUMPSTERS REPAIR	21,409	20,000	20,000	30,000
	Repairs	402,374	328,142	367,062	353,142
Support Services					
540-3465-439.44-04	WATER SERVICE	-	1,601	3,553	2,601
540-3465-439.44-05	TELEPHONE	5,132	4,759	4,616	4,759
540-3465-439.44-06	GAS SERVICE	957	1,300	1,361	1,300
540-3465-439.44-10	EQUIPMENT RENTAL/LEASE	1,470	1,500	1,500	1,500
540-3465-439.44-13	FFP EQUIP/VEHICLE	-	880,000	264,804	-
540-3465-439.44-25	LEGAL AND PUBLIC NOTICES	-	1,000	970	1,000
540-3465-439.44-30	TRAINING AND TRAVEL	1,790	3,000	2,910	3,000
540-3465-439.44-50	ELECTRICITY SERVICES	10,564	11,037	10,706	11,037
540-3465-439.44-70	TROPHIES AND AWARDS	-	150	146	150
	Support Services	19,913	904,347	290,566	25,347

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
540-3465-439.45-05	GROUP INSURANCE	75,551	81,645	79,196	80,490
540-3465-439.45-10	RETIREMENT	71,412	88,582	85,924	90,167
540-3465-439.45-15	SOCIAL SECURITY	63,548	70,583	68,466	67,633
540-3465-439.45-20	WORKERS' COMPENSATION	23,310	24,108	23,385	22,963
Subtotal [4500]	Benefits	233,821	264,918	256,971	261,253
Minor Capital					
540-3465-439.46-40	COMPUTER EQUIPMENT	268	650	650	650
	Minor Capital	268	650	650	650
Capital Outlay					
540-3465-439.61-10	MOTOR VEHICLES	272,849	-	-	-
	Capital Outlay	272,849	-	-	-
	Commercial Operations	\$ 1,934,179	\$ 2,633,034	\$ 2,066,725	\$ 1,793,784



**SOLID WASTE FUND
PUBLIC WORKS
RECYCLING**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Solid Waste Division's mission is to collect and dispose of solid waste.

Mission Elements:

- Administer programs to increase recycling and reduce litter.
- Collect recyclables.
- Conduct at least one Household Hazardous Waste Collection Event each year.

Goals:

- Perform ongoing route analysis to allow for the most efficient use of resources while encompassing the growth of the City.
- Improve our fleet by replacing six aging vehicles with newer more environmentally friendly vehicles.
- Reduce preventable accidents by 50% through the use of an aggressive safety training program.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Tire Disposal Fees	\$ 7,427	\$ 7,250	\$ 7,250	\$ 7,631
Sale of Metals - Recycling	22,594	26,363	26,363	-
Paper Products Recycling	42,584	32,887	32,887	-
Public Scale Fees	7,127	6,200	6,200	-
Other Recycle Revenues	8,163	9,500	9,500	-
Customer Recycling Fees	78,466	84,300	84,300	-
General Resources	175,562	158,951	152,953	357,906
Total	\$ 341,923	\$ 325,451	\$ 319,453	\$ 365,537

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 290,115	\$ 241,195	\$ 236,922	\$ 270,681
Material Supplies	7,578	15,402	14,942	15,152
Maintenance & Repairs	3,152	10,300	9,991	10,300
Support Services	10,852	16,154	16,470	17,604
Minor Capital	-	400	388	400
Designated Expenses	30,226	42,000	40,740	51,400
Total	\$ 341,923	\$ 325,451	\$ 319,453	\$ 365,537

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Recycling Attendant	3.00	3.00	3.00
Recycling Attendant - part-time	1.16	0.16	0.18
Recycling Manager	1.00	1.00	1.00
Recycling Operations Supervisor	1.00	1.00	1.00
Total Staffing	6.16	5.16	5.18

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Recycling Program					
Salaries					
540-3470-439.40-05	FULL-TIME SALARIES	\$ 196,614	\$ 160,132	\$ 155,328	\$ 197,798
540-3470-439.40-10	PART-TIME SALARIES	22,429	20,880	-	-
540-3470-439.40-11	SEASONAL EMPLOYEES	-	-	20,254	3,422
540-3470-439.40-15	OVERTIME	3,831	1,388	4,297	5,800
540-3470-439.40-25	LONGEVITY	3,589	4,019	3,893	3,421
540-3470-439.40-30	INCENTIVE PAY	545	532	516	540
540-3470-439.40-37	BILINGUAL PAY	100	-	-	-
540-3470-439.40-70	VACATION-4TH WEEK BUYBK.	1,160	1,182	1,164	1,800
	Salaries	228,268	188,133	185,452	212,781
Supplies					
540-3470-439.41-10	OFFICE	81	196	190	196
540-3470-439.41-15	POSTAGE	-	40	39	40
540-3470-439.41-20	UNIFORMS & CLOTHING	2,257	2,871	2,785	2,871
540-3470-439.41-25	SUBSCRIPTION/PUBLICATIONS	-	75	73	75
540-3470-439.41-30	FUEL	4,247	6,070	5,888	6,070
540-3470-439.41-35	PRINT SUPPLIES	-	800	776	800
540-3470-439.41-50	WATER SERVICE	158	-	-	-
540-3470-439.41-60	FOOD SUPPLIES	398	-	-	450
540-3470-439.41-65	MINOR TOOLS	174	2,700	2,619	2,000
540-3470-439.41-70	CLEANING SUPPLIES	187	200	194	200
540-3470-439.41-75	MEDICAL & CHEMICAL	-	50	50	50
540-3470-439.41-80	MECHANICAL	10	2,100	2,037	2,100
540-3470-439.41-85	EDUCATIONAL & RECREATION	-	200	194	200
540-3470-439.41-90	AGRICULTURAL SUPPLIES	66	100	97	100
	Supplies	7,578	15,402	14,942	15,152
Repairs					
540-3470-439.43-10	SMALL EQUIP REPAIR	-	100	97	100
540-3470-439.43-15	VEHICLE REPAIR/MAINT	1,411	5,000	4,850	5,000
540-3470-439.43-25	RADIO & COMMUNICATION	-	200	194	200
540-3470-439.43-50	MACHINERY	1,741	5,000	4,850	5,000
	Repairs	3,152	10,300	9,991	10,300
Support Services					
540-3470-439.44-04	WATER SERVICE	-	213	206	213
540-3470-439.44-05	TELEPHONE	1,061	1,207	1,171	1,207
540-3470-439.44-06	GAS SERVICE	616	700	679	700
540-3470-439.44-08	WASTE DISPOSAL	-	2,519	2,444	2,519
540-3470-439.44-23	PERMIT FEES	-	-	(200)	-
540-3470-439.44-25	LEGAL AND PUBLIC NOTICES	6,467	7,830	7,595	7,830
540-3470-439.44-30	TRAINING AND TRAVEL	312	-	1,000	1,450
540-3470-439.44-50	ELECTRICITY SERVICES	2,226	2,425	2,352	2,425
540-3470-439.44-70	TROPHIES AND AWARDS	-	150	146	150
540-3470-439.44-75	DUES AND MEMBERSHIPS	170	1,110	1,077	1,110
	Support Services	10,852	16,154	16,470	17,604

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
540-3470-439.45-05	GROUP INSURANCE	16,440	14,556	14,119	13,639
540-3470-439.45-10	RETIREMENT	19,346	18,018	17,477	20,810
540-3470-439.45-15	SOCIAL SECURITY	17,416	14,274	13,846	15,812
540-3470-439.45-20	WORKERS' COMPENSATION	8,645	6,214	6,028	7,639
	Benefits	61,847	53,062	51,470	57,900
Minor Capital					
540-3470-439.46-50	FURNITURE & FIXTURES	-	400	388	400
	Minor Capital	-	400	388	400
Designated Expenses					
540-3470-439.50-32	CONTRACT LABOR	-	700	679	1,400
540-3470-439.50-40	REFUSE DISPOSAL COSTS	30,226	41,300	40,061	50,000
	Designated Expenses	30,226	42,000	40,740	51,400
	Recycling Program	\$ 341,923	\$ 325,451	\$ 319,453	\$ 365,537



**SOLID WASTE FUND
PUBLIC WORKS
TRANSFER STATION**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Solid Waste Division's mission is to collect and dispose of solid waste.

Mission Elements:

- Manage disposal and transfer station facilities.
- Maintain the closed landfill.

Goals:

- Perform ongoing route analysis to allow for the most efficient use of resources while encompassing the growth of the City.
- Improve our fleet by replacing six aging vehicles with newer more environmentally friendly vehicles.
- Reduce preventable accidents by 50% through the use of an aggressive safety training program.

Revenue Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
General Resources	\$ 5,146,305	\$ 5,122,721	\$ 5,100,266	\$ 5,221,301
Total	\$ 5,146,305	\$ 5,122,721	\$ 5,100,266	\$ 5,221,301

Expenses Summary	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 701,255	\$ 659,170	\$ 639,394	\$ 670,427
Material Supplies	53,088	46,232	44,938	46,232
Maintenance & Repairs	132,697	127,595	125,607	132,595
Support Services	180,279	159,550	160,582	159,550
Minor Capital				
Professional Services	-	14,300	13,871	14,300
Designated Expenses	3,844,566	4,115,874	4,115,874	4,198,197
Capital Outlay	234,420	-	-	-
Total	\$ 5,146,305	\$ 5,122,721	\$ 5,100,266	\$ 5,221,301

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Building/Grounds Service Worker	3.00	3.00	3.00
Building/Grounds Service Worker - PT	0.50	0.50	0.50
Equipment Operator	4.00	5.00	5.00
Crew Leader	1.00	-	-
Scale Attendant	3.00	3.00	3.00
Senior Secretary	1.00	1.00	1.00
Superintendent	1.00	1.00	1.00
Supervisor	2.00	2.00	2.00
Total	15.50	15.50	15.50

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Transfer Station					
Salaries					
540-3475-439.40-05	FULL-TIME SALARIES	\$ 503,786	\$ 468,549	\$ 454,493	\$ 457,983
540-3475-439.40-10	PART-TIME SALARIES	10,110	10,488	10,173	10,443
540-3475-439.40-15	OVERTIME	18,196	7,360	7,139	24,815
540-3475-439.40-25	LONGEVITY	8,068	10,320	10,010	5,494
540-3475-439.40-30	INCENTIVE PAY	3,106	3,901	3,784	4,860
540-3475-439.40-70	VACATION-4TH WEEK BUYBK.	1,200	2,955	2,866	3,600
	Salaries	544,466	503,573	488,465	507,195
Supplies					
540-3475-439.41-10	OFFICE	1,281	1,500	1,455	1,500
540-3475-439.41-15	POSTAGE	79	450	437	200
540-3475-439.41-20	UNIFORMS & CLOTHING	6,515	7,805	7,571	7,805
540-3475-439.41-30	FUEL	18,371	29,696	28,805	29,696
540-3475-439.41-35	PRINT SUPPLIES	338	500	485	500
540-3475-439.41-37	PHONES & ACCESSORIES	-	-	92	250
540-3475-439.41-50	WATER SERVICE	21,322	-	-	-
540-3475-439.41-65	MINOR TOOLS	701	1,200	1,164	1,200
540-3475-439.41-70	CLEANING SUPPLIES	1,640	1,406	1,364	1,406
540-3475-439.41-75	MEDICAL & CHEMICAL	494	575	558	575
540-3475-439.41-80	MECHANICAL	1,809	500	485	500
540-3475-439.41-90	AGRICULTURAL SUPPLIES	538	2,600	2,522	2,600
	Supplies	53,088	46,232	44,938	46,232
Maintenance					
540-3475-439.42-10	BUILDING MAINTENANCE	16,261	15,000	14,550	15,000
540-3475-439.42-20	PUMP EQUIPMENT MAINT	605	1,200	1,164	1,200
540-3475-439.42-35	FENCE MAINTENANCE	710	1,000	970	1,000
540-3475-439.42-37	SIGN & PAINTING	-	350	340	350
540-3475-439.42-45	LANDFILL MAINTENANCE	31,727	40,000	38,800	25,000
540-3475-439.42-65	STREET MAINTENANCE	637	1,500	1,455	1,500
	Maintenance	49,940	59,050	57,279	44,050
Repairs					
540-3475-439.43-10	SMALL EQUIP REPAIR	40	500	485	500
540-3475-439.43-15	VEHICLE REPAIR/MAINT	30,106	6,000	5,820	6,000
540-3475-439.43-25	RADIO & COMMUNICATION	364	750	728	750
540-3475-439.43-50	MACHINERY	52,247	61,295	61,295	81,295
	Repairs	82,757	68,545	68,328	88,545
Support Services					
540-3475-439.44-04	WATER SERVICE	-	16,597	16,099	16,597
540-3475-439.44-05	TELEPHONE	8,429	3,376	6,775	3,376
540-3475-439.44-10	EQUIPMENT RENTAL/LEASE	81,044	77,258	77,258	77,258
540-3475-439.44-19	MERCHANT FEES	7,774	7,487	7,262	7,487
540-3475-439.44-20	PROFESSIONAL SERVICES	33,700	-	-	-
540-3475-439.44-30	TRAINING AND TRAVEL	8,244	7,000	6,790	7,000
540-3475-439.44-50	ELECTRICITY SERVICES	40,560	46,282	44,894	46,282
540-3475-439.44-70	TROPHIES AND AWARDS	247	350	340	350
540-3475-439.44-75	DUES AND MEMBERSHIPS	281	1,200	1,164	1,200
	Support Services	180,279	159,550	160,582	159,550

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
540-3475-439.45-05	GROUP INSURANCE	51,551	53,738	52,126	60,535
540-3475-439.45-10	RETIREMENT	46,628	48,960	47,491	50,415
540-3475-439.45-15	SOCIAL SECURITY	41,236	38,486	37,331	37,342
540-3475-439.45-20	WORKERS' COMPENSATION	17,374	14,413	13,981	14,940
	Benefits	156,789	155,597	150,929	163,232
Professional Services					
540-3475-439.47-20	ENGINEERING SERVICES	-	14,300	13,871	14,300
	Professional Services	-	14,300	13,871	14,300
Designated Expenses					
540-3475-439.50-35	REFUSE TRANSPORT COSTS	1,247,433	1,482,845	1,482,845	1,512,507
540-3475-439.50-40	REFUSE DISPOSAL COSTS	2,597,133	2,633,029	2,633,029	2,685,690
	Designated Expenses	3,844,566	4,115,874	4,115,874	4,198,197
Capital Outlay					
540-3475-439.61-10	MOTOR VEHICLES	215,049	-	-	-
540-3475-439.61-35	MACHINERY & EQUIPMENT	19,371	-	-	-
	Capital Outlay	234,420	-	-	-
	Transfer Station	\$ 5,146,305	\$ 5,122,721	\$ 5,100,266	\$ 5,221,301



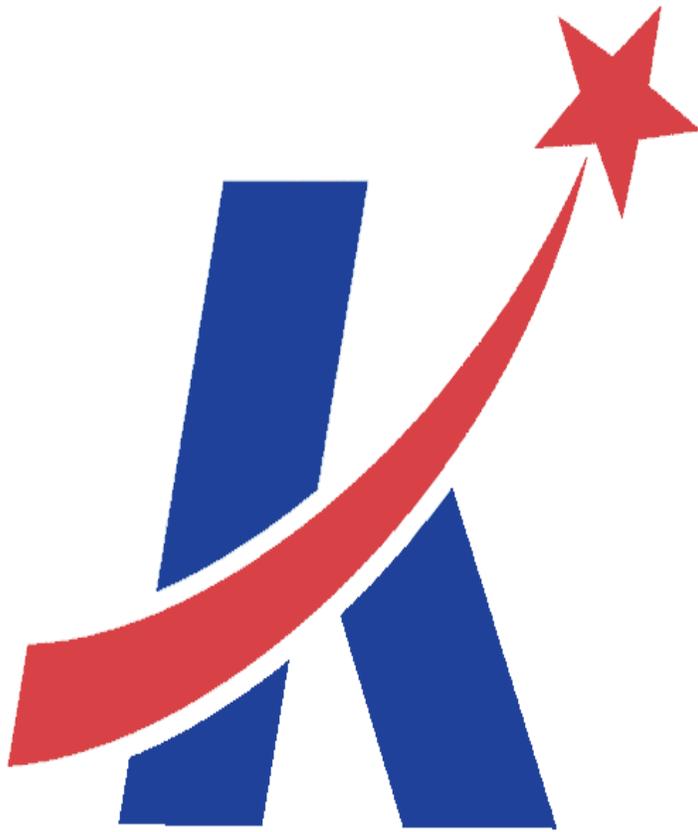
**SOLID WASTE FUND
PUBLIC WORKS
MOWING**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 809,536	\$ 902,271	\$ 905,347	\$ 782,120
Total	\$ 809,536	\$ 902,271	\$ 905,347	\$ 782,120
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 700,697	\$ 753,478	\$ 753,478	\$ 638,110
Material Supplies	46,809	62,482	55,301	55,640
Maintenance & Repairs	39,460	48,750	61,145	50,100
Support Services	18,350	28,261	26,603	29,270
Minor Capital	3,020	6,300	5,820	6,000
Designated Expenses	1,200	3,000	3,000	3,000
Total	\$ 809,536	\$ 902,271	\$ 905,347	\$ 782,120
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Equipment Services Technician	0.50	0.50	0.50	
Equipment Operator	1.00	-	-	
Mowing Supervisor	1.00	1.00	1.00	
Mowing Crew Leader	3.00	3.00	3.00	
Mowing Service Worker	16.00	16.00	12.00	
Total Staffing	21.50	20.50	16.50	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Mowing					
Salaries					
540-3478-439.40-05	FULL-TIME SALARIES	\$ 500,064	\$ 514,892	\$ 514,892	\$ 445,619
540-3478-439.40-10	PART-TIME SALARIES	-	-	-	-
540-3478-439.40-11	SEASONAL EMPLOYEES	-	19,600	19,600	-
540-3478-439.40-15	OVERTIME	13,823	4,836	4,836	6,770
540-3478-439.40-25	LONGEVITY	4,223	5,256	5,256	4,652
540-3478-439.40-30	INCENTIVE PAY	2,899	2,660	2,660	3,060
540-3478-439.40-37	BILINGUAL PAY	575	591	591	600
540-3478-439.40-55	ON CALL	-	7,447	7,447	8,450
540-3478-439.40-70	VACATION-4TH WEEK BUYBK.	600	1,773	1,773	900
	Salaries	522,184	557,055	557,055	470,051
Supplies					
540-3478-439.41-10	OFFICE	792	1,000	702	703
540-3478-439.41-15	POSTAGE	-	100	-	-
540-3478-439.41-20	UNIFORMS & CLOTHING	15,085	16,899	5,099	5,099
540-3478-439.41-30	FUEL	20,387	30,183	35,638	35,638
540-3478-439.41-35	PRINT SUPPLIES	-	500	485	500
540-3478-439.41-50	WATER SERVICE	406	-	-	-
540-3478-439.41-55	Freight	75	200	100	100
540-3478-439.41-60	FOOD SUPPLIES	762	-	-	-
540-3478-439.41-65	MINOR TOOLS	2,256	3,000	2,960	3,000
540-3478-439.41-70	CLEANING SUPPLIES	2,059	3,500	3,395	3,500
540-3478-439.41-75	MEDICAL & CHEMICAL	1,199	1,200	1,199	1,200
540-3478-439.41-85	EDUCATIONAL & RECREATION	300	400	388	400
540-3478-439.41-90	AGRICULTURAL SUPPLIES	3,488	5,500	5,335	5,500
	Supplies	46,809	62,482	55,301	55,640
Maintenance					
540-3478-439.42-35	FENCE MAINTENANCE	223	250	225	250
540-3478-439.42-37	SIGN & PAINTING	207	250	210	250
	Maintenance	430	500	435	500
Repairs					
540-3478-439.43-10	SMALL EQUIP REPAIR	12,535	13,000	12,610	13,000
540-3478-439.43-15	VEHICLE REPAIR/MAINT	14,542	19,100	32,100	20,600
540-3478-439.43-25	RADIO & COMMUNICATION	-	150	-	-
540-3478-439.43-50	MACHINERY	11,953	16,000	16,000	16,000
	Repairs	39,030	48,250	60,710	49,600
Support Services					
540-3478-439.44-04	WATER SERVICE	-	146	946	946
540-3478-439.44-05	TELEPHONE	1,164	1,794	1,794	2,150
540-3478-439.44-10	EQUIPMENT RENTAL/LEASE	10,436	13,777	11,319	11,320
540-3478-439.44-30	TRAINING AND TRAVEL	1,724	1,880	1,880	4,000
540-3478-439.44-50	ELECTRICITY SERVICES	4,401	9,940	9,940	9,940
540-3478-439.44-75	DUES AND MEMBERSHIPS	625	724	724	914
	Support Services	18,350	28,261	26,603	29,270

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
540-3478-439.45-05	GROUP INSURANCE	81,312	88,566	88,566	74,896
540-3478-439.45-10	RETIREMENT	44,111	51,687	51,687	46,723
540-3478-439.45-15	SOCIAL SECURITY	39,334	42,667	42,667	35,253
540-3478-439.45-20	WORKERS' COMPENSATION	13,756	13,503	13,503	11,187
	Benefits	178,513	196,423	196,423	168,059
Minor Capital					
540-3478-439.46-05	OFFICE MACHINES & EQUIP	128	300	-	-
540-3478-439.46-35	EQUIPMENT AND MACHINERY	2,892	6,000	5,820	6,000
	Minor Capital	3,020	6,300	5,820	6,000
Designated Expenses					
540-3478-439.50-32	CONTRACT LABOR	1,200	3,000	3,000	3,000
	Designated Expenses	1,200	3,000	3,000	3,000
	Mowing	\$ 809,536	\$ 902,271	\$ 905,347	\$ 782,120



**SOLID WASTE FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED**

DEBT SERVICE

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 723,984	\$ 719,960	\$ 719,960	\$ 719,643
Total	\$ 723,984	\$ 719,960	\$ 719,960	\$ 719,643

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Bond Interest	\$ 317,861	\$ 319,140	\$ 319,140	\$ 303,823
Bond Principal Payment	390,000	400,000	400,000	415,000
Arbitrage Calculation Fees	319	320	320	320
Paying Agent Fees	192	500	500	500
Issuance Costs	15,612	-	-	-
Total	\$ 723,984	\$ 719,960	\$ 719,960	\$ 719,643

HUMAN RESOURCES

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 5,478	\$ 14,000	\$ 14,000	\$ -
Total	\$ 5,478	\$ 14,000	\$ 14,000	\$ -

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Supplies	\$ 2,930	\$ 5,000	\$ 5,000	\$ -
Support Services	2,548	2,700	2,700	-
Designated Expenses	-	6,300	6,300	-
Total	\$ 5,478	\$ 14,000	\$ 14,000	\$ -

INFORMATION TECHNOLOGY

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 67,311	\$ 109,362	\$ 109,362	\$ -
Total	\$ 67,311	\$ 109,362	\$ 109,362	\$ -

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Supplies	\$ -	\$ -	\$ -	\$ -
Maintenance	41,538	63,362	63,362	-
Repairs	-	-	-	-
Support Services	-	-	-	-
Minor Capital Outlay	23,023	23,763	23,763	-
Professional Services	-	5,000	5,000	-
Capital Outlay	2,750	17,237	17,237	-
Total	\$ 67,311	\$ 109,362	\$ 109,362	\$ -

**SOLID WASTE FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED**

GENERAL ADMINISTRATION

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 21,358	\$ -	\$ -	\$ -
Total	\$ 21,358	\$ -	\$ -	\$ -

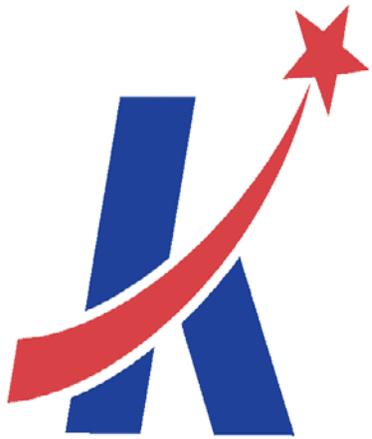
	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Supplies	\$ -	\$ -	\$ -	\$ -
Maintenance	10,635	-	-	-
Repairs	10,723	-	-	-
Total	\$ 21,358	\$ -	\$ -	\$ -

NON-DEPARTMENTAL

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 4,654,775	\$ 3,153,220	\$ 3,113,670	\$ 5,422,880
Total	\$ 4,654,775	\$ 3,153,220	\$ 3,113,670	\$ 5,422,880

	FY 2016 Adopted	FY 2017 Adopted	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Separation Pay	\$ -	\$ -	\$ -	\$ 27,656
Support Services	126,603	166,961	127,411	1,000
Direct Cost Allocation [HR & Building Services]	-	-	-	31,068
Franchise Fees	1,504,485	1,603,869	1,603,869	1,616,789
Indirect Cost Allocation	1,166,830	1,373,305	1,373,305	1,066,917
Professional Services	8,742	9,085	9,085	6,300
Designated Expenses	148,115	-	-	-
Transfer to Fleet Services ISF- Service	-	-	-	709,785
Transfer to Fleet Services ISF- Capital	1,700,000	-	-	1,500,420
Transfer to Risk Management ISF	-	-	-	196,129
Transfer to Information Technology ISF	-	-	-	266,816
Total	\$ 4,654,775	\$ 3,153,220	\$ 3,113,670	\$ 5,422,880

TOTAL OTHER APPROPRIATIONS REVENUES	\$ 5,472,906	\$ 3,996,542	\$ 3,956,992	\$ 6,142,523
TOTAL OTHER APPROPRIATIONS EXPENSES	\$ 5,472,906	\$ 3,996,542	\$ 3,956,992	\$ 6,142,523



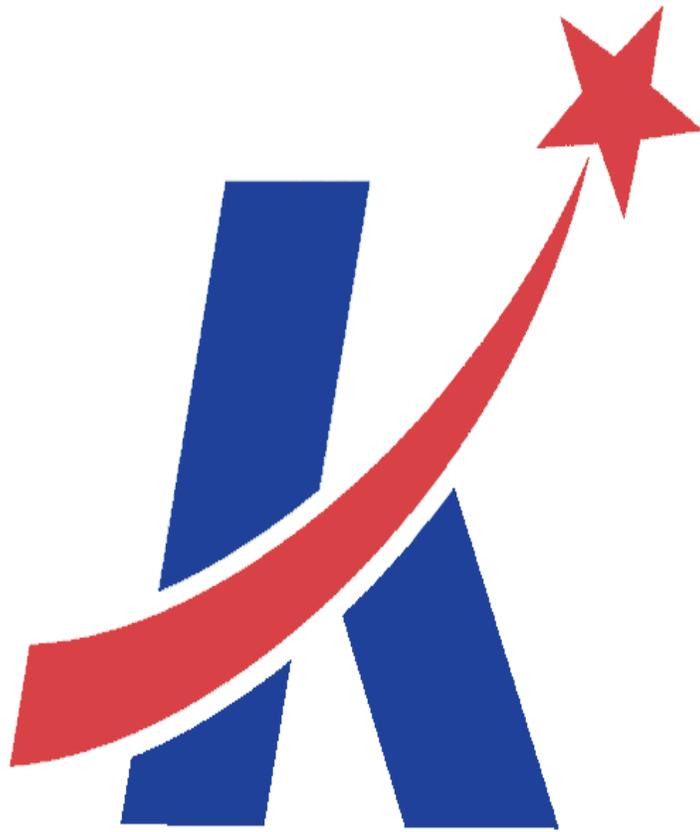
Aviation Funds

AVIATION FUNDS



The Aviation Funds are two of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Aviation Funds – Accounts for the provision of airport facilities. All activities necessary to provide such services are accounted for in this fund.

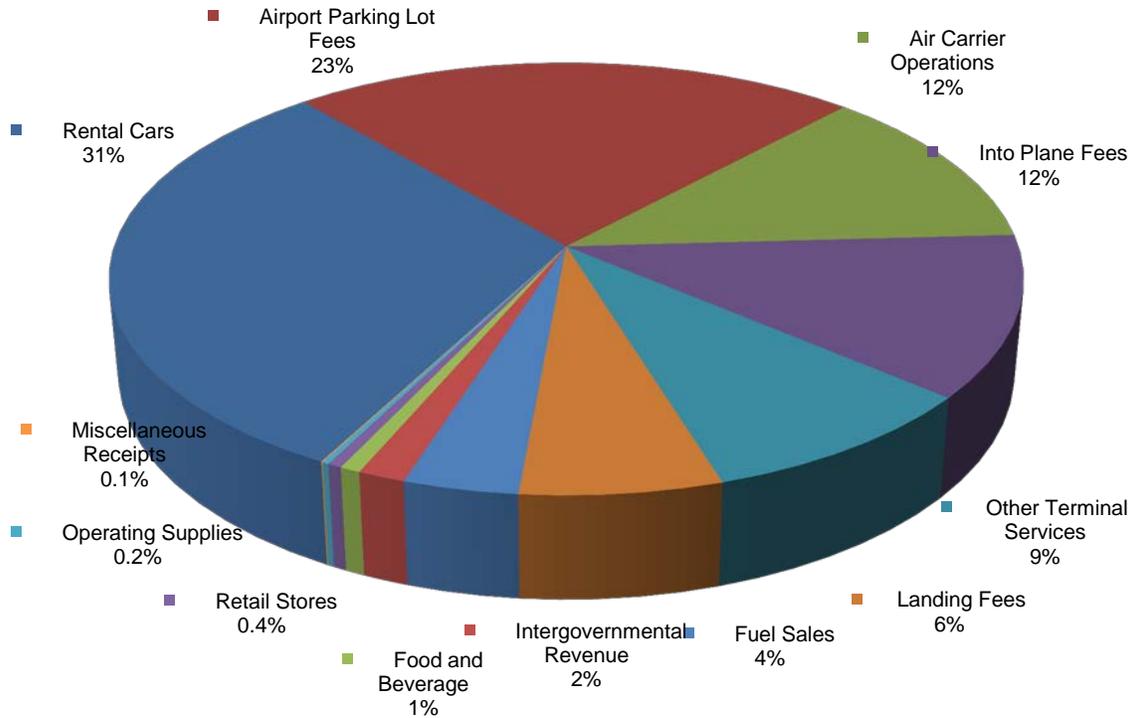


**Killeen-Fort Hood Regional Airport
Budget Summary
FY 2018**

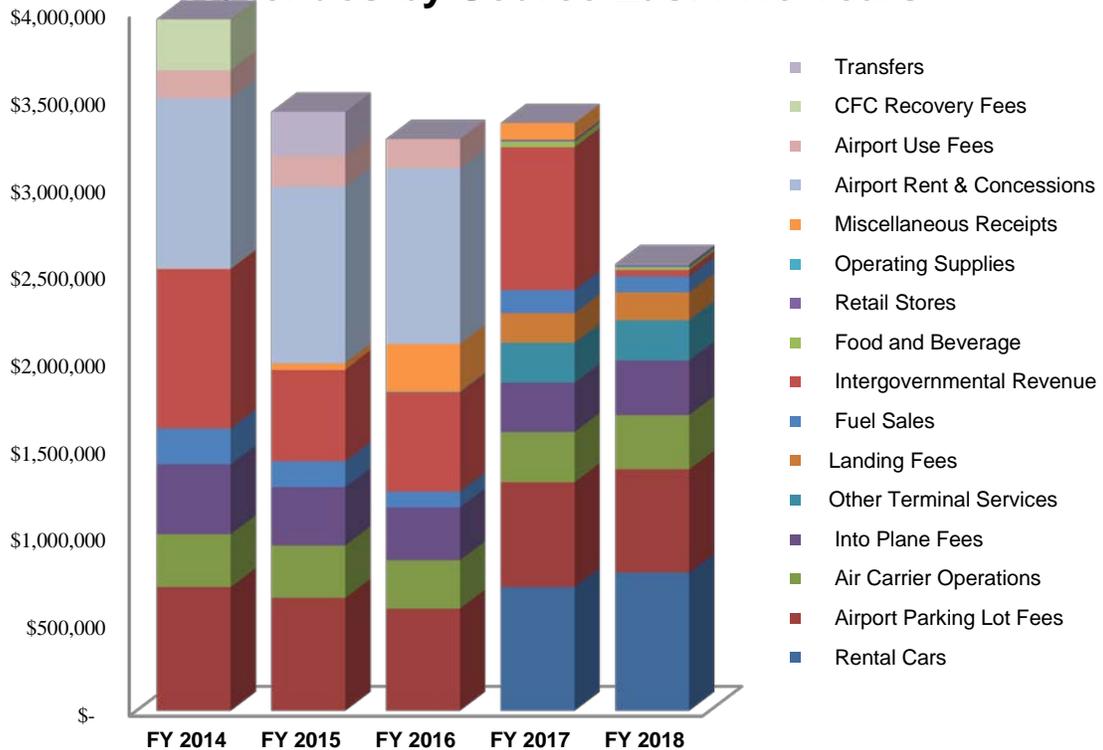
	FY 2016	FY 2017	FY 2018	% Change
	Actual	Budget	Budget	from FY 2017
				Budget
Revenues				
Rental Cars	-	-	793,257	--
Airport Parking Lot Fees	586,477	562,055	592,342	5.39%
Air Carrier Operations	277,655	278,882	311,648	11.75%
Into Plane Fees	304,011	286,000	309,051	8.06%
Other Terminal Services	-	-	230,774	--
Landing Fees	-	-	158,922	--
Fuel Sales - Motor Gas	81,194	100,450	84,176	-16.20%
Intergovernmental Revenue	569,229	765,349	37,500	100.00%
Food and Beverage	-	-	16,226	--
Retail Stores	-	-	11,257	--
Fuel Sales - Jet	8,637	9,575	6,553	-31.56%
Operating Supplies	3,962	4,060	5,202	28.13%
Miscellaneous Receipts	269,070	2,510	1,339	-46.65%
Airport Rent & Concessions	1,006,488	993,111	-	-100.00%
Airport Use Fees	167,463	163,997	-	-100.00%
Total Revenues	3,274,186	3,165,989	2,558,247	-19.20%
Operating Expenses				
Airport Operations	2,366,341	2,694,662	2,360,549	-12.40%
Cost of Goods Sold - Motor Gas	70,067	114,169	75,700	-33.69%
Information Technology	121,425	139,697	-	-100.00%
Human Resources	718	4,000	-	-100.00%
Non-Departmental	51,233	79,160	9,872	-87.53%
Transfer To General Fund	-	-	23,079	--
Transfer To Risk Management	-	-	78,785	--
Transfer To Information Technology	-	-	114,150	--
Total Operating Expenses	2,609,784	3,031,688	2,662,135	-12.19%
Non-Operating Expenses				
Capital Outlay				
Computer Equipment/Software	1,375	14,385	-	-100.00%
Total Capital Outlay	1,375	14,385	-	-100.00%
Infrastructure Projects				
Projects	13,713	-	-	0.00%
Passenger Boarding Bridge	148,371	-	-	0.00%
Security System Upgrades	2,104	-	-	0.00%
Airport Master Plan	264,282	715,349	-	0.00%
Wildlife Hazard Reduction	342	-	-	0.00%
Total Infrastructure Projects	428,812	715,349	-	100.00%
Total Non-Operating Expenses	430,187	729,734	-	100.00
Total Expenses	3,039,971	3,761,422	2,662,135	-29.23%
Net Change in Working Capital	234,215	(595,433)	(103,888)	
Working Capital Balance, Beginning			(243,664)	
Working Capital Balance, Ending			(347,552)	

Killeen-Fort Hood Regional Airport

-Revenues by Source FY 2018-

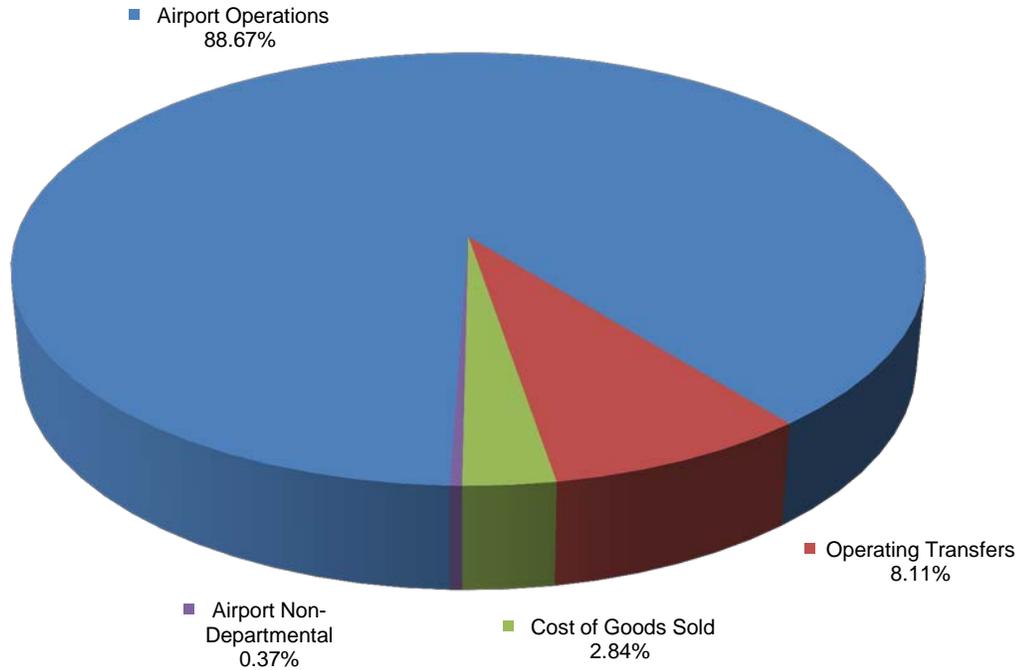


-Revenues by Source Last Five Years-

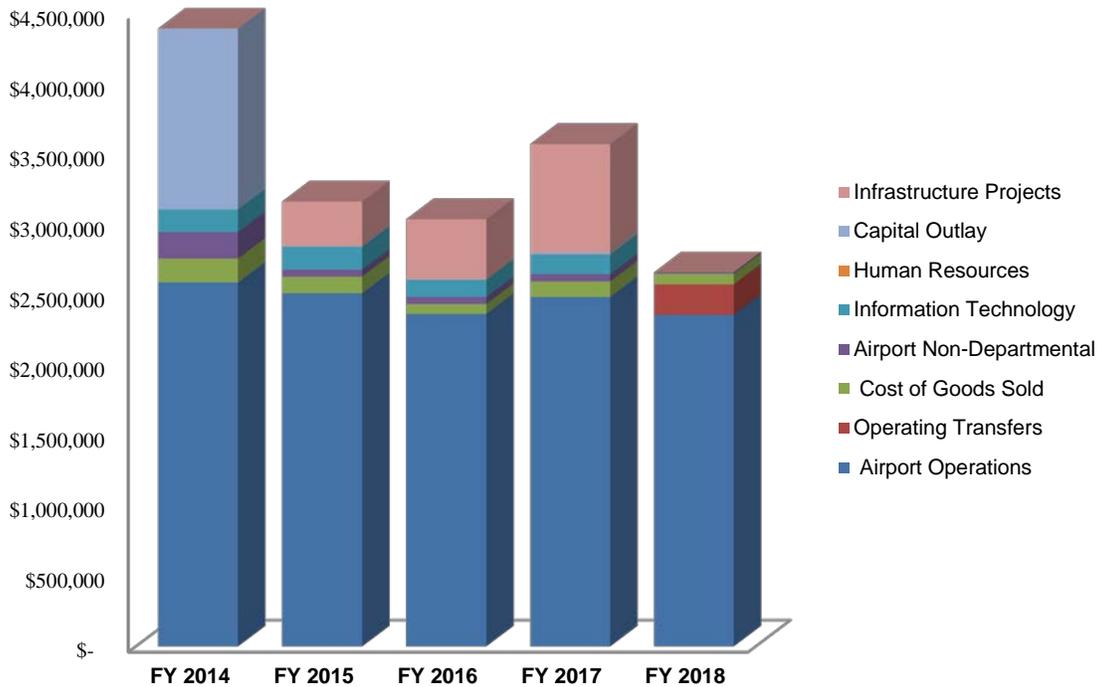


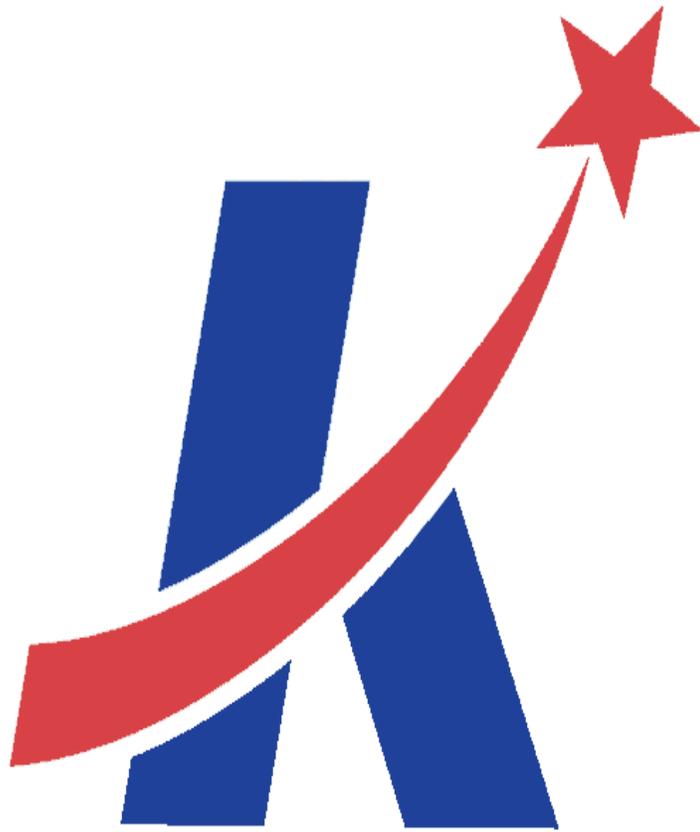
Killeen-Fort Hood Regional Airport

-Expenses by Character FY 2018-



-Expenses by Character Last Five Years-





**AVIATION FUND
KILLEEN-FORT HOOD REGIONAL
AIRPORT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Killeen-Fort Hood Regional Airport's mission is to provide a safe, responsive, and efficient Airport System.

Mission Elements:

- Maintain airport-owned facilities and equipment.
- Manage airport operations.
- Plan and develop airport.

Goals:

- Complete the Airport Master Plan.
- Complete Final Design for the Passenger Boarding Bridge project.
- Bid Passenger Boarding Bridge project.
- Procure and install upgraded Flight Information Display System (FIDS) and common-use computer system and counter.
- Design/build rental car quick-turn facility car wash improvements.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Operations Fees	\$ 2,435,887	\$ 2,398,130	\$ 2,452,972	\$ 2,519,408
Miscellaneous Revenue	5,357	2,510	3,086	1,339
Grants	569,229	765,349	818,535	37,500
General Resources	(574,066)	(357,158)	(677,636)	(121,998)
Total	\$ 2,436,407	\$ 2,808,831	\$ 2,596,957	\$ 2,436,249
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Personnel Services	\$ 1,718,302	\$ 1,833,838	\$ 1,635,504	\$ 1,771,689
Material Supplies	60,095	92,417	78,260	65,660
Maintenance & Repairs	74,680	157,243	93,800	69,714
Support Services	510,422	570,674	644,725	441,226
Minor Capital	1,236	13,500	11,916	-
Professional Services	1,605	26,990	22,502	12,260
Designated Expenses	70,067	114,169	110,250	75,700
Total	\$ 2,436,407	\$ 2,808,831	\$ 2,596,957	\$ 2,436,249

Staffing	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Accounting Specialist	2.00	2.00	2.00
Aircraft Fuel Handler	5.00	5.00	5.00
Manager (Airport Facilities)	1.00	1.00	1.00
Airport Maintenance Crew Leader	1.00	1.00	1.00
Manager (Airport Operations)	1.00	1.00	1.00
Airport Service Worker	10.00	10.00	9.34
Airport Specialist	4.00	4.00	4.00
Aviation Assistant Director	1.00	1.00	1.00
Executive Director of Aviation	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Flightline Service Crew Leader	1.00	1.00	1.00
Operations Specialist	6.00	6.00	6.00
Operations Supervisor	1.00	1.00	1.00
Principal Secretary	1.00	-	-
Senior Aircraft Fuel Handler	2.00	2.00	2.00
Total Staffing	38.00	37.00	36.34

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Airport Operations					
Salaries					
525-0505-521.40-05	FULL-TIME SALARIES	\$ 1,326,491	\$ 1,420,584	\$ 1,266,659	\$ 1,361,871
525-0505-521.40-15	OVERTIME	24,545	4,761	4,761	3,500
525-0505-521.40-25	LONGEVITY	12,119	13,767	11,462	13,451
525-0505-521.40-30	INCENTIVE PAY	13,708	13,948	12,500	13,260
525-0505-521.40-55	ON CALL	7,570	7,447	7,540	7,560
525-0505-521.40-70	VACATION-4TH WEEK BUYBK.	582	1,182	582	600
	Salaries	1,385,015	1,461,689	1,303,504	1,400,242
Supplies					
525-0505-521.41-10	OFFICE	3,006	5,525	5,275	2,679
525-0505-521.41-15	POSTAGE	1,050	1,400	1,100	750
525-0505-521.41-20	UNIFORMS & CLOTHING	8,745	15,864	9,000	8,706
525-0505-521.41-25	SUBSCRIPTION/PUBLICATIONS	-	1,350	900	2,250
525-0505-521.41-30	FUEL	2,523	3,598	2,600	3,000
525-0505-521.41-31	AIRPORT UNLEADED FUEL	523	665	665	665
525-0505-521.41-32	AIRPORT DIESEL FUEL	10,504	17,500	17,000	17,000
525-0505-521.41-35	PRINT SUPPLIES	884	2,915	3,415	3,210
525-0505-521.41-37	PHONES & ACCESSORIES	-	550	315	-
525-0505-521.41-50	WATER SERVICE	5,794	-	-	-
525-0505-521.41-55	FREIGHT	-	-	1,490	-
525-0505-521.41-60	FOOD SUPPLIES	519	-	500	-
525-0505-521.41-65	MINOR TOOLS	320	4,400	3,000	1,500
525-0505-521.41-70	CLEANING SUPPLIES	17,444	22,000	20,000	20,000
525-0505-521.41-75	MEDICAL & CHEMICAL	8,026	13,650	10,000	5,600
525-0505-521.41-90	AGRICULTURAL SUPPLIES	757	3,000	3,000	300
	Supplies	60,095	92,417	78,260	65,660
Maintenance					
525-0505-521.42-10	BUILDING MAINTENANCE	44,954	90,068	65,000	56,684
525-0505-521.42-35	FENCE MAINTENANCE	-	3,000	2,800	500
525-0505-521.42-37	SIGN & PAINTING	939	13,675	10,000	5,000
525-0505-521.42-65	STREET MAINTENANCE	554	1,500	1,000	1,000
525-0505-521.42-70	RWY/TWY MAINTENANCE	28,233	49,000	15,000	6,530
	Maintenance	74,680	157,243	93,800	69,714
Repairs					
525-0505-521.43-05	FURNITURE & FIXTURES	-	3,000	-	-
525-0505-521.43-10	SMALL EQUIP REPAIR	1,511	3,000	2,000	2,000
525-0505-521.43-15	VEHICLE REPAIR/MAINT	9,837	5,500	5,000	2,500
525-0505-521.43-20	HEAT & AIR REPAIR	15,039	33,374	35,000	19,000
525-0505-521.43-25	RADIO & COMMUNICATION	339	1,000	500	650
525-0505-521.43-30	ELEVATOR CONTRACT	21,572	25,200	24,000	24,800
525-0505-521.43-50	MACHINERY	19,710	52,500	52,500	30,300
525-0505-521.43-65	SOUND SYSTEM	976	900	876	880
525-0505-521.43-76	SECURITY SYSTEM	3,600	15,000	1,000	-
	Repairs	72,584	139,474	120,876	80,130

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Support Services					
525-0505-521.44-04	WATER SERVICE	-	7,993	7,500	8,500
525-0505-521.44-05	TELEPHONE	57,933	35,862	22,000	23,300
525-0505-521.44-06	GAS SERVICE	5,827	8,000	8,700	8,500
525-0505-521.44-08	WASTE DISPOSAL	-	7,408	9,050	9,110
525-0505-521.44-10	EQUIPMENT RENTAL/LEASE	6,480	19,996	6,000	3,596
525-0505-521.44-20	PROFESSIONAL SERVICES	10,750	-	-	-
525-0505-521.44-23	PERMIT FEES	-	-	400	400
525-0505-521.44-25	LEGAL AND PUBLIC NOTICES	675	1,200	700	380
525-0505-521.44-26	PROMOTION/ADVERTISING	5,916	20,249	109,999	-
525-0505-521.44-30	TRAINING AND TRAVEL	25,227	20,560	20,000	14,155
525-0505-521.44-50	ELECTRICITY SERVICES	322,577	303,053	335,000	292,100
525-0505-521.44-70	TROPHIES AND AWARDS	162	279	150	-
525-0505-521.44-71	FLOWERS	-	-	350	-
525-0505-521.44-75	DUES AND MEMBERSHIPS	2,291	6,600	4,000	1,055
	Support Services	437,838	431,200	523,849	361,096
Benefits					
525-0505-521.45-05	GROUP INSURANCE	95,414	108,242	97,000	114,954
525-0505-521.45-10	RETIREMENT	117,722	138,791	123,500	139,184
525-0505-521.45-15	SOCIAL SECURITY	104,954	110,752	99,000	104,103
525-0505-521.45-20	WORKERS' COMPENSATION	15,197	14,364	12,500	13,206
	Benefits	333,287	372,149	332,000	371,447
Minor Capital					
525-0505-521.46-05	OFFICE MACHINES & EQUIP	291	1,000	500	-
525-0505-521.46-35	EQUIPMENT AND MACHINERY	945	5,000	3,000	-
525-0505-521.46-40	COMPUTER EQUIPMENT	-	-	5,416	-
525-0505-521.46-50	FURNITURE AND FIXTURES	-	7,500	3,000	-
	Minor Capital	1,236	13,500	11,916	-
Professional Services					
525-0505-521.47-07	TESTING SERVICES	-	305	305	1,955
525-0505-521.47-20	ENGINEERING SERVICES	-	5,537	5,537	-
525-0505-521.47-30	ACCOUNTING SERVICES	1,605	5,668	5,660	1,800
525-0505-521.47-99	SPECIAL SERVICES	-	15,480	11,000	8,505
	Professional Services	1,605	26,990	22,502	12,260
Designated Expenses					
525-0505-521.50-17	COST OF GOODS	-	42	-	-
525-0505-521.50-18	COST OF GOODS-JET FUEL	(8,275)	8,379	250	2,000
525-0505-521.50-19	COST OF GOODS-MOTOR GAS	76,739	98,000	110,000	72,500
525-0505-521.50-20	COST OF GOODS-AIRCFT SUPP	1,603	7,748	-	1,200
	Designated Expenses	70,067	114,169	110,250	75,700
	Airport Operations	\$ 2,436,407	\$ 2,808,831	\$ 2,596,957	\$ 2,436,249

**AVIATION FUND
KILLEEN-FORT HOOD REGIONAL
AIRPORT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 122,800	\$ 154,082	\$ 153,782	\$ -
Total	\$ 122,800	\$ 154,082	\$ 153,782	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Personnel Services	\$ 53,785	\$ 54,385	\$ 54,385	\$ -
Material Supplies	247	500	200	-
Maintenance & Repairs	33,328	56,197	56,197	-
Support Services	900	-	-	-
Minor Capital	33,165	26,615	26,615	-
Professional Services	-	2,000	2,000	-
Capital Outlay	1,375	14,385	14,385	-
Total	\$ 122,800	\$ 154,082	\$ 153,782	\$ -
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Network Technician ¹	1.00	1.00	-	
Total	1.00	1.00	-	

¹ - Realigned position to Information Technology Internal Service Fund

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Information Technology					
Salaries					
525-2705-419.40-05	FULL-TIME SALARIES	\$ 38,043	\$ 38,139	\$ 38,139	\$ -
525-2705-419.40-25	LONGEVITY	113	159	159	-
525-2705-419.40-55	ON-CALL	3,740	3,724	3,724	-
	Salaries	41,896	42,022	42,022	-
Supplies					
525-2705-419.41-10	OFFICE	247	500	200	-
	Supplies	247	500	200	-
Maintenance					
525-2705-419.42-43	COMPUTER MAINTENANCE	-	56,197	56,197	-
525-9508-521.42-43	COMPUTER MAINTENANCE	33,328			
	Maintenance	33,328	56,197	56,197	-
Support Services					
525-9508-521.44-20	PROFESSIONAL SERVICES	900	-	-	-
	Support Services	900	-	-	-
Benefits					
525-2705-419.45-05	GROUP INSURANCE	4,952	5,005	5,005	-
525-2705-419.45-10	RETIREMENT	3,526	3,963	3,963	-
525-2705-419.45-15	SOCIAL SECURITY	3,209	3,215	3,215	-
525-2705-419.45-20	WORKERS' COMPENSATION	202	180	180	-
	Benefits	11,889	12,363	12,363	-
Minor Capital					
525-2705-419.46-40	COMPUTER EQUIPMENT	-	26,615	26,615	-
525-9508-521.46-40	COMPUTER EQUIPMENT	33,165	-	-	-
	Minor Capital	33,165	26,615	26,615	-
Professional Services					
525-2705-419.47-01	CONSULTING SERVICES	-	2,000	2,000	-
	Professional Services	-	2,000	2,000	-
Capital Outlay					
525-2705-419.61-40	COMPUTER EQUIP/SOFTWARE	-	14,385	14,385	-
525-9508-521.61-40	COMPUTER EQUIP/SOFTWARE	1,375	-	-	-
	Capital Outlay	1,375	14,385	14,385	-
	Information Technology	\$ 122,800	\$ 154,082	\$ 153,782	\$ -

AVIATION FUND
 KILLEEN-FORT HOOD REGIONAL
 AIRPORT
 OTHER APPROPRIATIONS

CITY OF KILLEEN
 FY2018 PROPOSED
 BUDGET

HUMAN RESOURCES

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 718	\$ 4,000	\$ 4,000	\$ -
Total Airport Human Resources Revenue	\$ 718	\$ 4,000	\$ 4,000	\$ -

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Supplies	\$ 718	\$ 1,000	\$ 1,000	\$ -
Support Services	-	900	900	-
Designated Expenses	-	2,100	2,100	-
Total Airport Human Resources Expense	\$ 718	\$ 4,000	\$ 4,000	\$ -

NON-DEPARTMENTAL

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 51,233	\$ 79,160	\$ 51,235	\$ 225,886
Total Airport Human Resources Revenue	\$ 51,233	\$ 79,160	\$ 51,235	\$ 225,886

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Separation Pay	\$ -	\$ -	\$ -	\$ 9,872
Support Services	51,233	79,160	51,235	-
Direct Cost Allocation [Human Resources]	-	-	-	23,079
Transfer to Risk Management ISF	-	-	-	78,785
Transfer to Information Technology ISF	-	-	-	114,150
Total Airport Non-Departmental Expense	\$ 51,233	\$ 79,160	\$ 51,235	\$ 225,886

TOTAL OTHER APROPRIATIONS REVENUE	\$ 51,951	\$ 83,160	\$ 55,235	\$ 225,886
TOTAL OTHER APROPRIATIONS EXPENSES	\$ 51,951	\$ 83,160	\$ 55,235	\$ 225,886

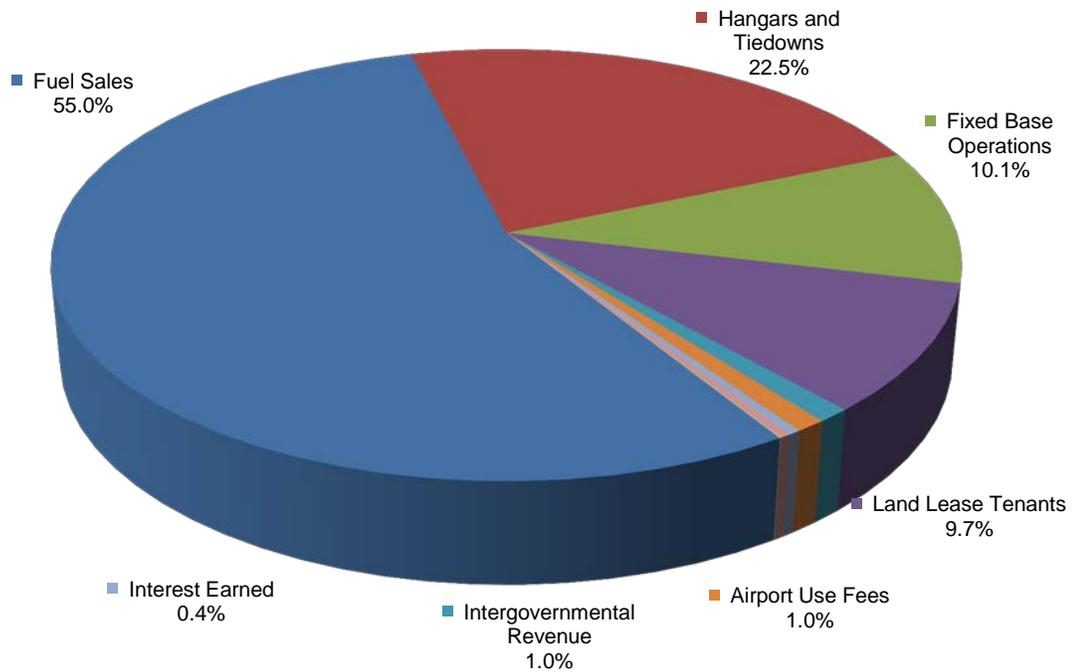


**Skylark Field
Budget Summary
FY 2018**

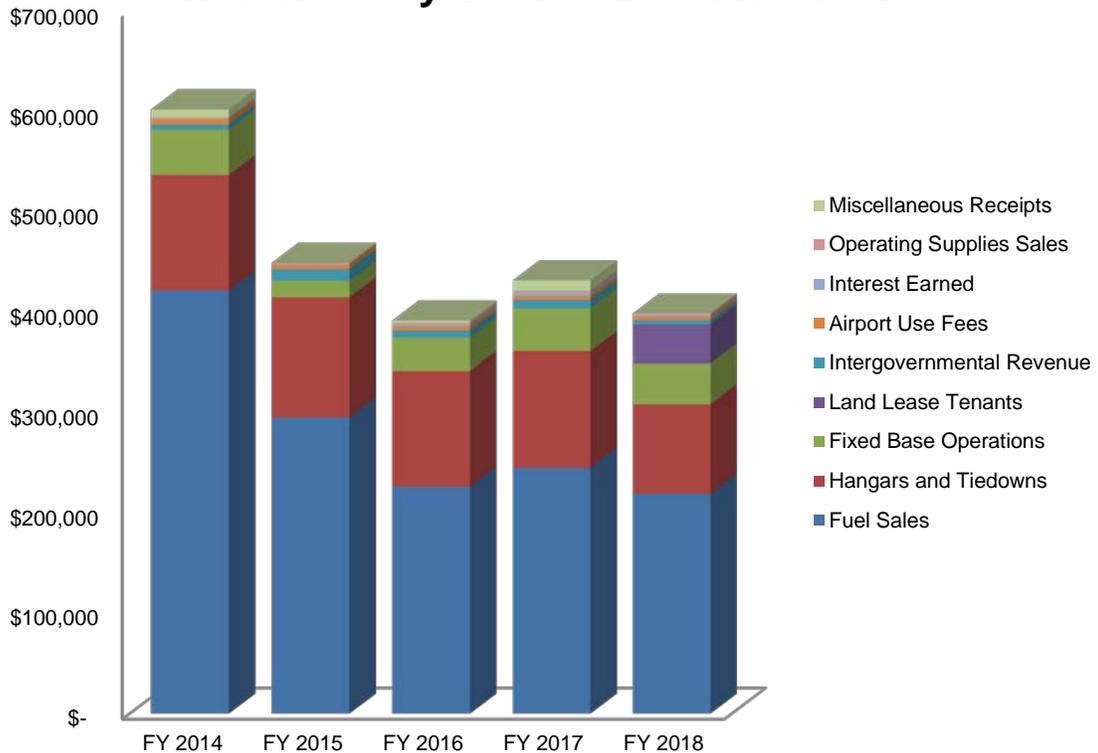
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>Percent of</u>	<u>% Change</u>
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>from FY 2017</u>
					<u>Budget</u>
Revenues					
Fixed Base Operations	32,695	47,337	40,251	10.08%	-14.97%
Hangars and Tiedowns	115,404	116,728	89,853	22.51%	-23.02%
Land Lease Tenants	-	-	38,537	9.65%	--
Airport Use Fees	4,084	4,895	3,825	0.96%	-21.86%
Fuel Sales - Jet	55,932	98,600	43,043	10.78%	-56.35%
Fuel Sales - 100LL	170,977	200,000	176,490	44.22%	-11.76%
Operating Supplies Sales	1,910	1,400	1,400	0.35%	0.00%
Interest Earned	1,805	1,500	1,625	0.41%	8.33%
Investment Expense	(151)	(150)	(136)	-0.03%	0.00%
Miscellaneous Receipts	2,239	500	175	0.04%	-65.00%
Intergovernmental Revenue	7,104	6,650	4,100	1.03%	-38.35%
Total Revenues	<u>391,999</u>	<u>477,460</u>	<u>399,163</u>	<u>100.00%</u>	<u>-16.40%</u>
Operating Expenses					
Airport Operations	236,648	251,643	346,135	62.65%	37.55%
Cost of Goods Sold	173,385	281,200	189,832	34.36%	-32.49%
Airport Non-Departmental	11,191	15,266	1,404	0.25%	-90.80%
Transfer To Risk Management	-	-	15,108		
Total Expenses	<u>421,224</u>	<u>548,109</u>	<u>552,479</u>	<u>138.41%</u>	<u>0.80%</u>
Net Change in Working Capital	<u>(29,225)</u>	<u>(70,649)</u>	(153,316)		
Working Capital Balance, Beginning			641,294		
Working Capital Balance, Ending			<u>\$ 487,978</u>		

Skylark Field

-Revenues by Source FY 2018-

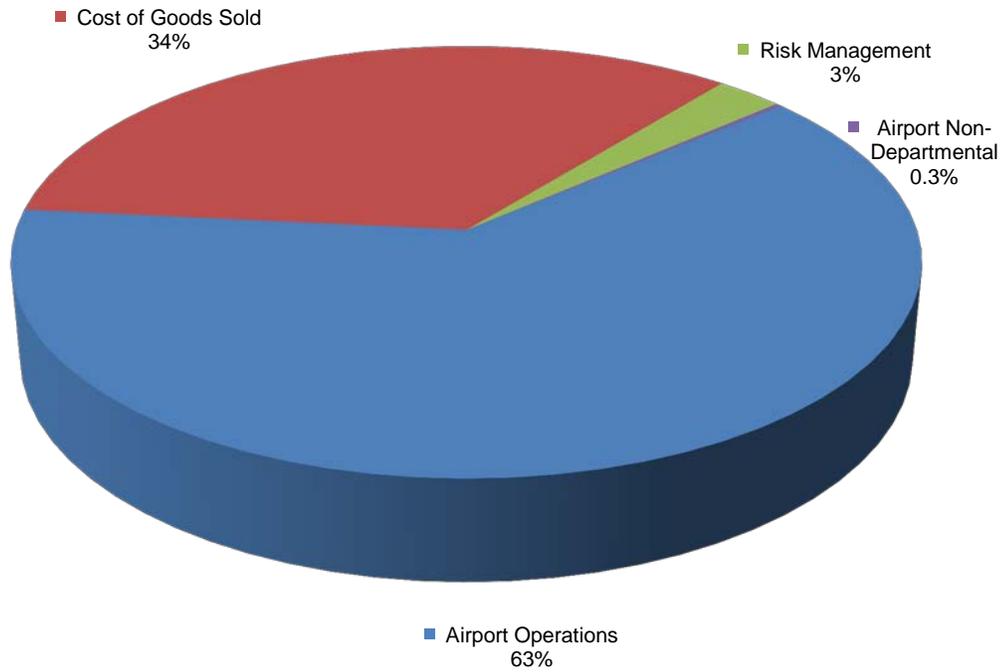


-Revenues by Source Last Five Years-

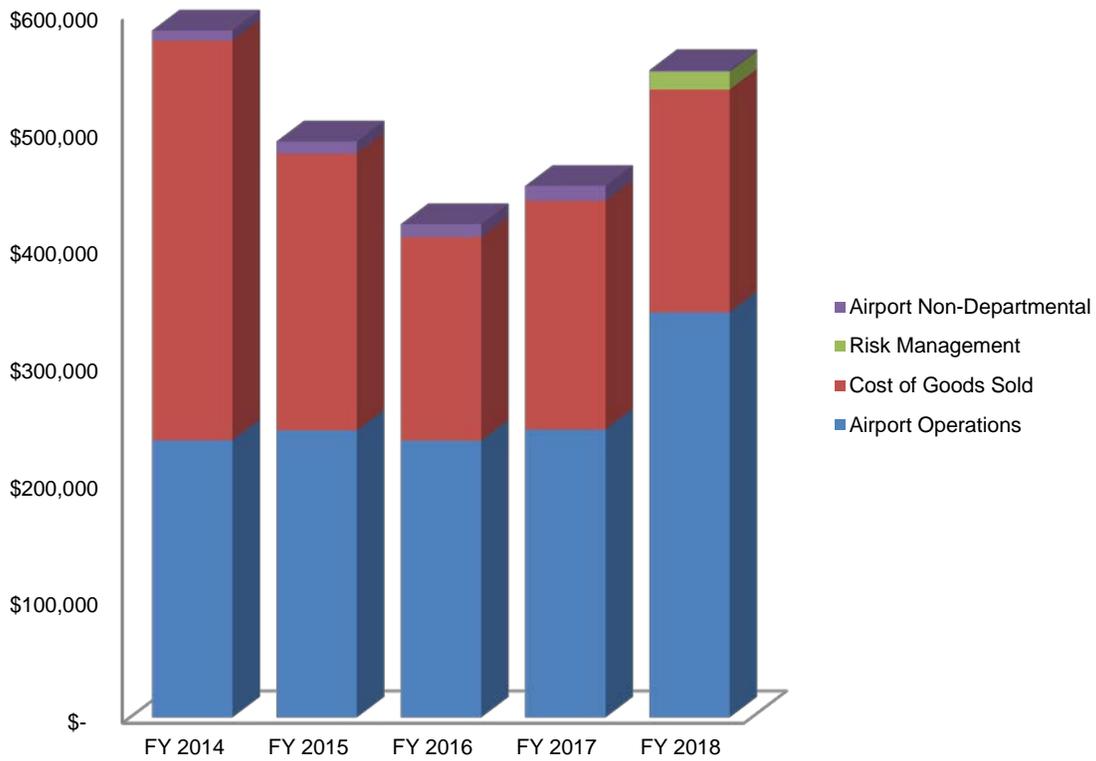


Skylark Field

-Expenses by Character FY 2018-



-Expenses by Character Last Five Years-





**AVIATION FUND
SKYLARK FIELD
OPERATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Skylark Field's mission is to provide a safe, responsive, and efficient Airport System.

Mission Elements:

- Maintain airport-owned facilities and equipment.
- Maintain airport operations.
- Manage leased property within the airport.
- Plan and develop airport.

Goals:

- Market business opportunities.
- Complete design and commence construction of T-hangar facility.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Operations Fees	\$ 381,002	\$ 468,960	\$ 410,399	\$ 393,399
Miscellaneous Revenue	3,895	1,850	13,306	1,664
Grants	7,104	6,650	8,300	4,100
General Resources	18,033	55,383	9,188	136,804
Total	\$ 410,034	\$ 532,843	\$ 441,193	\$ 535,967

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Personnel Services	\$ 176,488	\$ 175,583	\$ 171,457	\$ 161,470
Material Supplies	5,429	7,257	6,286	3,750
Maintenance & Repairs	20,793	26,299	28,574	13,200
Support Services	33,690	39,745	38,603	35,428
Minor Capital	-	250	-	-
Professional Services	249	2,509	1,288	1,270
Cost of Goods Sold	173,385	281,200	194,985	189,832
Capital Outlay	-	-	-	131,017
Total	\$ 410,034	\$ 532,843	\$ 441,193	\$ 535,967

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Accounting Specialist	1.00	1.00	1.00
Aircraft Fuel Handler	2.00	2.00	1.34
Airport Operations Maint. Crew Leader	1.00	1.00	1.00
Total Staffing	4.00	4.00	3.34

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Airport Operations					
Salaries					
527-0505-521.40-05	FULL-TIME SALARIES	\$ 130,914	\$ 129,297	\$ 126,977	\$ 119,683
527-0505-521.40-15	OVERTIME	780	302	100	302
527-0505-521.40-25	LONGEVITY	1,684	1,860	1,775	1,911
527-0505-521.40-30	INCENTIVE PAY	3,259	3,192	3,177	2,669
527-0505-521.40-55	ON CALL	3,740	3,724	3,700	3,780
	Salaries	140,377	138,375	135,729	128,345
Supplies					
527-0505-521.41-10	OFFICE	256	300	298	100
527-0505-521.41-15	POSTAGE	346	290	263	150
527-0505-521.41-20	UNIFORMS & CLOTHING	701	1,083	960	600
527-0505-521.41-30	FUEL	1,520	2,022	2,000	1,500
527-0505-521.41-32	AIRPORT DIESEL FUEL	474	1,502	1,000	500
527-0505-521.41-33	AIRPORT PROPANE	-	400	325	100
527-0505-521.41-35	PRINT SUPPLIES	88	300	300	150
527-0505-521.41-37	PHONES & ACCESSORIES	-	50	-	-
527-0505-521.41-50	WATER SERVICE	1,487	-	-	-
527-0505-521.41-65	MINOR TOOLS	-	200	190	-
527-0505-521.41-70	CLEANING SUPPLIES	239	350	350	250
527-0505-521.41-75	MEDICAL & CHEMICAL	235	610	600	400
527-0505-521.41-90	AGRICULTURAL SUPPLIES	83	150	-	-
	Supplies	5,429	7,257	6,286	3,750
Maintenance					
527-0505-521.42-10	BUILDING MAINTENANCE	1,716	2,500	2,280	2,000
527-0505-521.42-35	FENCE MAINTENANCE	4,675	3,000	4,675	2,500
527-0505-521.42-37	SIGN & PAINTING	150	150	-	-
527-0505-521.42-65	STREET MAINTENANCE	-	100	-	-
527-0505-521.42-70	RWY/TWY MAINTENANCE	3,386	1,900	3,516	2,000
	Maintenance	9,927	7,650	10,471	6,500
Repairs					
527-0505-521.43-10	SMALL EQUIP REPAIR	-	150	104	-
527-0505-521.43-15	VEHICLE REPAIR/MAINT	1,226	2,300	2,300	1,000
527-0505-521.43-20	HEAT & AIR REPAIR	-	400	611	200
527-0505-521.43-25	RADIO & COMMUNICATION	-	100	-	-
527-0505-521.43-30	ELEVATOR CONTRACT	1,412	3,000	4,251	-
527-0505-521.43-50	MACHINERY	8,228	9,699	7,900	5,500
527-0505-521.43-76	SECURITY SYSTEM	-	3,000	2,937	-
	Repairs	10,866	18,649	18,103	6,700
Support Services					
527-0505-521.44-04	WATER SERVICE	-	2,204	1,392	2,000
527-0505-521.44-05	TELEPHONE	1,313	1,438	2,473	2,640
527-0505-521.44-06	GAS SERVICE	598	800	800	700
527-0505-521.44-08	WASTE DISPOSAL	-	2,000	790	1,000
527-0505-521.44-10	EQUIPMENT RENTAL/LEASE	15,766	17,580	17,000	16,215
527-0505-521.44-19	MERCHANT FEES	-	-	2,950	-
527-0505-521.44-20	PROFESSIONAL SERVICES	1,772	-	-	-
527-0505-521.44-25	LEGAL AND PUBLIC NOTICES	-	400	200	125
527-0505-521.44-26	PROMOTION/ADVERTISING	-	250	-	-
527-0505-521.44-30	TRAINING AND TRAVEL	482	1,050	515	540
527-0505-521.44-50	ELECTRICITY SERVICES	13,463	13,540	12,000	12,000
527-0505-521.44-70	TROPHIES AND AWARDS	-	50	50	-
527-0505-521.44-75	DUES AND MEMBERSHIPS	296	433	433	208
	Support Services	33,690	39,745	38,603	35,428

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
527-0505-521.45-05	GROUP INSURANCE	12,216	12,233	12,337	9,509
527-0505-521.45-10	RETIREMENT	11,778	13,108	12,290	12,758
527-0505-521.45-15	SOCIAL SECURITY	10,535	10,440	9,764	9,589
527-0505-521.45-20	WORKERS' COMPENSATION	1,582	1,427	1,337	1,269
	Benefits	36,111	37,208	35,728	33,125
Minor Capital					
527-0505-521.46-37	TELEPHONE EQUIPMENT	-	250	-	-
	Minor Capital	-	250	-	-
Professional Services					
527-0505-521.47-01	CONSULTING	-	800	-	-
527-0505-521.47-30	ACCOUNTING SERVICES	249	259	259	135
527-0505-521.47-99	SPECIAL SERVICES	-	1,450	1,029	1,135
	Professional Services	249	2,509	1,288	1,270
Designated Expenses					
527-0505-521.50-17	COST OF GOODS	173,385	281,200	194,985	189,832
	Designated Expenses	173,385	281,200	194,985	189,832
Capital Outlay					
527-0505-521.60-05	MAJOR CAPITAL OUTLAY	-	-	-	131,017
	Capital Outlay	-	-	-	131,017
	Airport Operations	\$ 410,034	\$ 532,843	\$ 441,193	\$ 535,967

AVIATION FUND
 SKYLARK FIELD
 NON-DEPARTMENTAL

CITY OF KILLEEN
 FY2018 PROPOSED
 BUDGET

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 11,190	\$ 15,266	\$ 12,653	\$ 16,512
Total Non-Departmental Revenue	\$ 11,190	\$ 15,266	\$ 12,653	\$ 16,512
Expense Summary				
Separation Pay	\$ -	\$ -	\$ -	\$ 1,304
Support Services	11,290	15,166	12,653	-
Designated Expenses	(100)	100	-	100
Information Technology	-	-	-	-
Transfer to Risk Management ISF	-	-	-	15,108
Total Non-Departmental Expenses	\$ 11,190	\$ 15,266	\$ 12,653	\$ 16,512



Drainage Utility Fund

DRAINAGE UTILITY FUND



The Drainage Utility Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges: or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Drainage Fund – Accounts for operations related to providing storm drainage service to the citizens of Killeen. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing, and collection.

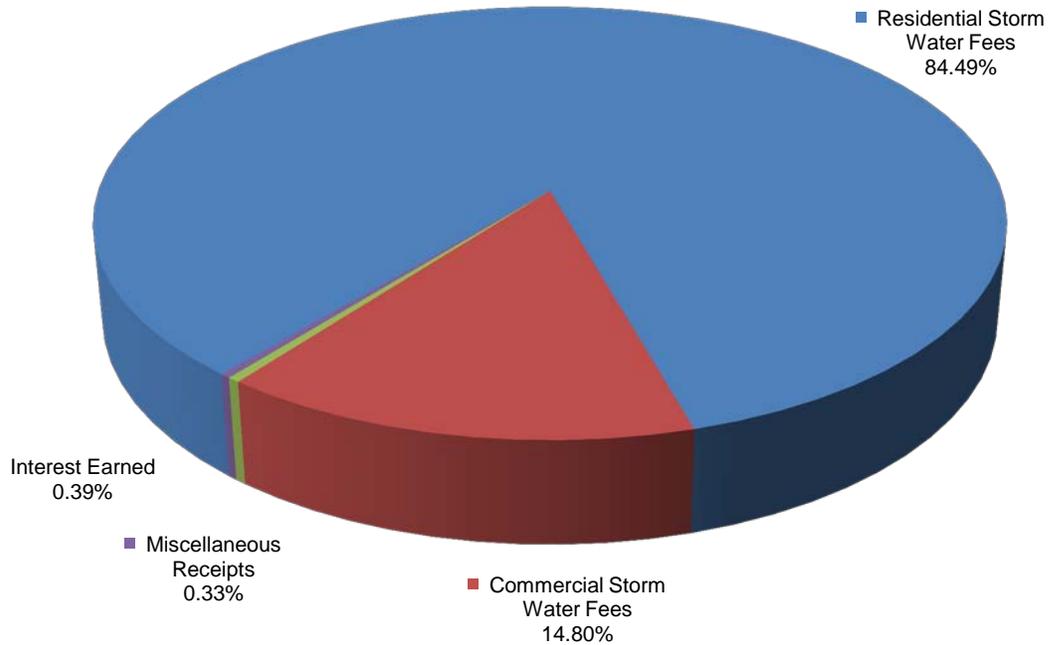


**Drainage Utility Fund
Budget Summary
FY 2018**

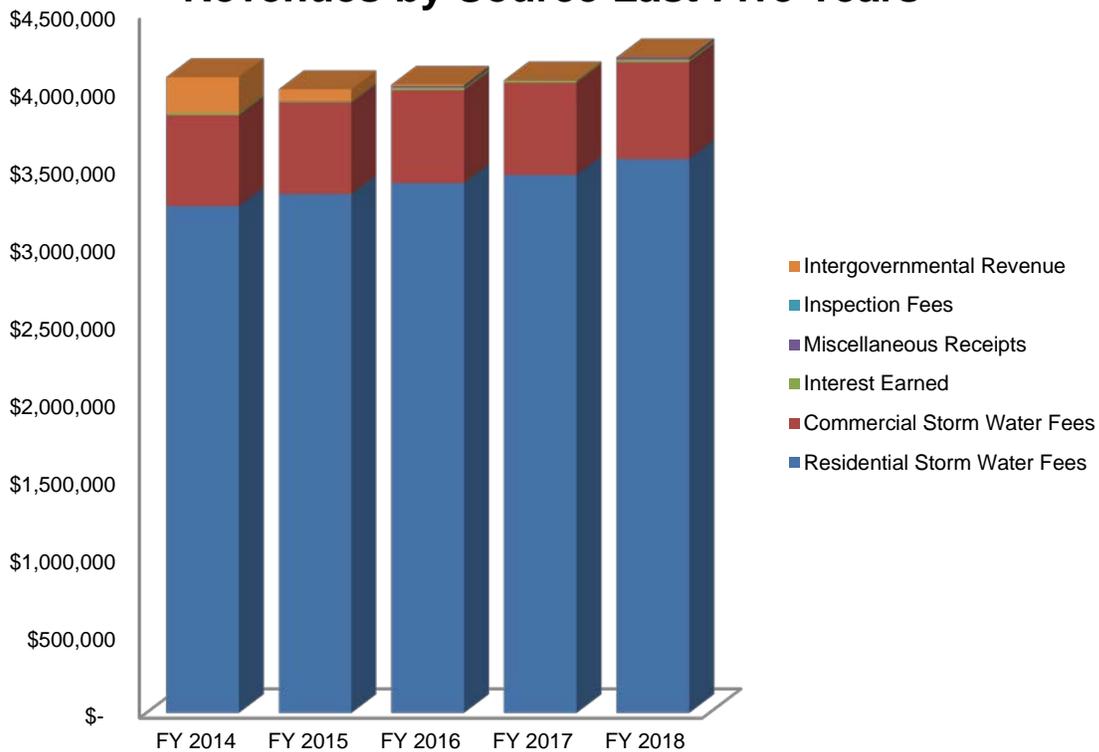
	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	Percent of Budget	% Change from FY 2017 Budget
Revenues					
Residential Storm Water Fees	3,411,392	3,463,852	3,565,567	84.49%	2.94%
Commercial Storm Water Fees	597,419	595,000	624,419	14.80%	4.94%
Inspection Fees	-	1,000	-	0.00%	0.00%
Interest Earned	15,714	12,600	16,423	0.39%	30.34%
Intergovernmental Revenue	6,570	-	-	0.00%	0.00%
Miscellaneous Receipts	13,254	-	13,853	0.33%	--
Total Revenues	4,044,349	4,072,452	4,220,262	84.91%	3.63%
Operating Expenses					
Human Resources	13,340	6,000	-	0.00%	-100.00%
Information Technology	50,596	91,577	-	0.00%	-100.00%
Engineering	308,027	491,151	97,243	1.96%	-80.20%
Streets	133,703	230,620	250,085	5.03%	8.44%
Drainage Maintenance	1,502,225	1,976,679	1,794,230	36.11%	-9.23%
Environmental Services	130,497	198,911	475,149	9.56%	138.88%
Non-Departmental	42,849	65,618	49,524	1.00%	-24.53%
Indirect Cost Allocation	287,699	295,216	251,427	5.06%	-14.83%
Public Works	13,861	13,730	14,724	0.30%	0.00%
Transfer To Fleet Services	-	-	19,017	0.38%	--
Transfer To Risk Management	-	-	27,660	0.56%	--
Transfer To Information Technology	-	-	167,866	3.38%	--
Total Operating Expenses	2,482,797	3,369,502	3,146,925	63.32%	-6.61%
Debt Service	550,537	550,741	541,341	10.89%	-1.71%
Non-Operating Expenses					
Capital Projects					
Motor Vehicles	299,399	-	-	0.00%	--
Machinery & Equipment	18,764	-	-	0.00%	0.00%
New Radios	-	-	36,180	0.73%	--
Computer Equipment/Software	1,375	16,304	-	0.00%	-100.00%
Transfer To Fleet Services	-	-	175,216	3.53%	--
Transfer To General Fund CIP	-	-	750,000	15.09%	--
Transfer To Drainage CIP	-	-	320,600	6.45%	--
Total Capital Projects	319,538	16,304	1,281,996	25.79%	7763.08%
Infrastructure Projects					
Minor Drainage Projects	131,447	300,000	-	0.00%	-100.00%
Total Infrastructure Projects	131,447	300,000	-	0.00%	-100.00%
Total Non-Operating Expenses	450,985	316,304	1,281,996	25.79%	305.31%
Total Expenses	3,484,319	4,236,547	4,970,262	100.00%	17.32%
Net Change In Working Capital	560,030	(164,095)	(750,000)		
Working Capital Balance, Beginning			4,479,650		
Working Capital Balance, Ending			\$ 3,729,650		

Drainage Utility Fund

-Revenues by Source FY 2018-

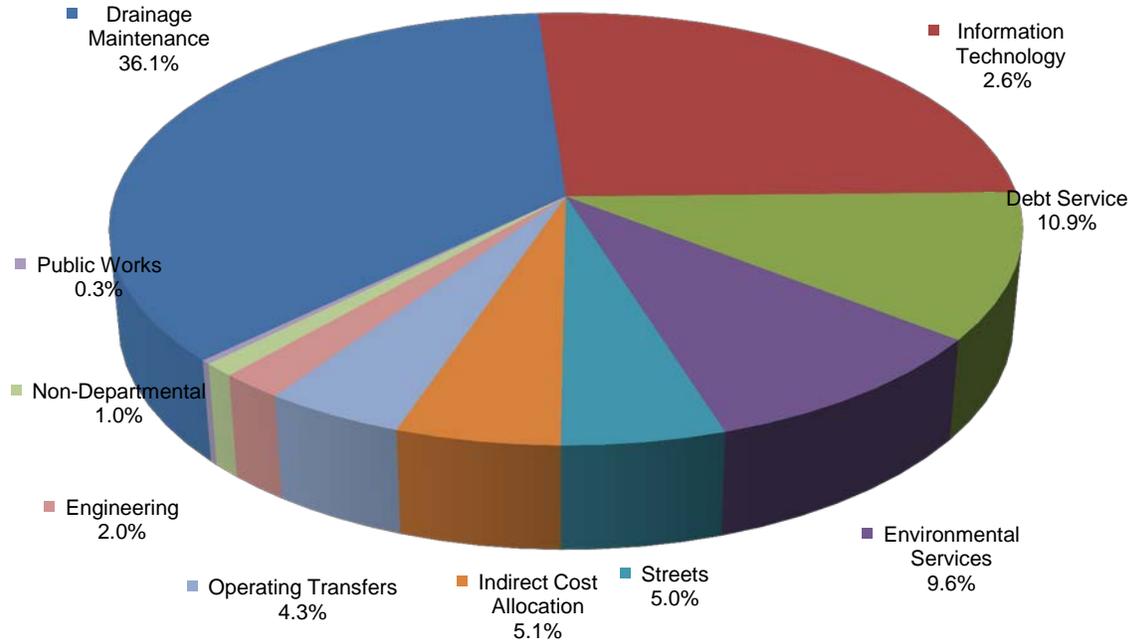


-Revenues by Source Last Five Years-

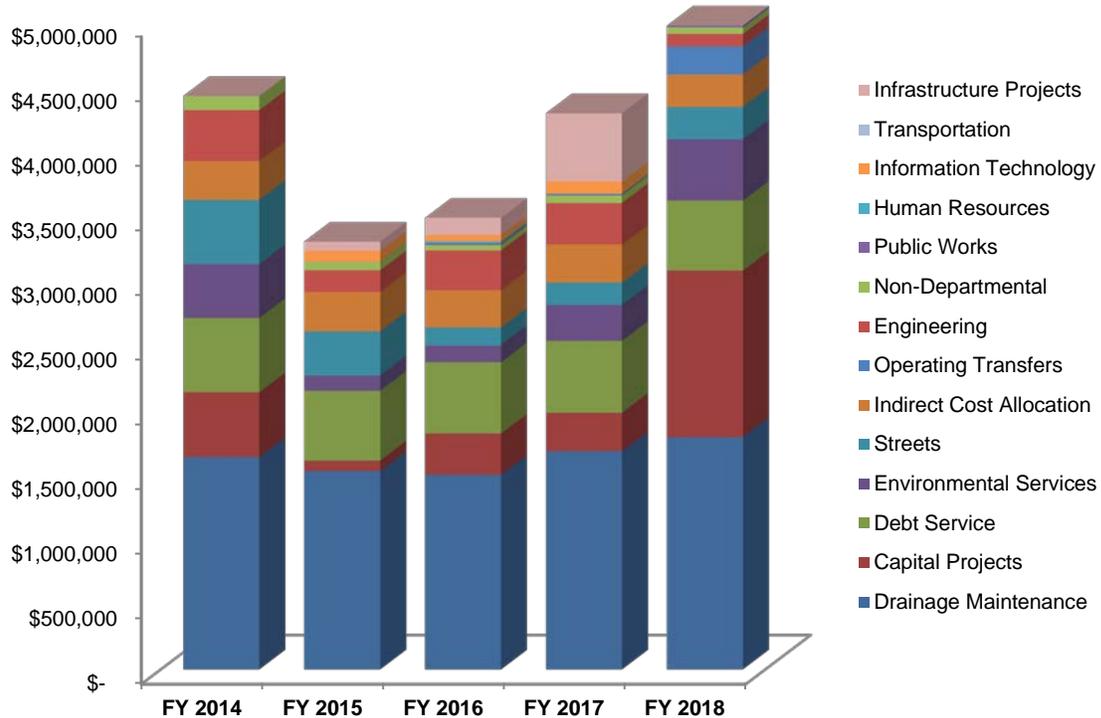


Drainage Utility Fund

-Expenses by Character FY 2018-



-Expenses by Character Last Five Years-





**DRAINAGE FUND
PUBLIC WORKS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Public Works Administration's mission is to provide the citizens of Killeen with superior utility services, quality infrastructure, and orderly standards of development to protect their health, safety, and general welfare.

Mission Elements:

- Divisional Oversight:
 - Plan
 - Execute
 - Evaluate

Goals:

- Implement improvement plans for Engineering, Environmental Services, Street Operations, and Water & Sewer using the Solid Waste model.
- Complete Impact Fee studies as directed by City Council.
- Continue implementation of various master plans.
- Develop an overall capital improvement plan for public works.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 13,860	\$ 13,730	\$ 8,247	\$ 14,724
Total	\$ 13,860	\$ 13,730	\$ 8,247	\$ 14,724

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 12,431	\$ 11,450	\$ 6,614	\$ 13,217
Material Supplies	81	138	84	118
Maintenance & Repairs	-	42	42	-
Support Services	1,443	780	507	1,275
Minor Capital	(95)	-	-	-
Professional Services	-	1,320	1,000	114
Total	\$ 13,860	\$ 13,730	\$ 8,247	\$ 14,724

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Executive Director of Public Works	0.05	0.05	0.06
Assistant Director of Public Works	-	-	0.03
Executive Assistant	0.05	0.05	0.06
Total	0.10	0.10	0.15

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Public Works					
Salaries					
575-3430-431.40-05	FULL-TIME SALARIES	\$ 10,184	\$ 9,224	\$ 5,310	\$ 10,684
575-3430-431.40-25	LONGEVITY	26	33	9	25
575-3430-431.40-30	INCENTIVE PAY	3	-	-	16
575-3430-431.40-37	BILINGUAL PAY	45	53	-	-
575-3430-431.40-50	CAR ALLOWANCE	182	180	125	180
	Salaries	10,440	9,490	5,444	10,905
Supplies					
575-3430-431.41-10	OFFICE	32	48	48	50
575-3430-431.41-15	POSTAGE	5	6	6	6
575-3430-431.41-20	UNIFORMS & CLOTHING	8	12	-	12
575-3430-431.41-25	SUBSCRIPTION/PUBLICATIONS	9	9	-	-
575-3430-431.41-35	PRINT SUPPLIES	2	63	30	50
575-3430-431.41-60	FOOD SUPPLIES	25	-	-	-
	Supplies	81	138	84	118
Maintenance					
575-3430-431.42-10	BUILDING MAINTENANCE	-	42	42	-
	Maintenance	-	42	42	-
Support Services					
575-3430-431.44-05	TELEPHONE	142	73	-	79
575-3430-431.44-10	EQUIPMENT RENTAL/LEASE	388	373	336	373
575-3430-431.44-20	PROFESSIONAL SERVICES	636	-	-	-
575-3430-431.44-30	TRAINING AND TRAVEL	63	78	-	564
575-3430-431.44-70	TROPHIES AND AWARDS	3	12	12	15
575-3430-431.44-75	DUES AND MEMBERSHIPS	211	244	159	244
	Support Services	1,443	780	507	1,275
Benefits					
575-3430-431.45-05	GROUP INSURANCE	343	347	248	417
575-3430-431.45-10	RETIREMENT	878	895	525	1,084
575-3430-431.45-15	SOCIAL SECURITY	750	701	387	791
575-3430-431.45-20	WORKERS' COMPENSATION	20	17	10	20
	Benefits	1,991	1,960	1,170	2,312
Minor Capital					
575-3430-431.46-40	COMPUTER EQUIPMENT	(95)	-	-	-
	Minor Capital	(95)	-	-	-
Professional Services					
575-3430-431.47-20	ENGINEERING SERVICES	-	1,320	1,000	114
	Professional Services	-	1,320	1,000	114
	Public Works	\$ 13,860	\$ 13,730	\$ 8,247	\$ 14,724

**DRAINAGE FUND
PUBLIC WORKS
ENGINEERING**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Engineering Division's mission is to plan and develop the transportation network of the City, and to provide construction management and/or inspection for all public infrastructure projects.

Mission Elements:

- Transportation Planning:
 - Manage and implement the Transportation Master Plan.
 - Manage federal funding opportunities for transportation projects.
- CIP Project Management:
 - Provide project management to all PW CIP projects.
 - Provide construction inspection for all PW CIP projects.
- CIP Project Management:
 - Review platting, subdivision improvements, capital improvements, and commercial construction plans and specifications for conformance with federal, state, and local regulations.
- Construction Inspection:
 - Provide inspection services for infrastructure installation in new subdivisions, capital improvement projects, and commercial construction.

Goals:

- Perform all plan reviews within established timelines.
- Enhance and improve Infrastructure Development and Design Standards Manual.
- Develop construction inspection work reporting system.
- Begin construction on Rosewood Drive Extension and Heritage Oaks Hike & Bike Trail, STEP X, Liberty Ditch, and South Water Supply Projects.
- Complete construction on Trimmer Road Widening and South Nolan Creek Bank Stabilization projects.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 439,474	\$ 791,151	\$ 850,836	\$ 97,243
Total	\$ 439,474	\$ 791,151	\$ 850,836	\$ 97,243

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 211,783	\$ 267,066	\$ 240,486	\$ 81,884
Material Supplies	32,411	53,647	37,428	2,372
Maintenance & Repairs	1,660	4,682	4,500	2,169
Support Services	57,677	157,190	34,608	10,818
Minor Capital	4,496	3,570	4,900	-
Professional Services	-	4,996	-	-
Capital Outlay	131,447	300,000	528,914	-
Total	\$ 439,474	\$ 791,151	\$ 850,836	\$ 97,243

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Project Manager	1.00	1.10	0.64
Drainage Technician (Storm Water)	1.00	1.00	-
Environmental Specialist I	1.00	1.00	-
Construction Inspector			0.16
Contract Specialist	1.00	-	0.16
Director of Transportation	-	0.10	0.16
Principal Secretary	-	0.10	0.16
Total Staffing	4.00	3.30	1.28

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Engineering					
Subgroup : [4000] Salaries					
575-3435-432.40-05	FULL-TIME SALARIES	\$ 160,498	\$ 129,140	\$ 127,511	\$ 65,039
575-3435-432.40-25	LONGEVITY	1,038	786	689	498
575-3435-432.40-30	INCENTIVE PAY	3,876	5,319	5,319	154
575-3435-432.40-37	BILINGUAL	575	591	591	-
575-3435-432.40-55	ON CALL	-	3,724	3,724	-
575-3435-432.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	96
575-3446-434.40-05	FULL-TIME SALARIES	-	70,261	50,200	-
575-3446-434.40-25	LONGEVITY	-	480	400	-
575-3446-434.40-30	INCENTIVE PAY	-	246	150	-
	Salaries	165,987	210,547	188,584	65,787
Supplies					
575-3435-432.41-10	OFFICE	580	500	489	300
575-3435-432.41-15	POSTAGE	432	250	100	75
575-3435-432.41-20	UNIFORMS & CLOTHING	800	2,183	1,603	1,000
575-3435-432.41-30	FUEL	849	1,104	1,198	747
575-3435-432.41-35	PRINT SUPPLIES	14,274	28,664	18,704	250
575-3435-432.41-55	FREIGHT	652	500	1,127	-
575-3435-432.41-60	FOOD	1,563	3,360	1,122	-
575-3435-432.41-65	MINOR TOOLS	421	500	250	-
575-3435-432.41-75	MEDICAL & CHEMICAL	8,885	7,500	7,500	-
575-3435-432.41-85	EDUCATIONAL & RECREATION	3,955	5,000	4,000	-
575-3446-434.41-10	OFFICE	-	1,350	200	-
575-3446-434.41-15	POSTAGE	-	135	135	-
575-3446-434.41-20	UNIFORMS & CLOTHING	-	2,115	750	-
575-3446-434.41-35	PRINT SUPPLIES	-	486	250	-
	Supplies	32,411	53,647	37,428	2,372
Repairs					
575-3435-432.43-10	SMALL EQUIP REPAIR	-	182	-	-
575-3435-432.43-15	VEHICLE REPAIR/MAINT	1,660	4,500	4,500	2,169
	Repairs	1,660	4,682	4,500	2,169
Support Services					
575-3435-432.44-05	TELEPHONE	3,637	3,407	3,427	683
575-3435-432.44-10	EQUIPMENT RENTAL/LEASE	-	-	-	4,095
575-3435-432.44-20	PROFESSIONAL SERVICES	36,499	-	-	-
575-3435-432.44-21	LAB TESTING SERVICES	5,828	12,912	13,000	-
575-3435-432.44-23	PERMIT FEES	700	1,100	1,300	-
575-3435-432.44-30	TRAINING AND TRAVEL	10,744	8,486	8,456	6,000
575-3435-432.44-75	DUES AND MEMBERSHIPS	269	1,415	1,130	40
575-3446-434.44-05	TELEPHONE	-	1,316	700	-
575-3446-434.44-10	EQUIPMENT RENTAL/LEASE	-	4,095	4,095	-
575-3446-434.44-30	TRAINING AND TRAVEL	-	6,365	2,500	-
575-3446-434.44-50	ELECTRICITY SERVICES	-	118,094	-	-
	Support Services	57,677	157,190	34,608	10,818
Benefits					
575-3435-432.45-05	GROUP INSURANCE	17,162	15,013	15,013	4,606
575-3435-432.45-10	RETIREMENT	14,387	13,160	13,160	6,539
575-3435-432.45-15	SOCIAL SECURITY	12,504	10,236	10,236	4,822
575-3435-432.45-20	WORKERS' COMPENSATION	1,743	1,693	1,693	130
575-3446-434.45-05	GROUP INSURANCE	-	4,275	3,300	-
575-3446-434.45-10	RETIREMENT	-	6,694	4,700	-
575-3446-434.45-15	SOCIAL SECURITY	-	5,310	3,700	-
575-3446-434.45-20	WORKERS' COMPENSATION	-	138	100	-
	Benefits	45,796	56,519	51,902	16,097

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Minor Capital					
575-3435-432.46-05	OFFICE MACHINES & EQUIPMENT	210	-	-	-
575-3435-432.46-35	EQUIPMENT AND MACHINERY	2,462	3,570	4,900	-
575-3435-432.46-50	FURNITURE & FIXTURES	1,824	-	-	-
	Minor Capital	4,496	3,570	4,900	-
Professional Services					
575-3435-432.47-20	ENGINEERING SERVICES	-	4,996	-	-
575-3446-434.47-20	ENGINEERING SERVICES	-	-	-	-
	Professional Services	-	4,996	-	-
Capital Outlay					
575-3435-432.63-01	MINOR DRAINAGE PROJECTS	131,447	300,000	528,914	-
	Capital Outlay	131,447	300,000	528,914	-
	Engineering	\$ 439,474	\$ 791,151	\$ 850,836	\$ 97,243

**DRAINAGE FUND
PUBLIC WORKS
STREETS**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Street Operations Division's mission is to:

- Provide street sweeping in conjunction with the approved MS4 permit.

Mission Elements:

- Street sweeping.

Goals:

- Increase curb miles of street sweeping to 10,000 based on new equipment and operator as mandated by the MS4 permit.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 133,703	\$ 230,620	\$ 170,620	\$ 250,085
Total	\$ 133,703	\$ 230,620	\$ 170,620	\$ 250,085
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ -	\$ -	\$ -	\$ 75,409
Material Supplies	-	-	-	15,002
Maintenance & Repairs	133,703	230,620	170,620	159,018
Support Services	-	-	-	656
Total	\$ 133,703	\$ 230,620	\$ 170,620	\$ 250,085
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Equipment Operator	-	-	2.00	
Total Staffing	-	-	2.00	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Streets					
Salaries					
575-3445-434.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ -	\$ 51,905
575-3445-434.40-30	INCENTIVE PAY	-	-	-	1,440
	Salaries	<u>-</u>	<u>-</u>	<u>-</u>	<u>53,345</u>
Supplies					
575-3445-434.41-30	FUEL	-	-	-	10,002
575-3445-434.41-90	AGRICULTURAL SUPPLIES	-	-	-	5,000
	Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,002</u>
Maintenance					
575-3445-434.42-90	ROADWAY DRAINAGE	133,703	230,620	170,620	139,018
	Maintenance	<u>133,703</u>	<u>230,620</u>	<u>170,620</u>	<u>139,018</u>
Repairs					
575-3445-434.43-15	VEHICLE REPAIR/MAINT	-	-	-	20,000
	Repairs	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
Support Services					
575-3445-434.44-30	TRAINING AND TRAVEL	-	-	-	200
575-3445-434.44-75	DUES AND MEMBERSHIPS	-	-	-	456
	Support Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>656</u>
Benefits					
575-3445-434.45-05	GROUP INSURANCE	-	-	-	10,478
575-3445-434.45-10	RETIREMENT	-	-	-	5,302
575-3445-434.45-15	SOCIAL SECURITY	-	-	-	4,081
575-3445-434.45-20	WORKERS' COMPENSATION	-	-	-	2,203
	Benefits	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,064</u>
	Streets	<u>\$ 133,703</u>	<u>\$ 230,620</u>	<u>\$ 170,620</u>	<u>\$ 250,085</u>

**DRAINAGE FUND
PUBLIC WORKS
DRAINAGE MAINTENANCE**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Environmental Services Division's mission is to manage and maintain the storm water drainage system.

Mission Elements:

- Manage the City's Storm Water Management Plan and Industrial Storm Water permits.
- Mow and maintain drainage infrastructure system including surface drainage and storm drain pipes.
- Implement the City's Drainage Capital Improvement Program and Master Plans.
- Develop and ensure compliance with the City's Drainage Design Manual and drainage standards.

Goals:

- Meet all of the Mission Elements and Performance Indicators.
- Purchase of a Vacuum unit with trailer per the MS4 permit.
- Update Drainage Design Manual and Infrastructure Design and Development Standards Manual.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Storm Water Fees - Residential	\$ 3,411,392	\$ 3,463,852	\$ 3,463,852	\$ 3,565,567
Storm Water Fees - Commercial	597,419	595,000	595,000	624,419
Inspection Fees	-	1,000	1,000	-
General Resources	(2,194,968)	(2,083,173)	(2,093,780)	(2,365,606)
Total	\$ 1,813,843	\$ 1,976,679	\$ 1,966,072	\$ 1,824,380

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 1,250,357	\$ 1,376,893	\$ 1,379,244	\$ 1,419,936
Material Supplies	75,009	114,870	109,103	122,770
Maintenance & Repairs	107,267	104,095	113,975	127,784
Support Services	45,482	355,896	58,538	69,265
Minor Capital	20,659	19,375	17,948	48,925
Professional Services				
Designated Expenses	3,450	5,550	5,550	5,550
Capital Outlay	311,619	-	281,714	30,150
Total	\$ 1,813,843	\$ 1,976,679	\$ 1,966,072	\$ 1,824,380

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Supervisor	3.00	3.00	3.00
Crew Leader	4.00	4.00	4.00
Equipment Operator	10.00	11.00	9.00
Manager of Mowing & Drainage Maintenance	1.00	1.00	1.00
Secretary	1.00	1.00	1.00
Equipment Services Technician	0.50	0.50	-
Service Worker	15.00	14.00	14.00
Seasonal Drainage Service Workers	0.70	1.45	2.14
Total Staffing	35.20	35.95	34.14

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Drainage Maintenance					
Salaries					
575-3448-434.40-05	FULL-TIME SALARIES	\$ 866,322	\$ 940,246	\$ 919,514	\$ 927,563
575-3448-434.40-10	PART-TIME SALARIES	34,431	-	-	-
575-3448-434.40-11	SEASONAL EMPLOYEES	-	19,562	19,562	41,627
575-3448-434.40-15	OVERTIME	20,630	6,917	30,000	34,959
575-3448-434.40-25	LONGEVITY	5,939	7,406	7,406	8,238
575-3448-434.40-30	INCENTIVE PAY	10,593	11,703	11,703	10,980
575-3448-434.40-37	BILINGUAL	575	591	591	600
575-3448-434.40-55	ON CALL	220	26,065	26,065	30,240
575-3448-434.40-70	VACATION-4TH WEEK BUYBK.	1,200	2,955	2,955	2,700
	Salaries	939,910	1,015,445	1,017,796	1,056,907
Supplies					
575-3448-434.41-10	OFFICE	806	1,500	1,338	1,500
575-3448-434.41-15	POSTAGE	32	200	38	100
575-3448-434.41-20	UNIFORMS & CLOTHING	24,346	34,276	33,476	34,276
575-3448-434.41-30	FUEL	36,013	62,194	58,726	66,194
575-3448-434.41-35	PRINT SUPPLIES	54	700	655	700
575-3448-434.41-50	WATER SERVICE	406	-	-	-
575-3448-434.41-55	FREIGHT	763	1,000	950	1,000
575-3448-434.41-60	FOOD SUPPLIES	1,018	-	-	-
575-3448-434.41-65	MINOR TOOLS	3,991	5,000	4,955	5,000
575-3448-434.41-70	CLEANING SUPPLIES	3,536	4,000	3,800	4,000
575-3448-434.41-75	MEDICAL & CHEMICAL	1,269	1,300	1,270	1,300
575-3448-434.41-85	EDUCATIONAL & RECREATION	690	700	665	700
575-3448-434.41-90	AGRICULTURAL SUPPLIES	2,085	4,000	3,230	8,000
	Supplies	75,009	114,870	109,103	122,770
Maintenance					
575-3448-434.42-05	WALKS & DRIVES	-	300	300	300
575-3448-434.42-35	FENCE MAINTENANCE	154	300	300	1,500
575-3448-434.42-37	SIGN MAINTENANCE	211	400	400	400
575-3448-434.42-95	DITCH	23,964	31,038	31,038	38,863
	Maintenance	24,329	32,038	32,038	41,063
Repairs					
575-3448-434.43-10	SMALL EQUIP REPAIR	12,021	15,000	14,250	15,045
575-3448-434.43-15	VEHICLE REPAIR/MAINT	40,085	23,557	34,862	38,201
575-3448-434.43-25	RADIO & COMMUNICATION	-	500	475	475
575-3448-434.43-50	MACHINERY	30,832	33,000	32,350	33,000
	Repairs	82,938	72,057	81,937	86,721
Support Services					
575-3448-434.44-04	WATER SERVICE	-	146	946	1,000
575-3448-434.44-05	TELEPHONE	5,173	5,050	-	4,565
575-3448-434.44-10	EQUIPMENT RENTAL/LEASE	38,425	47,000	35,650	47,000
575-3448-434.44-13	FFP EQUIP/VEHICLE	-	300,000	18,286	-
575-3448-434.44-30	TRAINING AND TRAVEL	884	2,400	2,400	14,874
575-3448-434.44-75	DUES AND MEMBERSHIPS	1,000	1,300	1,256	1,826
	Support Services	45,482	355,896	58,538	69,265

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Benefits					
575-3448-434.45-05	GROUP INSURANCE	139,122	165,186	165,186	157,192
575-3448-434.45-10	RETIREMENT	76,276	95,303	95,303	100,919
575-3448-434.45-15	SOCIAL SECURITY	70,786	77,535	77,535	79,277
575-3448-434.45-20	WORKERS' COMPENSATION	24,263	23,424	23,424	25,641
	Benefits	310,447	361,448	361,448	363,029
Minor Capital					
575-3448-434.46-05	Office Machines & Equip	-	600	-	-
575-3448-434.46-30	NEW RADIOS	3,912	-	-	30,150
575-3448-434.46-35	EQUIPMENT AND MACHINERY	17,948	18,775	17,948	18,775
575-3448-434.46-40	COMPUTER EQUIPMENT	(1,800)	-	-	-
575-3448-434.46-50	FURNITURE & FIXTURES	599	-	-	-
	Minor Capital	20,659	19,375	17,948	48,925
Designated Expenses					
575-3448-434.50-32	CONTRACT LABOR	3,450	5,550	5,550	5,550
	Designated Expenses	3,450	5,550	5,550	5,550
Capital Outlay					
575-3448-434.61-10	MOTOR VEHICLES	299,399	-	281,714	-
575-3448-434.61-30	NEW RADIOS	-	-	-	30,150
575-3448-434.61-35	MACHINERY & EQUIPMENT	12,220	-	-	-
	Capital Outlay	311,619	-	281,714	30,150
	Drainage Maintenance	\$ 1,813,843	\$ 1,976,679	\$ 1,966,072	\$ 1,824,380

**DRAINAGE FUND
PUBLIC WORKS
ENVIRONMENTAL SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

The Environmental Services Division's mission is to manage and maintain the storm water drainage system.

Mission Elements:

- Manage the City's Storm Water Management Plan and Industrial Storm Water permits.
- Mow and maintain drainage infrastructure system including surface drainage and storm drain pipes.
- Implement the City's Drainage Capital Improvement Program and Master Plans.
- Develop and ensure compliance with the City's Drainage Design Manual and drainage standards.

Goals:

- Meet all of the Mission Elements and Performance Indicators.
- Purchase of a Vacuum unit with trailer per the MS4 permit.
- Update Drainage Design Manual and Infrastructure Design and Development Standards Manual.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 137,041	\$ 198,911	\$ 278,891	\$ 481,179
Total	\$ 137,041	\$ 198,911	\$ 278,891	\$ 481,179

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ 53,876	\$ 59,645	\$ 59,645	\$ 299,762
Material Supplies	615	2,779	2,185	45,707
Maintenance & Repairs	-	-	-	5,547
Support Services	73,532	8,753	18,946	45,365
Minor Capital	2,474	-	-	5,000
Professional Services	-	127,734	198,115	73,768
Capital Outlay	6,544	-	-	6,030
Total	\$ 137,041	\$ 198,911	\$ 278,891	\$ 481,179

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Director of Environmental Services	0.20	0.20	0.20
Principal Secretary	1.00	1.00	1.00
Emergency Response & Reg Coordinator	-	-	1.00
Environmental Specialist ¹	-	-	1.00
Project Manager (Drainage) ¹	-	-	1.00
Storm Water Drainage Technician ¹	-	-	1.00
Total	1.20	1.20	5.20

¹ - Realigned positions from Engineering Division

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Environmental Services					
Salaries					
575-3476-432.40-05	FULL-TIME SALARIES	\$ 44,357	\$ 46,234	\$ 46,234	\$ 219,533
575-3476-432.40-15	OVERTIME	-	-	-	-
575-3476-432.40-25	LONGEVITY	71	126	126	1,534
575-3476-432.40-30	INCENTIVE PAY	-	-	-	4,200
575-3476-432.40-37	BILINGUAL	-	-	-	600
575-3476-432.40-55	ON CALL	-	-	-	3,780
575-3476-432.44-23	PERMIT FEES	-	-	-	1,000
	Salaries	44,428	46,360	46,360	230,647
Supplies					
575-3476-432.41-10	OFFICE	288	510	500	1,000
575-3476-432.41-15	POSTAGE	130	250	224	500
575-3476-432.41-20	UNIFORMS & CLOTHING	89	591	290	2,500
575-3476-432.41-30	FUEL	-	-	-	2,000
575-3476-432.41-35	PRINT SUPPLIES	108	1,278	1,171	24,000
575-3476-432.41-55	FREIGHT	-	150	-	1,127
575-3476-432.41-60	FOOD	-	-	-	2,000
575-3476-432.41-65	MINOR TOOLS	-	-	-	450
575-3476-432.41-75	MEDICAL & CHEMICAL	-	-	-	7,500
575-3476-432.41-85	EDUCATIONAL & RECREATION	-	-	-	4,630
	Supplies	615	2,779	2,185	45,707
Repairs					
575-3476-432.43-15	VEHICLE REPAIR/MAINT	-	-	-	5,547
	Repairs	-	-	-	5,547
Support Services					
575-3476-432.44-05	TELEPHONE	601	706	1,013	4,216
575-3476-432.44-20	PROFESSIONAL SERVICES	67,993	-	-	-
575-3476-432.44-21	LAB TESTING SERVICES	-	-	-	13,000
575-3476-432.44-25	LEGAL AND PUBLIC NOTICES	100	1,200	600	600
575-3476-432.44-30	TRAINING AND TRAVEL	3,734	5,174	16,055	24,511
575-3476-432.44-70	TROPHIES AND AWARDS	88	490	204	250
575-3476-432.44-75	DUES AND MEMBERSHIPS	1,016	1,183	1,074	2,788
	Support Services	73,532	8,753	18,946	45,365
Benefits					
575-3476-432.45-05	GROUP INSURANCE	3,769	5,300	5,300	26,505
575-3476-432.45-10	RETIREMENT	2,947	4,373	4,373	22,827
575-3476-432.45-15	SOCIAL SECURITY	2,665	3,529	3,529	16,982
575-3476-432.45-20	WORKERS' COMPENSATION	67	83	83	2,801
	Benefits	9,448	13,285	13,285	69,115
Minor Capital					
575-3476-432.46-20	NEW BOOKS	91	-	-	-
575-3476-432.46-35	EQUIPMENT AND MACHINERY	2,383	-	-	5,000
575-3476-432.46-40	COMPUTER EQUIPMENT	-	-	-	-
	Minor Capital	2,474	-	-	5,000

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Professional Services					
575-3476-432.47-20	ENGINEERING SERVICES	-	117,734	188,115	48,768
575-3476-432.47-99	SPECIAL SERVICES	-	10,000	10,000	25,000
	Professional Services	<u>-</u>	<u>127,734</u>	<u>198,115</u>	<u>73,768</u>
Capital Outlay					
575-3476-432.61-30	NEW RADIOS	-	-	-	6,030
575-3476-432.61-35	MACHINERY & EQUIPMENT	6,544	-	-	-
	Capital Outlay	<u>6,544</u>	<u>-</u>	<u>-</u>	<u>6,030</u>
	Environmental Services	<u>\$ 137,041</u>	<u>\$ 198,911</u>	<u>\$ 278,891</u>	<u>\$ 481,179</u>



**DRAINAGE FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED**

DEBT SERVICE

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 550,537	\$ 550,741	\$ 550,741	\$ 541,341
Total	\$ 550,537	\$ 550,741	\$ 550,741	\$ 541,341
Expense Summary				
Bond Interest	\$ 200,000	\$ 189,500	\$ 189,500	\$ 175,100
Bond Principal Payment	350,000	360,000	360,000	365,000
Arbitrage Calculation Fees	490	491	491	491
Paying Agent Fees	47	750	750	750
Total	\$ 550,537	\$ 550,741	\$ 550,741	\$ 541,341

HUMAN RESOURCES

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 13,340	\$ 6,000	\$ 6,000	\$ -
Total	\$ 13,340	\$ 6,000	\$ 6,000	\$ -
Expense Summary				
Supplies	\$ 779	\$ 2,000	\$ 2,000	\$ -
Support Services	-	1,200	1,200	-
Designated Expenses	12,561	2,800	2,800	-
Total	\$ 13,340	\$ 6,000	\$ 6,000	\$ -

INFORMATION TECHNOLOGY

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 51,971	\$ 107,881	\$ 107,881	\$ -
Total	\$ 51,971	\$ 107,881	\$ 107,881	\$ -
Expense Summary				
Supplies	\$ -	\$ -	\$ -	\$ -
Maintenance & Repairs	27,787	58,162	58,162	-
Support Services	15	-	-	-
Minor Capital Outlay	22,794	28,415	28,415	-
Professional Services	-	5,000	5,000	-
Capital Outlay	1,375	16,304	16,304	-
Total	\$ 51,971	\$ 107,881	\$ 107,881	\$ -

**DRAINAGE FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED**

NON-DEPARTMENTAL

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 330,548	\$ 360,834	\$ 354,301	\$ 1,761,310
Total	\$ 330,548	\$ 360,834	\$ 354,301	\$ 1,761,310
Expense Summary				
Separation Pay	\$ -	\$ -	\$ -	\$ 7,924
Support Services	16,884	23,430	16,897	-
Direct Cost Allocation [Human Resources]	-	-	-	5,775
Indirect Cost Allocation	287,699	295,216	295,216	245,652
Professional Services	2,105	2,188	2,188	1,600
Designated Expenses	23,860	40,000	40,000	40,000
Transfer to General Fund CIP [Rosewood]	-	-	-	750,000
Transfer to Drainage CIP	-	-	-	320,600
Transfer to Fleet Services ISF- Service	-	-	-	19,017
Transfer to Fleet Services ISF- Capital	-	-	-	175,216
Transfer to Risk Management ISF	-	-	-	27,660
Transfer to Information Technology ISF	-	-	-	167,866
Total	\$ 330,548	\$ 360,834	\$ 354,301	\$ 1,761,310
TOTAL OTHER APPROPRIATIONS REVENUES	\$ 946,396	\$ 1,025,456	\$ 1,018,923	\$ 2,302,651
TOTAL OTHER APPROPRIATIONS EXPENSES	\$ 946,396	\$ 1,025,456	\$ 1,018,923	\$ 2,302,651



Special Revenue Funds

Special Revenue Funds are used to account for specific revenue that is legally restricted to expenditure for particular purposes. The City of Killeen has the following Special Revenue Funds:

Hotel Occupancy Tax Fund: To account for the levy and utilization of the local hotel occupancy tax. State law requires that revenue from this tax be used for advertising and promotion of the City.

Tax Increment Fund: To account for economic development projects in the City's tax increment and reinvestment zone. Financing is provided by certain tax revenues collected within the City's tax increment and reinvestment zone pursuant to state tax code statutes and County contributions.

Teen Court Program: To account for revenues and expenditures related to the court proceedings held by teens.

Court Technology Fund: To account for court technology fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for technological enhancements of the Municipal Court.

Court Security Fee Fund: To account for court security fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for security enhancements of the Municipal Court and/or the building that houses the court.

Juvenile Case Manager Fund: To account for fees assessed and collected from defendants upon conviction of a fine-only misdemeanor offense. Funds are used for the salary and benefits of the Juvenile Case Manager appointed to assist in administering the Municipal Court juvenile docket and supervising the Court's orders in juvenile court.

Child Safety Fund: To account for child safety fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for child safety infrastructure projects.

Cable System PEG Improvements Fund: To account for resources contributed to the City, the use of which is restricted to the acquisition of appropriate equipment and other expense items for the benefit of the cable franchise system.

JLUS Grant Fund: A Joint Land Use Study (JLUS) is a cooperative planning effort conducted as a joint venture between City of Killeen, Fort Hood, and other affected stakeholders.

Parks Donations Funds: To account for monetary donations and expenditures related to community parks.

Special Event Center Fountain Fund: To account for revenues and expenditures related to the Killeen CCC fountain.

Library Memorial Fund: To account for revenue that is restricted to the Killeen Public Library.

Community Development Block Grant Fund: To account for the operations of projects utilizing Community Development Block Grant funds. Such revenues are restricted to expenditures for specified projects by the Department of Housing and Urban Development.

Home Program Fund: To account for program funds received from Housing Urban & Development (HUD). These programs are restricted to expenditures authorized by the Department of Housing and Urban Development.

Law Enforcement Grant Fund: To account for the operation of projects utilizing Law Enforcement Block Grant Funds. These projects are for the purpose of reducing crime and improving public safety.

Police State Seizure Fund: To account for revenues and expenditures that is restricted by state seizure requirements.

Police Federal Seizure Fund: To account for revenues and expenditures that is restricted by federal seizure requirements.

Photo Red Light Enforcement Fund: To account for fees received from the photo red light ticket violation enforcement program and applicable authorized expenditures.

Animal Control Donations Fund: To account for receipts and expenditures related to animal control.

Police Donation Fund: To account for receipts and expenditures related to police activities.

Emergency Management Fund: To account for monetary donations and grant revenues restricted to use for the support of emergency and disaster relief operations.

Fire Department Special Revenue: To account for revenue restricted to the Fire Department.

**SPECIAL REVENUE FUND
LAW ENFORCEMENT GRANT FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Jag Grant	\$ 4,145	\$ 74,170	\$ 74,170	\$ 138,303
Interest Earned	188	100	100	-
Pcard Rebate	48	40	40	-
General Resources	(235)	-	-	-
Total	\$ 4,146	\$ 74,310	\$ 74,310	\$ 138,303
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Material Supplies	1	-	-	-
Minor Capital	4,145	37,596	37,596	77,993
Grants	-	36,714	36,714	60,310
Total	\$ 4,146	\$ 74,310	\$ 74,310	\$ 138,303

**SPECIAL REVENUE FUND
POLICE STATE SEIZURE FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
State Seizure Receipts	\$ 20,531	\$ -	\$ -	\$ -
Interest Earned	246	-	-	-
Total	\$ 20,777	\$ -	\$ -	\$ -

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Total	\$ -	\$ -	\$ -	\$ -

**SPECIAL REVENUE FUND
POLICE FEDERAL SEIZURE FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Federal Seizure Receipts	\$ 22,660	\$ -	\$ -	\$ -
Interest Earned	78	-	-	-
Total	\$ 22,738	\$ -	\$ -	\$ -
Expenditure Summary				
Total	\$ -	\$ -	\$ -	\$ -

**SPECIAL REVENUE FUND
EMERGENCY MANAGEMENT FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Sale of City Property	\$ 1,526	\$ -	\$ -	\$ -
Interest Earned	1	-	-	-
Total	\$ 1,527	\$ -	\$ -	\$ -

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Total	\$ -	\$ -	\$ -	\$ -

HOTEL OCCUPANCY TAX FUND

CITY OF KILLEEN
FY2018 PROPOSED BUDGET

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenues Summary				
Hotel Occup Tax Receipts	\$ 1,941,564	\$ 1,687,000	\$ 1,687,000	\$ 1,785,000
Interest Earned	324	400	400	2,000
Investment Expense	(103)	(40)	(40)	(125)
Catering Revenues	41,525	37,000	12,786	38,000
Mixed Beverage Receipts	163,759	238,500	132,192	250,000
Event Revenue	403,143	404,000	150,245	407,000
Bell County Hot	-	80,000	80,000	-
General Resources	(24,298)	(14,647)	354,010	(207,276)
Total	\$ 2,525,914	\$ 2,432,213	\$ 2,416,593	\$ 2,274,599
Expenditures Summary				
Killeen Convention and Civic Center	\$ 1,065,260	\$ 883,182	\$ 876,504	\$ 804,786
Convention and Visitor's Bureau	361,402	338,596	338,596	316,431
Grants to the Arts	175,975	187,737	187,737	187,737
Hotel Mixed Beverages	124,451	161,000	161,000	150,946
Information Technology	68,908	76,174	76,174	-
Debt Services	714,924	740,588	740,588	722,060
Non-Departmental	14,994	44,936	35,994	92,639
Advertising and Marketing	-	-	-	-
Total	\$ 2,525,914	\$ 2,432,213	\$ 2,416,593	\$ 2,274,599

Mission:

The mission of the Killeen Convention and Civic Center is to manage the public event space available at the convention and exhibition facilities.

Mission Elements:

- Market and book events.
- Event planning and coordination.
- Event set-up and support.
- Facility cleaning and maintenance.

Mission Elements:

- Improve marketing efforts to promote Killeen through interactive websites and social media outlets and collecting analytics for all advertising opportunities.
- Develop strategies to promote Killeen as the premier city for conventions, conferences, reunions, and meetings.
- Continue to conduct Texas hospitality training to the hospitality and service industry.
- Build relationships with local hoteliers to share ideas and keep up-to-date visitor/conference information.
- Encourage staff to utilize Convention Visitors Bureau services and recruit municipal government organizations to host annual conferences and trainings in Killeen.
- Market the city as a tourist destination.
- Develop new client rate brochures and facility information.

Expenditures Summary	FY 2016 Budget	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Personnel Services	\$ 519,887	\$ 466,494	\$ 466,494	\$ 491,888
Material Supplies	27,471	20,538	13,860	20,200
Maintenance & Repairs	101,279	104,700	104,700	88,752
Support Services	219,384	225,450	225,450	183,946
Minor Capital	531	-	-	-
Professional Services	-	18,000	18,000	10,000
Designated Expenses	-	20,000	20,000	5,000
Advertising and Marketing	14,750	28,000	28,000	5,000
Capital Outlay	181,958	-	-	-
Total	\$ 1,065,260	\$ 883,182	\$ 876,504	\$ 804,786

Staffing	FY 2016 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Director KCCC	0.50	0.50	0.50
Conference Center Manager	1.00	-	-
Operations Manager	1.00	1.00	1.00
Event Coordinator	2.00	2.00	2.00
Principal Secretary	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00
Event Assistant ¹	5.00	5.00	5.00
Event Assistant - part-time	-	0.50	0.50
Total Staffing	11.50	11.00	11.00

¹ - Position title changed from Custodian to Event Assistant during FY 2017

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Hotel - Conference Center					
Salaries					
214-0705-457.40-05	FULL-TIME SALARIES	\$ 402,641	\$ 349,109	\$ 349,109	\$ 359,716
214-0705-457.40-10	PART-TIME SALARIES	-	-	-	10,434
214-0705-457.40-15	OVERTIME	-	137	137	-
214-0705-457.40-25	LONGEVITY	3,031	3,399	3,399	3,614
214-0705-457.40-30	INCENTIVE PAY	63	-	-	-
214-0705-457.40-37	BILINGUAL PAY	698	1,182	1,182	600
214-0705-457.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	-
	Salaries	406,433	353,827	353,827	374,364
Supplies					
214-0705-457.41-10	OFFICE	1,015	500	22	500
214-0705-457.41-15	POSTAGE	216	250	150	100
214-0705-457.41-20	UNIFORMS & CLOTHING	6,165	6,100	-	6,100
214-0705-457.41-30	FUEL	776	1,188	1,188	1,000
214-0705-457.41-35	PRINT SUPPLIES	9	-	-	-
214-0705-457.41-50	WATER SERVICE	6,167	-	-	-
214-0705-457.41-65	MINOR TOOLS	859	500	500	500
214-0705-457.41-70	CLEANING SUPPLIES	12,264	12,000	12,000	12,000
214-0705-457.41-75	MEDICAL & CHEMICAL	-	-	-	-
	Supplies	27,471	20,538	13,860	20,200
Maintenance					
214-0705-457.42-10	BUILDING	43,941	52,000	52,000	52,000
214-0705-457.42-91	RODEO MAINTENANCE	18,565	-	-	-
	Maintenance	62,506	52,000	52,000	52,000
Repairs					
214-0705-457.43-05	FURNITURE & FIXTURES	11,409	5,000	5,000	3,519
214-0705-457.43-10	SMALL EQUIPMENT	1,150	1,100	1,100	1,000
214-0705-457.43-15	VEHICLE REPAIR/MAINT	1,954	1,600	1,600	1,600
214-0705-457.43-20	HEAT & AIR REPAIR	24,260	45,000	45,000	30,633
	Repairs	38,773	52,700	52,700	36,752
Support Services					
214-0705-457.44-04	WATER SERVICE	-	5,729	5,729	7,800
214-0705-457.44-05	TELEPHONE	508	426	426	500
214-0705-457.44-06	GAS SERVICE	2,089	1,600	1,600	1,600
214-0705-457.44-08	WASTE DISPOSAL	-	17,859	17,859	10,800
214-0705-457.44-10	EQUIPMENT RENTAL/LEASE	12,197	12,250	12,250	12,100
214-0705-457.44-13	FFP EQUIP/VEHICLE	-	20,000	20,000	-
214-0705-457.44-19	MERCHANT FEES	3,572	3,578	3,578	3,600
214-0705-457.44-20	PROFESSIONAL SERVICES	17,558	-	-	-
214-0705-457.44-30	TRAINING AND TRAVEL	2,776	2,000	2,000	1,000
214-0705-457.44-50	ELECTRICITY SERVICES	180,684	161,908	161,908	146,396
214-0705-457.44-75	DUES AND MEMBERSHIPS	-	100	100	150
	Support Services	219,384	225,450	225,450	183,946
Benefits					
214-0705-457.45-05	GROUP INSURANCE	45,095	49,254	49,254	48,680
214-0705-457.45-10	RETIREMENT	34,161	33,392	33,392	37,212
214-0705-457.45-15	SOCIAL SECURITY	30,558	26,604	26,604	27,892
214-0705-457.45-20	WORKERS' COMPENSATION	3,640	3,417	3,417	3,740
	Benefits	113,454	112,667	112,667	117,524

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Minor Capital					
214-0705-457.46-35	EQUIPMENT AND MACHINERY	531	-	-	-
	Minor Capital	531	-	-	-
Professional Services					
214-0705-457.47-99	SPECIAL SERVICES	-	18,000	18,000	10,000
	Professional Services	-	18,000	18,000	10,000
Designated Expenses					
214-0705-457.50-02	RODEO EVENT	-	20,000	20,000	5,000
	Designated Expenses	-	20,000	20,000	5,000
Advertising/Marketing					
214-0705-457.59-10	ADVERTISING/MARKETING	14,750	28,000	28,000	5,000
	Advertising/Marketing	14,750	28,000	28,000	5,000
Capital Outlay					
214-0705-457.60-05	BUILDINGS	94,483	-	-	-
214-0705-457.61-25	SOUND SYSTEM	87,475	-	-	-
	Capital Outlay	181,958	-	-	-
	Hotel - Conference Center	\$ 1,065,260	\$ 883,182	\$ 876,504	\$ 804,786

**HOTEL OCCUPANCY TAX FUND
CONVENTION & VISITOR'S
BUREAU**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditures Summary				
Personnel Services	\$ 158,378	\$ 141,775	\$ 141,775	\$ 146,445
Material Supplies	7,983	5,230	5,230	5,230
Support Services	89,410	89,091	89,091	95,000
Designated Expenses	29,963	25,000	25,000	-
Advertising and Marketing	75,668	77,500	77,500	69,756
Total	\$ 361,402	\$ 338,596	\$ 338,596	\$ 316,431
	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget	
Staffing				
Director KCCC	0.50	0.50	0.50	
Convention Services Manager	1.00	1.00	1.00	
Association Sales Manager	1.00	1.00	1.00	
Total Staffing	2.50	2.50	2.50	

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Hotel Convention & Visitors Bureau					
Salaries					
214-0710-458.40-05	FULL-TIME SALARIES	\$ 128,924	\$ 112,735	\$ 112,735	\$ 117,408
214-0710-458.40-25	LONGEVITY	930	737	737	1,228
214-0710-458.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	-
	Salaries	129,854	113,472	113,472	118,636
Supplies					
214-0710-458.41-10	OFFICE	857	500	500	500
214-0710-458.41-15	POSTAGE	632	750	750	750
214-0710-458.41-20	UNIFORMS & CLOTHING	416	480	480	480
214-0710-458.41-25	SUBSCRIPTION/PUBLICATIONS	-	500	500	500
214-0710-458.41-35	PRINT SUPPLIES	3,384	3,000	3,000	3,000
214-0710-458.41-50	WATER SERVICE	1,830	-	-	-
214-0710-458.41-60	FOOD SUPPLIES	864	-	-	-
	Supplies	7,983	5,230	5,230	5,230
Support Services					
214-0710-458.44-04	WATER SERVICE	-	2,337	2,337	2,400
214-0710-458.44-05	TELEPHONE	2,600	2,256	2,256	2,300
214-0710-458.44-30	TRAINING AND TRAVEL	6,927	4,439	4,439	4,500
214-0710-458.44-50	ELECTRICITY SERVICES	74,534	74,259	74,259	80,000
214-0710-458.44-75	DUES AND MEMBERSHIPS	5,349	5,800	5,800	5,800
	Support Services	89,410	89,091	89,091	95,000
Benefits					
214-0710-458.45-05	GROUP INSURANCE	7,498	8,759	8,759	6,807
214-0710-458.45-10	RETIREMENT	10,915	10,701	10,701	11,792
214-0710-458.45-15	SOCIAL SECURITY	9,863	8,638	8,638	8,996
214-0710-458.45-20	WORKERS' COMPENSATION	248	205	205	214
	Benefits	28,524	28,303	28,303	27,809
Designated Expenses					
214-0710-458.50-01	GENERAL EVENTS	29,963	25,000	25,000	-
	Designated Expenses	29,963	25,000	25,000	-
Advertising/Marketing					
214-0710-458.59-05	CONVENTION BIDDING/SALES	41,227	40,000	40,000	37,000
214-0710-458.59-10	ADVERTISING/MARKETING	19,514	22,500	22,500	20,128
214-0710-458.59-15	CONVENTION SERVICING	14,927	15,000	15,000	12,628
	Advertising/Marketing	75,668	77,500	77,500	69,756
	Hotel Convention & Visitors Bureau	\$ 361,402	\$ 338,596	\$ 338,596	\$ 316,431

DEBT SERVICE

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 714,924	\$ 740,588	\$ 740,588	\$ 722,060
Total	\$ 714,924	\$ 740,588	\$ 740,588	\$ 722,060
Expense Summary				
Bond Interest	\$ 318,554	\$ 334,128	\$ 334,128	\$ 295,600
Bond Principal Payment	395,000	405,000	405,000	425,000
Arbitrage Calculation Fees	859	860	860	860
Paying Agent Fees	511	600	600	600
Total	\$ 714,924	\$ 740,588	\$ 740,588	\$ 722,060

GRANTS TO THE ARTS

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 175,975	\$ 187,737	\$ 187,737	\$ 187,737
Total	\$ 175,975	\$ 187,737	\$ 187,737	\$ 187,737
Expense Summary				
Supplies	\$ 176	\$ 210	\$ 210	\$ 210
Support Services	349	360	360	360
Grants to the Arts	170,898	185,167	185,167	185,167
Historical Restoration	4,552	-	-	-
KAC Administrative Expenses	-	2,000	2,000	2,000
Total	\$ 175,975	\$ 187,737	\$ 187,737	\$ 187,737

HOTEL MIXED BEVERAGE

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 124,451	\$ 161,000	\$ 161,000	\$ 150,946
Total	\$ 124,451	\$ 161,000	\$ 161,000	\$ 150,946
Expense Summary				
Supplies	\$ 1,479	\$ 2,500	\$ 2,500	\$ 5,500
Support Services	81,112	80,500	80,500	13,500
Special Services	-	-	-	76,446
Cost of Goods Sold	41,860	49,000	49,000	55,500
Mixed Beverage Tax	-	29,000	29,000	-
Total	\$ 124,451	\$ 161,000	\$ 161,000	\$ 150,946

**HOTEL OCCUPANCY TAX
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2018 PROPOSED**

INFORMATION TECHNOLOGY

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 68,908	\$ 76,174	\$ 76,174	\$ -
Total	\$ 68,908	\$ 76,174	\$ 76,174	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Maintenance	\$ 52,098	\$ 48,340	\$ 48,340	\$ -
Minor Capital	15,435	3,150	3,150	-
Capital Outlay	1,375	24,684	24,684	-
Total	\$ 68,908	\$ 76,174	\$ 76,174	\$ -

NON-DEPARTMENTAL

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
General Resources	\$ 14,994	\$ 44,936	\$ 35,994	\$ 92,639
Total	\$ 14,994	\$ 44,936	\$ 35,994	\$ 92,639
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expense Summary				
Separation Pay	\$ -	\$ -	\$ -	\$ 4,765
Support Services	14,994	23,936	14,994	-
Professional Services	-	21,000	21,000	21,000
Transfer to Fleet Services ISF- Service	-	-	-	898
Transfer to Risk Management ISF	-	-	-	23,776
Transfer to Information Technology ISF	-	-	-	42,200
Total	\$ 14,994	\$ 44,936	\$ 35,994	\$ 92,639
TOTAL OTHER APPROPRIATIONS REVENUES	\$ 1,099,252	\$ 1,210,435	\$ 1,201,493	\$ 1,153,382
TOTAL OTHER APPROPRIATIONS EXPENSES	\$ 1,099,252	\$ 1,210,435	\$ 1,201,493	\$ 1,153,382

**SPECIAL REVENUE FUND
SPECIAL EVENTS CENTER FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Interest Earned	\$ 30	\$ 20	\$ 20	\$ -
Total	\$ 30	\$ 20	\$ 20	\$ -
Expenditure Summary				
Total	\$ -	\$ -	\$ -	\$ -

**SPECIAL REVENUE FUND
CABLE SYSTEM PEG IMPROVEMENTS
FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Cable Franchise Fee	\$ 217,015	\$ 208,000	\$ 208,000	\$ 208,000
Interest Earned	1,768	1,800	1,800	1,800
General Resources	(28,735)	19,560	19,560	140,200
Total	\$ 190,048	\$ 229,360	\$ 229,360	\$ 350,000

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 174,363	\$ 175,721	\$ 175,721	\$ -
Material Supplies	814	5,139	5,139	-
Maintenance & Repairs	935	1,500	1,500	-
Support Services	9,561	7,500	7,500	-
Minor Capital	4,375	27,500	27,500	50,000
Professional Services	-	12,000	12,000	-
Transfers	-	-	-	300,000
Total	\$ 190,048	\$ 229,360	\$ 229,360	\$ 350,000

**SPECIAL REVENUE FUND
LIBRARY MEMORIAL FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Memorials Collected	\$ 10,658	\$ 11,000	\$ 7,000	\$ -
Interest Earned	45	50	50	-
Total	\$ 10,703	\$ 11,050	\$ 7,050	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Total	\$ -	\$ -	\$ -	\$ -

**SPECIAL REVENUE FUND
COMMUNITY DEVELOPMENT BLOCK
GRANT FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Intergovernmental Revenue	\$ 957,156	\$ 1,103,346	\$ 1,410,335	\$ 1,208,084
Program Income	10,829	8,200	10,357	7,373
Miscellaneous Receipts	437	400	-	-
General Resources	(35,089)	(868,752)	(283,941)	6,762
Total	\$ 933,333	\$ 243,194	\$ 1,136,751	\$ 1,222,219
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 33,441	\$ 33,527	\$ 33,527	\$ 172,111
Material Supplies	1,823	2,974	2,349	8,290
Maintenance & Repairs	519	4,840	3,274	7,111
Support Services	3,964	5,338	3,010	17,068
Minor Capital	10,350	10,737	10,737	45,247
Professional Services	2,350	-	-	-
Designated Expenses	933,344	185,778	1,083,854	972,392
Reimbursable Expenses	(52,458)	-	-	-
Total	\$ 933,333	\$ 243,194	\$ 1,136,751	\$ 1,222,219

**SPECIAL REVENUE FUND
HOME PROGRAM FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Intergovernmental Revenue	\$ 347,439	\$ 900,678	\$ 460,171	\$ 803,479
Program Income	209,178	49,822	53,352	49,822
Miscellaneous Receipts	319	390	390	-
General Resources	(319)	(577,202)	(187,033)	(34,655)
Total	\$ 556,617	\$ 373,688	\$ 326,880	\$ 818,646
Expenditure Summary				
Personnel Services	\$ -	\$ -	\$ -	\$ 30,273
Material Supplies	-	-	-	2,500
Support Services	-	-	-	9,417
Professional Services	-	-	-	7,000
Designated Expenses	556,617	373,688	326,880	769,456
Total	\$ 556,617	\$ 373,688	\$ 326,880	\$ 818,646

**SPECIAL REVENUE FUND
TAX INCREMENT FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
City Of Killeen	\$ 54,455	\$ 65,442	\$ 65,442	\$ 127,499
Bell County	30,591	31,000	31,000	76,706
Central Texas College	10,111	10,150	10,150	23,228
Interest Earned	827	1,000	1,000	2,100
Total	\$ 95,984	\$ 107,592	\$ 107,592	\$ 229,533
Expenditure Summary				
Total	\$ -	\$ -	\$ -	\$ -

**SPECIAL REVENUE FUND
PARKS DONATIONS FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Parks	\$ -	\$ -	\$ 63,006	\$ 100,000
Recreation	11,845	15,000	15,000	75,000
Tamuct Golf	-	-	-	50,000
Athletics	22,884	15,000	15,000	45,000
Senior Center	-	-	-	10,000
Interest Earned	105	100	100	-
General Resources	1,089	(30,100)	(88,632)	-
Total	\$ 35,923	\$ -	\$ 4,474	\$ 280,000

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Material Supplies	\$ 12,056	\$ -	\$ -	\$ -
Maintenance & Repairs	18,093	-	-	-
Support Services	5,774	-	4,474	-
Designated Expenses	-	-	-	280,000
Total	\$ 35,923	\$ -	\$ 4,474	\$ 280,000

**SPECIAL REVENUE FUND
TEEN COURT PROGRAM**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Court Fees	\$ 3,008	\$ 3,500	\$ 2,434	\$ 1,704
Interest Earned	15	20	20	20
General Resources	(370)	269	778	596
Total	\$ 2,653	\$ 3,789	\$ 3,232	\$ 2,320
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Material Supplies	\$ 2,395	\$ 2,830	\$ 2,273	\$ 2,320
Support Services	258	959	959	-
Total	\$ 2,653	\$ 3,789	\$ 3,232	\$ 2,320

**SPECIAL REVENUE FUND
COURT TECHNOLOGY FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Technology Fund Receipts	\$ 75,194	\$ 81,078	\$ 64,579	\$ 45,184
Interest Earned	379	500	500	500
General Resources	41,229	76,622	49,762	43,744
Total	\$ 116,802	\$ 158,200	\$ 114,841	\$ 89,428

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services				
Material Supplies	2,207	500	-	-
Maintenance & Repairs	74,598	96,000	93,000	89,428
Support Services	8,519	6,000	6,000	-
Minor Capital	31,478	55,700	841	-
Capital Outlay	-	-	15,000	-
Total	\$ 116,802	\$ 158,200	\$ 114,841	\$ 89,428

**SPECIAL REVENUE FUND
COURT SECURITY FEE FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Court Fees	\$ 56,443	\$ 62,899	\$ 51,888	\$ 36,321
Peace Officer Allocation	787	785	832	-
Interest Earned	303	400	400	400
General Resources	(14,804)	(15,962)	(11,383)	8,291
Total	\$ 42,729	\$ 48,122	\$ 41,737	\$ 45,012

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 29,502	\$ 29,134	\$ 29,134	\$ 30,924
Material Supplies	7,182	5,672	6,337	5,422
Maintenance & Repairs	-	5,000	1,000	2,400
Support Services	6,045	8,266	5,266	6,266
Minor Capital	-	50	-	-
Total	\$ 42,729	\$ 48,122	\$ 41,737	\$ 45,012

**SPECIAL REVENUE FUND
JUVENILE CASE MANAGER FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Juvenile Case Manager Receipts	\$ 93,538	\$ 100,137	\$ 81,003	\$ 56,702
Truancy Prevention	17,582	19,600	15,105	10,573
Interest Earned	1,141	1,500	1,500	1,500
General Resources	(27,591)	(31,272)	(9,810)	29,733
Total	\$ 84,670	\$ 89,965	\$ 87,798	\$ 98,508

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 82,973	\$ 82,210	\$ 82,210	\$ 92,145
Material Supplies	-	1,850	1,444	1,350
Maintenance & Repairs	-	400	400	-
Support Services	1,266	5,505	3,744	4,013
Minor Capital	431	-	-	1,000
Total	\$ 84,670	\$ 89,965	\$ 87,798	\$ 98,508

**SPECIAL REVENUE FUND
PHOTO RED LIGHT ENFORCEMENT
FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Photo Red Line Violation	\$ 754,470	\$ 1,300,000	\$ 1,300,000	\$ -
Interest Earned	855	1,000	1,000	-
General Resources	(145,643)	364,544	364,544	-
Total	\$ 609,682	\$ 1,665,544	\$ 1,665,544	\$ -

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ 69,244	\$ -	\$ -	\$ -
Maintenance & Repairs	176,138	184,300	184,300	-
Support Services	43,374	701,605	701,605	-
Professional Services	-	432,709	432,709	-
Designated Expenses	320,926	346,930	346,930	-
Total	\$ 609,682	\$ 1,665,544	\$ 1,665,544	\$ -

**SPECIAL REVENUE FUND
FIRE DEPARTMENT SPECIAL
REVENUE**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**



	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Intergovernmental Revenue	\$ 848			
Interest Earned	4			
Total	\$ 852	\$ -	\$ -	\$ -
	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Total	\$ -	\$ -	\$ -	\$ -

**SPECIAL REVENUE FUND
ANIMAL CONTROL DONATION FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**



	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Animal Control Donations	\$ 17,460	\$ 20,000	\$ 11,570	\$ 15,970
Interest Earned	48	70	70	-
General Resources	13,252	(20,070)	(11,640)	4,030
Total	\$ 30,760	\$ -	\$ -	\$ 20,000

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Support Services	\$ 30,760	\$ -	\$ -	\$ -
Professional Services	-	-	-	20,000
Total	\$ 30,760	\$ -	\$ -	\$ 20,000

**SPECIAL REVENUE FUND
CHILD SAFETY FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Intergovernmental Revenue	\$ 149,937	\$ 150,000	\$ 150,000	\$ -
Child Safety Fees	37,621	35,000	35,000	35,000
Interest Earned	789	1,000	1,000	-
General Resources	(154,837)	104,000	104,000	151,000
Total	\$ 33,510	\$ 290,000	\$ 290,000	\$ 186,000
Expenditure Summary				
Maintenance & Repairs	\$ 18,485	\$ 40,000	\$ 40,000	\$ 40,000
Capital Outlay	15,025	250,000	250,000	146,000
Total	\$ 33,510	\$ 290,000	\$ 290,000	\$ 186,000

**SPECIAL REVENUE FUND
POLICE DONATIONS FUND**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Sale Of City Property	\$ 43,756	\$ 4,600	\$ 9,557	\$ 29,696
Evidence Cash	-	2,000	-	23,776
Vehicle Abandonment Fee	14,635	10,000	18,900	10,858
Jail Phone Fee	15,485	10,800	5,311	11,927
National Night Out	3,276	3,175	2,006	3,810
Police Explorers	3,910	5,000	2,498	3,424
Intergovernmental Revenue	17,031	17,303	19,540	-
Miscellaneous Receipts	9,173	200	200	-
General Resources	(27,769)	38,858	17,400	77,307
Total	\$ 79,497	\$ 91,936	\$ 75,412	\$ 160,798

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Material Supplies	\$ 31,536	\$ 91,936	\$ 3,861	\$ 1,100
Support Services	28,626	-	23,665	8,400
Minor Capital	2,245	-	10,264	700
Professional Services	-	-	37,622	50,213
Designated Expenses	-	-	-	100,385
Capital Outlay	17,090	-	-	-
Total	\$ 79,497	\$ 91,936	\$ 75,412	\$ 160,798

**SPECIAL REVENUE FUND
JLUS GRANT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Jlusi Grant	\$ 218,871	\$ -	\$ -	\$ -
General Resources	(1)	-	-	-
Total	\$ 218,870	\$ -	\$ -	\$ -

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Material Supplies	\$ 510	\$ -	\$ -	\$ -
Support Services	1,235	-	-	-
Project Expense	217,125	-	-	-
Total	\$ 218,870	\$ -	\$ -	\$ -





Internal Service Funds

INTERNAL SERVICE FUND



Fleet Internal Service Fund is used to account for the acquisition of vehicles/rolling stock and fleet maintenance services provided to other funds on a cost-reimbursement basis.

Risk Management Internal Service Fund is used to account for the liability insurance of the City and provide a loss prevention program to mitigate risk.

Information Technology Internal Service Fund provides for the management of the City's hardware, software and telecommunications equipment and services.

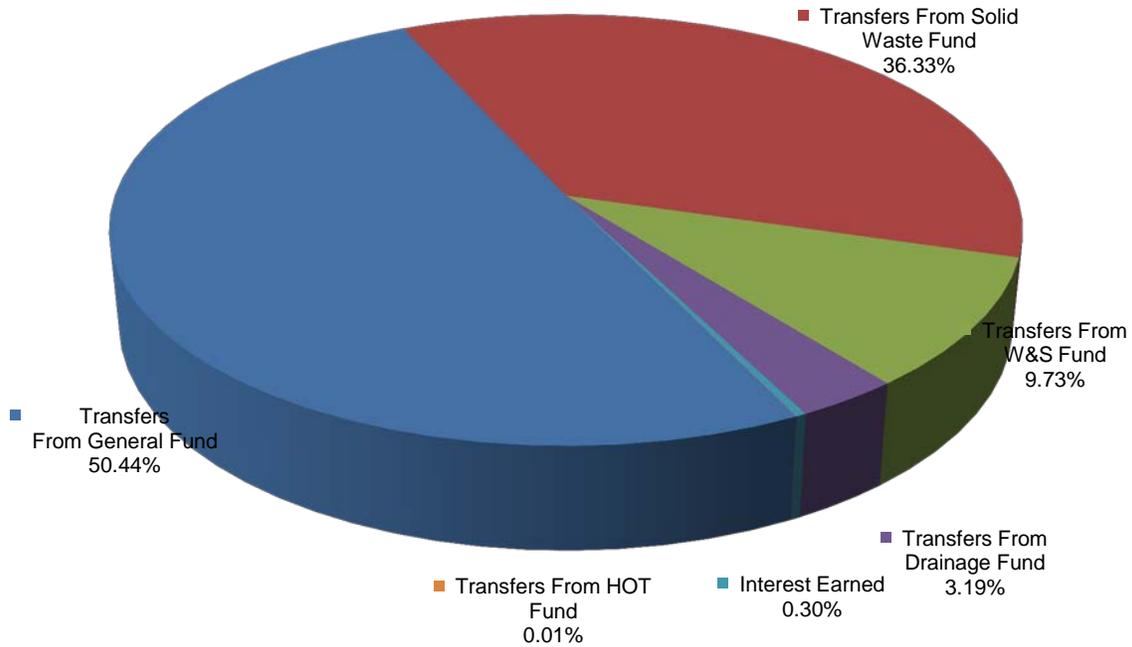


**Internal Service Fund (Fleet Services)
Budget Summary
FY 2018**

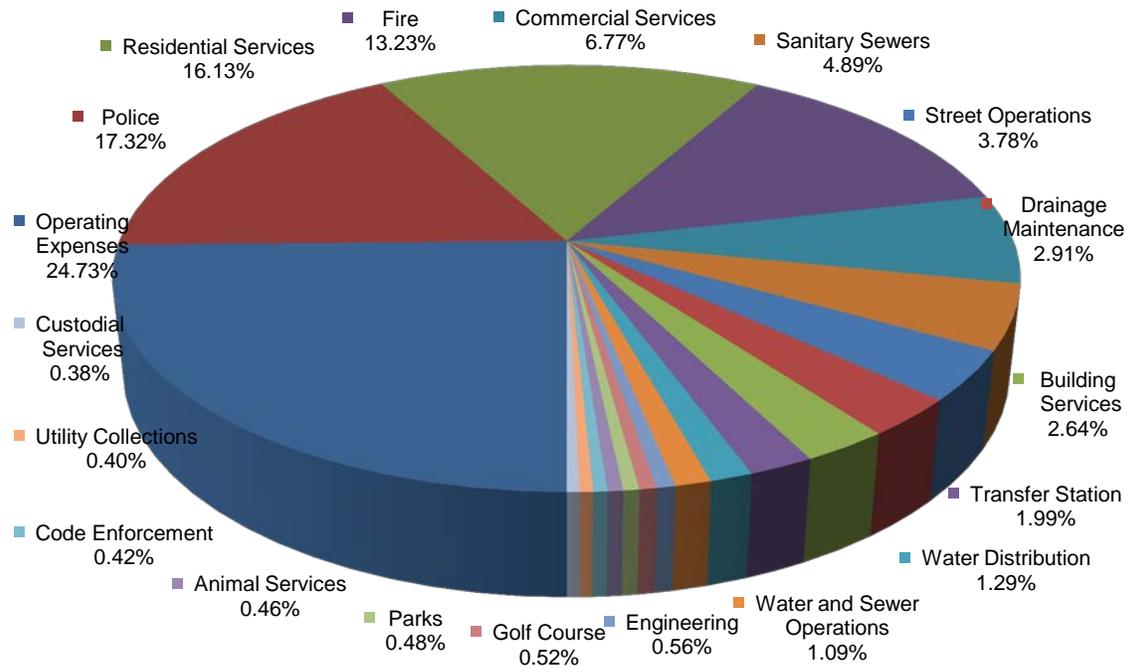
	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	Percent of Budget	% Change from FY 2017 Budget
Revenues					
Interest Earned	15,354	18,000	18,000	0.30%	0.00%
Transfers From General Fund	-	-	3,068,458	50.44%	0.00%
Transfers From HOT Fund	-	20,000	898	0.01%	0.00%
Transfers From CIP Fund	1,000,000	-	-	0.00%	0.00%
Transfers From Solid Waste Fund	1,700,000	2,200,000	2,210,205	36.33%	0.00%
Transfers From Water & Sewer	2,800,000	800,000	592,087	9.73%	0.00%
Transfers From Drainage Fund	-	300,000	194,233	3.19%	0.00%
Total Revenues	5,515,354	3,338,000	6,083,881	100.00%	0.00%
Operating Expenses					
Fleet Services Operations	-	1,439,842	1,490,716	24.60%	0.00%
Total Operating Expenses	-	1,439,842	1,490,716	24.60%	0.00%
Non-Operating Expenses					
Governmental					
Purchasing	-	25,500	-	0.00%	0.00%
Custodial Services	-	33,000	23,000	0.38%	0.00%
Golf Course	-	30,350	31,200	0.51%	0.00%
Parks	-	63,692	28,750	0.47%	0.00%
Traffic	-	29,560	-	0.00%	0.00%
Street Operations	-	193,766	228,000	3.76%	0.00%
Building and Inspection	-	28,671	-	0.00%	0.00%
Code Enforcement	-	-	25,500	0.42%	0.00%
Building Services	-	-	159,000	2.62%	0.00%
Police	78,370	1,589,910	1,044,510	17.24%	0.00%
Animal Services	51,170	-	28,000	0.46%	0.00%
Fire	-	260,000	797,700	13.17%	0.00%
Total Governmental	129,540	2,254,449	2,365,660	39.04%	0.00%
Enterprise					
Aviation Operations	-	59,500	-	0.00%	0.00%
Sanitary Sewers	-	-	295,000	4.87%	0.00%
Water and Sewer Operations	-	36,500	66,000	1.09%	0.00%
Utility Collections	-	28,000	24,000	0.40%	0.00%
Water Distribution	-	-	78,000	1.29%	0.00%
Engineering	-	33,000	34,000	0.56%	0.00%
Drainage Maintenance	-	251,000	175,216	2.89%	0.00%
Residential Services	-	359,286	972,520	16.05%	0.00%
Commercial Services	-	30,500	407,900	6.73%	0.00%
Mowing	53,880	-	-	0.00%	100.00%
Transfer Station	-	27,161	120,000	1.98%	0.00%
Total Enterprise	53,880	824,947	2,172,636	35.86%	0.00%
Information Technology	-	-	30,000	0.50%	0.00%
Capital Outlay	-	27,700	-	0.00%	0.00%
Total Non-Operating Expenses	183,420	3,107,096	4,568,296	0.00%	0.00%
Total Expenses	183,420	4,546,938	6,059,012	100.00%	0.00%
Net Change in Working Capital	5,331,934	(1,208,938)	24,869		
Working Capital Balance, Beginning			14,417		
Working Capital Balance, Ending			\$ 39,286		

Internal Service Fund (Fleet Services)

-Revenues by Source FY 2018-



-Expenditures by Department FY 2018-



**INTERNAL SERVICE FUND
FLEET SERVICES**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

To procure vehicles and equipment; manage and maintain these assets; and provide fueling operations.

Mission Elements:

- Procure and dispose of vehicles and equipment.
- Manage and maintain the fleet.
- Fuel the fleet.

Mission Elements:

- Timely procurement of FY18 vehicles and equipment.
- Reestablishing staff training opportunities.
- Continue to refine preventive maintenance schedules and convert existing equipment codes to NAFA industry standards.
- Monitor and reduce repair "come-backs".
- Reduction in tire damage by maintaining proper inflation and cleanliness of unloading area.
- Rehab oil and tire services contracts.
- Implement GPS/telematics pilot program.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Transfer from General Fund	\$ -	\$ -	\$ -	\$ 3,068,458
Transfer from Hotel Occupancy Tax Fund	-	20,000	20,000	898
Transfer from Fund 347	1,000,000	-	-	-
Transfer from Solid Waste Fund	1,700,000	2,200,000	2,200,000	2,210,205
Transfer from Water & Sewer Fund	2,800,000	800,000	800,000	592,087
Transfer from Drainage Utility Fund	-	300,000	300,000	194,233
General Resources	(5,316,580)	1,226,938	2,655,708	(6,869)
Total	\$ 183,420	\$ 4,546,938	\$ 5,975,708	\$ 6,059,012

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenses Summary				
Personnel Services	\$ -	\$ 1,256,406	\$ 2,504,082	\$ 1,301,793
Material Supplies	-	40,255	77,355	42,044
Maintenance & Repairs	-	73,174	142,505	74,269
Support Services	-	48,007	104,470	48,960
Minor Capital	-	9,000	16,500	9,000
Designated Expenses	-	13,000	23,700	11,650
Professional Services	-	-	-	3,000
Capital Outlay	183,420	3,107,096	3,107,096	4,568,296
Total	\$ 183,420	\$ 4,546,938	\$ 5,975,708	\$ 6,059,012

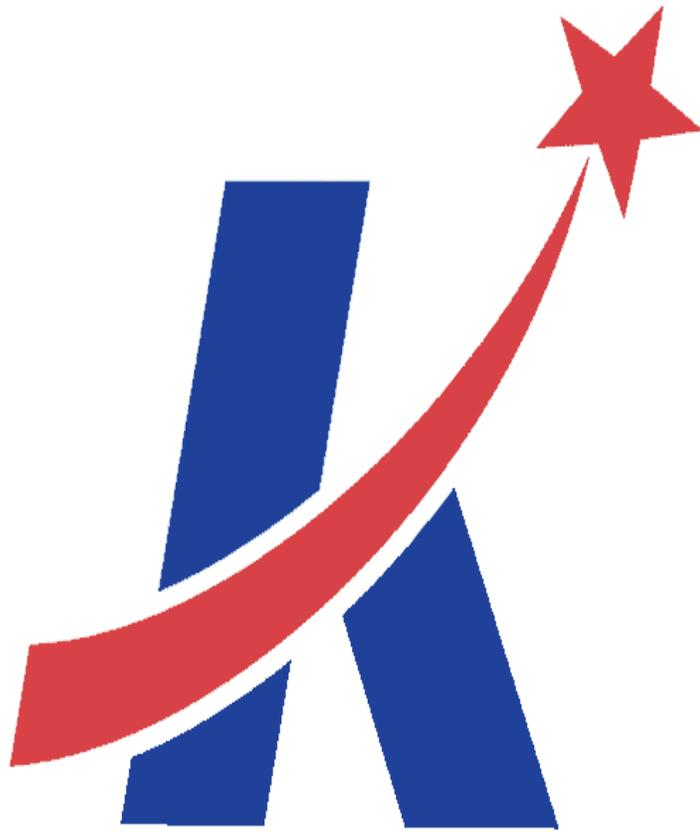
Staffing ¹	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Accounting Specialist	-	1.00	1.00
Director of Fleet Services	-	1.00	1.00
Fleet Service Supervisor	-	2.00	2.00
Fleet Services Parts Supervisor	-	1.00	1.00
Fleet Services Technicians	-	13.00	13.00
FRP Coordinator	-	1.00	1.00
Lube Technicians	-	3.00	3.00
Parts Assistant	-	3.00	3.00
Principal Secretary	-	1.00	1.00
Total Staffing	-	26.00	26.00

¹ - In FY 2017, set up Fleet Services as an Internal Service Fund

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Fleet Services					
Salaries					
601-2033-415.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ 955,000	\$ 993,292
601-2033-415.40-15	OVERTIME	-	-	646	500
601-2033-415.40-25	LONGEVITY	-	-	8,500	9,901
601-2033-415.40-30	INCENTIVE PAY	-	-	15,190	14,880
601-2033-415.40-37	BILINGUAL	-	-	591	1,200
601-2033-415.40-55	ON CALL	-	-	10,510	11,340
601-2133-460.40-05	FULL-TIME SALARIES	-	959,466	959,466	-
601-2133-460.40-15	OVERTIME	-	751	751	-
601-2133-460.40-25	LONGEVITY	-	8,753	8,753	-
601-2133-460.40-30	INCENTIVE PAY	-	15,190	15,190	-
601-2133-460.40-37	BILINGUAL	-	591	591	-
601-2133-460.40-55	ON CALL	-	11,171	11,171	-
	Salaries	-	995,922	1,986,359	1,031,113
Supplies					
601-2033-415.41-10	OFFICE	-	-	2,000	2,000
601-2033-415.41-15	POSTAGE	-	-	110	175
601-2033-415.41-20	UNIFORMS & CLOTHING	-	-	14,600	19,000
601-2033-415.41-25	SUBSCRIPTION/PUBLICATIONS	-	-	500	600
601-2033-415.41-30	FUEL	-	-	2,929	2,868
601-2033-415.41-35	PRINT SUPPLIES	-	-	3,001	3,001
601-2033-415.41-40	COMPUTER SUPPLIES	-	-	200	250
601-2033-415.41-62	SHOP SUPPLIES	-	-	2,803	3,450
601-2033-415.41-65	MINOR TOOLS	-	-	8,435	8,000
601-2033-415.41-70	CLEANING SUPPLIES	-	-	2,022	2,200
601-2033-415.41-75	MEDICAL & CHEMICAL	-	-	500	500
601-2133-460.41-10	OFFICE	-	2,000	2,000	-
601-2133-460.41-15	POSTAGE	-	175	175	-
601-2133-460.41-20	UNIFORMS & CLOTHING	-	16,600	16,600	-
601-2133-460.41-25	SUBSCRIPTION/PUBLICATIONS	-	600	600	-
601-2133-460.41-30	FUEL	-	2,929	2,929	-
601-2133-460.41-35	PRINT SUPPLIES	-	3,001	3,001	-
601-2133-460.41-40	COMPUTER SUPPLIES	-	250	250	-
601-2133-460.41-62	SHOP SUPPLIES	-	3,000	3,000	-
601-2133-460.41-65	MINOR TOOLS	-	9,000	9,000	-
601-2133-460.41-70	CLEANING SUPPLIES	-	2,200	2,200	-
601-2133-460.41-75	MEDICAL & CHEMICAL	-	500	500	-
	Supplies	-	40,255	77,355	42,044
Maintenance					
601-2033-415.42-10	BUILDING MAINTENANCE	-	-	3,972	4,000
601-2033-415.42-40	TANKS, TOWERS, RESVR.	-	-	6,300	8,000
601-2033-415.42-43	COMPUTER MAINTENANCE	-	-	35,780	40,330
601-2133-460.42-10	BUILDING MAINTENANCE	-	4,000	4,000	-
601-2133-460.42-40	TANKS, TOWERS, RESVR.	-	8,000	8,000	-
601-2133-460.42-43	COMPUTER MAINTENANCE	-	37,895	37,895	-
	Maintenance	-	49,895	95,947	52,330

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Repairs					
601-2033-415.43-10	SMALL EQUIP REPAIR	-	-	11,000	9,660
601-2033-415.43-15	VEHICLE REPAIR/MAINT	-	-	7,800	7,800
601-2033-415.43-20	HEAT & AIR REPAIR	-	-	4,279	4,279
601-2033-415.43-25	RADIO & COMMUNICATION	-	-	200	200
601-2133-460.43-10	SMALL EQUIP REPAIR	-	11,000	11,000	-
601-2133-460.43-15	VEHICLE REPAIR/MAINT	-	7,800	7,800	-
601-2133-460.43-20	HEAT & AIR REPAIR	-	4,279	4,279	-
601-2133-460.43-25	RADIO & COMMUNICATION	-	200	200	-
	Repairs	<u>-</u>	<u>23,279</u>	<u>46,558</u>	<u>21,939</u>
Support Services					
601-2033-415.44-04	WATER SERVICE	-	-	1,300	1,600
601-2033-415.44-05	TELEPHONE	-	-	1,673	1,780
601-2033-415.44-06	GAS SERVICE	-	-	15,000	15,000
601-2033-415.44-08	WASTE DISPOSAL	-	-	1,090	1,348
601-2033-415.44-10	EQUIPMENT RENTAL/LEASE	-	-	4,100	4,100
601-2033-415.44-25	LEGAL AND PUBLIC NOTICES	-	-	500	900
601-2033-415.44-30	TRAINING AND TRAVEL	-	-	300	4,322
601-2033-415.44-50	ELECTRICITY SERVICES	-	-	19,000	18,000
601-2033-415.44-70	TROPHIES AND AWARDS	-	-	300	300
601-2033-415.44-75	DUES AND MEMBERSHIPS	-	-	1,200	1,610
601-2133-460.44-04	WATER SERVICE	-	1,581	1,581	-
601-2133-460.44-05	TELEPHONE	-	1,673	1,673	-
601-2133-460.44-06	GAS SERVICE	-	18,000	18,000	-
601-2133-460.44-10	EQUIPMENT RENTAL/LEASE	-	4,100	4,100	-
601-2133-460.44-25	LEGAL AND PUBLIC NOTICES	-	900	900	-
601-2133-460.44-30	TRAINING AND TRAVEL	-	-	12,000	-
601-2133-460.44-50	ELECTRICITY SERVICES	-	20,253	20,253	-
601-2133-460.44-70	TROPHIES AND AWARDS	-	300	300	-
601-2133-460.44-75	DUES AND MEMBERSHIPS	-	1,200	1,200	-
	Support Services	<u>-</u>	<u>48,007</u>	<u>104,470</u>	<u>48,960</u>
Benefits					
601-2033-415.45-05	GROUP INSURANCE	-	-	75,607	76,879
601-2033-415.45-10	RETIREMENT	-	-	93,600	102,493
601-2033-415.45-15	SOCIAL SECURITY	-	-	73,760	76,419
601-2033-415.45-20	WORKERS' COMPENSATION	-	-	14,272	14,889
601-2133-460.45-05	GROUP INSURANCE	-	78,033	78,033	-
601-2133-460.45-10	RETIREMENT	-	94,066	94,066	-
601-2133-460.45-15	SOCIAL SECURITY	-	73,990	73,990	-
601-2133-460.45-20	WORKERS' COMPENSATION	-	14,395	14,395	-
	Benefits	<u>-</u>	<u>260,484</u>	<u>517,723</u>	<u>270,680</u>
Minor Capital					
601-2033-415.46-35	EQUIPMENT AND MACHINERY	-	-	6,500	8,000
601-2033-415.46-50	FURNITURE & FIXTURES	-	-	1,000	1,000
601-2133-460.46-35	EQUIPMENT AND MACHINERY	-	8,000	8,000	-
601-2133-460.46-50	FURNITURE & FIXTURES	-	1,000	1,000	-
	Minor Capital	<u>-</u>	<u>9,000</u>	<u>16,500</u>	<u>9,000</u>

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Designated Expenses					
601-2033-415.50-45	DISPOSAL/HAZ WASTE FEES	-	-	10,700	11,650
601-2133-460.50-45	DISPOSAL/HAZ WASTE FEES	-	13,000	13,000	-
	Designated Expenses	<u>-</u>	<u>13,000</u>	<u>23,700</u>	<u>11,650</u>
Professional Services					
601-2033-415.47-30	ACCOUNTING SERVICES	-	-	-	3,000
	Professional Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,000</u>
Capital Outlay					
601-0505-521.61-10	MOTOR VEHICLES	-	59,500	59,500	-
601-2050-411.61-10	MOTOR VEHICLES	-	28,000	28,000	24,000
601-2130-460.61-10	MOTOR VEHICLES	-	25,500	25,500	-
601-2133-460.61-10	MOTOR VEHICLES	-	27,700	27,700	-
601-2132-460.61-10	MOTOR VEHICLES	-	33,000	33,000	-
601-2705-419.61-10	MOTOR VEHICLES	-	-	-	30,000
601-3020-424.61-10	MOTOR VEHICLES	-	30,350	30,350	31,200
601-3025-425.61-10	MOTOR VEHICLES	-	30,350	30,350	28,750
601-3025-425.61-35	EQUIPMENT	-	33,342	33,342	-
601-3258-426.61-10	MOTOR VEHICLES	-	-	-	33,000
601-3258-426.61-35	EQUIPMENT	-	-	-	126,000
601-3259-426.61-10	MOTOR VEHICLES	-	-	-	23,000
601-3410-436.61-10	MOTOR VEHICLES	-	-	-	78,000
601-3415-437.61-35	MACHINERY & EQUIPMENT	-	-	-	295,000
601-3420-436.61-10	MOTOR VEHICLES	-	36,500	36,500	66,000
601-3435-432.61-10	MOTOR VEHICLES	-	33,000	33,000	34,000
601-3440-434.61-10	MOTOR VEHICLES	-	29,560	29,560	-
601-3445-434.61-10	MOTOR VEHICLES	-	193,766	193,766	111,000
601-3445-434.61-35	MACHINERY & EQUIPMENT	-	-	-	117,000
601-3448-434.61-10	MOTOR VEHICLES	-	251,000	251,000	-
601-3448-434.61-35	MACHINERY & EQUIPMENT	-	-	-	175,216
601-3460-439.61-10	MOTOR VEHICLES	-	359,286	359,286	26,400
601-3460-439.61-35	MACHINERY & EQUIPMENT	-	-	-	946,120
601-3465-439.61-10	MOTOR VEHICLES	-	30,500	30,500	31,300
601-3465-439.61-35	MACHINERY & EQUIPMENT	-	-	-	376,600
601-3475-439.61-10	MOTOR VEHICLES	-	27,161	27,161	-
601-3475-439.61-35	MACHINERY & EQUIPMENT	-	-	-	120,000
601-3478-439.61-10	MOTOR VEHICLES	53,880	-	-	-
601-4052-450.61-10	MOTOR VEHICLES	-	28,671	28,671	-
601-4053-450.61-10	MOTOR VEHICLES	-	-	-	25,500
601-6000-441.61-10	MOTOR VEHICLES	78,370	1,589,910	1,589,910	1,044,510
601-6070-441.61-10	MOTOR VEHICLES	51,170	-	-	28,000
601-7070-442.61-10	MOTOR VEHICLES	-	260,000	260,000	256,900
601-7070-442.61-35	MACHINERY & EQUIPMENT	-	-	-	540,800
	Capital Outlay	<u>183,420</u>	<u>3,107,096</u>	<u>3,107,096</u>	<u>4,568,296</u>
	Fleet Services	<u>\$ 183,420</u>	<u>\$ 4,546,938</u>	<u>\$ 5,975,708</u>	<u>\$ 6,059,012</u>

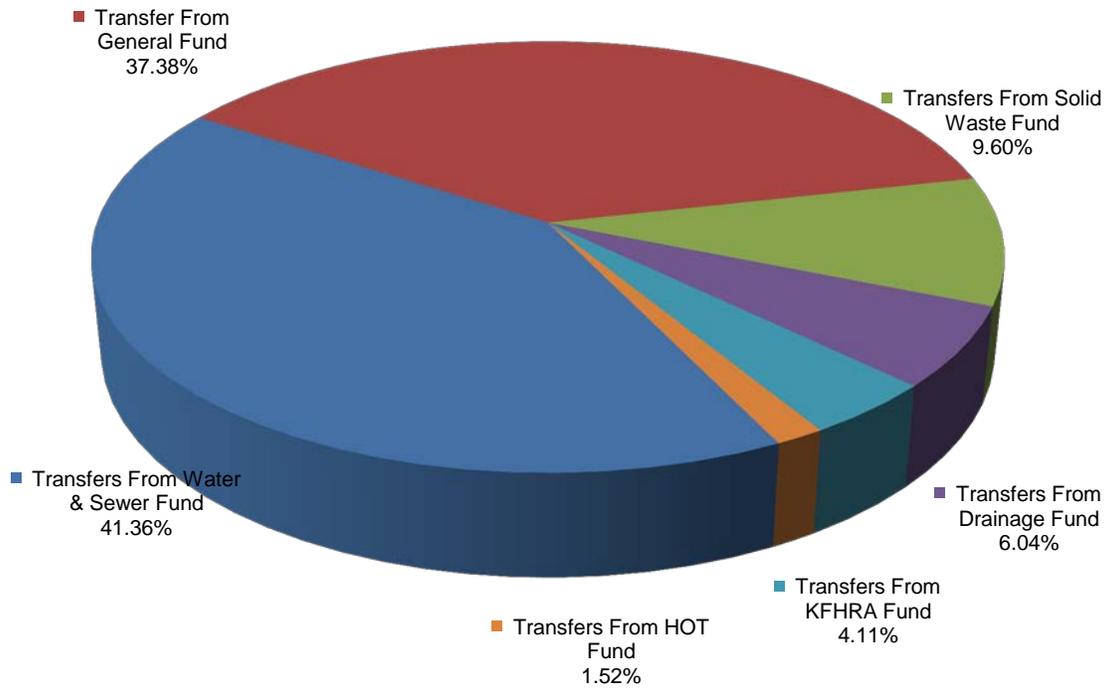


**Internal Service Fund (Information Technology)
Budget Summary
FY 2018**

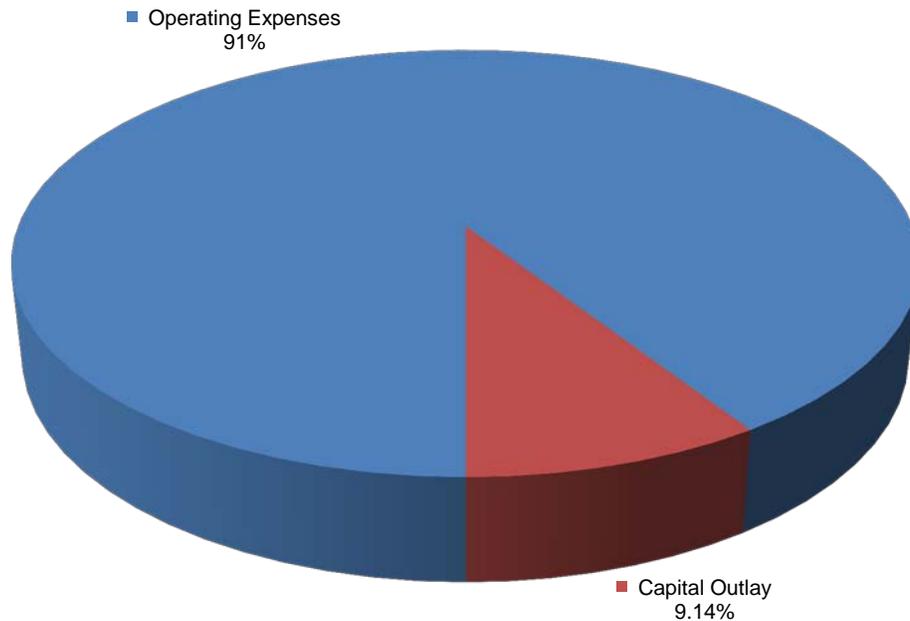
	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>	<u>Percent of Budget</u>	<u>% Change from FY 2017 Budget</u>
Revenues					
Transfer From General Fund	-	-	1,039,263	37.38%	0.00%
Transfers From HOT Fund	-	-	42,200	1.52%	0.00%
Transfers From KFHRA Fund	-	-	114,150	4.11%	0.00%
Transfers From Solid Waste Fund	-	-	266,816	9.60%	0.00%
Transfers From Water & Sewer Fun	-	-	1,149,764	41.36%	0.00%
Transfers From Drainage Fund	-	-	167,866	6.04%	0.00%
Total Revenues	<u>-</u>	<u>-</u>	<u>2,780,059</u>	<u>100.01%</u>	<u>0.00%</u>
Expenses					
Operating Expenses	-	-	2,526,076	90.86%	0.00%
Capital Outlay	-	-	253,983	9.14%	0.00%
Total Expenses	<u>-</u>	<u>-</u>	<u>2,780,059</u>	<u>157.01%</u>	<u>0.00%</u>
Net Change in Working Capital	<u>-</u>	<u>-</u>	-		
Working Capital Balance, Beginning			-		
Working Capital Balance, Ending			<u>\$ -</u>		

Internal Service Fund (Information Technology)

-Revenues by Source FY 2018-



-Expenditures by Department FY 2018-



Mission:

To improve operational efficiencies and employee productivity through the use of technology, innovative solutions, and quality IT services.

Mission Elements:

- Provide a secure, reliable, and cost-effective network.
- Hardware support.
- Software support.
- Provide GIS services to all city departments.

Goals:

- Upgrade our telecommunication infrastructure.
- Deploy new network security systems.
- Upgrade our virtualization software.
- Deploy our virtualization redundancy equipment.
- Install back up generator power in our data center.
- Upgrade backup storage solution and capacity.
- GIS Interactive web pages.
- NexGen 911 project completion.
- Deploy ExecuTime.
- Automate several departmental processes.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Transfer from General Fund	\$ -	\$ -	\$ -	\$ 1,039,263
Transfer from Hotel Occupancy Tax Fund	-	-	-	42,200
Transfer from KFHRA Fund	-	-	-	114,150
Transfer from Solid Waste Fund	-	-	-	266,816
Transfer from Water & Sewer Fund	-	-	-	1,149,764
Transfer from Drainage Fund	-	-	-	167,866
General Resources	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 2,780,059

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ -	\$ -	\$ -	\$ 1,498,519
Material Supplies	-	-	-	26,777
Maintenance & Repairs	-	-	-	693,500
Support Services	-	-	-	150,180
Minor Capital	-	-	-	137,100
Professional Services	-	-	-	20,000
Capital Outlay	-	-	-	253,983
Total	\$ -	\$ -	\$ -	\$ 2,780,059

Staffing ¹	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Executive Director	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Applications Support Manager	1.00	1.00	1.00
Project Coordinator	1.00	1.00	1.00
Software Specialist	1.00	1.00	1.00
Computer Operator	1.00	1.00	1.00
Enterprise Operations Manager	1.00	1.00	1.00
Computer Technician	2.00	1.00	2.00
Systems Administrator II	1.00	1.00	1.00
Help Desk Technician	1.00	1.00	1.00
Network Manager	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00
Network Technician	4.00	3.00	3.00
Network Technician - Airport	-	-	1.00
CAD GIS Technician	2.00	2.00	1.00
CAD GIS Technician - Drainage	-	-	1.00
GIS Analyst - Water & Sewer	-	-	3.00
GIS Manager - Water & Sewer	-	-	1.00
Senior CAD/GIS Technician - Water & Sewer	-	-	1.00
Total Staffing	19.00	17.00	24.00

¹ - Realigned positions to Information Technology Internal Service Fund

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Info Tech Fund					
Salaries					
627-2705-419.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ -	\$ 1,177,484
627-2705-419.40-25	LONGEVITY	-	-	-	8,378
627-2705-419.40-37	BILINGUAL PAY	-	-	-	600
627-2705-419.40-55	ON-CALL	-	-	-	3,780
627-2705-419.40-70	VACATION-4TH WEEK BUYBK.	-	-	-	2,400
	Salaries	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,192,642</u>
Supplies					
627-2705-419.41-10	OFFICE	-	-	-	1,227
627-2705-419.41-15	POSTAGE	-	-	-	200
627-2705-419.41-20	UNIFORMS & CLOTHING	-	-	-	2,000
627-2705-419.41-30	FUEL	-	-	-	1,700
627-2705-419.41-35	PRINTING SERVICES	-	-	-	2,600
627-2705-419.41-37	PHONES & ACCESSORIES	-	-	-	100
627-2705-419.41-55	FREIGHT	-	-	-	400
627-2705-419.41-65	MINOR TOOLS	-	-	-	3,500
627-2705-419.41-75	MEDICAL & CHEMICAL	-	-	-	50
627-2705-419.41-85	EDUCATIONAL & RECREATION	-	-	-	15,000
	Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>26,777</u>
Maintenance					
627-2705-419.42-10	BUILDING MAINTENANCE	-	-	-	7,500
627-2705-419.42-43	COMPUTER MAINTENANCE	-	-	-	665,500
	Maintenance	<u>-</u>	<u>-</u>	<u>-</u>	<u>673,000</u>
Repairs					
627-2705-419.43-15	VEHICLE REPAIR/MAINT	-	-	-	1,500
627-2705-419.43-40	COMPUTER REPAIRS	-	-	-	19,000
	Repairs	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,500</u>
Support Services					
627-2705-419.44-04	WATER SERVICE	-	-	-	280
627-2705-419.44-05	TELEPHONE	-	-	-	110,300
627-2705-419.44-08	WASTE DISPOSAL	-	-	-	700
627-2705-419.44-10	EQUIPMENT RENTAL/LEASE	-	-	-	17,000
627-2705-419.44-30	TRAINING AND TRAVEL	-	-	-	4,200
627-2705-419.44-50	ELECTRICITY SERVICES	-	-	-	17,000
627-2705-419.44-75	DUES AND MEMBERSHIPS	-	-	-	700
	Support Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>150,180</u>
Benefits					
627-2705-419.45-05	GROUP INSURANCE	-	-	-	95,937
627-2705-419.45-10	RETIREMENT	-	-	-	118,548
627-2705-419.45-15	SOCIAL SECURITY	-	-	-	88,218
627-2705-419.45-20	WORKERS' COMPENSATION	-	-	-	3,174
	Benefits	<u>-</u>	<u>-</u>	<u>-</u>	<u>305,877</u>

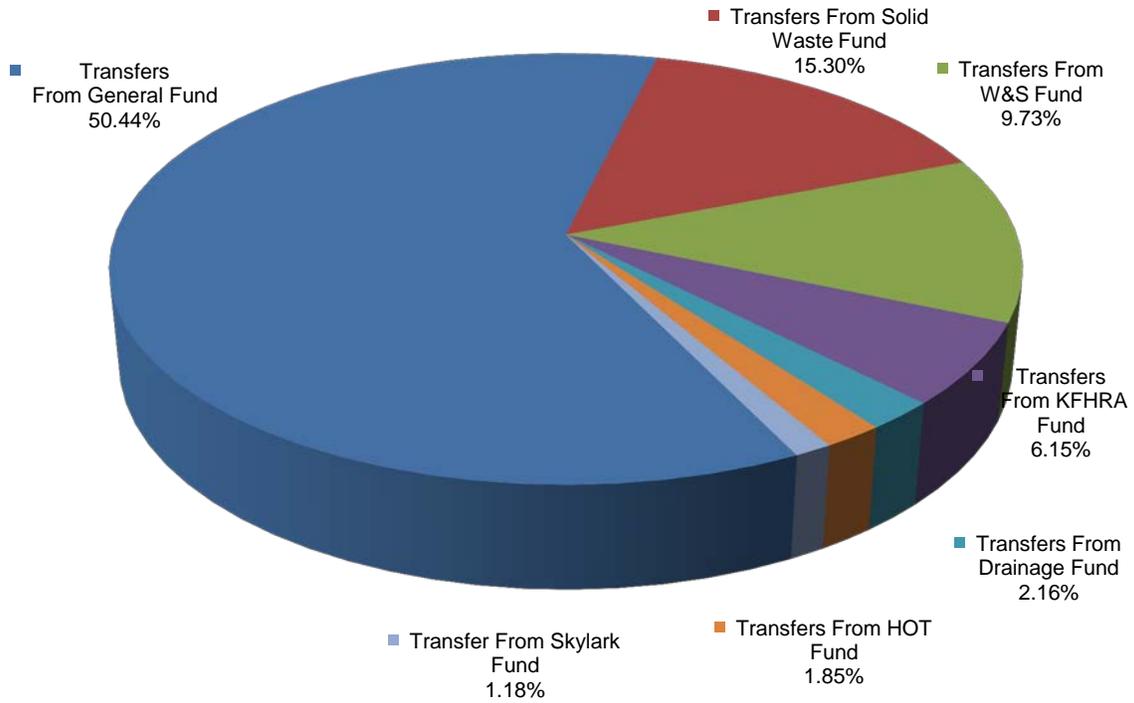
Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Minor Capital					
627-2705-419.46-37	TELEPHONE EQUIPMENT	-	-	-	100
627-2705-419.46-40	COMPUTER EQUIPMENT	-	-	-	132,000
627-2705-419.46-45	COMPUTER SOFTWARE	-	-	-	1,800
627-2705-419.46-50	FURNITURE & FIXTURES	-	-	-	3,200
	Minor Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>137,100</u>
Professional Services					
627-2705-419.47-01	CONSULTING SERVICES	-	-	-	20,000
	Professional Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
Capital Outlay					
627-2705-419.61-40	COMPUTER EQUIP/SOFTWARE	-	-	-	253,983
	Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>253,983</u>
	Info Tech Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,780,059</u>

**Internal Service Fund (Risk Management)
Budget Summary
FY 2018**

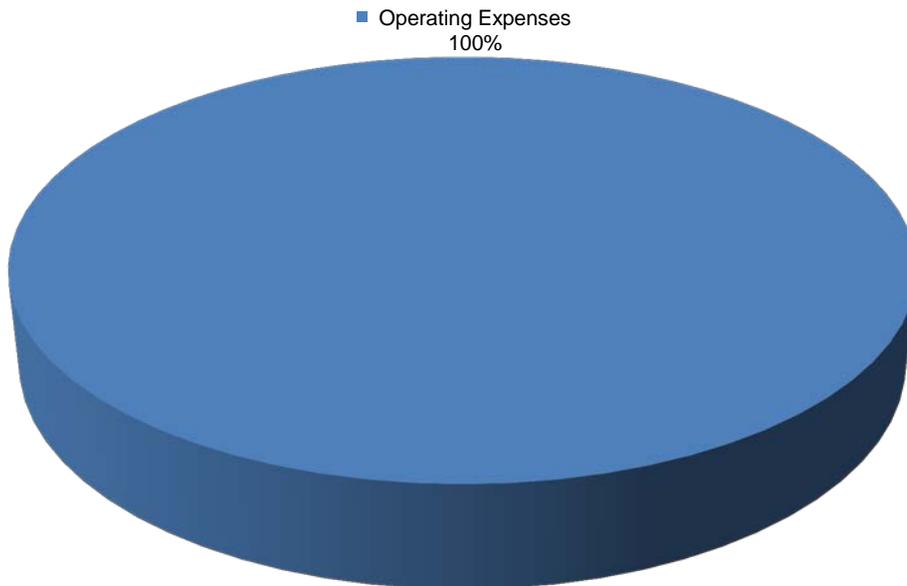
	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>	<u>Percent of Budget</u>	<u>% Change from FY 2017 Budget</u>
Revenues					
Transfer From General Fund	-	-	781,808	60.98%	0.00%
Transfers From HOT Fund	-	-	23,776	1.85%	0.00%
Transfers From KFHRA Fund	-	-	78,785	6.15%	0.00%
Transfer From Skylark Fund	-	-	15,108	1.18%	0.00%
Transfers From Solid Waste Fund	-	-	196,129	15.30%	0.00%
Transfers From Water & Sewer Fun	-	-	158,723	12.38%	0.00%
Transfers From Drainage Fund	-	-	27,660	2.16%	0.00%
Total Revenues	<u>-</u>	<u>-</u>	<u>1,281,989</u>	<u>100.00%</u>	<u>0.00%</u>
Operating Expenses	<u>-</u>	<u>-</u>	<u>1,281,989</u>	<u>129.84%</u>	<u>0.00%</u>
Net Change in Working Capital	<u>-</u>	<u>-</u>	<u>-</u>		
Working Capital Balance, Beginning			<u>-</u>		
Working Capital Balance, Ending			<u>\$ -</u>		

Internal Service Fund (Risk Management)

-Revenues by Source FY 2018-



-Expenditures by Department FY 2018-



**INTERNAL SERVICE FUND
RISK MANAGEMENT**

**CITY OF KILLEEN
FY2018 PROPOSED BUDGET**

Mission:

Risk Management's mission is to minimize the City's financial risk and prevent loss.

Mission Elements:

- Implement and manage an effective safety program.
- Implement and manage an effective loss prevention and risk mitigation program.
- Manage appropriate insurance programs to ensure proper coverage and cost benefits.
- Reduce preventable work-related injuries.
- Reduce preventable work-related vehicle accidents.

Goals:

- Implement a standardized and effective safety program.
- Reduce preventable incidents.
- Incorporate loss prevention practices and risk management functions in areas in addition to employee safety.

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Revenue Summary				
Transfer from General Fund	\$ -	\$ -	\$ -	\$ 781,808
Transfer from Hotel Occupancy Tax Fund	-	-	-	23,776
Transfer from KFHR Fund	-	-	-	78,785
Transfer from Skylark Field Fund	-	-	-	15,108
Transfer from Solid Waste Fund	-	-	-	196,129
Transfer from Water & Sewer Fund	-	-	-	158,723
Transfer from Drainage Fund	-	-	-	27,660
General Resources	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,281,989

	FY 2016 Actual	FY 2017 Budget	FY 2017 Estimated	FY 2018 Proposed Budget
Expenditure Summary				
Personnel Services	\$ -	\$ -	\$ -	\$ 179,734
Material Supplies	-	-	-	200
Support Services	-	-	-	1,097,899
Minor Capital	-	-	-	4,156
Total	\$ -	\$ -	\$ -	\$ 1,281,989

	FY 2016 Actual	FY 2017 Estimated	FY 2018 Proposed Budget
Staffing			
Claims Specialist	-	-	1.00
Risk Manager	-	-	1.00
Safety Officer	-	-	1.00
Total Staffing	-	-	3.00

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Risk Management Fund					
Salaries					
623-2311-418.40-05	FULL-TIME SALARIES	\$ -	\$ -	\$ -	\$ 138,288
623-2311-418.40-25	LONGEVITY	-	-	-	89
623-2311-418.40-37	BILINGUAL	-	-	-	900
	Salaries	<u>-</u>	<u>-</u>	<u>-</u>	<u>139,277</u>
Supplies					
623-2311-418.41-10	OFFICE	-	-	-	200
	Supplies	<u>-</u>	<u>-</u>	<u>-</u>	<u>200</u>
Support Services					
623-2311-418.44-15	INSURANCE	-	-	-	1,096,314
623-2311-418.44-30	TRAINING AND TRAVEL	-	-	-	1,585
	Support Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,097,899</u>
Benefits					
623-2311-418.45-05	GROUP INSURANCE	-	-	-	15,718
623-2311-418.45-10	RETIREMENT	-	-	-	13,844
623-2311-418.45-15	SOCIAL SECURITY	-	-	-	10,644
623-2311-418.45-20	WORKERS' COMPENSATION	-	-	-	251
	Benefits	<u>-</u>	<u>-</u>	<u>-</u>	<u>40,457</u>
Minor Capital					
623-2311-418.46-40	COMPUTER EQUIPMENT	-	-	-	2,656
623-2311-418.46-50	FURNITURES & FIXTURES	-	-	-	1,500
	Minor Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,156</u>
	Risk Management Fund	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,281,989</u>

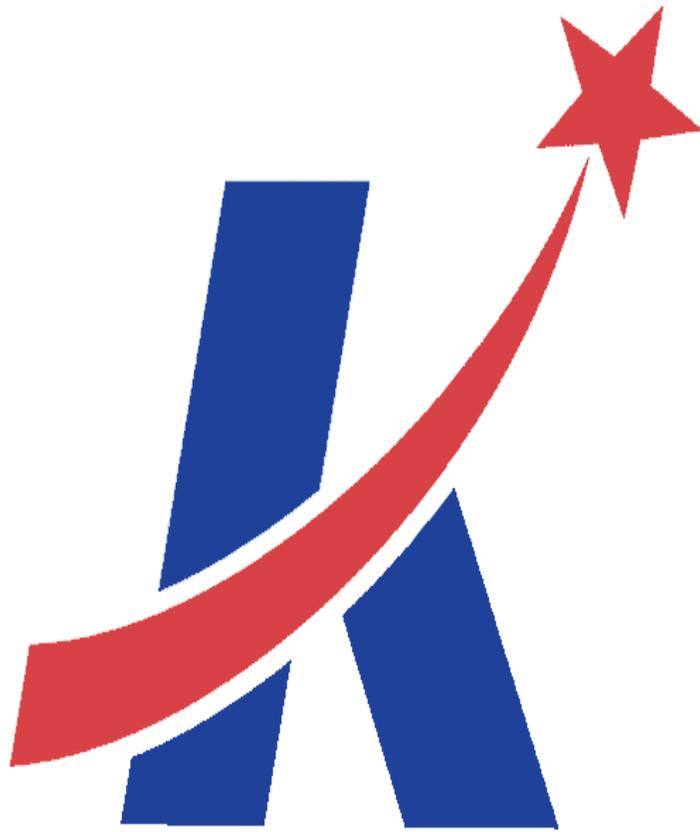


Debt Service Fund

DEBT SERVICE FUND



Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest on long-term debt of governmental funds.

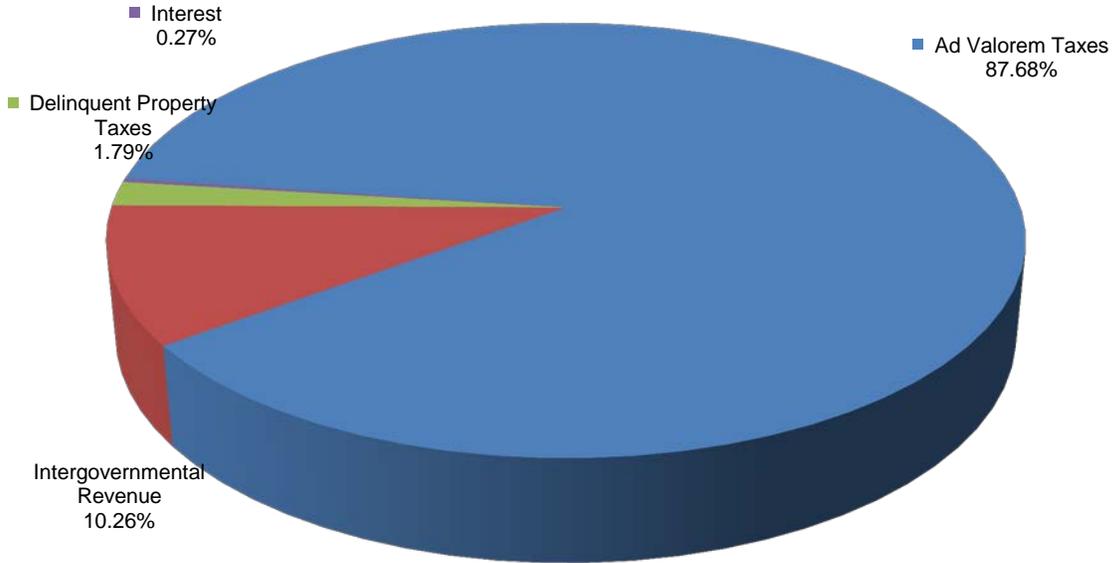


**Debt Service Fund
Budget Summary
FY 2018**

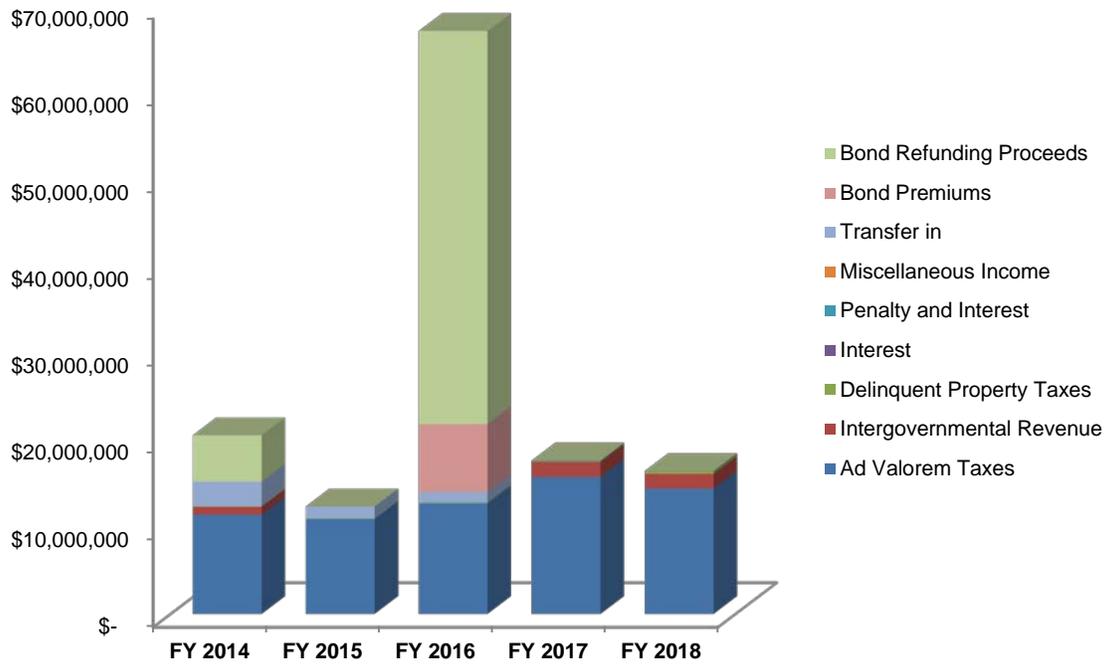
	<u>FY 2016 Actual</u>	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>	<u>Percent of Budget</u>	<u>% Change from FY 2017 Budget</u>
Revenues					
Taxes					
Ad Valorem Taxes	13,005,441	15,788,683	14,394,708	87.69%	-8.83%
Tax Discounts	(336,460)	-	-	0.00%	--
Delinquent Property Taxes	73,579	78,000	293,770	1.79%	276.63%
Penalties & Interest	70,130	58,500	-	0.00%	0.00%
Ad Valorem To TIRZ	(18,592)	(26,184)	-	0.00%	-100.00%
Total Taxes	<u>12,794,098</u>	<u>15,898,999</u>	<u>14,688,478</u>	<u>89.48%</u>	<u>-7.61%</u>
Transfers In					
Transfer In from Fund 342	1,200,000	-	-	0.00%	0.00%
Total Transfers In	<u>1,200,000</u>	<u>-</u>	<u>-</u>	<u>0.00%</u>	<u>0.00%</u>
Interest	21,188	26,100	45,000	0.27%	72.41%
Intergovernmental Revenue	-	1,700,000	1,684,375	10.26%	-0.92%
Bond Premiums	7,810,525	-	-	0.00%	0.00%
Bond Refunding Proceeds	45,235,000	-	-	0.00%	0.00%
Total Revenues	<u>67,060,811</u>	<u>17,625,099</u>	<u>16,417,853</u>	<u>100.01%</u>	<u>-6.85%</u>
Expenses					
Interest Payments	7,607,436	7,829,053	7,593,661	48.24%	-3.01%
Principal Payments	7,120,000	7,605,000	8,120,000	51.60%	6.77%
Arbitrage Calculation Fees	13,571	15,000	15,000	0.10%	0.00%
Paying Agent Fees	7,456	8,000	8,000	0.05%	0.00%
Issuance Costs	584,349	-	-	0.00%	0.00%
Payment to Escrow Agent	53,046,703	-	-	0.00%	0.00%
Total Expenses	<u>68,379,515</u>	<u>15,457,053</u>	<u>15,736,661</u>	<u>99.99%</u>	<u>1.81%</u>
Net Change In Fund Balance	<u>(1,318,704)</u>	<u>2,168,046</u>	681,192		
Fund Balance, Beginning			2,681,264		
Fund Balance, Ending			<u>\$ 3,362,456</u>		

Debt Service Fund

-Revenues by Source FY 2018-

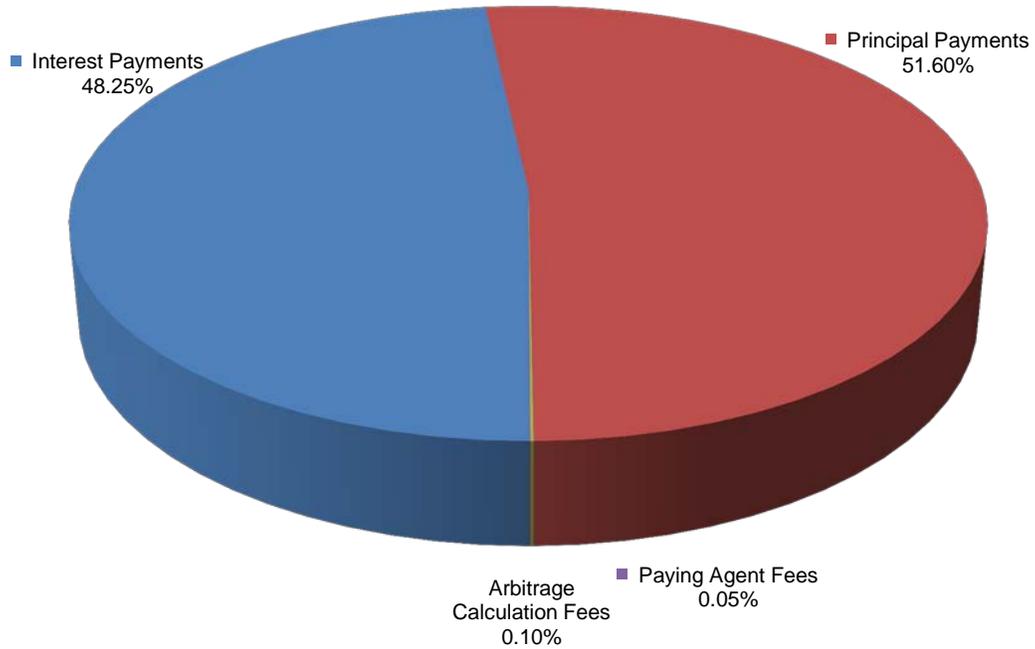


-Revenues by Source Last Five Years-

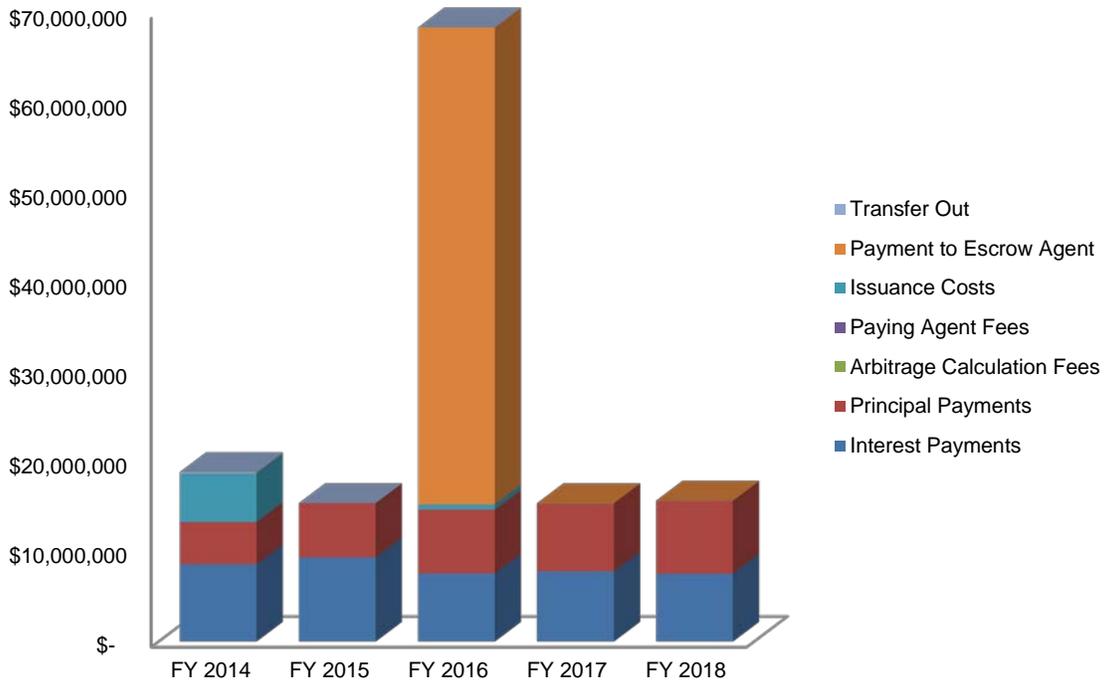


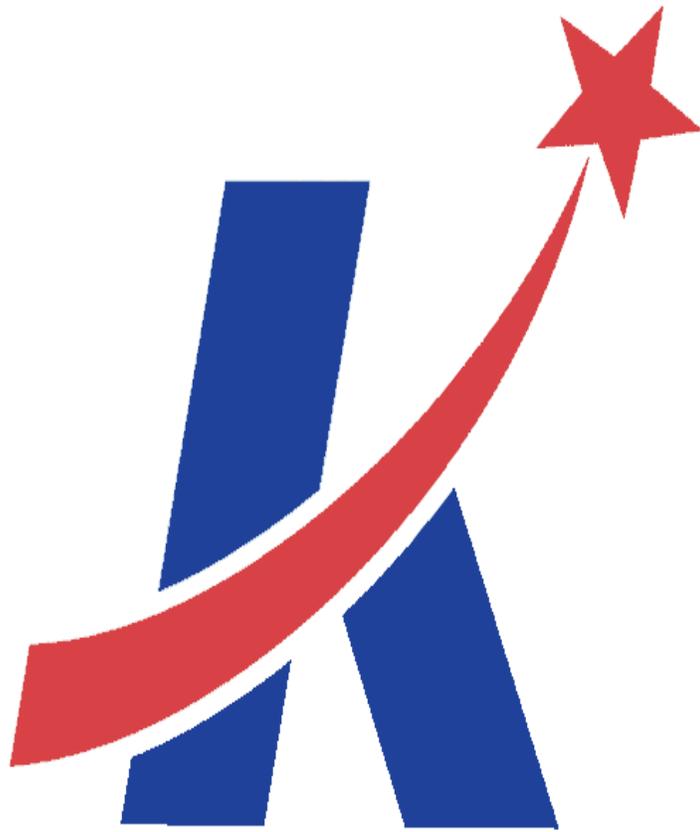
Debt Service Fund

-Expenditures by Character FY 2017-



-Expenditures by Character Last Five Years-





BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically in the form of general obligation bonds, revenue bonds, or certificates of obligation. These issues require greater legal formality than bank loans and may also require voter approval.

TYPES OF DEBT

The City of Killeen has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the respective debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, hotel occupancy tax revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT POLICY

The City's debt service management policies are designed to comply with the legal provisions of the various bond ordinance and covenants governing the debt issue. City policy is to maintain a fund balance reserve of at least two months of annual appropriated expenditures for debt service and any associated fees.

When the City of Killeen utilizes long-term financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement over a period not greater than the useful life of the improvement.
- Determining that the cost benefit of the improvement including interest costs is positive.

The City's debt management objective is to maintain level debt service that does not adversely impact tax or utility rates and does not hinder the City's ability to effectively operate the utility systems, street network, or other facilities. The City's debt payments

must stay within provisions of state law, bond covenants, and City Council adopted policies. All of these criteria and objectives are met with the debt financing proposed in this budget.

The most recent debt issuances of the City of Killeen earned ratings as follows:

<u>Bond Type</u>	<u>Standard & Poors</u>	<u>Fitch</u>
General Obligation	AA	AA
Certificates of Obligation	AA	AA
Waterworks and Sewer System Revenue Bonds	AA	AA-

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. The City's FY 2018 tax rate is well below all of the referenced limits.

The following is an analysis of the City of Killeen's total assessed value for the 2017 tax roll, a calculation of the maximum amount the City can designate for debt service requirements, and the actual amount to be expended for tax supported debt service during fiscal year 2018:

2017 Assessed Value	\$6,882,833,099
Maximum Ad Valorem Rate (\$2.50 per \$100)	<u>X 2.5%</u>
Legal Limit for Debt Service	<u>\$ 172,070,827</u>
 FY 2018 Tax Supported Debt Service	 \$ 15,713,660

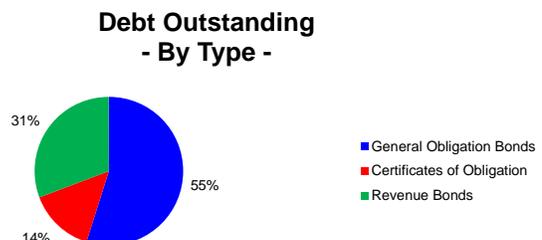
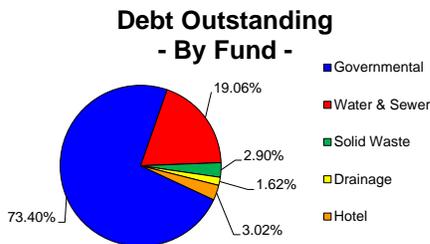
**City of Killeen
Annual Budget
FY 2018
City Wide Bonded Debt**

Issue	Proposition	Election Date	Purpose	Authorization Amount	Amount Previously Issued	Amount This Issue	Amount Unissued
2009 Combination Tax & Revenue CO's			Streets, Parks and Recreation, Vehicles, and	\$8,500,000.00	\$ -	\$8,500,000.00	\$ -
2009 GO Bonds	1	11/5/2002	Streets Public Safety	23,000,000.00	10,000,000.00	13,000,000.00	-
	2	11/5/2002	Improvements	23,255,000.00	21,665,000.00	-	1,590,000.00
	3	11/5/2002	Parks and Recreation	18,040,000.00	12,000,000.00	175,000.00	5,865,000.00
2010 GO Refunding Bonds			Refund Outstanding Obligations	13,330,000.00	-	13,330,000.00	-
2010 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	6,870,000.00	-	6,870,000.00	-
2011 Combination Tax & Revenue CO's			Renovation	32,040,000.00	-	32,040,000.00	-
2011 GO Refunding Bonds			Refund Outstanding Obligations	6,875,000.00	-	6,875,000.00	-
2011 Pass-Through Toll Revenue & Limited Tax Bonds			Streets	18,060,000.00	-	18,060,000.00	-
2011 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	11,135,000.00	-	11,135,000.00	-
2011A Pass-Through Toll Revenue & Limited Tax Bonds			Streets	31,400,000.00	-	31,400,000.00	-
2012 Combination Tax & Revenue CO's			Streets and Public Safety	6,765,000.00	-	6,765,000.00	-
2012 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	7,365,000.00	-	7,365,000.00	-
2012 GO Improvement & Refunding Bonds	3	11/5/2002	Parks and Recreation	18,040,000.00	12,175,000.00	1,265,000.00	4,600,000.00
			Refund Outstanding Obligations	24,560,000.00	-	24,450,000.00	110,000.00
2013 GO Refunding Bonds			Refund Outstanding Obligations	41,225,000.00	-	41,225,000.00	-
2013 Waterworks & Sewer System Revenue Refunding & Improvement Bonds			Water/Sewer System	18,150,000.00	-	18,150,000.00	-
			Refund Outstanding Obligations	10,880,000.00	-	10,880,000.00	-
2013 Taxable Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	8,270,000.00	-	8,270,000.00	-
2014 Combination Tax & Revenue CO's			Public Safety, Parks and Recreation, and Streets	13,060,000.00	-	13,060,000.00	-
2014 GO Refunding & Improvement Bonds	2	11/5/2002	Public Safety Buildings and Facilities	23,255,000.00	21,665,000.00	1,590,000.00	-
			Parks and Recreation	18,040,000.00	13,440,000.00	4,600,000.00	-
			Refund Outstanding Obligations	5,430,000.00	-	5,430,000.00	-
2015 GO Refunding Bonds			Refund Outstanding Obligations	8,940,000.00	-	8,940,000.00	-
2016 GO Refunding Bonds			Refund Outstanding Obligations	36,295,000.00	-	<u>36,295,000.00</u>	-
Total						<u>\$329,670,000</u>	

**City of Killeen
Annual Budget
FY 2018
City Wide Bonded Debt**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding Principal 10/01/17	Outstanding Interest 10/01/17	---Proceeds---	
		Low	High				Expended	Unexpended
Governmental Issues								
2009 GO Bonds	8/1/2019	3.00%	4.80%	\$ 13,175,000	\$ 840,000	\$ 50,800	\$ 13,175,000	\$ -
2011 GO Refunding Bonds	8/1/2023	2.00%	5.00%	6,875,000	7,375,000	1,059,250	6,875,000	-
2011 Pass-Through Toll Revenue & Limited Tax Bonds	8/1/2023	2.00%	5.00%	18,060,000	4,285,000	780,500	18,060,000	-
2011A Pass-Through Toll Revenue & Limited Tax Bonds	8/1/2035	2.00%	5.00%	31,400,000	24,610,000	10,954,713	31,400,000	-
2012 Combination Tax & Revenue CO's	8/1/2032	2.00%	3.00%	6,765,000	6,030,000	1,482,875	6,765,000	127,185
2014 Combination Tax & Revenue CO's	8/1/2039	2.00%	5.00%	13,060,000	12,760,000	7,647,000	9,082,708	3,977,292
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	10,610,000	7,105,000	2,659,250	9,546,408	1,063,592
Total Governmental Issues				99,945,000	63,005,000	24,634,388	94,904,116	5,168,069
Total Debt Per Capita				691	436	170	657	36
Combination Governmental/Solid Waste Issues								
2009 Combination Tax & Revenue CO's	8/1/2019	2.75%	4.35%	8,500,000	810,000	40,228	8,500,000	-
2012 GO Improvement & Refunding Bonds	8/1/2032	2.00%	5.00%	25,715,000	22,540,000	7,490,807	25,587,815	127,185
2015 GO Refunding Bonds	8/1/2034	3.00%	4.00%	8,940,000	8,940,000	4,082,850	8,940,000	-
Total Combination Governmental/Solid Waste Issues				43,155,000	32,290,000	11,613,885	43,027,815	127,185
Total Debt Per Capita				299	223	80	298	1
Combination Governmental/Drainage Issues								
2013 GO Refunding Bonds	8/1/2032	2.00%	5.00%	41,225,000	40,495,000	15,189,644	41,225,000	-
Total Combination Governmental/Drainage Issues				41,225,000	40,495,000	15,189,644	41,225,000	-
Total Debt Per Capita				285	280	105	285	-
Combination Governmental/Hotel Issues								
2010 GO Refunding Bonds	8/1/2030	2.00%	4.00%	13,330,000	9,250,000	2,506,200	13,330,000	-
2011 Combination Tax & Revenue CO's	8/1/2036	2.00%	5.00%	32,040,000	15,190,000	8,297,538	32,040,000	-
Total Combination Governmental/Hotel Issues				45,370,000	24,440,000	10,803,738	45,370,000	-
Total Debt Per Capita				314	169	75	314	-
Combination Governmental/Solid Waste/Hotel Issues								
2016 GO Refunding Bonds	8/1/2034	3.00%	5.00%	36,295,000	36,295,000	16,622,550	36,295,000	-
Total Combination Governmental/Solid Waste/Hotel Issues				36,295,000	36,295,000	16,622,550	36,295,000	-
Total Debt Per Capita				251	251	115	251	-
Water & Sewer Issues								
2010 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2021	2.00%	4.00%	6,870,000	2,565,000	256,400	6,870,000	-
2011 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2022	2.00%	5.00%	11,135,000	7,375,000	1,059,250	11,135,000	-
2012 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2027	2.98%	2.98%	7,365,000	7,110,000	1,558,838	7,365,000	-
2013 Waterworks & Sewer System Revenue Refunding & Improver	8/15/2033	2.00%	5.00%	29,030,000	27,210,000	9,844,766	18,335,198	10,694,802
2013 Taxable Waterworks & Sewer System Revenue Refunding Bc	8/15/2019	0.40%	1.62%	8,270,000	1,280,000	30,178	8,270,000	-
Total Water & Sewer Issues				62,670,000	45,540,000	12,749,432	51,975,198	10,694,802
Total Debt Per Capita				434	315	88	360	74
Total				\$328,660,000	\$242,065,000	#####	\$312,797,129	\$15,990,056
Total Debt Per Capita				\$ 2,274	\$ 1,675	\$ 634	\$ 2,164	\$ 111

By Fund	Last Maturity Date	---Interest Rates---		Original Issues	Outstanding Principal 10/01/17	Outstanding Interest 10/01/17	---Proceeds---	
		Low	High				Expended	Unexpended
Governmental	8/1/2039	2.00%	5.00%	\$242,035,000	\$175,355,000	#####	236,866,931	\$ 5,168,069
Solid Waste	8/1/2030	2.00%	5.00%	9,360,000	6,925,000	2,267,339	9,360,000	-
Water & Sewer	8/15/2033	0.40%	5.00%	62,670,000	45,540,000	12,749,432	51,975,198	10,694,802
Drainage	8/1/2026	2.00%	5.00%	3,935,000	3,880,000	987,700	3,935,000	-
Hotel	8/1/2031	2.00%	5.00%	10,660,000	7,205,000	2,248,000	10,660,000	-
Total				\$328,660,000	\$238,905,000	#####	\$312,797,129	\$15,862,871



**City of Killeen
Annual Budget
FY 2018
City Wide Debt
Schedule of Requirements**

Fiscal Year	2009 Combination Tax & Revenue CO's		2009 GO Bonds		2010 GO Refunding Bonds		2010 Waterworks & Sewer System Revenue Refunding Bonds		2011 Combination Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	395,000	26,533	410,000	33,600	660,000	370,000	655,000	102,600	965,000	732,825
FY 2019	415,000	13,695	430,000	17,200	685,000	343,600	630,000	76,400	1,015,000	684,575
FY 2020					715,000	316,200	625,000	51,200	1,065,000	633,825
FY 2021					745,000	287,600	655,000	26,200	1,120,000	580,575
FY 2022					780,000	257,800			1,175,000	524,575
FY 2023					810,000	226,600			1,235,000	465,825
FY 2024					845,000	194,200			-	404,075
FY 2025					885,000	160,400			-	404,075
FY 2026					920,000	125,000			-	404,075
FY 2027					520,000	88,200			-	404,075
FY 2028					540,000	67,400			-	404,075
FY 2029					560,000	45,800			-	404,075
FY 2030					585,000	23,400			-	404,075
FY 2031									-	404,075
FY 2032									-	404,075
FY 2033									2,010,000	404,075
FY 2034									2,100,000	311,113
FY 2035									2,200,000	213,988
FY 2036									2,305,000	109,488
FY 2037										
FY 2038										
FY 2039										
Totals	\$ 810,000	\$ 40,228	\$ 840,000	\$ 50,800	\$ 9,250,000	#####	\$ 2,565,000	\$256,400	\$15,190,000	\$ 8,297,538

**City of Killeen
Annual Budget
FY 2018
City Wide Debt
Schedule of Requirements**

Fiscal Year	2011 Waterworks & Sewer System Revenue Refunding Bonds		2011 Pass-Through Toll Revenue & Limited Tax Bonds		2011 GO Refunding Bonds		2011A Pass-Through Toll Revenue & Limited Tax Bonds		2012 Combination Tax & Revenue CO's		2012 Waterworks & Sewer System Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	1,345,000	326,800	630,000	214,250	625,000	177,800	1,125,000	994,575	325,000	160,988	60,000	211,878
FY 2019	1,395,000	273,000	660,000	182,750	650,000	159,050	1,155,000	960,825	335,000	154,488	60,000	210,090
FY 2020	1,455,000	217,200	695,000	149,750	680,000	133,050	1,215,000	903,075	340,000	147,788	65,000	208,302
FY 2021	1,515,000	159,000	730,000	115,000	715,000	105,850	1,275,000	842,325	350,000	140,988	65,000	206,365
FY 2022	1,665,000	83,250	765,000	78,500	750,000	77,250	1,340,000	778,575	360,000	133,988	70,000	204,428
FY 2023			805,000	40,250	795,000	39,750	1,380,000	738,375	375,000	126,788	1,860,000	202,342
FY 2024							1,420,000	695,250	385,000	118,350	3,045,000	146,914
FY 2025							-	649,100	395,000	106,800	-	56,173
FY 2026							-	649,100	410,000	94,950	-	56,173
FY 2027							-	649,100	420,000	82,650	1,885,000	56,173
FY 2028							1,700,000	649,100	435,000	70,050		
FY 2029							1,770,000	581,100	450,000	57,000		
FY 2030							1,840,000	510,300	465,000	43,500		
FY 2031							1,910,000	436,700	485,000	29,550		
FY 2032							1,990,000	357,913	500,000	15,000		
FY 2033							2,075,000	275,825				
FY 2034							2,160,000	187,638				
FY 2035							2,255,000	95,838				
FY 2036												
FY 2037												
FY 2038												
FY 2039												
Totals	\$7,375,000	#####	\$4,285,000	\$ 780,500	\$4,215,000	\$ 692,750	\$24,610,000	\$10,954,713	\$6,030,000	\$1,482,875	#####	\$1,558,838

**City of Killeen
Annual Budget
FY 2018
City Wide Debt
Schedule of Requirements**

Fiscal Year	2012 GO Improvement & Refunding Bonds		2013 GO Refunding Bonds		2013 Waterworks & Sewer System Revenue Refunding & Improvement		2013 Taxable Waterworks & Sewer System Revenue		2014 Combination Tax & Revenue CO's		2014 GO Refunding & Improvement Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	1,360,000	1,017,019	955,000	1,831,194	1,670,000	1,170,356	605,000	19,236	200,000	558,350	1,675,000	306,150
FY 2019	1,410,000	962,619	2,545,000	1,802,544	1,720,000	1,120,256	675,000	10,942	385,000	550,350	250,000	239,150
FY 2020	1,455,000	920,319	2,645,000	1,700,744	1,790,000	1,051,456			400,000	534,950	260,000	231,650
FY 2021	1,525,000	847,569	2,730,000	1,621,394	1,890,000	979,856			415,000	522,950	270,000	221,250
FY 2022	1,605,000	771,319	2,860,000	1,484,894	1,940,000	904,256			430,000	506,350	280,000	210,450
FY 2023	1,680,000	691,069	3,010,000	1,341,894	2,020,000	816,956			445,000	489,150	290,000	199,250
FY 2024	1,770,000	607,069	3,155,000	1,191,394	1,040,000	726,056			465,000	471,350	300,000	187,650
FY 2025	1,855,000	518,569	3,315,000	1,033,644	2,785,000	684,456			485,000	452,750	315,000	175,650
FY 2026	1,945,000	425,819	3,475,000	867,894	2,880,000	573,056			500,000	433,350	325,000	163,050
FY 2027	2,050,000	328,569	2,495,000	694,144	1,185,000	429,056			520,000	413,350	340,000	150,050
FY 2028	2,150,000	226,069	2,620,000	569,394	1,245,000	369,806			545,000	392,550	355,000	136,450
FY 2029	2,255,000	118,569	2,750,000	438,394	1,305,000	307,556			565,000	370,750	370,000	122,250
FY 2030	1,315,000	48,101	2,545,000	300,894	1,345,000	265,144			595,000	342,500	385,000	103,750
FY 2031	80,000	5,363	2,630,000	221,363	1,395,000	219,750			625,000	312,750	405,000	84,500
FY 2032	85,000	2,763	2,765,000	89,863	1,465,000	150,000			655,000	281,500	425,000	64,250
FY 2033					1,535,000	76,750			685,000	248,750	445,000	43,000
FY 2034									720,000	214,500	415,000	20,750
FY 2035									755,000	178,500		
FY 2036									790,000	145,850		
FY 2037									825,000	111,700		
FY 2038									860,000	76,000		
FY 2039									895,000	38,750		
Totals	\$22,540,000	\$ 7,490,807	\$40,495,000	\$15,189,644	#####	\$ 9,844,766	\$1,280,000	\$ 30,178	\$12,760,000	\$7,647,000	\$ 7,105,000	\$ 2,659,250

**City of Killeen
Annual Budget
FY 2018
City Wide Debt
Schedule of Requirements**

Fiscal Year	2015 GO Refunding Bonds		2016 GO Refunding Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2018	-	339,600	-	1,605,300	13,660,000	10,199,053	23,859,053
FY 2019	-	339,600	-	1,605,300	14,415,000	9,706,434	24,121,434
FY 2020	-	339,600	850,000	1,605,300	14,255,000	9,144,409	23,399,409
FY 2021	-	339,600	890,000	1,579,800	14,890,000	8,576,322	23,466,322
FY 2022	-	339,600	930,000	1,553,100	14,950,000	7,908,335	22,858,335
FY 2023	-	339,600	990,000	1,506,600	15,695,000	7,224,449	22,919,449
FY 2024	-	339,600	3,185,000	1,457,100	15,610,000	6,539,008	22,149,008
FY 2025	1,160,000	339,600	3,685,000	1,297,850	14,880,000	5,879,067	20,759,067
FY 2026	1,220,000	293,200	3,860,000	1,113,600	15,535,000	5,199,267	20,734,267
FY 2027	905,000	244,400	4,440,000	920,600	14,760,000	4,460,367	19,220,367
FY 2028	700,000	208,200	3,210,000	698,600	13,500,000	3,791,694	17,291,694
FY 2029	735,000	180,200	3,340,000	570,200	14,100,000	3,195,894	17,295,894
FY 2030	770,000	150,800	2,770,000	436,600	12,615,000	2,629,064	15,244,064
FY 2031	805,000	120,000	2,885,000	325,800	11,220,000	2,159,850	13,379,850
FY 2032	845,000	87,800	3,000,000	210,400	11,730,000	1,663,563	13,393,563
FY 2033	885,000	54,000	1,110,000	90,400	8,745,000	1,192,800	9,937,800
FY 2034	915,000	27,450	1,150,000	46,000	7,460,000	807,450	8,267,450
FY 2035					5,210,000	488,325	5,698,325
FY 2036					3,095,000	255,338	3,350,338
FY 2037					825,000	111,700	936,700
FY 2038					860,000	76,000	936,000
FY 2039					895,000	38,750	933,750
Totals	\$ 8,940,000	\$ 4,082,850	\$ 36,295,000	\$ 16,622,550	\$238,905,000	\$ 91,247,136	#####

**City of Killeen
Annual Budget
FY 2018
General Obligation Debt
Schedule of Bonded Debt**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding Principal 10/01/17	Outstanding Interest 10/01/17	---Proceeds---	
		Low	High				Expended	Unexpended
2009 Combination Tax & Revenue CO's	8/1/2019	2.75%	4.35%	\$ 6,500,000	\$ 625,000	\$ 31,033	\$ 6,500,000	\$ -
2009 GO Bonds	8/1/2019	3.00%	4.80%	13,175,000	840,000	50,800	13,175,000	-
2010 GO Refunding Bonds	8/1/2026	2.00%	4.00%	4,830,000	3,180,000	674,400	4,830,000	-
2011 Combination Tax & Revenue CO's	8/1/2036	2.00%	5.00%	30,615,000	14,790,000	8,224,788	30,615,000	-
2011 GO Refunding Bonds	8/1/2023	3.25%	5.00%	6,875,000	4,215,000	692,750	6,875,000	-
2011 Pass-Through Toll Revenue & Limited Tax E	8/1/2023	2.00%	5.00%	18,060,000	4,285,000	780,500	18,060,000	-
2011A Pass-Through Toll Revenue & Limited Tax	8/1/2035	2.00%	5.00%	31,400,000	24,610,000	10,954,713	31,400,000	-
2012 Combination Tax & Revenue CO's	8/1/2032	2.00%	3.00%	6,765,000	6,030,000	1,482,875	6,765,000	-
2012 GO Improvement & Refunding Bonds	8/1/2032	2.00%	5.00%	19,500,000	16,945,000	5,615,663	19,372,815	127,185
2013 GO Refunding Bonds	8/1/2032	2.00%	5.00%	37,290,000	36,615,000	14,201,944	37,290,000	-
2014 Combination Tax & Revenue CO's	8/1/2039	2.00%	5.00%	13,060,000	12,760,000	7,647,000	9,082,708	3,977,292
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	10,610,000	7,105,000	2,659,250	9,546,408	1,063,592
2015 GO Refunding Bonds	8/1/2034	3.00%	4.00%	8,640,000	8,640,000	3,977,850	8,640,000	-
2016 GO Refunding Bonds	8/1/2034	2.00%	5.00%	34,715,000	34,715,000	16,001,100	34,715,000	-
Total				\$ 242,035,000	\$ 175,355,000	\$ 72,994,665	\$ 236,866,931	\$ 5,168,069

**City of Killeen
Annual Budget
FY 2018
General Obligation Debt
Schedule of Requirements**

Fiscal Year	2009 Combination Tax & Revenue		2009 GO Bonds		2010 GO Refunding Bonds		2011 Combination Tax & Revenue CO's		2011 GO Refunding Bonds		2011 Pass-Through Toll Revenue & Limited Tax		2011A Pass-Through Toll Revenue & Limited Tax	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	305,000	20,473	410,000	33,600	295,000	127,200	905,000	712,825	625,000	177,800	630,000	214,250	1,125,000	994,575
FY 2019	320,000	10,560	430,000	17,200	305,000	115,400	955,000	667,575	650,000	159,050	660,000	182,750	1,155,000	960,825
FY 2020					320,000	103,200	1,000,000	619,825	680,000	133,050	695,000	149,750	1,215,000	903,075
FY 2021					335,000	90,400	1,050,000	569,825	715,000	105,850	730,000	115,000	1,275,000	842,325
FY 2022					350,000	77,000	1,105,000	517,325	750,000	77,250	765,000	78,500	1,340,000	778,575
FY 2023					365,000	63,000	1,160,000	462,075	795,000	39,750	805,000	40,250	1,380,000	738,375
FY 2024					385,000	48,400	-	404,075					1,420,000	695,250
FY 2025					405,000	33,000	-	404,075					-	649,100
FY 2026					420,000	16,800	-	404,075					-	649,100
FY 2027							-	404,075					-	649,100
FY 2028							-	404,075					1,700,000	649,100
FY 2029							-	404,075					1,770,000	581,100
FY 2030							-	404,075					1,840,000	510,300
FY 2031							-	404,075					1,910,000	436,700
FY 2032							-	404,075					1,990,000	357,913
FY 2033							2,010,000	404,075					2,075,000	275,825
FY 2034							2,100,000	311,113					2,160,000	187,638
FY 2035							2,200,000	213,988					2,255,000	95,838
FY 2036							2,305,000	109,488						
FY 2037														
FY 2038														
FY 2039														
Totals	\$625,000	\$31,033	\$ 840,000	\$ 50,800	\$3,180,000	\$674,400	\$14,790,000	\$8,224,788	\$4,215,000	\$692,750	\$4,285,000	\$ 780,500	\$24,610,000	\$10,954,713

**City of Killeen
Annual Budget
FY 2018
General Obligation Debt
Schedule of Requirements**

Fiscal Year	2012 Combination Tax & Revenue CO's		2012 GO Improvement & Refunding Bonds		2013 GO Refunding Bonds		2014 Combination Tax & Revenue CO's		2014 GO Refunding & Improvement Bonds		2015 GO Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2018	325,000	160,988	1,035,000	767,156	590,000	1,656,094	200,000	558,350	1,675,000	306,150	-	327,600
FY 2019	335,000	154,488	1,070,000	725,756	2,165,000	1,638,394	385,000	550,350	250,000	239,150	-	327,600
FY 2020	340,000	147,788	1,105,000	693,656	2,255,000	1,551,794	400,000	534,950	260,000	231,650	-	327,600
FY 2021	350,000	140,988	1,160,000	638,406	2,325,000	1,484,144	415,000	522,950	270,000	221,250	-	327,600
FY 2022	360,000	133,988	1,225,000	580,406	2,435,000	1,367,894	430,000	506,350	280,000	210,450	-	327,600
FY 2023	375,000	126,788	1,280,000	519,156	2,565,000	1,246,144	445,000	489,150	290,000	199,250	-	327,600
FY 2024	385,000	118,350	1,345,000	455,156	2,690,000	1,117,894	465,000	471,350	300,000	187,650	-	327,600
FY 2025	395,000	106,800	1,410,000	387,906	2,825,000	983,394	485,000	452,750	315,000	175,650	1,035,000	327,600
FY 2026	410,000	94,950	1,480,000	317,406	2,960,000	842,144	500,000	433,350	325,000	163,050	1,095,000	286,200
FY 2027	420,000	82,650	1,560,000	243,406	2,495,000	694,144	520,000	413,350	340,000	150,050	855,000	242,400
FY 2028	435,000	70,050	1,635,000	165,406	2,620,000	569,394	545,000	392,550	355,000	136,450	700,000	208,200
FY 2029	450,000	57,000	1,715,000	83,656	2,750,000	438,394	565,000	370,750	370,000	122,250	735,000	180,200
FY 2030	465,000	43,500	760,000	30,063	2,545,000	300,894	595,000	342,500	385,000	103,750	770,000	150,800
FY 2031	485,000	29,550	80,000	5,363	2,630,000	221,363	625,000	312,750	405,000	84,500	805,000	120,000
FY 2032	500,000	15,000	85,000	2,763	2,765,000	89,863	655,000	281,500	425,000	64,250	845,000	87,800
FY 2033							685,000	248,750	445,000	43,000	885,000	54,000
FY 2034							720,000	214,500	415,000	20,750	915,000	27,450
FY 2035							755,000	178,500				
FY 2036							790,000	145,850				
FY 2037							825,000	111,700				
FY 2038							860,000	76,000				
FY 2039							895,000	38,750				
Totals	\$6,030,000	\$1,482,875	\$16,945,000	\$5,615,663	\$36,615,000	\$14,201,944	\$12,760,000	\$7,647,000	\$7,105,000	\$2,659,250	\$8,640,000	\$3,977,850

**City of Killeen
Annual Budget
FY 2018
General Obligation Debt
Schedule of Requirements**

Fiscal Year	2016 GO Refunding Bonds		Annual Totals			Total GO Bonds		Total Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Total	Principal	Interest	Principal	Interest
FY 2018	-	1,536,600	8,120,000	7,593,660	15,713,660	4,630,000	4,932,200	3,490,000	2,661,460
FY 2019	-	1,536,600	8,680,000	7,285,698	15,965,698	4,870,000	4,759,150	3,810,000	2,526,548
FY 2020	760,000	1,536,600	9,030,000	6,932,938	15,962,938	5,380,000	4,577,550	3,650,000	2,355,388
FY 2021	800,000	1,513,800	9,425,000	6,572,538	15,997,538	5,605,000	4,381,450	3,820,000	2,191,088
FY 2022	830,000	1,489,800	9,870,000	6,145,138	16,015,138	5,870,000	4,130,400	4,000,000	2,014,738
FY 2023	885,000	1,448,300	10,345,000	5,699,838	16,044,838	6,180,000	3,843,200	4,165,000	1,856,638
FY 2024	2,995,000	1,404,050	9,985,000	5,229,775	15,214,775	7,715,000	3,540,750	2,270,000	1,689,025
FY 2025	3,600,000	1,254,300	10,470,000	4,774,575	15,244,575	9,590,000	3,161,850	880,000	1,612,725
FY 2026	3,775,000	1,074,300	10,965,000	4,281,375	15,246,375	10,055,000	2,699,900	910,000	1,581,475
FY 2027	4,275,000	885,550	10,465,000	3,764,725	14,229,725	9,525,000	2,215,550	940,000	1,549,175
FY 2028	2,980,000	671,800	10,970,000	3,267,025	14,237,025	8,290,000	1,751,250	2,680,000	1,515,775
FY 2029	3,105,000	552,600	11,460,000	2,790,025	14,250,025	8,675,000	1,377,100	2,785,000	1,412,925
FY 2030	2,670,000	428,400	10,030,000	2,314,282	12,344,282	7,130,000	1,013,907	2,900,000	1,300,375
FY 2031	2,780,000	321,600	9,720,000	1,935,900	11,655,900	6,700,000	752,825	3,020,000	1,183,075
FY 2032	3,000,000	210,400	10,265,000	1,513,563	11,778,563	7,120,000	455,075	3,145,000	1,058,488
FY 2033	1,110,000	90,400	7,210,000	1,116,050	8,326,050	2,440,000	187,400	4,770,000	928,650
FY 2034	1,150,000	46,000	7,460,000	807,450	8,267,450	2,480,000	94,200	4,980,000	713,250
FY 2035			5,210,000	488,325	5,698,325	-	-	5,210,000	488,325
FY 2036			3,095,000	255,338	3,350,338	-	-	3,095,000	255,338
FY 2037			825,000	111,700	936,700	-	-	825,000	111,700
FY 2038			860,000	76,000	936,000	-	-	860,000	76,000
FY 2039			895,000	38,750	933,750	-	-	895,000	38,750
Totals	\$34,715,000	\$16,001,100	\$175,355,000	\$72,994,665	\$248,349,665	\$112,255,000	\$43,873,757	\$63,100,000	\$29,120,908

**City of Killeen
Annual Budget
FY 2018
Solid Waste Fund Debt
Schedule of Bonded Debt**

Issue	Maturity Date	-Interest Rates-		Original Issue	Outstanding Principal 10/01/17	Outstanding Interest 10/01/17	---Proceeds---	
		Low	High				Expended	Unexpended
2009 Combination Tax & Revenue CO's	8/1/2019	2.75%	4.35%	\$ 2,000,000	\$ 185,000	\$ 9,195	\$ 2,000,000	\$ -
2012 GO Improvement & Refunding Bonds	8/1/2030	2.00%	5.00%	6,215,000	5,595,000	1,875,144	6,215,000	-
2015 GO Refunding Bonds	8/1/2027	3.00%	4.00%	300,000	300,000	105,000	300,000	-
2016 GO Refunding Bonds	8/1/2029	3.00%	5.00%	845,000	845,000	278,000	845,000	-
Total				\$ 9,360,000	\$ 6,925,000	\$ 2,267,339	\$ 9,360,000	\$ -

**City of Killeen
Annual Budget
FY 2018
Solid Waste Fund Debt
Schedule of Requirements**

Fiscal Year	2009 Combination Tax & Revenue		2012 GO Improvement & Refunding Bonds		2015 GO Refunding Bonds		2016 GO Refunding		Annual Totals			Total GO Bonds		Total tax &	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total	Principal	Interest	Principal	Interest
FY 2018	90,000	6,060	325,000	249,863	-	12,000	-	35,900	415,000	303,823	718,823	325,000	297,763	90,000	6,060
FY 2019	95,000	3,135	340,000	236,863	-	12,000	-	35,900	435,000	287,898	722,898	340,000	284,763	95,000	3,135
FY 2020			350,000	226,663	-	12,000	90,000	35,900	440,000	274,563	714,563	440,000	274,563	-	-
FY 2021			365,000	209,163	-	12,000	90,000	33,200	455,000	254,363	709,363	455,000	254,363	-	-
FY 2022			380,000	190,913	-	12,000	100,000	30,500	480,000	233,413	713,413	480,000	233,413	-	-
FY 2023			400,000	171,913	-	12,000	105,000	25,500	505,000	209,413	714,413	505,000	209,413	-	-
FY 2024			425,000	151,913	-	12,000	110,000	20,250	535,000	184,163	719,163	535,000	184,163	-	-
FY 2025			445,000	130,663	125,000	12,000	-	14,750	570,000	157,413	727,413	570,000	157,413	-	-
FY 2026			465,000	108,413	125,000	7,000	-	14,750	590,000	130,163	720,163	590,000	130,163	-	-
FY 2027			490,000	85,163	50,000	2,000	75,000	14,750	615,000	101,913	716,913	615,000	101,913	-	-
FY 2028			515,000	60,663			135,000	11,000	650,000	71,663	721,663	650,000	71,663	-	-
FY 2029			540,000	34,913			140,000	5,600	680,000	40,513	720,513	680,000	40,513	-	-
FY 2030			555,000	18,038					555,000	18,038	573,038	555,000	18,038	-	-
Totals	\$185,000	\$9,195	\$5,595,000	\$1,875,144	\$300,000	\$105,000	\$845,000	\$278,000	\$6,925,000	\$2,267,339	\$9,192,339	\$6,740,000	\$2,258,144	\$185,000	\$9,195

**City of Killeen
Annual Budget
FY 2018
Water & Sewer Debt
Schedule of Bonded Debt**

Issue	Maturity Date	Interest Rates		Original Issue	Outstanding Principal 10/01/17	Outstanding Interest 10/01/17	--Proceeds--	
		Low	High				Expended	Unexpended
2010 Waterworks & Sewer System Refunding Bonds	8/15/2021	2.00%	4.00%	\$ 6,870,000	\$ 2,565,000	\$ 256,400	\$ 6,870,000	\$ -
2011 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2022	3.75%	5.00%	11,135,000	7,375,000	1,059,250	11,135,000	-
2012 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2027	2.98%	2.98%	7,365,000	7,110,000	1,558,838	7,365,000	-
2013 Waterworks & Sewer System Revenue Refunding & Improvement	8/15/2033	2.00%	5.00%	29,030,000	27,210,000	9,844,766	18,335,198	10,694,802
2013 Taxable Waterworks & Sewer System Revenue Refunding Bond	8/15/2019	0.40%	1.62%	8,270,000	1,280,000	30,178	8,270,000	-
Total				\$ 62,670,000	\$ 45,540,000	\$ 12,749,432	\$ 51,975,198	\$ 10,694,802

**City of Killeen
Annual Budget
FY 2018
Water & Sewer Debt
Schedule of Requirements**

Fiscal Year	2010 Waterworks & Sewer System Revenue		2011 Waterworks & Sewer System Revenue		2012 Waterworks & Sewer System Revenue		2013 Waterworks & Sewer System Revenue		2013 Taxable Waterworks & Sewer System Revenue		Annual Totals		
	Principal	Refunding Interest	Principal	Bonds Interest	Principal	Bonds Interest	Principal	Improvement Interest	Principal	Interest	Principal	Interest	Total
FY 2018	655,000	102,600	1,345,000	326,800	60,000	211,878	1,670,000	1,170,356	605,000	19,236	4,335,000	1,830,870	6,165,870
FY 2019	630,000	76,400	1,395,000	273,000	60,000	210,090	1,720,000	1,120,256	675,000	10,942	4,480,000	1,690,688	6,170,688
FY 2020	625,000	51,200	1,455,000	217,200	65,000	208,302	1,790,000	1,051,456			3,935,000	1,528,158	5,463,158
FY 2021	655,000	26,200	1,515,000	159,000	65,000	206,365	1,890,000	979,856			4,125,000	1,371,421	5,496,421
FY 2022			1,665,000	83,250	70,000	204,428	1,940,000	904,256			3,675,000	1,191,934	4,866,934
FY 2023					1,860,000	202,342	2,020,000	816,956			3,880,000	1,019,298	4,899,298
FY 2024					3,045,000	146,914	1,040,000	726,056			4,085,000	872,970	4,957,970
FY 2025					-	56,173	2,785,000	684,456			2,785,000	740,629	3,525,629
FY 2026					-	56,173	2,880,000	573,056			2,880,000	629,229	3,509,229
FY 2027					1,885,000	56,173	1,185,000	429,056			3,070,000	485,229	3,555,229
FY 2028							1,245,000	369,806			1,245,000	369,806	1,614,806
FY 2029							1,305,000	307,556			1,305,000	307,556	1,612,556
FY 2030							1,345,000	265,144			1,345,000	265,144	1,610,144
FY 2031							1,395,000	219,750			1,395,000	219,750	1,614,750
FY 2032							1,465,000	150,000			1,465,000	150,000	1,615,000
FY 2033							1,535,000	76,750			1,535,000	76,750	1,611,750
Totals	\$2,565,000	\$256,400	\$7,375,000	\$1,059,250	\$7,110,000	\$1,558,838	\$27,210,000	\$ 9,844,766	\$1,280,000	\$30,178	\$45,540,000	\$12,749,432	\$58,289,432

**City of Killeen
Annual Budget
FY 2018
Drainage Debt
Schedule of Bonded Debt**

Issue	Maturity Date	-Interest Rates- Low High	Original Issue	Outstanding Principal 10/01/17	Outstanding Interest 10/01/17	---Proceeds---	
						Expended	Unexpended
2013 GO Refunding Bonds	8/1/2026	2.00% 5.00%	\$ 3,935,000	\$ 3,880,000	\$ 987,700	\$ 3,935,000	\$ -
Total			\$ 3,935,000	\$ 3,880,000	\$ 987,700	\$ 3,935,000	\$ -

**City of Killeen
Annual Budget
FY 2018
Drainage Debt
Schedule of Requirements**

Fiscal Year	2013 GO Refunding Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Total
FY 2018	365,000	175,100	365,000	175,100	540,100
FY 2019	380,000	164,150	380,000	164,150	544,150
FY 2020	390,000	148,950	390,000	148,950	538,950
FY 2021	405,000	137,250	405,000	137,250	542,250
FY 2022	425,000	117,000	425,000	117,000	542,000
FY 2023	445,000	95,750	445,000	95,750	540,750
FY 2024	465,000	73,500	465,000	73,500	538,500
FY 2025	490,000	50,250	490,000	50,250	540,250
FY 2026	515,000	25,750	515,000	25,750	540,750
Totals	\$3,880,000	\$ 987,700	\$3,880,000	\$ 987,700	\$4,867,700

**City of Killeen
Annual Budget
FY 2018
Hotel/Motel Fund Debt
Schedule of Bonded Debt**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding	Outstanding	---Proceeds---	
		Low	High		Principal 10/01/17	Interest 10/01/17	Expended	Unexpended
2010 GO Refunding Bonds	8/1/2030	2.00%	4.00%	\$ 8,500,000	\$ 6,070,000	\$ 1,831,800	\$ 8,500,000	\$ -
2011 Combination Tax & Revenue CO's	8/1/2031	2.00%	5.00%	1,425,000	400,000	72,750	1,425,000	-
2016 GO Refunding Bonds	8/1/2031	4.00%	5.00%	735,000	735,000	343,450	735,000	-
Total				\$ 10,660,000	\$ 7,205,000	\$ 2,248,000	\$ 10,660,000	\$ -

**City of Killeen
Annual Budget
FY 2018
Hotel/Motel Fund Debt
Schedule of Requirements**

Fiscal Year	2010 GO Refunding Bonds		2011 Combination Tax & Revenue CO's		2016 GO Refunding Bonds		Annual Totals			Total GO Bonds		Total tax and revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total	Principal	Interest	Principal	Interest
FY 2018	365,000	242,800	60,000	20,000	-	32,800	425,000	295,600	720,600	365,000	275,600	60,000	20,000
FY 2019	380,000	228,200	60,000	17,000	-	32,800	440,000	278,000	718,000	380,000	261,000	60,000	17,000
FY 2020	395,000	213,000	65,000	14,000	-	32,800	460,000	259,800	719,800	395,000	245,800	65,000	14,000
FY 2021	410,000	197,200	70,000	10,750	-	32,800	480,000	240,750	720,750	410,000	230,000	70,000	10,750
FY 2022	430,000	180,800	70,000	7,250	-	32,800	500,000	220,850	720,850	430,000	213,600	70,000	7,250
FY 2023	445,000	163,600	75,000	3,750	-	32,800	520,000	200,150	720,150	445,000	196,400	75,000	3,750
FY 2024	460,000	145,800			80,000	32,800	540,000	178,600	718,600	540,000	178,600	-	-
FY 2025	480,000	127,400			85,000	28,800	565,000	156,200	721,200	565,000	156,200	-	-
FY 2026	500,000	108,200			85,000	24,550	585,000	132,750	717,750	585,000	132,750	-	-
FY 2027	520,000	88,200			90,000	20,300	610,000	108,500	718,500	610,000	108,500	-	-
FY 2028	540,000	67,400			95,000	15,800	635,000	83,200	718,200	635,000	83,200	-	-
FY 2029	560,000	45,800			95,000	12,000	655,000	57,800	712,800	655,000	57,800	-	-
FY 2030	585,000	23,400			100,000	8,200	685,000	31,600	716,600	685,000	31,600	-	-
FY 2031					105,000	4,200	105,000	4,200	109,200	105,000	4,200	-	-
Totals	\$6,070,000	\$1,831,800	\$ 400,000	\$ 72,750	\$ 735,000	\$ 343,450	\$7,205,000	\$2,248,000	\$9,453,000	\$6,805,000	\$2,175,250	\$400,000	\$ 72,750



Capital Improvement Program

CIP Fund Summary

	<u>Amount</u>
Bonds	\$ 5,999,216
Grants	4,639,594
Property Tax	1,543,971
TxDOT Reimbursement	1,489,812
Drainage Fund	1,070,600
PEG Fund	300,000
Total	<u><u>\$ 15,043,193</u></u>



**General Fund
CIP Fund Summary - FY 2018**

CIP FUNDING SOURCES

	Bonds	Grants	Property Tax	TxDOT Reimb	Drainage Fund	PEG Fund	Total
Rosewood Extension	\$ -	\$ 3,000,000	\$ 635,188	\$ 1,489,812	\$ 750,000	\$ -	\$ 5,875,000
Heritage Oaks Hike & Bike Trail	994,225	1,639,594	-	-	-	-	2,633,819
Stagecoach Reconstruction	1,100,000	-	-	-	-	-	1,100,000
Remodel City Council Chambers	-	-	196,028	-	-	300,000	496,028
Trimmier Road Widening	350,000	-	-	-	-	-	350,000
Family Aquatics Center	350,000	-	-	-	-	-	350,000
Property Tax Reserve for Future Projects	-	-	712,755	-	-	-	712,755
Total	\$ 2,794,225	\$ 4,639,594	\$ 1,543,971	\$ 1,489,812	\$ 750,000	\$ 300,000	\$ 11,517,602

**General Fund
Rosewood Extension**

The Rosewood Extension is a combination roadway/hike and bike trail project that consist of an arterial roadway from Pyrite Drive to Chaparral Road and multi-modal trails. This project will complete the north/south arterial connection from US 190 to Chaparral Road.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Grants	\$ 820,000	\$ 3,000,000	\$ 2,180,000	\$ -	\$ 6,000,000
TxDOT Reimbursement	-	1,489,812	-	-	1,489,812
Drainage	-	750,000	-	-	750,000
Property Tax	-	635,188	-	-	635,188
Bonds	200,000	-	-	-	200,000
	\$ 1,020,000	\$ 5,875,000	\$ 2,180,000	\$ -	\$ 9,075,000

**General Fund
Heritage Oaks Hike & Bike Trail**

Heritage Oaks Hike & Bike Trailer project is currently in progress. This project is a 1.50 mile section of trail from Chaparral Road to a future KISD site along Pyrite Drive.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Grants	\$ 13,242	\$ 1,639,594	\$ 997,757	\$ -	\$ 2,650,593
Bonds	295,000	994,225	475,779	-	1,765,004
	<u>\$ 308,242</u>	<u>\$ 2,633,819</u>	<u>\$ 1,473,536</u>	<u>\$ -</u>	<u>\$ 4,415,597</u>

**General Fund
Stagecoach Reconstruction**

The Stagecoach Reconstruction Phase 2 project consists of constructing roadway improvements to Stagecoach Road from Tyrel Drive east to East Trimmier Road.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 19,342,841	\$ 1,100,000	\$ -	\$ -	\$ 20,442,841
	<u>\$ 19,342,841</u>	<u>\$ 1,100,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,442,841</u>

**General Fund
City Council Chambers**

The City Hall Council Chambers requires renovation in order to facilitate Council Workshop meetings and televise all City Council meetings.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
PEG Fund	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Property Tax	-	196,028	-	-	196,028
	<u>\$ -</u>	<u>\$ 496,028</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 496,028</u>

**General Fund
Trimmier Road Widening**

The Trimmier Road Widening Project consists of the construction of roadway improvements to Trimmier Road from US 190 south to Elms Road and US 190 north to Jasper Road including rebuilding existing lanes.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 5,478,696	\$ 350,000	\$ -	\$ -	\$ 5,828,696
Grants	1,850,192	-	-	-	1,850,192
Water & Sewer Fund	122,344	-	-	-	122,344
	<u>\$ 7,451,232</u>	<u>\$ 350,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,801,232</u>

**General Fund
Family Aquatics Center**

The Family Aquatics Center's pool surface needs to be repaired. The pool surfacing failing. Not addressing the situation may result in various areas becoming a safety hazard for patrons. The pump has not had a thorough maintenance performed since the pool opened in 2009.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
	<u>\$ -</u>	<u>\$ 350,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 350,000</u>



Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
2009 Certificate of Obligation					
Revenues					
340-0000-361.05-00	INTEREST EARNED	\$ 141	\$ 100	\$ 100	\$ -
340-0000-361.99-00	INVESTMENT EXPENSE	(11)	-	-	-
	Total Revenues	130	100	100	-
Expenses					
340-3490-800.58-15	DOWNTOWN STREET ENG PH 1	2,967	-	-	-
340-3490-800.93-43	TRANSFER TO FUND 343	27,338	-	-	-
	Total Expenses	30,305	-	-	-
PTF 190/2410 Construction Fund					
Revenues					
341-0000-361.05-00	INTEREST EARNED	5,206	-	-	-
341-0000-361.99-00	INVESTMENT EXPENSE	(301)	-	-	-
341-0000-363.99-41	PCARD REBATE	5,701	-	-	-
	Total Revenues	10,606	-	-	-
Expenses					
341-3446-434.40-05	FULL-TIME SALARIES	244,231	-	-	-
341-3446-434.40-25	LONGEVITY	602	-	-	-
341-3446-434.41-10	OFFICE	1,358	-	-	-
341-3446-434.41-15	POSTAGE	61	-	-	-
341-3446-434.41-20	UNIFORMS & CLOTHING	1,249	-	-	-
341-3446-434.41-30	FUEL	1,688	-	-	-
341-3446-434.41-35	PRINT SUPPLIES	328	-	-	-
341-3446-434.41-65	MINOR TOOLS	914	-	-	-
341-3446-434.43-15	VEHICLE REPAIR/MAINT	397	-	-	-
341-3446-434.44-05	TELEPHONE	6,579	-	-	-
341-3446-434.44-10	EQUIPMENT RENTAL/LEASE	3,633	-	-	-
341-3446-434.44-30	TRAINING AND TRAVEL	6,039	-	-	-
341-3446-434.44-75	DUES AND MEMBERSHIPS	612	-	-	-
341-3446-434.45-05	GROUP INSURANCE	15,027	-	-	-
341-3446-434.45-10	RETIREMENT	20,580	-	-	-
341-3446-434.45-15	SOCIAL SECURITY	18,095	-	-	-
341-3446-434.45-20	WORKERS' COMPENSATION	468	-	-	-
341-3446-434.46-20	NEW BOOKS	180	-	-	-
341-3446-434.46-40	COMPUTER EQUIPMENT	8,486	-	-	-
341-3446-434.47-30	ACCOUNTING SERVICES	4,522	4,700	4,700	2,000
341-3446-434.54-01	OTHER PROJECTS RESERVE	-	343,811	343,811	-
341-3490-800.58-23	US 190/ROSEWOOD/FM 2410	536,759	-	-	-
341-3490-800.93-47	TRANSFER TO FUND 347	1,100,000	-	-	-
	Total Expenses	1,971,808	348,511	348,511	2,000
PTF 195/201 Construction Fund					
Revenues					
342-0000-361.05-00	INTEREST EARNED	3,324	-	-	-
342-0000-361.99-00	INVESTMENT EXPENSE	(187)	-	-	-
342-0000-363.99-41	PCARD REBATE	73	-	-	-
	Total Revenues	3,210	-	-	-
Expenses					
342-3490-470.47-30	ACCOUNTING SERVICES	63	65	65	1,600
342-3490-800.54-01	OTHER PROJECTS RESERVE	-	543,457	543,457	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
342-3490-800.58-34	SH 195/SH 201 INTERCHANGE	12,014	-	-	-
342-3490-800.58-38	ELMS ROAD	170,000	-	-	-
342-3490-800.93-47	TRANSFER TO FUND 347	300,000	-	-	-
342-3490-800.94-00	TRANSFER TO FUND 400	1,200,000	-	-	-
	Total Expenses	1,682,077	543,522	543,522	1,600

2011 C/O Construction Fund

Revenues					
343-0000-361.05-00	INTEREST EARNED	10,567	1,000	1,000	-
343-0000-361.99-00	INVESTMENT EXPENSE	(1,070)	(100)	(100)	-
343-0000-363.99-41	PCARD REBATE	4,041	-	-	-
343-0000-371.93-40	TRANSFER FROM FUND 340	27,338	-	-	-
343-0000-371.93-47	TRANSFER FROM FUND 347	434,000	-	-	-
	Total Revenues	474,876	900	900	-
Expenses					
343-3490-800.58-36	STAGECOACH IMPROVEMENTS	2,330,995	-	-	1,100,000
343-3490-800.58-38	ELMS ROAD	1,179,139	-	-	-
	Total Expenses	3,510,134	-	-	1,100,000

2012 G/O Construction Fund

Revenues					
345-0000-361.05-00	INTEREST EARNED	2,253	100	100	-
345-0000-361.99-00	INVESTMENT EXPENSE	(131)	-	-	-
345-0000-371.93-48	TRANSFER FROM FUND 348	120,000	-	-	-
	Total Revenues	122,122	100	100	-
Expenses					
345-3490-800.46-50	FURNITURE & FIXTURES	21,669	-	-	-
345-3490-800.54-01	OTHER PROJECTS RESERVE	-	150,709	150,709	-
345-3490-800.58-75	COMMUNITY CENTER RENOVATE	2,385,315	-	-	-
	Total Expenses	2,406,984	150,709	150,709	-

Downtown Improvements

Revenues					
346-0000-361.05-00	INTEREST EARNED	183	100	100	-
346-0000-361.99-00	INVESTMENT EXPENSE	(17)	-	-	-
	Total Revenues	166	100	100	-
Expenses					
346-3446-434.50-75	KEDC - DOWNTOWN MATCH	725	-	-	-
346-3446-434.54-01	OTHER PROJECTS RESERVE	-	77,689	77,689	-
	Total Expenses	725	77,689	77,689	-

2014 C/O Construction Fund

Revenues					
347-0000-361.05-00	INTEREST EARNED	44,450	1,000	1,000	-
347-0000-361.99-00	INVESTMENT EXPENSE	(3,031)	(100)	(100)	-
347-0000-363.99-41	PCARD REBATE	1,091	500	500	-
347-0000-371.93-49	TRANSFER FROM FUND 341	1,100,000	-	-	-
347-0000-371.93-50	TRANSFER FROM FUND 342	300,000	-	-	-
347-0000-382.77-00	TXDOT REIMBURSEMENT	1,455,946	558,650	558,650	-
	Total Revenues	2,898,456	560,050	560,050	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
Expenses					
347-3490-415.44-22	BANK SERVICES	12	-	-	-
347-3490-415.47-30	ACCOUNTING SERVICES	-	-	-	3,000
347-3490-800.58-76	TRIMMIER	3,361,321	3,015,005	3,015,005	350,000
347-3490-800.58-78	FIRE STATION # 9	3,285,114	3,046,675	350,000	-
347-3490-800.61-10	MOTOR VEHICLES	904,718	-	-	-
347-3490-434.93-51	TRANSFER TO FUND 351	200,000	-	-	-
347-3490-800.93-43	TRANSFER TO FUND 343	434,000	-	-	-
347-3490-800.93-48	TRANSFER TO FUND 348	263,000	-	-	-
347-3490-439.96-01	TRANSFER TO ISF 601	1,000,000	-	-	-
	Total Expenses	9,448,165	6,061,680	3,365,005	353,000

2014 G/O Construction Fund

Revenues					
348-0000-361.05-00	INTEREST EARNED	6,052	1,000	1,000	-
348-0000-361.99-00	INVESTMENT EXPENSE	(457)	(100)	(100)	-
348-0000-363.99-41	PCARD REBATE	450	400	400	-
348-0000-371.93-37	TRANSFER FROM FUND 337	37,245	-	-	-
348-0000-371.93-47	TRANSFER FROM FUND 347	263,000	-	-	-
348-0000-382.77-00	TXDOT REIMBURSEMENT	1,411,833	1,210,578	1,210,578	-
348-0000-382.77-01	HERITAGE OAKS	-	-	-	1,639,594
	Total Revenues	1,718,123	1,211,878	1,211,878	1,639,594

Expenses					
348-3490-800.42-90	PARKS MAINTENANCE	7,534	-	-	-
348-3490-415.44-22	BANK SERVICES	12	-	-	-
348-3490-415.47-30	ACCOUNTING SERVICES	-	-	-	2,800
348-3490-800.54-01	OTHER PROJECTS RESERVE	4,847	312,823	312,823	-
348-3490-800.58-31	BLACKBURN CABIN RESTORAL	-	50,000	50,000	-
348-3490-800.58-79	PARKS	10,432	40,000	40,000	-
348-3490-800.58-80	HERITAGE PARK	153,242	465,778	465,778	2,633,819
348-3490-800.58-81	WESTSIDE TRAIL	2,016,537	-	-	-
348-3490-800.58-89	PARKS MASTER PLAN	49,748	-	2,000	-
348-3490-800.58-90	FAMILY AQUATIC CNTR IMPR	11,078	-	-	350,000
348-3490-800.58-91	LIONS PARK PLAYGROUND	-	80,000	80,000	-
348-3490-800.58-92	SWIMMING POOL - LBP	362,480	-	-	-
348-3490-800.93-45	TRANSFER TO FUND 345	120,000	-	-	-
	Total Expenses	2,735,910	948,601	950,601	2,986,619

Governmental Capital Projects

Revenues					
349-0000-361.05-00	INTEREST EARNED	22	10	10	-
349-0000-361.99-00	INVESTMENT EXPENSE	(2)	-	-	-
349-0000-371.92-10	TRANSFER FROM GEN FUND	-	-	-	1,543,971
349-0000-371.92-20	TRANSFERS FROM 220 FUND	-	-	-	300,000
349-0000-371.95-75	TRANSFER FROM DRNG FUND	-	-	-	750,000
349-0000-382.77-00	TXDOT REIMBURSEMENT	-	-	-	4,489,812
	Total Revenues	20	10	10	7,083,783

Expenses					
349-0406-414.61-35	MACHINERY & EQUIPMENT	-	-	-	300,000
349-3258-426.47-25	ARCHITECTURAL	-	-	-	196,028
349-3435-432.66-02	ENGINEERING	-	-	-	5,875,000

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
349-3435-432.66-09	OTHER PROJECTS RESERVE	-	-	-	712,755
349-9502-495.57-24	SECURITY UPGRADES	28,753	-	-	-
	Total Expenses	28,753	-	-	7,083,783
Golf Capital Project Fund					
Revenues					
350-0000-352.16-00	CAPITAL IMPROVEMENT FEE	34,996	49,103	49,103	-
350-0000-361.05-00	INTEREST EARNED	61	45	45	-
350-0000-361.99-00	INVESTMENT EXPENSE	(6)	-	-	-
350-0000-363.99-00	MISCELLANEOUS RECEIPTS	-	-	-	67,093
	Total Revenues	35,051	49,148	49,148	67,093
Expenses					
350-3490-800.54-01	OTHER PROJECTS RESERVE	9,320	102,802	102,802	85,000
	Total Expenses	9,320	102,802	102,802	85,000
Rosewood Extension Grant					
Revenues					
351-0000-361.99-00	INVESTMENT EXPENSE	(13)	-	-	-
351-0000-371.93-47	TRANSFER FROM FUND 347	200,000	-	-	-
351-0000-382.77-00	TXDOT REIMBURSEMENT	-	350,000	350,000	-
351-0000-382.77-01	HERITAGE OAKS	-	640,000	640,000	-
	Total Revenues	199,987	990,000	990,000	-
Expenses					
351-3446-434.41-15	POSTAGE	8	-	-	-
351-3446-434.66-10	STATE DIRECT COSTS	14,256	-	-	-
351-3490-800.58-96	ROSEWOOD EXTENSION	-	990,000	990,000	-
	Total Expenses	14,264	990,000	990,000	-
Total Revenues		\$ 5,462,747	\$ 2,812,286	\$ 2,812,286	\$ 8,790,470
Total Expenses		\$ 21,838,445	\$ 9,223,514	\$ 6,528,839	\$ 11,612,002

**Water & Sewer Fund
CIP Fund Summary - FY 2018**

CIP FUNDING SOURCES

	Bonds	Grants	Property Tax	TxDOT Reimb	Drainage Fund	PEG Fund	Total
Water Line Rehab Phase 2	\$ 932,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 932,180
18" Sewer Gravity Main	785,901	-	-	-	-	-	785,901
SSES Sewer Line Phase V	350,000	-	-	-	-	-	350,000
Water Line Improvements	203,034	-	-	-	-	-	203,034
Trimmier Creek Gravity Main	111,456	-	-	-	-	-	111,456
Total	\$ 2,382,571	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,382,571

**Water & Sewer Fund
Water Line Rehab Phase 2**

The Water Line Rehab Phase 2 will replace old or under-sized water lines in the area to help reduce the number of breaks, as well as increase available fire flow and improve water quality.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 300,000	\$ 932,180	\$ -	\$ -	\$ 1,232,180
	\$ 300,000	\$ 932,180	\$ -	\$ -	\$ 1,232,180

Water & Sewer Fund
18" Sewer Gravity Main

The 18" Sewer Gravity Main diverts sewer flow from the Central Basin to the Trimmier Creek Basin by replacing and upsizing existing force main. It also includes two City Owner Agreements to upsize a sewer main in Prairie View Phase 3 and to construct a portion of the Yowell Creek gravity sewer interceptor.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 231,239	\$ 785,901	\$ -	\$ -	\$ 1,017,140
	\$ 231,239	\$ 785,901	\$ -	\$ -	\$ 1,017,140

Water & Sewer Fund
SSES Sewer Line Evaluation Phase V

This is the fifth phase of the sewer line SSES, pipeline analysis will evaluate 637,170 ft. of sewer pipe. The analysis locates defects, establishes least cost repair estimates, and prepares a sewer line rehabilitation plan.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 50,000	\$ 350,000	\$ -	\$ -	\$ 400,000
	\$ 50,000	\$ 350,000	\$ -	\$ -	\$ 400,000

**Water & Sewer Fund
Water System Improvements**

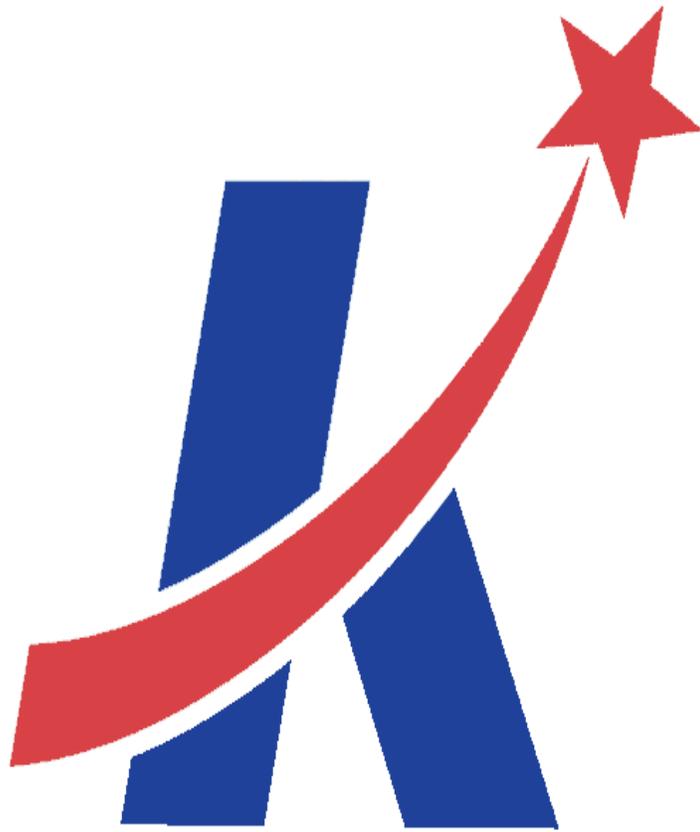
The Water Systems Improvement project is a collection of small improvements that will increase capacity and improve operations.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 50,000	\$ 203,034	\$ -	\$ -	\$ 253,034
	<u>\$ 50,000</u>	<u>\$ 203,034</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 253,034</u>

**Water & Sewer Fund
Trimmier Creek Gravity Main**

The Trimmier Creek Gravity Main is a City Owner Agreement to extend a 15" diameter Sanitary Sewer Interceptor (Little Trimmier Creek Gravity Main) to accommodate existing and future growth in the Heritage Oaks Phase 1 development.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 50,000	\$ 111,456	\$ -	\$ -	\$ 161,456
	<u>\$ 50,000</u>	<u>\$ 111,456</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 161,456</u>



Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
2001 Water & Sewer Bond					
Revenues		\$ -	\$ -	\$ -	\$ -
Total Revenues		-	-	-	-
Expenses					
381-3495-800.93-86	TRANSFER TO FUND 386	1,026	1,026	1,026	-
Total Expenses		1,026	1,026	1,026	-
2007 Water & Sewer Bond					
Revenues					
Total Revenues		-	-	-	-
Expenses					
384-3495-800.93-86	TRANSFER TO FUND 386	331,261	330,816	330,816	-
Total Expenses		331,261	330,816	330,816	-
2013 Water & Sewer Improvement Bond					
Revenues					
386-0000-361.05-00	INTEREST EARNED	69,830	50,000	50,000	-
386-0000-361.99-00	INVESTMENT EXPENSE	(4,024)	(6,000)	(6,000)	-
386-0000-371.93-81	TRANSFER FROM W&S BD 2001	1,026	1,026	1,026	-
386-0000-371.93-84	TRANSFERS FROM FUND 384	331,261	330,816	330,816	-
Total Revenues		398,093	375,842	375,842	-
Expenses					
386-3415-437.40-05	FULL-TIME SALARIES	75,133	-	-	-
386-3415-437.40-15	OVERTIME	6,363	-	-	-
386-3415-437.40-25	LONGEVITY	74	-	-	-
386-3415-437.40-30	INCENTIVE PAY	2,277	-	-	-
386-3415-437.40-55	ON CALL	770	-	-	-
386-3415-437.41-20	UNIFORMS & CLOTHING	2,693	-	5,500	-
386-3415-437.41-30	FUEL	151	-	-	-
386-3415-437.43-10	SMALL EQUIP REPAIR	697	-	1,500	-
386-3415-437.43-15	VEHICLE REPAIR/MAINT	131	-	3,000	-
386-3415-437.43-50	MACHINERY	9,354	-	15,500	-
386-3415-415.44-22	BANK SERVICES	12	-	-	-
386-3415-437.44-30	TRAINING AND TRAVEL	1,194	-	3,500	-
386-3415-437.44-75	DUES AND MEMBERSHIPS	546	-	1,000	-
386-3415-437.45-05	GROUP INSURANCE	16,184	-	-	-
386-3415-437.45-10	RETIREMENT	7,282	-	-	-
386-3415-437.45-15	SOCIAL SECURITY	6,531	-	-	-
386-3415-437.45-20	WORKERS' COMPENSATION	1,990	-	-	-
386-3495-800.54-01	OTHER PROJECTS RESERVE	-	4,121,776	4,121,776	-
386-3495-800.54-56	SEPTIC TANK ELIMIN PH 10	-	700,000	700,000	-
386-3495-800.54-76	LITTLE TRIMMIER CR GRV MN	-	111,456	111,456	111,456
386-3495-800.54-81	WATER SYSTEM IMPROVEMENTS	42,388	300,752	300,752	203,034
386-3495-800.54-83	WATERLINE REHAB PH 1	491,630	880,534	880,534	-
386-3495-800.54-84	8" ONION ROAD WATER LINE	612,002	-	-	-
386-3495-800.54-85	AIRPORT PRESSURE PLANE LP	-	205,640	205,640	-
386-3495-800.54-86	MOHAWK DR/CLEAR CREEK WL	-	1,177,551	1,177,551	-
386-3495-800.54-87	WATER LINE REHAB PH 2	-	300,000	300,000	932,180
386-3495-800.54-89	LS23 EXPN/FORCE M/GRAVITY	71,790	-	-	-
386-3495-800.54-91	FORCE/GRAVITY MAIN LS 20	172,781	-	-	-
386-3495-800.54-92	CITY WATER REUSE PROJECT	156,762	607,898	607,898	-
386-3495-800.54-94	SEWER LINE REHAB PH 2	994,759	561,022	561,022	-
386-3495-800.54-95	WW MAIN REPL CENTRL BASIN	477,348	-	-	-
386-3495-800.54-96	LIFT STAT 20 EXPANSION	-	291,650	291,650	-
386-3495-800.54-97	LIFT STAT 22 EXPANSION	-	268,800	268,800	-

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
386-3495-800.54-99	18" GRAVITY MAIN (11S)	-	-	-	785,901
386-3495-800.57-79	WASTEWATER METERING	21,810	44,000	44,000	-
386-3495-800.58-45	SEWERLINE REROUTE (10-S)	47,820	-	-	-
386-3495-800.58-46	SEWER LINE SSES PH4 - 15S	139,955	184,695	184,695	-
386-3495-800.58-48	SEWER LINE SSES PH V	-	-	-	350,000
386-3495-800.61-35	MACHINERY & EQUIPMENT	15,950	-	-	-
	Total Expenses	3,376,377	9,755,774	9,785,774	2,382,571
W/S Capital Projects Fund					
Revenues					
387-0000-361.05-00	INTEREST EARNED	22	25	25	-
387-0000-361.99-00	INVESTMENT EXPENSE	-2	-	-	-
	Total Revenues	20	25	25	-
Expenses					
387-9502-495.54-01	OTHER PROJECTS RESERVE	-	1,603	1,603	-
387-9502-495.57-24	SECURITY UPGRADES	25,100	-	-	-
	Total Expenses	25,100	1,603	1,603	-
Total Revenues		\$ 398,113	\$ 375,867	\$ 375,867	\$ -
Total Expenses		\$ 3,733,764	\$ 10,089,219	\$ 10,119,219	\$ 2,382,571

**Drainage Fund
CIP Fund Summary - FY 2018**

CIP FUNDING SOURCES

	Bonds	Grants	Property Tax	TxDOT Reimb	Drainage Fund	PEG Fund	Total
South Nolan Creek	\$ 762,670	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 762,670
Cosper Ridge Estates	-	-	-	-	320,600	-	320,600
Valley Ditch	59,750	-	-	-	-	-	59,750
Total	\$ 822,420	\$ -	\$ -	\$ -	\$ 320,600	\$ -	\$ 1,143,020

**Drainage Fund
South Nolan Creek**

The South Nolan Creek project was identified in the 2005 Drainage Master Plan and is ongoing. The project is linked to the TCEQ Supplemental Environmental Compliance Project and was on hold until TCEQ authorized the Agreed Order with the City.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Bonds	\$ 870,619	\$ 762,670	\$ -	\$ -	\$ 1,633,289
	\$ 870,619	\$ 762,670	\$ -	\$ -	\$ 1,633,289

**Drainage Fund
Casper Ridge Estates**

The Casper Ridge Estates project is to repair a sinkhole that is developing over several large diameter storm drain lines and two sewer lines.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Drainage Fund	\$ -	\$ 320,600	\$ -	\$ -	\$ 320,600
	<u>\$ -</u>	<u>\$ 320,600</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 320,600</u>

**Drainage Fund
Valley Ditch**

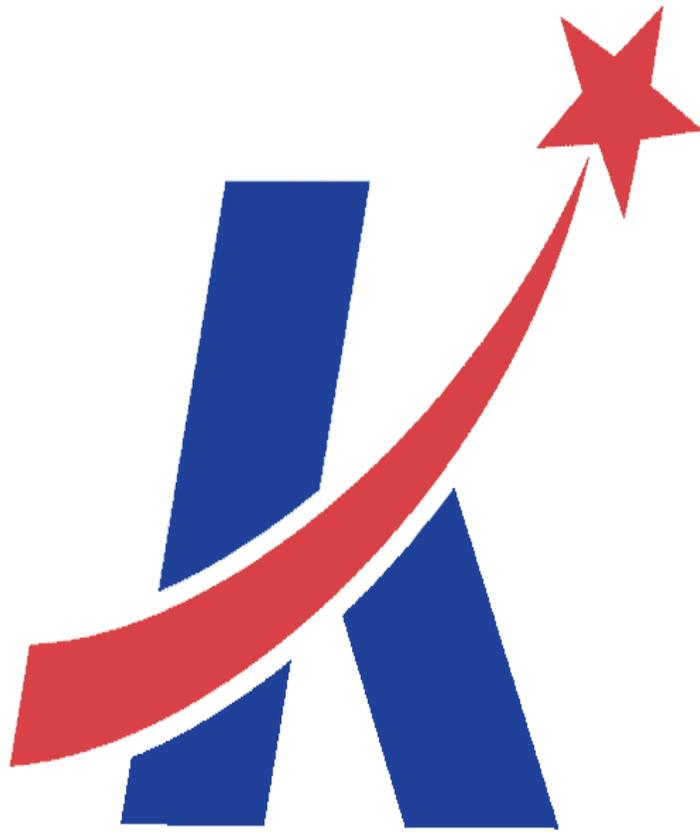
This is the continuation of the Valley Ditch Phase 1 project. The project is designed to reduce flooding of homes.

Funding Sources	Previous Years	FY 2018	FY 2019	Future Years	Total
Drainage Fund	\$ 104,950	\$ 59,750	\$ 138,542	\$ -	\$ 303,242
	<u>\$ 104,950</u>	<u>\$ 59,750</u>	<u>\$ 138,542</u>	<u>\$ -</u>	<u>\$ 303,242</u>

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
2006 Drainage CO Bonds					
Revenues					
576-0000-361.05-00	INTEREST EARNED	\$ 12,952	\$ 10,000	\$ 10,000	\$ -
576-0000-361.99-00	INVESTMENT EXPENSE	-922	-1,000	-1,000	-
	Total Revenues	12,030	9,000	9,000	-
Expenses					
576-9591-495.63-04	SNC AT ODOM	200	1,229,457	1,229,457	762,670
576-9591-495.63-07	PATRIOTIC DITCH	-	242,149	242,149	-
576-9591-495.63-17	LNC-1 AT CAPROCK	426,452	-	-	-
576-9591-495.63-19	BERMUDA	509,236	42,825	42,825	-
576-9591-495.63-22	VALLEY DITCH	300	-	-	59,750
	Total Expenses	936,188	1,514,431	1,514,431	822,420
Drainage CIP					
Revenues					
375-0000-371.95-75	TRANSFER FROM DRNG FUND	-	-	-	320,600
	Total Revenues	-	-	-	320,600
Expenses					
375-3448-434.63-01	MINOR DRAINAGE PROJECTS	-	-	-	320,600
	Total Expenses	-	-	-	320,600
Total Revenues		\$ 12,030	\$ 9,000	\$ 9,000	\$ 320,600
Total Expenses		\$ 936,188	\$ 1,514,431	\$ 1,514,431	\$ 1,143,020

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
2003 Aviation Capital Improvement					
Revenues					
331-0000-361.05-00	INTEREST EARNED	\$ 206	\$ 100	\$ 2	\$ -
331-0000-361.99-00	INVESTMENT EXPENSE	(9)	-	-	-
331-0000-363.99-41	PCARD REBATE	82	50	-	-
331-0000-371.95-29	TRANSFER FROM AVN PFC	3,909	-	-	-
	Total Revenues	4,188	150	2	-
Expenses					
331-3490-800.54-01	OTHER PROJECTS RESERVE	-	169	-	-
331-3490-800.57-80	RGAAF PROJECT	11,785	75,100	977	-
331-0515-521.98-21	PASSENGER BOARDING BRIDGE	106,239	-	-	-
	Total Expenses	118,024	75,269	977	-
Aviation CFC Fund					
Revenues					
526-0000-324.52-00	CUSTOMER FACILITY CHARGES	315,224	252,000	272,423	272,423
526-0000-361.05-00	INTEREST EARNED	3,539	2,000	11,500	-
526-0000-361.99-00	INVESTMENT EXPENSE	(330)	(200)	450	-
	Total Revenues	318,433	253,800	284,373	272,423
Expenses					
526-0512-521.54-01	OTHER PROJECTS RESERVE	-	4,590	4,590	-
526-0512-521.67-01	CFC PROJECTS	37,143	1,799,597	600,000	-
	Total Expenses	37,143	1,804,187	604,590	-
Aviation DEAAG Grant					
Revenues					
528-0000-362.05-08	KEDC	-	525,000	525,000	-
528-0000-362.05-09	USAG - FORT HOOD	263,465	550,000	736,535	-
528-0000-382.05-03	DEAAG	-	3,475,000	3,475,000	-
	Total Revenues	263,465	4,550,000	4,736,535	-
Expenses					
528-0505-521.57-81	RADAR APPROACH CONTROL	544,499	4,550,000	4,455,501	-
	Total Expenses	544,499	4,550,000	4,455,501	-
Aviation PFC Fund					
Revenues					
529-0000-325.05-01	2006-07 PFC APP RECEIPTS	532,092	672,000	545,000	672,000
529-0000-361.05-00	INTEREST EARNED	863	1,000	1,300	1,000
529-0000-361.99-00	INVESTMENT EXPENSE	(134)	(100)	(200)	-
529-0000-363.99-41	PCARD REBATE	-	250	-	-
	Total Revenues	532,821	673,150	546,100	673,000
Expenses					
529-0510-521.47-30	ACCOUNTING SERVICES	308	320	12,000	12,000
529-0510-521.93-31	TRANSFER TO CONST FUND	3,909	-	-	-
529-0510-521.65-41	PFC PROJECTS	149,033	1,233,877	160,690	-
529-0510-521.95-25	TRANSFER TO FUND 525	263,713	-	-	-
	Total Expenses	416,963	1,234,197	172,690	12,000
Total Revenues		\$ 1,118,907	\$ 5,477,100	\$ 5,567,010	\$ 945,423
Total Expenses		\$ 1,116,629	\$ 7,663,653	\$ 5,233,758	\$ 12,000

Account	Description	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Actual	FY 2018 Proposed Budget
2003 Aviation Capital Improvement					
	Revenues	\$ -	\$ -	\$ -	\$ -
	Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Expenses				
385-3490-800.54-01	OTHER PROJECTS RESERVE	-	5,530	5,530	-
	Total Expenses	<u>\$ -</u>	<u>\$ 5,530</u>	<u>\$ 5,530</u>	<u>\$ -</u>





Five Year Forecast



Documents will be included in the Adopted Budget





Appendix

APPENDIX A



GLOSSARY & ACRONYMS

GLOSSARY

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Taxes: Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate in compliance with the State Property Tax Code.

Appropriation: A legal authorization to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance: The official enactment by the City Council to establish legal authority for City official to obligate and expend resources.

Assessed Valuation: The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes. (Note: Property values are established by the Bell County Appraisal District.)

Attrition: A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Unassigned) Fund Balance: This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balance Sheet: A financial statement that discloses the asset liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: Total estimated expenditures shall not exceed the total estimated resources of each fund.

Base Budget: Cost of continuing the existing levels of service in the current budget year.

Beginning Fund Balance: Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year's encumbrances.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenues bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Bond Refinancing/Refunding: The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

Capital Expenditures: Expenditures for fixed assets such as equipment, remodeling, minor building improvements and vehicles that are funded from operating budgets. These items generally have a life expectancy of five years or less.

GLOSSARY

Capital Improvements Program (CIP): A management tool used to assist in the scheduling, planning, and execution of a series of capital improvements over a period of time. The CIP is updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures. Capital improvements refer to additional investment in basic facilities owned by the City with life expectancy greater than five years.

Capital Outlay: Expenditures for fixed assets, such as equipment, remodeling, minor improvements and vehicles that are funded from the operation budget. Since long-term financing is not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

Cost Center: An administrative branch of a department.

Debt Service Fund: The Debt Service Fund, also known as Interest and Sinking Fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due. The fund also reflects paying agent fees and a reserve of not less than 30 days principal and interest obligations for the next fiscal year.

Department: The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Division: A major administrative division of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Efficiency Measure: Performance measure that tracks a ratio of inputs to outputs. The number of units of service delivered (output) per Full Time Equivalent (FTE) or total cost per unit (input).

Effectiveness Measure: Performance measures that tracks the degree to which city services achieve an impact on a problem or need in the city, satisfy service expectations or citizens, or improve the quality of life in the community.

Effective Tax Rate: Enables the public to evaluate the relationship between taxes for the preceding year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

Encumbrance: The commitment of appropriated funds related to unfilled contracts for goods and services including purchase orders. The purpose of encumbrance accounting is to prevent further expenditure of funds in light of obligations and commitments already made.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated in the same manner as those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water, wastewater, airport, drainage utilities and solid waste.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. This Term applies to all funds. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

GLOSSARY

Expense: Charges incurred (whether paid immediately or unpaid for operation, maintenance, interest and other charges).

Fixed Assets: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations (typically used in reference to General Obligation Bonds or tax supported debt).

Full-Time Equivalent (FTE): A measure of authorized personnel calculated by equating 2,080 hours of work per year with the full-time equivalent of 1 position.

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: General fund, capital projects funds, special revenue funds, debt service funds, and enterprise funds.

Fund Balance: The difference between fund assets and fund liabilities of governmental funds.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, sanitation, parks and recreation, libraries, general administration.

General Obligation Bonds: Bonds whose principal and interest is backed by the full faith, credit and taxing powers of the government.

Goal: A goal is a long-term, attainable target for an organization.

Governmental Funds: A classification that refers to all funds other than proprietary and fiduciary funds such as the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds.

Infrastructure: Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Input Measures: Performance measure that tracks resources like Full Time Equivalents (FTEs) and Funding.

Interfund Transfers: The movement of monies between funds of the same governmental entity.

Modified Accrual Basis: The basis of accounting under which expenditures (other than accrued interest on general long-term debt and certain compensated absences) are recorded at the time liabilities are incurred and under which revenues are recorded when measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

GLOSSARY

Operating Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term usually indicates a financial plan for a single fiscal year.

Output Measure: Performance measure that tracks the quantity of service(s) delivered, work performed, or the number of clients served

Performance Measure: An identifiable unit of measuring the effectiveness and efficiency of providing services. Data collected to determine how effectively or efficiently a program is achieving its objectives.

Revenue Appropriation: A designated portion of a fund to be allocated and appropriated to the reserve of the fund in order to meet potential liabilities during the fiscal year.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Funds: Special revenue funds are used to account for resources allocated to specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purposes.

Strategy: A strategy is a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Target: A performance measure target is the desired level of a service or activity.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the annual Tax Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Trust Fund: The Trust Fund was established to account for all assets received by the City that are in the nature of a trust and not accounted for in other funds. The Trust Fund is accounted for as an expendable trust fund.

ACRONYMS

ADA: American with Disabilities Act	COOP: Continuity of Operations
AED: Automated External Defibrillator	CPR: Cardiopulmonary resuscitation
AG: Attorney General	CSCD: Community Supervision and Corrections Department
ALS: Advanced Life Support	CSS: Community Service Specialist
AMCC: Association of Mayors, Council members & Commissioners	CTC: Central Texas College
AP: Accounts Payable	CTCOG: Central Texas Council of Governments
APA: American Planning Association	CTHRMA: Central Texas Human Resource Management Association
APWA: American Public Works Association	CTLS: Central Texas Library System
ASU: Animal Service Unit	CVB: Convention & Visitors Bureau
AWWA: American Water Works Association	CY: Cubic yard
BCCC: Bell County Communication Center	EMPG: Emergency Management Performance Grant
BCWCID: Bell County Water Control and Improvement District	EMS: Emergency Medical Services
BGC: Bob Gilmore Center	EOC: Emergency Operations Center
BLS: Basic Life Support	EPCR: Electronic Patient Care Reporting
BOAT: Building Official Association of Texas	ERCOT: Electric Reliability Council of Texas
BPAT: Backflow Prevention Assembly Testing	FAA: Federal Aviation Administration
BRA: Brazos River Authority	FEMA: Federal Emergency Management Association
CAFR: Comprehensive Annual Financial Report (audit)	FIC: Family Investment Center
CAPS: Community Awareness Policing Services (grant)	FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
CDBG: Community Development Block Grant	FLSA: Fair Labor Standards Act
CERT: Community Emergency Response Teams	FLUM: Future Land Use Map
CID: Criminal Investigation Division	FOG: Fats, Oils, and Grease
CIP: Capital Improvement Plan	FRP: Fleet Replacement Program
CISCO: Computer Information System for Center Operations	FSA: Flexible Spending Account
COBRA: Consolidated Omnibus Budget Reconciliation Act	FY: Fiscal Year

ACRONYMS

GAAFR: Governmental Accounting, Auditing, and Financial Reporting

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GF: General Fund

GFOA: Government Finance Officers Association

GFOAT: Government Finance Officers Association of Texas

GIS: Geographic Information System

GPS: Global Positioning System

HCFA: Health Care Financing Administration

HIPAA: Health Insurance Portability and Accountability Act

HMAC: Hot Mixed Asphalted Concrete

HOME: HOME Investment Partnership Program

HR: Human Resources

HVAC: Heating, Ventilation, and Air Conditioning

ICMA: International City/County Management Association

IEDC: International Economic Development Council

IPMA: International Public Management Association

ISO: International Organization for Standardization

IT: Information Technology

IVR: Interactive Voice Response

JAG: Judge Advocate General

JLUS: Joint Land Used Study

KCCC: Killeen Civic & Conference Center

KEDC: Killeen Economic Development Corporation

KEEPR: Killeen Employee Policies and Rules

KFD: Killeen Fire Department

KFHRA: Killeen-Fort Hood Regional Airport

KISD: Killeen Independent School District

KMUG: Killeen Mac Users Guide

KPR: Killeen Parks and Recreation

KTMPO: Killen-Temple Metropolitan Planning Organization

LCPSC: Lions Club Park Senior Center

LEED: Leadership in Energy & Environmental Design

LETS: Law Enforcement Teaching Students

LF: Linear foot

LMA: Low/Mod Area

MMU: Mobile Medical Unit

MRF: Material Recovery Facility

NAFA: National Association of Fleet Administrators

NAIOP: National Association of Industrial & Office Properties

NEMA: National Emergency Management Association

NFPA: National Fire Protection Association

NLC: National League of Cities

NTCAR: North Texas Commercial Association of Realtors

O&M: Operations and maintenance

OEA: Office of Economic Adjustment

OEM: Office of Emergency Management

P&Z: Planning and Zoning

P/R: Payroll

PC: Personal Computer

ACRONYMS

PSO: Public Service Officer	TCMA: Texas City Managers Association
PTF: Pass-Through Funding	TDPS: Texas Department of Public Safety
PUD: Planned Unit Development	TEDC: Texas Economic Development Council
PW: Public Works	TIAER: Texas Institute for Applied Environmental Research
R&M: Repair and maintenance	TIDC: Texas Industrial Development Council
ROW: Right of way	TIRZ: Tax Increment Reinvestment Zone
RV: Recreational Vehicle	TLETS: Texas Law Enforcement Telecommunications System
SAFER: Staffing for Adequate Fire & Emergency Response	TMCA: Texas Municipal Clerks Association
SBCCI: Southern Building Code Congress International	TMHRA: Texas Municipal Human Resource Association
SCADA: Supervisory Control and Data acquisition	TML: Texas Municipal Leagues
SCBA: Self-Contained Breathing Apparatus	TMPA: Texas Municipal Personnel Association
SHRM: Society for Human Resource Management	TMRS: Texas Municipal Retirement System
SIDC: Southern Industrial Development Council	TPDES: Texas Pollutant Discharge Elimination System
SRT: Special Response Team	TPWA: Texas Public Works Association
STEP: Septic Tank Elimination Program	TSA: Transportation Security Administration
SWMP: Storm Water Management Program	TWUA: Texas Water Utilities Association.
TAAF: Texas Amateur Athletic Federation	TXDOT: Texas Department of Transportation
TABA: Temple Area Builders Association	TXU: Texas Utilities
TAPPS: Texas Association of Parochial and Private Schools	VOIP: Voice over Internet Protocol
TBRA: Tenant-Based Rental Assistance	W&S: Water and Sewer
TBRSS: Temple-Belton Regional Sewerage System	WCID: Water Control Improvement District
TCCA: Texas Court Clerks Association	WOW: Work on Wellness
TCEQ: Texas Commission on Environmental Quality	YAC: Youth Advisory Committee
TCFP: Texas Commission on Fire Protection	
TCLEDDS: Texas Commission on Law Enforcement Data Distributions System	
TCLEOSE: Texas Commission on Law Enforcement Officer Standards & Education	

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