



Annual Action Plan
2023

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OMB Control No: 2506-0117 (exp. 09/30/2021)

Annual Action Plan
2024

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Annual Action Plan is a 1- year document detailing the jurisdiction's participation in U.S. Department of Housing and Urban Development (HUD) grant programs. The jurisdiction will address community needs as identified in the 5-year Consolidated Strategic Plan respective to priorities as identified by citizens, public service agency and civic organization representatives. The information collected and received during community planning meetings and public hearings, was combined, and reduced to a listing of specific categories of objectives and goals to achieve over the next five years through individual annual plans and consolidated performance reports at the end of each fiscal cycle.

This fifth program year 2024 Annual Action Plan focuses on the proposed uses of two Federal Entitlement Program funding resources: CDBG and HOME Programs for the period beginning October 1, 2024 through September 30, 2025.

Community Development Block Grant (CDBG): The primary objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low income. Funds may be used for a wide variety of activities, including housing rehabilitation, homeownership assistance; lead-based paint detection and removal; construction or rehabilitation of public facilities; removal of architectural barriers, public services; matching other programs requiring local funding and loans or grants to businesses.

Home Investment Partnership Program (HOME): the HOME program provides federal funds for the development and rehabilitation of affordable rental and ownership housing for low-income households. HOME funds can be used for activities that promote affordable rental housing and homeownership for low-income households, including building acquisition; new construction and reconstruction; moderate or substantial rehabilitation; homebuyer assistance; and tenant-based rental assistance.

Additional funding from various public, private, or other federal sources will be combined with the CDBG and/or HOME funding to achieve the goals established for this fifth year of the five-year plan.

Performance will be measured at the end of each fiscal cycle noting accomplishments as well as inconsistencies due to unforeseen causes.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Planning and Administration of HUD Formula Grant Programs (CDBG and HOME) - 1 year (each program) of planning, management, and operation of Community Development Block Grant and Home Investment Partnerships Act program funding from HUD for program year 2024

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

Planning and Administration of HUD Formula Grant Programs (CDBG and HOME) - 1 year (each program) of planning, management, and operation of Community Development Block Grant and Home Investment Partnerships Act program funding from HUD for program year 2024

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

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The jurisdiction estimates the following accomplishments during the previous program year 2023 Annual Action Plan (October 1, 2023- September 30, 2024):

CDBG

Other Community Improvements - 280 Code Enforcement actions Public Services - 5,503 persons assisted through public service program.

The jurisdiction estimates the following accomplishments during the previous program year 2022 Annual Action Plan (October 1, 2023 - September 30, 2024)

CDBG

Housing – 2 rehabilitated owner-occupied housing units for low-income homeowners including housing delivery costs completed.

Other Community Improvements - 280 Code Enforcement actions Public Services - 5,503 persons assisted through public service programs.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Summary from citizen participation section of plan.

During the preparation of the fifth year Annual Action Plan, comments were encouraged and could be submitted in writing via email or in person from all persons, public, private, or civic organizations and any comments received are considered when funding various project requests. Access to public hearings and notice of hearings is made available to all persons, including persons with impediments or disabilities, and are published in accordance with HUD and local requirements.

Participation of non-English speaking citizens is encouraged through the availability of bilingual staff. Public notices of hearings, informational manuals, and guides on the CDBG and HOME Programs are published and made available in the Spanish language. Bilingual staff is also available on an individual basis and translators for other languages are available upon citizen's request. Public Hearings are live streamed via the city's webpage. The Community Development Advisory Committee (CDAC) members are involved in the development of programs and are involved in local community development matters.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

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The jurisdiction was open to public comment on the content associated with the 2024-2025 Annual Action Plan and the proposed use of U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) Program funds for the period of October 1, 2024, to September 30, 2025.

The public comment period opened on June 24, 2024 and ended July 23, 2024. The Killeen City Council received a briefing from the Community Development staff and the CDAC chair at the public hearings and opened the Agenda Item for additional comment July 23, 2024.

Public comments received on Program Year 2024-2 Action Plan will be reported in the draft. The public hearing comments are as follows:

There were a total of 3 Public Comments during the 30 day comment period. Two comments were related to other federal funding the city received in the past and the final comment was on the distribution of funding that was recommended.

6. Summary of comments or views not accepted and the reasons for not accepting them

Summary of comments or views not accepted and the reasons for not accepting them – during the Public Hearings

1. All public comments were heard and considered for the Program Year 2024 Annual Action Plan.
2. City Council based their decision on recommendations provided by the Community Development Advisory Committee’s scoring based on how each proposal met the following criteria: Consolidated Plan priority and community need. Project readiness. Project impact and delivery. Financial consideration/leveraging of funds. Applicant Attributes

7. Summary

The jurisdiction has aligned its objectives and outcomes by the following code: DH1-Decent Housing/Availability-Accessibility; DH2-Decent Housing/Affordability; DH3 -Decent Housing/Sustainability; SL1-Suitable Living Environment/Availability-Accessibility; SL2-Suitable Living Environment/Affordability; SL3-Suitable Living Environment/Sustainability; EO1-Economic Opportunity/Availability-Accessibility; EO2-Economic Opportunity/Affordability; EO3-Economic Opportunity/Sustainability.

The jurisdiction welcomed comments on the content associated with the program year 2024 Annual Action Plan and the proposed use of U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs throughout the coming fiscal year, adjusting to new and changing community priorities. At the close of the comment period, the jurisdiction received 4 comments on the annual action plan for Program Year 2024-25 Fiscal Year 2025(October 1, 2024, through September 30, 2025).

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	KILLEEN	
CDBG Administrator	KILLEEN	Community Development Department
HOPWA Administrator		
HOME Administrator	KILLEEN	Community Development Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Killeen Community Development Department PY 2024, 5th year Annual Action Plan (AAP) was prepared by Community Development Department (CDD) Staff including collection of information from staff from other City departments relative to overall housing, community, and economic development needs within and affecting the jurisdiction. HUD Consolidated Plan regulations mandate consultation with public, private, state organizations, and housing entities in preparation of the Consolidated Plan and Strategy to develop goals and objectives to achieve desired outcomes addressing housing and community needs. The CDD developed a questionnaire (survey) in efforts to obtain citizen input in six broad categories of needs (as eligible for CDBG and HOME funding) for public services, housing, public facilities, economic development, homelessness, and special needs of non-homeless persons. The survey is a continuation to the jurisdiction's Consolidated Strategic Plan (2020-2024) to confirm whether community priorities and or community needs have changed since the jurisdiction completed its 5-year strategy or the annual plan of action for the 2023-2024 program year. The survey for the fifth year AAP was presented during the annual Community Planning Meetings conducted February 1 and February 8, 2024.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

In preparing the AAP 2024, the jurisdiction worked in advance and scheduled both meetings with virtual and in person access by sending out mass email notifications over 600 contacts to include local public officials, all entities previously attending community planning meetings, public hearings, posting to the City's social media pages, City web page, and a paid advertisement regarding the annual planning meetings notice. These media types provide interest in the CSP and in prioritizing community needs.

Both meetings provided information in both English and Spanish languages to ensure persons with limited English proficiency were accommodated. Persons needing translation in other languages were instructed to contact the CDD office for specific accommodations prior to the meeting dates.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The jurisdiction reached out to the Central Texas Homeless Coalition (CTXHC), who is part of the Texas Balance of State (BOS) Continuum of Care. The jurisdiction met with both the local Coalition and members at Texas Homeless Network (THN) for the Texas Balance of State which the jurisdiction falls in.

The needs of persons experiencing homelessness include the need for better coordination among area agencies receiving funding from HUD under the McKinney-Vento Act and Veterans programs and through the State of Texas. This includes the need for long term support services, housing with supportive services - both short and long term, and coordination among those entities participating in the coordinated entry process. Several entities provide homeless services but without knowing what services have already been provided to individuals and families experiencing homelessness, it does not efficiently serve the needs of the individual(s)/families accessing the Coordinated Entry system.

There are ongoing needs for persons experiencing homelessness to include overnight shelter, counseling, housing, and opportunities to revisit life skills functions for individual and family success. This may include the ability to access benefits, find gainful employment and financial management.

Agencies who receive no federal funding also serve persons experiencing homelessness in Killeen; these agencies may not coordinate with federally funding agencies serving the same/similar population(s) therefore: may not know to what level or degree the homeless individuals/families are being served within the community sometimes leading to duplication of services. Programs and services continue to be a priority need in Killeen for supporting economically disadvantaged children, families with children, veterans, unaccompanied youth, persons struggling with mental illness, and other significant disabilities. Comprehensive, innovative, and specialized services to all persons can encourage growth, allowing people to build better lives for themselves, their families, and their communities. The overall need for services to persons who are at risk of homelessness should be designed for participants to achieve short- and long-term stability; independence to include guided connection to programs focused on stable income with ongoing supportive services. Also needed are trained professional facilitators to help reduce stressors and aid in developing connections to local services to prevent further stress for the individual or family component. The City of Killeen continues an aggressive approach in encouraging use of the Coordinated Entry system recognized by the Texas Balance of State (TX BOS) for its HUD funded programs for housing and human service program needs for these special needs priority population and encourage the use of the Homeless Management Information System (HMIS). Usage of HMIS assures that data collection is accurate, complete, and provides improved ability to serve and track client outcomes. Additionally, the jurisdiction will encourage agencies to provide or collaborate with other like entities for increased and longer termed supportive services, education, or training opportunities to homeless clients.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The jurisdiction will work toward coordination and collaboration with all agencies receiving funding, including ESG funds to ensure clients are being fully assessed for housing and supportive service needs. The City will work to ensure agencies receiving ESG funding will work directly with the individuals

seeking the assistance to establish and complete service prioritization so they will continue with the same service level when they are referred to other service agencies.

The jurisdiction is also considering the submittal of an application to the State through the Texas Department of Housing and Community Affairs (TDHCA) for Emergency Solutions Grant (ESG) funding for the coming program year with the intention of incorporating smaller agencies who have less experience with federal funds to collaborate with the City to better address needs of persons and families experiencing homelessness

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Bring Everyone in the Zone
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-homeless Services- Veterans
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bring Everyone in the Zone, Inc. (BEITZ) provided insight on military, veterans, ad traumatic event survivors and family members and the continued need for confidential peer-to-peer support in cooperation with Veteran Service Officers aiding individuals with post-traumatic stress disorder (PTSD), provides referrals to professionals in the psychology/psychiatric fields and/or in filing benefit claims to which the individuals are entitled. Additional consultation included addressing veteran homelessness and those veterans who are at-risk of becoming homeless, as more often veterans without benefits are facing homelessness. Organization has worked with CD throughout the year on prioritizing community needs.
2	Agency/Group/Organization	FAMILIES IN CRISIS, INC.
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Services-homeless Services - Victims

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Families in Crisis, Inc. (FIC), is a local nonprofit organization providing Bell, Coryell, and Hamilton counties with shelter and services for persons who are: victims of domestic violence with crisis intervention, shelter, supportive services for survivors of family violence and sexual assault. FIC operates 2 Family Violence shelters with 80 beds- 65 in Killeen and 15 in Temple, manages the 24-hour hotline for crisis intervention, and Outreach and Walk-In services and appointments. Additionally, FIC provides advocacy to hospitals, law enforcement and courts, Transitional Housing/Housing Assistance-in Killeen, and Temple; Tenant Based Rental Assistance (TBRA) for extremely low-and very low-income Killeen residents; Life Skills classes and Support Groups programs as well as educational presentations to the community through area schools, businesses, clubs, military groups, and other congregations about the dynamics of family violence. FIC is also a recipient of funding from the Dept. of Veterans Affairs (VA) and Texas Veterans Commission (TxVet) for Supportive Services for Veteran Families (SSVF) providing housing through temporary rent assistance, case management with housing stability plans, housing search and placement assistance, life skills classes and accessing mainstream resources. FIC also owns and operates the only homeless shelter in Killeen able to house 78 persons experiencing homelessness to include limited housing assistance for persons at-risk of homelessness. The shelter- Friends in Crisis- is an overnight shelter providing 2 meals, evening and next morning. Organization has worked with CD throughout the year on prioritizing community needs.</p>

3	Agency/Group/Organization	City of Killeen Homeless Outreach Team
	Agency/Group/Organization Type	Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Killeen Police Department - Homeless Outreach Team is a uniformed office that helps to provide triage to persons experiencing homelessness in Killeen. KPD- H.O.T. (Homeless Outreach Team) provides basic assistance with obtaining birth certificates, social security cards, alternate shelter locations when space is not available in Killeen. Assistance funding is provided by local organizations; position and office funded by Killeen Police Department. Organization has worked with CD throughout the year on prioritizing community needs.
4	Agency/Group/Organization	Central Counties Services for MHMR Services
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-homeless Services-Employment Services - Victims Other government - State Mental Health/Intellectual/Developmental Disabilities

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Federally and State funded, Central Counties Services (CCS) provides persons with mental illness or intellectual and developmental disabilities needed support in their road to recovery and enhancement of their lives within the community. CCS actively partners with individuals and families of individuals participating in services by engaging specialized support systems in the pursuit and development of independent for the greatest extent possible. CCS is concerned about individuals and families in need of mental health support are not able to access temporary shelter, permanent shelter, or other services leading to the ability to maintain their independence and quality of life. Organization has worked with CD throughout the year on prioritizing community needs.
5	Agency/Group/Organization	Bell County Indigent Health Services
	Agency/Group/Organization Type	Services-Health Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Locally created by the County Judge and Commissioner's Court - the Bell County Indigent Health Services (Bell CIHCP) Program is a department of Bell County, Texas and serves the County and community in areas of health care services for very low-income residents. Bell CIHCP ensures needy Texas residents, who do not qualify for other state or federal health care assistance programs, receive health care services through the County Indigent Health Care Program (CIHCP). The CIHCP's primary responsibility is to administer the CIHCP, manage health claims processing for Bell County jail inmates, assist the County in various other health related issues such as pauper burial. Each of these actions are a direct result to state statute and/or legislative mandates. Locally the department interacts closely with the Greater Killeen Free Clinic (GKFC), Temple Community Clinic, Cenikor Substance Use Disorder Treatment Facility, Heart of Central Texas Independent Living Center (HOCTILC), Bell County Health District, and with various other organizations within the county who address related health needs and issues regarding statewide healthcare safety net issues that may have an impact on the local communities. Organization has worked with CD throughout the year on prioritizing community needs.</p>
6	<p>Agency/Group/Organization</p>	<p>COMMUNITIES IN SCHOOLS BELL-CORYELL COUNTIES, INC</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-homeless Services-Education</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Families with children Non-Homeless Special Needs</p>

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Communities in Schools of Bell-Coryell Counties, Inc. (CIS) Provides struggling students and their families with guidance in accessing and navigating the maze of public and private services within the community. Although there may be ample resources in a community, rarely is there someone on the ground who is able to connect these resources with students and schools who need them most. School-based coordinators, bring community resources into schools to empower success for all students by removing barriers for vulnerable students at risk of dropping out; keeping kids in schools and on the path to graduation; and leveraging evidence, relationships, and local resources to drive results. Successful programs include individual mentoring, tutoring, academic interventions, lunch groups, college trips, mock interviews, shoes and school supplies, person hygiene supplies and education, vision vouchers, and connection to community resources. Organization has worked with CD throughout the year on prioritizing community needs.</p>
7	<p>Agency/Group/Organization</p>	<p>Killeen Recreation Services Department</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Elderly Persons Grantee Department</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Killeen Recreation Services communicates public service needs for children and families and seniors participating in city sponsored recreation - senior centers, pools and aquatics, libraries, league sports, the Killeen Arts & Activities Center, golf course, dog park and the Centex Race Series. Organization has worked with CD throughout the year on prioritizing community needs.</p>

8	Agency/Group/Organization	GREATER KILLEEN FREE CLINIC
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Greater Killeen Free Clinic/Greater Killeen Community Clinic (KGFC) is a viable and innovative community partner offering comprehensive approach to health for uninsured and extremely low-income individuals, and a strong advocate for those who have limited or no access to health care services. The Greater Killeen Free Clinic offers a full range of primary health care services and is open Monday through Thursday. It has become the primary health care provider for many who formerly used the local Emergency Departments as their health care provider. The organization charges clients a fee which helps the entity replenish necessary supplies to maintain client file folders. This fee is based upon income of the client for general clinic services and a flat rate for specialty clinics - diabetes management, mental health, and others. The GKFC also coordinates and leads community wide dental day organization local volunteers and providers to participate in the event and many other events focused on healthy living. Organization has worked with CD throughout the year on prioritizing community needs.
9	Agency/Group/Organization	HILL COUNTRY COMMUNITY ACTION ASSOCIATION, INC
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Hill Country Community Action (HCCAA) is a private, non-profit corporation serving San Saba, Mills, Llano, Mason, Bell, Coryell, Hamilton, Lampasas, and Milam counties. HCCAA also provides Head Start and Early Head Start services to Bosque, Limestone, Freestone and Hill counties, and weatherization services to Erath, Somervell, Williamson, and Burnet counties. The total area served includes 17 counties encompassing approximately 17,000 square miles. HCCAA provides many services through its 10 Multi-Service Senior Centers helping thousands of elderly residents through multiple grants including Community Services Block Grant (CSBG), Energy Assistance, Weatherization, Nutrition (meal on wheels). Organization has worked with CD throughout the year on prioritizing community needs.</p>
10	<p>Agency/Group/Organization</p>	<p>Madhouse Development</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Elderly Persons</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Anti-poverty Strategy Affordable Housing</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Madhouse Development Services, Inc. is a developer specializing in the development of affordable housing of multifamily housing apartment homes via a number of local, state, and federal funding sources having a highly successful record in receiving awards via the Housing Tax Credit Program CD staff has met with the company President throughout the year.</p>
11	<p>Agency/Group/Organization</p>	<p>Empowerment Headquarters Community Development Corporation</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing Services-Education Services-Employment</p>

	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Empowerment Headquarters is a nonprofit 501(C) (3) community development corporation whose mission is to educate and empower children and adults to reach their maximum potential in their life, family, and work through Youth, Workforce, and Leadership Development. EHDCDC partners with federal and state agencies, the faith community, corporations, other agencies from both public and private sectors, as well as the local citizens working together in partnership achieving positive change in the lives of individuals and families that need it the most in our local communities. Collaborates with other community partners to build decent and affordable new homes for qualifying families seeks grants for the rehabilitation of single-family homes and are certified to provide lead base renovation and repair. Empowerment looks to become a CHDO to address the need of affordable housing in the community. CD staff has met with Empowerment Executive Director virtually on processes to become a CHDO.
12	Agency/Group/Organization	Fort Hood Area Habitat for Humanity, Inc.
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Serving Bell, Coryell, and Lampasas counties by building strength, stability, and self-reliance through shelter. Habitat for Humanity is a nonprofit housing organization working in local communities across all 50 states and in more than 70 countries around the world. Their vision is of a world where everyone has a decent place to live. Habitat works toward this vision by building and improving homes in partnership with individuals and families in need of a decent and affordable place to live. Organization has worked with CD throughout the year on prioritizing community needs.
13	Agency/Group/Organization	CENTRAL TEXAS 4-C
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Central Texas 4C, Inc. (CTX4C) is a non-profit agency with more than 40 years serving local communities. The 4C name stands for Community Choices in Children's Care. CTX4C operates sixteen Head Start centers serving over 700 children annually ages 0-5 in the cities of Temple, Belton, Killeen, Harker Heights, Troy, Holland and Copperas Cove, Texas. In addition to providing appropriate education to low-income eligible children ages 0-5, CTX4C provides services to include health, nutrition, mental health/disability, and transition services. Social and literacy services also provide significance in education and community connection opportunities for Head Start children and parents. Organization attended and participated in Community Planning Meeting prioritizing of community needs.
14	Agency/Group/Organization	City of Killeen Building Inspections
	Agency/Group/Organization Type	Grantee Department

	What section of the Plan was addressed by Consultation?	Code Enforcement /Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Building Inspections is a division within the Development Services Department and promotes safe, meaningful, and positive city and quality of life through the implementation of safe and proper construction, engineering and environmental standards through the permits and inspection process. Consultation on dangerous and unsafe structure eligible for the demolition. Code enforcement activities to address violations and mitigation. Organization has worked with CD throughout the year on prioritizing community needs.
15	Agency/Group/Organization	Jesus Hope and Love Mission
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Jesus Hope & Love Mission works in partnership with other agencies, churches, and faith-based organizations. The organization's goal is to help rebuild lives by addressing the physical, mental, emotional, and educational needs through their programs. The mission offers meals, clothing, job search assistance, and money management counseling. The organization attended and participated in Community Planning Meeting.
16	Agency/Group/Organization	Central Texas Council of Government
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Regional organization

	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CTCOG helps local communities work cooperatively to improve the conditions and well-being of Central Texans. It is made up of voluntary organizations of local governmental entities that coordinate programs and services to address needs that cross jurisdictional boundaries. The services and programs address housing, aging services, transportation, and homelessness. Organization has worked with CD throughout the year on prioritizing community needs.
17	Agency/Group/Organization	Killeen Creators
	Agency/Group/Organization Type	Services-homeless Food Insecurity
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Killeen Creators was founded by a group of Killeen residents concerned about the physical mental, and community health of north Killeen following the exit of the HEB and IGA grocery stores. In the three years since its founding, the organization has grown into 5 communal community gardens and a pilot school-based community garden, has extensive service delivery partnerships and over 250 dedicated members. Organization combats food insecurity, aids veterans and other suffering from PTSD, and combats disenfranchisement through education in self-sufficiency skills and green therapy benefits of gardening. CD staff has met with the Director throughout the year.

18	Agency/Group/Organization	Central Texas Alcohol Rehabilitation Center
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Cen-Tex Alcoholic Rehabilitation Center services persons in need by providing alcohol and drug treatment and supportive services that enable citizens to regain their health and become responsible members of our communities. Organization has worked with CD throughout the year on prioritizing community needs.
19	Agency/Group/Organization	Cove House Emergency Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Faith-based organization that provides shelter, food, employment, clothing, and healthcare to the homeless through their homeless shelter, free health clinic, and transitional housing program initiatives. Organization has worked with CD throughout the year on prioritizing community needs.
20	Agency/Group/Organization	CENTRAL TEXAS YOUTH SERVICES BUREAU
	Agency/Group/Organization Type	Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Central Texas Youth Services is a nonprofit organization providing services to runaways, homeless, troubled youth, and their families throughout the Central Texas region through their Option House program that provides emergency services, respite services, and transitional living services for ages 3-17. The need for housing assistance programs for young adults aging out of foster care and exiting the care of their families at age 18 is met through the development of Project FUTURE residential and outreach programs. Organization attended and participated in Community Planning Meeting prioritizing of community needs.</p>
21	<p>Agency/Group/Organization</p>	<p>Rehab Warriors</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing Services-Education Services-Employment</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Affordable Housing Strategy</p>

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The organization's mission is to provide workforce training exclusively for military veterans to start and grow locally rehabbing, building, developing affordable and workforce housing. It is the nation's only Department of Labor certified and accredited workforce development model to address veteran transition. Organization has worked with CD throughout the year on prioritizing community needs. to aid in community development, through efforts in neighborhood stabilization, community reinvestment, and programs enhancing the social welfare of disadvantaged populations through programs like the Residential Recovery Program which makes use of transitional and supportive housing, the Art to Recovery Program which allows individual expression and connection with others, the Hands on Work Therapy which facilitates work engagement and gainful employment opportunities, and access to a Therapeutic Community to provide support to community members experiencing trauma and stress. Organization attended and participated in Community Planning Meeting prioritizing of community needs.</p>
22	Agency/Group/Organization	Operation Stand Down Central Texas
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Operation Stand Down Central Texas assists homeless veterans and their families in the surround Central Texas Community. OSDCT provides basic necessities and access to short-term resources during an event that is held twice per month. The organization works to raise community awareness about homeless veterans. Organization has worked with CD throughout the year on prioritizing community needs.
23	Agency/Group/Organization	Central Texas Homeless Alliance
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Central Texas Homeless Alliance/ Coalition is the local homeless coalition for Bell County comprised of organizations and agencies whose mission is to reduce and end homelessness. The coalition makes plans to address homelessness pursuing Continuum of Care goals. Organization has worked with CD throughout the year on prioritizing community needs.
24	Agency/Group/Organization	Hill Country Transit District (The HOP)
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Hill Country Transit District (HCTD) operates the HOP, a regional public transit system. Their mission is to operate safe, dependable, an effective transportation providing mobility and improving quality of life through the provision of the micro transit transportation system. Organization has worked with CD throughout the year on prioritizing community needs

Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were excluded during consultation for this annual action plan. Agencies serving persons in Killeen were invited to discuss various needs of individuals, families, and the community. For those entities not able to attend the public engagement or community planning meetings staff consulted their agency reports, data, and published plans for the development of this Action Plan. This information is referenced in several sections throughout this plan document.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

There are no other funding sources added other than what has already been allocated to the jurisdiction for its Community Development Block Grant (CDBG) funds. No additional funding sources were added other than the reallocated CDBG and HOME funds from previous projects that did not go forward.

Through its Citizen Participation process, the jurisdiction conducts its annual grant application process (requests for proposals) inviting citizens, stakeholders, city leaders, nonprofit organizations, housing developers, civic organizations, and others to participate in determining whether the community's needs have significantly changed from the prior year. The jurisdiction holds Community Planning Meetings to receive input from various entities and individuals who benefit from the programs, projects, or activities provided through the HUD CDBG or HOME programs. The jurisdiction published notices in the daily newspaper, placed notices on the City of Killeen web page, and emailed over 450 agencies and organizations who attended previous community engagement and planning meetings. The city also provided virtual attendance to seek input on community needs and priorities for the program year 2024-25.

Involvement in the citizen participation process reaffirms priorities for broad categories eligible for funding, i.e., public facilities, public improvements, housing - both owner and rental needs, and human and public service needs. CD Staff analyzes the results from the annual public meetings to that of the priority listing from the initial results taken at the beginning of the adopted 5-year consolidated strategic plan. Increases or decreases of priorities are confirmed and noted.

The jurisdiction attempts to maintain consistency in addressing priorities previously established however, as priorities change, so must the jurisdiction's Consolidated Strategy for expenditure of its CDBG and HOME program funds.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Notice of Community Planning Meetings for the Program Year 2024-25/FY2025.	All comments were accepted		http://www.killeentexas.gov/plan

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Community Planning Meeting was conducted on February 1, 2024</p> <p>A total of 4 attended the Community Planning Meetings with 4 attending in- person and 0 attending virtually via the Zoom Meeting Platform</p>	<p>Attendees participated in the Annual survey of Community Need based upon eligible CDBG and HOME activities. This was conducted via an online survey provided at the meetings to be submitted to the city when complete.</p> <p>Summary of survey results was posted on Community Development web page as listed in the URL section.</p>	All Comments were accepted	http://www.killeentexas.gov/plan

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>A second Community Planning Meeting was conducted on Feb 8, 2024. A total of 7 persons attended the meeting -with 5 attending in person and 2 attending virtually via Zoom Meeting Platform.</p>	<p>Attendees participated in an online Survey of Community Need based upon eligible CDBG and HOME activities. This was conducted via an online polling platform with results submitted to Community Development. Summary was posted on the Community Development web page as listed in the URL section</p>	<p>All comments were accepted</p>	<p>http://www.killeentexas.gov/plan</p>

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The city as an entitlement jurisdiction must anticipate resources and funding from the Community Development Block Grant (CDBG) and Home Investment Partnerships Act (HOME) program for the duration of the 5-year Consolidated Strategic Plan. Considering the uncertainty of the federal budget, the City's assumption and preparation of this section and others is such that the HUD formula grant programs will remain at the current funding level. Administration and Planning expenses are estimated at 20% over the next five years for CDBG and at 10% for the next five years for HOME funds.

The jurisdiction will carryover funds from activities where the project was not completed in both funding categories - CDBG and HOME. Those activities include:

- CDBG Housing Rehabilitation program - \$144,959.00 from program year 2020, 2021, and 2022
- CDBG Public Facilities and Improvements - \$757,371 from program year 2023

- HOME Tenant Based Rental Assistance - \$405,103 from program years 2017, 2018, 2020, and 2021
- HOME Affordable Housing – \$456,009 from program years 2021 and 2023
- HOME CHDO set asides - \$253,167.00 from program years 2021, 2022, and 2023

The carryover of funds for housing rehabilitation is due to program detail and complexities associated with housing rehabilitation

applicant/owners and scheduling and acceptance of necessary actions; Public Facility and Improvements includes the Reunification Center to address homelessness and is currently active with remaining CDBG funds to be expended during FY 24-25. HOME funds for tenant based rental assistance will carry over pending identification of program/tenants. The city continues to support affordable Housing projects currently in progress and carried out by the Ft. Hood Area Habitat for Humanity. CHDO set asides will carry forward and staff is working identify and assist eligible organizations or consider funding other housing initiatives not carried out by CHDOs

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,326,229.00	0.00	20,122.00	1,346,351.00	0.00	The amount available for the Con Plan is calculated as follows: Total of allocations over the 1 year remaining in the 5-year period is \$1,043,033 based on the initial allocation of \$1,043,033 multiplied by 5 years; plus, any unexpected repayments or reprogrammed funding from previously completed projects or from canceled projects

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	533,770.14	0.00	97,859.00	631,629.14	0.00	The amount available for remainder of Con Plan is calculated as follows: total allocation over the 1 year remaining in the 5-year period is \$469,616 based upon annual allocation of \$469,616 multiplied by 5 years plus any unexpected repayments or reprogrammed funding from previously completed projects or from cancelled projects

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Killeen does not acquire land without a specific purpose and only with the approval of its governing body. City-owned land and property such as neighborhood parks and city-owned public facilities in the jurisdiction may be improved in part with CDBG funds to address the community needs and improve parks, playgrounds, walking/jogging trails, lighting, community and senior centers, as identified in the community surveys and located in identified target areas and other low-income areas detailed in this plan.

Discussion

The City of Killeen will continue to assure the timely expenditure of CDBG, HOME, and HOME-ARP funds that are working to alleviate financial impacts on the community, tenants, persons at-risk of becoming homeless, and the overall economic impact on lower income individuals and families. The jurisdiction will continue to work with Department of Justice representatives for any additional requirements to ensure compliance with the Americans with Disabilities Act, as amended, including the 90-120 days required for a separate project review that may be required prior to the approval of the project for advertising and bidding processes. These requirements will extend to projects undertaken through other CDBG and HOME partnerships for public facilities and improvement projects.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Acq/Rehab/Resale Existing Units DH3	2020	2024	Affordable Housing	Grantee Boundaries Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)	Housing- Acq/Rehab/Resale of Existing (owners)	HOME: \$.00	Homeowner Housing Rehabilitated: 0 Household Housing Unit
2	Public Facilities Infrastructure & Impvts SL3	2020	2024	Homeless Non-Housing Community Development	Grantee Boundaries	PublicFacilities Infst/Impvmts (City owned)	CDBG: \$641,733.00	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 600 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Services/Program SL1	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development	Grantee Boundaries Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)	Public Services/Programs	CDBG: \$198,934.00	Public service activities for Low/Moderate Income Housing Benefit: 4832 Households Assisted
4	Other Community Improvements SL3	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development Code Enforcement, Historic Preservation, Lead Hazard Eval- Abate, Closed Building Renovation	Local Target Area Small (LTASM)	Other Community Needs/Improvements	CDBG: \$240,438.00	Housing Code Enforcement/Foreclosed Property Care: 1100 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Planning and Administration	2020	2024	Planning and Administration CDBG HOME	Grantee Boundaries	Planning and Administration	CDBG: \$256,246.00 HOME: \$53,377.00	Other: 1 Other
6	Affordable Housing Development Rental DH1	2022	2024	Affordable Housing Non-Homeless Special Needs	North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)	Affordable Housing Development Rental Units	HOME: \$578,252.14	Homeowner Housing Added: 9 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Acq/Rehab/Resale Existing Units DH3
	Goal Description	<p>No additional CDBG funding was allocated to housing rehabilitation for PY 2024, forward funding from prior year will serve low-income owner households of single-unit residential structures preserving affordability, and maintain existing housing stock, reducing/removing lead paint hazards, and sustaining the independence of occupants through appropriate architectural barrier removal. Eligible structures will exist within the corporate city limits of the jurisdiction.</p> <p>Instances that will render a project site (dwelling structure) ineligible include such a location or circumstance: determined by the Texas Historical Commission, to have historic significance requiring prescribed construction methods for the rehabilitation; is within a designated zone subject to flood hazards; is contaminated with toxic and/or radioactive materials; is within an unacceptable distance from known explosive or flammable operations; is in a military airfield operation or civilian airport runway clear zone, runway protection zone, or accident potential zone (CZ-APZ or RCZ/RPZ); or, is in a noise zone area with unacceptable noise levels</p>

2	Goal Name	Public Facilities Infrastructure& Impvts SL3
	Goal Description	<p>Funding for public facilities/neighborhood facilities publicly-owned or owned by a nonprofit that are open to the general public that serve primarily low and moderate-income households to include schools, libraries, recreational facilities, parks, playgrounds, facilities for persons with special needs (homeless, domestic violence shelters, nursing homes, group homes for disabled persons, and other eligible facilities); rehabilitation, reconstruction, new construction in target areas and other areas with appropriate justification.</p> <p>Public Infrastructure Improvements include improvements to infrastructure to include street, sidewalk, water and sewer line, and drainage improvements. Public Facilities and Improvements include improvements to public facilities either owned by the jurisdiction (public entity) or owned and operated by non-profit organizations open to and for the use of the public. One Public Facilities improvement will take place in the jurisdiction during program year 2024.</p> <p>Program Year 2024 proposes one public facilities and improvements project as follows :</p> <p>\$641,733 Public Infrastructure and Public Facility Improvements -public owned will fund the acquisition/installation of a prefabricated unit to serve as a public health approach to delivery of early intervention methods to identify individualized needs or persons who are homeless or have substance abuse disorders through a comprehensive screening, brief intervention and referral programs administered by the city’s Homeless Outreach Team and other local nonprofits. Forward funding in the amount of \$757,370.15 allocated during FY 23 will be used in conjunction with FY 24 funds to complete the facility.</p>
3	Goal Name	Public Services/Program SL1
	Goal Description	<p>The jurisdiction uses 15% of its annual CDBG funds, as permitted by regulation, to pay for costs associated with Public Services/Programs that benefit low to moderate-income persons. The PY 2024 annual amount available for these activities is \$198,934 in CDBG funds and \$236,865 in other federal, state, local public, and private funding.</p> <p>During this fiscal cycle, of the eight entities receiving an allocation of funds, 4 entities will provide case management one to low-income, at risk students and families at an elementary school; one to low-income veterans and their families; and two to homeless or at risk of homelessness; 2 entities will provide services to low-income seniors with individualized transportation and with client intake and preparation and delivery of meals; 1 entity will provide community engagement through events that assist low-income areas with crime prevention and awareness; and 1 entity will provide acute health care services to low-income individuals and families through their acute care clinics</p>

4	Goal Name	Other Community Improvements SL3
	Goal Description	The jurisdiction added another CDBG Code Enforcement officer to its program for FY 2024. Both officers will be working to address substandard housing conditions, public nuisances, and zoning violations and will with residents within the identified census tracts to increase community awareness and ensure increased compliance with public health, safety and compliance with City codes and ordinances. The CDBG Unsafe Structure Abatement Program will safely clear and demolish unsafe structures that have become an area nuisance and cause public health and safety issues. Program will help sustain a suitable living environment for neighborhood residents in local target areas. CDBG funds in the amount of \$240,438 is allocated to assist with these activities.
5	Goal Name	Planning and Administration
	Goal Description	Planning and administration of the jurisdiction's Community Development Block Grant (CDBG) Program and Home Investment Partnerships (HOME) program for PY 2024 includes payment for: reasonable program administration costs and charges related to the planning and execution of community and housing development activities. \$265,246 CDBG entitlement-allowable 20% \$53,377.00 HOME entitlement-allowable 10%
6	Goal Name	Affordable Housing Development Rental DH1
	Goal Description	HOME funds to be used for the City of Killeen Home Housing Programs-Affordable Housing Development, rental subsidies, security and utility deposits for housing stabilization, new homeowner assistance programs. \$578,252.14

Projects

AP-35 Projects – 91.220(d)

Introduction

The following project list was allocated funding through the annual request for proposal process or "Annual Application for Funding." Pre-Application Workshops were held to receive required entity documentation used in a front-line underwriting process to ensure an entity is experienced in the program or activity they wish to undertake with the City's HUD formula grant funds - CDBG and HOME. Once all documents are reviewed and approved - those applicants are further invited to participate in the full application requesting funding to address necessary community need.

Upon application completion and submittal, the Community Development Advisory Committee (CDAC) reviewed the documents submitted and scored each applicant against the priority goals established in the City's Community Development Division 5-year Consolidated Strategic Plan. CDAC members discussed the impact of the project on the community needs and forwarded funding recommendations to Killeen City Council for approval of the Annual Action Plan of proposed funding of programs and projects for FY 2024.

The CDAC presented the recommendations, and the Killeen City Council approved those recommendations along with the Program Year 2024-2025 Annual Action Plan on July 23, 2024, for the programs and projects as listed below.

Projects

#	Project Name
1	CDBG Administration
2	Bring Everyone in the Zone Salary Asst.
3	Communities in Schools Bell-Coryell Counties Salary Asst.
4	Greater Killeen Free Clinic Office Manager Salary Asst,
5	Hill Country Comm Action Assoc. Salary Asst
6	Killeen Police Dept.- Community Engagement Unit
7	Killeen Community Development Elderly Transportation Program
8	Killeen Reunification Program
9	2025 CDBG Unsafe Structure Abatement Program - Clearance and Demolition -
10	Killeen Code Enforcement Admin/Operations
11	Killeen Code Enforcement Admin/Operations
12	Families in Crisis, Inc.
13	HOME Administration and Planning
14	City of Killeen Affordable Housing Development

#	Project Name
15	Community Reunification Center
16	PY 2024 CHDO Set Aside

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The above projects align with the community priorities established were added to the jurisdiction’s consolidated strategy to address community needs. The City of Killeen and its subrecipients will undertake activities in the designated local target areas and jurisdiction wide. The local target areas - Local Target Areas (Large and Small) and the North Killeen Revitalization Area (NKRA) are identified in the jurisdiction’s adopted 2020-2024 Consolidated Strategic Plan using census tract data provided by HUD in the update to American Community Survey 2011-2015 5-year estimates (2015 ACS). This data replaced prior LMISD based on the American Community Survey 2006-2010 5-year estimates (2010 ACS). Local target areas have above average concentrations of low-income households, aging infrastructure, deteriorating residential dwelling units that need rehabilitation to maintain a non-standard housing status. The local target areas also contain housing stock and infrastructure where construction pre-dates 1950 and needs upgrades and or replacements.

Although services for most public services programs funded with FY 2024-2025 CDBG programs funds are available to eligible persons city-wide, service locations are located within local target areas. At least 51% of persons assisted with public service programs will be low-income persons residing within the local jurisdiction. HOME housing activities will assist with affordable housing initiatives within target areas and provide home buyer and rental assistance to eligible persons city-wide. The public facility assisted with CDBG funds is located within a low-income census tract and will help persons experiencing homelessness or at-risk of being homeless.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	Grantee Boundaries
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$265,246.00
	Description	Planning and Administration, Grants Administration, Compliance, Planning, Monitoring, Reporting of CDBG programs under the ConPlan
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The program will benefit from Administration of the program.
	Location Description	802 N. 2nd Street, Building E, Killeen, Texas
Planned Activities	City of Killeen Community Development - local administration, planning, and monitoring of CDBG funded programs ~ Funds will be used to pay reasonable program administration costs and charges related to the planning and execution of community development activities assisted in whole or in part with funds provided under the CDBG program including staff and costs required for overall development of systems for assuring compliance with federal program requirements; program management through preparation of budgets, schedules, reports and other compliance document submission to HUD; monitoring of program activities and projects for progress and compliance; coordination with public, private, and governmental entities in the establishment and delivery of a unified vision for housing and community development actions; as well as the payment of salaries and overhead costs directly related to delivery of CDBG funded activities. It is reasonably expected that the shortfall for administration will be contributed by the Killeen General Fund to complete this project	
2	Project Name	Bring Everyone in the Zone Salary Asst.
	Target Area	North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$5,727.00

	Description	Partial Payment of Salary for the Resource Manager who helps the Special Needs population of Disabled Veterans and Homeless populations of Veterans/Veterans and their families.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The agency estimates the Resource Manager will assist approximately 440 persons city wide providing Killeen Veterans and their families, including surviving spouses with programs and services that help sustain the veteran member and/or their family when experiencing unexpected setbacks in life.
	Location Description	204 Priest Dr. Killeen, Texas 76541
	Planned Activities	The full-time Resource Manager works to provide basic assistance to Veterans, dependents & surviving spouses in the Killeen area. Specifically, the Resource Manager works directly with the customer to obtain necessary information to assess the need for assistance while conducting and establishing a Person-Centered Plan of action, reviews individual financial and budgeting needs, offers basic information on use of credit during the overall counseling with the customer. Additionally, customers in need of life skills, problem solving, accessing VA & Social Security benefits, job/legal referrals, resource development and collaboration as necessary to aid in moving the customer from dependency to self-sufficiency
3	Project Name	Communities in Schools Bell-Coryell Counties Salary Asst.
	Target Area	North Killeen Revitalization Area (NKRA)
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$19,000.00
	Description	CDBG funds will pay for partial salary and fringe benefits of on CIS Connections Case Worker at Killeen Elementary school
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	CIS estimates that 269 low-income children and their families will benefit from the Connections Program Case worker.
	Location Description	Killeen Elementary School, 1608 E. Rancier Ave., Killeen, TX 76541

	Planned Activities	The full-time Connections Program case worker will provide services to low-mod income, at-risk youth, and their families to include guidance and counseling, academic support, tutoring, parent engagement activities, enrichment and health and human service referrals.
4	Project Name	Greater Killeen Free Clinic Office Manager Salary Asst,
	Target Area	Grantee Boundaries
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$25,000.00
	Description	Funds will supplement the base salary of the Clinic Office Manager salary.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Greater Killeen Free Clinic (dba Greater Killeen Community Clinic) will provide 1325 low-income persons and families who have no health insurance with medical services through weekly acute care clinics. Local medical providers partner with the clinic to provide x-ray, labs, etc.
	Location Description	1718 N. 2nd Street, Suite A, Killeen, TX 76541
	Planned Activities	Payment of part of the base salary for the Office Manager to provide overall support to the Executive Director and trains all non-medical staff ensuring patient referrals from physicians are scheduled for diagnostic testing (labs, x-rays, other tests) Advent Health, specialty referrals to Baylor Scott & White Hospital and dental referrals. The Office Manager ensures all referrals and results are properly coded, tracked and posted in the charts. Low-income clients must equal 51% or more of total clients assisted from Killeen
5	Project Name	Hill Country Comm Action Assoc. Salary Asst
	Target Area	Grantee Boundaries
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$7,207.00
	Description	CDBG funds will pay partial salary and fringe benefits for Meals Driver's salary and fringe benefits providing elderly Killeen residents, age 62 and older with noon meals.

	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Killeen Senior Meals Program estimates services provided to 343 low-income elderly Killeen residents.
	Location Description	916 Reverend R.A. Abercrombie Dr. Killeen, Texas 76543
	Planned Activities	Daily, the Senior Meals Driver will deliver and load hot nutritious senior meals in the agency delivery van providing noon meals to persons who are elderly, age 62 years and older at their place of residence or at designated locations for congregate meals.
6	Project Name	Killeen Police Dept.- Community Engagement Unit
	Target Area	Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$5,000.00
	Description	The KPD Community Engagement Unit (CEU) will engage with the public at neighborhood parks and public gatherings in target areas of the community
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The KPD CEU estimate that 13,015 persons that live within the target areas will benefit from public event gatherings in and around neighborhood parks in their community. More than 51% of the population in the target areas are considered low income.
	Location Description	402 N. 2nd Street, Killeen, Texas 76541
	Planned Activities	The CEU will engage the public, focusing on youth and their families, homeless youth, and adults in the area. Promotional materials, safety items as it pertains to the CEU Crime and Safety events. In addition to promoting crime prevention the CEU will also be engaging in intervention activities for the families and persons who are experiencing homeless.
	Project Name	Killeen Community Development Elderly Transportation Program

7	Target Area	Grantee Boundaries
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$10,793.00
	Description	CDBG fuds will be used for payment of transportation costs in the form of multi-ride passes to access the local Micro-transit system
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Killeen Elderly Transportation Program estimates 175 low-income elderly persons over age 62 years will be assisted city wide with the program.
	Location Description	802 N. 2nd Street, Killeen, Texas 76541
	Planned Activities	CDBG funds will pay for transportation (rides) for elderly Killeen residents aged 62 years and older to be able to access grocery shopping, senior centers, worship services, medical appointments, entertainments and visiting friends and family within the corporate city limits of Killeen. Transportation will be provided through the Hill Country Transit District through Micro-transit services or shared on- demand transit with expanded services hours and decreased wait and travel time.
8	Project Name	Killeen Reunification Program
	Target Area	Grantee Boundaries
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$101,207.00

	Description	CDBG funds will be used for payment of salary and fringe for one Licensed Master social worker to provide comprehensive case management. to persons experiencing homelessness. Performing intake and assessments, data entry of current and previous clients in the Homeless Management Information System (HMIS) and utilizing Coordinated Entry to ensure that persons are quickly identified, assessed, and connected to housing and other resources. Funds to provide direct assistance to client/beneficiaries. for costs associated with vital documents: driver licenses, state ID, medical records, birth certificates, military records, etc. and bus transportation to reconnect some individuals experiencing homelessness with successful connection and reunification with family.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Killeen Reunification Program estimates assistance to 300 low-income eligible persons city wide.
	Location Description	402 N. 2nd Street, Killeen, Texas 76541
	Planned Activities	The case worker will provide comprehensive case management. to persons experiencing homelessness. Perform intake and assessments, utilize the Homeless Management Information System and Coordinated Entry to ensure that persons are quickly identified, assessed, and connected to housing and other resources., Provide direct assistance to assist client/beneficiaries with obtaining vital documents: driver licenses, state ID, medical records, birth certificates, military records, etc., and make meaning connections to assist those experiencing homelessness reunite with their families.
9	Project Name	2025 CDBG Unsafe Structure Abatement Program - Clearance and Demolition -
	Target Area	Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)
	Goals Supported	Other Community Improvements SL3
	Needs Addressed	Other Community Needs/Improvements
	Funding	CDBG: \$120,000.00

	Description	Costs associated with clearance and demolition of unsafe structures within local target/CDBG target areas.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The purpose of Unsafe Structure Abatement Program is clearance and demolition of unsafe structures that are a nuisance and cause a public health/safety issue. Demolition of these unsafe structure will help to sustain a suitable living environment for residents of neighborhoods in the local target areas estimating the removal of approximately 12 structures.
	Location Description	100 E. Avenue C, Killeen, TX 76541
	Planned Activities	The purpose of Unsafe Structure Abatement Program is clearance and demolition of unsafe structures that are a nuisance and cause a public health/safety issue. Demolition of these unsafe structure will help to sustain a suitable living environment for residents of neighborhoods in the local target areas estimating the removal of approximately 12 structures.
10	Project Name	Killeen Code Enforcement Admin/Operations
	Target Area	Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA)
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Other Community Needs/Improvements
	Funding	CDBG: \$58,465.00
	Description	Payment of salary, benefits, and operations costs associated with one (1) full time Code Enforcement Officer working exclusively within the Local Target Areas of North Killeen.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The purpose of this Code Enforcement Officer Program is to improve and maintain general appearance, health and safety, general welfare, and values of the properties located within the North Killeen area by providing an additional code officer that would generate approximately additional 1,125 new violation cases
	Location Description	100 E. Avenue C, Killeen, Texas 76541
	Planned Activities	Payment of salary, benefits, and operations costs associated with one (1) full time Code Enforcement Officer working exclusively within the Local Target Areas of North Killeen

11	Project Name	Killeen Code Enforcement Admin/Operations
	Target Area	Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA)
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Other Community Needs/Improvements
	Funding	CDBG: \$61,973.00
	Description	Payment of salary, benefits, and operations costs associated with one (1) full time Code Enforcement Officer working exclusively within the Local Target Areas of North Killeen.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The purpose of this Code Enforcement Officer Program is to improve and maintain general appearance, health and safety, general welfare, and values of the properties located within the North Killeen area by providing an additional code officer that would generate approximately additional 2250 new violation cases.
	Location Description	100 E. Avenue C, Killeen, TX 76541
Planned Activities	Code enforcement officer will work closely with neighborhood citizens to uphold laws and ordinances of the City of Killeen. The actions associated with enforcement includes receipt of citizen complaint or initiation of notice/violation of code; response to violation notice; allowance for cure of violation sited; second notice and/or violation discharge for compliance; or appearance in court for legal action associated with the violation. The code enforcement officer will work with neighborhood property owners to take care of their property, to notify the city of code violations in the neighborhood to help maintain desirability, reduce vandalism, prevent fire, health, and safety hazards, and to encourage continued development/redevelopment of North Killeen. Year 1 of 3.	
12	Project Name	Families in Crisis, Inc.
	Target Area	Grantee Boundaries
	Goals Supported	Public Services/Program SL1
	Needs Addressed	Public Services/Programs
	Funding	CDBG: \$25,000.00

	Description	Payment of partial salary, benefits, and operations costs associated with one (1) full time Client Case Manager Local Target Areas of North Killeen.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	This project addresses the Priority Need for Public Services/Programs, which is listed as a HIGH Priority Need in the Consolidated Plan. The identified objective is to create suitable living environments with an outcome of availability/accessibility. This city-wide program will provide services benefiting low- and moderate-income persons in the Special Needs Category of homeless, offering case management services to 425 homeless persons next year.
	Location Description	412 E. Sprott Ave., Killeen, Texas 76541
	Planned Activities	Planning, Administration, Reporting, and Annual Inspection of HOME assisted activities and projects.
13	Project Name	HOME Administration and Planning
	Target Area	Grantee Boundaries
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	HOME: \$53,377.00
	Description	HOME funds will pay for costs associated with managing HOME projects. 10% = \$53,377 of entitlement for admin and planning of HOME activities
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	All subrecipients populations will benefit from the administration of the program.
	Location Description	802 N 2nd Street Bldg. E Killeen, TX 76541
	Planned Activities	Planning, Administration, Reporting, and Annual Inspection of HOME assisted activities and projects.
14	Project Name	City of Killeen Affordable Housing Development
	Target Area	Grantee Boundaries Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)

	Goals Supported	Housing Acq/Rehab/Resale Existing Units DH3 Affordable Housing Development Rental DH1
	Needs Addressed	Housing-Acq/Rehab/Resale of Existing (owners) HousingRehab Existing OwnerRental Housing - Rental Assistance (tenant based) Affordable Housing Development Rental Units
	Funding	HOME: \$498,186.00
	Description	
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	This project will help approximately 9 low-income Killeen families establish affordable rental housing in the community
	Location Description	802 N. 2nd Street, Killeen, TX 76541
	Planned Activities	Will support the development/redevelopment of affordable housing units in Killeen for LMI renters, funding for acquisition, soft costs or construction, homeownership activities that encompasses Home Housing Programs to include down payment assistance, some closing costs, housing counseling and some possible rehabilitation costs. Also fund Tenant Based Rental Assistance
15	Project Name	Community Reunification Center
	Target Area	Grantee Boundaries
	Goals Supported	Public Facilities Infrastructure& Impvts SL3
	Needs Addressed	PublicFacilities Infst/Impvmts (City owned)
	Funding	CDBG: \$641,733.00
	Description	The proposed project is new construction of a prefabricated structure on a concrete slab. The Reunification Center will serve target beneficiary/individuals experiencing homelessness receive intended services and shelter necessary in moving individuals from a chronic situation to functional life change.
	Target Date	9/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	A total of 600+are estimated to benefit from this activity
	Location Description	408 Liberty Killeen Texas 76541
	Planned Activities	Target beneficiary will receive intended services and shelter necessary in moving individuals from a chronic situation sustainable living. The Center will provide operations space for an experienced homeless service provider services and other programs that will fit the needs of the persons who are experiencing homelessness in Killeen.
16	Project Name	PY 2024 CHDO Set Aside
	Target Area	Grantee Boundaries Local Target Area Small (LTASM) North Killeen Revitalization Area (NKRA) Local Target Area Large (LTALG)
	Goals Supported	Housing Acq/Rehab/Resale Existing Units DH3 Affordable Housing Development Rental DH1
	Needs Addressed	Housing-Acq/Rehab/Resale of Existing (owners)
	Funding	HOME: \$80,066.00
	Description	CHODO Set Aside
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	All subrecipients populations served will benefit from CHDO setaside
	Location Description	802 N. 2nd Street, Killeen, Texas 76541
Planned Activities	The jurisdiction did not allocate funds to a qualified CHDO for the PY2024 CHDO set-aside funds. The jurisdiction does not currently have a qualified organization meeting the requirements of being a CHDO. Although the jurisdiction encourages organizations to consider becoming a CHDO; no organization has taken on the status in accordance with the HOME requirements.	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Killeen and its subrecipients will undertake activities in the designated local target areas and jurisdiction wide. The local target areas - Local Target Area (Large and Small) and the North Killeen Revitalization Area (NKRA) are identified in this five-year Consolidated Plan using census tract data provided by HUD in the **American Community Survey 2011-2015 5-year estimates** (2015 ACS). This data replaced prior LMISD based on the American Community Survey 2006-2010 5-year estimates (2010 ACS).

The administration/location of 80% of programs or projects assisted with CDBG and HOME funds are within a local target area. The public facility assisted with CDBG funds is not located in a local target area but will be located in a low-income census tract. Distribution for the defined areas is as follows:

North Killeen Revitalization Area – (*as established by city ordinance*) proposed public service activity locations receiving \$24,000 or 1.2% of total CDBG and HOME funding and will assist with at-risk children attending elementary school and provide crime awareness/crime prevention activities to residents and businesses located within this area.

Local Target Area Small (LTASM) –proposed public service activity locations receiving \$156,934 or 7.93% of total CDBG and HOME funding and will assist with health care services, and case management for veterans and persons experiencing homelessness and persons at-risk of being homeless.

Local Target Area Large (LTALG)– proposed Code Enforcement activities and abatement/demolition of dangerous buildings will be undertaken on all three areas in the amount of \$240,438 or 12.1% of total CDBG and HOME funds.

The public facility receiving funding in the amount of \$641,732.94 or 32.4% of total CDBG and HOME funds is located in the low-income Census Tract #222.00/2 and will provide services to homeless and at risk of being homeless persons city-wide. A public service program helping homebound elderly city-wide and located in Census Tract #223.00/01 will receive funding in the amount of \$7207 or .36% of total CDBG and HOME funds.

Transportation services for the elderly, housing programs and CHDO activities will be available city - wide and are funded with \$589,045 or 30% of total CDBG and HOME funds.

The administration and planning of CDBG and HOME Program activities will be conducted from locations in the Local Target Area Small (LTASM) with \$318,623 or 16.1% of total CDBG and HOME

funds.

Geographic Distribution

Target Area	Percentage of Funds
Grantee Boundaries	12
Local Target Area Small (LTASM)	79
North Killeen Revitalization Area (NKRA)	1
Local Target Area Large (LTALG)	8

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Consolidated Plan indicates that the jurisdiction will consider projects and activities that are within the local target areas to include those census tracts where 51% or more of the population is low-income. Older housing units, aging infrastructure, and both single/multi-unit rental structures are located in the three target areas. Community surveys have also indicated that housing, commercial development/business assistance, and public facility and infrastructure improvements updates were highly needed in the north Killeen area. Proposed funding locations are submitted by the applicants and are considered by the Community Development Advisory Committee when considering funding recommendations.

Discussion

Although the jurisdiction is not required to establish target areas for distribution of its HUD funding, local targeting indicates the community stake holders, its residents, human service agencies, and city departments all have priorities in serving the clients, neighborhoods, and residents in Killeen. All have agreed and aligned projects primarily targeting the areas with the greatest need. Three target areas with the greatest need have been established by the jurisdiction.

The North Killeen Revitalization Area (NKRA) was established by the Killeen City Council through an ordinance with the purpose of promoting the development and redevelopment of North Killeen to include residential and commercial/business structures rehabilitation, expansion and/or new construction. The NKRA encompasses the area from the city limits to the north bordering Ft. Cavazos to N. WS Young Drive to the east, Terrace Drive to the west, north on Trimmier Rd. And west on Hallmark Avenue to S. Fort Hood Street and S. Fort Hood Street to the northern city limits bordering Fort Cavazos.

The North Killeen Target Area Small encompasses the northern boundary of the city limits to 10th Street to the east, Veterans Memorial Blvd to the west and S. Ft Hood Rd to the west up to the

northern city limits. This area includes the original Killeen and is the oldest area of the city.

The North Killeen Target Area Large encompasses the northern boundary of the city limits, east to S. WS Young Drive, West on Central Texas Expressway to S. Ft. Hood Street and north to the city limits with Ft. Cavazos.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The jurisdiction estimates the number of households expected to benefit from its affordable housing activities from the identified need and by entities through requests for proposals (Annual Applications for Funding (AFF)). Without having specific housing units preselected and having been inspected and estimated for costs, the jurisdiction can only estimate at the number of units that could be rehabilitated, reconstructed, or constructed based upon historic cost averages for like units.

With the jurisdiction planning continued support LIHTC projects. The construction of HOME funded Affordable Housing Senior complex, units will come online in Spring 25. The developer is currently working on an additional LIHTC Senior affordable housing project that may eligible for HOME funds.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	5
Special-Needs	1
Total	6

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	3
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	3

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Housing activities from priorities identified in both the Community Engagement and Community Planning Meetings as well as the type of affordable housing that needs are being addressed and identified in the Unity Within the Community 2020 survey establishing this Consolidated Plan's housing goals.

In most cases, the jurisdiction must collect multiple years of funding to be able to address housing needs of the target areas. CD Staff will continue working with local developers, real estate agents, and

nonprofit housing developers to prepare them for required compliance associated with HOME funding and ensuring the entity is making a good investment in housing construction or rehabilitation and providing decent, safe, and structurally sound housing units in target areas to benefit low- and moderate-income Killeen residents. PY 24-25 HOME funds will be used for the development/preservation of affordable rental housing and/or Tenant-based rental assistance.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of Killeen no longer has public housing units. All 145 housing units have been converted through the HUD Rental Assistance Demonstration (RAD) conversion program.

RAD converts public housing units to project-based voucher (PBV) assisted units when the Housing Authority does not receive an adequate share of funding for capital improvements. The HA is currently not operating, and in February the KHA board voted to transfer its portion of Housing Choice Vouchers management to the Central Texas Council of Governments.

Actions planned during the next year to address the needs to public housing

If there is a relaunch of the Housing Authority and it returns to Killeen, the jurisdiction will work in tandem with the Housing Authority's affordable housing endeavors.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

At present there are no public housing units remaining from the Killeen RAD conversion.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

Discussion

NA

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

City staff continues to work with interested entities in the planning and development of programs and facilities that would serve homeless persons transitioning to permanent housing. These interchanges would likely result in activities eligible for future CDBG and/or HOME funds as well as other federal, state, or public or private funds toward ending homelessness; or at minimum making homelessness brief and nonrecurring.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The jurisdiction continues to work with local service providers who are working with area homeless individuals and families including: Bring Everyone in the Zone by providing salary assistance for the Resource Manager who continues to see veterans reaching out for housing assistance to avoid becoming homeless; Greater Killeen Community Clinic who provides acute care clinics three times weekly to low-income and homeless persons who are uninsured and in need of low or no-cost medical appointments and/or prescriptions; the Central Texas Homeless Coalition in their annual point-in-time count; and the Friends In Crisis Homeless Shelter. The jurisdiction will be involved in the Coordinated Entry (CE) system during PY 24-25 serving the Killeen area with the goal to assist individuals presenting a need after business hours of participating CE agencies.

The City of Killeen also reaches individuals experiencing homelessness and persons at-risk of homelessness through the Homeless Outreach Team (H.O.T.) comprised of a Killeen Police Officer/Mental Health Officer, a Licensed Master Social worker, and social work interns from Texas A&M University-Central Texas. Together the officer, social worker, and interns connect with persons living on the street, in encampments, and persons with/without diagnosed mental health issues. Killeen H.O.T assists individuals with obtaining vital documents (social security cards, birth certificates, photo identification) as well as getting into rental housing units using the individual's income from SSI/SSDI. A licensed master social worker will continue to be a part of the Team under the Killeen Reunification Program during PY 24-25 and will assist with the coordinated entry and case management services.

Addressing the emergency shelter and transitional housing needs of homeless persons

Families in Crisis manages the 70-bed homeless shelter - Friends in Crisis - with a Homeless Shelter Case Manager to help guide homeless persons to local agencies providing other services (housing, identification cards, birth certificates, social security cards, etc.). The Case Manager works with

homeless individuals with referrals after the individuals have come into the shelter each evening.

Homeless persons who have income and can maintain housing will be assisted through available rental assistance programs. Families in Crisis/Friends in Crisis has Emergency Solutions Grant (ESG) funding from HUD through the State of Texas that provides for rapid rehousing for individuals and households who are experiencing homelessness.

The proposed acquisition/installation of a prefabricated unit to serve as a public health approach to delivery of early intervention methods to identify individualized needs of persons who are homeless or have substance abuse disorders through a comprehensive screening, brief intervention and referral programs administered by an experienced homeless service provider will be funded partially with CDBG funds during PY 24-25.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

City will continue to provide funding for programs, services, and opportunities for housing homeless individuals with both of its HUD formula grants, as eligible.

No agency currently provides transitional housing within the local jurisdiction.

Aside from Central Texas Youth Services providing runaway youth with overnight shelter at Option House or youth transitioning out of foster care with housing and support services, Families in Crisis is the primary agency that receives funding to assist homeless veterans, domestic violence victims, and other general population homeless individuals. Families in Crisis receives Emergency Solutions Grant (ESG) funding for Rapid Rehousing of persons who are homeless with priority to persons who are fleeing domestic violence and as funding permits, other persons experiencing homelessness. The ESG funding provides for deposit and rent for up to three months for homeless persons with income of 30% or less of the area median income (AMI) as set by HUD for the area. Pending funds availability, the program can pay an additional three months of rent for the household. Families in Crisis also receives VASH (VA Supportive Housing) vouchers to assist veterans into housing. Additionally Endeavors-Killeen assists military families through their family and mental wellness counseling programs; Endeavors Killeen also has Rapid Rehousing vouchers for their military clients.

The jurisdiction will continue to work with local agencies to incorporate the Coordinated Entry system and the use of HMIS into their services to ensure comprehensive assessments and case management with follow up will help prevent homeless individuals from becoming chronically homeless and ensure

placement in support programs provides continued connection with appropriate services, medical treatment, and housing remain priority in addressing homelessness in the Killeen community. The jurisdiction is currently training and will purchase membership subscriptions for the Homeless Management Information System for the Homeless Outreach Team during PY 24-25.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The jurisdiction will continue to use its HUD formula grants to provide housing and supportive services to help low and extremely low income households from becoming homeless including assistance to those persons being discharged from publicly funded institutions, and those persons receiving public health, social services, employment, education, or youth needs through coordination with those entities providing such services within the community and to new entities seeking to provide such services.

Eligible services may be funded through the CDBG program and those services incorporating housing needs that can be addressed through both the CDBG and HOME programs.

Bell County is constructing a Diversion Center with the mission of providing an option for law enforcement agencies and hospitals dealing with individuals experiencing mental health crises. In the past, such patients in addition to some who are experiencing homelessness were most often transported to either a hospital emergency department or the Bell County Jail. The facility will house both a mental health triage and a 16-bed crises residential center.

Discussion

The city will continue to review Strategies within this Consolidated Plan annually and revise priorities as needed to ensure community priorities are addressed - meeting the changing needs of the Killeen community. The city has initiated conversations with the HUD-Fort Worth Field Office regarding the activation of the Section 108 Loan Pool. Additionally, the city will re-apply for the PRO Housing Grant. Both efforts are an attempt to increase the affordable housing stock within the city to mitigate homelessness and housing instability

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The jurisdiction will continue to use its HUD formula grants to provide housing and supportive services to help low and extremely low- income households from becoming homeless. This includes assistance to those persons being discharged from publicly funded institutions, and persons receiving public health, social services, employment, education, or youth needs through coordination with entities providing such services within the community.

Eligible services may be funded through the CDBG program and services incorporating housing needs that can be addressed through both the CDBG and HOME programs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Killeen applied for the HUD PRO Housing Grant in November 2023. The city was not selected to receive an award but will reapply when the new application cycle opens.

Some of the issues that the city intends to address if awarded PRO Housing funding include developing an affordable housing strategy, developing an affordable rental housing development and preservation fund, conduct a Fair Housing Assessment, and implement a blight mitigation/demolition program to support infill development of affordable housing.

With these initiatives, the City of Killeen aims to expand access to areas of opportunity for vulnerable communities, adopt reforms to increase the city's affordable housing supply, and create policies and incentives that preserve existing affordable units.

Currently, The City of Killeen's adopted building codes that require all homes to be constructed and maintained to protect the health and safety of residents through updated Architectural and Site Design Standards. Minimal, or non-restrictive policies, have been reviewed to include density maximums, street parking for subdivisions, and green space requirements.

The jurisdiction has a formal Plans Review process incorporating individual trades review, and public works, building codes-permitting, Fire Marshal review of the proposed work. This allows for a standardized response to each proposal reducing the amount of time for the review and permit issuance. The jurisdiction continues to incorporate public-private and public-nonprofit partnerships; support applications by developers for state and federal assistance; work with financial institutions to meet their obligations under the Community Reinvestment Act; and reduce, waive, defer, or reimburse

the cost of development application fees including building permit fees, tap fees, and impact fees.

Discussion:

Like most cities, Killeen is facing an affordable housing shortage and homelessness issues. With successful applications for the PRO Housing grant and Section 108 Loan Pool, the city will be able to adequately respond to the identified barriers, including gaps in available resources for development, deteriorating/inadequate infrastructure, and challenges to housing preservation. The city believes that affordable housing investments will have a positive economic impact on Killeen and stabilize the community long-term.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Killeen Community Development Department (CDD) is identified as the "first point of contact" for the institutional structure presented in the jurisdiction's Consolidated Strategic Plan (CSP) for housing and community development needs.

The role is supported by the Killeen City Council and its municipal governance through the roll as grantee/entitlement community of HUD funded programs and in its mission to service residents of the Killeen Community. The Community Development Department fosters open participation including supportive assistance with the goal of facilitation a meaningful involvement encouraging and increasing participation at all levels especially for extremely low and very low-income groups, and those who are traditionally under-represented by involving organizations which represent the population's needs across the community.

Actions planned to address obstacles to meeting underserved needs

The City of Killeen adopted a Homelessness & Mental Health Strategic Action Plan which provides an in-depth study on persons experiencing homelessness in the community as well as, the current services available to reduce homelessness, gaps in services and what services and housing needs will be necessary to end homelessness among various groups of persons.

The study included focus on the mental health aspects of homelessness and impacts of the coronavirus and the increase in homelessness. The study was completed in December of 2022. The City of Killeen is working on implementing action steps associated in reducing and eliminating homelessness. The jurisdiction has allocated general and CDBG funds for the construction of a facility to be house an emergency shelter center. The city issued an RFQ for operating services in Spring 2024. As of August 2024, final design and engineering services are being negotiated. Ground-breaking is anticipated to occur late Fall 2024.

The acquisition/installation of the emergency shelter center will assist in providing individualized needs through comprehensive screening, intervention and referral programs of persons who are homeless or have substance abuse disorders during this fifth Annual Action Plan. Prior year CDBG funds will continue to provide housing public services for the low-income population.

The jurisdiction will continue utilizing its HOME funds for multi-family development in areas with high concentration of low-income persons to address the need for decent affordable rental housing for extremely low-income households through investment in a housing tax credit development scheduled for the start of construction in 2024. The project is an elderly housing development with 108 new rental units in the local target areas known as the Local Target Area Large (LTGALG) and the North Killeen

Revitalization Area established by the Killeen city council in 2016.

CDBG funds will be used to assist non-profit organizations and city departments delivering public service programs to low-income persons through payment of salaries for entity staff to deliver tutoring and mentoring of children (age 0-12) and youth (over age 12), senior nutrition and low-cost medical care programs. CDBG funds will also provide direct assistance to beneficiaries through payment of costs associated with transportation for elderly persons to maintain independence as certain aspects of their life change with age. Public services will also include assistance with case management to low-income veterans and their families and case management to homeless persons or persons at risk of homelessness and crime prevention and awareness activities provided by the police department's community engagement unit.

Actions planned to foster and maintain affordable housing

The jurisdiction will continue to foster and maintain affordable housing initiatives through increasing the availability of affordable housing opportunities for all levels of low-income renters and owners through rehabilitation programs in conjunction with private sector investment prolonging the life of existing affordable housing stock. Area financial institutions and investors will be encouraged to participate in rental unit rehabilitation, reconstruction, and new construction of affordable housing units. PY 24-25 Home Funds will provide for Affordable Housing Development, rental subsidies, security and utility deposits for housing stabilization, new homeowner assistance programs.

Actions planned to reduce lead-based paint hazards

The jurisdiction has incorporated lead paint hazard abatement measures in both its CDBG, and HOME funded housing activities associated with rehabilitation and homebuyer acquisition activities. Rental unit owners will continue to be encouraged to have their units tested for lead hazards and to actively maintain, through their own renovation actions, components of the unit that may be subject to lead-based paint or during the rehabilitation, to have the hazard completely mitigated through abatement.

Actions planned to reduce the number of poverty-level families

The jurisdiction will continue to foster partnerships with area agencies and organizations that collaborate to provide supportive services, education, and information that will help to advance poverty-level families in reducing complexities of accessing and receiving needed services. Programs and services providing individuals with needed education, and methods targeting future success will ensure the family and children of poverty-level families will have the greatest opportunity to succeed and overcome historical economic disadvantages.

Actions planned to develop institutional structure

The jurisdiction will continue to work with area council of governments, the county, and local area

governments in assessing the needs of the area and developing additional strategies to communicate with residents to identify and address adequate affordable housing and support services for needs of low-income and homeless individuals and families through programs and projects funded in part with the jurisdiction's HUD funds and other local sources.

Actions planned to enhance coordination between public and private housing and social service agencies

The jurisdiction will continue to work with area council of governments, the county, and local area governments in assessing the needs of the area and developing additional strategies to communicate with residents to identify and address adequate affordable housing and supportive services for needs of low-income and homeless individuals and families through programs and projects funded in part with the jurisdiction's HUD funds and other local sources.

Discussion:

The jurisdiction will continue working on the above actions during the coming program year, beginning October 1, 2024, through September 30, 2025.

The jurisdiction will continue to fund and support needs of the community through eligible projects and activities that can be funded with HUD CDBG and HOME program funds as well as other federal sources that address coordination of affordable housing, overcoming obstacles to provide support to low-income individuals and families and reducing the overall number of poverty-level families in the Killeen community.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Killen works continuously to comply with all program-specific requirements for CDBG and HOME programs. Projects planned with CDBG funds expected to be available during the program year are identified in the Projects Table. The following identifies program income that is available for use from prior program years for use during the 2024 Program Year.

Program-Specific Requirements – CDBG §91.220(I)(1)

Total amount planned for planning & admin activities is at 20% or less. Calculation = \$265,245.08

Total amount planned for public services is at 15% or less. Calculation = \$198,934.35

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Program-Specific Requirements – HOME §91.220(I)(2)

Total amount planned for admin is at 10% or less. Calculation = \$53,337.01

Total amount planned for CHDO set-aside is 15% or more. Calculation = \$80,065.52

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The jurisdiction will not engage its HOME funds in other forms of investment than those identified in 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The jurisdiction imposes a "recapture" clause for all its programs that assist first time homebuyers. The jurisdiction has maintained this HUD approved policy since July 2012 without changes. The recapture policy is summarized as follows:

-During the affordability period at such time the HOME assisted unit is sold (voluntarily or involuntarily) the jurisdiction will recapture a prorated amount of the HOME assistance [used for acquisition assistance] measured against the duration of occupancy as a primary residence and

subject to net proceeds from the sale; or,

-During the affordability period at such time the owner of the HOME assisted unit breaches the terms and conditions of the jurisdiction's federally funded assisted program by no longer occupying the unit as a primary residence (i.e., leasing, or loaning the unit, abandonment) the jurisdiction will recapture the entire amount of HOME investment which will be immediately due and payable.

Recaptured funds will be deposited locally in the jurisdiction's designated HOME Program Income account and recognized as RECAPTURED HOME FUNDS in IDIS with disbursement of the program income on the next HOME assisted homebuyer unit.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The amount of the jurisdiction's HOME investment will trigger appropriate affordability terms; the jurisdiction does not increase requirements for required affordability periods of its HOME activities. The recapture clause for units acquired with HOME funds will return 75% of the HOME funds, minus the purchaser's investment at the time the unit is transferred/sold to the owner and financed through a traditional mortgage. The jurisdiction will ensure affordability through a filed lien against the property for the term required by the amount of the HOME investment.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

1. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The jurisdiction will not engage in the use of HOME funds to refinance existing multifamily debt.

For program year 24-25 the jurisdiction will focus its HOME fund allocation for the acquisition of land plots for new construction of affordable housing for eligible individuals and families to become homeowners with an affordable mortgage at 0% interest under the Ft. Hood Area Habitat for Humanity program. Development of affordable housing under this program will take place within the boundaries of the jurisdiction to include areas in the southern part of the city where new housing developments are being constructed and following the city's growth. The development of housing will provide lower income households an opportunity to enjoy homeownership at an affordable price.

The First Time Homebuyer Assistance Program remains suspended due to market conditions with

elevated purchase prices and increasing mortgage interest rates. The jurisdiction will revisit this program option periodically as it closely watches the changes in the housing market and mortgage lending.

Housing Rehab - Owner - CDBG and HOME - targeting to elderly (62 years+) owners with income at 50% of the AMI or less then to other eligible households with income at 80% of the AMI or less. Assistance is provided as a grant to elderly households, as a deferred forgivable loan to other eligible households.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

N/A The City of Killeen does not have any planned HOME TBRA activities with a preference for persons with special needs or disabilities.

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).

N/A The City of Killeen does not have any planned HOME TBRA activities with a preference for person with special needs or disabilities.

7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

N/A The City of Killeen has not established any preference or limitations for rental housing projects

N/A

