



**MEETING AGENDA**  
**ANIMAL ADVISORY COMMITTEE**  
**Utility Collections Conference Room**  
**210 W. Ave C Killeen, TX 76540**  
 Thursday, February 10, 2022  
 12:00 p.m. (Noon)

**1. Call to Order:**

**2. Roll Call:**

Chairperson:

Vicky Duke \_\_\_\_\_

Vice-Chairperson:

Linda Marzi \_\_\_\_\_

**Committee Members:**

Michael Joyner, DVM \_\_\_\_\_

Pat Davis, DVM \_\_\_\_\_

Monique Brand \_\_\_\_\_

Janice Holladay \_\_\_\_\_

Anca Neagu \_\_\_\_\_

Sue Cummings \_\_\_\_\_

Shirley Del Conte \_\_\_\_\_

Danielle Singh \_\_\_\_\_

Assistant City Manager \_\_\_\_\_

Jessica Dunagan (Excused absence) \_\_\_\_\_

Animal Services Manager \_\_\_\_\_

**3. Approval of the agenda**

**4. Citizen Comments**

This section allows members of the public to address the Committee regarding any item(s) on the agenda for the Committee’s consideration. Each person shall sign up in advance, may speak only one time, and such address shall be limited to three (3) minutes. The Presiding Officer may allow a one (1) minute extension, if requested at the end of the original three (3) minute period. No other extensions will be allowed.

**5. Approval of the minutes for the January 13, 2022 regular meeting**

**6. Review Attendance Report**

**7. Discussion, direction, action, receipt and review of the City Staff Report for December 2021 prepared but not presented to the Killeen Animal Advisory Committee Meeting of January 13, 2022 with the City Staff’s corrected, accurate numbers**

**8. Discussion, direction, action, receipt and review of the City Staff Report for January 13, 2022 prepared and presented at the Killeen Animal Advisory Committee Meeting of February 10, 2022.**

**9. Discussion, direction and action regarding Killeen Animal Service’s or Shelter’s employee, a Killeen City employee, or an approved trained Volunteer’s required security and stable condition inspection of back yard fencing, etc. regarding the back yard of any and all Fosters who foster dogs for the city      Linda Marzi**

**10. Discussion, direction and action pertaining to clarification regarding Killeen Animal Advisory Committee members absences protocol.      Linda Marzi**

**11. Discussion, direction and action regarding Killeen Animal Shelter’s 2021 adoptions compared to 2020 adoptions.      Dr. Michael Joyner**

**12. Discussion, direction and action on foster program with particular focusing on recruitment of a volunteer leadership team and review of other foster programs.      Jann Holladay**



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**Page Two**

- 13. Discussion, direction and action regarding Killeen Animal Shelter's plans for increasing adoptions and their goals for 2022.  
Dr. Michael Joyner**
- 14. Discussion, direction and action regarding Killeen Animal Shelter rescue agreements with rescue organizations.  
Anca Neagu**
- 15. Discussion, direction and action regarding shelter/city staff update as to whether or not Owner Surrender Questionnaire is  
being currently utilized and how data collection is progressing Jann Holladay**
- 16. Discussion, direction and action on the need to improve social media outreach for community awareness, marketing of specific  
animals, and targeted volunteer recruitment. Jann Holladay**
- 17. Discussion, direction and action regarding submission of agenda items eight (8) days prior to each scheduled Committee  
Monthly Meeting. Linda Marzi**
- 18. Items for future agendas.**
- 19. Next Meeting Date: March 10, 2022.**
- 20. Adjournment**

I certify that the above notice of meeting was posted on the Internet and on the bulletin boards at Killeen City Hall and at the Killeen Police Department on or before [Monday date before meeting].

\_\_\_\_\_  
Danielle Singh, Assistant City Manager

**CLOSED MEETINGS**

The public is hereby informed that notices for City of Killeen meetings will no longer distinguish between matters to be discussed in open or closed session of a meeting. This practice is in accordance with rulings by the Texas Attorney General that, under the Texas Open Meetings Act, the City Council may convene a closed session to discuss any matter listed on the agenda, without prior or further notice, if the matter is one that the Open Meetings Act allows to be discussed in a closed session.

**AMERICANS WITH DISABILITIES ACT**

This meeting is being conducted in accordance with the Texas Open Meetings Law [V.T.C.A., Government Code, § 551.001 et seq.]. This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for those services, please call 254-501-7712, Assistant City Manager's Office, or TDD 1-800-734-2989.