



CITY OF KILLEEN – Land Disturbance Permit Application

Application Date _____ aaaaaa _____

Project Title: _____

Name(s) of Property Owner (s): _____

Address: _____ **Email:** _____

City: _____ **State:** _____ **Zip:** _____ - _____

Home Phone: (____) _____ **Business Phone:** (____) _____ **Cell Phone:** _____

Email: _____ a _____

Type of Ownership: Sole Ownership Partnership Corporation Other

Full Legal Name of Applicant: _____

Address: _____ **email:** _____

City: _____ **State:** _____ **Zip:** _____ - _____

Name of Engineer/Surveyor/Certified Professional: _____

Address: _____ a _____

City: _____ a _____ **State:** _____ a _____ **Zip:** _____ - _____

Home Phone: (____) _____ **Business Phone:** (____) _____ **Cell Phone:** _____

Project Information – To Be Completed By the Applicant:

Project Name/Title: _____

Project Address: _____

Total area to be considered for development (acres): _____

Total Area of Land Disturbing Activities (acres): _____

Right of Entry Certification for Inspection: "I hereby grant authorization to the City of Killeen and/or other designated representatives the right to access to this site at all times for the purpose of site inspections during the period of land disturbing activities and to perform inspections of the property following the completion of the land disturbing activity."

Printed Name Signature Date
Owner

Designer Certification: "I hereby certify to the best of my knowledge and belief that the measures in this plan are designed to control erosion, retain sediment on the site, and manage storm water in a manner that Permit is in compliance with all federal, state and local requirements."

Printed Name Signature Date
Title:

Certified Professional Registration Data < _____

Project Title: _____

APPOINTMENT OF AGENT

As owner of the subject property, I hereby appoint the person designated below to act for me, as my agent in this request.

Name of Agent: _____

Mailing Address: _____ Email: _____

City: _____ State: _____ Zip: _____ - _____

Home Phone: (____) _____ Business Phone: (____) _____ Fax: (____) _____

Email: _____

I acknowledge and affirm that I will be legally bound by the words and acts of my agent, and by my signature below, I fully authorize my agent to:

be the point of contact between myself and the City; make legally binding representations of fact and commitments of every kind on my behalf; grant legally binding waivers of rights and releases of liabilities of every kind on my behalf; consent to legally binding modifications, conditions, and exceptions on my behalf; and, to execute documents on my behalf which are legally binding on me.

I understand that the City will deal only with a fully authorized agent. If at any time it should appear that my agent has less than full authority to act, then the application may be suspended and I will have to personally participate in the disposition of the application. I understand that all communications related to this application, are part of an official proceeding of City government and, that the City will rely upon statements made by my agent. Therefore, **I agree to hold harmless and indemnify the City of Killeen, its officers, agents, employees, and third parties who act in reliance upon my agent's words and actions from all damages, attorney fees, interest and costs arising from this matter.** If my property is owned by a corporation, partnership, venture, or other legal entity, then I certify that I have legal authority to make this binding appointment on behalf of the entity, and every reference herein to "I", "my," or "me" is a reference to the entity.

Signature of Agent _____ Title _____

Printed/Typed Name of Agent _____ Title _____

Signature of Property Owner _____ Title _____

Printed/Typed Name of Property Owner _____ Title _____

Signature of Property Owner _____ Title _____

Printed/Typed Name of Property Owner _____ Title _____

Signature of Property Owner _____ Title _____

Printed/Typed Name of Property Owner _____ Title _____

* Applications must be signed by the individual applicant, each partner of a partnership, or by an authorized officer of a corporation or association.

Project Title: _____

Land Disturbance Permit Application Fee (Reference Chapter 2 – Administration, Section 2-150 – Fees, Killeen Code of Ordinances).

One (1) to ten (10) acres	-	\$120.00 (one hundred twenty dollars)
Ten (10) to fifty (50) acres	-	\$140.00 (one hundred forty dollars)
Fifty (50) acres and above	-	\$180.00 (one hundred eighty dollars)

Information below this line is for City of Killeen use only.

Date Permit Application Received: _____

Date Staff Review Began: _____

Required Items:

- Deed defining ownership and description of property
- Documentation demonstrating owner empowerment to sign application
- Fee received _____
- Notice of Intent (NOI) or executed TPDES CGP Site Notice
- Storm Water Pollution Prevention Plan and Erosion and Sediment Control Plan
- Storm Water Management Site Plan
- Permit application is signed by the property owner and documentation authorizing signature empowerment is attached.
- Additional required components (if land disturbance occurs before legal subdivision of property; i.e., site inventory; drainage analysis per City's Drainage Design Manual)
- Revised Engineer sealed Drainage Plan (if applicable)

Land Disturbance Permit disposition:

- Land Disturbance Permit issued; Permit Number: _____
- Land Disturbance Permit not-issued
- Application corrections required (comments attached)

Public Works Department Representative

Date