



MINUTES
KILLEEN ARTS COMMISSION
REGULAR MEETING
CITY HALL - COUNCIL CHAMBERS
101 N COLLEGE STREET
March 11, 2016
12:15 P.M.

Call to Order

Chairperson Cossey called the meeting to order at 12:15 p.m.

Roll Call

Attending: Commission members: Ralph Cossey, Jr., John Doranski, Jennifer Hetzel, John Miller, and Cortina Merritt

City Staff: Karen Evans, Assistant Director of Finance
Tanya Strickland, Comptroller
Traci Briggs, Deputy City Attorney
Cecelia Dunbar, Executive Assistant

Absent: Commission members: Nina Cobb, Krista Kasper, and Mike Bartoszek
City staff: Jonathan Locke, Executive Director of Finance
Rachel Jones, Grants Analyst

Discuss and Consider Approval of Agenda for the March 11, 2016 Regular Meeting

Commissioner Hetzel moved to approve the agenda seconded by Commissioner Doranski. The motion passed unanimously.

Discuss and Consider Approval of Minutes for the February 12, 2016 Regular Meeting

Commissioner Miller moved to approve the minutes seconded by Commissioner Brent. The motion passed unanimously.

Review Arts Commission Attendance Record

The attendance records were reviewed.

Discuss any Arts Commission funded events attended by the Arts Commissioners

Commissioners Doranski and Hetzel attended the Cultura Filipiniana Barrio Festival. Both concurred that festival was wonderfully attended, funding by the City of Killeen Arts Commission was mentioned. They both agreed the food was good and they both enjoyed the festival. Commissioners Hetzel and Merritt both attended the Vive Les Arts Societe presentation of Smokey Joe's Café and thought it was very good. Commissioner Cossey queried if they got a sense if it was local or out of town attendees at either events. Commissioner Doranski said the Barrio Festival asked for a show of applause if you were from out of town. There was a good amount. Commissioner Merritt said she went on the last night of Smokey Joe's Café and it seemed to be mostly family and friends of the cast.

Consider Fiscal Year 2016 Event Evaluation for Killeen Sister Cities, Osan, Korea

City Staff asked that this item be postponed until the April 8, 2016 Meeting. Commissioner Doranski moved to postpone this item until April 8 seconded by Commissioner Miller. The motion passed unanimously.

Receive briefings by sub-committees

- A. Rules and Regulations – Commissioner Miller reported that the subcommittee would like to propose adding a requirement to the rules and regulations requiring the grantees to provide proof of 2 hotel rooms rented per every \$1000 granted. The sub-committee is suggesting that we encourage grantees to collaborate with local hotels to have blocks or rooms set up. We would need to work with grantees to develop system for reporting this information that is easily tracked. Additionally the sub-committee would like to have a set budget each year for the Commission’s use for marketing and other administrative things.
- B. Marketing - Commissioner Hetzel reported that a letter informing previous grantees and local non-profits of the FY 17 Grant Cycle workshop was emailed prior to the March 4 workshop. The flow chart will be ready for the FY 18 grant cycle. The sub-committee would like to pursue setting up social media campaign to promote the grant workshops to ensure that we are reaching a wide network of people.

Select six representatives to attend VLA Event

Event: The Nerd
Date/Time: April 8-10 and April 15-17, 2016
Friday and Saturday @ 7:00 p.m., Sundays at 2:00 p.m.
Location: Vive Les Arts Theatre, 3401 S. W.S. Young Drive
Fee: Adult \$20.00; Military/Senior \$18.00; Child/Student \$15.00

Commissioners Merritt, Miller and Hetzel received tickets.

Select six representatives to attend Killeen Sister Cities Event

Event: Spring Cultural Event
Date/Time: April 9, 2016
Saturday at 7:00 p.m.
Location: Shoemaker, HS Auditorium, 3302 Clear Creek Road

Commissioners Cossey, Hetzel and Doranski received tickets.

Next Meeting Date

The next regular meeting is scheduled for Friday, April 8, 2016 at 12:15 p.m. in Council Chambers.

Adjournment

The meeting adjourned at 1:00 p.m.

Ralph Cossey, Jr., Chairperson

Cecelia Dunbar, Executive Assistant