

CITY OF KILLEEN FIRE MARSHAL'S OFFICE FIRE ALARM PERMIT APPLICATION



Telephone: 254-501-6584

Fax: 254-501-6582

Mail or bring this original. Payment may be made by check, cash or money order payable to the City of Killeen.

Fire Marshal's Office

802 N. 2nd Street Mailing address:

Building G, Suite 102 Killeen, TX 76542

Application Type: (please	e circle one)	New	Renewal		st be not less that re expiration dat	an 10 business days te)	
Applicant's Name: (Type or Print)	(Last, First, Mi)					
Applicant's telephone No).: (<u> </u>) Code)	(Phone Nur	nber)	() (Area Code)	(Work Number)	
Applicant's Driver's Lic. I	No.:				State		
Address of Alarm:							
Business Name:					_ Phone Number	r ()	
Owner name (if other th applicant)							
Owner's Address:							
Mailing Address (if differ	ent):						
Гуре of Alarm Site:	Residence	Busin	ess / Non-Re	sidential	☐ Healthcare	e 🗌 Other	
Installation of Alarm Dat	e:	Alarm (Company:		Telepho	ne No. ()	
List at least two (2) indivinutes.	viduals that ha	ve agree	d to respond	and gran	t access to the a	larm site within thirty (30)	
Name of Contact #1:					Local Phone No		
Name of Contact #2:							
Name of Contact #3:				Loca	l Phone No		
Name of Contact #4:			Loca	Local Phone No.			
(
Signature of Applicant or Authorized Agent				Date	Date		
	for false stateme	ents and / o	or non payment o	of fees owed	d to the City in accor	e best of his/her knowledge. "dance with "City of Killeen Code	

(10) days before expiration.

		FOR DEPARTMENT US	E ONLY
Date:		Permit Number:	Permit Fee: \$
	Employee#	Expiration Da	ate:



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FREQUENTLY ASKED QUESTIONS

What is a "Fire Alarm System"?

A fire alarm system(s) means any equipment, device or devices arranged to signal the presence of fire, smoke, heat or other hazards requiring urgent attention and to which the fire department is expected to respond.

What is considered as a "False Alarm"?

A false alarm means any fire alarm, which was discharged falsely, accidentally, through mechanical failure, malfunction, improper installation, lack of maintenance, or by negligence of the owner or lessee of the alarm system or of his and/or her employees or agents. False alarms shall not include:

- Alarms that occur during electrical storms, tornadoes, hurricanes, ice storms, earthquakes, or other natural disaster or Acts of God.
- > Disruption of the telephone circuits beyond the control of the alarm company and/or the alarm user.
- > Electrical power or disruption or failure not caused by the user.
- ➤ Alarms which occur as a result of an actual fire or emergency condition.

What is considered as a "Fire Department Response"?

Fire Department Response means the dispatching of a fire unit to investigate a fire alarm.

Do I need a permit?

Yes, all fire alarm systems installed within the city limits of Killeen require a permit, Except for those fire alarm systems installed upon the premises occupied by the United States Government, the State of Texas, the City of Killeen, or any county government.

If I have an existing fire alarm system how long do I have before I need a permit?

Alarm sites in existence before April 1, 2009 have until October 1, 2009 to obtain a permit.

How much does a permit cost?

- > The fee for a permit issued to Non-Residential Fire Alarm System users shall be twenty-five dollars (\$25.00) for a one year permit.
- ➤ The fee for a permit issued to Residential Fire Alarm System users shall be ten dollars (\$10.00) for a one year permit.
- ➤ The fee for an initial permit issued to Health Care Occupancies shall be five hundred dollars (\$500.00). The permit shall be renewed annually for a fee of one hundred twenty-five dollars (\$125.00).

How are service fees determined?

Service fees are based on each fire department response to a false alarm in the calendar year.

What is the service fee for fire department responses to excessive false alarms in the calendar year?

- First and second false alarms No Charge
- > Third and fourth false alarms \$100.00

- > Fifth through tenth false alarms \$200.00
- > Eleventh and subsequent false alarms \$500.00

Is there a break-in period on new fire alarms?

Yes, if the Fire Marshal is notified in writing prior to the day of installation of a new alarm system, the fee imposed by this section shall be waived for a 30-day period beginning with the date of the installation.

Is there a service fee if my fire alarm activates during an actual emergency?

No, there are no service fees if the fire department responds to an emergency. Fees are only imposed on false alarms.

Can I test my alarm or conduct a fire drill, without being charged a service fee?

Yes, as long as the person testing the alarm or conducting the drill took reasonable precautions to avoid any request being made to the Killeen Fire Department to respond to the alarm.

What if I do not have a fire alarm permit?

You may receive a citation for municipal court. Fines violating any provisions of this ordinance range from seventy-five dollars (\$75.00) to two thousand dollars (\$2,000.00).