



Family Aquatic Center Rental

Application for Use

Reservation Information

Rental Date: _____ Rental Time: _____

Group Name: _____

Type of Event: _____ # of Children: _____ # of Adults: _____

Primary Point of Contact Name: _____

Primary Point of Contact Phone: _____

Primary Point of Contact Email: _____

Rental Fees

Standard 2 Hour Rental Fee (\$625): _____

Additional Hours Fee (\$300/hr): _____

Concession Opt Out Fee (\$50): _____

Have concessions available:
Yes / No

Total Rental Cost: _____

Payment Information

Name: _____

Address: _____

Phone: _____

Email: _____

By signing, you are accepting the rules & regulations of the City of Killeen Parks & Recreation Department. You are accepting responsibility for, but not limited to: the event, participants, patrons, etc. By signing, you are now responsible for payment of fees upon approval and also proper cancellation procedures.

Signature of Group's Representative

Date



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General Rules and Information

Rental Information

Reservations will be made on a first come – first served basis. Reservations must be made a minimum of seven (7) calendar days in advance. Rental fee for the use of the Family Aquatic Center is \$625 for a two (2) hour block. Additional hours can be reserved for \$300/hour. All fees associated with the reservation must be paid in full at the time the reservation is made.

A maximum of three hundred (300) guests are allowed to enter the facility; staff will track the number of guests admitted. Family Aquatic Center Rentals are for private use only and closed to the public. In the event that there are more than 300 guests the rental price will be \$1,250. All reservations must be approved by the Killeen Parks & Recreation management staff.

Rules

- Literature, flyers, or decorations may not be placed in the pool area without approval
- All bags are subject to search
- All patrons must wear a bathing suit to swim
- Children not toilet trained must wear a special aquatic swim diaper in the pool
- Only Coast Guard and American Red Cross approved flotation devices are allowed
- Must be 48 inches or taller to ride the slides
- Groups may not charge admission for private reservations
- Only Killeen Parks & Recreation staff is permitted in staff areas (storage rooms, office area, etc.)
- The telephone at the Family Aquatic Center is for emergency use only
- Groups are responsible for set up, clean up, and for any damage to the pools, benches, bathrooms, etc.
- Killeen Parks & Recreation staff will check the pools after each use to verify compliance with all rules and regulations
- Lifeguards are empowered to deem the pools unsafe for swimming

Prohibited at the Family Aquatic Center

- Alcoholic Beverages or Glass Containers
- Cooking Devices
- Profanity or Abusive Language
- Smoking
- Music or DJ's
- Pets
- Cut-off Shorts or Cotton Clothing

Cancellations and refunds

Cancellation requests made more than thirty (30) calendar days prior to the reservation date will be honored with a \$50.00 administrative fee. Cancellation requests made less than thirty (30) calendar days and more than seven (7) calendar days prior to the reservation date will be honored with a \$150.00 administrative fee. Cancellation requests will not be honored when requested less than seven (7) calendar days before the reservation date.

Refunds will not be issued if the event is able to commence as scheduled.

Killeen Parks and Recreation reserves the right to modify or cancel any reservations at any time for any reason. In the event of a cancellation all rental fees will be refunded within fifteen (15) business days of notification.