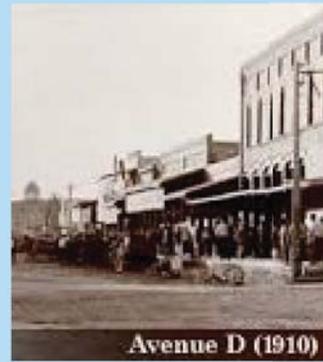


City of Killeen



Avenue D (1910)



Avenue D (2016)

Annual Budget and Plan of Municipal Services 2016 - 2017

Dedicated Service - Every Day for Everyone!



**City of Killeen
Annual Budget and Plan
of Municipal Services
2016-2017**



Dedicated Service – Everyday, for Everyone!

CITY OF KILLEEN, TEXAS

ANNUAL BUDGET FOR FISCAL YEAR 2017

This budget will raise more revenue from property taxes than last year's budget by an amount of \$1,653,368, which is a 4.3 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,103,025.

City Council Vote

These members of the governing body voted
on the adoption of the budget as follows:

FOR:	Mayor Pro-Tem Brockley Moore, Councilwoman Shirley Fleming, Councilman Gregory Johnson, Councilman Jim Kilpatrick, Councilman Jonathan Okray, Councilman Juan Rivera, and Councilman Richard Young
AGAINST:	
PRESENT and not voting:	
ABSENT:	

These members of the governing body voted
on setting of the property tax rate for fiscal year 2017 as follows:

FOR:	Mayor Pro-Tem Brockley Moore, Councilwoman Shirley Fleming, Councilman Gregory Johnson, Councilman Jim Kilpatrick, Councilman Jonathan Okray, Councilman Juan Rivera, and Councilman Richard Young
AGAINST:	
PRESENT and not voting:	
ABSENT:	

Tax Rate	Proposed FY 2017	Adopted FY 2016
Property Tax Rate	0.7498	0.7498
Effective Rate	0.7368	0.7400
Effective M&O Tax Rate	0.6299	0.6640
Rollback Tax Rate	0.8425	0.8290
Debt Rate	0.3031	0.2560

The total amount of municipal debt obligation secured by property taxes for the City of Killeen is:

Tax Supported	\$182,960,000
Self Supported	69,920,000
TOTAL	\$252,880,000



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Killeen
Texas**

For the Fiscal Year Beginning

October 1, 2015

Jeffrey R. Emer

Executive Director



Arbor Day Foundation

Tree City USA - City of Killeen designated 2007 to present

City of Killeen

Team Spirit Award 2015 Team of the Year – KPD Downtown Revitalization Unit Team

Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting - 1990 to 2016

Distinguished Budget Presentation Award - 1990 to 2016

KaBOOM!

Playful City USA - City of Killeen designated 2009 to present

Keep America Beautiful

Presidential Circle Award - 2013 to present

Keep Texas Beautiful

Gold Star Affiliate Award - 2013 to present

Sustained Excellence Award - 2013 to present

2nd Place Governor's Community Achievement Award - 2016

National Register of Historic Places

Killeen High School (City Hall Building) - designated 2015

Texas Association of Telecommunications Officers & Advisors

2nd Place Video Programming Award, Profile of Organization or Department – 2016

3rd Place Video Programming Award, Magazine Format Series - 2016

3rd Place Video Programming Award, Event Promotion - 2015

3rd Place Video Programming Award, Video Text Bulletin Board - 2015

Texas City Attorneys Association

Certified City Attorneys Office - City of Killeen designated 1998 to present

Texas Department of Agriculture

GO TEXAN Certified Retirement Community - Killeen designated 2012 to present

Texas Film Commission

Film Friendly Community - City of Killeen designated 2011 to present

Texas Historical Commission

Certified Local Government - City of Killeen designated 2010 to present

United Way of the Greater Fort Hood Area

Mega Platinum Award - City of Killeen 2009 to 2015 Employee United Way Campaigns

Biggest Giver Award - City of Killeen 2011 to 2015

CITY OF KILLEEN



MISSION

Dedicated Service—Every Day, For Everyone!

VISION

Team Killeen—World Class, Plus One!

VALUES

**Dependability, Integrity, Professionalism,
Dedication, Leadership, Respect**

TABLE OF CONTENTS

	<u>Page</u>
<u>Community Information</u>	
City Insight	7
City Council	9
Organizational Structure.....	10
Appointed Officials	11
Paid Personnel – In Full Time Equivalents	12
Community Information	16
Killeen at a Glance	19
Budget Calendar	22
<u>City Manager’s Message</u>	
Letter of Transmittal.....	23
<u>Strategic Plan</u>	
Vision 2030.....	27
<u>Budget Summary</u>	
Budget Summary Information.....	41
Budget Summary – All Funds	48
Combined Annual Budget Summary.....	49
All Funds Revenue Graphs.....	50
All Funds Expenditure Graphs	51
Summary of Sources and Uses	52
<u>General Fund</u>	
Budget Summary.....	54
Revenue Graphs	58
Expenditure Graphs.....	59
Revenues	60
Revenue Assumptions	63
City Council	68
Administration.....	71
City Manager	72
Assistant City Manager (External).....	74
Assistant City Manager (Internal).....	76
City Auditor	78
Municipal Court	80
Public Information	82
Legal.....	85
City Attorney	86
City Secretary.....	88
Finance	91
Finance Operations	92
EMS Billing and Collections	94
Support Services.....	97
Building Services	98
Custodial Services.....	100
Printing Services	102
Support Services Operations	104
Purchasing.....	106
Human Resources.....	109
Human Resources Operations	110
Employee Engagement Program.....	112

Information Technology	114
Community Services	117
Golf Course	118
Community Center Operations	120
Parks.....	122
Lions Club Park Operations	124
Family Aquatics Center	126
Recreation	128
Athletics	130
Cemetery	132
Senior Citizens	134
Swimming Pools	136
Volunteer Services	138
Community Development	141
Library Services	142
Killeen Arts & Activities Center	144
Community Development Operations.....	146
Home Program	148
Lien Services.....	150
Public Works	153
Public Works Operations	154
Traffic.....	156
Streets.....	158
Transportation	160
Planning and Development	163
Planning and Development Operations.....	164
Building Inspections	166
Code Enforcement.....	168
Police.....	171
Police Operations	172
Animal Services	174
Fire	177
Fire Operations.....	178
Emergency Management and Homeland Security	180
Non-Departmental	182

Aviation Funds

Killeen-Fort Hood Regional Airport	
Budget Summary	186
Revenue Graphs	188
Expense Graphs	189
Revenue Assumptions.....	190
Killeen-Fort Hood Regional Airport Operations.....	194
Information Technology	196
Other Appropriations	198
Skylark Field	
Budget Summary	199
Revenue Graphs	200
Expense Graphs	201
Revenue Assumptions.....	202
Skylark Field Operations	204
Non-Departmental.....	206

Solid Waste Fund

Budget Summary.....	208
Revenue Graphs	210
Expense Graphs.....	211
Revenue Assumptions	212

Public Works	214
Accounting	216
Residential Operations.....	218
Commercial Operations.....	220
Recycling	222
Transfer Station	224
Mowing Operations	226
Other Appropriations.....	228

Water and Sewer Fund

Budget Summary.....	232
Revenue Graphs	234
Expense Graphs.....	235
Revenue Assumptions	236
Finance	
Utility Collections	238
Support Services	
Fleet Services	240
Information Technology	
GIS	242
Administration.....	244
Water Distribution.....	246
Sanitary Sewers	248
Water and Sewer Operations	250
Engineering.....	252
Transportation.....	254
Public Works	256
Other Appropriations.....	258

Drainage Utility Fund

Budget Summary.....	262
Revenue Graphs	264
Expense Graphs.....	265
Public Works	266
Engineering	268
Streets	270
Drainage Maintenance	272
Environmental Services.....	274
Transportation.....	276
Other Appropriations.....	278

Internal Service Fund

Budget Summary.....	282
Revenue Graph.....	283
Expense Graph	283
Support Services	284

Debt Service Fund

Budget Summary.....	286
Tax Information.....	288
Tax Structure	290
Historical Tax Data	291
Bonded Debt.....	292
City Wide Bonded Debt	
Schedule of Bonded Debt	295
Schedule of Requirements	296
General Obligation Debt	
Schedule of Bonded Debt	301

Schedule of Requirements.....	302
Solid Waste Debt	
Schedule of Bonded Debt	307
Schedule of Requirements.....	308
Water & Sewer Debt	
Schedule of Bonded Debt	309
Schedule of Requirements.....	310
Drainage Debt	
Schedule of Bonded Debt	311
Schedule of Requirements.....	312
Hotel/Motel Fund Debt	
Schedule of Bonded Debt	313
Schedule of Requirements.....	314

Special Revenue Funds

Special Revenue Funds	315
Budget Summary.....	317
Hotel Occupancy Tax Fund	319
Killeen Civic & Conference Center	320
Convention & Visitors Bureau.....	322
Tax Increment Fund	323
Teen Court Program Fund.....	324
Court Technology Fund.....	325
Court Security Fee Fund.....	326
Juvenile Case Manager Fund	327
Child Safety Fund.....	328
Cable System PEG Improvements Fund	329
JLUS Grant	330
Parks Donations Fund	331
KCCC Fountain Fund.....	332
Library Memorial Fund	333
Community Development Block Grant Fund.....	334
Home Program Fund.....	335
Law Enforcement Grant Fund	336
Police State Seizure Fund.....	337
Police Federal Seizure Fund.....	338
Photo Red Light Enforcement Fund.....	339
Animal Control Donations Fund	340
Police Donations Fund.....	341
Emergency Management Fund	342
Fire Department.....	343
Fire State Seizure Fund.....	344
Force Reduction Grant	345

Capital Outlay

Capital Outlay Planning	347
Budget Summary.....	348
Capital Outlay from Operating Funds	349
Capital Outlay from Other Funds	349

Capital Improvements

Capital Improvements Plan.....	351
Capital Improvement Projects from Operating Funds.....	352
Governmental Projects	
2007 Combination General & Certificate of Obligation Bond – Fund 337	356
2009 Contractual Obligation Construction Bond – Fund 340.....	357
2012 Pass Through Financing Proceeds Bond – Fund 341.....	358
2011 Pass Through Financing Proceeds Bond – Fund 342.....	359

2011 Contractual Obligation Construction Bond – Fund 343	360
2012 General Obligation Bonds – Fund 345	361
Downtown Improvement Phase II – Fund 346	362
2014 Contractual Obligation Construction Bond – Fund 347	364
2014 Gen2014 General Obligation Bonds – Fund 348	366
Governmental Capital Projects – Fund 349	370
Golf Capital Projects – Fund 350	371
Rosewood Extension Grant – Fund 351	372
Aviation Projects	
Aviation Capital Improvement – Fund 331	374
Customer Facility Charges – Fund 526	375
Aviation DEAAG Grant – Fund 528	376
Passenger Facility Charges – Fund 529	378
Solid Waste Projects	
2005 Solid Waste Bond – Fund 385	380
Water & Sewer Projects	
2001 Water & Sewer Bond – Fund 381	381
2007 Water & Sewer Bond – Fund 384	382
2013 Water & Sewer Bond – Fund 386	384
Water & Sewer Capital Projects – Fund 387	396
Drainage Projects	
Drainage Projects	397
2006 Drainage Bond Fund -576	400
<u>Five Year Forecast</u>	
Forecast Methodology	405
General Fund Five Year Forecast	406
Killeen-Fort Hood Regional Airport Fund Five Year Forecast	408
Skylark Field Fund Five Year Forecast	409
Solid Waste Fund Five Year Forecast	410
Water & Sewer Fund Five Year Forecast	411
Drainage Utility Fund Five Year Forecast	412
<u>Appendix</u>	
Appendix A – Adopted City Ordinances	414
Ordinance for Adopting the Budget	415
Ordinance Setting the Tax Rate	422
Appendix B – City of Killeen Position Classification and Pay Plan and Schedule of Incentives	431
Position Classification and Pay Plan	432
Police Pay Plan	440
Fire/EMS Pay Plan	442
Incentive Pay Schedule (Non Civil Service)	444
Appendix C – City of Killeen Water, Sewer, Drainage, and Solid Waste Rates	451
Water and Wastewater Rates	452
Drainage Utility Rates	454
Solid Waste Rates	455
Miscellaneous Utility Charges	458
Appendix D – Glossary & Acronyms	459
Budget Glossary	460
Acronyms	464



Dedicated Service – Everyday, for Everyone!

A MESSAGE FROM THE MAYOR



Dear Killeen:

2016 has been a year marked by challenges in our city, but let's not forget our many successes. As we look forward to 2017, we will undoubtedly experience both again. Be assured that our City Council and staff have rededicated themselves to the mission of service.

Killeen's population and economy continue to grow. Sales tax receipts are up over last year's figures and property values have also increased. These positive economic trends show continued investment in our community, and that is a great sign.

Some of the best news in 2016 was the completion of a number of road projects. TxDOT has invested more than \$80 million to improve US 190 through Killeen, and construction is now substantially complete. The City invested \$30 million to construct and extend Rosewood Drive, reconstruct Stagecoach Road and connect Elms Road among other projects, all of which are now complete.

The Killeen Community Center reopened following more than a year of renovations bringing the 1973 landmark to modern repair. The City was also named a Playful City USA for the eighth year and a Tree City USA for the ninth year.

Through the generosity of our community, the November 5, 2009 Fort Hood Memorial was dedicated in March. Governor Greg Abbott attended the opening of this lasting tribute to the victims of a terrible tragedy.

Looking forward to the New Year, there will be more investment and progress including the completion of the Trimmier Road widening project and the opening of Fire Station #9. Both projects are on schedule and will improve safety and service for residents.

Though one of our most challenging, 2016 has been a year full of progress. Killeen has much to be thankful for this holiday season and to look forward to in 2017!

Jose L. Segarra, Mayor

CONGRATULATIONS TO THE CLASS OF 2016!



The 2016 Killeen Citizens Academy spent eight weeks this Fall learning more about their city government. From airports to water, they visited facilities and met with the staff to see exactly how services are delivered. At their commencement ceremony November 2, graduates remarked on the professionalism and dedication of city staff and how proud they are to call Killeen home.

DO YOU HEAR WHAT I HEAR?

That's the sound of Good News Killeen! Your City is constantly sharing useful information about our many great programs and services, and we invite you to join the conversation.

In addition to this newsletter, we offer a variety of ways to stay informed and keep in touch. Roads, sports or meetings, we are working to make information on all things City convenient.

Our website is your 24-hour City Hall and is a hub for information including news releases, locations and hours, meeting agendas and recordings, rates and fees and much more. Visitors can also submit work orders and make payments.

More than 11,000 people have liked us on Facebook, and we hope you'll join the fan club. We post new content daily and typically respond to questions within an hour.

Our video program Good News Killeen hits Facebook and YouTube every other Wednesday to keep you up on all that's happening.

There's plenty of good news, Killeen!

HOLIDAY CLOSURES

City offices will be closed the following dates:

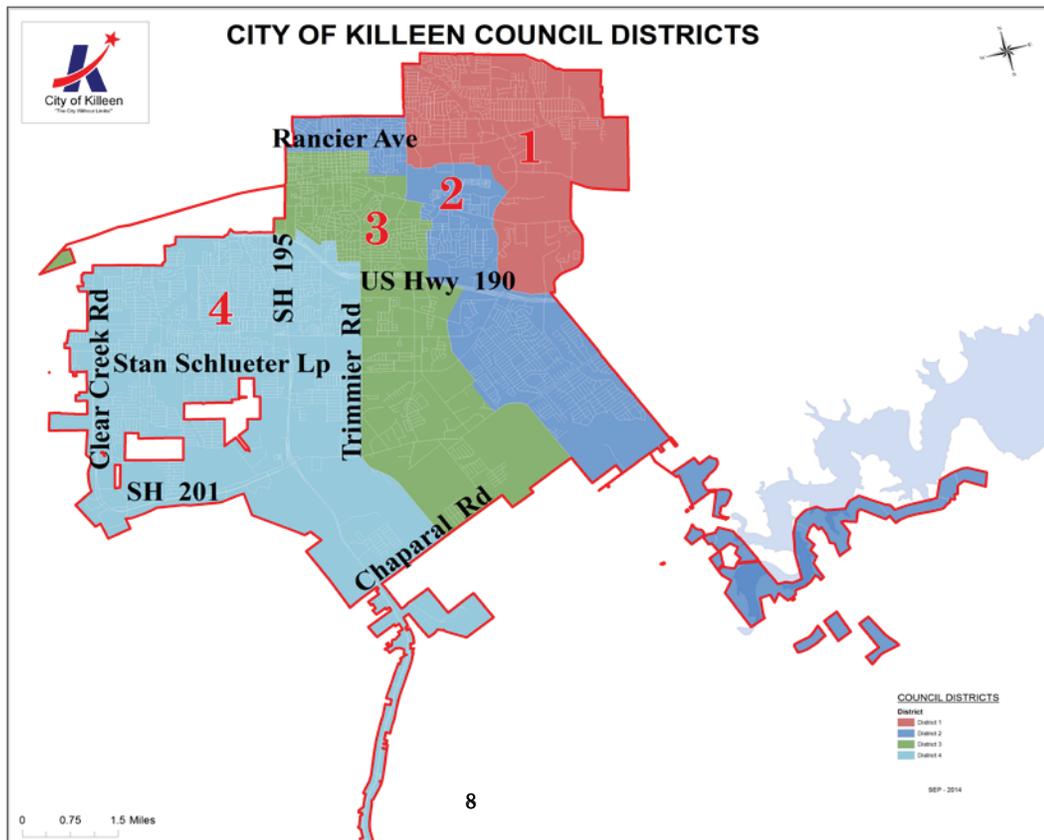
November 24 & 25
December 23 & 26
January 2 & 16

Emergency services and garbage collection will operate without interruption.

Happy Holidays!

TEXAS MAP

Killeen123





Council members are elected to two-year staggered terms with four council members elected every year. The mayor is elected to two-year terms. Four of the council members must reside in their respective District, although voting for these seats is at-large. The mayor and three remaining council members are elected at-large. Pictured from left to right: Jim Kilpatrick, Shirley Fleming, Jonathan Okray, Ann Farris, Jose Segarra, Brockley Moore, Juan Rivera, Gregory Johnson and Dick Young.

Jose Segarra, Mayor

Phone: 254-290-0548
 mayor@killeentexas.gov
 Term expires May 2018

Shirley Fleming, District 1

Phone: 254-392-2719
 sfleming@killeentexas.gov
 Term expires May 2017

**Brockley Moore, Mayor Pro-Tem,
 District 4**

Phone: 254-392-2720
 bmoore@killeentexas.gov
 Term expires May 2017

Dick Young, District 2

Phone: 254-289-1889
 dyoung@killeentexas.gov
 Term expires May 2017

Juan Rivera, At Large

Phone: 254-251-7149
 jrivera@killeentexas.gov
 Term expires May 2018

Jim Kilpatrick, District 3

Phone: 254-526-2710
 jkilpatric@killeentexas.gov
 Term expires May 2017

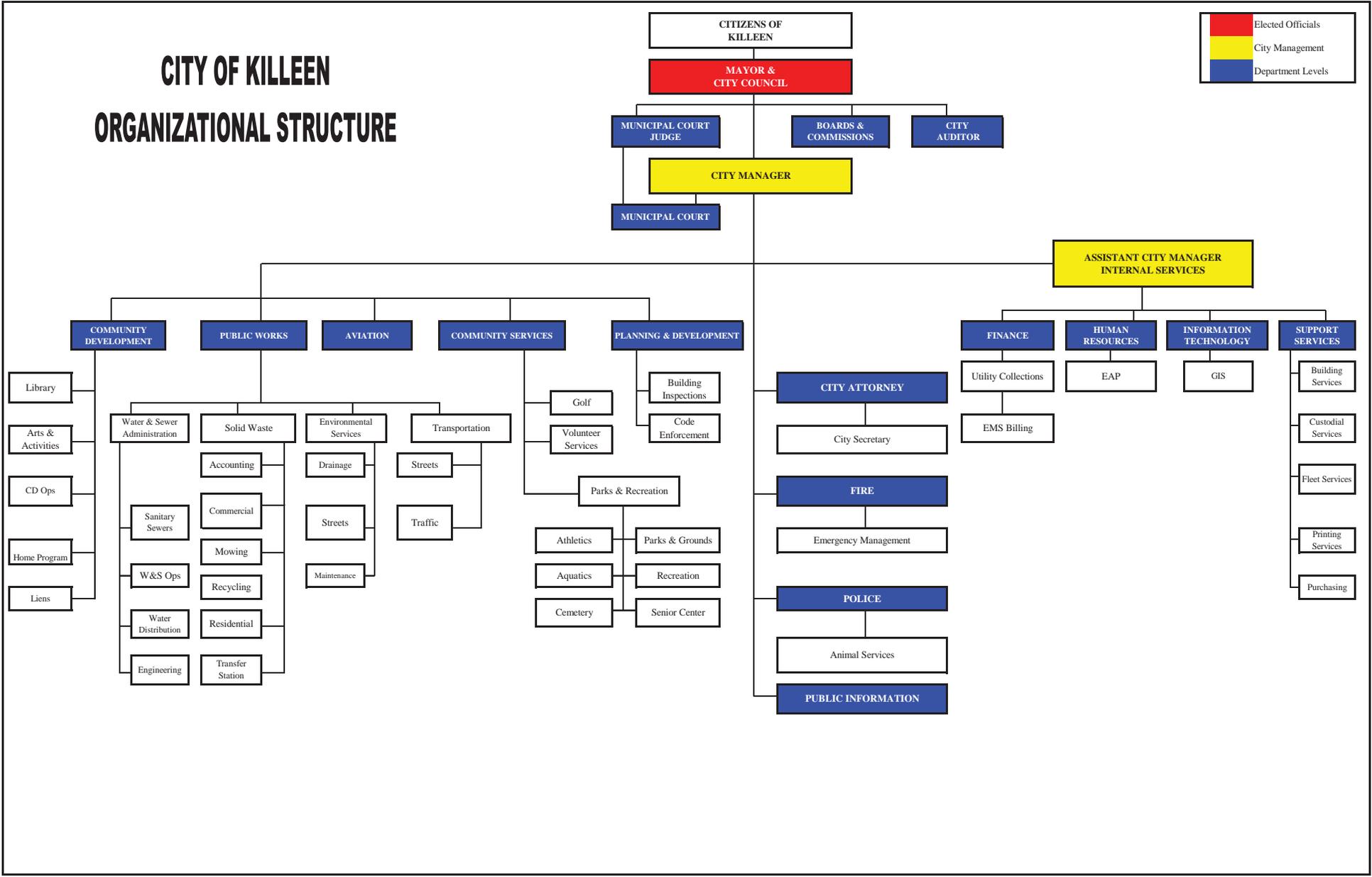
Jonathan Okray, At Large

Phone: 254-368-8966
 jokray@killeentexas.gov
 Term expires May 2018

Gregory Johnson, At Large

Phone: 254-702-5162
 gdjohnson@killeentexas.gov
 Term expires May 2018

CITY OF KILLEEN ORGANIZATIONAL STRUCTURE





City Staff

Interim City Manager



Ann Farris

Department Heads

Municipal Court.....	Mark Kimball
Public Information	Hilary Shine
City Attorney.....	Kathy Davis
Finance.....	Jonathan Locke, CPA
Human Resources	Eva Bark
Information Technology.....	Thomas Moore
Community Development.....	Leslie Hinkle
Community Services.....	Brett Williams
Planning & Development.....	Ray Shanaa
Police.....	Dennis Baldwin
Fire	Brian Brank
Public Works	Scott Osburn
Aviation.....	Matt Van Valkenburgh A.A.E.

**CITY OF KILLEEN
PAID PERSONNEL
IN FULL TIME EQUIVALENT**

	FY 2015	FY 2016	FY 2017	% Change from FY 2015
General Fund				
Administration				
City Manager	2.0	2.0	2.0	0.00%
Assistant City Manager-External	2.0	2.0	-	-100.00%
Assistant City Manager-Internal	2.0	2.0	2.0	0.00%
City Auditor	1.0	1.0	1.0	0.00%
Total Administration	7.0	7.0	5.0	0.00%
Municipal Court	23.0	23.0	22.0	-4.35%
Public Information	2.5	2.5	2.5	0.00%
Legal				
City Attorney	7.0	8.0	7.0	0.00%
City Secretary	1.0	1.0	1.0	0.00%
Total Legal	8.0	9.0	8.0	0.00%
Finance				
Finance Operations	13.0	13.0	13.0	0.00%
EMS Billing & Collections	6.0	6.0	-	-100.00%
Total Finance	19.0	19.0	13.0	-31.58%
Support Services				
Building Services	7.0	7.0	7.0	0.00%
Custodial Services	18.0	18.0	18.0	0.00%
Printing Services	3.0	3.0	3.0	0.00%
Support Services Operations	1.0	2.0	2.0	100.00%
Purchasing	5.0	5.0	5.0	0.00%
Total Support Services	34.0	35.0	35.0	2.94%
Human Resources	14.0	14.0	13.0	-7.14%
Information Technology	20.0	20.0	17.0	-15.00%
Community Services				
Golf Course	18.5	18.5	17.5	-5.41%
Community Center Operations	3.0	3.0	3.0	0.00%
Parks	37.0	37.0	34.0	-8.11%
Lions Club Park	15.5	15.5	14.0	-9.68%
Aquatics Center	1.0	1.0	1.0	0.00%
Recreation	2.0	2.0	2.0	0.00%
Athletics	3.0	3.0	3.0	0.00%
Cemetery	5.0	5.0	4.0	-20.00%
Senior Citizens	4.0	4.0	3.0	-25.00%
Volunteer Services	3.0	3.0	3.0	0.00%
Total Community Services	92.0	92.0	84.5	-8.15%
Community Development				
Library Services	26.0	27.0	26.5	1.92%
Killeen Arts and Activities Center	5.0	6.0	6.0	20.00%
Community Development Operations	4.0	4.0	4.0	0.00%
Home Program	1.0	1.0	1.0	0.00%
Lien Services	2.0	2.0	2.0	0.00%
Total Community Development	38.0	40.0	39.5	3.95%
Public Works				
Public Works	2.0	0.1	0.1	-95.00%
Traffic	5.0	5.0	5.0	0.00%
Streets	52.0	52.0	49.0	-5.77%
Transportation	-	-	2.3	-
Total Public Works	59.0	57.1	56.4	-4.41%

**CITY OF KILLEEN
PAID PERSONNEL
IN FULL TIME EQUIVALENT**

	FY 2015	FY 2016	FY 2017	% Change from FY 2015
Planning & Development				
Planning & Development Operations	7.0	7.0	6.0	-14.29%
Building Inspections	14.0	14.0	14.0	0.00%
Code Enforcement	15.0	15.0	14.0	-6.67%
Total Planning & Development	36.0	36.0	34.0	-5.56%
Police				
Police	355.0	368.0	368.0	3.66%
Animal Control	17.0	18.0	18.0	5.88%
Total Police	372.0	386.0	386.0	3.76%
Fire				
Fire	200.0	237.0	237.0	18.50%
Emergency Mgmt & Homeland Security	1.0	1.0	1.0	0.00%
Total Fire	201.0	238.0	238.0	18.41%
Unfunded Authorized Positions				
City Manager	2.0	2.0	2.0	0.00%
City Attorney	-	-	1.0	-
Code Enforcement	1.0	1.0	1.0	0.00%
Finance Operations	2.0	2.0	2.0	0.00%
Golf Course	-	-	1.0	-
Library Services	-	-	0.5	-
Support Services	1.0	-	-	-100.00%
Public Works	-	-	0.8	-
Total Unfunded Authorized Positions	6.0	5.0	8.3	38.33%
Frozen Authorizations for FY 2017				
Cemetery	-	-	1.0	-
Code Enforcement	-	-	1.0	-
Finance Operations	-	-	1.0	-
Human Resources	-	-	1.0	-
Information Technology	-	-	3.0	-
Lions Parks	-	-	1.5	-
Municipal Court	-	-	1.0	-
Parks	-	-	1.0	-
Planning & Development Operations	-	-	1.0	-
Senior Citizens	-	-	1.0	-
Streets	-	-	3.0	-
Total Frozen Authorizations for FY 2017	-	-	15.5	-
Total Unfunded/Frozen Authorized Positions	6.0	5.0	23.8	296.67%
Total General Fund	931.5	983.6	977.7	4.96%
Internal Service Fund	-	-	26.0	-
Frozen Authorizations for FY 2017	-	-	1.0	-
Total Internal Service Fund	-	-	27.0	-
Aviation Funds				
Killeen-Fort Hood Regional Airport				
Operations	38.0	38.0	37.0	-2.63%
Information Technology	1.0	1.0	1.0	0.00%
Total Killeen-Fort Hood Regional Airport	39.0	39.0	38.0	-2.56%
Total Skylark Field	4.0	4.0	4.0	0.00%
Unfunded Authorized Positions				
Principal Secretary	-	-	1.0	-
Total Unfunded Authorized Positions	-	-	1.0	-
Total Aviation Funds	43.0	43.0	43.0	0.00%

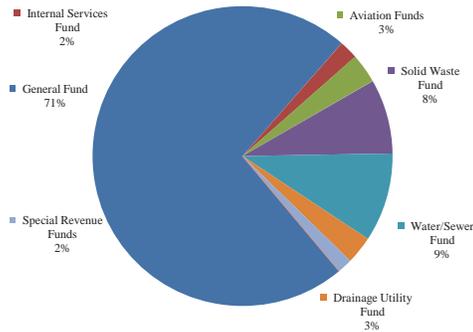
**CITY OF KILLEEN
PAID PERSONNEL
IN FULL TIME EQUIVALENT**

	FY 2015	FY 2016	FY 2017	% Change from FY 2015
Solid Waste Fund				
Public Works	-	0.6	0.6	-
Accounting	4.0	4.0	4.0	0.00%
Residential Operations	44.5	43.5	39.0	-12.36%
Commercial Operations	21.0	23.0	23.0	9.52%
Recycling	6.0	6.0	5.0	-16.67%
Transfer Station	15.5	15.5	15.5	0.00%
Mowing Operations	22.5	21.5	20.5	-8.89%
Total	113.5	114.1	107.6	-5.20%
Frozen Authorizations for FY 2017				
Residential Operations	-	-	1.0	-
Total Frozen Authorizations for FY 2017	-	-	1.0	-
Total Unfunded Authorized Positions	-	-	1.0	-
Total Solid Waste Fund	113.5	114.1	108.6	-4.32%
Water/Sewer Fund				
Utility Collections	40.5	40.5	39.5	-2.47%
Fleet Services	26.0	27.0	-	-100.00%
Information Technology	4.0	4.0	4.0	0.00%
Water Distribution	19.0	19.0	19.0	0.00%
Sanitary Sewers	15.0	15.0	18.0	20.00%
Water and Sewer Operations	28.0	28.0	29.0	3.57%
Engineering	13.8	13.8	10.8	-21.74%
Transportation	-	-	1.4	-
Public Works	-	1.2	1.2	-
Total	146.3	148.5	122.9	-15.99%
Unfunded Authorized Positions				
Utility Collections	-	-	1.0	-
Engineering	-	-	3.0	-
Transportation	-	-	1.0	-
Total Unfunded Authorized Positions	-	-	5.0	-
Frozen Authorizations for FY 2017				
Water and Sewer Operations	-	-	1.0	-
Total Frozen Authorizations for FY 2017	-	-	1.0	-
Total Unfunded/Frozen Authorized Positions	-	-	6.0	-
Total Water/Sewer Fund	146.3	148.5	128.9	-11.89%
Drainage Utility Fund				
Public Works	-	0.1	0.1	-
Engineering	4.0	4.0	3.0	-25.00%
Drainage Maintenance	33.5	34.5	34.5	2.99%
Environmental Services	1.2	1.2	1.2	0.00%
Transportation	-	-	0.3	-
Total	38.7	39.8	39.1	1.03%
Unfunded Authorized Positions				
Transportation	-	-	1.2	-
Total Unfunded Authorized Positions	-	-	1.2	-
Total Drainage Utility Fund	38.7	39.8	40.3	4.13%
Special Revenue Funds				
Killeen Civic Conference Center	11.5	11.5	10.5	-8.70%
Convention Visitor Bureau	2.5	2.5	2.5	0.00%
Community Development	1.0	1.0	1.0	0.00%
Cablesystem Improvements PEG Fund	3.5	3.5	2.5	-28.57%
Court Security Fund	1.0	1.0	1.0	0.00%
Juvenile Case Manager Fund	2.0	2.0	2.0	0.00%
Total	21.5	21.5	19.5	-9.30%
Unfunded Authorized Positions				
Cablesystem Improvements PEG Fund	-	-	1.0	-
Frozen Authorizations for FY 2017	-	-	-	-
Killeen Civic Conference Center	-	-	1.0	-
Total Unfunded Authorized Positions	-	-	2.0	-
Total Special Revenue Fund	21.5	21.5	21.5	0.00%

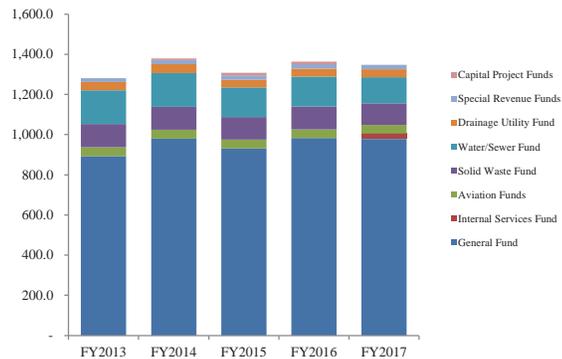
**CITY OF KILLEEN
PAID PERSONNEL
IN FULL TIME EQUIVALENT**

	FY 2015	FY 2016	FY 2017	% Change from FY 2015
Capital Projects Fund				
2012 Pass Through Financing Fund - Transportation	8.0	8.0	-	-100.00%
2013 Water & Sewer Improvements Fund	5.0	5.0	-	-100.00%
Total Capital Projects Fund	13.0	13.0	-	-100.00%
Personnel All Funds Summary				
Funded Authorized Positions				
General Fund	925.5	978.6	953.9	3.07%
Internal Service Fund	-	-	26.0	-
Aviation	43.0	43.0	42.0	-2.33%
Solid Waste	113.5	114.1	107.6	-5.20%
Water and Sewer	146.3	148.5	122.9	-15.99%
Drainage	38.7	39.8	39.1	1.03%
Special Revenue	21.5	21.5	19.5	-9.30%
Capital Projects	13.0	13.0	-	-100.00%
Total Funded Authorized Positions	1,301.5	1,358.5	1,311.0	0.73%
Unfunded Authorized Positions				
General Fund	6.0	5.0	8.3	38.33%
Aviation	-	-	1.0	-
Water and Sewer	-	-	5.0	-
Drainage	-	-	1.2	-
Special Revenue	-	-	1.0	-
Total Unfunded Authorized Positions	6.0	5.0	16.5	175.00%
Frozen Authorizations for FY 2017				
General Fund	-	-	15.5	-
Internal Service Fund	-	-	1.0	-
Solid Waste	-	-	1.0	-
Water and Sewer	-	-	1.0	-
Special Revenue	-	-	1.0	-
Total Frozen Authorization for FY 2017	-	-	19.5	-
Total Personnel	1,307.5	1,363.5	1,347.0	3.02%

Personnel by Fund FY 2017



Personnel by Fund Last Five Years



Community Information

The City of Killeen was born May 15, 1882, when the Santa Fe Railroad extended its line westward through central Texas. Killeen, in Bell County, is centrally located in Texas along US Highway 190. Situated 17 miles East of Interstate 35, Killeen is just a short drive to major metropolitan areas like Austin (70 miles), San Antonio (150 miles), Houston (190 miles), and Dallas (160 miles).

Named for Frank P. Killeen, an official of the railroad in Galveston, some believe that Killeen may have been among the railroad dignitaries on the train that arrived to mark the beginning of the town, but it has never been confirmed. The town of about 300 people became a shipping point of the area for agricultural products, cotton in particular.

In the next 60 years, the city prospered and grew to over 1,200 people. In 1942, this small railroad town became home to military post Camp Hood. The military camp's impact was tremendous, more than quintupling Killeen's population in its first few years.

After World War II, the Army was looking for a place to train soldiers in tank destroyer tactics, and Killeen fit the bill. Camp Hood was named for Confederate General John Bell Hood. The initial installation covered 160,000 acres, which encompassed most of Killeen's best farming land, forcing many families from their homesteads. In 1950, the camp was declared a permanent post changing its name to Fort Hood.

Killeen was now a military town, so its goal became to make it the best town for military families to live. Supporting our soldiers and their families is still the top priority today.

The town and the fort grew together. Killeen worked to develop infrastructure that would incorporate the military base and its needs. Immediate needs were water leading to the construction of Belton Lake and later, Stillhouse Hollow Reservoir, the construction of better highways to meet military and civilian travel needs, major construction to provide housing, and an accompanying growth in retail business.

In ensuing years, the city secured facilities like libraries, hotels, shopping centers, an airport, golf course, and more recently, a community theater, top-notch movie theater, restaurants, and a civic and conference center.

This small agriculture, turned railroad, turned military town, now has a population of over 130,000 people. With tremendous growth in retail trade and in dining facilities in the late 90s, Killeen has spread its trade area to cover a 100-mile stretch of Central Texas pulling people in to take advantage of the special services the city offers.

The adoption of the City Charter in 1949 established the Council-Manager form of government that the City of Killeen still operates under today. The mayor is the city's chief elected officer and presides over the city's seven-member City Council, which sets all policy. The City Manager oversees the operations and administration of the city.

The city council has four district members representing specific geographical areas of the city and three at large members representing the city as a whole. Terms for the mayor and all council members are two years, with a three-consecutive-term limitation for each office. The city holds nonpartisan elections each May with the terms staggered so about half the council is elected each year. The mayor and the at-large council members are elected in even-numbered years, while the four district council members are elected in odd-numbered years.

Policy making and legislative authority are vested in the city council, which is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the city manager.

The city manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government, and for appointing department heads.

With over 1,300 regular employees, the city is one of the largest employers in the Killeen area. In addition to police and fire forces, the city owns and operates its own emergency medical services, water, sewer, and garbage utilities, two airports, an 18-hole golf course, a public library system with two locations, an Arts and Activities center and numerous parks and recreation facilities, including two public swimming pools and a family aquatics center.

The City of Killeen continues to enjoy a favorable economic environment. The city's economy is primarily military and service-oriented. Fort Hood is the largest armored military installation in the nation. Located adjacent to Killeen, the post covers an area of 340 square miles. Fort Hood is the only post in the United States capable of stationing and training two armored divisions and is the Army's "premier installation to train and deploy heavy forces." Fort Hood is the largest single location employer in the State of Texas with over 33,000 soldiers and more than 13,000 civilians and contractors. Fort Hood's total economic impact is estimated at \$25.3 billion statewide.

Killeen is served by Scott & White Health Care with one hospital, Metroplex Hospital and Pavilion, which offers a full range of medical services with 245 beds on a multi-campus facility, and 9 clinics including an urgent care clinic. They offer referral service to specialists in their regional hospital located 25 miles away in Temple. The military community is served by the 128-bed Carl R. Darnall Army Medical Center and satellite clinics. Construction for the new Carl R. Darnall Army Medical Center began in December 2010 and was completed in April 2016.

Killeen boasts a high quality education for students from kindergarten through graduate school. The Killeen Independent School District is the largest school district between Dallas and Austin and has grown from an enrollment of 20,413 students in 1986-87 to an estimated enrollment of over 44,000 for 2016-17. KISD employs over 6,200 teachers and support personnel to serve over 50 district campuses and is the area's second largest employer. Students attend classes at thirty-two elementary schools (K-5), eleven middle schools (6-8), four high schools (9-12), two alternative schools, the KISD Career Center and several specialized campuses. KISD is accredited by the Texas Education Agency. Central Texas College is a public, open-admission

community college offering associate degrees and certificate programs in various fields. Texas A&M University - Central Texas in Killeen is a unique university, offering upper-level undergraduate and graduate courses toward bachelor's and master's degrees and currently serves over 2,500 students providing a wide range of flexible course schedules. Within a one hour drive of Killeen, there are several major four-year universities including: 1) University of Texas - Austin, Texas, 2) Baylor University - Waco, Texas, 3) Southwestern University - Georgetown, Texas and 4) University of Mary Hardin Baylor - Belton, Texas.

Killeen offers many services of a metropolitan city while maintaining the quality of life of a smaller town. Killeen has a shopping center with a large mall anchored by major department stores and numerous retail shopping centers. The city also has dozens of chain and local restaurants featuring cuisines from all over the world. There is plenty of entertainment including bowling alleys, a stadium, movie theater, community theatre, skating rinks, auto race track, water park, and much more. Water sports enthusiasts are just a short drive from Belton and Stillhouse Hollow Lakes. Killeen also has over 135 service clubs, associations, and organizations that may be found within the community. The Killeen community has over 100 churches representing most every religious denomination.

Nomination to National Register of Historic Places

The Texas Historical Commission's State Board of Review has approved nine blocks of downtown Killeen for listing on the National Register of Historic Places, a nomination that should secure the area for the federal designation. It will be the first National Register District in the State of Texas that is heavily influenced by mid-century architecture. City staff worked with Preservation Central, Inc. to complete a National Register of Historic Places Nomination form for the Downtown District. The National Register of Historic Places (NRHP) is a federal program that provides national recognition to historically or architecturally significant properties and denotes it is worthy of preservation. A NRHP designation helps to increase awareness, within the community and outside the community of the city's historic resources.



KILLEEN AT A GLANCE

Form of Government

The City of Killeen is a City Council-City Manager form of government established in March of 1949 by the adoption of a charter.

The charter established a seven member council with three council members that are elected at large in even-numbered years and four district members elected in odd-numbered years. All council members are elected to two-year terms with a maximum of three consecutive terms.

The mayor is elected separately in even-numbered years and serves as the presiding officer for City Council business and as the head of government for ceremonial purposes. The mayor only votes to break a tie.

The City Manager is appointed by the City Council.

Fiscal year begins October 1st

¹Number of employees FY 2017 1,311
(Full and Regular Part-Time positions approved in budget)

¹Major Services provided by the City of Killeen

- Airport Facilities
- Building and Housing Inspections
- Convention Facilities
- Fire and Emergency Medical Service
- Municipal Court System
- Police Protection
- Animal Services
- Recreation, Parks, and Golf
- Sewer Maintenance
- Street Lighting
- Traffic Signalization
- Waste Collections
- Water Supply

²Tax Structure

2016

Property Tax	2.46742
City of Killeen	0.74980
KISD	1.12600
Bell County	0.42120
Bell County Road District	0.02990
Central Texas College	0.13660
UWCD	0.00392

²2016 Property Tax Valuations

Total Appraised Value	\$6,295,628,744
Exempt Value	\$943,288,983
Net Taxable Value	\$5,352,339,761

²2016 Ten Largest Taxpayers Taxable Value

Oncor Electric Delivery	\$59,592,367
Wal-Mart Real Estate Business Trust	\$16,261,089
Killeen Mall LLC	\$16,190,357
Stone Creek Investment LLC	\$14,448,440
HEB Grocery Company LP	\$12,248,037
Watercrest Place LP	\$11,825,894
Feiga/Sierra Creek LP	\$11,129,161
Central Telephone CO of Texas	\$10,401,396
Stewart & Stevenson LLC	\$10,316,239

¹2016 Service Statistics

Airport:

Number of Airports	2
Number of Acres	289
Number of Airlines	3
Passengers Enplaning	136,008
Passengers Deplaning	135,412

Fire Protection:

Number of Stations	7
Fire Apparatus	31
Number of Hydrants	4,764
Number of Firefighters	194
Number of Fire Runs	7,790
Number of Paramedic Runs	16,897
EMS Units	14

Libraries:

Number of Libraries	2
Number of Visitors	227,411
Number of Volumes	143,012
Circulation of Volumes	264,151
Library Cards in Force	78,422
Children's Program Attendance	8,679
Public Computer Sessions	56,308

KILLEEN AT A GLANCE

Parks and Recreation

Number of Parks	21
Playgrounds	22
Municipal Golf Course	1
Disc Golf Course	1
Swimming Pools	1
Tennis Courts	5
Recreation Center	1
Baseball/Softball Fields	15
Soccer Fields	6
Jogging/Walking Trails	3
Senior Centers	2
Aquatics Center	1

Police Protection:

Number of Facilities	5
Commissioned Police Officers	281
Number of Employees-Other	105

Demographics

¹Area of City (in square miles):

2011	55.470
2012	55.562
2013	55.564
2014	55.564
2015	55.564
2016	55.564

³Population:

2011*	127,921
2012	130,018
2013	134,654
2014	137,147
2015	140,806

* All population numbers are estimates except 2011 which reflects the official U.S. Census completed in 2010.

³Racial Composition:

White	45.1%
Black	34.1%
American Indian	0.8%
Asian	4.0%
Native Hawaiian	1.4%
Two or More Races	6.7%
Hispanic	22.9%

³Gender Composition:

Male	49.0%
Female	51.0%

³Median Household Income: \$48,283

³Number of Households: 43,843

³Median Age of Population: 27.0

⁴Unemployment Rates as of September 2015:

(Not seasonally adjusted)

Killeen	4.8
Texas	4.7
United States	5.0

¹Public Works:

Paved Streets	563 mi
Unpaved Streets	1.0 mi
Arterial Streets (State)	41 mi
Curb and Gutter	900 mi
Signalized Intersections	97

¹City of Killeen Wastewater Systems:

Sanitary Sewer Mains	574 mi
Sewer Connections	55,786
Number of Manholes	7,863

Bell Co. WCID #1 Wastewater Treatment Plants:

	<u>38th St. Plant</u>	<u>South Plant</u>
Average Permitted Capacity	18 mgd	6 mgd

¹City of Killeen Water System:

Average Daily Consumption	14.5 mgd
Rated Daily Capacity	32 mgd
Water Mains	655 mi
Water Connections	57,995
Storage Capacity	41 mg

¹City of Killeen Drainage System:

Storm Water Mains	93,099 linear ft.
Inlets & Outfalls	3,173 structures
Open Channels & Bar Ditches	197 mi
Drainage Properties	93 tracts
Right of Way Mowing	197.8 mi

KILLEEN AT A GLANCE

⁵Top 10 Major Employers in Killeen Area:

Fort Hood (Includes Soldiers and Civilians)	56,242
KISD	6,000
Teleperformance	1,700
Central Texas College	1,487
Metroplex Hospital	1,200
City of Killeen	1,100
Aegis Communications	1,200
Z-Systems	660
ESP, Inc.	420
Scott & White Clinic	361
Seaton Medical Center Harker Heights	350

¹**Elevation:** 846 feet above sea level

Area Universities/Colleges (name and location)

Central Texas College, Killeen
Texas A&M University-Central Texas, Killeen
Temple College, Temple
University of Mary Hardin-Baylor, Belton
University of Texas, Austin
Baylor University, Waco

Killeen at Glance Sources

¹ City of Killeen

² Bell County Tax Appraisal District

³ U.S. Census Bureau – 2010 Profile Data

⁴ U.S. Bureau of Labor Statistics

⁵ Greater Killeen Chamber of Commerce



CITY OF KILLEEN BUDGET CALENDAR FY 2017

January

- January 20: Budget process begins
- January 20-28: Conduct budget training classes.

FEBRUARY

- February 12: Support Services briefs City Manager on Fleet Replacement Plan
- February 12 all fee adjustment recommendations are due to City Manager

MARCH

- March 18: All Issue Papers, supporting documentation, and budget request forms are due to the City Manager to begin technical review process.

APRIL

- April 7: Budget views open to departmental representatives for proposed budget data input, revenue, and expenditure projections.

MAY

- May 6: Deadline for staff completion of preliminary budget input
- May 12: Hold Budget Forum to obtain citizen input on budget issues

JUNE

- June 13-17: Budget meetings between City Manager & Department Heads

JULY

- July 19: Official submission of proposed budget to City Council by City Manager
- July 19: City Manager files proposed budget with the City Secretary
- July 25: Tax Appraisal District sends certified appraisal tax roll to the City

AUGUST

- August 9, 23: Hold City Council meetings to discuss proposed budget and any changes
- August 10: Set preliminary tax rate
- August 24: Hold Public Hearing on tax rate

SEPTEMBER

- September 6: Hold Public Hearing on tax rate (if increase) and Public Hearing on budget
- September 8: Adopt the budget
- September 8: Adopt tax rate

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dedicated Service - Every Day, for Everyone!

101 North College Street
Killeen, TX 76541
Phone: 254-501-7600
Fax: 254-634-2484



CITY OF KILLEEN
OFFICE OF THE CITY MANAGER

July 19, 2016

The Honorable Jose Segarra and Members of the City Council:

I am pleased to submit to you the proposed Annual Budget and Plan of Municipal Services for Fiscal Year 2017 which begins October 1, 2016, and ends September 30, 2017.

Prior to budget development, the following considerations were identified and presented to City Council:

- Review all funds and programs and identify efficiencies and opportunities
- Fund the equipment needs that accompany safety grants
- Enhance street maintenance program
- Enhance and utilize Fleet Replacement Program
- Assess economic and military trends (Force Reduction Study and Joint Land Use Study)
- Prepare to respond to VISION 2030 2.0.

In developing the budget, staff used several “fence posts” to guide the way. These included maintaining fiscal soundness while focusing on the mission and service levels; aligning programs and services with our strategic and master plans; focusing on people; and emphasizing financial growth.

Our community’s growth has been steady, and the ever-increasing demands in all service areas, especially in the General Fund, which includes Public Safety and Street Maintenance, continue to be a challenge. We will need to pay close attention to the national landscape as decisions made in Washington, D.C. will undoubtedly have a significant impact on Fort Hood, this community, and Central Texas as a whole. Accordingly, the proposed budget has been developed projecting conservative estimates for ad valorem and sales tax revenues.

The FY 2017 budget includes completing a limited number of capital improvement projects. The US 190/Rosewood project is substantially complete; its extension is a near-future consideration. The renovation of the Killeen Community Center has been completed recently; Fire Station #9 is scheduled to come on line in January, 2017; and general park improvements are nearing completion as are significant improvements to roadways. Projects that energize TIRZ possibilities are also in our near future.

Through the collective efforts of all departments, the Annual Budget and Plan of Municipal Services for Fiscal Year 2017 is hereby submitted for your review. It is this budget that enables and describes our path forward as the city that is invested in becoming its best self. Together.

Budget highlights include:

GENERAL FUND

The FY 2017 General Fund expenditure budget is \$80,446,928 with revenues estimated at \$79,032,409. The expenditure budget represents a 3.92% increase from the FY 2016 adopted expenditure budget of \$77,410,968.

Revenues for the General Fund are budgeted at \$79,032,409 an increase of 2.40% from the FY 2016 budgeted revenues of \$77,180,158.

The budgeted ending fund balance for FY 2017 is \$14,837,008, a 16.02% decrease from the FY 2016 projected ending fund balance of \$17,667,245.

The budget has been developed using an ad valorem tax rate of \$0.7498 per \$100 of taxable assessed valuation. This tax rate includes provisions to maintain the debt service portion of the tax rate to meet existing obligations for the City's Capital Improvement Program.

Economic conditions are evaluated during the development of the General Fund Budget, and expectations for major revenue sources such as property tax and sales tax are influenced by that analysis. The Tax Appraisal District of Bell County indicates a preliminary net taxable assessed valuation of \$5,352,339,761. This valuation represents an increase of 3.66% from the prior year's certified taxable valuation of \$5,175,292,421. Sales and Occupancy Tax revenues are budgeted for FY 2017 at \$22,718,639, a projected 0.41% increase from the FY 2016 Sales and Occupancy Tax revenue \$22,625,843.

WATER AND SEWER OPERATING FUND

The budget for the Water and Sewer Operating Fund expenses is \$441,771,800. This expense budget reflects a 0.7% decrease from the FY 2016 expense budget of \$42,065,127.

Revenues for the Water and Sewer Fund are budgeted at \$39,508,750, an increase of 1.3% over the FY 2016 budgeted revenues of \$39,003,481.

SOLID WASTE FUND

The budget for Solid Waste Operating Fund expenditures is \$17,358,060. The budget reflects a decrease of 2.49% from the FY 2016 expense budget of \$17,800,670.

Revenues for the Solid Waste Fund are budgeted at \$17,790,785, an increase of 5.74% from the FY 2016 budgeted revenues of \$16,824,291.

DRAINAGE UTILITY FUND

The budget for the Drainage Utility Fund expenditures is \$4,236,547. The budget reflects a decrease of 207% from the FY 2016 Budget of \$4,326,246.

Revenues for the Drainage Utility Fund are budgeted at \$4,072,452, an increase of 4.26% from the FY 2016 budgeted revenues of \$3,905,900.

AVIATION FUNDS

The Aviation Budget incorporates operations for Skylark Field and Killeen-Fort Hood Regional Airport (KFHRA). Skylark Field operates as a general aviation airport for private and corporate travelers with tie down and T-hangar space and fuel sales. Killeen-Fort Hood Regional Airport offers commercial service via American Airlines to Dallas-Fort Worth, United Air Lines to Houston and Delta Air Lines to Atlanta. It also offers corporate services for business aviation.

The operating expense budget for the Aviation Funds is \$3,579,797, a decrease of 3.72% from the FY 2016 budgeted expenses of \$3,718,154.

Operating revenues for the Aviation Funds are budgeted at \$3,643,449, an increase of 20.8% from the FY 2016 budgeted revenues of \$3,015,468.

Capital Improvement Program

In FY 2014, City Council approved a \$20 million Capital Improvements Program. Ongoing programs include the Trimmier Road/Lowe's Boulevard Project, constructing and equipping Fire Station #9, and general park improvement projects.

The projects will continue to move forward in FY 2017.

Special Revenue Funds

Hotel occupancy tax receipts are budgeted at \$1,687,000, a decrease of 6.3% from the current year budget of \$1,800,000.

City Of Killeen Maintains Excellent Financial Integrity

Standard & Poor's and Fitch Ratings Services affirmed their 'AA' ratings to Killeen's series 2015 and 2016 general obligation refunding bonds. The outlook on all ratings is stable.

Acknowledgements

The Budget and Plan of Municipal Services for FY 2017, which begins October 1, 2016 and ends September 30, 2017, continues the City commitment to service delivery and sound financial management. Input was received from the Mayor and City Council as well as City staff and the citizens of Killeen prior to and during budget development of the budget.

On behalf of the staff, I would like to thank the Mayor and City Council for the time and effort invested prior to adoption of the budget. I would also like to give special thanks and appreciation to all employees who assisted in developing this budget. I look forward to the opportunities ahead and the successful implementation of the Budget and Plan of Municipal Services for FY 2017.

Respectfully submitted,

Lillian W. Farris

City Manager



Dedicated Service – Everyday, for Everyone!



City of Killeen, Texas
Strategic Plan

City Of Killeen Mission:

- ⊕ To ensure an exceptional quality of life and long-term success for Killeen.

Our Vision for Killeen in 2030:

- ⊕ The success center of Central Texas.

A community for:

- ⊕ Family and Leisure Lifestyle
- ⊕ Business and Job Opportunities
- ⊕ Quality Neighborhoods with a Wide Range of Housing
- ⊕ A Full Range of Educational Opportunities and Medical Services

Goal #1: Quality Community Development and Revitalization

- ⊕ Maintain a balance of affordable and higher-end housing
- ⊗ Complete downtown redevelopment
- ⊕ Revitalize residential neighborhoods in older sections of city
- ⊗ Promote compliance with quality housing standards and codes
- ⊕ Maintain up-to-date land use and annexation plans that are targeted to achieve the vision for Killeen



Goal #2: Preserving, Enhancing, and Leveraging Partnership with Fort Hood

- ⊕ Enhance the working relationship with Fort Hood as the model for military – civilian partnership
- ⊕ Ensure that Fort Hood retains and expands its leadership position in the US armed forces
- ⊕ Work in partnership with Fort Hood to enhance economic development opportunities
- ⊕ Work in partnership with Fort Hood to enhance cultural, quality of life, and medical services
- ⊕ Prevent encroachment into the training space required at Fort Hood



Goal #3: Safety and Security

- ⊕ Provide effective and efficient police, fire and EMS to achieve lower response time and a lower crime rate
- ⊕ Maintain state-of-the-art public safety communications
- ⊕ Engage community in public safety programs and initiatives
- ⊕ Stay up with technology to improve effectiveness and efficiency of services
- ⊕ Maintain/Improve the city's ability to respond to all large scale emergencies
- ⊕ Maintain state-of-the-art public safety and courts facilities



Goal #4: Financial Stability



- ⊕ Maintain a stable tax rate and predictable income stream
- ⊗ Maintain cash reserve policies
- ⊕ Maintain long-range financial plans and update them annually

Goal #5: Improved Efficient and Effective Transportation System



- Continue to address congestion and street conditions as related to local traffic flow
- Expand air service to the area
- Address connectivity to I-35
- Support enhancements to a public transportation system to improve mobility

Goal #6: Preserve and Promote a Positive City Image

- ⊗ Enhance public information initiatives
- ⊕ Maintain quality public facilities
- ⊕ Increase the ability of citizens and visitors to navigate in the city
- ⊕ Increase customer service levels to external customers
- ⊗ Increase customer service levels to internal customers



Goal #7: Foster a Sense of Community and Provide an Exceptional Quality of Life

- ⊕ Encourage community involvement in volunteer activities that strengthen the city
- ⊕ Expand parks and recreation programs to meet the needs of a growing population
- ⊕ Make Killeen's diversity a strength in promoting activities for individuals and families
- ⊕ Promote health and social service programs to meet the needs of a diverse population
- ⊕ Increase cultural arts and library programs



Goal #8: Targeted Economic Development



- Promote diversity in economic development
- Revitalize downtown as an economic development center for the city
- Expand economic opportunities for the airport
- Fully utilize the Killeen Civic & Conference Center as a tool to draw meetings, events, and visitors
- Establish Killeen as a partner to provide premier medical services in the region
- Establish Killeen as a host to the defense industry with a significant presence from companies that serve the military

Goal #9: Quality Educational Opportunities

- ⊕ Support Killeen ISD in becoming a great learning organization where each student every day engages in interesting, challenging, and satisfying experiences that result in profound learning
- ⊕ Promote the opening of Texas A&M University – Central Texas and establish it as a preeminent university for research
- ⊕ Support Central Texas College as a valued resource for training a highly qualified labor force



Goal #10: Sound Infrastructure



- Update a master plan for Solid Waste every 5 years
- Create and update master plans for water, sewer, and street maintenance
- Develop sustainable solutions to drainage problems
- Require proper engineering and planning for infrastructure in new development
- Complete current 3-year planning cycle and bond plan
- Preserve Killeen's access to water supplies

Goal #11: Recruiting and Maintaining a Talented and Committed Workforce for the City of Killeen



- ⊕ Sustain a working environment that attracts and retains highly qualified and motivated people who appreciate the opportunity to do exciting work
- ⊕ Maintain a competitive salary and benefits program
- ⊗ Establish a reputation as the city that grows future leaders in municipal government
- ⊗ Promote a sense of urgency in the delivery of services
- ⊕ Maintain a commitment to ethics, integrity, and diversity in the delivery of services

Goal #12: Local and Central Texas Regional Leadership

Promote Killeen's involvement and leadership on committees setting direction for the region

Build relationships that influence decisions in areas where we have an interest

Maintain leadership role on legislative issues at the state and federal levels



BUDGET SUMMARY

INTRODUCTION

The City of Killeen Annual Budget and Plan of Municipal Services is designed to function effectively as a policy document, financial plan and operations guide. In addition, the document must serve as an effective communication device for the citizens of Killeen and other interested parties. Numerous hours of staff time are devoted to this function.

The Annual Budget and Plan of Municipal Services are presented in fifteen sections. The Community Information tab is designed to enhance the budget as a communication document. This section is a compilation of information about Killeen and the surrounding community intended to inform the reader about our history, our government, our quality of life, and our economic status. The City Manager's Message highlights the City Council's goals and priorities for the fiscal year. Vision 2030 is the strategic plan adopted by the City. The Budget Summary provides the reader with a broad overview of the budget process and a summary of the FY 2017 Annual Budget and Plan of Municipal Services. Departmental operating budgets are provided in the City's major operating funds. These operating budgets provide information on the department and division missions, organizational structure, operating budget, and number of full-time personnel. They also highlight goals and accomplishments. The reader will find that this effectively communicates the plan of municipal services from a departmental, as well as divisional, perspective. Additional sections are provided for debt service funds and special revenue funds.

The Capital Outlay section details expenditures for capital outlay items such as equipment, furniture and fixtures and automobiles. The Capital Improvements Program section details expenditures for capital improvement projects.

The budget includes a Five Year Forecast section for the City's major operating funds. The forecasts for the General Fund, Water & Sewer Fund, Solid Waste Fund, and the Drainage Utility Funds all were developed using interactive modeling programs developed to improve the budget process by projecting possible trends past the one-year adopted budget. The models offer a tool to allow staff to run scenarios for changes in ad valorem rates, assessed valuations, user fees, personnel changes, and long term fleet and equipment replacement plans. The forecast attempts to provide City staff a look into the future as to where the City may be financially.

Finally, the appendix includes a glossary, statistics about the City, a full time employee schedule, the City's position classification and pay plan, and a schedule of incentives available to employees.

THE BUDGETING PROCESS

A Budget is a plan for utilizing the City's available funds during a fiscal year to accomplish established goals and objectives. The budget also serves to:

1. Provide the public with an understandable financial plan which plainly describes activities that will be undertaken during the next fiscal year.
2. Establish priorities among City programs.
3. Define the financial framework that will be used to periodically check the status of City operations.
4. Determine the level of taxation necessary to finance City programs.

LEGAL REQUIREMENTS

The budgeting process in every Texas city, regardless of size, must comply with the requirements of the Texas Uniform Budget Law. Under the statute:

1. The City Council must adopt an annual budget and conduct the financial affairs of the City in strict conformance

with the adopted budget.

2. The budget for each fiscal year must be adopted prior to the first day of such fiscal year.
3. The budget must include a list of all expenditures proposed to be made during the next fiscal year, and show item-by-item comparisons with expenditures for the same purposes for the current fiscal year.
4. The budget must show a complete financial statement for the City, including all debts and other outstanding financial obligations; the estimated amount of cash or other balances that will be left in each fund at the end of the current fiscal year; and projected revenues for the next fiscal year.
5. Each project or activity the City proposes to fund during the next fiscal year must be shown in the budget as definitely as possible, with an indication of the estimated amount of money needed for each item.
6. The City Manager must prepare a proposed budget for the consideration of the City Council.
7. Copies of the proposed budget compiled by the City Manager must be filed with the City Secretary and made available for public inspection. The proposed budget must be filed between 45 and 90 days prior to the beginning of the next fiscal year.
8. At the meeting of the Council at which the budget is submitted, the Council shall fix the time and place of a public hearing on the budget and shall cause to be published a notice of the hearing setting forth the time and place thereof at least five days before the date of hearing.
9. Following the public hearing, the budget proposed by the City Manager can be changed by the City Council.
10. Upon adoption of the final budget by majority vote of the Council, copies must be filed with the County Clerk and City Secretary and made available for public inspection.
11. Once the budget is adopted, the City Manager shall authorize no expenditure over the total funds for expenditure in the overall budget unless the budget is amended by the same public notice procedure called for in adopting a budget.

BASIS OF BUDGET & ACCOUNTING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances using modified accrual for the governmental funds and full accrual for the enterprise funds. In most cases, this conforms to the way the city prepares its budget. Exceptions are as follows:

- Liabilities for compensated absences that are expected to be liquidated with available financial resources are accrued as earned by employees (accrual) as opposed to being expensed when paid (cash basis).
- Principal payments on long-term debt are applied to the outstanding liability with the accrual method, as opposed to being expensed on a cash basis.
- Capital outlays are recorded as assets on an accrual basis and expended on a cash basis.

CITY FUNDS

The City is organized into Funds. For fiscal (financial) purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded. All funds are budgeted.

Governmental Funds:

1. **General Fund**: Accounts for all financial resources except those required to be accounted for in another Fund. The General Fund of the City of Killeen contains general administration, recreation, libraries, police services, fire

services, etc.

2. Debt Service Funds: Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.
3. Hotel/Motel Occupancy Tax Fund: Accounts for the levy and utilization of the local hotel occupancy tax. State law requires that revenue from this tax be used for advertising and promotion of the City.
4. Tax Increment Fund: Accounts for economic development projects in the City's tax increment and reinvestment zone. Financing is provided by certain tax revenues collected within the City's tax increment and reinvestment zone pursuant to state tax code statutes and county contributions.
5. Capital Project Funds: Accounts for the acquisition or construction of major capital facilities.

Enterprise Funds:

1. Airport Fund: Accounts for the provision of airport facilities. All activities necessary to provide such services are accounted for in this fund.
2. Solid Waste Fund: Accounts for the provision of solid waste collection and disposal services to customers who are billed monthly at a rate sufficient to cover the cost of providing the service.
3. Water/Sewer Fund: Accounts for the provision of water and sewer services to the residents of the City of Killeen. All activities necessary to provide such services are accounted for in this fund, including but not limited to administration, operations, maintenance, billing, and collection.
4. Drainage Fund: Accounts for operations related to providing storm drainage service to the citizens of Killeen. All activities necessary to provide such services are accounted for in this fund including but not limited to, administration, operations, maintenance, billing, and collection.

Trust and Agency Funds:

1. Trust and Agency Funds: Account for collections and disbursements earmarked for employee benefits and other restricted purposes.

SOURCES OF REVENUE

The revenue structure of the budget follows the revenue structure of the City as defined in the accounting system. Major revenue classifications include taxes (property, sales, franchise and other), fees, investments, grants, and utility charges for various types of services. The budgeting assumptions used to develop the major revenue projections are as follows:

Property Taxes - Revenues from ad valorem property taxes was determined using the Certified Tax Roll and \$0.7498 cents per \$100 valuation property tax rate. Based on prior year's collection patterns, a collection ratio of 98% was used. Property tax revenues are a very dependable source of revenue, and annual collections historically exceed 95% of the amount budgeted for current collections.

Sales Tax Revenues - Sales tax revenues represent the largest single source of revenue in the general fund. The City relies on historical trend data and management information from the State Comptroller to project sales tax revenues for the budget. The City sales tax rate is 1.5% of taxable purchases. These taxes are collected by local vendors, reported to the State and the State rebates the revenues to the City on a monthly basis. Based on the prior year's collection data, a conservative increase of 2% over the amount estimated to be collected for FY 2016 was budgeted as sales tax revenues for FY 2017.

Franchise Fees - Franchise Fees from utility companies (electric, telephone, and cablevision) is a major source of

revenue in the General Fund. Based on the prior year's collection data, franchise taxes were budgeted at the same level for FY 2017 as were estimated to be collected for FY 2016.

Investments - Management of the investment portfolio has been delegated to the Executive Director of Finance who manages the investment portfolio in accordance with the City's Investment Policy. The policy requires that the investment portfolio be managed in a prudent manner and that all investments purchased have a stated maturity not to exceed the limitation of the specific investment strategy at the time of purchase. As a matter of policy, the City does not invest in any derivative securities. The investment portfolio consists of investments in U.S. Agencies, Treasuries, and Local Government Investment Pools. The current investment philosophy is to remain fairly liquid as financial markets adjust to the changing environment in interest rates.

Utility Rates - The rates charged for water, sewer and solid waste services have been set based upon engineering studies and the data derived from the long term financial planning models developed for each major fund.

Other Revenues - Other revenue sources were generally derived from forecasts done by the staff member responsible for management of the revenue and evaluated by the Executive Director of Finance.

BUDGET POLICIES

The following fiscal and budgetary policies have a significant impact on the preparation of the Annual Budget and Plan of Municipal Services. Decisions made, as a result of these policies, not only formulate the current plan of services, but also lay a foundation for future organizational goals that cover more than one fiscal year. The primary policies which have had a significant impact on the budgetary process are budgetary, fiscal, and debt services.

BUDGETARY

Budgetary policies are those policies which serve as fundamental guidelines for the preparation of the Annual Budget and Plan of Municipal Services. These policies may originate from several sources such as charter mandates, City Council directives, and administrative policies.

CHARTER MANDATES

Charter mandates are found in the home rule charter for the City of Killeen. The charter was adopted by the voters of the City on March 3, 1949 and amended on April 1, 1958, May 1, 1971, January 15, 1994, and May 11, 2013.

1. The charter designates the City Manager as the budget officer for the City. Duties of the budget officer include preparation and submission of the annual budget to the City Council.
2. The charter governs the time frame for submission of the proposed budget to the City Council. The budget must be submitted to the City Council not less than forty five days prior to the beginning of each fiscal year. The content of the proposed budget is also stated in the City Charter.
3. The charter mandates that the budgetary process be open to the public. Public hearings on the budget are required by City Charter and copies of the proposed budget must be on file at several locations.
4. The charter requires that the budget must be adopted by a majority of the whole council no later than the twentieth day of the last month of the fiscal year.
5. The charter requires balanced budgets for the General Fund and all general obligation Debt Service Funds. Section 64 of the City charter states that the total estimated expenditures of the General Fund and Debt Services fund shall not exceed the total estimated resources of each fund.

CITY COUNCIL BUDGET DIRECTIVES

The City Council is the governing body of the City and is responsible for establishing goals and priorities for the budgetary process. This objective was met during the City Council's annual planning meetings. During the meetings, City Council members reviewed the goals and objectives of the previous fiscal year. The City Manager presented a presentation to the City Council which reviewed departmental performance during the year. Each Council member had an opportunity to evaluate staff performance in meeting the goals and objectives for the previous fiscal year. The Mayor and Council members had the opportunity to brainstorm ideas designed to develop the goals and priorities for the upcoming fiscal year. Two Town Hall meetings were held to provide citizenry with the opportunity to voice their priorities for the coming fiscal year. After development of the goals and priorities for the budget, the City Manager began development of the proposed budget document.

The City Manager's proposed budget was developed in accordance with the goals and priorities and included numerous meetings with departments to review base budget requests and proposals for new programs and services. Programs were prioritized and the City Manager's proposed budget was produced. Due to the forecasted outlook, the City Manager's proposed budget included numerous budget cuts. The proposed budget was presented to the City Council for review and approval. This procedure was handled during budget planning sessions held with the City staff. During these sessions, departmental presentations were made to the City Council regarding every function of municipal government. The Council reviewed these presentations with City staff and established the budget. Public hearings were held on the budget and after the period for public input and comments, a final budget was adopted by the City Council on September 13, 2016. The City Charter requires that the City Council adopt a budget by September 20, or the City Manager's original preliminary budget will become the budget for the new fiscal year.

ADMINISTRATIVE BUDGET POLICIES

Administrative budget policies consists of those policies and directives from the City Manager's office which are provided to department heads. These policies and procedures are codified in the annual budget manual which is distributed at the start of the budgetary process each year. Significant short-term financial and operational policies that guided the budget development process were:

- A. Prepare a "maintenance of operations" or base budget which details the cost of maintaining the existing level of City services. The base budget should not contain any new programs, new employees, or requests for additional fleet.
- B. New program and service requests should be submitted separately. Each new program or service request must be prioritized.
- C. Funding for computer hardware and software, fleet, and approved new programs and services will be added to the base budget request.
- D. The budget for full-time employee salaries and benefits will be prepared assuming a 2% merit increase.

In addition to the significant short-term financial and operating policies, the City has adopted fundamental long-term fiscal and accounting policies which are designed to provide the infrastructure for continued fiscal stability. These policies include fund balances and operating reserves, year-end encumbrances, and debt management.

Fund Balances and Operating Reserves – In September of 2011, the City amended its fund balance policy to establish a fiscal policy to maintain adequate levels of fund balances within the City's General Fund and its Enterprise Funds collectively. Adequate fund balances provide important benefits to the City, such as: 1) Provide stability during economic cycles and assist in protecting the City from tax increases or budget cuts. 2) Ability of interest income from investments to provide a source of revenue. 3) These reserves provide a foundation for a strong credit rating, which reduces costs of long-term borrowing. In addition, the policy was amended to include provisions for a target of 25% and minimum of 22% of operating costs.

Year-end Encumbrances - The policy was adopted by Resolution dated March 11, 1997. The policy was designed to reinforce the provisions of the City Charter which state that all budget appropriations lapse at the end of the

fiscal year to the extent that they shall not have been expended or lawfully encumbered. Encumbrances lapse at year end and are rolled over into the next fiscal year. The budget is amended accordingly.

Debt Management - The Debt Management Policy was adopted by Resolution on May 27, 1997. The policy identified the need for fiscal planning related to major capital improvement programs and water and sewer infrastructure development. The policy addresses several areas which are critical to an effective debt management program. These areas are: 1) the acceptable levels of debt, 2) purpose and type of debt issuances, 3) guidelines for the evaluation of short-term debt issuances and performance measurement standards, 4) use of tax supported, general obligation bonds versus self-supporting revenue bonds, 5) The evaluation of “pay-as-you-go” financing versus debt financing, 6) use of fixed versus variable rate debt and the structure of each type of debt issued, 7) debt maturity schedules, 8) competitive selection of financial consultants, bond counsel, bond underwriters, paying agents and other service providers, 9) use of bond credit rating agencies, 10) other matters which are relevant to the City’s credit standings.

OPERATING TRANSFERS

The City budgeted to receive approximately 12.15% of its General Fund revenues from operating transfers. Transfers from the enterprise funds to the General Fund are based on a definite, quantifiable analysis of the costs incurred by those funds. Currently there are two types of transfers from enterprise funds to the General Fund:

1. Franchise Fees
2. Indirect Cost Allocations

FRANCHISE FEES

Franchise fees are charged for the right to use City facilities such as rights-of-way, streets, or infrastructure.

Franchise fees for these Enterprise Funds were determined as follows:

1. Aviation Funds - Due to federal regulations restricting all but direct costs, no franchise fee is proposed.
2. Solid Waste Fund - Because of the high use of City streets, the fee was set at 9% of total revenues.
3. Water and Sewer Fund - For use of rights-of-way, the fee was set at 9% of total revenues.

INDIRECT COST ALLOCATIONS

Indirect cost allocations transfer actual costs for services such as administration and facility use to those funds that use the services. Indirect costs are allocated on the assumption that they are in proportion to the costs of operating the funds. The base assumption is that allocation be based on total operating budget, less transfers and debt service. Percentages for individual departments are adjusted as conditions warrant. Appropriate transfers were determined for the common costs traditionally paid for by a single fund. Finally, credits were given for any costs borne directly by individual funds.

EXPENDITURE OBJECT CLASSES

Definitions are provided for the following expenditure object classes to assist the reader in analysis of the budget:

1. Salaries: Full Time, Part Time, Overtime, Longevity, Incentive Pay, Assignment, Car Allowance, On-Call, and Vacation Buyback
2. Supplies: Office, Postage, Uniforms, Subscriptions, Motor Vehicle, Print, Computer, Fuel, Freight, Food, Minor Tools, Cleaning, Medical and Chemical, Mechanical, Educational, Extinguishing Chemicals, Agricultural, and Animal
3. Maintenance: Walks and Drives, Building, Fire Hydrants, Wells, Pump Equipment, Water Main, Fence, Sign and Painting, Tanks, Towers and Reservoirs, Landfill, Sewer, Customer Services, Customer Meters, Street, Bridge,

Curb and Gutter, Filter, Storm Sewer, Parks, and Ditch

4. Repairs: Repairs object class includes the following accounts: Furniture and Fixtures, Small Equipment, Motor Vehicle, Heating and Air Conditioning, Radio and Communications, Computer Equipment, Machinery, Sound System, Traffic Lights, and Dumpster
5. Support Services: Telephone, Equipment Rental, Insurance, Other Charges, Professional Services, Legal and Public Notices, Travel and Training, Confidential Expense, Prisoner Support, Public Official and Liability Insurance, Light and Power, Office Space Rental, Computer Rental, Bell County Health Department, Grant to Non-Profit Corporation, Trophies and Awards, Interest and Sinking Fund Transfer, Dues and Memberships, Administrative Transfer, Court Costs, General Fund Franchise Fee Transfer, Claims and Damages, Tap Fees, Industrial Development, and Jury Fees
6. Benefits: Hospital Insurance, Retirement, Social Security, and Workers Compensation
7. Designated Expenses: Cost of Goods Sold, Contract Labor, Rental Purchases, Bank Loan, Reimbursable Expense, Unemployment Reimbursement, Contingency, Reserve Appropriation, Bell Tax District, Inventory Shortage, Bad Debts, and Collection Expense
8. Capital Improvements: Buildings, Bridges, Curb and Gutter, Swimming Pool Equipment, Tanks, Towers and Reservoirs, Storm Sewers, Wells, Pump Equipment, New Streets, Fences, Walks and Drives, Sewer Mains, Water Mains, New Customer Service, New Fire Hydrants, New Customer Meters, Major Machinery, Taxi Ways, and Major Equipment
9. Capital Outlay: Office Equipment, Motor Vehicles, Heating and Air Conditioning, New Books, Sound Systems, New Radios, Equipment, Computer Equipment, Machinery, Traffic Lights and Signals

CITY OF KILLEEN
Budget Summary - All Funds
FY 2017

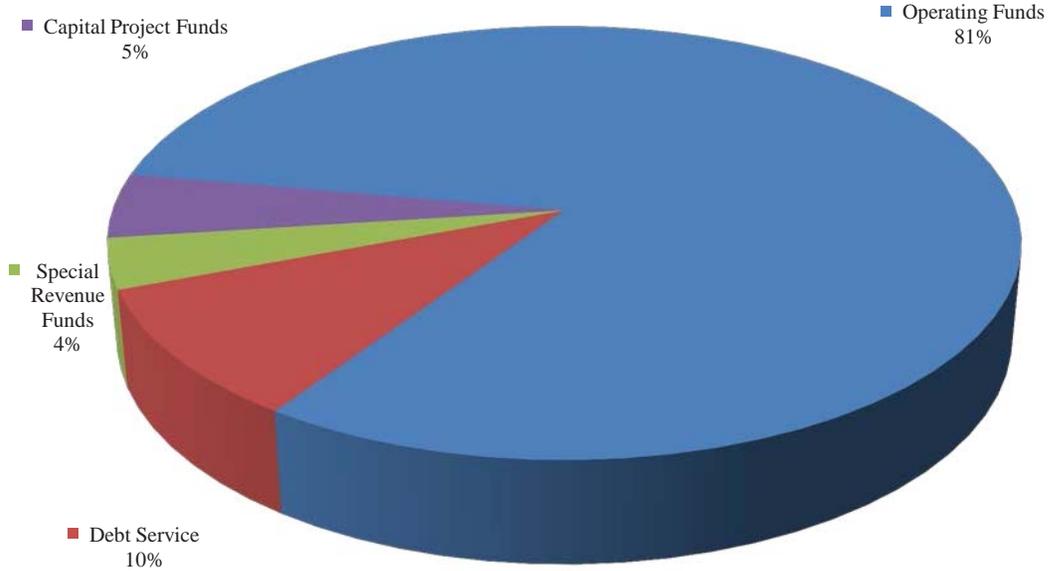
	Projected Beginning Fund Balance	FY 2017 Revenues	FY 2017 Expenditures	Change in Fund Balance	Projected Ending Fund Balance	Fund Balance Reserve	% Change in Fund Balance
Operating Funds							
* General Fund	\$ 16,251,527	\$ 79,032,409	\$ 80,446,928	\$ (1,414,519)	\$ 14,837,008	18.94%	-8.70%
* Aviation Fund - Killeen-Fort Hood Regional Airport	(310,042)	3,165,989	3,761,422	(595,433)	(905,475)	-29.87%	192.05%
* Aviation Fund - Skylark Field	692,411	477,460	548,109	(70,649)	621,762	113.44%	-10.20%
* Solid Waste Fund	3,193,303	17,790,785	17,358,060	432,725	3,626,028	21.82%	13.55%
* Water & Sewer Fund	10,405,340	39,508,750	41,771,800	(2,263,050)	8,142,290	24.09%	-21.75%
* Drainage Utility Fund	4,266,766	4,072,452	4,236,547	(164,095)	4,102,671	121.76%	-3.85%
* Internal Service Fund (FRP)	2,021,442	3,338,000	4,546,938	(1,208,938)	812,504	56.43%	-59.81%
Subtotal Operating Funds	36,520,747	147,385,845	152,669,804	(5,283,959)	31,236,788	20.46%	-14.47%
Debt Service Fund *	206,137	17,625,099	15,457,053	2,168,046	2,374,183	15.36%	1051.75%
Special Revenue Funds							
Law Enforcement Grant	2,896	74,310	74,310	-	2,896		
Police State Seizure	149,405	-	-	-	149,405		
Police Federal Seizure	25,527	-	-	-	25,527		
Emergency Management Fund	222	4	-	4	226		
Hotel Occupancy Tax	72,003	2,446,860	2,432,213	14,647	86,650		
KCCC Fountain	17,574	20	-	20	17,594		
Cablesystem PEG	787,324	209,800	229,360	(19,560)	767,764		
Library Memorial Fund	25,952	11,050	-	11,050	37,002		
Community Development Block Grant	(80,871)	1,111,946	243,194	868,752	787,881		
Community Development - Home Program	93,885	950,890	373,688	577,202	671,087		
Tax Increment Fund	405,900	107,592	-	107,592	513,492		
Parks Donations	48,166	30,100	-	30,100	78,266		
Teen Court	6,987	3,520	3,789	(269)	6,718		
Court Technology Fund	168,688	81,578	158,200	(76,622)	92,066		
Court Security Fee Fund	148,434	64,084	48,122	15,962	164,396		
Court Juvenile Case Manager Fund	547,591	121,237	89,965	31,272	578,863		
Photo Red Light Enforcement Fund	412,112	1,301,000	1,665,544	(364,544)	47,568		
Fire Department Special Revenue	2,019	-	-	-	2,019		
Animal Control Donations Fund	31,638	20,070	-	20,070	51,708		
Child Safety Fund	281,555	186,000	290,000	(104,000)	177,555		
Police Department Donations Fund	86,535	53,078	91,936	(38,858)	47,677		
Subtotal Special Revenue Funds	3,233,542	6,773,139	5,700,321	1,072,818	4,306,360	75.55%	33.18%
Capital Projects Funds							
2009 C/O Construction Fund	31,083	100	-	100	31,183		
PTF 190/2410 Construction Fund	355,332	-	348,511	(348,511)	6,821		
PTF 195/201 Construction Fund	543,522	-	543,522	(543,522)	-		
2011 C/O Construction Fund	1	900	-	900	901		
2012 G/O Construction Fund	150,609	100	150,709	(150,609)	-		
Downtown Improvements	77,911	100	77,689	(77,589)	322		
2014 C/O Construction Fund	9,726,369	560,050	6,061,680	(5,501,630)	4,224,739		
2014 G/O Construction Fund	292,971	1,211,878	948,601	263,277	556,248		
Governmental Capital Projects	20	10	-	10	30		
Golf Capital Project Fund	53,654	49,148	102,802	(53,654)	-		
Rosewood Extension Grant	-	990,000	990,000	-	-		
Aviation CAP Improvement 2003	75,269	150	75,269	(75,119)	150		
Aviation Customer Facility Charge	1,550,387	253,800	1,804,187	(1,550,387)	-		
Aviation DEAAG	-	4,550,000	4,550,000	-	-		
Passenger Facility Charge Fund	561,926	673,150	1,234,197	(561,047)	879		
2005 Solid Waste C/O Construction Fund	5,530	-	5,530	(5,530)	-		
2001 Water & Sewer Bond	1,026	-	1,026	(1,026)	-		
2007 Water & Sewer Bond	331,284	-	330,816	(330,816)	468		
2013 Water & Sewer Improvement Bond	9,427,752	375,842	9,755,774	(9,379,932)	47,820		
W/S Capital Projects Fund	1,578	25	1,603	(1,578)	-		
2006 Drainage CO Bonds	1,574,764	9,000	1,514,431	(1,505,431)	69,333		
Subtotal Capital Projects Funds	24,760,989	8,674,253	28,496,347	(19,822,094)	4,938,895	17.33%	-80.05%
Total All Funds	\$ 64,721,415	\$ 180,458,336	\$ 202,323,525	\$ (21,865,189)	\$ 42,856,226	21.18%	-33.78%

CITY OF KILLEEN
Combined Annual Budget Summary
FY 2017

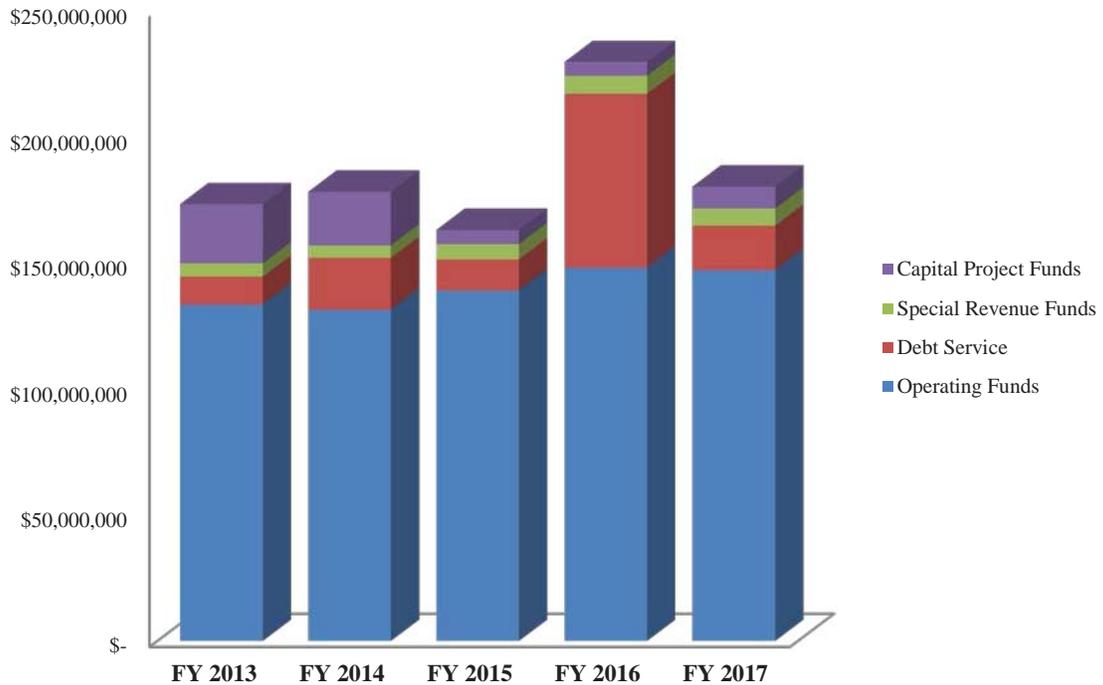
	FY 2015	FY 2016	FY 2016	FY 2017
	Actuals	Budget	Estimated	Budget
Revenues				
General Fund	\$ 76,657,782	\$ 77,180,158	\$ 76,545,954	\$ 79,032,409
Aviation Funds	3,879,347	3,015,468	3,647,272	3,643,449
Solid Waste Fund	16,668,831	16,824,291	17,536,646	17,790,785
Water & Sewer Fund	38,046,641	39,003,481	41,130,757	39,508,750
Drainage Utility Fund	4,014,921	3,905,900	3,995,573	4,072,452
Internal Service Fund (FRP)	-	-	5,521,442	3,338,000
Debt Service Fund	12,336,882	14,602,346	68,900,604	17,625,099
Special Revenue Funds	6,023,178	6,625,980	7,173,113	6,773,139
Capital Projects Funds	5,659,321	1,062,737	5,392,115	8,674,253
Total Revenues	163,286,903	162,220,361	229,843,476	180,458,336
Operating Expenditures				
General Fund	75,077,950	75,466,260	75,594,739	78,344,083
Aviation Funds	4,340,489	3,718,154	3,114,903	3,579,797
Solid Waste Fund	14,027,287	14,719,526	14,232,082	16,620,863
Water & Sewer Fund	31,440,291	31,805,551	33,178,571	33,799,640
Drainage Utility Fund	2,608,586	3,086,999	2,786,756	3,369,502
Internal Service Fund (FRP)	-	-	-	1,439,842
Special Revenue Funds	5,206,669	4,496,431	5,601,707	4,685,049
Total Operating Expenditures	132,701,272	133,292,921	134,508,758	141,838,776
Debt Service				
Solid Waste Fund	703,896	1,120,564	726,963	719,960
Water & Sewer Fund	7,176,592	7,173,174	7,169,214	7,167,341
Drainage Utility Fund	538,842	558,000	551,240	550,741
Debt Service Fund	15,461,979	15,940,603	68,694,467	15,457,053
Special Revenue Funds	727,200	728,700	719,231	740,588
Total Debt Service	24,608,509	25,521,041	77,861,115	24,635,683
Non-Operating Expenditures				
General Fund	3,781,500	1,944,708	3,023,147	2,102,845
Aviation Funds	321,185	45,457	615,396	729,734
Solid Waste Fund	2,498,658	1,960,580	3,391,034	17,237
Water & Sewer Fund	3,437,233	3,086,402	4,670,039	804,819
Drainage Utility Fund	153,199	681,247	635,056	316,304
Internal Service Fund (FRP)	-	-	3,500,000	3,107,096
Special Revenue Funds	518,870	574,969	497,101	274,684
Capital Projects Funds	27,300,554	40,516,913	27,415,300	28,496,347
Total Non-Operating Expenditures	38,011,199	48,810,276	43,747,073	35,849,066
Total Expenditures	195,320,980	207,624,238	256,116,946	202,323,525
Net Change in Fund Balance	(32,034,077)	(45,403,877)	(26,273,470)	(21,865,189)
Fund Balance, Beginning				64,721,415
Fund Balance, Ending				\$ 42,856,226

All Funds

-Revenues by Fund FY 2017 Budget-

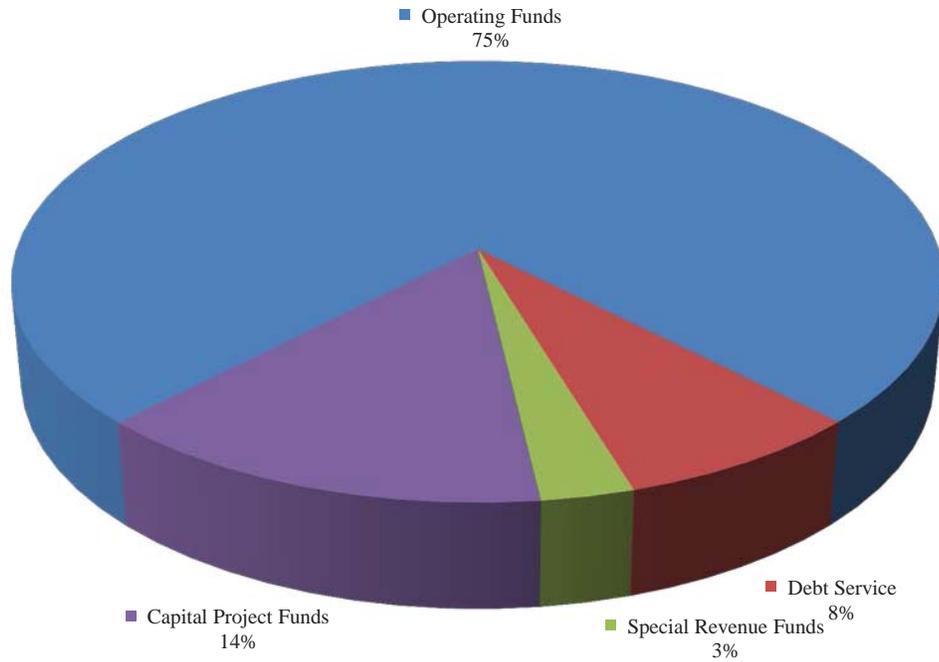


-Revenues by Fund Last Five Years-

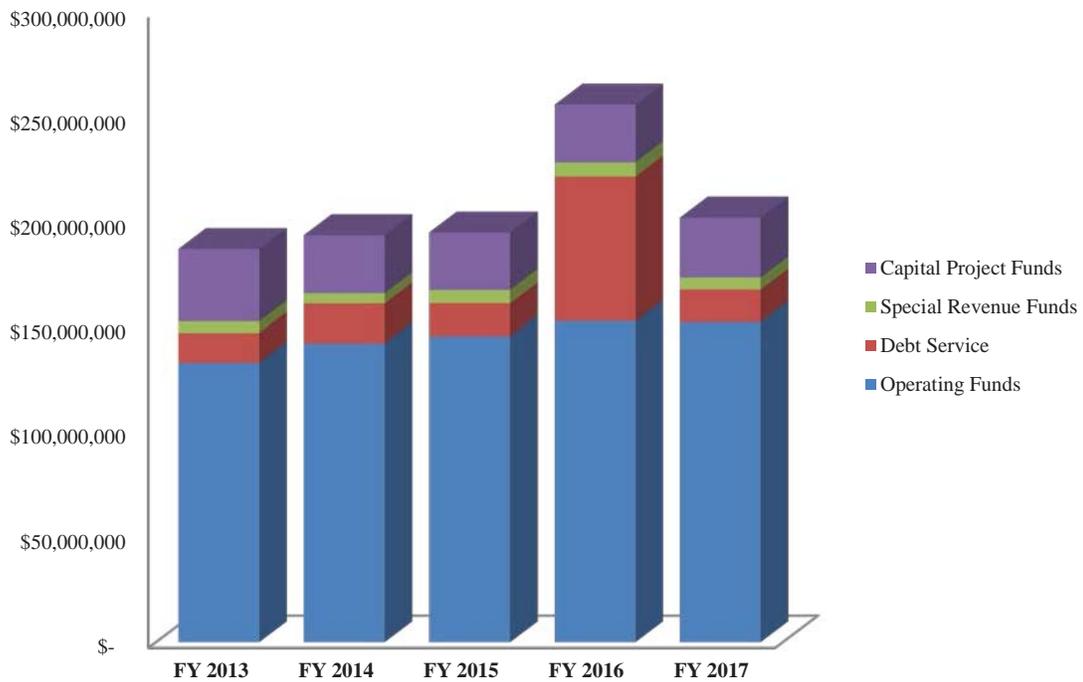


All Funds

-Expenditures by Fund FY 2017 Budget-



-Expenditures by Fund Last Five Years-



**All Funds
Annual Budget
Summary of Sources and Uses
FY 2017**

	General Fund	Aviation Funds	Solid Waste Fund	Water & Sewer Fund	Drainage Utility Fund	Debt Service Fund	Special Revenue Funds	Capital Projects Funds	Internal Service Funds	Total for All Funds
Revenues										
Property Taxes	\$ 23,724,272	\$ -	\$ -	\$ -	\$ -	\$ 15,898,999	\$ 106,592	\$ -	\$ -	39,729,863
Sales Taxes	22,718,639	-	-	-	-	-	1,687,000	-	-	24,405,639
Franchise Taxes	5,344,500	-	-	-	-	-	208,000	-	-	5,552,500
Charges for Services	7,772,413	2,867,090	17,724,186	37,878,750	4,059,852	-	1,331,800	973,103	-	72,607,194
Fines and Penalties	2,944,418	-	-	1,308,000	-	-	302,214	-	-	4,554,632
Intergovernmental Revenues	6,271,902	771,999	-	-	-	1,700,000	2,384,304	6,234,228	-	17,362,433
Bond Proceeds	-	-	-	-	-	-	-	-	-	-
Interest Income	67,100	1,350	9,399	45,000	12,600	26,100	-	-	18,000	179,549
Contributions and Donations	-	-	-	-	-	-	-	-	-	-
Other Revenues	587,684	3,010	57,200	277,000	-	-	753,229	1,135,080	-	2,813,203
Transfers from Other Funds	9,601,481	-	-	-	-	-	-	331,842	3,320,000	13,253,323
Total Revenues	79,032,409	3,643,449	17,790,785	39,508,750	4,072,452	17,625,099	6,773,139	8,674,253	3,338,000	180,458,336
Operating Expenditures										
Salary	49,758,827	1,642,086	3,666,002	4,188,999	1,281,842	-	727,842	-	995,922	62,261,520
Benefits	13,846,239	421,720	1,154,222	1,278,221	433,212	-	211,756	-	260,484	17,605,854
Supplies	3,922,376	101,174	970,309	732,999	173,434	-	139,379	-	40,255	6,079,926
Repairs and Maintenance	2,967,025	379,213	981,473	989,017	397,601	-	485,080	-	73,174	6,272,583
Support Services	5,162,242	566,171	5,616,025	9,406,937	842,465	-	1,154,510	-	48,007	22,796,357
Minor Capital Outlay	663,739	40,365	31,113	91,154	51,360	-	123,996	-	9,000	1,010,727
Professional Services	1,956,177	31,499	34,545	579,118	141,238	-	483,709	-	-	3,226,286
Designated Expenses	67,458	397,569	4,167,174	83,755	48,350	-	1,358,777	-	13,000	6,136,083
Sewer Payments	-	-	-	8,259,281	-	-	-	-	-	8,259,281
Water Payments	-	-	-	8,190,159	-	-	-	-	-	8,190,159
Total Operating Expenditur	78,344,083	3,579,797	16,620,863	33,799,640	3,369,502	-	4,685,049	-	1,439,842	141,838,776
Non-Operating Expenditures										
Capital Improvements	-	715,349	-	315,000	300,000	-	250,000	28,164,505	-	29,744,854
Capital Outlay	1,085,544	14,385	17,237	127,292	16,304	-	24,684	-	3,107,096	4,392,542
Debt Services	-	-	719,960	7,167,341	550,741	15,457,053	740,588	-	-	24,635,683
Contributions	1,017,301	-	-	362,527	-	-	-	-	-	1,379,828
Transfer to Other Funds	-	-	-	-	-	-	-	331,842	-	331,842
Total Non-Operating Expen	2,102,845	729,734	737,197	7,972,160	867,045	15,457,053	1,015,272	28,496,347	3,107,096	60,484,749
Total Expenditures	80,446,928	4,309,531	17,358,060	41,771,800	4,236,547	15,457,053	5,700,321	28,496,347	4,546,938	202,323,525
Net Change in Fund Balance	(1,414,519)	(666,082)	432,725	(2,263,050)	(164,095)	2,168,046	1,072,818	(19,822,094)	(1,208,938)	(21,865,189)
Fund Balance, Beginning	16,251,527	382,369	3,193,303	10,405,340	4,266,766	206,137	3,233,542	24,760,989	2,021,442	64,721,415
Fund Balance, Ending	\$ 14,837,008	\$ (283,713)	\$ 3,626,028	\$ 8,142,290	\$ 4,102,671	\$ 2,374,183	\$ 4,306,360	\$ 4,938,895	\$ 812,504	\$ 42,856,226

GENERAL FUND



The primary operating fund of the City of Killeen is the General Fund. The General Fund is used to account for all financial resources not restricted to special or specific projects and/or funds that are not required to be accounted for in a different fund. The use of this fund is outlined by the *Codification of Governmental Accounting and Financial Reporting Standards*, Section 1300.104. The Governmental Accounting Standards Board *Codification*, Section 1300.106, prohibits the use of more than one general fund.

General Fund is used to account for all the financial resources except for those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and franchise taxes.

**General Fund
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	Percent of Budget	% Change from FY 2016 Budget
Revenues						
Taxes						
Property Taxes	25,538,899	24,759,663	24,710,569	23,724,272	30.02%	-4.18%
Sales Taxes	21,975,795	22,625,843	22,105,798	22,718,639	28.75%	0.41%
Franchise Taxes	5,573,092	5,195,100	5,271,447	5,344,500	6.76%	2.88%
Total Taxes	53,087,786	52,580,606	52,087,814	51,787,411	65.53%	-1.51%
Charges for Services						
Charges for Services	2,994,697	2,982,819	3,255,458	3,659,700	4.63%	22.69%
Abatements	249,827	250,000	235,922	235,000	0.30%	-6.00%
Licenses, Permits and Fees	1,250,132	1,406,280	1,331,554	1,407,618	1.78%	0.10%
Court Fines and Fees	2,619,271	2,747,050	3,030,676	2,944,418	3.73%	7.18%
Recreation Fees	1,236,674	1,300,975	1,186,010	1,250,778	1.58%	-3.86%
Golf Fees	1,103,422	1,188,041	1,096,337	1,088,817	1.38%	-8.35%
Library Fees	38,757	39,500	30,640	28,500	0.04%	-27.85%
Animal Control Fees	89,604	125,400	101,810	102,000	0.13%	-18.66%
Total Charges for Services	9,582,384	10,040,065	10,268,407	10,716,831	13.56%	6.74%
Other						
Investment Income	50,061	55,000	65,275	67,100	0.08%	22.00%
Contributions and Donations	-	100,000	-	-	0.00%	100.00%
Miscellaneous Revenues	1,536,269	1,447,801	1,148,868	587,684	0.74%	-59.41%
Designated Revenues	10,885	-	-	-	0.00%	0.00%
Intergovernmental Revenues	2,935,029	2,124,999	3,154,145	6,102,644	7.72%	187.18%
Lease Revenue	159,315	146,500	169,258	169,258	0.21%	15.53%
Reimbursement Resolutions	-	1,033,000	-	-	0.00%	100.00%
Total Other	4,691,559	4,907,300	4,537,546	6,926,686	8.76%	100.00%
Transfers In						
Transfers In From Water/Sewer	6,550,910	6,693,173	6,693,173	6,329,091	8.01%	-5.44%
Transfers In From Solid Waste	2,438,864	2,671,315	2,671,315	2,977,174	3.77%	11.45%
Transfers In From Drainage	304,592	287,699	287,699	295,216	0.37%	2.61%
Transfers In From Other Funds	1,687	-	-	-	0.00%	0.00%
Total Transfers In	9,296,053	9,652,187	9,652,187	9,601,481	12.15%	-0.53%
Total Revenues	76,657,782	77,180,158	76,545,954	79,032,409	100.00%	2.40%
Operating Expenditures						
General Government						
City Council	48,517	54,211	52,572	67,676	0.08%	24.84%
City Manager						
City Manager	319,787	475,290	451,295	616,388	0.77%	29.69%
External Assistant City Manager	235,259	196,306	157,155	-	0.00%	-100.00%
Internal Assistant City Manager	230,763	238,564	233,432	237,696	0.30%	-0.36%
City Auditor & Compliance Office	112,238	119,964	119,058	120,536	0.15%	0.48%
Total City Manager	898,047	1,030,124	960,940	974,620	1.22%	-5.39%
Municipal Court	912,816	976,507	957,369	931,913	1.16%	-4.57%
Public Information Office	202,755	244,903	236,503	218,319	0.27%	-10.85%
City Attorney						
City Attorney	796,069	875,403	822,701	847,338	1.05%	-3.21%
City Secretary	86,438	140,009	130,504	137,294	0.17%	-1.94%
Total City Attorney	882,507	1,015,412	953,205	984,632	1.22%	-3.03%

**General Fund
Budget Summary (continued)
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	Percent of Budget	% Change
Finance						
Finance	1,313,437	1,387,501	1,243,527	1,612,435	2.00%	16.21%
EMS Billing & Collections	239,966	239,722	236,534	-	0.00%	-100.00%
Total Finance	1,553,403	1,627,223	1,480,061	1,612,435	2.00%	-0.91%
Support Services						
Purchasing	242,199	255,080	208,562	273,442	0.34%	7.20%
Building Services	1,248,195	824,803	828,745	767,437	0.95%	-6.96%
Custodial Services	713,612	637,876	599,790	705,563	0.88%	10.61%
Printing Services	192,380	194,299	183,280	211,556	0.26%	8.88%
Support Services	123,757	125,189	134,143	162,123	0.20%	29.50%
Total Support Services	2,520,143	2,037,247	1,954,520	2,120,121	2.64%	4.07%
Human Resources						
Human Resources	795,085	1,021,559	885,845	1,136,841	1.41%	11.28%
Employee Assistance Program	194,671	177,000	179,416	-	0.00%	-100.00%
Total Human Resources	989,756	1,198,559	1,065,261	1,136,841	1.41%	-5.15%
Information Technology						
Information Technology	1,987,590	1,992,553	1,749,242	1,627,385	2.02%	-18.33%
Planning & Development						
Planning & Development	615,497	664,727	557,593	587,882	0.73%	-11.56%
Building & Inspection	892,095	940,425	939,827	875,796	1.09%	-6.87%
Code Enforcement	868,884	1,001,431	846,427	789,642	0.98%	-21.15%
Total Planning & Development	2,376,476	2,606,583	2,343,847	2,253,320	2.80%	-13.55%
Non-Departmental						
Consolidated	567,598	445,779	374,581	401,545	0.50%	-9.92%
Municipal Annex	60,612	64,585	54,583	52,468	0.07%	-18.76%
Public Services	284,239	-	-	-	0.00%	0.00%
Street Lights	804,540	750,000	-	-	0.00%	-100.00%
City Hall	341,279	265,605	254,898	259,591	0.32%	-2.26%
Bell County Communication Center	1,021,851	804,086	1,152,336	865,548	1.08%	7.64%
Designated Funds	1,600	-	-	-	0.00%	0.00%
Electricity	906,899	-	-	-	0.00%	0.00%
Total Non-Departmental	3,988,618	2,330,055	1,836,398	1,579,152	1.97%	-32.23%
Total General Government	16,360,628	15,113,377	13,589,918	13,506,414	16.79%	-10.63%
Public Safety						
Police						
Police	27,678,717	28,679,929	28,895,044	29,873,705	37.16%	4.16%
Animal Services	813,709	981,040	859,965	892,432	1.11%	-9.03%
Total Police	28,492,426	29,660,969	29,755,009	30,766,137	38.24%	3.73%
Fire						
Fire	18,762,788	17,818,599	19,853,404	21,660,067	26.92%	21.56%
Emergency Mgmt / Homeland Security	123,583	157,299	139,980	120,824	0.15%	-23.19%
Total Fire	18,886,371	17,975,898	19,993,384	21,780,891	27.07%	21.17%
Total Public Safety	47,378,797	47,636,867	49,748,393	52,547,028	65.31%	10.31%
Public Works						
Public Works	198,800	231,470	10,965	11,444	0.01%	-95.06%
Traffic	331,463	384,941	380,025	369,818	0.46%	-3.93%
Streets	3,068,244	3,420,282	3,379,917	3,374,725	4.19%	-1.33%
Transportation	-	-	286,930	493,505	0.61%	0.00%
Total Public Works	3,598,507	4,036,693	4,057,837	4,249,492	5.27%	5.27%

**General Fund
Budget Summary (continued)
FY 2017**

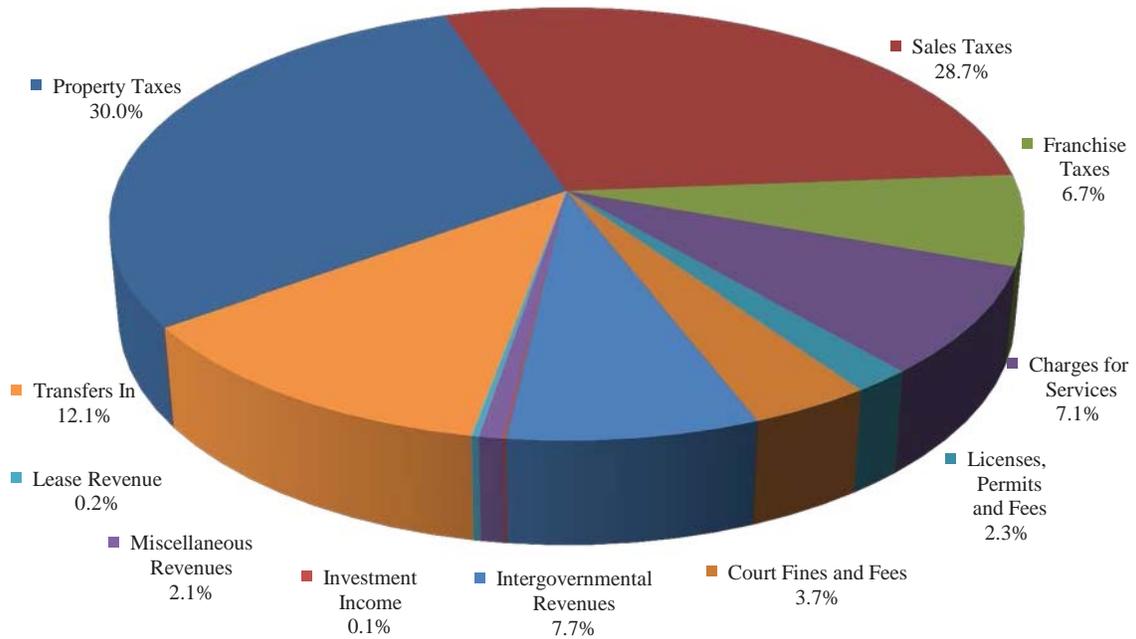
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	Percent of Budget	% Change
Community Services						
Volunteer Services	174,800	156,936	118,629	150,748	0.19%	-3.94%
Golf Course	1,389,694	1,456,490	1,411,233	1,397,057	1.74%	-4.08%
Community Center Operations	58,633	178,020	128,058	170,684	0.21%	-4.12%
Parks	1,767,369	1,874,286	1,887,517	1,743,883	2.17%	-6.96%
Lions Club Park Operations	706,388	1,051,947	726,414	870,938	1.08%	-17.21%
Family Aquatics Center	415,148	372,833	446,977	455,081	0.57%	22.06%
Recreation	210,379	261,848	192,880	204,228	0.25%	-22.01%
Athletics	347,275	363,817	355,567	344,327	0.43%	-5.36%
Cemetery	279,692	303,089	320,717	200,999	0.25%	-33.68%
Senior Citizens	227,883	250,760	314,190	168,635	0.21%	-32.75%
Swimming Pools	17,000	26,374	20,403	21,543	0.03%	-18.32%
Total Community Services	5,594,261	6,296,400	5,922,585	5,728,123	7.13%	-9.03%
Community Development						
Library	1,296,466	1,376,069	1,333,208	1,320,010	1.64%	-4.07%
Killeen Arts and Activities Center	343,643	474,125	439,195	466,804	0.58%	-1.54%
Community Development	316,306	337,238	316,086	335,801	0.42%	-0.43%
HOME Program	49,667	53,830	50,336	51,933	0.06%	-3.52%
Lien Services	139,675	141,661	137,181	138,478	0.17%	-2.25%
Total Community Development	2,145,757	2,382,923	2,276,006	2,313,026	2.87%	-2.93%
Total Operating Expenditures	75,077,950	75,466,260	75,594,739	78,344,083	97.36%	3.81%
Non-Operating Expenditures						
Contributions						
KEDC/GKCC	806,200	712,729	712,729	362,527	0.45%	-49.14%
Bell County Health District	293,377	308,293	308,293	308,293	0.38%	0.00%
Bell County Help Center Utilities	740	500	500	500	0.00%	0.00%
Elderly Transportation	42,013	50,000	50,000	50,000	0.06%	0.00%
HOP/KVI	327,609	332,820	332,820	295,981	0.37%	-11.07%
Homeless Shelter	260,289	200,000	21,258	-	0.00%	-100.00%
Total Contributions	1,730,228	1,604,342	1,425,600	1,017,301	1.26%	-36.59%
Capital Outlay						
Buildings	49,957	-	1,204,000	-	0.00%	0.00%
Motor Vehicles	1,380,692	-	45,468	-	0.00%	0.00%
Machinery & Equipment	345,806	-	12,619	805,495	1.00%	0.00%
Computer Equipment/Software	48,677	138,654	134,494	117,337	0.15%	-15.37%
Furniture	19,412	-	-	-	0.00%	0.00%
Book Collections	175,914	171,712	171,500	162,712	0.20%	0.00%
Canine	30,814	30,000	29,466	-	0.00%	-100.00%
Total Capital Outlay	2,051,272	340,366	1,597,547	1,085,544	1.35%	218.93%
Total Non-Operating Expenditures	3,781,500	1,944,708	3,023,147	2,102,845	2.61%	8.13%
Total Expenditures	78,859,450	77,410,968	78,617,886	80,446,928	99.97%	3.92%
Net Change in Fund Balance	(2,201,668)	(230,810)	(2,071,932)	(1,414,519)		
Fund Balance, Beginning				16,251,527		
Fund Balance, Ending				\$ 14,837,008		



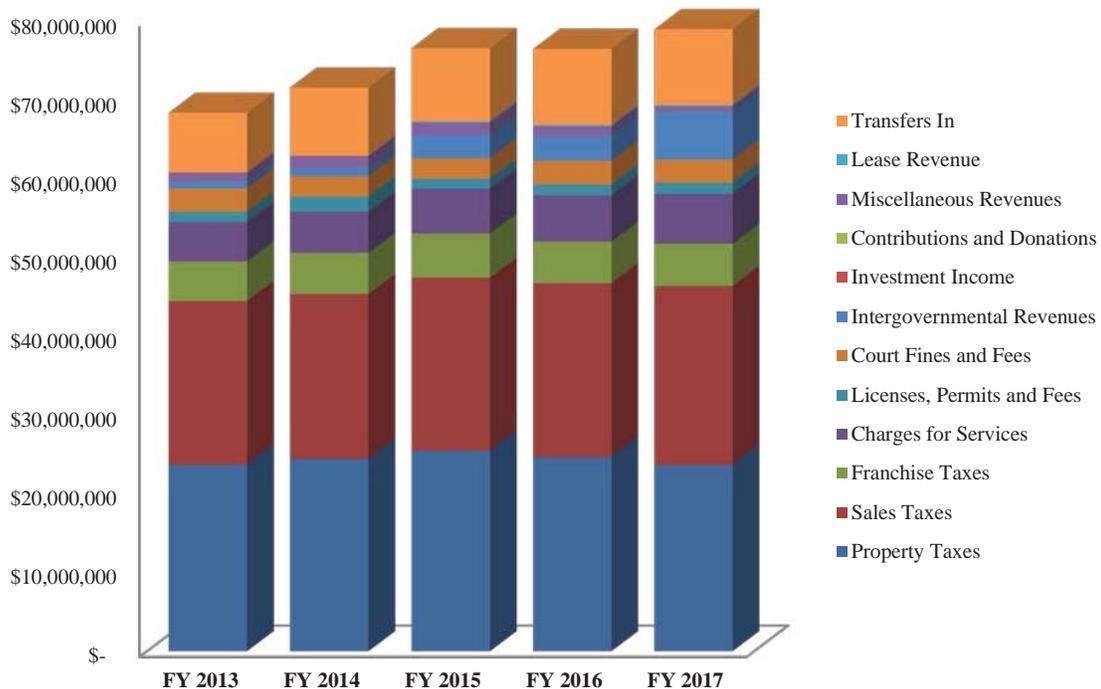
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General Fund

-Revenues by Source FY 2017 Budget-

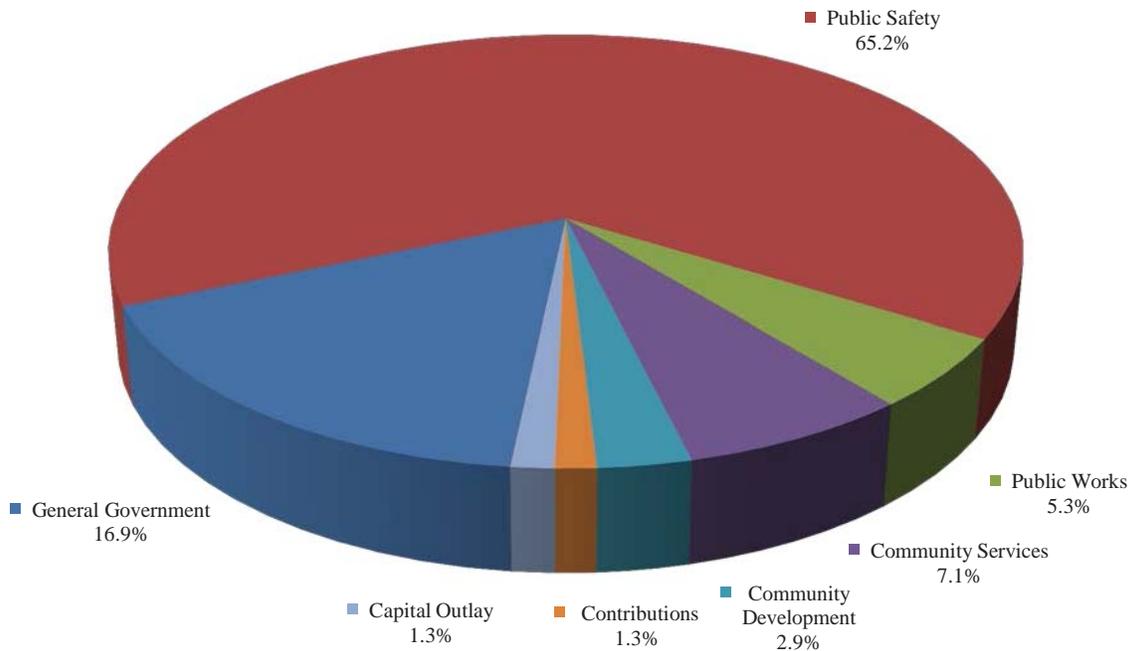


-Revenues by Source Last Five Years-

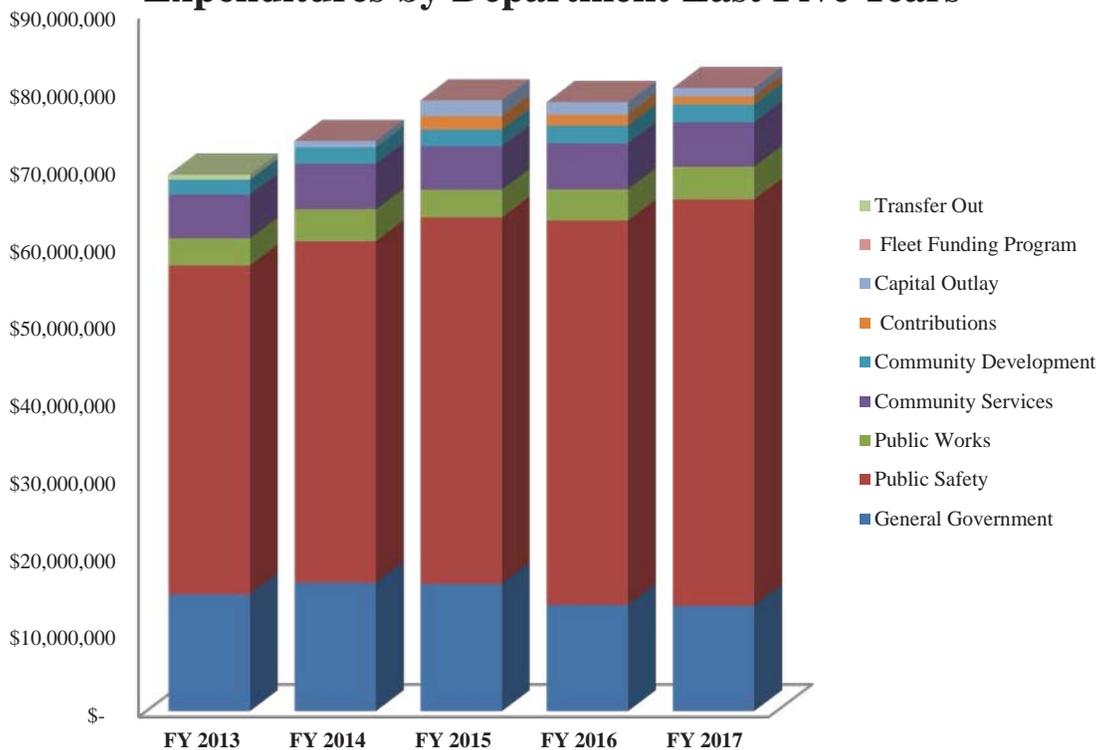


General Fund

-Expenditures by Department FY 2017-



-Expenditures by Department Last Five Years-



**General Fund
Revenues
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Taxes				
Property Taxes				
Ad Valorem Taxes	\$ 25,132,367	\$ 24,952,513	\$ 25,015,998	\$ 23,363,926
Tax Discounts	-	(623,813)	(649,435)	-
Delinquent Ad Valorem Taxes	167,963	196,000	192,128	192,000
Delinquent Tax Penalties & Interest	238,569	271,000	180,137	200,000
Delinquent Tax Fees	-	-	7,604	7,604
Ad Valorem to TIRZ	-	(36,037)	(35,863)	(39,258)
Total Property Taxes	25,538,899	24,759,663	24,710,569	23,724,272
Sales Taxes				
Sales Tax	21,539,372	22,100,843	21,672,254	22,267,439
Bingo Tax	203,264	250,000	203,484	219,000
Mixed Beverage Tax	233,159	275,000	230,060	232,200
Total Sales Taxes	21,975,795	22,625,843	22,105,798	22,718,639
Franchise Taxes				
Telephone Franchise Fees	272,622	200,000	234,934	235,000
Miscellaneous Telephone	12,414	32,000	-	-
Gas Franchise Fees	390,254	305,000	311,417	320,000
Cable Television Franchise Fees	1,314,746	1,030,000	1,073,647	1,102,800
Taxi Cabs Franchise Fees	4,650	6,100	3,525	3,900
Electric Franchise Fees	3,578,406	3,622,000	3,647,924	3,682,800
Total Franchise Taxes	5,573,092	5,195,100	5,271,447	5,344,500
Total Taxes	53,087,786	52,580,606	52,087,814	51,787,411
Licenses, Permits and Fees				
Taxi Operators License	4,120	4,500	3,245	4,500
Code Enforcement - Abatement	249,827	250,000	235,922	235,000
Food Handlers Permits	24,820	24,000	25,120	25,000
Mechanical Inspection Permits	45,139	45,000	45,065	45,000
Building Plans Review Fees	95,612	100,000	151,375	133,313
Garage Sale Permits	9,810	11,000	10,040	10,500
Contractor License	58,760	96,000	74,530	75,000
Certificates of Occupancy	36,180	38,000	35,820	37,000
Trailer Court License/Permits	9,664	1,000	9,710	9,700
Building Permits & Inspections	668,979	800,000	630,582	700,000
Electrical Inspections/Permits	109,948	115,000	133,564	120,844
Plumbing Inspections/Permits	114,610	110,000	127,651	120,627
Inspection Fees	27,540	36,780	33,145	36,000
TABC Permits and Licenses	44,950	25,000	17,273	36,456
Subdivision Plan Review Fees	-	-	1,350	10,500
Infrastructure Inspection Fee	-	-	14,700	25,000
Credit Access Permit	-	-	1,000	1,000
Fire Marshall Inspection	-	-	17,384	17,178
Animal Control Fees	89,604	125,400	101,810	102,000
Total Licenses, Permits and Fees	1,589,563	1,781,680	1,669,286	1,744,618

**General Fund
Revenues
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Fines				
Municipal Court Receipts	2,182,118	2,200,000	2,880,241	2,793,707
Municipal Court Time Payments	47,246	45,000	-	-
Arrest Fees	172,435	250,000	-	-
Parking Fines	2,547	12,000	-	-
Court Tax Service Fees	147,628	155,000	120,032	120,100
Traffic Cost	47,768	49,900	-	-
Jury Fees	30	150	-	-
Commercial Motor Vehicle Fine	19,499	35,000	30,403	30,611
Total Fines	2,619,271	2,747,050	3,030,676	2,944,418
Charges for Services				
General Charges for Services				
Miscellaneous Police Receipts	36,207	45,000	31,815	35,000
Police Background Checks	6,123	6,000	5,463	6,000
Police - False Alarm Fees	950	1,500	550	500
Police - 2nd Hand Deal Fees	150	200	200	200
Planning & Zoning Fees	27,555	30,000	42,085	40,000
EMS Revenue	2,886,572	2,854,970	3,166,725	3,575,000
Revenue Recovery Fees	37,140	45,149	8,620	3,000
Total General Charges for Services	2,994,697	2,982,819	3,255,458	3,659,700
Recreation Revenues				
Swimming Pool Receipts	17,578	25,000	17,578	17,578
Pool Season Passes	175	175	175	175
Pool Reservations	1,000	1,200	400	1,000
Recreation Revenue	38,355	30,000	24,070	25,000
Cemetery Lots	43,585	33,000	53,075	46,700
Athletic Revenue	162,499	190,000	170,236	170,200
Swimming Pool Lessons	59,050	50,000	59,005	55,000
Life Guard Instruction Receipts	5,300	8,000	3,750	5,721
Facilities Revenue	21,100	32,000	26,570	28,500
Concession Stand Revenue	15,000	15,000	4,000	15,000
Lions Park Memberships	488,867	560,000	438,363	494,572
Capital Replacement Fee	19,096	23,000	21,314	21,300
Aquatics Revenue	291,162	265,000	291,162	293,932
Aquatics Concessions	9,650	12,000	11,550	12,000
Aquatics Center Rentals	57,120	50,000	57,625	57,000
Aquatic Center Season Passes	7,137	6,600	7,137	7,100
Total Recreation Revenue	1,236,674	1,300,975	1,186,010	1,250,778
Golf Course				
Trail Fees	10,308	16,000	9,664	10,500
Green Fee	348,232	393,452	359,408	365,715
Capital Improvement Fee	42,584	43,319	16,368	-
Pro Shop	153,848	151,388	160,883	157,555
Carts	234,605	261,966	239,743	244,407
Clubs	2,880	2,412	3,237	3,000
Annual Pass	145,048	145,123	137,945	137,090
Snack Bar	12,900	14,000	13,580	13,650
Cart Shed	82,170	78,557	81,324	80,000
Handicap Fees	1,270	1,257	1,585	1,500
Driving Range	63,691	74,274	67,540	69,600
Player Development	5,775	6,293	5,060	5,800
Total Golf Course Revenue	1,103,311	1,188,041	1,096,337	1,088,817

**General Fund
Revenues
FY 2017**

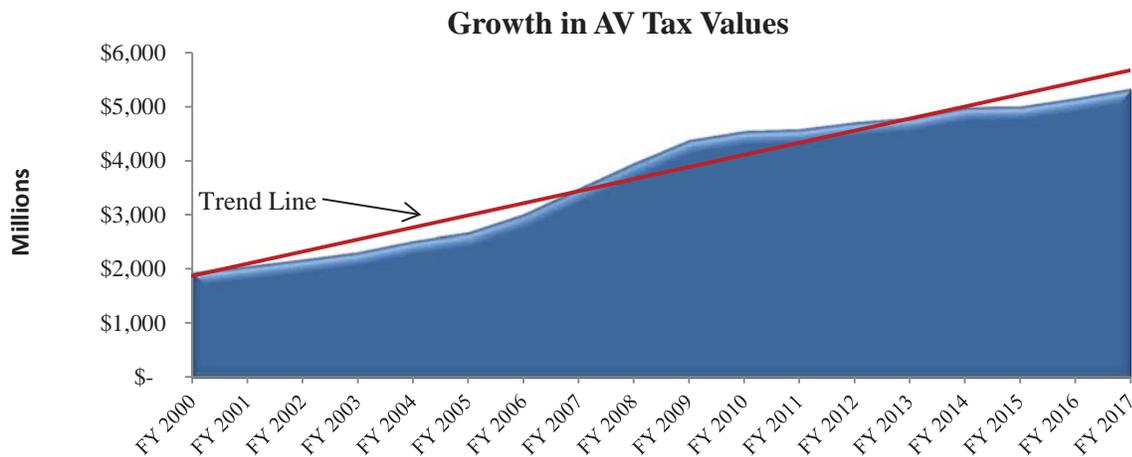
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Library				
Library Xerox Charges	25,171	22,500	19,963	18,500
Library Fines and Contributions	13,586	17,000	10,677	10,000
Total Library Revenue	38,757	39,500	30,640	28,500
Total Charges for Services	5,373,439	5,511,335	5,568,445	6,027,795
Investment Income				
Interest Earned	57,089	55,000	71,732	75,000
Inv-Market Value Adjust	(7,028)	-	(6,457)	(7,900)
Total Investment Income	50,061	55,000	65,275	67,100
Contributions and Donations				
	-	100,000	-	-
Miscellaneous Revenues				
Curb and Street Cuts	2,002	2,000	1,926	2,000
Processing Fee	268,669	400,000	13,013	15,000
Central Texas Trauma Council	3,260	3,138	3,338	3,257
Mixed Beverage Receipts	-	3,600	3,176	3,600
Lease Revenue	140,786	155,525	141,444	140,712
Event Revenue	114,152	93,244	108,163	91,915
Sale of City Property	233,399	307,000	315,147	-
Restitution Tech Receipts	290	450	105	-
Rebates	56,590	116,644	89,981	89,700
Flex Spending Forfeitures	163,472	165,000	165,000	165,000
Insurance Proceeds	258,378	-	232,614	-
Open Records Fees	1,257	1,200	1,996	1,500
Miscellaneous Receipts	305,010	200,000	72,965	75,000
Total Miscellaneous Revenues	1,547,265	1,447,801	1,148,868	587,684
Intergovernmental Revenue				
Intergovernmental Revenue	2,210,369	-	32,546	513,242
Police Dept Grant - COPS Grant	47,479	574,947	770,726	1,171,752
Victims Crime Grant	-	-	3,432	117,291
LEOSE Revenue	159,315	146,500	169,258	169,258
Police Dept Grant - STEP Grant	97,222	114,656	114,656	117,291
Home Program	32,798	30,172	23,906	31,103
CDBG Administration	196,857	186,549	138,459	181,586
Fema Grant	-	-	-	441,819
EMPG Grant	46,211	51,336	46,211	46,211
Fire Department AFG Grant	-	-	-	173,179
DHS-Safer Grant	-	-	894,529	2,153,083
TXDOT Annual Reimbursement	24,070	24,070	-	24,070
Fire Academy	135,063	187,244	185,178	186,992
DV Exemption Reimbursement	-	850,000	838,477	839,000
Airport Security Reimbursement	144,960	106,025	106,025	106,025
Total Intergovernmental Revenue	3,094,344	2,271,499	3,323,403	6,271,902
Transfers from Other Funds				
Transfer from Water & Sewer	6,550,910	6,693,173	6,693,173	6,329,091
Transfer from Solid Waste	2,438,864	2,671,315	2,671,315	2,977,174
Transfer from Drainage Utility	304,592	287,699	287,699	295,216
Transfer from Other Funds	1,687	-	-	-
Total Transfers from Other Funds	9,296,053	9,652,187	9,652,187	9,601,481
Bond Proceeds				
	-	1,033,000	-	-
Total Revenues	\$ 76,657,782	\$ 77,180,158	\$ 76,545,954	\$ 79,032,409

- GENERAL FUND REVENUES - Revenue Assumptions

Current Ad Valorem Taxes	\$23,363,926
Delinquent Ad Valorem Taxes	192,000
Penalty & Interest	200,000
Payment in Lieu of Taxes	7,604
Payments to TIRZ	(39,258)

Ad valorem tax revenues are projected using a combination of methods. First, the taxable values for properties within the City of Killeen are obtained from the Bell County Appraisal District, which appraises value for all property within Bell County. Next, the current tax levy is computed by applying the tax rate set by the City Council to the taxable roll. Finally, collection percentages based on historical experience for the City are applied to the current levy to project the various tax revenues.

The certified 2016 taxable value (for taxation in FY 2017) per the Appraisal District is \$5,352,339,761, an increase of \$177,047,340 or 3.4% from the 2015 taxable value.



Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of \$0.7498 per \$100 of taxable value and a collection rate of 98%. Delinquent tax revenues, and penalty and interest are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

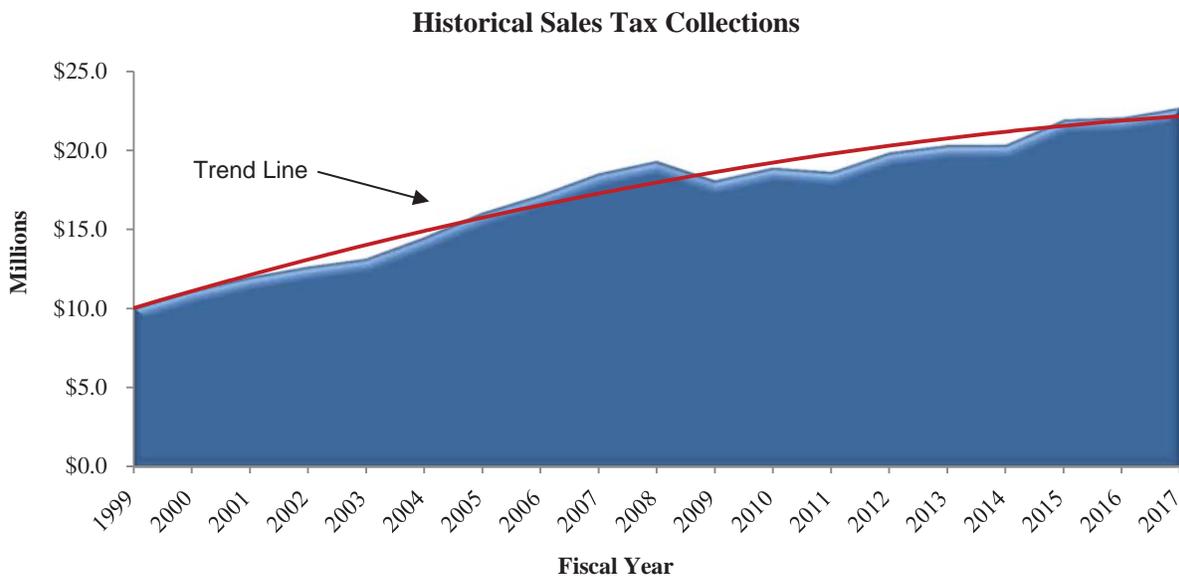
The City of Killeen has historically offered early payment discounts on ad valorem taxes paid in October (3%), November (2%), and December (1%). City Council voted to stop this practice effective with the FY2017 budget.

The TIRZ (Tax Increment Reinvestment Zone) was established in 2008, and a base tax value was established based on property values within the TIRZ boundaries at that time. Subsequent increases in property values within the TIRZ are “captured” and retained as TIRZ values. The City, County, and Central Texas College tax levies on TIRZ values are dedicated for projects and improvements in the TIRZ zone. The payment to the TIRZ zone represents the City’s taxes levied on the TIRZ values.

Sales Tax	22,267,439
Bingo Tax	219,000
Mixed Beverage Tax	232,200

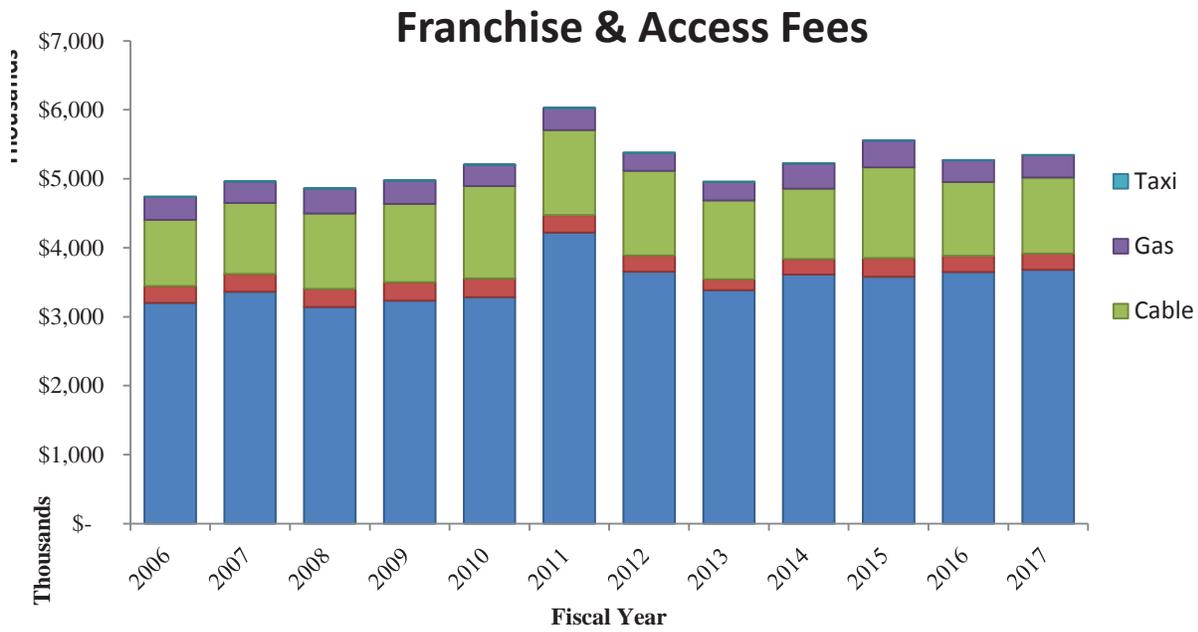
Sales tax revenues are derived from the local sales tax which is 1.5% of taxable sales within the City. Mixed beverage tax revenue is derived from a state revenue sharing program for city and county mixed beverage tax allocations. State statutes levy a tax of 14% on the gross receipts from the sales of mixed beverages in Texas. Each city is entitled to receive an allocation of 10.7143% of the taxes collected within the city on a quarterly basis. Bingo tax receipts are derived from a state tax levy of 5% of gross receipts from bingo games within the city. The state rebates 50% of the taxes to the city.

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues have increased each year since 1999 with the exception of FY 2009 and FY 2011.



Telecomm Line Access Fees	\$235,000
Gas Franchise	320,000
Cablevision Franchise	1,102,800
Taxi Franchise	3,900
Electric Franchise	3,682,800

Utility companies that use the City's streets and rights-of-way in the course of conducting their business pay fees to the City for that use. Franchise and access fees are paid by these companies as a percentage of gross receipts collected from their customers within the City of Killeen. FY 2017 revenues are projected using FY 2016 receipts as a benchmark.



The chart above shows that the bulk of these revenues are generated from electric franchise fees.

Food Handers Permits	\$25,000
Mechanical, Heat & A/C Permits	45,000
Building Plan Review Fees	133,313
Garage Sale Permits	10,500
Contractor Licenses	75,000
Certificates of Occupancy	37,000
Trailer Licenses and Permits	9,700
Building Permits	700,000
Electrical Permits	120,844
Plumbing Permits	120,627
Inspection Fees	36,000
Subdivision Plan Review Fees	10,500
Infrastructure Inspection Fees	25,000
Alcohol Permits	36,456
Credit Access Permits	1,000
Fire Marshall Inspection Fees	17,178

These revenue streams are elastic in nature and are directly related to the level of construction activity in the community. The Central Texas area has not experienced housing market difficulties as significantly as other areas of the country. Construction activity has continued, as evidenced by permit numbers and revenues. The FY 2017 budget is projected based on FY 2016 levels.

Municipal Court Fines	\$2,793,707
Municipal Court Admin Fees	120,100
Commercial Motor Vehicle Fines	30,611

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on municipal fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees.

Court fines and fees are projected using multi-year trend analysis with ticket level and collection activity taken into account. FY 2017 revenues are projected to be at or above the FY 2016 year end projected levels.

Ambulance Revenues	\$3,575,000
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This revenue is dependent on the number of ambulance runs made each year, over which the City has very little control. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity, and any rate changes. FY 2017 revenues are projected to be higher than the FY 2016 year end projected levels.

Inter-fund Transfers	\$9,601,481
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Transfers from the Water and Sewer, Solid Waste, and Drainage Funds are for reimbursement of costs and payment in lieu of franchise fees. The FY 2017 budget includes:

- Franchise transfer to General Fund calculated as approximately 9% of budgeted operating revenues.
- Reimbursement transfer to General Fund for each fund's portion of administration costs.

Interest Income	\$75,000
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Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexStar, TexasTerm, money market accounts, or certificates of deposit. While investable cash balances are fairly stable from prior years, interest rates declined sharply in 2009 and have remained low. The projected interest earnings for FY 2017 are \$75,000, based on these lower interest rates.



Dedicated Service – Everyday, for Everyone!

GENERAL FUND CITY COUNCIL

DESCRIPTION

The City of Killeen operates under the Council – Manager form of government. The governing body consists of a separately elected mayor, four council members elected from the various districts in the City and three council members elected at large. The City Council, as the elected legislative branch of government, is responsible for making policy decisions. The Mayor occupies the highest elective office in the City of Killeen. The Mayor presides over council meetings and is recognized as the ceremonial and government head of the City. The Mayor is expected to provide the leadership necessary to keep the city moving in the proper direction. The Mayor Pro-Tem is a member of the council who performs the Mayor's duties during his or her absence. The Mayor Pro-Tem is selected by majority vote of the council from its own membership. The Mayor and City Council, as a governing body, gives direction to the City Manager who is the chief administrator of the City, and to the municipal and associate municipal judges.

ACCOMPLISHMENTS

- Adopted a Budget and Plan of Municipal Services.
- Established priority programs and projects to best meet the needs of the citizens of Killeen.
- Approved two separate bond refunding issues that saved nearly \$5.2 million.
- Continued the revitalization of downtown by rehabbing the Cornerstone building for use by Information Technology Services.
- AA Bond Rating affirmed by Fitch Ratings.

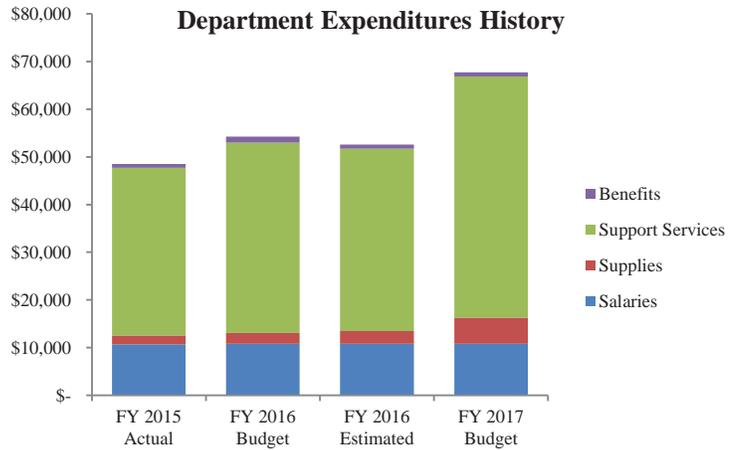
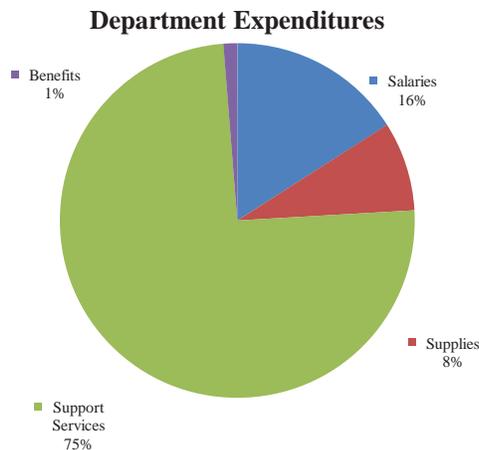
GOALS

- Identify the needs of Killeen residents and develop policies that enhance quality of life in the City.
- Formulate policies and programs to meet the changing needs of the community.
- Participate and lead local and regional efforts.
- Promote community involvement and participation in the city's activities, services, and local government.
- Strive to represent the citizens of Killeen in dealing with the City's economic development, industrial development and overall growth.
- Maintain the financial integrity of the City.
- Participate in the Vision 2030 V2.0 strategic planning effort.
- Adopt a fiscally responsible budget for the next fiscal year.
- Provide policy oversight and guidance for the City of Killeen.
- Work with the Killeen Economic Development Corporation to create new jobs and expand the tax base.

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 10,700	\$ 10,800	\$ 10,800	\$ 10,800
Supplies	1,868	2,300	2,693	5,500
Support Services	35,116	39,844	38,234	50,532
Benefits	833	1,267	845	844
Total Expenditures	\$ 48,517	\$ 54,211	\$ 52,572	\$ 67,676

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Mayor	1	1	1
At Large	3	3	3
District #1	1	1	1
District #2	1	1	1
District #3	1	1	1
District #4	1	1	1
Total Staffing	8	8	8

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Ordinances / Resolutions passed	273	143	N/A
Strategic plan adopted	Yes	Yes	Yes





Dedicated Service – Everyday, for Everyone!

**GENERAL FUND
ADMINISTRATION**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Administration department is comprised of four divisions:

1. City Manager
2. External Assistant City Manager (Unfunded FY 2017)
3. Internal Assistant City Manager
4. City Auditor

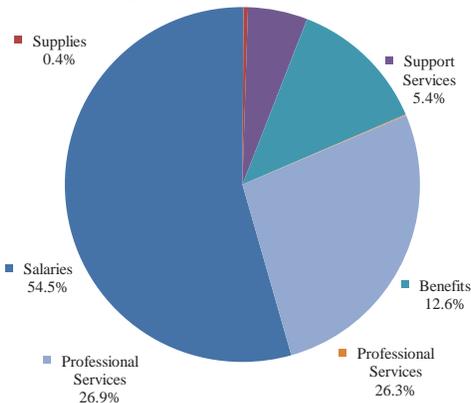
Expenditure Summary

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 731,688	\$ 709,773	\$ 676,356	\$ 531,616
Supplies	1,864	3,205	3,001	3,890
Maintenance	-	-	160	-
Support Services	26,240	176,283	164,672	52,929
Benefits	137,614	139,863	116,637	122,935
Minor Capital	641	1,000	114	750
Professional Services	-	-	-	262,500
Total	\$ 898,047	\$ 1,030,124	\$ 960,940	\$ 974,620

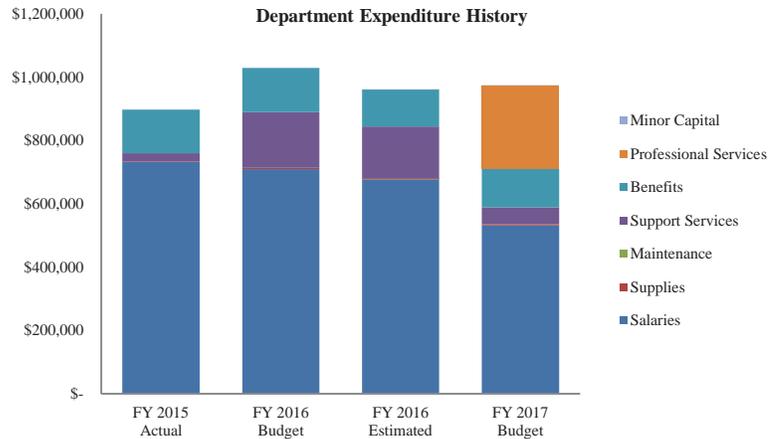
Staffing

	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Administrative Assistant	2	2	1
Administrative Assistant II	1	1	1
Assistant City Manager	2	2	1
City Auditor	1	1	1
City Manager	1	1	1
Total	7	7	5
Unfunded Approved Authorizations			
Principal Secretary	1	1	1
Executive Director	1	1	1
Total Unfunded Approved Authorizations	2	2	2
Total Staffing	9	9	7

Department Expenditures



Department Expenditure History



GENERAL FUND CITY MANAGER

DESCRIPTION

The City Manager is the chief administrative and executive officer appointed by the City Council to provide leadership throughout the City's organization. Responsibilities include the administration of all City affairs, serving as a liaison between the policymaking and the administrative branches of City Government, and coordinating activities to effectively accomplish the City Council goals and objectives. The City Manager also acts as the City's representative and liaison to local groups, service organizations and businesses in the community, as well as at the County, State, and Federal levels. The City Manager ensures financial accountability, efficient use of resources, and is the City leader for the overall vision.

ACCOMPLISHMENTS

- Secured \$3.5 million through the Defense Economic Adjustment Assistance Grant program for a joint project with the U.S. Army Garrison at Fort Hood to repair and renovate the Army Radar Approach Control facility.
- Managed the continued construction and planning of over \$40 million in capital improvement projects.
- Secured \$6 million in funding for the extension of a road that includes a hike and bike trail.
- Led the \$27 million Rosewood/190 Pass Through Project to substantial completion.
- AA bond rating reaffirmed by Fitch Ratings.

GOALS

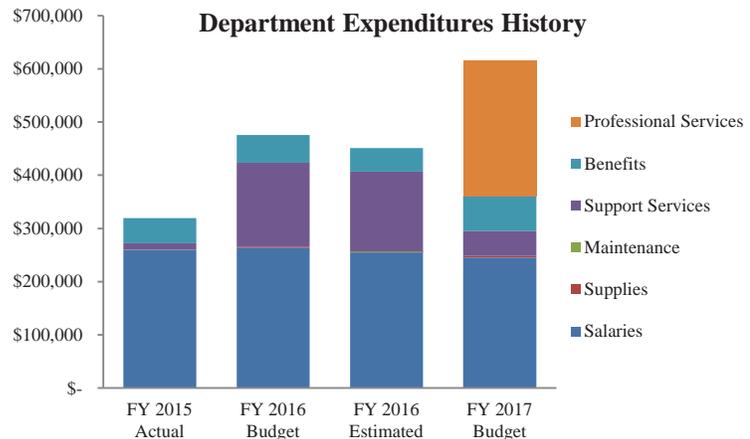
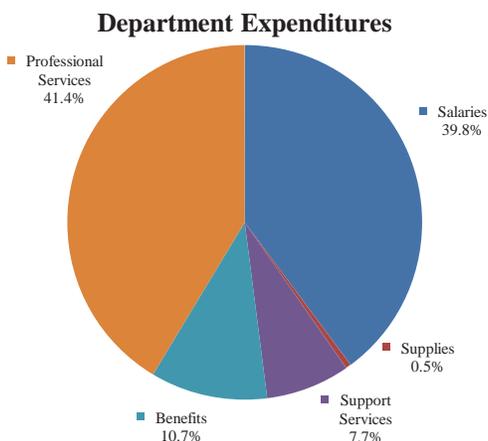
- Work with the Killeen Economic Development Corporation to seek out quality development opportunities.
- Promote and support a safe, peaceful community and a positive image of the City.
- Plan and provide for new public facilities, infrastructure and programs.
- Improve citizen awareness and understanding of City programs, services, and issues.
- Ensure delivery of quality services to citizens through effective leadership, management, and administration.
- Coordinate the implementation of City Council goals and objectives with all City departments.
- Organize and mobilize City departments to address the priorities established by the City Council.
- Provide overall management of all City departments ensuring the mission of "Dedicated Service, Every Day for Everyone" is achieved.
- Provide effective communication between the City Council, staff, residents and other customers.
- Continue planning efforts for the future growth and development of the City.
- Oversee the Vision 2030 V2.0 Strategic Planning Process and the Joint Land Use Study.

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 259,900	\$ 263,210	\$ 255,003	\$ 245,492
Supplies	642	1,765	1,735	2,990
Maintenance	-	-	160	-
Support Services	11,966	158,703	149,914	47,177
Benefits	47,279	51,612	44,483	65,729
Professional Services	-	-	-	255,000
Total Expenditures	\$ 319,787	\$ 475,290	\$ 451,295	\$ 616,388

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
City Manager	1	1	1
Administrative Assistant II	1	1	1
Total	2	2	2
Unfunded Approved Authorizations			
Principal Secretary	1	1	1
Executive Director	1	1	1
Total Unfunded Approved Authorizations	2	2	2
Total Staffing	4	4	4

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Presented monthly/quarterly operating, legislative, and business reports to city council	16	18	18

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Fund balance reserve, target 25%	29.1%	22.67%	22.16%
Bond Ratings:			
Standard & poor's	AA	AA	AA
Fitch	AA	AA	AA



**GENERAL FUND
EXTERNAL ASSISTANT CITY MANAGER**

DESCRIPTION

The Assistant City Manager (External) is the chief administrative and executive officer in the absence of the City Manager. The Assistant City Manager's (External) office is responsible for providing leadership throughout the City's organization and specifically oversees the Aviation Department, Community Services Department, Community Development Department, Planning and Development Department, and the Public Works Department. Responsibilities include providing guidance to assigned departments and divisions ensuring city goals and work plans are achieved.

ACCOMPLISHMENTS

- Supported departments and associated committees to ensure effectiveness and efficiency of operations.
- Worked with city departments' budget development.

GOALS

- The External Assistant City Manager was not funded in the FY 2017 Budget

**GENERAL FUND
ADMINISTRATION
EXTERNAL ASSISTANT CITY MANAGER**

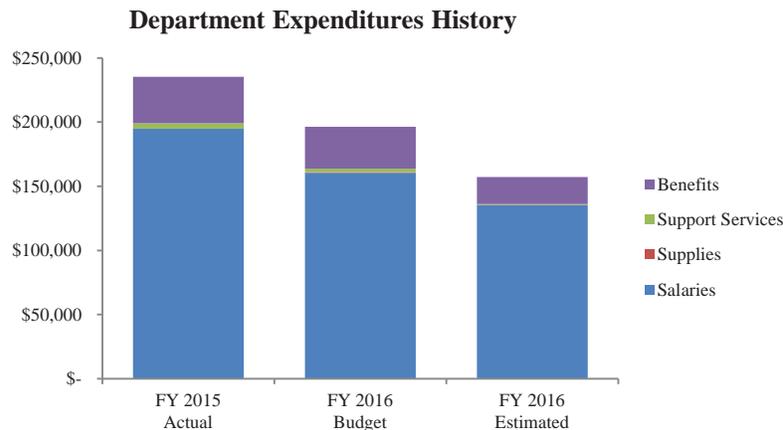
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 194,842	\$ 160,425	\$ 135,379	\$ -
Supplies	133	540	373	-
Support Services	4,178	2,805	351	-
Benefits	36,106	32,536	21,052	-
Total Expenditures	\$ 235,259	\$ 196,306	\$ 157,155	\$ -

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Assistant City Manager	1	1	-
Administrative Assistant	1	1	-
Total Staffing	2	2	-

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Meetings attended by ACM	700	195	-

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Citizen requests resolved per week	98%	99%	-



**GENERAL FUND
INTERNAL ASSISTANT CITY MANAGER**

DESCRIPTION

The Internal Assistant City Manager is the chief administrative and executive officer in the absence of the City Manager; responsible for providing leadership throughout the city's departments and organizations; ensuring that work plans are executed and city objectives, achieved; providing leadership and direction in the development of short and long range plans.

ACCOMPLISHMENTS

- Primary tasks have revolved around staffing, studying, gathering input, assessing backwards, and planning forward.
 - Finance: process charters in various steps of completion (financial/FLASH reports, timekeeping, GAAP, and encumbrances).
 - Human Resources: served as Civil Service Director and updated local Civil Service rules; updated benefits plan; initiated wellness incentives; ongoing customer service training; documented workflow (hiring, exiting, and responding to complaints); began safety revamp to policy and committee membership; and City of Killeen policy handbook updated as necessary.
 - Information Technology: continued fiber loop replacement; call manager (updated), SunGard charter (ongoing); automated timekeeping system approved by Council; and five-year replacement program for desk computers, cores, and switches continues.
 - Support Services: JLUS and OEA grants approved; energy assessment completed; Cornerstone remodeled and occupied; security plan developed (three projects completed).
 - Acted as Interim City Manager from April-October, 2016; delivered FY 2017 budget.

GOALS

- Teach and practice leadership.
- Continue work on VISION 2030 V2.0 project.
- Provide support to the city manager's office. (See below for related objectives).
 - Create special revenue budget for wellness premiums and revenue stream for senior center manager position.
 - Create a template for and implement use of a Significant Information Report (SIR) to keep City Council informed of pertinent issues.
 - Develop a flow chart and tracking process for FSA forfeiture funds.
 - Research, develop, and implement all projects assigned by City Manager.
 - FY '17 budget scrub.
 - Conduct and update a complete property inventory for the City of Killeen.
 - Explore office space options for City Hall.
 - Continue working on City of Killeen policy handbook as necessary.
 - Support to the City Manager's Office to include: develop supervisor training; facilitate success of VISION 2030 V2.0; assess the appraisal system and develop professional learning plans; develop a departmental performance goals system aligned with VISION 2030 2.0.

**GENERAL FUND
ADMINISTRATION
INTERNAL ASSISTANT CITY MANAGER**

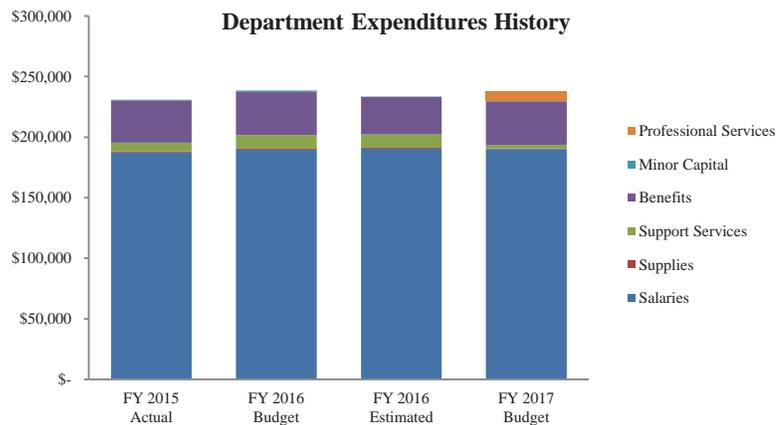
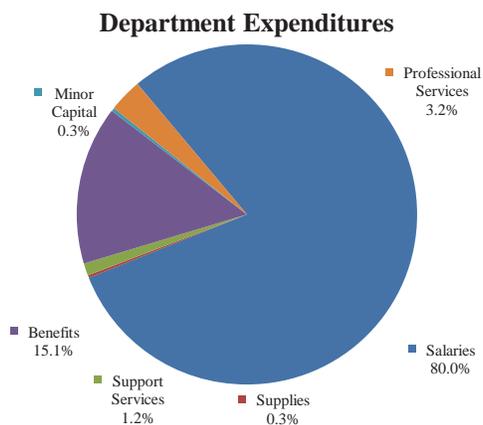
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 187,230	\$ 189,760	\$ 190,561	\$ 190,226
Supplies	991	600	600	600
Support Services	7,096	11,400	11,032	2,752
Benefits	34,961	35,804	31,125	35,868
Minor Capital	485	1,000	114	750
Professional Services	-	-	-	7,500
Total Expenditures	\$ 230,763	\$ 238,564	\$ 233,432	\$ 237,696

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Assistant City Manager	1	1	1
Administrative Assistant	1	1	1
Total Staffing	2	2	2

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Training modules (HR, IT, and leadership) and training plans (Finance, HR, IT, and Support Services)	1	1	1
KEEPR reviewed and revised (71 policies)	15	17	17
Feedback action plans (Finance, HR, IT, and Support Services)	4	-	-
Desk top manuals (IT and Finance)	10	-	-
Process charts and strategies (Finance and HR)	5	7	7
Dashboards for internal services (Support Services)	4	2	2

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Employee Appraisals completed within 14 days	100%	100%	100%



GENERAL FUND CITY AUDITOR

DESCRIPTION

Under the direction of the City Council, the City Auditor provides an independent appraisal of City operations. Responsibilities include the development and implementation of all internal audit functions for the City, including conducting financial and operational audits of the management of City departments, programs and activities as well as private companies doing business with the City through contractual agreements. The City Auditor applies Generally Accepted Accounting Principles (GAAP) to analyze financial information, prepare financial reports, and ensures fiscal compliance with the standards set by the Governmental Accounting Standards Board (GASB).

ACCOMPLISHMENTS

- Conducted financial, internal control and compliance audits, and special reviews as documented in the Annual Audit Plan.
- Conducted regular reviews of compliance programs and investigated alleged violations of compliance guidelines.
- Prepared corrective action plans to monitor adherence to audit recommendations.
- Prepared the City of Killeen Comprehensive Annual Financial Report.

GOALS

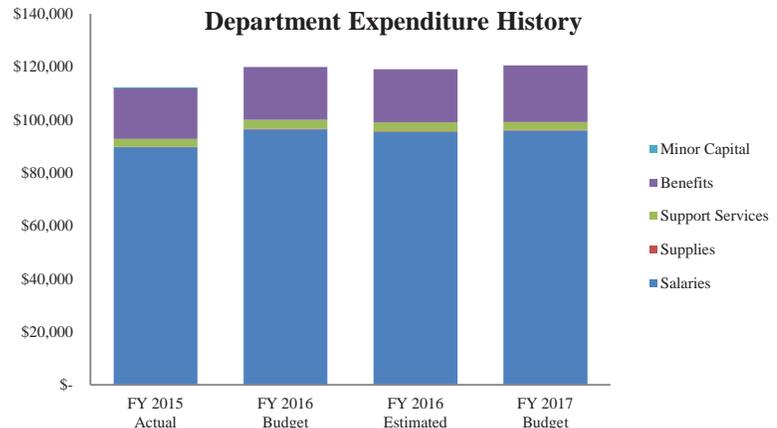
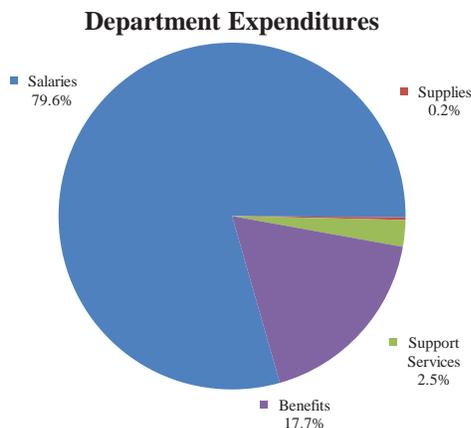
- Develop and implement an annual audit plan based on the needs of the organization and risk assessment.
- Implement Ethics and Fraud prevention training for City employees.

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 89,716	\$ 96,378	\$ 95,413	\$ 95,898
Supplies	98	300	293	300
Support Services	3,000	3,375	3,375	3,000
Benefits	19,268	19,911	19,977	21,338
Minor Capital	156	-	-	-
Total	\$ 112,238	\$ 119,964	\$ 119,058	\$ 120,536

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
City Auditor	1	1	1
Total Staffing	1	1	1

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Internal audits	6	8	8
Comprehensive Annual Financial Report	1	1	1

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Violations of city compliance issues investigated/audited within 12 months of discovery	100%	100%	100%
Audit recommendations that management agrees to implement	100%	100%	100%
Audits/reviews completed	100%	100%	100%



GENERAL FUND MUNICIPAL COURT

DESCRIPTION

The Killeen Municipal Court of Record is responsible for the adjudication of all Class C Misdemeanors occurring within the jurisdiction of the City of Killeen to include penal code, traffic code and City Ordinance violations, as well as limited civil cases.

ACCOMPLISHMENTS

- The community garden produced and donated over 3122 pounds of fruits and vegetables to the Killeen Soup Kitchen, the Killeen Food Bank and to two Killeen senior citizens centers
- Completed an extensive audit of the active warrants between the Killeen Police Department and the court
- Began the records management process in order to purge cases, as allowed by statute
- Successfully transitioned from paper files to electronic files
- Completed court room renovations
- Successfully celebrated the first Municipal Court Week
- The Teen Court Program developed by the court has become a program that successfully offers mentorship to young adults, guidance to volunteer ‘attorneys’, the opportunity for teen volunteers to hone debate and critical thinking skills, constructive feedback, and the opportunity for teens to actually work within the judicial system

GOALS

- Interpret laws and apply them impartially to ensure the integrity of the court, instill the public’s trust and confidence in the judicial system, and to ensure justice is done
- Conduct all matters before the Court efficiently in a fair and impartial manner
- Ensure compliance with appearance requirements and court orders
- Collect fines and costs and remit to the city and state as required
- Report to state agencies as mandated by statute
- Ensure that efficient case flow management practices are in place
- Provide excellent customer service to the public
- Explore methods to improve the efficiency of the flow of customers in the court lobby
- Reduce the number of outstanding warrants by utilizing the expertise of the law firm Linebarger, Goggan, Blair & Sampson, LLP
- Conduct a warrant round up to clear outstanding warrants
- Continue to support a full fledged teen court program
- Continue to utilize court software in a manner that ensures the court operates at a high level of efficiency
- Update technology in the court room
- Conduct at least one warrant round up

**GENERAL FUND
MUNICIPAL COURT**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 660,911	\$ 699,940	\$ 696,042	\$ 654,121
Supplies	15,194	19,688	18,166	18,270
Maintenance	-	-	-	2,500
Repairs	1,164	3,000	2,247	2,000
Support Services	44,868	48,799	48,927	52,057
Benefits	190,409	205,080	189,739	198,775
Minor Capital	270	-	1,498	1,500
Professional Services	-	-	750	2,690
Total	\$ 912,816	\$ 976,507	\$ 957,369	\$ 931,913

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Presiding Judge	1	1	1
Associate Judge	1	1	1
Clerk of the Court	1	1	1
Assistant Clerk of the Court	1	1	1
Compliance/Collections Manager	1	1	1
Compliance/Collections Enforce	1	1	1
Executive Assistant	1	1	1
City Marshal	1	1	1
Deputy City Marshal	2	2	1
Accounting Clerk	1	1	-
Files Clerk	1	1	1
Senior Collections Clerk	1	1	1
Deputy Court Clerk	10	10	10
Senior Deputy Clerk	-	-	1
Total	23	23	22
Special Revenue Funds			
Bailiff	1	1	1
Juvenile Case Manager	2	2	2
Total Special Revenue Funds Staffing	3	3	3
Total	26	26	25
Unfunded Approved Authorizations			
Frozen Authorizations for FY 2017	-	-	-
Deputy City Marshal	-	-	1
Total Unfunded/Frozen Aproved Authorizations	-	-	1
Total Staffing	26	26	26

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Number of cases filed	26,145	28,979	21,216
Teen court cases filed	298	311	304
Warrants issued	853	1,247	1,050
Warrants active at beginning of FY	13,111	9,716	4,591
Warrants cleared	4,248	6,372	1,692
Warrants currently active	9,716	4,591	3,949

*warrant recall of 2012 cases reflected

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Percentage of warrants cleared	30.0%	58.0%	30.0%

GENERAL FUND PUBLIC INFORMATION

DESCRIPTION

The Public Information Department plans and implements the public relations program for the City of Killeen. It develops and maintains a positive public image for the city by keeping the public informed of services, disruptions in service, city activities, accomplishments and other useful information. The Public Information Department is responsible for resident relations, media relations, employee relations, community engagement, protocol, publications, the city website, social media and the government access channel. It is also responsible for the city's federal and state legislative efforts, event planning, and service on various committees in city government and the community and providing assistance to the Mayor, City Council and City Manager.

ACCOMPLISHMENTS

- Launched Good News Killeen, a multi-faceted approach to promoting the many good things happening in our community utilizing video, social media, TV and other city-managed outlets.
- Hosted the second Killeen Citizen's Academy, which graduated 17 participants. Began the third academy.
- Chaired the city employee United Way Campaign raising \$180,392, the most of all givers in the community and a new Team Killeen record.
- Administered the Employee of the Month program and presented 12 awards.
- Led the Team Killeen Committee, which planned and hosted the employee picnic and awarded 12 Team Spirit Awards.
- Managed the City's website and social media outlets and expanded and improved content.
- Assisted in planning and hosting the Fort Hood Memorial Dedication and the Governor's staff in making Texas Purple Heart presentations at the event.
- Produced 42 videos including an open carry PSA that reached more than 1.5 million people through Facebook, the new bi-weekly program Good News Killeen and a variety of event promotions and informational videos. Our video work received four statewide video awards.

GOALS

- Provide relevant, concise, timely information to residents, media and staff through various communication tools to enhance the relationship between the City of Killeen and its customers.
- Instill public trust in the City of Killeen and create a positive city image.
- Create a positive work environment for Team Killeen through morale and wellness programs.
- Expand and improve Public Information support of all city departments.
- Improve the City website to include updating current site, adding new features and making it mobile friendly.
- Expand and enhance the City of Killeen social media presence.
- Manage the City's legislative agendas to include representing the City's interests in the 2017 Texas Legislative Session.
- Install broadcast and web streaming capabilities for City Council workshops.
- Host Killeen Citizen's Academy.
- Incorporate management of Printing Services.

**GENERAL FUND
PUBLIC INFORMATION**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 142,551	\$ 145,240	\$ 146,073	\$ 144,099
Supplies	13,190	20,578	17,045	19,978
Support Services	11,771	44,344	38,044	14,564
Benefits	35,243	34,741	35,341	36,678
Professional Services	-	-	-	3,000
Total	\$ 202,755	\$ 244,903	\$ 236,503	\$ 218,319

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director of Public Information	0.5	0.5	0.5
Public Information Officer	0.7	0.7	0.7
Executive Assistant	0.6	0.6	0.6
Community Engagement Coordinator	0.7	0.7	0.7
Total	2.5	2.5	2.5

Special Revenue Fund	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director of Public Information	0.5	0.5	0.5
Public Information Officer	0.3	0.3	0.3
Executive Assistant	0.4	0.4	0.4
Community Engagement Coordinator	0.3	0.3	0.3
Government Channel Producer	2.0	2.0	1.0
Total Special Revenue Fund Staffing	3.5	3.5	2.5

Frozen Authorizations for FY 2017	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Government Channel Producer	-	-	1.0
Total Frozen Authorizations for FY 2017	-	-	1.0
Total Staffing	6.0	6.0	6.0

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Press releases issued	198	202	200
City council meetings produced	24	24	36
Number of Facebook fans	6,845	11,209	12,500
Number of Facebook posts	401	344	325
City insight issues produced	3	3	3
City beat issues produced	12	12	12
Good News Killeen episodes	-	14	26
Events coordinated	14	16	12
Team spirit awards	12	12	12
Employee of the month awards	12	12	12
Speakers bureau engagements	17	11	20
Website visits	1,075,304	1,003,979	1,000,000
Mayoral proclamations, letters and awards	127	106	100
City videos produced	39	42	50

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Return of news stories to press releases	141%	138%	140%
Increase in Facebook followers	67%	64%	12%
Return of reach to Facebook posts	2244.0%	7659.0%	2500.0%



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**GENERAL FUND
LEGAL**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Legal department is comprised of two divisions:

1. City Attorney
2. City Secretary

Expenditure Summary

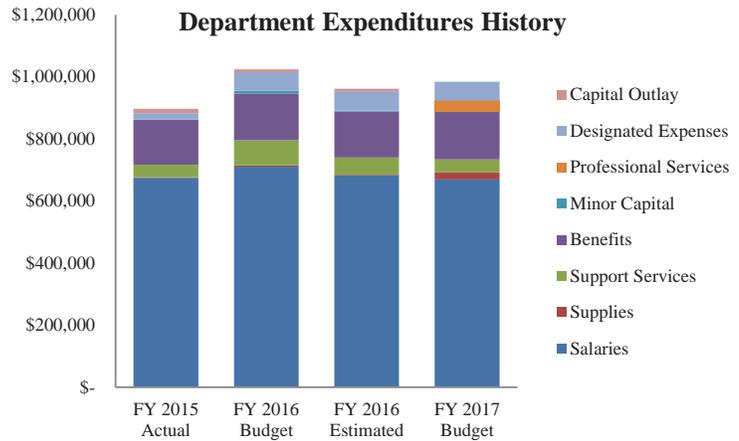
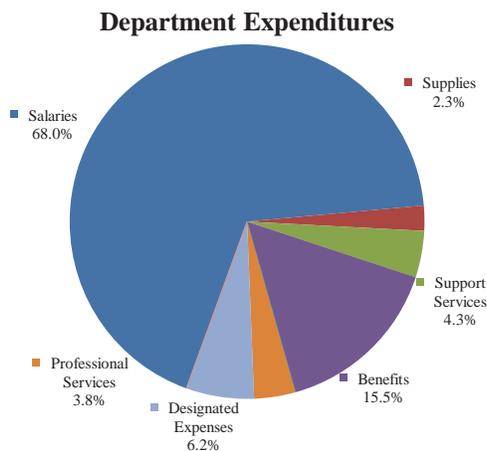
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 675,158	\$ 710,243	\$ 683,059	\$ 669,555
Supplies	1,353	4,206	1,642	22,442
Support Services	40,807	81,280	55,547	41,941
Benefits	144,514	151,183	147,460	152,694
Minor Capital	259	8,500	3,700	-
Professional Services	-	-	-	37,000
Designated Expenses	20,416	60,000	61,797	61,000
Capital Outlay	15,251	9,000	9,000	-
Total	\$ 897,758	\$ 1,024,412	\$ 962,205	\$ 984,632

Staffing

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
City Attorney	1	1	1
Deputy City Attorney	1	1	1
Deputy City Attorney II/Public Works	1	1	1
Assistant City Attorney II/Police	1	1	1
Assistant City Attorney I/Courts	1	1	1
Paralegal	1	1	1
Social Worker	-	1	-
Executive Assistant	1	1	1
City Secretary	1	1	1
Total	8	9	8

Unfunded Approved Authorizations

Social Worker	-	-	1
Total Unfunded Approved Authorizations	-	-	1
Total Staffing	8	9	9



**GENERAL FUND
LEGAL
CITY ATTORNEY**

DESCRIPTION

A support department, consisting of 5 attorneys, one paralegal, and one executive assistant, which provides on-going legal support to the City Council, all city departments and divisions, and various City boards and commissions. Primary duties include attendance at all City Council meetings; review of all ordinance revisions, all documents before Council consideration and all contracts before signature by the City Manager; providing litigation support and coordination; representation of the City's interests before various state agencies, commissions and the State Legislature; review and respond to every Public Information request received by the City; and prosecuting all Class "C" misdemeanors that occur within the city limits.

ACCOMPLISHMENTS

- Drafted revisions to Chapter 31 Zoning of the Code of Ordinances
- Drafted revisions to the sign ordinance in order to conform with recent United States Supreme Court decision relating to content-neutral regulations and freedom of speech.
- Assisted in drafting and implementing Credit Access Business Ordinance adopted by City Council.
- Assisted in updating Code Enforcement procedures for handling dangerous building cases.
- Worked with Killeen Municipal Court staff to implement the Court's Warrant Audit process.
- Worked with Killeen Police Department to implement a video retention process to comply with the Michael Morton Act, to set a schedule to delete videos on closed cases and to free up space on the Coban server.
- Selected by the Texas Attorney General's office to participate in a Pilot Program relating to Public Information Act requests and responses.
- Speaker at Citizens' Police Academy, Texas Police Chief's Conference and Killeen Citizens' Academy.
- Assisted with Gun Awareness Campaign to address new laws.
- Assisted Human Resources in presenting documentation training to all city supervisors.
- Assisted in comprehensive revisions to Civil Service Local Rules.
- Negotiated a renewed franchise with Atmos Energy.

GOALS

- Draft and assist with implementation of an Impact Fee ordinance to support future development.
- Draft right of way management ordinance to include cell tower siting regulations.
- Complete revisions to the city's engineering and construction contracts to conform with the current Engineering Joint Contract Documents Committee (EJCDC) form.
- Review and revise complaints used by the Killeen Municipal Court and Killeen Police Department.
- Review warrant processing procedures used by the Killeen Municipal Court.
- Open Records Requests powerpoint presentation to be placed on public drive and used for training purposes; complete Public Information training for staff.
- Implement an improved volunteer program at Animal Services.
- Review new legislation and provide updates to employees and City Council.
- Pursue development of a franchise system for private ambulances.
- Finalize establishment of a franchise with Bartlett Electric.

**GENERAL FUND
LEGAL
CITY ATTORNEY**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 624,502	\$ 658,334	\$ 631,379	\$ 617,619
Supplies	794	3,399	1,249	21,835
Support Services	39,159	75,430	52,260	33,160
Benefits	131,355	138,240	134,113	138,724
Minor Capital	259	-	3,700	-
Professional Services	-	-	-	33,000
Designated Expenses	-	-	-	3,000
Capital Outlay	15,251	9,000	9,000	-
Total	\$ 811,320	\$ 884,403	\$ 831,701	\$ 847,338

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
City Attorney	1	1	1
Deputy City Attorney	1	1	1
Deputy City Attorney II/Public Works	1	1	1
Assistant City Attorney II/Police	1	1	1
Assistant City Attorney I/Courts	1	1	1
Paralegal	1	1	1
Social Worker	-	1	-
Executive Assistant	1	1	1
Total	7	8	7
Unfunded Approved Authorizations			
Social Worker	-	-	1
Total Unfunded Approved Authorizations	-	-	1
Total Staffing	7	8	8

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Legal consultations/opinions	5,160	5,418	5,689
Documents reviewed	6,249	6,561	6,889
Open records requests received	2,931	2,960	3,108
Open records requests processed	2,908	2,903	3,048
AG letters written in response to open records requests	907	687	721

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Oral opinions provided on routine matters within 48 hours	93%	93%	93%
Oral opinions provided on nonroutine matters within 2 weeks	95%	95%	95%
Written opinions provided on routine matters within 1 week	90%	90%	90%
Written opinions provided on nonroutine matters within 30 days	94%	94%	94%
Contracts reviewed within 2 days	95%	95%	95%
Public information requests handled within 10 working days	100%	100%	100%

**GENERAL FUND
LEGAL
CITY SECRETARY**

DESCRIPTION

The City Secretary's office keeps and maintains select city records, including City Council minutes, ordinances, and resolutions. The City Secretary's Office also conducts City elections, issues various permits and licenses, and maintains listing of members/applicants to Boards and Commissions. The City Secretary prepares for all City Council meetings and attends all meetings except Council workshops, including procedures to maintain ordinances and resolutions current and in safekeeping. The City Secretary's office also conducts an active permit issuance program including applications for permits for carnivals, amusement, parades, assembly, roadway solicitations, alcohol, taxi, limousine, and wrecker permits. The City Secretary's office also coordinates and obtains vehicle registration stickers and license plates for city fleet vehicles.

ACCOMPLISHMENTS

- Conducted one election.
- Maintained and streamlined Municode to codify city ordinances.
- Restructured and streamlined alcohol permitting process.
- Continue to fine-tune and assist departments with Records Retention/Destruction policy/program that encompasses all city departments and complies with state regulations.
- Streamlined application process and appointments to Boards and Commissions.
- Assisted the municipal court with inputting tickets, processing attorney files, and other miscellaneous activities as needed.
- Scheduled two city wide shred days
- Finished records retention storage room at Cornerstone Building and set up preliminary process for acquisition by departments to the room.

GOALS

- Conduct one general election.
- Implement use of Legistar for meeting minutes and learn more about Legistar functions.
- Review and update Records Retention Policy/Program to include setting up a process for logging scanned documents and the purging of those documents when retention is met.
- Determine what city wide documents the City Secretary's office is to keep and implement a process to follow.
- Set up a process for document storage/acquisition at Cornerstone.
- Set up and utilize platforms available in Municode for document placement.
- Set up online payment capability for businesses to pay for alcohol permits.

**GENERAL FUND
LEGAL
CITY SECRETARY**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 50,656	\$ 51,909	\$ 51,680	\$ 51,936
Supplies	559	807	393	607
Support Services	1,648	5,850	3,287	8,781
Benefits	13,159	12,943	13,347	13,970
Minor Capital	-	8,500	-	-
Professional Services	-	-	-	4,000
Designated Expenses	20,416	60,000	61,797	58,000
Total	\$ 86,438	\$ 140,009	\$ 130,504	\$ 137,294

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
City Secretary	1	1	1
Total Staffing	1	1	1

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
City council minutes	26	25	26
Permits, licenses, & vehicle registrations issued	1,123	1,147	1,150
Codify ordinances	43	45	45
Elections conducted	1	1	1
Ordinances and resolutions indexed	194	156	175

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Ordinances and resolutions indexed within 2 days of adoption	100.0%	100%	100%
Council minutes completed within 1 day of Meeting	100.0%	100%	100%
Application for titles for city vehicles processed within 5 days of receipt	100.0%	100%	100%
License plates processed within 5 Days of receipt	100.0%	100%	100%
Ordinances codified within 3 days of passage	100.0%	100%	100%
Permits and licenses issued within 21 days of receipt	100.0%	100%	100%



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**GENERAL FUND
FINANCE**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Finance department is comprised of Two divisions:

- 1. Finance Operations
- 2. EMS Billing and Collections

Expenses Summary	FY 2015	FY 2016	FY 2016	FY 2017
	Actual	Budget	Estimated	Budget
Salaries	\$ 1,012,380	\$ 1,064,762	\$ 966,084	\$ 879,794
Supplies	27,209	26,956	29,885	16,443
Maintenance	2,394	-	-	5,105
Repairs	966	1,500	1,496	2,100
Support Services	98,910	76,443	42,264	66,618
Benefits	234,886	264,526	207,876	215,653
Minor Capital	7,634	8,705	6,878	12,636
Professional Services	-	-	6,878	60,632
Designated Expenses	411,223	439,411	427,262	626,896
Total	\$ 1,795,602	\$ 1,882,303	\$ 1,688,623	\$ 1,885,877

Staffing	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Executive Director of Finance	1	1	1
Assistant Director of Finance	1	1	1
Executive Assistant	1	1	1
Director of Budget and Research	-	1	1
Management Accountant	1	-	-
Accountant	2	2	2
Budget Analyst	1	1	1
Accounting Supervisor	1	1	1
Accounting Specialist	4	4	4
Financial Analyst - Grants	1	1	-
EMS Business Analyst	-	-	1
EMS Billing Supervisor	1	1	-
EMS Billing Specialist	1	1	-
EMS Billing Clerks	4	4	-
Total	19	19	13
Unfunded Approved Authorizations			
Accounting Specialist	2	2	2
Frozen Authorizations for FY 2017			
Grants Analyst	-	-	1
Total Unfunded/Frozen Approved Authorizations	2	2	3
Total Staffing	21	21	16

GENERAL FUND FINANCE

DESCRIPTION

The mission of the Finance Department is to be good stewards of the City's money and resources so that the City of Killeen and its citizens thrive. Finance directs the City's budget process, monitors and updates long-term financial plans, prepares policy recommendations, plans and coordinates city debt issuances, including presentations to bond rating agencies, and monitors the City's utility rate structure to ensure financial stability of the City's utility systems. The Finance Department is also responsible for the City's debt and cash management programs, along with implementation of financial policies for the City.

ACCOMPLISHMENTS

- Created a Fleet Replacement Program in partnership with Support Services.
- Streamlined the monthly financial report compilation that drastically reduced the amount of time it takes to publish the report online.
- In partnership with Information Technology Services, selected an electronic timekeeping system.
- Finalized charters for various areas to increase efficiency and effectiveness of financial operations.
- Enhanced the citywide grant program to include participation from various departments throughout the city.
- Received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award.
- Maximized investment earnings while maintaining the safety and liquidity of the City's portfolio.
- Revised Arts Commission rules and regulations, and grants forms.
- Continued to implement a streamline the budget process.

GOALS

- Create a financial transparency portal for citizens to gain easy access to the financial operations of the City.
- Automate the purchase order and budget transfer process.
- Plan for the City's future financial growth and strive maintain a stable tax rate and a predictable income stream.
- Implement long-range financial plans.
- Continue the process review of the Finance Department to ensure efficient and accurate operations and promote transparency.
- Review and revise the cash handling policy to ensure safety and efficiency. Train staff throughout the city.
- Outsource the Emergency Management Services billing function.
- Select a vendor to complete a Hotel Occupancy Tax (HOT) audit.
- Implement the electronic timekeeping system.

**GENERAL FUND
FINANCE
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 661,889	\$ 707,894	\$ 638,808	\$ 697,422
Supplies	10,911	11,200	12,791	12,924
Maintenance	-	-	-	3,405
Repairs	530	1,000	1,012	1,600
Support Services	79,614	52,502	25,522	29,765
Benefits	142,337	170,294	126,185	167,155
Minor Capital	6,933	5,200	5,069	12,636
Professional Services	-	-	6,878	60,632
Designated Expenses	411,223	439,411	427,262	626,896
Total	\$ 1,313,437	\$ 1,387,501	\$ 1,243,527	\$ 1,612,435

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director of Finance	1	1	1
Assistant Director of Finance	1	1	1
Executive Assistant	1	1	1
Director of Budget and Research	-	1	1
Management Accountant	1	-	-
Accountant	2	2	2
Budget Analyst	1	1	1
Accounting Supervisor	1	1	1
Accounting Specialist	4	4	4
Financial Analyst - Grants	1	1	-
EMS Business Analyst	-	-	1
Total	13	13	13
Unfunded Approved Authorizations			
Accounting Specialist	2	2	2
Frozen Authorizations for FY 2017			
Grants Analyst	-	-	1
Total Unfunded/Frozen Approved Authorizations	2	2	3
Total Staffing	15	15	16

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Charters developed for process review to improve efficiency	10	2	3
AP checks processed	7,917	8,516	8,300
AP EFT processed	3,203	2,927	3,200
Payroll checks processed	2,620	1,419	1,400
Direct deposits processed	30,494	31,482	31,750

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Annual investment yield	0.31%	0.53%	0.75%
Publish budget document within 90 days of adoption	Yes	Yes	Yes
Gov't Finance Officers Assoc budget award	Yes	Yes	Yes
Investment report certification	N/A	Yes	Yes
Charters completed for process review to improve efficiency	42%	50%	50%

**GENERAL FUND
FINANCE
EMS BILLING AND COLLECTIONS**

DESCRIPTION

The EMS Billing Division conducts all ambulance billing and collections for the City of Killeen. EMS Billing maintains records involving a variety of complex medical treatments administered during emergency medical responses throughout the city. EMS Billing staff review and interpret Emergency Medical Services reports for the input of billing. Entering of charges based on procedures outlined in the City Fee Ordinance. Enter information according to the different needs of the various insurance carriers to included Medicare, Medicaid, Department of Defense, Commercial Insurance and private pays, and the processing of all accounts receivable for EMS transports. Tasks require geographical knowledge of the surrounding area for county billing, comprehension of medical terminology, experience in medical coding and coding of all charges. There is no budget for EMS Billing and Collections due to The City outsourcing these services in FY 2017.

ACCOMPLISHMENTS

- Staff trained on new Medicare and Medicaid regulations.
- Submitted updated HIPAA forms to 1st time patients.
- Met program deadlines for insurance appeals.
- Cross trained all EMS billing Staff.

GOALS

- Continually process insurance claims accurately and in a timely manner to ensure eligibility for payment.
- Consider ordinance change to come in line with current industry standards regarding collection of debts.
- Reduce accounts forwarded to outside collections agency.
- Increase collections.
- Implement MSB collections reporting requirements.
- Implement monthly webinar training and continue monthly staff training meetings.

**GENERAL FUND
EMS BILLING AND COLLECTIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

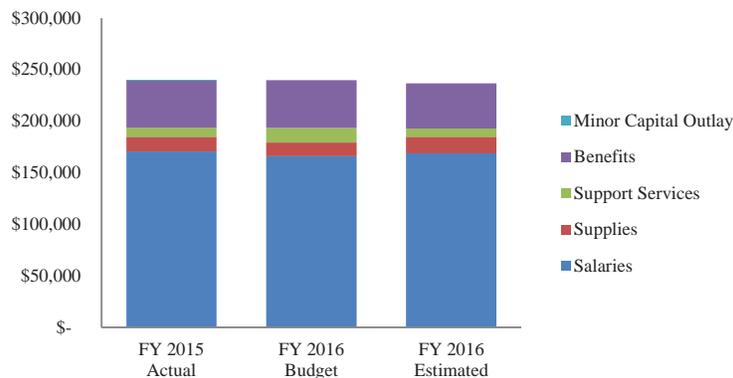
Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 170,487	\$ 166,024	\$ 168,773	\$ -
Supplies	14,213	13,246	16,125	-
Support Services	9,028	14,046	7,834	-
Benefits	45,945	46,406	43,802	-
Minor Capital Outlay	293	-	-	-
Total	\$ 239,966	\$ 239,722	\$ 236,534	\$ -

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
EMS Billing Supervisor	1	1	-
EMS Billing Specialist	1	1	-
EMS Billing Clerks	4	4	-
Total Staffing	6	6	-

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Calls entered	16,311	17,940	-
Payments Posted	12,539	13,790	-
Delinquent letters mailed	6,300	6,300	-
Insurance claims processed	5,231	5,800	-
Appeals processed	67	75	-
Calls Revenue Rescue	564	-	-
Payments Posted Revenue Rescue	282	100	-
Invoices mailed	3,821	2,865	-

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Increase delinquency collections by 5%	Yes	Yes	-
Increase electronic claims submitted by 15%	Yes	Yes	-

Department Expenditures History





Dedicated Service – Everyday, for Everyone!

**GENERAL FUND
SUPPORT SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Support Services department is comprised of five divisions:

- | | | |
|--------------|---------------|---------------|
| 1. Building | 3. Printing | 5. Purchasing |
| 2. Custodial | 4. Operations | |

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,008,841	\$ 980,532	\$ 953,667	\$ 1,044,811
Supplies	91,530	80,425	73,379	89,118
Maintenance	790,234	334,750	369,560	276,913
Repairs	139,481	132,100	132,330	129,800
Support Services	67,628	116,768	72,206	90,500
Benefits	302,102	293,976	280,751	332,226
Designated Expenses	-	430	430	430
Minor Capital	1,711	485	3,615	3,705
Capital Outlay	7,522	-	-	20,000
Total	\$ 2,409,049	\$ 1,939,466	\$ 1,885,938	\$ 1,987,503

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Custodial Crew Leader	2	2	2
Custodial Supervisor	1	1	1
Custodian	15	15	15
Electrical Maintenance Technician	1	1	1
Executive Assistant	-	1	1
Executive Director	1	1	1
Facilities Maintenance Specialist	3	3	3
Facilities Manager	1	1	1
HVAC Technician	1	1	1
Press Operator	1	1	1
Printing Services Supervisor	1	1	1
Secretary	1	1	1
Senior Secretary	1	1	1
Purchasing Manager	1	1	1
Senior Purchasing Specialist	1	1	1
Purchasing Specialist	1	1	1
Procurement Card Administrator	1	1	1
Supply Specialist	1	1	1
Total Staffing	34	35	35
Unfunded Approved Authorizations			
Executive Assistant	1	-	-
Total Unfunded Approved Authorizations	1	-	-
Total Staffing	35	35	35

**GENERAL FUND
SUPPORT SERVICES
BUILDING SERVICES**

DESCRIPTION

Provides routine, breakdown, and emergency maintenance for 100+ City owned or leased primary buildings. The Building Services Division manages building, electrical, and HVAC Non Departmental maintenance funding; as well as monitors pest control, alarms, and elevator contracts.

ACCOMPLISHMENTS

- Maintained 100+ city owned properties.
- Complete Security upgrades at City Hall Annex.
- Complete Security upgrades to Cornerstone building
- Complete Security upgrades to Utilities Collections building.
- Coordinate Preliminary Security assessments at buildings throughout city.
- Complete renovations to Cornerstone building.
- Provided IAQ air testing services throughout the city.
- Coordinate energy efficiency initiatives and management funding sources- lighting, HVAC, weather proofing, waste, water, and water treatment.
- Complete Renovations at Municipal Courts.
- Implement 5 year HVAC plan.
- Complete building assessment at city hall.
- Identify latent hail damage at Golf course and KAAC.
- Replace damaged pump and motor City Hall chiller.

GOALS

- Brings all City owned property up to acceptable quality, safety, and legal standards.
- Provide adequate and efficient emergency, routine, and preventative maintenance to all city owned real property.
- Establish policies governing the structural, mechanical, and cosmetic maintenance and upkeep of all City owned property and to provide a safe professional environment for the citizens and employees of the City of Killeen.
- Sustain building maintenance “lane”-routine and emergency repairs, limited capital improvements, management of outsourced projects.
- Coordinate security system implementation at FS#9.
- Sustain the work-order process.
- Coordinate energy efficiency initiatives and management funding sources – lighting, HVAC, weather proofing, wastewater, and water treatment.
- Sustain functional synergy with Custodial Services.
- Obtain proposal for back power generation at Cornerstone building.
- Implement limited recommendations generated from City Hall Assessment.
- Implement roof replacement due to latent hail damage at Golf Course and KAAC.
- Provide oversight for Fenced 42-10, 42-11, and 43-20 accounts.

**GENERAL FUND
SUPPORT SERVICES
BUILDING SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 245,589	\$ 265,631	\$ 262,335	\$ 263,536
Supplies	12,285	16,134	9,867	12,723
Maintenance	790,234	334,750	349,750	276,913
Repairs	122,886	117,300	117,100	117,300
Support Services	3,732	11,403	7,561	11,954
Benefits	73,469	79,585	81,457	84,331
Minor Capital	-	-	675	680
Total	\$ 1,248,195	\$ 824,803	\$ 828,745	\$ 767,437

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Facilities Manager	1	1	1
Facilities Maintenance Specialist	3	3	3
Senior Secretary	1	1	1
Electrical Maintenance Technician	1	1	1
HVAC Technician	1	1	1
Total Staffing	7	7	7

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
General work orders	1,500	950	1,000
HVAC work orders	325	133	175
Special projects	25	20	15
Electrical work orders	250	224	250
Outsourced	325	250	250
City owned properties maintained	100	100	100

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Number of work orders processed within allocated response time	80%	86%	86%
Number of work orders processed within allocated response time outsourced.	92%	95%	95%

**GENERAL FUND
SUPPORT SERVICES
CUSTODIAL SERVICES**

DESCRIPTION

Custodial Services is responsible for maintaining thirty one (31) City facilities. These facilities equate to 390,000 square feet. Routine duties include floor care, carpet care, general cleaning which includes trash removal, collection of recyclable papers, cardboards, plastics and aluminum cans, furniture dusting ,walls cleaning, windows cleaning, entrance way cleaning, restrooms cleaning, sanitation and replenishing tissue dispensers. Additional tasks include dusting light fixtures, high dusting, air vents, baseboards cleaning, stair hand rails, door frames, disinfecting and cleaning phones, cleaning chairs and chair mats, dusting blinds and window ledges, cleaning spills and providing cleaning services after normal duty hours for city facilities. The division also assists in the enforcement of security and safety measures in the City facilities. Custodial Services organizes, cleans and inventories their storage and supply rooms.

ACCOMPLISHMENTS

- Established new time standards for PDHQ in order to accommodate staff shortage
- Maintained a high standard of cleaning service for City facilities.
- Established a floor maintenance plan to enhance floors/carpet appearance within regular working hours no using overtime funds.
- Established time standards and procedures for the new Information Technology accommodating the facility to be clean before IT staff arrives.

GOALS

- Create a safe and healthy work environment for the public and the City employees.
- Enhance facilities appearance.
- Ensure that City buildings create a favorable first impression for the public and the City employees.
- Promote facility security, through monitoring facility safeguards and locked doors. Communicate to city management security concerns.
- Continuously improve our services processes through training.
- Improve customer satisfaction levels.
- Research the use of green seal approved products, without increasing costs.
- Review new product opportunities, to reduce costs of cleaning supplies.
- Maintain a high standard of cleaning service for City facilities.
- Increase productivity by reviewing the established areas procedures.
- Continue to enhance facilities appearance.
- Reduce chemical use and cost by using Spartan Chemicals Clean on the go dispenser system.
- Reduce employees turn over.

MAJOR NEW PROGRAMS AND SERVICES

- Assumed the biweekly cleaning responsibilities of Water & Sewer 805 W. Jasper and Information Technology new facility at Ave. D Cornerstone.

**GENERAL FUND
SUPPORT SERVICES
CUSTODIAL SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

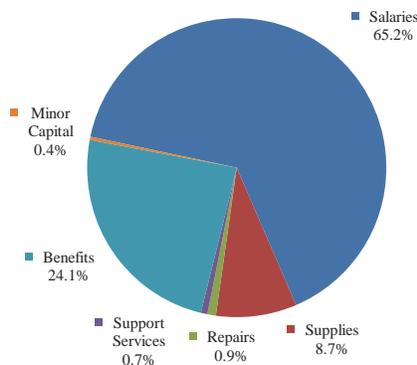
Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 469,083	\$ 420,638	\$ 393,177	\$ 459,830
Supplies	67,753	56,023	56,301	61,566
Repairs	9,632	6,500	6,755	6,500
Support Services	2,861	5,125	4,627	4,962
Benefits	162,798	149,105	136,530	170,220
Minor Capital	1,485	485	2,400	2,485
Total	\$ 713,612	\$ 637,876	\$ 599,790	\$ 705,563

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Custodial Supervisor	1	1	1
Custodial Crew Leader	2	2	2
Custodian	15	15	15
Total Staffing	18	18	18

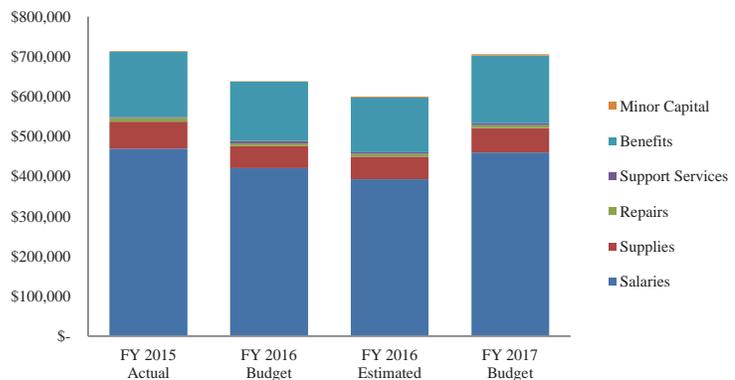
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Square footage cleaned	385,370	390,000	390,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Increase in square footage cleaned	17%	1%	0%

Department Expenditures



Department Expenditures History



**GENERAL FUND
SUPPORT SERVICES
PRINTING SERVICES**

DESCRIPTION

Printing Services supports all City departments by producing printed materials. It provides design and publishing services and coordinates timely production of essential collateral including monthly water bills and inserts, budget books, letterhead and business cards, citation and application forms, brochures, newsletters and training manuals. It also consults on specialized printing jobs and manages contracted projects.

ACCOMPLISHMENTS

- Provided timely and high quality printing support for City departments and divisions.
- Completed annual inventory of paper products.
- Installed a new desktop computer to improve compatibility with other equipment and improve layout capabilities.
- Acquired two plotters from the Information Technology Department enabling large format printing for items such as maps, posters and banners to be produced in-house.
- Received rating of excellent in 99% of customer satisfaction surveys.
- Printing Services was recognized with the June Team Spirit Award for providing outstanding internal support to Team Killeen.

GOALS

- Provide excellent customer service to departments and divisions in support of their missions.
- Produce timely, accurate and resource efficient printed products.
- Evaluate advances in technology and propose upgrades and changes to improve services offered.
- Incorporate inventory checks throughout the year to improve internal controls and maximize accuracy of annual inventory report.
- Continue graphic design training and education to improve and expand capabilities.
- Develop a capital replacement plan to aid in future planning.

MAJOR NEW PROGRAMS AND SERVICES

- Expand large format printing capabilities with the addition of a repurposed plotter.

**GENERAL FUND
SUPPORT SERVICES
PRINTING SERVICES**

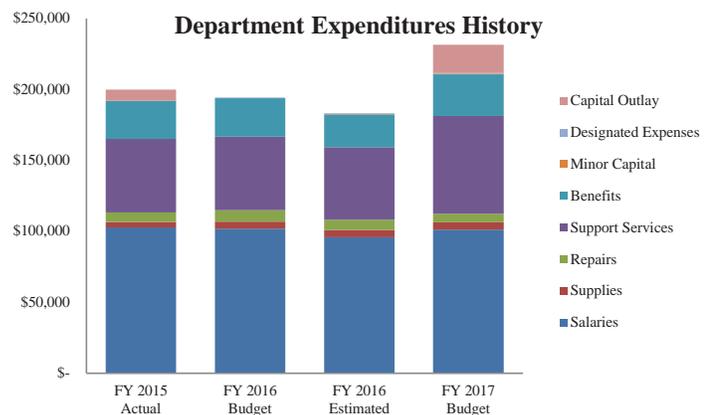
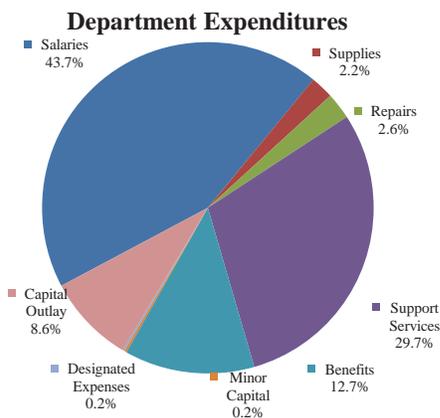
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 102,865	\$ 101,841	\$ 95,947	\$ 101,274
Supplies	3,847	5,117	5,049	5,170
Repairs	6,690	8,000	7,243	6,000
Support Services	51,777	51,760	51,028	68,754
Benefits	26,975	27,151	23,043	29,388
Minor Capital	226	-	540	540
Designated Expenses	-	430	430	430
Capital Outlay	7,522	-	-	20,000
Total	\$ 199,902	\$ 194,299	\$ 183,280	\$ 231,556

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Printing Services Supervisor	1	1	1
Press Operator	1	1	1
Secretary	1	1	1
Total Staffing	3	3	3

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Work orders processed	1,108	935	930
Print impressions	4,668,510	4,362,729	4,200,000
Paper inventory	17,100	18,530	18,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Work orders processed within two weeks	98.0%	99.0%	99.0%
Survey responses rating service as excellent	99.0%	98.0%	99.0%
Jobs completed in house	99.0%	99.0%	99.0%



**GENERAL FUND
SUPPORT SERVICES
OPERATIONS**

DESCRIPTION

Provides city staff with safe, secure, clean and healthy work environments; safe and operable vehicles; efficient and accurate asset tracking and management; and timely and resource efficient purchasing and printing support.

ACCOMPLISHMENTS

- Sustained high maintenance standards in Fleet Services including internal controls and equipment and parts accountability.
- Sustained high standards of custodial support, customer service and workplace cleanliness.

GOALS

- Sustain a coaching mechanism that professionally trains and develops employees; informs performance appraisals; facilitates appropriate recognition for commendable service; and ensures corrective actions as required.
- Conduct effective and efficient cross-department coordination and collaboration and facilitate staff interaction that develops systems and standards that result in resource efficiencies and outstanding customer support.
- Provide ethical and visionary leadership that sets and enforces high standards; institutes processes and internal controls; instills and fosters trust; and shapes a positive, team-centric culture.
- Hire the best-qualified people to fill all vacancies.
- Implement a Fleet Replacement Program (FRP) that forecasts, budgets, procures and manages and disposes of city vehicles.
- Sustain systems that facilitate Fleet Services security, operations, maintenance, and parts, tools and equipment accountability.
- Manage procurement operations and property accountability in coordination with the Finance Department.

**GENERAL FUND
SUPPORT SERVICES
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

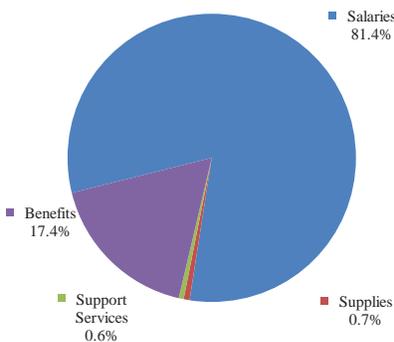
Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 101,473	\$ 102,829	\$ 112,644	\$ 131,894
Supplies	422	270	350	1,070
Support Services	2,462	2,980	687	896
Benefits	19,400	19,110	20,462	28,263
Total	\$ 123,757	\$ 125,189	\$ 134,143	\$ 162,123

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director	1	1	1
Executive Assistant	-	1	1
Total	1	2	2
Unfunded Approved Authorizations			
Executive Assistant	1	-	-
Total Unfunded Approved Authorizations	1	-	-
Total Staffing	2	2	2

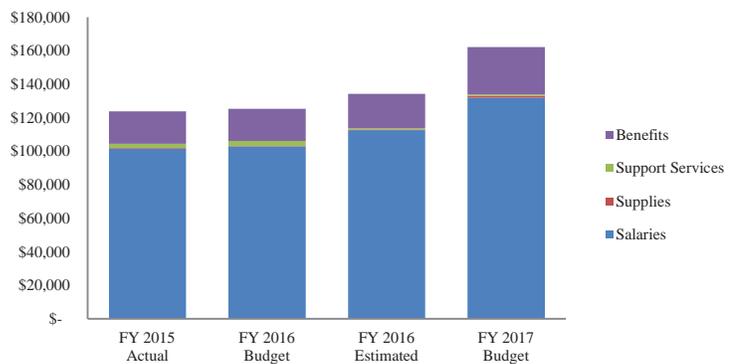
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Employee appraisals	5	5	5
Employee coaching sessions	20	20	20

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Appraisals completed within 14-days	100%	100%	100%

Department Expenditures



Department Expenditures History



**GENERAL FUND
SUPPORT SERVICES
PURCHASING**

DESCRIPTION

Consists of five people; manage, facilitate and provide high quality, team-based, value-added procurement and support services in compliance with federal, state and local law and internal control procedures. The purchasing division assists city staff in making informed decisions and procuring supplies, equipment and services that are the best value for the City. Conduct business with the highest level of customer service, ethical standards, fairness, and transparency, while welcoming qualified, responsible, diverse and “green” vendors. The purchasing division prepares specification, bid and contract documentation and makes recommendations on procurement initiatives; as well as facilitates asset management and disposition; forecasts and implements a \$273,442 annual budget.

ACCOMPLISHMENTS

- Updated the City of Killeen Purchasing Manual.
- Processed 26 Bids/RFPs/RFQs.
- Reduced Bid/RFP/RFQ advertising cost.
- Continued to evaluate expenditures for items that may possibly require bidding and facilitate the process for the respective bids.
- Provided continuous training/orientation for all City employees regarding procurement card use, and purchasing policy/procedures.
- Enforced better procedural process in completion of Purchase/Change Orders to include a more streamline process of providing supporting documents and better vendor data.
- Processed 3,793 purchased orders, 236 manual purchase orders, and 405 change orders.
- Maintained the vendor file by adding 855 new or updated vendor information.
- Organized the annual Live Auction that resulted in returning \$56,778 to the City.
- Re-established “On-Line” Auctions to reduce excess and surplus property.
- Continued accountability inventories.
- Managed the Procurement Card program with over 1,400 monthly transactions that resulted in a projected rebate of over \$100,000.

GOALS

- Maintain the current level of service with the increasing demands placed upon the Purchasing Division.
- Provide departments the resources needed to successfully procure items/services at the best value for the City with minimal difficulty (standardize and streamline processes).
- Ensure that procurements are made in compliance with all laws and policies.
- Give all vendors a fair and equal opportunity to compete for the City’s business.
- Guard against mis-appropriation of any assets procured/safeguard public funds.
- Provide income (rebate) to the City using the procurement card platform.
- Streamline the procurement card process to ensure no fraud/waste & abuse.
- Improve the fixed asset tracking and accounting processes.
- Revise the purchasing policy as law or policy change dictated.
- Evaluate various options provided in the SunGard system to possibly further streamline the purchasing process, fixed asset data entry, and accountability process.
- Provide training/orientation for City employees regarding procurement card use, purchasing policy and procedures and SunGard data entry.
- Conducted Annual Live Auction to drastically reduce surplus/excess equipment.
- Continue to monitor/manage the Sam’s Club Direct Charge account.
- Continue to monitor/manage the City’s Amazon account.

**GENERAL FUND
FINANCE
PURCHASING**

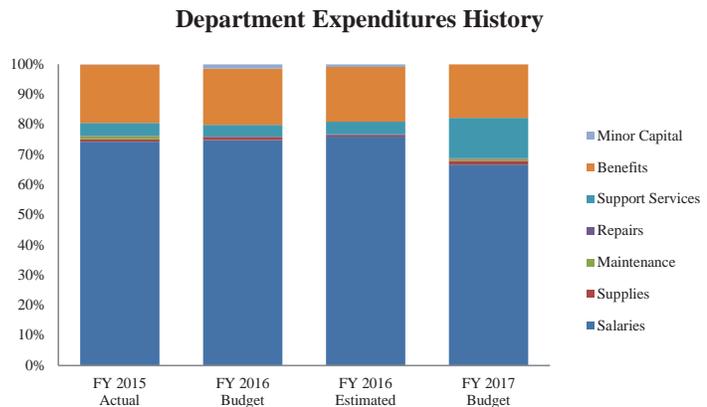
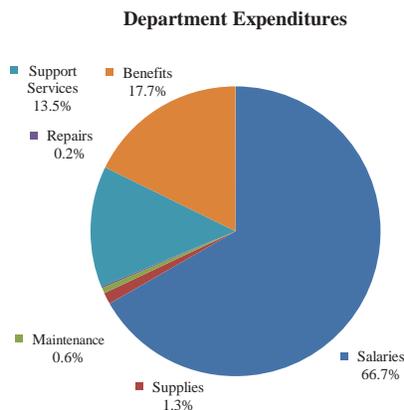
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 180,004	\$ 190,844	\$ 158,503	\$ 182,372
Supplies	2,085	2,510	969	3,519
Maintenance	2,394	-	-	1,700
Repairs	436	500	484	500
Support Services	10,268	9,895	8,908	36,853
Benefits	46,604	47,826	37,889	48,498
Minor Capital	408	3,505	1,809	-
Total	\$ 242,199	\$ 255,080	\$ 208,562	\$ 273,442

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Purchasing Manager	1	1	1
Senior Purchasing Specialist	1	1	1
Purchasing Specialist	1	1	1
Procurement Card Administrator	1	1	1
Supply Specialist	1	1	1
Total	5	5	5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Purchase orders	5,268	5,300	5,500
Procurement cards	265	270	265
Auctions	4	3	9
Asset accountability	272	300	-
Procurement card transactions	15,379	16,000	16,000
Manual purchase orders	190	195	200

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Purchase orders processed within 48 hours	100%	100%	100%
P-Cards issued within 7 working days	100%	100%	100%
Manual purchase orders processed within 48 hours	100%	100%	100%





Dedicated Service – Everyday, for Everyone!

**GENERAL FUND
HUMAN RESOURCES**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Human Resources department is comprised of two divisions:

1. Human Resources Operations
2. Employee Engagement Program

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 524,729	\$ 635,547	\$ 555,587	\$ 604,694
Supplies	66,598	79,560	75,689	84,812
Repairs	-	-	-	-
Support Services	227,453	285,895	274,919	83,228
Benefits	130,456	152,557	126,420	146,817
Minor Capital	257	-	646	-
Designated Expenses	40,263	45,000	32,000	45,000
Professional Services	-	-	-	172,290
Total	\$ 989,756	\$ 1,198,559	\$ 1,065,261	\$ 1,136,841

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director of Human Resources	1	1	1
Assistant Director of Human Resources	1	1	1
Executive Assistant	1	1	1
Risk Manager	1	1	-
Workers Compensation Specialist	-	-	1
Compensation & Benefits Manager	1	1	1
Professional Development & Training Coordinator	1	1	1
Senior Human Resources Specialist	1	1	-
Human Resources Generalist	3	3	3
Benefits Specialist	1	1	1
Payroll Specialist	1	1	1
Human Resources Assistant I	1	1	1
Receptionist	1	1	1
Total	14	14	13
Frozen Authorizations for FY 2017			
Risk Manager	-	-	1
Total Frozen Authorizations for FY 2017	-	-	1
Total Staffing	14	14	14

GENERAL FUND HUMAN RESOURCES

DESCRIPTION

Human Resources develops and administers programs and activities that effectively recruit, train, engage and retain a valued, valuable workforce. It manages benefits and compensation, employee training, and safety and risk management programs; facilitates the development of a positive organizational climate; and provides accurate information and recommendations on workforce issues to the assistant city manager.

ACCOMPLISHMENTS

- Planned, coordinated, and facilitated the annual employee recognition ceremony and benefits bazar.
- Managed and administered civil service promotional examinations.
- Recruited, tested, and hired thirty-seven firefighters (SAFER grant) and thirteen police officers (COPS grant) and completed staffing of Fire Station 9.
- Revised in-processing and new employee orientation.
- Offered Biometric screening, Health Risk Assessments and flu shots to all employees.
- Offered supervisors documentation training.
- Implemented new employee fingerprinting process.
- Informed city of the Federal Labor Standards Act new ruling effective December 1, 2016.
- Revised and updated the City's organizational chart.
- Provided benefits training and communication to employees of health plan elections.
- Offered High Deductible Health Plan (HDHP) with Health Savings Account (HSA).

GOALS

- Ensure the city's Total Rewards and Compensation System (salaries and benefits, wellness, training, and education) is competitive within the regional market.
- Evaluate wellness, training, and education programs and identify best practices and initiatives that provide best value to the city and employees.
- Maximize health care management, including identifying employee insurance options that ensure access to the best alternatives at competitive prices.
- Monitor the effectiveness of the risk management program and facilitate resource efficiencies.
- Assist supervisors with recruitment and retention initiatives that focus on core competencies, identify best qualified candidates, and facilitate talent management.
- Develop, coordinate, and conduct learning seminars designed to enhance leadership effectiveness.
- Develop a professional development plan that will assist in recruiting, engaging and retaining a valued, valuable workforce.
- Refine employee recruitment, professional development, and education programs.
- Review job descriptions.
- Leverage technology with respect to electronic timekeeping, employee self-service, and electronic workflow.
- Develop action plans for the HR strategic plan.
- Provide input on security measures and risk assessment processes.
- Automate the Workers Compensation process.
- Conduct a workforce analysis.
- Lead and respond to FLSA developments and transitions.
- Implement incentive pay audit.
- Ensure effectiveness of the city's Total Rewards and Compensation System.
- Evaluate wellness, training and education programs and identify best practices and initiatives that provide value to the city and employees.
- Maximize health care management, including identifying employee insurance options that ensure access to the best alternatives at competitive prices.
- Offer a variety of wellness opportunities to all City employees.
- Provide a variety of health care management education and wellness programs to all City employees.
- Host the annual benefit bazar.
- Provide opportunities for biometric screening and health risk assessment, flu shot, and a variety of preventive care programs.
- Strengthen a relationship with Vitality Coordinator and City employees.

**GENERAL FUND
HUMAN RESOURCES
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 524,729	\$ 635,547	\$ 555,587	\$ 604,694
Supplies	64,253	74,200	70,629	84,812
Repairs	-	-	-	-
Support Services	35,127	114,255	100,563	83,228
Benefits	130,456	152,557	126,420	146,817
Minor Capital	257	-	646	-
Designated Expense	40,263	45,000	32,000	45,000
Professional Services	-	-	-	172,290
Total	\$ 795,085	\$ 1,021,559	\$ 885,845	\$ 1,136,841

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director of Human Resources	1	1	1
Assistant Director of Human Resources	1	1	1
Executive Assistant	1	1	1
Risk Manager	1	1	-
Workers Compensation Specialist	-	-	1
Compensation & Benefits Manager	1	1	1
Professional Development & Training Coordinator	1	1	1
Senior Human Resources Specialist	1	1	-
Human Resources Generalist	3	3	3
Benefits Specialist	1	1	1
Payroll Specialist	1	1	1
Human Resources Assistant I	1	1	1
Receptionist	1	1	1
Total	14	14	13

Frozen Authorizations for FY 2017

Risk Manager	-	-	1
Total Frozen Authorizations for FY 2017	-	-	1
Total Staffing	14	14	14

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Number of applications processed	20,750	18,530	20,000
Number of job postings	196	332	350
Accidents /Injuries	258	242	25
Vehicle accidents	137	136	135
Lunch and Learns	n/a	n/a	12
Biometric screenings	n/a	n/a	750
Wellness assessments	n/a	n/a	800
Flu shots	n/a	n/a	200
Vitality Coordinator contacts	n/a	n/a	810
Bootcamp classes	n/a	n/a	104

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Employee turnover (Non-Civil Service)	21.34%	16.91%	15.00%
Employee turnover (Civil Service)	5.87%	4.59%	4.40%
Employee turnover (Fire)	7.25%	3.91%	3.50%
Employee turnover (Police)	4.49%	5.26%	5.25%
Employee turnover (Total)	15.84%	12.75%	12.50%
Employees who receive flu shot	n/a	n/a	15%
Employees who perform biometric screening	n/a	n/a	58%
Employee who completed the Wellness Assessment	n/a	n/a	62%
Average Number of Applications per Job Posting	90	81	85
Average Number of Applications per HRG (N=3)	5715	6177	6667
Ratio of City Positions to HRG (3)	-	-	437:1

**GENERAL FUND
HUMAN RESOURCES
EMPLOYEE ENGAGEMENT PROGRAM**

DESCRIPTION

The Employee Engagement Program administers Wellbeing programs for all City employees to include lunch and learns, biometric screenings, health risk assessments, flu shots and free City gym memberships; the Benefit Advocacy Center, Web Benefit Design online benefit enrollment, COBRA, and FSA; and other programs and activities that effectively recruit, train, engage and retain a valued, valuable workforce.

ACCOMPLISHMENTS

- Implement the incentive healthcare initiative.
- Provided various benefit briefings and communications about the election of healthcare plans.
- Implemented the interactive “Benefit’s Counselor” ALEX to assist employees with health plan elections.
- Established a benefits email for benefits correspondence.
- Implemented the use of Telemedicine.
- Provided an opportunity for all City employees to receive the flu shot.
- Provided an opportunity for all City employees to receive biometric screening and wellness assessment.
- Planned, coordinated and facilitated the annual employee recognition ceremony.
- Planned, coordinated and facilitated the annual benefits bazar.
- Utilized the City of Killeen on-site Vitality Coordinator for biometric screenings and wellness assessments.

GOALS

Human Resources Employee Engagement Program Account (2306) was merged with Human Resources Operating Account (2305) for the FY 17 budget.

**GENERAL FUND
HUMAN RESOURCES
EMPLOYEE ENGAGEMENT PROGRAM**

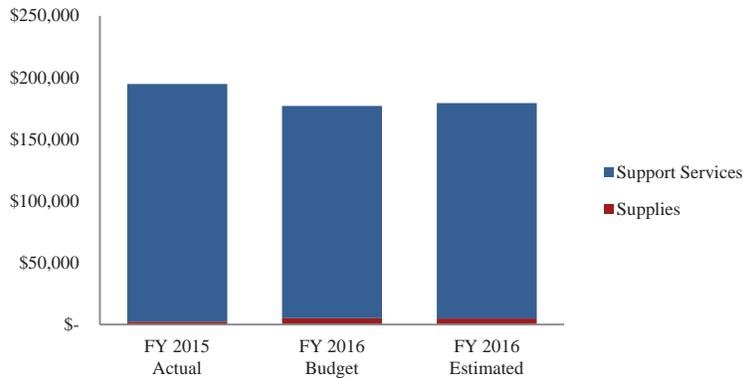
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Supplies	\$ 2,345	\$ 5,360	\$ 5,060	\$ -
Support Services	192,326	171,640	174,356	-
Total	\$ 194,671	\$ 177,000	\$ 179,416	\$ -

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Lunch and Learns	10	8	-
Biometric screenings	245	724	-
Health risk assessments	189	788	-
Flu shots	136	131	-
Vitality Coordinator contacts	144	810	-
Bootcamp classes	192	192	-

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Employees who receive flu shot	10%	10%	-
Employees who perform biometric screening	19%	55%	-

Department Expenditures History



GENERAL FUND INFORMATION TECHNOLOGY

DESCRIPTION

The Department of Information Technology Services designs, procures and manages state of the art information technology to support city departments. It is dedicated to providing superior support for enterprise software, computer systems and network equipment along with specific support to departments for specialized software, systems, surveillance, alarms, access control, mobile and VOIP phone systems.

ACCOMPLISHMENTS

- GIS Day 2015
- Increased data accuracy for 911 center by adding feature sets that assist emergency dispatch
- Developed and implemented new customer service model – On site GIS support
- Partnered with COK Planning to develop and update the Future Land Use Map (FLUM)
- Upgrade entire GIS platform to ArcGIS 10.3
- Implemented GIS portal and launched new websites – changes include new maps for public use
- Developed new map book for Mowing Department
- Provided KFD response call analysis to assist with realignment of districts and response zones
- Continue to upgrade Fire Department Zoll software for optimal use
- GIS support StoneTree golf course tree replacement project
- Increased accuracy for Killeen data for 911 data center to 90%
- GIS analysis and maps provided for Code Enforcement and Aviation –Flight zone restrictions
- Continued desktop replacement program, approximately 165 systems replaced in FY 16
- Worked 4,532 work orders (378/month average), closing 54% in 5 business days or less
- Inventoried and prepared over 1350 old/outdated pieces of equipment for auction
- Moved City datacenter and IT offices to new building with little or no service interruption
- Upgraded downtown fiber ring to 10g backbone
- Multiple remodel projects in existing buildings (Main Library, Community Center, City Hall)
- Automated Attendant (Phone Tree) repaired and updated
- Successfully supported International Powerlifting Federation event at KCCC
- Selected and procured automated timekeeping system to interoperate with enterprise payroll applications. Started project with estimated pilot testing finished in April 2017
- Issued iPad for Building Inspections and Code Enforcement departments for mobile in-the-field applications
- Upgraded FireRMS, ePCR (tablets), EMS Billing. Configured 3 new ambulances, and deployed Rocket Router. Configured ESO between the Hospitals for Fire PCR data transfers.
- Replaced credit card machines across city for PCI credit card chip compliance
- Installed new server hardware and upgraded SunGard (City's Enterprise Software)
- Began implementation of Municipal Court IVR for phone payments.
- Upgraded Click2Gov3 server certificate and reconfigured server.
- Upgraded and configured the new marquee at KCCC with the WatchFire application.

GOALS

- Complete desktop upgrade to standard operating system and software packages.
- Create software test and production environments across all city enterprise software systems.
- Integrate a mobile solution into Code Enforcement and Building Inspections operations.
- Complete phase 4 and 5 (Fire Station #9) and begin final phase 6 of the city wide fiber project.
- Implement City wide electronic time keeping system.
- Continue GIS service expansion to include mobile GIS solution while increasing data inventory and integrity.
- Implement MS System Center Configuration Manager
- Upgrade MS SQL 2005 systems to 2012 or better
- Deploy VM Host to create redundancy and disaster recovery
- Upgrade MS Office 2007 software to MS Office 2010 or greater
- Continue server upgrades
- Start refresh of Uninterruptible Power Supply (UPS) city wide
- Deploy new network equipment city wide
- Create Data Center in Cornerstone-main branch of the core network
- Move demark into Cornerstone
- Build new communications room in Main Library
- Deploy enterprise Wi-Fi city wide
- Update all phone trees and holiday scripting for all departments
- Deploy Call Manager nodules
- Virtualize KBox software for helpdesk.
- Upgrade event management (EBMS) software for KCCC.
- Migrate the printers on the print server to the upgraded server
- Upgrade the SQL server and replace outdated server.
- Decommission and dispose of the outdated AS400 servers located at PD North and the annex.

**GENERAL FUND
INFORMATION TECHNOLOGY**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 829,936	\$ 877,452	\$ 798,571	\$ 776,088
Supplies	62,425	12,488	4,807	11,261
Maintenance	374,416	381,175	369,740	314,077
Repairs	45,287	1,000	5,287	1,000
Support Services	131,119	139,150	118,054	55,104
Benefits	205,093	223,532	180,907	209,178
Minor Capital	339,314	357,756	271,876	222,677
Professional Services	-	-	-	38,000
Capital Outlay	68,334	138,654	1,338,494	117,337
Total Expenditures	\$ 2,055,924	\$ 2,131,207	\$ 3,087,736	\$ 1,744,722

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director	1	1	1
Executive Assistant	1	1	1
Training & Development Coordinator	1	-	-
Applications Support Manager	-	1	1
Airport Network Supervisor	1	-	-
Project Coordinator	-	1	1
Software Specialist	1	1	1
Computer Operator	1	1	1
Enterprise Operations Manager	1	1	1
Computer Technician	3	2	1
Computer Mainframe Specialist	1	-	-
Systems Administrator II	-	1	1
Help Desk Technician	-	1	-
Network Manager	1	1	1
Network Administrator	1	1	1
Network Technician	4	4	3
CAD GIS Technician	3	3	3
Total	20	20	17
Frozen Authorizations for FY 2017			
Computer Technician	-	-	1
Help Desk Technician	-	-	1
Network Technician	-	-	1
Total Frozen Authorizations for FY 2017	-	-	3
Total Staffing	20	20	20

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Work orders Opened	4,661	4,474	4,850
Work orders Closed	4,425	4,550	4,650
Devices supported	4,345	4,902	5,000
Help desk calls received	9,178	13,483	14,500

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Work orders closed in 5 days	49.0%	57.7%	58.0%



Dedicated Service – Everyday, for Everyone!

**GENERAL FUND
COMMUNITY SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Community Services department is comprised of eleven divisions:

- | | | |
|--------------------------------|---------------------------|------------------------|
| 1. Golf | 5. Family Aquatics Center | 9. Senior Citizens |
| 2. Community Center Operations | 6. Recreation | 10. Swimming Pools |
| 3. Parks | 7. Athletics | 11. Volunteer Services |
| 4. Lions Club Park | 8. Cemetery | |

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 3,158,591	\$ 3,300,274	\$ 3,105,609	\$ 2,887,111
Supplies	700,336	744,257	677,027	585,735
Maintenance	133,354	116,225	143,596	118,402
Repairs	79,170	75,917	83,719	73,817
Support Services	460,727	888,685	848,669	873,443
Benefits	879,596	972,358	867,207	905,732
Minor Capital	11,138	7,000	11,064	7,100
Professional Services	-	-	-	128,180
Designated Expenses	154,029	191,684	185,694	148,603
Charitable Service Org	7,968	-	-	-
Capital Outlay	114,404	-	-	-
Transfer To CIP	9,352	-	-	-
Total	\$ 5,708,665	\$ 6,296,400	\$ 5,922,585	\$ 5,728,123

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	1	2	1
Assistant Director	1	1	-
Attendant	4.5	4.5	4.5
Crew Leader	6	6	6
Custodian	3	3	3
Director	1	1	1
Equipment Services Technician	2	2	2
Executive Assistant	1	1	1
Executive Director Community Services	1	1	1
Golf Course Maintenance Technician	2	2	2
Golf Professional	1	1	1
Graffiti Removal Specialist	1	1	1
Greenskeeper	6	6	6
Grounds Maintenance Workers	29	29	28
Manager	3	3	2
Office Assistant	1	1	1
Program Assistant	12.5	12.5	12
Program Coordinator	1	1	1
Secretary	2	1	1
Superintendent	5	5	4
Supervisor	8	8	8
Total	92	92	86.5

Unfunded Approved Authorizations

Accounting Specialist	-	-	1
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Frozen Authorizations for FY 2017

Ground Maintenance Worker	-	-	1
Assistant Director of Park and Recreations	-	-	1
Recreation Assistant	-	-	0.5
Superintendent	-	-	1
Senior Center Manager	-	-	1

Total Unfunded/Frozen Approved Authorizations	-	-	5.5
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Total Staffing	92	92	92
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**GENERAL FUND
COMMUNITY SERVICES
GOLF COURSE**

DESCRIPTION

Stonetree Golf Club is a championship caliber public golf course owned and operated by the City of Killeen. The golf course attracts approximately 45,000 rounds of golf each year. The golf course hosts approximately 45 golf tournaments per year. Stonetree Golf Club is the host of major charity fundraisers in the area as well as the Texas Association of Parochial and Private Schools (TAPPS) State Championship and is one of the host sites for the largest Junior Golf Tournament, Starburst. The pro shop is kept fully stocked with the latest golf equipment and apparel. Stonetree employs a Golf Professional offering player development through personal instruction and a schedule of golf clinics throughout the year. The clubhouse is an 8,000 square foot structure that features food and beverage operations. Private reservations are also offered at the club house.

ACCOMPLISHMENTS

- Constructed course signage at the intersection of Martin Luther King Jr. Boulevard and Stonetree Drive
- Planted 33 new trees on the golf course
- Built new tee box for Hole #2
- Rebuilt six sand traps on the course to improve course playability and drainage
- Converted defective sand trap on Hole #18 to a grass bunker
- Added a new water feature on Hole #4 to enhance visibility.
- Implemented the effluent (reuse) water program for irrigating the course

GOALS

- Prepare an annual review of facilities and course conditions and identify and schedule upgrades and improvements
- Complete annual ball mark repair project
- Oversee tee boxes and fairways for optimum playing conditions
- Continue a course wide bunker review/repair project
- Improve the southernmost areas of the course with landscaping around new signage to coincide with enhanced visibility from Martin Luther King Jr. Boulevard expansion

**GENERAL FUND
COMMUNITY SERVICES
GOLF COURSE**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 679,353	\$ 669,374	\$ 648,179	\$ 649,063
Supplies	149,660	160,321	162,266	144,723
Maintenance	11,899	11,000	10,756	15,500
Repairs	20,482	21,300	20,376	21,300
Support Services	161,948	237,921	234,892	256,033
Benefits	196,157	201,390	184,840	198,235
Minor Capital	1,754	500	1,810	600
Designated Expenses	159,089	154,684	148,114	111,603
Transfers to CIP	9,352	-	-	-
Total	\$ 1,389,694	\$ 1,456,490	\$ 1,411,233	\$ 1,397,057

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	-	1	-
Attendant	4.5	4.5	4.5
Equipment Services Technician	1	1	1
General Manager	1	1	1
Golf Course Maintenance Technician	2	2	2
Golf Course Superintendent	1	1	1
Golf Professional	1	1	1
Golf Shop Manager	1	1	1
Greenskeeper	6	6	6
Principal Secretary	1	-	-
Total	18.5	18.5	17.5
Unfunded Approved Authorizations			
Accounting Specialist	-	-	1
Total Unfunded Approved Authorizations	-	-	1
Total Staffing	18.5	18.5	18.5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Rounds of golf	44,514	42,500	48,000
Tournaments hosted	42	47	50
Acres mowed & maintained	149	149	149

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Players indicating satisfaction with course	99.0%	99.0%	99.0%
Tournaments in 2nd year or more	98.0%	99.0%	99.0%

**GENERAL FUND
COMMUNITY SERVICES
COMMUNITY CENTER OPERATIONS**

DESCRIPTION

The Killeen Community Center Operations division supports the daily operations of the Killeen Community Center. The facility houses Volunteer Services.

ACCOMPLISHMENTS

- Hosted Movies in the Park.
- Hosted Celebrate Killeen Festival.
- Hosted the Fallen Heroes 5K.
- Hosted 2015 Holiday Tree Lighting and movie event.
- Completed Community Center renovations.

GOALS

- Provide cost effective meeting space for residents, local clubs and organizations.
- Provide access to recreational programming and athletic programming for area residents.
- Provide adaptive recreational events and classes.
- Serve the community as a northern location for open gym usage.
- Host English as a Second Language (ESL) and GED classes to increase the proficiency of adults in our community.
- Host KISD summer meal program.

**GENERAL FUND
COMMUNITY SERVICES
OPERATIONS**

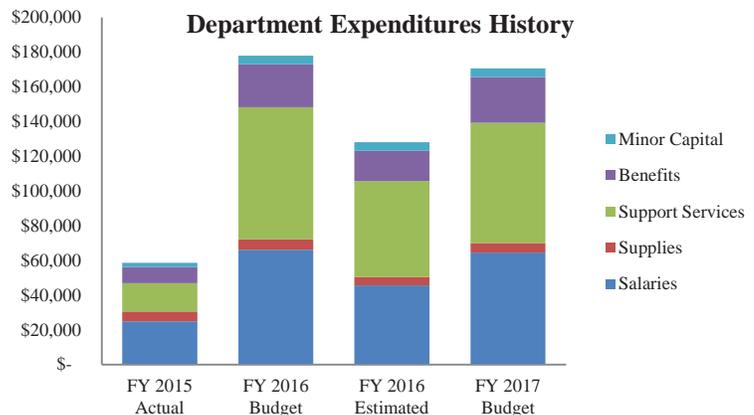
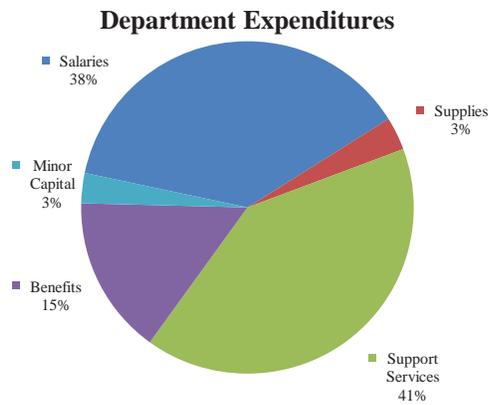
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 24,928	\$ 66,137	\$ 45,546	\$ 64,436
Supplies	5,585	5,981	4,704	5,450
Support Services	16,344	76,150	55,433	69,428
Benefits	9,429	24,752	17,375	26,370
Minor Capital	2,347	5,000	5,000	5,000
Total	\$ 58,633	\$ 178,020	\$ 128,058	\$ 170,684

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Recreation Assistants	3	3	3
Total Staffing	3	3	3

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Room reservations	52	165	500
Hours reserved	104	330	1,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Change in reservations	(79%)	318%	303%



**GENERAL FUND
COMMUNITY SERVICES
PARKS AND PUBLIC GROUNDS**

DESCRIPTION

The Parks division's primary function is to enhance, promote, and provide quality parks and related recreational facilities for the citizens of Killeen. The division also provides logistical support to various external and internal divisions within the City of Killeen.

ACCOMPLISHMENTS

- Completed the renovation of Long Branch Pool.
- Renovated and dedicated a pavilion at Rotary Park.
- Completed the renovation of the Killeen Community Center.
- Completed new landscape and irrigation at the Killeen Community Center.
- Continued the graffiti removal program.
- Commenced Stewart Lions Neighborhood Park renovation.
- Continued a comprehensive weed abatement program at all parks and recreation areas.
- Added irrigation around the playscapes at Lions Club Park.

GOALS

- Maintain the aesthetic and recreational value of all city parks, athletic fields, landscaped areas, and urban forest.
- Provide support to all external and internal entities within the City of Killeen.

**GENERAL FUND
COMMUNITY SERVICES
PARKS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 974,673	\$ 999,555	\$ 990,555	\$ 865,360
Supplies	262,266	245,783	224,562	149,811
Maintenance	113,357	92,000	109,301	92,200
Repairs	41,453	34,000	44,000	33,000
Support Services	48,550	178,500	183,476	276,608
Benefits	324,570	324,448	333,956	326,904
Minor Capital	2,500	-	1,667	-
Capital Outlay	54,122	-	-	-
Total	\$ 1,821,491	\$ 1,874,286	\$ 1,887,517	\$ 1,743,883

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Equipment Service Technician	1	1	1
Graffiti Removal Specialist	1	1	1
Grounds Maintenance Crew Leaders	5	5	5
Grounds Maintenance Workers	26	26	25
Superintendent	1	1	1
Supervisor	3	3	3
Total	37	37	36
Frozen Authorizations for FY 2017			
Ground Maintenance Worker	-	-	1
Total Frozen Authorizations for FY 2017	-	-	1
Total Staffing	37	37	37

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Parks/Landscape Acreage Maintained			
Low maintenance areas	775	807	807
Medium maintenance areas	61	72	72
High maintenance areas	20	29	29
Man Hours per Acre			
Low maintenance areas	223	223	223
medium maintenance areas	600	628	628
High maintenance areas	2,532	2,532	2,532

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Achieved park/landscape target maintenance standard	100.0%	100.0%	100.0%

**GENERAL FUND
COMMUNITY SERVICES
LIONS CLUB PARK OPERATIONS**

DESCRIPTION

The Lions Club Park Operations division supports the daily operations of the Lions Club Park Family Recreation Center. The facility features a state of the art fitness center, indoor walking track, aerobics room, two full size basketball/volleyball courts and restroom/shower facilities. The facility serves as the primary location for Parks and Recreation staff.

ACCOMPLISHMENTS

- Provided support services for a full service athletic program.
- Provided access to affordable health and fitness facilities for families in the Killeen area.
- Added 2 new classes, Yoga and Strong by Zumba to the current fitness class schedule.
- Increased available classes from 21 to 25 fitness classes per week for all members as a part of their membership.
- Provided multiple youth basketball and volleyball camps throughout the year.
- Replaced 19 pieces of cardiovascular equipment in the Tommie Harris Fitness Center.

GOALS

- Provide access to practice facilities for area basketball/volleyball club teams.
- Provide improved health and fitness programming for residents.
- Provide full service athletic and recreational programming.
- Increase number of active memberships.
- Continue to provide access to two full size gymnasiums to accommodate adult and youth basketball and volleyball programs.
- Continue to provide cost effective alternatives for residents seeking to utilize training equipment.
- Continue to provide a minimum of 20 fitness classes per week for all members as part of their membership.
- Continue to utilize the facility for basketball/volleyball camps throughout the year.

**GENERAL FUND
COMMUNITY SERVICES
LIONS CLUB PARK OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 499,434	\$ 634,399	\$ 396,398	\$ 495,179
Supplies	29,321	47,807	44,977	35,895
Maintenance	-	-	6,000	-
Repairs	4,984	5,600	7,330	6,000
Support Services	35,045	140,078	126,049	104,428
Benefits	134,619	187,063	108,660	154,436
Minor Capital	4,537	-	-	-
Professional Services	-	-	-	38,000
Designated Expenses	(1,552)	37,000	37,000	37,000
Capital Outlay	36,692	-	-	-
Total	\$ 743,080	\$ 1,051,947	\$ 726,414	\$ 870,938

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	1	1	1
Asst. Director of Parks and Recreation	1	1	-
Custodian	3	3	3
Executive Assistant	1	1	1
Executive Director Community Services	1	1	1
Recreation Assistants	7.5	7.5	7
Supervisor (Recreation Center)	1	1	1
Total	15.5	15.5	14.0
Frozen Authorizations for FY 2017			
Asst. Director of Parks and Recreation	-	-	1
Recreation Assistants	-	-	0.5
Total Frozen Authorizations for FY 2017	-	-	1.5
Total Staffing	15.5	15.5	15.5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Memberships	3,106	3,110	3,150
Fitness courses offered to members	22/wk	25/wk	25/wk

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Increase in number of memberships	(313)	4	44
Percentage increase in memberships	9.2%	0.1%	1.2%

**GENERAL FUND
COMMUNITY SERVICES
FAMILY AQUATICS CENTER**

DESCRIPTION

The Family Aquatic Center division supports the day to day operations of the Family Aquatic Center. The Family Aquatic Center features amenities to include a lap pool, leisure pool, plunge pool, water play structures, beach area, spray grounds, a bowl slide, plunge slide and two racing slides. The Family Aquatic Center also features concession facilities and three large shade structures to promote facility rentals.

ACCOMPLISHMENTS

- Provided multiple levels of swim lessons which included the following: Parents and Tots, American Red Cross levels 1-4 for adults and children.
- Recruited and trained an aquatic staff that oversaw the day to day operations of the Family Aquatic Center.
- Repainted play structure and purchased new diving boards at Family Aquatic Center.
- Hosted 57 private reservations.

GOALS

- Provide quality of life for residents seeking water leisure activities.
- Provide non-structured recreational aquatic opportunities for the greater Central Texas Community.
- Provide cost effective alternatives to residents seeking aquatic experiences.
- Continue recruiting and training an aquatic staff to oversee the day to day operations of the Family Aquatic Center.
- Continue to provide multiple levels of swim lessons for the community.
- Increase daily pass revenue by 5%.
- Increase swim lesson revenue by 5%.

**GENERAL FUND
COMMUNITY SERVICES
FAMILY AQUATICS CENTER**

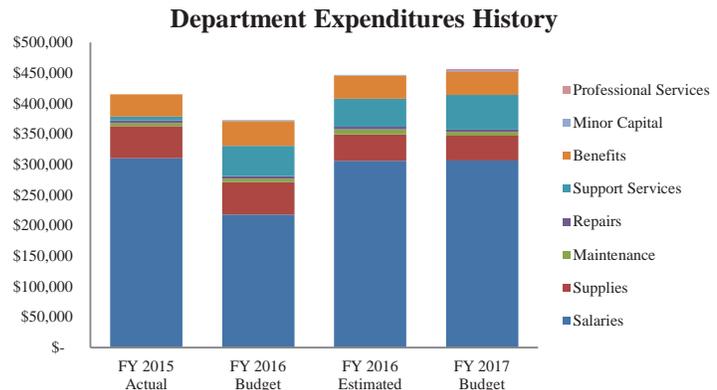
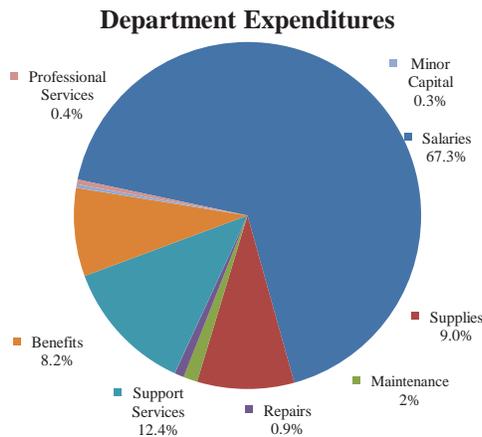
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 310,166	\$ 218,005	\$ 306,301	\$ 306,389
Supplies	52,536	53,043	43,336	41,043
Maintenance	5,379	6,000	8,230	6,000
Repairs	4,034	4,000	4,000	4,000
Support Services	6,425	49,400	46,148	56,657
Benefits	36,608	40,885	37,867	37,492
Minor Capital	-	1,500	1,095	1,500
Professional Services	-	-	-	2,000
Total	\$ 415,148	\$ 372,833	\$ 446,977	\$ 455,081

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Supervisor	1	1	1
Total Staffing	1	1	1

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Private reservations	66	57	50
Umbrella reservations during hours of operation	130	83	90
Swimming lesson registrations	1,116	1,281	1,200
Yearly attendance	49,752	50,802	50,000
Swim courses offered weekly	60	60	60
Parents and tots weekly	10	6	10
American red cross courses	5	5	5

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Swim lessons filled	80.0%	80.0%	80.0%
Family aquatic center reservations filled	57.0%	70.0%	70.0%
Daily attendance filled	60.0%	60.0%	60.0%



**GENERAL FUND
COMMUNITY SERVICES
RECREATION**

DESCRIPTION

The goal of the Recreation division is to provide diverse recreation programming for the community. Free special events such as Splash Bash, Barktoberfest, Easter Egg Hunt, Halloween Carnival, Celebrate Killeen Festival, Holiday Under the Stars, Hot Summer Nights, and Movies in Your Park and Parks and Recreation Month increase the quality of life for the entire community. In addition, the Recreation division offers 4 annual Centex Race Series runs, a Daddy Daughter Dance, Mother Daughter Sleepover, Father Son Campout, and various specialized recreation courses to the community at an affordable rate. The Recreation division strives to promote and make accessible a wide variety of cultural and recreational services for citizens of all ages.

ACCOMPLISHMENTS

- Hosted free annual events: Holiday Under the Stars, Halloween Carnival, Splash Bash, Hot Summer Nights, Movies in Your Park Series, Easter Egg Hunt, Park and Recreation Month, and Barktoberfest.
- Successfully hosted a Food Truck Showdown in conjunction with Celebrate Killeen Festival.
- Secured a corporate sponsor for Movies in Your Park, the Halloween Carnival, Daddy Daughter Dance, and a Centex Race Series event.
- Coordinated the Centex Race Series with other central Texas cities and hosted four of the sixteen races as well as the annual awards banquet.
- Provided volleyball and basketball skills camps during school breaks.

GOALS

- Continue to offer diverse recreation programming to the entire community.
- Promote the city parks as a viable option for community events.
- Create a comprehensive recreation sponsorship program to help offset the cost of offering quality recreation programs.
- Secure corporate sponsors for Park and Recreation Month, Mother Daughter Sleepover, Hometown Hustle, Splash Bash, Easter Egg Hunt, and Barktoberfest.
- Increase the variety of affordable camps offered during school breaks.
- Continue to foster positive relationships with businesses in the community.
- Continue to build relationships with community groups and secure volunteers for events.

**GENERAL FUND
COMMUNITY SERVICES
RECREATION**

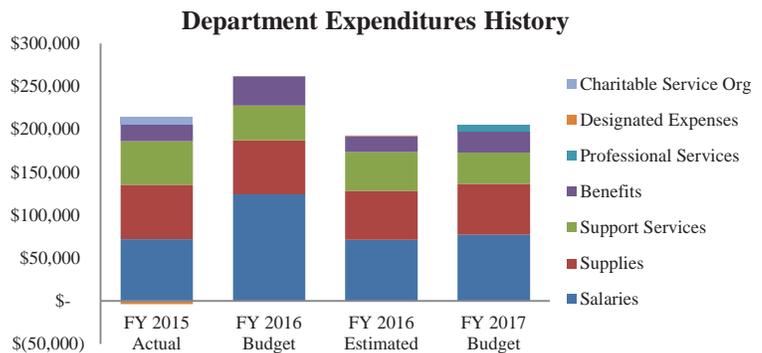
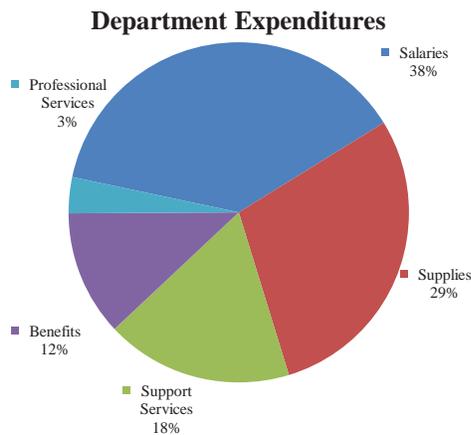
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 72,082	\$ 124,161	\$ 71,236	\$ 77,314
Supplies	63,194	63,155	57,074	59,333
Support Services	50,793	40,311	45,234	36,244
Benefits	19,850	34,221	18,756	24,337
Professional Services	-	-	-	7,000
Designated Expenses	(3,508)	-	580	-
Charitable Service Org	7,968	-	-	-
Total	\$ 210,379	\$ 261,848	\$ 192,880	\$ 204,228

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Superintendent	1	1	1
Recreation Supervisor	1	1	1
Total Staffing	2	2	2

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Programs offered	11	13	15
Cen-Tex race series participants	1,700	2,000	2,000
Special events supported annually	30	35	35

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Decrease in programs offered	(56%)	18%	15%
Increase participation in the four Centex race series runs hosted in Killeen	89%	18%	0%
Increase in events supported	0%	17%	0%



**GENERAL FUND
COMMUNITY SERVICES
ATHLETICS**

DESCRIPTION

The Athletics division provides and promotes a wide variety of youth and adult team sports, camps, and clinics. In addition, the Athletics division promotes the City of Killeen as a viable option for championship play for adult & youth basketball, adult & youth softball, and youth baseball, thus enhancing the City's tourism efforts and regional shopping center efforts.

ACCOMPLISHMENTS

- Secured the TAAF Men's Major Basketball State Tournament for the year 2017.
- Secured the TAAF Women's Major Basketball State Tournament for the year 2017.
- Secured Academy Sports & Outdoors as a major sponsor for all youth sport programs.
- Secured Plucker's Wing Bar as a major sponsor for all adult sport programs.
- Secured All American Chevrolet as a field sponsor for our youth and adult softball fields.
- Offered an additional age group (13 and under) for youth flag football during the 2016 fall season.
- Hosted the Texas Challenge Series.
- Hosted Little League Baseball District Tournament.
- Hosted the Little League Softball Sectional Tournament.
- Hosted the USA Softball Fall Texas Challenge Series.
- Hosted NFL Punt Pass & Kick (sectional).
- Hosted 18u and 16u Texas ASA Hall of Fame Qualifier.
- Hosted ASA 14u State Tournament.

GOALS

- Provide a diverse offering of athletic programs for area adults and youth.
- Bid and receive state and national tournaments via the Amateur Softball Association, Texas Amateur Athletic Federation, and Little League Baseball.
- Continue to recruit and retain sports officials and score keepers for athletic programming.
- Continue the current City affiliations with the Amateur Softball Association, Little League Baseball and Texas Amateur Athletic Federation to ensure professional development of staff and the promotion of Killeen, Texas as a viable option for state and national tournaments.
- Continue to accommodate the growth in youth and adult sports while maintaining the required 100% supervision policy to ensure programs are conducted in accordance with City standards and procedures.
- Successfully recruit all volunteer coaches prior to the start of each league's coaches' meeting.
- Bid and receive at least one state tournament from the Texas Amateur Athletic Federation.
- Bid and receive at least two state tournaments from the Amateur Softball Association.
- Host the Texas Challenge Softball Tournament series.
- Host the TAAF 92nd Annual Conference.

MAJOR NEW PROGRAMS AND SERVICES

- There were no new major programs or services added to Athletics for FY 2016.

**GENERAL FUND
COMMUNITY SERVICES
ATHLETICS**

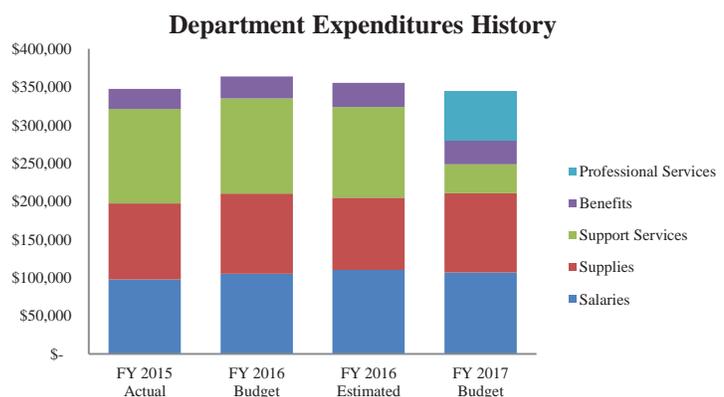
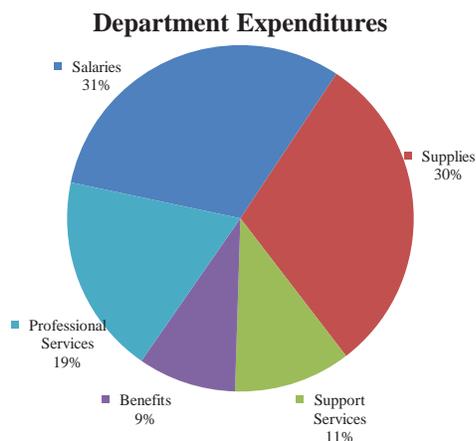
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 97,571	\$ 105,338	\$ 110,383	\$ 106,740
Supplies	99,677	105,151	94,281	104,151
Support Services	123,857	124,586	119,203	37,596
Benefits	26,170	28,742	31,700	31,499
Professional Services	-	-	-	64,341
Total	\$ 347,275	\$ 363,817	\$ 355,567	\$ 344,327

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Athletic Superintendent	1	1	1
Recreation Supervisor	2	2	2
Total Staffing	3	3	3

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Program participants	5,079	4,100	5,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
% of supervision @ KPR athletic events	100%	100%	100%
Invitational, regional, state & national tournaments hosted	4	3	5
Volunteer coach recruiting success	100%	100%	100%
Games cancelled due to failure to have adequate referees/umpires	-	-	-
Deadlines met for league start dates, coaches meetings, team formation and state registrations.	95%	100%	100%



**GENERAL FUND
COMMUNITY SERVICES
CEMETERY**

DESCRIPTION

The Cemetery Division is responsible for the overall operation of the Killeen Municipal Cemetery. Operations include permanent record management of interments and disinterment's to meet state requirements, cemetery lot sales, funeral arrangements, and daily grounds maintenance, beautification of grounds, maintenance of facilities, planning and construction of new burial spaces and facilities, and assistance to cemetery patrons.

ACCOMPLISHMENTS

- Leveled 160 spaces.
- Flag placement at veteran's graves on Veterans Day and Memorial Day.

GOALS

- Continue mowing and trimming 1,362 acres of land annually per the planned maintenance schedule which will include additional occupied spaces.
- Maintain existing beautification projects.

**GENERAL FUND
COMMUNITY SERVICES
CEMETERY**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 204,284	\$ 205,279	\$ 230,212	\$ 125,804
Supplies	9,055	18,865	11,641	8,304
Maintenance	1,611	6,105	8,254	3,582
Repairs	4,981	8,852	3,892	7,352
Support Services	280	4,800	4,622	10,781
Benefits	59,481	59,188	62,096	45,176
Capital Outlay	23,590	-	-	-
Total	\$ 303,282	\$ 303,089	\$ 320,717	\$ 200,999

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Crew Leader	1	1	1
Grounds Maintenance Worker	3	3	3
Superintendent	1	1	-
Total	5	5	4
Frozen Authorizations for FY 2017			
Superintendent	-	-	1
Total Frozen Authorizations for FY 2017	-	-	1
Total Staffing	5	5	5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Acreage mowed & trimmed	1,358	1,362	1,362
Occupied lots serviced	9,726	9,841	9,954
Interments/Disinterments	115	113	113
Spaces sold (Adults/Infants)	105	110	110
Customers served (Telephone/Visitors)	8,620	8,600	8,600
Monuments in-house repairs	12	25	50

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Annual operating cost per person per resident	2.23	2.19	2.19
Annual cost to mow/trim Acre	227	223	223
Annual cost to service occupied lots	31	30	30
Service satisfaction of patrons per occupied lots	99.99%	99.99%	99.99%

**GENERAL FUND
COMMUNITY SERVICES
SENIOR CITIZENS**

DESCRIPTION

The Senior Citizens Division serves as a catalyst in maintaining emotional and physical health of area senior adults age 55 and older through quality recreational, educational, and health related programs in a safe environment.

ACCOMPLISHMENTS

- Continue innovative programming and scheduled activities that motivate and inspire seniors.
- Love Gifts for the Community produced 1,389 individual pieces (i.e. lap, fleece & preemie/baby blankets, baby ensembles, chemo caps, head bands, scarves with & without pockets, booties, shawls, etc.) for Metroplex Hospital, Families in Crisis and The Rosewood Care Center.
- Sews and Sews produced 182 items for the Hope Pregnancy Center, Scott & White Cardiac Unit and Our Lady of Maternity for Unwed/Homeless Mothers. This included baby hats, baby blankets, slippers, gloves, scarves and mats for the homeless.
- Special events: Giving Thanks Program & Luncheon at the Killeen Civic & Conference Center with 491 attendees funded by the Veterans of Killeen, Senior Market Day with 60 vendors and over 400 attendees.
- Participated in the Don't Mess with Texas Trash-Off and Make a Difference Day Killeen events.
- Conducted senior citizen trips to Myrtle Beach, FL, South Caribbean Cruise and Washington, D.C.

GOALS

- Promote the Senior Centers' programs and activities to increase membership at both Senior Centers.
- Continue and expand classes, recreational activities and programs that interest seniors.
- Continue and expand daily lunch programs to provide seniors with a nutritionally balanced and affordable meal.
- Continue and expand the Senior Center's involvement in community charitable activities and events.
- Continue to promote activities at both the Bob Gilmore Center and the Lions Club Park Senior Center.
- Continue to expand programming at both Senior Centers & offer innovative events of benefit or interest to seniors.
- Continue charitable projects that benefit the community as well as offering purposeful activities for the membership.
- Continue to interface with organizations and agencies that have services of interest or benefit to senior citizens.

**GENERAL FUND
COMMUNITY SERVICES
SENIOR CITIZENS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 154,052	\$ 155,176	\$ 214,067	\$ 82,076
Supplies	12,893	21,810	15,621	19,691
Repairs	3,236	2,165	4,121	2,165
Support Services	15,882	29,989	29,365	18,215
Benefits	41,820	41,620	49,524	29,649
Minor Capital	-	-	1,492	-
Professional Services	-	-	-	16,839
Total	\$ 227,883	\$ 250,760	\$ 314,190	\$ 168,635

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Office Assistant	1	1	1
Program Assistant	1	1	1
Program Coordinator	1	1	1
Senior Centers Manager	1	1	-
Total	4	4	3
Frozen Authorizations for FY 2017			
Senior Centers Manager	-	-	1
Total Frozen Authorizations for FY 2017	-	-	1
Total Staffing	4	4	4

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Annual Attendance LCPSC/BGC	65,184	67,140	69,154
Memberships LCPSC/BGC	5,350	5,493	5,657
Lunches Served LCPSC/BGC	15,665	16,135	14,398
New Members	847	847	835

Performance Measures	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Operational costs per attendee	\$3.49	\$3.73	\$2.44
Operational costs per member	\$42.70	\$45.65	\$29.80
Per capita operational cost	\$1.69	\$1.82	\$1.18
City population served	4.8%	4.8%	4.8%
City senior citizen population served	3.2%	3.2%	2.8%

**GENERAL FUND
COMMUNITY SERVICES
SWIMMING POOLS**

DESCRIPTION

The goal of the Pools division is to support the increase in aquatic needs for the community. The Pools Division strives to ensure that all citizens can enjoy a safe and fun swimming experience.

ACCOMPLISHMENTS

- Offered re-certification programs for CPR, AED, First Aid, Lifeguard, and Water Safety Instructor.

GOALS

- Conduct a comprehensive review of Long Branch Pool.
- Implement a comprehensive lifeguard training program.
- Continue to provide a safe and fun swimming experience for all citizens of Killeen.
- Continue to provide in-service training for our aquatics staff.

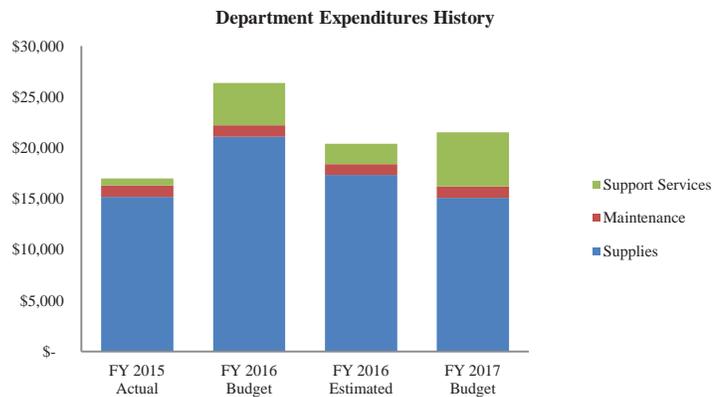
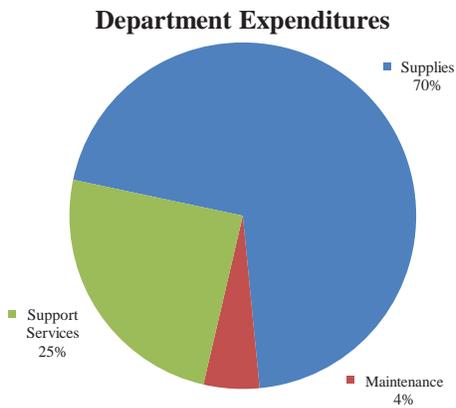
**GENERAL FUND
COMMUNITY SERVICES
SWIMMING POOLS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Supplies	\$ 15,196	\$ 21,104	\$ 17,350	\$ 15,104
Maintenance	1,108	1,120	1,055	1,120
Support Services	696	4,150	1,998	5,319
Total	\$ 17,000	\$ 26,374	\$ 20,403	\$ 21,543

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
After hours pool parties	4	1	4
Yearly attendance	2,147	-	2,000
Water aerobics classes	1	-	-

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Pool reservations filled	25%	0%	25%
Water aerobics classes filled	0%	0%	0%



**GENERAL FUND
COMMUNITY SERVICES
VOLUNTEER SERVICES**

DESCRIPTION

The Volunteer Services Division coordinates and implements the volunteer programs for the City of Killeen. In addition, the Volunteer Services Division works with the 501(c) (3) corporation, Killeen Volunteers, Inc., and its four program committees, which are comprised of Keep Killeen Beautiful, Celebrate Killeen Committee, Volunteer Killeen and the Youth Advisory Commission. Volunteer Services coordinates a number of local, state, and national community projects and events throughout the year in an effort to enhance the quality of life in Killeen and to promote volunteerism in the community.

ACCOMPLISHMENTS

- Hosted the Christmas Parade, Tree Lighting Program, Outdoor Lighting Contest, Celebrate Killeen Festival, Rodeo and provided an annual Youth Community Conference.
- Orchestrated the completion of 45,529 hours of service by 837 area youth which resulted in the group being the recipient of the Presidential Volunteer Service Awards.
- Recruited 761 volunteers for H-E-B's Feast of Sharing Community Meal and 248 volunteers for Color Up Run.
- Provided quarterly Volunteer Orientation Training classes for new volunteers.
- Coordinated the 22nd Make a Difference Day event that featured 5,972 registered volunteers who completed 91 service projects.
- Supported the American Cancer Relay for Life with volunteers.
- Hosted the Texas Trash-Off with 779 volunteers. The event cleaned 84 miles of city streets, 6 parks and collected 6,835 pounds of trash.
- Hosted an Emergency Preparedness Training for 51 non-profit agencies.
- Created the first Youth Community Emergency Response Team in the Killeen area.
- Coordinated the Adaptive Easter Egg Hunt that accommodated 125 children.

GOALS

- Effectively recruit, train and utilize volunteers.
- Promote volunteerism and enhance the quality of life in Killeen.
- Provide support to Killeen Volunteers, Inc. and its program committees.
- Enhance the beautification and safe environment of Killeen through educational programs and citywide projects.
- Provide city-wide events, such as the Christmas Parade, Celebrate Killeen Festival, and Rodeo.
- Host the Texas Municipal League Youth Summit and a youth and family conference.
- Host Annual Christmas Parade; Celebrate Killeen Festival, Tree Lighting, Holiday Under the Stars and Rodeo.
- Host quarterly Waterway Cleanups targeting different locations within the community and Great American Trash-Off event.
- Host National and Texas Arbor Day.
- Host monthly recruiting events for boards, commissions and committees.
- Provide monthly new volunteer orientation classes.
- Host quarterly volunteer recruiting.
- Host National Volunteer Appreciation Week.
- Host Family Volunteer Day

**GENERAL FUND
COMMUNITY SERVICES
VOLUNTEER SERVICES**

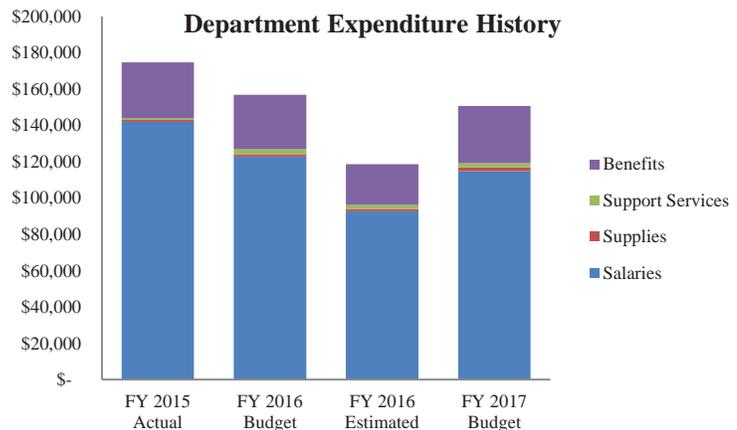
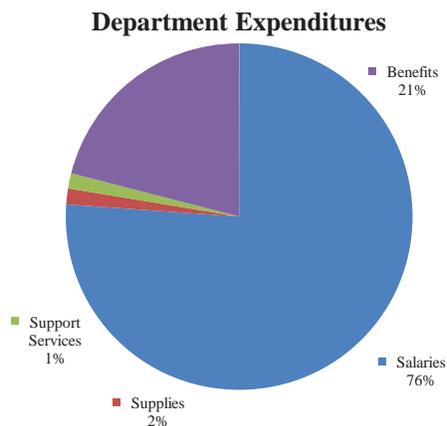
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 142,048	\$ 122,850	\$ 92,732	\$ 114,750
Supplies	953	1,237	1,215	2,230
Support Services	907	2,800	2,249	2,134
Benefits	30,892	30,049	22,433	31,634
Total	\$ 174,800	\$ 156,936	\$ 118,629	\$ 150,748

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Volunteer Services	1	1	1
Senior Secretary	1	1	1
Youth Program Specialist	1	1	1
Total Staffing	3	3	3

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Volunteer service opportunities	255	261	265
Service hours performed	81,310	81,450	81,500
Referrals to other agencies	1,573	1,575	1,580
Inquiries by volunteers	7,310	7,320	7,330

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
# of hours performed in relation to projects	932	933	934
% of filled volunteer service projects	100%	100%	100%





Dedicated Service – Everyday, for Everyone!

**GENERAL FUND
COMMUNITY DEVELOPMENT**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Community Development department is comprised of five divisions:

- | | |
|-------------------------------------|------------------|
| 1. Library | 4. Home Program |
| 2. Killeen Arts & Activity Center | 5. Lien Services |
| 3. Community Development Operations | |

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,439,612	\$ 1,506,080	\$ 1,475,356	\$ 1,413,441
Supplies	113,990	125,051	73,441	93,286
Maintenance	81,810	76,888	76,800	85,300
Repairs	26,403	29,450	30,024	31,675
Support Services	63,963	206,777	183,000	214,615
Benefits	379,880	399,245	376,766	398,642
Minor Capital	38,983	37,432	58,097	63,531
Professional services	-	-	557	10,536
Designated Expenses	1,116	2,000	1,965	2,000
Capital Outlay	160,663	162,712	162,500	162,712
Total	\$ 2,306,420	\$ 2,545,635	\$ 2,438,506	\$ 2,475,738

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Administrative Clerk, part-time	-	-	0.5
Adult Services Librarian	-	-	1
Assistant Director of Library Services	2	2	1
Cataloger	1	1	-
Cataloging Librarian	-	-	1
Children's Services Assistant	-	-	1
Children's Services Clerk, part-time	-	-	0.5
Children's Services Librarian	-	-	1
Circulation Clerk, full-time	-	-	7
Circulation Clerk, part-time	-	-	1.5
Program Specialist	3	3	3
Custodian	2	3	3
Director of Library Services	1	1	1
Executive Director of Community Development	1	1	1
Executive Assistant	1	1	1
Inter-Library Loan Librarian	-	1	1
Library Assistant	1	1	-
Library Clerk, full-time	8	8	-
Library Clerk, part-time	4	4	-
Program Coordinator	2	2	3
Supervisor	5	5	3
Office Assistant	1	1	1
Principal Secretary	1	1	1
Reference Clerk	-	-	2
Reference Librarian	2	2	-
Manager	1	1	3
Senior Reference Assistant	2	2	2
Total	38	40	39.5
Unfunded Approved Authorizations			
Circulation Clerk, part-time	-	-	0.5
Total Unfunded Approved Authorizations	-	-	0.5
Total Staffing	38	40	40

**GENERAL FUND
COMMUNITY DEVELOPMENT
LIBRARY SERVICES**

DESCRIPTION

The Library Services Division operates two facilities: the Main Library, a 14,200 square foot building in the downtown area, and the Copper Mountain Branch Library, a 9,800 square foot building near the heart of Killeen’s retail district. In addition to physical locations, a “virtual branch library” provides a robust collection of downloadable audio books, e-books and e-magazines as well as a selection of online databases.

ACCOMPLISHMENTS

- Launched interlibrary loan service, making it possible for Killeen residents to borrow books from other Texas libraries.
- Entered into agreement with Texas A&M—Central Texas Library to place a collection of City-owned books in their library.
- Began replacement of network switches and cabling in the Main Library to improve connection speeds for patron computers.
- Introduced “lap-sit” programming to help new parents introduce their children to literacy from the earliest age.
- Partnered with the Girl Scouts to introduce a monthly reading therapy dog program at the branch library.
- Started two monthly programs for adults at the branch library.

GOALS

- Promote an early start to lifelong literacy through story times and summer reading club activities for children ages 0-17.
- Provide a dynamic collection of physical and electronic resources that meet the instructional and leisure needs of Killeen’s citizens.
- Provide an adequate number of public computers to meet the needs of citizens who otherwise might not have access to computers and the internet for their home, business, and school needs.
- Continue building online “virtual library” to provide enhanced services to all citizens, regardless of their physical presence in library.
- Develop stronger online presence to promote library services and resources.
- Add adult-level programming at the main library.

**GENERAL FUND
COMMUNITY DEVELOPMENT
LIBRARY SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 945,603	\$ 971,814	\$ 962,774	\$ 884,296
Supplies	88,125	85,386	48,932	71,437
Maintenance	-	-	800	5,300
Repairs	1,285	250	72	1,250
Support Services	12,260	56,175	49,227	65,092
Benefits	249,193	255,788	242,880	252,635
Minor Capital	-	6,656	28,523	40,000
Capital Outlay	160,663	162,712	162,500	162,712
Total	\$ 1,457,129	\$ 1,538,781	\$ 1,495,708	\$ 1,482,722

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Administrative Clerk, part-time	-	-	0.5
Assistant Director of Library Services	2	2	1
Adult Services Librarian	-	-	1
Cataloger	1	1	-
Cataloging Librarian	-	-	1
Children's Services Assistant	-	-	1
Children's Services Clerk, part-time	-	-	0.5
Children's Services Librarian	-	-	1
Circulation Clerk, full-time	-	-	7
Circulation Clerk, part-time	-	-	1.5
Director of Library Services	1	1	1
Inter-Library Loan Librarian	-	1	1
Library Assistant	1	1	-
Library Clerk, full-time	8	8	-
Library Clerk, part-time	4	4	-
Library Program Coordinator	-	-	1
Library Supervisor	4	4	2
Principal Secretary	1	1	1
Reference Clerk	-	-	2
Reference Librarian	2	2	-
Reference Manager	-	-	2
Senior Reference Assistant	2	2	2
Total	26	27	26.5
Unfunded Approved Authorizations			
Circulation Clerk, part-time	-	-	0.5
Total Unfunded Approved Authorizations	-	-	0.5
Total Staffing	26	27	27

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Items Circulated	297,398	280,563	294,591
Library visits	263,608	229,091	252,000
Children's program attendees	9,671	8,679	9,981
Public computer users	81,897	56,196	81,500
Downloadable materials checked out	14,260	16,298	17,113

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Change in circulation of materials	3.3%	(5.6%)	5.0%
Change in library visits	(2.7%)	(13.0%)	10.0%
Change in children's program attendance	27.30%	(10.0%)	15.0%
Change in Public Computer Users	(18.1%)	(31.0%)	45.0%
Change in downloadable materials checked out	39.5%	14.3%	5.0%

**GENERAL FUND
KILLEEN ARTS & ACTIVITIES CENTER**

DESCRIPTION

The Killeen Arts & Activities Center is located at 801 N. 4th Street in downtown Killeen. The center has leased spaces to several social agencies and two schools, as well as a studio for the Killeen Civic Art Guild. The center encompasses a large, 415 seat auditorium with plush stadium seating and rich drapery. The dressing rooms and “Green” room sit behind the stage, which is ADA compliant. The small auditorium, formerly Clements Chapel, has two dressing rooms, a reception hall and a small kitchen. There are several additional spaces available that seat anywhere from 40 – 250 people. The center is also equipped with a full commercial kitchen, an outdoor courtyard, a covered pavilion, and a playscape with park space.

ACCOMPLISHMENTS

- Provided excellent customer service for tourists and facility patrons.
- Provided a public entertainment venue that is less expensive but compliments the Civic & Conference Center.
- Encouraged recurring events to grow into signature and annual events to increase bookings and revenues.
- Updated information through the city website and Facebook page for increased public awareness of events as well as created the web site specifically for the Arts & Activities Center.
- Increased advertising through several engagement and bridal magazines and participated in several extravaganzas to promote the spaces available at the center.

GOALS

- Provide space for conventions, meetings, reunions, and other related business.
- Provide space for entertainment for both local citizens and visitors who come from outside the local area.
- Provide space for civic organizations, private events and commercial entities.
- Continue to improve and market the center to increase event bookings and increase revenue.
- Continue to develop and implement community awareness and promotion of the center.
- Update options on more audio/visual needs for clients
- Update Performing Arts Center with drop down screens, projectors and improve sound with ceiling speakers.

MAJOR NEW PROGRAMS AND SERVICES

- The web site for the Killeen Arts & Activities Center is up and running and enables us to communicate with clients more quickly and effectively who reside out of town.

**GENERAL FUND
COMMUNITY DEVELOPMENT
KILLEEN ARTS & ACTIVITIES CENTER**

**CITY OF KILLEEN
FY2017 BUDGET**

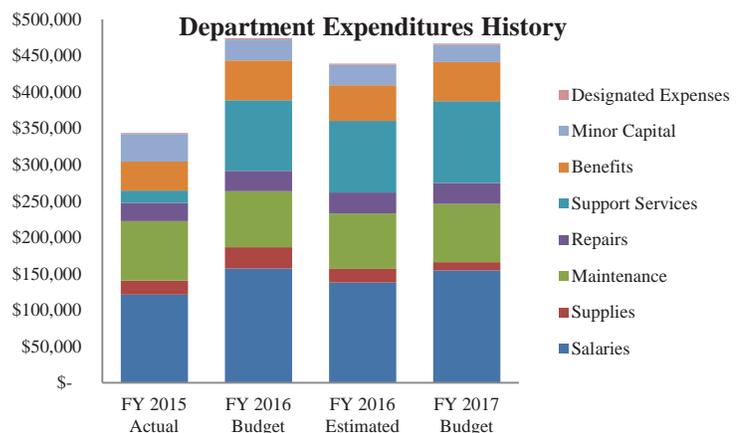
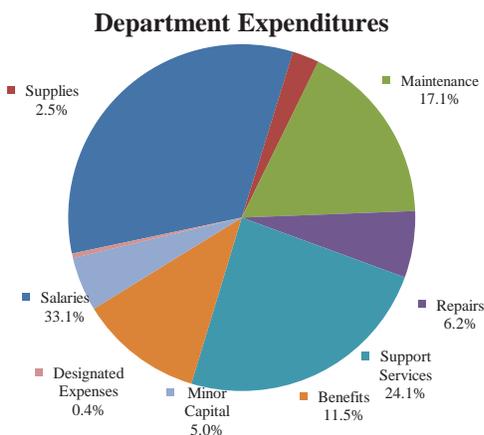
Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 121,365	\$ 157,084	\$ 137,897	\$ 154,557
Supplies	19,341	29,405	18,954	11,550
Maintenance	81,810	76,888	76,000	80,000
Repairs	24,971	28,000	29,201	29,000
Support Services	16,771	97,381	98,244	112,424
Benefits	40,015	54,591	49,158	53,742
Minor Capital	38,254	28,776	27,776	23,531
Designated Expenses	1,116	2,000	1,965	2,000
Total	\$ 343,643	\$ 474,125	\$ 439,195	\$ 466,804

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Custodian	2	3	3
Event Coordinator	1	1	1
Office Assistant	1	1	1
Operations Supervisor	1	1	1
Total Staffing	5	6	6

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Events booked	390	294	290
Revenue generated	\$ 106,434	\$ 88,415	\$ 86,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Increase in event revenues	21%	*(16.9%)	(1%)
Increase in events booked	15%	*(24.6%)	(3%)

* Decrease due to the loss of two weekly church events



**GENERAL FUND
COMMUNITY DEVELOPMENT
OPERATIONS**

DESCRIPTION

The purpose of Community Development is to provide guidance and appropriate policy development from which to implement strategies, programs, and projects to assist in meeting decent and affordable housing needs, promote suitable living environments, and expand economic opportunities for all citizens of Killeen—particularly low and moderate income citizens. The Community Development Block Grant is awarded to the City of Killeen via an entitlement grant program funded through the U.S. Department of Housing and Urban Development. This program allows the local community the flexibility to decide its funding priorities.

ACCOMPLISHMENTS

- Expended funding in the amount of \$139,912 for public services programs to Killeen residents through seven public service agencies who provided assistance to 3,333 persons.
- Provided transportation services for 214 elderly Killeen residents through the City of Killeen Elderly Transportation Program.
- Completed substantial rehabilitation of 6 owner-occupied homes, 1 of the homes required Lead Based Paint testing and interim controls. In addition, 6 “Urgent Need” rehabs were completed, of those urgent needs rehabs 2 were for plumbing, 3 for HVAC and 1 was a roof replacement.
- Completed the renovation of the Families in Crisis, Inc. Homeless Shelter providing assistance to 753 persons experiencing homelessness.
- Continued work on the Stewart Neighborhood Improvements Project to be completed by March 2017.

GOALS

- Increase, improve and maintain affordable housing for low and moderate income residents.
- Improve infrastructure in identified low income areas to include street and park improvements, sewer and water improvements and improvements to other public facilities.
- Improve human services delivery programs, including but not limited to health, housing, aging, disabled, youth, transportation, child care, substance abuse, job skills, employment training, and homeless services for persons of low to moderate income.
- Complete the Stewart Neighborhood Park phase II and phase III projects.
- Administer CDBG and HOME program funding for FY 2017.
- Ensure housing rehabilitation and first time homebuyer programs continues to complete projects as outlined in the Consolidated Plan.
- Embark on an education campaign for Fair Housing to increase awareness in the community.

**GENERAL FUND
COMMUNITY DEVELOPMENT
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 245,598	\$ 248,060	\$ 246,709	\$ 246,261
Supplies	3,633	5,560	2,787	6,641
Repairs	147	1,200	751	1,425
Support Services	10,817	26,051	12,282	12,983
Benefits	55,382	54,367	52,117	58,485
Minor Capital	729	2,000	1,440	-
Professional Services	-	-	-	10,006
Total	\$ 316,306	\$ 337,238	\$ 316,086	\$ 335,801

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Executive Director of Community Development	1	1	1
Executive Assistant	1	1	1
Community Development Program Manager	1	1	1
Community Development Specialist	1	1	1
Total Staffing	4	4	4

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Public services - persons assisted	3,574	3,547	3,328
% of public services - amount expended	95%	100%	100%
Housing units rehabilitated	11	12	12
% of housing rehabilitation amount expended	80%	100%	100%
% of street improvements amount expended	19%	74%	0%
Sidewalk improvements - LMA persons	0%	0%	1,653
% of sidewalk improvements amount expended	0%	1%	100%
Park improvements - LMA persons	-	-	1,653
% of park improvements amount expended	0%	2%	100%
Homeless shelters	-	1	-
Homeless shelters amount expended	67%	100%	0%
Public facilities/improvements	-	-	1
% of public facilities/improvements amount Expended	0%	0%	100%

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Public services - persons	166%	100%	100%
Decent and affordable housing	183%	300%	100%
Street improvements - LMA persons	0%	0%	100%
Sidewalk improvements - LMA persons	0%	0%	100%
Park improvements - LMA persons	0%	0%	100%
Homeless shelters	0%	100%	100%
Public facilities and improvements	0%	0%	100%

**GENERAL FUND
COMMUNITY DEVELOPMENT
HOME PROGRAM**

DESCRIPTION

The HOME Program is a function within the direction of the Community Development Department, which provides guidance and appropriate policy development from which to implement strategies, programs, and design projects to assist in meeting decent and affordable housing needs for all citizens of Killeen, particularly low and moderate income citizens. The HOME program is funded through an entitlement grant from the U.S. Department of Housing and Urban Development.

ACCOMPLISHMENTS

- First Time Homebuyers assistance to qualified applicants to include: conducting 17 Homebuyer Education classes, with a total of 303 households attending, and 12 households were assisted with down payment and closing costs assistance.
- Tenant Based Rental assistance to 5 new elderly Killeen households.
- Tenant Based Rental assistance to 11 new households of domestic violence, substance abuse, and veterans.
- Increased the number of Homebuyer Education classes held each year; added Spanish classes.

GOALS

- Increase, improve, and maintain affordable housing for low and moderate income residents.
- Provide Tenant Based Rental assistance to eligible Killeen households.
- Provide funding to eligible Community Housing Development Organizations.

**GENERAL FUND
COMMUNITY DEVELOPMENT
HOME PROGRAM**

**CITY OF KILLEEN
FY2017 BUDGET**

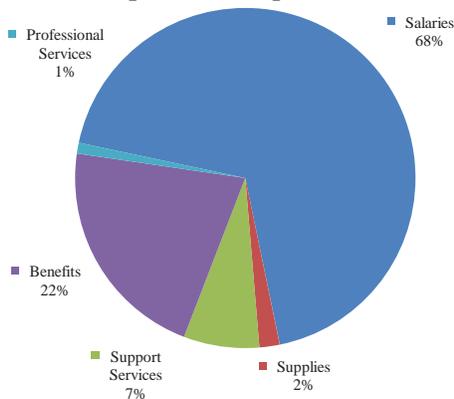
Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 34,752	\$ 36,325	\$ 35,389	\$ 35,530
Supplies	1,242	1,350	918	1,000
Support Services	3,203	5,754	2,777	3,736
Benefits	10,470	10,401	10,695	11,137
Professional Services	-	-	557	530
Total	\$ 49,667	\$ 53,830	\$ 50,336	\$ 51,933

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Home Program Coordinator	1	1	1
Total Staffing	1	1	1

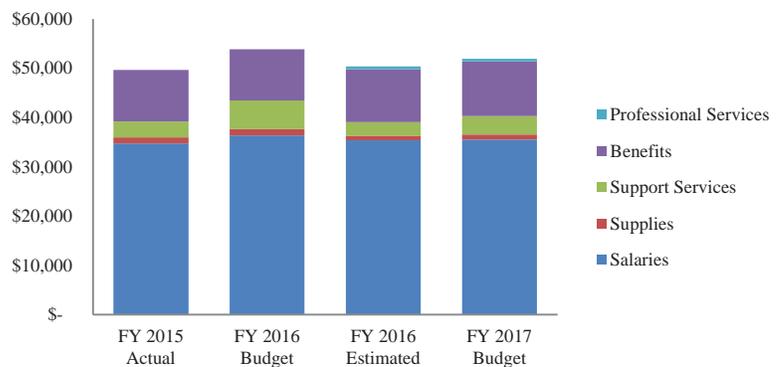
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
First time homebuyer units assisted	5	12	14
FIC tenant based rental units assisted	13	11	39
Elderly TBRA units assisted	6	5	-

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
First time homebuyer funds expended	89%	100%	100%
FIC tenant based rental funds expended	100%	81%	0%
Elderly TBRA funds expended	70%	62%	0%

Department Expenditures



Department Expenditures History



**GENERAL FUND
COMMUNITY DEVELOPMENT
LIEN SERVICES**

DESCRIPTION

Streamline and improve the lien placement and collection process to reduce the number of lien archives from prior years and increase lien collection revenues.

ACCOMPLISHMENTS

- Increased city revenue by \$48,099.59 from the billing collection program for deposit into General Fund, which reduced placement of liens on properties.
- Reduced the amount of uncollected liens, due to clerical error, by reviewing cases prior to billing.
- Attended tax sales where 15 properties were sold (6), or placed in trust with the Tax Appraisal District (9).
- Implemented program to obtain current mailing address information on property owners.
- Notified property owners and property management companies of outstanding liens and provided payoff information.
- Met with Code Enforcement personnel several times to discuss the importance of providing accurate property owner information as well as address information when creating a case file.
- Educated property owners and property management companies on the importance of city ordinances and encouraged them to update their mailing address information with the Bell County Tax Appraisal District, to ensure prompt notification of future code issues.

GOALS

- Continue to notify property owners and property management companies of outstanding liens in a timely manner.
- Continue to search for property owner's current address information and send lien notices to improve the collection process success rate.
- Continue to attend tax sales and provide property buyers with lien payoff amounts along with our address and phone numbers to improve the collection process success rate.
- Continue to work with Code Enforcement to ensure accuracy of liens and property owner information so they are 100% collectible.
- Continue to provide the tax appraisal district with properties that are abandoned and have delinquent taxes, to be auctioned at future tax sales.
- Continue to educate property owners and property management companies on the importance of city ordinances and encourage them to provide updated information to the tax appraisal district for prompt notification purposes.

**GENERAL FUND
COMMUNITY DEVELOPMENT
LIEN SERVICES**

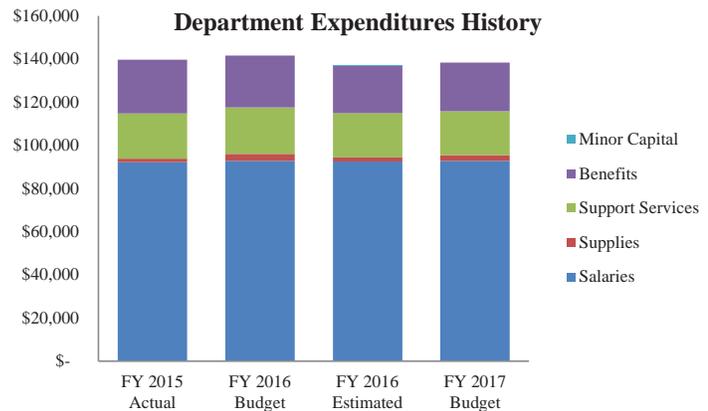
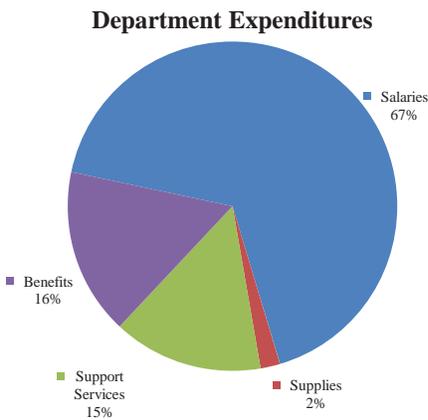
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 92,294	\$ 92,797	\$ 92,587	\$ 92,797
Supplies	1,649	3,350	1,850	2,658
Support Services	20,912	21,416	20,470	20,380
Benefits	24,820	24,098	21,916	22,643
Minor Capital	-	-	358	-
Total	\$ 139,675	\$ 141,661	\$ 137,181	\$ 138,478

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Lien Specialist	2	2	2
Total Staffing	2	2	2

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Billing notices sent	1,003	787	500
Lien letters sent	709	947	800
Liens recorded	857	586	450
Invalid liens released	61	20	20
Valid liens released	909	758	640

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Liens collected	\$ 201,775	\$ 172,818	\$ 140,000
Billing collected	\$ 48,100	\$ 27,764	\$ 25,000





Dedicated Service – Everyday, for Everyone!

**GENERAL FUND
PUBLIC WORKS**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Public Works department is comprised of four divisions:

- 1. Public Works Operations
- 2. Traffic
- 3. Streets
- 4. Transportation

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,936,015	\$ 2,002,304	\$ 1,849,262	\$ 2,040,421
Supplies	207,752	255,400	212,922	254,302
Maintenance	491,016	741,045	704,062	676,919
Repairs	301,416	200,560	272,493	177,500
Support Services	62,184	177,630	412,978	412,641
Benefits	599,831	648,554	595,599	665,693
Minor Capital	293	11,200	10,521	20,916
Professional Services	-	-	-	1,100
Capital Outlay	266,057	-	-	-
Total	\$ 3,864,564	\$ 4,036,693	\$ 4,057,837	\$ 4,249,492

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director	2	1.05	1.45
Executive Assistant	1	0.05	0.05
Electrical Maintenance Technician	1	1	-
Traffic Signal Supervisor	1	1	1
Senior Traffic Technician	1	1	1
Traffic Technician	1	1	2
Superintendent	3	3	3
Equipment Operator	8	8	8
Secretary	2	2	1.4
Street Maintenance Supervisor	6	6	5
Sign Crew Supervisor	1	1	1
Street Service Worker	13	13	12
Truck Driver	17	17	16
Sign Technician	1	1	1
Project Manager	-	-	1.5
Welder	1	1	1
Total	59	57.1	55.4
Unfunded Approved Authorizations			
Engineer in Training	-	-	0.4
Engineer Technician	-	-	0.4
Frozen Authorizations for FY 2017			
Street Service Worker	-	-	1
Truck Driver	-	-	1
Street Maintenance Supervisor	-	-	1
Total Unfunded/Frozen Approved Authorizations			3.8
Total Staffing	59	57.1	59.2

**GENERAL FUND
PUBLIC WORKS
OPERATIONS**

DESCRIPTION

The Public Works Department provides the Citizens of Killeen with quality infrastructure systems and orderly planning and development. Beginning FY 2016 Public Works was allocated over General Fund, Water and Sewer Fund, Solid Waste Fund, and Drainage Fund.

ACCOMPLISHMENTS

- Completed construction of Septic Tank Elimination Program (STEP) phase IX.
- Developed a water reuse master plan.
- Continued sewer line rehabilitation phase 2.
- Continued the water reuse master plan and established water reuse for the golf course.
- Substantially completed construction of US 190 / FM 2410 / Rosewood Drive PTF improvements.
- Continued construction of the Trimmier Road widening project.
- Substantially completed Killeen Fort Hood Regional trail, segment 3.
- Began Design for Heritage Oaks Hike and Bike Trail, Segment 4.
- Completed fleet service center demolition project.
- Completed a Material Recovery Facility (MRF) feasibility study.

GOALS

- Continue implementation of a comprehensive, five-year streets maintenance and repair program.
- Maintain a water/sewer/drainage strategy and annual maintenance and construction programs to support City of Killeen growth through master planning.
- Continue construction of several drainage master plan projects, including Valley Ditch, Patriotic Ditch and drainage improvements to Illinois Ave.
- Continue construction and improvements to various city roadways including Lowe's Blvd, Trimmier Road and Rosewood Drive.
- Complete construction of Stagecoach Road, Fort Hood Regional Trail, and Brookhaven/Rancier Trail projects.
- Complete construction of STEP program phase IX and design phase X.
- Complete water line rehabilitation phase 2 and sewer line rehabilitation phase 2.
- Complete Impact fee studies as directed by City Council.
- Adopt a water reuse master plan.

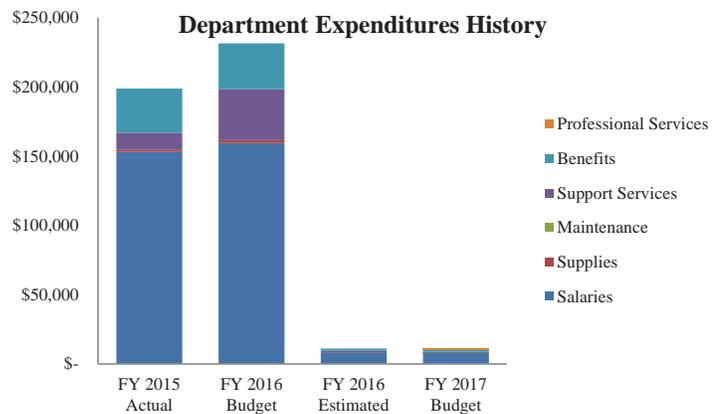
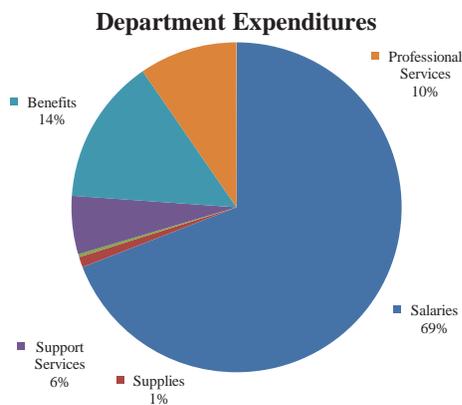
**GENERAL FUND
PUBLIC WORKS
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 153,230	\$ 159,475	\$ 7,984	\$ 7,908
Supplies	1,241	2,108	82	116
Maintenance	-	-	-	35
Support Services	12,455	36,920	1,369	651
Benefits	31,874	32,967	1,530	1,634
Professional Services	-	-	-	1,100
Total	\$ 198,800	\$ 231,470	\$ 10,965	\$ 11,444

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Public Works	1	0.05	0.05
Executive Assistant	1	0.05	0.05
Total Staffing	2	0.10	0.10

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Bond project contracts	15	11	19
Bond project contracts value	\$ 15,674,428	\$ 14,916,292	\$ 26,698,122
Grants awarded and approved by city council	6	2	3
Grant application submitted but not awarded	5	2	-



**GENERAL FUND
PUBLIC WORKS
TRAFFIC**

DESCRIPTION

The Traffic Division installs all traffic control devices to include traffic signals, electrical wiring, school zone flashers and regulatory signs of Traffic Signals. In agreement with Texas Department of Transportation, the division performs preventative maintenance for eleven (11) traffic signals within the US 190 corridor. In addition to these duties, the Division provides electrical maintenance and repairs for street lights on SH 201 and two (2) “Welcome to Killeen” signs. Division also maintains four (4) flashing stop signs / beacons.

ACCOMPLISHMENTS

- Inspected and performed monthly maintenance of eleven (11) TXDOT signal locations.
- Continued process to upgrade the installation of traffic monitoring software.
- Continued to monitor the Traffic Signal Synchronization Program and communication between all school signals.
- Enhanced traffic flow through the new Traffic Management Center.
- Perform Emergency Repairs at 9 intersections
- Maintain 65 school zone flashers
- Add 6 new traffic signals to the City of Killeen Signal network.

GOALS

- Integrate an estimated 5 additional traffic signals to the signal network
- Inspect all intersections and school signals monthly.
- Develop traffic signal standard details.
- Continue to upgrade existing signals and bring online to the Traffic Management Center.
- Integrate an estimated 8 school flashers for new campuses in KISD.

**GENERAL FUND
PUBLIC WORKS
TRAFFIC**

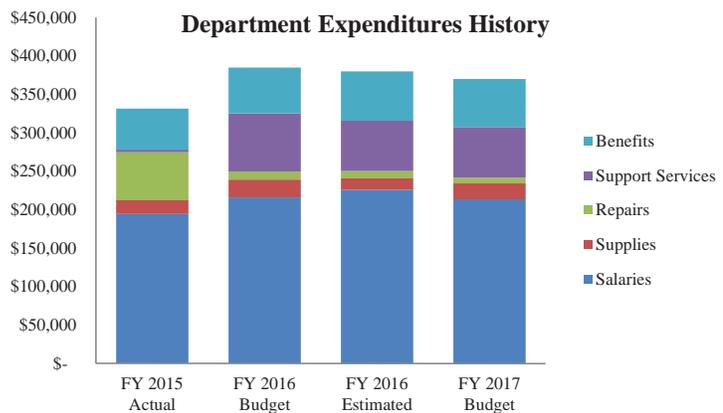
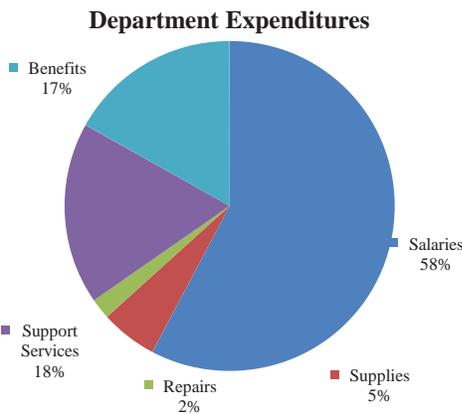
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 194,433	\$ 216,008	\$ 226,100	\$ 213,572
Supplies	17,778	23,101	14,631	20,527
Repairs	62,743	10,500	9,480	7,500
Support Services	3,068	75,706	65,641	65,944
Benefits	53,441	59,626	64,173	62,275
Total	\$ 331,463	\$ 384,941	\$ 380,025	\$ 369,818

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Electrical Maintenance Technician	1	1	-
Traffic Signal Supervisor	1	1	1
Senior Traffic Technician	1	1	1
Traffic Technician	1	1	2
Superintendent	1	1	1
Total Staffing	5	5	5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Traffic signal work orders	765	500	900
Traffic signals maintained	206	250	350

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Work orders completed within 3 days	95%	100%	100%



**GENERAL FUND
PUBLIC WORKS
STREETS**

DESCRIPTION

The Street Division provides well maintained surfaces and traffic control devices in order to protect the motoring public's safety and welfare. Programs include routine maintenance such as pothole patching, street cut repair, grass removal, and repair of concrete sidewalks, driveways, and curb gutters. In addition, the Street Division performs scheduled pavement maintenance through crack sealing and hot-mix overlays. The Division provides street sweeping services, sign maintenance, and pavement marking maintenance.

ACCOMPLISHMENTS

- Applied Slurry-seal pavement surface treatment on 30 lanes miles of street.
- Provide Street Sweeping on approx. 8500 curb miles of street.
- Inspected 218 KISD Crosswalks and repaired any failed crosswalks twice per calendar year.
- Address in excess of 1000 work orders relating to sign mainatenance and repair.
- Address 533 work orders related to pothole repair and utility cut repair.

GOALS

- Provide superior pavement maintenance services by performing preventative maintenance repairs on 2,191 lane miles of street.
- Continue to apply slurry-seal applications to 25 lane miles neighborhood streets and thoroughfares.
- Respond to an estimated 550 potle and utility cut repairs.
- Replace noncompliant retro reflective signs.
- Update school zone signage.
- Inspect 218 KISD Crosswalks and repair any that have failed twice per calendar year.

**GENERAL FUND
PUBLIC WORKS
STREETS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,588,352	\$ 1,626,821	\$ 1,615,178	\$ 1,650,345
Supplies	188,733	230,191	198,209	231,333
Maintenance	491,016	741,045	704,062	676,884
Repairs	238,673	190,060	263,013	170,000
Support Services	46,661	65,004	59,038	62,447
Benefits	514,516	555,961	529,896	562,800
Minor Capital	293	11,200	10,521	20,916
Capital Outlay	266,057	-	-	-
Total	\$ 3,334,301	\$ 3,420,282	\$ 3,379,917	\$ 3,374,725

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Street Services	1	1	1
Street Services Superintendent	2	2	2
Equipment Operator	8	8	8
Principal Secretary	1	1	1
Secretary	1	1	1
Street Maintenance Supervisor	6	6	5
Sign Crew Supervisor	1	1	1
Street Service Worker	13	13	12
Truck Driver	17	17	16
Sign Technician	1	1	1
Welder	1	1	1
Total	52	52	49

Frozen Authorizations for FY 2017

Street Service Worker	-	-	1
Truck Driver	-	-	1
Street Maintenance Supervisor	-	-	1
Total Frozen Authorizations for FY 2017	-	-	3
Total Staffing	52	52	52

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Slurry - Seal (Lane Mile)	29.68	28.80	25.00
Sweep (Curb Mile)	8,500	8,500	8,500
Sign replacement	696	500	500
Sign work orders	1,554	1,000	1,500
Potholes repairs	441	500	650
Utility cuts patched	113	250	200

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Pothole and utility cut requests repaired within 48 hours	100%	100%	100%

**GENERAL FUND
PUBLIC WORKS
TRANSPORTATION DIVISION**

DESCRIPTION

The Transportation Division plans and implements the development of the community's roadway system ensuring the future transportation network meets the travel needs of the growing community for all modes of travel, including walking, bicycling, driving and public transportation. Projects are planned, designed, and constructed through the City's adopted Thoroughfare Plan and Capital Improvement Program. Furthermore the Transportation Division serves as the Capital Improvements Program project managers for all CIP projects in Transportation, Water & Sewer, and Environmental Services Divisions allowing for a uniform application of building standards and construction management on all public works capital improvement projects. The transition from bond funded to operational funds occurred at the beginning of FY 2016. The funds are located based on workload across General Fund, Water and Sewer, and Drainage Fund.

ACCOMPLISHMENTS

- Conversion of Transportation Division to Transportation and CIP (Capital Improvements Division)
- Completed Elms Rd HSIP and closed the project.
- Completed Elms Road Extension.
- Substantial completion of Onion Road Waterline.
- Substantial completion of US 190/Rosewood/FM 2410
- Obtained funding for Rosewood Extension in the amount of \$5,643,585

GOALS

- Complete Ft Hood Regional Trail Seg 3.
- Complete Environmental Services CIP projects: Illinois Ave. Minor CIP, South Nolan Creek Bank Stabilization, Phase 2
- Obtain substantial completion of Trimmier Rd Widening.
- Complete Stagecoach Reconstruction, Phase 2.
- Start Construction on Brookhaven Sidewalk improvement.
- Complete design for Rosewood Extension and Heritage Oaks Hike and Bike Trail.

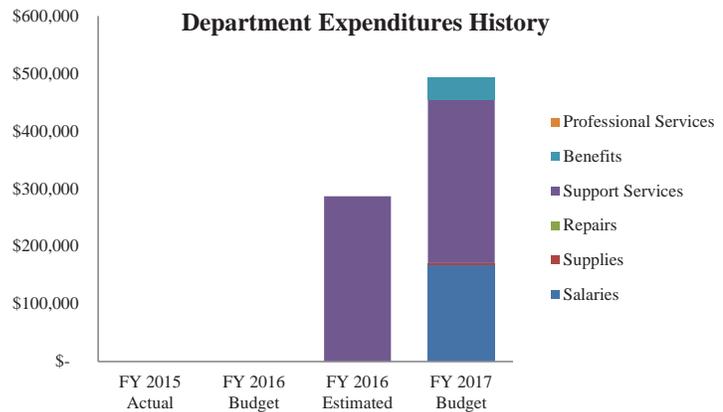
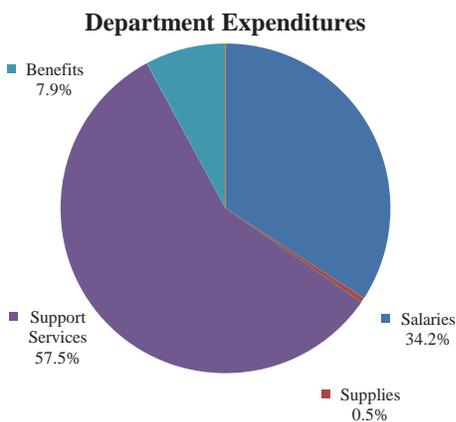
**GENERAL FUND
PUBLIC WORKS
TRANSPORTATION**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ -	\$ -	\$ -	\$ 168,596
Supplies	-	-	-	2,326
Repairs	-	-	-	-
Support Services	-	-	286,930	283,599
Benefits	-	-	-	38,984
Professional Services	-	-	-	-
Total	\$ -	\$ -	\$ 286,930	\$ 493,505

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Transportation	-	-	0.4
Principle Secretary	-	-	0.4
Project Manager	-	-	1.5
Total	-	-	2.3
Unfunded Approved Authorizations			
Engineer in Training	-	-	0.4
Engineer Technician	-	-	0.4
Total Unfunded Approved Authorizations	-	-	0.8
Total Staffing	-	-	3.1

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Transportation CIP Projects	-	-	4
Transportation CIP Project Value	-	-	\$ 5,458,560
Drainage CIP Projects	-	-	3
Drainage CIP Project Value	-	-	\$ 1,959,946
Water & Sewer CIP Projects	-	-	4
Water & Sewer CIP Project Value	-	-	\$ 4,966,090





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**GENERAL FUND
PLANNING AND DEVELOPMENT**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Planning and Development department is comprised of three divisions:

1. Planning and Development Operations
2. Building Inspections
3. Code Enforcement

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,626,469	\$ 1,740,668	\$ 1,614,417	\$ 1,547,435
Supplies	63,532	80,727	52,198	66,865
Maintenance	2,511	2,000	1,862	2,000
Repairs	15,239	15,500	16,764	16,000
Support Services	92,926	99,929	95,999	78,916
Benefits	406,346	430,504	378,620	397,874
Professional Services	-	-	-	-
Designated Expenses	157,238	215,361	157,361	136,830
Minor Capital	12,215	21,894	26,626	7,400
Capital Outlay	25,394	-	-	-
Total	\$ 2,401,870	\$ 2,606,583	\$ 2,343,847	\$ 2,253,320

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Exec Dir of Planning & Development Svcs	1	1	1
City Planner	1	1	1
Senior Planner	1	1	1
Project Manager (Downtown Revitalization)	1	1	1
Planning Assistant	1	1	1
Executive Assistant	1	1	1
Principal Secretary	1	1	-
Building Official	1	1	1
Chief Building Inspector	1	1	1
Building Inspector	6	6	6
Plans Examiner	2	2	2
Building Permit Clerk	2	2	2
Office Assistant	1	1	1
Permit Clerk Supervisor	1	1	1
Supervisor II	1	1	1
Supervisor I	1	1	1
Code Enforcement Clerk	3	3	3
Code Enforcement Officer	9	9	8
Senior Secretary	1	1	1
Total	36	36	34
Unfunded Approved Authorizations			
Code Enforcement Manager	1	1	1
Frozen Authorizations for FY 2017			
Principal Secretary	-	-	1
Code Enforcement Officer	-	-	1
Total Unfunded/Frozen Approved Authorizations	1	1	3
Total Staffing	37	37	37

**GENERAL FUND
PLANNING AND DEVELOPMENT
OPERATIONS**

DESCRIPTION

The mission of the Planning and Development Services Department (Planning and Economic Development, Code Enforcement, Permits & Inspections, and Downtown Revitalization) is to promote a positive city image and quality of life through proactive community-based planning, quality community development and downtown revitalization, preservation/enhancement of the City's tax base, ensure safe and proper construction standards through the permit and inspection process, and fair and equitable property maintenance enforcement.

ACCOMPLISHMENTS

- Updated the Comprehensive Plan's Future Land Use Map FLUM (southeast portion).
- Developed North Killeen Revitalization/ Tax Abatement program.
- Developed permit fee waiver for the Downtown HOD area.
- Continued to work collaboratively on the Central Texas Sustainable Communities Partnership.
- Presented revisions to the allowable uses within zoning districts B-1 through M-2 zoning regulations which the Planning and Zoning Commission recommended for approval.
- Implemented revisions to the PUD regulations contained in Chapter 31.
- Continued the Façade Improvement Grant and Sign Grant programs.
- Managed the Texas Historic Commission Grant that resulted in the listing of City Hall on the National Register of Historic Places.
- Downtown successfully hosted the second annual Army Birthday Event.
- Helped coordinate the downtown Killeen Jazz festival.

GOALS

- Continue implementation of the Comprehensive Plan and Downtown Plan.
- Create new Downtown zoning districts.
- Create LEED (Leadership in Energy & Environmental Design) policy.
- Explore land assembly opportunities.
- Create annexation plan.

**GENERAL FUND
PLANNING AND DEVELOPMENT
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 437,023	\$ 462,703	\$ 420,517	\$ 416,294
Supplies	5,119	8,139	6,263	7,790
Support Services	27,847	31,770	28,281	13,955
Benefits	98,943	104,615	88,822	98,243
Minor Capital Outlay	6,383	7,500	3,710	1,600
Professional Services	-	-	-	-
Designated Expenses	40,182	50,000	10,000	50,000
Total	\$ 615,497	\$ 664,727	\$ 557,593	\$ 587,882

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Exec Dir of Planning & Development Srvs	1	1	1
City Planner	1	1	1
Senior Planner	1	1	1
Project Manager (Downtown Revitalization)	1	1	1
Planning Assistant	1	1	1
Executive Assistant	1	1	1
Principal Secretary	1	1	-
Total	7	7	6
Frozen Authorizations for FY 2017			
Principal Secretary	-	-	1
Total Frozen Authorizations for FY 2017	-	-	1
Total Staffing	7	7	7

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Plat cases	52	54	60
Zoning cases	44	29	40

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Average days to process plat cases	45	45	45
Average days to process zoning cases	45	45	45
Plat cases processed to completion within state mandated timelines	100%	100%	100%
Zoning cases processed to completion without error	100%	100%	100%

**GENERAL FUND
PLANNING AND DEVELOPMENT
BUILDING INSPECTIONS**

DESCRIPTION

The Building Inspections Division promotes quality construction through the enforcement of the adopted construction codes to provide public safety, health and general welfare; structural strength, stability, sanitation, adequate light and ventilation; safety to life and property from fire and other hazards attributed to the built environment; regulates the alteration, repair, removal, demolition of buildings and structures; and controls the use and occupancy of such. This is done through professional plans examinations followed by quality field inspections in accordance with the adopted building, electrical, plumbing, mechanical, gas, energy, floodplain, landscaping, and land use regulations. The Building Inspections Division works in cooperation with Public Works (Engineering, Drainage, Solid Waste, Environmental, Backflow and Fats, Oils & Grease divisions), Planning, Fire, local Utilities (electrical & gas), and Bell County Public Health Department (Food Establishments and septic tanks) to provide a complete and adequate review and approval process for various developments. The department also reviews, approves and inspects other items such as outdoor advertising signage (on & off-premise signs), sheds, fences, swimming pools, re-roofs, siding, lawn irrigation, commercial kitchen hoods, paving & parking lots, curb & street cut permits, car wash permits, tent permits, food dealers permits, credit access business license, mobile home placement permits, annual mobile home park licenses, annual billboard registrations, yearly contractor registrations and change-of-tenant and change of use certificate of occupancies.

ACCOMPLISHMENTS

- Adopted the 2015 ICC Building Codes.
- Continued membership participation with local home builders association by attending monthly meetings and hosting joint workshops to provide homebuilders with new department services or regulations.
- Purchased tablets to provide real time inspections live.
- Participate in GIS day.
- Participate with Central Texas Building Trades Committee.
- Participate in the local Blue Bonnet International Code Council Chapter.

GOALS

- Improve internal electronic plans review program to conserve paper and space.
- Create methods to issue minor permits on-line.
- Coordinate with IT to upgrade permit software.

**GENERAL FUND
PLANNING AND DEVELOPMENT
BUILDING INSPECTIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

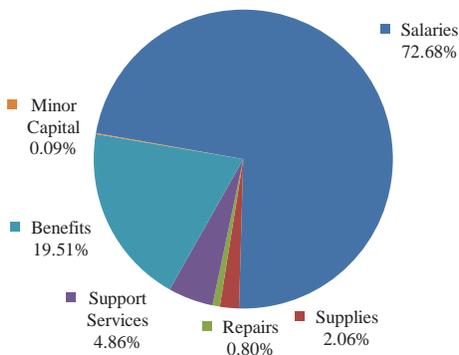
Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 657,155	\$ 682,800	\$ 702,132	\$ 636,500
Supplies	16,300	27,847	13,901	18,008
Repairs	6,271	6,500	4,484	7,000
Support Services	40,962	40,670	41,873	42,583
Benefits	170,359	173,233	170,880	170,905
Minor Capital	1,048	9,375	6,557	800
Capital Outlay	25,394	-	-	-
Total	\$ 917,489	\$ 940,425	\$ 939,827	\$ 875,796

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Building Official	1	1	1
Chief Building Inspector	1	1	1
Building Inspector	6	6	6
Plans Examiner	2	2	2
Building Permit Clerk	2	2	2
Office Assistant	1	1	1
Permit Clerk Supervisor	1	1	1
Total Staffing	14	14	14

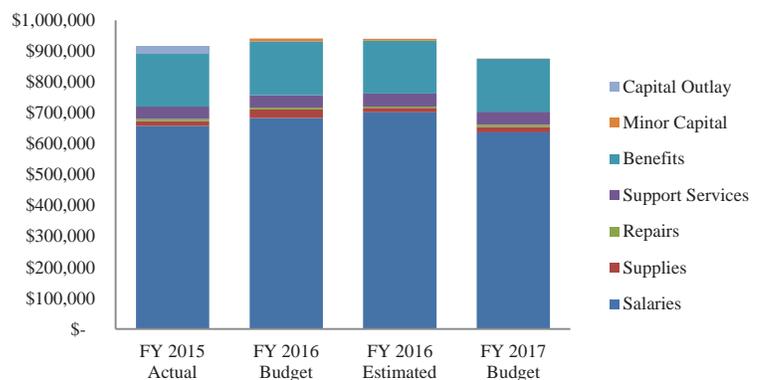
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Inspections performed	26,796	25,500	26,000
Permits issued	12,529	11,103	12,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Average number of minutes per inspection	18	20	20
Permit applicant favorable ratings	100%	100%	100%

Department Expenditures



Department Expenditures History



**GENERAL FUND
PLANNING AND DEVELOPMENT
CODE ENFORCEMENT**

DESCRIPTION

Code Enforcement enforces the city nuisance codes and ordinances in order to provide a safe, clean and aesthetically pleasing community for the citizens of Killeen. Staff focus is on educating the citizens of their responsibilities to maintain their property in conformance with the minimum health and safety standards adopted by the Council. Code Enforcement officers patrol the streets, respond to citizen and interdepartmental complaints dealing with substandard and dangerous buildings, high weeds and grass, junk vehicles, graffiti, sign maintenance and other nuisance violations. The code officers enforce and abate properties when voluntary compliance from the property owner cannot be achieved.

ACCOMPLISHMENTS

- Continued to provide enforcement support for improving maintenance of Downtown properties.
- Continued to improve case entry, accuracy of information.
- Participate in GIS Day, Earth Fest (Fort Hood), Keep Killeen Beautiful, Fort Hood Area Relators Association and Youth Advisory Committee conference.
- Participate in the local Blue Bonnet International Code Council Chapter.

GOALS

- Utilize new technology to provide live case entry to increase officer time in the field.
- Continue abatement of violations.
- Educate owners and tenants to promote voluntary compliance and maintenance of properties.
- Improve the processing of customer reported nuisances.
- Improve identification of property owners and notification processes.
- Provide technical training to ensure uniform interpretation and enforcement of codes and ordinances.

**GENERAL FUND
PLANNING AND DEVELOPMENT
CODE ENFORCEMENT**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 532,291	\$ 595,165	\$ 491,768	\$ 494,641
Supplies	42,113	44,741	32,034	41,067
Maintenance	2,511	2,000	1,862	2,000
Repairs	8,968	9,000	12,280	9,000
Support Services	24,117	27,489	25,845	22,378
Benefits	137,044	152,656	118,918	128,726
Minor Capital	4,784	5,019	16,359	5,000
Designated Expenses	117,056	165,361	147,361	86,830
Total	\$ 868,884	\$ 1,001,431	\$ 846,427	\$ 789,642

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Supervisor II	1	1	1
Supervisor I	1	1	1
Code Enforcement Clerk	3	3	3
Code Enforcement Officer	9	9	8
Senior Secretary	1	1	1
Total	15	15	14
Unfunded Approved Authorizations			
Code Enforcement Manager	1	1	1
Frozen Authorizations for FY 2017			
Code Enforcement Officer	-	-	1
Total Unfunded/Frozen Approved Authorizations	1	1	2
Total Staffing	16	16	16

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Total Inspections	26,371	20,906	18,584
Complaints investigated	12,385	9,894	8,795
Abated by owners	11,285	9,068	8,060
Dangerous buildings abated	5	4	-
Abated by City	1,100	826	735

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Cost per inspection / complaint	40.59	42.50	42.50
Voluntary compliance	82%	80%	80%



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**GENERAL FUND
POLICE**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Police department is comprised of two divisions:

- 1. Police Operations
- 2. Animal Control

Expenditure Summary

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 20,371,986	\$ 20,466,270	\$ 20,956,173	\$ 21,600,526
Supplies	1,259,029	1,646,377	1,256,017	1,414,640
Maintenance	87,674	100,994	146,099	117,554
Repairs	568,919	542,811	699,434	512,739
Support Services	1,056,016	1,340,200	1,251,613	1,140,715
Benefits	4,915,791	5,259,582	5,180,888	5,648,052
Minor Capital	231,475	304,735	264,235	165,991
Professional Services	-	-	550	165,920
Capital Outlay	1,393,647	30,000	87,553	-
State and Federal Grants	3,821	-	-	-
Reimbursable Expense	(2,285)	-	-	-
Total	\$ 29,886,073	\$ 29,690,969	\$ 29,842,562	\$ 30,766,137

Staffing

Civil Service

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Chief of Police	1	1	1
Assistant Chief of Police	2	2	2
Police Captain	5	5	5
Police Lieutenant	10	10	10
Police Sergeant	24	24	24
Police Officer	226	239	239
Total Civil Service	268	281	281

Civilian

Accounting Specialist	3	3	2
Child Safety Coordinator	1	1	1
Communications Specialist	2	2	12
Crime Prevention Coordinator	1	1	1
Crime Statistical Analyst	1	1	2
Crime Victim Liaison	1	1	1
Evidence Manager	1	1	1
Evidence Technician I	2	2	2
Evidence Technician II	1	1	1
Executive Assistant	1	1	1
Facility Supervisor	1	1	1
Finance Manager	1	1	1
Forensic Latent Print Examiner	1	1	1
Intelligence Manager	1	1	1
Jailer	-	-	24
Police Clerk	13	13	13
Police Crime Analyst	1	1	-
Police Human Resources Manager	1	1	1
Police Personnel & Equipment Specialist	1	1	1
Police Training Assistant	1	1	1
Principal Secretary	2	2	2
Public Service Supervisor	-	-	6
Public Service Officer	40	40	-
Records Manager	1	1	1
Sex Offender Coordinator	1	1	1
Special Projects Coordinator	1	1	1
Sr. Secretary	5	5	5
Records Manager	2	2	-
Technology Unit Technician	-	-	2
Video Evidence Technician	-	-	1
Animal Services Assistant	3	3	3
Animal Services Attendant	5	5	5
Animal Services Manager	1	1	1
Animal Services Officer	7	7	7
Animal Services Field Supervisor	1	1	1
Veterinary Technician	-	1	1
Total Civilian	104	105	105
Total Staffing	372	386	386

GENERAL FUND POLICE OPERATIONS

DESCRIPTION

The mission of the Killeen Police Department is to create a partnership with the community to combat crime and improve the quality of life for all citizens of Killeen, and to provide effective and efficient police services to our citizens, in the most professional and courteous manner possible by tailoring our manifold operations to meet the needs and expectations of our community. Direction and guidance is based upon our core values: 1) We will maintain the highest level of integrity 2) We will engage in open honest communication 3) We will treat all persons with compassion, respect and dignity 4) We will be self-critical and accountable for our commitments and results 5) We will always seek to provide the highest quality service and, 6) We will preserve and safeguard individual rights and liberties. The Department offers many police services to the community. These services include uniformed patrol, traffic enforcement, criminal investigations, narcotics trafficking, training and intelligence gathering/analysis. Additional services such as our community-based program offer citizens a police academy, citizens on patrol and handicap enforcement. Community policing districts divide the city into three areas, each under the direct responsibility of a district commander who uses CompStat methodologies to deliver effective and efficient police services to reduce crime and improve the quality of life for all citizens.

ACCOMPLISHMENTS

- Continued working towards a reduction in the crime rate.
- Continued excellence in testing results for state licensing of new police officers (17th straight Cadet Class with a 100% first-time pass rate on the TCOLE licensing exam).
- Added another K9 and handler to the K9 Unit. The new dog is a single-purpose explosive detection dog that will enhance the department's ability to ensure public safety.
- Secured funding and ordered 9 marked patrol vehicles and 30 unmarked vehicles. Units have been ordered, and we are awaiting delivery.
- Replaced department sidearm with a more modern model with modular capabilities to adapt it to the individual officer and specific mission requirements. The replacement and transition training is ongoing. Funding was provided largely by department trade-ins and seized evidence weapons.
- Established a relationship with the National Crime Information Bureau who will be providing a bait vehicle for sting operations at no cost to the department.

GOALS

- Maintain an active recruiting program to fill vacancies and new positions.
- Improve human capital by hiring, developing and maintaining the right people.
- Complete the transition of the Public Service Unit to dedicated Jailers and Communication Specialists.
- Maintain a progressive partnership with the community through various programs and services.
- Improve public perception of the police department by continuing community outreach through public forums that discuss police issues and quality of life concerns.
- Meet budget challenges by concentrating our resources and focus on our core mission.

**GENERAL FUND
POLICE
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015	FY 2016	FY 2016	FY 2017
	Actual	Budget	Estimated	Budget
Salaries	\$ 19,896,409	\$ 19,915,070	\$ 20,470,669	\$ 21,084,502
Supplies	1,151,621	1,485,984	1,132,786	1,292,027
Maintenance	79,379	98,094	139,699	111,554
Repairs	548,379	527,811	684,295	494,713
Support Services	1,013,347	1,283,496	1,188,559	1,084,204
Benefits	4,773,532	5,089,139	5,029,713	5,481,929
Minor Capital Outlay	214,514	280,335	248,773	165,991
Professional Services	-	-	550	158,785
Capital Outlay	1,393,647	30,000	42,085	-
State and Federal Grants	3,821	-	-	-
Reimbursable Expense	(2,285)	-	-	-
Total	\$ 29,072,364	\$ 28,709,929	\$ 28,937,129	\$ 29,873,705

Staffing	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Civil Service			
Chief of Police	1	1	1
Assistant Chief of Police	2	2	2
Police Captain	5	5	5
Police Lieutenant	10	10	10
Police Sergeant	24	24	24
Police Officer	226	239	239
Total Civil Service	268	281	281

Civilian	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Accounting Specialist	3	3	2
Child Safety Coordinator	1	1	1
Communications Specialist	2	2	12
Crime Prevention Coordinator	1	1	1
Crime Statistical Analyst	1	1	2
Crime Victim Liaison	1	1	1
Evidence Manager	1	1	1
Evidence Technician I	2	2	2
Evidence Technician II	1	1	1
Executive Assistant	1	1	1
Facility Supervisor	1	1	1
Finance Manager	1	1	1
Forensic Latent Print Examiner	1	1	1
Intelligence Manager	1	1	1
Jailer	-	-	24
Police Clerk	13	13	13
Police Crime Analyst	1	1	-
Police Human Resources Manager	1	1	1
Police Personnel & Equipment Specialist	1	1	1
Police Training Assistant	1	1	1
Principal Secretary	2	2	2
Public Service Supervisor	-	-	6
Public Service Officer	40	40	-
Records Manager	1	1	1
Sex Offender Coordinator	1	1	1
Special Projects Coordinator	1	1	1
Sr. Secretary	5	5	5
Records Manager	2	2	-
Technology Unit Technician	-	-	2
Video Evidence Technician	-	-	1
Total Civilian	87	87	87
Total Staffing	355	368	368

Workload Measures	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Cost per call for service	\$ 162.09	\$ 163.64	\$ 181.81

Performance Measures	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
UCR part 1 crimes cleared (calendar year)	17.1%	16.39%	16.30%

**GENERAL FUND
POLICE
ANIMAL SERVICES**

DESCRIPTION

The Animal Service Unit protects the health and safety of both humans and animals through enforcement of all Federal, State, and City Ordinances and in regards to animals kept within the city limits of Killeen. Rabies control, public safety and the protection of animals are the unit's primary goals with the ultimate goal of ensuring each animal that can be, is placed in a potential home for a long and prosperous life. These goals are accomplished by informing the public through proactive education and awareness on animal-related matters and engaging in active adoption programs to ensure each animal has the best chance for a long life.

ACCOMPLISHMENTS

- Hired a new licensed veterinarian technician for the newly created position. This addition formalized the process for intake, evaluation, treatment recommendation and health monitoring of all animals processed through the shelter system.
- Received \$50,000 Grant from Petco for spaying and neutering of adopted animals.
- Increased return-to-owner rate credited largely to the microchip ordinance.
- Increased adoption and rescues resulting in a decrease in animal euthanizations.
- More participation in the volunteer and fostering programs.
- Established a cooperative with Fort Hood where Army Veterinarians provide free spay and neuter services to the shelter on a regular basis.
- Initiated work on the Needs Assessment for a new Animal Shelter.

GOALS

- Enforce state and local laws to make the city a safer place for the animals and humans within the community.
- Increase public awareness programs on animal related issues to include rabies and disease prevention.
- Continue to work to bring staffing to acceptable levels to handle the steady increase of animals managed in and through the facility.
- Continue to work to gain citizen confidence in the Animal Services Unit by educating the community and enforcing the city's ordinances and state laws fairly, professionally and courteously with the constant goal of achieving a healthy environment for all animals kept in our community.
- Continue to reduce the euthanasia rate by expanding adoption programs and through the use of outside, nonprofit animal welfare groups to attain the highest live release possible.
- Work to improve animal health from intake to adoption.
- Continue to promote volunteerism within the animal shelter.
- Continue to improve our relationship with the community, developing positive adoption programs.
- Expand on the educational program for children by increasing the number of children contacted.
- Complete needs assessment for a new shelter complex to meet the city's current and future animal related needs.
- Establish a larger social media presence by promoting Animal Services through the Police Department's Facebook page and other social media outlets.

**GENERAL FUNDS
POLICE
ANIMAL SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

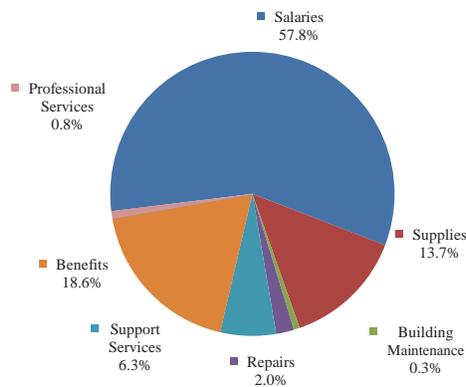
Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 475,577	\$ 551,200	\$ 485,504	\$ 516,024
Supplies	107,408	160,393	123,231	122,613
Maintenance	8,295	2,900	6,400	6,000
Repairs	20,540	15,000	15,139	18,026
Support Services	42,669	56,704	63,054	56,511
Benefits	142,259	170,443	151,175	166,123
Minor Capital	16,961	24,400	15,462	-
Professional Services	-	-	-	7,135
Capital Outlay	-	-	45,468	-
Total	\$ 813,709	\$ 981,040	\$ 905,433	\$ 892,432

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Animal Services Assistant	3	3	3
Animal Services Attendant	5	5	5
Animal Services Manager	1	1	1
Animal Services Officer	7	7	7
Animal Services Field Supervisor	1	1	1
Veterinary Technician	-	1	1
Total Staffing	17	18	18

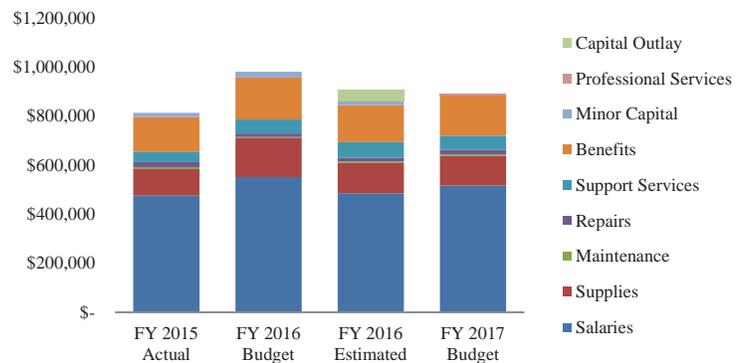
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Calls for service	9,605	9,596	9,883
Animals impounded	5,630	5,625	5,625
Animals adopted	2,347	2,317	2,363

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Animals adopted	38%	39%	43%
Animals transferred	12%	12%	14%
Animals returned	19%	19%	21%

Department Expenditures



Department Expenditures History





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**GENERAL FUND
FIRE**

**CITY OF KILLEEN
FY2017 BUDGET**

Description

The Fire department is comprised of two divisions:

1. Fire Operations

2. Emergency Management and Homeland Security

Expenditure Summary	FY 2015	FY 2016	FY 2016	FY 2017
	Actual	Budget	Estimated	Budget
Salaries	\$ 13,374,800	\$ 12,242,268	\$ 13,969,330	\$ 15,042,592
Supplies	924,107	1,147,565	1,003,254	1,243,223
Maintenance	-	-	19,810	-
Repairs	406,122	359,600	462,727	421,624
Support Services	290,351	455,682	367,043	332,100
Benefits	3,846,448	3,743,783	4,008,577	4,434,470
Minor Capital Outlay	44,543	27,000	64,533	157,533
Professional Services	-	-	-	149,349
Capital Outlay	-	-	-	785,495
Total	\$ 18,886,371	\$ 17,975,898	\$ 19,895,274	\$ 22,566,386

Staffing	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Civil Service			
Fire Chief	1	1	1
Deputy Chief	4	4	4
Deputy Chief - Fire Marshal	1	1	1
Battalion Chief	6	6	6
Lieutenant	26	33	33
Fire Rescue Officer	153	183	183
Fire Prevention Officer	3	3	3
Coordinator	1	1	1
Total Civil Service	195	232	232
Civilian			
Executive Assistant	1	1	1
Principal Secretary	2	2	2
Fire Clerk	2	2	2
Finance Manager	1	1	1
Total Civilian	6	6	6
Total	201	238	238

**GENERAL FUND
FIRE
OPERATIONS**

DESCRIPTION

The Killeen Fire Department (KFD) serves the citizens of Killeen with Fire, EMS, Rescue and Hazardous Materials response capability. Within the operational section, the Killeen Fire Department provides fire protection coverage for the City of Killeen as well as advanced medical care to the citizens of Killeen. The Killeen Fire Department also provides specialized technical rescue such as swift water and confined space rescue. The administration section has oversight of the training facility with an accredited fire academy open to the public and a contractual agreement with KISD career and technical education program to provide an accredited fire academy for high school students. The support service section has oversight of equipment building and maintenance. A fire prevention section provides fire code safety inspections, fire and arson investigation, plan reviews and public fire education.

ACCOMPLISHMENTS

- Started the construction of Station 9.
- Began the training phase of the SAFER grant personnel.
- Continued our ongoing program to certify all Killeen Fire Rescue Officers in Texas State certified Driver/Pump Operator.
- Created a Support Services Division to manage the State mandated programs affecting the Fire Department.
- Restructured Fire Training Academy with full time instructors.
- Received AFG grant for new SCBA equipment.

GOALS

- Station 9 becomes fully operational.
- Complete the training phase of the SAFER grant personnel.
- Move towards becoming P-25 compliant.
- Construct a fully functioning fire training field and training burn facility.
- Acquire land for relocating both Stations 5 and 4 for improved response times to affected areas.

**GENERAL FUND
FIRE
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditure Summary	FY 2015	FY 2016	FY 2016	FY 2017
	Actual	Budget	Estimated	Budget
Salaries	\$ 13,284,969	\$ 12,152,675	\$ 13,879,766	\$ 14,954,315
Supplies	916,884	1,144,684	1,001,442	1,234,634
Repairs	405,849	359,300	461,495	421,624
Support Services	283,555	410,182	358,740	328,166
Benefits	3,826,988	3,724,758	3,989,318	4,414,446
Minor Capital Outlay	44,543	27,000	64,533	157,533
Professional Services	-	-	-	149,349
Capital Outlay	-	-	-	785,495
Total	\$ 18,762,788	\$ 17,818,599	\$ 19,755,294	\$ 22,445,562

Staffing	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Civil Service			
Fire Chief	1	1	1
Deputy Chief	4	4	4
Deputy Chief - Fire Marshal	1	1	1
Battalion Chief	6	6	6
Captains	26	33	33
Fire Rescue Officer	153	183	183
Fire Prevention Officer	3	3	3
Total Civil Service	194	231	231
Civilian			
Executive Assistant	1	1	1
Principal Secretary	2	2	2
Fire Clerk	2	2	2
Finance Manager	1	1	1
Total Civilian	6	6	6
Total Staffing	200	237	237

Workload/Demand Measures	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Fire and emergency medical responses	24,166	24,686	28,186
Fire education - children in KISD	43,000	44,000	43,500
Business fire inspections	982	1,028	1,103
Cadets attending training academy	37	62	49

Performance Measures	FY 2015	FY 2016	FY 2017
	Actual	Estimated	Budget
Fire & emergency medical responses by station (average)	3,021	3,086	3,132
Fire education - children in KISD per program	7,945	11,708	9,826
KISD children reached	18%	27%	23%
Businesses inspected	21%	22%	23%
Cadets passing Texas Commission Fire Protection Exam	100%	100%	100%

**GENERAL FUND
SUPPORT SERVICES
EMERGENCY MANAGEMENT AND HOMELAND SECURITY**

DESCRIPTION

The Emergency Management / Homeland Security division strives to examine potential emergencies and disasters based on the risks posed by likely hazards; develop and implement programs aimed toward reducing the impact of these events on the community, prepare for those risks that cannot be eliminated; and prescribe the actions required to deal with the consequences of actual events and to recover from those events. The OEM serves as a liaison on emergency preparedness issues with various agencies, jurisdictions, and governmental levels to include the United States Department of Homeland Security, Federal Emergency Management Agency, State of Texas Department of Emergency Management, Bell County Office of Emergency Management, and other local municipalities.

ACCOMPLISHMENTS

- Initiated CodeRed public emergency notification system to serve the citizens of Killeen for times of emergency and regular daily notifications.
- Initiated Public / Private Partnerships with the private sector for mutual goal in emergency preparedness.
- Maintained communications between the City and the citizens for emergency preparedness education through the READY KILLEEN program.
- Maintained EMPG grant status with the Governors division of Emergency Management by meeting annual objectives that are set forth by FEMA.
- Deployed teams, equipment and supplies to State incidents and Exercises to train for Regional Mobile Medical Unit (MMU).
- Approved as a StormReady Community by the National Weather Service.

GOALS

- Maintain inter-agency working relationship related to coordination of emergency management response.
- Equip and support a systematic Mass Casualty and Mass Fatality system for the City of Killeen.
- Increase Emergency Management volunteers and increase training and preparedness opportunities for them.
- Continue maintaining the EMPG program.
- Conduct 2 tabletops, 1 functional, and 1 full scale exercise involving COOP to include the annual exercise with Fort Hood.
- Have all of the EOC staff fully trained on WebEOC and designate Bell County as the Primary WebEOC support jurisdiction.
- Expand the internship program for the Killeen Office of Emergency Management through Central Texas College.
- Develop new teams to support Search & Rescue as well as other strategic disaster response teams.
- Evaluate the Killeen OEM based on the NEMA Emergency Management Accreditation Program.

GENERAL FUND

FIRE

EMERGENCY MANAGEMENT AND HOMELAND SECURITY

CITY OF KILLEEN

FY2017 BUDGET

Expenditure Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 89,831	\$ 89,593	\$ 89,564	\$ 88,277
Supplies	7,223	2,881	1,812	8,589
Maintenance	-	-	19,810	-
Repairs	273	300	1,232	-
Support Services	6,796	45,500	8,303	3,934
Benefits	19,460	19,025	19,259	20,024
Total	\$ 123,583	\$ 157,299	\$ 139,980	\$ 120,824

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Coordinator	1	1	1
Total Staffing	1	1	1

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Ready Killeen public education packets	-	500	-
Distribution methods used for public outreach**	500	500	500
City officials and staff trained in emergency management to 2010 standards	20	50	20
Exercises conducted ***	4	4	4
Staff trained in WebEOC crisis management program	10	30	15
CERT training sessions	10	24	12
Active CERT volunteers	50	200	75
ICS 300/400 classes conducted	2	4	2

** Targeted methods include: Utility Bill, Newspaper, Radio, Public Access Channel, Community Meetings, Web page

*** Targeted methods include: Tabletop, Functional and Full Scale

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Emergency warning device coverage	90%	90%	90%

**GENERAL FUND
NON-DEPARTMENTAL**

DESCRIPTION

The General Fund Non-Departmental budget is used to account for expenditures not directly related to any specific department. Detailed descriptions about each non-departmental division are listed below.

CONSOLIDATED

This division includes appropriations budgeted for professional services, insurance, industrial development, city dues and memberships, tax appraisal district fees and other miscellaneous charges.

AVENUE D BUILDING – MUNICIPAL ANNEX

The Avenue D Building budget is utilized to account for costs not directly related to any specific department for the Municipal Annex building located at 200 East Avenue D.

PUBLIC SERVICES

The budget for this division accounts for contributions to the Bell County Health Department, the Help Center and other Non-Profit organizations along with transfers to other City Funds.

STREET LIGHTS

The street lights budget provides appropriations for electricity used for street lights operated by the City. Street lights budget was moved to Public Works, Streets Division in FY 2017.

CITY HALL

The Non-Departmental City Hall Division is used to budget for all expenditures that are not directly related to any specific department for the City Hall facility located at 101 North College Street.

BELL COUNTY COMMUNICATION CENTER

The Bell County Communication Center budget accounts for expenditures related to the City's portion of the county -wide communication system. Support services expenses were reclassified to Professional Services expenses in FY 2017.

ELECTRICITY

The Electricity budget is utilized to account for general fund expenditures related to electricity for City buildings and facilities.

**GENERAL FUND
NON- DEPARTMENTAL**

**CITY OF KILLEEN
FY2017 BUDGET**

CONSOLIDATED

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 2,445	\$ -	\$ 8,842	\$ -
Support Services	1,328,753	1,080,508	1,018,626	640,640
Professional Services	-	-	57,190	59,432
Designated Expenses	42,600	31,000	2,652	64,000
Debt Service	-	47,000	-	-
Total	\$ 1,373,798	\$ 1,158,508	\$ 1,087,310	\$ 764,072

AVENUE D BUILDING - MUNICIPAL ANNEX

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 5,524	\$ 7,285	\$ 4,218	\$ 1,200
Support Services	55,088	57,300	50,365	51,268
Total	\$ 60,612	\$ 64,585	\$ 54,583	\$ 52,468

PUBLIC SERVICES

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Support Services	\$ 924,028	\$ 891,613	\$ 712,871	\$ 654,774
Transfers	284,239	-	-	-
Total	\$ 1,208,267	\$ 891,613	\$ 712,871	\$ 654,774

STREET LIGHTS

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Support Services	\$ 804,540	\$ 750,000	\$ -	\$ -
Total	\$ 804,540	\$ 750,000	\$ -	\$ -

CITY HALL

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 7,078	\$ 9,605	\$ 3,479	\$ -
Support Services	334,201	256,000	251,419	259,591
Total	\$ 341,279	\$ 265,605	\$ 254,898	\$ 259,591

BELL COUNTY COMMUNICATION CENTER

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Support Services	\$ 1,021,851	\$ 804,086	\$ 1,152,336	\$ -
Professional Services	-	-	-	865,548
Total	\$ 1,021,851	\$ 804,086	\$ 1,152,336	\$ 865,548

**GENERAL FUND
NON- DEPARTMENTAL**

**CITY OF KILLEEN
FY2017 BUDGET**

DESIGNATED FUNDS

Expense Summary	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Designated Expenses	\$ 1,600	\$ -	\$ -	\$ -
Total	\$ 1,600	\$ -	\$ -	\$ -

ELECTRICITY

Expense Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Support Services	\$ 906,899	\$ -	\$ -	\$ -
Total	\$ 906,899	\$ -	\$ -	\$ -

Total	\$ 5,718,846	\$ 3,934,397	\$ 3,261,998	\$ 2,596,453
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AVIATION FUNDS



The Aviation Funds are two of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Aviation Funds – Accounts for the provision of airport facilities. All activities necessary to provide such services are accounted for in this fund.

**Killeen-Fort Hood Regional Airport
Budget Summary
FY 2017**

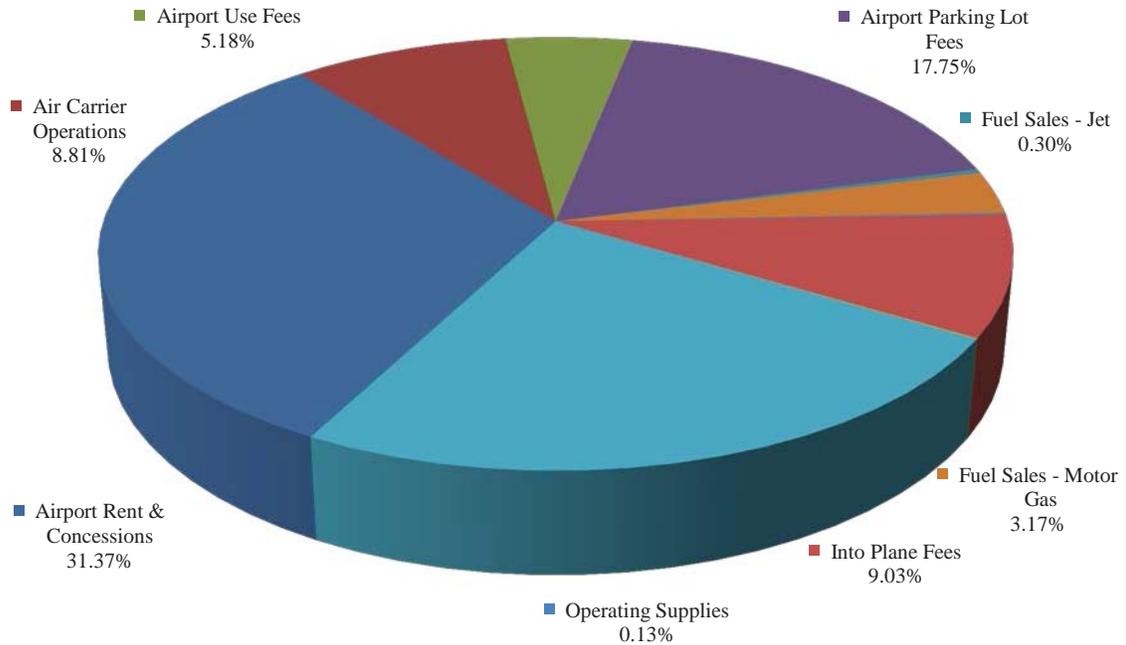
	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimated</u>	<u>FY 2017 Budget</u>	<u>Percent of Budget</u>	<u>% Change from FY 2016 Budget</u>
Revenues						
Airport Rent & Concessions	1,007,718	1,008,898	987,491	993,111	31.37%	-1.56%
Air Carrier Operations	301,161	274,588	278,882	278,882	8.81%	1.56%
Airport Use Fees	178,782	160,213	163,997	163,997	5.18%	2.36%
Airport Parking Lot Fees	648,058	545,000	581,292	562,055	17.75%	3.13%
Fuel Sales - Jet	12,205	45,000	9,000	9,575	0.30%	-78.72%
Fuel Sales - Motor Gas	137,214	140,000	87,352	100,450	3.17%	-28.25%
Operating Supplies	-	17,835	3,962	4,060	0.13%	-77.24%
Into Plane Fees	334,116	295,228	296,213	286,000	9.03%	-3.13%
Miscellaneous Receipts	37,445	2,295	5,152	2,510	0.08%	9.37%
Interest Earned	32	18	26	-	0.00%	-100.00%
Intergovernmental Revenue	523,149	65,073	607,607	765,349	24.17%	100.00%
Transfers In	250,000	-	250,000	-	0.00%	0.00%
Total Revenues	<u>3,429,880</u>	<u>2,554,148</u>	<u>3,270,974</u>	<u>3,165,989</u>	<u>100%</u>	<u>23.95%</u>
Operating Expenses						
Airport Operations	2,513,185	2,788,106	2,414,597	2,702,452	71.85%	-3.07%
Cost of Goods Sold - Jet Fuel	1,545	45,000	6,898	8,379	0.22%	-81.38%
Cost of Goods Sold - Motor Gas	117,464	110,000	83,198	98,000	2.61%	-10.91%
Information Technology	162,452	166,637	144,270	139,697	3.71%	-16.17%
Human Resources	375	4,000	533	4,000	0.11%	0.00%
Non-Departmental	49,426	52,521	51,234	79,160	2.10%	50.72%
Transfer Out	1,004,336	-	-	-	0.00%	0.00%
Total Operating Expenses	<u>3,848,783</u>	<u>3,166,264</u>	<u>2,700,730</u>	<u>3,031,688</u>	<u>80.60%</u>	<u>-4.25%</u>
Non-Operating Expenses						
Capital Outlay						
Computer Equipment/Software	3,447	30,384	24,922	14,385	0.38%	-52.66%
Total Capital Outlay	<u>3,447</u>	<u>30,384</u>	<u>24,922</u>	<u>14,385</u>	<u>83.09%</u>	<u>-52.66%</u>
Infrastructure Projects						
Terminal Loop Road	49,326	4,933	-	-	0.00%	-100.00%
Projects	-	-	13,713	-	0.00%	0.00%
Taxiway	101,400	10,140	-	-	0.00%	-100.00%
Terminal Building	17,529	-	-	-	0.00%	0.00%
Passenger Boarding Bridge	-	-	260,820	-	0.00%	0.00%
Security System Upgrades	149,483	-	2,104	-	0.00%	0.00%
Airport Master Plan	-	-	178,837	715,349	19.02%	0.00%
Wildlife Hazard Reduction	-	-	135,000	-	0.00%	0.00%
Total Infrastructure Projects	<u>317,738</u>	<u>15,073</u>	<u>590,474</u>	<u>715,349</u>	<u>19.02%</u>	<u>100.00%</u>
Total Non-Operating Expenses	<u>321,185</u>	<u>45,457</u>	<u>615,396</u>	<u>729,734</u>	<u>19.02%</u>	<u>100.00</u>
Total Expenses	<u>4,169,968</u>	<u>3,211,721</u>	<u>3,316,126</u>	<u>3,761,422</u>	<u>99.62%</u>	<u>17.12%</u>
Net Change in Working Capital	<u>(740,088)</u>	<u>(657,573)</u>	<u>(45,152)</u>	<u>(595,433)</u>		
Working Capital Balance, Beginning				<u>(310,042)</u>		
Working Capital Balance, Ending				<u>\$ (905,475)</u>		



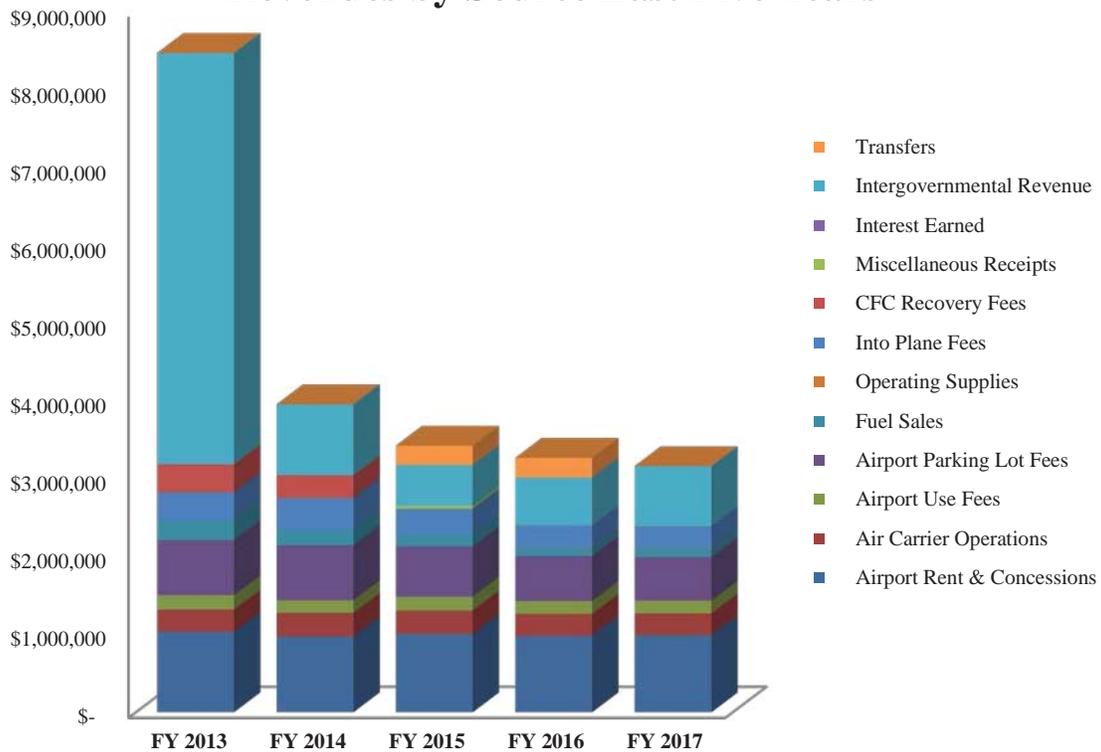
Dedicated Service – Everyday, for Everyone!

Killeen-Fort Hood Regional Airport

-Revenues by Source FY 2017-

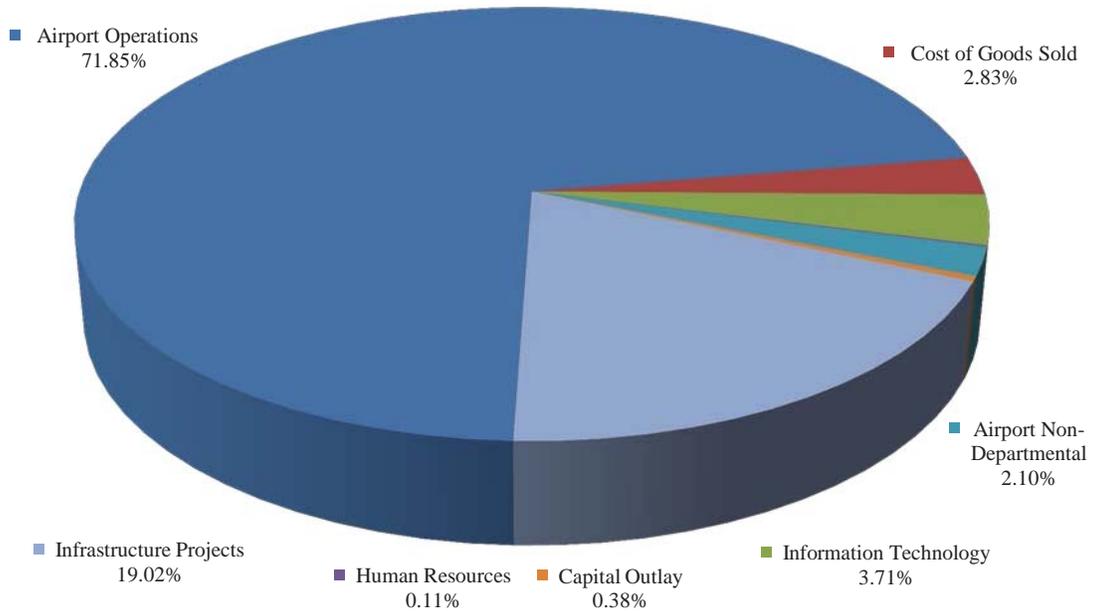


-Revenues by Source Last Five Years-

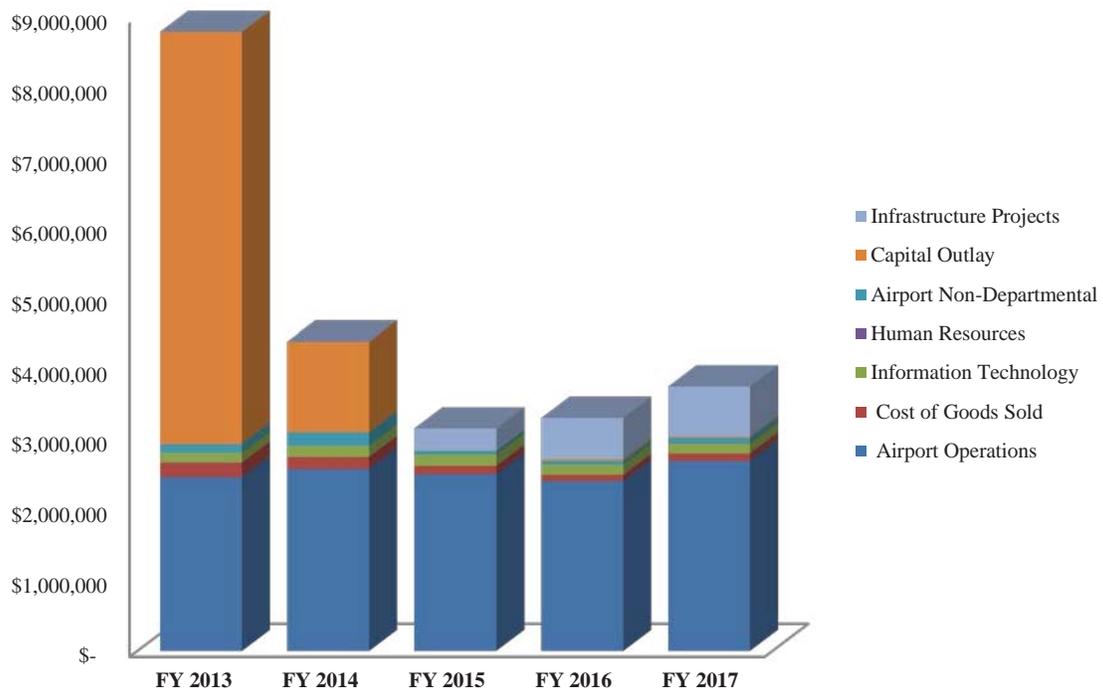


Killeen-Fort Hood Regional Airport

-Expenses by Character FY 2017-



-Expenses by Character Last Five Years-



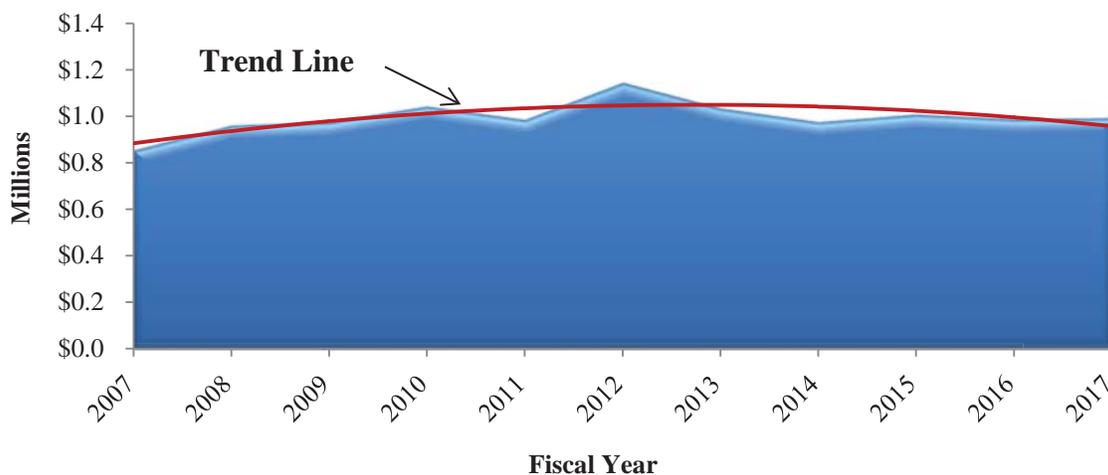
**- KILLEEN-FORT HOOD REGIONAL AIRPORT FUND REVENUES -
Revenue Assumptions**

Rents and Concessions

\$993,111

Rents revenue is generated by leasing airport space and concession fees are generated from rental car companies and retail vendors. The airport currently receives rents and fees from five rental car agencies, a gift shop, restaurant, bar, GSA, advertising, two cellular services, and others. Rental car and most concession business activities are expected to remain relatively flat during FY 2017.

Historical Rents & Concessions



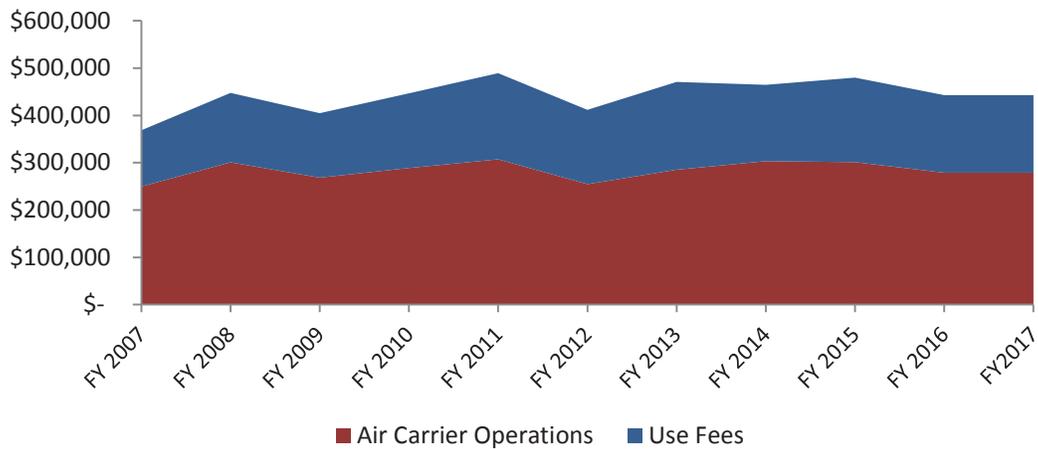
**Air Carrier Operations
Use Fees**

**\$278,882
163,997**

Air carrier operations revenue is received from the leasing of airport space to airline companies that provide flight services to customers. It includes basic rental rates, passenger holding area rent, baggage claim rent, telephone and information technology service charges, and other sundry charges to the air carriers.

Use fees include airline landing fees and fuel flow fees. The landing fee is based on the anticipated airline activity rate with a landing fee of \$0.80 per 1,000 pounds of the certified landing weights of the signatory airline aircraft landed. The fee is \$1.00 per 1,000 pounds for non-signatory airlines. No significant change in airline activity is expected in FY 2017.

Air Carrier Operations & Use Fees

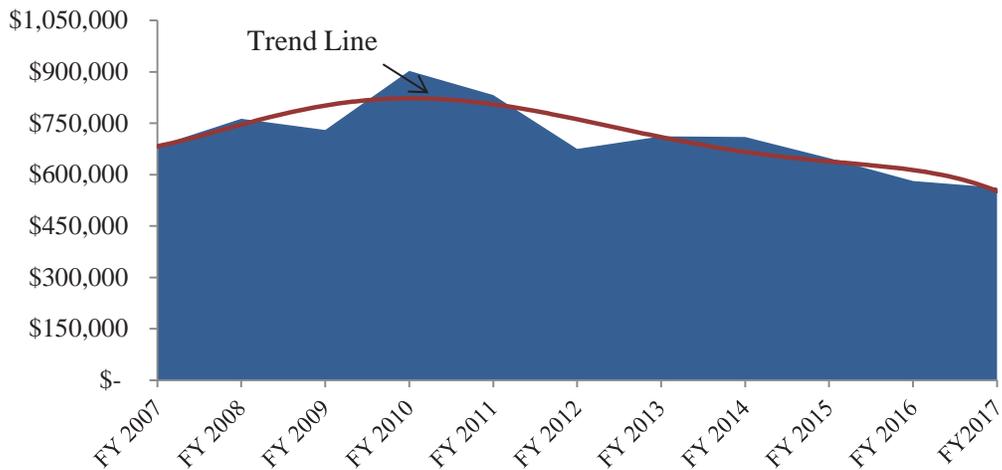


Parking Lot Fees

562,055

Parking lot fees are the City’s share of parking lot charges collected by the parking lot company for use of the airport parking lot. Parking lot fees are based on a maximum of \$8.00 per day or \$48 per week for long-term parking and \$10.00 a day or \$60.00 per week for short-term parking. Parking lot fees peaked in FY 2010, and have steadily declined in proceeding years. The FY 2017 budget is based upon FY 2016 actuals.

Historical Parking Lot Fees



Jet Fuel Sales

9,575

Motor Gas Sales

100,450

Into Plane Fees

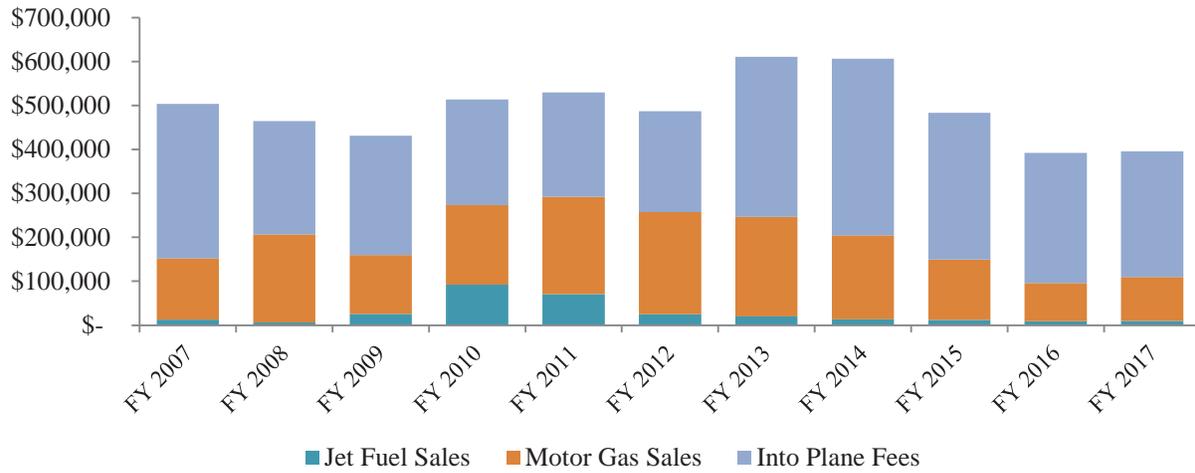
286,000

Jet fuel sale revenues are fuel sales to corporate aviation customers (non-airline activity). A market based retail price is set based upon obtaining a average profit margin of \$0.50 per gallon.

Motor fuel sales are the sale of gasoline to rental car agencies and airlines. The selling price is set based upon obtaining a net profit margin of \$0.05 per gallon.

Into plane fees are for the storage and retail delivery of jet fuel to airlines and other commercial fuel contract customers. The revenue assumption is based upon an estimated delivery of 1,270,426 gallons of jet fuel via 3,004 annual transactions.

Historical Fuel Revenue & Into Plane Fees





Dedicated Service – Everyday, for Everyone!

**AVIATION FUND
KILLEEN-FORT HOOD REGIONAL AIRPORT**

DESCRIPTION

Killeen-Fort Hood Regional Airport (K-FHRA) is a complex owned and operated by the City of Killeen. The complex operates on an 85-acre campus which includes an air-carrier terminal building, a vehicle parking facility, a rental car facility, a fuel farm, a corporate aviation facility, and an air-carrier ramp located on Robert Gray Army Airfield in a joint-use operation with the U.S. Army at Fort Hood. The airport leases space to business tenants including airline operators, rental car companies, parking lot, restaurant, coffee shop, gift shop, and other miscellaneous concession activities. Airport staff operates an aircraft line services business for sales and delivery of aviation fuel to airlines and corporate aircraft, aircraft de-icing, aircraft towing, and related ground support services. The Airport also sells unleaded gasoline to the tenant rental car companies. Airport staff provides maintenance of the City-owned facilities and provides in-kind services on the airfield to the Army outside the area occupied by the City.

ACCOMPLISHMENTS

- Continued to promote air service improvements for regional transportation.
- Completed Phase 1 of the Passenger Boarding Bridge Engineering Review
- Awarded grant, selected vendor for installation of wildlife hazard mitigation equipment.
- Began Airport Master Plan process.
- Received a Defense Economic Adjustment Assistance Grant from the State of Texas.
- Completed design of Army Radar Approach Control (ARAC) facility.
- Negotiated a Memorandum of Agreement with the U.S. Army Garrison at Fort Hood for ARAC repair and renovation.
- Negotiated Performance Agreement with the Killeen Economic Development Corporation for ARAC repair and renovation.

GOALS

- Efficiently operate and maintain City owned airport facilities.
- Ensure K-FHRA aviation activities are conducted safely and efficiently.
- Maintain a comprehensive Capital Improvement Plan (CIP) for future aviation needs.
- Continue fiscal sustainability initiatives.
- Continue marketing efforts to increase passenger enplanements.
- Continue to pursue additional airline/destination services.
- Seek FAA funding for capital improvement projects.
- Complete ARAC repair and renovation.
- Install and make operational the wildlife hazard mitigation equipment.
- Continue the Airport Master Plan Process.

**AVIATION FUND
KILLEEN-FORT HOOD REGIONAL AIRPORT
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expense Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,368,961	\$ 1,464,776	\$ 1,387,665	\$ 1,461,689
Supplies	86,824	111,296	77,214	92,417
Maintenance	145,743	141,300	89,368	157,243
Repairs	99,825	130,224	85,553	139,474
Support Services	442,508	531,432	437,894	431,200
Benefits	366,008	387,436	331,354	372,149
Minor Capital	3,316	6,000	945	13,500
Professional Services	-	-	1,605	26,990
Designated Expenses	119,009	170,642	93,095	114,169
Capital Outlay	-	15,000	10,000	-
Total	\$ 2,632,194	\$ 2,958,106	\$ 2,514,693	\$ 2,808,831

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	2	2	2
Aircraft Fuel Handler	5	5	5
Manager (Airport Facilities)	1	1	1
Airport Maintenance Crew Leader	1	1	1
Manager (Airport Operations)	1	1	1
Airport Service Worker	10	10	10
Airport Specialist	4	4	4
Aviation Assistant Director	1	1	1
Executive Director of Aviation	1	1	1
Executive Assistant	1	1	1
Flightline Service Crew Leader	1	1	1
Operations Specialist	6	6	6
Operations Supervisor	1	1	1
Principal Secretary	1	1	-
Senior Aircraft Fuel Handler	2	2	2
Total	38	38	37
Unfunded Approved Authorizations			
Principal Secretary	-	-	1
Total Unfunded Approved Authorizations	-	-	1
Total Staffing	38	38	38

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Enplaned passengers	148,876	136,886	138,037
Number of passengers served	325,829	271,807	276,074

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Avg operational cost per enplanement	\$ 17.68	\$ 21.50	\$ 18.13
Avg operational revenue per enplanement	\$ 18.18	\$ 17.87	\$ 17.75

**AVIATION FUND
KILLEEN-FORT HOOD REGIONAL AIRPORT
INFORMATION TECHNOLOGY**

DESCRIPTION

The information technology division of the Aviation Department budget is used to account for information technology related expenses at the airport.

ACCOMPLISHMENTS

- Installed fiber and connected the airport to the city network
- Discontinued outsourced dark fiber service saving almost \$2,000 a month
- Provided guidance for the security gates being connected through Call Manager
- Provided support for city related network issues and limited phone support for tenants
- Provided guidance for Milestone surveillance management and install
- Resolved tenant voicemail issues connected to the PBX phone system

GOALS

- Replace entire aviation department networking equipment
- Make airport one third of an enhanced network core
- Replace or repair all UPS
- Monitor the Aviation Department network infrastructure

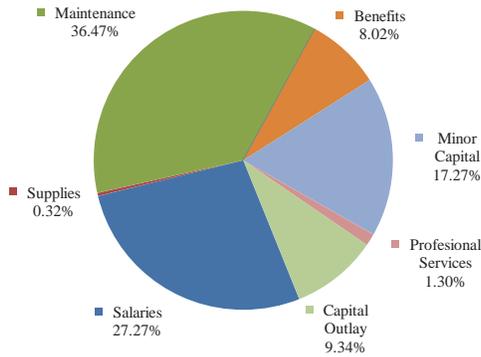
**AVIATION FUND
KILLEEN-FORT HOOD REGIONAL AIRPORT
INFORMATION TECHNOLOGY**

**CITY OF KILLEEN
FY2017 BUDGET**

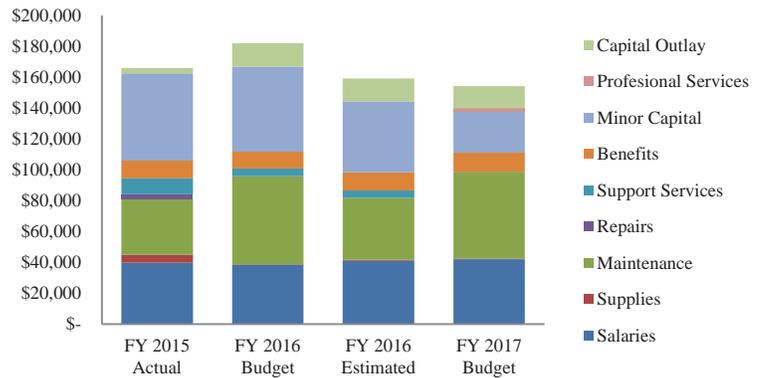
Expense Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 39,922	\$ 38,358	\$ 41,165	\$ 42,022
Supplies	5,019	500	485	500
Maintenance	36,062	57,000	40,223	56,197
Repairs	3,209	-	-	-
Support Services	10,200	4,912	4,765	-
Benefits	11,481	10,867	11,759	12,363
Minor Capital	56,559	55,000	45,873	26,615
Professional Services	-	-	-	2,000
Capital Outlay	3,447	15,384	14,922	14,385
Total	\$ 165,899	\$ 182,021	\$ 159,192	\$ 154,082

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Network Technician	1	1	1
Total	1	1	1

Department Expenses



Department Expenses History



**AVIATION FUND
KILLEEN-FORT HOOD REGIONAL AIRPORT
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

SUPPORT SERVICES

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Support Services	\$ 49,426	\$ 52,521	\$ 51,234	\$ 79,160
Total Airport Non-Departmental	\$ 49,426	\$ 52,521	\$ 51,234	\$ 79,160

KFHRA CONSTRUCTION

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Terminal Loop Road Construction	\$ 49,326	\$ 4,933	\$ -	\$ -
Miscellaneous Expenses RGAAF	-	-	13,713	-
Taxiway Construction	101,400	10,140	-	-
Terminal Building Construction	17,529	-	-	-
Pasenger Boarding Bridge	-	-	260,820	-
Security System Upgrade	149,483	-	2,104	-
Airport Master plan	-	-	178,837	715,349
Wildlife Hazard Reduction	-	-	135,000	-
Total KFARA Construction	\$ 317,738	\$ 15,073	\$ 590,474	\$ 715,349

HUMAN RESOURCES

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 375	\$ 1,000	\$ 533	\$ 1,000
Support Services	-	900	-	900
Designated Expenses	-	2,100	-	2,100
Total Airport Human Resources	\$ 375	\$ 4,000	\$ 533	\$ 4,000

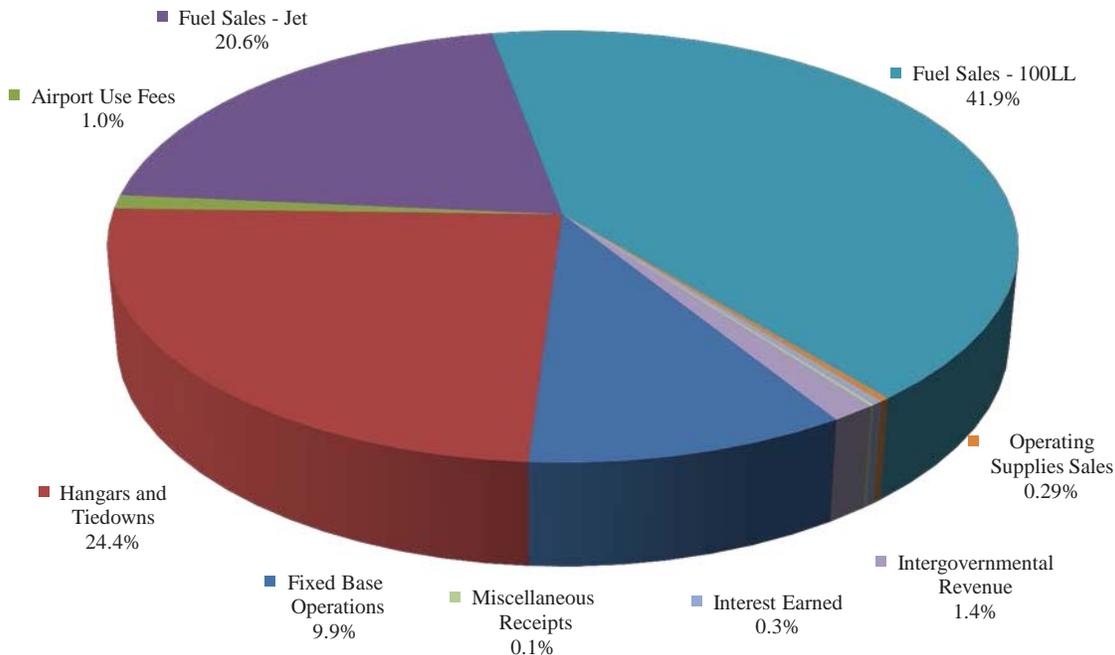
TOTAL OTHER APROPRIATIONS	\$ 367,539	\$ 71,594	\$ 642,241	\$ 798,509
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**Skylark Field
Budget Summary
FY 2017**

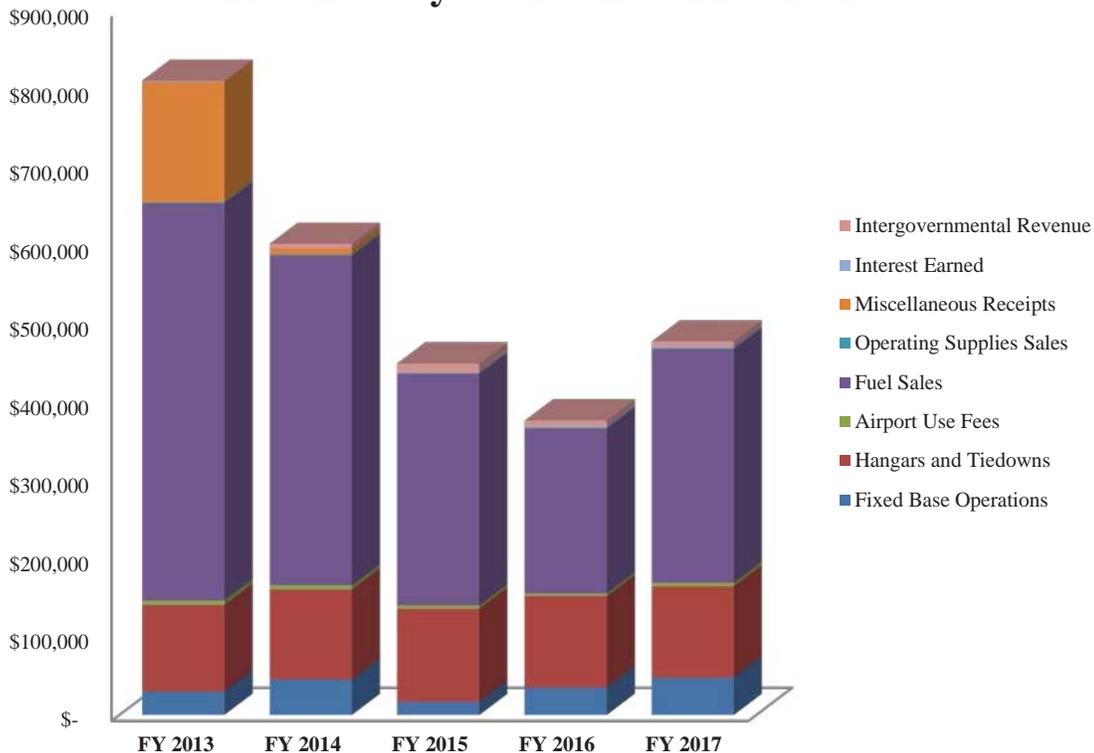
	<u>FY 2015 Actual</u>	<u>FY 2016 Budget</u>	<u>FY 2016 Estimated</u>	<u>FY 2017 Budget</u>	<u>Percent of Budget</u>	<u>% Change from FY 2016 Budget</u>
Revenues						
Fixed Base Operations	16,371	47,337	34,936	47,337	9.91%	0.00%
Hangars and Tiedowns	119,461	116,728	116,728	116,728	24.45%	0.00%
Airport Use Fees	4,216	6,105	3,824	4,895	1.03%	-19.82%
Fuel Sales - Jet	97,978	100,000	59,623	98,600	20.65%	-1.40%
Fuel Sales - 100LL	197,902	180,000	150,650	200,000	41.89%	11.11%
Operating Supplies Sales	1,287	1,400	1,227	1,400	0.29%	0.00%
Interest Earned	329	300	1,694	1,500	0.31%	400.00%
Investment Expense	-	-	-	(150)	-0.03%	0.00%
Miscellaneous Receipts	226	300	616	500	0.10%	66.67%
Intergovernmental Revenue	11,697	9,150	7,000	6,650	1.39%	-27.32%
Total Revenues	<u>449,467</u>	<u>461,320</u>	<u>376,298</u>	<u>477,460</u>	<u>100.00%</u>	<u>3.50%</u>
Operating Expenses						
Airport Operations	245,317	258,880	247,927	251,643	45.91%	-2.80%
Cost of Goods Sold	236,027	281,200	154,422	281,200	51.30%	0.00%
Airport Non-Departmental	10,362	11,810	11,824	15,266	2.79%	29.26%
Total Expenses	<u>491,706</u>	<u>551,890</u>	<u>414,173</u>	<u>548,109</u>	<u>114.80%</u>	<u>-0.69%</u>
Net Change in Working Capital	<u>(42,239)</u>	<u>(90,570)</u>	<u>(37,875)</u>	<u>(70,649)</u>		
Working Capital Balance, Beginning				<u>692,411</u>		
Working Capital Balance, Ending				<u>\$ 621,762</u>		

Skylark Field

-Revenues by Source FY 2017-

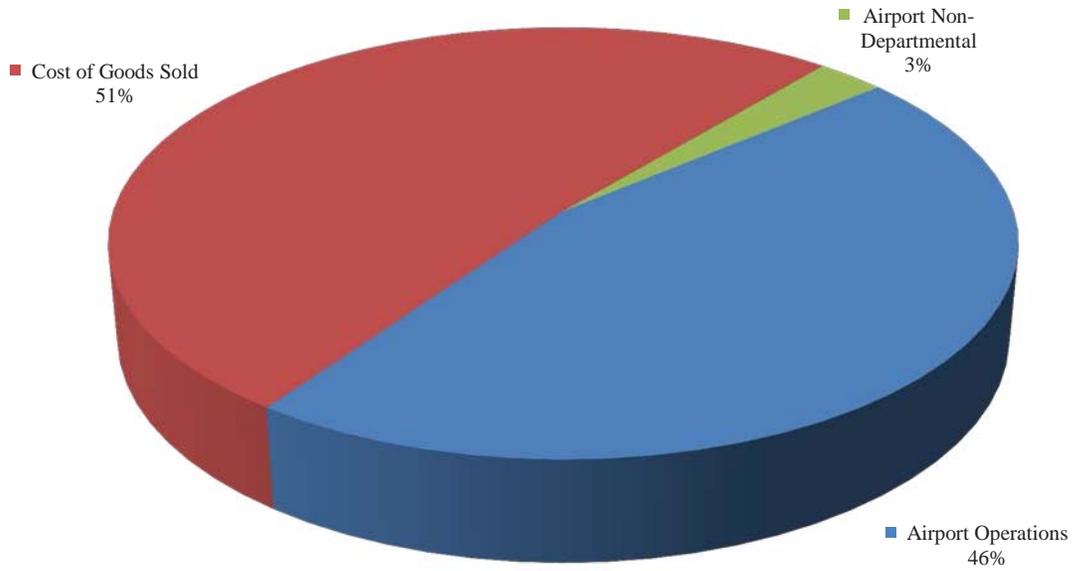


-Revenues by Source Last Five Years-

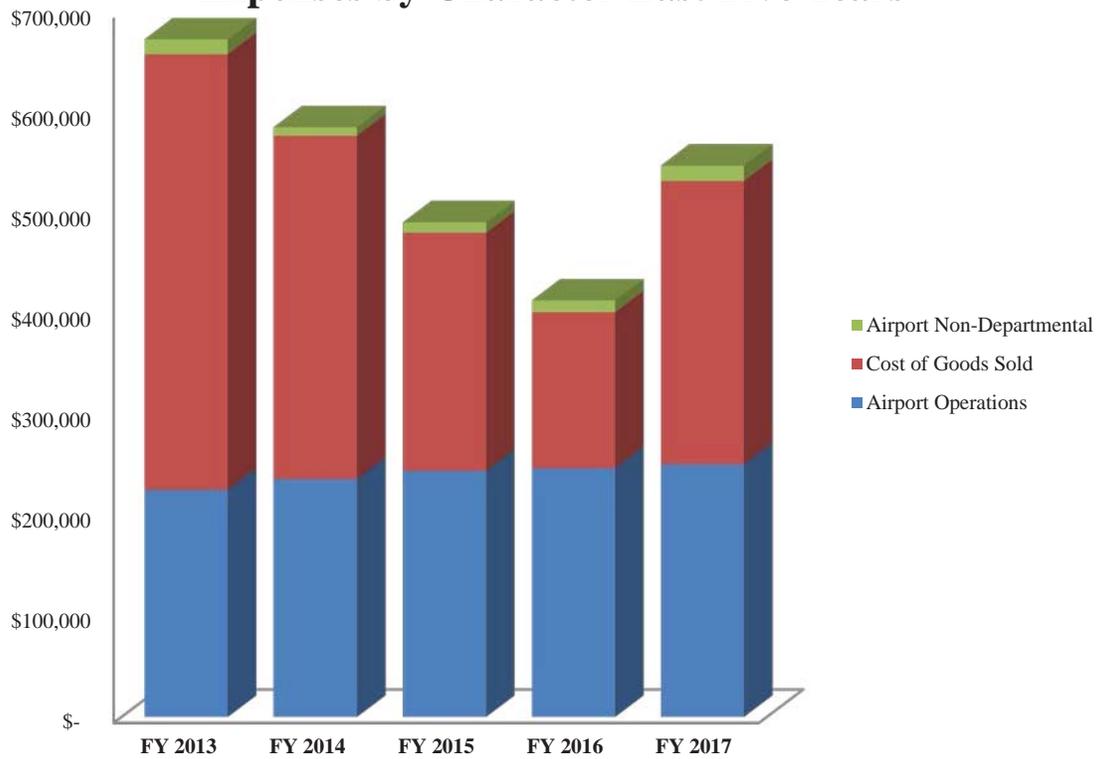


Skylark Field

-Expenses by Character FY 2017-



-Expenses by Character Last Five Years-



- SKYLARK AIRPORT FUND REVENUES -

Revenue Assumptions

Fixed Base Operations	\$47,337
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Revenue received from fixed base operators. FY 2017 budget was based on a historical trend analysis.

Hangers and Tie-downs	116,728
------------------------------	----------------

Hanger and tie-down revenues are received by customers that utilize space at the airport for parking and tying down their aircraft. Hanger revenue is also generated by renting land to tenants for the purpose of building and operating private hanger.

Use Fees	4,895
-----------------	--------------

Use fees are a fuel flow fee for each gallon of jet fuel sold. Fuel flow fees are \$0.055 per gallon of fuel sold.

Jet Fuel Sales	98,600
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Fuel sale revenue is generated by the sale of Jet A fuel to general aviation, corporate, and military customers. Retail price is set based on a net profit margin of \$0.65 per gallon.

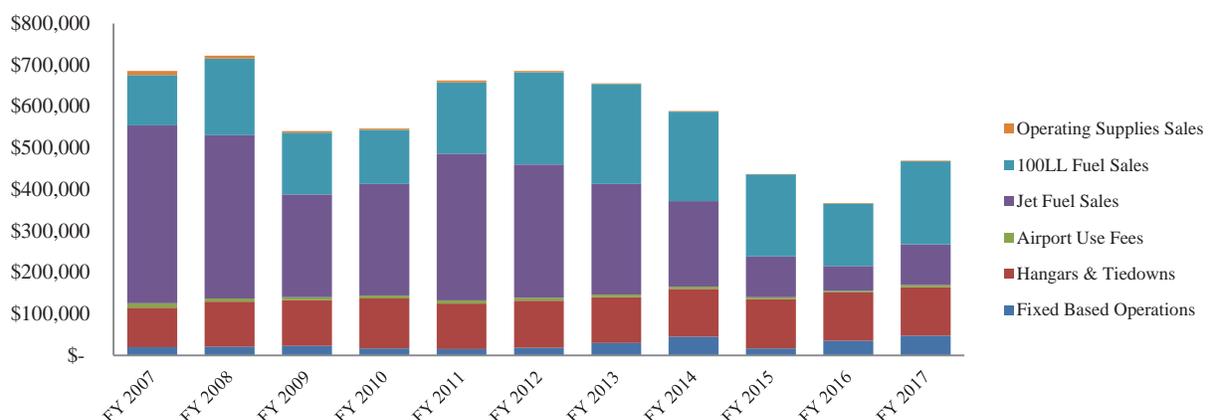
100LL Fuel Sales	200,000
-------------------------	----------------

100LL fuel sale revenue is generated by the sale of 100LL fuel to general aviation customers. Retail price is set based on a net profit margin of \$0.38 per gallon

Operating Supplies	1,400
---------------------------	--------------

Operating supplies revenue is generated from the sale of aviation oil, miscellaneous supplies, and aircraft services. Operating supplies revenue for FY 2017 is based on a multi-year trend analysis.

Historical Skylark Revenue





Dedicated Service – Everyday, for Everyone!

AVIATION FUND SKYLARK FIELD

DESCRIPTION

Skylark Field is a General Aviation airport owned and operated by the City of Killeen for the use of all aircraft other than commercial air carriers. The Department of Aviation leases T-hangars to aircraft owners for storage of light aircraft, leases buildings or large hangars to aviation business tenants, and leases available property to prospective tenants to operate aviation-related business on the airport. Airport staff operates the general aviation terminal building and an aviation fuel business, handling fuel receipt, storage and retail delivery of jet fuel and 100LL Avgas for use by general aviation and business aircraft using the airport. Airport staff inspects and maintains the runway, taxiways, aprons, and all City-owned buildings and grounds on the airport.

ACCOMPLISHMENTS

- Continued to provide excellent service and maintain safe aviation facilities for tenants and transient customers.
- Coordinated with the FAA and other agencies as necessary to mitigate the impact of the Rosewood and FM 2410 highway construction projects.
- Coordinated with the La Cascata developers to ensure compliance with FAA regulations and City ordinances.
- Continued to market the airport and negotiate with potential airport tenants and developers.
- Continued the Airport Master Plan process.
- Established new GPS instrument approach to Skylark Field
- Had a 10% increase in based aircraft

GOALS

- Provide a safe and secure operating environment for general aviation, business aviation, and military aircraft operations.
- Improve general aviation facilities and services and encourage growth in this market area.
- Maintain financial self-sustainment.
- Ensure Skylark Field aviation activities are conducted safely and efficiently.
- Continue to provide excellent service and maintain safe aviation facilities for tenants and transient customers.
- Continue to work with neighboring developers to mitigate the impacts to the airport.
- Continue to negotiate with interested third-party investors for possible Airport development opportunities.
- Complete the Airport Master Plan process including TxDOT and FAA approvals.
- Market business opportunities at Skylark Field.
- Begin development per the approved Airport Master Plan

**AVIATION FUND
SKYLARK FIELD
OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

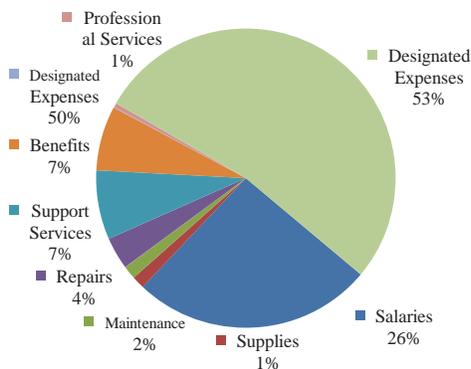
Expense Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 135,082	\$ 134,745	\$ 139,341	\$ 138,375
Supplies	6,637	11,508	6,904	7,257
Maintenance	19,115	11,650	9,843	7,650
Repairs	11,219	14,809	15,685	18,649
Support Services	34,912	48,888	39,933	39,745
Benefits	38,352	37,280	35,972	37,208
Minor Capital	-	-	-	250
Professional Services	-	-	249	2,509
Designated Expenses	236,027	281,200	154,422	281,200
Capital Outlay	-	20,000	-	-
Total	\$ 481,344	\$ 560,080	\$ 402,349	\$ 532,843

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	1	1	1
Aircraft Fuel Handler	2	2	2
Airport Opns & Mnt Crew Leader	1	1	1
Total Staffing	4	4	4

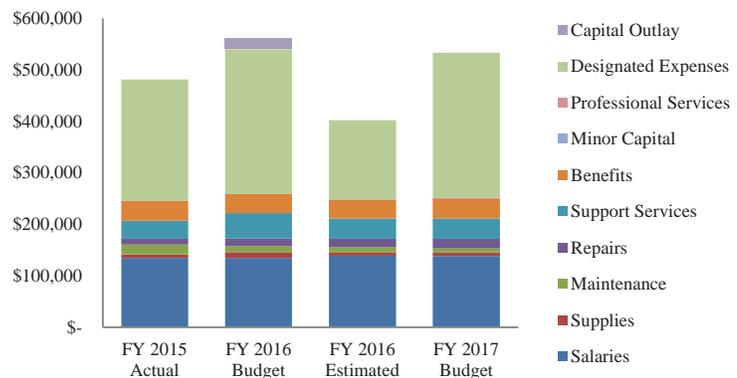
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Based Aircraft	61	68	68
Fuel sold - gallons	73,377	62,094	89,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Avg amt of fuel sold per based aircraft	1,203	913	1,309
Avg gross margin per gallon sold	\$ 0.83	\$ 0.90	\$ 0.21
Aircraft hangars leased	100%	100%	100%

Department Expenses



Department Expenses History



**AVIATION FUND
SKYLARK FIELD
NON-DEPARTMENTAL**

**CITY OF KILLEEN
FY2017 BUDGET**

Expense Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Support Services	\$ 10,362	\$ 11,276	\$ 11,290	\$ 15,266
Information Technology	-	534	534	-
Total Non-Departmental	\$ 10,362	\$ 11,810	\$ 11,824	\$ 15,266

SOLID WASTE FUND



The Solid Waste Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Solid Waste Fund – Accounts for the provision of solid waste collection and disposal services to customers who are billed monthly at a rate sufficient to cover the cost of providing the service.

**Solid Waste Fund
Budget Summary
FY 2017**

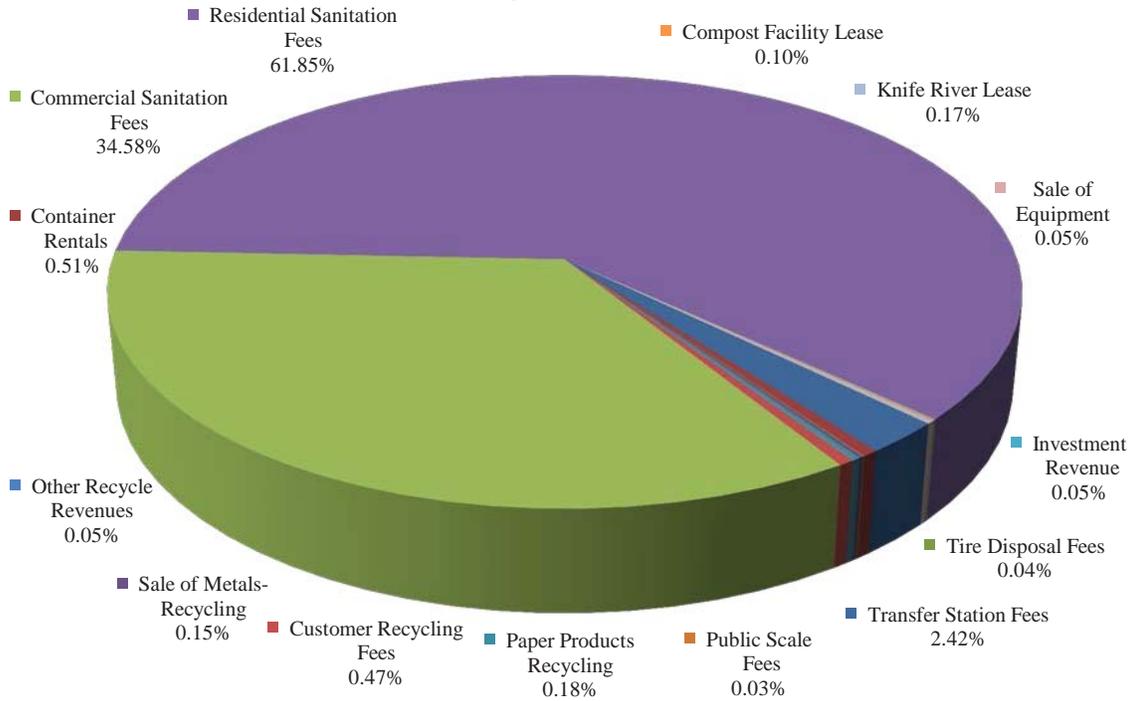
	FY 2015	FY 2016	FY 2016	FY 2017	Percent of	% Change
	Actual	Budget	Estimated	Budget	Budget	from FY 2016
						Budget
Revenues						
Charges for Services						
Transfer Station Fees	414,189	400,000	430,400	430,500	2.42%	7.63%
Container Rentals	95,635	100,000	90,295	90,300	0.51%	-9.70%
Tire Disposal Fees	8,412	7,000	7,663	7,250	0.04%	3.57%
Sale of Metals-Recycling	46,812	50,000	33,498	26,363	0.15%	-47.27%
Paper Products Recycling	46,030	52,000	42,803	32,887	0.18%	-36.76%
Public Scale Fees	7,346	6,900	6,874	6,200	0.03%	-10.14%
Other Recycling Fees	11,898	10,000	7,582	9,500	0.05%	-5.00%
Customer Recycling Fees	85,046	85,000	82,927	84,300	0.47%	-0.82%
Commercial Sanitation Fees	5,616,139	5,829,612	5,867,973	6,151,871	34.57%	5.53%
Residential Sanitation Fees	10,070,981	10,175,979	10,885,169	10,885,015	61.18%	6.97%
Total Charges for Services	16,402,488	16,716,491	17,455,184	17,724,186	99.60%	6.03%
Other						
Investment Revenue	7,052	6,900	14,415	9,399	0.05%	36.22%
Compost Facility Lease	-	18,000	18,000	18,000	0.10%	0.00%
Knife River Lease	27,500	30,000	38,500	30,000	0.17%	0.00%
Sale of Equipment	193,875	32,900	5,170	9,000	0.05%	-72.64%
Miscellaneous Receipts	37,916	20,000	5,377	200	0.00%	100.00%
Total Other	266,343	107,800	81,462	66,599	0.37%	-38.22%
Total Revenues	16,668,831	16,824,291	17,536,646	17,790,785	99.97%	5.74%
Operating Expenses						
Human Resources	10,589	14,000	2,590	14,000	0.08%	0.00%
Information Technology	78,183	107,917	88,686	92,125	0.53%	-14.63%
Building Services	14,655	22,500	21,358	19,500	0.11%	-13.33%
Accounting	193,757	210,199	195,679	212,226	1.22%	0.96%
Residential Operations	3,231,691	3,252,661	2,962,253	4,082,241	23.52%	25.50%
Commercial Operations	1,622,334	1,785,861	1,635,083	2,633,034	15.17%	47.44%
Recycling Program	366,780	428,761	360,722	325,451	1.87%	-24.10%
Transfer Station	4,663,863	5,176,399	5,159,768	5,122,721	29.51%	-1.04%
Mowing	843,252	936,305	837,879	902,271	5.20%	-3.63%
Non-Departmental	563,319	113,608	235,345	176,046	1.01%	54.96%
Franchise Fee	1,130,119	1,504,485	1,504,485	1,603,869	9.24%	6.61%
Indirect Cost Allocations	1,308,745	1,166,830	1,166,830	1,373,305	7.91%	17.70%
Public Works	-	-	61,404	64,074	0.37%	0.00%
Total Operating Expenses	14,027,287	14,719,526	14,232,082	16,620,863	95.74%	12.92%
Debt Service	703,896	1,120,564	726,963	719,960	4.15%	-35.75%
Non-Operating Expenses						
Capital Outlay						
Motor Vehicles	2,348,356	1,588,623	1,380,099	-	0.02%	0.00%
Machinery & Equipment	147,739	-	19,371	-	0.02%	0.00%
Computer Equipment/Software	2,563	371,957	291,564	17,237	0.12%	0.00%
Total Capital Outlay	2,498,658	1,960,580	1,691,034	17,237	0.16%	-99.12%
Fleet Funding Program	-	-	1,700,000	0	0.02%	0.00%
Total Non-Operating Expenses	2,498,658	1,960,580	3,391,034	17,237	0.18%	-99.12%
Total Expenses	17,229,841	17,800,670	18,350,079	17,358,060	100.07%	-2.49%
Net Change In Working Capital	(561,010)	(976,379)	(813,433)	432,725		
Working Capital Balance, Beginning				3,193,303		
Working Capital Balance, Ending				\$ 3,626,028		



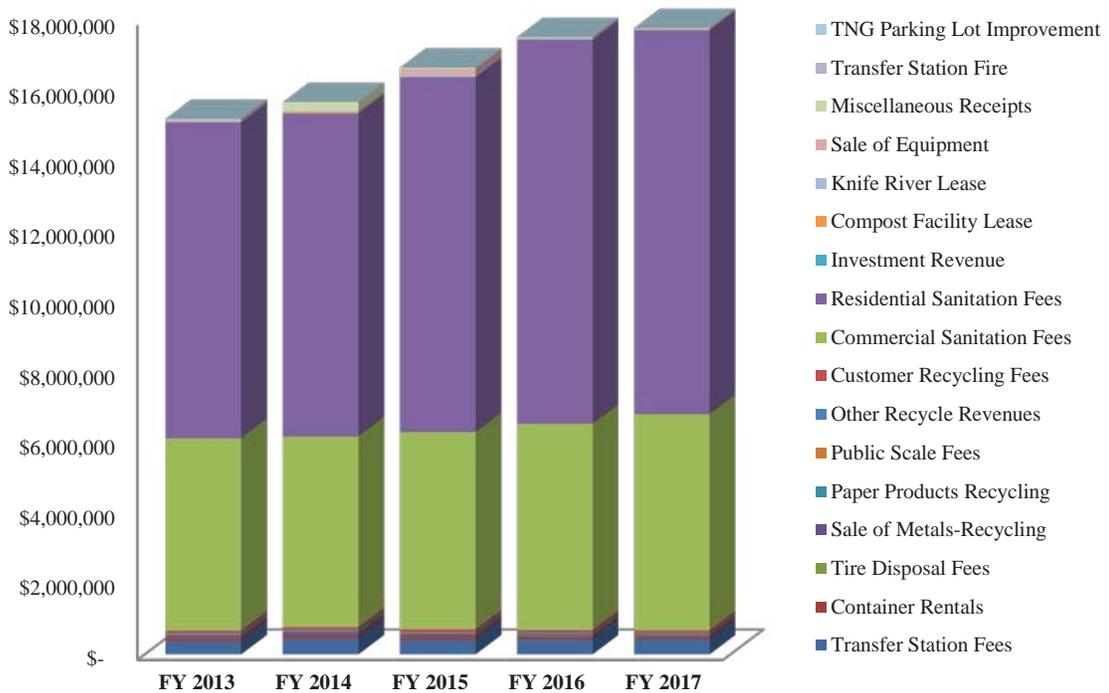
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Solid Waste Fund

-Revenues by Source FY 2017-

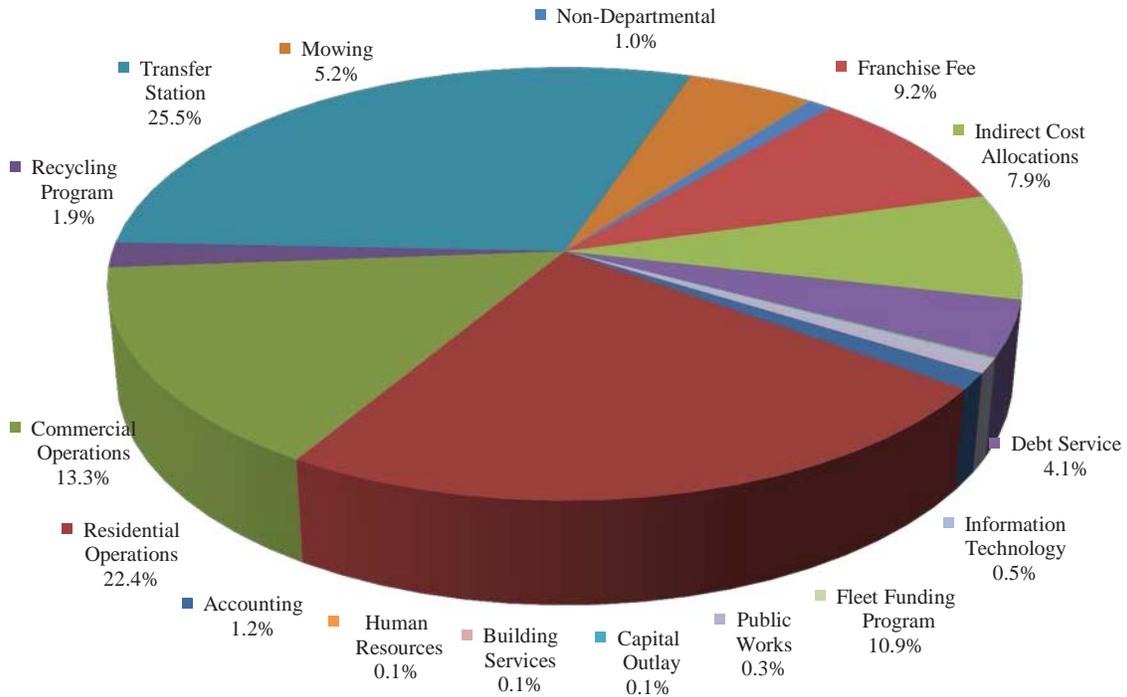


-Revenues by Source Last Five Years-

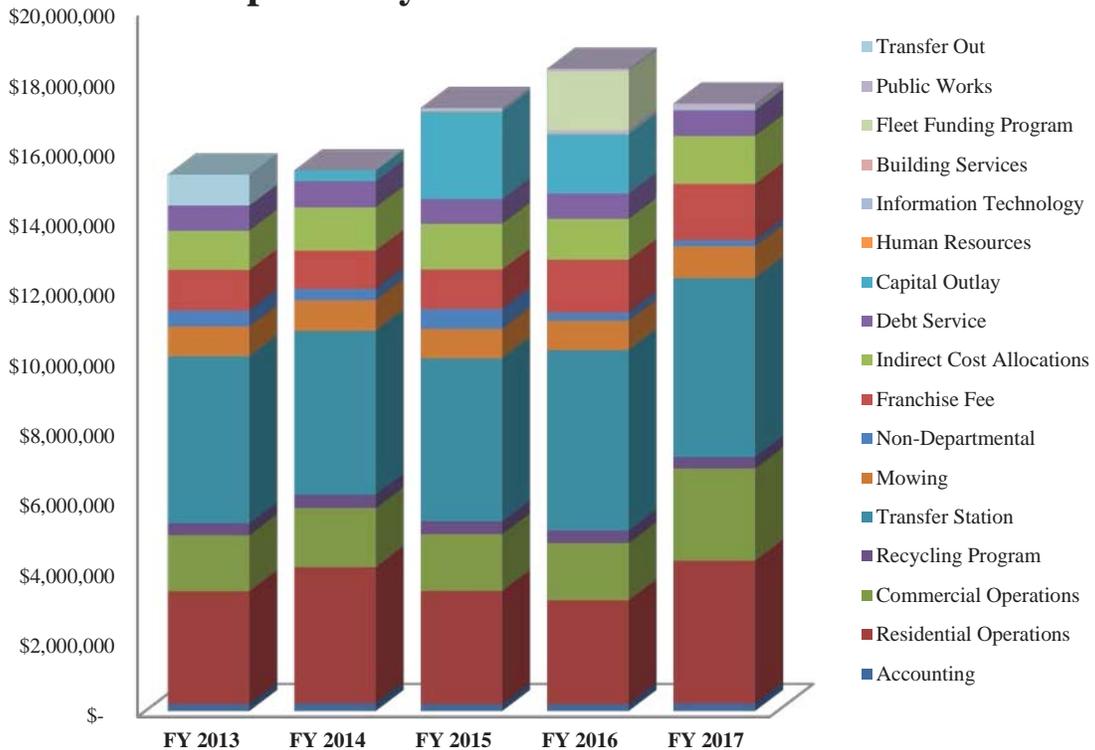


Solid Waste Fund

-Expenses by Character FY 2017-



-Expenses by Character Last Five Years-



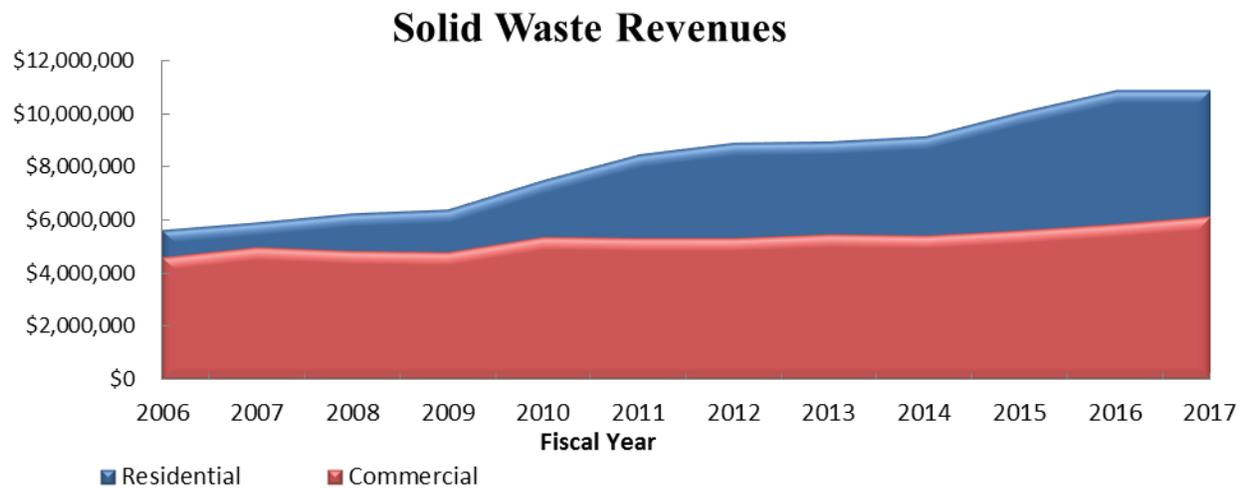
- SOLID WASTE REVENUES - Revenue Assumptions

Transfer Station Revenue	\$430,500
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Revenues are generated at the Transfer Station from tipping fees for the disposal of waste materials. Tipping fees are applied at the current rate of \$61.64 per ton or \$3.08 per 100lbs for customers that use the facility.

Commercial Sanitation Revenue	\$6,151,871
Residential Sanitation Revenue	\$10,885,015

In FY 2015, the City contracted with an outside firm to perform a solid waste rate study, using information from Killeen’s customer base. The City implemented the proposed rate increases in FY 2015. The City chose to defer utility rate increases scheduled for FY 2016. Solid Waste rates appear in the reference section of this document.



The general upward trend of the chart above illustrates growth in the number of customers, as well as rate increases over the years.

Interest Income	\$10,360
------------------------	-----------------

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. Interest rates are expected to remain low during the coming year. The City will however, invest all idle cash in order to maximize earnings. All of the city’s idle cash funds are invested in the depository bank, TexPool, TexStar, TexasTerm, money market accounts, or certificates of deposit. The projected interest earnings for FY 2017 are \$10,360.



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SOLID WASTE FUND PUBLIC WORKS

DESCRIPTION

The Public Works Department provides the Citizens of Killeen with quality infrastructure systems and orderly planning and development. Beginning FY 2016 Public Works was allocated over General Fund, Water and Sewer Fund, Solid Waste Fund, and Drainage Fund.

ACCOMPLISHMENTS

- Completed construction of Septic Tank Elimination Program (STEP) phase IX.
- Developed a water reuse master plan.
- Continued sewer line rehabilitation phase 2.
- Continued the water reuse master plan and established water reuse for the golf course.
- Substantially completed construction of US 190 / FM 2410 / Rosewood Drive PTF improvements.
- Continued construction of the Trimmier Road widening project.
- Substantially completed Killeen Fort Hood Regional trail, segment 3.
- Began Design for Heritage Oaks Hike and Bike Trail, Segment 4.
- Completed fleet service center demolition project.
- Completed a Material Recovery Facility (MRF) feasibility study.

GOALS

- Continue implementation of a comprehensive, five-year streets maintenance and repair program.
- Maintain a water/sewer/drainage strategy and annual maintenance and construction programs to support City of Killeen growth through master planning.
- Continue construction of several drainage master plan projects, including Valley Ditch, Patriotic Ditch and drainage improvements to Illinois Ave.
- Continue construction and improvements to various city roadways including Lowe's Blvd, Trimmier Road and Rosewood Drive.
- Complete construction of Stagecoach Road, Fort Hood Regional Trail, and Brookhaven/Rancier Trail projects.
- Complete construction of STEP program phase IX and design phase X.
- Complete water line rehabilitation phase 2 and sewer line rehabilitation phase 2.
- Complete Impact fee studies as directed by City Council.
- Adopt a water reuse master plan.

**SOLID WASTE FUND
PUBLIC WORKS**

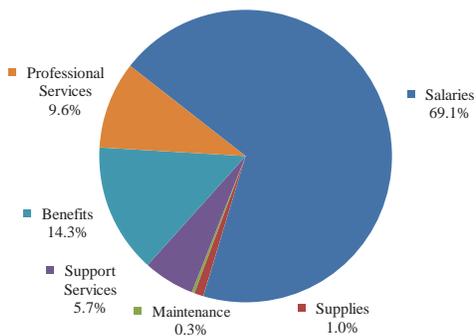
**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ -	\$ -	\$ 44,714	\$ 44,287
Supplies	-	-	455	644
Maintenance	-	-	-	195
Support Services	-	-	7,672	3,641
Benefits	-	-	8,563	9,147
Professional Services	-	-	-	6,160
Total	\$ -	\$ -	\$ 61,404	\$ 64,074

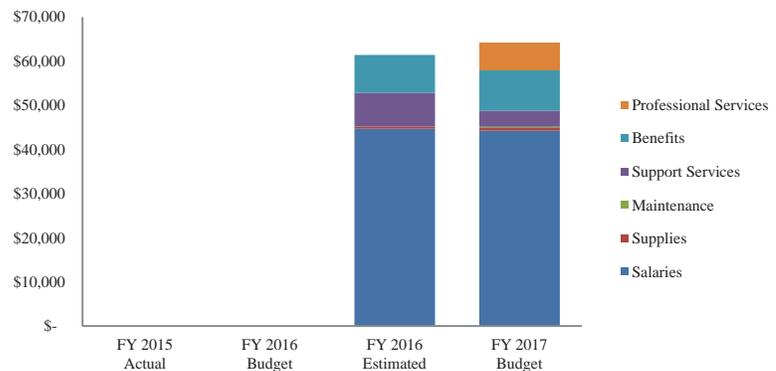
Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Public Works	-	0.3	0.3
Executive Assistant	-	0.3	0.3
Total Staffing	-	0.6	0.6

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Bond project contracts	15	11	19
Bond project contracts value	\$ 15,674,428	\$ 14,916,292	\$ 26,698,122
Grants awarded and approved by city council	6	2	3
Grant application submitted but not awarded	5	2	-

Department Expenses



Department Expenses History



**SOLID WASTE FUND
PUBLIC WORKS
ACCOUNTING DIVISION**

DESCRIPTION

The Accounting Division is responsible for maintaining accurate financial records for the Solid Waste Fund in compliance with the City's fiscal policies and procedures. The Division processes accounts payable, accounts receivable, assimilates data and prepares various financial reports, and monitors internal controls. The Accounting Division provides customer service for the Solid Waste Department. The Accounting Division handles approximately 102,000 customer contacts annually. The Division inputs and processes solid waste charges, container/component information, and customer issue/concern requests.

ACCOMPLISHMENTS

- Updated customer component quantities in Routeware.
- Supported Residential, Commercial and Recycling divisions with processing requisitions, purchase orders and p-card invoices.
- Provided customer service to residents and businesses with account information and solid waste service requests.
- Assisted Container Operations with compiling lists for extra containers being removed throughout the City, which resulted in \$35K savings for the department.
- Manually terminated 2,675 recycling components for the Voluntary Curbside Recycling program accounts.

GOALS

- Continue to simplify the use of work orders for residential container and commercial dumpster requests.
- Continue to simplify the use of supervisor work orders for customer/resident issues.
- Monitor budgeted expenses and revenues to ensure accountability and responsible use of resources.
- Provide accurate and timely input of billing information into HTE of customers Solid Waste services.
- Provide accurate and timely payment requisition requests to ensure vendor invoices are paid.
- Continue to accurately input and update container component data for residential and commercial customer accounts.
- Continue with electronic filing system for Residential and Commercial reports and charges.

**SOLID WASTE FUND
PUBLIC WORKS
ACCOUNTING**

**CITY OF KILLEEN
FY2017 BUDGET**

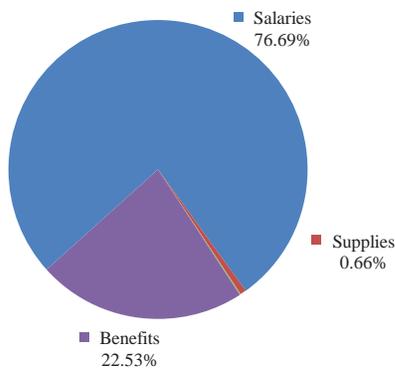
Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 150,941	\$ 162,913	\$ 151,558	\$ 162,765
Supplies	339	2,211	1,544	1,400
Support Services	961	2,500	856	250
Benefits	41,516	42,575	41,721	47,811
Total	\$ 193,757	\$ 210,199	\$ 195,679	\$ 212,226

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Supervisor	1	1	1
Accounting Specialist	3	3	3
Total Staffing	4	4	4

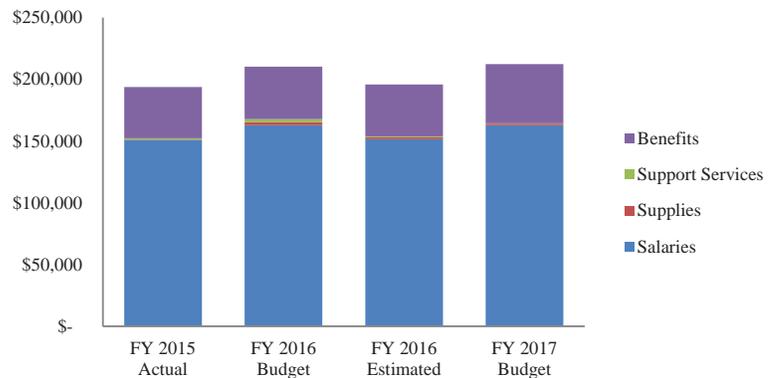
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Customer contacts (calls, visitors, written)	119,757	122,500	122,500
Requisitions processed	1,500	1,510	1,510
Charges processed	28,174	28,350	28,350
Residents assisted through e-mail	1,525	1,700	1,700
Businesses assisted through e-mail	1,285	1,325	1,325
Residential and commercial accounts updated	275	300	300
Residential work orders entered and processed	6,990	7,150	7,150
Commercial work orders entered and processed	680	725	725

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Requisitions returned with valid error	0%	0%	0%
Charges billed in error to customer account	0%	0%	0%

Department Expenses



Department Expenses History



**SOLID WASTE FUND
PUBLIC WORKS
RESIDENTIAL OPERATIONS**

DESCRIPTION

Residential Operations provides waste collection services primarily to the residents of Killeen. Waste is collected at curbside at residential addresses and transported to the Transfer Station. Basic weekly services included in the monthly garbage fee are: once per week collection of garbage placed in the city provided roll-out container(s) (96, 64, and/or 32 gallon); once per week collection of brush, up to six (6) cubic yards; and once per week collection of yard waste (leaves, grass clippings, shrub trimmings) placed in bags only (no limit). An additional fee is charged for special collections, such as the pickup of excess brush, furniture items, appliances, large bulky items, move-out items, garage cleanouts, and excess garbage. Support is provided to Commercial Operations by picking up a brush and excess garbage not placed in dumpster containers. Support is also provided to other City departments and to special events, such as Trash-Off and Voluntary Roadside Cleanup.

ACCOMPLISHMENTS

- Supported the Commercial Division by providing the resources (manpower and collection vehicles) to clean-up dumpster sites and pick-up solid waste items not placed in containers (special collection).
- Added and adjusted collection routes for the normal growth of the City, and adjusted routes for new subdivisions as residents signed up for services.
- Installed Routeware GPS tracking Program in all residential trucks. This program assists in back office support, reduced customer service time, lower fuel and maintenance cost.
- Continued a Driver Awareness Program, which helped maintain our low residential divisions at fault accidents.
- Supported the Residential Curbside Recycling Program and closure at the end of FY15/16.

GOALS

- Monitor and modify collection routes as necessary to include new households that are constructed or annexed into the city. An optimum automated route shall include between 950 households (minimum) to 1,200 households (maximum) per collection day. A manual collection crew shall service an average of 3,000 homes per collection day.
- Continue to adjust collection routes as needed to accommodate the increase in residential units.
- Review operating policies and procedures, and place increased emphasis on operator maintenance of equipment and vehicles.
- Continue Driver Awareness Program.

**SOLID WASTE FUND
PUBLIC WORKS
RESIDENTIAL OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,465,275	\$ 1,532,837	\$ 1,381,368	\$ 1,319,184
Supplies	373,120	748,594	508,459	621,703
Maintenance	-	-	46,387	34,539
Repairs	893,395	479,668	584,366	322,564
Support Services	52,520	31,750	32,586	1,356,987
Benefits	443,584	459,812	409,087	427,264
Minor Capital	3,797	-	-	-
Capital Outlay	1,021,664	1,296,700	1,164,407	-
Total	\$ 4,253,355	\$ 4,549,361	\$ 4,126,660	\$ 4,082,241

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Solid Waste & Drainage Services	1	1	1
Equipment Operator	6	6	6
Principal Secretary	1	1	1
Residential Equipment Operator (Sideload)	15	15	15
Residential Equipment Operator (Recycling)	4	4	-
Residential Operations Superintendent	1	1	1
Residential Operations Supervisor	4	4	4
Solid Waste Crew Chief	4	4	4
Solid Waste Specialist	3	3	3
Solid Waste Worker	4.5	4.5	4
Welder's Assistant	1	-	-
Total	44.5	43.5	39
Frozen Authorizations for FY 2017			
Solid Waste Worker	-	-	1
Total Frozen Authorizations for FY 2017	-	-	1
Total Staffing	44.5	43.5	40

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Garbages collected - Tons	54,521	56,718	58,022
Average of recyclable material collected per month (tons)	41	35	-

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Cost to collect one ton of residential garbage (daily operation costs only)	\$ 78.01	\$ 80.21	\$ 71.12

**SOLID WASTE FUND
PUBLIC WORKS
COMMERCIAL OPERATIONS A**

DESCRIPTION

Commercial Operations provides collection services and containers of various sizes to commercial customers. The available sizes of containers are 2, 3, 4, 6, and 8 cubic yards; and 96 and 300 gallons. Fees are based on the size and quantity of containers selected, and the frequency of service. Commercial Operations also rents 20, 30, and 40 cubic yard roll-off containers for bulky items and construction and/or demolition materials, and provides collection services on a scheduled or call-in basis. Fees include the rental and servicing of the container and the weighing of contents. Commercial Operations manages all container assets in the Solid Waste Division, including the 96-gallon, 64-gallon, and 32-gallon rollout containers used in Residential Operations. Containers are purchased, replaced, maintained, and repaired as needed. A stock of repair parts and assemblies are kept on hand.

ACCOMPLISHMENTS

- Ended fiscal year 15/16 with 1,772 dumpster containers issued to commercial customers, which was a **1.01%** increase above the previous fiscal year (1,762 containers – FY /14/15).
- Completed FY-15/16 with 2,024 roll-off collections from commercial customer, which is a increase of **1.03%** from the prior fiscal year (1,969 collections – FY 14/15).
- Supported recycling operations FY15/16 by transporting 237 roll-off loads of recycling materials (metals, glass, paper, and plastic) to market (248 collections – FY 14/15).
- Adjusted collection routes because of new accounts or cancellations and other changes in services that are requested by customers on a daily basis.
- Managed inventory and acquisition of containers to accommodate the growth of the city, and the replacement of non-economical repairable containers.
- Implementation of Route-ware for all Solid Waste Commercial Services division fleet for FY 2015/16 completed.

GOALS

- Start collections fee's for all City of Killeen accounts that have Solid Waste services.
- Provide responsive, reliable, and quality waste collection services to all commercial customers.
- Accurately forecast the resources that will be needed to accommodate the growth of the city so that the current level of services can be continued without interruption.
- Maintain a collection vehicle ratio of 3:1, Primary Vehicle to Backup Vehicle.
- Continue to adjust collection routes as needed to accommodate the increase in commercial customers.
- Review operating policies and procedures, and place increased emphasis on operator maintenance of equipment and vehicles.

**SOLID WASTE FUND
PUBLIC WORKS
COMMERCIAL OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenses Summary				
Salaries	\$ 777,574	\$ 899,329	\$ 835,378	\$ 891,005
Supplies	182,627	278,895	156,359	217,446
Maintenance	3,438	3,500	3,422	26,526
Repairs	425,658	328,641	390,512	328,142
Support Services	19,043	22,150	19,854	904,347
Benefits	213,994	253,346	229,558	264,918
Minor Capital	-	-	-	650
Capital Outlay	1,293,511	333,723	272,849	-
Total	\$ 2,915,845	\$ 2,119,584	\$ 1,907,932	\$ 2,633,034

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Staffing			
Commercial Operations Superintendent	1	1	1
Commercial Equipment Operator	11	11	11
Commercial Operations Supervisor	2	2	2
Container Operations Supervisor	1	1	1
Code Enforcement Supervisor	-	1	1
Solid Waste Specialist	1	1	1
Welder	3	3	3
Welder's Assistant	2	3	3
Total Staffing	21	23	23

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Workload/Demand Measures			
Garbages collected - Tons	35,887	36,693	37,537
Dumpsters containers issued to commercial customers	1,762	1,772	1,790
Roll-off collections from commercial customers	1,969	2,024	2,071
Roll-off of recycling material transported to market	248	237	225

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Performance Measures			
Operating cost to collect one ton of commercial garbage	\$ 46.49	\$ 57.92	\$ 61.64
Change in dumpsters issued to commercial customers	1.0%	1.01%	0.00%
Change in roll-off collections from commercial customers	1.02%	1.03%	0.00%
Change in roll-off of recycling material transported to market	1.1%	(1.05%)	0.00%

**SOLID WASTE FUND
PUBLIC WORKS
RECYCLING OPERATIONS**

DESCRIPTION

The Solid Waste Recycling Operations Division develops and maintains resource recovery programs for the City of Killeen. The Division operates the Killeen Recycling Center and services collection routes for some businesses, schools, and government facilities. Other programs include: the City's Workplace Recycling Program, Apartment Complex Recycling Program, Home Chemical Collection Program, Tire Recovery Program, Low Cost Freon Extraction Service, and a recycling education program, including periodic backyard composting classes.

ACCOMPLISHMENTS

- Served approximately 1,500 citizens and businesses who visited the Killeen Recycling center to drop-off materials each month.
- Provided a resource recovery service to city and county facilities/offices, schools, and some businesses.
- Supported the Killeen Independent School District's used beverage container recycling program for Leo Buckley Stadium.
- Assisted Killeen Nutrition Center in putting their Cardboard baling system into operation.
- Held one Home Chemical Collection event.

GOALS

- Promote material recovery, waste reduction, and recycling through various media, education programs, contact with the general public, civic organizations, schools, and excellence in on-going programs.
- Provide recycling drop off and resource collection services to return valuable material to industry, preserve natural resources, and reduce the waste stream.
- Continue public awareness programs for residential recycling opportunities.
- Continue a close association with the Keep Killeen Beautiful Committee to promote recycling.
- Conduct Home Chemical Collection events supporting Killeen, and Harker Heights, and the Central Texas Council of Governments region's residents.

**SOLID WASTE FUND
PUBLIC WORKS
RECYCLING**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 219,663	\$ 260,865	\$ 228,861	\$ 188,133
Supplies	11,975	21,864	11,422	15,402
Repairs	13,178	10,300	9,906	10,300
Support Services	12,158	12,320	14,128	16,154
Benefits	59,372	79,880	61,843	53,062
Minor Capital	-	400	-	400
Designated Expenses	50,434	43,132	34,562	42,000
Total	\$ 366,780	\$ 428,761	\$ 360,722	\$ 325,451

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Recycling Attendant	4	4	3
Recycling Manager	1	1	1
Recycling Operations Supervisor	1	1	1
Total Staffing	6	6	5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Metals recycled (Tons)	231	247	230
Glass recycled (Tons)	143	113	60
Paper products recycled (Tons)	737	640	420
Plastic containers recycled (Tons)	136	100	48
Brush recycled (Tons)			
Automotive oil recycled (Gallons)	3,367	4,067	3,600
Antifreeze recycled (Gallons)	460	385	350
Lead-acid batteries recycled (Each)	99	167	150
Appliances w/Freon recycled (Each)	74	141	120
Number of citizens and businesses that dropped-off material each month	1,300	1,300	1,500
Number of Citizens at the public scales each month	25	25	25
Number of apartment complexes provided with a source collection service	11	10	10
Number of households served each week	20,000	20,000	20,000
Material received, sorted and/or marketed (tons)	1,248	1,102	760

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Cost per ton to process materials through the facility (daily operation costs only)	\$ 253	\$ 296	\$ 374
Recyclables diverted from the landfill			

**SOLID WASTE FUND
PUBLIC WORKS
TRANSFER STATION**

DESCRIPTION

The Transfer Station is the central receiving facility for all solid waste generated by the City of Killeen. It must be operated in compliance with the Site Operating Plan and Texas Commission on Environmental Quality (TCEQ) Rules and Regulations. City employees load the waste onto trailers, which are then transported by the contractor (Comal Transportation Company) to the Temple landfill, which is operated by Waste Management, Inc. The contracts for solid waste transport and disposal were amended in October 2015. The landfill sites in the vicinity of the Transfer Station were closed in 1993, but must be maintained in accordance with TCEQ closure criteria. All brush is collected for the City as a segregated waste and taken to the Water Control Improvement District (WCID) #1 Regional Sludge/Composting Site for shipping, composting, and the generation of a compost end product.

ACCOMPLISHMENTS

- Diverted 247 tons of metal, cardboard, fiber, plastics and glass from being transported and disposed of in the Temple Landfill.
- Established a leases to purchase option with Caterpillar for lease of a CAT 938M Front-Loader
- The Transfer Station transported and discarded a total of 101,699 tons of municipal solid in the Temple Landfill, which was a 5.59 % increase above last fiscal year's weight of 96,313 tons.
- The Transfer Station purchased the Skid Steer for \$19,371.40
- The Transfer Station now coordinates with Water & Sewer to make sure the in ground tanks are emptied which in return reduces coat expended on Magna –Flow to empty the leachate collection tanks and service tunnels.
- Zero accidents for FY 15/16.

GOALS

- Operate the Transfer Station in compliance with the TCEQ approved Site Operating Plan.
- Satisfactorily complete all annual inspections and other visits by TCEQ without receiving warnings or violations.
- Complete the Solid Waste billing and collection from Utilities Collections for roll-off and landfill accounts.
- Reduce the volume of solid waste stream through the implementation of waste reduction and diversion of recyclable materials.
- Continue providing excellent customer service to all residents / customers.

**SOLID WASTE FUND
PUBLIC WORKS
TRANSFER STATION**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 547,625	\$ 562,575	\$ 524,674	\$ 503,573
Supplies	54,244	84,924	56,829	46,232
Maintenance	37,518	53,250	51,693	59,050
Repairs	39,799	60,120	90,159	68,545
Support Services	159,313	133,876	182,173	159,550
Benefits	161,670	165,780	152,894	155,597
Minor Capital	1,595	-	449	-
Professional Services	-	-	-	14,300
Designated Expenses	3,662,099	4,115,874	4,100,897	4,115,874
Capital Outlay	147,739	222,000	234,420	-
Total	\$ 4,811,602	\$ 5,398,399	\$ 5,394,188	\$ 5,122,721

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Building/Grounds Service Worker	3.5	3.5	3.5
Equipment Operator	4	4	5
Crew Leader	1	1	-
Scale Attendant	3	3	3
Senior Secretary	1	1	1
Superintendent	1	1	1
Supervisor	2	2	2
Total	15.5	15.5	15.5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Tons transported and landfilled	96,313	101,699	104,626
Trailer loads of waste hauled from Transfer Station	4,420	4,611	4,934
Tons of brush received	4,339	4,774	5,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Cost per ton to transport and landfill	\$ 38.96	\$ 36.76	\$ 41.11
Cost per ton for operation of facility (daily operation costs only)	\$ 12.99	\$ 12.26	\$ 14.47
Number of violations/warnings from TCEQ	-	-	-

**SOLID WASTE FUND
PUBLIC WORKS
MOWING OPERATIONS**

DESCRIPTION

The Mowing Division mows and trims the roadway right-of-ways to a 12-inch standard or lower, removes and disposes of tires, trash, and rubbish, trims trees/brush in the right-of-ways, and applies herbicide in designated areas of the City. In the winter months, the Mowing Crew assists the Drainage Maintenance Crews on various projects.

ACCOMPLISHMENTS

- Partnered with Information Technology to refine, identify and collect data on right-of-ways, including the newly annexed areas and modify schedules.
- Participated in the Community Supervision and Corrections Department (CSCD) weekend program in conjunction with Drainage Utility – Drainage Maintenance Crews. Probationers participated in collecting litter/trash along selected roads right-of-ways and drainage ditches.
- Successfully accomplished our mowing goal, completing 1,810 miles and 8,809 acres of right-of-way maintenance, exceeding our goal by over 250 miles.
- Continued shared responsibility for maintenance of downtown area with Parks.
- Added 3.06 miles/6.66 acres of right-of-way to our Central Mowing Crew with the additions of Rosewood and Elms Road.
- Started a new copier machine lease (50% Mowing/50% Drainage).

GOALS

- Continue to improve the appearance of the City of Killeen by removing tires, trash, debris, and brush from right-of-ways, and mow areas of responsibility on a frequency that will comply with the 12-inch standard, as per city ordinance described in Sec. 18-21C.
- Evaluate economies and efficiencies of the mowing program.
- Continue to refine the program to service and maintain all mowing equipment.
- Collect and refine data on right-of-way (ROW) areas, including the newly annexed areas, and modify schedules.
- Participate in the Community Supervision and Corrections Department (CSCD) weekend program in conjunction with Drainage Utility – Drainage Maintenance Crews.
- Perform the assigned goals as established below:
- Complete eight (8) maintenance cycles of ROW, a total of 197.8 miles / 978.6 acres per cycle.
- Complete eleven (11) maintenance cycles of high visibility ROW, a total of 77 miles / 485 acres per cycle.

**SOLID WASTE FUND
PUBLIC WORKS
MOWING OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

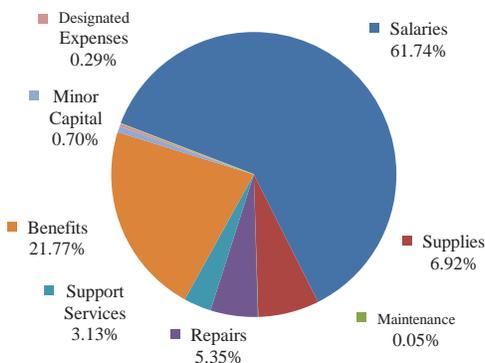
Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 531,350	\$ 587,243	\$ 537,132	\$ 557,055
Supplies	59,302	78,294	50,090	62,482
Maintenance	217	500	430	500
Repairs	33,870	45,420	40,670	48,250
Support Services	18,919	26,710	25,134	28,261
Benefits	185,648	188,837	178,492	196,423
Minor Capital	11,051	6,301	3,021	6,300
Designated Expenses	2,895	3,000	2,910	3,000
Capital Outlay	33,181	88,200	-	-
Total	\$ 876,433	\$ 1,024,505	\$ 837,879	\$ 902,271

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Mowing and Drainage Secretary	1.0	-	-
Equipment Services Technician	0.5	0.5	0.5
Equipment Operator	1.0	1.0	-
Mowing Supervisor	1	1	1
Mowing Crew Leader	3	3	3
Mowing Service Worker	16	16	16
Total Staffing	22.5	21.5	20.5

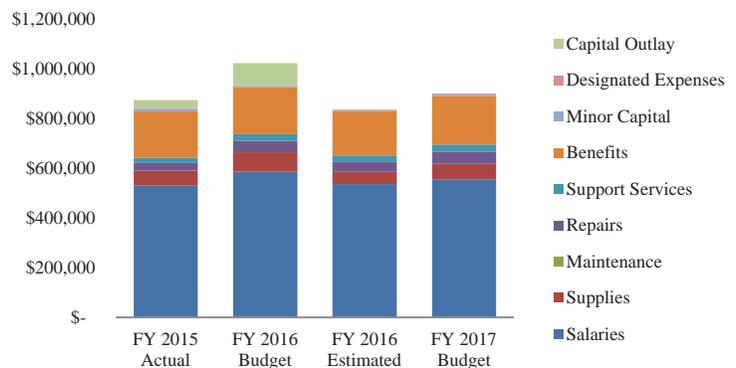
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Lane miles mowed	1,197	1,810	1,582
Acreage mowed	4,637	8,810	7,828

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Mow all high visibility areas ever 3 weeks	100%	100%	100%
Complete Mowing rotation every 6-8 weeks	100%	100%	100%
83 Lane miles maintained per field employee (19)	76%	115%	100%
436 Acres per field employee(19)	56%	106%	94%

Department Expenses



Department Expenses History



SOLID WASTE FUND OTHER APPROPRIATIONS

DEBT SERVICE

The debt service division established in the Solid Waste Fund is used to account for the current year expenses for principal, interest, and bank fees on various certificates of obligation issued by the City.

HUMAN RESOURCES

The Human Resources budget is used to account for the Solid Waste Fund expenses for unemployment reimbursements, legal and public notices and other expenses related to human resources.

INFORMATION TECHNOLOGY

The Information Technology budget is used to account for Solid Waste Fund expenses related to information technology.

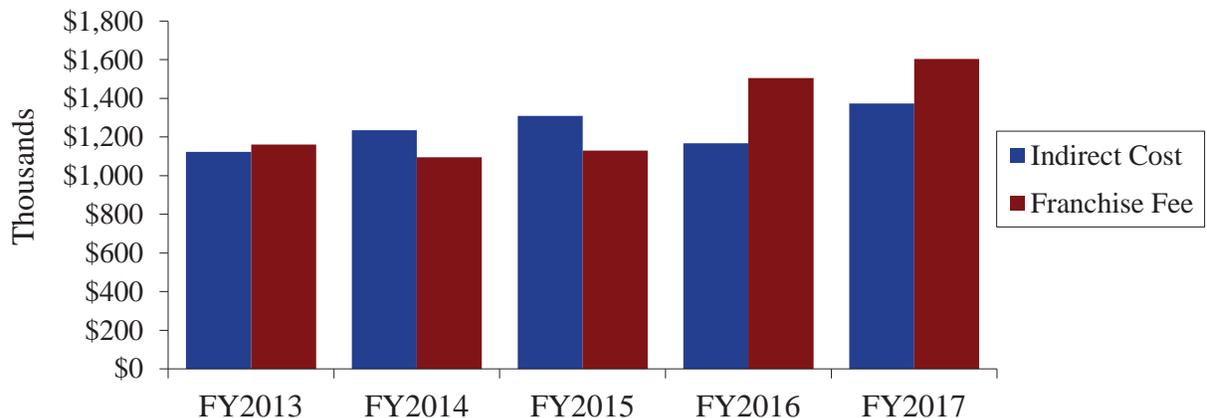
GENERAL ADMINISTRATION

The General Administration division is utilized to budget for Solid Waste Fund non-departmental supplies, building maintenance and repairs.

NON-DEPARTMENTAL

The Non-Departmental division is utilized to budget for Solid Waste Fund claims and damages, year-end accruals, contingency funds, capital improvement shortfalls, and transfers to the General Fund. The transfers to the General Fund are derived from a franchise fee levy and an indirect cost allocation.

Transfers to General Fund



**SOLID WASTE FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

DEBT SERVICE

	FY2015 Actual	FY 2016 Adopted	FY 2016 Estimated	FY 2017 Adopted
Expense Summary				
Designated Expenses	\$ 703,896	\$ 1,120,564	\$ 726,963	\$ 719,960
Total	\$ 703,896	\$ 1,120,564	\$ 726,963	\$ 719,960

HUMAN RESOURCES

	FY2015 Actual	FY 2016 Adopted	FY 2016 Estimated	FY 2017 Adopted
Expense Summary				
Supplies	\$ 3,506	\$ 5,000	\$ 1,242	\$ 5,000
Support Services	-	2,700	-	2,700
Designated Expenses	7,083	6,300	1,348	6,300
Total	\$ 10,589	\$ 14,000	\$ 2,590	\$ 14,000

INFORMATION TECHNOLOGY

	FY2015 Actual	FY 2016 Adopted	FY 2016 Estimated	FY 2017 Adopted
Expense Summary				
Supplies	\$ 8,307	\$ -	\$ -	\$ -
Maintenance	34,386	66,917	55,024	63,362
Repairs	533	-	179	-
Support Services	2,077	5,000	4,000	-
Minor Capital Outlay	32,880	36,000	29,483	23,763
Professional Services	-	-	-	5,000
Capital Outlay	2,563	19,957	19,358	17,237
Total	\$ 80,746	\$ 127,874	\$ 108,044	\$ 109,362

GENERAL ADMINISTRATION

	FY2015 Actual	FY 2016 Adopted	FY 2016 Estimated	FY 2017 Adopted
Expense Summary				
Supplies	\$ -	\$ 3,000	\$ -	\$ -
Maintenance	8,356	9,500	10,635	9,500
Repairs	6,299	10,000	10,723	10,000
Total	\$ 14,655	\$ 22,500	\$ 21,358	\$ 19,500

NON-DEPARTMENTAL

	FY2015 Actual	FY 2016 Adopted	FY 2016 Estimated	FY 2017 Adopted
Expense Summary				
Support Services	\$ 2,636,055	\$ 2,784,923	\$ 2,797,918	\$ 3,144,135
Professional Services	-	-	8,742	9,085
Designated Expenses	366,128	-	100,000	-
Transfers	-	-	1,700,000	-
Total	\$ 3,002,183	\$ 2,784,923	\$ 4,606,660	\$ 3,153,220

TOTAL OTHER APPROPRIATIONS	\$ 3,812,069	\$ 4,069,861	\$ 5,465,615	\$ 4,016,042
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Dedicated Service – Everyday, for Everyone!

WATER & SEWER FUND



The Water & Sewer Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges: or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Water and Sewer Fund – Accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to administration, operations, maintenance, billing, and collection.

**Water & Sewer Fund
Budget Summary
FY 2017**

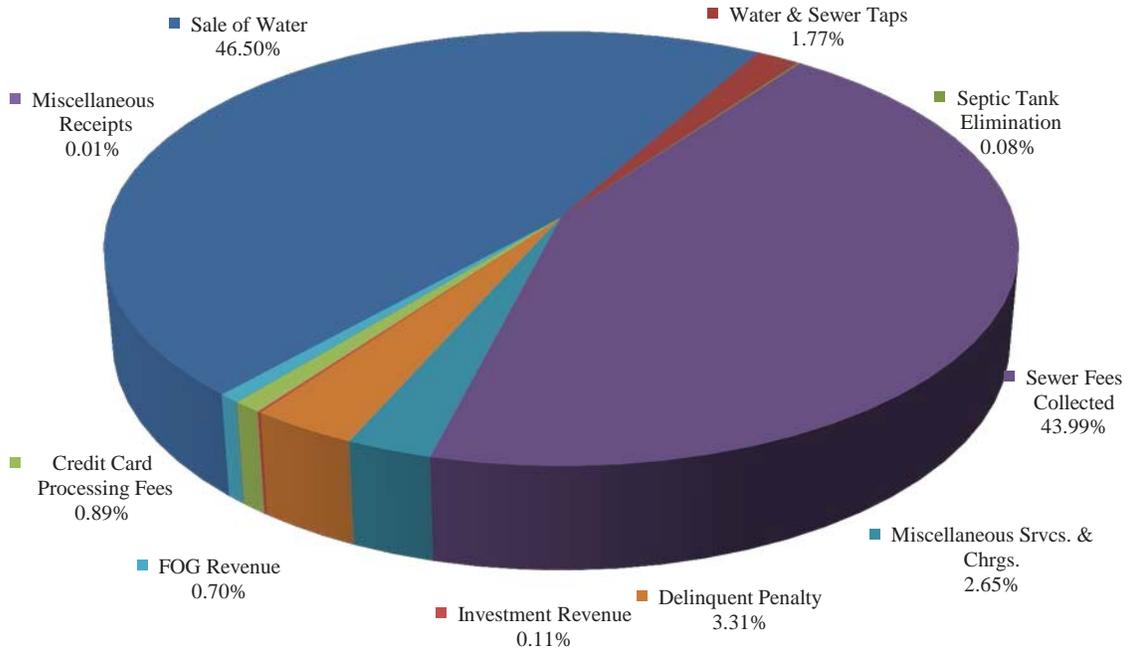
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	Percent of Budget	% Change from FY 2016 Budget
Revenues						
Sale of Water	17,344,259	17,623,301	18,371,545	18,371,545	46.51%	4.25%
Water & Sewer Taps	680,925	750,000	686,781	700,000	1.77%	-6.67%
Septic Tank Elimination	29,111	40,000	26,448	30,000	0.08%	-25.00%
Sewer Fees Collected	16,719,804	16,600,000	17,208,500	17,379,205	43.99%	4.69%
Miscellaneous Srvc. & Chrgs.	1,502,562	1,200,000	1,189,417	1,048,000	2.65%	-12.67%
Delinquent Penalty	1,244,025	1,300,000	1,637,425	1,308,000	3.31%	0.62%
Inspection Fees	-	-	250	-	0.00%	0.00%
Investment Revenue	38,196	34,500	43,653	45,000	0.11%	30.43%
Credit Card Processing Fees	178,582	0	392,120	350,000	0.89%	0.00%
Miscellaneous Receipts	27,470	13,900	54,352	2,000	0.01%	-85.61%
FOG Revenue	274,471	200,000	279,787	275,000	0.70%	37.50%
Transfers In	7,236	1,241,780	1,240,479	-	0.00%	-100.00%
Total Revenues	38,046,641	39,003,481	41,130,757	39,508,750	100.02%	1.30%
Operating Expenses						
Utility Collections	2,257,555	2,480,052	2,417,746	2,521,123	6.04%	1.66%
Building Services	58,864	69,600	48,090	66,100	0.16%	-5.03%
Fleet Services	1,059,167	1,330,807	1,377,579	-	0.00%	-100.00%
Human Resources	2,138	18,000	1,231	18,000	0.04%	0.00%
Information Technology	772,069	901,926	842,427	700,121	1.68%	-22.37%
Water and Sewer Contracts	14,329,173	13,961,172	15,533,452	16,549,440	39.62%	18.54%
Water Distribution	1,000,445	1,060,256	1,060,381	1,253,313	3.00%	18.21%
Sanitary Sewers	828,234	881,008	680,782	1,283,935	3.07%	45.73%
Water and Sewer Operations	2,717,836	2,806,510	2,708,544	2,686,421	6.43%	-4.28%
Water and Sewer Engineering	1,005,518	1,330,533	942,001	1,025,172	2.45%	-22.95%
Transportation	-	-	347,336	654,096	1.57%	0.00%
Non-Departmental	858,382	272,514	392,056	573,236	1.37%	110.35%
Indirect Cost Allocation	3,004,086	3,229,355	3,229,355	2,833,783	6.78%	-12.25%
Franchise Fee	3,546,824	3,463,818	3,463,818	3,495,308	8.37%	0.91%
Public Works	-	-	133,773	139,592	0.33%	0.00%
Total Operating Expenses	31,440,291	31,805,551	33,178,571	33,799,640	80.91%	6.27%
Debt Service	7,176,592	7,173,174	7,169,214	7,167,341	17.16%	-0.08%
Non-Operating Expenses						
Capital Projects						
Buildings	121,497	190,000	180,000	-	0.00%	-100.00%
Motor Vehicles	900,538	163,600	-	-	0.00%	-100.00%
Machinery & Equipment	268,893	-	-	-	0.00%	0.00%
Computer Equipment/Software	20,614	59,805	58,011	127,292	0.30%	112.85%
Customer Services	145,249	150,000	75,181	150,000	0.36%	0.00%
Fire Hydrants	10,567	-	14,249	15,000	0.04%	0.00%
Customer Meters	123,729	189,000	119,755	150,000	0.36%	-20.63%
Total Capital Projects	1,591,087	752,405	447,196	442,292	1.06%	-41.22%
Infrastructure Projects						
Waterline Extension	69,782	200,000	56,344	-	0.00%	-100.00%
Sewerline Extension	909,983	1,316,443	590,185	-	0.00%	-100.00%
Sewer Service Extension - Annexation	60,181	104,825	63,585	-	0.00%	-100.00%
Total Infrastructure Projects	1,039,946	1,621,268	710,114	-	0.00%	-100.00%
Other						
Contributions - KEDC/GKCC	806,200	712,729	712,729	362,527	0.87%	-49.14%
Fleet Funding Program	-	-	2,800,000	-	0.00%	0.00%
Total Other	806,200	712,729	3,512,729	362,527	0.87%	-49.14%
Total Non-Operating Expenses	3,437,233	3,086,402	4,670,039	804,819	1.93%	-73.92%
Total Expenses	42,054,116	42,065,127	45,017,824	41,771,800	100.00%	-0.70%
Net Change In Working Capital	(4,007,475)	(3,061,646)	(3,887,067)	(2,263,050)		
Working Capital Balance, Beginning				10,405,340		
Working Capital Balance, Ending				\$ 8,142,290		



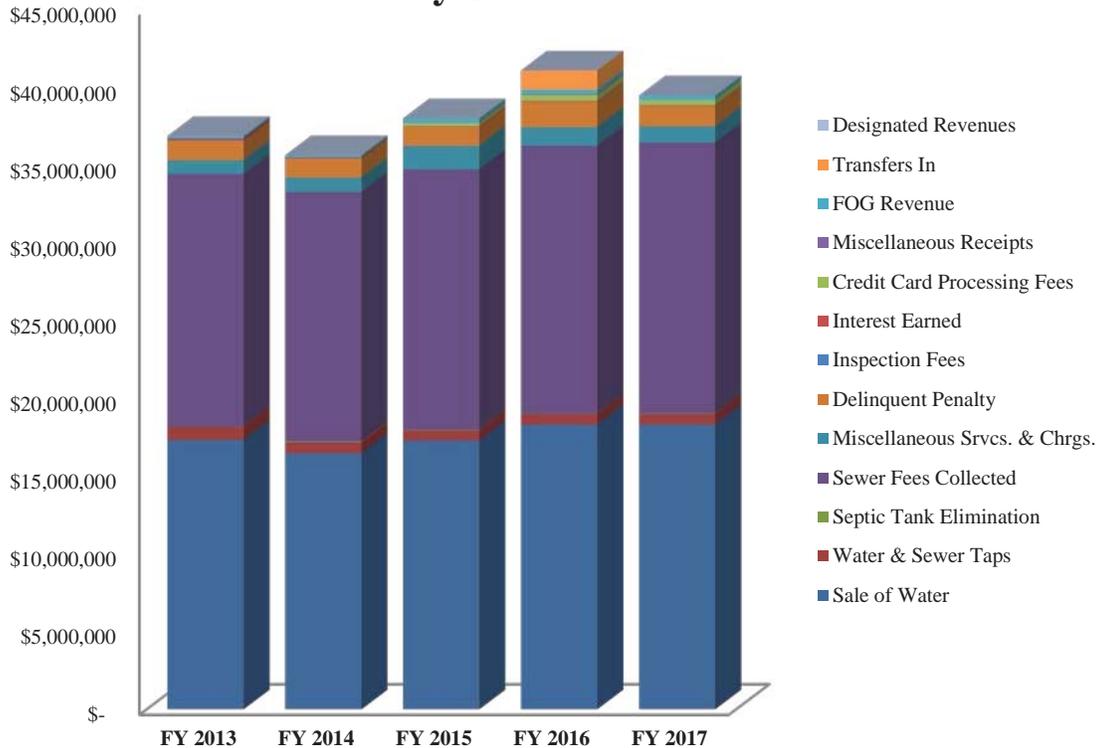
Dedicated Service – Everyday, for Everyone!

Water & Sewer Fund

-Revenues by Source FY 2017-

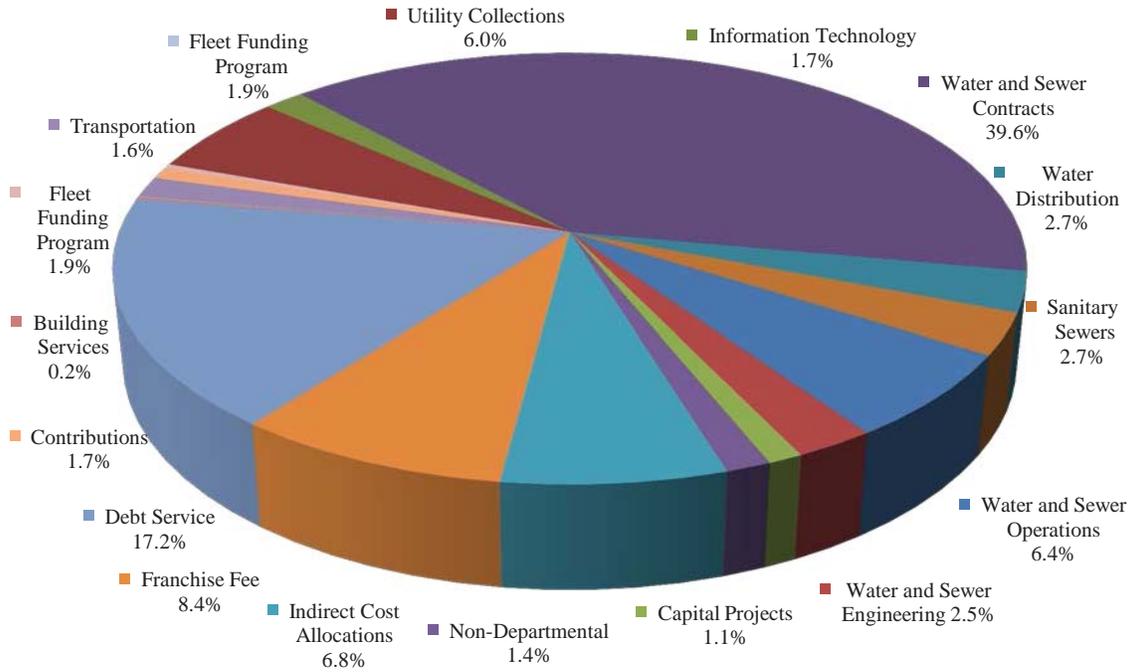


-Revenues by Source Last Five Years-

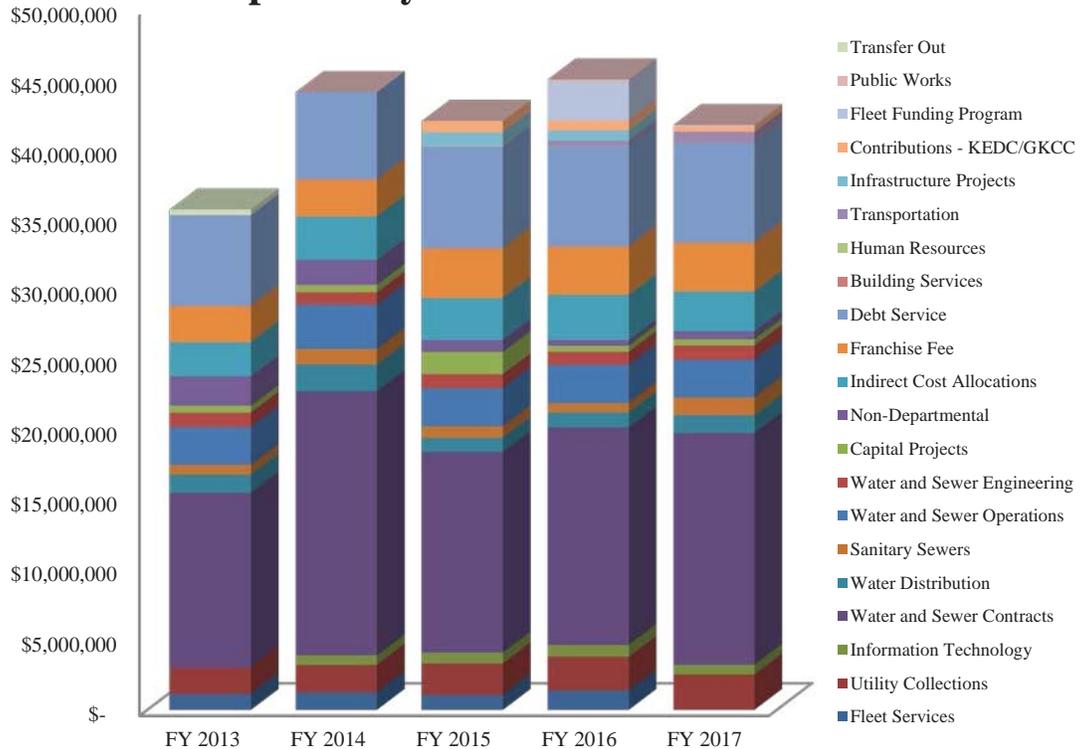


Water & Sewer Fund

-Expenses by Character FY 2017-



-Expenses by Character Last Five Years-

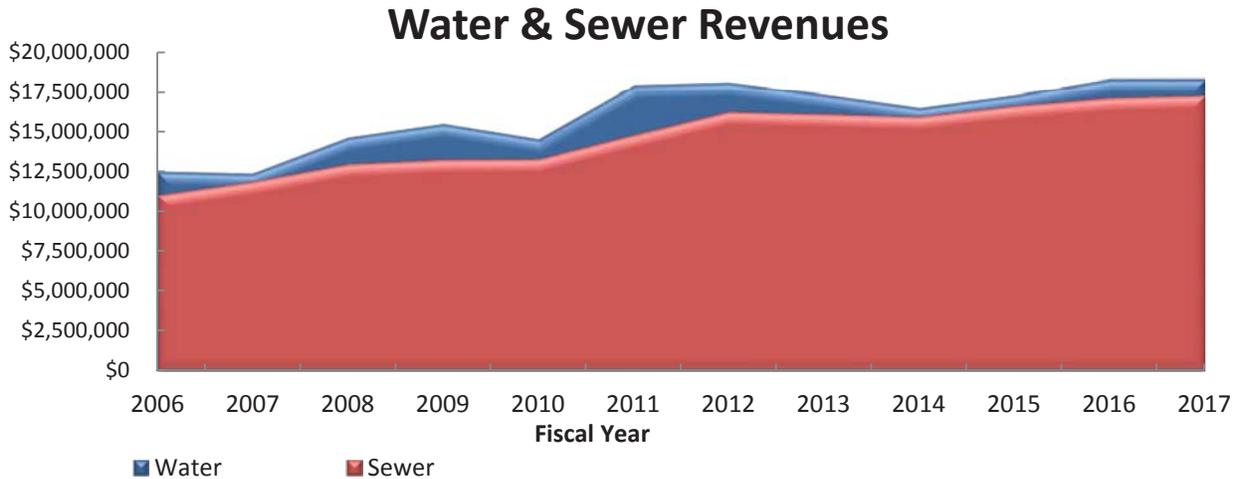


- WATER AND SEWER REVENUES - Revenue Assumptions

Water Revenue	\$18,371,545
Sewer Revenue	\$17,379,205

In FY 2009, the City contracted with an outside firm to perform a water and sewer rate study, using information from Killeen’s water and sewer customer base. The City implemented the proposed rate increases in FY 2011 and FY 2012. The City chose to defer utility rate increases scheduled for FY 2013 and FY 2014. A 3% rate increase was implemented in FY 2015, and a 2.5% water only rate increase was implemented in FY 2016. Water and sewer rates appear in the reference section of this document.

Water sales hit record highs in FY 2012, due to extremely hot and dry conditions. Conditions were more temperate in FY 2015 resulting in lower water sales.



The above chart shows the elasticity of **water revenues** which are highly dependent on the weather – the hotter and dryer the weather, the more water is consumed. The chart shows a flatter trend for **sewer revenues**, because not all sewer charges are billed on total water consumption. Residential customers are billed for sewer based on their water consumption, but the maximum sewer consumption is capped at 10,000 gallons per month. Non-residential customers are billed for sewer service based on 100% of their water consumption. The general upward trend of this graph also illustrates growth in the number of customers, as well as rate increases over the years.

Tap Fees	\$700,000
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Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City that is difficult to forecast. The revenue projection is based on trend analysis, taking into account predicted construction levels. FY 2017 budgeted revenues are projected at the FY 2016 budget level, in anticipation of a leveling of housing activity.

Water Services and Charges**\$ 1,048,000**

These revenue sources are generated from the connection and transfer of utility accounts, after hours service fees, and meter checks. The amount of revenue generated by these fees normally remains stable. FY 2017 revenues are budgeted at a slight decrease from the FY 2016 budget, based on year-end projected levels.

Delinquent Penalties**\$1,308,000**

This revenue is generated by a \$10 late penalty assessed on past due utility payments and a \$25 delinquent account fee assessed prior to disconnection for non-payment. FY 2017 budget projections are based on current average monthly late fees at budget development.

Interest Income**\$50,000**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. Interest rates are expected to remain low during the coming year. The City will however, invest all idle cash in order to maximize earnings. All of the city's idle cash funds are invested in the depository bank, TexPool, TexStar, TexasTerm, money market accounts, or certificates of deposit. The projected interest earnings for FY 2017 are \$50,000.

**WATER/SEWER FUND
FINANCE
UTILITY COLLECTIONS**

DESCRIPTION

The Utility Collections Division of the Finance Department bills and collects for all city utility services and maintains accurate accounting for water, sewer, solid waste and drainage fee revenue. The division also accomplishes all monthly meter reading, initiates the water and sewer tap process for new development, performs utility service work orders, handles bad debt and collection issues, and provides customer counseling with conservation and water use recommendations. Customer service is provided to citizens initiating and terminating utility accounts and those requesting assistance with billing issues.

ACCOMPLISHMENTS

- Ability to provide same day service with three daily schedules to activate utility services.
- Promote e-billing to reduce postage and paper costs and more efficiently deliver bills to customers.
- Continued paper reduction practices.
- Provide “After Hours Services” during the evening, weekends, and holidays with a fee.
- Implemented Selectron a new customer oriented IVR system that will accommodate our utility customers while processing automated payments to their accounts.
- Provide the option for utility customers to initiate or disconnect utility services via email.

GOALS

- Ensure the efficient delivery of timely and accurate billing and payment information for all of the city’s customers.
- Perform accurate and timely monthly meter readings and prompt notification to customers whose meter reading and water usage indicate a possible leak.
- Provide prompt and friendly customer service with accurate responses to customer billing issues.
- Increase departmental cross training to serve our customers in a more time efficient manner.
- Promote e-billing and bank drafts to reduce postage/paper costs and become more customer friendly.
- Work with banking institutions to expand electronic payment options for our customers.
- Expand electronic storage capabilities.

**WATER/SEWER FUND
FINANCE
UTILITY COLLECTIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,121,883	\$ 1,170,969	\$ 1,118,095	\$ 1,089,052
Supplies	352,957	379,553	352,233	372,964
Maintenance	-	-	44,800	-
Repairs	31,674	64,055	23,656	64,055
Support Services	399,052	442,467	490,062	588,792
Benefits	345,594	356,408	340,715	350,575
Minor Capital	6,395	-	1,612	2,583
Professional Services	-	-	-	4,320
Designated Expenses	-	66,600	46,573	48,782
Capital Outlay	18,558	190,000	180,000	-
Total	\$ 2,276,113	\$ 2,670,052	\$ 2,597,746	\$ 2,521,123

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Clerk	1.5	1.5	1.5
Code Enforcement Officer	1	1	1
Customer Service Representative	4	4	4
Customer Service Supervisor	1	1	1
Meter Reader	9	9	8
Principal Secreatry	1	1	1
Senior Meter Reader	1	1	1
Senior Utility Clerk	4	4	4
Utility Clerk	4	4	3
Utility Accounting Specialist	1	1	2
Utility Cashier	4	4	4
Utility Collections Manager	1	1	1
Utility Collections Supervisor	1	1	1
Utility Service Supervisor	1	1	1
Utility Service Worker	6	6	6
Total	40.5	40.5	39.5
Unfunded Approved Authorizations			
Meter Reader	-	-	1
Total Unfunded Aproved Authorizations	-	-	1
Total Staffing	40.5	40.5	40.5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Utility customers	46,987	47,183	48,340
Meters read	610,006	611,167	623,390
Delinquent disconnects	11,590	13,590	13,861

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Meter reading error rate	0.0023%	0.0022%	0.0022%

**WATER/SEWER FUND
SUPPORT SERVICES
FLEET SERVICES**

DESCRIPTION

Maintains a safe and operable vehicle fleet. Provides operations and fueling services for over 1,000 vehicles and pieces of equipment. Prepares specifications and assessments, manages preventive maintenance, repairs and services, maintains loaner vehicles, and coordinates the vehicle replacement program. Facilitates equipment safety, reliability and availability; prompt and high-quality repairs; and resource efficient means that maximize equipment lifecycles. Fleet Services Department was move to the Internal Service Fund in FY 2017.

ACCOMPLISHMENTS

- Replaced unsafe vehicle lifts in bays #3 and #4.
- Initiated in-house vehicle alignments for cost savings and convenience.
- Implemented heavy truck diagnostic equipment resulting in cost and time savings.
- Developed a Fleet Replacement Program (FRP).
- Updated service intervals and engine oil specs on many vehicles resulting in overall cost savings.
- Switched fastener and consumable vendor resulting in cost savings.
- Disposed of ten abandoned vehicles that have been on site for 10+ years.

GOALS

- Implement a Fleet Replacement Program in collaboration with Utilimarc.
- Manage preventive maintenance programs and services.
- Review and maximize all equipment service intervals and acquisition data in FASTER.
- Initiate training on FASTER system for supervisors and expand specialized equipment training for techs.
- Initiate an oil analysis program. Research Kleenoil technology for possible cost savings.

**WATER/SEWER FUND
SUPPORT SERVICES
FLEET SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 991,143	\$ 1,052,582	\$ 980,492	-
Supplies	48,898	85,781	37,784	-
Maintenance	3,981	16,000	20,974	-
Repairs	21,937	25,775	21,904	-
Support Services	43,088	50,904	49,106	-
Benefits	269,118	285,065	239,782	-
Minor Capital	12,933	25,200	9,869	-
Designated Expenses	13,016	11,000	17,668	-
Capital Outlay	162,615	35,000	-	-
Reimbursable Expense	(344,947)	(221,500)	-	-
Total	\$ 1,221,782	\$ 1,365,807	\$ 1,377,579	-

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	1	1	-
Director of Fleet Services	1	1	-
FRP Coordinator	-	1	-
Fleet Service Supervisor	2	2	-
Fleet Services Parts Supervisor	1	1	-
Fleet Services Shop Foreman	1	1	-
Fleet Services Technicians	13	13	-
Lube Technicians	3	3	-
Parts Assistant	3	3	-
Principal Secretary	1	1	-
Total	26	27	-

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Preventive maintenance services	1,000	1,050	-
Sublet, repairs	973	1,000	-
Motor vehicle inspections	49	49	-
General repairs	51	51	-
Tire repairs - internal	16	16	-
Tire repairs - sublet	51	51	-
Accident repairs	67	67	-
Fuel gallons used			

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Preventive Maintenance including oil changes, six (6) month services, and state inspections (NAFA Standard = 48%)	33	25	-
Sublet repairs (NAFA Standard = 12%)	-	6	-
General repairs (NAFA Standards = 40%)			

**WATER SEWER FUND
INFORMATION TECHNOLOGY
GIS**

DESCRIPTION

The information technology budget is used to account for the Water and Sewer Fund expenses related to information technology.

ACCOMPLISHMENTS

- Implemented Cityworks and Pipelogix in sewer and camera trucks
- Updated zoning feature class to reflect AICP standards
- Provided water main work order analysis for downtown capital improvement projects
- Implemented new GIS sanitary sewer overflow application
- Updated TCEQ related water sampling site data
- Implemented GIS>GPS workflow for water valve location efforts
- Updated Map book for Water & Sewer
- Updated fiber ring at the Water & Sewer complex, including Fire Station 5, Mowing and Drainage building and Fire Marshall's office.
- Installed new communications room in new Water and Sewer building
- Added bandwidth to Metro Ethernet connection

GOALS

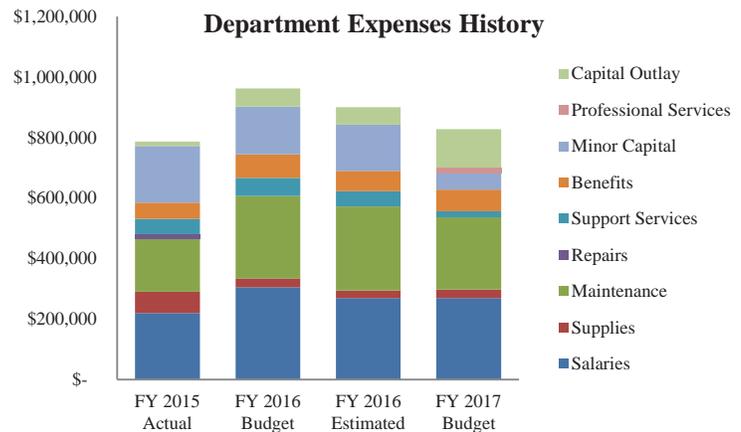
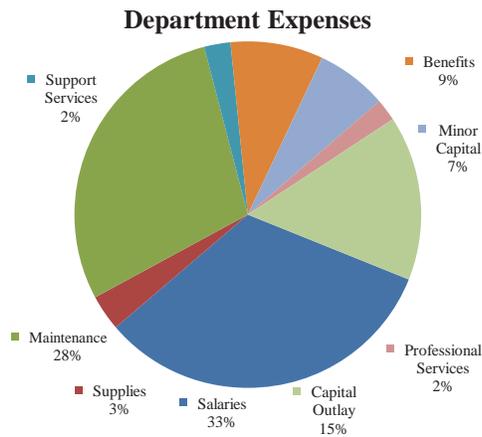
- Implement mobile GIS online / portal solutions
- Provide interactive GIS environment for COK FD
- Provide COK FD with new fire book design
- Implement control processes for GIS data collection
- Produce successful GIS Day 2016 event
- Find future solution for Solid Waste collection applications
- Develop parcel fabric to improve editing
- Start migration to Local Government Model – ESRI Standardized model for local models
- Continue GIS service expansion to include mobile GIS Solution while increasing data inventory and integrity
- Move network demark to new Water & Sewer building
- Replace all network switching in all campus buildings

**WATER & SEWER FUND
INFORMATION TECHNOLOGY
GIS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 219,620	\$ 304,922	\$ 269,155	\$ 270,013
Supplies	70,707	29,450	25,649	27,726
Maintenance	177,156	272,600	277,212	238,772
Repairs	13,676	-	-	-
Support Services	50,506	60,355	50,543	20,300
Benefits	53,049	77,290	67,309	71,538
Minor Capital	187,355	157,309	152,559	54,772
Professional Services	-	-	-	17,000
Capital Outlay	14,529	59,805	58,011	127,292
Total	\$ 786,598	\$ 961,731	\$ 900,438	\$ 827,413

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
GIS Manager	1	1	1
Sr CAD/GIS Technician	1	1	1
GIS Analyst	2	2	2
Total	4	4	4



**WATER SEWER FUND
PUBLIC WORKS
ADMINISTRATION**

DESCRIPTION

The Water and Sewer Contracts division was established to account for payments for the purchase of water and for the processing of sewer to Water Control Improvement District (WCID) #1. Payments for future water rights are also included in the payments for water.

	Actual FY 2012	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016
Rainfall (in.)	35.08"	24.07"	29.56"	30.06"	40.37"
Sewer treatment*	3,882,933,421	4,627,404,948	4,237,049,776	4,625,244,639	5,241,440,538
Water purchased*	5,750,083,000	5,620,477,000	5,314,529,000	5,414,063,000	5,372,183,000
Water sold *	4,934,183,349	3,703,126,242	4,305,739,113	4,345,766,120	4,316,055,371

*Gallons

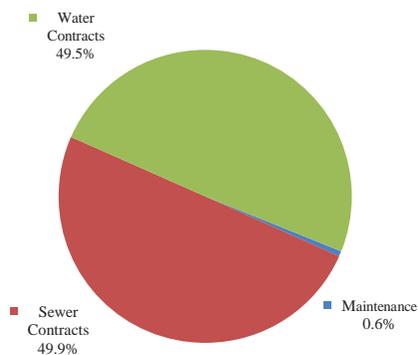
**WATER & SEWER FUND
PUBLIC WORKS
ADMINISTRATION**

**CITY OF KILLEEN
FY2017 BUDGET**

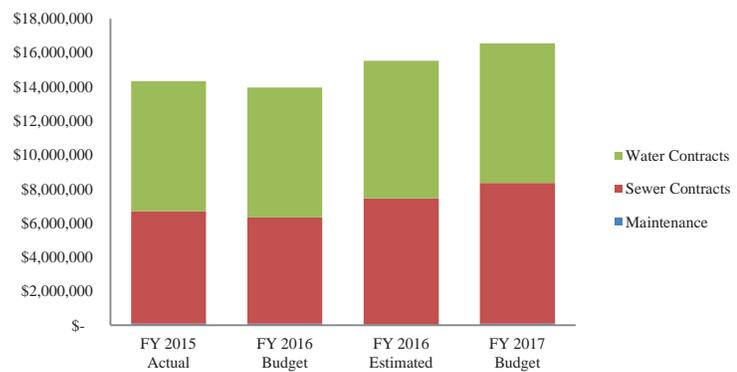
Expenses Summary

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Maintenance	\$ 97,379	\$ 100,000	\$ 53,097	\$ 100,000
Sewer Contracts	6,594,789	6,244,106	7,401,205	8,259,281
Water Contracts	7,637,005	7,617,066	8,079,150	8,190,159
Total	\$ 14,329,173	\$ 13,961,172	\$ 15,533,452	\$ 16,549,440

Department Expenses



Department Expenses History



**WATER/SEWER FUND
PUBLIC WORKS
WATER DISTRIBUTION**

DESCRIPTION

The Water Distribution Division is responsible for maintaining, repairing, and expanding the Water Distribution infrastructure to supply the City with properly disinfected drinking water. The Division is responsible for making long/short taps on water mains to new subdivisions, installing water meters, maintaining all fire hydrants, locating and marking water lines, and investigating and repairing water leaks. The Division responds to customer service calls regarding possible water leaks, water pressure checks, water quality, etc.

ACCOMPLISHMENTS

- Reduced the City's water loss by 45%.
- Maintained the water distribution infrastructure and provided over 5.3 billion gallons of properly disinfected water to the City of Killeen.
- Repaired 172 water main breaks with minimal disruptions.

GOALS

- Improve water quality and disinfection residual by installing automatic flushing devices on dead-end water mains.
- Lower interruption time in the repair of water main and fire hydrant repairs.
- Encourage all employees to participate in employee training programs to achieve the highest levels of certifications from the Texas Commission on Environmental Quality in Water Distribution.
- Upgrade older sections of the water distribution system by installing valves in the older areas to minimize service interruptions during emergencies and when performing routine maintenance.
- Create a safe working environment that results in zero time-loss accidents.
- Effectively provide water services to ensure that all City of Killeen customers are supplied with water that meets or exceeds TCEQ requirements.
- Assist in the rehabilitation of water infrastructure in the older parts of the City of Killeen.
- Maintain the water distribution infrastructure, while providing limited water service disruptions.
- Flow test and maintain all fire hydrants in accordance with TCEQ regulations.
- Reduce total water loss by 20%.

**WATER/SEWER FUND
PUBLIC WORKS
WATER DISTRIBUTION**

**CITY OF KILLEEN
FY2017 BUDGET**

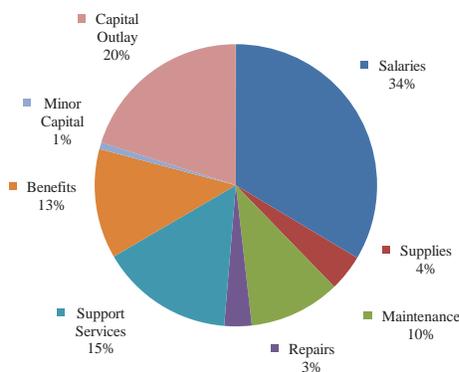
Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 539,477	\$ 571,034	\$ 591,127	\$ 526,761
Supplies	50,049	70,462	57,389	65,099
Maintenance	147,567	155,226	149,156	164,000
Repairs	60,965	41,291	55,290	49,000
Support Services	17,390	24,000	11,349	239,383
Benefits	169,072	178,243	190,258	197,070
Minor Capital	15,925	20,000	5,812	12,000
Capital Outlay	279,545	419,300	209,185	315,000
Total	\$ 1,279,990	\$ 1,479,556	\$ 1,269,566	\$ 1,568,313

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Operator III	1	1	1
Operator II	1	1	1
Operator I	5	5	5
Operator/Apprentice	12	12	12
Total Staffing	19	19	19

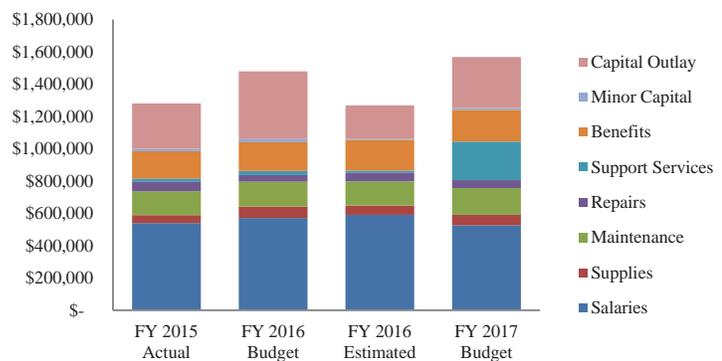
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
New customer services	944	935	1,000
Water main repairs	166	172	180
Water lines (Miles)	651	663	675
Water line locates	1,052	1,086	1,100
Fire hydrants repaired/replaced	35	34	40
Water service calls	337	318	350

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Maintenance cost per 100 miles of water piping system	\$ 22,668	\$ 22,497	\$ 24,296
Unaccounted water loss %	15%	13%	11%

Department Expenses



Department Expenses History



**WATER/SEWER FUND
PUBLIC WORKS
SANITARY SEWERS**

DESCRIPTION

The Sanitary Sewer Division is responsible for the safe and sanitary collection of wastewater for the City of Killeen. This Division monitors and maintains the sewer system infrastructure, installs new sewer lines, performs preventive maintenance to existing sewer lines, responds to all customer service calls, identifies and repairs damaged sewer mains. The Division monitors the City's compliance with Federal & State regulatory agency requirements for wastewater collection.

ACCOMPLISHMENTS

- Reduced the annual number of wastewater overflows to 3.3 overflows per 100 miles of sewer main which is below the EPA desired rate of 4.0 overflows per 100 miles of sewer main.
- Cleaned 1,340,711 feet of sewer main which is equivalent to 44% of the City's sewer mains.
- Rehabilitated 8,576 feet of sewer main.

GOALS

- Reduce the annual number of wastewater overflows to 4 overflows per 100 miles of sewer main.
- Clean 20 percent of the City's sewer infrastructure per year.
- Inspect and evaluate 10 percent of the City's sewer mains and 100 percent of all new sewer mains.
- Rehabilitate 2.5 miles of sewer main.
- Encourage all employees to participate in employee training programs to achieve the highest levels of certifications from the Texas Commission on Environmental Quality in sewer collection.
- Create a safe working environment that results in zero time-loss accidents.
- Continue working with the GIS department to populate the database.

**WATER/SEWER FUND
PUBLIC WORKS
SANITARY SEWERS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 422,022	\$ 444,132	\$ 372,698	\$ 575,989
Supplies	58,027	106,106	68,797	94,054
Maintenance	127,779	115,991	43,991	33,246
Repairs	66,469	61,130	71,150	68,000
Support Services	10,851	12,500	8,963	310,870
Benefits	129,259	140,149	114,783	200,776
Minor Capital	13,827	1,000	400	1,000
Capital Outlay	988,258	48,300	-	-
Total	\$ 1,816,492	\$ 929,308	\$ 680,782	\$ 1,283,935

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Operator III (Inflow and Infiltration Supervisor)	1	1	-
Operator III (Sanitary Sewer Supervisor)	1	1	1
Operator II (Senior Water & Sewer Worker)	1	1	1
Operator I (Equipment)	3	3	4
Operator Apprentice	9	9	12
Total Staffing	15	15	18

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Lines cleaned (Feet)	741,293	1,340,711	1,400,000
Sewer service Calls	345	488	500
Sewer lines (Miles)	571	578	585
Manhole inspections	1,892	1,934	2,000
Sewer line locates	1,129	1,495	1,500
Sewer line replaced (Feet)	7,033	2,410	2,500
Stoppages cleared	198	214	223
Wastewater overflows	36	19	23
Manhole level alarm installs	40	60	60

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Maintenance cost per 100 miles of wastewater piping system	\$ 16,784	\$ 7,610	\$ 5,683
Gallons per minute (GPM) per mile of inflow and infiltration	2	2	2
Reduced sanitary sewer overflow	48%	19%	5%

**WATER/SEWER FUND
PUBLIC WORKS
WATER AND SEWER OPERATIONS**

DESCRIPTION

Water & Sewer Operations includes operation and maintenance of City water storage tanks, water pumping facilities, and wastewater lift stations. A significant amount of time is dedicated to performing daily system monitoring, chemical disinfection monitoring, and preventative maintenance on all facilities. This division also includes the City's BPAT and FOG programs.

ACCOMPLISHMENTS

- Hired a Water & Sewer Technology Systems Technician.
- Maintained superior Water & Sewer operational service although there were funding and staffing reductions.
- Managed the testing and surcharging components of the FOG Program for 391 restaurants.

GOALS

- Provide continuous delivery of properly disinfected water at adequate pressure and sufficient volume to all residential, commercial, and industrial customers.
- Efficiently operate all lift stations in a manner that prevents any sewer overflows in the collection system.
- Operate the water distribution system in a manner that efficiently manages electrical consumption.
- Meet or exceed all federal and state regulations regarding water and sewer operations.
- Manage all BPAT and FOG accounts in a customer friendly manner that protects public health and safety.
- Encourage all employees to participate in employee training programs to achieve the highest levels of certifications from the Texas Commission on Environmental Quality in their respective field.
- Create a safe working environment that results in zero time-loss accidents.
- Perform water quality testing to ensure high standards of continuous delivery of properly disinfected water.
- Complete the final phase of the FOG Program by bringing automotive service and car wash facilities into compliance.
- Inspect all water storage facilities and clean when necessary.
- Continue to ensure safe drinking water through the cross connection control and customer service inspection program.

**WATER/SEWER FUND
PUBLIC WORKS
WATER AND SEWER OPERATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 1,124,785	\$ 1,114,077	\$ 1,130,131	\$ 953,890
Supplies	142,710	144,769	124,332	133,420
Maintenance	91,772	166,092	160,659	164,981
Repairs	28,452	25,000	23,000	25,000
Support Services	973,250	1,040,600	952,477	981,257
Benefits	307,103	308,972	305,445	277,373
Minor Capital	49,764	7,000	12,500	15,500
Major Capital Outlay	-	-	-	135,000
Capital Outlay	127,582	-	-	-
Total	\$ 2,845,418	\$ 2,806,510	\$ 2,708,544	\$ 2,686,421

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	1	1	1
Chief Operator	1	1	1
Director of Water & Sewer Services	1	1	1
Director of Water & Sewer Utilities	1	1	1
FOG Enforcement Specialist	2	2	2
Operator Apprentice (Water & Sewer)	1	1	2
Operator I	5	5	5
Operator II	1	1	1
Operator II (Backflow Prevention Assembly)	3	3	3
Operator III (BPAT)	1	1	1
Principal Secretary	1	1	1
Secretary (BPAT/FOG)	1	1	1
Water & Sewer Materials Manager	1	1	1
Water & Sewer Service Worker (Opr/Appr)	7	7	7
Water & Sewer Superintendent	1	1	-
Technology Technician	-	-	1
Total	28	28	29
Unfunded Approved Authorizations	-	-	-
Frozen Authorizations for FY 2017			
Water & Sewer Superintendent	-	-	1
Total Unfunded/Frozen Approved Authorizations	-	-	1
Total Staffing	28	28	30

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Pump station water pumpage (Gallons)	5,414,063,000	5,322,253,091	5,800,000,000
Lift station sewage collection (Gallons)	4,619,341,880	4,625,244,640	4,700,000,000
Water quality tests	4,015	4,015	4,015
Bacteriological tests	1,550	1,550	1,550
Water and sewer facility inspections	13,458	13,529	13,600
BPAT accounts managed	17,005	18,021	19,000

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Water delivered cost per 1,000 gallons	\$ 1.47	\$ 1.52	\$ 1.56
Average of all disinfectant residuals	2.13	1.87	2.25
Lowest disinfectant residual	0.50	0.50	0.50

Note: The Water Delivered Cost above is calculated in the City's Water and Sewer Financial Model where expenses are determined to be water or sewer related. Then the water expenses are divided by the consumption of water to calculate the cost to provide 1,000 gallons of water.

**WATER/SEWER FUND
PUBLIC WORKS
ENGINEERING**

DESCRIPTION

The mission of the Engineering Division of the Public Works Department (Water & Sewer Fund) is to provide professional engineering management services to the citizens, and to the business and development community to ensure public works infrastructure is designed, constructed, operated, and maintained in accordance with applicable regulatory standards and good industry practices. Key processes and activities performed by the Division include review of various development permit applications for code conformance; validation of residential and commercial civil infrastructure construction plans before consent to release for construction; inspection and testing of construction materials and methods to ensure compliance with applicable project plans and specifications; development of project scopes of work and contracts for various studies and designs; project management and contract administration of public infrastructure improvements; and analysis and evaluation of the capacity and functionality of all public infrastructure within the City of Killeen.

ACCOMPLISHMENTS

- Provided resident project representation for 18 major capital improvement (bond) projects.
- Completed Water and Sewer Utility Impact Fee Study.
- Updated Flexible Pavement Design Procedures for Public Streets.
- Evaluated various future potable and reuse water supply options for the City.

GOALS

- Ensure conformance with established development standards so that the City maintains acceptable regulatory compliance ratings and the highest possible public asset valuation.
- Ensure familiarity with "state of the industry" design, construction, operation, and maintenance standards for public works.
- Provide responsive support of the citizen, and the business and development community related to public infrastructure needs.
- Enhance and improve Infrastructure Development and Design Standards Manual.
- Continue implementation of 2012 Water & Sewer Master Plan.
- Initiate Phases 1 and 2 of ADA Transition Plan development.
- Complete Water Reuse Master Plan development.

**WATER & SEWER FUND
PUBLIC WORKS
ENGINEERING**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 548,845	\$ 700,728	\$ 576,576	\$ 472,722
Supplies	19,142	33,118	20,859	28,003
Repairs	10,725	15,538	14,557	14,538
Support Services	297,818	407,192	192,886	62,406
Benefits	128,590	170,308	132,405	113,770
Minor Capital Outlay	398	3,649	4,718	4,399
Professional Services	-	-	-	329,334
Total	\$ 1,005,518	\$ 1,330,533	\$ 942,001	\$ 1,025,172

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	1	1	-
Chief Construction Inspector	1	1	1
City Engineer	1	1	1
Construction Inspector	2	2	1
Director of Environmental Services	0.8	0.8	0.8
Engineer-In-Training	1	1	-
Principal Secretary	1	1	1
Project Engineer	1	1	1
Project Manager	2	2	2
Senior Construction Inspector	3	3	3
Total	13.8	13.8	10.8

Unfunded Approved Authorizations	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	-	-	1
Construction Inspector	-	-	1
Engineer-In-Training	-	-	1
Total Unfunded Approved Authorizations	-	-	3
Total Staffing	13.8	13.8	13.8

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Residential final inspections	1,163	1,020	950
Concrete flatwork inspections	1,029	900	830
Civil infrastructure plan reviews	31	48	40
Commercial development permit reviews	23	40	35
Land disturbance permit applications for coverage under TPDES reviews	30	28	28
Residential subdivisions infrastructure construction inspections	8	8	7
Commercial infrastructure construction inspections	-	42	40

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Average number of projects per PW senior construction inspector	30	35	30
Average number of CIPs per PW resident project representative	7	5	5

**WATER/SEWER FUND
PUBLIC WORKS
TRANSPORTATION**

DESCRIPTION

The Transportation Division plans and implements the development of the community's roadway system ensuring the future transportation network meets the travel needs of the growing community for all modes of travel, including walking, bicycling, driving and public transportation. Projects are planned, designed, and constructed through the City's adopted Thoroughfare Plan and Capital Improvement Program. Furthermore the Transportation Division serves as the Capital Improvements Program project managers for all CIP projects in Transportation, Water & Sewer, and Environmental Services Divisions allowing for a uniform application of building standards and construction management on all public works capital improvement projects. The transition from bond funded to operational funds occurred at the beginning of FY 2016. The funds are located based on workload across General Fund, Water and Sewer, and Drainage Fund.

ACCOMPLISHMENTS

- Conversion of Transportation Division to Transportation and CIP (Capital Improvements Division)
- Completed Elms Rd HSIP and closed the project.
- Completed Elms Road Extension.
- Substantial completion of Onion Road Waterline.
- Substantial completion of US 190/Rosewood/FM 2410
- Obtained funding for Rosewood Extension in the amount of \$5,643,585

GOALS

- Complete Ft Hood Regional Trail Seg 3.
- Complete Environmental Services CIP projects: Illinois Ave. Minor CIP, South Nolan Creek Bank Stabilization, Phase 2
- Obtain substantial completion of Trimmier Rd Widening.
- Complete Stagecoach Reconstruction, Phase 2.
- Start Construction on Brookhaven Sidewalk improvement.
- Complete design for Rosewood Extension and Heritage Oaks Hike and Bike Trail.

**WATER & SEWER FUND
PUBLIC WORKS
TRANSPORTATION**

**CITY OF KILLEEN
FY2017 BUDGET**

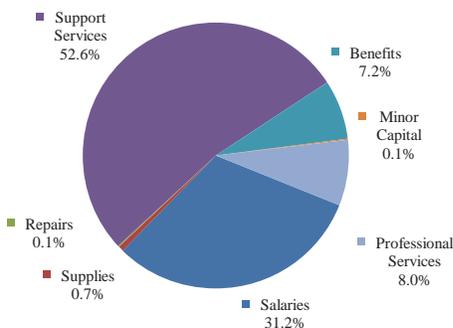
Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ -	\$ -	\$ -	\$ 204,088
Supplies	-	-	-	4,329
Repairs	-	-	-	900
Support Services	-	-	347,336	344,348
Benefits	-	-	-	47,191
Minor Capital	-	-	-	900
Professional Services	-	-	-	52,340
Total	\$ -	\$ -	\$ 347,336	\$ 654,096

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Transportation	-	-	0.5
Principle Secretary	-	-	0.5
Project Manager	-	-	0.4
Total	-	-	1.4

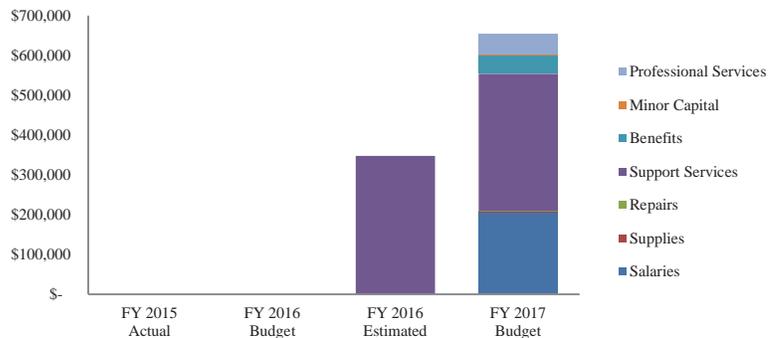
Unfunded Approved Authorizations	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Engineer in Training	-	-	0.5
Engineer Technician	-	-	0.5
Total Unfunded Approved Authorizations	-	-	1.0
Total Staffing	-	-	2.4

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Transportation CIP Projects	-	-	4
Transportation CIP Project Value	-	-	\$ 5,458,560
Drainage CIP Projects	-	-	3
Drainage CIP Project Value	-	-	\$ 1,959,946
Water & Sewer CIP Projects	-	-	4
Water & Sewer CIP Project Value	-	-	\$ 4,966,090

Department Expenses



Department Expenses History



WATER/SEWER FUND PUBLIC WORKS

DESCRIPTION

The Public Works Department provides the Citizens of Killeen with quality infrastructure systems and orderly planning and development. Beginning FY 2016 Public Works was allocated over General Fund, Water and Sewer Fund, Solid Waste Fund, and Drainage Fund.

ACCOMPLISHMENTS

- Completed construction of Septic Tank Elimination Program (STEP) phase IX.
- Developed a water reuse master plan.
- Continued sewer line rehabilitation phase 2.
- Continued the water reuse master plan and established water reuse for the golf course.
- Substantially completed construction of US 190 / FM 2410 / Rosewood Drive PTF improvements.
- Continued construction of the Trimmier Road widening project.
- Substantially completed Killeen Fort Hood Regional trail, segment 3.
- Began Design for Heritage Oaks Hike and Bike Trail, Segment 4.
- Completed fleet service center demolition project.
- Completed a Material Recovery Facility (MRF) feasibility study.

GOALS

- Continue implementation of a comprehensive, five-year streets maintenance and repair program.
- Maintain a water/sewer/drainage strategy and annual maintenance and construction programs to support City of Killeen growth through master planning.
- Continue construction of several drainage master plan projects, including Valley Ditch, Patriotic Ditch and drainage improvements to Illinois Ave.
- Continue construction and improvements to various city roadways including Lowe's Blvd, Trimmier Road and Rosewood Drive.
- Complete construction of Stagecoach Road, Fort Hood Regional Trail, and Brookhaven/Rancier Trail projects.
- Complete construction of STEP program phase IX and design phase X.
- Complete water line rehabilitation phase 2 and sewer line rehabilitation phase 2.
- Complete Impact fee studies as directed by City Council.
- Adopt a water reuse master plan.

**WATER & SEWER FUND
PUBLIC WORKS**

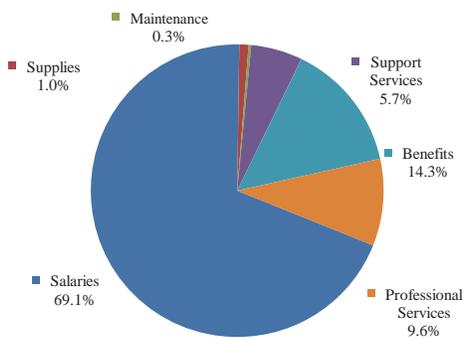
**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ -	\$ -	\$ 97,412	\$ 96,484
Supplies	-	-	995	1,404
Maintenance	-	-	-	425
Support Services	-	-	16,710	7,931
Benefits	-	-	18,656	19,928
Professional Services	-	-	-	13,420
Total	\$ -	\$ -	\$ 133,773	\$ 139,592

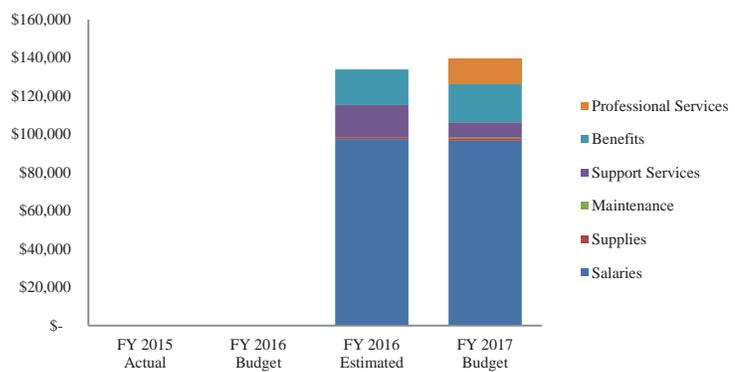
Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Public Works	-	0.6	0.6
Executive Assistant	-	0.6	0.6
Total Staffing	-	1.2	1.2

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Bond project contracts	15	11	19
Bond project contracts value	\$15,674,428	\$14,916,292	\$26,698,122
Grants awarded and approved by city council	6	2	3
Grant application submitted but not awarded	5	2	-

Department Expenses



Department Expenses History



**WATER/SEWER FUND
OTHER APPROPRIATIONS**

HUMAN RESOURCES

The Human Resources budget is used to account for the Solid Waste Fund expenses for unemployment reimbursements, legal and public notices, and other expenses related to human resources.

GENERAL ADMINISTRATION

The General Administration division is utilized to budget for Water and Sewer non-departmental supplies, building maintenance and repairs.

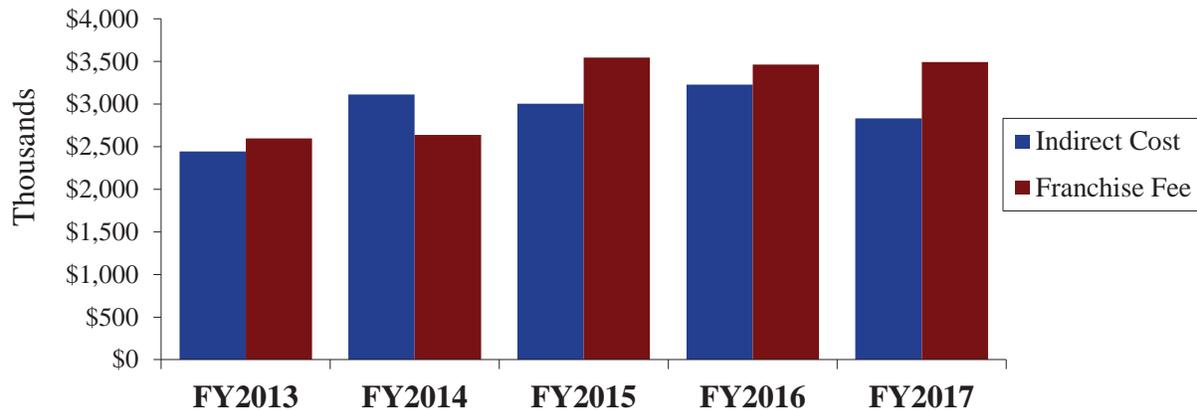
WATER AND SEWER PROJECTS

The Water and Sewer Projects division is used to account for major projects that are paid from the Water and Sewer operating fund. Other major projects are paid from Water and Sewer bond funds.

NON-DEPARTMENTAL

The Water and Sewer Non-Departmental division is utilized to account for charges that are not directly related to a specific division. These charges include transfers to the General Fund for a levied franchise fee and an indirect cost allocation. Other charges include professional services, bad debts, collection expenses, a building purchase, and a contingency account.

Transfers to General Fund



**WATER & SEWER FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

DEBT SERVICE

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Designated Expenses	\$ 7,176,592	\$ 7,173,174	\$ 7,169,214	\$ 7,167,341
Total	\$ 7,176,592	\$ 7,173,174	\$ 7,169,214	\$ 7,167,341

HUMAN RESOURCES

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 2,138	\$ 6,000	\$ 1,160	\$ 6,000
Support Services	-	3,500	-	3,500
Designated Expenses	-	8,500	71	8,500
Total	\$ 2,138	\$ 18,000	\$ 1,231	\$ 18,000

GENERAL ADMINISTRATION

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ -	\$ 3,500	\$ -	\$ -
Maintenance	45,789	52,000	35,852	52,000
Repairs	13,075	14,100	12,238	14,100
Total	\$ 58,864	\$ 69,600	\$ 48,090	\$ 66,100

WATER & SEWER PROJECTS

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Water and Sewer Projects	\$ 1,039,946	\$ 1,621,268	\$ 710,114	\$ -
Total	\$ 1,039,946	\$ 1,621,268	\$ 710,114	\$ -

NON-DEPARTMENTAL

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 3,416	\$ 2,400	\$ 3,168	\$ -
Support Services	7,557,121	7,548,266	7,517,131	6,848,150
Minor Capital	-	37,750	-	-
Professional Services	-	-	26,659	27,704
Designated Expenses	539,955	90,000	251,000	389,000
Transfers	115,000	-	2,800,000	-
Total	\$ 8,215,492	\$ 7,678,416	\$ 10,597,958	\$ 7,264,854

TOTAL OTHER APPROPRIATIONS

	\$ 16,493,032	\$ 16,560,458	\$ 18,526,607	\$ 14,516,295
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Dedicated Service – Everyday, for Everyone!

DRAINAGE UTILITY FUND



The Drainage Utility Fund is one of the five enterprise funds that the City of Killeen maintains. The Governmental Accounting Standards Board Codification, Section 1300.104, states that "the enterprise fund type may be used: to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges: or (b) where the governing body has decided that periodic determination or revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance public policy, management control, accountability, or other purposes." These funds are not required by GASB, but are permitted.

Drainage Fund – Accounts for operations related to providing storm drainage service to the citizens of Killeen. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, maintenance, billing, and collection.

**Drainage Utility Fund
Budget Summary
FY 2017**

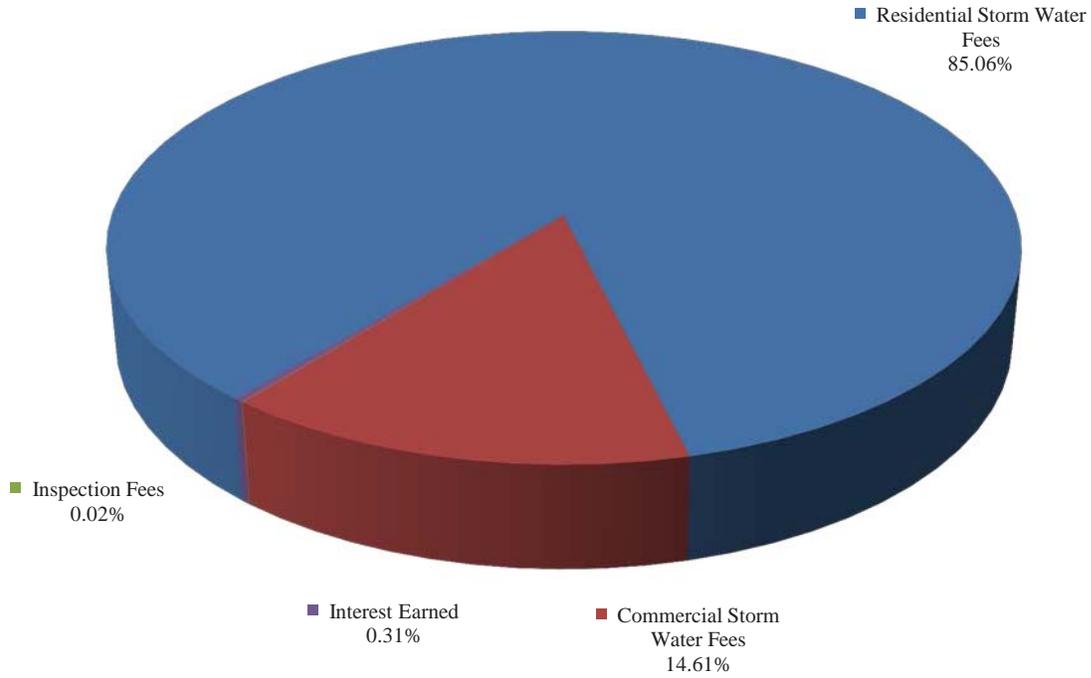
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	Percent of Budget	% Change from FY 2016 Budget
Revenues						
Residential Storm Water Fees	3,340,003	3,300,000	3,378,273	3,463,852	85.06%	4.97%
Commercial Storm Water Fees	589,373	600,000	594,280	595,000	14.61%	-0.83%
Inspection Fees	-	-	500	1,000	0.02%	0.00%
Interest Earned	7,208	5,800	14,396	12,600	0.31%	117.24%
Intergovernmental Revenue	76,645	-	6,570	-	0.00%	0.00%
Miscellaneous Receipts	1,692	100	1,554	-	0.00%	-100.00%
Total Revenues	4,014,921	3,905,900	3,995,573	4,072,452	96.13%	4.26%
Operating Expenses						
Human Resources	2,697	6,000	5,356	6,000	0.14%	0.00%
Information Technology	84,937	108,000	82,625	91,577	2.16%	-15.21%
Engineering	168,067	333,689	303,190	269,791	6.37%	-19.15%
Streets	335,309	300,000	251,147	230,620	5.44%	-23.13%
Drainage Maintenance	1,531,621	1,594,397	1,477,532	1,976,679	46.67%	23.98%
Transportation	-	-	120,812	221,360	5.24%	0.00%
Environmental Services	119,798	440,650	226,247	198,911	4.70%	-54.86%
Non-Departmental	61,565	16,564	18,989	65,618	1.55%	296.15%
Indirect Cost Allocation	304,592	287,699	287,699	295,216	6.97%	2.61%
Public Works	-	-	13,159	13,730	0.32%	0.00%
Total Operating Expenses	2,608,586	3,086,999	2,786,756	3,369,502	79.53%	9.15%
Debt Service	538,842	558,000	551,240	550,741	13.00%	-1.30%
Non-Operating Expenses						
Capital Projects						
Motor Vehicles	72,275	316,268	303,685	-	0.00%	-100.00%
Machinery & Equipment	5,700	5,259	23,909	-	0.00%	0.00%
Computer Equipment/Software	3,322	9,720	9,428	16,304	0.38%	67.74%
Total Capital Projects	81,297	331,247	337,022	16,304	0.38%	-95.08%
Infrastructure Projects						
Minor Drainage Projects	71,523	350,000	298,034	300,000	7.08%	-14.29%
RFC Project	379	-	-	-	0.00%	0.00%
Total Infrastructure Projects	71,902	350,000	298,034	300,000	7.08%	-14.29%
Total Non-Operating Expenses	153,199	681,247	635,056	316,304	7.47%	-53.57%
Total Expenses	3,300,627	4,326,246	3,973,052	4,236,547	100.00%	-2.07%
Net Change In Working Capital	714,294	(420,346)	22,521	(164,095)		
Working Capital Balance, Beginning				4,266,766		
Working Capital Balance, Ending				\$ 4,102,671		



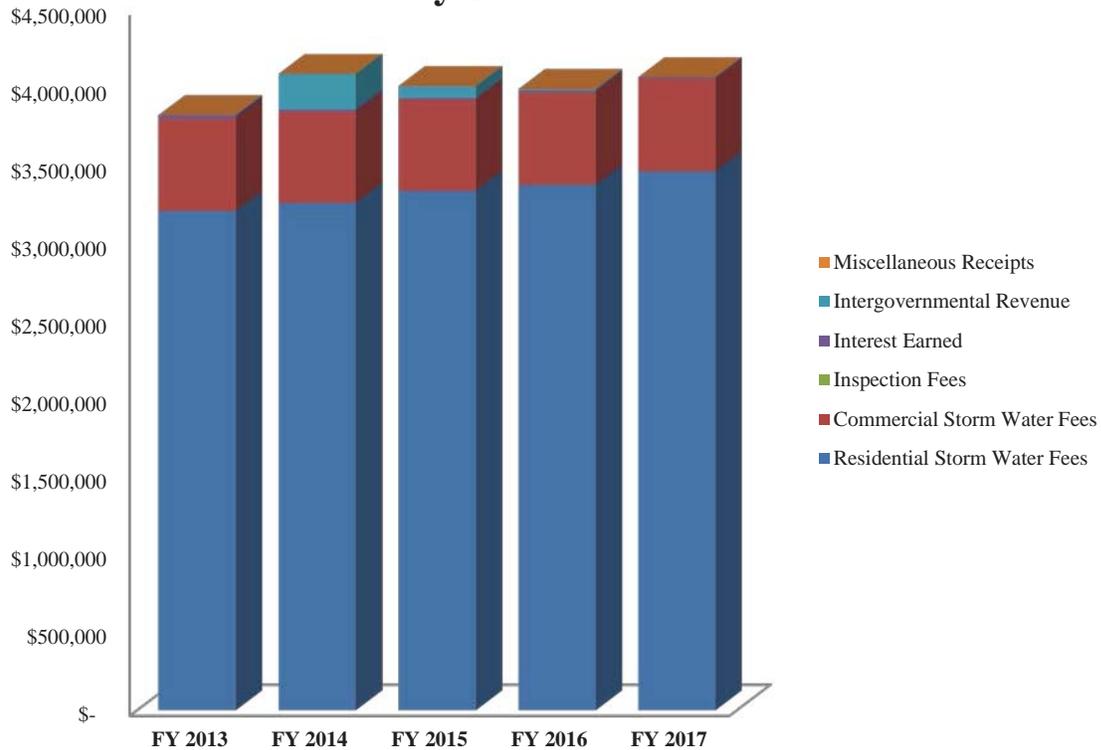
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Drainage Utility Fund

-Revenues by Source FY 2017-

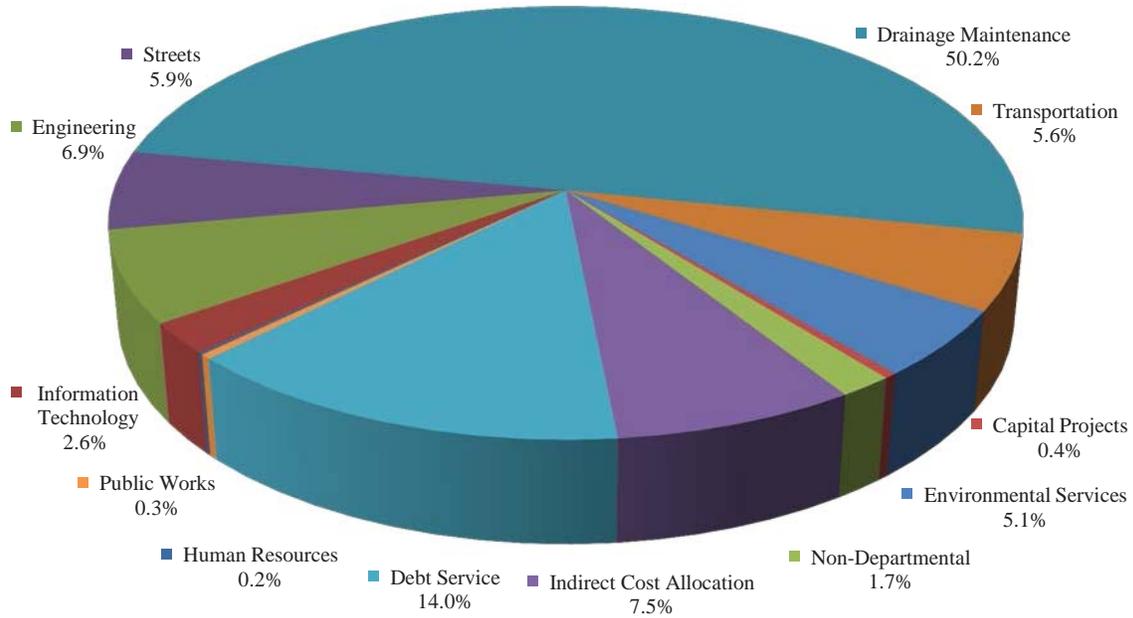


-Revenues by Source Last Five Years-

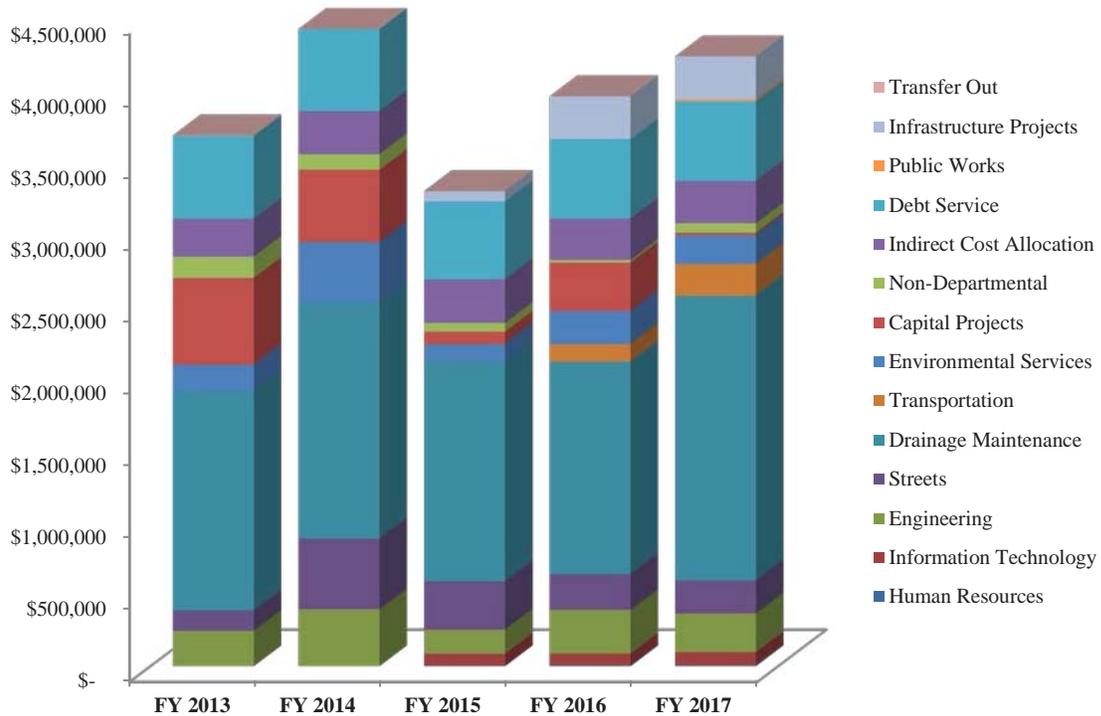


Drainage Utility Fund

-Expenses by Character FY 2017-



-Expenses by Character Last Five Years-



DRAINAGE FUND PUBLIC WORKS

DESCRIPTION

The Public Works Department provides the Citizens of Killeen with quality infrastructure systems and orderly planning and development. Beginning FY 2016 Public Works was allocated over General Fund, Water and Sewer Fund, Solid Waste Fund, and Drainage Fund.

ACCOMPLISHMENTS

- Completed construction of Septic Tank Elimination Program (STEP) phase IX.
- Developed a water reuse master plan.
- Continued sewer line rehabilitation phase 2.
- Continued the water reuse master plan and established water reuse for the golf course.
- Substantially completed construction of US 190 / FM 2410 / Rosewood Drive PTF improvements.
- Continued construction of the Trimmier Road widening project.
- Substantially completed Killeen Fort Hood Regional trail, segment 3.
- Began Design for Heritage Oaks Hike and Bike Trail, Segment 4.
- Completed fleet service center demolition project.
- Completed a Material Recovery Facility (MRF) feasibility study.

GOALS

- Continue implementation of a comprehensive, five-year streets maintenance and repair program.
- Maintain a water/sewer/drainage strategy and annual maintenance and construction programs to support City of Killeen growth through master planning.
- Continue construction of several drainage master plan projects, including Valley Ditch, Patriotic Ditch and drainage improvements to Illinois Ave.
- Continue construction and improvements to various city roadways including Lowe's Blvd, Trimmier Road and Rosewood Drive.
- Complete construction of Stagecoach Road, Fort Hood Regional Trail, and Brookhaven/Rancier Trail projects.
- Complete construction of STEP program phase IX and design phase X.
- Complete water line rehabilitation phase 2 and sewer line rehabilitation phase 2.
- Complete Impact fee studies as directed by City Council.
- Adopt a water reuse master plan.

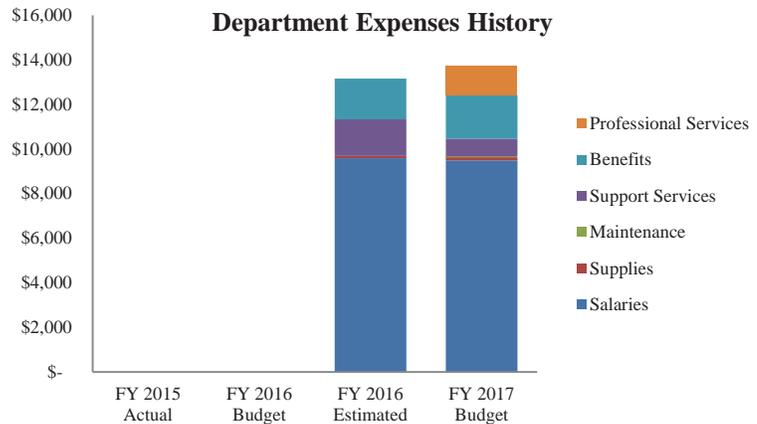
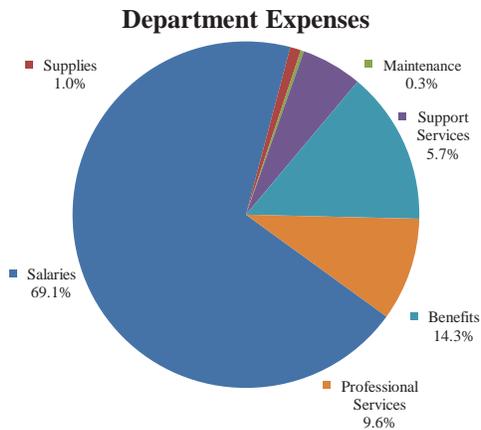
**DRAINAGE FUND
PUBLIC WORKS**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ -	\$ -	\$ 9,582	\$ 9,490
Supplies	-	-	99	138
Maintenance	-	-	-	42
Support Services	-	-	1,643	780
Benefits	-	-	1,835	1,960
Professional Services	-	-	-	1,320
Total	\$ -	\$ -	\$ 13,159	\$ 13,730

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Public Works	-	0.05	0.05
Executive Assistant	-	0.05	0.05
Total	-	0.10	0.10

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Bond project contracts	15	11	19
Bond project contracts value	\$ 15,674,428	\$ 14,916,292	\$ 26,698,122
Grants awarded and approved by city council	6	2	3
Grant application submitted but not awarded	5	2	-



**DRAINAGE FUND
PUBLIC WORKS
ENGINEERING**

DESCRIPTION

The mission of the Drainage Utility – Engineering Division is to provide drainage management services for the citizens and businesses of the City of Killeen, support water quality improvements, investigate storm water run-off controls, develop beneficial usage solutions, promote system sustainability, address chronic maintenance problems, and develop environmental and aesthetic enhancement opportunities. The Drainage Utility has completed year two of the current Storm Water Management Program (SWMP) in order to meet the mandates of the State of Texas Phase II program. The Drainage Utility manages storm water discharge permits for selected municipal industrial operations, and for City-performed/City-sponsored construction activities that disturb 1 acre of land or greater. The Drainage Utility has implemented a Capital Improvement Program (CIP) and developed a Drainage Master Plan to address drainage infrastructure inadequacies and required system upgrades. The Drainage Utility – Engineering Division is also responsible for enforcement of compliance with the provisions in Chapter 32 of the Killeen Code of Ordinances.

ACCOMPLISHMENTS

- Educated residents, contractors and developers on maintaining compliance with the illicit discharge, erosion and sediment control, and post-construction ordinances.
- Provided public education and storm water outreach to local and regional water quality stakeholder groups, Killeen ISD, and higher education venues.
- Updated “Storm” Geographic Information Systems (GIS) datasets with minor tributary information.
- Conduct field investigations as scheduled, in response to reports by citizens and in response to reports by other City departments.
- Produced City-wide map books of drainage infrastructure and drainage features for staff.
- Began to use Naviline to input cases for enforcement.
- Prepared Industrial Site Storm Water Permits for the City’s five permitted facilities.
- Enforcement action was performed for over 25 written citations that resulted in approximately \$100,000 in fines.
- Completed dry weather testing on approximately 90 testing sites.

GOALS

- Implement the City’s Storm Water Master Plan and Industrial Site Storm Water Permits.
- Physically inventory, assess, and recommend improvements to the City’s drainage infrastructure.
- Maintain and update “Storm” Geographic Information Systems (GIS) datasets and applications.
- Respond to illicit discharges and conduct water quality testing.
- Inspect erosion and sediment controls and post construction compliance measures on development projects within the city.
- Conduct compliance inspections with the erosion and sediment control and post-construction ordinances.
- Provide public education and storm water outreach to local and regional water quality stakeholder groups, Killeen ISD, and higher education venues.
- Conduct field investigations as scheduled, in response to reports by citizens and other City departments.
- Update City-wide map books of drainage infrastructure and drainage features.
- Expand dry weather testing per MS4 permit and continue testing of existing sites.
- Collect GPS data on Little Nolan Creek Tributaries and establish new testing sites for that area.

**DRAINAGE FUND
PUBLIC WORKS
ENGINEERING**

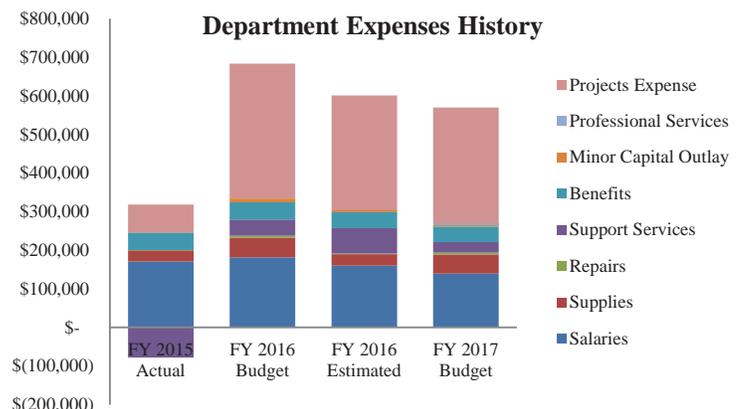
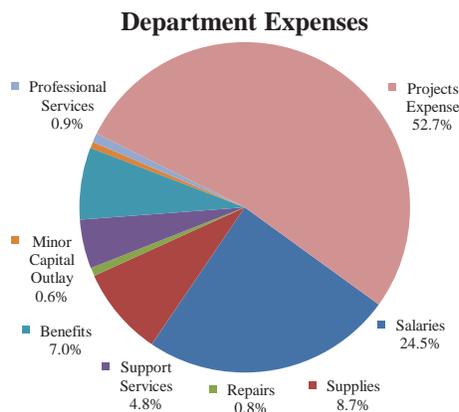
**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 170,840	\$ 181,659	\$ 160,266	\$ 139,560
Supplies	28,583	50,903	29,444	49,561
Repairs	590	4,500	1,617	4,682
Support Services	(78,376)	42,555	65,719	27,320
Benefits	45,363	44,775	41,623	40,102
Minor Capital Outlay	1,067	9,297	4,521	3,570
Professional Services	-	-	-	4,996
Projects Expense	71,523	350,000	298,034	300,000
Total	\$ 239,590	\$ 683,689	\$ 601,224	\$ 569,791

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Project Manager	1	1	1
Drainage Technician (Storm Water)	1	1	1
Environmental Specialist I	1	1	1
Contract Specialist	1	1	-
Total Staffing	4	4	3

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Environmental code violation cases	37	57	20
Field inspections	120	78	100
Illicit discharge inspections	27	29	20
Erosion control inspections	25	55	30
Post construction inspections	14	17	30

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Phase II water quality testing for permit 2 completion	40%	60%	80%
City updated in 'storm' geodataset base ¹	20%	20%	20%



**DRAINAGE FUND
PUBLIC WORKS
STREETS**

DESCRIPTION

The Street Division in the Drainage Utility Fund provides funding for roadway drainage projects. Maintenance such as curb and gutter repairs, valley gutter repairs, and street failure repairs due to groundwater infiltration keep the street drainage infrastructure operational.

ACCOMPLISHMENTS

- Repaired 15 drainage related projects on Roy Reynolds and various other locations.

GOALS

- Provide superior pavement maintenance services by performing preventive maintenance repairs on drainage-related infrastructure.
- Repair failed curbs and gutters and valley gutters on approximately 25 locations.
- Areas to include Golden Gate, Searcy, Becker, Tripp, Hitchroack and Glenwood.

**DRAINAGE FUND
PUBLIC WORKS
STREETS**

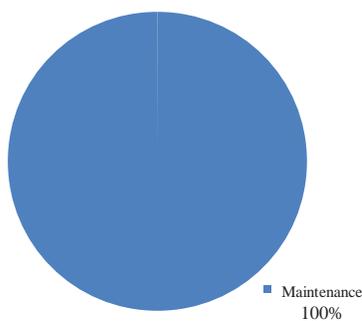
**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Maintenance	\$ 335,309	\$ 300,000	\$ 251,147	\$ 230,620
Total	\$ 335,309	\$ 300,000	\$ 251,147	\$ 230,620

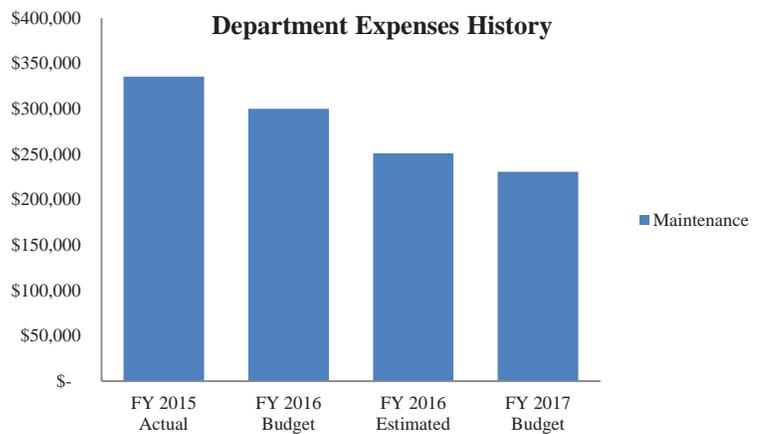
Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Roadway drainage projects completed	19	22	15
Areas of failed curb & valley gutter repaired	20	20	10

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Average roadway project completion time (days)	7.00	7.00	5.00
Roadway projects completed	100.0%	100.0%	100.0%

Department Expenses



Department Expenses History



**DRAINAGE FUND
PUBLIC WORKS
DRAINAGE MAINTENANCE**

DESCRIPTION

The mission of the Drainage Utility – Drainage Maintenance Division is to maintain, repair, and/or improve the municipal drainage infrastructure for the City of Killeen. Tasks primarily include: removal of non-beneficial growth, removal of sediment, clean out blockages, perform minor and major repair projects, placement of erosion control infrastructure, re-vegetate areas as needed, maintain publically dedicated and accepted drainage infrastructure, and provide emergency response support as needed for flood events, illicit discharges and fires.

ACCOMPLISHMENTS

- Successfully implemented the expansion of the Community Supervision and Corrections Department (CSCD) weekend program in conjunction with Solid Waste Mowing crews. Probationers were used to pick up litter/trash along selected roads right-of-ways and drainage ditches.
- Continued implementation of the Drainage Maintenance Plan.
- Refined the inventory of the drainage infrastructure. Continued to collect data on length and acreage, to include the annexed areas.
- Replacement of a Track Hoe (Unit #61) with a New Track Hoe (Unit#1096)
- Purchased New Equipment – Vacuum Combination Trailer Unit #1097
- New Program – Phased out (1) Drainage Service Worker position and added (1) Equipment Operator position to operate our newly acquired Vacuum Combination Trailer.
- Completed three (3) maintenance cycles for the total inventory of drainage infrastructure this fiscal year.
- Completed fifty-two (52) repairs of Minor Capital Improvement Projects (CIP).
- Continued a lease on a Caterpillar 953D track loader, which replaced Unit #60.
- Started a new copier machine lease (50% Mowing/50% Drainage).

GOALS

- Improve and maintain the quality of the drainage infrastructure throughout the City by accomplishing work in accordance with the adopted Drainage Master Plan and regulatory requirements.
- Assist in the inventory, assessment, addition, and improvement of the City’s Drainage infrastructure.
- Collect and refine the demographics for the drainage infrastructure.
- Participate in the Community Supervision and Corrections Department (CSCD) weekend program in conjunction with Solid Waste Mowing crews.
- Perform the assigned goals as established below:
 - Complete three (3) maintenance cycles of drainage channels, a total of 137 miles / 1,351 acres.
 - Complete forty (40) repairs or minor CIP projects.
 - Complete the acquisition of approved replacement fleet.

MAJOR NEW PROGRAMS AND SERVICES

- New Equipment - Street Sweeper
- New Program – Phased out (1) Drainage Service Worker position and add (1) Equipment Operator position to operate the new street sweeper

**DRAINAGE FUND
PUBLIC WORKS
DRAINAGE MAINTENANCE**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 941,906	\$ 947,301	\$ 888,313	\$ 1,015,445
Supplies	94,858	123,773	90,612	114,870
Maintenance	34,073	43,438	34,601	32,038
Repairs	74,306	78,500	89,600	72,057
Support Services	47,646	56,757	51,649	355,896
Benefits	307,026	319,703	299,361	361,448
Minor Capital	28,926	19,375	18,046	19,375
Designated Expenses	2,880	5,550	5,350	5,550
Capital Outlay	77,975	316,268	315,885	-
Total	\$ 1,609,596	\$ 1,910,665	\$ 1,793,417	\$ 1,976,679

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Supervisor	3	3	3
Crew Leader	4	4	4
Equipment Operator	9	10	11
Manager of Mowing & Drainage Maintenance	1	1	1
Secretary	-	1	1
Equipment Services Technician	0.5	0.5	0.5
Service Worker	16	15	14
Total	33.5	34.5	34.5

One Equipment Operator reports to the Streets Division

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Drainage channels maintained (Miles)	84	131	132
Drainage channels maintained (Acres)	624	1,128	1,351
Minor CIP Projects Completed	50	51	40

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
% of Drainage Channels Maintained (miles) versus Target	145%	100%	100%
50 Minor Capital Projects Completed	102%	100%	80%
6 Miles of Drainage Channels Maintained Per Full Time Employee (22 assigned)	64%	99%	100%
7 Minor Construction Projects Completed Per Full Time Employee (7 assigned)	102%	104%	82%

**DRAINAGE FUND
PUBLIC WORKS
ENVIRONMENTAL SERVICES**

DESCRIPTION

The mission of the Environmental Services Division is to provide environmental management services for Killeen's citizens, businesses, and City Departments. This will be accomplished through development, monitoring, and support of water quality improvement measures, storm water run-off controls, system sustainability, and environmental and aesthetic enhancement opportunities. The Environmental Services Division is also responsible for monitoring the City of Killeen's environmental programs. Environmental programs remain under the present organization for execution and reporting; however, the Environmental Services Division has the responsibility of assisting with management reports, monitoring reporting deadlines, and verifying that these reports are administratively complete. In addition, the Environmental Services Division is responsible for monitoring programs, which are being formulated at Federal and State levels that will be applicable to the City in the future. It is not intended to relieve or take any programs and responsibilities away from any entity, but instead to provide additional assistance and advice in meeting the program responsibilities. The Drainage Utility has implemented a Capital Improvement Program (CIP) and developed a Drainage Master Plan to address drainage infrastructure inadequacies and required system upgrades. The Environmental Services Division will manage the major and minor CIP program.

ACCOMPLISHMENTS

- Provided technical support to local and regional water quality stakeholder groups.
- Continued implementation of the City's Phase II water quality program mandated by the TCEQ.
- Coordinated environmental compliance with State and Federal agencies.
- Completed the TCEQ 319(h) water quality grant for South Nolan Creek.
- Contracted for the construction of the last funded major drainage CIPs approved in the 2006 Drainage Bond.

GOALS

- Design and construct drainage CIPs in accordance with well-defined master planning priorities.
- Supervise implementation of the City's Storm Water Master Plan and other environmental permits.
- Receive, present, and implement approved recommendations from the stakeholder process.
- Continue implementation of the Phase II water quality program in accordance with the City's permit with the TCEQ.
- Coordinate environmental compliance with State and Federal agencies.

**DRAINAGE FUND
PUBLIC WORKS
ENVIRONMENTAL SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 49,948	\$ 237,350	\$ 71,522	\$ 46,360
Supplies	702	1,601	716	2,779
Support Services	54,655	140,724	141,355	8,753
Benefits	12,513	60,975	12,654	13,285
Minor Capital Outlay	1,980	-	-	-
Professional Services	-	-	-	127,734
Capital Outlay	-	5,259	11,709	-
Project Expense	379	-	-	-
Total	\$ 120,177	\$ 445,909	\$ 237,956	\$ 198,911

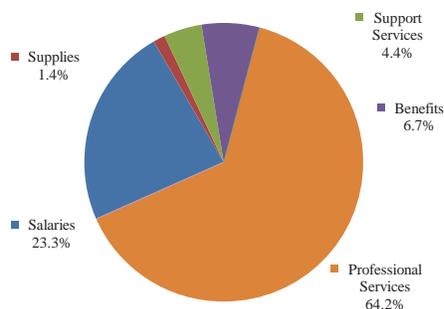
Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Environmental Services	0.2	0.2	0.2
Secretary	1	1	1
Total	1.2	1.2	1.2

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Minor CIP projects	1	1	1
Construction contracts	4	3	1

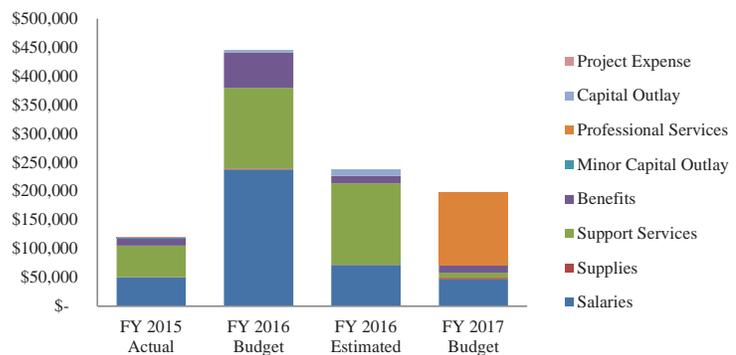
Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Total Phase II objectives for permit 2 completion	40%	60%	80%
Contracted Projects where project cost exceeds original construction contract by greater than 15%	0%	33%	0%
Contracted projects where project cost exceeds project construction cost estimate by greater than 15%	0%	33%	0%

Low numbers are a direct result of combining drainage projects with transportation projects and delays with easement acquisitions.

Department Expenses



Department Expenses History



**DRAINAGE FUND
PUBLIC WORKS
TRANSPORTATION**

DESCRIPTION

The Transportation Division plans and implements the development of the community's roadway system ensuring the future transportation network meets the travel needs of the growing community for all modes of travel, including walking, bicycling, driving and public transportation. Projects are planned, designed, and constructed through the City's adopted Thoroughfare Plan and Capital Improvement Program. Furthermore the Transportation Division serves as the Capital Improvements Program project managers for all CIP projects in Transportation, Water & Sewer, and Environmental Services Divisions allowing for a uniform application of building standards and construction management on all public works capital improvement projects. The transition from bond funded to operational funds occurred at the beginning of FY 2016. The funds are located based on workload across General Fund, Water and Sewer, and Drainage Fund.

ACCOMPLISHMENTS

- Conversion of Transportation Division to Transportation and CIP (Capital Improvements Division)
- Completed Elms Rd HSIP and closed the project.
- Completed Elms Road Extension.
- Substantial completion of Onion Road Waterline.
- Substantial completion of US 190/Rosewood/FM 2410
- Obtained funding for Rosewood Extension in the amount of \$5,643,585

GOALS

- Complete Ft Hood Regional Trail Seg 3.
- Complete Environmental Services CIP projects: Illinois Ave. Minor CIP, South Nolan Creek Bank Stabilization, Phase 2
- Obtain substantial completion of Trimmier Rd Widening.
- Complete Stagecoach Reconstruction, Phase 2.
- Start Construction on Brookhaven Sidewalk improvement.
- Complete design for Rosewood Extension and Heritage Oaks Hike and Bike Trail.

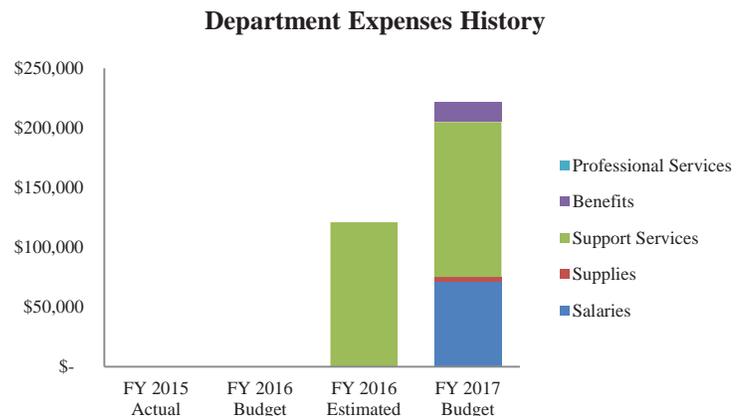
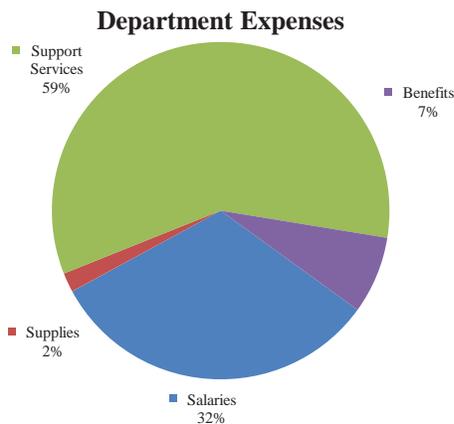
**DRAINAGE FUND
PUBLIC WORKS
TRANSPORTATION**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ -	\$ -	\$ -	\$ 70,987
Supplies	-	-	-	4,086
Support Services	-	-	120,812	129,870
Benefits	-	-	-	16,417
Professional Services	-	-	-	-
Total	\$ -	\$ -	\$ 120,812	\$ 221,360

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director of Transportation	-	-	0.1
Principle Secretary	-	-	0.1
Project Manager	-	-	0.1
Total	-	-	0.3
Unfunded Approved Authorizations			
Engineer in Training	-	-	0.1
Engineer Technician	-	-	1.1
Total Unfunded Approved Authorizations	-	-	1.2
Total Staffing	-	-	1.5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Transportation CIP Projects	-	-	4
Transportation CIP Project Value	-	-	\$ 5,458,560
Drainage CIP Projects	-	-	3
Drainage CIP Project Value	-	-	\$ 1,959,946
Water & Sewer CIP Projects	-	-	4
Water & Sewer CIP Project Value	-	-	\$ 4,966,090



**DRAINAGE FUND
OTHER APPROPRIATIONS**

DEBT SERVICE

The Debt Service division is used to account for current year expenses for principal, interest, and bank fees.

HUMAN RESOURCES

The Human Resources budget is used to account for the Drainage Utility Fund expenses for unemployment reimbursements, legal and public notices, and other expenses related to human resources.

INFORMATION TECHNOLOGY

The Information Technology budget is used to account for the Drainage Utility Fund expenses related to information technology.

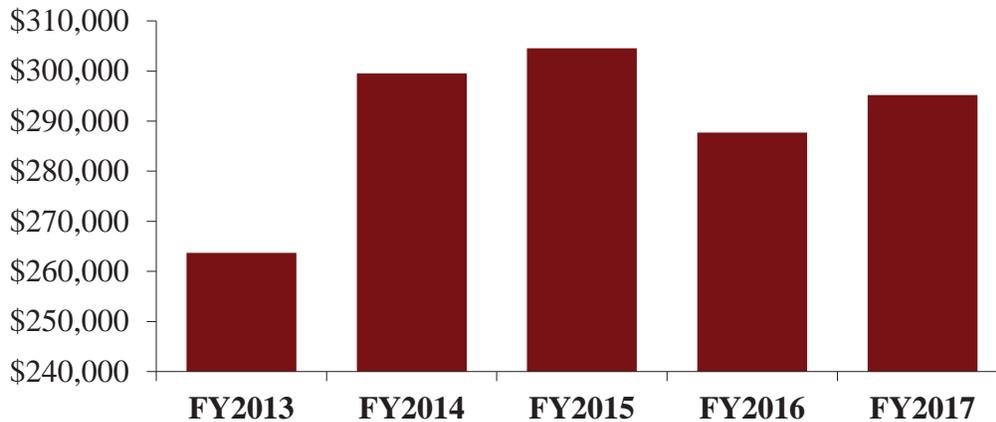
DRAINAGE PROJECTS

The Drainage Utility Projects division is used to account for minor drainage projects and all major capital improvement projects related to the issuance of the Certificates of Obligation.

NON-DEPARTMENTAL

The Drainage Utility Non-Departmental division is utilized to account for charges that are not directly related to a specific division. These charges include a transfer to the General Fund for indirect cost allocation. Other charges include professional services, insurance, and a salary accrual account.

Indirect Cost Transfer to the General Fund



**DRAINAGE FUND
OTHER APPROPRIATIONS**

**CITY OF KILLEEN
FY2017 BUDGET**

DEBT SERVICE

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Designated Expenses	\$ 538,842	\$ 558,000	\$ 551,240	\$ 550,741
Total	\$ 538,842	\$ 558,000	\$ 551,240	\$ 550,741

HUMAN RESOURCES

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 650	\$ 2,000	\$ 300	\$ 2,000
Support Services	-	1,200	-	1,200
Designated Expenses	2,047	2,800	5,056	2,800
Total	\$ 2,697	\$ 6,000	\$ 5,356	\$ 6,000

INFORMATION TECHNOLOGY

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Supplies	\$ 5,007	\$ -	\$ -	\$ -
Maintenance	39,725	60,000	46,844	58,162
Repairs	20	-	-	-
Support Services	1,000	5,000	4,060	-
Minor Capital Outlay	39,185	43,000	31,721	28,415
Professional Services	-	-	-	5,000
Capital Outlay	3,322	9,720	9,428	16,304
Total	\$ 88,259	\$ 117,720	\$ 92,053	\$ 107,881

NON-DEPARTMENTAL

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expense Summary				
Support Services	\$ 323,670	\$ 304,263	\$ 304,583	\$ 318,646
Professional Services	-	-	2,105	2,188
Designated Expenses	42,487	-	-	40,000
Total	\$ 366,157	\$ 304,263	\$ 306,688	\$ 360,834



Dedicated Service – Everyday, for Everyone!

INTERNAL SERVICE FUND



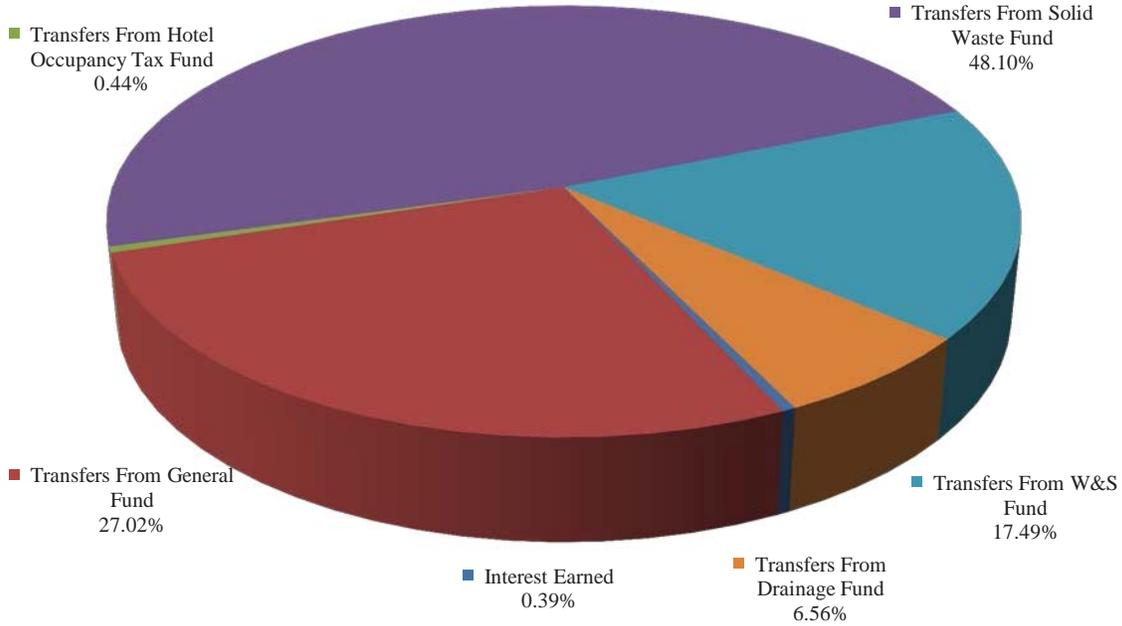
Fleet Internal Service Fund is used to account for the acquisition of vehicles/rolling stock and fleet maintenance services provided to other funds on a cost-reimbursement basis.

**Internal Service Fund (FRP)
Budget Summary
FY 2017**

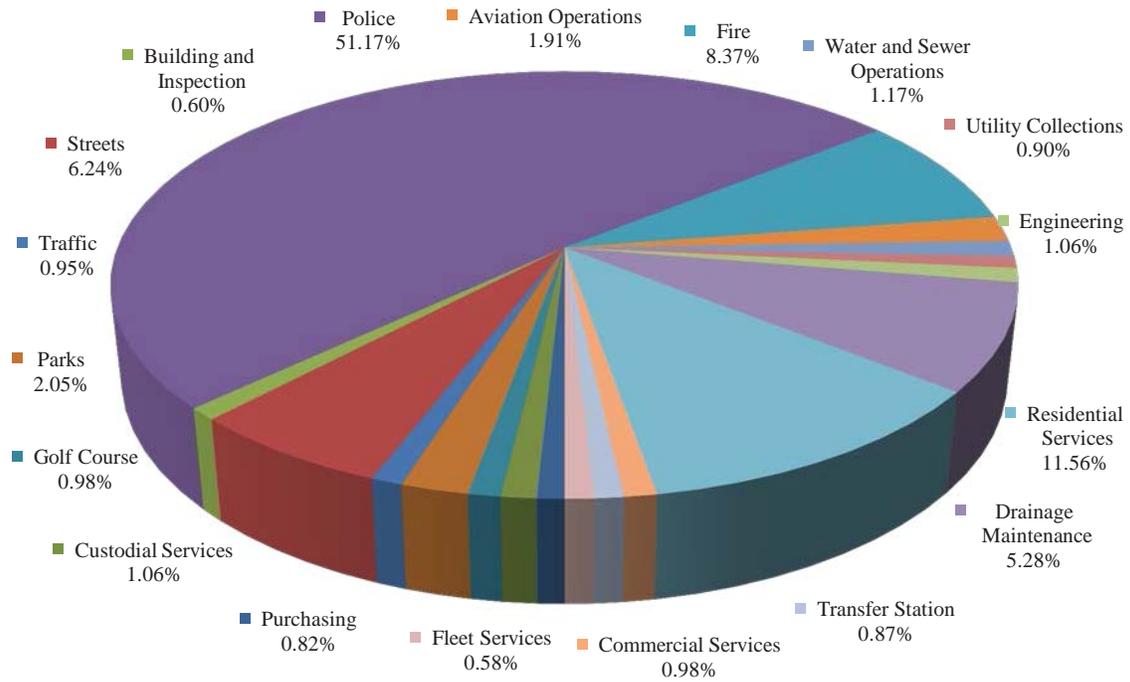
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	Percent of Budget	% Change from FY 2016 Budget
Revenues						
Interest Earned	-	-	21,442	18,000	0.54%	0.00%
Transfers From Fund 214	-	-	-	20,000	0.60%	0.00%
Transfers From Fund 347	-	-	1,000,000	-	0.00%	0.00%
Transfers From Fund 540	-	-	1,700,000	2,200,000	65.91%	0.00%
Transfers From Fund 550	-	-	2,800,000	800,000	23.97%	0.00%
Transfers From Fund 575	-	-	-	300,000	8.99%	0.00%
Total Revenues	-	-	5,521,442	3,338,000	100.01%	0.00%
Operating Expenses						
Fleet Services Operations	-	-	-	1,439,842	31.67%	0.00%
Total Operating Expenses	-	-	-	1,439,842	31.67%	0.00%
Non-Operating Expenses						
Governmental						
Purchasing	-	-	-	25,500	0.56%	0.00%
Custodial Services	-	-	-	33,000	0.73%	0.00%
Library	-	-	1,484,586	-	0.00%	0.00%
Golf Course	-	-	-	30,350	0.67%	0.00%
Parks	-	-	-	63,692	1.40%	0.00%
Traffic	-	-	118,562	29,560	0.65%	0.00%
Streets	-	-	-	193,766	4.26%	0.00%
Building and Inspection	-	-	-	28,671	0.63%	0.00%
Police	-	-	-	1,589,910	34.97%	0.00%
Fire	-	-	1,896,852	260,000	5.72%	0.00%
Total Governmental	-	-	3,500,000	2,254,449	49.58%	0.00%
Enterprise						
Aviation Operations	-	-	-	59,500	1.31%	0.00%
Water and Sewer Operations	-	-	-	36,500	0.80%	0.00%
Utility Collections	-	-	-	28,000	0.62%	0.00%
Engineering	-	-	-	33,000	0.73%	0.00%
Drainage Maintenance	-	-	-	251,000	5.52%	0.00%
Residential Services	-	-	-	359,286	7.90%	0.00%
Commercial Services	-	-	-	30,500	0.67%	0.00%
Transfer Station	-	-	-	27,161	0.60%	0.00%
Total Enterprise	-	-	-	824,947	18.14%	0.00%
Capital Outlay	-	-	-	27,700	0.61%	0.00%
Total Non-Operating Expenses	-	-	3,500,000	3,107,096	0.61%	0.00%
Total Expenses	-	-	3,500,000	4,546,938	100.00%	0.00%
Net Change in Working Capital	-	-	2,021,442	(1,208,938)		
Working Capital Balance, Beginning				2,021,442		
Working Capital Balance, Ending				\$ 812,504		

Internal Service Fund (FRP)

-Revenues by Source FY 2017-



-Expenditures by Department FY 2017-



**INTERNAL SERVICE FUND (FRP)
SUPPORT SERVICES**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenses Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ -	\$ -	\$ -	\$ 995,922
Supplies	-	-	-	40,255
Maintenance	-	-	-	49,895
Repairs	-	-	-	23,279
Support Services	-	-	-	48,007
Benefits	-	-	-	260,484
Minor Capital	-	-	-	9,000
Designated Expenses	-	-	-	13,000
Capital Outlay	-	-	-	27,700
Total	\$ -	\$ -	\$ -	\$ 1,467,542

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Accounting Specialist	-	-	1
Director of Fleet Services	-	-	1
Fleet Service Supervisor	-	-	2
Fleet Services Parts Supervisor	-	-	1
Fleet Services Technicians	-	-	13
FRP Coordinator	-	-	1
Lube Technicians	-	-	3
Parts Assistant	-	-	3
Principal Secretary	-	-	1
Total	-	-	26

Frozen Authorizations for FY 2017

Fleet Services Shop Foreman	-	-	1
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Total Frozen Authorizations for FY 2017

Total	-	-	1
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Total Staffing

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Preventive maintenance services	-	-	3,600
Sublet, repairs	-	-	950
Motor vehicle inspections	-	-	750
General repairs	-	-	3,625
Tire repairs - internal	-	-	1,200
Tire repairs - sublet	-	-	750
Accident repairs	-	-	45
Fuel gallons Dispensed/Purchase of Fuel	-	-	787,773

Performance Measures

	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
% Preventive Maintenance including oil changes, six (6) month services, and state inspections (NAFA Standard = 48%)	-	-	48%
% Sublet repairs (NAFA Standard = 12%)	-	-	11%
% General repairs (NAFA Standards = 40%)	-	-	41%

DEBT SERVICE FUND



Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest on long-term debt of governmental funds.

**Debt Service Fund
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget	Percent of Budget	% Change from FY 2016 Budget
Revenues						
Taxes						
Ad Valorem Taxes	10,905,591	12,983,774	12,950,554	15,788,683	89.59%	21.60%
Tax Discounts	-	(324,594)	(336,685)	-	0.00%	-100.00%
Delinquent Property Taxes	60,490	116,283	78,067	78,000	0.44%	-32.92%
Penalties & Interest	-	-	58,483	58,500	0.33%	0.00%
Ad Valorem To TIRZ	-	(18,683)	(18,592)	(26,184)	-0.15%	40.15%
Total Taxes	10,966,081	12,756,780	12,731,827	15,898,999	90.21%	24.63%
Transfers In						
Transfer In from Fund 341	640,088	-	-	-	0.00%	0.00%
Transfer In from Fund 342	-	-	1,200,000	-	0.00%	0.00%
Transfer In from Other Funds	727,200	-	-	-	0.00%	0.00%
Total Transfers In	1,367,288	-	1,200,000	-	0.00%	0.00%
Interest	3,513	10,000	26,374	26,100	0.15%	161.00%
Intergovernmental Revenue	-	1,835,566	1,700,000	1,700,000	9.65%	-7.39%
Bond Premiums	-	-	8,007,403	-	0.00%	0.00%
Bond Refunding Proceeds	-	-	45,235,000	-	0.00%	0.00%
Total Revenues	12,336,882	14,602,346	68,900,604	17,625,099	100.01%	20.70%
Expenses						
Interest Payments	9,404,072	8,345,603	7,725,814	7,829,053	50.64%	-6.19%
Principal Payments	6,035,000	7,580,000	7,120,000	7,605,000	49.20%	0.33%
Paying Agent Fees	22,907	15,000	8,000	8,000	0.05%	-46.67%
Arbitrage Calculation Fees	-	-	13,571	15,000	0.10%	0.00%
Issuance Costs	-	-	599,113	-	0.00%	0.00%
Payment to Escrow Agent	-	-	53,227,969	-	0.00%	0.00%
Total Expenses	15,461,979	15,940,603	68,694,467	15,457,053	99.99%	-3.03%
Net Change In Fund Balance	(3,125,097)	(1,338,257)	206,137	2,168,046		
Fund Balance, Beginning				206,137		
Fund Balance, Ending				\$ 2,374,183		



Dedicated Service – Everyday, for Everyone!

TAX INFORMATION

TAX RATE

All taxable property within the City is subject to the assessment, levy, and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for all City purposes. The City's FY 2017 rate is well this limit.

By each September 1, or as soon thereafter as practicable, the City Council adopts a tax rate per \$100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures, and (2) a rate for debt service.

STATE REQUIREMENTS

Under the State Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate". The City Council may not adopt a tax rate that produces more revenue than in the prior year until it has held a public hearing on the proposed revenue increase. The hearing is held following a published notice to the taxpayers and otherwise complying with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

PAYMENT OF TAXES

Current tax notices are mailed out in early October of each year. Current taxes are due by January 31 of each year and incur penalty and interest after that date. There is a 15% attorney fee added after July 1. The penalty and interest rates are as follows:

<u>Month of Payment</u>	<u>Penalty</u>	<u>Interest</u>	<u>Total</u>
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%
July	12%	6%	18%

DISCOUNTS

The City Council of Killeen has elected to discontinue tax discounts in FY2017.

**CITY OF KILLEEN
Annual Budget
FY 2017**

- Tax Structure -

		<u>% of Appraised</u>	<u>Taxes Lost</u>
Total Appraised Value	\$6,323,970,735		
Less:			
Ag Value Loss	(16,766,836)	0.27%	(\$125,718)
Cap on Homestead Increases	(11,575,155)	0.18%	(\$86,791)
Charitable Organizations	(2,672,645)	0.04%	(\$20,039)
Veterans' Partial Exemptions	(66,545,783)	1.05%	(\$498,960)
Veterans' 100% HS Exemption	(393,195,500)	6.22%	(\$2,948,180)
Totally Exempt Property	(407,704,000)	6.45%	(\$3,056,965)
Armed Services Surviving Spouse	(3,285,493)	0.05%	(\$24,635)
Pollution Control	(279,789)	0.00%	(\$2,098)
Over 65 Exemptions	<u>(69,605,773)</u>	<u>1.10%</u>	<u>(\$521,904)</u>
Total Exemptions	(971,630,974)	15.36%	(\$7,285,289)
Net Taxable Value	<u>\$5,352,339,761</u>	84.64%	
Transfer Adjustment	\$ (132,343)	0.00%	
Freeze Taxable Value	<u>(246,450,599)</u>	3.90%	
Freeze Adjusted Taxable Value	<u>\$5,105,756,819</u>	80.74%	
Tax Rate per \$100 Valuation	\$ 0.7498		
Freeze Tax Levy	\$ 1,734,469		
Freeze Adjusted Tax Levy	<u>38,282,965</u>		
Total Estimated Tax Levy	<u>\$ 40,017,434</u>		
Estimated Collections at 98%	<u>\$ 39,217,085</u>		

- Comparison of Taxable Value, Levy, and Rates -

	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
Freeze Actual Tax	\$ 1,552,084	\$ 1,569,974	\$ 1,651,063	\$ 1,734,469
Freeze Adjusted Taxable Value	\$4,785,439,345	\$4,800,966,116	\$ 4,943,248,641	\$5,105,756,819
Maint & Oper Tax Rate	\$ 0.5041	\$ 0.5229	\$ 0.4938	\$ 0.4467
Debt Service Tax Rate	<u>\$ 0.2387</u>	<u>\$ 0.2269</u>	<u>\$ 0.2560</u>	<u>\$ 0.3031</u>
Total Tax Rate	\$ 0.7428	\$ 0.7498	\$ 0.7498	\$ 0.7498
Tax Levy	\$ 37,098,327	\$ 37,567,618	\$ 38,715,541	\$ 40,245,200



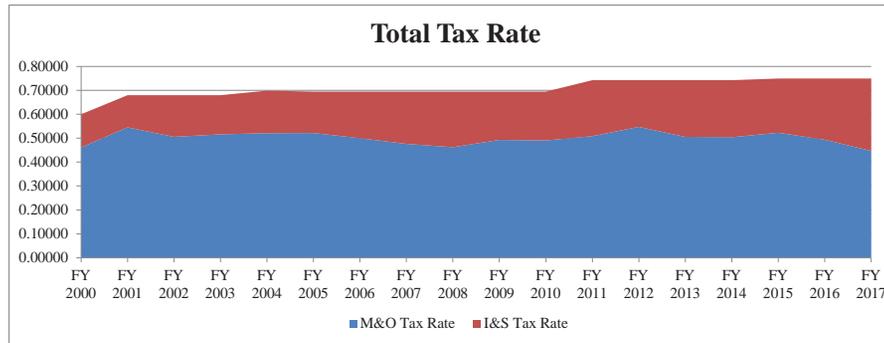
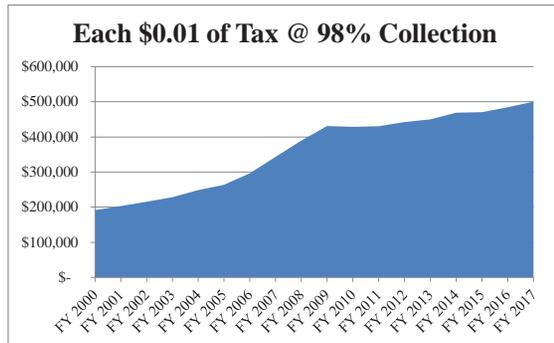
Each \$1,000,000 of taxable valuation at 98% collection produces \$ 7,348



Each \$0.01 of tax at 98% collection produces \$ 500,364

CITY OF KILLEEN
Annual Budget
FY 2017
- HISTORICAL TAX DATA -

Fiscal Year	Tax Year	M&O Tax Rate	I&S Tax Rate	Total Tax Rate*	Appraised Value	Taxable Value	Freeze Adjusted Taxable Value	Freeze Tax Levy	Freeze Adjusted Tax Levy	Total Tax Levy	Each \$0.01 of tax @ 98% collection	Collections	% Collected
FY 2000	1999	0.46120	0.13880	0.60000	\$ 2,197,742,274	\$ 1,954,482,363	\$ 1,954,482,363	\$ -	\$ 11,726,894	\$ 11,726,894	\$ 191,539	11393172	0.971542166
FY 2001	2000	0.54540	0.13460	0.68000	\$ 2,319,205,634	\$ 2,072,918,747	\$ 2,072,918,747	\$ -	\$ 14,095,847	\$ 14,095,847	\$ 203,146	13736865	0.974532783
FY 2002	2001	0.50580	0.17420	0.68000	\$ 2,453,095,984	\$ 2,198,181,894	\$ 2,198,181,894	\$ -	\$ 14,947,637	\$ 14,947,637	\$ 215,422	14716381	0.984528926
FY 2003	2002	0.51620	0.16380	0.68000	\$ 2,618,622,621	\$ 2,330,164,265	\$ 2,330,164,265	\$ -	\$ 15,845,117	\$ 15,845,117	\$ 228,356	15464039	0.975949815
FY 2004	2003	0.52110	0.17790	0.69900	\$ 2,849,821,601	\$ 2,536,247,292	\$ 2,536,247,292	\$ -	\$ 17,728,369	\$ 17,728,369	\$ 248,552	17375556	0.980098959
FY 2005	2004	0.52180	0.17320	0.69500	\$ 3,013,700,074	\$ 2,690,294,155	\$ 2,690,294,155	\$ -	\$ 18,697,544	\$ 18,697,544	\$ 263,649	18399486	0.984058976
FY 2006	2005	0.50020	0.19480	0.69500	\$ 3,383,389,073	\$ 3,024,014,497	\$ 3,024,014,497	\$ -	\$ 21,016,901	\$ 21,016,901	\$ 296,353	20640870	0.982108161
FY 2007	2006	0.47620	0.21880	0.69500	\$ 3,891,637,052	\$ 3,503,324,989	\$ 3,503,324,989	\$ -	\$ 24,348,109	\$ 24,348,109	\$ 343,326	23877141	0.980656896
FY 2008	2007	0.46256	0.23244	0.69500	\$ 4,363,030,088	\$ 3,975,581,548	\$ 3,975,581,548	\$ -	\$ 27,630,292	\$ 27,630,292	\$ 389,607	27036813	0.978520712
FY 2009	2008	0.49281	0.20219	0.69500	\$ 4,797,496,514	\$ 4,398,110,371	\$ 4,398,110,371	\$ -	\$ 30,566,867	\$ 30,566,867	\$ 431,015	29877448	0.977445546
FY 2010	2009	0.49057	0.20443	0.69500	\$ 5,083,927,923	\$ 4,565,643,251	\$ 4,375,096,971	\$ 1,308,960	\$ 30,406,924	\$ 31,715,884	\$ 428,760	30976529	0.976688179
FY 2011	2010	0.50872	0.23408	0.74280	\$ 5,139,160,999	\$ 4,598,247,312	\$ 4,392,742,421	\$ 1,438,360	\$ 32,629,291	\$ 34,067,651	\$ 430,489	33211844	0.97487919
FY 2012	2011	0.54734	0.19546	0.74280	\$ 5,287,187,452	\$ 4,726,643,478	\$ 4,513,081,476	\$ 1,488,748	\$ 33,523,169	\$ 35,011,917	\$ 442,282	34333324	0.980618228
FY 2013	2012	0.50563	0.23717	0.74280	\$ 5,424,952,057	\$ 4,811,938,035	\$ 4,592,445,477	\$ 1,541,488	\$ 34,112,685	\$ 35,654,173	\$ 450,060	34749940	0.974638789
FY 2014	2013	0.50410	0.23870	0.74280	\$ 5,677,195,525	\$ 5,004,176,039	\$ 4,785,439,345	\$ 1,552,084	\$ 35,546,243	\$ 37,098,327	\$ 468,973	35660835	0.961251838
FY 2015	2014	0.52290	0.22690	0.74980	\$ 5,784,580,161	\$ 5,019,547,844	\$ 4,800,966,116	\$ 1,569,974	\$ 35,997,644	\$ 37,567,618	\$ 470,495	33480356	0.891202524
FY 2016	2015	0.49380	0.25600	0.74980	\$ 6,017,639,453	\$ 5,175,292,421	\$ 4,943,248,641	\$ 1,651,063	\$ 37,064,478	\$ 38,715,541	\$ 484,438		0
FY 2017	2016	0.44670	0.30310	0.74980	\$ 6,323,970,735	\$ 5,352,339,761	\$ 5,105,756,819	\$ 1,734,469	\$ 38,510,731	\$ 40,245,200	\$ 500,364		0



BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

TYPES OF DEBT

The City of Killeen has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT POLICY

The City's debt service management policies are designed to comply with the legal provisions of the various bond ordinance and covenants governing the debt issue. City policy is to maintain a fund balance reserve of at least two months of annual appropriated expenditures for debt service and any associated fees.

When the City of Killeen utilizes long-term financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be utilized to pay the debt.
- Financing the improvement over a period not greater than the useful life of the improvement.
- Determining that the cost benefit of the improvement including interest costs is positive.

The City's debt management objective is to maintain level debt service that does not adversely impact tax or utility rates and does not hinder the City's ability to effectively operate the utility systems, street network, or other facilities. The City's debt payments must stay within provisions of state law, bond covenants, and council adopted policies. All of these criteria and objectives are met with the debt financing proposed in this budget.

The most recent debt issuances of the City of Killeen earned ratings as follows:

<u>Bond Type</u>	<u>Standard & Poors</u>	<u>Fitch</u>
General Obligation	AA	AA
Certificate of Obligation	AA	AA
Waterworks and Sewer System Revenue Bonds	AA	AA

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. The City's FY 2017 tax rate is well below all of the aforementioned limits.

Following is an analysis of the City of Killeen's total assessed value for the 2016 tax roll, a calculation of the maximum amount the City can designate for debt service requirements, and the actual amount to be expended for general obligation debt service during fiscal year 2017:

Assessed Value, 2016 Tax Roll	\$5,352,339,761
Limit on Amount Designated for Debt Service	<u>X 2.5%</u>
Legal Limit	<u>\$ 133,808,494</u>
General Obligation Debt Service FY 2017	<u>\$ 15,434,053</u>

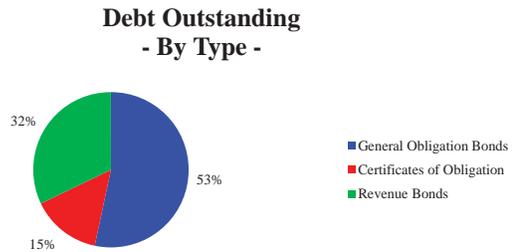
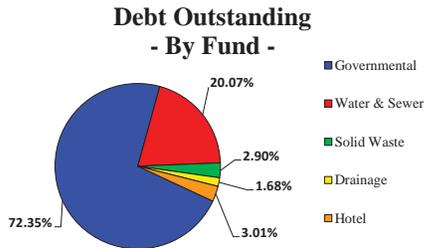
**City of Killeen
Annual Budget
FY 2017
City Wide Bonded Debt**

Issue	Proposition	Election Date	Purpose	Authorization Amount	Amount Previously Issued	Amount This Issue	Amount Unissued
2009 Combination Tax & Revenue CO's			Streets, Parks and Recreation, Vehicles, and Equipment	\$ 8,500,000.00	\$ -	\$ 8,500,000.00	\$ -
2009 GO Bonds	1	11/5/2002	Streets	23,000,000.00	10,000,000.00	13,000,000.00	-
	2	11/5/2002	Public Safety Improvements	23,255,000.00	21,665,000.00	-	1,590,000.00
	3	11/5/2002	Parks and Recreation	18,040,000.00	12,000,000.00	175,000.00	5,865,000.00
2010 GO Refunding Bonds			Refund Outstanding Obligations	13,330,000.00	-	13,330,000.00	-
2010 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	6,870,000.00	-	6,870,000.00	-
2011 Combination Tax & Revenue CO's			Renovation	32,040,000.00	-	32,040,000.00	-
2011 GO Refunding Bonds			Refund Outstanding Obligations	6,875,000.00	-	6,875,000.00	-
2011 Pass-Through Toll Revenue & Limited Tax Bonds			Streets	18,060,000.00	-	18,060,000.00	-
2011 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	11,135,000.00	-	11,135,000.00	-
2011A Pass-Through Toll Revenue & Limited Tax Bonds			Streets	31,400,000.00	-	31,400,000.00	-
2012 Combination Tax & Revenue CO's			Streets and Public Safety	6,765,000.00	-	6,765,000.00	-
2012 Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	7,365,000.00	-	7,365,000.00	-
2012 GO Improvement & Refunding Bonds	3	11/5/2002	Parks and Recreation	18,040,000.00	12,175,000.00	1,265,000.00	4,600,000.00
			Refund Outstanding Obligations	24,560,000.00	-	24,450,000.00	110,000.00
2013 GO Refunding Bonds			Refund Outstanding Obligations	41,225,000.00	-	41,225,000.00	-
2013 Waterworks & Sewer System Revenue Refunding & Improvement Bonds			Water/Sewer System Refund Outstanding Obligations	18,150,000.00	-	18,150,000.00	-
				10,880,000.00	-	10,880,000.00	-
2013 Taxable Waterworks & Sewer System Revenue Refunding Bonds			Refund Outstanding Obligations	8,270,000.00	-	8,270,000.00	-
2014 Combination Tax & Revenue CO's			Public Safety, Parks and Recreation, and Streets	13,060,000.00	-	13,060,000.00	-
2014 GO Refunding & Improvement Bonds	2	11/5/2002	Public Safety Buildings and Facilities	23,255,000.00	21,665,000.00	1,590,000.00	-
	3	11/5/2002	Parks and Recreation	18,040,000.00	13,440,000.00	4,600,000.00	-
			Refund Outstanding Obligations	5,430,000.00	-	5,430,000.00	-
2015 GO Refunding Bonds			Refund Outstanding Obligations	8,940,000.00	-	8,940,000.00	-
2016 GO Refunding Bonds			Refund Outstanding Obligations	36,295,000.00	-	<u>36,295,000.00</u>	-
Total						<u><u>\$329,670,000</u></u>	

**City of Killeen
Annual Budget
FY 2017
City Wide Bonded Debt**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding Principal 10/01/16	Outstanding Interest 10/01/16	---Proceeds---	
		Low	High				Expended	Unexpended
Governmental Issues								
2009 GO Bonds	8/1/2019	3.00%	4.80%	\$ 13,175,000	\$ 1,230,000	\$ 100,000	\$ 13,175,000	\$ -
2011 GO Refunding Bonds	8/1/2023	2.00%	5.00%	6,875,000	4,815,000	888,550	6,875,000	-
2011 Pass-Through Toll Revenue & Limited Tax Bonds	8/1/2023	2.00%	5.00%	18,060,000	4,895,000	1,013,050	18,060,000	-
2011A Pass-Through Toll Revenue & Limited Tax Bonds	8/1/2035	2.00%	5.00%	31,400,000	25,700,000	11,981,988	31,400,000	-
2012 Combination Tax & Revenue CO's	8/1/2032	2.00%	3.00%	6,765,000	6,350,000	1,650,266	6,765,000	127,185
2014 Combination Tax & Revenue CO's	8/1/2039	2.00%	5.00%	13,060,000	12,955,000	8,211,200	9,082,708	3,977,292
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	10,610,000	8,885,000	3,036,600	9,546,408	1,063,592
Total Governmental Issues				99,945,000	64,830,000	26,881,654	94,904,116	5,168,069
Total Debt Per Capita				691	449	186	657	36
Combination Governmental/Solid Waste Issues								
2009 Combination Tax & Revenue CO's	8/1/2019	2.75%	4.35%	8,500,000	1,185,000	78,948	8,500,000	-
2012 GO Improvement & Refunding Bonds	8/1/2032	2.00%	5.00%	25,715,000	23,840,000	8,559,824	25,587,815	127,185
2015 GO Refunding Bonds	8/1/2034	3.00%	4.00%	8,940,000	8,940,000	4,422,450	8,940,000	-
Total Combination Governmental/Solid Waste Issues				43,155,000	33,965,000	13,061,222	43,027,815	127,185
Total Debt Per Capita				299	235	90	298	1
Combination Governmental/Drainage Issues								
2013 GO Refunding Bonds	8/1/2032	2.00%	5.00%	41,225,000	40,675,000	17,024,442	41,225,000	-
Total Combination Governmental/Drainage Issues				41,225,000	40,675,000	17,024,442	41,225,000	-
Total Debt Per Capita				285	281	118	285	-
Combination Governmental/Hotel Issues								
2010 GO Refunding Bonds	8/1/2030	2.00%	4.00%	13,330,000	9,880,000	2,901,400	13,330,000	-
2011 Combination Tax & Revenue CO's	8/1/2036	2.00%	5.00%	32,040,000	16,130,000	9,058,563	32,040,000	-
Total Combination Governmental/Hotel Issues				45,370,000	26,010,000	11,959,963	45,370,000	-
Total Debt Per Capita				314	180	83	314	-
Combination Governmental/Solid Waste/Drainage Issues								
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	11,620,000	9,245,000	3,051,000	10,556,408	1,063,592
Total Combination Governmental/Solid Waste/Drainage Issues				11,620,000	9,245,000	3,051,000	10,556,408	1,063,592
Total Debt Per Capita				80	64	21	73	7
Combination Governmental/Solid Waste/Hotel Issues								
2016 GO Refunding Bonds	8/1/2034	3.00%	5.00%	36,295,000	36,295,000	18,227,850	36,295,000	-
Total Combination Governmental/Solid Waste/Hotel Issues				36,295,000	36,295,000	18,227,850	36,295,000	-
Total Debt Per Capita				251	251	126	251	-
Water & Sewer Issues								
2010 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2021	2.00%	4.00%	6,870,000	3,335,000	389,800	6,870,000	-
2011 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2022	2.00%	5.00%	11,135,000	8,650,000	1,437,050	11,135,000	-
2012 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2027	2.98%	2.98%	7,365,000	7,170,000	1,772,504	7,365,000	-
2013 Waterworks & Sewer System Revenue Refunding & Improvement B	8/15/2033	2.00%	5.00%	29,030,000	28,040,000	11,031,722	18,335,198	10,694,802
2013 Taxable Waterworks & Sewer System Revenue Refunding Bonds	8/15/2019	0.40%	1.62%	8,270,000	3,550,000	74,657	8,270,000	-
Total Water & Sewer Issues				62,670,000	50,745,000	14,705,733	51,975,198	10,694,802
Total Debt Per Capita				434	351	102	360	74
Total				\$340,280,000	\$261,765,000	\$104,911,863	\$323,353,537	\$17,053,648
Total Debt Per Capita				\$ 2,354	\$ 1,811	\$ 726	\$ 2,237	\$ 118

By Fund	Last Maturity Date	---Interest Rates---		Original Issues	Outstanding Principal 10/01/16	Outstanding Interest 10/01/16	---Proceeds---	
		Low	High				Expended	Unexpended
Governmental	8/1/2039	2.00%	5.00%	\$242,035,000	\$182,960,000	\$ 80,675,945	236,866,931	\$ 5,168,069
Solid Waste	8/1/2030	2.00%	5.00%	9,660,000	7,325,000	2,586,465	9,660,000	-
Water & Sewer	8/15/2033	0.40%	5.00%	62,670,000	50,745,000	14,705,733	51,975,198	10,694,802
Drainage	8/1/2026	2.00%	5.00%	4,645,000	4,240,000	1,177,200	4,645,000	-
Hotel	8/1/2031	2.00%	5.00%	10,660,000	7,610,000	2,729,920	10,660,000	-
Total				\$329,670,000	\$252,880,000	\$101,875,263	\$313,807,129	\$ 15,862,871



**City of Killeen
Annual Budget
FY 2017
City Wide Debt
Schedule of Requirements**

Fiscal Year	2009 Combination Tax & Revenue CO's		2009 GO Bonds		2010 GO Refunding Bonds		2010 Waterworks & Sewer System Revenue Refunding Bonds		2011 Combination Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	375,000	38,720	390,000	49,200	630,000	395,200	770,000	133,400	940,000	761,025
FY 2018	395,000	26,533	410,000	33,600	660,000	370,000	655,000	102,600	965,000	732,825
FY 2019	415,000	13,695	430,000	17,200	685,000	343,600	630,000	76,400	1,015,000	684,575
FY 2020					715,000	316,200	625,000	51,200	1,065,000	633,825
FY 2021					745,000	287,600	655,000	26,200	1,120,000	580,575
FY 2022					780,000	257,800			1,175,000	524,575
FY 2023					810,000	226,600			1,235,000	465,825
FY 2024					845,000	194,200			-	404,075
FY 2025					885,000	160,400			-	404,075
FY 2026					920,000	125,000			-	404,075
FY 2027					520,000	88,200			-	404,075
FY 2028					540,000	67,400			-	404,075
FY 2029					560,000	45,800			-	404,075
FY 2030					585,000	23,400			-	404,075
FY 2031									-	404,075
FY 2032									-	404,075
FY 2033									2,010,000	404,075
FY 2034									2,100,000	311,113
FY 2035									2,200,000	213,988
FY 2036									2,305,000	109,488
FY 2037										
FY 2038										
FY 2039										
Totals	\$ 1,185,000	\$ 78,948	\$ 1,230,000	\$ 100,000	\$ 9,880,000	\$ 2,901,400	\$ 3,335,000	\$ 389,800	\$ 16,130,000	\$ 9,058,563

**City of Killeen
Annual Budget
FY 2017
City Wide Debt
Schedule of Requirements**

Fiscal Year	2011 Waterworks & Sewer System Revenue Refunding Bonds		2011 Pass-Through Toll Revenue & Limited Tax Bonds		2011 GO Refunding Bonds		2011A Pass-Through Toll Revenue & Limited Tax Bonds		2012 Combination Tax & Revenue CO's		2012 Waterworks & Sewer System Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	600,000	195,800	610,000	232,550	1,275,000	377,800	1,090,000	1,027,275	320,000	167,388	60,000	213,666
FY 2018	625,000	177,800	630,000	214,250	1,345,000	326,800	1,125,000	994,575	325,000	160,988	60,000	211,878
FY 2019	650,000	159,050	660,000	182,750	1,395,000	273,000	1,155,000	960,825	335,000	154,488	60,000	210,090
FY 2020	680,000	133,050	695,000	149,750	1,455,000	217,200	1,215,000	903,075	340,000	147,788	65,000	208,302
FY 2021	715,000	105,850	730,000	115,000	1,515,000	159,000	1,275,000	842,325	350,000	140,988	65,000	206,365
FY 2022	750,000	77,250	765,000	78,500	1,665,000	83,250	1,340,000	778,575	360,000	133,988	70,000	204,428
FY 2023	795,000	39,750	805,000	40,250			1,380,000	738,375	375,000	126,788	1,860,000	202,342
FY 2024							1,420,000	695,250	385,000	118,350	3,045,000	146,914
FY 2025							-	649,100	395,000	106,800	-	56,173
FY 2026							-	649,100	410,000	94,950	-	56,173
FY 2027							-	649,100	420,000	82,650	1,885,000	56,173
FY 2028							1,700,000	649,100	435,000	70,050		
FY 2029							1,770,000	581,100	450,000	57,000		
FY 2030							1,840,000	510,300	465,000	43,500		
FY 2031							1,910,000	436,700	485,000	29,550		
FY 2032							1,990,000	357,913	500,000	15,000		
FY 2033							2,075,000	275,825				
FY 2034							2,160,000	187,638				
FY 2035							2,255,000	95,838				
FY 2036												
FY 2037												
FY 2038												
FY 2039												
Totals	\$ 4,815,000	\$ 888,550	\$ 4,895,000	\$ 1,013,050	\$ 8,650,000	\$ 1,437,050	\$ 25,700,000	\$ 11,981,988	\$ 6,350,000	\$ 1,650,266	\$ 7,170,000	\$ 1,772,504

**City of Killeen
Annual Budget
FY 2017
City Wide Debt
Schedule of Requirements**

Fiscal Year	2012 GO Improvement & Refunding Bonds		2013 GO Refunding Bonds		2013 Waterworks & Sewer System Revenue Refunding & Improvement Bonds		2013 Taxable Waterworks & Sewer System Revenue Refunding Bonds		2014 Combination Tax & Revenue CO's		2014 GO Refunding & Improvement Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	1,300,000	1,069,019	180,000	1,834,794	830,000	1,186,956	2,270,000	44,479	195,000	564,200	2,140,000	391,750
FY 2018	1,360,000	1,017,019	955,000	1,831,194	1,670,000	1,170,356	605,000	19,236	200,000	558,350	1,675,000	306,150
FY 2019	1,410,000	962,619	2,545,000	1,802,544	1,720,000	1,120,256	675,000	10,942	385,000	550,350	250,000	239,150
FY 2020	1,455,000	920,319	2,645,000	1,700,744	1,790,000	1,051,456			400,000	534,950	260,000	231,650
FY 2021	1,525,000	847,569	2,730,000	1,621,394	1,890,000	979,856			415,000	522,950	270,000	221,250
FY 2022	1,605,000	771,319	2,860,000	1,484,894	1,940,000	904,256			430,000	506,350	280,000	210,450
FY 2023	1,680,000	691,069	3,010,000	1,341,894	2,020,000	816,956			445,000	489,150	290,000	199,250
FY 2024	1,770,000	607,069	3,155,000	1,191,394	1,040,000	726,056			465,000	471,350	300,000	187,650
FY 2025	1,855,000	518,569	3,315,000	1,033,644	2,785,000	684,456			485,000	452,750	315,000	175,650
FY 2026	1,945,000	425,819	3,475,000	867,894	2,880,000	573,056			500,000	433,350	325,000	163,050
FY 2027	2,050,000	328,569	2,495,000	694,144	1,185,000	429,056			520,000	413,350	340,000	150,050
FY 2028	2,150,000	226,069	2,620,000	569,394	1,245,000	369,806			545,000	392,550	355,000	136,450
FY 2029	2,255,000	118,569	2,750,000	438,394	1,305,000	307,556			565,000	370,750	370,000	122,250
FY 2030	1,315,000	48,101	2,545,000	300,894	1,345,000	265,144			595,000	342,500	385,000	103,750
FY 2031	80,000	5,363	2,630,000	221,363	1,395,000	219,750			625,000	312,750	405,000	84,500
FY 2032	85,000	2,763	2,765,000	89,863	1,465,000	150,000			655,000	281,500	425,000	64,250
FY 2033					1,535,000	76,750			685,000	248,750	445,000	43,000
FY 2034									720,000	214,500	415,000	20,750
FY 2035									755,000	178,500		
FY 2036									790,000	145,850		
FY 2037									825,000	111,700		
FY 2038									860,000	76,000		
FY 2039									895,000	38,750		
Totals	\$ 23,840,000	\$ 8,559,824	\$ 40,675,000	\$ 17,024,442	\$ 28,040,000	\$ 11,031,722	\$ 3,550,000	\$ 74,657	\$ 12,955,000	\$ 8,211,200	\$ 9,245,000	\$ 3,051,000

**City of Killeen
Annual Budget
FY 2017
City Wide Debt
Schedule of Requirements**

Fiscal Year	2015 GO Refunding Bonds		2016 GO Refunding Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	-	339,600	-	1,605,300	13,975,000	10,628,122	24,603,122
FY 2018	-	339,600	-	1,605,300	13,660,000	10,199,054	23,859,054
FY 2019	-	339,600	-	1,605,300	14,415,000	9,706,434	24,121,434
FY 2020	-	339,600	850,000	1,605,300	14,255,000	9,144,409	23,399,409
FY 2021	-	339,600	890,000	1,579,800	14,890,000	8,576,322	23,466,322
FY 2022	-	339,600	930,000	1,553,100	14,950,000	7,908,335	22,858,335
FY 2023	-	339,600	990,000	1,506,600	15,695,000	7,224,449	22,919,449
FY 2024	-	339,600	3,185,000	1,457,100	15,610,000	6,539,008	22,149,008
FY 2025	1,160,000	339,600	3,685,000	1,297,850	14,880,000	5,879,067	20,759,067
FY 2026	1,220,000	293,200	3,860,000	1,113,600	15,535,000	5,199,267	20,734,267
FY 2027	905,000	244,400	4,440,000	920,600	14,760,000	4,460,367	19,220,367
FY 2028	700,000	208,200	3,210,000	698,600	13,500,000	3,791,694	17,291,694
FY 2029	735,000	180,200	3,340,000	570,200	14,100,000	3,195,894	17,295,894
FY 2030	770,000	150,800	2,770,000	436,600	12,615,000	2,629,064	15,244,064
FY 2031	805,000	120,000	2,885,000	325,800	11,220,000	2,159,851	13,379,851
FY 2032	845,000	87,800	3,000,000	210,400	11,730,000	1,663,564	13,393,564
FY 2033	885,000	54,000	1,110,000	90,400	8,745,000	1,192,800	9,937,800
FY 2034	915,000	27,450	1,150,000	46,000	7,460,000	807,450	8,267,450
FY 2035			-	-	5,210,000	488,325	5,698,325
FY 2036			-	-	3,095,000	255,338	3,350,338
FY 2037			-	-	825,000	111,700	936,700
FY 2038			-	-	860,000	76,000	936,000
FY 2039			-	-	895,000	38,750	933,750
Totals	\$ 8,940,000	\$ 4,422,450	\$ 36,295,000	\$ 18,227,850	\$ 252,880,000	\$ 101,875,263	\$ 354,755,263



Dedicated Service – Everyday, for Everyone!

**City of Killeen
Annual Budget
FY 2017
General Obligation Debt
Schedule of Bonded Debt**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding Principal 10/01/16	Outstanding Interest 10/01/16	---Proceeds---	
		Low	High				Expended	Unexpended
2009 Combination Tax & Revenue CO's	8/1/2019	2.75%	4.35%	\$ 6,500,000	\$ 915,000	\$ 60,990	\$ 6,500,000	\$ -
2009 GO Bonds	8/1/2019	3.00%	4.80%	13,175,000	1,230,000	100,000	13,175,000	-
2010 GO Refunding Bonds	8/1/2026	2.00%	4.00%	4,830,000	3,460,000	812,800	4,830,000	-
2011 Combination Tax & Revenue CO's	8/1/2036	2.00%	5.00%	30,615,000	15,675,000	8,793,492	30,615,000	-
2011 GO Refunding Bonds	8/1/2023	3.25%	5.00%	6,875,000	4,815,000	888,550	6,875,000	-
2011 Pass-Through Toll Revenue & Limited Tax Bond	8/1/2023	2.00%	5.00%	18,060,000	4,895,000	1,013,050	18,060,000	-
2011A Pass-Through Toll Revenue & Limited Tax Bond	8/1/2035	2.00%	5.00%	31,400,000	25,700,000	11,981,988	31,400,000	-
2012 Combination Tax & Revenue CO's	8/1/2032	2.00%	3.00%	6,765,000	6,350,000	1,650,266	6,765,000	-
2012 GO Improvement & Refunding Bonds	8/1/2032	2.00%	5.00%	19,500,000	17,930,000	6,422,217	19,372,815	127,185
2013 GO Refunding Bonds	8/1/2032	2.00%	5.00%	37,290,000	36,795,000	15,861,642	37,290,000	-
2014 Combination Tax & Revenue CO's	8/1/2039	2.00%	5.00%	13,060,000	12,955,000	8,211,200	9,082,708	3,977,292
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	10,610,000	8,885,000	3,036,600	9,546,408	1,063,592
2015 GO Refunding Bonds	8/1/2034	3.00%	4.00%	8,640,000	8,640,000	4,305,450	8,640,000	-
2016 GO Refunding Bonds	8/1/2034	2.00%	5.00%	34,715,000	34,715,000	17,537,700	34,715,000	-
Total				\$ 242,035,000	\$ 182,960,000	\$ 80,675,945	\$236,866,931	\$ 5,168,069

**City of Killeen
Annual Budget
FY 2017
General Obligation Debt
Schedule of Requirements**

Fiscal Year	2009 Combination Tax & Revenue CO's		2009 GO Bonds		2010 GO Refunding Bonds		2011 Combination Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	290,000	29,943	390,000	49,200	280,000	138,400	885,000	716,497
FY 2018	305,000	20,487	410,000	33,600	295,000	127,200	905,000	687,261
FY 2019	320,000	10,560	430,000	17,200	305,000	115,400	955,000	644,108
FY 2020					320,000	103,200	1,000,000	595,141
FY 2021					335,000	90,400	1,050,000	544,289
FY 2022					350,000	77,000	1,105,000	493,324
FY 2023					365,000	63,000	1,160,000	437,536
FY 2024					385,000	48,400	-	404,075
FY 2025					405,000	33,000	-	404,075
FY 2026					420,000	16,800	-	404,075
FY 2027							-	404,075
FY 2028							-	404,075
FY 2029							-	404,075
FY 2030							-	404,075
FY 2031							-	404,075
FY 2032							-	404,075
FY 2033							2,010,000	404,075
FY 2034							2,100,000	311,113
FY 2035							2,200,000	213,988
FY 2036							2,305,000	109,488
FY 2037								
FY 2038								
FY 2039								
Totals	\$ 915,000	\$ 60,990	\$ 1,230,000	\$ 100,000	\$ 3,460,000	\$ 812,800	\$ 15,675,000	\$ 8,793,492

**City of Killeen
Annual Budget
FY 2017
General Obligation Debt
Schedule of Requirements**

Fiscal Year	2011 GO Refunding Bonds		2011 Pass-Through Toll Revenue & Limited Tax Bonds		2011A Pass-Through Toll Revenue & Limited Tax Bonds		2012 Combination Tax & Revenue CO's	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	600,000	195,800	610,000	232,550	1,090,000	1,027,275	320,000	167,388
FY 2018	625,000	177,800	630,000	214,250	1,125,000	994,575	325,000	160,988
FY 2019	650,000	159,050	660,000	182,750	1,155,000	960,825	335,000	154,488
FY 2020	680,000	133,050	695,000	149,750	1,215,000	903,075	340,000	147,788
FY 2021	715,000	105,850	730,000	115,000	1,275,000	842,325	350,000	140,988
FY 2022	750,000	77,250	765,000	78,500	1,340,000	778,575	360,000	133,988
FY 2023	795,000	39,750	805,000	40,250	1,380,000	738,375	375,000	126,788
FY 2024					1,420,000	695,250	385,000	118,350
FY 2025					-	649,100	395,000	106,800
FY 2026					-	649,100	410,000	94,950
FY 2027					-	649,100	420,000	82,650
FY 2028					1,700,000	649,100	435,000	70,050
FY 2029					1,770,000	581,100	450,000	57,000
FY 2030					1,840,000	510,300	465,000	43,500
FY 2031					1,910,000	436,700	485,000	29,550
FY 2032					1,990,000	357,913	500,000	15,000
FY 2033					2,075,000	275,825		
FY 2034					2,160,000	187,638		
FY 2035					2,255,000	95,838		
FY 2036								
FY 2037								
FY 2038								
FY 2039								
Totals	\$ 4,815,000	\$ 888,550	\$ 4,895,000	\$ 1,013,050	\$ 25,700,000	\$ 11,981,988	\$ 6,350,000	\$ 1,650,266

**City of Killeen
Annual Budget
FY 2017
General Obligation Debt
Schedule of Requirements**

Fiscal Year	2012 GO Improvement & Refunding Bonds		2013 GO Refunding Bonds		2014 Combination Tax & Revenue CO's		2014 GO Refunding & Improvement Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
FY 2017	985,000	806,556	180,000	1,659,694	195,000	564,200	1,780,000	377,350
FY 2018	1,035,000	767,156	590,000	1,656,094	200,000	558,350	1,675,000	306,150
FY 2019	1,070,000	725,756	2,165,000	1,638,394	385,000	550,350	250,000	239,150
FY 2020	1,105,000	693,656	2,255,000	1,551,794	400,000	534,950	260,000	231,650
FY 2021	1,160,000	638,406	2,325,000	1,484,144	415,000	522,950	270,000	221,250
FY 2022	1,225,000	580,406	2,435,000	1,367,894	430,000	506,350	280,000	210,450
FY 2023	1,280,000	519,156	2,565,000	1,246,144	445,000	489,150	290,000	199,250
FY 2024	1,345,000	455,156	2,690,000	1,117,894	465,000	471,350	300,000	187,650
FY 2025	1,410,000	387,906	2,825,000	983,394	485,000	452,750	315,000	175,650
FY 2026	1,480,000	317,406	2,960,000	842,144	500,000	433,350	325,000	163,050
FY 2027	1,560,000	243,406	2,495,000	694,144	520,000	413,350	340,000	150,050
FY 2028	1,635,000	165,406	2,620,000	569,394	545,000	392,550	355,000	136,450
FY 2029	1,715,000	83,656	2,750,000	438,394	565,000	370,750	370,000	122,250
FY 2030	760,000	30,063	2,545,000	300,894	595,000	342,500	385,000	103,750
FY 2031	80,000	5,363	2,630,000	221,363	625,000	312,750	405,000	84,500
FY 2032	85,000	2,763	2,765,000	89,863	655,000	281,500	425,000	64,250
FY 2033					685,000	248,750	445,000	43,000
FY 2034					720,000	214,500	415,000	20,750
FY 2035					755,000	178,500		
FY 2036					790,000	145,850		
FY 2037					825,000	111,700		
FY 2038					860,000	76,000		
FY 2039					895,000	38,750		
Totals	\$ 17,930,000	\$ 6,422,217	\$ 36,795,000	\$ 15,861,642	\$ 12,955,000	\$ 8,211,200	\$ 8,885,000	\$ 3,036,600

**City of Killeen
Annual Budget
FY 2017
General Obligation Debt
Schedule of Requirements**

Fiscal Year	2015 GO Refunding Bonds		2016 GO Refunding Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	-	327,600	-	1,536,600	7,605,000	7,829,053	15,434,053
FY 2018	-	327,600	-	1,536,600	8,120,000	7,568,111	15,688,111
FY 2019	-	327,600	-	1,536,600	8,680,000	7,262,231	15,942,231
FY 2020	-	327,600	760,000	1,536,600	9,030,000	6,908,254	15,938,254
FY 2021	-	327,600	800,000	1,513,800	9,425,000	6,547,002	15,972,002
FY 2022	-	327,600	830,000	1,489,800	9,870,000	6,121,137	15,991,137
FY 2023	-	327,600	885,000	1,448,300	10,345,000	5,675,299	16,020,299
FY 2024	-	327,600	2,995,000	1,404,050	9,985,000	5,229,775	15,214,775
FY 2025	1,035,000	327,600	3,600,000	1,254,300	10,470,000	4,774,575	15,244,575
FY 2026	1,095,000	286,200	3,775,000	1,074,300	10,965,000	4,281,375	15,246,375
FY 2027	855,000	242,400	4,275,000	885,550	10,465,000	3,764,725	14,229,725
FY 2028	700,000	208,200	2,980,000	671,800	10,970,000	3,267,025	14,237,025
FY 2029	735,000	180,200	3,105,000	552,600	11,460,000	2,790,025	14,250,025
FY 2030	770,000	150,800	2,670,000	428,400	10,030,000	2,314,282	12,344,282
FY 2031	805,000	120,000	2,780,000	321,600	9,720,000	1,935,901	11,655,901
FY 2032	845,000	87,800	3,000,000	210,400	10,265,000	1,513,564	11,778,564
FY 2033	885,000	54,000	1,110,000	90,400	7,210,000	1,116,050	8,326,050
FY 2034	915,000	27,450	1,150,000	46,000	7,460,000	807,450	8,267,450
FY 2035					5,210,000	488,325	5,698,325
FY 2036					3,095,000	255,338	3,350,338
FY 2037					825,000	111,700	936,700
FY 2038					860,000	76,000	936,000
FY 2039					895,000	38,750	933,750
Totals	\$ 8,640,000	\$ 4,305,450	\$ 34,715,000	\$ 17,537,700	\$ 182,960,000	\$ 80,675,945	\$ 263,635,945



Dedicated Service – Everyday, for Everyone!

**City of Killeen
Annual Budget
FY 2017
Solid Waste Fund Debt
Schedule of Bonded Debt**

Issue	Maturity Date	--Interest Rates--		Original Issue	Outstanding Principal 10/01/16	Outstanding Interest 10/01/16	---Proceeds---	
		Low	High				Expended	Unexpended
2009 Combination Tax & Revenue CO's	8/1/2019	2.75%	4.35%	\$ 2,000,000	\$ 270,000	\$ 17,958	\$ 2,000,000	\$ -
2012 GO Improvement & Refunding Bonds	8/1/2030	2.00%	5.00%	6,215,000	5,910,000	2,137,607	6,215,000	-
2014 GO Refunding & Improvement Bonds	8/1/2034	2.00%	5.00%	300,000	-	-	300,000	-
2015 GO Refunding Bonds	8/1/2027	3.00%	4.00%	300,000	300,000	117,000	300,000	-
2016 GO Refunding Bonds	8/1/2029	3.00%	5.00%	845,000	845,000	313,900	845,000	-
Total				\$ 9,660,000	\$ 7,325,000	\$ 2,586,465	\$ 9,660,000	\$ -

**City of Killeen
Annual Budget
FY 2017
Solid Waste Fund Debt
Schedule of Requirements**

Fiscal Year	2009 Combination Tax & Revenue CO's		2012 GO Improvement & Refunding Bonds		2015 GO Refunding Bonds		2016 GO Refunding		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	85,000	8,777	315,000	262,463	-	12,000	-	35,900	400,000	319,140	719,140
FY 2018	90,000	6,046	325,000	249,863	-	12,000	-	35,900	415,000	303,809	718,809
FY 2019	95,000	3,135	340,000	236,863	-	12,000	-	35,900	435,000	287,898	722,898
FY 2020			350,000	226,663	-	12,000	90,000	35,900	440,000	274,563	714,563
FY 2021			365,000	209,163	-	12,000	90,000	33,200	455,000	254,363	709,363
FY 2022			380,000	190,913	-	12,000	100,000	30,500	480,000	233,413	713,413
FY 2023			400,000	171,913	-	12,000	105,000	25,500	505,000	209,413	714,413
FY 2024			425,000	151,913	-	12,000	110,000	20,250	535,000	184,163	719,163
FY 2025			445,000	130,663	125,000	12,000	-	14,750	570,000	157,413	727,413
FY 2026			465,000	108,413	125,000	7,000	-	14,750	590,000	130,163	720,163
FY 2027			490,000	85,163	50,000	2,000	75,000	14,750	615,000	101,913	716,913
FY 2028			515,000	60,663			135,000	11,000	650,000	71,663	721,663
FY 2029			540,000	34,913			140,000	5,600	680,000	40,513	720,513
FY 2030			555,000	18,038					555,000	18,038	573,038
Totals	\$ 270,000	\$ 17,958	\$ 5,910,000	\$ 2,137,607	\$ 300,000	\$ 117,000	\$ 845,000	\$ 313,900	\$ 7,325,000	\$ 2,586,465	\$ 9,911,465

**City of Killeen
Annual Budget
FY 2017
Water & Sewer Debt
Schedule of Bonded Debt**

Issue	Maturity Date	--Interest Rates--		Original Issue	Outstanding	Outstanding	---Proceeds---	
		Low	High		Principal 10/01/16	Interest 10/01/16	Expended	Unexpended
2010 Waterworks & Sewer System Refunding Bonds	8/15/2021	2.00%	4.00%	\$ 6,870,000	\$ 3,335,000	\$ 389,800	\$ 6,870,000	\$ -
2011 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2022	3.75%	5.00%	11,135,000	8,650,000	1,437,050	11,135,000	-
2012 Waterworks & Sewer System Revenue Refunding Bonds	8/15/2027	2.98%	2.98%	7,365,000	7,170,000	1,772,504	7,365,000	-
2013 Waterworks & Sewer System Revenue Refunding & Improvement Bon	8/15/2033	2.00%	5.00%	29,030,000	28,040,000	11,031,722	18,335,198	10,694,802
2013 Taxable Waterworks & Sewer System Revenue Refunding Bonds	8/15/2019	0.40%	1.62%	8,270,000	3,550,000	74,657	8,270,000	-
Total				\$ 62,670,000	\$ 50,745,000	\$ 14,705,733	\$ 51,975,198	\$ 10,694,802

**City of Killeen
Annual Budget
FY 2017
Water & Sewer Debt
Schedule of Requirements**

Fiscal Year	2010 Waterworks & Sewer System Revenue Refunding Bonds		2011 Waterworks & Sewer System Revenue Refunding Bonds		2012 Waterworks & Sewer System Revenue Refunding Bonds		2013 Waterworks & Sewer System Revenue Refunding & Improvement Bonds		2013 Taxable Waterworks & Sewer System Revenue Refunding Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	770,000	133,400	1,275,000	377,800	60,000	213,666	830,000	1,186,956	2,270,000	44,479	5,205,000	1,956,301	7,161,301
FY 2018	655,000	102,600	1,345,000	326,800	60,000	211,878	1,670,000	1,170,356	605,000	19,236	4,335,000	1,830,870	6,165,870
FY 2019	630,000	76,400	1,395,000	273,000	60,000	210,090	1,720,000	1,120,256	675,000	10,942	4,480,000	1,690,688	6,170,688
FY 2020	625,000	51,200	1,455,000	217,200	65,000	208,302	1,790,000	1,051,456			3,935,000	1,528,158	5,463,158
FY 2021	655,000	26,200	1,515,000	159,000	65,000	206,365	1,890,000	979,856			4,125,000	1,371,421	5,496,421
FY 2022			1,665,000	83,250	70,000	204,428	1,940,000	904,256			3,675,000	1,191,934	4,866,934
FY 2023					1,860,000	202,342	2,020,000	816,956			3,880,000	1,019,298	4,899,298
FY 2024					3,045,000	146,914	1,040,000	726,056			4,085,000	872,970	4,957,970
FY 2025					-	56,173	2,785,000	684,456			2,785,000	740,629	3,525,629
FY 2026					-	56,173	2,880,000	573,056			2,880,000	629,229	3,509,229
FY 2027					1,885,000	56,173	1,185,000	429,056			3,070,000	485,229	3,555,229
FY 2028							1,245,000	369,806			1,245,000	369,806	1,614,806
FY 2029							1,305,000	307,556			1,305,000	307,556	1,612,556
FY 2030							1,345,000	265,144			1,345,000	265,144	1,610,144
FY 2031							1,395,000	219,750			1,395,000	219,750	1,614,750
FY 2032							1,465,000	150,000			1,465,000	150,000	1,615,000
FY 2033							1,535,000	76,750			1,535,000	76,750	1,611,750
Totals	\$ 3,335,000	\$ 389,800	\$ 8,650,000	\$ 1,437,050	\$ 7,170,000	\$ 1,772,504	\$ 28,040,000	\$ 11,031,722	\$ 3,550,000	\$ 74,657	\$ 50,745,000	\$ 14,705,733	\$ 65,450,733

**City of Killeen
Annual Budget
FY 2017
Drainage Debt
Schedule of Bonded Debt**

Issue	Maturity Date	--Interest Rates--		Original Issue	Outstanding Principal 10/01/16	Outstanding Interest 10/01/16	---Proceeds---	
		Low	High				Expended	Unexpended
2013 GO Refunding Bonds	8/1/2026	2.00%	5.00%	\$ 3,935,000	\$ 3,880,000	\$ 1,162,800	\$ 3,935,000	\$ -
2014 GO Refunding & Improvement Bonds	8/1/2017	2.00%	5.00%	710,000	360,000	14,400	710,000	-
Total				\$ 4,645,000	\$ 4,240,000	\$ 1,177,200	\$ 4,645,000	\$ -

**City of Killeen
Annual Budget
FY 2017
Drainage Debt
Schedule of Requirements**

Fiscal Year	2013 GO Refunding Bonds		2014 GO Refunding & Improvement Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	-	175,100	360,000	14,400	360,000	189,500	549,500
FY 2018	365,000	175,100			365,000	175,100	540,100
FY 2019	380,000	164,150			380,000	164,150	544,150
FY 2020	390,000	148,950			390,000	148,950	538,950
FY 2021	405,000	137,250			405,000	137,250	542,250
FY 2022	425,000	117,000			425,000	117,000	542,000
FY 2023	445,000	95,750			445,000	95,750	540,750
FY 2024	465,000	73,500			465,000	73,500	538,500
FY 2025	490,000	50,250			490,000	50,250	540,250
FY 2026	515,000	25,750			515,000	25,750	540,750
Totals	\$ 3,880,000	\$ 1,162,800	\$ 360,000	\$ 14,400	\$ 4,240,000	\$ 1,177,200	\$ 5,417,200

**City of Killeen
Annual Budget
FY 2017
Hotel/Motel Fund Debt
Schedule of Bonded Debt**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding	Outstanding	---Proceeds---	
		Low	High		Principal 10/01/16	Interest 10/01/16	Expended	Unexpended
2010 GO Refunding Bonds	8/1/2030	2.00%	4.00%	\$ 8,500,000	\$ 6,420,000	\$ 2,088,600	\$ 8,500,000	\$ -
2011 Combination Tax & Revenue CO's	8/1/2031	2.00%	5.00%	1,425,000	455,000	265,070	1,425,000	-
2016 GO Refunding Bonds	8/1/2031	4.00%	5.00%	735,000	735,000	376,250	735,000	-
Total				\$ 10,660,000	\$ 7,610,000	\$ 2,729,920	\$ 10,660,000	\$ -

**City of Killeen
Annual Budget
FY 2017
Hotel/Motel Fund Debt
Schedule of Requirements**

Fiscal Year	2010 GO Refunding Bonds		2011 Combination Tax & Revenue CO's		2016 GO Refunding Bonds		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2017	350,000	256,800	55,000	44,528	-	32,800	405,000	334,128	739,128
FY 2018	365,000	242,800	60,000	45,564	-	32,800	425,000	321,164	746,164
FY 2019	380,000	228,200	60,000	40,467	-	32,800	440,000	301,467	741,467
FY 2020	395,000	213,000	65,000	38,684	-	32,800	460,000	284,484	744,484
FY 2021	410,000	197,200	70,000	36,286	-	32,800	480,000	266,286	746,286
FY 2022	430,000	180,800	70,000	31,251	-	32,800	500,000	244,851	744,851
FY 2023	445,000	163,600	75,000	28,289	-	32,800	520,000	224,689	744,689
FY 2024	460,000	145,800			80,000	32,800	540,000	178,600	718,600
FY 2025	480,000	127,400			85,000	28,800	565,000	156,200	721,200
FY 2026	500,000	108,200			85,000	24,550	585,000	132,750	717,750
FY 2027	520,000	88,200			90,000	20,300	610,000	108,500	718,500
FY 2028	540,000	67,400			95,000	15,800	635,000	83,200	718,200
FY 2029	560,000	45,800			95,000	12,000	655,000	57,800	712,800
FY 2030	585,000	23,400			100,000	8,200	685,000	31,600	716,600
FY 2031					105,000	4,200	105,000	4,200	109,200
Totals	\$ 6,420,000	\$ 2,088,600	\$ 455,000	\$ 265,070	\$ 735,000	\$ 376,250	\$ 7,610,000	\$ 2,729,920	\$10,339,920

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenue that is legally restricted to expenditure for particular purposes. The City of Killeen has the following Special Revenue Funds:

Hotel Occupancy Tax Fund: To account for the levy and utilization of the local hotel occupancy tax. State law requires that revenue from this tax be used for advertising and promotion of the City.

Tax Increment Fund: To account for economic development projects in the City's tax increment and reinvestment zone. Financing is provided by certain tax revenues collected within the City's tax increment and reinvestment zone pursuant to state tax code statutes and County contributions.

Teen Court Program: To account for revenues and expenditures related to the court proceedings held by teens.

Court Technology Fund: To account for court technology fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for technological enhancements of the Municipal Court.

Court Security Fee Fund: To account for court security fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for security enhancements of the Municipal Court and/or the building that houses the court.

Juvenile Case Manager Fund: To account for fees assessed and collected from defendants upon conviction of a fine-only misdemeanor offense. Funds are used for the salary and benefits of the Juvenile Case Manager appointed to assist in administering the Municipal Court juvenile docket and supervising the Court's orders in juvenile court.

Child Safety Fund: To account for child safety fees collected in connection with citations issued by the City. State law requires that revenue from these fees be used for child safety infrastructure projects.

Cable System PEG Improvements Fund: To account for resources contributed to the City, the use of which is restricted to the acquisition of appropriate equipment and other expense items for the benefit of the cable franchise system.

JLUS Grant Fund: A Joint Land Use Study (JLUS) is a cooperative planning effort conducted as a joint venture between City of Killeen, Fort Hood, and other affected stakeholders.

Parks Donations Funds: To account for monetary donations and expenditures related to community parks.

Special Event Center Fountain Fund: To account for revenues and expenditures related to the Killeen CCC fountain.

Library Memorial Fund: To account for revenue that is restricted to the Killeen Public Library.

Community Development Block Grant Fund: To account for the operations of projects utilizing Community Development Block Grant funds. Such revenues are restricted to expenditures for specified projects by the Department of Housing and Urban Development.

Home Program Fund: To account for program funds received from Housing Urban & Development (HUD). These programs are restricted to expenditures authorized by the Department of Housing and Urban Development.

Law Enforcement Grant Fund: To account for the operation of projects utilizing Law Enforcement Block Grant Funds. These projects are for the purpose of reducing crime and improving public safety.

Police State Seizure Fund: To account for revenues and expenditures that is restricted by state seizure requirements.

Police Federal Seizure Fund: To account for revenues and expenditures that is restricted by federal seizure requirements.

SPECIAL REVENUE FUNDS

Photo Red Light Enforcement Fund: To account for fees received from the photo red light ticket violation enforcement program and applicable authorized expenditures.

Animal Control Donations Fund: To account for receipts and expenditures related to animal control.

Police Donation Fund: To account for receipts and expenditures related to police activities.

Emergency Management Fund: To account for monetary donations and grant revenues restricted to use for the support of emergency and disaster relief operations.

Fire Department Special Revenue: To account for revenue restricted to the Fire Department.



**BUDGET SUMMARY
SPECIAL REVENUE FUNDS**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Hotel Occupancy Tax Fund	2,454,693	2,616,850	2,445,532	2,446,860
Tax Increment Fund	96,851	96,036	96,198	107,592
Teen Court Program	3,397	-	3,340	3,520
Court Technology Fund	73,496	81,317	75,103	81,578
Court Security Fee Fund	56,010	61,655	62,711	64,084
Juvenile Case Manager Fund	107,800	114,148	119,898	121,237
Child Safety Fund	182,165	185,737	196,269	186,000
Cable System PEG Improvements Fund	263,264	205,200	211,291	209,800
JLUS Grant	-	-	262,050	-
Parks Donations Fund	30,485	-	39,265	30,100
Special Event Center Fountain Fund	17,475	95	32	20
Library Memorial Fund	11,179	9,500	11,825	11,050
Community Development Block Grant	1,054,270	1,585,014	1,284,625	1,111,946
Home Program Fund	476,960	799,329	594,149	950,890
Law Enforcement Grant Fund	\$ 105,971	\$ 16,270	\$ 12,859	\$ 74,310
Police State Seizure Fund	88,925	-	19,406	-
Police Federal Seizure Fund	2,963	-	38	-
Photo Red Light Enforcement Fund	872,382	800,000	1,512,974	1,301,000
Animal Control Donations Fund	26,128	19,500	19,573	20,070
Police Donations Fund	97,915	35,329	56,718	53,078
Emergency Management Fund	-	-	4	4
Fire Department Special Revenue	849	-	853	-
Force Reduction Grant	-	-	148,400	-
Total Revenues	\$ 6,023,178	\$ 6,625,980	\$ 7,173,113	\$ 6,773,139

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Operating Expenditures				
Hotel Occupancy Tax Fund	1,840,461	1,809,662	1,736,093	1,666,941
Teen Court Program	2,751	-	3,195	3,789
Court Technology Fund	133,617	159,574	115,651	158,200
Court Security Fee Fund	40,273	51,774	45,455	48,122
Juvenile Case Manager Fund	77,261	92,969	84,640	89,965
Child Safety Fund	11,007	26,950	89,781	40,000
Cable System PEG Improvements Fund	186,023	233,042	189,532	229,360
JLUS Grant	449	-	1,506	-
Parks Donations Fund	9,527	-	33,105	-
Library Memorial Fund	-	-	-	-
Community Development Block Grant	1,098,663	669,894	1,329,067	243,194
Home Program Fund	476,959	319,885	506,318	373,688
Law Enforcement Grant Fund	\$ 85,295	\$ 16,270	\$ 12,859	\$ 74,310
Photo Red Light Enforcement Fund	1,185,951	985,622	1,276,043	1,665,544
Animal Control Donations Fund	1,795	38,822	16,590	-
Police Donations Fund	54,626	91,936	13,472	91,936
Emergency Management Fund	1,430	31	-	-
Fire State Seizure Fund	581	-	-	-
Force Reduction Grant	-	-	148,400	-
Total Operating Expenditures	\$ 5,206,669	\$ 4,496,431	\$ 5,601,707	\$ 4,685,049

**BUDGET SUMMARY
SPECIAL REVENUE FUNDS**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Non-Operating Expenditures				
Hotel Occupancy Tax Fund	746,297	924,416	910,795	765,272
Court Technology Fund	208,141	3,472	-	-
Court Security Fee Fund	82,000	-	-	-
Child Safety Fund	186,641	363,550	45,000	250,000
Cable System PEG Improvements Fund	-	467	-	-
JLUS Grant	-	-	260,537	-
Library Memorial Fund	2,316	11,764	-	-
Law Enforcement Grant Fund	\$ 20,675	\$ -	\$ -	\$ -
Total Non-Operating Expenditures	\$ 1,246,070	\$ 1,303,669	\$ 1,216,332	\$ 1,015,272
Total Expenditures	\$ 6,452,739	\$ 5,800,100	\$ 6,818,039	\$ 5,700,321
Change in Fund Balance				1,072,818
Fund Balance, Beginning				3,233,100
Fund Balance, Ending				\$ 4,305,918

**SPECIAL REVENUE FUND
HOTEL OCCUPANCY TAX FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Hotel Occupancy Tax Receipts	\$ 1,776,199	\$ 1,800,000	\$ 1,687,832	\$ 1,687,000
Interest Earned	100	100	418	360
Miscellaneous Receipts	1,156	750	-	-
Take 190 West Contributions	916	1,000	-	-
Catering Revenues	40,934	35,000	35,000	37,000
Mixed Beverage Receipts	247,747	275,000	238,431	238,500
Event Revenue	386,784	425,000	403,851	404,000
Insurance Proceeds	857	-	-	-
Intergovernmental Revenue	-	80,000	80,000	80,000
Total Revenues	2,454,693	2,616,850	2,445,532	2,446,860
Expenditures				
Operating Expenditures				
Supplies	205	650	128	210
Support Services	326	400	349	360
Grants to the Arts	214,212	166,000	171,000	-
City Events	16,171	-	-	187,167
Historical Restoration/Preservation	16,752	18,000	-	-
Civic & Conference Center	946,167	956,760	923,963	883,182
Mixed Beverage Operations	199,175	191,000	165,651	161,000
Convention Visitor's Bureau	368,625	373,230	393,987	338,596
Information Technology	65,911	67,414	66,021	51,490
Consolidated - Non-Departmental	12,917	36,208	14,994	44,936
Total Operating Expenditures	1,840,461	1,809,662	1,736,093	1,666,941
Non-operating Expenditures				
Capital Outlay	19,097	195,716	191,564	24,684
Debt Service	727,200	728,700	719,231	740,588
Total Non-operating Expenditures	746,297	924,416	910,795	765,272
Total Expenditures	2,586,758	2,734,078	2,646,888	2,432,213
Change in Fund Balance				14,647
Fund Balance, Beginning				72,003
Fund Balance, Ending				\$ 86,650

KILLEEN CIVIC & CONFERENCE CENTER CONVENTION & VISITORS BUREAU

DESCRIPTION

Killeen Civic & Conference Center & Convention & Visitors Bureau (KCCC/CVB) is a City of Killeen owned facility, operated as an enterprise fund through the Hotel Occupancy Tax fund. It is a 55 acre entertainment complex, located conveniently to US 190 with 63,000 sq. ft. of beautiful, flexible meeting space at the KCCC, a 53,000 sq. ft. Special Events Center/ Exhibition Hall, and a 7,000 seat rodeo arena, co-located with a 160 room all suite conference hotel and performing arts facility.

ACCOMPLISHMENTS

- Take 190 West arts festival continues to grow in quality and quantity of sales and attendees. Attracted more “buyers” of art and book sales. Increased the quality and quantity of fine art. Increased the number of sculptors in the limestone sculpture contest, hosted the metal sculptor, added the Tap-Tap Art Bus.
- Made electrical upgrades at the rodeo arena and installed a gate near the concession stand.
- Hosted record number of conventions and have booked events well into 2019.
- Maintained level of event booking, event revenues and saw an increase in catering revenue.
- Produced a list of 25 places to eat and things to do in Killeen to promote tourism and local awareness.
- Dedicated the Fort Hood November 5th Memorial.
- Scheduled the 5th Color Up Fun Run benefiting the maintenance of the Memorial.
- Replaced a new sound system in the ballrooms.
- Replaced the 14 year old electronic marquee that showcases client’s events in the facility.
- Installed new carpet in the meeting rooms.
- Added survey monkey for follow up with client events.
- Added text marketing to promote Killeen and attract visitors to the area.
- Added craft beer to client alcohol selections to increase revenue.
- Met with KAST team to increase awareness of CVB services.
- Developed a Spanish version of our contract to assist customers with easier communication.

GOALS

- Take 190 West will be inter-active and have activities that will attract citizens of Killeen as well as the region.
- Improve marketing of Killeen, CVB and KCCC through interactive web sites, adding social media, monitoring text marketing, survey monkey and replacing most print.
- Host the 6th annual Color Up 5K benefiting the Fort Hood Memorial.
- Develop strategies and a CVB marketing plan to promote Killeen as the premier city for conventions, conferences, reunions and meetings.
- Continue to conduct Texas Hospitality training to the hospitality and service industry.
- Attract conventions, meetings, reunions, and other related business utilizing hotels, restaurants and attractions, thereby contributing to the local economy. Examples are Scrapbooking Conventions, military reunions, Professional Beauty Association, religious market, Texas Robot Round Up and P-Card Professionals.
- Bring awareness to city departments to encourage staff to utilize CVB services and recruit municipal government organizations to have their annual conference and trainings in Killeen.
- Provide flexible meeting space for entertainment, banquets, meetings, private events for both local citizens and visitors who come from outside the area.
- Initiate a branding campaign utilizing the new I-14 corridor for all marketing efforts.
- Market the city as a tourism destination.
- Continue to offer craft beer to guests at bar events to increase revenue and will implement a credit card payment system for guests.
- Work with our Public Information Office to produce videos and pictures to recruit, showcase and market the KCCC/CVB to the community and potential conferences.
- Establish a quarterly meeting with local hoteliers to give updates, exchange ideas and build relationship.

**HOTEL OCCUPANCY TAX FUND
KILLEEN CIVIC & CONFERENCE CENTER**

**CITY OF KILLEEN
FY2017 BUDGET**

Expenditures Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 413,242	\$ 437,897	\$ 436,827	\$ 353,827
Supplies	29,193	31,600	25,127	20,538
Maintenance	101,777	72,000	67,201	52,000
Repairs	49,019	54,200	59,381	52,700
Support Services	208,869	211,100	204,629	225,450
Benefits	116,169	121,963	117,236	112,667
Minor Capital	-	-	179	-
Professional Services	-	-	-	18,000
Designated Expenses	-	-	-	20,000
Advertising/Marketing	27,898	28,000	13,383	28,000
Capital Outlay	-	185,315	181,475	-
Total	\$ 946,167	\$ 1,142,075	\$ 1,105,438	\$ 883,182

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director KCCC	0.5	0.5	0.5
Conference Center Manager	1	1	-
Operations Manager	1	1	1
Event Coordinator	2	2	2
Principal Secretary	1	1	1
Custodian Crew Leader	1	1	1
Custodian	5	5	5
Total	11.5	11.5	10.5

Unfunded Approved Authorizations

Frozen Authorizations for FY 2017

Conference Center Manager	-	-	1
Total Unfunded Approved Authorizations	-	-	1
Total Staffing	11.5	11.5	11.5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Event Days Booked	723	890	900
Conventions booked (Room nights)	7,655	8,645	13,510

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Increase/Decrease in event revenues	2%	3%	5%
Increase/Decrease in HOT revenues	2%	-1%	0%

**HOTEL OCCUPANCY TAX FUND
CONVENTION & VISITOR'S BUREAU**

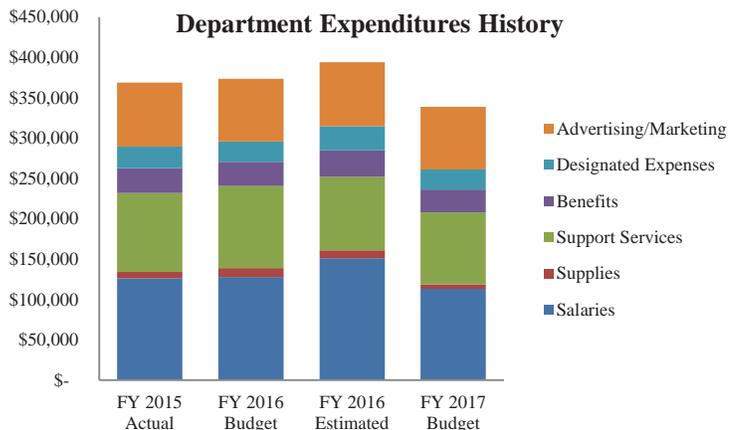
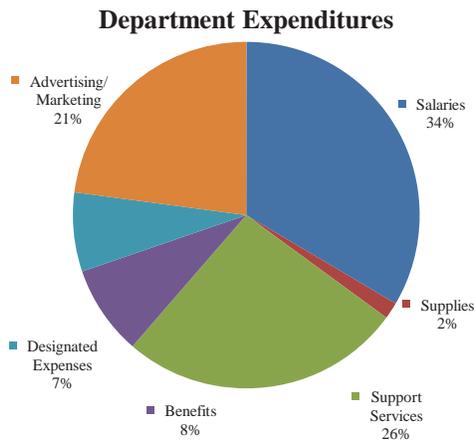
**CITY OF KILLEEN
FY2017 BUDGET**

Expenditures Summary	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Salaries	\$ 126,493	\$ 127,886	\$ 151,047	\$ 113,472
Supplies	7,791	10,880	9,799	5,230
Support Services	97,517	101,800	91,031	89,091
Benefits	30,726	30,164	32,985	28,303
Designated Expenses	26,861	25,000	29,964	25,000
Advertising/Marketing	79,237	77,500	79,161	77,500
Total	\$ 368,625	\$ 373,230	\$ 393,987	\$ 338,596

Staffing	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Director KCCC	0.5	0.5	0.5
Convention Services Manager	1	1	1
Association Sales Manager	1	1	1
Total	2.5	2.5	2.5

Workload/Demand Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Events days booked	723	890	900
Conventions booked (room nights)	7,655	8,645	13,510

Performance Measures	FY 2015 Actual	FY 2016 Estimated	FY 2017 Budget
Change in event revenues	2%	3%	5%
Change in HOT revenues	2%	-1%	0%



**SPECIAL REVENUE FUND
TAX INCREMENT FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Property Taxes	\$ 96,851	\$ 96,036	\$ 95,157	\$ 106,592
Interest Earned	-	-	1,041	1,000
Total Revenues	<u>96,851</u>	<u>96,036</u>	<u>96,198</u>	<u>107,592</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Fund Balance				107,592
Fund Balance, Beginning				405,900
Fund Balance, Ending				<u>\$ 513,492</u>

**SPECIAL REVENUE FUND
TEEN COURT PROGRAM**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Court Fine Fees	\$ 3,397	\$ -	\$ 3,319	\$ 3,500
Interest Earned	-	-	21	20
Total Revenues	<u>3,397</u>	<u>-</u>	<u>3,340</u>	<u>3,520</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Supply	2,751	-	2,937	2,830
Support Services	-	-	258	959
Total Expenditures	<u>2,751</u>	<u>-</u>	<u>3,195</u>	<u>3,789</u>
Change in Fund Balance				(269)
Fund Balance, Beginning				<u>6,987</u>
Fund Balance, Ending				<u>\$ 6,718</u>

**SPECIAL REVENUE FUND
COURT TECHNOLOGY FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Technology Fund Receipts	\$ 73,496	\$ 81,317	\$ 74,539	\$ 81,078
Interest Earned	-	-	564	500
Total Revenues	<u>73,496</u>	<u>81,317</u>	<u>75,103</u>	<u>81,578</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Operating Expenditures				
Supplies	501	-	2,207	500
Maintenance	69,170	66,446	75,845	91,000
Repairs	-	-	-	5,000
Support Services	4,092	39,125	5,207	6,000
Minor Capital	59,854	54,003	32,392	55,700
Total Operating Expenditures	<u>133,617</u>	<u>159,574</u>	<u>115,651</u>	<u>158,200</u>
Non-Operating Expenditures				
Capital Outlay	158,141	3,472	-	-
Transfers	50,000	-	-	-
Total Non-Operating Expenditures	<u>208,141</u>	<u>3,472</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>341,758</u>	<u>163,046</u>	<u>115,651</u>	<u>158,200</u>
Change in Fund Balance				(76,622)
Fund Balance, Beginning				168,688
Fund Balance, Ending				<u>\$ 92,066</u>

**SPECIAL REVENUE FUND
COURT SECURITY FEE FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Court Fines and Fees	\$ 55,225	\$ 60,870	\$ 61,527	\$ 62,899
Interest Earned	-	-	397	400
Intergovernmental Revenue	785	785	787	785
Total Revenues	<u>56,010</u>	<u>61,655</u>	<u>62,711</u>	<u>64,084</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Operating Expenditures				
Salaries	24,206	24,753	24,739	24,424
Supplies	3,469	4,512	9,484	5,672
Maintenance	-	5,000	-	5,000
Support Services	6,055	10,400	6,698	8,266
Benefits	6,543	6,509	4,534	4,710
Minor Capital	-	600	-	50
Total Operating Expenditures	<u>40,273</u>	<u>51,774</u>	<u>45,455</u>	<u>48,122</u>
Non-Operating Expenditures				
Transfers	82,000	-	-	-
Total Non-Operating Expenditures	<u>82,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>122,273</u>	<u>51,774</u>	<u>45,455</u>	<u>48,122</u>
Change in Fund Balance				15,962
Fund Balance, Beginning				148,434
Fund Balance, Ending				<u>\$ 164,396</u>

**SPECIAL REVENUE FUND
JUVENILE CASE MANAGER FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Juvenile Case Manager Receipts	\$ 81,329	\$ 100,402	\$ 99,932	\$ 100,137
Truancy Prevention	26,471	13,746	18,451	19,600
Interest Earned	-	-	1,515	1,500
Total Revenues	107,800	114,148	119,898	121,237
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Salaries	59,113	66,444	66,028	65,340
Supplies	734	675	125	1,850
Maintenance	-	-	-	400
Support Services	1,534	3,000	1,759	5,505
Benefits	15,880	17,850	16,297	16,870
Minor Capital	-	5,000	431	-
Total Expenditures	77,261	92,969	84,640	89,965
Change in Fund Balance				31,272
Fund Balance, Beginning				547,591
Fund Balance, Ending				\$ 578,863

**SPECIAL REVENUE FUND
CHILD SAFETY FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Child Safety Fees	\$ 29,855	\$ 33,427	\$ 45,283	\$ 35,000
Interest Earned	-	-	1,049	1,000
Intergovernmental Revenue	152,310	152,310	149,937	150,000
Total Revenues	182,165	185,737	196,269	186,000
Expenditures				
Operating Expenditures				
Maintenance	7,952	14,000	79,883	28,000
Repairs	2,105	12,000	9,898	12,000
Support Services	950	950	0	0
Total Operating Expenditures	11,007	26,950	89,781	40,000
Non-Operating Expenditures				
Capital Outlay	186,641	363,550	45,000	250,000
Total Non-Operating Expenditures	186,641	363,550	45,000	250,000
Total Expenditures	197,648	390,500	134,781	290,000
Change in Fund Balance				(104,000)
Fund Balance, Beginning				281,555
Fund Balance, Ending				\$ 177,555

**SPECIAL REVENUE FUND
CABLE SYSTEM PEG IMPROVEMENTS FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ 315	\$ 200	\$ 1,809	\$ 1,800
Cable Franchise PAC fee	262,949	205,000	209,482	208,000
Total Revenues	<u>263,264</u>	<u>205,200</u>	<u>211,291</u>	<u>209,800</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Operating Expenditures				
Salaries	136,126	137,648	138,395	137,252
Supplies	292	5,140	1,795	5,139
Repairs	44	1,000	706	1,500
Support Services	10,184	17,700	9,722	7,500
Benefits	34,245	33,554	34,539	38,469
Minor Capital	5,132	38,000	4,375	27,500
Professional Services	-	-	-	12,000
Total Operating Expenditures	<u>186,023</u>	<u>233,042</u>	<u>189,532</u>	<u>229,360</u>
Non-Operating Expenditures				
Capital Outlay	-	467	-	-
Total Non-Operating Expenditures	<u>-</u>	<u>467</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>186,023</u>	<u>233,509</u>	<u>189,532</u>	<u>229,360</u>
Change in Fund Balance				(19,560)
Fund Balance, Beginning				787,324
Fund Balance, Ending				<u>\$ 767,764</u>

**SPECIAL REVENUE FUND
JLUS GRANT**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Intergovernmental Revenue	\$ -	\$ -	\$ 262,050	\$ -
Total Revenues	<u>-</u>	<u>-</u>	<u>262,050</u>	<u>-</u>
Expenditures				
Operating Expenditures				
Salaries	-	-	351	-
Support Services	449	-	1,088	-
Benefits	-	-	67	-
Total Operating Expenditures	<u>449</u>	<u>-</u>	<u>1,506</u>	<u>-</u>
Non-Operating Expenditures				
Project Expense	-	-	260,537	-
Total Non-Operating Expenditures	<u>-</u>	<u>-</u>	<u>260,537</u>	<u>-</u>
Total Expenditures	<u>-</u>	<u>-</u>	<u>260,604</u>	<u>-</u>
Change in Fund Balance				-
Fund Balance, Beginning				-
Fund Balance, Ending				<u>\$ -</u>

**SPECIAL REVENUE FUND
PARKS DONATIONS FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ -	\$ -	\$ 142	\$ 100
Contributions and Donations	28,895	-	39,123	30,000
Miscellaneous Receipts	1,590	-	-	-
Total Revenues	<u>30,485</u>	<u>-</u>	<u>39,265</u>	<u>30,100</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Recreation	7,731	-	23,036	-
Maintenance	-	-	10,069	-
Athletics	1,796	-	-	-
Total Expenditures	<u>9,527</u>	<u>-</u>	<u>33,105</u>	<u>-</u>
Change in Fund Balance				30,100
Fund Balance, Beginning				<u>48,166</u>
Fund Balance, Ending				<u>\$ 78,266</u>

**SPECIAL REVENUE FUND
KCCC FOUNTAIN FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ 20	\$ 20	\$ 32	\$ 20
Miscellaneous Receipts	17,455	75	-	-
Total Revenues	<u>17,475</u>	<u>95</u>	<u>32</u>	<u>20</u>
Expenditures				
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Fund Balance				20
Fund Balance, Beginning				<u>17,574</u>
Fund Balance, Ending				<u>\$ 17,594</u>

**SPECIAL REVENUE FUND
LIBRARY MEMORIAL FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Memorials Collected	\$ 11,179	\$ 9,500	\$ 11,771	\$ 11,000
Miscellaneous Receipts	-	-	54	50
Total Revenues	<u>11,179</u>	<u>9,500</u>	<u>11,825</u>	<u>11,050</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Capital Outlay	2,316	11,764	-	-
Total Expenditures	<u>2,316</u>	<u>11,764</u>	<u>-</u>	<u>-</u>
Change in Fund Balance				11,050
Fund Balance, Beginning				<u>25,952</u>
Fund Balance, Ending				<u>\$ 37,002</u>

**SPECIAL REVENUE FUND
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Pcard Rebate	\$ -	\$ -	\$ 437	\$ 400
Intergovernmental Revenue	303,021	2,160	1,275,678	1,103,346
Program Income	7,358	3,532	8,510	8,200
Federal Receipts	494,011	932,745	-	-
Federal Receipts (Prior Year)	249,880	646,577	-	-
Total Revenues	\$ 1,054,270	\$ 1,585,014	\$ 1,284,625	\$ 1,111,946

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Housing Rehab Program	161	70,202	53,401	57,416
Family Crisis Improvement (2013-14)	371,410	409,804	170,702	-
Housing Rehab Program (2013-14)	28,936	-	-	-
Comm Dev Administration (2014-15)	196,857	-	-	25
Families in Crisis (2014-15)	6,000	-	-	-
Greater Killeen Free Clinic (2014-15)	25,000	-	-	-
Killeen Housing Authority (2014-15)	863	-	-	-
Hill Country Comm Act ASO (2014-15)	10,000	-	-	-
Heritage House of Cen Tex (2014-15)	4,875	-	-	125
Bell County Human Services (2014-15)	5,000	-	-	-
CoK Transportation Program (2014-15)	68,899	-	-	-
CoK PW Street Dept (2014-15)	119,876	43,661	226,130	23,055
Housing Rehab Program (2014-15)	228,987	144,089	57,501	-
Communities in Schools (2014-15)	16,399	-	-	-
Bring Everyone in Zone (2014-15)	10,500	-	-	-
AAA Transportation Program (2014-15)	4,900	2,138	-	-
Comm Dev Administration (2016 Programs)	-	-	186,549	-
Families in Crisis (2016 Programs)	-	-	6,000	-
Greater Killeen Free Clinic (2016 Programs)	-	-	23,912	-
Hill Country Comm Act ASO (2016 Programs)	-	-	10,000	-
Heritage House of Cen Tex (2016 Programs)	-	-	5,000	-
Bell County Human Services (2016 Programs)	-	-	1,439	3,561
CoK Transportation Program (2016 Programs)	-	-	60,000	-
Central Texas 4C, Inc (2016 Programs)	-	-	-	21,912
CoK PW Street Dept (2016 Programs)	-	-	98,000	42,700
CoK Stewart Neighborhood	-	-	257,600	64,400
Housing Rehab Program (2016 Programs)	-	-	140,695	30,000
Communities in Schools (2016 Programs)	-	-	22,000	-
Bring Everyone in Zone (2016 Programs)	-	-	8,000	-
AAA Transportation Program (2016 Programs)	-	-	2,138	-
Total Expenditures	1,098,663	669,894	1,329,067	243,194

Change in Fund Balance				868,752
Fund Balance, Beginning				(80,871)
Fund Balance, Ending				\$ 787,881

**SPECIAL REVENUE FUND
HOME PROGRAM FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ -	\$ -	\$ 153	\$ 100
Pcard Rebate	-	-	293	290
Intergovernmental Revenue	22,349	0	388,152	900,678
Rent and Royalties	454,611	799,329	205,551	49,822
Total Revenues	476,960	799,329	594,149	950,890
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Salaries	-	12,989	-	-
Benefits	-	4,556	-	-
First Time Homebuyer's (2012-13)	553	-	-	-
Families in Crisis -Tenant Based (2013-14)	122,971	-	-	-
HAP: Assistance (2013-14)	76,670	-	1,844	-
Elderly Tenant Based Rent (2013-14)	122,154	77,260	80,648	-
Administration (2015-15)	32,798	-	-	-
Families in Crisis -Tenant Based (2015-15)	112,356	-	-	-
Elderly Tenant Based Rent (2015-15)	9,457	225,080	60,543	180,806
Administration (2016 Programs)	-	-	30,173	-
Families in Crisis -Tenant Based (2016 Programs)	-	-	216,364	97,623
CHDO Set Aside (2016 Programs)	-	-	-	45,259
HAP: Assistance (2016 Programs)	-	-	116,746	50,000
Total Expenditures	476,959	319,885	506,318	373,688
Change in Fund Balance				577,202
Fund Balance, Beginning				93,885
Fund Balance, Ending				\$ 671,087

**SPECIAL REVENUE FUND
LAW ENFORCEMENT GRANT FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ -	\$ -	\$ 256	\$ 100
Pcard Rebate	-	-	48	40
Jag Grant (Byrne) 11/12	-	-	-	74,170
Jag 12 Grant	10,793	-	-	-
Jag 13 Gant	17,814	-	39	-
Jag 14 Grant	77,364	16,270	12,516	-
Total Revenues	105,971	16,270	12,859	74,310
Expenditures				
Operating Expenditures				
Minor Capital	85,295	16,270	12,859	37,596
Grants to Other Agencies	-	-	-	36,714
Total Operating Expenditures	85,295	16,270	12,859	74,310
Non-Operating Expenditures				
Capital Outlay	20,675	-	-	-
Total Non-Operating Expenditures	20,675	-	-	-
Total Expenditures	105,970	16,270	12,859	74,310
Change in Fund Balance				-
Fund Balance, Beginning				2,896
Fund Balance, Ending				\$ 2,896

**SPECIAL REVENUE FUND
POLICE STATE SEIZURE FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
State Seizure Receipts	\$ 75,011	\$ -	\$ 19,297	\$ -
Interest Earned	14	-	109	-
Sale of City Property	13,900	-	-	-
Total Revenues	88,925	-	19,406	-
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Total Expenditures	-	-	-	-
Change in Fund Balance				-
Fund Balance, Beginning				149,405
Fund Balance, Ending				\$ 149,405

**SPECIAL REVENUE FUND
POLICE FEDERAL SEIZURE FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
State Seizure Receipts	\$ 2,957	\$ -	\$ -	\$ -
Interest Earned	6	-	38	-
Total Revenues	<u>2,963</u>	<u>-</u>	<u>38</u>	<u>-</u>
Expenditures				
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Fund Balance				-
Fund Balance, Beginning				<u>25,527</u>
Fund Balance, Ending				<u>\$ 25,527</u>

**SPECIAL REVENUE FUND
PHOTO RED LIGHT ENFORCEMENT FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Photo Red Light Violation	\$ 872,382	\$ 800,000	\$ 1,511,882	\$ 1,300,000
Interest Earned	-	-	1,092	1,000
Total Revenues	<u>872,382</u>	<u>800,000</u>	<u>1,512,974</u>	<u>1,301,000</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Maintenance	-	130,150	64,366	100,150
Repairs	-	54,150	82,539	84,150
Support Services	-	348,250	-	-
Professional Services	-	-	-	432,709
State - Violation Receipts	390,734	346,930	346,930	346,930
Red Flex Available Funds	704,302	-	-	-
Police Department Salaries	73,884	86,359	64,766	-
Police Department Support Services	-	-	701,606	701,605
Police Department Benefits	17,031	19,783	15,836	-
Total Expenditures	<u>1,185,951</u>	<u>985,622</u>	<u>1,276,043</u>	<u>1,665,544</u>
Change in Fund Balance				(364,544)
Fund Balance, Beginning				412,112
Fund Balance, Ending				<u>\$ 47,568</u>

**SPECIAL REVENUE FUND
ANIMAL CONTROL DONATION FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ -	\$ -	\$ 73	\$ 70
Animal Control Donations	26,128	19,500	19,500	20,000
Total Revenues	<u>26,128</u>	<u>19,500</u>	<u>19,573</u>	<u>20,070</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Support Services	1,795	38,822	16,590	-
Total Expenditures	<u>1,795</u>	<u>38,822</u>	<u>16,590</u>	<u>-</u>
Change in Fund Balance				20,070
Fund Balance, Beginning				31,638
Fund Balance, Ending				<u>\$ 51,708</u>

**SPECIAL REVENUE FUND
POLICE DONATIONS FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Vehicle Abandonment Fee	\$ 7,080	\$ 3,000	\$ 13,920	\$ 10,000
Jail Phone Fee	8,370	10,000	12,000	10,800
Interest Earned	-	-	209	200
National Night Out	4,344	-	2,026	3,175
Police Explorers	2,939	-	5,276	5,000
Sale of City Property	15,635	3,000	6,256	4,600
Evidence Cash	23,776	2,000	-	2,000
Transfer From General Fund	19,014	-	-	-
Intergovernmental Revenue	16,757	17,329	17,031	17,303
Total Revenues	97,915	35,329	56,718	53,078
Expenditures				
Supplies	44,146	91,936	72	91,936
Support Services	10,480	-	12,305	-
Minor Capital	-	-	1,095	-
Total Expenditures	54,626	91,936	13,472	91,936
Change in Fund Balance				(38,858)
Fund Balance, Beginning				86,535
Fund Balance, Ending				\$ 47,677

**SPECIAL REVENUE FUND
EMERGENCY MANAGEMENT FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ -	\$ -	\$ 4	\$ 4
Total Revenues	<u>-</u>	<u>-</u>	<u>4</u>	<u>4</u>
Expenditures				
Minor Capital	1,430	31	-	-
Total Expenditures	<u>1,430</u>	<u>31</u>	<u>-</u>	<u>-</u>
Change in Fund Balance				4
Fund Balance, Beginning				<u>222</u>
Fund Balance, Ending				<u>\$ 226</u>

**SPECIAL REVENUE FUND
FIRE DEPARTMENT SPECIAL REVENUE**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Interest Earned	\$ -	\$ -	\$ 5	\$ -
Intergovernmental Revenue	849	-	848	-
Total Revenues	<u>849</u>	<u>-</u>	<u>853</u>	<u>-</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Fund Balance				-
Fund Balance, Beginning				2,019
Fund Balance, Ending				<u>\$ 2,019</u>

**SPECIAL REVENUE FUND
FIRE STATE SEIZURE FUND**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Total Revenues	-	-	-	-
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Minor Capital	581	-	-	-
Total Expenditures	581	-	-	-
Change in Fund Balance				-
Fund Balance, Beginning				-
Fund Balance, Ending				\$ -

**SPECIAL REVENUE FUND
FORCE REDUCTION GRANT**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
Intergovernmental Revenue	\$ -	\$ -	\$ 148,400	\$ -
Total Revenues	<u>-</u>	<u>-</u>	<u>148,400</u>	<u>-</u>
	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Expenditures				
Supplies	-	-	2,400	-
Support Services	-	-	146,000	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>148,400</u>	<u>-</u>
Change in Fund Balance				-
Fund Balance, Beginning				-
Fund Balance, Ending				<u>\$ -</u>



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CAPITAL OUTLAY

Capital outlay is the expenditure of funds for the acquisition of or addition to a government's fixed assets. **Fixed assets** are long-lived tangible assets including buildings and improvements, equipment, vehicles, land, and infrastructure. **Infrastructure assets** are public domain fixed assets such as roads, bridges, streets, drainage systems, water mains, and similar assets that are immovable and of value only to the government.

The City of Killeen capital outlay requirements can be grouped into three broad categories:

1. Those of a recurring or repetitive nature;
2. Those of a one-time or non-recurring nature; and
3. Infrastructure.

An example of recurring capital outlay would be vehicles, which must be regularly replaced. This type of capital outlay is scheduled according to a rolling replacement list developed by staff and fleet maintenance. The schedule is reviewed and revised each year during the budget process to determine which items will be funded in the budget.

One-time or non-recurring capital outlay expenditures are requested by department heads and must be justified on the basis of need, cost, and improvement of service level or operations. Department heads must rank these types of items in order of importance in making their budget request. A list of capital outlay budgeted out of operating funds for FY 2017 appears on the immediately following pages.

Standard capitalization thresholds for assets have been established for each asset class.

Capitalization Thresholds

Class of Asset	Threshold	Residual Value
Land/land improvements	Capitalize All	N/A
Buildings/building improvements	\$25,000	10%
Facilities and other improvements	\$25,000	10%
Infrastructure	\$25,000	10%
Personal property (equipment)	\$ 5,000	10%
Library books/materials (collections)	Capitalize All	N/A
Works of art/historical treasures	Capitalize All	N/A
Leasehold improvements	\$25,000	10%

**CAPITAL PROJECT FUNDS
BUDGET SUMMARY**

**CITY OF KILLEEN
FY2017 BUDGET**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Revenues				
2007 Comb G/O & C/O Bonds	15,425	20	58	-
2009 C/O Construction Fund	26,072	100	185	100
PTF 190/2410 Construction Fund	12,498	13,000	12,603	-
PTF 195/201 Construction Fund	1,341	1,000	3,213	-
2011 C/O Construction Fund	505,170	13,000	447,000	900
2012 G/O Construction Fund	1,405,034	500	123,739	100
Downtown Improvements	-	-	222	100
2014 C/O Construction Fund	2,084,733	28,000	2,875,672	560,050
2014 G/O Construction Fund	318,614	11,700	552,551	1,211,878
Governmental Capital Projects	132,000	-	21	10
Golf Capital Projects	-	-	51,522	49,148
Rosewood Extension Grant	-	-	-	990,000
Aviation Capital Improvement Fund	160	-	10,492	150
Aviation Customer Facility Charge	310,848	253,224	272,346	253,800
Passenger Facility Charge Fund	666,329	684,772	510,806	673,150
Aviation DEAAAG Grant	-	-	450,000	4,550,000
2005 Solid Waste C/O Construction Fund	2	1	5	-
2001 Water & Sewer Bond	19	15	4	-
2007 Water & Sewer Bond	242	190	502	-
2013 Water & Sewer Improvement Bond	50,300	44,000	71,787	375,842
W/S Capital Projects Fund	115,000	-	76	25
2006 Drainage CO Bonds	15,443	13,200	9,311	9,000
Prior Year Completed Capital Projects	91	15	-	-
Total Revenues	\$ 5,659,321	\$ 1,062,737	\$ 5,392,115	\$ 8,674,253
Expenditures				
2007 Comb G/O & C/O Bonds	2,281	39,983	82,716	-
2009 C/O Construction Fund	120,580	23,794	39,520	-
PTF 190/2410 Construction Fund	8,921,889	2,266,825	2,188,130	348,511
PTF 195/201 Construction Fund	124,077	2,395,758	1,989,702	543,522
2011 C/O Construction Fund	5,231,466	2,130,128	5,166,304	-
2012 G/O Construction Fund	255,031	1,122,970	2,389,894	150,709
Downtown Improvements	41,422	106,850	725	77,689
2014 C/O Construction Fund	3,221,442	10,247,694	4,945,344	6,061,680
2014 G/O Construction Fund	3,662,659	1,207,386	2,961,627	948,601
Governmental Capital Projects	103,247	-	28,753	-
Golf Capital Projects	-	-	7,220	102,802
Rosewood Extension Grant	-	-	-	990,000
Aviation Capital Improvement Fund	132,306	-	50,032	75,269
Aviation Customer Facility Charge	-	1,259,284	37,143	1,804,187
Passenger Facility Charge Fund	608,279	684,772	498,701	1,234,197
Aviation DEAAAG Grant	-	-	450,000	4,550,000
2005 Solid Waste C/O Construction Fund	-	5,524	-	5,530
2001 Water & Sewer Bond	30,860	18,437	16,108	1,026
2007 Water & Sewer Bond	38,934	316,043	46,166	330,816
2013 Water & Sewer Improvement Bond	3,229,976	13,524,915	4,515,961	9,755,774
W/S Capital Projects Fund	88,398	1,502	25,100	1,603
2006 Drainage CO Bonds	838,414	3,165,130	1,976,154	1,514,431
Prior Year Completed Capital Projects	649,293	1,999,918	-	-
Total Expenditures	\$ 27,300,554	\$ 40,516,913	\$ 27,415,300	\$ 28,496,347
Change in Fund Balance				(19,822,094)
Fund Balance, Beginning				24,760,989
Fund Balance, Ending				\$ 4,938,895

CITY OF KILLEEN
Capital Outlay from Major Operating Funds
FY 2017

Department/Division	Amount	New	Replacement	Impact on Operating Budget	Operating Costs
GENERAL FUND					
010-2134: Support Services					
Printing Press	\$ 20,000		✓		
010-2705: Information Technology					
Computer/Network Equipment	\$ 117,337	✓	✓		
010-3215: Library					
Books	\$ 162,712	✓	✓		
010-7070: Fire Department					
Cardiac Monitors	\$ 42,388		✓		
TPASS Monitors	\$ 36,223		✓		
Self Contained Breathing Apparatus (SCBA) Units	\$ 628,884		✓		
Radios	\$ 78,000		✓		
Total General Fund	\$ 1,085,544			\$ -	
KILLEEN-FORT HOOD REGIONAL AIRPORT					
525-2705: Information Technology					
Computer/Network Equipment	\$ 14,385	✓	✓		
Total Killeen-Fort Hood Reginal Airport	\$ 14,385				
SOLID WASTE FUND					
540-2705: Information Technology					
Computer/Network Equipment	\$ 17,237	✓	✓		
Total Solid Waste Fund	\$ 17,237			\$ -	
WATER & SEWER FUND					
550-2705: Information Technology					
Computer/Network Equipment	\$ 127,292	✓	✓		
550-3410: Water Distribution					
New Customer Services	\$ 150,000	✓			
Fire Hydrants	\$ 15,000	✓	✓		
New Customer Meters	\$ 150,000	✓			
Total Water & Sewer Fund	\$ 442,292			\$ -	
DRAINAGE FUND					
575-2705: Information Technology					
Computer/Network Equipment	\$ 16,304	✓	✓		
Total Drainage Fund	\$ 16,304			\$ -	
Total Major Operating Funds	\$ 1,575,762				

CITY OF KILLEEN
Capital Outlay from Other Funds
FY 2017

Department/Division	Amount	New	Replacement	Impact on Operating Budget	Operating Costs
HOTEL/MOTEL FUND					
214-2705: Information Technology					
Computers/Network Equipment	\$ 24,684	✓	✓		
Total Hotel/Motel Fund	\$ 24,684			\$ -	
Child Safety Fund					
248-0000: Transportation					
Sidewalk Improvements	\$ 250,000	✓	✓		
Total Child Safety Fund	\$ 250,000				
Total Other Funds	\$ 274,684				

CITY OF KILLEEN
Capital Outlay from Fleet Replacement Program (FRP)
FY 2017

Department/Division	Amount	New	Replacement	Impact on Operating Budget	Operating Costs
INTERNAL SERVICE FUND (FRP)					
<u>601-0505: Aviation</u>					
Sport Utility Vehicle	\$ 30,500		✓		
Pickup Truck	\$ 29,000		✓		
<u>601-2050: Utility Collections</u>					
Pickup Truck	\$ 28,000		✓		
<u>601-2130: Purchasing</u>					
1/2 Ton Truck	\$ 25,500		✓		
<u>601-2132: Custodial Services</u>					
1/2 Ton Truck	\$ 33,000		✓		
<u>601-2133: Fleet Services</u>					
8 Passenger Van	\$ 27,700		✓		
<u>601-3020: Golf</u>					
1/2 Ton Truck	\$ 30,350		✓		
<u>601-3025: Parks</u>					
1/2 Ton Truck - Crew Cab	\$ 30,350		✓		
John Deere	\$ 33,342		✓		
<u>601-3420: Water & Sewer</u>					
1 Ton Truck	\$ 36,500		✓		
<u>601-3435: Public Works - Engineering</u>					
3/4 Ton Truck	\$ 33,000		✓		
<u>601-3440: Traffic</u>					
Pickup Truck	\$ 29,560		✓		
<u>601-3445: Streets</u>					
13.5 Ton Dump Truck	\$ 114,000		✓		
1/2 Ton Truck	\$ 34,000		✓		
1 Ton Truck	\$ 45,766		✓		
<u>601-3448: Drainage</u>					
Street Sweeper	\$ 251,000	✓			
<u>601-3460: Solid Waste - Residential</u>					
Two Waste Disposal Trucks	\$ 332,125		✓		
1/2 Ton Truck	\$ 27,161		✓		
<u>601-3465: Solid Waste - Commercial</u>					
3/4 Ton Truck	\$ 30,500		✓		
<u>601-3475: Solid Waste Transfer Station</u>					
1/2 Ton Truck	\$ 27,161		✓		
<u>601-4052: Buildings & Inspections</u>					
1/2 Ton Truck	\$ 28,671		✓		
<u>601-6000: Police</u>					
Four Sedans	\$ 84,150		✓		
Pickup Truck	\$ 28,560		✓		
Sport Utility Vehicles	\$ 82,000		✓		
Thirteen Sport Utility Vehicles - Equipped	\$ 821,000		✓		
Van	\$ 31,100		✓		
3/4 Ton Truck	\$ 28,500		✓		
1/2 Ton Truck	\$ 28,500		✓		
Three Sport Utility Vehicles - Equipped	\$ 189,000	✓			
Six 1/2 Ton Truck	\$ 182,100	✓			
Five Small Sport Utility Vehicles	\$ 115,000	✓			
<u>601-7070: Fire</u>					
Two 1/2 Ton Crew Cab Trucks	\$ 106,000		✓		
Two Sport Utility Vehicle	\$ 108,000		✓		
Pickup Truck	\$ 46,000		✓		
Total Internal Service Fund (FRP)	\$ 3,107,096				
Total Capital Outlay - All Funds	\$ 4,957,542				

CAPITAL IMPROVEMENTS PROGRAM



A Capital Improvement project is a capital expenditure of public funds for the acquisition, construction, or improvement of a physical facility or infrastructure asset. The City of Killeen plans capital expenditures over a five-year period; however, a formal capital improvements budget is adopted by the City Council for the current year only.

Needed capital improvements are identified through city growth, system models, repair and maintenance costs, and various other analyses. Infrastructure outlays are developed using long-range plans for streets, water, sewer, and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the budget process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding.

The City utilizes capital project funds to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. The capital project funds are detailed later in this section.

For FY 2017, the proposed capital expenditures will not require additional manpower or significant operating costs. The larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction not materially affecting operational costs due to their new condition.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Stewart Neighborhood Project 2014	Priority # 1	
Project Status	Continuing Project	Department	Community Development
CCMR #	14-046	Division	Community Development
Construction FY	2014	Account #	228-0065-495-5180
Estimated Start	June 2015	Req./Div. Head	Leslie K. Hinkle <small>Digitally signed by Leslie K. Hinkle Date: 2016.05.06 10:20:17 -05'00'</small>
Estimated Completion	September 2017	Department Head	Leslie K. Hinkle <small>Digitally signed by Leslie K. Hinkle Date: 2016.05.06 10:20:32 -05'00'</small>

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

Reconstruction of Stewart Street from Rancier Avenue (TX439) North to Duncan Avenue - reduce the width of the street, reconstruct sidewalks increasing width and adding hand rail at Stewart ditch cross sections, add lighting along the walkways, reconstruct curb and gutter and driveways, install new asphalt surface.

The project addresses goals #1, #6 and #7 of Vision 2030.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Community Development Block Grant (FY 15 project)						\$ 0
						0
						0
						0
						0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	226,130	23,055						249,185
Equipment								0
Other								0
Total	\$ 226,130	\$ 23,055	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 249,185

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel						\$ 0	Project Type: Recurring Project #:
Operating						0	
Capital Outlay						0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

FY 14-15 CDBG Project is expected to be complete by September 2016. Issues with a current contractor on the project are currently being reviewed and funding for that contractor (23,055) must remain available until the City and the contractor reach a conclusion. Project must remain open until September 2017 unless concluded earlier. No additional operations budget will be needed to conclude the project during FY 16-17.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Stewart Neighborhood Sidewalk Project	Priority # 1	
Project Status	Continuing Project	Department	Community Development
CCMR #	15-034	Division	Community Development
Construction FY	2016	Account #	228-0066-495-5180
Estimated Start	August 2016	Req./Div. Head	Leslie K. Hinkle <small>Digitally signed by Leslie K. Hinkle Date: 2016.05.05 16:31:12 -05'00'</small>
Estimated Completion	December 2016	Department Head	Leslie K. Hinkle <small>Digitally signed by Leslie K. Hinkle Date: 2016.05.05 16:31:02 -05'00'</small>

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

Reconstruction of residential sidewalks within and approximate 1/4 mile radius of Stewart Neighborhood Park (Stewart Street) beginning at (Rancier Avenue (TX439) North on Alexander Street to Gray Drive, West on Gray Drive to Culp Avenue; Culp Avenue, East from 18th Street to Stewart Street; Carol Way North/South between Culp Avenue and Gray Drive; Franz Drive North from Culp Avenue to cul-de-sac; Duncan Avenue from Stewart Street West to 18th Street; and 18th Street from Duncan Avenue South to Rancier Avenue (TX 439) remove existing and replace, install new sidewalks in the residential area. The project addresses goals #1, #6 and #7 of Vision 2030.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Community Development Block Grant (FY 16 project)						\$ 0
						0
						0
						0
						0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	98,000	42,700						140,700
Equipment								0
Other								0
Total	\$ 98,000	\$ 42,700	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 140,700

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel						\$ 0	Project Type: Recurring Project #:
Operating						0	
Capital Outlay						0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

FY 15-16 CDBG Project is expected to be 70% complete by September 2016 and completed during the first quarter of FY 16-17. Work will be bid out to responsible contractors and materials providers and there will be no additional operations funds requested to complete this project. Street personnel will oversee project as part of their department's regular operations schedule for FY 16 and FY 17.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Stewart Neighborhood Project Phase II	Priority # 1	
Project Status	Continuing Project	Department	Community Development
CCMR #	15-034	Division	Community Development
Construction FY	2016	Account #	228-0066-495-5182
Estimated Start	June 2016	Req./Div. Head	Leslie K. Hinkle
Estimated Completion	November 2016	Department Head	Leslie K. Hinkle

Digitally signed by Leslie K. Hinkle
DN: cn=Leslie K. Hinkle, ou=Community Development, ou=City of Killeen,
email=leslie.k.hinkle@cityofkilleen.com, c=US
Date: 2016.02.26 15:03:25 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

Stewart Neighborhood Park Improvement is part of public improvements to an existing low-income neighborhood with some street reconstruction, replacement of curb and gutter, driveways, sidewalks, rehabbing manholes, repairing water line, walking trail and security lighting. Phase II of this project specifically addresses upgrades to the neighborhood park which include resurfacing basketball and tennis courts, replacement of play-scape, fall surface, installation of new pavilion landscaping and irrigation. CD and Parks Staff have met to begin development of project plans and specifications. Project should be complete during the first quarter of FY 17. The project addresses goals #1, #6 and #7 of Vision 2030.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Community Development Block Grant (FY 16 funded project)						\$ 0
						0
						0
						0
						0
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	257,600	64,400						322,000
Equipment								0
Other								0
Total	\$ 257,600	\$ 64,400	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 322,000

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Recurring Project #:
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

FY 15-16 CDBG Project is expected to be 80% complete by September 2016 and completed by November 2016. Work will be bid out to responsible contractors and materials providers. Parks and Recreation Department staff does not anticipate an increase in operating expenditures for FY 16-17. Construction is expected to begin in June 2016.

**City of Killeen
Capital Improvements Program
Budget FY 2017-2021**

Project Name	Brookhaven/Rancier	Priority # 1	
Project Status	Continuing Project 14-	Department	Public Works
CCMR #	136R/ 15-072R	Division	Transportation
Construction FY	FY17/18	Account #	248-0000-434
Estimated Start	6/1/2013	Req./Div. Head	David A. Olson
Estimated Completion	03/31/2017	Department Head	Scott Osburn

Digitally signed by David A. Olson
DN: cn=David A. Olson, ou=City of Killeen, ou=Transportation,
email=daolson@killeen.gov, c=US
Date: 2016.02.23 09:22:14 -0500

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=soosburn@killeen.gov, c=US
Date: 2016.02.26 14:10:54 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

Brookhaven/Rancier Hike & Bike Trail project is currently in progress. This project is a 0.33 mile section of trail from Traverse Drive to and around Brookhaven Elementary. Components of the trail include: concrete trail, low water crossing, lighting, and neighborhood connections with ramps, signage, striping, and street crossings. This project reinforces the following Vision 2030 Goals in no particular order: provides revitalization for an existing school (Goal #1), provides for a safer and more secure route to school (Goal #3), improves the non-motorized transportation system within the city (Goal #5), promotes a park system to be proud of that encourages health and wellness (Goals #6, #7, & #10).

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Child Safety Fund (248-0000-434.60-50) FY15-16	\$ 334,883		\$ 0			\$ 334,883
Child Safety Fund (248-0000-434.60-50) FY16-17	167,092					167,092
TAP Reimbursement	250,025					250,025
						0
						0
Total	\$ 752,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 752,000

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 41,400	\$ 0						\$ 41,400
Property Acquisition								0
Construction	0	752,000	0	0				752,000
Equipment								0
Other								0
Total	\$ 41,400	\$ 752,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 793,400

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel						\$ 0	Project Type: Non-Recurring Project #: 313-004
Operating						0	
Capital Outlay						0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

This project was awarded a TAP Grant in the amount of \$250,025 that will be paid as a reimbursement program through TxDOT.

**2007 COMBINATION GENERAL & CERTIFICATE
OF OBLIGATION BOND - FUND 337
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	\$ 45	\$ 20	\$ 58	\$ -
Transfers In	15,387	-	-	-
Intergovernmental Revenue	(7)	-	-	-
Total Funding Sources	<u>15,425</u>	<u>20</u>	<u>58</u>	<u>-</u>
Expenditures				
Computer Equipment	2,281	-	-	-
Motor Vehicles	-	-	45,468	-
Transfer Out	-	-	37,248	-
Other Projects	-	39,983	-	-
Total Expenditures	<u>2,281</u>	<u>39,983</u>	<u>82,716</u>	<u>-</u>
Net Change in Fund Balance				-
Fund Balance, Beginning				-
Fund Balance, Ending				<u>\$ -</u>

**2009 CONTRACTUAL OBLIGATION
CONSTRUCTION BOND - FUND 340
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	\$ 80	\$ 100	\$ 185	\$ 100
Transfer Out	25,992	-	-	-
Total Funding Sources	26,072	100	185	100
Expenditures				
Sign Maintenance	36,845	-	-	-
Signals & Traffic Lights	68,866	-	-	-
Equipment	677	-	-	-
City Owner Agreements	-	-	37,180	-
Downtown Street Eng Ph 1	3,686	-	2,340	-
Street Department Building	10,506	-	-	-
Elms Road	-	-	-	-
Other Projects	-	23,794	-	-
Total Expenditures	120,580	23,794	39,520	-
Net Change in Fnnd Balance				100
Fund Balance, Beginning				31,083
Fund Balance, Ending				\$ 31,183

**2012 PASS THROUGH FINANCING
PROCEEDS BOND - FUND 341
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	14,152	15,000	7,037	-
Investment Expense	(1,654)	(2,000)	(135)	-
Pcard Rebate	-	-	5,701	-
Total Funding Sources	12,498	13,000	12,603	-
Expenditures				
Operations	36,240	727,676	362,492	348,511
Motor Vehicles	64,797	-	-	-
US 190/Rosewood/FM 2410	8,180,764	1,539,149	725,638	-
Transfer Out	640,088	-	1,100,000	-
Total Expenditures	8,921,889	2,266,825	2,188,130	348,511
Net Change in Fund Balance				(348,511)
Fund Balance, Beginning				355,332
Fund Balance, Ending				\$ 6,821

**2011 PASS THROUGH FINANCING
PROCEEDS BOND - FUND 342
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	\$ 1,341	\$ 1,000	\$ 3,140	\$ -
Pcard Rebate	-	-	73	-
Total Funding Sources	1,341	1,000	3,213	-
Expenditures				
Operatng Costs	-	-	63	65
Other Projects	-	-	-	543,457
SH 195 / SH 201 Interchange	98,485	2,395,758	119,639	-
Stan Schlueter Traffic Light	25,592	-	-	-
Elms Road	-	-	170,000	-
Transfer Out	-	-	1,700,000	-
Total Expenditures	124,077	2,395,758	1,989,702	543,522
Net Change in Fund Balance				(543,522)
Fund Balance, Beginning				543,522
Fund Balance, Ending				\$ -

**2011 CONTRACTUAL OBLIGATION
CONSTRUCTION BOND - FUND 343
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	21,656	15,000	9,796	1,000
Investment Expense	(2,989)	(2,000)	(837)	(100)
Pcard Rebate	-	-	4,041	-
Transfers In	486,503	-	434,000	-
Total Funding Sources	505,170	13,000	447,000	900
Expenditures				
Community Projects	4,070	-	-	-
Stagecoach Improvements	3,602,877	2,130,128	3,987,126	-
Elms Road	1,597,345	-	1,179,178	-
Lowe's Boulevard	3,000	-	-	-
Downtown Street Construction	24,174	-	-	-
Total Expenditures	5,231,466	2,130,128	5,166,304	-
Net Change in Fund Balance				900
Fund Balance, Beginning				1
Fund Balance, Ending				\$ 901

2012 GENERAL OBLIGATION BONDS - FUND 345
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	\$ 834	\$ 500	\$ 3,739	\$ 100
Transfers In	1,404,200	-	120,000	-
Total Funding Sources	1,405,034	500	123,739	100
Expenditures				
Community Center Renovation	255,031	1,122,970	2,389,894	-
Other Projects	-	-	-	150,709
Total Expenditures	255,031	1,122,970	2,389,894	150,709
Net Change in Fund Balance				(150,609)
Fund Balance, Beginning				150,609
Fund Balance, Ending				\$ -

**DOWNTOWN IMPROVEMENT
PHASE II - FUND 346
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
KEDC Capital Contribution	\$ -	\$ -	\$ 222	\$ 100
Total Funding Sources	<u>-</u>	<u>-</u>	<u>222</u>	<u>100</u>
Expenditures				
Downtown Match	41,422	106,850	725	-
Other Projects	-	-	-	77,689
Total Expenditures	<u>41,422</u>	<u>106,850</u>	<u>725</u>	<u>77,689</u>
Net Change in Fund Balance				(77,589)
Fund Balance, Beginning				<u>77,911</u>
Fund Balance, Ending				<u><u>\$ 322</u></u>



Dedicated Service – Everyday, for Everyone!

**2014 CONTRACTUAL OBLIGATION
CONSTRUCTION BOND - FUND 347
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	\$ 41,087	\$ 30,000	\$ 38,082	\$ 1,000
Investment Expense	(5,328)	(2,000)	-	(100)
Pcard Rebate	-	-	1,091	500
Insurance Proceeds	254,123	-	-	-
Intergovernmental Revenue	204,851	-	1,236,499	558,650
Transfers In	1,590,000	-	1,600,000	-
Total Funding Sources	<u>2,084,733</u>	<u>28,000</u>	<u>2,875,672</u>	<u>560,050</u>
Expenditures				
Street Maintenance	300,000	-	-	-
Support Services	-	-	12	-
City Owner Agreements	336,180	-	-	-
Issuance Costs	1,267	-	-	-
Trimmer	798,449	3,661,657	-	3,015,005
Fire Station #9	422,011	6,480,958	2,354,514	3,046,675
Heritage Park	-	6,000	-	-
Thoroughfare Plan	155,629	-	-	-
Elms Road HSIP	102,617	99,079	950	-
Motor Vehicles	549,289	-	892,868	-
Transfers Out	556,000	-	1,697,000	-
Total Expenditures	<u>3,221,442</u>	<u>10,247,694</u>	<u>4,945,344</u>	<u>6,061,680</u>
Net Change in Fund Balance				(5,501,630)
Fund Balance, Beginning				<u>9,726,369</u>
Fund Balance, Ending				<u>\$ 4,224,739</u>

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Trimmier Road Widening	Priority #	1	
Project Status	Continuing Project	Department	Public Works	
CCMR #	14-129R	Division	Transportation	
Construction FY	FY16/17/18	Account #	347-3490-800	
Estimated Start	04/15/2015	Req./Div. Head	David A. Olson	<small>Digitally signed by David A. Olson DN: cn=David A. Olson, ou=City of Killeen, ou=Transportation, email=daolson@killeen.gov, c=US Date: 2016.02.26 15:11:44 -0500</small>
Estimated Completion	12/31/17	Department Head	Scott Osburn	<small>Digitally signed by Scott Osburn DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works, email=soosburn@killeen.gov, c=US Date: 2016.02.26 15:11:44 -0500</small>

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Trimmier Road Widening project is currently under construction. This project consists of the construction of roadway improvements to Trimmier Road from US 190 south to Elms Road and US 190 north to Jasper Road including rebuilding existing 4-lane roadway to a 4-lane urban roadway with continuous center left turn lane and a curb and gutter section; storm drain system. Additionally, the widening of W.S. Young Drive from Bacon Ranch Road to Little Nolan Road to include a continuous left turn lane, and extending Lowe's Boulevard from Trimmier Road to Florence Road are contiguous projects combined into one bid package. This project provides reinforcement for Vision 2030 with associated goals as follows: revitalizes an existing roadway providing a safe corridor for quality community development (Goals #1, 3, & 6), provides sound infrastructure for one of the City's key north/south thoroughfares (Goals #5 & 10).

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
CO 2014, Trimmier Fund	\$ 2,215,005	\$ 55,041				\$ 2,270,046
Statewide Transportation Planning Metropolitan Mobility Category 7 Grant	800,000	20,000				820,000
						0
						0
						0
Total	\$ 3,015,005	\$ 75,041	\$ 0	\$ 0	\$ 0	\$ 3,090,046

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 774,000							\$ 774,000
Property Acquisition								0
Construction	4,347,071	3,000,000	67,041					7,414,112
Equipment								0
Other	20,000	15,005	8,000					43,005
Total	\$ 5,141,071	\$ 3,015,005	\$ 75,041	\$ 0	\$ 0	\$ 0	\$ 0	\$ 8,231,117

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,880	\$ 2,880	Project Type: Non-Recurring Project #: 313-002
Operating	0	0	0	0	2,160	2,160	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,040	\$ 5,040	

Notes:

Purchase orders currently encumbered: P. O. 154333; (CCM/R 14-129R, includes engineering P. O. 131802 in the amount of \$138,500 for Lowes Blvd). Crackseal is predicted to be necessary every 3 years, starting in FY 2021, on Weldon Way, and Lowes Blvd. to include personnel and operating expense for a total linear footage of 12,000 at \$0.18 per lf. In September 2013, KTMPO awarded COK STPMM Cat 7 monies in the amount of \$2,000,000, of which \$1,180,000 is predicted to be reimbursed in FY 16.

2014 GENERAL OBLIGATION BONDS - FUND 348
Budget Summary
FY 2017

	Project Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	\$ 14,419	\$ 13,000	\$ 7,025	\$ 1,000
Investment Expense	(1,805)	(1,300)	(93)	(100)
Contributions & Donations	50,000	-	-	-
Pcard Rebate	-	-	450	400
Intergovernmental Revenue	-	-	244,921	1,210,578
Transfer In	256,000	-	300,248	-
Total Funding Sources	318,614	11,700	552,551	1,211,878
Expenditures				
Support Services	-	-	12	-
Parks Maintenance	1,482	-	6,700	-
Issuance Costs	994	-	-	-
Blackburn Cabin Restoral	-	-	-	50,000
Parks	20,910	-	10,431	40,000
Heritage Park	-	-	368,444	465,778
Westside Trail	249,784	1,075,152	2,137,809	-
Dog Park	100,000	-	-	-
Basketball Court Renovation	103,203	-	-	-
Athletic Complex Pavilion	53,900	-	-	-
Multipurpose Field Fence	29,950	-	-	-
Parks Master Plan	46,956	50,000	52,744	-
Family Aquatic Center	61,280	-	13,220	-
Lions Park Playground	-	82,234	-	80,000
Swimming Pool	-	-	245,048	-
Other Projects	-	-	7,219	312,823
Transfers Out	2,994,200	-	120,000	-
Total Expenditures	3,662,659	1,207,386	2,961,627	948,601
Net Change in Fund Balance				263,277
Fund Balance, Beginning				292,971
Fund Balance, Ending				\$ 556,248

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Blackburn Cabin Restoration	Priority #	1
Project Status	Continuing Project	Department	Community Services
CCMR#		Division	Parks and Recreation
Construction FY	2017	Account #	348-3490-800-5831
Estimated Start	September 2016	Req./Div. Head	Brett E. Williams
Estimated Completion	September 2017	Department Head	Brett E. Williams

Digitally signed by Brett E. Williams
DN: cn=Brett E. Williams, ou=Community Services,
email=bwilliams@killeen.org, c=US
Date: 2016.08.29 14:02:11 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

Blackburn cabin is a historical marker located on the grounds of the Killeen Community Center. The cabin is in need of restoration. The cabin has not been accessible by the public for nearly two years. The cabin has been part of the community for many years and should be preserved to meet Goal #6 - Preserve and Promote a Positive City Image. It currently is an eye-sore and not safe for the public.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2014 GO Bonds	\$ 50,000					\$ 50,000
						0
						0
						0
						0
Total	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,000

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction		50,000						50,000
Equipment								0
Other	600							600
Total	\$ 600	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,600

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #:
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	<u>Parks</u>	Priority # 1	
Project Status	<u>Continuing Project</u>	Department	<u>Community Services</u>
CCMR#		Division	<u>Parks and Recreation</u>
Construction FY	<u>2017</u>	Account #	<u>348-3490-800-5879</u>
Estimated Start	<u>July 2016</u>	Req./Div. Head	<u>Brett Williams</u> <small>Digitally signed by Brett Williams Date: 2016.06.29 15:30:38 -05'00'</small>
Estimated Completion	<u>March 2017</u>	Department Head	<u>Brett Williams</u> <small>Digitally signed by Brett Williams Date: 2016.06.29 15:32:45 -05'00'</small>

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

A recent power surge at Long Branch Park resulted in permanent damage to the wiring of the electrical system that provides lights for the basketball and tennis courts. This project is mission critical to ensure safety for the patrons of the park. While safety is the driving primary focus of the project, promoting the parks in a positive manner is also the divisions goal. This project is supported by the City's 2030 Vision Goal #6 - Preserve and Promote a Positive City Image.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2014 GO Bond Funds	\$ 40,000					\$ 40,000
						0
						0
						0
						0
Total	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 40,000

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	13,000	40,000						53,000
Equipment								0
Other								0
Total	\$ 13,000	\$ 40,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 53,000

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #:
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Heritage Oaks Seg 4 Hike & Bike Trail	Priority #	1
Project Status	Continuing Project	Department	Public Works
CCMR #	15-145R/ 16-012R	Division	Transportation
Construction FY	FY17/18	Account #	348-3490-800
Estimated Start	02/11/2016	Req./Div. Head	David A. Olson
Estimated Completion	09/30/2018	Department Head	Scott Osburn

Digitally signed by David A. Olson
DN: cn=David A. Olson, ou=City of Killeen, ou=Transportation,
email=d.olson@killeen.gov, c=US
Date: 2016.02.16 14:12:27 -0500

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DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=so@killeen.gov, c=US
Date: 2016.02.16 14:12:27 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

Heritage Oaks Hike & Bike Trail project is currently in progress. This project is a 1.50 mile section of trail from Chaparral Road to a future KISD site along Pyrite Drive. Components of the trail include: concrete trail, low water crossing, lighting, and neighborhood connections with ramps, signage, striping, and street crossings. This project reinforces the following Vision 2030 Goals in no particular order: provides for a safer and more secure route to school (Goal #3), improves the non-motorized transportation system within the city (Goal #5), promotes a park system to be proud of that encourages health and wellness (Goals #6, #7, & #10).

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
GO Bond 2014 Heritage Park Fund	\$ 465,778	\$ 465,778				\$ 931,556
Transportation Alternative Program Grant	0	2,448,281				2,448,281
						0
						0
						0
Total	\$ 465,778	\$ 2,914,059	\$ 0	\$ 0	\$ 0	\$ 3,379,837

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 320,000							\$ 320,000
Property Acquisition								0
Construction	48,444	465,778	2,914,059					3,428,281
Equipment								0
Other								0
Total	\$ 368,444	\$ 465,778	\$ 2,914,059	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,748,281

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: 315-002
Operating	5,400	5,400	5,400	5,400	5,400	27,000	
Capital Outlay						0	
Total	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 27,000	

Notes:

Purchase orders currently encumbered: PO: 161776 for Engineering contract and PO 161722 for initial payment to TxDOT (CCM/R 15-145R and CCM/R 16-012R). Federal award in the amount of \$2,448,281 as a reimbursement program from TxDOT. Maintenance on Sidewalks/Trails constructed out of concrete will not be required until after approximately 7-8 years. However, mowing and drainage maintenance will result in an operating cost increase of \$ 5,400.

GOVERNMENTAL CAPITAL PROJECTS - FUND 349
Budget Summary
FY 2017

	Project Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	\$ -	\$ -	\$ 21	\$ 10
Transfer In	132,000	-	-	-
Total Funding Sources	<u>132,000</u>	<u>-</u>	<u>21</u>	<u>10</u>
Expenditures				
Security Upgrades	103,247	-	28,753	-
Total Expenditures	<u>103,247</u>	<u>-</u>	<u>28,753</u>	<u>-</u>
Net Change in Fund Balance				10
Fund Balance, Beginning				<u>20</u>
Fund Balance, Ending				<u><u>\$ 30</u></u>

GOLF CAPITAL PROJECTS - FUND 350
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Capital Improvement Fee	\$ -	\$ -	\$ 51,474	\$ 49,103
Interest Earned	-	-	44	45
Transfers In	-	-	4	-
Total Funding Sources	-	-	51,522	49,148
Expenditures				
Other Projects	-	-	7,220	102,802
Total Expenditures	-	-	7,220	102,802
Net Change in Fund Balance				(53,654)
Fund Balance, Beginning				53,654
Fund Balance, Ending				\$ -

ROSEWOOD EXTENSION GRANT - FUND 351
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ 990,000
Total Funding Sources	-	-	-	990,000
Expenditures				
Rosewood Extension	-	-	-	990,000
Total Expenditures	-	-	-	990,000
Net Change in Fund Balance				-
Fund Balance, Beginning				-
Fund Balance, Ending				\$ -

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Rosewood Extension	Priority #	1
Project Status	Continuing Project	Department	Public Works
CCMR #	CCM/R 16- 032R	Division	Transportation
Construction FY	FY18	Account #	347-3490
Estimated Start	May 2, 2016	Req./Div. Head	David A. Olson
Estimated Completion	09/30/2019	Department Head	Scott Osburn

Digitally signed by David A. Olson
DN: cn=David A. Olson, ou=City of Killeen, ou=Transportation,
email=daolson@killeen.gov, c=US
Date: 2016.05.02 10:41:18 -0500

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DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=soosburn@killeen.gov, c=US
Date: 2016.05.26 15:14:18 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Rosewood Extension is a combination roadway / hike and bike trail project that consists of an arterial roadway from Pyrite Drive to Chaparral Road and a multi-modal trail along Rosewood Drive from Chaparral Road to Sulphur Spring Drive. This project will complete the north/south arterial connection from US 190 to Chaparral Road at the eastern boundary of Killeen. The project contributes to the accomplishment of the Vision 2030 Plan by fulfilling goals as follows: providing quality community development through a safe corridor alleviating the traffic on other north/south thoroughfares (Goals 1, 3, 5, 6, & 10), provide an extension of the parks system while promoting health and wellness(Goal 7).

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
CO 2014 Rosewood Extension Fund		\$ 3,111,415				\$ 3,111,415
Statewide Transportation Program Metropolitan Mobility Grant	350,000	2,126,793	2,126,792			4,603,585
Transportation Alternative Program Grant	640,000					640,000
						0
						0
Total	\$ 990,000	\$ 5,238,208	\$ 2,126,792	\$ 0	\$ 0	\$ 8,355,000

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 400,000	\$ 350,000						\$ 750,000
Property Acquisition								0
Construction		640,000	5,238,208	2,126,792				8,005,000
Equipment								0
Other								0
Total	\$ 400,000	\$ 990,000	\$ 5,238,208	\$ 2,126,792	\$ 0	\$ 0	\$ 0	\$ 8,755,000

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #:
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City secured funding through multiple TxDOT reimbursement programs (see CCM/R 16-032R). Additional funding may be identified as future calls for projects are issued (est. 12/2016) and the anticipated debt issuance in 2018. Crackseal is predicted to be necessary every 3 years, starting in FY 2022.

AVIATION CAPITAL IMPROVEMENT - FUND 331
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	\$ 160	\$ -	\$ 338	\$ 100
Pcard Rebate	-	-	82	50
TXDOT Projects	-	-	6,163	-
Transfers In	-	-	3,909	-
Total Funding Sources	160	-	10,492	150
Expenditures				
Minor Capital Equipment	5,406	-	-	-
RGAAF Project	32,068	-	50,032	75,100
Capital Outlay Equipment	94,832	-	-	-
Other Projects	-	-	-	169
Total Expenditures	132,306	-	50,032	75,269
Net Change in Fund Balance				(75,119)
Fund Balance, Beginning				75,269
Fund Balance, Ending				\$ 150

CUSTOMER FACILITY CHARGES - FUND 526
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Customer Facility Charges	\$ 310,848	\$ 253,224	\$ 257,578	\$ 252,000
Interest Earned	-	-	4,091	2,000
Investment Expense	-	-	-	(200)
TXDOT Projects	-	-	10,677	-
Total Funding Sources	<u>310,848</u>	<u>253,224</u>	<u>272,346</u>	<u>253,800</u>
Expenditures				
CFC Projects	-	1,259,284	37,143	1,799,597
Other Projects	-	-	-	4,590
Total Expenditures	<u>-</u>	<u>1,259,284</u>	<u>37,143</u>	<u>1,804,187</u>
Net Change in Fund Balance				(1,550,387)
Fund Balance, Beginning				<u>1,550,387</u>
Fund Balance, Ending				<u><u>\$ -</u></u>

AVIATION DEAAG GRANT - FUND 528
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
KEDC Contributions	\$ -	\$ -	\$ -	\$ 525,000
USAG Contributions	-	-	450,000	550,000
Intergovernmental Revenue	-	-	-	3,475,000
Total Funding Sources	-	-	450,000	4,550,000
Expenditures				
Radar Approach Control	-	-	450,000	4,550,000
Total Expenditures	-	-	450,000	4,550,000
Net Change in Fund Balance				-
Fund Balance, Beginning				-
Fund Balance, Ending				\$ -

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	RGAAF Army Radar Approach Control	Priority #	2
Project Status	Continuing Project	Department	Aviation
CCMR #	16-020R	Division	Killeen-Fort Hood Regional Airport
Construction FY	2016	Account #	528-0505-521.57-81
Estimated Start	4/12/2016	Req./Div. Head	Lisa Stone
Estimated Completion	9/30/2017	Department Head	James L. Livingston

Digitally signed by Lisa Stone
DN: cn=Lisa Stone, o=City of Killeen, ou=Aviation, email=lstone@killeen-tx.gov, c=US
Date: 2016.08.18 12:42:11 -0500

Digitally signed by James L. Livingston
DN: cn=James L. Livingston, o=City of Killeen, ou=Aviation, email=j.livingston@killeen-tx.gov, c=US
Date: 2016.08.18 12:42:48 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

Renovation and rehabilitation of the Robert Gray Army Airfield (RGAAF), Army Radar Approach Control (ARAC) Facility. Project is being funded by the Defense Economic Adjustment Assistance Grant (DEAAG), United States Army Garrison at Fort Hood (USAG-FH) and the Killeen Economic Development Corporation (KEDC). Design phase began in FY 2016. Project estimated to be complete by FY 2017. This project supports Strategic Plan Goals #5 & #10.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Defense Economic Adjustment Assistance Grant (DEAAG) 65%	\$ 3,475,000					\$ 3,475,000
United States Army Garrison at Fort Hood (USAG-FH) 19%	550,000					550,000
Killeen Economic Development Corporation (KEDC) 16%	525,000					525,000
						0
						0
Total	\$ 4,550,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 4,550,000

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 450,000	\$ 550,000						\$ 1,000,000
Property Acquisition								0
Construction		4,000,000						4,000,000
Equipment								0
Other								0
Total	\$ 450,000	\$ 4,550,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 5,000,000

ANNUAL OPERATING IMPACT							Other
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	
Personnel						\$ 0	Project Type: Recurring Project #:
Operating						0	
Capital Outlay						0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

Total Project Cost - \$5,000,000 (DEAAG - \$3,475,000, USAG-FH - \$1,000,000, KEDC - \$525,000)

**AVIATION PASSENGER FACILITY
CHARGES - FUND 529
Budget Summary
FY 2017**

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Passenger Facility Charges	\$ 666,081	\$ 684,592	\$ 509,677	\$ 672,000
Interest Earned	248	180	979	1,000
Investment Expense	-	-	(100)	(100)
Pcard Rebate	-	-	250	250
Total Funding Sources	666,329	684,772	510,806	673,150
Expenditures				
Professional Services	-	-	308	320
PFC Projects	358,279	511,675	244,484	1,233,877
Other Projects	-	173,097	-	-
Transfers Out	250,000	-	253,909	-
Total Expenditures	608,279	684,772	498,701	1,234,197
Net Change in Fund Balance				(561,047)
Fund Balance, Beginning				561,926
Fund Balance, Ending				\$ 879

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Airport Master Plan	Priority #	1
Project Status	Continuing Project	Department	Aviation
CCMR #	15-135R	Division	Killeen-Fort Hood Regional Airport
Construction FY	2016	Account #	525-0515-521.98-25 & 529-0510-521.65-41
Estimated Start	1/18/2016	Req./Div. Head	Lisa Stone
Estimated Completion	9/30/2017	Department Head	Matthew Van Valkenburgh, A.A.E.

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

To develop a standalone Airport Master Plan that will guide the airport's short, medium and long-term development plans to meet future airport aviation and financial demand. Design phase began in FY 2016 and is estimated to be complete by FY 2017. This project supports Strategic Plan Goals #8 and #10.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
AIP Funding 90%	\$ 715,349					\$ 715,349
PFC Funding 10%	79,483					79,483
						0
						0
						0
Total	\$ 794,832	\$ 0	\$ 0	\$ 0	\$ 0	\$ 794,832

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 198,708	\$ 794,832						\$ 993,540
Property Acquisition								0
Construction								0
Equipment								0
Other								0
Total	\$ 198,708	\$ 794,832	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 993,540

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel						\$ 0	Project Type: Non-Recurring
Operating						0	
Capital Outlay						0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project #:

Notes:

Total project cost - \$993,540 (AIP-\$894,186 / CIP-99,354) 20% complete FY 2016 and 80% complete FY 2017.

2005 SOLID WASTE BOND - FUND 385
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	\$ 2	\$ 1	\$ 5	\$ -
Total Funding Sources	<u>2</u>	<u>1</u>	<u>5</u>	<u>-</u>
Expenditures				
Transfer Station	-	5,524	-	-
Other Projects	-	-	-	5,530
Total Expenditures	<u>-</u>	<u>5,524</u>	<u>-</u>	<u>5,530</u>
Net Change in Fund Balance				(5,530)
Beginning Fund Balance				<u>5,530</u>
Ending Fund Balance				<u><u>\$ -</u></u>

2001 WATER & SEWER BOND - FUND 381
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	\$ 19	\$ 15	\$ 4	\$ -
Total Funding Sources	<u>19</u>	<u>15</u>	<u>4</u>	<u>-</u>
Expenditures				
Wastewater Metering	27,052	18,437	16,108	-
Sewerline reroute	3,808	-	-	-
Transfer Out	-	-	-	1,026
Total Expenditures	<u>30,860</u>	<u>18,437</u>	<u>16,108</u>	<u>1,026</u>
Net Change in Fund Balance				(1,026)
Fund Balance, Beginning				<u>1,026</u>
Fund Balance, Ending				<u><u>\$ -</u></u>

2007 WATER & SEWER BOND - FUND 384
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	\$ 242	\$ 190	\$ 468	\$ -
Pcard Rebate	-	-	34	-
Total Funding Sources	<u>242</u>	<u>190</u>	<u>502</u>	<u>-</u>
Expenditures				
Master Plan Update	7,581	3,243	-	-
LS23 Expansion	29,081	-	-	-
18" Gravity Main (11S)	-	269,837	45,266	-
Sewerline Reroute (10S)	2,272	42,963	900	-
Transfer Out	-	-	-	330,816
Total Expenditures	<u>38,934</u>	<u>316,043</u>	<u>46,166</u>	<u>330,816</u>
Net Change in Fund Balance				(330,816)
Fund Balance, Beginning				<u>331,284</u>
Fund Balance, Ending				<u>\$ 468</u>



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2013 WATER & SEWER BOND - FUND 386
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest Earned	57,840	50,000	71,787	50,000
Investment Expense	(7,540)	(6,000)	-	(6,000)
Transfer In	-	-	-	331,842
Total Funding Sources	50,300	44,000	71,787	375,842
Expenditures				
PBII Crew Operations	275,728	201,538	162,049	-
Septic Tank Elimination	-	-	-	700,000
Little Trimmier Creek Gravity Main	-	165,000	50,000	111,456
Sewerline SSES Phase 3	282,348	30,000	-	-
Water System Improvements	22,008	200,000	113,738	300,752
Waterline Rehab Ph 1	38,031	1,514,750	687,116	880,534
8" Onion Road Waterline	73,715	558,030	-	-
Airport Pressure Plane LP	-	205,640	-	205,640
Mohawk Dr / Clear Creek Waterline	198,015	977,551	54,994	1,177,551
Waterline Rehab Ph 2	-	300,000	-	300,000
12" Trimmier Road Waterline	54,864	-	-	-
LS #23 Expansion /F.M./Gravity	1,046,266	316,826	-	-
LS #20 Force Main/Gravity	1,094,850	317,082	-	-
City Water Reuse Project	107,154	760,573	1,429,612	607,898
Manhole Rehab Phase 3	36,336	-	-	-
Sewerline Rehab Phase 2	661	1,596,919	1,103,170	561,022
WW Main Replace - Central Basin	-	624,690	477,348	-
Lift Station 20 Expansion	-	291,650	-	291,650
Lift Station 22 Expansion	-	268,800	-	268,800
Gravity Main (11S)	-	-	231,239	-
Wastewater Metering	-	-	22,000	44,000
Sewer Line SSES PH4-15S	-	-	184,695	184,695
Other Projects	-	5,195,866	-	4,121,776
Total Expenditures	3,229,976	13,524,915	4,515,961	9,755,774
Net Change in Fund Balance				(9,379,932)
Fund Balane, Beginning				9,427,752
Fund Balance, Ending				\$ 47,820

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Septic Tank Elimination Program Phase IX	Priority # 1
Project Status	Continuing Project	Department Public Works
CCMR #	14-024R/14-162R/15-113R	Division Water & Sewer
Construction FY	2016 and following	Account # 386-3495
Estimated Start	10/01/2008	Req./Div. Head Steven Kana
Estimated Completion	long term project - TBD	Department Head Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 13:51:01 -0600

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=scott.osburn@cityofkilleen.com, c=US
Date: 2016.02.23 13:23:28 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. The purpose of the Septic Tank elimination Program is to solicit applications from the community by public advertisement from residents within the City of Killeen who are on septic tanks and would like to be connected to City sanitary sewer mains. This program is done through phases; The City currently constructs Phase IX of the program.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 3,500,000
						0
						0
						0
						0
Total	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 3,500,000

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 127,290	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 727,290
Property Acquisition								0
Construction	1,200,918	600,000	600,000	600,000	600,000	600,000	600,000	4,800,918
Equipment								0
Other								0
Total	\$ 1,328,208	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 5,528,208

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Recurring Project #: 514-002
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.
P.O. 149783;

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Little Trimmer Creek Gravity Main	Priority # 1	
Project Status	Continuing Project	Department	Public Works
CCMR #	14-055R	Division	Water & Sewer Engineering
Construction FY	2015	Account #	386-3495-800
Estimated Start	04/2015	Req./Div. Head	Steven Kana
Estimated Completion	09/2017	Department Head	Scott Osburn

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Date: 2016.02.23 13:54:46 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=Public Works,
email=scott.osburn@cityofkilleen.com,
Date: 2016.02.23 13:16:24 -06'00'

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. This project is a City Owner Agreement to extend a 15-inch Diameter Gravity Sanitary Sewer Interceptor (Little Trimmer Creek Gravity Main) to accommodate existing and future growth in the Heritage Oaks Phase 1 development.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013W&S Bond	\$ 111,456					\$ 111,456
						0
						0
						0
						0
Total	\$ 111,456	\$ 0	\$ 0	\$ 0	\$ 0	\$ 111,456

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	50,000	111,456						161,456
Equipment								0
Other								0
Total	\$ 50,000	\$ 111,456	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 161,456

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: unknown
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined. P.O. 150400

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Project 1W: Miscellaneous Water System Improvement	Priority # 1	
Project Status	Continuing Project	Department	Public Works
CCMR #	N/A	Division	Water & Sewer
Construction FY	Continuation TBD	Account #	386-3495-800
Estimated Start	7/14/2015	Req./Div. Head	Steven Kana
Estimated Completion	9/30/2017	Department Head	Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 13:57:36 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=Public Works,
email=scott.osburn@killeen.gov, c=US
Date: 2016.02.26 13:22:04 -06'00'

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 “To provide the citizens of Killeen with quality and sound infrastructure”. This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City’s mission. This project is a collection of small improvements that will increase capacity and improve operations. The various components of this project are: •Connecting an existing 16-inch and 12-inch line that are currently dead-ends near the Middle Pressure Plane boundary to the 24-inch transmission line that supplies Pump Station #4. •Replacing the control valve on the inlet pipe of the Pump Station #4 ground storage tank. •Installing control valves that can be controlled by SCADA at the elevated tanks in the Lower Pressure Plane. •Upsizing the existing discharge pipe at Pump Station #3. •Connecting existing 12-inch lines near Elms Road and Christie Drive to convert a portion of the Lower Pressure Plane to the Upper Pressure Plane. •Installing a pressure reducing valve (PRV) near Jasper Drive and Florence Road.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 300,752					\$ 300,752
						0
						0
						0
						0
Total	\$ 300,752	\$ 0	\$ 0	\$ 0	\$ 0	\$ 300,752

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	113,738	300,752						414,490
Equipment								0
Other								0
Total	\$ 113,738	\$ 300,752	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 414,490

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: 413-001
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.
P.O. 149178,150015,151683

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Project 3W: Water Line Rehabilitation Phase 1	Priority # 1
Project Status	Continuing Project	Department Public Works
CCMR #	15-026R	Division Water & Sewer
Construction FY	N/A	Account # 386-3495-800/ 384-3495-800
Estimated Start	FY15/16/17 projects constructs in phases	Req./Div. Head Steven Kana <small>Digitally signed by Steven Kana Date: 2016.02.23 14:10:41 -06'00'</small>
Estimated Completion	09/30/2017	Department Head Scott Osburn <small>Digitally signed by Scott Osburn DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works, email=Scott.Osburn@killeen.gov, c=US Date: 2016.02.26 13:22:33 -0600</small>

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. This project will replace old or under-sized water lines in the area to help reduce the number of breaks, as well as increase available fire flow and improve water quality. Rehabilitation of water lines in the area bordered by 10th Street, 28th Street, Rancier Ave, and VMB.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 880,534					\$ 880,534
						0
						0
						0
						0
Total	\$ 880,534	\$ 0	\$ 0	\$ 0	\$ 0	\$ 880,534

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 134,870	\$ 52,165						\$ 187,035
Property Acquisition								0
Construction	552,246	828,369						1,380,615
Equipment								0
Other								0
Total	\$ 687,116	\$ 880,534	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,567,650

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Recurring Project #: 413-002
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.
P.O. 146553, 155997

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Airport Pressure Plan LP	Priority # 1	
Project Status	Continuing Project	Department	Public Works
CCMR #	TBD	Division	Water & Sewer
Construction FY	N/A	Account #	386-3495-800
Estimated Start	01/2017	Req./Div. Head	Steven Kana
Estimated Completion	09/30/2017	Department Head	Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 13:53:37 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=Public Works,
email=scott.osburn@cityofkilleen.com, c=US
Date: 2016.02.23 13:16:44 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. This project provides looping so that dead-end lines are minimized when a portion of the Upper Pressure Plane is converted to the Airport Pressure Plane to increase pressures in the area.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 205,640					\$ 205,640
						0
						0
						0
						0
Total	\$ 205,640	\$ 0	\$ 0	\$ 0	\$ 0	\$ 205,640

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction		205,640						205,640
Equipment								0
Other								0
Total	\$ 0	\$ 205,640	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 205,640

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: unknown
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	12" Water Line Mohawk Dr/Clear Creek Rd.	Priority # 1	
Project Status	Continuing Project	Department	Public Works
CCMR #	13-097R / 13-119R	Division	Water & Sewer
Construction FY	Continuous	Account #	386-3495-800
Estimated Start	08-13	Req./Div. Head	Steven Kana
Estimated Completion	09/2017	Department Head	Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 13:58:31 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=Public Works,
email=scott.osburn@killeen-tx.gov, c=US
Date: 2016.02.23 14:19:04 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. This City/Owner Agreement constructs an extension of a 12" water line through parts of Goodnight Ranch 13 and the Landings to accommodate existing and future growth of these developments.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 1,177,551					\$ 1,177,551
						0
						0
						0
						0
Total	\$ 1,177,551	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,177,551

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	253,009	1,177,551						1,430,560
Equipment								0
Other								0
Total	\$ 253,009	\$ 1,177,551	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,430,560

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: unknown
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined. P.O. 146063,151417

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Project 7W- Water Line Rehab Phase 2	Priority # 1	
Project Status	Continuing Project	Department	Public Works
CCMR #	TBD	Division	Water & Sewer
Construction FY	2017	Account #	386-3495-800
Estimated Start	07/01/2017	Req./Div. Head	Steven Kana
Estimated Completion	09/30/2018	Department Head	Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 14:09:24 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=scott.osburn@killeen.gov, c=US
Date: 2016.02.23 13:20:58 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. This project will replace old or under-sized water lines in the area to help reduce the number of breaks, as well as increase available fire flow and improve water quality.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 300,000	\$ 932,180				\$ 1,232,180
						0
						0
						0
						0
Total	\$ 300,000	\$ 932,180	\$ 0	\$ 0	\$ 0	\$ 1,232,180

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction		300,000	932,180					1,232,180
Equipment								0
Other								0
Total	\$ 0	\$ 300,000	\$ 932,180	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,232,180

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Recurring
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project #: unknown

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Project 4S - Water Reuse Project	Priority # 1
Project Status	Continuing Project	Department Public Works
CCMR #	13-114R/ 14-067R	Division Water & Sewer
Construction FY	N/A	Account # 386-3495-800
Estimated Start	05/01/2014	Req./Div. Head Steven Kana
Estimated Completion	09/30/2017	Department Head Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 14:12:50 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=scott.osburn@killeen-tx.gov, c=US
Date: 2016.02.23 15:21:14 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. The purpose of this project is to transfer beneficial reuse irrigation water from the BCWCID #1 North WWTP to the City of Killeen's Stonetree Golf Course and the Killeen Athletic Complex. It includes the building of new infrastructure and the utilization of existing infrastructure at BCWCID #1 WWTP No. 1. The project also includes a Reuse Master Plan.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 607,898					\$ 607,898
						0
						0
						0
						0
Total	\$ 607,898	\$ 0	\$ 0	\$ 0	\$ 0	\$ 607,898

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 327,637							\$ 327,637
Property Acquisition								0
Construction	1,101,975	607,898						1,709,873
Equipment								0
Other								0
Total	\$ 1,429,612	\$ 607,898	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,037,510

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Recurring Project #: 614-003
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.
P.O. 146735, 151923

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Project 6S - Sewer Line Rehabilitation Phase 2	Priority # 1	
Project Status	Continuing Project	Department	Public Works
CCMR #	14-066R/ 16-011R	Division	Water & Sewer
Construction FY	N/A	Account #	386-3495-800
Estimated Start	05/01/2014	Req./Div. Head	Steven Kana
Estimated Completion	04/01/2017	Department Head	Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 13:46:08 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=scott.osburn@killeen.gov, c=US
Date: 2016.02.26 14:15:38 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. The purpose of this project is to rehabilitate sewer lines identified during the SSES study as part of the Sanitary Sewer Overflow Initiative the City of Killeen agreed to with the Texas Commission on Environmental Quality.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
W&S Bond 2013	\$ 561,022					\$ 561,022
						0
						0
						0
						0
Total	\$ 561,022	\$ 0	\$ 0	\$ 0	\$ 0	\$ 561,022

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	1,116,470	561,022						1,677,492
Equipment								0
Other								0
Total	\$ 1,116,470	\$ 561,022	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,677,492

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Recurring Project #: 614-001
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined. Project P.O. 147984;

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Project 8S Lift Station #20 Expansion	Priority # 1	
Project Status	Continuing Project	Department	Public Works
CCMR #	TBD	Division	Water & Sewer
Construction FY	2017	Account #	386-3495-800
Estimated Start	01/2014	Req./Div. Head	Steven Kana
Estimated Completion	09/30/2017	Department Head	Scott Osburn

Digitally signed by Steven Kana
Date: 2016.02.23 13:55:57 -06'00'

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=Public Works,
email=scott.osburn@cityofkilleen.com, c=US
Date: 2016.02.23 14:17:24 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater Masterplan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. This project consists of expanding Lift Station #20 to a firm capacity of 4.0 mgd. The lift station has an existing slot for a new pump. Expansion of this Lift Station is crucial in order to handle the increased amount of flow resulting from expansion of Lift Station #23 and to divert flow from the South Nolan Creek Basin through the Goodnight Ranch development.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 291,650					\$ 291,650
						0
						0
						0
						0
Total	\$ 291,650	\$ 0	\$ 0	\$ 0	\$ 0	\$ 291,650

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction		291,650						291,650
Equipment								0
Other								0
Total	\$ 0	\$ 291,650	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 291,650

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: unknown
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over the next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, and changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Project 9S Lift Station #22 Expansion	Priority #	1	
Project Status	Continuing Project	Department	Public Works	
CCMR #	TBD	Division	Water & Sewer	
Construction FY	2017	Account #	386-3495-800	
Estimated Start	12/2016	Req./Div. Head	Steven Kana	Digitally signed by Steven Kana Date: 2016.02.23 13:56:50 -06'00'
Estimated Completion	09/30/2017	Department Head	Scott Osburn	Digitally signed by Scott Osburn DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works, email=Scott.Osburn@killeen-tx.gov, c=US Date: 2016.02.26 11:18:04 -0600

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Water & Sewer Division has established the 2012 Water & Wastewater MasterPlan in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plan and therefore relates to Vision 2030 as well as the City's mission. This project consists of expanding Lift Station #22 to a firm capacity of 2.0 mgd. With the expansion of Lift Station #23 and the future project to divert flow from the South Nolan Creek Basin through the Goodnight Ranch development, Lift Station #22 must be expanded to handle future growth as well as the diversion.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
2013 W&S Bond	\$ 268,800					\$ 268,800
						0
						0
						0
						0
Total	\$ 268,800	\$ 0	\$ 0	\$ 0	\$ 0	\$ 268,800

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction		268,800						268,800
Equipment								0
Other								0
Total	\$ 0	\$ 268,800	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 268,800

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: unknown
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

The City's Water & Sewer Division maintains and improves existing as well as newly built infrastructure. Recommended life cycles of assets and proposed time lines for repairs are identified in the Water & Sewer Master Plan which outlines (maintenance as well as improvement) projects over then next 20 years. W&S operating budget is based upon a rate model which analyzes extensive assumptions to include increased operating costs as a result of new infrastructure, inflation rates, changes in personnel as well as procurement of new equipment. Due to the complexity of this process, single measures to reflect the impact on the annual operating budget cannot be determined.

WATER & SEWER CAPITAL PROJECTS - FUND 387
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	-	-	76	25
Transfers In	115,000	-	-	-
Total Funding Sources	115,000	-	76	25
Expenditures				
Security Upgrades	88,398	-	25,100	-
Other Projects	-	1,502	-	1,603
Total Expenditures	88,398	1,502	25,100	1,603
Net Change in Fund Balance				(1,578)
Fund Balance, Beginning				1,578
Fund Balance, Ending				\$ -

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Illinois Avenue Minor CIP	Priority #	1	
Project Status	Continuing Project	Department	Public Works	
CCMR #	05-149R; 13-027R; TBD	Division	Environmental Services/Drainage Projects	
Construction FY	FY 16 through FY 17	Account #	575-3435-432	
Estimated Start	07/23/13	Req./Div. Head	Kristina Ramirez	<small>Digitally signed by Kristina Ramirez DN: cn=Kristina Ramirez, ou=City of Killeen Public Works, ou=Environmental Services, email=kristina.ramirez@cityofkilleen.org, c=US Date: 2016.02.26 15:29:29 -0500</small>
Estimated Completion	09/30/17	Department Head	Scott Osburn	<small>Digitally signed by Scott Osburn DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works, email=scott.osburn@cityofkilleen.org, c=US Date: 2016.02.26 15:06:11 -0500</small>

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Environmental Services Division has established Drainage Master Plans in order to satisfy Vision 2030 Goal # 10 “To provide the citizens of Killeen with quality and sound infrastructure”. The Drainage Maintenance Program, which included the minor capital improvement project program, was defined as a priority in the Drainage Master Plans and therefore relates to Vision 2030 as well as the City’s mission. This project includes the Jones-Heroy and Associates professional engineering service agreement for the evaluation of Minor Capital Improvements List as of 2013. Based on the results of that study, this contract was amended to include a preliminary engineering report and final designs for improvements to storm drain and pavement sections at the intersections of Illinois, Trimmier, W.S. Young and Illinois Avenue. The construction phase of this project will improve existing flooding and pavement failures. Construction of this project is anticipated to bid in late FY2016. Payment for construction & construction phase services are anticipated in FY2017. Funds will be transferred into project specific accounts as the contracts are authorized.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Fund 575 (575-3435-432.63-01) (PY Contracted Encumbrances)	\$ 195,892					\$ 195,892
						0
						0
						0
						0
Total	\$ 195,892	\$ 0	\$ 0	\$ 0	\$ 0	\$ 195,892

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 35,350	\$ 3,100						\$ 38,450
Property Acquisition								0
Construction		192,792						192,792
Equipment								0
Other								0
Total	\$ 35,350	\$ 195,892	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 231,242

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: 713-003
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

Engineering P.O. 145673 is projected to have \$3,100 unspent in FY2016 that will be carried over into FY2017 (this PO is funded out of 575-3476-432.44-20); Construction P.O.: P.O. will be requested once contract is executed in FY2016. Estimated construction cost is currently \$192,792.00. If bids come in higher, then there is currently an additional \$150,895.83 that can be encumbered in FY2016 for this project. The projects that are completed with funds from this account are to make repairs on existing infrastructure and will not have an impact to the existing annual operating budget (Personnel, Operating, Capital Outlay). These funds and operating expenses are already part of the base budget and no additional expenses will result from this project.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Minor Drainage Projects	Priority #	2
Project Status	Continuing Project	Department	Public Works
CCMR #	05-149R; 13-027R	Division	Environmental Services/Drainage Engineering
Construction FY	FY17	Account #	575-3435-432.63-01
Estimated Start	10/01/16	Req./Div. Head	Kristina Ramirez
Estimated Completion	09/30/17	Department Head	Scott Osburn

Digitally signed by Kristina Ramirez
DN: cn=Kristina Ramirez, ou=City of Killeen Public Works, ou=Environmental Services,
email=kristina.ramirez@cityofkilleen.org, c=US
Date: 2016.10.18 15:29:45 -0500

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=scott.osburn@cityofkilleen.org, c=US
Date: 2016.10.16 14:07:30 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Environmental Services Division has established Drainage Master Plans in order to satisfy Vision 2030 Goal # 10 “To provide the citizens of Killeen with quality and sound infrastructure”. The Drainage Maintenance Program, which included the minor capital improvement project program, was defined as a priority in the Drainage Master Plans and therefore relates to Vision 2030 as well as the City’s mission. The adopted 2005 Drainage Master Plan included a minor capital improvement project list and a method for the City to identify future minor CIPs. This minor CIP list process was enhanced and adopted in the 2012 Drainage Master Plan. Staff continually re-prioritizes projects as they are identified according to the adopted standards. These funds are used to complete small projects constructed by in-house staff and those small projects that must be contracted to outside contractors. Staff anticipates that the FY2017 funds will be utilized for the Liberty Ditch Minor CIP. However, these funds may also be used to address emergency failures, environmental compliance and maintenance projects that exceed a two day construction duration. Funds will be transferred into project specific accounts as the contracts are authorized.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Fund 575 (575-3435-432.63-01)	\$ 350,000					\$ 350,000
						0
						0
						0
						0
Total	\$ 350,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering								\$ 0
Property Acquisition								0
Construction	350,000							350,000
Equipment								0
Other								0
Total	\$ 350,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 350,000

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Recurring Project #:
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

In the past this account was budgeted as a fenced account during base budget. The projects that are completed with funds from this account are to make repairs on existing infrastructure and will not have an impact to the existing annual operating budget (Personnel, Operating, Capital Outlay). These funds and operating expenses are already part of the base budget and no additional expenses will result from continuing this program.



Dedicated Service – Everyday, for Everyone!

2006 DRAINAGE BOND - FUND 576
Budget Summary
FY 2017

	FY 2015 Actual	FY 2016 Budget	FY 2016 Estimated	FY 2017 Budget
Funding Sources				
Interest	17,063	14,000	9,637	10,000
Investment Expense	(1,620)	(800)	(326)	(1,000)
Total Funding Sources	15,443	13,200	9,311	9,000
Expenditures				
SNC at Odom	71,887	1,124,923	641,715	1,229,457
Patriotic Ditch	70,724	14,576	9,935	242,149
El Dorado	2,040	-	-	-
LNC1 at Caprock	499,324	-	426,452	-
LNC1	16,750	-	-	-
Bermuda	120,939	723,559	898,052	42,825
Valley Ditch	32,650	289,472	-	-
Cunningham Road	24,100	-	-	-
Downtown Phase 2	-	1,012,600	-	-
Total Expenditures	838,414	3,165,130	1,976,154	1,514,431
Net Change in Fund Balance				(1,505,431)
Fund Balance, Beginning				1,574,764
Fund Balance, Ending				\$ 69,333

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	South Nolan Creek	Priority #	1B
Project Status	Continuing Project	Department	Public Works/2006 Drainage Bond
CCMR #	04-130R; 05-61R; 05-148R; 05-149R; 06-89R; 07-215R; 13-027R; 13-084R; TBD	Division	Environmental Services/ Drainage Projects
Construction FY		Account #	576-9591-495.63-04
Estimated Start	FY16-FY17; Total Project FY04-FY17	Req./Div. Head	Kristina Ramirez
Estimated Completion	09/28/04 09/30/17	Department Head	Scott Osburn

Digitally signed by Kristina Ramirez
DN: cn=Kristina Ramirez, ou=City of Killeen Public Works, ou=Environmental Services,
email=kristina.ramirez@cityofkilleen.com, c=US,
Date: 2016.02.26 15:09:17 -0500

Digitally signed by Scott Osburn
DN: cn=Scott Osburn, ou=City of Killeen, ou=Public Works,
email=scott.osburn@cityofkilleen.com, c=US,
Date: 2016.02.26 15:09:17 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Environmental Services Division has established Drainage Master Plans in order to satisfy Vision 2030 Goal # 10 "To provide the citizens of Killeen with quality and sound infrastructure". This project has been defined as a priority in the Master Plans and therefore relates to Vision 2030 as well as the City's mission. This is the master engineering contract with Jacobs Eng. for Drainage Master Planning Services. The last tasks within the master contract are tied to engineering services to support the phase 2 bank reconstruction project along South Nolan Creek (SNC). These CIP projects were in the adopted 2005 Drainage Master Plan. The Phase 2 project is linked to the TCEQ Supplemental Environmental Compliance Project and cannot bid until the TCEQ authorizes the City to proceed. This construction project is anticipated to bid and be encumbered prior to 09/30/2016; however, that is dependent upon TCEQ approval. In addition, the City does not anticipate making a payment on this project until FY2017. There is \$37,875 that will be funded out of the Water and Sewer Fund to cover the TCEQ SEP portion of the construction contract to offset the 2013 violations.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Certificate of Obligation, Series 2006(PY Contracted Encumbrance)	\$ 8,625					\$ 8,625
Certificate of Obligation, Series 2006	1,220,832					1,220,832
Water and Sewer Fund	37,875					37,875
						0
						0
Total	\$ 1,267,332	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,267,332

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 401,499	\$ 8,625						\$ 410,124
Property Acquisition								0
Construction	866,983	1,258,707						2,125,690
Equipment								0
Other								0
Total	\$ 1,268,482	\$ 1,267,332	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,535,814

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: 708-004
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

Engineering P.O. 126713 is projected to have \$8,625 unspent in FY2016 that will be carried over into FY2017; Construction P.O.: P.O. for the current phase will be requested once the project is awarded by Council.; This project is to do repairs on existing infrastructure and to comply with the pending TCEQ SEP contract. This project will not alter the existing operating budget (personnel, operating, capital outlay) since maintenance will continue to be conducted on this infrastructure.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Patriotic Ditch	Priority #	1D
Project Status	Continuing Project	Department	Public Works/ 2006 Drainage Bond
CCMR #	05-149R; 11-092R; 13-027R; TBD	Division	Environmental Services/ Drainage Projects
Construction FY	FY17; Total Project FY08-FY17	Account #	576-9591-495.63-07
Estimated Start	08/25/08	Req./Div. Head	Kristina Ramirez
Estimated Completion	09/30/17	Department Head	Scott Osburn

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email=kristina.ramirez@cityofkilleen.com, c=US
Date: 2016.02.26 15:10:04 -0500

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email=scott.osburn@cityofkilleen.com, c=US
Date: 2016.02.26 15:10:04 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Environmental Services Division has established Drainage Master Plans in order to satisfy Vision 2030 Goal # 10 “To provide the citizens of Killeen with quality and sound infrastructure”. This project has been defined as a priority in the Drainage Master Plans and therefore relates to Vision 2030 as well as the City’s mission. This project and account includes multiple contracts necessary to complete the Patriotic Ditch/ Zephyr Road major capital improvement project that was authorized in the 2005 Drainage Master Plan and 2006 Drainage Bond. These funds are for the major CIP drainage project along Patriotic Ditch to include installation of a channel, surveying, engineering design and will improve existing flooding conditions. Final payment on this contract is not anticipated until completion of construction in Fiscal Year 2017. This contract began as the Walker and Partner, LLC professional engineering service agreement for Zephyr Road Minor Drainage CIP #6 in 2008. In 2012, this project was combined with the design for Major Drainage CIP- Patriotic Ditch to include a preliminary engineering report and final design for improvements to the earthen channel and addition of storm drain. This project will improve existing flooding conditions. This project has been delayed due easement acquisition issues which necessitated an engineering redesign.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Certificate of Obligation, Series 2006	\$ 242,149					\$ 242,149
						0
						0
						0
						0
Total	\$ 242,149	\$ 0	\$ 0	\$ 0	\$ 0	\$ 242,149

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 80,740	\$ 14,560						\$ 95,300
Property Acquisition								0
Construction		227,589						227,589
Equipment								0
Other								0
Total	\$ 80,740	\$ 242,149	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 322,889

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: 708-007
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

Engineering P.O. 134024 is projected to have \$14,560 unspent in FY2016 that will be carried over into FY2017; Construction P.O.: P.O. will be requested once contract is executed. Anticipate construction contract in FY2017, however, this project may not bid using 2006 Bond funds if funds are needed to complete the higher ranked bond projects. This project is to do repairs on existing infrastructure. This project will not alter the existing operating budget (personnel, operating, capital outlay) since maintenance will continue to be conducted on this infrastructure.

City of Killeen
Capital Improvements Program Budget
FY 2017-2021

Project Name	Bermuda- Ronstan Major CIP	Priority #	1A
Project Status	Continuing Project	Department	Public Works/2006 Drainage Bond
CCMR #	05-149R; 12-075R; 13-027R; 15-075R;	Division	Environmental Services/Drainage Projects
Construction FY	FY16-FY17; Total Project FY12-FY17	Account #	576-9591-495.63-19
Estimated Start	11/26/12	Req./Div. Head	Kristina Ramirez
Estimated Completion	09/30/17	Department Head	Scott Osburn

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Date: 2016.02.16 13:19:19 -0500

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email=scott.osburn@killeen.org, c=US
Date: 2016.02.16 14:06:23 -0500

Describe/justify the project and explain how it ties into the 2030 Plan or City's mission.

The Public Works Environmental Services Division has established Drainage Master Plans in order to satisfy Vision 2030 Goal # 10 “To provide the citizens of Killeen with quality and sound infrastructure”. This project has been defined as a priority in the Drainage Master Plans and therefore relates to Vision 2030 as well as the City’s mission. This project and account includes multiple contracts necessary to complete the Bermuda-Ronstan Phase 1 major capital improvement project that was authorized in the 2005 Drainage Master Plan and 2006 Drainage Bond. These funds are for the Major CIP drainage project along the Bermuda and Ronstan ditches to include installation of storm drains, channel repairs and pavement repairs, surveying, engineering design and will improve existing flooding conditions (CCM/R 12-075R). Final payment on this contract is not anticipated until completion of construction in Fiscal Year 2017. Any unused funds will be used toward the Patriotic Ditch project.

FUNDING SOURCES						
Source	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total
Certificate of Obligation, Series 2006-Fund 576 (576-9591-495.63-19) (PY Contracted Encumbrance)	\$ 42,825					\$ 42,825
Certificate of Obligation, Series 2006-Fund 576 (576-9591-495.63-19)	0					0
						0
						0
Total	\$ 42,825	\$ 0	\$ 0	\$ 0	\$ 0	\$ 42,825

PROJECT COSTS BUDGET								
Components	Projected Cost Through 9/30/2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022 to Completion	Total Project Cost
Design/Engineering	\$ 91,964	\$ 1,286						\$ 93,250
Property Acquisition								0
Construction	799,249	41,539						840,788
Equipment								0
Other	673							673
Total	\$ 891,886	\$ 42,825	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 934,712

ANNUAL OPERATING IMPACT							
Description	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year Total	Other
Personnel	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	Project Type: Non-Recurring Project #: 712-004
Operating	0	0	0	0	0	0	
Capital Outlay	0	0	0	0	0	0	
Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	

Notes:

Engineering P.O.: 139871 is projected to have \$1,286 unspent in FY2016 that will be carried over into FY2017; Construction P.O.: 155927 is projected to have \$41,539 unspent in FY2016 that will be carried over into FY2017 (Note there is a pending change order on this P.O. that will process and be spent in FY2016 for \$108,066); Surveying P.O.: 160622 and 161391; ONCOR P.O.: P.O. for approximately \$10,000 total will be processed and be spent in FY2016. This project is to do repairs on existing infrastructure. This project will not alter the existing operating budget (personnel, operating, capital outlay) since maintenance will continue to be conducted on this infrastructure.



Dedicated Service – Everyday, for Everyone!

FIVE YEAR FORECASTS

This section presents five year forecasts for the City's major operating funds in an effort to provide a financial tool by which future budgets and actual results of operations can be monitored. A financial forecast provides prospective financial statements that present an entity's expected financial position, results of operations, and cash flows for one or more future periods. This five year forecast attempts to do just that. The scope of this year's five year forecast is limited to revenues and expenditures for the City's major operating funds: General Fund, Aviation Funds, Solid Waste Fund, Water and Sewer Fund, and Drainage Utility Fund.

The City's financial position over the past decade has been strong. Revenue streams have been very dependable and stable and the city has kept effective control over expenditures. Revenue growth has outpaced inflation over the past several years and these trends are expected to continue. Fund balances continue to be strong and position the city with the ability to withstand unanticipated emergencies or cyclical economic downturns.

The City utilized an interactive financial modeling tool for the General Fund, Solid Waste Fund, Water and Sewer Fund, and Drainage Utility Fund during the FY 2017 budget process. The models allow scenario planning to evaluate the impact of new programs and services, changes in growth of services, rate adjustments, capital outlay needs, and impacts to the tax rate. The benefit of the models is that management can analyze the multi-year impact to each of the major operating funds. The importance of the forecast lies not in the numbers, but in the discussion it encourages on the policy issues and strategies that can be implemented in the event these scenarios become reality.

A statement of revenues, expenditures, and changes in fund balance has been prepared for each major fund. Revenues are depicted by sources while expenditures, or expenses, are presented by operating division or program area. The projections behind the forecast for each operating division are at the category of expense level. A category of expense is defined as salaries, benefits, supplies, maintenance, repairs, support services, and capital outlay. Each forecast provides a column showing the percentage change between FY 2017 and FY 2021.

Finally, a bar graph is presented after each forecast showing the fund projections over a five year period including a comparison between the revenues, expenditures, ending fund balance and the fund balance requirement, (as required by City ordinance).

The bar graph reflects the application of the most recent five-year historical trend for the specific fund's actual revenue collections and expenditures. Due to the City's conservative budgeting practices, revenues historically exceed budget, while expenditures historically are realized less than budget.

The forecasts attempt to provide the reader, along with City staff, a look into the future as to where the City will be financially. It is important for the user of the forecasts to understand that these estimates are based on various statistical methods and are not representation of fact.

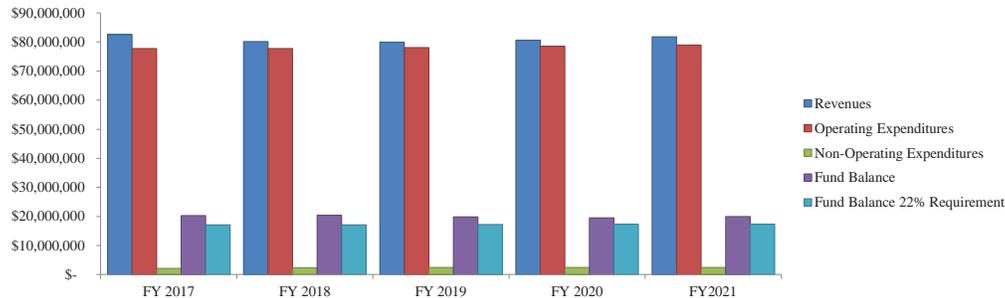
GENERAL FUND
Five Year Forecast
FY 2017

	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2017-21 % Change
Revenues						
Taxes						
Property Taxes	\$ 23,724,272	\$ 26,138,766	\$ 26,928,160	\$ 27,782,607	\$ 28,631,908	20.69%
Sales Taxes	22,718,639	22,945,825	23,175,284	23,407,036	23,641,107	4.06%
Franchise Taxes	5,356,500	5,391,323	5,418,279	5,445,371	5,472,597	2.17%
Total Taxes	51,799,411	54,475,914	55,521,723	56,635,014	57,745,612	11.48%
Charges for Services						
Charges for Services	3,659,700	3,677,999	3,696,388	3,714,870	3,733,445	2.02%
Abatements	235,000	235,118	235,235	235,353	235,470	0.20%
Licenses, Permits and Fees	1,407,618	1,408,322	1,409,026	1,409,730	1,410,435	0.20%
Court Fines and Fees	2,944,418	2,944,418	2,944,418	2,944,418	2,944,418	0.00%
Recreation Fees	1,250,778	1,250,778	1,250,778	1,250,778	1,250,778	0.00%
Golf Fees	1,088,817	1,088,817	1,088,817	1,088,817	1,088,817	0.00%
Library Fees	28,500	28,500	28,500	28,500	28,500	0.00%
Animal Control Fees	102,000	102,000	102,000	102,000	102,000	0.00%
Total Charges for Services	10,716,831	10,735,951	10,755,163	10,774,467	10,793,863	0.72%
Other						
Investment Income	67,100	79,810	83,677	87,545	91,412	36.23%
Miscellaneous Revenues	1,497,587	880,574	880,574	880,574	880,574	(41.20%)
Intergovernmental Revenues	7,002,644	3,697,340	2,251,665	1,570,302	1,570,302	(77.58%)
Lease Revenue	169,258	170,610	174,022	177,503	181,053	6.97%
Total Other	8,736,589	4,828,334	3,389,938	2,715,923	2,723,341	(68.83%)
Transfers In						
Transfers In From Water/Sewer	6,329,091	6,501,589	6,610,423	6,719,336	6,819,260	7.74%
Transfers In From Solid Waste	4,654,390	2,984,776	3,007,670	3,030,759	3,054,043	(34.38%)
Transfers In From Drainage	295,216	669,250	677,129	685,015	692,909	134.71%
Total Transfers In	11,278,697	10,155,615	10,295,222	10,435,110	10,566,212	(6.32%)
Total Revenues	82,531,528	80,195,813	79,962,045	80,560,514	81,829,028	(0.85%)
Operating Expenditures						
General Government						
City Council	67,676	67,676	68,014	68,354	68,696	1.51%
City Manager						
City Manager	616,388	616,388	619,470	622,567	625,680	1.51%
Internal Assistant City Manager	237,696	237,696	238,884	240,079	241,279	1.51%
City Auditor & Compliance Office	120,536	120,536	121,139	121,744	122,353	1.51%
Total City Manager	974,620	974,620	979,493	984,391	989,313	1.51%
Municipal Court						
	966,326	975,772	980,651	985,554	990,482	2.50%
Public Information Office						
	158,478	157,570	158,358	159,150	159,945	0.93%
City Attorney						
City Attorney	847,338	847,338	851,575	855,833	860,112	1.51%
City Secretary	137,294	137,294	137,980	138,670	139,364	1.51%
Total City Attorney	984,632	984,632	989,555	994,503	999,475	1.51%
Finance						
	1,612,435	1,612,435	1,620,497	1,628,600	1,636,743	1.51%
Support Services						
Purchasing	273,442	273,442	274,809	276,183	277,564	1.51%
Building Services	767,437	767,437	771,274	775,131	779,006	1.51%
Custodial Services	705,563	705,563	709,091	712,636	716,199	1.51%
Printing Services	211,556	211,556	212,614	213,677	214,745	1.51%
Support Services	29,610	-	-	-	-	(100.00%)
Emergency Mgmt / Homeland Security	120,824	120,824	121,428	122,035	122,645	1.51%
Total Support Services	2,108,432	2,078,822	2,089,216	2,099,662	2,110,161	0.08%
Human Resources						
	1,136,841	1,136,841	1,142,525	1,148,238	1,153,979	1.51%
Information Technology						
	1,627,385	1,627,385	1,635,522	1,643,700	1,651,918	1.51%
Planning & Development						
Planning & Development	587,882	587,882	590,821	593,776	596,744	1.51%
Building & Inspection	875,796	875,796	880,175	884,576	888,999	1.51%
Code Enforcement	789,642	789,642	793,590	797,558	801,546	1.51%
Total Planning & Development	2,253,320	2,253,320	2,264,587	2,275,910	2,287,289	1.51%
Non-Departmental						
Consolidated	401,545	401,545	403,553	405,570	407,598	1.51%
Municipal Annex	52,468	52,468	52,730	52,994	53,259	1.51%
City Hall	259,591	259,591	260,889	262,193	263,504	1.51%
Bell County Communication Center	865,548	984,144	922,411	940,859	959,676	10.88%
Total Non-Departmental	1,579,152	1,697,748	1,639,583	1,661,617	1,684,038	6.64%
Total General Government	13,469,297	13,566,821	13,568,001	13,649,678	13,732,039	1.95%
Public Safety						
Police						
Police	29,799,859	29,574,087	29,721,957	29,870,567	30,019,920	0.74%
Animal Services	892,432	892,432	896,894	901,379	905,886	1.51%
Total Police	30,692,291	30,466,519	30,618,852	30,771,946	30,925,806	0.76%
Fire						
	21,542,611	21,249,996	21,356,246	21,463,027	21,570,342	0.13%
Total Public Safety	52,234,902	51,716,515	51,975,098	52,234,973	52,496,148	0.50%

**GENERAL FUND
Five Year Forecast
FY 2017**

	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2017-21 % Change
Public Works						
Public Works	11,444	11,444	11,501	11,559	11,617	1.51%
Traffic	369,818	369,818	371,667	373,525	375,393	1.51%
Streets	3,791,864	4,065,895	4,086,224	4,106,656	4,127,189	8.84%
Transportation	-	157,562	158,350	159,142	159,937	0.00%
Total Public Works	4,173,126	4,604,719	4,627,743	4,650,881	4,674,136	12.01%
Community Services						
Volunteer Services	150,748	150,748	151,502	152,259	153,021	1.51%
Golf Course	1,397,057	1,397,057	1,404,042	1,411,062	1,418,118	1.51%
Community Center Operations	170,684	170,684	171,537	172,395	173,257	1.51%
Parks	1,594,878	1,594,878	1,602,852	1,610,867	1,618,921	1.51%
Lions Club Park Operations	870,938	870,938	875,293	879,669	884,067	1.51%
Family Aquatics Center	455,081	455,081	457,356	459,643	461,941	1.51%
Recreation	204,228	204,228	205,249	206,275	207,307	1.51%
Athletics	344,327	344,327	346,049	347,779	349,518	1.51%
Cemetery	200,999	200,999	202,004	203,014	204,029	1.51%
Senior Citizens	168,635	168,635	169,478	170,326	171,177	1.51%
Swimming Pools	21,543	21,543	21,651	21,759	21,868	1.51%
Total Community Services	5,579,118	5,579,118	5,607,014	5,635,049	5,663,224	1.51%
Community Development						
Library	1,320,010	1,320,010	1,326,610	1,333,243	1,339,909	1.51%
Killeen Arts and Activities Center	466,804	466,804	469,138	471,484	473,841	1.51%
Community Development	335,801	335,801	337,480	339,167	340,863	1.51%
HOME Program	51,933	51,933	52,193	52,454	52,716	1.51%
Lien Services	138,478	138,478	139,170	139,866	140,566	1.51%
Total Community Development	2,313,026	2,313,026	2,324,591	2,336,214	2,347,895	1.51%
Total Operating Expenditures	77,769,469	77,780,199	78,102,446	78,506,795	78,913,442	1.47%
Non-Operating Expenditures						
Contributions						
KEDC/GKCC	362,527	725,054	725,054	725,054	725,054	100.00%
Bell County Health District	308,293	308,293	311,376	314,490	317,635	3.03%
Bell County Help Center Utilities	500	500	510	520	531	6.12%
Elderly Transportation	50,000	50,000	50,000	50,000	50,000	0.00%
HOP/KVI	295,981	295,981	301,901	307,939	314,097	6.12%
Fleet Services Transfer	-	650,000	653,250	656,516	659,799	0.00%
Total Contributions	1,017,301	2,029,828	2,042,091	2,054,519	2,067,115	103.20%
Capital Outlay						
Machinery & Equipment	805,495	65,570	65,898	66,227	66,558	(91.74%)
Computer Equipment/Software	117,337	117,337	117,924	118,513	119,106	1.51%
Book Collections	162,712	162,712	163,526	164,343	165,165	1.51%
Total Capital Outlay	1,085,544	345,619	347,347	349,084	350,829	(67.68%)
Total Non-Operating Expenditures	2,102,845	2,375,447	2,389,438	2,403,603	2,417,945	14.98%
Total Expenditures	79,872,314	80,155,646	80,491,884	80,910,397	81,331,386	1.83%
Net Change in Fund Balance	2,659,214	40,167	(529,839)	(349,884)	497,642	81.29%
Fund Balance, Beginning	17,655,654	20,314,868	20,355,035	19,825,196	19,475,312	10.31%
Fund Balance, Ending	\$ 20,314,868	\$ 20,355,035	\$ 19,825,196	\$ 19,475,312	\$ 19,972,955	-1.68%
Fund Balance Reserve	26.12%	26.17%	25.38%	24.81%	25.31%	
Fund Balance Reserve 22%	\$ 17,109,283	\$ 17,111,644	\$ 17,182,538	\$ 17,271,495	\$ 17,360,957	

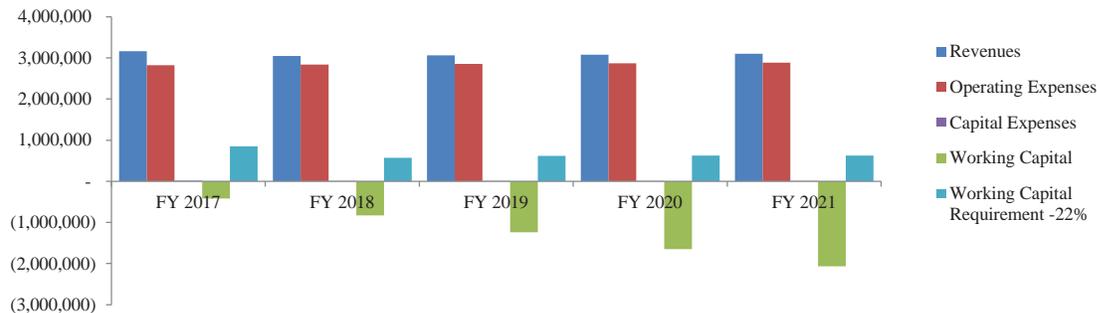
Forecast based upon Historical Trends



KILLEEN-FORT HOOD REGIONAL AIRPORT
Five Year Forecast
FY 2017

	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2017-21 % Change
Revenues						
Airport Rent & Concessions	\$ 993,111	\$ 1,008,626	\$ 1,013,798	\$ 1,018,971	\$ 1,024,143	3.12%
Air Carrier Operations	278,882	280,276	281,678	283,086	284,502	2.02%
Airport Use Fees	163,997	167,040	168,710	170,397	172,101	4.94%
Airport Parking Lot Fees	562,055	564,865	567,690	570,528	573,381	2.02%
Fuel Sales - Jet	9,575	9,767	9,962	10,161	10,364	8.24%
Fuel Sales - Motor Gas	100,450	102,459	104,508	106,598	108,730	8.24%
Operating Supplies	4,060	4,080	4,101	4,121	4,142	2.02%
Into Plane Fees	286,000	287,430	288,867	290,311	291,763	2.02%
Miscellaneous Receipts	2,510	2,523	2,535	2,548	2,561	2.02%
Intergovernmental Revenue	765,349	619,242	622,338	625,450	628,577	-17.87%
Total Revenues	3,165,989	3,046,307	3,064,187	3,082,172	3,100,264	-2.08%
Expenses						
Airport Operations	2,490,124	2,502,575	2,515,087	2,527,663	2,540,301	2.02%
Cost of Goods Sold - Jet Fuel	8,379	8,547	8,718	8,892	9,070	8.24%
Cost of Goods Sold - Motor Gas	98,000	99,960	101,959	103,998	106,078	8.24%
Information Technology	139,697	140,395	141,097	141,803	142,512	2.02%
Human Resources	4,000	4,020	4,040	4,060	4,081	2.02%
Non-Departmental	79,160	79,556	79,954	80,353	80,755	2.02%
Total Operating Expenses	2,819,360	2,835,052	2,850,855	2,866,770	2,882,797	2.25%
Non-Operating Expense						
Capital						
Computer Equipment/Software	14,385	2,411	2,600	2,800	3,000	(79.14%)
Total Capital	14,385	2,411	2,600	2,800	3,000	-79.14%
Infrastructure Projects						
Infrastructure Projects	715,349	619,242	622,338	625,450	628,577	(12.13%)
Total Infrastructure Projects	715,349	619,242	622,338	625,450	628,577	-12.13%
Total Non-Operating Expenses	729,734	621,653	624,938	628,250	631,577	-13.45%
Total Expenses	3,549,094	3,456,705	3,475,794	3,495,020	3,514,374	-0.98%
Net Change in Working Capital	(383,105)	(410,398)	(411,607)	(412,848)	(414,110)	8.09%
Working Capital, Beginning	(33,748)	(416,853)	(827,251)	(1,238,858)	(1,651,706)	4,794.23%
Working Capital, Ending	\$ (416,853)	\$ (827,251)	\$ (1,238,858)	\$ (1,651,706)	\$ (2,065,817)	395.57%
Working Capital Reserve	-14.79%	-29.18%	-43.46%	-57.62%	-71.66%	
Working Capital Reserve - 22%	\$ 620,259	\$ 623,712	\$ 627,188	\$ 630,689	\$ 634,215	

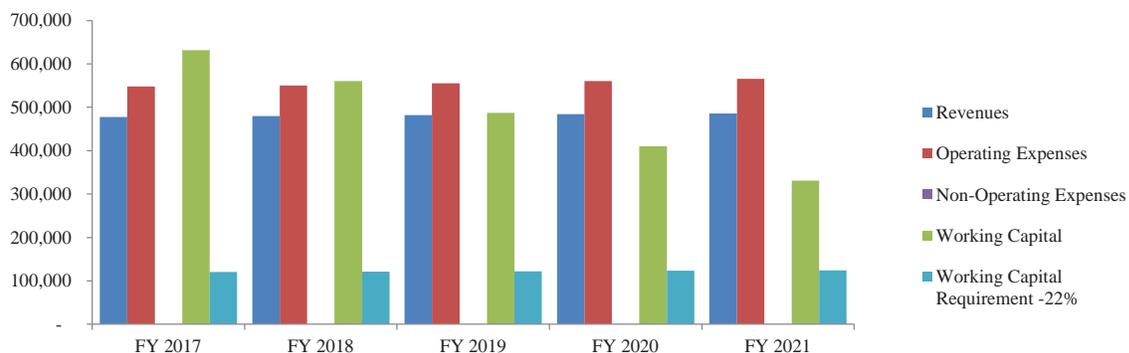
Forecast based upon Historical Trends



SKYLARK FIELD
Five Year Historical Actuals
FY 2017

	2017	2018	2019	2020	2021	2017-21
	Forecast	Forecast	Forecast	Forecast	Forecast	% Change
Revenues						
Fixed Base Operations	\$ 47,337	\$ 47,574	\$ 47,812	\$ 48,051	\$ 48,291	2.02%
Hangars & Tiedowns	116,728	116,801	116,836	116,871	116,906	0.15%
Airport Use Fees	4,895	4,919	4,944	4,969	4,994	2.02%
Fuel Sales - Jet	98,600	99,093	99,588	100,086	100,587	2.02%
Fuel Sales - 100LL	200,000	201,000	202,005	203,015	204,030	2.02%
Operating Supplies	1,400	1,662	1,729	1,795	1,862	32.96%
Interest Earned	1,350	1,377	1,405	1,433	1,461	8.24%
Miscellaneous Receipts	500	510	520	531	541	8.24%
Intergovernmental Revenue	6,650	6,783	6,919	7,057	7,198	8.24%
Total Revenues	477,460	479,719	481,756	483,807	485,869	1.76%
Operating Expenses						
Airport Operations	251,643	251,423	254,923	258,422	261,922	4.08%
Cost of Goods Sold	281,200	282,606	284,019	285,439	286,866	2.02%
Information Technology	-	-	-	-	-	0.00%
Non-Departmental	15,266	16,412	16,494	16,576	16,659	9.12%
Total Operating Expenses	548,109	550,441	555,435	560,437	565,447	3.16%
Non-Operating Expenses						
Machinery & Equipment	-	-	-	-	-	0.00%
Total Non-Operating Expenses	-	-	-	-	-	0.00%
Total Expenses	548,109	550,441	555,435	560,437	565,447	3.16%
Net Change in Working Capital	(70,649)	(70,722)	(73,679)	(76,631)	(79,578)	12.64%
GASB Adjustments	-	-	-	-	-	0.00%
Working Capital, Beginning	702,074	631,425	560,703	487,025	410,394	(41.55%)
Working Capital, Ending	\$ 631,425	\$ 560,703	\$ 487,025	\$ 410,394	\$ 330,816	(47.61%)
Working Capital Reserve	115.20%	101.86%	87.68%	73.23%	58.51%	
Working Capital Reserve - 22%	\$ 120,584	\$ 121,097	\$ 122,196	\$ 123,296	\$ 124,398	

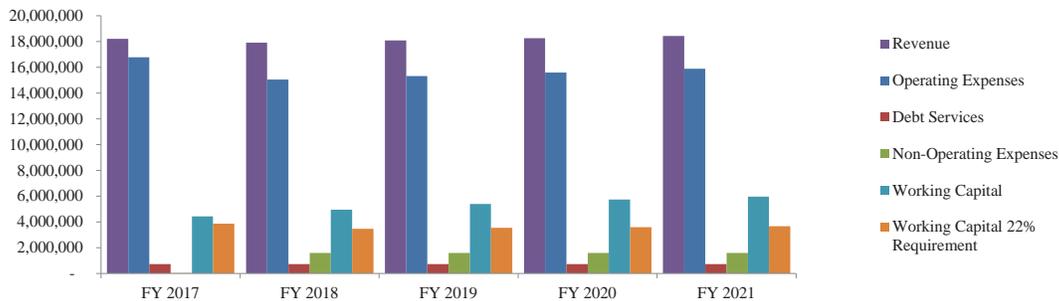
Forecast based upon Historical Trends



SOLID WASTE FUND
Five Year Historical Actuals
FY 2017

	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2017-21 % Change
Revenues						
Charges for Services						
Transfer Station Fees	\$ 430,500	\$ 431,249	\$ 435,561	\$ 439,917	\$ 444,316	3.21%
Container Rentals	96,000	97,223	97,709	98,198	98,689	2.80%
Tire Disposal Fees	7,250	7,599	7,657	7,715	7,772	7.21%
Sale of Metals - Recycling	26,363	26,627	26,893	27,162	27,433	4.06%
Paper Products - Recycling	32,887	33,216	33,548	33,884	34,222	4.06%
Public Scale Fees	6,200	7,127	7,163	7,198	7,234	16.68%
Other Recycling Fees	9,500	9,595	9,691	9,788	9,886	4.06%
Customer Recycling Fees	6,500	-	-	-	-	(100.00%)
Commercial Sanitation Fees	6,151,871	6,213,390	6,275,524	6,338,279	6,401,662	4.06%
Residential Sanitation Fees	10,885,015	10,993,865	11,103,804	11,214,842	11,326,990	4.06%
Total Charges for Services	17,652,086	17,819,890	17,997,549	18,176,982	18,358,205	4.00%
Other						
Investment Revenue	9,399	9,587	9,779	9,974	10,174	8.24%
Compost Facility Lease	18,000	18,000	18,000	18,000	18,000	0.00%
Knife River Lease	30,000	35,500	35,678	35,856	36,035	20.12%
Sale of Equipment	9,000	9,045	9,090	9,136	9,181	2.02%
Miscellaneous Receipts	492,026	2,500	2,500	2,500	2,500	(99.49%)
Total Other	558,425	74,632	75,046	75,466	75,890	(86.41%)
Total Revenues	18,210,511	17,894,522	18,072,596	18,252,448	18,434,095	1.23%
Expenses						
Operating Expenses						
Human Resources	14,000	14,070	14,140	14,211	14,282	2.02%
Information Technology	92,125	92,586	93,049	93,514	93,981	2.02%
Building Services	19,500	19,598	19,695	19,794	19,893	2.02%
Accounting	212,226	213,287	214,354	215,425	216,502	2.02%
Residential Operations	3,171,732	3,187,591	3,203,529	3,219,546	3,235,644	2.02%
Commercial Operations	2,026,028	2,036,158	2,046,339	2,056,571	2,066,853	2.02%
Recycling Program	325,451	14,750	15,045	15,346	15,653	(95.19%)
Transfer Station	5,122,721	5,327,630	5,540,735	5,762,364	5,992,859	16.99%
Mowing	902,271	906,782	911,316	915,873	920,452	2.02%
Non-Departmental	176,046	179,567	183,158	186,821	190,558	8.24%
Franchise Fee	1,603,869	1,604,604	1,620,598	1,636,751	1,653,065	3.07%
Indirect Cost Allocations	1,373,305	1,380,172	1,387,072	1,394,008	1,400,978	2.02%
Miscellaneous	1,677,216	-	-	-	-	(100.00%)
Public Works	64,074	64,394	64,716	65,040	65,365	2.02%
Total Operating Expenses	16,780,564	15,041,188	15,313,747	15,595,264	15,886,086	(5.33%)
Debt Service						
Debt Service	719,960	719,809	723,898	715,563	710,363	(1.33%)
Total Debt Service	719,960	726,658	726,296	726,296	730,371	1.45%
Non-Operating Expenses						
Capital Outlay						
Motor Vehicles	-	1,500,000	1,500,000	1,500,000	1,500,000	0.00%
Machinery & Equipment	-	75,000	75,375	75,752	76,131	0.00%
Computer Equipment	17,237	17,323	17,410	17,497	17,584	2.02%
Total Capital Outlay	17,237	1,592,323	1,592,785	1,593,249	1,593,715	9,145.90%
Total Non-Operating Expenses	17,237	1,592,323	1,592,785	1,593,249	1,593,715	9,145.90%
Total Expenses	17,517,761	17,360,169	17,632,828	17,914,809	18,210,172	3.95%
Net Change in Working Capital	692,750	534,353	439,768	337,639	223,923	(67.68%)
Working Capital, Beginning	3,724,285	4,417,035	4,951,388	5,391,156	5,728,795	53.82%
Working Capital, Ending	\$ 4,417,035	\$ 4,951,388	\$ 5,391,156	\$ 5,728,795	\$ 5,952,718	34.77%
Working Capital Reserve	25.24%	31.40%	33.61%	35.10%	35.82%	
Working Capital Reserve 22%	\$ 3,850,115	\$ 3,468,926	\$ 3,528,809	\$ 3,590,743	\$ 3,655,621	

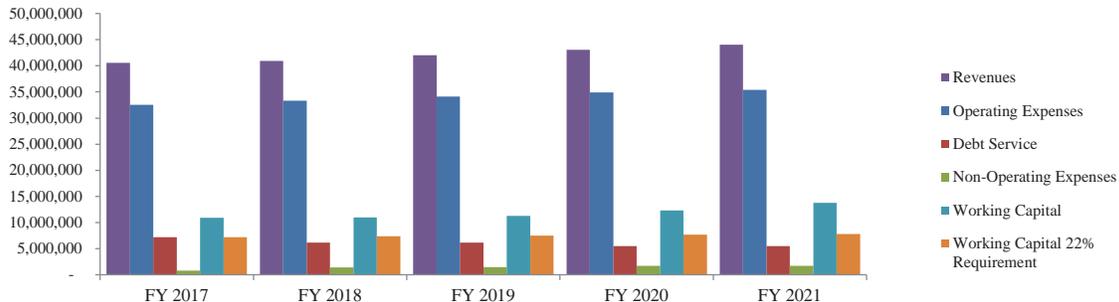
Forecast based upon Historical Trends



WATER & SEWER FUND
Five Year Historical Actuals
FY 2017

	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2017-21 % Change
Revenues						
Sale of Water	\$ 18,371,545	\$ 18,957,540	\$ 19,543,398	\$ 20,129,256	\$ 20,676,599	12.55%
Water & Sewer Taps	550,000	552,750	555,514	558,291	561,083	2.02%
Septic Tank Elimination	30,000	47,211	47,517	47,823	48,203	60.68%
Sewer Fees Collected	17,379,205	17,926,977	18,373,534	18,820,091	19,204,325	10.50%
Misc Services & Charges	1,048,000	1,097,470	1,102,958	1,108,472	1,114,015	6.30%
Delinquent Penalty	2,004,000	2,014,020	2,024,090	2,034,211	2,044,382	2.02%
Investment Revenue	45,000	50,785	51,800	52,836	53,893	19.76%
Miscellaneous Receipts	887,839	15,000	15,300	15,606	15,918	-98.21%
FOG Revenue	275,000	303,528	309,599	315,791	322,106	17.13%
Total Revenues	40,590,589	40,965,281	42,023,709	43,082,378	44,040,524	8.50%
Expenses						
Operating Expenses						
Utility Collections	2,455,486	2,467,763	2,480,102	2,492,502	2,504,965	2.02%
Building Services	66,100	66,431	66,763	67,096	67,432	2.02%
Human Resources	18,000	18,090	18,180	18,271	18,363	2.02%
Information Technology	700,121	703,622	707,140	710,675	714,229	2.02%
Water and Sewer Contracts	16,549,440	17,128,670	17,728,174	18,348,660	18,715,633	13.09%
Water Distribution	1,053,013	1,058,278	1,063,569	1,068,887	1,074,231	2.02%
Sanitary Sewers	1,022,917	1,028,032	1,033,172	1,038,338	1,043,530	2.02%
Water and Sewer Operations	2,342,239	2,353,950	2,365,720	2,377,549	2,389,437	2.02%
Water and Sewer Engineering	981,739	986,648	991,581	996,539	1,001,522	2.02%
Transportation	314,575	316,148	317,729	319,317	320,914	2.02%
Non-Departmental	573,236	576,102	578,983	581,878	584,787	2.02%
Indirect Cost Allocation	2,833,783	2,847,952	2,862,192	2,876,503	2,890,885	2.02%
Franchise Fee	3,495,308	3,653,637	3,748,231	3,842,833	3,928,375	12.39%
Public Works	139,592	140,290	140,991	141,696	142,405	2.02%
Total Operating Expenses	32,545,549	33,345,612	34,102,526	34,880,745	35,396,707	8.76%
Debt Service						
Debt Service	7,167,341	6,165,870	6,170,688	5,463,158	5,496,421	-23.31%
Total Debt Service	7,167,341	6,165,870	6,170,688	5,463,158	5,496,421	-23.31%
Non-Operating Expenses						
Capital Outlay						
Motor Vehicles	-	200,000	300,000	500,000	500,000	0.00%
Computer Equipment	127,292	127,928	128,568	129,211	129,857	2.02%
Customer Services	150,000	150,750	151,504	152,261	153,023	2.02%
Fire Hydrants	15,000	15,075	15,150	15,226	15,302	2.02%
Customer Meters	150,000	150,750	151,504	152,261	153,023	2.02%
Total Capital Outlay	442,292	644,503	746,726	948,960	951,204	8.06%
Other						
Contributions - KEDC/GKCC	362,527	725,054	725,054	725,054	761,307	110.00%
Total Other	362,527	725,054	725,054	725,054	761,307	110.00%
Total Non-Operating Expenses	804,819	1,369,557	1,471,780	1,674,014	1,712,511	112.78%
Total Expenses	40,517,709	40,881,040	41,744,994	42,017,917	42,605,639	5.15%
Net Change	72,880	84,241	278,715	1,064,461	1,434,886	1868.83%
Working Capital, Beginning	10,815,107	10,887,987	10,972,228	11,250,943	12,315,404	13.87%
Working Capital, Ending	\$ 10,887,987	\$ 10,972,228	\$ 11,250,943	\$ 12,315,404	\$ 13,750,289	26.29%
Working Capital Reserve	33.45%	32.90%	32.99%	35.31%	38.85%	
Working Capital Reserve - 22%	\$ 7,160,021	\$ 7,336,035	\$ 7,502,556	\$ 7,673,764	\$ 7,787,275	

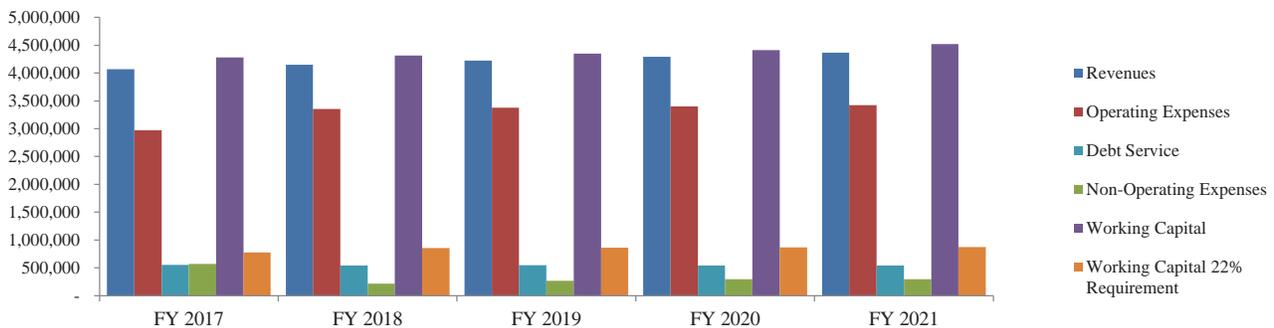
Forecast based upon Historical Trends



DRAINAGE UTILITY FUND
Five Year Historical Actuals
FY 2017

	2017 Forecast	2018 Forecast	2019 Forecast	2020 Forecast	2021 Forecast	2017-21 % Change
Revenues						
Residential Storm Water Fees	\$ 3,463,852	\$ 3,538,587	\$ 3,606,305	\$ 3,674,023	\$ 3,741,741	8.02%
Commercial Storm Water Fees	595,000	599,942	602,986	606,030	609,074	2.37%
Inspection Fees	1,000	1,000	1,300	1,600	1,900	90.00%
Interest Earned	12,600	12,852	13,109	13,371	13,639	8.24%
Total Revenues	4,072,452	4,152,381	4,223,700	4,295,024	4,366,354	7.22%
Operating Expenses						
Human Resources	6,000	6,030	6,060	6,090	6,121	2.02%
Information Technology	91,577	92,035	92,495	92,958	93,422	2.02%
Engineering	269,791	271,140	272,496	273,858	275,227	2.02%
Streets	230,620	231,773	232,932	234,097	235,267	2.02%
Drainage Maintenance	1,694,965	1,703,440	1,711,957	1,720,517	1,729,119	2.02%
Transportation	103,266	103,782	104,301	104,823	105,347	2.02%
Environmental Services	198,911	199,906	200,905	201,910	202,919	2.02%
Non-Departmental	65,618	65,946	66,276	66,607	66,940	2.02%
Indirect Cost Allocation	295,216	296,692	298,176	299,666	301,165	2.02%
Franchise Fee	-	372,558	378,953	385,349	391,744	100.00%
Public Works	13,730	13,799	13,868	13,937	14,007	2.02%
Total Operating Expenses	2,969,694	3,357,100	3,378,418	3,399,812	3,421,279	15.21%
Debt Service	550,741	541,300	545,350	540,150	543,450	-1.32%
Non-Operating Expenses						
Capital Projects						
Motor Vehicles	251,000	-	50,000	75,000	75,000	0.00%
Infrastructure Projects	300,000	200,000	200,000	200,000	200,000	
Machinery & Equipment	-	-	-	-	-	0.00%
Computer Equipment	16,304	16,630	16,963	17,302	17,648	8.24%
Total Capital Projects	567,304	216,630	266,963	292,302	292,648	-48.41%
Other						
Fleet Funding Program	-	-	-	-	-	0.00%
Total Other	-	-	-	-	-	0.00%
Total Non-Operating Expenses	567,304	216,630	266,963	292,302	292,648	-48.41%
Total Expenses	4,087,739	4,115,031	4,190,731	4,232,263	4,257,377	4.15%
Net Change in Working Capital	(15,287)	37,350	32,969	62,761	108,977	812.87%
Working Capital, Beginning	4,296,378	4,281,091	4,318,441	4,351,411	4,414,171	2.74%
Working Capital, Ending	\$ 4,281,091	\$ 4,318,441	\$ 4,351,411	\$ 4,414,171	\$ 4,523,148	5.65%
Working Capital Reserve	121.61%	110.77%	110.90%	112.04%	114.08%	
Working Capital Reserve - 22%	\$ 774,496	\$ 857,648	\$ 863,229	\$ 866,792	\$ 872,240	

Forecast based upon Historical Trends



APPENDIX



Appendix A – Adopted City Ordinances: This appendix provides the Adopted Budget Ordinance and the Property Tax Ordinance approved by City Council.

Appendix B – City of Killeen Position Classification and Pay Plan and Schedule of Incentives: This appendix provides detailed listings and schedules of how the City’s pay plan is designed.

Appendix C – City of Killeen Water, Sewer and Solid Waste Rates: This section provides a detailed presentation of the City of Killeen’s Water, Sewer, Drainage and Solid Waste rates as they appear in the City of Killeen’s Code of Ordinance.

Appendix D – Glossary & Acronyms: This section provides a listing of terminology and acronyms pertaining to the governmental fund accounting and municipal government.

APPENDIX A



ADOPTED CITY ORDINANCES

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF KILLEEN FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2016 AND ENDING ON SEPTEMBER 30, 2017; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of the City of Killeen for the fiscal year October 1st, 2016 to September 30th, 2017 has been prepared by Lillian A. Farris, City Manager, as Budget Officer for the City of Killeen, Texas; and

WHEREAS, said budget has been submitted to the City Council by the City Manager along with his budget message, in accordance with the City Charter; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by City Charter and law; and

WHEREAS, a separate record vote of the City Council is required to adopt a budget that will raise more revenue from property taxes than the previous year; and

WHEREAS, the public hearing has been had upon said budget and, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended at said hearing should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

SECTION I. That the City Council of the City of Killeen ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1st, 2016 to September 30th, 2017, a copy of which shall be filed with the office of the City Secretary and with the Bell County Clerk and which is incorporated herein for all intents and purposes.

SECTION II. That the appropriations for 2017 fiscal year for the different administrative units and purposes of the City of Killeen, Texas, be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for the payment of the principal and interest and the retirement of the bonded debt of the City of Killeen.

SECTION III. That pursuant to Section 76 of the City Charter, approval in this budget of items costing up to and including \$50,000 shall constitute the prior approval of said expenditures by City Council, and the City Manager or the Acting City Manager is authorized to advertise for bids for all contracts or purchases involving more than \$50,000 as provided by said Section without further authorization by the City Council.

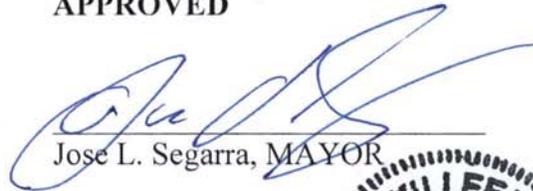
SECTION IV. That should any part, portion, or section of this ordinance be declared invalid, inoperative, or void for any reason by a court of competent jurisdiction, such decision, opinion, or judgment shall in no way affect the remaining portions, parts, or sections or parts of a section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION V. That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

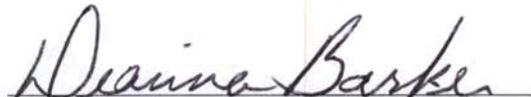
SECTION VI. That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas this 13th day of September 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A. Government Code, §551.001 *et. seq.*

APPROVED


Jose L. Segarra, MAYOR

ATTEST:


Dianna Barker, CITY SECRETARY



APPROVED AS TO FORM:


Kathy H. Davis, CITY ATTORNEY

CITY SECRETARY DISTRIBUTION:
Executive Director of Finance

CITY COUNCIL MEMORANDUM FOR ORDINANCE

AGENDA ITEM

**Ordinance adopting budget for Fiscal Year
2017**

ORIGINATING DEPARTMENT

City Manager/Finance

BACKGROUND INFORMATION

Article V, the Budget, of the Charter of the City of Killeen requires the City Manager to submit to the City Council a proposed budget which shall provide a complete financial plan for the upcoming fiscal year. The City Council calls a public hearing to elicit citizen comment on the proposed budget. After due deliberation, the Council may make such changes as deemed necessary. By majority vote, the Council shall adopt the budget on or before the 20th day of the last month of the fiscal year.

DISCUSSION/CONCLUSION

The City Manager has presented the FY 2017 Annual Budget and Plan of Municipal Services to the City Council. One Public Forum, several budget workshops, and multiple public hearings were held so that the City Council, citizens, and staff could discuss the proposed budget. A record vote is required for adoption of the FY 2017 budget.

RECOMMENDATION

It is recommended that the attached ordinance be approved and the budget for Fiscal Year 2017 be adopted.

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY LIMITS OF THE CITY OF KILLEEN, TEXAS, FOR THE 2016 TAX YEAR AND FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF KILLEEN FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Bell County Tax Appraisal District has prepared and certified the appraisal roll for the City of Killeen, Texas, said roll being that portion of the approved appraisal roll of the Bell County Tax Appraisal District which lists property taxable by the City of Killeen, Texas; and

WHEREAS, the Chief Appraiser of the Bell County Tax Appraisal District has performed the statutory calculations required by Section 26.04 of the Texas Property Tax Code, and has published the effective rate, the rollback tax rate, and an explanation of how they were calculated and has fulfilled all other requirements for publication as contained in Section 26.04(e) of the Texas Property Tax Code, in a manner designated to come to the attention of all residents of said City and has submitted rates to the City Council of said City prior to the City Council meeting of August 16, 2016; and,

WHEREAS, the City Council has complied with all applicable requirements of the Texas Property Tax Code prior to the setting of the tax rate for said City for 2016;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN;

SECTION I. That the tax rate of the City of Killeen, Texas for the tax year 2016 be, and is hereby, set at 74.98 ¢ on each \$100 of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state within the corporate limits of said City.

SECTION II. That there is hereby levied for the tax year 2016 upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Killeen, Texas, to provide a sinking fund for the retirement of the bonded debt of said City and to provide for permanent improvements in said City, said tax; and said tax, so levied and collected, shall be apportioned to

the specific purposes hereinafter set forth; to wit:

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) 44.67¢ on each \$100 of the taxable value; and,
- B. To provide for sinking funds for the payment of the principal and interest and the retirement of bonded debt, 30.31¢ on each \$100 of the taxable value of such property.

SECTION III. That the Chief Appraiser is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION IV. That the Director of Finance of said City shall keep accurate and complete records of all monies collected under this Ordinance and of the purposes for which same are expended.

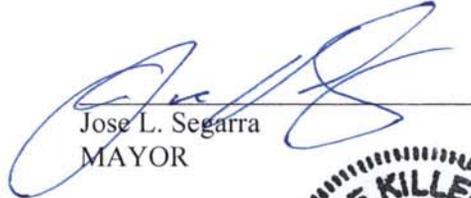
SECTION V. That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Killeen FY 2017 Annual Budget and Plan of Municipal Services.

SECTION VI. That all monies collected which are not specifically appropriated shall be deposited in the general fund.

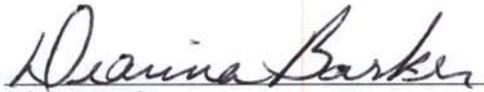
SECTION VII. That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas this 13th day of September, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A. Government Code, Section 551.001 et. seq.

APPROVED


Jose L. Segarra
MAYOR

ATTEST:


Dianna Barker
CITY SECRETARY



APPROVED AS TO FORM:


Kathy H. Davis
CITY ATTORNEY

CITY COUNCIL MEMORANDUM FOR ORDINANCE

AGENDA ITEM

Ordinance Setting the Tax Rate for Fiscal Year 2017

ORIGINATING DEPARTMENT

City Manager/Finance

BACKGROUND INFORMATION

Chapter 26 of the Property Tax Code requires taxing units to comply with truth-in-taxation laws when adopting their tax rates. A taxing unit must calculate and publish its effective and rollback rates before adopting an actual tax rate. The Tax Appraisal District of Bell County published these rates in the Killeen Daily Herald on August 5, 2016. The City has complied with all provisions of the truth-in-taxation laws regarding adopting a tax rate.

DISCUSSION/CONCLUSION

On August 16, 2016, at a regular city council meeting, the Killeen City Council set the preliminary tax rate at the current rate of 74.98¢ per \$100 valuation. The rollback rate for the 2016 tax year is 84.25¢. The preliminary rate represents the maximum rate that can be adopted for the FY 2017 Budget. It is now necessary that the City Council adopt a final tax rate to support the Fiscal Year 2017 Annual Budget and Plan of Municipal Services.

FISCAL IMPACT

Adopting the current tax rate of 74.98¢ per \$100 valuation will generate ad valorem tax revenues in the amount of \$39,217,085, at the City's expected collection ratio of 98%. A total of \$15,853,159 of the ad valorem revenues collected will be allocated to the interest and sinking fund for the retirement of debt.

RECOMMENDATION

It is recommended that the attached ordinance be approved and that the tax rate for the City of Killeen for FY 2017 be set at 74.98¢ per \$100 of taxable valuation on non-exempt real and personal property.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS, REPEALING ORDINANCE 56-O THAT PROVIDED FOR DISCOUNTS FOR EARLY PAYMENT OF CITY OF KILLEEN AD VALOREM TAXES, ESTABLISHED AN INSTALLMENT PAYMENT PLAN AND PENALTIES FOR DELINQUENT PAYMENT OF AD VALOREM TAXES; PROVIDING A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

WHEREAS, on October 23, 1956, the Killeen City Council adopted Ordinance 56-O, which established a discount for early payment of ad valorem taxes, an installment payment plan option, and penalties for delinquent payment of ad valorem taxes;

WHEREAS, installment payment plan options and penalty amounts on delinquent payments are now determined by state law rather than city ordinance;

WHEREAS, the City Council reached a consensus to discontinue the discount for early payment of ad valorem taxes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

SECTION I. That Ordinance 56-O, which established a discount for early payment of ad valorem taxes, an installment payment plan, and penalties for delinquent payments, is hereby repealed in its entirety.

SECTION II. That all ordinances or resolution or parts of ordinances or resolutions in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

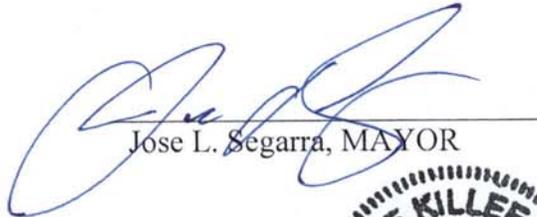
SECTION III. That should any section or part of any section, paragraph or clause of this ordinance be declared invalid or unconstitutional for any reason, it shall not invalidate or impair the validity, force or effect of any other section or sections or part of a section or paragraph of this ordinance.

SECTION IV: That the Code of Ordinances of the City of Killeen, Texas, as amended, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION VII: That this ordinance shall be effective for the 2016 Tax Year, after its passage and publication according to law.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas this 13th day of September 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A. Government Code, §551.001 *et seq.*

APPROVED



Jose L. Segarra, MAYOR

ATTEST:



Dianna Barker, CITY SECRETARY



APPROVED AS TO FORM:



Kathy H. Davis, CITY ATTORNEY

Regular 09-13-16
Item # OR-16-016
CCM/R 16-106R

CITY COUNCIL MEMORANDUM FOR RESOLUTION

AGENDA ITEM

Ratifying the Property Tax Increase

ORIGINATING DEPARTMENT

City Manager/Finance

BACKGROUND INFORMATION

Local Government Code section 102.007(c) states that the adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget.

DISCUSSION/CONCLUSION

The FY 2017 budget will raise more revenues from property taxes than last year's budget by an amount of \$1,653,368, or 4.3%, and of that amount \$1,103,025 is tax revenue to be raised from new property added to the tax roll this year.

RECOMMENDATION

It is recommended that the property tax increase reflected within the budget for Fiscal Year 2017 be ratified.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 13th day of September, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

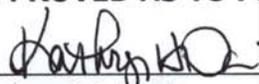
APPROVED



Jose L. Segarra
MAYOR

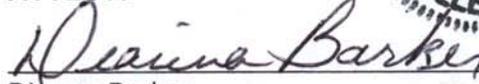


APPROVED AS TO FORM:



Kathryn H. Davis
CITY ATTORNEY

ATTEST:



Dianna Barker
CITY SECRETARY

Regular 09-13-16
Item # OR-16-018A
CCM/R 16-107R

CITY COUNCIL MEMORANDUM FOR RESOLUTION

AGENDA ITEM

Memorandum approving the interest and sinking tax rate for FY 2017

ORIGINATING DEPARTMENT

City Manager/Finance

BACKGROUND INFORMATION

Section 26.05(a) of the Tax Code requires taxing units to comply with truth-in-taxation laws in adopting their tax rates. The City's proposed tax rate consists of two components, each of which must be approved separately.

DISCUSSION/CONCLUSION

The proposed tax rate is 0.7498 and the interest and sinking component is 0.3031.

FISCAL IMPACT

The interest and sinking component will generate \$15,853,159 at the City's estimated collection rate of 98%.

RECOMMENDATION

City Council approve the proposed interest and sinking rate of 0.3031.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 13th day of September, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

APPROVED



Jose L. Segarra
MAYOR

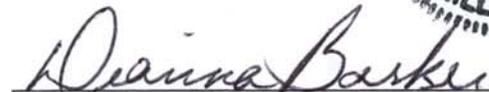


APPROVED AS TO FORM:



Kathryn H. Davis
CITY ATTORNEY

ATTEST:



Dianna Barker
CITY SECRETARY

CITY COUNCIL MEMORANDUM FOR RESOLUTION

AGENDA ITEM

Memorandum approving the Maintenance and Operations Tax Rate for FY 2017

ORIGINATING DEPARTMENT

City Manager/Finance

BACKGROUND INFORMATION

Section 26.05(a) of the Tax Code requires taxing units to comply with truth-in-taxation laws in adopting their tax rates. The City's proposed tax rate consists of two components, each of which must be approved separately.

DISCUSSION/CONCLUSION

The proposed tax rate is 0.7498 and the maintenance and operations component is 0.4467.

FISCAL IMPACT

The maintenance and operations component of the tax rate will generate \$23,363,926 at the City's estimated collection rate of 98%.

RECOMMENDATION

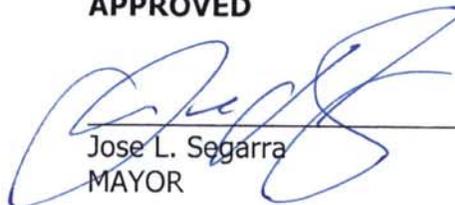
City Council approve the proposed maintenance and operations rate of 0.4467.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 13th day of September, 2016, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

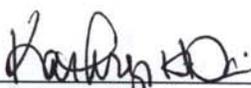
APPROVED



Jose L. Segarra
MAYOR



APPROVED AS TO FORM:



Kathryn H. Davis
CITY ATTORNEY

ATTEST:



Dianna Barker
CITY SECRETARY

APPENDIX B



CITY OF KILLEEN POSITION CLASSIFICATION AND PAY PLAN AND SCHEDULE OF INCENTIVES

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>	<u>Salary Schedule (monthly)</u>	
		<u>Minimum</u>	<u>Maximum</u>
<u>N51</u>	Administration Clerk	\$1,572	\$2,291
	Children's Services Clerk	\$1,572	\$2,291
	Circulation Clerk	\$1,572	\$2,291
	Clerk	\$1,572	\$2,291
	Court Files Clerk	\$1,572	\$2,291
	Reference Clerk	\$1,572	\$2,291
	Utility Cashier	\$1,572	\$2,291
	Utility Collections Mail Clerk	\$1,572	\$2,291
<u>N52</u>	Aircraft Fuel Handler	\$1,724	\$2,514
	Airport Service Worker	\$1,724	\$2,514
	Animal Control Assistant	\$1,724	\$2,514
	Animal Control Attendant	\$1,724	\$2,514
	Buildings and Grounds Service Worker	\$1,724	\$2,514
	Cart Fleet & Range Attendant	\$1,724	\$2,514
	Clerk, Code Enforcement	\$1,724	\$2,514
	Clerk, Fire	\$1,724	\$2,514
	Clerk, Police	\$1,724	\$2,514
	Clerk, Utility	\$1,724	\$2,514
	Communications Specialist	\$1,724	\$2,514
	Custodian	\$1,724	\$2,514
	Customer Service Representative	\$1,724	\$2,514
	Deputy Court Clerk	\$1,724	\$2,514
	Drainage Service Worker	\$1,724	\$2,514
	Event Assistant	\$1,724	\$2,514
	Golf Shop Attendant	\$1,724	\$2,514
	Greenskeeper	\$1,724	\$2,514
	Grounds Maintenance Worker	\$1,724	\$2,514
	Meter Reader	\$1,724	\$2,514
	Mowing Service Worker	\$1,724	\$2,514
	Office Assistant	\$1,724	\$2,514
	Operator	\$1,724	\$2,514
	Press Operator	\$1,724	\$2,514
	Printing Services Assistant	\$1,724	\$2,514
	Receptionist	\$1,724	\$2,514
	Recreation Assistant	\$1,724	\$2,514
	Recycling Attendant	\$1,724	\$2,514
	Scale Attendant	\$1,724	\$2,514
	Secretary	\$1,724	\$2,514
	Secretary (BPAT/FOG)	\$1,724	\$2,514
	Solid Waste Worker	\$1,724	\$2,514
Streets Service Worker	\$1,724	\$2,514	
Welder's Assistant	\$1,724	\$2,514	

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>	<u>Salary Schedule (monthly)</u>	
		<u>Minimum</u>	<u>Maximum</u>
<u>N53</u>	Accounting Clerk	\$1,932	\$2,816
	Bailiff	\$1,932	\$2,816
	Building Permit Clerk	\$1,932	\$2,816
	Children's Services Assistant	\$1,932	\$2,816
	EMS Billing Clerk	\$1,932	\$2,816
	Golf Course Maintenance Technician	\$1,932	\$2,816
	Graffiti Removal Specialist	\$1,932	\$2,816
	Human Resources Assistant I	\$1,932	\$2,816
	Lube Technician	\$1,932	\$2,816
	Parts Assistant	\$1,932	\$2,816
	Program Assistant	\$1,932	\$2,816
	Senior Meter Reader	\$1,932	\$2,816
	Senior Secretary	\$1,932	\$2,816
	Senior Utility Clerk	\$1,932	\$2,816
	Sign Technician	\$1,932	\$2,816
	Solid Waste Crew Chief	\$1,932	\$2,816
	Truck Driver	\$1,932	\$2,816
Utility Service Worker	\$1,932	\$2,816	
Water/Waste Water Operator	\$1,932	\$2,816	
<u>N54</u>	Accounting Specialist	\$2,163	\$3,152
	Animal Control Officer	\$2,163	\$3,152
	Benefit Specialist	\$2,163	\$3,152
	Compliance/Collections Enforcement Asst	\$2,163	\$3,152
	Construction Inspector	\$2,163	\$3,152
	Crime Victim Liaison	\$2,163	\$3,152
	Electrical Maintenance Technician	\$2,163	\$3,152
	Equipment Operator	\$2,163	\$3,152
	Evidence Technician	\$2,163	\$3,152
	Inter-library Loan Specialist	\$2,163	\$3,152
	Juvenile Case Manager	\$2,163	\$3,152
	Operator I	\$2,163	\$3,152
	Payroll Specialist	\$2,163	\$3,152
	Police Personnel & Equipment Specialist	\$2,163	\$3,152
	Police Training Assistant	\$2,163	\$3,152
	Principal Secretary	\$2,163	\$3,152
	Purchasing Specialist	\$2,163	\$3,152
	Senior Collections Clerk	\$2,163	\$3,152
	Senior Library Assistant	\$2,163	\$3,152
	Solid Waste Commercial Equipment Operator	\$2,163	\$3,152
Solid Waste Residential Equipment Operator	\$2,163	\$3,152	
Worker's Compensation Specialist	\$2,163	\$3,152	

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>	<u>Salary Schedule (monthly)</u>	
		<u>Minimum</u>	<u>Maximum</u>
<u>N55</u>	Airport Specialist	\$2,423	\$3,531
	Assistant Clerk of the Court	\$2,423	\$3,531
	Cemetery Crew Leader	\$2,423	\$3,531
	Custodian Crew Leader	\$2,423	\$3,531
	Drainage Crew Leader	\$2,423	\$3,531
	EMS Billing Specialist	\$2,423	\$3,531
	Equipment Services Technician	\$2,423	\$3,531
	Event Coordinator	\$2,423	\$3,531
	Events Crew Leader	\$2,423	\$3,531
	Evidence Technician II	\$2,423	\$3,531
	Executive Assistant	\$2,423	\$3,531
	Facilities Maintenance Specialist	\$2,423	\$3,531
	Fleet Services Technician	\$2,423	\$3,531
	FOG Enforcement Program Specialist	\$2,423	\$3,531
	Help Desk Technician	\$2,423	\$3,531
	Library Supervisor	\$2,423	\$3,531
	Mowing Crew Leader	\$2,423	\$3,531
	Operator II	\$2,423	\$3,531
	Parks Crew Leader	\$2,423	\$3,531
	Permits Clerk Supervisor	\$2,423	\$3,531
	Planning Assistant	\$2,423	\$3,531
	Program Coordinator	\$2,423	\$3,531
	Recreation Supervisor	\$2,423	\$3,531
	Senior Aircraft Fuel Handler	\$2,423	\$3,531
	Senior Purchasing Specialist	\$2,423	\$3,531
	Supply Specialist	\$2,423	\$3,531
	Technology Unit Technician	\$2,423	\$3,531
	Traffic Technician	\$2,423	\$3,531
Vet Technician	\$2,423	\$3,531	
Welder	\$2,423	\$3,531	
<u>O55</u>	Jailer	\$2,617	\$3,813
<u>N56</u>	Association Sales Manager	\$2,715	\$3,955
	CAD/GIS Technician	\$2,715	\$3,955
	Code Enforcement Officer	\$2,715	\$3,955
	Community Development Housing Specialist	\$2,715	\$3,955
	Computer Operator	\$2,715	\$3,955
	Computer Technician	\$2,715	\$3,955
	Convention Services Manager	\$2,715	\$3,955
	Crime Statistical Analyst	\$2,715	\$3,955
	Customer Service Supervisor	\$2,715	\$3,955
	Deputy City Marshal	\$2,715	\$3,955
	Home Program Coordinator	\$2,715	\$3,955
	Lien Collections Specialist	\$2,715	\$3,955
	Operations Specialist	\$2,715	\$3,955
	Paralegal	\$2,715	\$3,955
	Procurement Card Administrator	\$2,715	\$3,955

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>	<u>Salary Schedule (monthly)</u>	
		<u>Minimum</u>	<u>Maximum</u>
	Senior Construction Inspector	\$2,715	\$3,955
	Senior Traffic Technician	\$2,715	\$3,955
	Solid Waste Specialist	\$2,715	\$3,955
	Utility Collections Supervisor	\$2,715	\$3,955
	Water & Sewer Materials Manager	\$2,715	\$3,955
	Youth Program Specialist	\$2,715	\$3,955
<u>N57</u>	Administrative Assistant	\$3,040	\$4,702
	Adult Services Librarian	\$3,040	\$4,702
	Airport Operations & Maintenance Crew Leader (ILE)	\$3,040	\$4,702
	Animal Services Supervisor	\$3,040	\$4,702
	Aquatics Supervisor	\$3,040	\$4,702
	Building Inspector	\$3,040	\$4,702
	Cataloger Librarian	\$3,040	\$4,702
	Chief Operator	\$3,040	\$4,702
	Child Safety Coordinator	\$3,040	\$4,702
	Children's Services Librarian	\$3,040	\$4,702
	City Marshal	\$3,040	\$4,702
	Code Enforcement Supervisor I	\$3,040	\$4,702
	Commercial Operations Supervisor	\$3,040	\$4,702
	Community Development Programs Manager	\$3,040	\$4,702
	Community Development Specialist	\$3,040	\$4,702
	Compensation and Benefits Manager	\$3,040	\$4,702
	Container Operations Supervisor	\$3,040	\$4,702
	Drainage Maintenance Supervisor	\$3,040	\$4,702
	Engineering Technician	\$3,040	\$4,702
	Environmental Specialist I	\$3,040	\$4,702
	Facility Supervisor	\$3,040	\$4,702
	Flightline Service Crew Leader	\$3,040	\$4,702
	Government Channel Producer	\$3,040	\$4,702
	HVAC Technician	\$3,040	\$4,702
	Information Technology Project Coordinator	\$3,040	\$4,702
	Latent Print Technician	\$3,040	\$4,702
	Lien Collections Specialist	\$3,040	\$4,702
	Maintenance Supervisor	\$3,040	\$4,702
	Mowing Operations Supervisor	\$3,040	\$4,702
	Network Technician	\$3,040	\$4,702
	Network Technician (Airport)	\$3,040	\$4,702
	Operator III	\$3,040	\$4,702
	Parks Supervisor	\$3,040	\$4,702
	Print Services Supervisor	\$3,040	\$4,702
	Public Service Supervisor	\$3,040	\$4,702
	Recycling Operations Supervisor	\$3,040	\$4,702
	Reference Manager	\$3,040	\$4,702
	Residential Operations Supervisor	\$3,040	\$4,702
	Scale Operations Supervisor	\$3,040	\$4,702
	Senior CAD/GIS Data Technician	\$3,040	\$4,702
	Sex Offender Coordinator	\$3,040	\$4,702

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>	<u>Salary Schedule (monthly)</u>	
		<u>Minimum</u>	<u>Maximum</u>
	Sign Crew Supervisor	\$3,040	\$4,702
	Storm Water Drainage Technician	\$3,040	\$4,702
	Street Maintenance Supervisor	\$3,040	\$4,702
	Systems Administrator II	\$3,040	\$4,702
	Technology Technician	\$3,040	\$4,702
	Traffic Signal Supervisor	\$3,040	\$4,702
	Transfer Station Supervisor	\$3,040	\$4,702
	Utility Service Supervisor	\$3,040	\$4,702
<u>N58</u>	Administrative Assistant II	\$3,406	\$5,264
	Building Plans Examiner	\$3,406	\$5,264
	Clerk of the Court	\$3,406	\$5,264
	Code Enforcement Supervisor II	\$3,406	\$5,264
	Community Engagement Coordinator	\$3,406	\$5,264
	Compliance/Collections Manager	\$3,406	\$5,264
	Crime Prevention Coordinator	\$3,406	\$5,264
	Custodian Supervisor	\$3,406	\$5,264
	EMS Billing Supervisor	\$3,406	\$5,264
	Fleet Services Parts Supervisor	\$3,406	\$5,264
	Fleet Services Supervisor	\$3,406	\$5,264
	GIS Analyst	\$3,406	\$5,264
	Grants Coordinator	\$3,406	\$5,264
	IT Software Specialist	\$3,406	\$5,264
	Network Administrator	\$3,406	\$5,264
	Operations Supervisor	\$3,406	\$5,264
	Special Projects Coordinator	\$3,406	\$5,264
<u>O58</u>	Probationary Fire Rescue Officer	\$3,499	\$4,213
	Note: See page 4 of 9 of the Non-Civil Service Pay Grades and Steps.		
<u>N59</u>	Accounting Supervisor	\$3,814	\$5,896
	Animal Services Manager	\$3,814	\$5,896
	Assistant Director of Library Services	\$3,814	\$5,896
	Athletics Superintendent	\$3,814	\$5,896
	Cemetery Superintendent	\$3,814	\$5,896
	Chief Building Inspector	\$3,814	\$5,896
	Chief Construction Inspector	\$3,814	\$5,896
	City Secretary	\$3,814	\$5,896
	Commercial Operations Superintendent	\$3,814	\$5,896
	Contract Specialist	\$3,814	\$5,896
	Engineer in Training	\$3,814	\$5,896
	Evidence Manager	\$3,814	\$5,896
	Facilities Manager	\$3,814	\$5,896
	Finance Manager Fire	\$3,814	\$5,896
	Finance Manager Police	\$3,814	\$5,896
	Fleet Services Shop Foreman	\$3,814	\$5,896
	Golf Shop Manager	\$3,814	\$5,896

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>	<u>Salary Schedule (monthly)</u>	
		<u>Minimum</u>	<u>Maximum</u>
	Human Resources Generalist	\$3,814	\$5,896
	Human Resources Manager Police	\$3,814	\$5,896
	Intelligence Manager	\$3,814	\$5,896
	Operations Manager	\$3,814	\$5,896
	Parks/Public Grounds Superintendent	\$3,814	\$5,896
	Professional Development Learning Coordinator	\$3,814	\$5,896
	Public Information Officer	\$3,814	\$5,896
	Records Manager	\$3,814	\$5,896
	Recreation Services Superintendent	\$3,814	\$5,896
	Residential Operations Superintendent	\$3,814	\$5,896
	Risk Manager	\$3,814	\$5,896
	(continued)	\$3,814	\$5,896
	Senior Center Manager	\$3,814	\$5,896
	Social Worker	\$3,814	\$5,896
	Staff Accountant	\$3,814	\$5,896
	Street Services Superintendent	\$3,814	\$5,896
	Traffic Superintendent	\$3,814	\$5,896
	Transfer Station Superintendent	\$3,814	\$5,896
	Water and Sewer Superintendent	\$3,814	\$5,896
<u>O59</u>	Probationary Police Officer	\$3,743	\$4,596
	Note: See page 4 of 9 of the Non-Civil Service Pay Grades and Steps.		
<u>N60</u>	Airport Facilities Manager	\$4,272	\$6,603
	Airport Operations Manager	\$4,272	\$6,603
	Budget Manager	\$4,272	\$6,603
	Code Enforcement Manager	\$4,272	\$6,603
	Conference Center Manager	\$4,272	\$6,603
	Director of Volunteer Services	\$4,272	\$6,603
	Drainage Project Manager	\$4,272	\$6,603
	Engineering Project Manager	\$4,272	\$6,603
	Fleet Replacement Coordinator	\$4,272	\$6,603
	Golf Course Superintendent	\$4,272	\$6,603
	Golf Professional	\$4,272	\$6,603
	Mowing and Drainage Manager	\$4,272	\$6,603
	Purchasing Manager	\$4,272	\$6,603
	Recycling Manager	\$4,272	\$6,603
	Revitalization Planner	\$4,272	\$6,603
	Transportation Project Manager	\$4,272	\$6,603
	Utility Collections Manager	\$4,272	\$6,603
<u>N61</u>	Applications Support Manager	\$4,784	\$7,396
	Assistant Director of Parks and Recreation	\$4,784	\$7,396
	Director of Street Services	\$4,784	\$7,396
	Director of Water & Sewer Services	\$4,784	\$7,396
	Emergency Mgmt/Homeland Security Coordinator	\$4,784	\$7,396

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>	<u>Salary Schedule (monthly)</u>	
		<u>Minimum</u>	<u>Maximum</u>
	Enterprise Operations Manager	\$4,784	\$7,396
	GIS Manager	\$4,784	\$7,396
	Information Technology Network Manager	\$4,784	\$7,396
	Senior Planner	\$4,784	\$7,396
<u>N62</u>	Assistant City Attorney Courts	\$5,357	\$8,283
	Assistant City Attorney Police	\$5,357	\$8,283
	Assistant Director of Aviation	\$5,357	\$8,283
	Building Official	\$5,357	\$8,283
	City Planner	\$5,357	\$8,283
	Director of Civic & Conference Center	\$5,357	\$8,283
	Director of Fleet Services	\$4,784	\$7,396
	Director of Library Services	\$5,357	\$8,283
	Director of Parks & Recreation	\$5,357	\$8,283
	Director of Solid Waste Services	\$5,357	\$8,283
	General Manager (Golf Course)	\$5,357	\$8,283
	Project Engineer	\$5,357	\$8,283
<u>N63</u>	Assistant Director of Finance	\$6,001	\$9,845
	Assistant Director of Human Resources	\$6,001	\$9,845
	City Auditor	\$6,001	\$9,845
	City Engineer	\$6,001	\$9,845
	Deputy City Attorney	\$6,001	\$9,845
	Deputy City Attorney Public Works	\$6,001	\$9,845
	Director of Budget & Research	\$6,001	\$9,845
	Director of Environmental Services	\$6,001	\$9,845
	Director of Transportation	\$6,001	\$9,845
	Director of Water & Sewer Utilities	\$6,001	\$9,845
<u>N64</u>	City Attorney	\$6,721	\$11,027
	Executive Director of Aviation	\$6,721	\$11,027
	Executive Director of Community Development	\$6,721	\$11,027
	Executive Director of Community Services	\$6,721	\$11,027
	Executive Director of Finance	\$6,721	\$11,027
	Executive Director of Human Resources	\$6,721	\$11,027
	Executive Director of Planning & Economic Development	\$6,721	\$11,027
	Executive Director of Public Information	\$6,721	\$11,027
	Executive Director of Public Works	\$6,721	\$11,027
	Executive Director of Support Services	\$6,721	\$11,027
	Executive Director of Technology Services	\$6,721	\$11,027
	Fire Chief	\$6,721	\$11,027
	Police Chief	\$6,721	\$11,027
<u>N65</u>	Assistant City Manager External	\$7,528	\$12,350
	Assistant City Manager Internal	\$7,528	\$12,350
<u>99</u>	Associate Municipal Judge	City Council Determined	

CITY OF KILLEEN
POSITION CLASSIFICATION AND PAY PLAN

Effective: October 1, 2016

<u>Grade</u>	<u>Classified Positions</u>
	City Manager
	Presiding Municipal Judge

Salary Schedule (monthly)	
<u>Minimum</u>	<u>Maximum</u>
	City Council Determined
	City Council Determined



CITY OF KILLEEN
Police Pay Plan

Effective: October 1, 2016

Grade/Step		P01-1	P01-2	P01-3	P01-4	P01-5	P01-6	P01-7	P01-8	P01-9
Year:		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
Police Officer Grade P1	Monthly	\$4,071	\$4,203	\$4,334	\$4,465	\$4,596	\$4,729	\$4,729	\$4,860	\$4,860
	Annual	\$48,851	50438	52011	53584	55156	56742	56742	58315	58315

Grade/Step		P01-10	P01-11	P01-12	P01-13	P01-14	P01-15	P01-16	P01-17	P01-18
Year:		<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18+</u>
Monthly		\$4,991	\$4,991	\$5,122	\$5,122	\$5,254	\$5,254	\$5,385	\$5,385	\$5,516
Annual		\$59,888	\$59,888	\$61,460	\$61,460	\$63,047	\$63,047	\$64,620	\$64,620	\$66,193

NOTE: Probationary Police Officers refer to Pay Grade O59 of the Non-civil Service Pay Plan.

Step:		1	2	3	4	5	6	7	8	9	10
Year:		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10+</u>
Police Sergeant Grade P2	Monthly	\$5,821	\$5,821	\$6,017	\$6,017	\$6,212	\$6,212	\$6,212	\$6,212	\$6,212	\$6,406
	Annual	\$69,853	\$69,853	\$72,206	\$72,206	\$74,542	\$74,542	\$74,542	\$74,542	\$74,542	\$76,878
Police Lieutenant Grade P3	Monthly	\$6,764	\$6,764	\$6,960	\$6,960	\$7,155	\$7,155	\$7,155	\$7,155	\$7,155	\$7,350
	Annual	\$81,167	\$81,167	\$83,519	\$83,519	\$85,855	\$85,855	\$85,855	\$85,855	\$85,855	\$88,206
Police Captain Grade P4	Monthly	\$7,675	\$7,675	\$7,871	\$7,871	\$8,066	\$8,066	\$8,066	\$8,066	\$8,066	\$8,260
	Annual	\$92,099	\$92,099	\$94,451	\$94,451	\$96,787	\$96,787	\$96,787	\$96,787	\$96,787	\$99,123
Assistant Chief of Police Grade P6	Monthly	\$8,814	\$8,814	\$9,008	\$9,008	\$9,203	\$9,203	\$9,203	\$9,203	\$9,203	\$9,399
	Annual	\$105,764	\$105,764	\$108,100	\$108,100	\$110,439	\$110,439	\$110,439	\$110,439	\$110,439	\$112,788



CITY OF KILLEEN
Police Pay Plan

Effective: October 1, 2016

<u>Police Incentive Pay</u>	<u>Monthly</u>	<u>Police Assignment Pay</u>	<u>Monthly</u>
Associate Degree or	\$100	Bilingual Certification (Level I)	\$50
Bachelor Degree or	\$200	Bilingual Certification (Level II)	\$75
Master's Degree	\$300	Clothing	\$50
AND		Field Training Officer	\$75
Intermediate Certificate or	\$60	Investigator	\$50
Advanced Certificate or	\$75	HAZMAT Certification	\$100
Master Peace Officer	\$100	Permanent Shift Differential	3% of Base Pay
		TRU (Tactical Response Unit)	\$75

NOTE: Officers may receive an education incentive in conjunction with Police Officer certification pay.

Hiring Incentive Pay

Individuals with a TCOLE license are offered the incentive in two stages:

- Stage one: \$2,000 paid on the first regular payday after the licensed officer is hired by the department and begins the FTO (field training) program.
- Stage two: \$1,000 paid when the Police department affirms that the Probationary Police Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.



City of Killeen Fire / EMS Pay Plan

Effective: October 1, 2016

		F01-1	F01-2	F01-3	F01-4	F01-5	F01-6	F01-7	F01-8	F01-9
		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
Fire and Rescue Officer F01	Monthly	\$3,688	\$3,819	\$3,950	\$4,081	\$4,213	\$4,344	\$4,344	\$4,475	\$4,475
	Annual	\$44,252	\$45,825	\$47,401	\$48,974	\$50,552	\$52,128	\$52,128	\$53,703	\$53,703

		F01-10	F01-11	F01-12	F01-13	F01-14	F01-15	F01-16	F01-17	F01-18
		<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18+</u>
Monthly		\$4,609	\$4,609	\$4,748	\$4,748	\$4,890	\$4,890	\$5,037	\$5,037	\$5,188
Annual		\$55,313	\$55,313	\$56,972	\$56,972	\$58,682	\$58,682	\$60,442	\$60,442	\$62,254

NOTE: Probationary Fire Rescue Officer refer to Pay Grade O58 of the Non-civil Service Pay Plan.

		<u>Step/Year</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10+</u>
Fire Prevention Officer F02	Monthly		\$5,334	\$5,334	\$5,529	\$5,529	\$5,724	\$5,724	\$5,724	\$5,724	\$5,724	\$5,919
	Annual		\$64,004	\$64,004	\$66,344	\$66,344	\$68,687	\$68,687	\$68,687	\$68,687	\$68,687	\$71,028
Fire Captain F03	Monthly		\$5,334	\$5,334	\$5,529	\$5,529	\$5,724	\$5,724	\$5,724	\$5,724	\$5,724	\$5,919
	Annual		\$64,004	\$64,004	\$66,344	\$66,344	\$68,687	\$68,687	\$68,687	\$68,687	\$68,687	\$71,028
Battalion Chief F04	Monthly		\$6,114	\$6,114	\$6,309	\$6,309	\$6,504	\$6,504	\$6,504	\$6,504	\$6,504	\$6,700
	Annual		\$73,369	\$73,369	\$75,711	\$75,711	\$78,053	\$78,053	\$78,053	\$78,053	\$78,053	\$80,394
Fire Marshal F05	Monthly		\$7,415	\$7,415	\$7,675	\$7,675	\$7,935	\$7,935	\$7,935	\$7,935	\$7,935	\$8,196
	Annual		\$88,979	\$88,979	\$92,101	\$92,101	\$95,225	\$95,225	\$95,225	\$95,225	\$95,225	\$98,347
Fire Deputy Chief F06	Monthly		\$7,415	\$7,415	\$7,675	\$7,675	\$7,935	\$7,935	\$7,935	\$7,935	\$7,935	\$8,196
	Annual		\$88,979	\$88,979	\$92,101	\$92,101	\$95,225	\$95,225	\$95,225	\$95,225	\$95,225	\$98,347



City of Killeen Fire / EMS Pay Plan

Effective: October 1, 2016

<u>Fire/EMS Incentive Pay</u>	<u>Monthly</u>	<u>Fire/EMS Assignment Pay</u>	<u>Monthly</u>
EMT/Basic or	\$100	Training Officer	\$200
EMT/Intermediate or	\$120	Arson Investigator	\$100
EMT/Paramedic	\$300	Emergency Management Coordinator	\$200
AND		Emergency Medical Services (EMS) Coordinator	\$200
Firefighter/Intermediate or	\$60	Bilingual Certification(Level I) or,	\$50
Firefighter/Advanced or	\$120	Bilingual Certification(Level II)	\$75
Firefighter Master	\$175	(can only receive Level I or II for each language certified/authorized)	
AND		SWAT	\$75
Apparatus Technician and	\$50	EMS Driver	\$25.00/day
HAZMAT	\$100	Paramedic Attendant	\$50.00/day
ARFF	\$100		

Hiring Incentive:

Individuals with a only a TCFP structural fire certification are offered the incentive in two stages:

Stage one: \$500 paid on the first regular payday after TCFP certified Firefighter is hired by the department and begins the duties of a Probationary Fire Rescue Officer.

Stage two: \$500 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.

OR

Individuals with only a TDSHS paramedic license or certification are offered the incentive in two stages:

Stage one: \$1,000 paid on the first regular payday after TDSHS certified or licensed Paramedic duties of a Probationary Fire and Rescue Officer with the Killeen Fire Department.

Stage two: \$1,000 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year service with the department; payment of this incentive will be made prior to the last pay period of the first year of service.

An alternative incentive pay is offered for individuals with a TCFP structural fire certification which includes a TDSHS emergency medical technician certification (EMT)-basic or intermediate, in two stages:

Stage one: \$1000 paid on the first regular pay day after the certified Firefighter/Emergency Medical Technician is hired by the department and begins the firefighter/EMT duties of a Probationary Fire & Rescue Officer with the Killeen Fire Department.

Stage two: \$1,000 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year service with the department; payment of this incentive will be made prior to the last pay period of the first year of service.

An alternative incentive pay is offered for individuals with a TCFP structural fire certification and a TDSHS paramedic license/certification in two stages:

Stage one: \$2000 paid on the first regular payday after the TCFP certified Firefighter is hired by the department and begins the duties of a Probationary Fire Rescue Officer.

Stage two: \$1,000 paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.

**City of Killeen
Incentive Pay Schedule
(Non Civil Service)**
Effective October 1, 2016**

Incentive Title	Per Month
Animal Control Administrative	\$40
Animal Control Advanced	\$30
Animal Control Basic	\$20
Applicator License	\$30
Automotive Service Excellence (ASE) Technician - Master	\$60
Backflow Tester-Certified	\$25
Bilingual Certification (Level I)	\$50
Bilingual Certification (Level II)	\$75
Building Code Official	\$25
Building Inspector	\$20
Building Inspector - Commercial	\$10
Building Inspector - Residential	\$10
Building Official- Certified	\$50
Building Plans Examiner	\$20
Construction Inspector-Certified	\$25
Chemical Insecticide	\$15
City Marshal - Associates Degree	\$100
City Marshal - Bachelor's Degree	\$200
City Marshal - Master's Degree	\$300
Code Enforcement Officer State Certified or Code Enforcement Officer I	\$50
Code Enforcement Officer Intermediate or Code Enforcement Officer II	\$50
Code Enforcement Officer - Professional	\$50
Code Professional-Master	\$25
Commercial Driver's License (CDL) Class A License	\$90
Commercial Driver's License (CDL) Class B License - I (Authorized to drive 2 types of collection vehicles)	\$45
Commercial Driver's License (CDL) Class B License - II (Authorized to drive 3 or more types of collection vehicles)	\$95
Commercial Energy Inspector	\$10
Commercial Energy Plans Examiner	\$20
Court Clerk Management Certified	\$50
De-Icer	\$50
Dumpster Operator (Night Shift)	\$100
Electrical Code Official	\$25
Electrical Inspector	\$20
Electrical Inspector - Commercial	\$10
Electrical Inspector - Residential	\$10
Electrical Plans Examiner	\$20
Electrician Journeyman	\$60

**All incentive pays are authorized for payment only if required for the position as per the job description on file in the Human Resources Department.

**City of Killeen
Incentive Pay Schedule
(Non Civil Service)**
Effective October 1, 2016**

Incentive Title	Per Month
Electrician-Master	\$120
Energy Manager	\$300
Erosion Inspector	\$25
Erosion, Sediment, and Storm Water Inspector-Certified or Sediment and Erosion Control Inspector-Certified	\$50
Floodplain Manager-Certified	\$25
General Pesticide	\$15
Herbicide License	\$15
Historical Preservation Officer	\$250
Housing Code Official	\$25
Insecticide General/Basic	\$15
Irrigation License	\$25
Lead Risk Assessor Certification	\$50
Longevity - Less that 20 years of service	\$4 per year of service
Longevity - 20+ years of service	\$6 per year of service
Mechanical Code Official	\$25
Mechanical Inspector	\$20
Mechanical Inspector - Commercial	\$10
Mechanical Inspector - Residential	\$10
Mechanical Plans Examiner	\$20
Municipal Court Clerk Level I Certification	\$25
Municipal Court Clerk Level II Certification	\$35
Municipal Court Clerk Level III Certification	\$45
National Air Transportation Association (NATA) Line Certification	\$75
Night Differential (Public Service Officer)	3% of base pay
On Call - Scheduled/Non-Exempt Only	\$10/per day \$20/per holiday
Peace Officer Advanced Certificate (City Marshal)	\$75
Peace Officer Intermediate Certificate (City Marshal)	\$60
Peace Officer Master Certificate (City Marshal)	\$100
Permit Technician (for permit clerks)	\$15
Pest Control /Weed Control	\$15
Pest Control General/Basic	\$15
Pest Control/Lawn & Ornamental	\$15
Plumber-Journeyman	\$60
Plumber-Master	\$120
Plumbing Code Official	\$25
Plumbing Inspector	\$20
Plumbing Inspector - Commercial	\$10
Plumbing Inspector - Residential	\$10

**All incentive pays are authorized for payment only if required for the position as per the job description on file in the Human Resources Department.

**City of Killeen
Incentive Pay Schedule
(Non Civil Service)**
Effective October 1, 2016**

Incentive Title	Per Month
Plumbing Plans Examiner	\$20
Pool Operator-Certified	\$15
Professional in Erosion and Sediment Control-Certified	\$50
Professional in Storm Water Quality-Certified	\$50
Property Maintenance & Housing Inspector	\$10
Refrigeration and Recovery Recycling License	\$10
Residential Energy Plans Examiner / Inspector	\$15
Sanitary Sewers Type I License	\$25
Sanitary Sewers Type II License	\$35
Signs and Markings Level I	\$50
Signs and Markings Level II	\$70
Signs and Markings Level III	\$90
Solid Waste Class A	\$60
Solid Waste Class B	\$45
Solid Waste Class C	\$32
Solid Waste Class D	\$25
State Code Enforcement Officer-Certified	\$50
State Licensed Plumbing Inspector-Certified	\$50
Storm water Inspector-Certified	\$25
Texas Master Naturalist-Certified	\$25
Texas Motor Vehicle Inspection License	\$15
Traffic Signal Certification Level I	\$50
Traffic Signal Certification Level II	\$70
Traffic Signal Certification Level III	\$90
Utility Class D Water License	\$40
Vacation Buyback - Employees with 10 + years of service	The lesser of \$600 or the equivalent of 40 hours (gross)
Wastewater Collection Grade A or Wastewater Treatment Operator A	\$160
Wastewater Collection Grade B or Wastewater Treatment Operator B	\$120
Wastewater Collections Class I or Wastewater Treatment Operator D	\$40
Wastewater Collections Class II or Wastewater Treatment Operator C	\$80
Wastewater Collections Class III or Wastewater Treatment Operator B	\$120
Water Distribution Grade A or Water Treatment Operator A	\$160
Water Distribution Grade B or Water Treatment Operator B	\$120
Water Distribution Grade C or Water Treatment Operator C	\$80
Water Distribution Grade D or Water Treatment Operator D	\$40
Water Production C License	\$80
Water Production D License	\$40
Zoning Inspector	\$10

**All incentive pays are authorized for payment only if required for the position as per the job description on file in the Human Resources Department.

**City of Killeen
Incentive Pay Schedule
(Non Civil Service)**
Effective October 1, 2016**

Fire Incentives (Non Civil Service while probationary)	Per Month
EMT/Basic OR	\$100
EMT/Intermediate OR	\$120
EMT/Paramedic	\$300
AND	
Firefighter/Intermediate OR	\$60
Firefighter/Advanced OR	\$120
Firefighter Master	\$175
AND	
Apparatus Technician AND	\$50
HAZMAT	\$100
ARFF	\$100
Fire/EMS Assignment Pay	
Training Officer	\$200
Arson Investigator	\$100
Emergency Management Coordinator	\$200
Emergency Medical Services (EMS) Coordinator	\$200
Bilingual Certification(Level I) or,	\$50
Bilingual Certification(Level II)	\$75
(can only receive Level I or II for each language certified/authorized)	
SWAT	\$75
EMS Driver	\$25.00/day
Paramedic Attendant	\$50.00/day

Fire Hiring Incentive:

Individuals with a only a TCFP structural fire certification are offered the incentive in two stages:

Stage one: paid on the first regular payday after TCFP certified Firefighter is hired by the department and begins the duties of a Probationary Fire Rescue Officer. \$500

Stage two: paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service. \$500

**All incentive pays are authorized for payment only if required for the position as per the job description on file in the Human Resources Department.

**City of Killeen
Incentive Pay Schedule
(Non Civil Service)**
Effective October 1, 2016**

Fire Incentives (Non Civil Service while probationary)	Per Month
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OR

Individuals with only a TDSHS paramedic license or certification are offered the incentive in two stages:

<u>Stage one:</u> paid on the first regular payday after TDSHS certified or licensed Paramedic duties of a Probationary Fire and Rescue Officer with the Killeen Fire Department.	\$1,000
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<u>Stage two:</u> paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year service with the department; payment of this incentive will be made prior to the last pay period of the first year of service.	\$1,000
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An alternative incentive pay is offered for individuals with a TCFP structural fire certification which includes a TDSHS emergency medical technician certification (EMT)-basic or intermediate, in two stages:

<u>Stage one:</u> paid on the first regular pay day after the certified Firefighter/Emergency Medical Technician is hired by the department and begins the firefighter/EMT duties of a Probationary Fire & Rescue Officer with the Killeen Fire Department.	\$1,000
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<u>Stage two:</u> paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year service with the department; payment of this incentive will be made prior to the last pay period of the first year of service.	\$1,000
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An alternative incentive pay is offered for individuals with a TCFP structural fire certification and a TDSHS paramedic license/certification in two stages:

<u>Stage one:</u> paid on the first regular payday after the TCFP certified Firefighter is hired by the department and begins the duties of a Probationary Fire Rescue Officer.	\$2,000
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<u>Stage two:</u> paid when the Fire Department affirms that the Probationary Fire Rescue Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.	\$1,000
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**All incentive pays are authorized for payment only if required for the position as per the job description on file in the Human Resources Department.

**City of Killeen
Incentive Pay Schedule
(Non Civil Service)**
Effective October 1, 2016**

Police Incentives (Non Civil Service while probationary)	Per Month
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Associate Degree OR	\$100
Bachelor Degree OR	\$200
Master's Degree	\$300

AND

Intermediate Certificate OR	\$60
Advanced Certificate OR	\$75
Master Peace Officer	\$100

NOTE: Officers may receive an education incentive in conjunction with Police Officer certification pay.

Police Assignment Pay

Bilingual Certification (Level I)	\$50
Bilingual Certification (Level II)	\$75
Clothing	\$50
Field Training Officer	\$75
Investigator	\$50
HAZMAT Certification	\$100
Permanent Shift Differential	3% of Base Pay
TRU (Tactical Response Unit)	\$75

Police Hiring Incentive Pay

Individuals with a TCOLE license are offered the incentive in two stages:

<u>Stage one</u> : paid on the first regular payday after the licensed officer is hired by the department and begins the FTO (field training) program.	\$2,000
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<u>Stage two</u> : paid when the Police department affirms that the Probationary Police Officer has successfully completed the first year of service with the department; payment of this incentive will be made during the last pay period of the first year of service.	\$1,000
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**All incentive pays are authorized for payment only if required for the position as per the job description on file in the Human Resources Department.



Dedicated Service – Everyday, for Everyone!

APPENDIX C



CITY OF KILLEEN WATER, SEWER, DRAINAGE AND SOLID WASTE RATES

WATER AND WASTEWATER RATES

WATER RATES

The following water charges shall apply to all residential users for the consumption of water inside the city limits:

Meter Size	5/8&3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
0 to 2,000 gallons	\$12.70	\$14.06	\$17.47	\$21.55	\$31.09	\$43.74	\$79.83	\$119.68	\$167.40
Applicable to all meter sizes									
2,001 to 25,000 gallons, per 1,000 gallons							\$3.17		
Over 25,000 gallons, per 1,000 gallons							\$3.78		

The following water charges shall apply to all commercial users for the consumption of water inside the city limits:

Meter Size	5/8&3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
0 to 2,000 gallons	\$13.15	\$14.60	\$18.13	\$22.38	\$32.30	\$46.49	\$82.98	\$124.56	\$174.06
Applicable to all meter sizes									
All over 2,000 gallons, per 1,000 gallons							\$3.28		

The following water charges shall apply to all apartment, small apartment, and mobile home park users for the consumption of water inside the city limits:

Meter Size	5/8&3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
0 to 2,000 gallons	\$12.70	\$14.06	\$17.47	\$21.55	\$31.09	\$44.74	\$79.83	\$119.68	\$167.40
Applicable to all meter sizes									
All over 2,000 gallons, per 1,000 gallons							\$3.17		

The water rates for all residential users outside the city limits shall be double the water rates for residential users inside the city limits:

Meter Size	5/8&3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
0 to 2,000 gallons	\$25.40	\$28.12	\$34.94	\$43.12	\$62.18	\$89.48	\$159.66	\$239.36	\$334.80
Applicable to all meter sizes									
2,001 to 25,000 gallons, per 1,000 gallons							\$6.34		
Over 25,000 gallons, per 1,000 gallons							\$7.56		

The water rates for all commercial users outside the city limits shall be double the water rates for commercial users inside the city limits:

Meter Size	5/8&3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
0 to 2,000 gallons	\$26.30	\$29.20	\$36.26	\$44.76	\$64.60	\$92.98	\$165.96	\$249.12	\$348.12
Applicable to all meter sizes									
All over 2,000 gallons, per 1,000 gallons							\$6.56		

The water rates for all apartment, small apartment, and mobile home parks users outside the city limits shall be double the water rates for apartment, small apartment, and mobile home park users inside the city limits:

Meter Size	5/8&3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
0 to 2,000 gallons	\$25.40	\$28.12	\$34.94	\$43.12	\$62.18	\$89.48	\$159.66	\$239.36	\$334.80
Applicable to all meter sizes									
All over 2,000 gallons, per 1,000 gallons							\$6.34		

WATER AND WASTEWATER RATES

The water rates for city-owned fireplugs are as follows:

0 to 2,000 gallons	\$30.03
All over 2,000 gallons, per 1,000 gallons	3.28

WASTEWATER RATES

Single family residential	\$18.76 minimum charge for the first 3,000 gallons, plus \$3.80 per 1,000 gallons thereafter, not to exceed 10,000 gallons
Commercial customers	\$19.15 minimum charge for the first 3,000 gallons, plus \$3.80 per 1,000 gallons in excess of minimum
Motels, two-family & multifamily residential	\$19.15 minimum charge for the first 3,000 gallons, plus \$3.80 per 1,000 gallons thereafter.
Mobile home parks	\$19.15 per unit, minimum charge for the first 3,000 gallons per unit, plus \$3.80 per 1,000 gallons thereafter minimum, not to exceed 10,000 gallons per unit.

WATER AND SEWER TAPS

Water Base Tap	3/4" Tap	\$ 350.00
	1" Tap	477.00
	1 1/2" Tap	862.00
	2" Tap	1,375.00
Sewer Base Tap		350.00

WATER DEPOSITS

Residential Meters	3/4" meters	\$ 60.00
	1" meters	60.00
	1 1/2" meters	150.00
	2" meters	200.00
Commercial Meters	3/4" meters	75.00
	1" meters	150.00
	1 1/2" meters	200.00
	2" meters	300.00
	3" meters	400.00
	4" meters	500.00
	6" meters	700.00
	8" meters	900.00

DRAINAGE UTILITY RATES

DRAINAGE UTILITY RATES

Residential Property:

Single family	\$ 6.00 per month
Duplex	9.89 per month
Multi-family (three or more units) per unit	4.88 per month
- maximum	300.00 per month

Non-Residential Property:

Based on Lot or Parcel Size:

Less than 10,001 square feet	\$ 8.30 per month
10,001 to 50,000 square feet	17.51 per month
50,001 to 100,000 square feet	26.28 per month
100,001 to 200,000 square feet	52.56 per month
200,001 to 350,000 square feet	96.36 per month
350,001 to 700,000 square feet	140.16 per month
700,001 to 1,000,000 square feet	192.72 per month
More than 1,000,000 square feet	306.59 per month

SOLID WASTE AND RECYCLING RATES

SOLID WASTE

Residential rates:

96-gallon container	\$ 19.78 per month
64-gallon container	17.63 per month
32-gallon container	16.25 per month

Container Exchange Fee:

\$10.50 to change to a larger container or to add an additional container

Brush Collection:

\$7.50 per cubic yard in excess of 6 cubic yards on scheduled collection day

Special Collection Service Fee:

\$21.00 minimum for a volume up to three (3) cubic yards

\$7.50 per cubic yard in excess of three (3) cubic yards

Replacement of Container (lost, stolen, or damaged through customer abuse or neglect):

\$20.00 service fee, plus the cost of replacement part(s) or cost to purchase the replacement container

Missed Service Fee:

\$7.50 for return trip

Container Reload for Excess garbage placed in plastic bags:

\$6.50 per reload; maximum of two (2) reloads for a maximum fee of \$13.00

Fee charged for an overloaded container: \$6.50

Residential Premium Service:

\$ 23.00 for Emptying container only

\$ 23.00 service fee and \$ 7.50 per cubic yard for other special waste properly prepared for collection

Fee to remove roll-out container from curb by city employee: \$6.50

Commercial rates:

96-gallon container	\$ 21.30 per month
300-gallon container	57.10 per month

Monthly Charges – City Owned Dumpsters

Scheduled Number of Pickups Per Week

Dumpster Size	1	2	3	4	5	6	7
2 cu. yd.	\$ 78.72	\$ 120.06	\$ 167.91	\$ 215.76	\$ 264.93	\$ 311.46	\$ 359.31
3 cu. yd.	96.07	149.04	209.89	270.77	331.65	392.50	453.40
4 cu. yd.	112.37	177.00	250.89	324.77	398.70	472.61	546.50
6 cu. yd.	147.77	234.92	334.87	434.81	534.76	634.70	734.65
8 cu. yd.	181.85	292.69	418.81	544.82	670.81	796.83	922.82

Charges for Extra Pickups

Size of Container	For Call-In Service	For Customer Reload on Site
2 cu. yd.	\$ 27.65 each	\$ 12.27 each
3 cu. yd.	31.00 each	15.64 each
4 cu. yd.	34.35 each	18.97 each
6 cu. yd.	41.04 each	25.68 each
8 cu. yd.	47.73 each	32.36 each

SOLID WASTE AND RECYCLING RATES

Monthly Charges – Privately Owned Compactors Scheduled Number of Picking Per Week

Compactor Size	1	2	3	4	5	6	7
4 cu. yd.	\$ 149.03	\$ 292.59	\$ 436.15	\$ 579.67	\$ 723.26	\$ 866.82	\$1,010.38
6 cu. yd.	199.95	395.15	588.21	782.35	976.47	1,070.60	1,364.72
8 cu. yd.	250.92	495.54	739.95	985.19	1,229.94	1,474.70	1,719.45

Rates for Roll-Off Container Service

Size of Container	Rental Fee ^a	Service + Tax
20 yard open top	\$ 135.55	\$ 136.70 + weight ^b
30 yard open top	157.75	136.70 + weight ^b
40 yard open top	180.90	136.70 + weight ^b
20 yard compactor	Must own	136.70 + weight ^b
30 yard compactor	Must own	136.70 + weight ^b
42 yard compactor	Must own	136.70 + weight ^b

^a minimum fee: one month rental for first month; prorated for subsequent months

^b weight fee is \$ 63.28 per ton

Prepaid Deposit for Roll-Off Container Service Number of Services Per Month

Size of Roll-off	1	2	3	4	5	6	7	8
20yd open top	\$ 430.12	\$ 749.64	\$1,069.16	\$1,388.68	\$1,708.20	\$2,027.72	\$2,347.24	\$2,666.76
30yd open top	522.29	904.49	1,287.91	1,671.33	2,054.75	2,438.18	2,776.13	3,158.32
40yd open top	602.17	1,050.73	1,499.28	1,944.15	2,309.25	2,836.36	3,284.90	3,733.46

Installation of locking bar device on containers: \$33.83 installation fee plus \$3.38 monthly rental

Dumpster cleaning \$ 70.00 per wash

Dumpster cleaning and painting \$248.00

Mechanical assistance to customer to unload unauthorized items in container \$54.44

Manual Collection for a Commercial Establishment \$149.16 per hour based on the total amount of time including, but not limited to, travel, loading, and disposal.

Special Mechanical "Flatbed" Collection for a Commercial Establishment \$21.00 minimum for a volume up to three cubic yards
\$7.50 per cubic yard in excess of three cubic yards

Waiting Time (blocked dumpster asked to wait) \$ 138.28/hr.
\$ 2.32/min

After hours special pickup of dumpsters (under two hours) \$ 54.44

Deposit at Utility Collections for recurring use of transfer station in order to be able to charge disposal costs \$134.75

Installation of dumpster \$ 54.44

Relocation of dumpster \$ 54.44

SOLID WASTE AND RECYCLING RATES

RECYCLING RATES

Subscription to residential curbside recycling service	\$2.60 per month
Additional 22-gallon recycling bin	City's current cost to purchase container – one time cost only
Lid cover for the 22-gallon recycling bin	City's current cost to purchase lid – one time cost only
Public scale fee – weight ticket	\$ 9.50 per weigh
Public scale fee – copy of ticket	\$ 6.50
Roll-off rental for special purposes or events	\$ 68.25 per service
CFC evacuation and disposal of appliance – Received at Recycling Center	\$ 21.00 per appliance
CFC evacuation and disposal of appliance – Pickup at curbside	\$ 42.00 per appliance

TRANSFER STATION RATES

Weight	Disposal Fee	Fee
0-100 pounds		\$ 3.08 (minimum fee) .0293 cents per pound
2,000 pounds (one ton)		63.28 per ton
Surcharge for unsecured load		26.25
Tire Disposal Fees:		
Passenger/light truck tires up to a 12" rim size		2.65/each
Passenger/light truck tires greater than a 12" rim size up to a 22" rim size		3.15/each
Commercial tires, but not larger than a 2" bead		6.50/each

MISCELLANEOUS UTILITY CHARGES

MISCELLANEOUS UTILITY CHARGES

Cutting off for repairs & turning back on 8:00 a.m. to 5:00 p.m. Monday - Friday	\$ 25.00
Transferring services	25.00
Collection fee for delinquent accounts where service call is already being made	5.00
Penalty- Assessed if payment is not received by the due date - the 15th day from the billing date or mailing date	10.00
Delinquent account late charge/reconnection fee	25.00
Administrative handling of returned checks	30.00
Returned check late charge - Assessed if returned check not redeemed by disconnect date - the 7th day from mailing date	25.00
After hours service	40.00
When water service is turned on by anyone other than an authorized water department personnel	75.00
If, after a water meter has been pulled, an attempt to obtain water from the city in any manner other than through a meter has been made	100.00
Delinquent garbage only late charge	10.00
New account fee	15.00
Meter check	15.00
Meter check (pull and test)	50.00
Annual itemized bill, per account	3.00
Alphabetical listing of accounts	35.00
Broken lock fee - Assessed if a customer breaks or damages the meter lock installed by city personnel	100.00

APPENDIX D



GLOSSARY & ACRONYMS

GLOSSARY

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Taxes: Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate in compliance with the State Property Tax Code.

Appropriation: A legal authorization to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance: The official enactment by the City Council to establish legal authority for City official to obligate and expend resources.

Assessed Valuation: The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes. (Note: Property values are established by the Bell County Appraisal District.)

Attrition: A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs.

Authorized Positions: Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Unassigned) Fund Balance: This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balance Sheet: A financial statement that discloses the asset liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget: Total estimated expenditures shall not exceed the total estimated resources of each fund.

Base Budget: Cost of continuing the existing levels of service in the current budget year.

Beginning Fund Balance: Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year's encumbrances.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenues bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, and bridges.

Bond Refinancing/Refunding: The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

Capital Expenditures: Expenditures for fixed assets such as equipment, remodeling, minor building improvements and vehicles that are funded from operating budgets. These items generally have a life expectancy of five years or less.

Capital Improvement Project: The specific projects that make up the Capital Improvements Program. The projects involve construction, purchase, or renovation of City facilities or property

GLOSSARY

Capital Improvements Program (CIP): A management tool used to assist in the scheduling, planning, and execution of a series of capital improvements over a period of time. The CIP is updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures. Capital improvements refer to additional investment in basic facilities owned by the City with life expectancy greater than five years.

Capital Outlay: Expenditures for fixed assets, such as equipment, remodeling, minor improvements and vehicles that are funded from the operation budget. Since long-term financing is not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

Cost Center: An administrative branch of a department.

Debt Service Fund: The Debt Service Fund, also known as Interest and Sinking Fund, was established to account for funds needed to make principal and interest payments on outstanding bonds when due. The fund also reflects paying agent fees and a reserve of not less than 30 days principal and interest obligations for the next fiscal year.

Department: The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Division: A major administrative division of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Efficiency Measure: Performance measure that tracks a ratio of inputs to outputs. The number of units of service delivered (output) per Full Time Equivalent (FTE) or total cost per unit (input).

Effectiveness Measure: Performance measures that tracks the degree to which city services achieve an impact on a problem or need in the city, satisfy service expectations or citizens, or improve the quality of life in the community.

Effective Tax Rate: Enables the public to evaluate the relationship between taxes for the preceding year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

Encumbrance: The commitment of appropriated funds related to unfilled contracts for goods and services including purchase orders. The purpose of encumbrance accounting is to prevent further expenditure of funds in light of obligations and commitments already made.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated in the same manner as those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water, wastewater, airport, drainage utilities and solid waste.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. This Term applies to all funds. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred (whether paid immediately or unpaid for operation, maintenance, interest and other charges).

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Killeen has specified October 1 - September 30 as its fiscal year.

GLOSSARY

Fixed Assets: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations (typically used in reference to General Obligation Bonds or tax supported debt).

Full-Time Equivalent (FTE): A measure of authorized personnel calculated by equating 2,080 hours of work per year with the full-time equivalent of 1 position.

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: General fund, capital projects funds, special revenue funds, debt service funds, and enterprise funds.

Fund Balance: The difference between fund assets and fund liabilities of governmental funds.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund includes most of the basic operating services, such as fire and police protection, finance, sanitation, parks and recreation, libraries, general administration.

General Obligation Bonds: Bonds whose principal and interest is backed by the full faith, credit and taxing powers of the government.

Goal: A goal is a long-term, attainable target for an organization.

Governmental Funds: A classification that refers to all funds other than proprietary and fiduciary funds such as the general fund, special revenue funds, capital projects funds, debt service funds and permanent funds.

Infrastructure: Structures and equipment such as highways, bridges, buildings and public utilities such as water and sewer systems.

Input Measures: Performance measure that tracks resources like Full Time Equivalents (FTEs) and Funding.

Interfund Transfers: The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue: Revenue received from other governments in the form of grants, shared revenues or payments in lieu of taxes.

Major Funds: Major funds are funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of corresponding totals for all funds in the same category type (governmental / enterprise) and at least 5 percent of the aggregate amount for all governmental and enterprise funds combined.

Modified Accrual Basis: The basis of accounting under which expenditures (other than accrued interest on general long-term debt and certain compensated absences) are recorded at the time liabilities are incurred and under which revenues are recorded when measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

GLOSSARY

Operating Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term usually indicates a financial plan for a single fiscal year.

Output Measure: Performance measure that tracks the quantity of service(s) delivered, work performed, or the number of clients served

Performance Measure: An identifiable unit of measuring the effectiveness and efficiency of providing services. Data collected to determine how effectively or efficiently a program is achieving its objectives.

Revenue Appropriation: A designated portion of a fund to be allocated and appropriated to the reserve of the fund in order to meet potential liabilities during the fiscal year.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Funds: Special revenue funds are used to account for resources allocated to specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purposes.

Strategy: A strategy is a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Target: A performance measure target is the desired level of a service or activity.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the annual Tax Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Trust Fund: The Trust Fund was established to account for all assets received by the City that are in the nature of a trust and not accounted for in other funds. The Trust Fund is accounted for as an expendable trust fund.

ACRONYMS

ADA: American with Disabilities Act	COOP: Continuity of Operations
AED: Automated External Defibrillator	CPR: Cardiopulmonary resuscitation
AG: Attorney General	CSCD: Community Supervision and Corrections Department
ALS: Advanced Life Support	CSS: Community Service Specialist
AMCC: Association of Mayors, Council members & Commissioners	CTC: Central Texas College
AP: Accounts Payable	CTCOG: Central Texas Council of Governments
APA: American Planning Association	CTHRMA: Central Texas Human Resource Management Association
APWA: American Public Works Association	CTLS: Central Texas Library System
ASU: Animal Service Unit	CVB: Convention & Visitors Bureau
AWWA: American Water Works Association	CY: Cubic yard
BCCC: Bell County Communication Center	EMPG: Emergency Management Performance Grant
BCWCID: Bell County Water Control and Improvement District	EMS: Emergency Medical Services
BGC: Bob Gilmore Center	EOC: Emergency Operations Center
BLS: Basic Life Support	EPCR: Electronic Patient Care Reporting
BOAT: Building Official Association of Texas	ERCOT: Electric Reliability Council of Texas
BPAT: Backflow Prevention Assembly Testing	FAA: Federal Aviation Administration
BRA: Brazos River Authority	FEMA: Federal Emergency Management Association
CAFR: Comprehensive Annual Financial Report (audit)	FIC: Family Investment Center
CAPS: Community Awareness Policing Services (grant)	FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
CDBG: Community Development Block Grant	FLSA: Fair Labor Standards Act
CERT: Community Emergency Response Teams	FLUM: Future Land Use Map
CID: Criminal Investigation Division	FOG: Fats, Oils, and Grease
CIP: Capital Improvement Plan	FRP: Fleet Replacement Program
CISCO: Computer Information System for Center Operations	FSA: Flexible Spending Account
COBRA: Consolidated Omnibus Budget Reconciliation Act	FY: Fiscal Year

ACRONYMS

GAAFR: Governmental Accounting, Auditing, and Financial Reporting

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GF: General Fund

GFOA: Government Finance Officers Association

GFOAT: Government Finance Officers Association of Texas

GIS: Geographic Information System

GPS: Global Positioning System

HCFA: Health Care Financing Administration

HIPAA: Health Insurance Portability and Accountability Act

HMAC: Hot Mixed Asphalted Concrete

HOME: HOME Investment Partnership Program

HR: Human Resources

HVAC: Heating, Ventilation, and Air Conditioning

ICMA: International City/County Management Association

IEDC: International Economic Development Council

IPMA: International Public Management Association

ISO: International Organization for Standardization

IT: Information Technology

IVR: Interactive Voice Response

JAG: Judge Advocate General

JLUS: Joint Land Used Study

KCCC: Killeen Civic & Conference Center

KEDC: Killeen Economic Development Corporation

KEEPR: Killeen Employee Policies and Rules

KFD: Killeen Fire Department

KFHRA: Killeen-Fort Hood Regional Airport

KISD: Killeen Independent School District

KMUG: Killeen Mac Users Guide

KPR: Killeen Parks and Recreation

KTMPO: Killen-Temple Metropolitan Planning Organization

LCPSC: Lions Club Park Senior Center

LEED: Leadership in Energy & Environmental Design

LETS: Law Enforcement Teaching Students

LF: Linear foot

LMA: Low/Mod Area

MMU: Mobile Medical Unit

MRF: Material Recovery Facility

NAFA: National Association of Fleet Administrators

NAIOP: National Association of Industrial & Office Properties

NEMA: National Emergency Management Association

NFPA: National Fire Protection Association

NLC: National League of Cities

NTCAR: North Texas Commercial Association of Realtors

O&M: Operations and maintenance

OEA: Office of Economic Adjustment

OEM: Office of Emergency Management

P&Z: Planning and Zoning

P/R: Payroll

PC: Personal Computer

ACRONYMS

PSO: Public Service Officer	TCLEOSE: Texas Commission on Law Enforcement Officer Standards & Education
PTF: Pass-Through Funding	TCMA: Texas City Managers Association
PUD: Planned Unit Development	TDPS: Texas Department of Public Safety
PW: Public Works	TEDC: Texas Economic Development Council
R&M: Repair and maintenance	TIAER: Texas Institute for Applied Environmental Research
ROW: Right of way	TIDC: Texas Industrial Development Council
RV: Recreational Vehicle	TIRZ: Tax Increment Reinvestment Zone
SAFER: Staffing for Adequate Fire & Emergency Response	TLETS: Texas Law Enforcement Telecommunications System
SBCCI: Southern Building Code Congress International	TMCA: Texas Municipal Clerks Association
SCADA: Supervisory Control and Data acquisition	TMHRA: Texas Municipal Human Resource Association
SCBA: Self-Contained Breathing Apparatus	TML: Texas Municipal Leagues
SHRM: Society for Human Resource Management	TMPA: Texas Municipal Personnel Association
SIDC: Southern Industrial Development Council	TMRS: Texas Municipal Retirement System
SRT: Special Response Team	TPDES: Texas Pollutant Discharge Elimination System
STEP: Septic Tank Elimination Program	TPWA: Texas Public Works Association
SWMP: Storm Water Management Program	TSA: Transportation Security Administration
TAAF: Texas Amateur Athletic Federation	TWUA: Texas Water Utilities Association.
TABA: Temple Area Builders Association	TXDOT: Texas Department of Transportation
TAPPS: Texas Association of Parochial and Private Schools	TXU: Texas Utilities
TBRA: Tenant-Based Rental Assistance	VOIP: Voice over Internet Protocol
TBRSS: Temple-Belton Regional Sewerage System	W&S: Water and Sewer
TCCA: Texas Court Clerks Association	WCID: Water Control Improvement District
TCEQ: Texas Commission on Environmental Quality	WOW: Work on Wellness
TCFP: Texas Commission on Fire Protection	YAC: Youth Advisory Committee
TCLEDDS: Texas Commission on Law Enforcement Data Distributions System	

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Dedicated Service – Everyday, for Everyone!